



AGENDA

Wednesday, September 3, 2025

5:00 P.M. Closed Session

6:30 P.M. Open Session

REGULAR MEETING

**CITY COUNCIL, AIRPORT COMMISSION,
MARINA ABRAMS B NON-PROFIT CORPORATION, PRESTON PARK
SUSTAINABLE COMMUNITY NON-PROFIT CORPORATION, SUCCESSOR
AGENCY OF THE FORMER MARINA REDEVELOPMENT AGENCY**

THIS MEETING WILL BE HELD IN PERSON AND VIRTUALLY (HYBRID).

Council Chambers
211 Hillcrest Avenue
Marina, California

AND

Zoom Meeting URL: <https://zoom.us/j/730251556>

Zoom Meeting Telephone Only Participation: 1-669-900-9128 - Webinar ID: 730 251 556

PARTICIPATION

You may participate in the City Council meeting in person or in real-time by calling Zoom Meeting via the weblink and phone number provided at the top of this agenda. Instructions on how to access, view and participate in remote meetings are provided by visiting the City's home page at <https://cityofmarina.org/>. Attendees can make oral comments during the meeting by using the "Raise Your Hand" feature in the webinar or by pressing *9 on your telephone keypad if joining by phone only.

The most effective method of communication with the City Council is by sending an email to marina@cityofmarina.org. Comments will be reviewed and distributed before the meeting if received by 5:00 p.m. on the day of the meeting. All comments received will become part of the record. Council will have the option to modify their action on items based on comments received.

AGENDA MATERIALS

Agenda materials, staff reports and background information related to regular agenda items are available on the City of Marina's website www.cityofmarina.org. Materials related to an item on this agenda submitted to the Council after distribution of the agenda packet will be made available on the City of Marina website www.cityofmarina.org subject to City staff's ability to post the documents before the meeting.

VISION STATEMENT

Marina will grow and mature from a small town bedroom community to a small city which is diversified, vibrant and through positive relationships with regional agencies, self-sufficient. The City will develop in a way that insulates it from the negative impacts of urban sprawl to become a desirable residential and business community in a natural setting. **(Resolution No. 2006-112 - May 2, 2006)**

MISSION STATEMENT

The City Council will provide the leadership in protecting Marina's natural setting while developing the City in a way that provides a balance of housing, jobs and business opportunities that will result in a community characterized by a desirable quality of life, including recreation and cultural opportunities, a safe environment and an economic viability that supports a high level of municipal services and infrastructure. **(Resolution No. 2006-112 - May 2, 2006)**

LAND ACKNOWLEDGEMENT

The City recognizes that it was founded and is built upon the traditional homelands and villages first inhabited by the Indigenous Peoples of this region - the Esselen and their ancestors and allies - and honors these members of the community, both past and present.

1. CALL TO ORDER 
2. ROLL CALL & ESTABLISHMENT OF QUORUM: (City Council, Airport Commissioners, Marina Abrams B Non-Profit Corporation, Preston Park Sustainable Communities Nonprofit Corporation, Successor Agency of the Former Redevelopment Agency Members and Marina Groundwater Sustainability Agency)

Jenny McAdams, Brian McCarthy, Kathy Biala, Mayor Pro-Tem/Vice Chair Liesbeth Visscher, Mayor/Chair Bruce C. Delgado
3. PUBLIC COMMENT ON CLOSED SESSION ITEMS: None
4. CLOSED SESSION:
 - a. Conference with Legal Counsel, Anticipated Litigation (Govt. Code §54956.9(d)(4)), 1 potential case. City Council to consider initiation of litigation pursuant to Government Code § 54956.9(d)(4).
 - b. Conference with Legal Counsel, Existing Litigation (Govt. Code § 54956.9(d)(1)) 2 case(s)
 - (1) *Application of California-American Water Company (U210W)*, Application 21-11-024, California Public Utilities Commission.
 - (2) *Museum of Handcar Technology v. TAMC and City of Marina*, 5:24-CV-08598, United States District Court, Northern District of California (San Jose Division).
 - c. Real Property Negotiation (Govt. Code Section 54956.8)
 - i. Property: APNs: 032-312-043(3044 Del Monte Boulevard)
Negotiating Party: Gina Klump, Trustee
Negotiator(s): City Manager
Terms: Price and Terms
 - ii. Property: APNs: Portion of 031-201-005-000 (Hayes Circle); 032-303-039 (3074 Del Monte Boulevard); 032-303-015 (3070 Del Monte Boulevard)
Negotiating David Howell
Negotiator(s): City Manager
Terms: Price and Terms

- d. Labor Negotiations
 - i. UWUA-MEA
 - ii. Marina Professional Fire Fighters Association
 - iii. Marina Public Safety Managers Association
 - iv. Marina Middle Manager Association
 - v. Directors
 - a. Assistant City Manager
 - b. Community Development Director
 - c. Finance Director
 - d. Fire Chief v. Police Chief
 - e. Public Works Director
 - f. Recreation & Cultural Services Director

City Negotiators: Layne P. Long, City Manager and Employee Relations Officer

6:30 PM - RECONVENE OPEN SESSION AND REPORT ON ANY ACTIONS TAKEN IN CLOSED SESSION

- 5. **MOMENT OF SILENCE & PLEDGE OF ALLEGIANCE** (Please stand)
- 6. **SPECIAL PRESENTATIONS:**
 - a. The Village Project/Emanyatta Presentation
 - b. Childhood Cancer Awareness Month Proclamation
 - c. Woman's Equality Day Proclamation
 - d. Sun Street Centers National Recovery Month Proclamation
- 7. **COUNCIL AND STAFF ANNOUNCEMENTS:**
- 8. **PUBLIC COMMENT:** *Any member of the public may comment on any matter within the City Council's jurisdiction that is not on the agenda. This is the appropriate place to comment on items on the Consent Agenda. Action will not be taken on items not on the agenda. Comments are limited to a maximum of three (3) minutes. General public comment may be limited to thirty (30) minutes and/or continued to the end of the agenda. Any member of the public may comment on any matter listed on this agenda at the time the matter is being considered by the City Council. Whenever possible, written correspondence should be submitted to the Council in advance of the meeting, to provide adequate time for its consideration.*
- 9. **CONSENT AGENDA FOR THE SUCCESSOR AGENCY TO THE FORMER MARINA REDEVELOPMENT AGENCY:** *Background information has been provided to the Successor Agency of the former Redevelopment Agency on all matters listed under the Consent Agenda, and these items are considered to be routine and non-controversial. All items under the Consent Agenda are normally approved by one motion. Prior to such a motion being made, any member of the public or City Council may ask a question or make a comment about an agenda item and staff may provide a response. If discussion or a lengthy explanation is required, the Council may remove an item from the Consent Agenda for individual consideration. If an item is pulled for discussion, it will be placed at the end of Other Action Items Successor Agency to the former Marina Redevelopment Agency.*

10. CONSENT AGENDA: *These items are considered to be routine and non-controversial. All items under the Consent Agenda may be approved by one motion. Prior to such a motion being made, any member of City Council may ask a question or make a comment about an agenda item and staff may provide a response. If discussion or a lengthy explanation is required, Council may remove the item from the Consent Agenda and it will be placed at the end of Other Action Items.*
 - a. ACCOUNTS PAYABLE: *(Not a Project under CEQA per Article 20, Section 15378)*
 - (1) Accounts Payable Check Numbers 107459-107595, totaling \$5,381,319.03
Accounts Payable Successor Agency EFT 126, totaling \$473.75
 - b. MINUTES: *(Not a Project under CEQA per Article 20, Section 15378)*
 - (1) July 1, 2025, Regular City Council Meeting
 - (2) August 6, 2025, Regular City Council Meeting
 - c. CLAIMS AGAINST THE CITY: None
 - d. AWARD OF BID: None
 - e. CALL FOR BIDS: None
 - f. ADOPTION OF RESOLUTIONS: *(Not a Project under CEQA per Article 20, Section 15378)*
 - (1) Adopt position in favor of supporting SB346(Durazo) requiring STR to provide rental listing address to city and provide city audit authority for TOT collected and to publish local license number and TOT certification on STR listing.
 - (2) Adopting Resolution No. 2025-, authorizing the release of a Request for Proposals (RFP) to qualified firms for on-call Traffic Signal and Streetlight Maintenance Services.
 - g. APPROVAL OF AGREEMENTS: *(Not a Project under CEQA per Article 20, Section 15378)*
 - (1) Adopting Resolution No. 2025-, and Resolution No. 2025- (PPSC-NPC), approving an agreement with Fieldman, Rolapp & Associates, Inc. to provide municipal advisory services related to refinancing the Preston Park Loan; and approving an agreement with Stradling, Yocca, Carlson & Rauth, LLP for bond counsel services associated with refinancing the Preston Park Loan, and amending the Fiscal Year 2025-26 Preston Park budget by appropriating \$180,000 to support the municipal advisory and bond counsel agreements.
 - (2) Adopting Resolution No. 2025-, authorizing a professional services agreement with Yamabe & Horn Engineering, Inc. of Fresno, CA for engineering and land surveying services beginning September 15, 2025,
 - h. ACCEPTANCE OF PUBLIC IMPROVEMENTS: None
 - i. MAPS: None
 - j. REPORTS: (RECEIVE AND FILE): None
 - k. FUNDING & BUDGET MATTERS: None
 - l. APPROVE ORDINANCES (WAIVE SECOND READING): None

m. APPROVE APPOINTMENTS: None

11. PUBLIC HEARINGS: *In the Council's discretion, the applicant/proponent of an item may be given up to ten (10) minutes to speak. All other persons may be given up to three (3) minutes to speak on the matter.*
- a. Open a public hearing and taking testimony from the public and consider adopting Resolution No. 2025-, dissolving the Cypress Cove II Landscape Maintenance District ("Landscape District") and authorize the Finance Director to make the necessary budgetary and accounting entries.
 - b. Open public hearing and consider adopting Resolution No. 2025-, amending the City's Master Fee Schedule to reflect the addition of a new fee for minor address changes.
12. OTHER ACTIONS ITEMS OF THE SUCCESSOR AGENCY TO THE FORMER MARINA REDEVELOPMENT AGENCY: *Action listed for each Agenda item is that which is requested by staff. The Successor Agency may, at its discretion, take action on any items. Members of the public may be given up to three (3) minutes to speak.*
13. OTHER ACTION ITEMS: *Action listed for each Agenda item is that which is requested by staff. The City Council may, at its discretion, take action on any items. Members of the public may be given up to three (3) minutes to speak.*

Note: No additional major projects or programs should be undertaken without review of the impacts on existing priorities (Resolution No. 2006-79 – April 4, 2006).

- a. Adopting Resolution No. 2025-, approving an updated design for the Recreation and Aquatics Center; and approving the use of the Construction Manager-At-Risk public works project delivery method for the Recreation and Aquatics Center project; and authorizing the City Manager to issue a Request for Proposals for CMAR services.
 - b. Open a public hearing, take public testimony; and read by title only and introduce Ordinance 2025-, amending the Marina Municipal Code, Title 3, Chapter 3.16 by adding two new sections, 3.16.080 and 3.16.090 - Alternative Project Delivery Method for Public Works Projects.
 - c. Adopting Resolution No. 2025-, authorizing a professional services agreement with WithersRavenel, Inc. for a Citywide Facilities Condition Assessment and Asset Management Capital Lifecycle Modeling beginning September 15, 2025.
14. COUNCIL & STAFF INFORMATIONAL REPORTS:
- a. Monterey County Mayor's Association [Mayor Bruce Delgado]
 - b. Council reports on meetings and conferences attended (Gov't Code Section 53232).
15. ADJOURNMENT:

CERTIFICATION

I, Anita Sharp, Deputy City Clerk, of the City of Marina, do hereby certify that a copy of the foregoing agenda was posted at City Hall and Council Chambers Bulletin Board at 211 Hillcrest Avenue, Monterey County Library Marina Branch at 190 Seaside Circle, City Bulletin Board at the corner of Reservation Road and Del Monte Boulevard on or before 6:30 p.m., Friday, August 29, 2025.

ANITA SHARP, DEPUTY CITY CLERK

City Council, Airport Commission and Redevelopment Agency meetings are recorded on tape and available for public review and listening at the Office of the City Clerk and kept for a period of 90 days after the formal approval of MINUTES.

City Council meetings may be viewed live on the meeting night and at 12:30 p.m. and 3:00 p.m. on Cable Channel 25 on the Sunday following the Regular City Council meeting date. In addition, Council meetings can be viewed at 6:30 p.m. every Monday, Tuesday and Wednesday. For more information about viewing the Council Meetings on Channel 25, you may contact Access Monterey Peninsula directly at 831-333-1267.

Agenda items and staff reports are public record and are available for public review on the City's website (www.cityofmarina.org), at the Monterey County Marina Library Branch at 190 Seaside Circle and at the Office of the City Clerk at 211 Hillcrest Avenue, Marina between the hours of 10:00 a.m. 5:00 p.m., on the Monday preceding the meeting.

Supplemental materials received after the close of the final agenda and through noon on the day of the scheduled meeting will be available for public review at the City Clerk's Office during regular office hours and in a 'Supplemental Binder' at the meeting.

ALL MEETINGS ARE OPEN TO THE PUBLIC. THE CITY OF MARINA DOES NOT DISCRIMINATE AGAINST PERSONS WITH DISABILITIES. Council Chambers are wheelchair accessible. Meetings are broadcast on cable channel 25 and recordings of meetings can be provided upon request. To request assistive listening devices, sign language interpreters, readers, large print agendas or other accommodations, please call (831) 884-1278 or e-mail: marina@cityofmarina.org. Requests must be made at least **48 hours** in advance of the meeting.

Upcoming 2025 Meetings of the City Council, Airport
Commission, Marina Abrams B Non-Profit Corporation,
Preston Park Sustainable Community Nonprofit Corporation,
Successor Agency of the Former Redevelopment Agency and
Marina Groundwater Sustainability Agency
Regular Meetings: 5:00 p.m. Closed Session;
6:30 p.m. Regular Open Sessions

Tuesday, September 16, 2025

Tuesday, October 7, 2025

Tuesday, October 21, 2025

Tuesday, November 4, 2025

Tuesday, November 18, 2025

Tuesday, December 2, 2025

Tuesday, December 16, 2025

*** Regular Meeting rescheduled due to Monday Holiday**

***** Regular Meeting rescheduled due to General Election Day**

C I T Y H A L L 2 0 2 5 H O L I D A Y S
(City Hall Closed)

Labor Day ----- Monday, September 1, 2025
Veterans Day (City Offices Closed)----- Tuesday, November 11, 2025
Thanksgiving Day-----Thursday, November 27, 2025
Thanksgiving Break----- Friday, November 28, 2025
Winter Break----- Wednesday, December 24, 2025-Wednesday, December 31, 2025

2025 COMMISSION DATES

U p c o m i n g 2 0 2 5 M e e t i n g s o f P l a n n i n g C o m m i s s i o n
2nd and 4th Thursday of every month. Meetings are held at the Council Chambers at 6:30 P.M.

September 11, 2025

October 9, 2025
October 23, 2025

November 13, 2025

September 25, 2025

November 27, 2025 (Cancelled)
December 11, 2025

U p c o m i n g 2 0 2 5 M e e t i n g s o f P u b l i c W o r k s C o m m i s s i o n
1st Thursday of every month. Meetings are held at the Council Chambers at 6:30 P.M.

September 4, 2025

October 2, 2025

November 6, 2025
December 4, 2025

**U p c o m i n g 2 0 2 5 M e e t i n g s o f R e c r e a t i o n &
C u l t u r a l S e r v i c e s C o m m i s s i o n**
1st Wednesday of every second month. Meetings are held at the Council Chambers at 6:30 P.M.

September 10, 2025

November 5, 2025

U p c o m i n g 2 0 2 5 M e e t i n g s o f M a r i n a T r e e C o m m i t t e e
2nd Wednesday of every quarter month as needed. Meetings are held at the Council Chambers at 6:30 P.M.

October 8, 2025



Proclamation

HONORING JACOB'S HEART CHILDREN'S CANCER SUPPORT SERVICES AND DECLARING SEPTEMBER 2025 AS CHILDHOOD CANCER AWARENESS MONTH IN THE CITY OF MARINA

WHEREAS, the character of our community is revealed in how we treat our most vulnerable; and

WHEREAS, each year, 19.2 in every 100,000 children in our community will be diagnosed with cancer; and

WHEREAS, cancer remains the leading cause of death by disease among children— more than asthma, diabetes, cystic fibrosis, congenital anomalies, and AIDS combined; and

WHEREAS, Jacob's Heart has been keeping medically fragile children and families housed, fed, and emotionally supported by steadfastly adhering to the following commitments: 1) Parents of children with cancer and other serious illnesses will be relieved of financial fears and able to focus attention on their children; 2) No child undergoing intensive treatment in our community will be homeless; 3) Families of seriously ill children will not experience food insecurity during and after the pandemic; and 4) No child seriously ill child in our community will ever miss a medical appointment because of a lack of transportation; and WHEREAS, Jacob's Heart holds the memories and honors legacies of hundreds of children from our local community who have been lost to cancer, ensuring that their memories will never be forgotten; and

WHEREAS, the oncology department at Lucile Packard Children's Hospital at Stanford has worked closely with Jacob's Heart for the past 27 years as a trusted community partner in providing family-centered care that addresses the emotional, practical, and financial struggles of families of children with cancer in the City of Marina; and

WHEREAS, it is important for all Marina City residents to recognize the impact of pediatric cancer on families within our community and honor the children in our community whose lives have been cut short by cancer.

NOW, THEREFORE, I, Bruce Delgado, Mayor of the City of Marina, hereby declare September 2025, as Childhood Cancer Awareness Month in the City of Marina, and do hereby honor Jacob's Heart Children's Cancer Support Services for outstanding support to our community and acknowledge the organization's contributions to Childhood Cancer Awareness Month.

September 3, 2024



Bruce Carlos Delgado, Mayor



Proclamation

Woman's Equality Day A Notional Day of Celebration

-o0o-

WHEREAS, throughout history, women in the United States – and right here in the City of Marina – have led, inspired, and worked tirelessly to secure the full rights and privileges of citizenship, strengthening our democracy for all; and

WHEREAS, women from every state, every walk of life, and every cultural and faith tradition joined together to win the right to vote, with the courage and determination that continues to inspire our community today; and

WHEREAS, August 26 marks the anniversary of the certification of the Nineteenth Amendment to the United States Constitution, guaranteeing women the right to vote, and Congress has designated this day as Women's Equality Day; and

WHEREAS, in the City of Marina, we honor the women – past and present – who have shaped our community through public service, education, business, volunteerism, and advocacy, and we recognize that the fight for equality and opportunity continues; and

NOW, THEREFORE, the City of Marina proudly proclaims August 26, 2025, as Women's Equality Day – A National Day of Celebration. We join with communities across the nation in honoring the legacy of the women's suffrage movement, celebrating the achievements of women, and reaffirming our commitment to equality, equity, and opportunity for all.

Dated this 3rd day of September 2025



Bruce C. Delgado, Mayor



Proclamation

National Recovery Month September 2025

WHEREAS, September is observed across the nation as National Recovery Month.

WHEREAS, the impact of mental and substance use disorders and co-occurring disorders is apparent in our local community, and a great number of Marina residents are affected by these conditions. About 2 million Californians met the criteria for substance use disorder.

WHEREAS, Mental and substance use disorders, including co-occurring disorders affect all communities nationwide, but with commitment and support, people with these disorders can achieve healthy lifestyles and lead rewarding lives in recovery. By seeking help, people who experience mental and substance use disorders and cooccurring disorders can embark on a new path toward improved health and overall wellness. Sun Street Centers provides the community with the resources to begin and continue their recovery.

WHEREAS, Through Recovery Month, people become more aware and able to recognize the signs of mental and substance use disorders and co-occurring disorders and encourage people in need of treatment and recovery services to seek help. Managing the effects of these conditions helps individuals achieve healthy lifestyles, both physically and emotionally.

WHEREAS, The Recovery Month observance continues to work to improve the lives of those affected by mental and substance use disorders and co-occurring disorders by raising awareness of these disorders and educating communities about the effective treatment, and recovery services that are available. Sun Street Centers also educates youth to prevent substance use disorders from happening. For the above reasons, Sun Street Centers asks the citizens of Marina to join in celebrating this September as National Recovery Month.

THEREFORE, BE IT PROCLAIMED, that I, The Honorable Bruce Carlos Delgado, Mayor of the City of Marina, on behalf of the City Council, do hereby proclaim, the month of September 2025 as National Recovery Month. In doing so, call upon our community to observe this month with compelling programs and events that support this year's observance.

September 3, 2025



Bruce C. Delgado, Mayor



Accounts Payable by G/L Distribution Report

Payment Date Range 08/08/25 - 08/08/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 120 - City Mgr/HR/Risk										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.310 - Prof Svc HR - Labor Relation& Negotiation										
12265 - Atkinson, Andelson, Loya, Ruud & Romo	749474	AALRR Professional Corp.	Paid by Check # 107459		04/30/2025	06/30/2025	06/30/2025		08/08/2025	2,362.51
Account 6300.310 - Prof Svc HR - Labor Relation& Negotiation Totals									Invoice Transactions 1	\$2,362.51
Account 6300.465 - Prof Svc Legal - Special Counsel										
11505 - Shartsis Friese LLP	5511426	Professional Services - MPWSP - June 2025	Paid by Check # 107466		07/31/2025	08/04/2025	06/30/2025		08/08/2025	87,020.67
Account 6300.465 - Prof Svc Legal - Special Counsel Totals									Invoice Transactions 1	\$87,020.67
Account 6300.570 - Prof Svc Other										
12040 - Boucher Law, PC	2818	Boucher Law Professional Services	Paid by EFT # 6520		07/25/2025	06/30/2025	06/30/2025		08/08/2025	2,236.00
10335 - Liebert Cassidy Whitmore	299797	LCW - Professional Services	Paid by EFT # 6522		06/30/2025	06/30/2025	06/30/2025		08/08/2025	1,370.00
Account 6300.570 - Prof Svc Other Totals									Invoice Transactions 2	\$3,606.00
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 4	\$92,989.18
Division 000 - Non-Div Totals									Invoice Transactions 4	\$92,989.18
Department 120 - City Mgr/HR/Risk Totals									Invoice Transactions 4	\$92,989.18
Department 125 - I. T.										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.330 - Prof Svc IT - Information Tech Svc										
10897 - TechRx Technology Services	13018	IT Support - July 2025	Paid by EFT # 6531		08/01/2025	08/06/2025	08/06/2025		08/08/2025	9,120.00
Account 6300.330 - Prof Svc IT - Information Tech Svc Totals									Invoice Transactions 1	\$9,120.00
Account 6300.331 - Prof Svc IT - Website Svc										
10897 - TechRx Technology Services	13017	Zoom - July 2025	Paid by EFT # 6531		07/31/2025	08/06/2025	08/06/2025		08/08/2025	533.85
Account 6300.331 - Prof Svc IT - Website Svc Totals									Invoice Transactions 1	\$533.85
Account 6360.076 - Maint & Repairs Copier										
10592 - U.S. Bank Equipment Finance-USbancorp	561116484	CDD Copier Lease Payment - August 2025	Paid by Check # 107491		07/30/2025	07/29/2025	07/29/2025		08/08/2025	225.06
Account 6360.076 - Maint & Repairs Copier Totals									Invoice Transactions 1	\$225.06
Account 6360.342 - Maint & Repairs IT - System Annual Maint										
10897 - TechRx Technology Services	13044	Veeam Subscription - August 2025	Paid by EFT # 6531		08/01/2025	08/06/2025	08/06/2025		08/08/2025	544.00
10897 - TechRx Technology Services	13043	Ninite Subscription - August 2025	Paid by EFT # 6531		08/01/2025	08/06/2025	08/06/2025		08/08/2025	216.00
10897 - TechRx Technology Services	13016	Adobe License Renewal - 38 Users	Paid by EFT # 6531		07/31/2025	08/06/2025	08/06/2025		08/08/2025	11,136.83



Accounts Payable by G/L Distribution Report

Payment Date Range 08/08/25 - 08/08/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 125 - I. T.										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.342 - Maint & Repairs IT - System Annual Maint										
10897 - TechRx Technology Services	13042	Amazon Glacier - Subscription - August 2025	Paid by EFT # 6531		08/01/2025	08/06/2025	08/06/2025		08/08/2025	475.00
10905 - Taygeta Scientific, Inc.	000708-R-0053	Barracuda Spam Firewall - August 2025	Paid by Check # 107490		08/01/2025	07/29/2025	07/29/2025		08/08/2025	475.80
10905 - Taygeta Scientific, Inc.	000423-R-0080	Computer Network Defense - August 2025	Paid by Check # 107490		08/01/2025	07/29/2025	07/29/2025		08/08/2025	2,750.00
Account 6360.342 - Maint & Repairs IT - System Annual Maint Totals							Invoice Transactions 6			<u>\$15,597.63</u>
Account 6360.343 - Maint & Repairs IT - Microsoft Ofc Maint										
10897 - TechRx Technology Services	13058	Citywide MS Office 365 - August 2025	Paid by EFT # 6531		08/01/2025	08/06/2025	08/06/2025		08/08/2025	2,699.00
Account 6360.343 - Maint & Repairs IT - Microsoft Ofc Maint Totals							Invoice Transactions 1			<u>\$2,699.00</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 10			<u>\$28,175.54</u>
Division 000 - Non-Div Totals							Invoice Transactions 10			<u>\$28,175.54</u>
Department 125 - I. T. Totals							Invoice Transactions 10			<u>\$28,175.54</u>
Department 190 - Citywide Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.217 - Prof Svc Fin - Business Lic Services										
10274 - Hinderliter, de Llamas & Associates (HDL)	SIN052313	June 2025 BL Admin Fee	Paid by EFT # 6521		06/30/2025	08/05/2025	06/30/2025		08/08/2025	1,078.38
Account 6300.217 - Prof Svc Fin - Business Lic Services Totals							Invoice Transactions 1			<u>\$1,078.38</u>
Account 6300.570 - Prof Svc Other										
10274 - Hinderliter, de Llamas & Associates (HDL)	SIN052314	June 2025 - HDL TOT	Paid by EFT # 6521		06/30/2025	08/05/2025	06/30/2025		08/08/2025	2,124.89
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions 1			<u>\$2,124.89</u>
Account 6360.570 - Maint & Repairs Other Svc Agr										
10129 - Cintas Corporation	4238854932	Mat Service City Hall	Paid by Check # 107475		08/01/2025	08/05/2025	08/05/2025		08/08/2025	61.72
Account 6360.570 - Maint & Repairs Other Svc Agr Totals							Invoice Transactions 1			<u>\$61.72</u>
Account 6380.150 - Utilities Comm Phone System										
10758 - AT & T CALNET3	000023829096	CALNET3-9391023477 (582-9803)	Paid by Check # 107473		07/27/2025	08/05/2025	08/05/2025		08/08/2025	31.58
10758 - AT & T CALNET3	000023829090	CALNET3-9391023471 (582-0100)	Paid by Check # 107473		07/27/2025	08/05/2025	08/05/2025		08/08/2025	65.63
10758 - AT & T CALNET3	000023831158	CALNET3-9391023441 (384-0888)	Paid by Check # 107473		07/28/2025	08/05/2025	08/05/2025		08/08/2025	31.58
10758 - AT & T CALNET3	000023831182	CALNET3-9391023463 (384-7854)	Paid by Check # 107473		07/28/2025	08/05/2025	08/05/2025		08/08/2025	31.58



Accounts Payable by G/L Distribution Report

Payment Date Range 08/08/25 - 08/08/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 190 - Citywide Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.150 - Utilities Comm Phone System										
10758 - AT & T CALNET3	000023831157	CALNET3-9391023440	Paid by Check		07/28/2025	08/05/2025	08/05/2025		08/08/2025	31.62
		(384-0860)	# 107473							
10758 - AT & T CALNET3	000023831187	CALNET3-9391023468	Paid by Check		07/28/2025	08/05/2025	08/05/2025		08/08/2025	31.58
		(384-9148)	# 107473							
10758 - AT & T CALNET3	000023831185	CALNET3-9391023466	Paid by Check		07/28/2025	08/05/2025	08/05/2025		08/08/2025	61.61
		(384-8477)	# 107473							
10758 - AT & T CALNET3	000023831154	CALNET3-9391023437	Paid by Check		07/28/2025	08/05/2025	08/05/2025		08/08/2025	61.61
		(384-0425)	# 107473							
Account 6380.150 - Utilities Comm Phone System Totals								Invoice Transactions	8	\$346.79
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	July 2025 313-6	PG&E 6793435313-6	Paid by Check		07/25/2025	08/05/2025	08/05/2025		08/08/2025	9,384.95
			# 107485							
Account 6380.300 - Utilities Gas & Electric Totals								Invoice Transactions	1	\$9,384.95
Account 6400.565 - Material & Suppl Office Supplies										
10469 - Stordok	53550107	Document Shredding -	Paid by EFT #		07/29/2025	07/29/2025	07/29/2025		08/08/2025	70.00
		City Hall	6530							
Account 6400.565 - Material & Suppl Office Supplies Totals								Invoice Transactions	1	\$70.00
Account 6600.492 - Other Charges Membership Com Human Svc										
10158 - Community Human Services	07-31-25	Community Human	Paid by Check		07/31/2025	08/04/2025	08/04/2025		08/08/2025	13,825.00
		Services - JPA	# 107476							
		Allocation - 2025-2026								
Account 6600.492 - Other Charges Membership Com Human Svc Totals								Invoice Transactions	1	\$13,825.00
Sub-Division 00 - Non-Subdiv Totals								Invoice Transactions	14	\$26,891.73
Division 000 - Non-Div Totals								Invoice Transactions	14	\$26,891.73
Department 190 - Citywide Non-Dept Totals								Invoice Transactions	14	\$26,891.73
Department 210 - Police										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
12065 - Hasco Stations, LLC	HCL-029337-25	Car Wash	Paid by Check		07/31/2025	07/31/2025	07/24/2025		08/08/2025	119.00
			# 107477							
10334 - Lexis Nexis Risk Solutions	1100177797	July 2025 Minimum	Paid by Check		07/31/2025	08/06/2025	08/06/2025		08/08/2025	150.00
		Commitment	# 107478							
Account 6300.570 - Prof Svc Other Totals								Invoice Transactions	2	\$269.00
Account 6360.344 - Maint & Repairs IT - Office Equip & PC Upgrades										
10623 - Xerox Financial Services	40747419	Printer Paper Tray 550	Paid by Check		07/21/2025	07/24/2025	07/24/2025		08/08/2025	2.04
		sheet non-serialized	# 107493							
		7/10 - 8/09/25								
Account 6360.344 - Maint & Repairs IT - Office Equip & PC Upgrades Totals								Invoice Transactions	1	\$2.04



Accounts Payable by G/L Distribution Report

Payment Date Range 08/08/25 - 08/08/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 210 - Police										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.360 - Maint & Repairs Janitorial										
10080 - Branch's Janitorial	228963	Janitorial Service Police/Fire/Airport July 2025	Paid by EFT # 6527		07/25/2025	07/29/2025	07/29/2025		08/08/2025	1,308.00
Account 6360.360 - Maint & Repairs Janitorial Totals									Invoice Transactions 1	\$1,308.00
Account 6360.570 - Maint & Repairs Other Svc Agr										
10623 - Xerox Financial Services	40747420	Svc payment 7/10 - 8/09/25	Paid by Check # 107493		07/21/2025	07/24/2025	07/24/2025		08/08/2025	810.63
Account 6360.570 - Maint & Repairs Other Svc Agr Totals									Invoice Transactions 1	\$810.63
Account 6380.150 - Utilities Comm Phone System										
10057 - Avaya, Inc.	2222001592	Acct # 100828859	Paid by EFT # 6526		07/28/2025	07/28/2025	07/24/2025		08/08/2025	10.30
10057 - Avaya, Inc.	2221998552	Acct # 100828859	Paid by EFT # 6526		07/07/2025	07/24/2025	07/24/2025		08/08/2025	2.19
10374 - Maynard Group Inc.	IN2058446	Utilities - Phones / Acct #AC3746	Paid by EFT # 6529		08/01/2025	08/01/2025	07/24/2025		08/08/2025	676.53
Account 6380.150 - Utilities Comm Phone System Totals									Invoice Transactions 3	\$689.02
Account 6400.720 - Material & Suppl Safety Equip										
10727 - Ace Hardware-Public Safety	092030	Building supplies (hose / nozzle)	Paid by Check # 107471		08/05/2025	08/06/2025	08/06/2025		08/08/2025	76.45
Account 6400.720 - Material & Suppl Safety Equip Totals									Invoice Transactions 1	\$76.45
Account 6400.735 - Material & Suppl Office Equip										
10498 - Quill Corporation	44959516	Office Supplies	Paid by Check # 107486		07/18/2025	07/24/2025	07/24/2025		08/08/2025	56.79
10498 - Quill Corporation	44981554	Office Supplies	Paid by Check # 107486		07/22/2025	07/24/2025	07/24/2025		08/08/2025	30.08
Account 6400.735 - Material & Suppl Office Equip Totals									Invoice Transactions 2	\$86.87
Account 6400.740 - Material & Suppl Special Dept Suppl										
12280 - Sublime Silkscreen	1578	Community Policing - Dept Tote Bags	Paid by Check # 107489		07/24/2025	07/24/2025	07/24/2025		08/08/2025	974.25
Account 6400.740 - Material & Suppl Special Dept Suppl Totals									Invoice Transactions 1	\$974.25
Account 6500.620 - Training & Travel POST										
10629 - Anthony Aiello - Employee	8-15-25	Per Diem Aiello - Response to the Non- Criminal Barricade 8/15/25	Paid by Check # 107472		08/04/2025	08/04/2025	08/04/2025		08/08/2025	10.00
Account 6500.620 - Training & Travel POST Totals									Invoice Transactions 1	\$10.00



Accounts Payable by G/L Distribution Report

Payment Date Range 08/08/25 - 08/08/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 210 - Police										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6600.485 - Other Charges Medical Svc - Investigations										
10445 - Natividad Medical Center	07-06-25	Blood Alcohol testing - Cady, Orozco	Paid by Check # 107464		07/06/2025	08/06/2025	06/30/2025		08/08/2025	62.00
Account 6600.485 - Other Charges Medical Svc - Investigations Totals									Invoice Transactions 1	\$62.00
Account 6600.490 - Other Charges Membership Prof Orgs										
10380 - MCCLEOA	25-102	2025 / 2026 MCCLEOA Dues	Paid by Check # 107481		07/29/2025	08/01/2025	08/01/2025		08/08/2025	500.00
Account 6600.490 - Other Charges Membership Prof Orgs Totals									Invoice Transactions 1	\$500.00
Account 6600.780 - Other Charges Transcription Svc										
10544 - SpeakWrite	2b0679aa	Transcription Service; Online Reporting	Paid by Check # 107487		08/01/2025	08/01/2025	07/24/2025		08/08/2025	1,138.21
Account 6600.780 - Other Charges Transcription Svc Totals									Invoice Transactions 1	\$1,138.21
Account 6600.850 - Other Charges K9 / Animal Supplies & Vet Svc										
11791 - Carey Harold Lindgre Lindgren's Canine Consultation Services	8/6/2025	Monthly Maintenance K-9 Training Aug 2024 - June 2025	Paid by Check # 107461		08/06/2025	08/06/2025	06/30/2025		08/08/2025	3,600.00
11791 - Carey Harold Lindgre Lindgren's Canine Consultation Services	8/6/2025 - July	Monthly Maintenance K-9 Training July 2025	Paid by Check # 107479		08/06/2025	08/06/2025	08/06/2025		08/08/2025	300.00
Account 6600.850 - Other Charges K9 / Animal Supplies & Vet Svc Totals									Invoice Transactions 2	\$3,900.00
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 18	\$9,826.47
Division 000 - Non-Div Totals									Invoice Transactions 18	\$9,826.47
Department 210 - Police Totals									Invoice Transactions 18	\$9,826.47
Department 250 - Fire										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.076 - Maint & Repairs Copier										
12146 - MRC Smart Tech. Solutions/MR COPY INC DBA:XBS-WEST	IN4924146	SOS-CIT1600-001-Z - Meter Read	Paid by Check # 107484		07/28/2025	07/29/2025	07/29/2025		08/08/2025	324.07
Account 6360.076 - Maint & Repairs Copier Totals									Invoice Transactions 1	\$324.07
Account 6360.360 - Maint & Repairs Janitorial										
10080 - Branch's Janitorial	228963	Janitorial Service Police/Fire/Airport July 2025	Paid by EFT # 6527		07/25/2025	07/29/2025	07/29/2025		08/08/2025	517.00
Account 6360.360 - Maint & Repairs Janitorial Totals									Invoice Transactions 1	\$517.00
Account 6360.570 - Maint & Repairs Other Svc Agr										
10129 - Cintas Corporation	4238854874	Shop Towel - Microfiber Towel	Paid by Check # 107475		08/01/2025	08/01/2025	08/01/2025		08/08/2025	160.09
Account 6360.570 - Maint & Repairs Other Svc Agr Totals									Invoice Transactions 1	\$160.09



Accounts Payable by G/L Distribution Report

Payment Date Range 08/08/25 - 08/08/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 250 - Fire										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6400.740 - Material & Suppl Special Dept Suppl										
11393 - Carmel Roasters, Inc.	72914	FD Coffee - 3 Boxes	Paid by Check # 107474		07/30/2025	07/31/2025	07/31/2025		08/08/2025	306.77
Account 6400.740 - Material & Suppl Special Dept Suppl Totals										Invoice Transactions 1
										\$306.77
Account 6400.800 - Material & Suppl Uniform										
10323 - L.N. Curtis & Sons	INV974409	Firefighter Pants - Dunlap	Paid by EFT # 6528		07/31/2025	08/01/2025	08/01/2025		08/08/2025	300.97
10323 - L.N. Curtis & Sons	INV975185	Firefighter Pants - Goncalves	Paid by EFT # 6528		07/31/2025	08/01/2025	08/01/2025		08/08/2025	151.98
10323 - L.N. Curtis & Sons	INV975277	Firefighter Pants - Suich	Paid by EFT # 6528		07/31/2025	08/01/2025	08/01/2025		08/08/2025	154.35
Account 6400.800 - Material & Suppl Uniform Totals										Invoice Transactions 3
										\$607.30
Account 6700.130 - Capital Outlay Vehicles										
10323 - L.N. Curtis & Sons	INV973067	10 inch and 8 inch NY Roof Hook with Chisel End	Paid by EFT # 6528		07/29/2025	07/30/2025	07/30/2025		08/08/2025	769.88
Account 6700.130 - Capital Outlay Vehicles Totals										Invoice Transactions 1
										\$769.88
Sub-Division 00 - Non-Subdiv Totals										Invoice Transactions 8
										\$2,685.11
Division 000 - Non-Div Totals										Invoice Transactions 8
										\$2,685.11
Department 250 - Fire Totals										Invoice Transactions 8
										\$2,685.11
Department 410 - Planning										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
10515 - Rincon Consultants, Inc.	65932	Marina Grant Support & Prohousing March 1-April 30, 2025	Paid by EFT # 6524		05/29/2025	07/25/2025	05/29/2025		08/08/2025	523.25
Account 6300.570 - Prof Svc Other Totals										Invoice Transactions 1
										\$523.25
Account 6360.342 - Maint & Repairs IT - System Annual Maint										
11131 - Online Solutions LLC - Citizenserve	6126	New User Subscription Yolanda	Paid by Check # 107465		06/30/2025	06/30/2025	06/30/2025		08/08/2025	468.49
Account 6360.342 - Maint & Repairs IT - System Annual Maint Totals										Invoice Transactions 1
										\$468.49
Sub-Division 00 - Non-Subdiv Totals										Invoice Transactions 2
										\$991.74
Division 000 - Non-Div Totals										Invoice Transactions 2
										\$991.74
Department 410 - Planning Totals										Invoice Transactions 2
										\$991.74



Accounts Payable by G/L Distribution Report

Payment Date Range 08/08/25 - 08/08/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 440 - Economic Dev										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6600.497 - Other Charges Membership MCCVB										
10378 - Monterey County Convention & Visitors Bureau - TID	2026 Q1 TOT	TOT Destination Marketing Jurisdiction Invstmt - July-Sept 2025	Paid by Check # 107483		08/01/2025	08/04/2025	08/04/2025		08/08/2025	32,500.00
Account 6600.497 - Other Charges Membership MCCVB Totals							Invoice Transactions	1		\$32,500.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$32,500.00
Division 000 - Non-Div Totals							Invoice Transactions	1		\$32,500.00
Department 440 - Economic Dev Totals							Invoice Transactions	1		\$32,500.00
Fund 100 - General Fund Totals							Invoice Transactions	57		\$194,059.77



Accounts Payable by G/L Distribution Report

Payment Date Range 08/08/25 - 08/08/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 220 - Gas Tax										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	July 2025 313-6	PG&E 6793435313-6	Paid by Check # 107485		07/25/2025	08/05/2025	08/05/2025		08/08/2025	1,004.91
Account 6380.300 - Utilities Gas & Electric Totals								Invoice Transactions	1	<u>\$1,004.91</u>
Sub-Division 00 - Non-Subdiv Totals								Invoice Transactions	1	<u>\$1,004.91</u>
Division 000 - Non-Div Totals								Invoice Transactions	1	<u>\$1,004.91</u>
Department 000 - Non-Dept Totals								Invoice Transactions	1	<u>\$1,004.91</u>
Fund 220 - Gas Tax Totals								Invoice Transactions	1	<u>\$1,004.91</u>



Accounts Payable by G/L Distribution Report

Payment Date Range 08/08/25 - 08/08/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 233 - Monterey Bay Estates AD										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	July 2025 313-6	PG&E 6793435313-6	Paid by Check # 107485		07/25/2025	08/05/2025	08/05/2025		08/08/2025	10.36
Account 6380.300 - Utilities Gas & Electric Totals							Invoice Transactions	1		\$10.36
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$10.36
Division 000 - Non-Div Totals							Invoice Transactions	1		\$10.36
Department 000 - Non-Dept Totals							Invoice Transactions	1		\$10.36
Fund 233 - Monterey Bay Estates AD Totals							Invoice Transactions	1		\$10.36



Accounts Payable by G/L Distribution Report

Payment Date Range 08/08/25 - 08/08/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 235 - Cypress Cove II AD										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	July 2025 313-6	PG&E 6793435313-6	Paid by Check # 107485		07/25/2025	08/05/2025	08/05/2025		08/08/2025	9.86
Account 6380.300 - Utilities Gas & Electric Totals							Invoice Transactions	1		\$9.86
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$9.86
Division 000 - Non-Div Totals							Invoice Transactions	1		\$9.86
Department 000 - Non-Dept Totals							Invoice Transactions	1		\$9.86
Fund 235 - Cypress Cove II AD Totals							Invoice Transactions	1		\$9.86



Accounts Payable by G/L Distribution Report

Payment Date Range 08/08/25 - 08/08/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 255 - Housing Assistance Fund										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6600.400 - Other Charges - Fees										
12067 - Sterling Management / Sterling Property Management	08-01-2025	306 Reservation Road - HOA Fee - August 2025 # 107488	Paid by Check		08/01/2025	07/29/2025	07/29/2025		08/08/2025	555.98
Account 6600.400 - Other Charges - Fees Totals							Invoice Transactions 1			\$555.98
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 1			\$555.98
Division 000 - Non-Div Totals							Invoice Transactions 1			\$555.98
Department 000 - Non-Dept Totals							Invoice Transactions 1			\$555.98
Fund 255 - Housing Assistance Fund Totals							Invoice Transactions 1			\$555.98



Accounts Payable by G/L Distribution Report

Payment Date Range 08/08/25 - 08/08/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 462 - City Capital Projects										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
11762 - Raimi + Associates, Inc	25-7029	Marina GPU	Paid by EFT # 6523		06/30/2025	08/05/2025	06/30/2025		08/08/2025	10,738.51
10515 - Rincon Consultants, Inc.	65933	Marina Downtown Vitalization SP & EIR Jan 1 - April 29	Paid by EFT # 6524		05/29/2025	07/25/2025	06/30/2025		08/08/2025	6,417.50
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions	2		\$17,156.01
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	2		\$17,156.01
Division 000 - Non-Div Totals							Invoice Transactions	2		\$17,156.01
Department 000 - Non-Dept Totals							Invoice Transactions	2		\$17,156.01
Fund 462 - City Capital Projects Totals							Invoice Transactions	2		\$17,156.01



Accounts Payable by G/L Distribution Report

Payment Date Range 08/08/25 - 08/08/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 555 - Marina Airport										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
10027 - Alliant Insurance Services - CSRMA	3134505	CALIP Airport Liability Renewal 6/30/25-6/30/26	Paid by EFT # 6525		06/24/2025	08/11/2025	08/07/2025		08/08/2025	5,506.00
10588 - United Site Services	INV-5292393	781 Neeson Rd (North Tarmac)	Paid by Check # 107468		04/30/2025	08/06/2025	06/30/2025		08/08/2025	424.95
10588 - United Site Services	INV-5499338	Marina Airport T Hangar	Paid by Check # 107492		07/31/2025	08/31/2025	08/06/2025		08/08/2025	228.97
10588 - United Site Services	INV-5502435	Marina Airport T Hangar	Paid by Check # 107492		07/31/2025	08/30/2025	08/06/2025		08/08/2025	333.96
11489 - Wallace Group, Inc.	65647	FY 24/25 Airport Project Management	Paid by Check # 107469		07/29/2025	08/28/2025	06/30/2025		08/08/2025	2,437.50
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions		5	\$8,931.38
Account 6360.360 - Maint & Repairs Janitorial										
10080 - Branch's Janitorial	228963	Janitorial Service Police/Fire/Airport July 2025	Paid by EFT # 6527		07/25/2025	07/29/2025	07/29/2025		08/08/2025	410.00
Account 6360.360 - Maint & Repairs Janitorial Totals							Invoice Transactions		1	\$410.00
Account 6360.450 - Maint & Repairs Maint & Repairs										
10005 - A-1 Sweeping Service	7-14-2025	Airport general Clean up	Paid by Check # 107470		07/14/2025	08/06/2025	08/06/2025		08/08/2025	230.00
Account 6360.450 - Maint & Repairs Maint & Repairs Totals							Invoice Transactions		1	\$230.00
Account 6380.150 - Utilities Comm Phone System										
10758 - AT & T CALNET3	000023831166	CALNET3-9391023449 (384-2967)	Paid by Check # 107473		07/28/2025	08/05/2025	08/05/2025		08/08/2025	33.55
10758 - AT & T CALNET3	000023831161	CALNET3-9391023444 (384-2083)	Paid by Check # 107473		07/28/2025	08/05/2025	08/05/2025		08/08/2025	61.61
Account 6380.150 - Utilities Comm Phone System Totals							Invoice Transactions		2	\$95.16
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	July 2025 56-044	781 Neeson Rd Bldg 520 (000056 044)	Paid by Check # 107480		07/28/2025	08/18/2025	07/29/2025		08/08/2025	190.31
10349 - Marina Coast Water District	July 2025 56-051	721 Neeson Rd Bldg 533 (000056 051)	Paid by Check # 107480		07/28/2025	08/18/2025	07/29/2025		08/08/2025	323.40
10349 - Marina Coast Water District	July 2025 56-096	3271 Imjin Rd (000056 096)	Paid by Check # 107480		07/28/2025	08/18/2025	07/29/2025		08/08/2025	118.86
10349 - Marina Coast Water District	July 2025 56-097	3200 Imjin Rd (000056 097)	Paid by Check # 107480		07/28/2025	08/18/2025	07/29/2025		08/08/2025	704.65
Account 6380.500 - Utilities Water & Sewer Totals							Invoice Transactions		4	\$1,337.22



Accounts Payable by G/L Distribution Report

Payment Date Range 08/08/25 - 08/08/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 555 - Marina Airport										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6500.700 - Training & Travel Training & Travel										
12058 - Melissa Orduno - Employee		SWAAE Conf 25 Uber Reimbursament	Paid by Check		07/29/2025	07/29/2025	07/29/2025		08/08/2025	146.58
		-T	# 107482							
Account 6500.700 - Training & Travel Training & Travel Totals							Invoice Transactions	1		\$146.58
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	14		\$11,150.34
Division 000 - Non-Div Totals							Invoice Transactions	14		\$11,150.34
Department 000 - Non-Dept Totals							Invoice Transactions	14		\$11,150.34
Fund 555 - Marina Airport Totals							Invoice Transactions	14		\$11,150.34
Grand Totals							Invoice Transactions	77		\$223,947.23



Accounts Payable by G/L Distribution Report

Payment Date Range 08/15/25 - 08/15/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 110 - City Council										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6500.700 - Training & Travel Training & Travel										
10400 - Monterey County Business Council	2976	Supervisor Speaker Series with Dist. 4 Supervisor - Visscher	Paid by Check # 107543		08/08/2025	08/11/2025	08/11/2025		08/15/2025	65.00
Account 6500.700 - Training & Travel Training & Travel Totals							Invoice Transactions	1		\$65.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$65.00
Division 000 - Non-Div Totals							Invoice Transactions	1		\$65.00
Department 110 - City Council Totals							Invoice Transactions	1		\$65.00
Department 120 - City Mgr/HR/Risk										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
11618 - Tripepi, Smith & Associates, Inc.	15264	PR Support - July 2025	Paid by Check # 107567		07/31/2025	08/08/2025	08/08/2025		08/15/2025	15,637.50
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions	1		\$15,637.50
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	292224	City Fuel	Paid by Check # 107511		06/27/2025	08/06/2025	06/30/2025		08/15/2025	116.96
10416 - Monterey County Petroleum-Sturdy Oil Co.	291440	City Fuel	Paid by Check # 107545		07/18/2025	08/06/2025	08/06/2025		08/15/2025	108.64
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel Totals							Invoice Transactions	2		\$225.60
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	3		\$15,863.10
Division 000 - Non-Div Totals							Invoice Transactions	3		\$15,863.10
Department 120 - City Mgr/HR/Risk Totals							Invoice Transactions	3		\$15,863.10
Department 130 - Finance										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6400.565 - Material & Suppl Office Supplies										
10732 - Office Depot-General Account	433695128001	Office Supplies-Finance	Paid by Check # 107552		08/06/2025	08/12/2025	08/12/2025		08/15/2025	35.66
Account 6400.565 - Material & Suppl Office Supplies Totals							Invoice Transactions	1		\$35.66
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$35.66
Division 000 - Non-Div Totals							Invoice Transactions	1		\$35.66
Department 130 - Finance Totals							Invoice Transactions	1		\$35.66



Accounts Payable by G/L Distribution Report

Payment Date Range 08/15/25 - 08/15/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 150 - City Attorney										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.450 - Prof Svc Legal - City Attorney Other Svc										
11964 - Shute Mihaly & Weinberger LLP	292356	Defend City in Handcar Lawsuit - June 2025	Paid by EFT # 6550		07/28/2025	07/28/2025	06/30/2025		08/15/2025	405.30
11964 - Shute Mihaly & Weinberger LLP	292355	Public Works - June 2025	Paid by EFT # 6550		07/28/2025	07/28/2025	06/30/2025		08/15/2025	13,086.11
11964 - Shute Mihaly & Weinberger LLP	292354	Police Department - June 2025	Paid by EFT # 6550		07/28/2025	07/28/2025	06/30/2025		08/15/2025	608.40
11964 - Shute Mihaly & Weinberger LLP	292353	Parks - June 2025	Paid by EFT # 6550		07/28/2025	07/28/2025	06/30/2025		08/15/2025	6,557.20
11964 - Shute Mihaly & Weinberger LLP	292352	Planning Commission/Development - June 2025	Paid by EFT # 6550		07/28/2025	07/28/2025	06/30/2025		08/15/2025	14,860.54
11964 - Shute Mihaly & Weinberger LLP	292351	Finance - June 2025	Paid by EFT # 6550		07/28/2025	07/28/2025	06/30/2025		08/15/2025	2,332.20
11964 - Shute Mihaly & Weinberger LLP	292349	Human Resources and Risk - June 2025	Paid by EFT # 6550		07/28/2025	07/28/2025	06/30/2025		08/15/2025	2,433.60
11964 - Shute Mihaly & Weinberger LLP	292348	Code Enforcement - June 2025	Paid by EFT # 6550		07/28/2025	07/28/2025	06/30/2025		08/15/2025	6,536.26
11964 - Shute Mihaly & Weinberger LLP	292346	City Attorney Services - June 2025	Paid by EFT # 6550		07/28/2025	07/28/2025	06/30/2025		08/15/2025	21,632.00
Account 6300.450 - Prof Svc Legal - City Attorney Other Svc Totals							Invoice Transactions	9		\$68,451.61
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	9		\$68,451.61
Division 000 - Non-Div Totals							Invoice Transactions	9		\$68,451.61
Department 150 - City Attorney Totals							Invoice Transactions	9		\$68,451.61
Department 190 - Citywide Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
11835 - Environmental Innovations, Inc.	3175	SB1383 Compliance and Outreach	Paid by Check # 107532		07/31/2025	08/01/2025	08/01/2025		08/15/2025	1,650.00
12208 - RAYA AUTOMOTIVE	2294	2024 Ford Explorer PD Veh 808	Paid by Check # 107559		07/08/2025	07/31/2025	07/31/2025		08/15/2025	50.00
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions	2		\$1,700.00
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	July 2025 533-8	Lake Dr @ Reservation Rd (2253666533-8)	Paid by Check # 107555		07/17/2025	07/29/2025	07/29/2025		08/15/2025	169.21
10463 - Pacific Gas & Electric	July 2025 458-2	2702M Imjin Parkway (7115239458-2)	Paid by Check # 107555		07/10/2025	07/29/2025	07/29/2025		08/15/2025	7.64
10463 - Pacific Gas & Electric	July 2025 329-1	430 Marina Heights Dr Unit A (2391581329-1)	Paid by Check # 107555		07/15/2025	07/29/2025	07/29/2025		08/15/2025	52.46
Account 6380.300 - Utilities Gas & Electric Totals							Invoice Transactions	3		\$229.31



Accounts Payable by G/L Distribution Report

Payment Date Range 08/15/25 - 08/15/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 190 - Citywide Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	June 2025 56-025	327 Reindollar Ave Sewer (FY 24-25)	Paid by Check # 107510		06/12/2025	07/31/2025	06/30/2025		08/15/2025	37.80
10349 - Marina Coast Water District	July 2025 56-025	327 Reindollar Ave Sewer	Paid by Check # 107540		07/14/2025	07/30/2025	07/30/2025		08/15/2025	40.28
10349 - Marina Coast Water District	July 2025 56-041	3260 Imjin Road - Fire Station 2	Paid by Check # 107540		07/28/2025	08/12/2025	08/12/2025		08/15/2025	343.44
Account 6380.500 - Utilities Water & Sewer Totals							Invoice Transactions		3	<u>\$421.52</u>
Account 6400.565 - Material & Suppl Office Supplies										
12248 - Blue Triton Brands Inc	05H872033978 3	Water Cooler Rentals and Replacement Water	Paid by Check # 107528		08/13/2025	08/11/2025	08/11/2025		08/15/2025	121.27
Account 6400.565 - Material & Suppl Office Supplies Totals							Invoice Transactions		1	<u>\$121.27</u>
Account 6400.635 - Material & Suppl Postage Shipping										
10480 - Pitney Bowes	3107341182	Postage Meter Quarterly Lease - June-September 2025	Paid by Check # 107557		08/11/2025	08/11/2025	08/11/2025		08/15/2025	1,375.38
11158 - Sirchie Acquisition Company, LLC	0690572-IN	Partial order of 1115318	Paid by Check # 107520		04/22/2025	07/31/2025	06/30/2025		08/15/2025	14.91
Account 6400.635 - Material & Suppl Postage Shipping Totals							Invoice Transactions		2	<u>\$1,390.29</u>
Account 6600.010 - Other Charges Alarm										
10981 - Sentry Alarm Systems of America, Inc.	2292988	Alarm Monitoring - Sports Center - Sept.-Nov. 2025	Paid by Check # 107563		08/15/2025	08/11/2025	08/11/2025		08/15/2025	285.00
Account 6600.010 - Other Charges Alarm Totals							Invoice Transactions		1	<u>\$285.00</u>
Account 6600.452 - Other Charges Leased Copier										
11451 - Monterey Bay Office Products - US Bank	561432667	City Hall Copier Lease - August 2025	Paid by Check # 107542		08/04/2025	08/11/2025	08/11/2025		08/15/2025	380.20
Account 6600.452 - Other Charges Leased Copier Totals							Invoice Transactions		1	<u>\$380.20</u>
Account 6600.490 - Other Charges Membership Prof Orgs										
10978 - United Way of Monterey County	08-07-25	211 Financial Support - FY 2025-2026	Paid by Check # 107569		08/07/2025	08/11/2025	08/11/2025		08/15/2025	5,000.00
Account 6600.490 - Other Charges Membership Prof Orgs Totals							Invoice Transactions		1	<u>\$5,000.00</u>
Account 6600.600 - Other Charges Other										
12268 - INDEPENDENT REAL ESTATE RESEARCH, INC.	A0048303-A	Appraisal Services - Hayes Circle Property	Paid by Check # 107536		08/08/2025	08/11/2025	08/11/2025		08/15/2025	2,700.00
Account 6600.600 - Other Charges Other Totals							Invoice Transactions		1	<u>\$2,700.00</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions		15	<u>\$12,227.59</u>
Division 000 - Non-Div Totals							Invoice Transactions		15	<u>\$12,227.59</u>
Department 190 - Citywide Non-Dept Totals							Invoice Transactions		15	<u>\$12,227.59</u>



Accounts Payable by G/L Distribution Report

Payment Date Range 08/15/25 - 08/15/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 210 - Police										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
11723 - Hardee Polygraph Services - Heather Hardee	MPD25-03	Polygraph - Bazzola, McClain, Aguilera	Paid by Check # 107535		08/08/2025	08/08/2025	08/06/2025		08/15/2025	900.00
11764 - Kurt Ashley / Secure Solutions	001810	Background - Bazzola, Natalia	Paid by Check # 107537		08/08/2025	08/12/2025	08/12/2025		08/15/2025	1,625.40
11764 - Kurt Ashley / Secure Solutions	001814	Background - Aguilera, Brenda	Paid by Check # 107537		08/12/2025	08/12/2025	08/12/2025		08/15/2025	2,310.00
11764 - Kurt Ashley / Secure Solutions	001813	Background - McClain, Justin	Paid by Check # 107537		08/12/2025	08/12/2025	08/12/2025		08/15/2025	2,287.60
10326 - Language Line, LLC	11665015	Translation	Paid by Check # 107538		07/31/2025	08/12/2025	08/12/2025		08/15/2025	165.44
10029 - MONTEREY SANITARY SUPPLY,INC./ALTIUS MEDICAL	22170	Medical Waste Service	Paid by Check # 107547		08/07/2025	08/07/2025	08/06/2025		08/15/2025	169.12
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions 6			\$7,457.56
Account 6360.050 - Maint & Repairs Building										
10239 - First Alarm	903316	Monitoring	Paid by EFT # 6555		08/15/2025	08/15/2025	08/06/2025		08/15/2025	218.82
Account 6360.050 - Maint & Repairs Building Totals							Invoice Transactions 1			\$218.82
Account 6360.342 - Maint & Repairs IT - System Annual Maint										
10897 - TechRx Technology Services	13057	IT Maintenance: July Services	Paid by EFT # 6559		08/06/2025	08/12/2025	08/12/2025		08/15/2025	2,255.73
Account 6360.342 - Maint & Repairs IT - System Annual Maint Totals							Invoice Transactions 1			\$2,255.73
Account 6360.344 - Maint & Repairs IT - Office Equip & PC Upgrades										
10897 - TechRx Technology Services	13005	IT equipment - Tablets / Tablet Screens	Paid by EFT # 6559		07/31/2025	08/12/2025	08/12/2025		08/15/2025	702.29
Account 6360.344 - Maint & Repairs IT - Office Equip & PC Upgrades Totals							Invoice Transactions 1			\$702.29
Account 6360.570 - Maint & Repairs Other Svc Agr										
12146 - MRC Smart Tech. Solutions/MR COPY INC DBA:XBS-WEST	IN4945387	Meter Read	Paid by Check # 107549		08/11/2025	08/11/2025	08/06/2025		08/15/2025	308.64
Account 6360.570 - Maint & Repairs Other Svc Agr Totals							Invoice Transactions 1			\$308.64
Account 6360.850 - Maint & Repairs Vehicle										
10331 - LEHR Upfitters OpCo, LLC / LEHR / Lehr Auto	SI122224	Setina Locks	Paid by EFT # 6557		08/07/2025	08/07/2025	08/06/2025		08/15/2025	336.49
Account 6360.850 - Maint & Repairs Vehicle Totals							Invoice Transactions 1			\$336.49
Account 6380.150 - Utilities Comm Phone System										
10053 - AT & T	Aug 2025 428 0	Acct # 24813472754280	Paid by Check # 107526		08/01/2025	08/12/2025	08/12/2025		08/15/2025	17.19
Account 6380.150 - Utilities Comm Phone System Totals							Invoice Transactions 1			\$17.19
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	July 2025 56-091	Acct # 000056-091	Paid by Check # 107540		07/28/2025	08/12/2025	08/12/2025		08/15/2025	190.31



Accounts Payable by G/L Distribution Report

Payment Date Range 08/15/25 - 08/15/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 210 - Police										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	July 2025 74-000	Acct # 014874-000	Paid by Check # 107540		07/28/2025	08/12/2025	08/12/2025		08/15/2025	187.64
Account 6380.500 - Utilities Water & Sewer Totals									Invoice Transactions 2	\$377.95
Account 6400.020 - Material & Suppl Ammunition										
11322 - Dooley Enterprises, Inc.	70462	Ammunition	Paid by Check # 107503		06/30/2025	07/31/2025	06/30/2025		08/15/2025	3,092.79
Account 6400.020 - Material & Suppl Ammunition Totals									Invoice Transactions 1	\$3,092.79
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	292224	City Fuel	Paid by Check # 107511		06/27/2025	08/06/2025	06/30/2025		08/15/2025	4,444.59
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel Totals									Invoice Transactions 1	\$4,444.59
Account 6400.565 - Material & Suppl Office Supplies										
10498 - Quill Corporation	45147702	Office Supplies	Paid by Check # 107558		08/01/2025	08/12/2025	08/12/2025		08/15/2025	360.12
Account 6400.565 - Material & Suppl Office Supplies Totals									Invoice Transactions 1	\$360.12
Account 6400.720 - Material & Suppl Safety Equip										
12232 - LOGO MAT CENTRAL, LLC / DOORMATS AND MORE / LOGO	1958	3 Tough Top Mats	Paid by Check # 107509		05/06/2025	07/31/2025	06/30/2025		08/15/2025	1,356.60
11158 - Sirchie Acquisition Company, LLC	0690572-IN	Partial order of 1115318	Paid by Check # 107520		04/22/2025	07/31/2025	06/30/2025		08/15/2025	111.38
11158 - Sirchie Acquisition Company, LLC	0700310-IN	Final supplies from Partial order of 1115318	Paid by Check # 107520		07/08/2025	07/31/2025	06/30/2025		08/15/2025	131.97
12251 - STOP STICK, LTD.	0038877-IN	9' Stop Stick Kits w/Tray	Paid by Check # 107515		07/09/2025	07/24/2025	06/30/2025		08/15/2025	2,339.03
Account 6400.720 - Material & Suppl Safety Equip Totals									Invoice Transactions 4	\$3,938.98
Account 6400.735 - Material & Suppl Office Equip										
10498 - Quill Corporation	45152972	Office Equipment	Paid by Check # 107558		08/04/2025	08/12/2025	08/12/2025		08/15/2025	98.07
Account 6400.735 - Material & Suppl Office Equip Totals									Invoice Transactions 1	\$98.07
Account 6400.738 - Material & Suppl Special Dept Exp-Crime Prevent										
10588 - United Site Services	114-14108293	Pora Potty - ADA - National Night Out Event	Paid by Check # 107568		08/07/2025	08/07/2025	08/06/2025		08/15/2025	407.59
Account 6400.738 - Material & Suppl Special Dept Exp-Crime Prevent Totals									Invoice Transactions 1	\$407.59



Accounts Payable by G/L Distribution Report

Payment Date Range 08/15/25 - 08/15/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 210 - Police										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6400.800 - Material & Suppl Uniform										
10309 - Salinas Valley Pro Squad	827	Uniform - Krentz (Volunteer)	Paid by Check # 107561		08/05/2025	08/12/2025	08/12/2025		08/15/2025	76.46
Account 6400.800 - Material & Suppl Uniform Totals							Invoice Transactions		1	\$76.46
Account 6500.700 - Training & Travel Training & Travel										
11135 - Maria Esparza - Employee	8-25-2025	Per Diem Esparza - Beyond the Basics 8/25 - 8/27/25	Paid by EFT # 6558		08/12/2025	08/12/2025	08/12/2025		08/15/2025	92.00
Account 6500.700 - Training & Travel Training & Travel Totals							Invoice Transactions		1	\$92.00
Account 6600.485 - Other Charges Medical Svc - Investigations										
10412 - Monterey County District Attorney	7-31-25	FY 2023/2024 Blood Alcohol Costs - Marina Only	Paid by Check # 107544		07/31/2025	08/06/2025	08/06/2025		08/15/2025	7,002.49
Account 6600.485 - Other Charges Medical Svc - Investigations Totals							Invoice Transactions		1	\$7,002.49
Account 6600.600 - Other Charges Other										
11158 - Sirchie Acquisition Company, LLC	0690572-IN	Partial order of 1115318	Paid by Check # 107520		04/22/2025	07/31/2025	06/30/2025		08/15/2025	10.32
11158 - Sirchie Acquisition Company, LLC	0700310-IN	Final supplies from Partial order of 1115318	Paid by Check # 107520		07/08/2025	07/31/2025	06/30/2025		08/15/2025	12.21
Account 6600.600 - Other Charges Other Totals							Invoice Transactions		2	\$22.53
Account 6600.850 - Other Charges K9 / Animal Supplies & Vet Svc										
11791 - Carey Harold Lindgre Lindgren's Canine Consultation Services	8/6/2025 -12 mo.	Monthly Maintenance K-9 Training July 2025 - June 2026	Paid by Check # 107539		08/06/2025	08/12/2025	08/12/2025		08/15/2025	3,600.00
Account 6600.850 - Other Charges K9 / Animal Supplies & Vet Svc Totals							Invoice Transactions		1	\$3,600.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions		29	\$34,810.29
Division 000 - Non-Div Totals							Invoice Transactions		29	\$34,810.29
Department 210 - Police Totals							Invoice Transactions		29	\$34,810.29
Department 250 - Fire										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
10841 - Carmel Fire Protection Associates - Art Black	125293	Residential Fire Sprinkler Inspection for 2324 Bayside Avenue	Paid by Check # 107530		08/04/2025	08/11/2025	08/11/2025		08/15/2025	230.00
10841 - Carmel Fire Protection Associates - Art Black	125292	Residential Fire Sprinkler Inspection for 2322 Bayside Avenue	Paid by Check # 107530		08/04/2025	08/11/2025	08/11/2025		08/15/2025	230.00



Accounts Payable by G/L Distribution Report

Payment Date Range 08/15/25 - 08/15/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 250 - Fire										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
10841 - Carmel Fire Protection Associates - Art Black	125291	Residential Fire Sprinkler Inspection for 2320 Bayside Avenue	Paid by Check # 107530		08/04/2025	08/11/2025	08/11/2025		08/15/2025	230.00
10841 - Carmel Fire Protection Associates - Art Black	125297	Residential Fire Sprinkler Inspection for 3083 Arroyo Drive	Paid by Check # 107530		08/05/2025	08/11/2025	08/11/2025		08/15/2025	230.00
10841 - Carmel Fire Protection Associates - Art Black	125296	Residential Fire Sprinkler Inspection for 3055 El Capitan Drive	Paid by Check # 107530		08/05/2025	08/11/2025	08/11/2025		08/15/2025	230.00
10841 - Carmel Fire Protection Associates - Art Black	125295	Residential Fire Sprinkler Inspection for 3054 El Capitan Drive	Paid by Check # 107530		08/05/2025	08/11/2025	08/11/2025		08/15/2025	230.00
10841 - Carmel Fire Protection Associates - Art Black	125294	Residential Fire Sprinkler Inspection for 617 Santa Lucia Way	Paid by Check # 107530		08/05/2025	08/11/2025	08/11/2025		08/15/2025	230.00
10841 - Carmel Fire Protection Associates - Art Black	125286	Fire Suppression System 761 Neeson Road	Paid by Check # 107530		08/01/2025	08/11/2025	08/11/2025		08/15/2025	215.00
10841 - Carmel Fire Protection Associates - Art Black	125282	Fire Suppression System 3200 Del Monte Boulevard	Paid by Check # 107530		07/31/2025	08/11/2025	08/11/2025		08/15/2025	215.00
Account 6300.570 - Prof Svc Other Totals									Invoice Transactions 9	\$2,040.00
Account 6360.070 - Maint & Repairs Bdg Public Safety										
10187 - Della Mora Heating, Inc.	16603	Repair Pump at Public Safety (FY 24-25)	Paid by Check # 107501		06/26/2025	07/31/2025	06/30/2025		08/15/2025	1,945.00
10275 - Home Depot Credit Service	July 2025 9813	PW Home Depot (6035322503959813) (FY 24-25)	Paid by Check # 107507		07/13/2025	08/01/2025	08/01/2025		08/15/2025	16.67
12292 - ONPOINT GENERATORS, INC.	3127	208 Palm Ave Public Safety	Paid by Check # 107554		07/10/2025	07/30/2025	07/30/2025		08/15/2025	557.94
Account 6360.070 - Maint & Repairs Bdg Public Safety Totals									Invoice Transactions 3	\$2,519.61
Account 6380.300 - Utilities Gas & Electric										
10603 - Verizon Wireless	6119448580	371782403-00002 FD Mobile Jun 26 - Jul 25	Paid by EFT # 6560		07/25/2025	08/08/2025	08/08/2025		08/15/2025	532.34
Account 6380.300 - Utilities Gas & Electric Totals									Invoice Transactions 1	\$532.34
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	292224	City Fuel	Paid by Check # 107511		06/27/2025	08/06/2025	06/30/2025		08/15/2025	969.10



Accounts Payable by G/L Distribution Report

Payment Date Range 08/15/25 - 08/15/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 250 - Fire										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	291440	City Fuel	Paid by Check # 107545		07/18/2025	08/06/2025	08/06/2025		08/15/2025	2,201.90
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel Totals										Invoice Transactions 2
										\$3,171.00
Account 6400.565 - Material & Suppl Office Supplies										
10927 - Ace Hardware - Fire Dept.	092056	Cust #204 - Supplies for Station 2	Paid by Check # 107522		08/08/2025	08/08/2025	08/08/2025		08/15/2025	54.59
12202 - Staples, Inc./Staples Contract & Commercial LLC db	6038095267	Paper Supplies for Fire	Paid by Check # 107566		07/28/2025	08/11/2025	08/11/2025		08/15/2025	63.55
12202 - Staples, Inc./Staples Contract & Commercial LLC db	6038095269	Toner Supplies for Fire	Paid by Check # 107566		07/28/2025	08/11/2025	08/11/2025		08/15/2025	434.07
Account 6400.565 - Material & Suppl Office Supplies Totals										Invoice Transactions 3
										\$552.21
Account 6400.795 - Material & Suppl Turnout Equip-Structure Fires										
10780 - Allstar Fire Equipment Inc.	266248	Station and Structure Boots - Dunlap	Paid by EFT # 6552		07/29/2025	08/08/2025	08/08/2025		08/15/2025	865.01
Account 6400.795 - Material & Suppl Turnout Equip-Structure Fires Totals										Invoice Transactions 1
										\$865.01
Account 6400.800 - Material & Suppl Uniform										
10323 - L.N. Curtis & Sons	INV977262	Firefighter Pants - Sweeney	Paid by EFT # 6556		08/07/2025	08/08/2025	08/08/2025		08/15/2025	304.28
Account 6400.800 - Material & Suppl Uniform Totals										Invoice Transactions 1
										\$304.28
Sub-Division 00 - Non-Subdiv Totals										Invoice Transactions 20
										\$9,984.45
Division 000 - Non-Div Totals										Invoice Transactions 20
										\$9,984.45
Department 250 - Fire Totals										Invoice Transactions 20
										\$9,984.45
Department 310 - Public Works										
Division 311 - Buildings & Grounds										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
10005 - A-1 Sweeping Service	July 2025	City of Marina Sweeping July 2025	Paid by Check # 107521		07/30/2025	08/01/2025	08/01/2025		08/15/2025	9,372.50
Account 6300.570 - Prof Svc Other Totals										Invoice Transactions 1
										\$9,372.50
Account 6360.065 - Maint & Repairs Bdg NonFlagship										
10728 - Ace Hardware-Public Works	091750	Windy Hill (FY 24-25)	Paid by Check # 107496		06/27/2025	07/29/2025	06/30/2025		08/15/2025	104.83
10728 - Ace Hardware-Public Works	091804	Windy Hill Backflow	Paid by Check # 107523		07/07/2025	07/24/2025	07/30/2025		08/15/2025	16.38
10728 - Ace Hardware-Public Works	091814	Ismael office	Paid by Check # 107523		07/08/2025	07/24/2025	07/30/2025		08/15/2025	87.32
10728 - Ace Hardware-Public Works	091857	City Hall Ramp	Paid by Check # 107523		07/15/2025	07/24/2025	07/30/2025		08/15/2025	115.09



Accounts Payable by G/L Distribution Report

Payment Date Range 08/15/25 - 08/15/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 310 - Public Works										
Division 311 - Buildings & Grounds										
Sub-Division 00 - Non-Subdiv										
Account 6360.065 - Maint & Repairs Bdg NonFlagship										
10728 - Ace Hardware-Public Works	091850	Council Chambers/Facilities	Paid by Check # 107523		07/14/2025	07/24/2025	07/30/2025		08/15/2025	100.47
10728 - Ace Hardware-Public Works	091860	Facilities/City Hall	Paid by Check # 107523		07/15/2025	07/24/2025	07/30/2025		08/15/2025	54.61
10728 - Ace Hardware-Public Works	091898	City Hall Handrail	Paid by Check # 107523		07/21/2025	07/24/2025	07/30/2025		08/15/2025	70.98
10728 - Ace Hardware-Public Works	091864	Windy Hill	Paid by Check # 107523		07/16/2025	07/24/2025	07/30/2025		08/15/2025	15.31
10728 - Ace Hardware-Public Works	091883	Windy Hill Playground	Paid by Check # 107523		07/18/2025	08/01/2025	08/01/2025		08/15/2025	74.26
10728 - Ace Hardware-Public Works	091930	Facilities/vince Dimaggio BBQ	Paid by Check # 107523		07/24/2025	08/01/2025	08/01/2025		08/15/2025	54.58
12269 - ALK Services, Inc. / American Lock and Key	1-16192	Keys	Paid by Check # 107524		08/01/2025	08/01/2025	08/01/2025		08/15/2025	9.29
10034 - American Supply Co.	3065920	Custodial	Paid by Check # 107525		07/11/2025	07/24/2025	07/30/2025		08/15/2025	2,653.68
10034 - American Supply Co.	3065697	CIty Supplies	Paid by Check # 107525		07/10/2025	08/01/2025	08/01/2025		08/15/2025	439.80
10080 - Branch's Janitorial	228962	Custodial Services for July 2025	Paid by EFT # 6553		07/25/2025	07/31/2025	07/31/2025		08/15/2025	2,886.35
10237 - Ferguson Enterprise , Inc. # 1423	6093008	PD Backflow	Paid by Check # 107533		07/14/2025	07/29/2025	07/29/2025		08/15/2025	150.28
10237 - Ferguson Enterprise , Inc. # 1423	6121644	VD Backflows	Paid by Check # 107533		07/25/2025	08/01/2025	08/01/2025		08/15/2025	2,603.11
10237 - Ferguson Enterprise , Inc. # 1423	6127949	VD Park	Paid by Check # 107533		07/29/2025	08/01/2025	08/01/2025		08/15/2025	891.00
10250 - Gavilan Pest Control	0171539	Locke Paddon Park	Paid by Check # 107534		07/24/2025	08/01/2025	08/01/2025		08/15/2025	450.00
10250 - Gavilan Pest Control	0171563	Marina Library	Paid by Check # 107534		07/24/2025	08/01/2025	08/01/2025		08/15/2025	300.00
10250 - Gavilan Pest Control	0171758	Windy Hill Park	Paid by Check # 107534		07/23/2025	08/01/2025	08/01/2025		08/15/2025	125.00
10250 - Gavilan Pest Control	0171629	Preston Park	Paid by Check # 107534		07/23/2025	08/01/2025	08/01/2025		08/15/2025	180.00
10275 - Home Depot Credit Service	July 2025 9813	PW Home Depot (6035322503959813) (FY 24-25)	Paid by Check # 107507		07/13/2025	08/01/2025	08/01/2025		08/15/2025	1,933.05
10368 - Martin's Irrigation Supply	682267	Preston Box Fertigation	Paid by Check # 107541		07/25/2025	08/01/2025	08/01/2025		08/15/2025	336.04



Accounts Payable by G/L Distribution Report

Payment Date Range 08/15/25 - 08/15/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 310 - Public Works										
Division 311 - Buildings & Grounds										
Sub-Division 00 - Non-Subdiv										
Account 6360.065 - Maint & Repairs Bdg NonFlagship										
10538 - Sherwin-Williams	7757-9	BBQ-VD	Paid by Check # 107564		07/22/2025	07/24/2025	07/30/2025		08/15/2025	50.89
Account 6360.065 - Maint & Repairs Bdg NonFlagship Totals									Invoice Transactions 24	\$13,702.32
Account 6360.070 - Maint & Repairs Bdg Public Safety										
10187 - Della Mora Heating, Inc.	1	Public Safety Building Valve Replacement	Paid by Check # 107501		07/31/2025	07/31/2025	06/30/2025		08/15/2025	3,000.00
Account 6360.070 - Maint & Repairs Bdg Public Safety Totals									Invoice Transactions 1	\$3,000.00
Account 6360.150 - Maint & Repairs Equipment										
12279 - RJ Parlay Inc./ClearBLU Environmental	33217	Corp Yard Fuel (FY 24- 25)	Paid by Check # 107514		04/21/2025	07/31/2025	06/30/2025		08/15/2025	1,116.04
Account 6360.150 - Maint & Repairs Equipment Totals									Invoice Transactions 1	\$1,116.04
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	July 2025 56- 111	Imjin Pkwy & Preston Dr	Paid by Check # 107540		07/21/2025	07/30/2025	07/30/2025		08/15/2025	260.63
10349 - Marina Coast Water District	July 2025 56- 099	9th Street West of 2nd Ave	Paid by Check # 107540		07/28/2025	07/30/2025	07/30/2025		08/15/2025	2,052.70
10349 - Marina Coast Water District	July 2025 56- 100	9th Street Irriation Parcel L&M	Paid by Check # 107540		07/28/2025	07/31/2025	07/31/2025		08/15/2025	2,290.86
10349 - Marina Coast Water District	July 2025 56- 102	9th St & 4th Ave	Paid by Check # 107540		07/28/2025	07/31/2025	07/31/2025		08/15/2025	268.08
10349 - Marina Coast Water District	July 2025 56- 103	2840 Fifth Ave	Paid by Check # 107540		07/28/2025	08/01/2025	08/01/2025		08/15/2025	128.03
10349 - Marina Coast Water District	July 2025 56- 107	9th Street Irrigation	Paid by Check # 107540		07/28/2025	08/01/2025	08/01/2025		08/15/2025	830.13
10349 - Marina Coast Water District	July 2025 56- 108	Imjin Pkwy & Marina Heights	Paid by Check # 107540		07/28/2025	08/01/2025	08/01/2025		08/15/2025	220.45
10349 - Marina Coast Water District	July 2025 56- 109	8th Street Hilltop Temp Irrigation	Paid by Check # 107540		07/28/2025	08/01/2025	08/01/2025		08/15/2025	561.82
10349 - Marina Coast Water District	July 2025 56- 110	9th St & 4th Ave	Paid by Check # 107540		07/28/2025	08/01/2025	08/01/2025		08/15/2025	514.19
Account 6380.500 - Utilities Water & Sewer Totals									Invoice Transactions 9	\$7,126.89
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	292224	City Fuel	Paid by Check # 107511		06/27/2025	08/06/2025	06/30/2025		08/15/2025	176.34
10416 - Monterey County Petroleum-Sturdy Oil Co.	291440	City Fuel	Paid by Check # 107545		07/18/2025	08/06/2025	08/06/2025		08/15/2025	162.95
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel Totals									Invoice Transactions 2	\$339.29



Accounts Payable by G/L Distribution Report

Payment Date Range 08/15/25 - 08/15/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 310 - Public Works										
Division 311 - Buildings & Grounds										
Sub-Division 00 - Non-Subdiv										
Account 6400.630 - Material & Suppl Portable Toilet										
10588 - United Site Services	INV-5392369	Beach Rd & Deforest Rd Windy Hill (FY 24-25)	Paid by Check # 107516		06/12/2025	07/31/2025	06/30/2025		08/15/2025	360.86
10588 - United Site Services	INV-5420818	Beach Rd & Deforest Rd Windy Hill (FY 24-25)	Paid by Check # 107516		06/26/2025	07/31/2025	06/30/2025		08/15/2025	298.66
10588 - United Site Services	INV-5504311	Vince DiMaggio	Paid by Check # 107568		07/31/2025	08/01/2025	08/01/2025		08/15/2025	170.06
10588 - United Site Services	INV-5503626	2660 5th Ave	Paid by Check # 107568		07/31/2025	08/01/2025	08/01/2025		08/15/2025	123.00
Account 6400.630 - Material & Suppl Portable Toilet Totals							Invoice Transactions 4			\$952.58
Account 6400.737 - Material & Suppl Tools & Equip										
10728 - Ace Hardware-Public Works	091922	Wheel Grind	Paid by Check # 107523		07/23/2025	08/01/2025	08/01/2025		08/15/2025	8.73
10728 - Ace Hardware-Public Works	091943	Chisel Tools	Paid by Check # 107523		07/25/2025	08/01/2025	08/01/2025		08/15/2025	21.84
10275 - Home Depot Credit Service	July 2025 9813	PW Home Depot (6035322503959813) (FY 24-25)	Paid by Check # 107507		07/13/2025	08/01/2025	08/01/2025		08/15/2025	19,578.50
10470 - Peninsula Welding & Medical Supply	283022	Non-Liquid Cylinders	Paid by Check # 107556		07/31/2025	07/31/2025	07/31/2025		08/15/2025	12.90
Account 6400.737 - Material & Suppl Tools & Equip Totals							Invoice Transactions 4			\$19,621.97
Account 6400.800 - Material & Suppl Uniform										
10043 - VESTIS GROUP, INC./f/k/a ARAMARK UNIFORM & C	5110741447	PW uniforms	Paid by Check # 107571		08/01/2025	08/01/2025	08/01/2025		08/15/2025	132.43
10043 - VESTIS GROUP, INC./f/k/a ARAMARK UNIFORM & C	5110741448	PW Shop Items	Paid by Check # 107571		08/01/2025	08/01/2025	08/01/2025		08/15/2025	73.51
Account 6400.800 - Material & Suppl Uniform Totals							Invoice Transactions 2			\$205.94
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 48			\$55,437.53
Division 311 - Buildings & Grounds Totals							Invoice Transactions 48			\$55,437.53
Division 313 - Vehicle Maint										
Sub-Division 00 - Non-Subdiv										
Account 6360.566 - Maint & Repairs Other Equipment										
10505 - RDO Equipment Co.	P3059638	Backhoe bucket Repair	Paid by Check # 107560		07/09/2025	07/24/2025	07/30/2025		08/15/2025	89.29
Account 6360.566 - Maint & Repairs Other Equipment Totals							Invoice Transactions 1			\$89.29
Account 6360.850 - Maint & Repairs Vehicle										
10825 - East Bay Tire Co.	2121808	Unit 1901 FD (FY 24-25)	Paid by Check # 107504		03/12/2025	08/07/2025	06/30/2025		08/15/2025	2,219.02



Accounts Payable by G/L Distribution Report

Payment Date Range 08/15/25 - 08/15/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 310 - Public Works										
Division 313 - Vehicle Maint										
Sub-Division 00 - Non-Subdiv										
Account 6360.850 - Maint & Repairs Vehicle										
10428 - Monterey Tire Service	1-125249	20 Dodge Durango	Paid by Check # 107548		07/03/2025	07/31/2025	07/31/2025		08/15/2025	938.69
10428 - Monterey Tire Service	1-125247	22 Dodge Durango	Paid by Check # 107548		07/08/2025	07/31/2025	07/31/2025		08/15/2025	882.49
10403 - NAPA Auto Parts - former Monterey Auto Supply	144219	Public Safety	Paid by Check # 107550		07/21/2025	07/30/2025	07/30/2025		08/15/2025	212.87
12208 - RAYA AUTOMOTIVE	2294	2024 Ford Explorer PD Veh 808	Paid by Check # 107559		07/08/2025	07/31/2025	07/31/2025		08/15/2025	82.24
12181 - Sound Billing, LLC / MyFleetCenter	7001715	2022 Ford Truck F150	Paid by Check # 107565		07/29/2025	07/30/2025	07/30/2025		08/15/2025	149.24
Account 6360.850 - Maint & Repairs Vehicle Totals							Invoice Transactions	6		\$4,484.55
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	7		\$4,573.84
Division 313 - Vehicle Maint Totals							Invoice Transactions	7		\$4,573.84
Department 310 - Public Works Totals							Invoice Transactions	55		\$60,011.37
Department 410 - Planning										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6330.100 - Fee Agr Costs - Planning										
10171 - CSG Consultants	62045	Marina Station (FY 24-25)	Paid by EFT # 6546		07/15/2025	08/07/2025	06/30/2025		08/15/2025	2,824.00
10316 - Kimley-Horn & Associates, Inc.	097789125-0625	Marina Station COA (FY 24-25)	Paid by Check # 107508		06/30/2025	07/31/2025	06/30/2025		08/15/2025	1,112.50
10508 - Regional Government Services	18867	Harvey Gas station	Paid by EFT # 6548		06/30/2025	07/31/2025	06/30/2025		08/15/2025	492.12
Account 6330.100 - Fee Agr Costs - Planning Totals							Invoice Transactions	3		\$4,428.62
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	292224	City Fuel	Paid by Check # 107511		06/27/2025	08/06/2025	06/30/2025		08/15/2025	116.96
10416 - Monterey County Petroleum-Sturdy Oil Co.	291440	City Fuel	Paid by Check # 107545		07/18/2025	08/06/2025	08/06/2025		08/15/2025	4,236.83
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel Totals							Invoice Transactions	2		\$4,353.79
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	5		\$8,782.41
Division 000 - Non-Div Totals							Invoice Transactions	5		\$8,782.41
Department 410 - Planning Totals							Invoice Transactions	5		\$8,782.41



Accounts Payable by G/L Distribution Report

Payment Date Range 08/15/25 - 08/15/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 420 - Engineering										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.175 - Prof Svc Eng Svc- Rev Funded Plan Check										
10171 - CSG Consultants	62048	Sea Haven Inspections Phase 4 (FY 24-25)	Paid by EFT # 6546		07/15/2025	08/07/2025	06/30/2025		08/15/2025	10,260.00
10171 - CSG Consultants	62047	Sea Haven Inspection Phase 3B (FY 24-25)	Paid by EFT # 6546		07/15/2025	08/07/2025	06/30/2025		08/15/2025	2,394.00
Account 6300.175 - Prof Svc Eng Svc- Rev Funded Plan Check Totals									Invoice Transactions 2	\$12,654.00
Account 6300.180 - Prof Svc Eng Svc- Rev Funded Inspection										
10171 - CSG Consultants	62036	PWD Services (FY 24-25)	Paid by EFT # 6546		07/15/2025	08/07/2025	06/30/2025		08/15/2025	13,185.00
10171 - CSG Consultants	62032	Permits/Development (FY 24-25)	Paid by EFT # 6546		07/15/2025	08/11/2025	06/30/2025		08/15/2025	23,237.50
10171 - CSG Consultants	62194	PWD Services	Paid by EFT # 6546		07/22/2025	07/30/2025	07/30/2025		08/15/2025	2,421.00
Account 6300.180 - Prof Svc Eng Svc- Rev Funded Inspection Totals									Invoice Transactions 3	\$38,843.50
Account 6300.185 - Prof Svc Engineering Svs-Staff Augment										
10171 - CSG Consultants	62033	Staff Augmentation (FY 24-25)	Paid by EFT # 6546		07/15/2025	08/11/2025	06/30/2025		08/15/2025	10,602.00
Account 6300.185 - Prof Svc Engineering Svs-Staff Augment Totals									Invoice Transactions 1	\$10,602.00
Account 6300.190 - Prof Svc Engineering Svc Interagency										
10171 - CSG Consultants	62034	MCWD (FY 24-25)	Paid by EFT # 6546		07/15/2025	08/07/2025	06/30/2025		08/15/2025	456.00
10171 - CSG Consultants	62035	TAMC (FY 24-25)	Paid by EFT # 6546		07/15/2025	08/07/2025	06/30/2025		08/15/2025	912.00
Account 6300.190 - Prof Svc Engineering Svc Interagency Totals									Invoice Transactions 2	\$1,368.00
Account 6330.200 - Fee Agr Costs - Engineering										
10171 - CSG Consultants	62042	Dunes Phase 3 South (FY 24-25)	Paid by EFT # 6546		07/15/2025	08/07/2025	06/30/2025		08/15/2025	11,538.00
10171 - CSG Consultants	62046	Marina Station Inspections (FY 24-25)	Paid by EFT # 6546		07/15/2025	08/07/2025	06/30/2025		08/15/2025	16,516.00
10171 - CSG Consultants	62037	Dunes Park (FY 24-25)	Paid by EFT # 6546		07/15/2025	08/07/2025	06/30/2025		08/15/2025	228.00
10171 - CSG Consultants	62038	Dunes Phase 2 West (FY 24-25)	Paid by EFT # 6546		07/15/2025	08/07/2025	06/30/2025		08/15/2025	456.00
10171 - CSG Consultants	62039	Dunes Phase 2 West Inspections (FY 24-25)	Paid by EFT # 6546		07/15/2025	08/07/2025	06/30/2025		08/15/2025	1,881.00
10171 - CSG Consultants	62040	Dunes Phase 3 North	Paid by EFT # 6546		07/15/2025	08/07/2025	06/30/2025		08/15/2025	2,716.00
10171 - CSG Consultants	62041	Dunes Phase 3 Opportunity (FY 24-25)	Paid by EFT # 6546		07/15/2025	08/07/2025	06/30/2025		08/15/2025	456.00
10171 - CSG Consultants	62043	Dunes Promenade 1B Inspections (FY 24-25)	Paid by EFT # 6546		07/15/2025	08/07/2025	06/30/2025		08/15/2025	1,254.00



Accounts Payable by G/L Distribution Report

Payment Date Range 08/15/25 - 08/15/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 420 - Engineering										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6330.200 - Fee Agr Costs - Engineering										
10171 - CSG Consultants	62044	Inspections-Dunes Phase 3 North Improvements (FY 24-25)	Paid by EFT # 6546		07/15/2025	08/07/2025	06/30/2025		08/15/2025	7,353.00
10189 - Denise Duffy & Associates	9995	Hilltiop Park (FY 24-25)	Paid by Check # 107502		07/28/2025	08/01/2025	06/30/2025		08/15/2025	3,550.20
Account 6330.200 - Fee Agr Costs - Engineering Totals							Invoice Transactions		10	<u>\$45,948.20</u>
Account 6400.565 - Material & Suppl Office Supplies										
10734 - Office Depot-Public Works Dept.	431310499001	Corp Yard	Paid by Check # 107553		07/16/2025	07/29/2025	07/29/2025		08/15/2025	139.81
Account 6400.565 - Material & Suppl Office Supplies Totals							Invoice Transactions		1	<u>\$139.81</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions		19	<u>\$109,555.51</u>
Division 000 - Non-Div Totals							Invoice Transactions		19	<u>\$109,555.51</u>
Department 420 - Engineering Totals							Invoice Transactions		19	<u>\$109,555.51</u>
Department 510 - Recreation & Culture										
Division 100 - Admin										
Sub-Division 00 - Non-Subdiv										
Account 6360.360 - Maint & Repairs Janitorial										
10080 - Branch's Janitorial	228964	July 2025 Services	Paid by EFT # 6553		07/29/2025	08/11/2025	08/11/2025		08/15/2025	906.47
Account 6360.360 - Maint & Repairs Janitorial Totals							Invoice Transactions		1	<u>\$906.47</u>
Account 6380.120 - Utilities Comm Mobile & Pager										
10603 - Verizon Wireless	6118773003	542484588-00001	Paid by EFT # 6560		07/17/2025	08/08/2025	08/08/2025		08/15/2025	207.64
Account 6380.120 - Utilities Comm Mobile & Pager Totals							Invoice Transactions		1	<u>\$207.64</u>
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	292224	City Fuel	Paid by Check # 107511		06/27/2025	08/06/2025	06/30/2025		08/15/2025	292.41
10416 - Monterey County Petroleum-Sturdy Oil Co.	291440	City Fuel	Paid by Check # 107545		07/18/2025	08/06/2025	08/06/2025		08/15/2025	271.59
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel Totals							Invoice Transactions		2	<u>\$564.00</u>
Account 6400.652 - Material & Suppl Recr Special Progr / Events										
12296 - Chilling + Grillin / Derek Brown	07-04-25	4th of July event	Paid by Check # 107500		07/11/2025	08/11/2025	06/30/2025		08/15/2025	170.00
Account 6400.652 - Material & Suppl Recr Special Progr / Events Totals							Invoice Transactions		1	<u>\$170.00</u>



Accounts Payable by G/L Distribution Report

Payment Date Range 08/15/25 - 08/15/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 510 - Recreation & Culture										
Division 100 - Admin										
Sub-Division 00 - Non-Subdiv										
Account 6400.740 - Material & Suppl Special Dept Suppl										
12045 - Santa Cruz Custom Screen Printing & Impala Promoti	10219	Pump Track Banner	Paid by Check # 107562		08/07/2025	08/08/2025	08/08/2025		08/15/2025	131.70
Account 6400.740 - Material & Suppl Special Dept Suppl Totals							Invoice Transactions	1		\$131.70
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	6		\$1,979.81
Division 100 - Admin Totals							Invoice Transactions	6		\$1,979.81
Division 511 - Youth										
Sub-Division 00 - Non-Subdiv										
Account 6360.360 - Maint & Repairs Janitorial										
10080 - Branch's Janitorial	228964	July 2025 Services	Paid by EFT # 6553		07/29/2025	08/11/2025	08/11/2025		08/15/2025	350.00
Account 6360.360 - Maint & Repairs Janitorial Totals							Invoice Transactions	1		\$350.00
Account 6380.120 - Utilities Comm Mobile & Pager										
10603 - Verizon Wireless	6118773003	542484588-00001	Paid by EFT # 6560		07/17/2025	08/08/2025	08/08/2025		08/15/2025	51.91
Account 6380.120 - Utilities Comm Mobile & Pager Totals							Invoice Transactions	1		\$51.91
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	2		\$401.91
Division 511 - Youth Totals							Invoice Transactions	2		\$401.91
Division 512 - Teen										
Sub-Division 00 - Non-Subdiv										
Account 6360.360 - Maint & Repairs Janitorial										
10080 - Branch's Janitorial	228964	July 2025 Services	Paid by EFT # 6553		07/29/2025	08/11/2025	08/11/2025		08/15/2025	474.00
Account 6360.360 - Maint & Repairs Janitorial Totals							Invoice Transactions	1		\$474.00
Account 6380.120 - Utilities Comm Mobile & Pager										
10603 - Verizon Wireless	6118773003	542484588-00001	Paid by EFT # 6560		07/17/2025	08/08/2025	08/08/2025		08/15/2025	51.91
Account 6380.120 - Utilities Comm Mobile & Pager Totals							Invoice Transactions	1		\$51.91
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	2		\$525.91
Division 512 - Teen Totals							Invoice Transactions	2		\$525.91



Accounts Payable by G/L Distribution Report

Payment Date Range 08/15/25 - 08/15/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 510 - Recreation & Culture										
Division 513 - Senior										
Sub-Division 00 - Non-Subdiv										
Account 6360.360 - Maint & Repairs Janitorial										
10080 - Branch's Janitorial	228964	July 2025 Services	Paid by EFT # 6553		07/29/2025	08/11/2025	08/11/2025		08/15/2025	329.00
Account 6360.360 - Maint & Repairs Janitorial Totals							Invoice Transactions	1		\$329.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$329.00
Division 513 - Senior Totals							Invoice Transactions	1		\$329.00
Division 514 - Sports										
Sub-Division 00 - Non-Subdiv										
Account 6380.120 - Utilities Comm Mobile & Pager										
10603 - Verizon Wireless	6118773003	542484588-00001	Paid by EFT # 6560		07/17/2025	08/08/2025	08/08/2025		08/15/2025	51.91
Account 6380.120 - Utilities Comm Mobile & Pager Totals							Invoice Transactions	1		\$51.91
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$51.91
Division 514 - Sports Totals							Invoice Transactions	1		\$51.91
Department 510 - Recreation & Culture Totals							Invoice Transactions	12		\$3,288.54
Fund 100 - General Fund Totals							Invoice Transactions	169		\$323,075.53



Accounts Payable by G/L Distribution Report

Payment Date Range 08/15/25 - 08/15/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 110 - Vehicle and Equipment										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6600.450 - Other Charges Leases & Rents										
11491 - Enterprise FM Trust - Fleet Lease payments only	FBN5398386	Lease Payment/August 2025	Paid by EFT # 6554		08/08/2025	08/08/2025	08/08/2025		08/15/2025	83,534.77
Account 6600.450 - Other Charges Leases & Rents Totals							Invoice Transactions	1		<u>\$83,534.77</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		<u>\$83,534.77</u>
Division 000 - Non-Div Totals							Invoice Transactions	1		<u>\$83,534.77</u>
Department 000 - Non-Dept Totals							Invoice Transactions	1		<u>\$83,534.77</u>
Fund 110 - Vehicle and Equipment Totals							Invoice Transactions	1		<u>\$83,534.77</u>



Accounts Payable by G/L Distribution Report

Payment Date Range 08/15/25 - 08/15/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 130 - Library Maintenance										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.060 - Maint & Repairs Bdg Library										
10187 - Della Mora Heating, Inc.	16575	Boiler Repair For Library (FY 24-25)	Paid by Check # 107501		06/13/2025	07/31/2025	06/30/2025		08/15/2025	7,945.00
Account 6360.060 - Maint & Repairs Bdg Library Totals							Invoice Transactions 1			\$7,945.00
Account 6360.440 - Maint & Repairs Landscape General										
10446 - New Image Landscape Co.	151226	Landscape Maintenance for June 2025 (FY 24-25)	Paid by Check # 107513		06/30/2025	07/31/2025	06/30/2025		08/15/2025	894.00
Account 6360.440 - Maint & Repairs Landscape General Totals							Invoice Transactions 1			\$894.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 2			\$8,839.00
Division 000 - Non-Div Totals							Invoice Transactions 2			\$8,839.00
Department 000 - Non-Dept Totals							Invoice Transactions 2			\$8,839.00
Fund 130 - Library Maintenance Totals							Invoice Transactions 2			\$8,839.00



Accounts Payable by G/L Distribution Report

Payment Date Range 08/15/25 - 08/15/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 220 - Gas Tax										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	July 2025 080-9	5th Ave Bldg 1A-136 (3479881080-9)	Paid by Check # 107555		07/09/2025	07/31/2025	07/31/2025		08/15/2025	27.10
10463 - Pacific Gas & Electric	July 2025 484-0	2601 Imjin Pkwy M (4546673484-0)	Paid by Check # 107555		07/10/2025	07/31/2025	07/31/2025		08/15/2025	7.64
10463 - Pacific Gas & Electric	July 2025 657-7	2501M Imjin Pkwy (4505819657-7)	Paid by Check # 107555		07/10/2025	07/31/2025	07/31/2025		08/15/2025	15.28
10463 - Pacific Gas & Electric	July 2025 494-7	3001M Imjin Pkwy (6071672494-7)	Paid by Check # 107555		07/10/2025	07/31/2025	07/31/2025		08/15/2025	7.64
10463 - Pacific Gas & Electric	Aug 2025 943-2	PG&E - 6150212943-2	Paid by Check # 107555		08/07/2025	08/12/2025	08/12/2025		08/15/2025	111.71
10463 - Pacific Gas & Electric	Aug 2025 582-7	PG&E - 8161432582-7	Paid by Check # 107555		08/07/2025	08/12/2025	08/12/2025		08/15/2025	208.61
10463 - Pacific Gas & Electric	Aug 2025 353-7	PG&E - 9930567353-7	Paid by Check # 107555		08/07/2025	08/12/2025	08/12/2025		08/15/2025	79.20
Account 6380.300 - Utilities Gas & Electric Totals									Invoice Transactions 7	\$457.18
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	July 2025 56-036	2nd Ave/Divarty & Intergarrison	Paid by Check # 107540		07/28/2025	07/30/2025	07/30/2025		08/15/2025	242.66
10349 - Marina Coast Water District	July 2025 56-037	2nd Ave	Paid by Check # 107540		07/28/2025	07/30/2025	07/30/2025		08/15/2025	242.66
10349 - Marina Coast Water District	July 2025 56-049	Imjin Rd (Irrigation/Backflow accts)	Paid by Check # 107540		07/28/2025	07/30/2025	07/30/2025		08/15/2025	242.66
10349 - Marina Coast Water District	July 2025 56-095	2nd Ave	Paid by Check # 107540		07/28/2025	07/30/2025	07/30/2025		08/15/2025	504.64
10349 - Marina Coast Water District	July 2025 56-104	2850 5th Ave	Paid by Check # 107540		07/28/2025	08/01/2025	08/01/2025		08/15/2025	78.18
Account 6380.500 - Utilities Water & Sewer Totals									Invoice Transactions 5	\$1,310.80
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	292224	City Fuel	Paid by Check # 107511		06/27/2025	08/06/2025	06/30/2025		08/15/2025	480.37
10416 - Monterey County Petroleum-Sturdy Oil Co.	291440	City Fuel	Paid by Check # 107545		07/18/2025	08/06/2025	08/06/2025		08/15/2025	1,086.95
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel Totals									Invoice Transactions 2	\$1,567.32
Account 6400.733 - Material & Suppl Signs										
10108 - Capitol Barricade, Inc.	180304	R4-7 and N-1	Paid by Check # 107529		07/31/2025	08/01/2025	08/01/2025		08/15/2025	1,824.78
Account 6400.733 - Material & Suppl Signs Totals									Invoice Transactions 1	\$1,824.78



Accounts Payable by G/L Distribution Report

Payment Date Range 08/15/25 - 08/15/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 220 - Gas Tax										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6400.740 - Material & Suppl Special Dept Suppl										
12248 - Blue Triton Brands Inc	05G872034692	2660 5th Ave Corp (FY 24-25)	Paid by Check # 107498		07/08/2025	07/31/2025	06/30/2025		08/15/2025	293.12
12248 - Blue Triton Brands Inc	05G872033729	209 Cypress Ave (FY 24-25)	Paid by Check # 107498		07/16/2025	07/31/2025	06/30/2025		08/15/2025	116.02
Account 6400.740 - Material & Suppl Special Dept Suppl Totals									Invoice Transactions 2	\$409.14
Account 6400.800 - Material & Suppl Uniform										
10101 - California Department of Transportation	SL251289	Signals and Lighting Billing (FY 24-25)	Paid by Check # 107499		07/16/2025	08/01/2025	06/30/2025		08/15/2025	949.48
Account 6400.800 - Material & Suppl Uniform Totals									Invoice Transactions 1	\$949.48
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 18	\$6,518.70
Division 000 - Non-Div Totals									Invoice Transactions 18	\$6,518.70
Department 000 - Non-Dept Totals									Invoice Transactions 18	\$6,518.70
Fund 220 - Gas Tax Totals									Invoice Transactions 18	\$6,518.70



Accounts Payable by G/L Distribution Report

Payment Date Range 08/15/25 - 08/15/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 223 - FORA Dissolution										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
11489 - Wallace Group, Inc.	65612	Blight Removal 2024 CM	Paid by Check # 107519		07/28/2025	07/28/2025	07/28/2025		08/15/2025	14,851.83
11884 - National Construction Rentals, Inc.	7896184	2nd Ave & 8th St	Paid by Check # 107551		07/16/2025	07/29/2025	07/29/2025		08/15/2025	363.12
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions	2		\$15,214.95
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	2		\$15,214.95
Division 000 - Non-Div Totals							Invoice Transactions	2		\$15,214.95
Department 000 - Non-Dept Totals							Invoice Transactions	2		\$15,214.95
Fund 223 - FORA Dissolution Totals							Invoice Transactions	2		\$15,214.95



Accounts Payable by G/L Distribution Report

Payment Date Range 08/15/25 - 08/15/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 232 - Seabreeze AD										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.180 - Prof Svc Eng Svc- Rev Funded Inspection										
10171 - CSG Consultants	62024	Seabreeze (FY 24-25)	Paid by EFT # 6546		07/15/2025	08/07/2025	06/30/2025		08/15/2025	171.00
Account 6300.180 - Prof Svc Eng Svc- Rev Funded Inspection Totals									Invoice Transactions 1	<u>\$171.00</u>
Account 6360.440 - Maint & Repairs Landscape General										
10446 - New Image Landscape Co.	151226	Landscape Maintenance for June 2025 (FY 24-25)	Paid by Check # 107513		06/30/2025	07/31/2025	06/30/2025		08/15/2025	226.00
Account 6360.440 - Maint & Repairs Landscape General Totals									Invoice Transactions 1	<u>\$226.00</u>
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 2	<u>\$397.00</u>
Division 000 - Non-Div Totals									Invoice Transactions 2	<u>\$397.00</u>
Department 000 - Non-Dept Totals									Invoice Transactions 2	<u>\$397.00</u>
Fund 232 - Seabreeze AD Totals									Invoice Transactions 2	<u>\$397.00</u>



Accounts Payable by G/L Distribution Report

Payment Date Range 08/15/25 - 08/15/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 233 - Monterey Bay Estates AD										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.180 - Prof Svc Eng Svc- Rev Funded Inspection										
10171 - CSG Consultants	62025	Monterey Bay Estates (FY 24-25)	Paid by EFT # 6546		07/15/2025	08/07/2025	06/30/2025		08/15/2025	171.00
Account 6300.180 - Prof Svc Eng Svc- Rev Funded Inspection Totals									Invoice Transactions 1	\$171.00
Account 6360.440 - Maint & Repairs Landscape General										
10446 - New Image Landscape Co.	151226	Landscape Maintenance for June 2025 (FY 24-25)	Paid by Check # 107513		06/30/2025	07/31/2025	06/30/2025		08/15/2025	485.00
Account 6360.440 - Maint & Repairs Landscape General Totals									Invoice Transactions 1	\$485.00
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 2	\$656.00
Division 000 - Non-Div Totals									Invoice Transactions 2	\$656.00
Department 000 - Non-Dept Totals									Invoice Transactions 2	\$656.00
Fund 233 - Monterey Bay Estates AD Totals									Invoice Transactions 2	\$656.00



Accounts Payable by G/L Distribution Report

Payment Date Range 08/15/25 - 08/15/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 235 - Cypress Cove II AD										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.180 - Prof Svc Eng Svc- Rev Funded Inspection										
10171 - CSG Consultants	62026	Cypress Cove II (FY 24 -25)	Paid by EFT # 6546		07/15/2025	08/07/2025	06/30/2025		08/15/2025	1,596.00
Account 6300.180 - Prof Svc Eng Svc- Rev Funded Inspection Totals									Invoice Transactions 1	\$1,596.00
Account 6360.440 - Maint & Repairs Landscape General										
10446 - New Image Landscape Co.	151226	Landscape Maintenance for June 2025 (FY 24-25)	Paid by Check # 107513		06/30/2025	07/31/2025	06/30/2025		08/15/2025	549.00
Account 6360.440 - Maint & Repairs Landscape General Totals									Invoice Transactions 1	\$549.00
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 2	\$2,145.00
Division 000 - Non-Div Totals									Invoice Transactions 2	\$2,145.00
Department 000 - Non-Dept Totals									Invoice Transactions 2	\$2,145.00
Fund 235 - Cypress Cove II AD Totals									Invoice Transactions 2	\$2,145.00



Accounts Payable by G/L Distribution Report

Payment Date Range 08/15/25 - 08/15/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 251 - CFD - Locke Paddon										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.440 - Maint & Repairs Landscape General										
10446 - New Image Landscape Co.	151226	Landscape Maintenance for June 2025 (FY 24-25)	Paid by Check # 107513		06/30/2025	07/31/2025	06/30/2025		08/15/2025	258.00
Account 6360.440 - Maint & Repairs Landscape General Totals							Invoice Transactions	1		\$258.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$258.00
Division 000 - Non-Div Totals							Invoice Transactions	1		\$258.00
Department 000 - Non-Dept Totals							Invoice Transactions	1		\$258.00
Fund 251 - CFD - Locke Paddon Totals							Invoice Transactions	1		\$258.00



Accounts Payable by G/L Distribution Report

Payment Date Range 08/15/25 - 08/15/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 252 - CFD - Dunes No. 2015-1										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.180 - Prof Svc Eng Svc- Rev Funded Inspection										
10171 - CSG Consultants	62027	Locke Paddon CFD (FY 24-25)	Paid by EFT # 6546		07/15/2025	08/07/2025	06/30/2025		08/15/2025	171.00
10171 - CSG Consultants	62028	Phase 1c CFD (FY 24-25)	Paid by EFT # 6546		07/15/2025	08/07/2025	06/30/2025		08/15/2025	2,508.00
Account 6300.180 - Prof Svc Eng Svc- Rev Funded Inspection Totals									Invoice Transactions 2	\$2,679.00
Account 6360.700 - Maint & Repairs Roadways										
10005 - A-1 Sweeping Service	7-28-25	The Dunes Street Sweeping July 2025	Paid by Check # 107521		07/28/2025	08/01/2025	08/01/2025		08/15/2025	345.00
Account 6360.700 - Maint & Repairs Roadways Totals									Invoice Transactions 1	\$345.00
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 3	\$3,024.00
Division 000 - Non-Div Totals									Invoice Transactions 3	\$3,024.00
Department 000 - Non-Dept Totals									Invoice Transactions 3	\$3,024.00
Fund 252 - CFD - Dunes No. 2015-1 Totals									Invoice Transactions 3	\$3,024.00



Accounts Payable by G/L Distribution Report

Payment Date Range 08/15/25 - 08/15/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 422 - Capital Projects - Measure X										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
11847 - BKF Engineers	25070950	Reconstuction and Cape Design	Paid by EFT # 6545		07/24/2025	07/29/2025	07/29/2025		08/15/2025	106,756.75
10171 - CSG Consultants	62029	Annual St Resurfacing (FY 24-25)	Paid by EFT # 6546		07/15/2025	08/11/2025	06/30/2025		08/15/2025	16,735.00
12055 - Ghirardelli Associates, Inc	22084.003-7	Citywide Street Repair Phase 1 (FY 24-25)	Paid by Check # 107505		06/10/2025	07/29/2025	06/30/2025		08/15/2025	80,911.47
12055 - Ghirardelli Associates, Inc	22084.003-6	Citywide Street Repair Phase 1 (FY 24-25)	Paid by Check # 107505		05/20/2025	07/30/2025	06/30/2025		08/15/2025	83,601.39
10425 - Monterey Peninsula Engineering	25-03-30	Annual Street Resurfacing (FY 24-25)	Paid by Check # 107512		07/23/2025	07/24/2025	06/30/2025		08/15/2025	710,845.10
10189 - Denise Duffy & Associates	9939	Arborist for Pavement Management (FY 24- 25)	Paid by Check # 107502		07/14/2025	08/07/2025	06/30/2025		08/15/2025	1,446.80
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions	6		<u>\$1,000,296.51</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	6		<u>\$1,000,296.51</u>
Division 000 - Non-Div Totals							Invoice Transactions	6		<u>\$1,000,296.51</u>
Department 000 - Non-Dept Totals							Invoice Transactions	6		<u>\$1,000,296.51</u>
Fund 422 - Capital Projects - Measure X Totals							Invoice Transactions	6		<u>\$1,000,296.51</u>



Accounts Payable by G/L Distribution Report

Payment Date Range 08/15/25 - 08/15/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 462 - City Capital Projects										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
10171 - CSG Consultants	62013	Glorya Jean Tate and Construction Management (FY 24-25)	Paid by EFT # 6546		07/15/2025	08/11/2025	06/30/2025		08/15/2025	24,665.00
10268 - Harris & Associates	67882	Imjin Parkway Improvement Plan (FY 24-25)	Paid by Check # 107506		06/09/2025	07/30/2025	06/30/2025		08/15/2025	97,528.72
10316 - Kimley-Horn & Associates, Inc.	32289873	2021 Dev Impact Fee (FY 24-25)	Paid by Check # 107508		05/31/2025	07/31/2025	06/30/2025		08/15/2025	48,751.50
10425 - Monterey Peninsula Engineering	25-04-19	City Wide Street Repair	Paid by Check # 107512		07/25/2025	07/29/2025	06/30/2025		08/15/2025	146,163.37
11489 - Wallace Group, Inc.	65397	Program Management (FY 24-25)	Paid by Check # 107519		06/23/2025	08/06/2025	06/30/2025		08/15/2025	12,753.75
11489 - Wallace Group, Inc.	65646	Program Management	Paid by Check # 107519		07/29/2025	08/06/2025	08/06/2025		08/15/2025	13,581.25
12199 - BEK COLLECTIVE INC / BEK COLLECTIVE	030-003-010	Marina Gateway Signs	Paid by Check # 107497		08/04/2025	08/01/2025	08/01/2025		08/15/2025	237.50
12199 - BEK COLLECTIVE INC / BEK COLLECTIVE	030-008-001	Imjin Parkway Artwork	Paid by Check # 107527		08/04/2025	08/01/2025	08/01/2025		08/15/2025	2,082.50
10171 - CSG Consultants	62030	PFIF Update (FY 24-25)	Paid by EFT # 6546		07/15/2025	08/07/2025	06/30/2025		08/15/2025	570.00
10171 - CSG Consultants	62031	Imjin Widening (FY 24-25)	Paid by EFT # 6546		07/15/2025	08/07/2025	06/30/2025		08/15/2025	4,788.00
10189 - Denise Duffy & Associates	9965	Marina Habitat Management Plan	Paid by Check # 107502		07/18/2025	08/06/2025	06/30/2025		08/15/2025	2,589.00
10425 - Monterey Peninsula Engineering	24-12-38	Marina Library Irrigation (FY 24-25)	Paid by Check # 107512		04/24/2025	07/31/2025	06/30/2025		08/15/2025	3,344.00
10425 - Monterey Peninsula Engineering	24-12-39 RET	Marina Library Irrigation (FY 24-25)	Paid by Check # 107512		04/24/2025	07/31/2025	06/30/2025		08/15/2025	176.00
10515 - Rincon Consultants, Inc.	66484	Marina Housing Element Update May 1-31	Paid by EFT # 6549		06/16/2025	07/31/2025	06/30/2025		08/15/2025	2,295.00
11266 - Verde Design, Inc.	26-2207300	Glorya Jean Tate Park (FY 24-25)	Paid by Check # 107518		07/02/2025	07/31/2025	06/30/2025		08/15/2025	3,900.00
11489 - Wallace Group, Inc.	65619	Preston Park	Paid by Check # 107519		07/28/2025	07/28/2025	07/28/2025		08/15/2025	4,122.50



Accounts Payable by G/L Distribution Report

Payment Date Range 08/15/25 - 08/15/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 462 - City Capital Projects										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
12266 - Yamabe & Horn Engineering, Inc.	53754	Windy Hill Park Improvements	Paid by Check # 107572		07/14/2025	07/30/2025	07/30/2025		08/15/2025	1,855.00
Account 6300.570 - Prof Svc Other Totals										Invoice Transactions 17
										<u>\$369,403.09</u>
Account 6700.110 - Capital Outlay Equipment										
11171 - Motorola Solutions, Inc.	1187148069	Body Worn Camera System	Paid by EFT # 6547		06/03/2025	08/06/2025	06/30/2025		08/15/2025	76,601.88
Account 6700.110 - Capital Outlay Equipment Totals										Invoice Transactions 1
										<u>\$76,601.88</u>
Sub-Division 00 - Non-Subdiv Totals										Invoice Transactions 18
										<u>\$446,004.97</u>
Division 000 - Non-Div Totals										Invoice Transactions 18
										<u>\$446,004.97</u>
Department 000 - Non-Dept Totals										Invoice Transactions 18
										<u>\$446,004.97</u>
Fund 462 - City Capital Projects Totals										Invoice Transactions 18
										<u>\$446,004.97</u>



Accounts Payable by G/L Distribution Report

Payment Date Range 08/15/25 - 08/15/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 555 - Marina Airport										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.450 - Prof Svc Legal - City Attorney Other Svc										
11964 - Shute Mihaly & Weinberger LLP	292347	Airport - June 2025	Paid by EFT # 6550		07/28/2025	07/28/2025	06/30/2025		08/15/2025	10,823.05
Account 6300.450 - Prof Svc Legal - City Attorney Other Svc Totals									Invoice Transactions 1	\$10,823.05
Account 6360.440 - Maint & Repairs Landscape General										
10446 - New Image Landscape Co.	151226	Landscape Maintenance for June 2025 (FY 24-25)	Paid by Check # 107513		06/30/2025	07/31/2025	06/30/2025		08/15/2025	2,340.00
Account 6360.440 - Maint & Repairs Landscape General Totals									Invoice Transactions 1	\$2,340.00
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	292224	City Fuel	Paid by Check # 107511		06/27/2025	08/06/2025	06/30/2025		08/15/2025	175.44
10416 - Monterey County Petroleum-Sturdy Oil Co.	291440	City Fuel	Paid by Check # 107545		07/18/2025	08/06/2025	08/06/2025		08/15/2025	162.95
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel Totals									Invoice Transactions 2	\$338.39
Account 6400.565 - Material & Suppl Office Supplies										
10734 - Office Depot-Public Works Dept.	432612996001	Airport	Paid by Check # 107553		07/17/2025	07/29/2025	07/29/2025		08/15/2025	41.98
10734 - Office Depot-Public Works Dept.	432614909001	Airport	Paid by Check # 107553		07/17/2025	07/29/2025	07/29/2025		08/15/2025	39.73
10734 - Office Depot-Public Works Dept.	432615183001	Airport	Paid by Check # 107553		07/17/2025	07/29/2025	07/29/2025		08/15/2025	13.95
Account 6400.565 - Material & Suppl Office Supplies Totals									Invoice Transactions 3	\$95.66
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 7	\$13,597.10
Division 000 - Non-Div Totals									Invoice Transactions 7	\$13,597.10
Department 000 - Non-Dept Totals									Invoice Transactions 7	\$13,597.10
Fund 555 - Marina Airport Totals									Invoice Transactions 7	\$13,597.10
Grand Totals									Invoice Transactions 233	\$1,903,561.53



Accounts Payable by G/L Distribution Report

Payment Date Range 08/22/25 - 08/22/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 120 - City Mgr/HR/Risk										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.305 - Prof Svc HR - Citywide Recruit/Background										
11869 - Agile Occupational Medicine PC	EM049540	Agile Occupational Medicine - Pre Emp Px	Paid by EFT # 6566		07/28/2025	08/07/2025	08/07/2025		08/22/2025	465.00
Account 6300.305 - Prof Svc HR - Citywide Recruit/Background Totals									Invoice Transactions 1	\$465.00
Account 6300.310 - Prof Svc HR - Labor Relation& Negotiation										
12265 - Atkinson, Andelson, Loya, Ruud & Romo	756375	AALRR Professional Corp.	Paid by Check # 107573		06/30/2025	06/30/2025	06/30/2025		08/22/2025	9,765.01
Account 6300.310 - Prof Svc HR - Labor Relation& Negotiation Totals									Invoice Transactions 1	\$9,765.01
Account 6300.570 - Prof Svc Other										
12265 - Atkinson, Andelson, Loya, Ruud & Romo	756375	AALRR Professional Corp.	Paid by Check # 107573		06/30/2025	06/30/2025	06/30/2025		08/22/2025	1,772.66
10335 - Liebert Cassidy Whitmore	291919	LCW - Professional Services	Paid by EFT # 6564		03/31/2025	08/19/2025	06/30/2025		08/22/2025	90.00
10335 - Liebert Cassidy Whitmore	302058	LCW - Professional Services	Paid by EFT # 6571		07/31/2025	08/19/2025	08/19/2025		08/22/2025	291.00
Account 6300.570 - Prof Svc Other Totals									Invoice Transactions 3	\$2,153.66
Account 6380.120 - Utilities Comm Mobile & Pager										
10603 - Verizon Wireless	6120669744	Monthly Verizon Bill-308174766	Paid by EFT # 6575		08/10/2025	08/19/2025	08/19/2025		08/22/2025	213.86
Account 6380.120 - Utilities Comm Mobile & Pager Totals									Invoice Transactions 1	\$213.86
Account 6400.565 - Material & Suppl Office Supplies										
10897 - TechRx Technology Services	13013	Office Supplies	Paid by EFT # 6574		07/31/2025	08/13/2025	08/13/2025		08/22/2025	1,043.81
Account 6400.565 - Material & Suppl Office Supplies Totals									Invoice Transactions 1	\$1,043.81
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 7	\$13,641.34
Division 000 - Non-Div Totals									Invoice Transactions 7	\$13,641.34
Department 120 - City Mgr/HR/Risk Totals									Invoice Transactions 7	\$13,641.34
Department 125 - I. T.										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.331 - Prof Svc IT - Website Svc										
11618 - Tripepi, Smith & Associates, Inc.	15348	Annual Website Hosting Services - Draw Marina Website	Paid by Check # 107592		07/31/2025	08/14/2025	08/14/2025		08/22/2025	610.00
Account 6300.331 - Prof Svc IT - Website Svc Totals									Invoice Transactions 1	\$610.00
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 1	\$610.00
Division 000 - Non-Div Totals									Invoice Transactions 1	\$610.00
Department 125 - I. T. Totals									Invoice Transactions 1	\$610.00



Accounts Payable by G/L Distribution Report

Payment Date Range 08/22/25 - 08/22/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 130 - Finance										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.120 - Utilities Comm Mobile & Pager										
10603 - Verizon Wireless	6120669744	Monthly Verizon Bill-308174766	Paid by EFT # 6575		08/10/2025	08/19/2025	08/19/2025		08/22/2025	102.84
Account 6380.120 - Utilities Comm Mobile & Pager Totals							Invoice Transactions	1		\$102.84
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$102.84
Division 000 - Non-Div Totals							Invoice Transactions	1		\$102.84
Department 130 - Finance Totals							Invoice Transactions	1		\$102.84
Department 150 - City Attorney										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.450 - Prof Svc Legal - City Attorney Other Svc										
10315 - Keyser Marston Associates	0039825	Professional Services - Mercedes Benz Reloc. Assist. - May 20255	Paid by EFT # 6563		06/09/2025	08/14/2025	06/30/2025		08/22/2025	11,056.25
10257 - Goldfarb & Lipman	486111	Marina Heights - July 2025	Paid by EFT # 6569		08/18/2025	08/14/2025	08/14/2025		08/22/2025	146.00
10257 - Goldfarb & Lipman	486110	General - July 2025	Paid by EFT # 6569		08/18/2025	08/14/2025	08/14/2025		08/22/2025	876.00
Account 6300.450 - Prof Svc Legal - City Attorney Other Svc Totals							Invoice Transactions	3		\$12,078.25
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	3		\$12,078.25
Division 000 - Non-Div Totals							Invoice Transactions	3		\$12,078.25
Department 150 - City Attorney Totals							Invoice Transactions	3		\$12,078.25
Department 190 - Citywide Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.570 - Maint & Repairs Other Svc Agr										
10129 - Cintas Corporation	4240312661	Mat Service City Hall	Paid by Check # 107581		08/15/2025	08/19/2025	08/19/2025		08/22/2025	62.27
Account 6360.570 - Maint & Repairs Other Svc Agr Totals							Invoice Transactions	1		\$62.27
Account 6380.150 - Utilities Comm Phone System										
10758 - AT & T CALNET3	000023929144	CALNET3-9391023490 (884-9568)	Paid by Check # 107577		08/15/2025	08/19/2025	08/19/2025		08/22/2025	59.37
Account 6380.150 - Utilities Comm Phone System Totals							Invoice Transactions	1		\$59.37
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	Aug 2025 562-0	PG&E - 4758891562-0	Paid by Check # 107589		08/08/2025	08/19/2025	08/19/2025		08/22/2025	1,553.92
Account 6380.300 - Utilities Gas & Electric Totals							Invoice Transactions	1		\$1,553.92



Accounts Payable by G/L Distribution Report

Payment Date Range 08/22/25 - 08/22/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 190 - Citywide Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.500 - Utilities Water & Sewer										
10432 - Monterey One Water - former MRWPCA	July 2025 0009	208 Palm Ave	Paid by Check # 107587		07/31/2025	08/08/2025	08/08/2025		08/22/2025	272.80
Account 6380.500 - Utilities Water & Sewer Totals							Invoice Transactions		1	\$272.80
Account 6400.635 - Material & Suppl Postage Shipping										
10509 - Reserve Account - Pitney Bowes	08-19-25	Postage Meter Refill	Paid by Check # 107591		08/19/2025	08/14/2025	08/14/2025		08/22/2025	1,500.00
Account 6400.635 - Material & Suppl Postage Shipping Totals							Invoice Transactions		1	\$1,500.00
Account 6600.010 - Other Charges Alarm										
10239 - First Alarm	900941	Alarm Monitoring - City Hall - Sept-Nov 2025	Paid by EFT # 6568		08/15/2025	08/14/2025	08/14/2025		08/22/2025	113.67
Account 6600.010 - Other Charges Alarm Totals							Invoice Transactions		1	\$113.67
Account 6600.090 - Other Charges Claims, Judgments, Damages										
10375 - MBASIA-Monterey Bay Area Self Insurance Authority	Aug 2025 190-1	MBASIA - Claim for Payment	Paid by Check # 107574		08/05/2025	08/12/2025	06/30/2025		08/22/2025	49,617.16
Account 6600.090 - Other Charges Claims, Judgments, Damages Totals							Invoice Transactions		1	\$49,617.16
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions		7	\$53,179.19
Division 000 - Non-Div Totals							Invoice Transactions		7	\$53,179.19
Department 190 - Citywide Non-Dept Totals							Invoice Transactions		7	\$53,179.19
Department 250 - Fire										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
10841 - Carmel Fire Protection Associates - Art Black	125313	Residential Fire Sprinkler Inspection for 604 Santa Lucia Way	Paid by Check # 107580		08/11/2025	08/14/2025	08/14/2025		08/22/2025	230.00
10841 - Carmel Fire Protection Associates - Art Black	125314	CO2 Monitoring System 140 Beach Road	Paid by Check # 107580		08/12/2025	08/14/2025	08/14/2025		08/22/2025	215.00
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions		2	\$445.00
Account 6360.850 - Maint & Repairs Vehicle										
10323 - L.N. Curtis & Sons	INV979933	Kit Hurst - Battery	Paid by EFT # 6570		08/15/2025	08/18/2025	08/18/2025		08/22/2025	1,022.58
Account 6360.850 - Maint & Repairs Vehicle Totals							Invoice Transactions		1	\$1,022.58
Account 6400.795 - Material & Suppl Turnout Equip-Structure Fires										
10323 - L.N. Curtis & Sons	INV967530	Firefighter Jacket - Smith	Paid by EFT # 6570		07/14/2025	08/14/2025	08/14/2025		08/22/2025	454.22
Account 6400.795 - Material & Suppl Turnout Equip-Structure Fires Totals							Invoice Transactions		1	\$454.22



Accounts Payable by G/L Distribution Report

Payment Date Range 08/22/25 - 08/22/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 250 - Fire										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6700.130 - Capital Outlay Vehicles										
10232 - L.N. Curtis & Sons	INV980387	Multiforce and Maxiforce bag kits for New Rosenbauer Truck	Paid by EFT # 6570		08/18/2025	08/19/2025	08/19/2025		08/22/2025	15,124.95
Account 6700.130 - Capital Outlay Vehicles Totals							Invoice Transactions	1		\$15,124.95
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	5		\$17,046.75
Division 000 - Non-Div Totals							Invoice Transactions	5		\$17,046.75
Department 250 - Fire Totals							Invoice Transactions	5		\$17,046.75
Department 310 - Public Works										
Division 311 - Buildings & Grounds										
Sub-Division 00 - Non-Subdiv										
Account 6360.065 - Maint & Repairs Bdg NonFlagship										
10237 - Ferguson Enterprise , Inc. # 1423	6125259	Backflow	Paid by Check # 107583		07/28/2025	08/08/2025	08/08/2025		08/22/2025	166.70
10250 - Gavilan Pest Control	0171779	Hilltop Park 4th/9th	Paid by Check # 107584		07/24/2025	08/08/2025	08/08/2025		08/22/2025	110.00
10520 - MONTEREY ROTOCO, LLC / ROTO ROOTER PLUMBERS	1690004041	City Hall	Paid by Check # 107588		08/07/2025	08/08/2025	08/08/2025		08/22/2025	4,715.19
Account 6360.065 - Maint & Repairs Bdg NonFlagship Totals							Invoice Transactions	3		\$4,991.89
Account 6400.630 - Material & Suppl Portable Toilet										
10588 - United Site Services	INV-5519849	Beach Rd&DeForest Rd	Paid by Check # 107593		08/07/2025	08/08/2025	08/08/2025		08/22/2025	260.35
Account 6400.630 - Material & Suppl Portable Toilet Totals							Invoice Transactions	1		\$260.35
Account 6400.733 - Material & Suppl Signs										
10967 - Monterey Signs, Inc.	26999	Small City Logo Decals	Paid by EFT # 6572		08/12/2025	08/13/2025	08/13/2025		08/22/2025	819.38
Account 6400.733 - Material & Suppl Signs Totals							Invoice Transactions	1		\$819.38
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	5		\$6,071.62
Division 311 - Buildings & Grounds Totals							Invoice Transactions	5		\$6,071.62



Accounts Payable by G/L Distribution Report

Payment Date Range 08/22/25 - 08/22/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 310 - Public Works										
Division 313 - Vehicle Maint										
Sub-Division 00 - Non-Subdiv										
Account 6360.850 - Maint & Repairs Vehicle										
10465 - Pacific Smog	2940	Smog Checks	Paid by Check # 107590		08/01/2025	08/08/2025	08/08/2025		08/22/2025	679.25
Account 6360.850 - Maint & Repairs Vehicle Totals							Invoice Transactions	1		\$679.25
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$679.25
Division 313 - Vehicle Maint Totals							Invoice Transactions	1		\$679.25
Department 310 - Public Works Totals							Invoice Transactions	6		\$6,750.87
Department 410 - Planning										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
10515 - Rincon Consultants, Inc.	66975	Marina Grant Support and Prohousing	Paid by EFT # 6565		07/10/2025	07/25/2025	06/30/2025		08/22/2025	2,772.50
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions	1		\$2,772.50
Account 6300.610 - Prof Svc Planning - Consultant										
10515 - Rincon Consultants, Inc.	67802	Marina on-call GIS support July 1-31	Paid by EFT # 6573		08/12/2025	08/27/2025	08/12/2025		08/22/2025	2,738.25
Account 6300.610 - Prof Svc Planning - Consultant Totals							Invoice Transactions	1		\$2,738.25
Account 6380.120 - Utilities Comm Mobile & Pager										
10603 - Verizon Wireless	6120669744	Monthly Verizon Bill-308174766	Paid by EFT # 6575		08/10/2025	08/19/2025	08/19/2025		08/22/2025	89.76
Account 6380.120 - Utilities Comm Mobile & Pager Totals							Invoice Transactions	1		\$89.76
Account 6400.565 - Material & Suppl Office Supplies										
11733 - BMI IMAGING SYSTEMS, INC.	101503	Scanning of Planning files	Paid by Check # 107579		07/25/2025	07/31/2025	07/31/2025		08/22/2025	3,592.38
Account 6400.565 - Material & Suppl Office Supplies Totals							Invoice Transactions	1		\$3,592.38
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	4		\$9,192.89
Division 000 - Non-Div Totals							Invoice Transactions	4		\$9,192.89
Department 410 - Planning Totals							Invoice Transactions	4		\$9,192.89
Department 430 - Building Inspection										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.070 - Prof Svc Building Plan Check & Inspection										
10171 - CSG Consultants	B251009	Building Plan Review TMobile cell tower	Paid by EFT # 6567		08/01/2025	08/07/2025	08/07/2025		08/22/2025	600.00
Account 6300.070 - Prof Svc Building Plan Check & Inspection Totals							Invoice Transactions	1		\$600.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$600.00
Division 000 - Non-Div Totals							Invoice Transactions	1		\$600.00
Department 430 - Building Inspection Totals							Invoice Transactions	1		\$600.00



Accounts Payable by G/L Distribution Report

Payment Date Range 08/22/25 - 08/22/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 510 - Recreation & Culture										
Division 100 - Admin										
Sub-Division 00 - Non-Subdiv										
Account 6380.150 - Utilities Comm Phone System										
10053 - AT & T	Aug 2025 520 5	AT&T 831-582-9957 520 5	Paid by Check # 107576		08/13/2025	08/19/2025	08/19/2025		08/22/2025	466.83
Account 6380.150 - Utilities Comm Phone System Totals							Invoice Transactions	1		\$466.83
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$466.83
Division 100 - Admin Totals							Invoice Transactions	1		\$466.83
Division 512 - Teen										
Sub-Division 00 - Non-Subdiv										
Account 6400.657 - Material & Suppl Recr Teen Concessions										
12295 - Jacob Baynes - reimbursement only	08-05-25 A	Reimbursement - WalMart	Paid by Check # 107585		08/05/2025	08/07/2025	08/07/2025		08/22/2025	51.73
Account 6400.657 - Material & Suppl Recr Teen Concessions Totals							Invoice Transactions	1		\$51.73
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$51.73
Division 512 - Teen Totals							Invoice Transactions	1		\$51.73
Department 510 - Recreation & Culture Totals							Invoice Transactions	2		\$518.56
Fund 100 - General Fund Totals							Invoice Transactions	37		\$113,720.69



Accounts Payable by G/L Distribution Report

Payment Date Range 08/22/25 - 08/22/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 220 - Gas Tax										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	Aug 2025 202-3	PG&E - 6594070202-3	Paid by Check # 107589		08/08/2025	08/19/2025	08/19/2025		08/22/2025	141.33
10463 - Pacific Gas & Electric	Aug 2025 720-0	PG&E - 0167505720-0	Paid by Check # 107589		08/08/2025	08/19/2025	08/19/2025		08/22/2025	1,071.78
10463 - Pacific Gas & Electric	Aug 2025 851-0	PG&E - 3440977851-0	Paid by Check # 107589		08/13/2025	08/19/2025	08/19/2025		08/22/2025	224.98
10463 - Pacific Gas & Electric	Aug 2025 827-8	PG&E - 0423929827-8	Paid by Check # 107589		08/12/2025	08/19/2025	08/19/2025		08/22/2025	189.91
10463 - Pacific Gas & Electric	Aug 2025 535-3	PG&E - 6161832535-3	Paid by Check # 107589		08/12/2025	08/19/2025	08/19/2025		08/22/2025	305.34
Account 6380.300 - Utilities Gas & Electric Totals							Invoice Transactions		5	\$1,933.34
Account 6400.740 - Material & Suppl Special Dept Suppl										
12248 - Blue Triton Brands Inc	05H872034692 3	2660 5th Ave	Paid by Check # 107578		08/06/2025	08/08/2025	08/08/2025		08/22/2025	26.18
Account 6400.740 - Material & Suppl Special Dept Suppl Totals							Invoice Transactions		1	\$26.18
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions		6	\$1,959.52
Division 000 - Non-Div Totals							Invoice Transactions		6	\$1,959.52
Department 000 - Non-Dept Totals							Invoice Transactions		6	\$1,959.52
Fund 220 - Gas Tax Totals							Invoice Transactions		6	\$1,959.52



Accounts Payable by G/L Distribution Report

Payment Date Range 08/22/25 - 08/22/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 255 - Housing Assistance Fund										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6600.400 - Other Charges - Fees										
10463 - Pacific Gas & Electric	Aug 2025 340-8	PG&E - 8376495340-8	Paid by Check # 107589		08/12/2025	08/19/2025	08/19/2025		08/22/2025	17.94
Account 6600.400 - Other Charges - Fees Totals							Invoice Transactions 1			\$17.94
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 1			\$17.94
Division 000 - Non-Div Totals							Invoice Transactions 1			\$17.94
Department 000 - Non-Dept Totals							Invoice Transactions 1			\$17.94
Fund 255 - Housing Assistance Fund Totals							Invoice Transactions 1			\$17.94



Accounts Payable by G/L Distribution Report

Payment Date Range 08/22/25 - 08/22/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 462 - City Capital Projects										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
10463 - Pacific Gas & Electric	0008427530-4	EP 3240 Deforest Rd	Paid by Check # 107589		08/07/2025	08/08/2025	08/08/2025		08/22/2025	1,500.00
10515 - Rincon Consultants, Inc.	66791	Marina Housing Element Update	Paid by EFT # 6565		07/02/2025	07/17/2025	06/30/2025		08/22/2025	4,036.50
10515 - Rincon Consultants, Inc.	66789	Marina Housing Element Update	Paid by EFT # 6565		07/02/2025	07/17/2025	06/30/2025		08/22/2025	1,260.00
10515 - Rincon Consultants, Inc.	67795	Marina Housing Element Update July 1- 31	Paid by EFT # 6573		08/12/2025	08/27/2025	08/12/2025		08/22/2025	2,743.75
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions	4		<u>\$9,540.25</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	4		<u>\$9,540.25</u>
Division 000 - Non-Div Totals							Invoice Transactions	4		<u>\$9,540.25</u>
Department 000 - Non-Dept Totals							Invoice Transactions	4		<u>\$9,540.25</u>
Fund 462 - City Capital Projects Totals							Invoice Transactions	4		<u>\$9,540.25</u>



Accounts Payable by G/L Distribution Report

Payment Date Range 08/22/25 - 08/22/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 555 - Marina Airport										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.030 - Prof Svc Airport Specific Plan										
10316 - Kimley-Horn & Associates, Inc.	32747204	OAR Econ Impact Study	Paid by Check # 107586		07/31/2025	08/14/2025	08/14/2025		08/22/2025	5,520.00
Account 6300.030 - Prof Svc Airport Specific Plan Totals									Invoice Transactions 1	\$5,520.00
Account 6360.280 - Maint & Repairs Habitat Management Svc										
10250 - Gavilan Pest Control	0171291	Bldg 520 Rodents	Paid by Check # 107584		07/29/2025	08/13/2025	08/13/2025		08/22/2025	75.00
10250 - Gavilan Pest Control	0171887	Bldg 520 Spiders	Paid by Check # 107584		08/05/2025	08/13/2025	08/13/2025		08/22/2025	105.00
10250 - Gavilan Pest Control	0171292	Bldg 520 Squirrels	Paid by Check # 107584		07/29/2025	08/14/2025	08/14/2025		08/22/2025	1,150.00
Account 6360.280 - Maint & Repairs Habitat Management Svc Totals									Invoice Transactions 3	\$1,330.00
Account 6380.120 - Utilities Comm Mobile & Pager										
10603 - Verizon Wireless	6120669744	Monthly Verizon Bill-308174766	Paid by EFT # 6575		08/10/2025	08/19/2025	08/19/2025		08/22/2025	89.76
Account 6380.120 - Utilities Comm Mobile & Pager Totals									Invoice Transactions 1	\$89.76
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 5	\$6,939.76
Division 000 - Non-Div Totals									Invoice Transactions 5	\$6,939.76
Department 000 - Non-Dept Totals									Invoice Transactions 5	\$6,939.76
Fund 555 - Marina Airport Totals									Invoice Transactions 5	\$6,939.76
Grand Totals									Invoice Transactions 53	\$132,178.16



Accounts Payable by G/L Distribution Report

Payment Date Range 08/29/25 - 08/29/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 190 - Citywide Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6150.500 - Medical Vision										
10607 - Vision Service Plan	09-01-25.	VSP Adjustment	Paid by Check		09/01/2025	09/01/2025	09/01/2025		08/29/2025	10.47
		(09.2025)	# 107671							
10607 - Vision Service Plan	09-01-.25	VSP COBRA (09.2025)	Paid by Check		09/01/2025	09/01/2025	09/01/2025		08/29/2025	114.05
			# 107671							
Account 6150.500 - Medical Vision Totals										Invoice Transactions 2
										\$124.52
Account 6300.570 - Prof Svc Other										
12302 - California Consulting, Inc.	7307	Grant Writing Services	Paid by Check		08/14/2025	08/26/2025	08/26/2025		08/29/2025	18,000.00
		OGALS	# 107615							
11835 - Environmental Innovations, Inc.	3082A	SB 1383 Compliance	Paid by Check		05/30/2025	08/22/2025	06/30/2025		08/29/2025	2,073.41
		and Outreach (FY 24-	# 107601							
		25)								
12208 - RAYA AUTOMOTIVE	2353	2018 Chevy Colorado	Paid by Check		08/21/2025	08/25/2025	08/25/2025		08/29/2025	51.00
		PD CSO truck	# 107655							
Account 6300.570 - Prof Svc Other Totals										Invoice Transactions 3
										\$20,124.41
Account 6380.150 - Utilities Comm Phone System										
10758 - AT & T CALNET3	000023929145	GIS Modem Acct#	Paid by Check		08/15/2025	09/22/2025	08/27/2025		08/29/2025	92.24
		9391023491	# 107611							
10758 - AT & T CALNET3	000023929137	Planning Acct#	Paid by Check		08/15/2025	09/22/2025	08/27/2025		08/29/2025	31.24
		9391023482	# 107611							
10758 - AT & T CALNET3	000023929139	Planning Acct#	Paid by Check		08/15/2025	09/22/2025	08/27/2025		08/29/2025	32.49
		9391023485	# 107611							
Account 6380.150 - Utilities Comm Phone System Totals										Invoice Transactions 3
										\$155.97
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	Aug 2025 683-2	PG&E 6217294683-2	Paid by Check		08/15/2025	08/26/2025	08/26/2025		08/29/2025	203.63
			# 107651							
10463 - Pacific Gas & Electric	Aug 2025 172-2	PG&E - 5618207172-2	Paid by Check		08/17/2025	08/26/2025	08/26/2025		08/29/2025	837.98
			# 107651							
10463 - Pacific Gas & Electric	Aug 2025 795-7	PG&E - 4467294795-7	Paid by Check		08/19/2025	08/26/2025	08/26/2025		08/29/2025	623.35
			# 107651							
10996 - PG & E CFM/PPC Department -	Aug 2025 767-2	Utilities 8/08/25	Paid by Check		08/08/2025	08/19/2025	08/19/2025		08/29/2025	119.62
Contracts only			# 107652							
Account 6380.300 - Utilities Gas & Electric Totals										Invoice Transactions 4
										\$1,784.58
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	Aug 2025 56-025	327 Reindollar Ave	Paid by Check		08/04/2025	08/25/2025	08/25/2025		08/29/2025	47.26
		Sewer	# 107635							
10349 - Marina Coast Water District	Aug 2025 56-017	208 Palm Ave Unit A	Paid by Check		08/13/2025	08/25/2025	08/25/2025		08/29/2025	1,100.85
			# 107635							
10349 - Marina Coast Water District	Aug 2025 56-018	208 Palm Ave	Paid by Check		08/13/2025	08/25/2025	08/25/2025		08/29/2025	306.39
			# 107635							



Accounts Payable by G/L Distribution Report

Payment Date Range 08/29/25 - 08/29/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 190 - Citywide Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	Aug 2025 56-020	304 Hillcrest Ave	Paid by Check # 107635		08/13/2025	08/25/2025	08/25/2025		08/29/2025	117.33
10432 - Monterey One Water - former MRWPCA	July 2025 1627	211 Hillcrest Ave	Paid by Check # 107641		07/31/2025	08/18/2025	08/18/2025		08/29/2025	272.80
10432 - Monterey One Water - former MRWPCA	July 2025 0192	3200 Del Monte Blvd	Paid by Check # 107641		07/31/2025	08/18/2025	08/18/2025		08/29/2025	68.20
10432 - Monterey One Water - former MRWPCA	July 2025 2930	3200 Del Monte Blvd	Paid by Check # 107641		07/31/2025	08/18/2025	08/18/2025		08/29/2025	1,364.00
10432 - Monterey One Water - former MRWPCA	July 2025 1708	304 Hillcrest Ave	Paid by Check # 107641		07/31/2025	08/18/2025	08/18/2025		08/29/2025	68.20
10432 - Monterey One Water - former MRWPCA	July 2025 3451	0 Seaside Ave & Reservation Rd	Paid by Check # 107641		07/31/2025	08/18/2025	08/18/2025		08/29/2025	68.20
10432 - Monterey One Water - former MRWPCA	July 2025 4675	306 Reservation Rd	Paid by Check # 107641		07/31/2025	08/18/2025	08/18/2025		08/29/2025	108.00
10432 - Monterey One Water - former MRWPCA	July 2025 3245	3254 Abdy Way	Paid by Check # 107641		07/31/2025	08/18/2025	08/18/2025		08/29/2025	68.20
10432 - Monterey One Water - former MRWPCA	July 2025 3949	209 Cypress Ave	Paid by Check # 107641		07/31/2025	08/18/2025	08/18/2025		08/29/2025	136.40
10432 - Monterey One Water - former MRWPCA	July 2025 0325	2800 2nd Ave	Paid by Check # 107641		07/31/2025	08/18/2025	08/18/2025		08/29/2025	68.20
Account 6380.500 - Utilities Water & Sewer Totals							Invoice Transactions		13	\$3,794.03
Account 6600.460 - Other Charges Legal Notices & Pub										
10270 - Monterey County Herald	0006898230	Public Works (FY 24-25)	Paid by Check # 107603		05/31/2025	08/19/2025	06/30/2025		08/29/2025	361.24
Account 6600.460 - Other Charges Legal Notices & Pub Totals							Invoice Transactions		1	\$361.24
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions		26	\$26,344.75
Division 000 - Non-Div Totals							Invoice Transactions		26	\$26,344.75
Department 190 - Citywide Non-Dept Totals							Invoice Transactions		26	\$26,344.75
Department 210 - Police										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
12065 - Hasco Stations, LLC	HCL-036921-25	Car Wash	Paid by Check # 107629		08/15/2025	08/19/2025	08/19/2025		08/29/2025	161.50
11764 - Kurt Ashley / Secure Solutions	001828	Background - Kobayashi, Andrew	Paid by Check # 107633		08/19/2025	08/19/2025	08/19/2025		08/29/2025	1,382.00
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions		2	\$1,543.50



Accounts Payable by G/L Distribution Report

Payment Date Range 08/29/25 - 08/29/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 210 - Police										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.050 - Maint & Repairs Building										
10239 - First Alarm	903315	Monitoring	Paid by EFT # 6595		08/15/2025	08/19/2025	08/19/2025		08/29/2025	182.58
Account 6360.050 - Maint & Repairs Building Totals							Invoice Transactions		1	<u>\$182.58</u>
Account 6360.360 - Maint & Repairs Janitorial										
10080 - Branch's Janitorial	228976	Janitorial Service Police/Fire/Airport August 2025	Paid by EFT # 6592		08/25/2025	08/25/2025	08/25/2025		08/29/2025	1,308.00
Account 6360.360 - Maint & Repairs Janitorial Totals							Invoice Transactions		1	<u>\$1,308.00</u>
Account 6380.150 - Utilities Comm Phone System										
10758 - AT & T CALNET3	000023919766	Acct # 9391023434	Paid by Check # 107611		08/13/2025	08/19/2025	08/19/2025		08/29/2025	186.98
10758 - AT & T CALNET3	000023929133	Acct # 9391023478	Paid by Check # 107611		08/15/2025	08/19/2025	08/19/2025		08/29/2025	60.93
Account 6380.150 - Utilities Comm Phone System Totals							Invoice Transactions		2	<u>\$247.91</u>
Account 6500.620 - Training & Travel POST										
11587 - Carolyn Peliova - Employee	8-24-25	Per Diem Peliova - SLI Session 3 - 8/24/25	Paid by EFT # 6593		08/19/2025	08/19/2025	08/19/2025		08/29/2025	161.00
12085 - Cecilia Phillips - Employee	9-02-25	Per Diem Phillips - WILLE 9/02-9/05/25	Paid by Check # 107618		08/19/2025	08/19/2025	08/19/2025		08/29/2025	184.00
11760 - Rachel Shimabukuro - Employee	9-02-25	Per Diem Shimabukuro - WILLE 9/02-9/05/25	Paid by Check # 107654		08/19/2025	08/19/2025	08/19/2025		08/29/2025	184.00
Account 6500.620 - Training & Travel POST Totals							Invoice Transactions		3	<u>\$529.00</u>
Account 6600.455 - Other Charges Leased Parking										
12070 - Open Road Investors, LLC	1071	Monthly Parking Lot Rent	Paid by Check # 107649		08/21/2025	08/21/2025	08/21/2025		08/29/2025	1,600.00
Account 6600.455 - Other Charges Leased Parking Totals							Invoice Transactions		1	<u>\$1,600.00</u>
Account 6600.625 - Other Charges Printing Svc										
12091 - MP EXPRESS, INC.	79066	Business Cards - 2 staff members	Paid by Check # 107645		08/19/2025	08/19/2025	08/19/2025		08/29/2025	274.68
Account 6600.625 - Other Charges Printing Svc Totals							Invoice Transactions		1	<u>\$274.68</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions		11	<u>\$5,685.67</u>
Division 000 - Non-Div Totals							Invoice Transactions		11	<u>\$5,685.67</u>
Department 210 - Police Totals							Invoice Transactions		11	<u>\$5,685.67</u>



Accounts Payable by G/L Distribution Report

Payment Date Range 08/29/25 - 08/29/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 250 - Fire										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.070 - Maint & Repairs Bdg Public Safety										
10459 - Overhead Door Company	152584	Station 1 Bay Door Repair	Paid by Check # 107650		08/27/2025	08/27/2025	08/27/2025		08/29/2025	681.39
Account 6360.070 - Maint & Repairs Bdg Public Safety Totals										Invoice Transactions 1
										\$681.39
Account 6360.360 - Maint & Repairs Janitorial										
10080 - Branch's Janitorial	228976	Janitorial Service Police/Fire/Airport August 2025	Paid by EFT # 6592		08/25/2025	08/25/2025	08/25/2025		08/29/2025	517.00
Account 6360.360 - Maint & Repairs Janitorial Totals										Invoice Transactions 1
										\$517.00
Account 6360.570 - Maint & Repairs Other Svc Agr										
10623 - Xerox Financial Services	40828862	FD Monthly Copier Charges 08/03/25-09/02/25	Paid by Check # 107668		08/14/2025	08/21/2025	08/21/2025		08/29/2025	257.13
Account 6360.570 - Maint & Repairs Other Svc Agr Totals										Invoice Transactions 1
										\$257.13
Account 6400.565 - Material & Suppl Office Supplies										
10927 - Ace Hardware - Fire Dept.	092166	Supplies for Station 1	Paid by Check # 107608		08/23/2025	08/25/2025	08/25/2025		08/29/2025	30.71
Account 6400.565 - Material & Suppl Office Supplies Totals										Invoice Transactions 1
										\$30.71
Account 6400.739 - Material & Suppl Special Dept Exp-Fire Prevent										
11393 - Carmel Roasters, Inc.	73127	FD Coffee - 3 Boxes	Paid by Check # 107617		08/27/2025	08/27/2025	08/27/2025		08/29/2025	337.36
Account 6400.739 - Material & Suppl Special Dept Exp-Fire Prevent Totals										Invoice Transactions 1
										\$337.36
Account 6500.700 - Training & Travel Training & Travel										
11149 - Athena Suich- Employee only	08/18/25	Per Diem for OSFM Company Officer 2A Training	Paid by Check # 107612		08/18/2025	08/18/2025	08/18/2025		08/29/2025	108.00
11149 - Athena Suich- Employee only	08/18/2025	Per Diem for OSFM Company Officer 2B Training	Paid by Check # 107612		08/18/2025	08/18/2025	08/18/2025		08/29/2025	54.00
12288 - Monterey County Fire Training Officers Association	08-18-25	OSFM Company Officer 2B Training	Paid by Check # 107640		08/18/2025	08/18/2025	08/18/2025		08/29/2025	350.00
12288 - Monterey County Fire Training Officers Association	08.18.25	OSFM Company Officer 2A Training	Paid by Check # 107640		08/18/2025	08/18/2025	08/18/2025		08/29/2025	475.00
Account 6500.700 - Training & Travel Training & Travel Totals										Invoice Transactions 4
										\$987.00
Account 6600.455 - Other Charges Leased Parking										
12070 - Open Road Investors, LLC	1071	Monthly Parking Lot Rent	Paid by Check # 107649		08/21/2025	08/21/2025	08/21/2025		08/29/2025	400.00
Account 6600.455 - Other Charges Leased Parking Totals										Invoice Transactions 1
										\$400.00



Accounts Payable by G/L Distribution Report

Payment Date Range 08/29/25 - 08/29/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 250 - Fire										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6700.130 - Capital Outlay Vehicles										
10671 - Douglas McCoun - Employee	08/18/25	Final Inspection for Rosenbauer Ladder Truck - Per Diem only	Paid by Check # 107623		08/18/2025	08/18/2025	08/18/2025		08/29/2025	207.00
10628 - Jeffrey Abraham - Employee	08/18/25	Final Inspection for Rosenbauer Ladder Truck - Per Diem only	Paid by Check # 107631		08/18/2025	08/18/2025	08/18/2025		08/29/2025	207.00
10648 - Steven Devincenzi - Employee	08/18/25	Final Inspection for Rosenbauer Ladder Truck - Per Diem only	Paid by Check # 107659		08/18/2025	08/18/2025	08/18/2025		08/29/2025	207.00
Account 6700.130 - Capital Outlay Vehicles Totals							Invoice Transactions	3		\$621.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	13		\$3,831.59
Division 000 - Non-Div Totals							Invoice Transactions	13		\$3,831.59
Department 250 - Fire Totals							Invoice Transactions	13		\$3,831.59
Department 310 - Public Works										
Division 311 - Buildings & Grounds										
Sub-Division 00 - Non-Subdiv										
Account 6360.040 - Maint & Repairs Backflow Preventers										
10183 - David Sollid / Marina Backflow Company	3949	Reservation, Deforest, Locke Paddon, Abdy Way, Preston, Fifth Windy Hill Park	Paid by Check # 107599		06/29/2025	08/18/2025	06/30/2025		08/29/2025	745.00
10183 - David Sollid / Marina Backflow Company	3966		Paid by Check # 107622		07/10/2025	08/14/2025	08/14/2025		08/29/2025	85.00
10183 - David Sollid / Marina Backflow Company	3951	Vince DiMaggio Park	Paid by Check # 107622		07/01/2025	08/14/2025	08/14/2025		08/29/2025	85.00
Account 6360.040 - Maint & Repairs Backflow Preventers Totals							Invoice Transactions	3		\$915.00
Account 6360.065 - Maint & Repairs Bdg NonFlagship										
10728 - Ace Hardware-Public Works	092036	VD Backflow	Paid by Check # 107609		08/06/2025	08/14/2025	08/14/2025		08/29/2025	18.56
10728 - Ace Hardware-Public Works	092009	Windy Hill Gate	Paid by Check # 107609		08/01/2025	08/14/2025	08/14/2025		08/29/2025	21.84
10728 - Ace Hardware-Public Works	091980	VD Trash Cans	Paid by Check # 107609		07/30/2025	08/14/2025	08/14/2025		08/29/2025	36.64
10728 - Ace Hardware-Public Works	091967	VD Backflow	Paid by Check # 107609		07/30/2025	08/14/2025	08/14/2025		08/29/2025	90.61
10728 - Ace Hardware-Public Works	092057	Facilities	Paid by Check # 107609		08/08/2025	08/18/2025	08/18/2025		08/29/2025	80.81
10728 - Ace Hardware-Public Works	092073	306 Reservation Rd Property (Door)	Paid by Check # 107609		08/12/2025	08/19/2025	08/19/2025		08/29/2025	104.71
10728 - Ace Hardware-Public Works	092035	Public Safety	Paid by Check # 107609		08/06/2025	08/19/2025	08/19/2025		08/29/2025	92.79



Accounts Payable by G/L Distribution Report

Payment Date Range 08/29/25 - 08/29/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 310 - Public Works										
Division 311 - Buildings & Grounds										
Sub-Division 00 - Non-Subdiv										
Account 6360.065 - Maint & Repairs Bdg NonFlagship										
10728 - Ace Hardware-Public Works	092082	Public Safety	Paid by Check # 107609		08/12/2025	08/19/2025	08/19/2025		08/29/2025	28.38
10728 - Ace Hardware-Public Works	092089	VD Park, Bollards and outlet covers	Paid by Check # 107609		08/13/2025	08/19/2025	08/19/2025		08/29/2025	50.22
10181 - Dave's Repair Service	38858DG	Monthly Site Inspections as Designated Operator (FY 24-25)	Paid by Check # 107598		06/20/2025	08/21/2025	06/30/2025		08/29/2025	147.50
10181 - Dave's Repair Service	39262	Site Inspection as Designated Operator	Paid by Check # 107621		08/15/2025	08/25/2025	08/25/2025		08/29/2025	145.00
10181 - Dave's Repair Service	39267	Annual Tank Monitor Certification	Paid by Check # 107621		08/04/2025	08/25/2025	08/25/2025		08/29/2025	1,300.00
12228 - El Camino Machine & Welding, LLC	C12478	Repair tailgate ramp on trailer	Paid by Check # 107624		08/15/2025	08/25/2025	08/25/2025		08/29/2025	1,905.85
10250 - Gavilan Pest Control	0172236	211 Hillcrest Ave	Paid by Check # 107626		07/01/2025	08/14/2025	08/14/2025		08/29/2025	82.00
10250 - Gavilan Pest Control	0171630	Preston Park	Paid by Check # 107626		07/30/2025	08/14/2025	08/14/2025		08/29/2025	180.00
10250 - Gavilan Pest Control	0172041	2660 5th Ave	Paid by Check # 107626		08/19/2025	08/19/2025	08/19/2025		08/29/2025	105.00
10250 - Gavilan Pest Control	0172237	120 Seaside Circle	Paid by Check # 107626		08/05/2025	08/19/2025	08/19/2025		08/29/2025	80.00
10368 - Martin's Irrigation Supply	682574	Facilities VD Backflow	Paid by Check # 107636		07/30/2025	08/18/2025	08/18/2025		08/29/2025	73.62
10538 - Sherwin-Williams	4727-5	Public Safety	Paid by Check # 107658		08/05/2025	08/18/2025	08/18/2025		08/29/2025	253.65
10538 - Sherwin-Williams	6996-4A	Apartment	Paid by Check # 107658		07/09/2025	08/18/2025	08/18/2025		08/29/2025	97.81
Account 6360.065 - Maint & Repairs Bdg NonFlagship Totals									Invoice Transactions 20	\$4,894.99
Account 6360.690 - Maint & Repairs Supplies										
10728 - Ace Hardware-Public Works	091973	Markout (811)	Paid by Check # 107609		07/30/2025	08/14/2025	08/14/2025		08/29/2025	32.75
10728 - Ace Hardware-Public Works	092021	Vince DiMaggio Park	Paid by Check # 107609		08/04/2025	08/18/2025	08/18/2025		08/29/2025	28.38
10538 - Sherwin-Williams	4805-9	Streets	Paid by Check # 107658		08/07/2025	08/18/2025	08/18/2025		08/29/2025	6.57
Account 6360.690 - Maint & Repairs Supplies Totals									Invoice Transactions 3	\$67.70
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	July 2025 56- 112	NE Corner Imjin Prwy & E Abrams Dr	Paid by Check # 107635		07/28/2025	08/19/2025	08/19/2025		08/29/2025	260.14



Accounts Payable by G/L Distribution Report

Payment Date Range 08/29/25 - 08/29/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 310 - Public Works										
Division 311 - Buildings & Grounds										
Sub-Division 00 - Non-Subdiv										
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	Aug 2025 56-011	3254 Abdy Way (Tate Park-Irrigation)	Paid by Check # 107635		08/06/2025	08/19/2025	08/19/2025		08/29/2025	306.39
10349 - Marina Coast Water District	Aug 2025 56-014	3200 Del Monte Blvd	Paid by Check # 107635		08/06/2025	08/21/2025	08/21/2025		08/29/2025	2,641.68
10349 - Marina Coast Water District	Aug 2025 56-034	3240 De Forest Road	Paid by Check # 107635		08/06/2025	08/21/2025	08/21/2025		08/29/2025	931.78
10349 - Marina Coast Water District	Aug 2025 56-098	3254 Abdy Way (Tate Park Building)	Paid by Check # 107635		08/06/2025	08/21/2025	08/21/2025		08/29/2025	86.77
10349 - Marina Coast Water District	Aug 2025 56-106	306 Reservation Rd	Paid by Check # 107635		08/06/2025	08/21/2025	08/21/2025		08/29/2025	72.27
10349 - Marina Coast Water District	Aug 2025 56-001	209-13 Cypress Ave	Paid by Check # 107635		08/13/2025	08/25/2025	08/25/2025		08/29/2025	237.11
10349 - Marina Coast Water District	Aug 2025 56-019	211 Hillcrest Ave	Paid by Check # 107635		08/13/2025	08/25/2025	08/25/2025		08/29/2025	824.72
Account 6380.500 - Utilities Water & Sewer Totals									Invoice Transactions 8	\$5,360.86
Account 6400.155 - Material & Suppl Dump Fees										
10427 - Monterey Regional Waste Management District	4385634	Animal Disposal	Paid by Check # 107643		08/20/2025	08/25/2025	08/25/2025		08/29/2025	50.00
Account 6400.155 - Material & Suppl Dump Fees Totals									Invoice Transactions 1	\$50.00
Account 6400.737 - Material & Suppl Tools & Equip										
10728 - Ace Hardware-Public Works	092031	Grounds Trailer #216	Paid by Check # 107609		08/05/2025	08/18/2025	08/18/2025		08/29/2025	21.84
10728 - Ace Hardware-Public Works	092029	Grounds Trailer	Paid by Check # 107609		08/05/2025	08/18/2025	08/18/2025		08/29/2025	51.31
Account 6400.737 - Material & Suppl Tools & Equip Totals									Invoice Transactions 2	\$73.15
Account 6400.800 - Material & Suppl Uniform										
11969 - Angel Guevara	08-08-25	Safety Boots	Paid by Check # 107610		08/08/2025	08/26/2025	08/26/2025		08/29/2025	225.00
12041 - Ernesto Guevarra - refund only	7-31-25	Safety Boots	Paid by Check # 107625		07/31/2025	08/26/2025	08/26/2025		08/29/2025	225.00
10043 - VESTIS GROUP, INC./f/k/a ARAMARK UNIFORM & C	5110749745	PW Uniforms	Paid by Check # 107663		08/15/2025	08/14/2025	08/14/2025		08/29/2025	178.64
10043 - VESTIS GROUP, INC./f/k/a ARAMARK UNIFORM & C	5110749746	PW Shop Supplies	Paid by Check # 107663		08/15/2025	08/14/2025	08/14/2025		08/29/2025	73.51
10043 - VESTIS GROUP, INC./f/k/a ARAMARK UNIFORM & C	5110753957	PW Uniforms	Paid by Check # 107663		08/22/2025	08/25/2025	08/25/2025		08/29/2025	132.04
10043 - VESTIS GROUP, INC./f/k/a ARAMARK UNIFORM & C	5110745627	PW Uniforms	Paid by Check # 107663		08/08/2025	08/26/2025	08/26/2025		08/29/2025	167.19



Accounts Payable by G/L Distribution Report

Payment Date Range 08/29/25 - 08/29/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 310 - Public Works										
Division 311 - Buildings & Grounds										
Sub-Division 00 - Non-Subdiv										
Account 6400.800 - Material & Suppl Uniform										
10043 - VESTIS GROUP, INC./(f/k/a ARAMARK UNIFORM & C	5110745628	PW Shop Supplies	Paid by Check # 107663		08/08/2025	08/26/2025	08/26/2025		08/29/2025	73.51
Account 6400.800 - Material & Suppl Uniform Totals							Invoice Transactions	7		\$1,074.89
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	44		\$12,436.59
Division 311 - Buildings & Grounds Totals							Invoice Transactions	44		\$12,436.59
Division 313 - Vehicle Maint										
Sub-Division 00 - Non-Subdiv										
Account 6360.566 - Maint & Repairs Other Equipment										
12228 - El Camino Machine & Welding, LLC	C12479	Repair Ramps	Paid by Check # 107624		07/23/2025	08/18/2025	08/18/2025		08/29/2025	325.00
Account 6360.566 - Maint & Repairs Other Equipment Totals							Invoice Transactions	1		\$325.00
Account 6360.850 - Maint & Repairs Vehicle										
11230 - Golden State Truck & Trailer Repair, Inc.	W51207	FD 2004 Unit 04-01 Work Star 74	Paid by Check # 107628		08/23/2025	08/25/2025	08/25/2025		08/29/2025	6,971.92
10428 - Monterey Tire Service	1-125941	22 Ford F150 Super Cab Unit 557	Paid by Check # 107644		08/12/2025	08/19/2025	08/19/2025		08/29/2025	89.67
10428 - Monterey Tire Service	1-126100	CSO vehicle	Paid by Check # 107644		08/21/2025	08/21/2025	08/21/2025		08/29/2025	182.62
12208 - RAYA AUTOMOTIVE	2353	2018 Chevy Colorado PD CSO truck	Paid by Check # 107655		08/21/2025	08/25/2025	08/25/2025		08/29/2025	97.99
10505 - RDO Equipment Co.	W7467238	Diagnostic X805683 T310	Paid by Check # 107656		08/22/2025	08/25/2025	08/25/2025		08/29/2025	629.42
10505 - RDO Equipment Co.	W7443338	Utility Tractor	Paid by Check # 107656		08/04/2025	08/26/2025	08/26/2025		08/29/2025	486.51
10528 - Salinas Valley Ford	124460	03 Ford F350	Paid by Check # 107657		08/07/2025	08/19/2025	08/19/2025		08/29/2025	3,149.42
Account 6360.850 - Maint & Repairs Vehicle Totals							Invoice Transactions	7		\$11,607.55
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	8		\$11,932.55
Division 313 - Vehicle Maint Totals							Invoice Transactions	8		\$11,932.55
Department 310 - Public Works Totals							Invoice Transactions	52		\$24,369.14
Department 410 - Planning										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
10515 - Rincon Consultants, Inc.	66272	Marina Grant Support and Prohousing May 1-31	Paid by EFT # 6590		06/11/2025	06/26/2025	06/30/2025		08/29/2025	3,981.75
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions	1		\$3,981.75



Accounts Payable by G/L Distribution Report

Payment Date Range 08/29/25 - 08/29/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 410 - Planning										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.610 - Prof Svc Planning - Consultant										
10515 - Rincon Consultants, Inc.	66279	Marina On-call GIS Support May 1-31	Paid by EFT # 6590		06/11/2025	06/26/2025	06/30/2025		08/29/2025	1,240.00
Account 6300.610 - Prof Svc Planning - Consultant Totals									Invoice Transactions 1	\$1,240.00
Account 6330.100 - Fee Agr Costs - Planning										
10171 - CSG Consultants	62370	Marina Station	Paid by EFT # 6594		08/08/2025	08/26/2025	08/26/2025		08/29/2025	5,483.00
10316 - Kimley-Horn & Associates, Inc.	097789125-0525	Marina Station COA	Paid by Check # 107602		05/31/2025	08/21/2025	06/30/2025		08/29/2025	1,760.00
10316 - Kimley-Horn & Associates, Inc.	097789125-0725	Marina Station COA	Paid by Check # 107632		07/31/2025	08/26/2025	08/26/2025		08/29/2025	2,864.00
Account 6330.100 - Fee Agr Costs - Planning Totals									Invoice Transactions 3	\$10,107.00
Account 6380.120 - Utilities Comm Mobile & Pager										
10603 - Verizon Wireless	6118894690	PW Verizon Phones (97246364-00001)	Paid by EFT # 6598		07/18/2025	08/18/2025	08/18/2025		08/29/2025	38.34
Account 6380.120 - Utilities Comm Mobile & Pager Totals									Invoice Transactions 1	\$38.34
Account 6400.350 - Material & Suppl IT-Computer & Hardware (non-cap)										
10897 - TechRx Technology Services	12993	Yolonda's Printer	Paid by EFT # 6596		07/31/2025	08/26/2025	08/26/2025		08/29/2025	667.98
Account 6400.350 - Material & Suppl IT-Computer & Hardware (non-cap) Totals									Invoice Transactions 1	\$667.98
Account 6600.740 - Other Charges Special Event										
11845 - Veterans Transition Center	VTC Event Nov 11	Veterans Jamboree 11/11/2025	Paid by Check # 107664		08/27/2025	08/27/2025	08/27/2025		08/29/2025	6,200.00
Account 6600.740 - Other Charges Special Event Totals									Invoice Transactions 1	\$6,200.00
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 8	\$22,235.07
Division 000 - Non-Div Totals									Invoice Transactions 8	\$22,235.07
Department 410 - Planning Totals									Invoice Transactions 8	\$22,235.07
Department 420 - Engineering										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.190 - Prof Svc Engineering Svc Interagency										
10316 - Kimley-Horn & Associates, Inc.	32823612	Marina Dev Review	Paid by Check # 107632		07/31/2025	08/21/2025	08/21/2025		08/29/2025	31,339.73
Account 6300.190 - Prof Svc Engineering Svc Interagency Totals									Invoice Transactions 1	\$31,339.73



Accounts Payable by G/L Distribution Report

Payment Date Range 08/29/25 - 08/29/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 420 - Engineering										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6330.200 - Fee Agr Costs - Engineering										
10316 - Kimley-Horn & Associates, Inc.	32823611	Marina Dev Review	Paid by Check # 107632		07/31/2025	08/25/2025	08/25/2025		08/29/2025	1,426.74
Account 6330.200 - Fee Agr Costs - Engineering Totals							Invoice Transactions 1			<u>\$1,426.74</u>
Account 6380.120 - Utilities Comm Mobile & Pager										
10603 - Verizon Wireless	6118894690	PW Verizon Phones (97246364-00001)	Paid by EFT # 6598		07/18/2025	08/18/2025	08/18/2025		08/29/2025	674.37
Account 6380.120 - Utilities Comm Mobile & Pager Totals							Invoice Transactions 1			<u>\$674.37</u>
Account 6400.565 - Material & Suppl Office Supplies										
10734 - Office Depot-Public Works Dept.	426217968001	Chair	Paid by Check # 107648		08/05/2025	08/21/2025	08/21/2025		08/29/2025	410.23
10734 - Office Depot-Public Works Dept.	432319785001	Office Supplies	Paid by Check # 107648		08/07/2025	08/21/2025	08/21/2025		08/29/2025	32.69
Account 6400.565 - Material & Suppl Office Supplies Totals							Invoice Transactions 2			<u>\$442.92</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 5			<u>\$33,883.76</u>
Division 000 - Non-Div Totals							Invoice Transactions 5			<u>\$33,883.76</u>
Department 420 - Engineering Totals							Invoice Transactions 5			<u>\$33,883.76</u>
Department 430 - Building Inspection										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.120 - Utilities Comm Mobile & Pager										
10603 - Verizon Wireless	6118894690	PW Verizon Phones (97246364-00001)	Paid by EFT # 6598		07/18/2025	08/18/2025	08/18/2025		08/29/2025	144.58
Account 6380.120 - Utilities Comm Mobile & Pager Totals							Invoice Transactions 1			<u>\$144.58</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 1			<u>\$144.58</u>
Division 000 - Non-Div Totals							Invoice Transactions 1			<u>\$144.58</u>
Department 430 - Building Inspection Totals							Invoice Transactions 1			<u>\$144.58</u>



Accounts Payable by G/L Distribution Report

Payment Date Range 08/29/25 - 08/29/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 510 - Recreation & Culture										
Division 100 - Admin										
Sub-Division 00 - Non-Subdiv										
Account 6360.360 - Maint & Repairs Janitorial										
10080 - Branch's Janitorial	228975	Custodial Services for August 2025	Paid by EFT # 6592		08/25/2025	08/27/2025	08/27/2025		08/29/2025	906.47
Account 6360.360 - Maint & Repairs Janitorial Totals									Invoice Transactions 1	\$906.47
Account 6380.120 - Utilities Comm Mobile & Pager										
10603 - Verizon Wireless	6121276346	542484588-00001	Paid by EFT # 6598		08/17/2025	08/27/2025	08/27/2025		08/29/2025	207.64
Account 6380.120 - Utilities Comm Mobile & Pager Totals									Invoice Transactions 1	\$207.64
Account 6400.740 - Material & Suppl Special Dept Suppl										
10581 - Trucksis Enterprises	14363	banners	Paid by EFT # 6597		08/07/2024	08/20/2025	08/20/2025		08/29/2025	88.00
Account 6400.740 - Material & Suppl Special Dept Suppl Totals									Invoice Transactions 1	\$88.00
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 3	\$1,202.11
Division 100 - Admin Totals									Invoice Transactions 3	\$1,202.11
Division 511 - Youth										
Sub-Division 00 - Non-Subdiv										
Account 6360.360 - Maint & Repairs Janitorial										
10080 - Branch's Janitorial	228975	Custodial Services for August 2025	Paid by EFT # 6592		08/25/2025	08/27/2025	08/27/2025		08/29/2025	350.00
Account 6360.360 - Maint & Repairs Janitorial Totals									Invoice Transactions 1	\$350.00
Account 6380.120 - Utilities Comm Mobile & Pager										
10603 - Verizon Wireless	6121276346	542484588-00001	Paid by EFT # 6598		08/17/2025	08/27/2025	08/27/2025		08/29/2025	364.17
Account 6380.120 - Utilities Comm Mobile & Pager Totals									Invoice Transactions 1	\$364.17
Account 6400.652 - Material & Suppl Recr Special Progr / Events										
11959 - Christine A Rosa / PEACE, ALOHA, SHAKAS	07142025CM	youth center event	Paid by Check # 107619		07/14/2025	08/20/2025	08/20/2025		08/29/2025	600.00
Account 6400.652 - Material & Suppl Recr Special Progr / Events Totals									Invoice Transactions 1	\$600.00
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 3	\$1,314.17
Division 511 - Youth Totals									Invoice Transactions 3	\$1,314.17
Division 512 - Teen										
Sub-Division 00 - Non-Subdiv										
Account 6360.360 - Maint & Repairs Janitorial										
10080 - Branch's Janitorial	228975	Custodial Services for August 2025	Paid by EFT # 6592		08/25/2025	08/27/2025	08/27/2025		08/29/2025	474.00
Account 6360.360 - Maint & Repairs Janitorial Totals									Invoice Transactions 1	\$474.00



Accounts Payable by G/L Distribution Report

Payment Date Range 08/29/25 - 08/29/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 510 - Recreation & Culture										
Division 512 - Teen										
Sub-Division 00 - Non-Subdiv										
Account 6380.120 - Utilities Comm Mobile & Pager										
10603 - Verizon Wireless	6121276346	542484588-00001	Paid by EFT # 6598		08/17/2025	08/27/2025	08/27/2025		08/29/2025	328.67
Account 6380.120 - Utilities Comm Mobile & Pager Totals							Invoice Transactions	1		\$328.67
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	2		\$802.67
Division 512 - Teen Totals							Invoice Transactions	2		\$802.67
Division 513 - Senior										
Sub-Division 00 - Non-Subdiv										
Account 6360.360 - Maint & Repairs Janitorial										
10080 - Branch's Janitorial	228975	Custodial Services for August 2025	Paid by EFT # 6592		08/25/2025	08/27/2025	08/27/2025		08/29/2025	329.00
Account 6360.360 - Maint & Repairs Janitorial Totals							Invoice Transactions	1		\$329.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$329.00
Division 513 - Senior Totals							Invoice Transactions	1		\$329.00
Division 514 - Sports										
Sub-Division 00 - Non-Subdiv										
Account 6380.120 - Utilities Comm Mobile & Pager										
10603 - Verizon Wireless	6121276346	542484588-00001	Paid by EFT # 6598		08/17/2025	08/27/2025	08/27/2025		08/29/2025	51.91
Account 6380.120 - Utilities Comm Mobile & Pager Totals							Invoice Transactions	1		\$51.91
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$51.91
Division 514 - Sports Totals							Invoice Transactions	1		\$51.91
Department 510 - Recreation & Culture Totals							Invoice Transactions	10		\$3,699.86
Fund 100 - General Fund Totals							Invoice Transactions	126		\$120,194.42



Accounts Payable by G/L Distribution Report

Payment Date Range 08/29/25 - 08/29/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 130 - Library Maintenance										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.060 - Maint & Repairs Bdg Library										
10603 - Verizon Wireless	6118894690	PW Verizon Phones (97246364-00001)	Paid by EFT # 6598		07/18/2025	08/18/2025	08/18/2025		08/29/2025	40.01
Account 6360.060 - Maint & Repairs Bdg Library Totals							Invoice Transactions	1		\$40.01
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$40.01
Division 000 - Non-Div Totals							Invoice Transactions	1		\$40.01
Department 000 - Non-Dept Totals							Invoice Transactions	1		\$40.01
Fund 130 - Library Maintenance Totals							Invoice Transactions	1		\$40.01



Accounts Payable by G/L Distribution Report

Payment Date Range 08/29/25 - 08/29/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 210 - Public Educ Govt PEG										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6370.610 - Shared Svc PEG Svc										
10012 - Access Monterey Peninsula - AMP	06-30-25	Q1-Q4 PEG	Paid by Check # 107597		08/21/2025	08/21/2025	06/30/2025		08/29/2025	96,422.50
Account 6370.610 - Shared Svc PEG Svc Totals							Invoice Transactions 1			\$96,422.50
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 1			\$96,422.50
Division 000 - Non-Div Totals							Invoice Transactions 1			\$96,422.50
Department 000 - Non-Dept Totals							Invoice Transactions 1			\$96,422.50
Fund 210 - Public Educ Govt PEG Totals							Invoice Transactions 1			\$96,422.50



Accounts Payable by G/L Distribution Report

Payment Date Range 08/29/25 - 08/29/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 220 - Gas Tax										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.690 - Maint & Repairs Supplies										
10560 - Suburban Propane	1602-616438	Propane	Paid by Check # 107660		07/03/2025	08/18/2025	08/18/2025		08/29/2025	403.75
Account 6360.690 - Maint & Repairs Supplies Totals										Invoice Transactions 1
										\$403.75
Account 6360.780 - Maint & Repairs Traffic Signals										
11248 - Bear Electrical Solutions, Inc.	27379	Traffic Signal Maintenance Services Routine	Paid by Check # 107613		07/31/2025	08/18/2025	08/18/2025		08/29/2025	250.00
11248 - Bear Electrical Solutions, Inc.	27559	Traffic Signal Maintenance Response	Paid by Check # 107613		07/31/2025	08/18/2025	08/18/2025		08/29/2025	510.00
Account 6360.780 - Maint & Repairs Traffic Signals Totals										Invoice Transactions 2
										\$760.00
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	Aug 2025 080-9	55h Ave Bldg 1A-136 (3479881080-9)	Paid by Check # 107651		08/07/2025	08/19/2025	08/19/2025		08/29/2025	23.82
10463 - Pacific Gas & Electric	Aug 2025 494-7	3001M Imjin Pkwy (6071672494-7)	Paid by Check # 107651		08/08/2025	08/25/2025	08/25/2025		08/29/2025	7.15
10463 - Pacific Gas & Electric	Aug 2025 458-2	2702M Imjin Pwky (7115239458-2)	Paid by Check # 107651		08/08/2025	08/25/2025	08/25/2025		08/29/2025	7.15
10463 - Pacific Gas & Electric	Aug 2025 657-7	2501M Imjin Pkwy (4305819657-7)	Paid by Check # 107651		08/08/2025	08/25/2025	08/25/2025		08/29/2025	14.29
10463 - Pacific Gas & Electric	Aug 2025 484-0	2601 Imjin Pkwy M (4546673484-0)	Paid by Check # 107651		08/08/2025	08/25/2025	08/25/2025		08/29/2025	7.15
10463 - Pacific Gas & Electric	Aug 2025 329-1	430 Marina Heights Dr Unit A (2391581329-1)	Paid by Check # 107651		08/13/2025	08/25/2025	08/25/2025		08/29/2025	46.39
10463 - Pacific Gas & Electric	Aug 2025 533-8	Lake Dr @ Reservation Rd (2253666533-8)	Paid by Check # 107651		08/15/2025	08/25/2025	08/25/2025		08/29/2025	174.55
10463 - Pacific Gas & Electric	July 2025 533-8A	Lake Dr @ Reservation Rd (2253666533-8)	Paid by Check # 107651		07/17/2025	08/25/2025	08/25/2025		08/29/2025	1.00
10463 - Pacific Gas & Electric	Aug 2025 683-2	PG&E 6217294683-2	Paid by Check # 107651		08/15/2025	08/26/2025	08/26/2025		08/29/2025	818.51
10463 - Pacific Gas & Electric	Aug 2025 362-9	PG&E - 5996678362-9	Paid by Check # 107651		08/17/2025	08/26/2025	08/26/2025		08/29/2025	164.94
Account 6380.300 - Utilities Gas & Electric Totals										Invoice Transactions 10
										\$1,264.95
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	Aug 2025 56-030	Crescent Ave/Reser Rd/Ramanda Inn	Paid by Check # 107635		08/06/2025	08/19/2025	08/19/2025		08/29/2025	78.07
10349 - Marina Coast Water District	Aug 2025 56-008	Reservation & Del Monte	Paid by Check # 107635		08/06/2025	08/19/2025	08/19/2025		08/29/2025	50.75
10349 - Marina Coast Water District	Aug 2025 56-032	Crescent Ave/Costa Del Mar East Side	Paid by Check # 107635		08/06/2025	08/19/2025	08/19/2025		08/29/2025	146.41
10349 - Marina Coast Water District	Aug 2025 56-084	Crescent/Shuler/Irrigati on	Paid by Check # 107635		08/06/2025	08/21/2025	08/21/2025		08/29/2025	50.75



Accounts Payable by G/L Distribution Report

Payment Date Range 08/29/25 - 08/29/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 220 - Gas Tax										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	Aug 2025 56-085	Crescent/Whitney Irrigation	Paid by Check # 107635		08/06/2025	08/21/2025	08/21/2025		08/29/2025	50.75
10349 - Marina Coast Water District	Aug 2025 56-086	Crescent Ave/Sirena Del Mar Irrigation	Paid by Check # 107635		08/06/2025	08/21/2025	08/21/2025		08/29/2025	56.03
10349 - Marina Coast Water District	Aug 2025 56-087	Crescent Ave/Costa Del Mar Irrigation	Paid by Check # 107635		08/06/2025	08/21/2025	08/21/2025		08/29/2025	50.75
10349 - Marina Coast Water District	Aug 2025 56-016	Resev Rd & Seacrest Ave-Next to Fire Hyd	Paid by Check # 107635		08/13/2025	08/25/2025	08/25/2025		08/29/2025	78.07
10349 - Marina Coast Water District	Aug 2025 56-021	Reservation Rd/by 290-308 Reservation	Paid by Check # 107635		08/13/2025	08/25/2025	08/25/2025		08/29/2025	78.07
10349 - Marina Coast Water District	Aug 2025 56-022	Reser/Marina Auto Stereo/Irrigation	Paid by Check # 107635		08/13/2025	08/25/2025	08/25/2025		08/29/2025	78.07
10349 - Marina Coast Water District	Aug 2025 56-024	Del Monte/Palm	Paid by Check # 107635		08/13/2025	08/25/2025	08/25/2025		08/29/2025	228.41
10349 - Marina Coast Water District	Aug 2025 56-027	Calif Ave at Reindollar	Paid by Check # 107635		08/13/2025	08/26/2025	08/26/2025		08/29/2025	78.07
Account 6380.500 - Utilities Water & Sewer Totals							Invoice Transactions		12	\$1,024.20
Account 6400.155 - Material & Suppl Dump Fees										
10427 - Monterey Regional Waste Management District	4384049	Fridge	Paid by Check # 107643		08/18/2025	08/18/2025	08/18/2025		08/29/2025	20.00
Account 6400.155 - Material & Suppl Dump Fees Totals							Invoice Transactions		1	\$20.00
Account 6400.733 - Material & Suppl Signs										
10108 - Capitol Barricade, Inc.	180654	Anchors, washers, rivets	Paid by Check # 107616		08/11/2025	08/21/2025	08/21/2025		08/29/2025	2,433.52
Account 6400.733 - Material & Suppl Signs Totals							Invoice Transactions		1	\$2,433.52
Account 6400.740 - Material & Suppl Special Dept Suppl										
12248 - Blue Triton Brands Inc	05H872033729 9	209 Cypress Ave	Paid by Check # 107614		08/16/2025	08/14/2025	08/14/2025		08/29/2025	193.98
Account 6400.740 - Material & Suppl Special Dept Suppl Totals							Invoice Transactions		1	\$193.98
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions		28	\$6,100.40
Division 000 - Non-Div Totals							Invoice Transactions		28	\$6,100.40
Department 000 - Non-Dept Totals							Invoice Transactions		28	\$6,100.40
Fund 220 - Gas Tax Totals							Invoice Transactions		28	\$6,100.40



Accounts Payable by G/L Distribution Report

Payment Date Range 08/29/25 - 08/29/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 223 - FORA Dissolution										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
11884 - National Construction Rentals, Inc.	7926103	2nd Ave & 8th St	Paid by Check # 107646		08/13/2025	08/26/2025	08/26/2025		08/29/2025	363.12
11489 - Wallace Group, Inc.	65831	Blight Removal	Paid by Check # 107667		08/21/2025	08/21/2025	08/21/2025		08/29/2025	1,797.88
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions	2		<u>\$2,161.00</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	2		<u>\$2,161.00</u>
Division 000 - Non-Div Totals							Invoice Transactions	2		<u>\$2,161.00</u>
Department 000 - Non-Dept Totals							Invoice Transactions	2		<u>\$2,161.00</u>
Department 223 - Habitat Management										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6375.015 - JCFA Habitat Mgt Planning & Design										
10189 - Denise Duffy & Associates	9949	ITP Mitigation Strategy Proposal	Paid by Check # 107600		07/11/2025	08/27/2025	06/30/2025		08/29/2025	43,169.00
Account 6375.015 - JCFA Habitat Mgt Planning & Design Totals							Invoice Transactions	1		<u>\$43,169.00</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		<u>\$43,169.00</u>
Division 000 - Non-Div Totals							Invoice Transactions	1		<u>\$43,169.00</u>
Department 223 - Habitat Management Totals							Invoice Transactions	1		<u>\$43,169.00</u>
Fund 223 - FORA Dissolution Totals							Invoice Transactions	3		<u>\$45,330.00</u>



Accounts Payable by G/L Distribution Report

Payment Date Range 08/29/25 - 08/29/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 225 - National Park Service										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.500 - Utilities Water & Sewer										
10432 - Monterey One Water - former MRWPCA	July 2025 0183	4th Ave Dy Dr	Paid by Check # 107641		07/31/2025	08/18/2025	08/18/2025		08/29/2025	545.60
Account 6380.500 - Utilities Water & Sewer Totals							Invoice Transactions 1			\$545.60
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 1			\$545.60
Division 000 - Non-Div Totals							Invoice Transactions 1			\$545.60
Department 000 - Non-Dept Totals							Invoice Transactions 1			\$545.60
Fund 225 - National Park Service Totals							Invoice Transactions 1			\$545.60



Accounts Payable by G/L Distribution Report

Payment Date Range 08/29/25 - 08/29/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 235 - Cypress Cove II AD										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.440 - Maint & Repairs Landscape General										
10420 - MILESTONE COMMUNICATIONS INC/MONTEREY COUNTY WEEKL	326-090198- 00002	LMD Cypress Cove II	Paid by Check # 107638		08/21/2025	08/25/2025	08/25/2025		08/29/2025	169.29
Account 6360.440 - Maint & Repairs Landscape General Totals							Invoice Transactions	1		<u>\$169.29</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		<u>\$169.29</u>
Division 000 - Non-Div Totals							Invoice Transactions	1		<u>\$169.29</u>
Department 000 - Non-Dept Totals							Invoice Transactions	1		<u>\$169.29</u>
Fund 235 - Cypress Cove II AD Totals							Invoice Transactions	1		<u>\$169.29</u>



Accounts Payable by G/L Distribution Report

Payment Date Range 08/29/25 - 08/29/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 251 - CFD - Locke Paddon										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	Aug 2025 272-1	PG&E - 2862559272-1	Paid by Check # 107651		08/15/2025	08/26/2025	08/26/2025		08/29/2025	44.95
Account 6380.300 - Utilities Gas & Electric Totals							Invoice Transactions	1		\$44.95
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$44.95
Division 000 - Non-Div Totals							Invoice Transactions	1		\$44.95
Department 000 - Non-Dept Totals							Invoice Transactions	1		\$44.95
Fund 251 - CFD - Locke Paddon Totals							Invoice Transactions	1		\$44.95



Accounts Payable by G/L Distribution Report

Payment Date Range 08/29/25 - 08/29/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 422 - Capital Projects - Measure X										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
11847 - BKF Engineers	25040649	Slurry Seal and Microsurfacing (FY 24-25)	Paid by EFT # 6589		04/25/2025	08/21/2025	06/30/2025		08/29/2025	19,793.14
11847 - BKF Engineers	25060909	Reconstruction and Cape Seal Streets (FY 24-25)	Paid by EFT # 6589		06/27/2025	08/21/2025	06/30/2025		08/29/2025	70,029.28
12055 - Ghirardelli Associates, Inc	22084.003-9	Citywide Street Repair	Paid by Check # 107627		08/11/2025	08/21/2025	08/21/2025		08/29/2025	82,849.26
10425 - Monterey Peninsula Engineering	25-05-20	Citywide Street Repair (FY 24-25)	Paid by Check # 107604		08/14/2025	08/14/2025	06/30/2025		08/29/2025	1,124,360.25
12081 - VSS International, Inc.	20020294R	Citywide Street Repair	Paid by Check # 107665		08/21/2025	08/25/2025	08/25/2025		08/29/2025	18,485.63
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions	5		\$1,315,517.56
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	5		\$1,315,517.56
Division 000 - Non-Div Totals							Invoice Transactions	5		\$1,315,517.56
Department 000 - Non-Dept Totals							Invoice Transactions	5		\$1,315,517.56
Fund 422 - Capital Projects - Measure X Totals							Invoice Transactions	5		\$1,315,517.56



Accounts Payable by G/L Distribution Report

Payment Date Range 08/29/25 - 08/29/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 462 - City Capital Projects										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
10268 - Harris & Associates	67615	Imjin Parkway	Paid by Check		05/14/2025	08/06/2025	06/30/2025		08/29/2025	107,213.33
		Improvement Plan	# 107607							
10268 - Harris & Associates	68337	Imjin Parkway	Paid by Check		07/09/2025	08/19/2025	06/30/2025		08/29/2025	116,370.41
		Improvement Play (FY	# 107607							
		24-25)								
10316 - Kimley-Horn & Associates, Inc.	32542434	2021 Dev Impact Fee	Paid by Check		06/30/2025	08/21/2025	06/30/2025		08/29/2025	26,701.00
		(FY 24-25)	# 107602							
10316 - Kimley-Horn & Associates, Inc.	32723419	Imjin Parkway PS&E	Paid by Check		07/31/2025	08/21/2025	06/30/2025		08/29/2025	33,773.88
		(FY 24-25)	# 107602							
12217 - LEATHERS & ASSOCIATES INC	12392	All Inclusive Playground	Paid by Check		08/25/2025	08/27/2025	08/27/2025		08/29/2025	49,157.60
			# 107634							
10425 - Monterey Peninsula Engineering	25-07-15	Gloyra Jean Tate Park	Paid by Check		08/12/2025	08/19/2025	08/19/2025		08/29/2025	195,084.87
			# 107642							
10425 - Monterey Peninsula Engineering	25-06-17 25	Imjin Parkway	Paid by Check		07/30/2025	08/26/2025	06/30/2025		08/29/2025	899,461.04
		Widening	# 107642							
11199 - WALD, RUHNKE & DOST	2507501	Fire Station #2	Paid by Check		07/31/2025	08/26/2025	08/26/2025		08/29/2025	11,794.32
ARCHITECTS, LLP		Addition	# 107666							
11489 - Wallace Group, Inc.	65351	Dunes Park (FY 24-25)	Paid by Check		06/23/2025	08/21/2025	06/30/2025		08/29/2025	37,967.34
			# 107606							
10316 - Kimley-Horn & Associates, Inc.	32723422	2021 Dev Impact Fee	Paid by Check		07/31/2025	08/26/2025	08/26/2025		08/29/2025	8,121.00
			# 107632							
12261 - THE DAVEY TREE EXPERT	919691423	Windy Hill Park (FY 24-	Paid by Check		06/27/2025	08/27/2025	06/30/2025		08/29/2025	9,000.00
COMPANY		25)	# 107605							
11266 - Verde Design, Inc.	27-2207300	Glorya Jean Tate Park	Paid by Check		08/07/2025	08/26/2025	08/26/2025		08/29/2025	4,925.00
		Improvements Project	# 107662							
11489 - Wallace Group, Inc.	65839	Preston Park	Paid by Check		08/21/2025	08/25/2025	08/25/2025		08/29/2025	4,575.75
			# 107667							
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions		13	\$1,504,145.54
Account 6700.105 - Capital Outlay Construction										
11957 - Flock Group, Inc. / Flock Safety	INV-71907	Live Video Cameras	Paid by Check		08/18/2025	08/19/2025	08/19/2025		08/29/2025	7,750.00
		Added	# 107672							
Account 6700.105 - Capital Outlay Construction Totals							Invoice Transactions		1	\$7,750.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions		14	\$1,511,895.54
Division 000 - Non-Div Totals							Invoice Transactions		14	\$1,511,895.54
Department 000 - Non-Dept Totals							Invoice Transactions		14	\$1,511,895.54
Fund 462 - City Capital Projects Totals							Invoice Transactions		14	\$1,511,895.54



Accounts Payable by G/L Distribution Report

Payment Date Range 08/29/25 - 08/29/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 555 - Marina Airport										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
11489 - Wallace Group, Inc.	65149	FY 24/25 Airport Professional Services April 2025	Paid by Check # 107606		05/22/2025	08/25/2025	06/30/2025		08/29/2025	2,042.50
Account 6300.570 - Prof Svc Other Totals									Invoice Transactions 1	\$2,042.50
Account 6360.050 - Maint & Repairs Building										
10239 - First Alarm	899225	Bldg 510 Monthly Services	Paid by EFT # 6595		07/23/2025	08/13/2025	08/13/2025		08/29/2025	272.50
Account 6360.050 - Maint & Repairs Building Totals									Invoice Transactions 1	\$272.50
Account 6360.360 - Maint & Repairs Janitorial										
10080 - Branch's Janitorial	228976	Janitorial Service Police/Fire/Airport August 2025	Paid by EFT # 6592		08/25/2025	08/25/2025	08/25/2025		08/29/2025	410.00
Account 6360.360 - Maint & Repairs Janitorial Totals									Invoice Transactions 1	\$410.00
Account 6360.448 - Maint & Repairs Lighting										
11979 - Hughey & Phillips LLC	81815	Base Plate Order	Paid by Check # 107630		07/10/2025	07/30/2025	08/21/2025		08/29/2025	424.50
Account 6360.448 - Maint & Repairs Lighting Totals									Invoice Transactions 1	\$424.50
Account 6360.450 - Maint & Repairs Maint & Repairs										
10728 - Ace Hardware-Public Works	091978	Maintenance Supplies for Airport	Paid by Check # 107609		07/30/2025	08/13/2025	08/13/2025		08/29/2025	53.49
12285 - Midwest Motor Supply Co. Inc./Kimball Midwest	103533390	Cable ties and O rings	Paid by Check # 107637		07/07/2025	08/22/2025	08/22/2025		08/29/2025	250.38
11582 - Quinn Power Systems	NS12928	Airport Generator Annual Inspection	Paid by Check # 107653		08/21/2025	09/19/2025	08/21/2025		08/29/2025	1,807.81
Account 6360.450 - Maint & Repairs Maint & Repairs Totals									Invoice Transactions 3	\$2,111.68
Account 6380.120 - Utilities Comm Mobile & Pager										
10603 - Verizon Wireless	6118894690	PW Verizon Phones (97246364-00001)	Paid by EFT # 6598		07/18/2025	08/18/2025	08/18/2025		08/29/2025	30.69
Account 6380.120 - Utilities Comm Mobile & Pager Totals									Invoice Transactions 1	\$30.69
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	Aug 2025 608-2	3260 Imjin Ave Bldg 514 (7383993608-2)	Paid by Check # 107651		08/08/2025	08/25/2025	08/23/2025		08/29/2025	1,152.54
10463 - Pacific Gas & Electric	Aug 2025 288-5	781 Neeson Rd Bldg 520 (7175660288-5)	Paid by Check # 107651		08/08/2025	08/25/2025	08/22/2025		08/29/2025	374.30
10463 - Pacific Gas & Electric	Aug 2025 347-0	3263 Imjin Rd. Bldg 519 (6258961347-0)	Paid by Check # 107651		08/07/2025	08/25/2025	08/25/2025		08/29/2025	933.58
10463 - Pacific Gas & Electric	Aug 2025 103-6	3200 Imjin Rd Bldg 507 (8030427103-6)	Paid by Check # 107651		08/07/2025	08/25/2025	08/22/2025		08/29/2025	4,411.72
10463 - Pacific Gas & Electric	Aug 2025 451-7	3271 Imjin Rd (8600650451-7)	Paid by Check # 107651		08/07/2025	08/25/2025	08/22/2025		08/29/2025	449.37



Accounts Payable by G/L Distribution Report

Payment Date Range 08/29/25 - 08/29/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 555 - Marina Airport										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	Aug 2025 683-2	PG&E 6217294683-2	Paid by Check # 107651		08/15/2025	08/26/2025	08/26/2025		08/29/2025	466.74
Account 6380.300 - Utilities Gas & Electric Totals										\$7,788.25
Invoice Transactions 6										
Account 6380.500 - Utilities Water & Sewer										
10432 - Monterey One Water - former MRWPCA	July 2025 0152	741 Neeson Rd (13-000152)	Paid by Check # 107641		07/31/2025	08/24/2025	08/22/2025		08/29/2025	41.10
10432 - Monterey One Water - former MRWPCA	July 2025 0142	3261 Imjin Rd (13-000142)	Paid by Check # 107641		07/31/2025	08/24/2025	08/22/2025		08/29/2025	68.20
10432 - Monterey One Water - former MRWPCA	july 2025 0143	3230 Imjin Rd (13-000143)	Paid by Check # 107641		07/31/2025	08/24/2025	08/22/2025		08/29/2025	41.10
10432 - Monterey One Water - former MRWPCA	July 2025 0145	3260 Imjin Rd (13-000145)	Paid by Check # 107641		07/31/2025	08/24/2025	08/22/2025		08/29/2025	68.20
10432 - Monterey One Water - former MRWPCA	July 2025 0144	3200 Imjin Rd (13-000144)	Paid by Check # 107641		07/31/2025	08/24/2025	08/22/2025		08/29/2025	41.10
10432 - Monterey One Water - former MRWPCA	July 2025 0158	711 Neeson Rd (13-000158)	Paid by Check # 107641		07/31/2025	08/24/2025	08/22/2025		08/29/2025	68.20
10432 - Monterey One Water - former MRWPCA	July 2025 0157	721 Neeson Rd (13-000157)	Paid by Check # 107641		08/13/2025	08/13/2025	08/13/2025		08/29/2025	272.80
10432 - Monterey One Water - former MRWPCA	July 2025 0153	771 Neeson Rd (13-000153)	Paid by Check # 107641		07/31/2025	08/24/2025	08/22/2025		08/29/2025	4,140.00
10432 - Monterey One Water - former MRWPCA	July 2025 0149	791 Neeson Rd (13-000149)	Paid by Check # 107641		07/31/2025	08/24/2025	08/22/2025		08/29/2025	41.10
10432 - Monterey One Water - former MRWPCA	July 2025 0148	781 Neeson Rd (13-000148)	Paid by Check # 107641		07/31/2025	08/24/2025	08/22/2025		08/29/2025	68.20
Account 6380.500 - Utilities Water & Sewer Totals										\$4,850.00
Invoice Transactions 10										
Account 6600.452 - Other Charges Leased Copier										
11451 - Monterey Bay Office Products - US Bank	561550914	Airport Copier Lease June July 2025	Paid by Check # 107639		08/05/2025	08/22/2025	08/22/2025		08/29/2025	212.72
Account 6600.452 - Other Charges Leased Copier Totals										\$212.72
Sub-Division 00 - Non-Subdiv Totals										\$18,142.84
Division 000 - Non-Div Totals										\$18,142.84
Department 000 - Non-Dept Totals										\$18,142.84
Fund 555 - Marina Airport Totals										\$18,142.84
Invoice Transactions 25										



Accounts Payable by G/L Distribution Report

Payment Date Range 08/29/25 - 08/29/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 556 - Preston Park NonProfit Corp										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6600.350 - Other Charges Insur - Property										
12271 - NATIONWIDE MUTUAL INSURANCE COMPANY	May 2025 9747	Billing Account: 287779747 / Multiple Policy Type	Paid by Check # 107647		05/27/2025	08/26/2025	08/26/2025		08/29/2025	435.50
12271 - NATIONWIDE MUTUAL INSURANCE COMPANY	June 2025 9747	Billing Account: 287779747 / Multiple Policy Type	Paid by Check # 107647		06/25/2025	08/26/2025	08/26/2025		08/29/2025	3,179.00
Account 6600.350 - Other Charges Insur - Property Totals							Invoice Transactions	2		<u>\$3,614.50</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	2		<u>\$3,614.50</u>
Division 000 - Non-Div Totals							Invoice Transactions	2		<u>\$3,614.50</u>
Department 000 - Non-Dept Totals							Invoice Transactions	2		<u>\$3,614.50</u>
Fund 556 - Preston Park NonProfit Corp Totals							Invoice Transactions	2		<u>\$3,614.50</u>



Accounts Payable by G/L Distribution Report

Payment Date Range 08/29/25 - 08/29/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 557 - Abrams B NonProfit Corp										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6600.340 - Other Charges Insur - Liability										
12271 - NATIONWIDE MUTUAL INSURANCE COMPANY	May 2025 9747	Billing Account: 287779747 / Multiple Policy Type	Paid by Check # 107647		05/27/2025	08/26/2025	08/26/2025		08/29/2025	435.50
12271 - NATIONWIDE MUTUAL INSURANCE COMPANY	June 2025 9747	Billing Account: 287779747 / Multiple Policy Type	Paid by Check # 107647		06/25/2025	08/26/2025	08/26/2025		08/29/2025	3,179.00
Account 6600.340 - Other Charges Insur - Liability Totals							Invoice Transactions	2		\$3,614.50
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	2		\$3,614.50
Division 000 - Non-Div Totals							Invoice Transactions	2		\$3,614.50
Department 000 - Non-Dept Totals							Invoice Transactions	2		\$3,614.50
Fund 557 - Abrams B NonProfit Corp Totals							Invoice Transactions	2		\$3,614.50
Grand Totals							Invoice Transactions	210		\$3,121,632.11



Accounts Payable by G/L Distribution Report

Payment Date Range 08/08/25 - 08/08/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 758 - Successor Agency Oblig Retirement										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6650.010 - ROPS #10-Financial, RE Advisory Svc										
10315 - Keyser Marston Associates	0039946	Prof Svcs (SA)- Dunes T1 payment calculation	Paid by EFT # 126		08/06/2025	08/06/2025	08/06/2025		08/08/2025	473.75
Account 6650.010 - ROPS #10-Financial, RE Advisory Svc Totals							Invoice Transactions	1		\$473.75
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$473.75
Division 000 - Non-Div Totals							Invoice Transactions	1		\$473.75
Department 000 - Non-Dept Totals							Invoice Transactions	1		\$473.75
Fund 758 - Successor Agency Oblig Retirement Totals							Invoice Transactions	1		\$473.75
Grand Totals							Invoice Transactions	1		\$473.75



DRAFT

Agenda Item: **10b(1)**
City Council Meeting of
September 3, 2025

**ACTION
MINUTES**

Tuesday, July 1, 2025

**5:00 P.M. Closed Session
6:30 P.M. Open Session**

**REGULAR MEETING
CITY COUNCIL, AIRPORT COMMISSION,
MARINA ABRAMS B NON-PROFIT CORPORATION, PRESTON PARK
SUSTAINABLE COMMUNITY NON-PROFIT CORPORATION, SUCCESSOR
AGENCY OF THE FORMER MARINA REDEVELOPMENT AGENCY AND MARINA
THIS MEETING WILL BE HELD IN PERSON AND VIRTUALLY (HYBRID).**

Council Chambers
211 Hillcrest Avenue
Marina, California

AND

**Zoom Meeting URL: <https://zoom.us/j/730251556>
Zoom Meeting Telephone Only Participation: 1-669-900-9128 - Webinar ID: 730 251 556**

1. CALL TO ORDER. The meeting was called to order at 5:00 P.M.
2. ROLL CALL & ESTABLISHMENT OF QUORUM: (City Council, Airport Commissioners, Marina Abrams B Non-Profit Corporation, Preston Park Sustainable Communities Nonprofit Corporation, Successor Agency of the Former Redevelopment Agency Members and Marina Groundwater Sustainability Agency)

MEMBERS PRESENT: Jenny McAdams, Brian McCarthy, Kathy Biala, Mayor Pro-Tem/Vice Chair Liesbeth Visscher, Mayor/Chair Bruce C. Delgado

Councilmember Biala read the following statement: I will be recusing myself from Closed Session agenda item 4a and Open Session 10f(3). I will not need to recuse myself from agenda item 13b concerning Locke Paddon Park as that item involves council direction for the park in general and the staff report only incidentally provides an update concerning a potential amendment to the settlement agreement between the Sierra Club and the City of Marina. I understand that any amendments to the settlement agreement will come back to the Council at a later date and time. I will again consult with the City Attorney as to whether I need to recuse in that future agenda item.

3. PUBLIC COMMENT ON CLOSED SESSION ITEMS: None
4. CLOSED SESSION:
 - a. Conference with Legal Counsel, Existing Litigation (§ 54956.9(d)) (2 case(s))
 - i. *Sierra Club, Inc. v. City of Marina, et al.*, Civil No. 82333, Monterey County Superior Court

- ii. *City of Marina, et. al. v. California Coastal Commission, et al.*, 22-CV-004063, Monterey County Superior Court
- b. Real Property Negotiation (Govt. Code Section 54956.8)
 - i. Property: Locke-Paddon Park, various parcels, APN Nos.: 033-121-004, 033-121-005-006, 033-132-003, 033-132-003, 033-121-101, 033-121-009, 033-121-002
Negotiating Party: Monterey Peninsula Regional Park District
Negotiator(s): City Manager
Terms: Price and Terms
- c. Labor Negotiations
 - i. UWUA-MEA
 - ii. Marina Professional Fire Fighters Association
 - iii. Marina Public Safety Managers Association
 - iv. Marina Middle Manager Association
 - v. Marina Police Officers Association
 - vi. Directors
 - a. Assistant City Manager
 - b. Community Development Director
 - c. Finance Director
 - d. Fire Chief v. Police Chief
 - e. Public Works Director
 - f. Recreation & Cultural Services Director

City Negotiators: Layne P. Long and Employee Relations Officer

6:30 PM - RECONVENE OPEN SESSION AND REPORT ON ANY ACTIONS TAKEN IN CLOSED SESSION

City Attorney reported out Closed Session: Council met in Closed Session and provided direction, no reportable action was taken

Councilmember Biala - those who are not here, when we open the Council meeting for closed session, I made a statement concerning my recusal from Closed Session item 4a(1) which is Sierra Club Inc. Versus City of Marina and the open session consent agenda Item 10f(3) which is adopting a resolution approving a waiver of potential conflict and consent to concurrent representation for the Sierra Club, but it is not a recusal for agenda item 13b concerning Locke Paddon Park

- 5. **MOMENT OF SILENCE & PLEDGE OF ALLEGIANCE** (Please stand)
- 6. **SPECIAL PRESENTATIONS:**
 - a. Marina Falcons Chess Club Proclamation
 - b. National Parks and Recreation Month Proclamation
 - c. FORTAG California Ave Project Update – TAMC
 - d. Dunes/8th Street roundabout Presentation
 - e. Central Coast Community Energy (3CE) 2025 Annual Update

7. COUNCIL AND STAFF ANNOUNCEMENTS:

- Alyson Hunter announced a second public workshop on our Local Coastal Program Land Use Plan Policy Frameworks will be held on July 30th at the Marina Library from 4:00-6:00 pm.
- Police Chief Hopkins provided the Council and public an update on the police department's enforcement of 4th of July illegal fireworks and phone numbers to call for non-emergency issues as well as 9-1-1, also safety tips. Also announce National Night Out on August 5th from 4:30-7:00pm
- Councilmember McCarthy asked if the fire that broke out on Blanco Road was caused by fireworks. Noted City of Seaside will be using their Flock cameras to help pinpoint where fireworks are going off. Do we have that capability? Spoke about making changes to our code removing the prohibition of male and female impersonation from the city's definition of adult entertainment
- Councilmember Biala spoke about seeing something on social media where someone posted x-rays of hands missing fingers as a deterrent to lighting illegal fireworks.
- Mayor Pro Tem Visscher spoke about fireworks in the Netherlands. Suggested putting in our fee schedule tiered fines per offence.
- Councilmember McAdams asked when someone should call 9-1-1 on July 4th. Asked about lost/found pets, what number should be called. Encourage the community to celebrate in a smart way. Spoke about further changes to our code with regard to he/she/they/them. Noted Councilmember McCarthy, the Mayor and I attended the Friends of the Marina Library annual dinner.
- Mayor Delgado commented on the flags that get posted on most holidays, if interested in volunteering to put flags up contact Ocean Rock Church.

8. PUBLIC COMMENT: *Any member of the public may comment on any matter within the City Council's jurisdiction that is not on the agenda. This is the appropriate place to comment on items on the Consent Agenda. Action will not be taken on items not on the agenda. Comments are limited to a maximum of three (3) minutes. General public comment may be limited to thirty (30) minutes and/or continued to the end of the agenda. Any member of the public may comment on any matter listed on this agenda at the time the matter is being considered by the City Council. Whenever possible, written correspondence should be submitted to the Council in advance of the meeting, to provide adequate time for its consideration.*

- Fred Nelson supports Councilmember McCarthy's comments about changing our city Code.

9. CONSENT AGENDA FOR THE SUCCESSOR AGENCY TO THE FORMER MARINA REDEVELOPMENT AGENCY: *Background information has been provided to the Successor Agency of the former Redevelopment Agency on all matters listed under the Consent Agenda, and these items are considered to be routine and non-controversial. All items under the Consent Agenda are normally approved by one motion. Prior to such a motion being made, any member of the public or City Council may ask a question or make a comment about an agenda item and staff may provide a response. If discussion or a lengthy explanation is required, the Council may remove an item from the Consent Agenda for individual consideration. If an item is pulled for discussion, it will be placed at the end of Other Action Items Successor Agency to the former Marina Redevelopment Agency.*

10. CONSENT AGENDA: *These items are considered to be routine and non-controversial. All items under the Consent Agenda may be approved by one motion. Prior to such a motion being made, any member of City Council may ask a question or make a comment about an agenda item and staff may provide a response. If discussion or a lengthy explanation is required, Council may remove the item from the Consent Agenda and it will be placed at the end of Other Action Items.*
- a. ACCOUNTS PAYABLE: *(Not a Project under CEQA per Article 20, Section 15378)*
 - (1) Accounts Payable Check Numbers 107178-107208, totaling \$430,697.85
 - b. MINUTES: None
 - c. CLAIMS AGAINST THE CITY: None
 - d. AWARD OF BID: None
 - e. CALL FOR BIDS: None
 - f. ADOPTION OF RESOLUTIONS: *(Not a Project under CEQA per Article 20, Section 15378)*
 - (1) Adopting **Resolution No. 2025-73**, confirming levy of the special tax for the City of Marina Community Facilities District No. 2015-1 (The Dunes) for Fiscal Year 2025-26 as authorized by Ordinance No. 2015-03, and; adopting **Resolution No. 2025-74**, certifying City of Marina compliance with State law (Proposition 218) with respect to a special tax for the City of Marina Community Facilities District No. 2015-1 as authorized by Ordinance No. 2015-03 for Fiscal Year 2025-26.
 - (2) Adopting **Resolution No. 2025-75**, approving the creation of utility easement on City property (Gloria Jean Tate Park, 3254 Abdy Way); and authorizing all other actions necessary to accept and record said easements on behalf of the City of Marina.
 - (3) ~~Adopting Resolution No. 2025, approving Waiver of Potential Conflict and Consent to Concurrent Representation—Sierra Club, Inc.~~ ***Pulled by Councilmember Biala for recusal, becomes agenda item 13f***
 - (4) Adopting **Resolution No. 2025-76**, confirming levy of the special tax for the City of Marina Community Facilities District No. 2024-1 (The Dunes) for Fiscal Year 2025-26 as authorized by Ordinance No. 2024-11, and; **Resolution No. 2025-77**, certifying City of Marina compliance with State law (Proposition 218) with respect to a special tax for the City of Marina Community Facilities District No. 2024-1 as authorized by Ordinance No. 2024-11 for Fiscal Year 2025-26.
 - g. APPROVAL OF AGREEMENTS: *(Not a Project under CEQA per Article 20, Section 15378)*
 - (1) ~~Adopting Resolution No. 2025, approving a Reimbursement Agreement with Marina Coast Water District to cover the costs for the preparation of a Water Supply Assessment (WSA) for the City's GP2045 EIR.~~ ***Pulled by Mayor Pro Tem Visscher, becomes agenda item 13d***
 - (2) Adopting **Resolution No. 2025-78**, approving an Amendment to the Lease Agreement between the City of Marina (City) and New Cingular Wireless PCS, LLC for construction and operation of a telecommunications facility on City-owned property at the northwest corner of California and 3rd avenue.

- (3) Adopting **Resolution No. 2025-79**, amending the Memorandum of Understanding (MOU) regarding cooperative assistance to comply with Senate Bill 1383, Food Waste Reduction and Organics Recycling Regulations, incorporating changes in the annual cost of program activities.
- (4) Adopting **Resolution No. 2025-80**, approval of Architectural Services agreement with Wald Ruhnke & Dost Architects, LLP for the design of the Fire Station #2 Expansion Project.
- h. ACCEPTANCE OF PUBLIC IMPROVEMENTS: None
- i. MAPS: None
- j. REPORTS: (RECEIVE AND FILE): None
- k. FUNDING & BUDGET MATTERS: None
- l. APPROVE ORDINANCES (WAIVE SECOND READING): None
- m. APPROVE APPOINTMENTS: None

Councilmember Biala requested to pull agenda item 10f(3) for recusal.

City Manager Long commented on 10f(4), this is adopting a community facility district for the dunes CFD 2024-1. When we calculated it, we based it on the maximum amount that we can levy, but we haven't had a chance with the Dunes to sit down and go through the budget. Parts of it will probably be less than the maximum, and so what we'd like once we sit down with the Dunes and review the budget, that we can lower that amount accordingly to what the budget really needs.

Councilmember McCarthy had comments on item 10g(3)

DELGADO/MCCARTHY: TO APPROVE THE CONSENT AGENDA MINUS 10f(3) AND 10g(1) AND APPROVE 10f(4) GIVING STAFF THE AUTHORITY TO SIT DOWN AND REVIEW THE BUDGET, THAT WE CAN LOWER THAT AMOUNT ACCORDINGLY TO WHAT THE BUDGET REALLY NEEDS. 5-0-0-0 Motion Passes

- 11. PUBLIC HEARINGS: *In the Council's discretion, the applicant/proponent of an item may be given up to ten (10) minutes to speak. All other persons may be given up to three (3) minutes to speak on the matter.*
 - a. City Council to consider opening public hearing, taking any testimony from public, and consider adopting Resolution No. 2025-, forming the Cypress Cove II Landscape Maintenance Overlay Assessment District and levying the assessment for FY 2025-26 in connection with the overlay district and the existing Cypress Cove II Landscape Maintenance Assessment District, and certifying City of Marina compliance with State Law (Proposition 218) with respect to the assessment for the existing Cypress Cove II Landscape Maintenance Assessment District for fiscal year 2025-2026; **or, in the alternative**, adopting **Resolution No. 2025-81**, declaring its intention to dissolve the existing Cypress Cove II Landscape Maintenance District.

Public Comments:

- Nancy Amadeo asked about the water connection/irrigation and if residents will be disconnected from it? If there's money left within the district, and it is dissolved, where does that money go? Is it redistributed to the homeowners who are going to be directly impacted? Can it go towards emergency maintenance on a few trees? Asked about the responsibility of maintaining the retaining walls.

Mayor Delgado closed the Public Hearing, and the Deputy City Clerk started the count of ballots.

Deputy City Clerk reported the ballot count: Yes Votes = 7; No Votes = 18 and 1 unmarked ballot.

DELGADO/BIALA: ADOPT A RESOLUTION THAT IS REFERRED TO AS ATTACHMENT 3, WHICH CERTIFIES CITY MARINA COMPLIANCE WITH STATE LAW, PROP 218 AND DECLARES OUR INTENTION TO DISSOLVE THE CYPRESS COVE II LANDSCAPE MAINTENANCE DISTRICT. 4-1(McCarthy)-0-0 Motion Passes

- b. ~~Open the public hearing and take any testimony from the public, and; Consider introducing Ordinance No. 2025, amending chapter 3.26 of the Marina Municipal Code regarding mitigation fees for new development within the City of Marina. *This item continued to August 6, 2025.*~~
- c. ~~Open public hearing and consider adopting Resolution No. 2025, approving 2025 Schedule of Fees and Service Charges. *This item continued to August 6, 2025.*~~
- d. Open public hearing and introducing **Ordinance No. 2025-12**, amending the Marina Municipal Code (MMC) Title 17 adding Section 17.04.305 (Garden Structures), Section 17.42.060 (Fences), and Chapter 17.55 (Staff Approvals and Procedures) and amending Sections 17.42.020 (Use Regulations), 17.42.055 (Height), and 17.42.070 (Yards) with corresponding updates to residential districts (17.06, 17.08, 17.10, and 17.12); and finding this action is exempt from environmental review per Section 15061(b)(3) of the CEQA Guidelines.

Public Comments:

- Grace Silva-Santella, this is an excellent recommendation being made to you. Confirmed with staff that under these recommendations that front yard fences would not exceed 3.5 ft. tall. Asked about decomposed granite vs. 50% concrete coverage.

DELGADO/VISSCHER: TO INTRODUCING ORDINANCE NO. 2025-12, AMENDING THE MARINA MUNICIPAL CODE (MMC) TITLE 17 ADDING SECTION 17.04.305 (GARDEN STRUCTURES), SECTION 17.42.060 (FENCES), AND CHAPTER 17.55 (STAFF APPROVALS AND PROCEDURES) AND AMENDING SECTIONS 17.42.020 (USE REGULATIONS), 17.42.055 (HEIGHT), AND 17.42.070 (YARDS) WITH CORRESPONDING UPDATES TO RESIDENTIAL DISTRICTS (17.06, 17.08, 17.10, AND 17.12); AND FINDING THIS ACTION IS EXEMPT FROM ENVIRONMENTAL REVIEW PER SECTION 15061(B)(3) OF THE CEQA GUIDELINES; WITH MINOR VARIANCES FOR FENCE HEIGHTS ABOVE THE STANDARD FOR FENCES AND RETAINING WALLS. 4-0-1(McAdams)-0 Motion Passes by Roll Call Vote

- e. ~~Open public hearing and introducing Ordinance No. 2025- , amending the Marina Municipal Code (MMC) Title 8, to add Chapter 8.80 relating to shopping cart regulations as directed; and find this action is exempt from environmental review pursuant to Section 15061(b)(3) of the CEQA Guidelines. Continued to August 6, 2025~~

12. OTHER ACTIONS ITEMS OF THE SUCCESSOR AGENCY TO THE FORMER MARINA REDEVELOPMENT AGENCY: *Action listed for each Agenda item is that which is requested by staff. The Successor Agency may, at its discretion, take action on any items. Members of the public may be given up to three (3) minutes to speak.*
13. OTHER ACTION ITEMS: *Action listed for each Agenda item is that which is requested by staff. The City Council may, at its discretion, take action on any items. Members of the public may be given up to three (3) minutes to speak.*

Note: No additional major projects or programs should be undertaken without review of the impacts on existing priorities (Resolution No. 2006-79 – April 4, 2006).

- a. ~~Read by Title Only and adopting Ordinance No. 2025-11, amending Section 10.60.010 “Speed Limits Established” of Chapter 10.60 “Speed Limits” of Title 10 “Vehicles and Traffic” to adopt *prima facie* speed limits pursuant to an engineering and traffic survey and the California Vehicle Code (CVC). Continued from June 24, 2025, continued to August 6, 2025.~~
- b. City Council to receive a status update and provide additional directions to staff on activities relating to Locke-Paddon Park (LPP). This presentation is exempt from Environmental review per Sec. 15378 of the CEQA guidelines.

Public Comments:

- Dan Landrum spoke about the complexity of inter-jurisdictional spaces and how it applies to Locke Paddon Park. Locke Paddon Park is an amazingly energizing place to be with people volunteering to keep the place free of blight.
- Mae Holland Dungo supports the Asian American Garden, the Food Garden and Children’s Sensory Garden at Locke Paddon Park. This is a place to reset and reflect and feel at peace. It will bring people together. This will be a legendary project.
- Yong Soo Oh supports the Asian American Garden and believes the councilmembers are doing a great job for Marina.
- Youngseon Myeong approves the Asian American Garden. This will provide a learning experience for the Asian American children, to teach them about heritage.
- Elpido Estolas strongly rejects the idea that the new projects in Lock Paddon Park be removed and fully supports all the projects being recommended by staff.
- Angie Landrum volunteers at the community garden and would like to encourage the city to adopt all the project being presented by staff as city projects.
- Grace Silva-Santella spoke about the study conducted by residents titled Lock Padden Wetland Community Park. Urged the council to work with the Parks District and spend city resources to update a maintenance agreement, define boundaries of the Holiday Inn mitigation area. Additional funding is needed to maintain the wetlands and landscape.
- Laura Hoover spoke in favor of the Community Projects on Lot 43 next to the public library and requested that the City of Marina take on these projects as city-sponsored projects.
- Fred Nelson expressed his support for the recommended project from staff. Commented on the homeless population.

- Scott supports the recommendation from staff. Volunteers at the community gardens. The whole area is a great place for communities of all types. Suggested doing a land swap to make things happen.
- Nancy Amadeo noted Locke Paddon Park used to be a quiet place where you could enjoy the birds. Expressed concerns about the property's current state due to disagreements between the city and the parks district about maintenance. Suggested placing the Asian American Garden at Vince DiMaggio Park's lower field.
- Arun Jani spoke about CSUMB students required to participate in the Learning Service program which allows them to interact in the community while working at the Locke Paddon Park Oak Woodland area. Spoke about working with the Elkhorn Slough Foundation, and with removing invasive eucalyptus from conservation land.
- Jeff Markham thanked the members of Citizens for Sustainable Marina and the members of the Asian Communities of Marina for continuing to advocate for the projects at Lock Patton Park. The Park District has heard your desire to create an Asian-themed garden at Locke Paddon Park, and our board expressed our support. Spoke of the history of the park and the work that needs to be done. We look forward to working with the community and city to do so.
- Stephen Lee thanked the staff for all the work they've put into this complex issue. Asked the city to adopt the current MLK sculpture Garden and the Oak Woodland Community Garden with Food Forest. And the future Asian American Garden and Children's Century Garden, a city-sponsored projects.

VISSCHER/DELGADO: THAT COUNCIL REAFFIRMS THE TASKS LISTED IN THE STAFF REPORT, DIRECT THE CITY MANAGER TO CONTINUE WORKING WITH THE MONTEREY PENINSULA REGIONAL PARK DISTRICT AND DISTRICT STAFF TO ACCOMPLISH THESE GOALS AND THAT:

1. CITY POSITION ON THE 2004 NOTICE OF EXEMPTION (NOE) REGARDING LOT 23, AKA ISSAKSON PROPERTY:

Which includes the Martin Luther King sculpture, the proposed Asian American garden, the Oak Woodland Community Garden, and the NOE and other documents do not prohibit existing uses, or those included in the City Council motion passed on May 6th, 2025, which includes the Asian American Garden, the Martin Luther King sculpture, and the Oak Woodland Community Garden. The 2004 NOE does not prohibit existing uses.

2. CITY POSITION ON MOU:

Would be that does not make a lot of sense if a new memorandum of understanding commits the city to operate, maintain, and fund Locke Paddon Park land assets owned by MPRPD for all its significant needs to be at no expense to MPRPD. That is, our position is, if the City is going to do everything and the City is going to pay for everything, it does not make sense that the City pays for all the assets of MPRPD. That is the ownership of LPP, Locke Paddon Park, by the city may be the fairest and cleanest option. If the City owns it, the City will "do everything". If someone else owns pieces of Locke Paddon Park, they should probably help pay for it. The City's position should be that whatever new agreement we come up with, it may not make sense that the City does everything, including on MPRPD land and MPRPD pays nothing.

3. CITY POSITION ON 2005 MASTER PLAN VALIDITY AND UPDATE NEEDED:

That the City position be that the 2005 Locke Paddon Park Master Plan needs an update, and that the Master Plan is consistent with the 2004 Notice of Exemption and other documents. That is, all these documents have been reviewed and that the 2005 Master Plan is consistent with those documents. The 2005 Master Plan needs editing, but it may not need to be rewritten from scratch. City staff and MPRPD staff should coordinate updating the Master Plan to include the existing and proposed projects from the May 6, 2025, City Council meeting.

4. CITY POSITION ON BEING THE LEAD ON ISSAKSON PROPERTY PROJECTS:

Given that there was some confusion on who was in charge of volunteer projects, including the existing Oak Woodland Community Garden, or the proposed Asian American Garden, there was a request from MPRPD Board Members at the MPRPD June 11th meeting, to better understand the formal role the City has in the Asian American Garden, and one Board Member has recently asked the City Manager what relationship the City has with the Oak Woodland Community Garden. That the City position be that the City formally adopts, as City projects the following, and we'll work with volunteer groups to establish appropriate agreements: *Asian American Garden, Oak Woodland Community Garden, including the food forest where currently located, Martin Luther King Sculpture Garden, children's sensory garden.*

5. CITY POSITION ON MPRPD LEGAL OR OTHER CONCERNS:

Legal or other concerns that MPRPD may have regarding Locke Paddon Park properties, existing projects, or proposed projects are important and City staff will work with MPRPD on legal remedies to address these concerns.

6. CITY POSITION ON CYPRESS TREE MAINTENANCE ON MPRPD PROPERTY AND CITY PROPERTY:

City would like to progress as soon as possible on tree maintenance for public safety and the health of these large trees. City has allocated \$500,000 that could be used in part or total for this project

7. CITY POSITION ON POND VEGETATION MANAGEMENT:

City would like to coordinate with MPRPD to determine what the desired and allowable pond vegetation maintenance will be, and the funding sources for this work.

8. CITY POSITION ON REMNANTS OF RADIO TOWER FOUNDATION ON MPRPD PROPERTY:

City supports MPRPD's desire to remove this abandoned structure, and would like to help, as appropriate.

9. THAT THE CITY AND MPRPD ENTERTAIN THE IDEA OF DEDICATING UP TO 54 LANDMARK CYPRESS TREE DESIGNATIONS:

That 54 trees be identified, one for every state in the United States and its four territories, and actually assign a state to an individual tree, and dedicate them as landmark trees. And, if there are not enough of them that are desirable to be landmark trees, then we ensure that we plant new ones that can be grown into desirable landmark trees.

4-0-1(McAdams)-0 Motion Passes

- c. Consider adding “Call Up” measures to Section 17.70 (Appeals) of the Marina Municipal Code (MMC), the proposed ordinance is exempt from environmental review pursuant to Section 15061 (b)(3) of the CEQA guidelines.

Public Comments:

- Glenn Woodson opposes call-up provision. Asked where the errors or abuse of discretion by the Planning Commission or the Community Development Department have actually occurred.
- Nancy Amadeo spoke about the policies and procedures the planning commission must make when approving or denying a project and making recommendations to the council.

DELGADO/MCCARTHY: THAT STAFF COME BACK WHEN CONVENIENT WITH SOME OPTIONS OF DISCOUNT APPEAL FEES. 4-0-1(McAdams)-0 Motion Passes

- d. Adopting **Resolution No. 2025-82**, approving a Reimbursement Agreement with Marina Coast Water District to cover the costs for the preparation of a Water Supply Assessment (WSA) for the City’s GP2045 EIR. *Pulled by Mayor Pro Tem Visscher, becomes agenda item 10g(1)*

Mayor Pro Tem Visscher pulled this item because it was missing in the reimbursement agreement deadline for Marina Coast to deliver the document.

VISSCHER/DELGADO: REIMBURSEMENT AGREEMENT WITH MARINA COAST WATER DISTRICT TO COVER THE COSTS FOR THE PREPARATION OF A WATER SUPPLY ASSESSMENT (WSA) FOR THE CITY’S GP2045 EIR UNDER THE CONDITION THAT A DEADLINE BE INCORPORATED INTO THE REIMBURSEMENT AGREEMENT. 4-0-1(McAdams)-0 Motion Passes

- e. Adopting Resolution No. 2025-, approving Waiver of Potential Conflict and Consent to Concurrent Representation – Sierra Club, Inc *Pulled by Councilmember Biala for recusal, was agenda item 10f(3)*

Councilmember Biala recused herself from this item.

DELGADO/MCCARTHY: TO REJECT AND SEEK A THIRD-PARTY ATTORNEY FOR THE MATTER REFERENCED IN THE AGENDA. 3-0-1(McAdams)-0 Motion Passes

14. COUNCIL & STAFF INFORMATIONAL REPORTS:

- a. Monterey County Mayor’s Association [Mayor Bruce Delgado]
- b. Council reports on meetings and conferences attended (Gov’t Code Section 53232).

15. ADJOURNMENT: the meeting adjourned at 12:30 A.M.

Anita Sharp, Deputy City Clerk

ATTEST:

Bruce C. Delgado, Mayor



DRAFT

Agenda Item: **10b(2)**
City Council Meeting of
September 3, 2025

**ACTION
MINUTES**

Wednesday, August 6, 2025

**5:00 P.M. Closed Session
6:30 P.M. Open Session**

REGULAR MEETING

**CITY COUNCIL, AIRPORT COMMISSION,
MARINA ABRAMS B NON-PROFIT CORPORATION, PRESTON PARK
SUSTAINABLE COMMUNITY NON-PROFIT CORPORATION, SUCCESSOR
AGENCY OF THE FORMER MARINA REDEVELOPMENT AGENCY AND MARINA**

THIS MEETING WILL BE HELD IN PERSON AND VIRTUALLY (HYBRID).

Council Chambers
211 Hillcrest Avenue
Marina, California

AND

Zoom Meeting URL: <https://zoom.us/j/730251556>

Zoom Meeting Telephone Only Participation: 1-669-900-9128 - Webinar ID: 730 251 556

1. CALL TO ORDER: The meeting was called to order at 5:00 P.M.
2. ROLL CALL & ESTABLISHMENT OF QUORUM: (City Council, Airport Commissioners, Marina Abrams B Non-Profit Corporation, Preston Park Sustainable Communities Nonprofit Corporation, Successor Agency of the Former Redevelopment Agency Members and Marina Groundwater Sustainability Agency)

MEMBERS PRESENT: Jenny McAdams, Brian McCarthy, Kathy Biala, Mayor Pro-Tem/Vice Chair Liesbeth Visscher, Mayor/Chair Bruce C. Delgado
3. PUBLIC COMMENT ON CLOSED SESSION ITEMS: None
4. CLOSED SESSION:
 - a. Conference with Legal Counsel: Anticipated Litigation (Govt. Code § 54956.9(d)(4)), 3 potential cases. City Council to consider initiation of litigation pursuant to Government Code § 54956.9(d)(4).
 - b. Conference with Legal Counsel: Existing Litigation (Govt. Code § 54956.9(d)(1)), 1 case.
 - i. *City of Marina, et. al. v. California Coastal Commission, et al.*, 22-CV-004063, Monterey Superior Court

**6:30 PM - RECONVENE OPEN SESSION AND REPORT ON ANY ACTIONS TAKEN IN
CLOSED SESSION**

City Attorney reported out Closed Session: with respect to item 4a, Council provided direction but there are no reportable decisions. With item 4b, on June 3rd, 2025, the City Council voted unanimously to authorize the filing of an appeal of the final decision in the matter of City of Marina v. California Coastal Commission, that is 22CV4063, conditioned on both the Marina Coast Water District and the Monterey Peninsula Water Management District also authorizing such appeal. On Monday, July 14, 2025, MCWD's Board of Directors authorized the filing of an appeal and on Monday, July 21, 2025, MPWMD's board of directors also authorized the filing of an appeal. Given Council's authority granted on June 3, 2025, and the condition for such authority having been satisfied a notice of appeal was filed on July 24, 2025, on behalf of the City, MCWD and MPWMD.

5. MOMENT OF SILENCE & PLEDGE OF ALLEGIANCE (Please stand)

6. SPECIAL PRESENTATIONS:

- a. Introduction of new city staff
- b. Jeff Carr Proclamation
- c. Brian Whittiker Proclamation
- d. Imjin Pkwy & Roundabout Presentation
- e. Micro surfacing & Slurry Sealing Presentation

7. COUNCIL AND STAFF ANNOUNCEMENTS:

Andrea Diallo announced on September 20, 2025, the Marina Multi-Cultural Festival at Vince DiMaggio Par from 11:00am-3:00pm. Announced on October 18, 2025, is City of Marina 50th Anniversary from 12:00pm-4:00pm on Vista Del Camino.

Mayor Pro Tem Visscher announced on October 11, 2025, is Cars in the Park event at Vince DiMaggio Park.

Councilmember McAdams thanked the Marina Police Department and staff for putting on the National Night Out event on August 5th. Reminded the public that school has officially started and to watch out for children and to drive slowly.

Councilmember McCarthy commented that Access Monterey Peninsula (AMP) Board is in need of board members. If interested, please contact me or Access Monterey Peninsula.

Councilmember McCarty made a **motion to reconsider agenda item 13b from the July 1, 2025, council meeting**. Believe the motion in the minutes of July 1, 2025, did not reflect the intension of the council.

Councilmember McAdams, Seconded the motion to reconsider.

The City Council discussed the reasonings for the reconsider and voted. **2-3(Biala, Visscher, Delgado) -0. Motion to reconsider agenda item 13b from the July 1, 2025, council meeting failed.**

8. PUBLIC COMMENT: *Any member of the public may comment on any matter within the City Council's jurisdiction that is not on the agenda. This is the appropriate place to comment on items on the Consent Agenda. Action will not be taken on items not on the agenda. Comments are limited to a maximum of three (3) minutes. General public comment may be limited to thirty (30) minutes and/or continued to the end of the agenda. Any member of the public may comment on any matter listed on this agenda at the time the matter is being*

considered by the City Council. Whenever possible, written correspondence should be submitted to the Council in advance of the meeting, to provide adequate time for its consideration.

- Reginald Badiny Spoke about being a multidog owner and provided council a paper on MMC Section 6.04.120 regarding Kennel and Dog Hospital Licenses and the new fees recently approved last year.
- Damian commented on the parking issues on northbound Del Monte Blvd past the Beach Road roundabout. Suggested marking that area angled parking spots.
- Mark Melendez commented on Locke Paddon Park and all the children who like participating in the outdoor activities around the library area.
- Nina Beety commented on the Army's scheduled control burn on BLM lands at the Fort Ord Superfund site. Asked Council and staff directors to petition the US EPA to stop this burn and put a permanent to the burns because of the health and environmental hazards.
- Denise Turley has been trying to send emails to Mayor Pro Tem Visscher, but they get bounced back saying the address is restricted. Might want to have that investigated. Also asked when staff gets up to speak to please state your name and department.

9. CONSENT AGENDA FOR THE SUCCESSOR AGENCY TO THE FORMER MARINA REDEVELOPMENT AGENCY: *Background information has been provided to the Successor Agency of the former Redevelopment Agency on all matters listed under the Consent Agenda, and these items are considered to be routine and non-controversial. All items under the Consent Agenda are normally approved by one motion. Prior to such a motion being made, any member of the public or City Council may ask a question or make a comment about an agenda item and staff may provide a response. If discussion or a lengthy explanation is required, the Council may remove an item from the Consent Agenda for individual consideration. If an item is pulled for discussion, it will be placed at the end of Other Action Items Successor Agency to the former Marina Redevelopment Agency.*

10. CONSENT AGENDA: *These items are considered to be routine and non-controversial. All items under the Consent Agenda may be approved by one motion. Prior to such a motion being made, any member of City Council may ask a question or make a comment about an agenda item and staff may provide a response. If discussion or a lengthy explanation is required, Council may remove the item from the Consent Agenda and it will be placed at the end of Other Action Items.*

a. ACCOUNTS PAYABLE: *(Not a Project under CEQA per Article 20, Section 15378)*

- (1) Accounts Payable Check Numbers 107238-107458, totaling \$6,441,452.75. Accounts Payable Successor Agency Check Number 133 and EFT 123-124, totaling \$6,280-05.

b. MINUTES: *(Not a Project under CEQA per Article 20, Section 15378)*

- ~~(1) June 24, 2025, Special City Council Meeting~~
- ~~(2) July 1, 2025, Regular City Council Meeting~~
- (3) July 18, 2025, Special City Council Meeting

c. CLAIMS AGAINST THE CITY: None

d. AWARD OF BID: None

e. CALL FOR BIDS:

- (1) Adopting **Resolution No. 2025-84**, approving advertising and call for bids for the 2025 Citywide Street Repair: Phase 4 – Micro-surfacing & Slurry Seal Project.

f. ADOPTION OF RESOLUTIONS: *(Not a Project under CEQA per Article 20, Section 15378)*

- (1) Adopting **Resolution No. 2025-85**, authorizing the City Manager or City Manager's Designee to submit a Pro-housing Designation Program Application to the California Department of Housing and Community Development (HCD).
- (2) Adopting **Resolution No. 2025-86**, fixing and levying a special tax for principal and interest payments and administrative costs on the 2015 General Obligation Refunding Library Bonds for fiscal year 2025-2026; and consider adopting **Resolution No. 2025-87**, certifying compliance with State Law (Proposition 218) with respect to special taxes for the 2015 General Obligation Refunding Library Bonds Levy for Fiscal Year 2025-2026.
- (3) Adopting **Resolution No. 2025-88**, authorizing the application for funding under the Land and Water Conservation Fund (LWCF) program for the Baseball Field Expansion at Preston Park.
- (4) Adopting **Resolution No. 2025-89**, approving the purchase of one Prefabricated Restroom Facility from Public Restroom Company of Winden, NV, for \$298,453.00.
- (5) Adopting **Resolution No. 2025-90**, Approving the purchase and associated documentation for the acquisition of fifteen (15) additional Flock Falcon License Plate Recognition (LPR) cameras for the Marina Police Department, as an expansion of the existing contract with Flock Group, Inc.

g. APPROVAL OF AGREEMENTS: *(Not a Project under CEQA per Article 20, Section 15378)*

- (1) Adopting **Resolution No. 2025-91**, authorizing the City Manager to finalize and enter into an Expanded Learning Opportunities Agreement between the City of Marina (City) and Monterey Peninsula Unified School District (MPUSD).
- (2) Adopting **Resolution No. 2025-92**, authorizing the City Manager to execute a contract with Denise Duffy and Associates to provide biological consulting services in an amount not to exceed \$203,000 subject to final review and approval by the City Attorney.; and Authorizing the City Manager to enter into a reimbursement agreement with Ramco Enterprises for \$203,000.
- (3) Adopting **Resolution No. 2025-93**, authorizing the City Manager to execute a contract with SCI Consulting not to exceed \$60,000 to provide cannabis program application review, tax audits, compliance inspections, background checks, and subject matter expertise and technical support, subject to final review and approval by the City Attorney.

- (4) Adopting **Resolution No. 2025-94**, authorizing an agreement with Precision Concrete Cutting (PCC) for sidewalk inspection and trip hazard removal services to begin in early September 2025, in an amount not to exceed \$200,000.
- (5) Adopting **Resolution No. 2025-95**, authorizing a professional services agreement with Wallace Group of San Luis Obispo, CA for civil engineering and landscape architecture services in an amount not to exceed \$250,407.00 for the design of Phase 2 of the City Park at the Dunes.
- (6) Adopting **Resolution No. 2025-96**, authorizing an agreement with Phaidon International (U.S.) Inc. to conduct an executive recruitment for the position of City Engineer, in an amount not to exceed \$45,000.
- (7) Adopting **Resolution No. 2025-97**, Approving a Legal Services Agreement with Richard, Watson & Gershon to prosecute the City's appeal of the final decision in *City of Marina, et al., v. California Coastal Commission, et al.*, 22-CV-004063, Monterey Superior Court; and waiving any potential conflict of interest or conflict of interest and consenting to concurrent representation of the City of Marina, Marina Coast Water District, and the Monterey Peninsula Water District.

h. ACCEPTANCE OF PUBLIC IMPROVEMENTS:

- (1) Adopting **Resolution No. 2025-98**, accepting the 2024 Citywide Slurry Seal Project; and authorizing filing of Notice of Completion with Monterey County Recorder's Office.

i. MAPS: None

j. REPORTS: (RECEIVE AND FILE):

- (1) League of California Cities June 13, 2025, Community Services Policy Committee Meeting Highlights.
- (2) Community Human Services June 26, 2025, Board Meeting Highlights.
- (3) Monterey-Salinas Transit July 14, 2025, Board Meeting Highlights.
- (4) Receiving Investment Reports for the City of Marina, City of Marina as Successor Agency to the Marina Redevelopment Agency, and Preston Park Sustainable Community Non-Profit Corporation (PPSC-NPC) and Abrams B Non-Profit Corporation for the quarter ended June 30, 2025.
- (5) Receiving the HdL City of Marina Sales Tax Update for the period from January – March 2025.

k. FUNDING & BUDGET MATTERS: None

l. APPROVE ORDINANCES (WAIVE SECOND READING):

- (1) Read by Title Only and consider adopting **Ordinance No. 2025-12**, amending the Marina Municipal Code (MMC) Title 17 adding Section 17.04.305 (Garden Structures), Section 17.42.060 (Fences), and Chapter 17.55 (Staff Approvals and Procedures) and amending Sections 17.42.020 (Use Regulations), 17.42.055 (Height), and 17.42.070 (Yards) with corresponding updates to residential districts (17.06, 17.08, 17.10, and

17.12); and finding this action is exempt from environmental review per Section 15061(b)(3) of the CEQA Guidelines

m. APPROVE APPOINTMENTS: None

Councilmember McAdams requested to pull agenda item 10b(2) for separate vote. Questions for 10f(4) what is the time of completion? and 10h(1) Made a comment on 10g(1) appreciate commitment between City and MPUSD

Councilmember Biala requested to pull agenda item 10b(1) and 10b(2) for edits and clarifications.

Mayor Delgado requested to pull agenda item 10b(1) for edits on page 5, item 11a

Councilmember McCarthy had questions on 10f(5) asked if there were any complaints about the use of flock program? Asked if it's feasible to renegotiate with Flock on including certain detections? and 10g(4) asked if additional funds were recently approved or are we approving a contract for works that's already been done?

BIALA/VISSCHER: TO APPROVED THE CONSENT AGENDA MINUS 10b(1), 10b(2), 10f(4) and 10g(4). 5-0-0-0 Motion Passes

Agenda item: 10b(2)

Councilmember McAdams asked for more clarification on the motion for item 13b numbers 1-8

DELGADO/MCCARTHY: TO TABLE THIS ITEM OF 10b(2) THAT WE TABLE THIS ITEM, 10b2, AND ALLOW STAFF TO BRING IT BACK TO US. 5-0-0-0 Motion Passes

Agenda item: 10g(4)

Council discussed who is legally responsible for sidewalk repairs and how the city is taking a very different stance, cost-sharing program with residents

DELGADO/VISSCHER: TO APPROVE AGENDA ITEM 10g(4). 5-0-0-0 Motion Passes

Agenda Item: 10h(1)

Council discussed if inspections were done, asked if the contractor would be responsible for the damage to the road due to vehicles driving on it before it was ready.

DELGADO/VISSCHER: TO APPROVE AGENDA ITEM 10h(1). 5-0-0-0 Motion Passes

11. PUBLIC HEARINGS: *In the Council's discretion, the applicant/proponent of an item may be given up to ten (10) minutes to speak. All other persons may be given up to three (3) minutes to speak on the matter.*

- a. Open public hearing and consider adopting **Resolution No. 2025-99**, amending the City's Master Fee Schedule to reflect adjustments by the Consumer Price Index (CPI) to reflect inflation, new fees, and certain other charges.

Mayor opened the public hearing for public comments: None received.

Council Discussed the final formatting of the schedule, global individual benefits of fees to the budget.

MCADAMS/BIALA: TO APPROVE RESOLUTION NO. 2025-99, AMENDING THE CITY'S MASTER FEE SCHEDULE TO REFLECT ADJUSTMENTS BY THE CONSUMER PRICE INDEX (CPI) TO REFLECT INFLATION, NEW FEES, AND CERTAIN OTHER CHARGES. 5-0-0-0 Motion Passes

12. OTHER ACTIONS ITEMS OF THE SUCCESSOR AGENCY TO THE FORMER MARINA REDEVELOPMENT AGENCY: *Action listed for each Agenda item is that which is requested by staff. The Successor Agency may, at its discretion, take action on any items. Members of the public may be given up to three (3) minutes to speak.*
13. OTHER ACTION ITEMS: *Action listed for each Agenda item is that which is requested by staff. The City Council may, at its discretion, take action on any items. Members of the public may be given up to three (3) minutes to speak.*

Note: No additional major projects or programs should be undertaken without review of the impacts on existing priorities (Resolution No. 2006-79 – April 4, 2006).

- a. Read by Title Only and adopting **Ordinance No. 2025-11**, amending Section 10.60.010 “Speed Limits Established” of Chapter 10.60 “Speed Limits” of Title 10 “Vehicles and Traffic” to adopt *prima facie* speed limits pursuant to an engineering and traffic survey and the California Vehicle Code (CVC).
Continued from June 24, 2025

City Attorney Ortega this item is a second reading, but it was pulled for discussion. Um, if there are any changes tonight to this ordinance, then that would constitute the first reading, and it would come back for a second reading, which would be on consent.

Comments on AB83 which allows the reduction of speeds in downtown areas. Asked if this is not adopted, can tickets be enforced? Noted, more speed limit signs could be posted or painted on the streets alerting drivers of the speed limit. Suggested caution speeds signs at roundabouts.

Public Comments: None received.

DELGADO/BIALA: TO APPROVE THE SECOND READING OF ORDINANCE NO. 2025-11, AMENDING SECTION 10.60.010 “SPEED LIMITS ESTABLISHED” OF CHAPTER 10.60 “SPEED LIMITS” OF TITLE 10 “VEHICLES AND TRAFFIC” TO ADOPT *PRIMA FACIE* SPEED LIMITS PURSUANT TO AN ENGINEERING AND TRAFFIC SURVEY AND THE CALIFORNIA VEHICLE CODE (CVC). 5-0-0-0 Motion Passes by Roll Call Vote

- b. Approving the appointment of two Council Members to serve as the City's Voting Delegate and Voting Delegate Alternate at the 2025 Annual League of California Cities Conference.

Public Comments: None received

DELGADO/BIALA: TO APPOINT COUNCILMEMBER JENNY MCADAMS AS THE PRIMARY VOTING MEMBER AND MAYOR PRO TEM LIESBETH VISSCHER AS THE ALTERNATE VOTING MEMBER. 5-0-0-0 Motion Passes

- c. Discussion on Strengthening the City's Short-Term Rental (STR) Program to Protect Neighborhood Integrity [McAdams] First-step in Two-step Process.

Councilmember McCarthy recused himself from this item.

Public Comments: None received

MCADAMS/BIALA: TO BRING THIS ITEM BACK AT A FUTURE MEETING TO DISCUSS ITEMS 1-4 OF THE STAFF REPORT AND OTHER ISSUES RELATING TO THE SHORT-TERM RENTAL PROGRAM. 4-0-0-0

14. COUNCIL & STAFF INFORMATIONAL REPORTS:

- a. Monterey County Mayor's Association [Mayor Bruce Delgado]
- b. Council reports on meetings and conferences attended (Gov't Code Section 53232).

15. ADJOURNMENT: The meeting was adjourned at 9:12 P.M.

Anita Sharp, Deputy City Clerk

ATTEST:

Bruce C. Delgado, Mayor

City of Marina



City of Marina
211 HILLCREST AVENUE
MARINA, CA 93933
831- 884-1278; FAX 831- 384-9148
www.cityofmarina.org

The Honorable Juan Carrillo
Chair, Assembly Local Government Committee
1020 N Street, Room 157
Sacramento, CA 95814

RE: SB 346 (Durazo) Local agencies: transient occupancy taxes: short-term rental facilitator.
Notice of SUPPORT

Dear Mr. Carrillo:

The City of Marina supports SB 346, which would better equip cities to enforce local ordinances related to short-term rentals, including the collection and remittance of transient occupancy taxes (TOT).

Short-term rentals are regulated exclusively at the local level via the adoption of an ordinance that often includes regulations on permitting, tax compliance, noise, parking, occupancy, as well as other responsibilities for hosts and short-term rental facilitators. In some instances, ordinances limit the number of short-term rentals allowed to operate lawfully, other ordinances ban short-term rentals entirely.

Unfortunately, the enforcement of TOT ordinances and the collection and remittance of these taxes from short-term rentals can be inconsistent, even when voluntary collection agreements are in place with a short-term rental facilitator. Cities lack access to property addresses or other property-related information, even under these agreements, resulting in a difficult choice to either accept tax payments without any way to verify their accuracy and legality or attempt to collect taxes directly from property owners—a costly and time-consuming process. Meanwhile, short-term rental facilitators have full knowledge of these properties' locations and resist disclosing this information. Cities can only compel short-term rental facilitators to disclose this critical information through certain legal action, such as subpoenas. This is not how oversight of public dollars should work.

SB 346 would address the above issues by providing cities with the physical address of each short-term rental listed on the facilitator's website and full audit authority of TOT dollars. These changes would ensure the correct amount of TOT is being collected and remitted and would allow for more efficient enforcement against unlicensed units.

For these reasons, the City of Marina supports SB 346.

Sincerely,

Bruce Delgado
Mayor
City of Marina

Cc: State Senator John Laird
Assemblymember Dawn Addis
Meg Desmond, League of California Cities, cityletters@cacities.org

August 5, 2025

Item No. **10f(2)**

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of August 5, 2025

**CITY COUNCIL TO CONSIDER ADOPTING RESOLUTION NO. 2025-,
AUTHORIZING THE RELEASE OF A REQUEST FOR PROPOSALS TO
QUALIFIED FIRMS FOR ON-CALL TRAFFIC SIGNAL AND
STREETLIGHT MAINTENANCE SERVICES**

REQUEST: It is requested that the City Council consider:

1. Adopting Resolution 2025-, authorizing the release of a Request for Proposals (RFP) to qualified firms for on-call Traffic Signal and Streetlight Maintenance Services.

BACKGROUND:

The Public Works Department staff is responsible for operating and maintaining 15 traffic signals at various city intersections and approximately 1,250 streetlights throughout the city. In the past, the City used on-call contracts to expedite various projects, such as the Street Repair Program. In order to respond to incidents, such as traffic signal knock downs, or regular repair of signals and streetlights in a more expeditious way, on-call contractors may be utilized in a more expeditious fashion. On-call Maintenance Services contractors may also be called upon during the course of installations of new traffic signals or streetlights in support of the delivery of projects within the capital improvement program.

If City Council approves the release of an RFP for these services, staff will solicit proposals from qualified firms and make selections for on-call maintenance services contracts based upon qualifications. Staff will make recommendations for award of maintenance services agreements at a future City Council meeting.

ANALYSIS:

The use of on-call services will facilitate the timely response to repair and maintenance of the city's traffic signals and streetlights and delivery of capital improvement projects. Use of on-call maintenance service contracts will consolidate the qualification process for standard services that the City needs.

FISCAL IMPACT:

The fiscal impact of issuing the RFP is limited to the staff time to draft and issue the RFP as well as staff time to evaluate any proposals received.

Respectfully submitted

Ismael Hernandez
Public Works Director
City of Marina

REVIEWED/CONCUR:

Layne P. Long
City Manager
City of Marina

RESOLUTION NO. 2025-

RESOLUTION OF THE CITY COUNCIL AUTHORIZING THE RELEASE OF A
REQUEST FOR PROPOSALS TO QUALIFIED FIRMS FOR ON-CALL TRAFFIC
SIGNAL AND STREETLIGHT MAINTENANCE SERVICES

WHEREAS, the City has a need to contract with qualified firms for maintenance services to repair and maintain city's traffic signals and streetlights, and support the delivery of capital improvement projects; and

WHEREAS, the City regularly seeks proposals from qualified firms to provide maintenance and professional services on numerous projects; and

WHEREAS, the selection process for maintenance and professional services can be efficiently accomplished by establishing a number of on-call maintenance and professional services contracts with various qualified firms; and

WHEREAS, the City has effectively utilized on-call maintenance and professional services in the past.

WHEREAS, the selection of Traffic Signal and Streetlight Maintenance Services contractors is initiated by issuing a Request for Proposals (RFP) to identify and select qualified firms to provide on-call services.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Marina does hereby authorize release of an RFP to qualified firms for on-call Traffic Signal and Street Light Maintenance services.

PASSED AND ADOPTED by the City Council of the City of Marina at a regular meeting duly held on the 3rd day of August September 2025 by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

Bruce C. Delgado, Mayor

ATTEST:

Anita Sharp, Deputy City Clerk

August 26, 2025

Item No. **10g(1)**

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of September 3, 2025

Chair and Board Members of
Preston Park Sustainable Community Non-Profit Corporation

Corporation Board Meeting
of September 3, 2025

**CITY COUNCIL AND THE PRESTON PARK SUSTAINABLE COMMUNITY
NON-PROFIT CORPORATION BOARD CONSIDER ADOPTING
RESOLUTION NO. 2025-, AND RESOLUTION NO. 2025- (PPSC-NPC)
APPROVING AN AGREEMENT WITH FIELDMAN, ROLAPP, &
ASSOCIATES, INC. FOR MUNICIPAL ADVISORY SERVICES IN
CONNECTION WITH REFINANCING OF AN EXISTING LOAN FOR
PRESTON PARK; APPROVE AN AGREEMENT WITH STRADLING, YOCCA,
CARLSON & RAUTH, LLP FOR BOND COUNSEL REPRESENTATION IN
CONNECTION WITH SAME; AMEND THE FISCAL YEAR 2025-26 PRESTON
PARK BUDGET BY APPROPRIATING \$180,000 TO SUPPORT SUCH
SERVICES; AUTHORIZE THE FINANCE DIRECTOR TO MAKE NECESSARY
ACCOUNTING AND BUDGETARY ENTRIES; AND AUTHORIZE THE CITY
MANAGER TO NEGOTIATE AND EXECUTE THE AGREEMENTS SUBJECT
TO REVIEW AND APPROVAL BY THE CITY ATTORNEY**

RECOMMENDATION:

It is recommended that the City Council adopt Resolution No. 2025-, and Resolution No. 2025- (PPSC-NPC):

1. Approving an agreement with Fieldman, Rolapp & Associates, Inc. to provide municipal advisory services related to refinancing the Preston Park Loan; and
2. Approving an agreement with Stradling, Yocca, Carlson & Rauth, LLP for bond counsel services associated with refinancing the Preston Park Loan; and
3. Amending the Fiscal Year 2025-26 Preston Park budget by appropriating \$180,000 to support the municipal advisory and bond counsel agreements; and
4. Authorize the Finance Director to make necessary accounting and budgetary entries; and
5. Authorize the City Manager to negotiate and execute the aforementioned agreements subject to final review by the City Attorney.

BACKGROUND:

On January 7, 2016, the Preston Park Sustainable Community Non-Profit Corporation entered into a loan agreement to finance the acquisition of a leasehold interest in the Preston Park Apartments. The \$35,950,000 full-term, interest only loan was financed at a 4.15% interest rate. The entire principal balance is due on February 1, 2026.

While the City is still in the process of closing the Fiscal Year 2024-25 accounting records, approximately \$13 million has been set aside to apply towards debt service.

To facilitate moving forward with refinancing efforts, the City needs to retain professional municipal advisory and bond counsel services.

ANALYSIS:

Governments typically engage financial specialists to assist in developing a debt issuance strategy, preparing bond or loan documents, and marketing the bonds to investors. Two of the primary professionals that are retained for debt financing activities are a municipal advisor and bond counsel. The municipal advisor assists in determining the best financing structure to meet the City's needs, coordinates timeline with financial professionals, and facilitates the debt issuance through a public sale or a private/direct placement. The bond counsel assures compliance with statutory and procedural requirements, issues legal opinions, serves as disclosure counsel, prepares official statements; and assists in preparing the final closing documents.

The City is recommending entering into an agreement with Fieldman, Rolapp, & Associates, Inc. (Fieldman) for municipal advisory services and Stradling, Yocca, Carlson & Rauth, LLP (Stradling) for bond counsel representation. Fieldman has more than 50 years' experience in providing financial advice and services to public agencies. Their firm is a registered municipal advisor with both the United States Securities and Exchange Commission and the Municipal Securities Rulemaking Board. Stradling is a leading business law firm with a 50-year history and is nationally recognized for public finance representation. Both firms have worked with the City on other matters, as well as the original Preston Park Loan.

While the debt structure is pending, each of the firms have provided the following estimates associated with the debt issuance:

Consulting Firm	Private Placement	Public Sale
Fieldman, Rolapp & Associates, Inc.	\$ 45,000	\$ 60,000
Stradling, Yocca, Carlson, & Rauth LLP	75,000	120,000
Estimated Total	\$120,000	\$180,000

The proposal from Fieldman, Rolapp & Associates, Inc. represents a fixed fee for either a private placement or public sale (**EXHIBIT A**), while the Stradling proposal is initial based on hourly rates (**EXHIBIT B**). The amounts listed in the table for Stradling represent their estimated costs for budgetary purposes. Stradling has indicated in their draft agreement that they will be willing to agree to a flat fee once the financing plan has been determined.

Staff is recommending approval of the two agreements to allow the City to move forward with preparing a debt issuance timeline and begin evaluating debt structures. Approval of these agreements do not commit the City to any specific new debt structure. Additional information on the Preston Park Loan refinancing is planned to be discussed at a Special Council Meeting in September.

FISCAL IMPACT:

An additional appropriation of \$180,000 is needed to provide these services. There are sufficient funds available in the unallocated Preston Park Fund balance to support these two agreements.

CONCLUSION:

Tori Hannah
Director of Finance
City of Marina

REVIEWED/CONCUR:

Layne Long
City Manager
City of Marina

RESOLUTION NO. 2025-
RESOLUTION NO. 2025- (PPSC-NPC)

A RESOLUTION OF THE CITY OF MARINA CITY COUNCIL AND THE PRESTON PARK SUSTAINABLE COMMUNITY NON-PROFIT CORPORATION BOARD APPROVING AN AGREEMENT WITH FIELDMAN, ROLAPP, & ASSOCIATES, INC. FOR MUNICIPAL ADVISORY SERVICES; APPROVING AN AGREEMENT WITH STRADLING, YOCCA, CARLSON & RAUTH, LLP FOR BOND COUNSEL REPRESENTATION; AMENDING THE FISCAL YEAR 2025-26 PRESTON PARK BUDGET BY APPROPRIATING \$180,000; AUTHORIZING THE FINANCE DIRECTOR TO MAKE NECESSARY ACCOUNTING AND BUDGETARY ENTRIES; AND AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE THE AGREEMENTS SUBJECT TO REVIEW AND APPROVAL BY THE CITY ATTORNEY

WHEREAS, the City and the Preston Park Sustainable Community Non-Profit Corporation (“Preston Park”) has an existing \$35,950,000 interest only loan (“Loan”), with the full principal payment due on February 1, 2026;

WHEREAS, the Preston Park fund (“Fund”) has set aside approximately \$13 million that can be applied towards the loan repayment; and

WHEREAS, professional municipal advisory and bond counsel are needed to assist with refinancing the Loan; and

WHEREAS, Fieldman, Rolapp, & Associates, Inc. has provided a fixed fee proposal for municipal advisory services related to the Preston Park refinancing efforts (Exhibit A); and

WHEREAS, Stradling, Yocca, Carlson & Rauth, LLP has provided hourly rates for bond counsel representation in connection with legal services necessary for refinancing the Loan (Exhibit B); and

WHEREAS, both firms have the necessary expertise to assist with refinancing the Preston Park Loan and the City Council and the Preston Park Board desires to retain their services; and

WHEREAS, a budget amendment is needed to appropriate \$180,000 from the unallocated Preston Park Fund balance to support the agreements;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Marina and the Preston Park Sustainable Communities Non-Profit Corporation Board does hereby:

1. Approve an agreement with Fieldman, Rolapp & Associates, Inc. to provide municipal advisory services related to refinancing the Preston Park Loan; and
2. Approve an agreement with Stradling, Yocca, Carlson & Rauth, LLP for bond counsel services associated with refinancing the Preston Park Loan; and
3. Amend the Fiscal Year 2025-26 Preston Park budget by appropriating \$180,000 to support the municipal advisory and bond counsel agreements; and
4. Authorize the Finance Director to make necessary accounting and budgetary entries, and;

5. Authorize the City Manager to negotiate and execute the aforementioned agreements subject to final review by the City Attorney.

PASSED AND ADOPTED by the City Council of the City of Marina at a regular meeting duly held on the 3rd of September 2025 by the following vote:

AYES, COUNCIL MEMBERS:

NOES, COUNCIL MEMBERS:

ABSENT, COUNCIL MEMBERS:

ABSTAIN, COUNCIL MEMBERS:

ATTEST:

Bruce C. Delgado, Mayor

Anita Sharp, Deputy City Clerk

**PROFESSIONAL SERVICES FOR MUNICIPAL ADVISOR
FIELDMAN, ROLAPP & ASSOCIATES, INC.**

Scope of Services

A. General Services.

The Consultant shall perform all the duties and services described in Section 1 of this Agreement and shall provide such other services as it deems necessary or advisable to accomplish the Project, consistent with the standards and practice of professional municipal advisors prevailing at the time such services are rendered to the City.

The City may, with the concurrence of Consultant, expand this Agreement to include Additional Services not specifically identified within the terms of this Agreement. Any Additional Services may be described in an addendum to this Exhibit A and are subject to compensation described in Exhibit B to this Agreement.

B. Transaction Services.

The Consultant shall assume primary responsibility for assisting the City in coordinating the planning and execution of each debt issue relating to the Project. Insofar as the Consultant is providing Services which are rendered only to the City, the overall coordination of the financing shall be such as to minimize the costs of the transaction coincident with maximizing the City's financing flexibility and capital market access. The Consultant's proposed debt issuance Services may include the following:

- Develop the Financing Schedule
- Monitor the Transaction Process
- Review the Official Statement, both preliminary and final
- Procure and Coordinate Additional Service Providers
- Provide Financial Advice to the City Related to Financing Documents
- Compute Sizing and Design Structure of the Debt Issue
- Plan and Schedule Rating Agency Presentation
- Conduct Credit Enhancement Procurement and Evaluation
- Conduct Market Analysis and Evaluate Timing of Market Entry
- Recommend Award of Debt Issuance
- Provide Pre-Closing and Closing Assistance

Specifically, Consultant will:

1. Develop the Financing Timetable.

The Consultant shall take the lead role in preparing a schedule and detailed description of the interconnected responsibilities of each team member and update this schedule, with refinements, as necessary, as the work progresses.

2. Monitor the Transaction Process.

The Consultant shall have primary responsibility for the successful implementation of the financing strategy and timetable that is adopted for each debt issue relating to the Project. The Consultant shall coordinate (and assist, where appropriate) in the preparation of the legal and disclosure documents and shall monitor the progress of all activities leading to the sale of debt. The Consultant shall prepare the timetables and work schedules necessary to achieve this end in a timely, efficient and cost-effective manner and will coordinate and monitor the activities of all parties engaged in the financing transaction.

3. Review the Official Statement for a Public Sale.

The Consultant shall review the official statement for each debt issue relating to the Project to ensure that the City's official statement is compiled in a manner consistent with industry standards. Consultant does not undertake any responsibility to review disclosure documents on behalf of owners or beneficial owners of bonds or debt which may arise from the Consultant's work hereunder.

4. Procure and Coordinate Additional Service Providers.

The Consultant may act as City's representative in procuring the services of financial printers for the official statement and related documents. In addition, the Consultant may act as the City's representative in procuring the services of trustees, paying agents, fiscal agents, feasibility consultants, redevelopment consultants, or escrow verification agents or other professionals, if the City directs.

5. Provide Financial Advice to the City Relating to Financing Documents.

The Consultant shall assist the managing underwriters, bond counsel and/or other legal advisors in the review of the respective financing resolutions, notices and other legal documents. In this regard, the Consultant shall monitor document preparation for a consistent and accurate presentation of the recommended business terms and financing structure of each debt issue relating to the Project, it being specifically understood however that the Consultant's services shall in no manner be construed as the Consultant engaging in the practice of law.

6. Compute Sizing and Design Structure of Debt Issue.

The Consultant shall work with the City's staff bond counsel and other professionals of the City to design a financing structure for each debt issue relating to the Project that is consistent with the City's objectives, that coordinates each transaction with outstanding issues and that reflects current conditions in the capital markets.

7. Plan and Schedule Rating Agency Presentation for a Public Sale.

The Consultant shall develop a plan for presenting the financing program to the rating agencies. The Consultant shall schedule rating agency visits, if appropriate, to assure the appropriate and most knowledgeable rating agency personnel are available for the presentation and will develop presentation materials and assist the City officials in preparing for the presentations.

8. Conduct Credit Enhancement Evaluation and Procurement.

Upon the City's direction, the Consultant will initiate discussions with bond insurers, letter of credit providers and vendors of other forms of credit enhancements to determine the availability of and cost benefit of securing financing credit support.

9. Conduct Market Analysis and Evaluate Timing of Market Entry.

The Consultant shall provide summaries of current municipal market conditions, trends in the market and how these may favorably or unfavorably affect the City's proposed financing.

a. Competitive Sales (for a Public Sale)

For all types of competitive sale of debt, the Consultant shall undertake such activities as are generally required for sale of securities by competitive bid including, but not limited to the following:

- Review and comment on terms of Notice of Sale Inviting Bids
- Provide advice on debt sale scheduling
- Provide advice on the use of electronic bidding systems
- Contact potential bidders
- Coordinate bid opening with the City officials
- Verify bids received and make recommendations for acceptance
- Provide confirmation of issue sizing, based upon actual bids received, where appropriate
- Coordinate closing arrangements with the successful bidder(s)

b. Negotiated Sales (for a Public Sale)

In the case of a negotiated sale of debt, the Consultant shall perform an evaluation of market conditions preceding the negotiation of the terms of the sale of debt and will assist the City with the negotiation of final issue structure,

interest rates, interest cost, reoffering terms and gross underwriting spread and provide a recommendation on acceptance or rejection of the offer to purchase the debt. This assistance and evaluation will focus on the following areas as determinants of interest cost:

- Size of financing
- Sources and uses of funds
- Terms and maturities of the debt issue
- Review of the rating in pricing of the debt issue
- Investment of debt issue proceeds
- Distribution mix among institutional and retail purchasers
- Interest rate, reoffering terms and underwriting discount with comparable issues
- Redemption provisions

c. Private or Direct Placement

In the case of a private placement or direct placement of debt with a commercial bank or other similar institution, the Consultant will provide assistance and advice to the City in negotiating the terms of the debt, including the size, structure, interest rates, prepayment terms and compensation to lender, if any. The Consultant will provide a recommendation on the acceptance or rejection of the terms of the placement. The Consultant cannot provide a specific list of potential lenders and cannot serve as placement agent for the financing, but can assist the City with implementing a financing with a lender or lenders selected by the City without advice from the Consultant.

10. Recommend Award of Debt Issuance.

Based upon activities outlined in Task 10(a), 10(b) and 10(c) above, the Consultant will recommend accepting or rejecting offers to purchase the debt issue. If the City elects to award the debt issue, the Consultant will instruct all parties and help facilitate the actions required to formally consummate the award.

11. Provide Pre-Closing and Closing Activities.

The Consultant shall assist in arranging for the closing of each financing. The Consultant shall assist counsel in assuming responsibility for such arrangements as they are required, including arranging for or monitoring the progress of bond printing, qualification of issues for book-entry status, signing and final delivery of the securities and settlement of the costs of issuance.

**PROFESSIONAL SERVICES FOR MUNICIPAL ADVISOR
FIELDMAN, ROLAPP & ASSOCIATES, INC.**

Compensation and Expenses

Part 1 Transaction Based Compensation

For Services referenced in Section 1 of this Agreement, including Services performed after the adoption by the City Council, the Consultant will be compensated a fee of forty-five thousand dollars (\$45,000) for a Private Placement and sixty thousand dollars (\$60,000) for a Public Sale.

The fees listed above shall increase each January 1st beginning January 1, 2026 by three percent (3.00%).

Payment of compensation earned by Consultant pursuant to this Part 1 shall be contingent on, and payable at the closing of the debt issue(s) undertaken to finance the Project.

Part 2 Hourly Compensation

For Services and Additional Services referenced in Section 1 and Section 2 of this Agreement, including Services performed prior to the adoption by City Council, the Consultant will be compensated at the then current hourly rates. The table below reflects the rates in effect as of the date of execution of this Agreement.

<u>Personnel</u>	<u>Hourly Rate</u>
Executive Officer.....	\$427.00
Principal	\$417.00
Executive / Senior Vice President	\$406.00
Vice President	\$346.00
Assistant Vice President	\$319.00
Senior Associate	\$287.00
Associate.....	\$254.00
Analyst.....	\$141.00
Administrative Assistant.....	\$103.00

Hourly Compensation will be billed on a monthly basis and are due thirty (30) days from the invoice date. Invoices not paid within sixty (60) days are subject to a two percent (2.00%) late fee for every month payment is late.

Hourly Rates identified above shall increase by the Annual Inflation Adjustment and rounded to the nearest whole number.

Expenses

Expenses will be billed for separately and will cover, among other things, travel, lodging, subsistence, overnight courier, conference calls, and computer charges. Advances made on behalf of the City for costs of preparing, printing or distributing disclosure materials or related matter whether by postal services or electronic means, may also be billed through to the City upon prior authorization. Additionally, a surcharge of six percent (6.00%) of the compensation amount is added to verifiable out-of-pocket costs for recovery of costs such as telephone, postage, document reproduction and the like.

Limiting Terms and Conditions

The above compensation is based on completion of work orders within six months of the City's authorization to proceed, and assumes that the City will provide all necessary information in a timely manner.

The fee referenced in Part 1 above, presumes attendance at up to 6 meetings in the City's offices or such other location within a 25-mile radius of the City place of business as the City may designate. Preparation for, and attendance at City Council meetings on any basis other than "by appointment" may be charged at our normal hourly rates referenced in Part 2 above.

Abandonment

If, once commenced, the services of the Consultant are terminated prior to completion of our final report for any reason, the Consultant will be compensated for professional services and reimbursed for expenses incurred through the time of receive notification of such termination at the standard hourly rates shown above.

Exhibit B

TERMS OF RETENTION (PRESTON PARK REFINANCING) OF STRADLING YOCCA CARLSON & RAUTH LLP

1. **Master Terms of Retention set forth in Master Engagement Letter.** Except as expressly provided in this letter, the terms of the Master Terms of Retention will apply to the transaction and our Firm's representation contemplated by this letter as if the same were herein set forth at length.

2. **Fees and Costs.** Stradling Yocca Carlson & Rauth LLP (the "Firm") is compensated for its services based primarily on the value of the services and the time spent performing them. Such compensation may include the time spent on client conferences, travel, research, drafting documents, and other activities. The amount of fees charged on a statement is determined by the hours expended by the different attorneys and other professional personnel involved and the applicable rates.

Work in connection with the Preston Park Refinancing will be charged on an hourly rate basis. A schedule of the hourly rates applicable to attorneys expected to work on City matters is attached as Exhibit A. The hourly rates provided in Exhibit A are the discounted rates the Firm charges for public agencies on financing matters. Such rates may change from time-to-time but no increases in excess of 2% per annum shall be implemented without the written consent of the City Manager.

Notwithstanding the foregoing, the Firm will agree to defer payment of fees with respect to the Preston Park Refinancing until the earlier of (a) February 1, 2026, or (b) closing of the Preston Park Refinancing transaction. Further, the Firm would be willing to agree to a flat fee for the Preston Park Refinancing legal services to be provided by the Firm at such point as the financing plan for the Preston Park Refinancing has been determined, including the loan or bond structure, method of sale, required loan or bond documentation, selection of a private placement bank or underwriter, and financing schedule have been determined and initial drafts of loan documents have been prepared.

The firm also charges for various costs such as copying, telephone charges, computerized legal research, word processing and/or other computer time, overtime costs, messenger services, travel, filing fees and other costs. Bills for some costs are passed on directly, such as bills for certified shorthand reporters, technical consultants, and other professional fees.

3. **Client Communication.** You hereby designate Layne Long, City Manager, to act on your behalf for this matter, and you authorize us to communicate with, and receive directions from, that person and any other person that you may designate in the future.

4. **Authority to Sign.** The person signing this letter on behalf of the City represents that he or she has the full right and authority to do so, and to fully commit and bind the City to this engagement letter.

5. **Firm Not Providing Financial Advice.** The Firm is not a registered municipal advisor and does not provide financial advisory services or otherwise provide financial advice to

Firm clients. We understand that your registered municipal advisor, Fieldman, Rolapp & Associates, Inc., will be providing financial advisory services to you with respect to the ongoing CFD matters.

6. **Miscellaneous.** The Master Engagement Letter, as supplemented by this letter, sets forth the entire agreement between you and the Firm, and there is no other or additional understanding between you and the Firm on these subjects. This agreement supersedes any prior agreements or representations, written or oral, between you and the Firm on these subjects. Any modification or amendment to this agreement must be in a writing signed by you and the Firm. This agreement shall be governed by California law without reference to its conflict of law principles. If any provision of this agreement is found to be invalid or unenforceable, that provision shall be deemed modified or removed so that it is valid and enforceable to the fullest extent of the law, and the other provisions of this agreement shall be unimpaired.

7. **Primary Attorneys.** The primary attorneys with responsibility for this representation will be Brian Quint and Vanessa Legbandt. The parties agree that the Firm is being retained based on the unique skill, experience, and expertise of Brian Quint and Vanesa Legbandt and no change will be made in the primary attorneys without the prior, written consent of the City. The Firm will not substitute another primary attorney without the prior, reasonable, approval of the City.

2024 “B” GROUP DISCOUNTED RATES

DEPARTMENT	“B” PARTNERS	2024 “B” RATE
PUBLIC	VANESSA S. LEGBANDT	\$630.00
PUBLIC	BRIAN QUINT	\$690.00
PUBLIC (TAX)	CAROL LEW	\$690.00
PUBLIC	OTHER PARTNERS	\$630.00
DEPARTMENT	“B” ASSOCIATES	2024 “B” RATE
PUBLIC	NICK YEAGER	\$450.00
PUBLIC (TAX)	BRIAN PATTON	\$430.00
PUBLIC	OTHER ASSOCIATES	\$390.00

ALL “B” GROUP PARALEGALS ARE AT \$195.00/HOUR
--

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of September 3, 2025

**CITY COUNCIL TO CONSIDER ADOPTING RESOLUTION NO. 2025-,
AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT TO
YAMABE & HORN ENGINEERING, INC. OF FRESNO, CA FOR
ENGINEERING AND LAND SURVEYING SERVICES FOR THE
CITYWIDE SIDEWALK INFILL PROJECT; AND AUTHORIZING THE
CITY MANAGER OR DESIGNEE TO EXECUTE CONTRACT
DOCUMENTS SUBJECT TO FINAL REVIEW AND APPROVAL BY THE
CITY ATTORNEY; AND AUTHORIZING THE FINANCE DIRECTOR TO
MAKE NECESSARY ACCOUNTING AND BUDGETARY ENTRIES.**

REQUEST:

It is requested that the City Council:

1. Consider adopting Resolution No. 2025- authorizing a professional services agreement with Yamabe & Horn Engineering, Inc. of Fresno, CA for engineering and land surveying services beginning September 15, 2025, in an amount not to exceed \$297,000.00 for the Citywide Sidewalk Infill Project.
2. Authorize the City Manager or designee to execute the agreement on behalf of the City subject to final review and approval by the City Attorney.
3. Authorize the Finance Director to make necessary accounting and budgetary entries.

BACKGROUND:

The City of Marina has prioritized enhancing its transportation infrastructure, including active transportation infrastructure such as pedestrian and bicyclist facilities. The 2014 ADA Transition Plan for Public Streets identified 22,579 feet of sidewalk gaps, with segments ranging from 50 to 1,795 feet. Since the completion of the Plan in 2014, Public Works staff have made significant progress in closing many gaps, but several persist near schools, parks, transit stops, and other key locations. In response, the City Council allocated \$3 million in the current budget for Project #HSR2603 — Sidewalk Gap Infill.

Staff began the process of selecting an engineering firm to develop plans for the remaining work. Yamabe & Horn Engineering was selected to evaluate the outstanding sidewalk deficiencies and prepare the necessary implementation plan. During the initial assessment, complexities such as right-of-way needs, utility conflicts, and existing infrastructure like retaining walls emerged, indicating the need for all survey work to be completed first, in order to clarify the project scope.

ANALYSIS:

Y&H conducted a thorough review of the identified sidewalk deficiency areas, utilizing Google Earth KMZ files and comparing them to the City's 2014 ADA Transition Plan and parcel data. This review revealed numerous questions regarding right-of-way procurement, utility conflicts, and structural considerations which could only be fully addressed through an initial land survey. Although Y&H initially considered providing a comprehensive project cost estimate, the numerous variables involved prevented that at this stage. To date, Y&H's survey staff has spent over 100 man-hours evaluating the sites at no cost.

An initial survey task is critical to proceeding with detailed design and project implementation. The survey will include topographic data and base maps essential for engineering design. The survey will also identify precise right-of-way requirements and infrastructure issues, serving as the foundation for design and construction planning.

Engagement of Y&H for survey services is a necessary preliminary step in the overall project development; and approval of this agreement will enable the City to proceed with critical land survey tasks. This effort will directly inform subsequent phases, including design and construction planning, ensuring that the project aligns with budget expectations and addresses the identified infrastructure and right-of-way issues efficiently.

FISCAL IMPACT:

Funding for the initial land survey work will be allocated from the existing project budget of \$3 million designated for the Sidewalk Infill Project.

EXHIBITS:

Exhibit A – Yamabe & Horn Proposal and Scope of Work – Task 1

Exhibit B – Professional Services Agreement with Yamabe & Horn Engineering, Inc.

Respectfully submitted,

Ismael Hernandez
Public Works Director
City of Marina

Layne Long
City Manager
City of Marina

RESOLUTION NO. 2025-

A RESOLUTION OF THE CITY COUNCIL OF MARINA AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT TO YAMABE & HORN ENGINEERING, INC. OF FRESNO, CA FOR ENGINEERING AND LAND SURVEYING SERVICES FOR THE CITYWIDE SIDEWALK INFILL PROJECT; AND AUTHORIZING THE CITY MANAGER OR DESIGNEE TO EXECUTE CONTRACT DOCUMENTS SUBJECT TO FINAL REVIEW AND APPROVAL BY THE CITY ATTORNEY; AND AUTHORIZING THE FINANCE DIRECTOR TO MAKE NECESSARY ACCOUNTING AND BUDGETARY ENTRIES

WHEREAS, the City of Marina has prioritized the improvement of its transportation infrastructure, including active transportation facilities such as pedestrian and bicyclist facilities; and

WHEREAS, the 2014 ADA Transition Plan identified approximately 22,579 feet of sidewalk gaps in need of remediation, with many areas still requiring construction or improvement; and

WHEREAS, the City Council allocated \$3,000,000 in the current fiscal year budget for Project #HSR2603 – Sidewalk Infill; and

WHEREAS, staff conducted a procurement process to evaluate engineering firms capable of assessing remaining sidewalk deficiencies and developing plans for construction; and

WHEREAS, Yamabe & Horn Engineering of Fresno, CA was selected to provide initial comprehensive assessment and planning services, which included analysis, field evaluation, and topographic surveying needed to clarify scope and resolve infrastructural and right-of-way issues; and

WHEREAS, the preliminary assessment and survey work by Y&H has identified the necessity of an initial land survey to inform subsequent design and project phases;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Marina does hereby:

1. Adopt Resolution No. 2025- authorizing a professional services agreement with Yamabe & Horn Engineering, Inc. of Fresno, CA for engineering and land surveying services beginning September 15, 2025, in an amount not to exceed \$297,000.00 for the Citywide Sidewalk Infill Project.
2. Authorize the City Manager or designee to execute the agreement on behalf of the City subject to final review and approval by the City Attorney.
3. Authorize the Finance Director to make necessary accounting and budgetary entries.

PASSED AND ADOPTED by the City Council of the City of Marina at a regular meeting duly held on the 3rd Day of September 2025 by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ATTEST:

Bruce C. Delgado, Mayor

Anita Sharp, Deputy City Clerk



Mr. Ismael Hernandez
City of Marina
211 Hillcrest Avenue
Marina, CA 93933

August 25, 2025

RE: *Marina Sidewalk Infill Project*
Proposal for Topographic and Boundary Survey Services

Dear Ismael,

Yamabe and Horn, Inc. (Y&H) is pleased to submit this proposal to provide civil engineering and land surveying services for the above-referenced project, the purpose of which is to implement the recommendations of the 2014 ADA Transition Plan for Public Streets, prepared by CSG Consultants, Inc., for sidewalk improvements within the City of Marina. As we have discussed, Y&H recommends that the project design/ development be divided into multiple tasks, as follows:

- Task 1 – Topographic and Boundary Survey
- Task 2 – Project Design Scoping
- Task 3 – Engineering Final Design for Initial Construction Project (Phase 1) and Preliminary Design for Future Construction Project(s) (Phase 2)

Because the ultimate project cost could vary greatly based on right-of-way and topographic challenges, Y&H recommends that the initial project authorization be for Task 1 only. Completion of Task 1 will provide the information necessary to determine the scope of right-of-way acquisition, potential private property impacts, utility coordination/relocations, retaining wall/structural elements, etc.

It is our understanding that the City has budgeted \$3 million for the project in FY 25/26, but the ultimate project cost is expected to exceed that value. Once Task 1 is completed, Y&H proposes to provide a separate proposal for Task 2, the intent of which would be to prepare preliminary engineering design in order to scope the limits of a construction project which can be constructed within the \$3 million appropriation, accounting for all associated project soft costs (completed surveying, preparation of plans, specifications and estimates, right-of-way acquisition (if necessary), bidding assistance, construction contract, contingency, construction management/inspection, etc.). Task 2 would also include cost estimating for completing the entire project with a future construction project or projects (Phase 2).

Task 3 would include preparing final plans, specifications and estimate for the Phase 1 construction project and preparing preliminary plans and detailed cost estimating for the Phase 2 construction project. The preliminary plans for Phase 2 can be used in support of a funding application for Active Transportation Program or other similar program funding.

For Task 1 services, we will provide topographic and boundary survey of the project areas identified in the ADA Transition Plan, Appendix C, which have not yet been completed by others (i.e. Developers). See Attachment 1 for Appendix C and Attachment 2 for a map with the proposed survey areas highlighted. Y&H will coordinate with the City of Marina for benchmark

and datum information needed. Task 1 services will also include coordination with utility companies for utility plat research and plotting the existing utilities within the topographic survey drawing based on those utility plats.

Task 1 services will be completed for the fixed fee of **\$297,000** and the final drawings shall be delivered to the City within 4 months of the approval of a contract.

We appreciate the opportunity to provide you with this proposal and look forward to continuing our working relationship with the City. Please do not hesitate to reach out to me with any questions.

Sincerely,



Josh Rogers, P.E.
Vice President
Yamabe & Horn Engineering, Inc.

ATTACHMENT 1

ADA Transition Plan Exhibit C

APPENDIX C
SIDEWALK DEFICIENCY

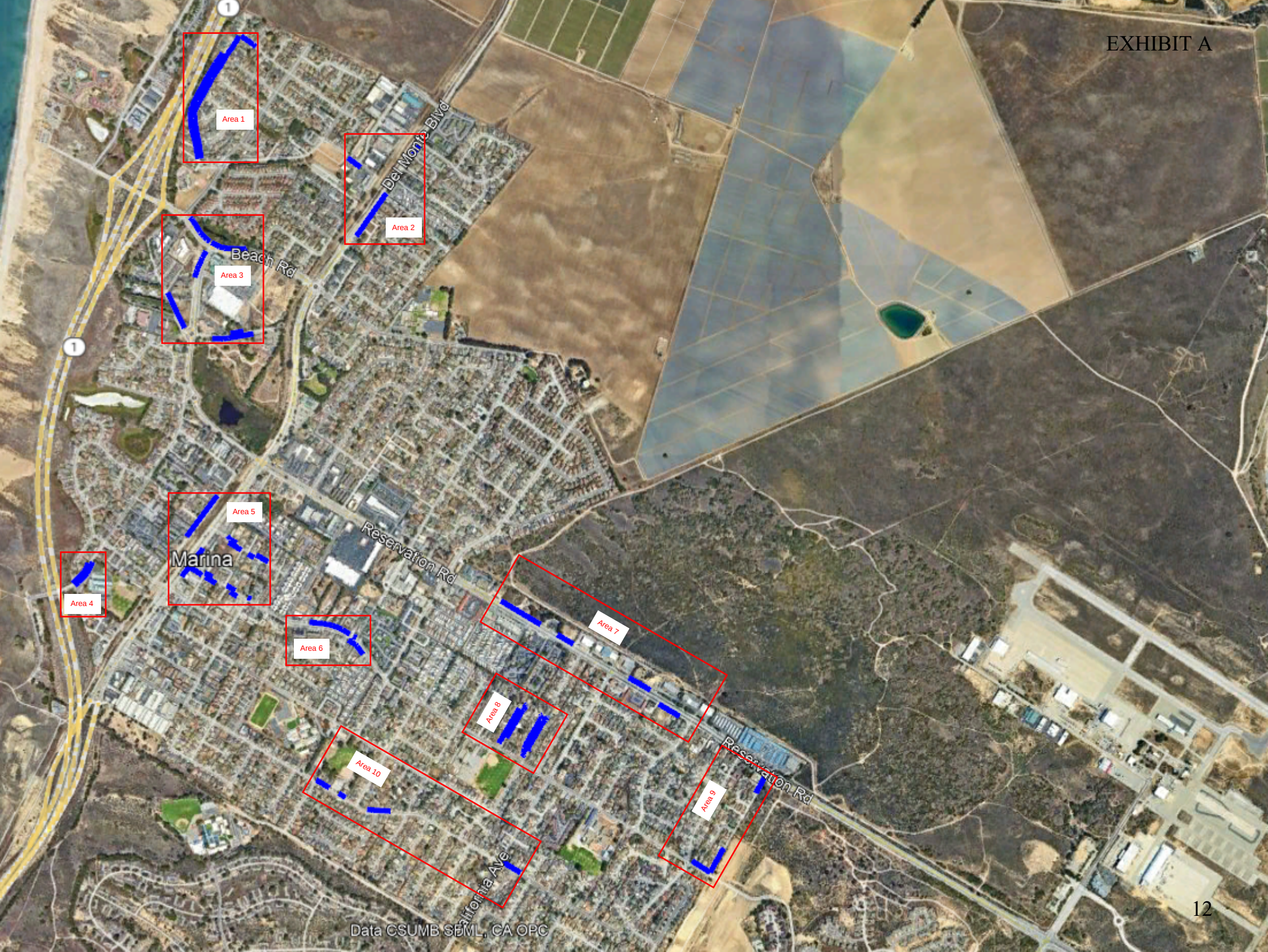
Appendix C - City of Marina Sidewalk Deficiency Inventory					
Street Name	Starting Area/Intersection	Ending Area/Intersection	L	R	Length (Feet)
			Deficiency Location		
Grand Total			23	20	22579
Reservation Rd	Cardoza Ave	Beach Rd	1		440
				1	215
	Beach Rd	Seaside Ct		1	790
	Seaside Ct	Robin Dr		1	650
	Seaside Cir	Del Monte Blvd	1		1795
	Robin Dr	Del Monte Blvd		1	440
	Crescent Ave	Ocean Terrace	1		770
	Ocean Terrace	Crestview	1		235
	California Ave	Lynscott Dr	1		315
			1	300	
Drew St	Abdy Way	Lakewood Dr	1		1420
				1	1730
Lakewood Dr	Drew St			1	218
Abdy Way	Legion Way	Healy Ave		1	265
Healy Ave	Abdy Way	Paul Davis Dr		1	435
Beach Rd	Reservation Rd	Marina Rd	1		435
Lake Dr	Cabrillo Hwy	Palm Ave	1		355
				1	395
Marina Dr	Cabrillo Hwy	San Pablo	1		565
	Palm Ave	Paddon Pl	1		630
Del Monte Blvd	Palm Ave	Moretimer Ln		1	440
	Beach Rd	Cosky Dr		1	960
Seaside Ct	Reservation Rd	Cypress Lakes Ct		1	585
			1		430
Seaside Cir	Reservation Rd	(East)		1	580
			1		170
Seaside Ave	Reservation Rd	Library		1	516
Moretimer Ln	Del Monte Blvd	(East)		1	265
			1		310

Appendix C - City of Marina Sidewalk Deficiency Inventory					
Street Name	Starting Area/Intersection	Ending Area/Intersection	L	R	Length (Feet)
			Deficiency Location		
Grand Total			23	20	22579
Carmel Ave	Del Monte Blvd	Sunset Ave	1		485
				1	885
	Seacrest Ave	Zanetta Dr	1		515
	Zanetta Dr	Crescent Ave	1		50
				1	215
	Bayer	(East)			260
Reindollar Ave	Crescent Ave	Vaughn Ave	1		105
	Vaughn Ave	Berney Dr	1		290
	California Ave	Eddy Cir	1		255
Pleasant Cir	Carmel Ave	(North)	1		500
				1	425
Redwood Cir	Carmel Ave	(North)	1		580
				1	485
Redwood Dr	Hillcrest Ave	Carmel Ave	1		510
Salinas Ave	Carmel Ave	Reservation Rd	1		365

ATTACHMENT 2

Project Area Map





**CITY OF MARINA
AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES**

THIS AGREEMENT is made and entered into on _____, 20____, by and between the City of Marina, a California charter city, hereinafter referred to as the "City," and Yamabe & Horn Engineering, Inc. hereinafter referred to as the "Contractor." City and Contractor are sometimes individually referred to as "party" and collectively as "parties" in this Agreement.

Recitals

- A. City desires to retain Contractor to:

Provide engineering and land surveying services for the Citywide Sidewalk Infill Project, hereinafter referred to as the "Project."
- B. Contractor represents and warrants that it has the qualifications, experience and personnel necessary to properly perform the services as set forth herein.
- C. City desires to retain Contractor to provide such services.

Terms and Conditions

For of good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged and in consideration of the mutual promises contained herein, City and Contractor agree to the following terms and conditions:

1. Scope of Work.

(a) Contractor is hereby hired and retained by the City to work in a cooperative manner with the City to fully and adequately perform those services set forth in Exhibit "A" attached hereto ("Scope of Work") and by this reference made a part hereof. With prior written notice to Contractor, City may elect to delete certain tasks of the Scope of Work at its sole discretion.

(b) Contractor shall perform all such work with skill and diligence and pursuant to generally accepted standards of practice in effect at the time of performance. Contractor shall provide corrective services without charge to the City for work which fails to meet these standards and which is reported to Contractor in writing within sixty days of discovery. Should Contractor fail or refuse to perform promptly its obligations under this Agreement, the City may render or undertake the performance thereof and the Contractor shall be liable for any expenses thereby incurred.

(c) If services under this Agreement are to be performed by a design professional, as that term is defined in California Civil Code §2782.8(b)(2), design professional certifies that all design professional services shall be provided by a person or persons duly licensed by the State of California to provide the type of services described in Section 1(a). By delivery of completed work, design professional certifies

that the work conforms to the requirements of this Agreement and all applicable federal, state and local laws, and the professional standard of care in California.

(d) Contractor is responsible for making an independent evaluation and judgment of all relevant conditions affecting performance of the work, including without limitation site conditions, existing facilities, seismic, geologic, soils, hydrologic, geographic, climatic conditions, applicable federal, state and local laws and regulations and all other contingencies or considerations.

(e) City shall cooperate with Contractor and will furnish all information data, records and reports existing and available to City to enable Contractor to carry out work outlined in Exhibit "A." Contractor shall be entitled to reasonably rely on information, data, records and reports furnished by the City, however, the City makes no warranty as to the accuracy or completeness of any such information, data, records or reports available to it and provided to Contractor which were furnished to the City by a third party. Contractor shall have a duty to bring to the City's attention any deficiency or error it may discover in any information provided to the Contractor by the City or a third party.

2. Term of Agreement & Commencement of Work.

(a) Unless otherwise provided, the term of this Agreement shall begin on the date of its full execution and shall expire on December 31, 2026 unless extended by amendment or terminated earlier as provided herein. The date of full execution is defined as the date when all of the following events have occurred:

(i) This Agreement has been approved by the City's Council or by the board, officer or employee authorized to give such approval; and

(ii) The office of the City Attorney has indicated in writing its approval of this Agreement as to form; and

(iii) This Agreement has been signed on behalf of Contractor by the person or persons authorized to bind the Contractor hereto; and.

(iv) This Agreement has been signed on behalf of the City by the person designated to so sign by the City's Council or by the officer or employee authorized to enter into this Contract and is attested to by the Marina City Clerk.

(b) Contractor shall commence work on the Project on or by October 1, 2025. This Agreement may be extended upon written agreement of both parties. Contractor may be required to prepare a written schedule for the work to be performed, which schedule shall be approved by the City and made a part of Exhibit A, and to perform the work in accordance with the approved schedule.

3. Compensation.

(a) City liability for compensation to Contractor under this Agreement shall only be to the extent of the present appropriation to fund this Agreement. For services to be provided under this Agreement City shall compensate Contractor in an amount not to exceed Two Hundred Ninety-Seven Thousand Dollars (\$297,000.00) in accordance with the provisions of this Section.

(b) Invoice(s) in a format and on a schedule acceptable to the City shall be submitted to and be reviewed and verified by the Project Administrator (see Section 5(a)) and forwarded to the City's Finance Department for payment. City shall notify Contractor of exceptions or disputed items and their dollar value within fifteen days of receipt. Payment of the undisputed amount of the invoice will typically be made approximately thirty days after the invoice is submitted to the Finance Department.

(c) Contractor will maintain clearly identifiable, complete and accurate records with respect to all costs incurred under this Agreement on an industry recognized accounting basis. Contractor shall make available to the representative of City all such books and records related to this Agreement, and the right to examine, copy and audit the same during regular business hours upon 24-hour's notice for a period of four years from the date of final payment under this Agreement.

(d) Contractor shall not receive any compensation for Extra Work without the prior written authorization of City. As used herein, "Extra Work" means any work that is determined by the City to be necessary for the proper completion of the Project but which is not included within the Scope of Work and which the parties did not reasonably anticipate would be necessary at the execution of this Agreement.

(e) Expenses not otherwise addressed in the Scope of Services or the Fee Schedule incurred by Contractor in performing services under this Agreement shall be reviewed and approved in advance by the Project Administrator (Section 5(a)), be charged at cost and reimbursed to Contractor.

(f) There shall be no charge for transportation within Monterey, Santa Cruz and San Benito Counties required for the performance of the services under this Agreement; travel to other locations must be approved in writing and in advance by the City, mileage will be charged at the then current standard rate for business travel as set by the U.S. Internal Revenue Service for such approved travel.

4. Termination or Suspension.

(a) This Agreement may be terminated in whole or in part in writing by either party in the event of a substantial failure by the other party to fulfill its obligations under this Agreement through no fault of the terminating party, provided that no termination may be effected unless the other party is given (1) not less than ten days written notice of intent to terminate, and (2) provided an opportunity for consultation with the terminating party prior to termination.

(b) If termination for default is effected by the City, an equitable adjustment in the price provided for in this Agreement shall be made, but (1) no amount shall be allowed for anticipated profit on unperformed services or other work, and (2) any payment due the Contractor at the time of termination may be adjusted to cover any additional costs to the City because of the Contractor's default. If after the termination for failure of Contractor to fulfill its contractual obligations, it is determined that the Contractor had not failed to fulfill contractual obligations, the termination shall be deemed to have been for the convenience of the City.

(c) The City may terminate or suspend this Agreement at any time for its convenience upon not less than thirty days prior written notice to Contractor. Not later than the effective date of such termination or suspension, Contractor shall discontinue all affected work and deliver all work product and other documents, whether completed or in progress, to the City.

(d) If termination for default is effected by the Contractor or if termination for convenience is effected by the City, the equitable adjustment shall include a reasonable profit for services or other work performed. The equitable adjustment for termination shall provide for payment to the Contractor for services rendered and expenses incurred prior to the termination, in addition to termination settlement costs reasonably incurred by Contractor relating to written commitments that were executed prior to the termination.

5. Project Administrator, Project Manager & Key Personnel.

(a) City designates as its Project Administrator, Ismael Hernandez, who shall have the authority to act for the City under this Agreement. The Project Administrator or his/her authorized representative shall represent the City in all matters pertaining to the work to be performed pursuant to this Agreement.

(b) Contractor designates Joshua Rogers as its Project Manager who shall coordinate all phases of the Project. The Project manager shall be available to City at all reasonable times during the Agreement term.

(c) Contractor warrants that it will continuously furnish the necessary personnel to complete the Project on a timely basis as contemplated by this Agreement. Contractor, at the sole discretion of City, shall remove from the Project any of its personnel assigned to the performance of services upon written request of City. Contractor has represented to City that certain key personnel will perform and coordinate the work under this Agreement. Should one or more of such personnel become unavailable, Contractor may substitute other personnel of at least equal competence upon written approval of the City. In the event that City and Contractor cannot agree as to the substitution of key personnel, City shall be entitled to terminate this Agreement for cause.

6. Delegation of Work.

(a) If Contractor utilizes any subcontractors, consultants, persons, employees or firms having applicable expertise to assist Contractor in performing the services under this Agreement, Contractor shall obtain City's prior written approval to such employment. Contractor's contract with any subcontractor shall contain a provision making the subcontract subject to all provisions of this Agreement. Contractor will be fully responsible and liable for payment for, administration, completion, presentation, and quality of all work performed. If such persons are utilized, they shall be charged at cost. City reserves its right to employ other contractors in connection with this Project.

(b) If the work hereunder is performed by a design professional, design professional shall be directly involved with performing the work or shall work through his, her or its employees. The design professional's responsibilities under this Agreement shall not be delegated. The design professional shall be responsible to the City for acts,

errors or omissions of his, her or its subcontractors. Negligence of subcontractors or agents retained by the design professional is conclusively deemed to be the negligence of the design professional if not adequately corrected by the design professional. Use of the term subcontractor in any other provision of this Agreement shall not be construed to imply authorization for a design professional to use subcontractors for performance of any professional service under this Agreement.

(c) The City is an intended beneficiary of any work performed by a subcontractor for purposes of establishing a duty of care between the subcontractor and the City.

7. Skill of Employees. Contractor shall ensure that any employees or agents providing services under this Agreement possess the requisite skill, training and experience to properly perform such services.

8. Confidential and Proprietary Information. In the course of performing services under this Agreement Contractor may obtain, receive, and review confidential or proprietary documents, information or materials that are and shall remain the exclusive property of the City. Should Contractor undertake the work on behalf of other agencies, entities, firms or persons relating to the matters described in the Scope of Work, it is expressly agreed by Contractor that any such confidential or proprietary information or materials shall not be provided or disclosed in any manner to any of Contractor's other clients, or to any other third party, without the City's prior express written consent.

9. Ownership of Data. Unless otherwise provided for herein, all documents, material, data, drawings, plans, specifications, computer data files, basis for design calculations, engineering notes, and reports originated and prepared by Contractor, or any subcontractor of any tier, under this Agreement shall be and remain the property of the City for its use in any manner it deems appropriate. Contractor agrees that all copyrights which arise from creation of the work pursuant to this Agreement shall be vested in the City and waives and relinquishes all claims to copyright or intellectual property rights in favor of the City. Contractor shall provide two (2) sets of reproducible of the above-cited items, except for the computer data files which shall consist of one (1) set. Contractor shall use all reasonable efforts to ensure that any electronic files provided to the City will be compatible with the City's computer hardware and software. Contractor makes no representation as to long-term compatibility, usability or readability of the format resulting from the use of software application packages, operating systems or computer hardware differing from those in use by the City at the commencement of this Agreement. Contractor shall be permitted to maintain copies of all such data for its files. City acknowledges that its use of the work product is limited to the purposes contemplated by the Scope of Work and, should City use these products or data in connection with additions to the work required under this Agreement or for new work without consultation with and without additional compensation to Contractor, Contractor makes no representation as to the suitability of the work product for use in or application to circumstances not contemplated by the Scope of Work and shall have no liability or responsibility whatsoever in connection with such use which shall be at the City's sole risk. Any and all liability arising out of changes made by the City to Contractor's deliverables is waived against Contractor unless City has given Contractor prior written notice of the changes and has received Contractor's written consent to such changes.

10. Conflict of Interest.

(a) Contractor covenants that neither it, nor any officer or principal of its firm has or shall acquire any interest, directly or indirectly, which would conflict in any manner with the interests of the City or which would in any way hinder Contractor's performance of services under this Agreement. Contractor further covenants that in the performance of this Agreement, no person having any such interest shall be employed by it as an officer, employee, agent or subcontractor without the express written consent of the City Manager. Contractor agrees to at all times avoid conflicts of interest or the appearance of any conflicts of interest with the interests of the City in the performance of this Agreement. Contractor shall represent the interest of the City in any discussion or negotiation with any utility companies with conflicting infrastructure in the project area, and as such, may not accept compensation, commission or payment of any type from any such party or such party's agent.

(b) City understands and acknowledges that Contractor may be, as of the date of commencement of services under this Agreement, independently involved in the performance of non-related services for other governmental agencies and private parties. Contractor is unaware of any stated position of the City relative to such projects. Any future position of the City on such projects may result in a conflict of interest for purposes of this section.

11. Disclosure. Contractor may be subject to the appropriate disclosure requirements of the California Fair Political Practices Act, as determined by the City Manager.

12. Non-Discrimination.

- (a) During the performance of this Agreement the Contractor and its subcontractors shall comply with the applicable laws of the United States of America, the State of California and the City prohibiting discrimination and harassment. In performing this Agreement, Contractor shall not discriminate, harass, or allow harassment, against any employee or applicant for employment because of gender, gender expression, gender identity, genetic characteristics, sex, race, color, ancestry, religious creed, national origin, physical disability (including HIV and AIDS), medical condition (including cancer), mental disability, age, marital status, denial of family and medical care leave and denial of pregnancy disability leave, sexual orientation, military/veteran status and any other characteristics protected by state or federal law. Contractor shall give written notice of its obligations under this clause to labor organizations with which it has a collective bargaining or other agreement.
- (b) Contractor shall include the provisions of this Section 12(a) in all subcontracts related to this Agreement.

13. Indemnification.

(a) Other than in the performance of design professional services by a design professional, which shall be solely as addressed by subsection (b) below, and to the full extent permitted by law, Contractor shall indemnify, immediately defend (with independent counsel reasonably acceptable to the City) and hold harmless the City, its Council, boards, commissions, employees, officials and agents (collectively "Indemnified Parties" or in the singular "Indemnified Party") from and against any claims, losses,

damages, penalties, fines and judgments, associated investigation and administrative expenses, and defense costs including but not limited to reasonable attorney's fees, court costs, expert witness fees and costs of alternate dispute resolution (collectively "Liabilities"), where same arise out of the performance of this Agreement by Contractor, its officers, employees, agents and sub-contractors. The duty to defend is a separate and distinct obligation from the Contractor's duty to indemnify and Contractor shall be obligated to defend in all legal, equitable, administrative or special proceedings upon tender to the Contractor of any claim in any form or at any stage of an action or proceeding, whether or not liability is established and the obligation extends through final judgment including exhaustion of any appeals.. The Contractor's obligation to indemnify applies unless it is finally determined that the liability was caused by the sole active negligence or sole willful misconduct of an indemnified party. If it is finally determined that liability is caused by the comparative active negligence or willful misconduct of an Indemnified Party, the Contractor's indemnification obligation shall be reduced in proportion to the established comparative liability of the indemnified party.

(b) To the fullest extent permitted by law (including without limitation California Civil Code Sections 2782.8), when the services to be provided under this Agreement are design professional services to be performed by a design professional, as that term is defined by said section 2782.8(c)(2) ("Design Professional") Design Professional shall indemnify, protect and hold harmless any Indemnified Party for all Liabilities regardless of nature or type that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of Design Professional, or such acts or omissions of an officer, employee, agent or subcontractor of the Design Professional. Design Professional shall not have an immediate duty to defend an Indemnified Party, however, Design Professional's obligation to indemnify (including reimbursing the cost to defend) and hold the Indemnified Parties harmless applies unless it is finally determined that the liability was caused by the sole active negligence or sole willful misconduct of an Indemnified Party. If it is finally determined that liability was caused by the comparative active negligence or willful misconduct of an Indemnified Party the Design Professional's indemnification obligation shall be reduced in direct proportion to the indemnified party's proportionate percentage of fault. Within 30 days following Design Professional's receipt of a properly presented written invoice Design Professional shall satisfy its indemnification obligations and reimburse the Indemnified Party for the cost of reasonable attorney's fees and defense costs incurred by the Indemnified Party to the same extent of Design Professional's indemnity obligation herein. In no event shall the cost to defend charged to the Design Professional exceed the Design Professional's proportionate percentage of fault.

(c) The provisions of this Section are not limited by the provisions of sections relating to insurance including provisions of any worker's compensation act or similar act. Contractor expressly waives its statutory immunity under such statutes or laws as to City, its employees and officials. An allegation or determination of comparative active negligence or willful misconduct by an Indemnified Party unrelated to design professional services does not relieve Contractor from its separate and distinct obligation to defend City. Contractor agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this section from each and every subcontractor, sub tier contractor or any other person or entity involved by, for, with or on behalf of Contractor in the performance or subject matter of this Agreement. In the event Contractor fails to obtain such indemnity obligations from others as required here, Contractor agrees to be fully responsible according to the terms of this section. Failure

of City to monitor compliance with these requirements imposes no additional obligations on City and will in no way act as a waiver of any rights hereunder.

(d) If any action or proceeding is brought against any Indemnified Party by reason of any of the matters against which the Contractor has agreed to provide an immediate defense to any Indemnified Party, as provided above, Contractor, upon notice from the City, shall defend the Indemnified Party at Contractor's expense by independent counsel reasonably acceptable to the City. Unless otherwise provided above, an Indemnified Party need not have first paid for any of the matters to which it is entitled to indemnification in order to be so defended. Contractor may submit a claim to the City for reasonable defense costs (including attorney's and expert fees) incurred in providing a defense of any Indemnified Party to the extent such defense costs arise under principals of comparative fault from the Indemnified Party's active negligence, recklessness or willful misconduct.

(e) This obligation to indemnify and defend, as set forth herein, is binding on the successors, assigns, or heirs of Contractor and shall survive the termination of this Agreement or this Section.

14. Insurance.

(a) As a condition precedent to the effectiveness of this Agreement and without limiting Contractor's indemnification of the City, Contractor agrees to obtain and maintain in full force and effect at its own expense the insurance policies set forth in Exhibit "B" "Insurance" attached hereto and made a part hereof. Contractor shall furnish the City with original certificates of insurance, executed by a person authorized by that insurer to bind coverage on its behalf, along with copies of all required endorsements. All certificates and endorsements must be received and approved by the City before any work commences. All insurance policies shall be subject to approval by the City Attorney and Risk Manager as to form and content. Specifically, such insurance shall: (1) be endorsed to protect City as an additional insured for commercial general and business auto liability; (2) provide City prior notice of cancellation; and (3) be primary with respect to City's insurance program. Contractor's insurance is not expected to respond to claims that may arise from the acts or omissions of the City.

(b) City reserves the right at any time during the term of this Agreement to change the amounts and types of insurance required herein by giving Contractor ninety days advance written notice of such change. If such change should result in substantial additional cost of the Contractor, City agrees to negotiate additional compensation proportional to the increased benefit to City.

(c) All required insurance must be submitted and approved the City Attorney and Risk Manager prior to the inception of any operations by Contractor.

(d) The required coverage and limits are subject to availability on the open market at reasonable cost as determined by the City. Non availability or non affordability must be documented by a letter from Contractor's insurance broker or agency indicating a good faith effort to place the required insurance and showing as a minimum the names of the insurance carriers and the declinations or quotations received from each. Within the foregoing constraints, Contractor's failure to procure or maintain required insurance during the entire term of this Agreement shall constitute a material breach of this

Agreement under which City may immediately suspend or terminate this Agreement or, at its discretion, procure or renew such insurance to protect City's interests and pay any and all premium in connection therewith and recover all monies so paid from Contractor.

(e) By signing this Agreement, Contractor hereby certifies that it is aware of the provisions of Section 3700 *et seq.*, of the Labor Code which require every employer to be insured against liability for Workers' Compensation or to undertake self-insurance in accordance with the provision of that Code, and that it will comply with such provisions at all such times as they may apply during the performance of the work pursuant to this Contract. Unless otherwise agreed, a waiver of subrogation in favor of the City is required.

15. Independent Contractor. The parties agree that Contractor, its officers, employees and agents, if any, shall be independent contractors with regard to the providing of services under this Agreement, and that Contractor's employees or agents shall not be considered to be employees or agents of the City for any purpose and will not be entitled to any of the benefits City provides for its employees. City shall make no deductions for payroll taxes or Social Security from amounts due Contractor for work or services provided under this Agreement.

This Agreement shall not constitute, and it is not intended to constitute, either party as an employer, employee, agent, partner or legal representative of the other party for any purpose, or give either party any right to supervise or direct the functions of the other party. Except as specifically provided herein, neither party shall have authority to act for or obligate the other party in any way or to extend any representation on behalf of the other party. Each party agrees to perform under this Agreement solely as an independent contractor and neither party shall have any right, power, or authority, nor shall they represent themselves as having any authority to assume, create, or incur any expense, liability or obligation, express or implied, on behalf of the other party for any purpose. Each party agrees not to permit its employees or agents to do anything that might be construed or interpreted as acts of the other party.

16. Claims for Labor and Materials. Contractor shall promptly pay when due all amounts payable for labor and materials furnished in the performance of this Agreement, so as to prevent any lien or other claim under any provision of law from arising against any City property (including reports, documents, and other tangible matter produced by the Contractor hereunder), against the Contractor's rights to payments hereunder, or against the City, and shall pay all amounts due under the Unemployment Insurance Act with respect to such labor.

17. Discounts. Contractor agrees to offer the City any discount terms that are offered to its best customers for the goods and services to be provided herein, and apply such discounts to payment made under this Agreement which meet the discount terms.

18. Cooperation; Further Acts. The Parties shall fully cooperate with one another, and shall take any additional acts or sign any additional documents as may be necessary, appropriate or convenient to attain the purposes of this Agreement.

19. Dispute Resolution. If any dispute arises between the parties as to proper interpretation or application of this Agreement, the parties shall first meet and confer in a good faith attempt to resolve the matter between themselves. If the dispute is not

resolved by meeting and conferring, the matter shall be submitted for formal mediation to a mediator selected mutually by the parties. The expenses of such mediation shall be shared equally between the parties. If the dispute is not or cannot be resolved by mediation, the parties may mutually agree (but only as to those issues of the matter not resolved by mediation) to submit their dispute to arbitration. Before commencement of the arbitration, the parties may elect to have the arbitration proceed on an informal basis; however, if the parties are unable so to agree, then the arbitration shall be conducted in accordance with the rules of the American Arbitration Association. The decision of the arbitrator shall be binding, unless within thirty days after issuance of the arbitrator's written decision, any party files an action in court. Venue and jurisdiction for any such action between the parties shall lie in the Superior Court for the County of Monterey.

20. Compliance with Laws.

(a) Each party's performance hereunder shall comply with all applicable laws of the United States of America, the State of California and the City including but not limited to laws regarding health and safety, labor and employment, wage and hours and licensing laws which affect employees. This Agreement shall be governed by, enforced and interpreted under the laws of the State of California. Contractor must be in good standing and registered with the California Department of Industrial Relations in accordance with California labor Code section 1725.5 and shall comply with new, amended or revised laws, regulations or procedures that apply to the performance of this Agreement.

(b) If the Project is a "public work," or prevailing wages are otherwise required, Contractor shall comply with all provision of California Labor Code section 1720 *et seq.*, as applicable, and laws dealing with prevailing wages, apprentices and hours of work.

(c) Contractor represents that it has obtained and presently holds all permits and licenses necessary for performance hereunder, including a Business License required by the City's Business License Ordinance (Title 5 of the Marina Municipal Code) for which a business license tax is prescribed and assessed at the rate of two-tenths percent of gross receipts, in accordance with the provisions therein. For the term covered by this Agreement, the Contractor shall maintain or obtain as necessary, such permits and licenses and shall not allow them to lapse, be revoked or suspended.

21. Assignment or Transfer. This Agreement or any interest herein may not be assigned, hypothecated or transferred, either directly or by operation of law, without the prior written consent of the City. Any attempt to do so shall be null and void, and any assignees, hypothecates or transferees shall acquire no right or interest by reason of such attempted assignment, hypothecation or transfer.

22. Notices. All notices required or permitted to be given under this Agreement shall be in writing and shall be personally delivered, sent by facsimile ("fax") or certified mail, postage prepaid with return receipt requested, addressed as follows:

To City:	City Manager
	City of Marina City Hall
	211 Hillcrest Avenue
	Marina, California 93933
	Fax: (831) 384-9148

To Contractor: Yamabe & Horn Engineering, Inc.
 Josh Rogers
 2985 N. Burl Ave. Suite 101
 Fresno, CA 93727
jrogers@yhmail.com
 Phone (559) 244-3123

The parties may agree in writing to receive notice by email. Notice shall be deemed effective on the date personally delivered or transmitted by facsimile or, if mailed, three days after deposit in the custody of the U.S. Postal Service. A copy of any notice sent as provided herein shall also be delivered to the Project Administrator and Project Manager.

23. Amendments, Changes or Modifications. This Agreement is not subject to amendment, change or modification except by a writing signed by the authorized representatives of City and Contractor.

24. Force Majeure. Notwithstanding any other provisions hereof, neither Contractor nor City shall be held responsible or liable for failure to meet their respective obligations under this Agreement if such failure shall be due to causes beyond Contractor's or the City's control except that an economic downturn of any type shall not be a justifiable cause for the failure to meet their respective obligations under this Agreement. Such causes include but are not limited to: strike, fire, flood, civil disorder, act of God or of the public enemy, act of the federal government, or any unit of state or local government in either sovereign or contractual capacity, epidemic, quarantine restriction, or delay in transportation to the extent that they are not caused by the party's willful or negligent acts or omissions, and to the extent that they are beyond the party's reasonable control.

25. Attorney's Fees. In the event of any controversy, claim or dispute relating to this Agreement, or the breach thereof, the prevailing party shall be entitled to recover from the losing party reasonable expenses, attorney's fees and costs.

26. Successors and Assigns. All of the terms, conditions and provisions of this Agreement shall apply to and bind the respective heirs, executors, administrators, successors, and assigns of the parties. Nothing in this paragraph is intended to affect the limitation on assignment.

27. Authority to Enter Agreement. Contractor has all requisite power and authority to conduct its business and to execute, deliver and perform the Agreement. Each party warrants that the individuals who have signed this Agreement have the legal power, right and authority to make this Agreement and bind each respective party.

28. Waiver. A waiver of a default of any term of this Agreement shall not be construed as a waiver of any succeeding default or as a waiver of the provision itself. A party's performance after the other party's default shall not be construed as a waiver of that default.

29. Severability. Should any portion of this Agreement be determined to be void or unenforceable, such shall be severed from the whole and the Agreement will continue as modified.

30. Construction, References, Captions. Since the parties or their agents have participated fully in the preparation of this Agreement, the language of this Agreement shall be construed simply, according to its fair meaning, and not strictly for or against any party. Any term referencing time, days or period for performance shall be deemed calendar days and not work days. The captions of the various sections are for convenience and ease of reference only, and do not define, limit, augment or describe the scope, content or intent of this Agreement.

31. Advice of Counsel. The parties agree that they are aware that they have the right to be advised by counsel with respect to the negotiations, terms and conditions of this Agreement, and that the decision of whether or not to seek the advice of counsel with respect to this Agreement is a decision which is the sole responsibility of each of the parties hereto. This Agreement shall not be construed in favor or against either party by reason of the extent to which each party participated in the drafting of this Agreement.

32. Counterparts. This Agreement may be signed in counterparts, each of which shall constitute an original.

33. Time. Time is of the essence in this contract.

34. Entire Agreement. This Agreement contains the entire agreement of the parties with respect to the matters as set forth in this Agreement, and no other agreement, statement or promise made by or to any party or by or to any employee, officer or agent of any party, which is not contained in this Agreement shall be binding or valid.

IN WITNESS WHEREOF, Contractor and the City by their duly authorized representatives, have executed this Agreement, on the date first set forth above, at Marina, California.

CITY OF MARINA

CONTRACTOR

By: _____
Name: _____
Its: _____
Date: _____

By: _____
Name: _____
Its: _____
Date: _____

Attest: (Pursuant to Reso: 20____ - ____)

By: _____
City Clerk

Approved as to form:

By: _____
City Attorney

EXHIBIT A

- SCOPE OF WORK -

EXHIBIT B - INSURANCE

Contractor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by Contractor, its agents, representatives, or employees.

MINIMUM SCOPE AND LIMIT OF INSURANCE

Coverage shall be at least as broad as:

1. **Commercial General Liability (CGL):** Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than **\$1,000,000** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit.
2. **Automobile Liability:** Insurance Services Office Form Number CA 0001 covering, Code 1 (any auto), or if Contractor has no owned autos, Code 8 (hired) and 9 (non-owned), with limit no less than **\$1,000,000** per accident for bodily injury and property damage.
3. **Workers' Compensation** insurance as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than **\$1,000,000** per accident for bodily injury or disease. (Not required if Contractor provides written verification it has no employees)
4. **Professional Liability (Errors and Omissions):** Insurance appropriate to Contractor's profession, with limit no less than **\$2,000,000** per occurrence or claim, \$2,000,000 aggregate.

If Contractor maintains broader coverage and/or higher limits than the minimums shown above, the City requires and shall be entitled to the broader coverage and/or the higher limits maintained by Contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

Other Insurance Provisions

The insurance policies are to contain, or be endorsed to contain, the following provisions:

Additional Insured Status

City, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of Contractor including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to Contractor's insurance (at least as broad as ISO Form CG 20 10 11 85 or if not available, through the addition of both CG 20 10, CG 20 26, CG 20 33, or CG 20 38; and CG 20 37 if a later edition is used).

Primary Coverage

For any claims related to this contract, Contractor's insurance coverage shall be primary and non-contributory and at least as broad as ISO CG 20 01 04 13 as respects the City, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees, or volunteers shall be excess of Contractor's insurance and shall not contribute with it. This requirement shall also apply to any Excess or Umbrella liability policies.

Umbrella or Excess Policy

Contractor may use Umbrella or Excess Policies to provide the liability limits as required in this agreement. This form of insurance will be acceptable provided that all of the Primary and Umbrella or Excess Policies shall provide all of the insurance coverages herein required, including, but not limited to, primary and non-contributory, additional insured, Self-Insured Retentions (SIRs), indemnity, and defense requirements. The Umbrella or Excess policies shall be provided on a true "following form" or broader coverage basis, with coverage at least as broad as provided on the underlying Commercial General Liability insurance. No insurance policies maintained by the Additional Insureds, whether primary or excess, and which also apply to a loss covered hereunder, shall be called upon to contribute to a loss until Contractor's primary and excess liability policies are exhausted.

Notice of Cancellation

Each insurance policy required above shall provide that coverage shall not be canceled, except with notice to the City.

Waiver of Subrogation

Contractor hereby grants to City a waiver of any right to subrogation which any insurer of said Contractor may acquire against the City by virtue of the payment of any loss under such insurance. Contractor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

Self-Insured Retentions

Self-insured retentions must be declared to and approved by the City. The City may require Contractor to purchase coverage with a lower retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or City. The CGL and any policies, including Excess liability policies, may not be subject to a self-insured retention (SIR) or deductible that exceeds \$25,000 unless approved in writing by City. Any and all deductibles and SIRs shall be the sole responsibility of Contractor or subcontractor who procured such insurance and shall not apply to the Indemnified Additional Insured Parties. City may deduct from any amounts otherwise due Contractor to fund the SIR/deductible. Policies shall NOT contain any self-insured retention (SIR) provision that limits the satisfaction of the SIR to the City. The policy must also provide that Defense costs, including the Allocated Loss Adjustment Expenses, will satisfy the SIR or deductible. City reserves the right to obtain a copy of any policies and endorsements for verification.

Acceptability of Insurers

Insurance is to be placed with insurers authorized to conduct business in the state with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to the City.

Claims Made Policies

If any of the required policies provide claims-made coverage:

1. The Retroactive Date must be shown, and must be before the date of the contract or the beginning of contract work.
2. Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the contract of work.
3. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, Contractor must purchase "extended reporting" coverage for a minimum of five (5) years after completion of work.

Verification of Coverage

Contractor shall furnish the City with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause and a copy of the Declarations and Endorsements Pages of the CGL and any Excess policies listing all policy endorsements. All certificates and endorsements and copies of the Declarations & Endorsements pages are to be received and approved by the City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive Contractor's obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time. City reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

Subcontractors

Contractor shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and Contractor shall ensure that City is an additional insured on insurance required from subcontractors.

Duration of Coverage

CGL & Excess liability policies for any construction related work, including, but not limited to, maintenance, service, or repair work, shall continue coverage for a minimum of five (5) years for Completed Operations liability coverage. Such Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the contract of work.

Special Risks or Circumstances

City reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of September 3, 2025

**CITY COUNCIL OPEN A PUBLIC HEARING, TAKE ANY TESTIMONY
FROM THE PUBLIC, AND CONSIDER ADOPTING RESOLUTION NO.
2025-, DISSOLVING THE CYPRESS COVE II LANDSCAPE
MAINTENANCE DISTRICT AND AUTHORIZE THE FINANCE
DIRECTOR TO MAKE THE NECESSARY BUDGETARY AND
ACCOUNTING ENTRIES**

REQUEST:

It is requested that the City Council:

1. Open public hearing, take any testimony from the public; and
2. Consider adopting Resolution No. 2025-, dissolving the Cypress Cove II Landscape Maintenance District (“Landscape District”) and authorize the Finance Director to make the necessary budgetary and accounting entries.

BACKGROUND:

At the regular meeting of June 16, 1987, the City Council adopted Resolution 1987-23, ordering the formation of the Cypress Cove II Landscape Maintenance Assessment District pursuant to Streets and Highway Code section 22594 and the Landscaping and Lighting Act of 1972 to maintain certain improvements required of new development as a condition of the Cypress Cove II subdivision approvals.

District assessment rates have not increased since 2004. Due to the ever-increasing cost of maintenance for the District, the City held a Proposition 218 ballot hearing on July 1, 2025 for the creation of an Overlay District to obtain the necessary funds to properly maintain the District’s landscaping. At the public hearing held on July 1, twenty-five (25) ballots were received. After counting the ballots, the proposed increase failed by a count of 7 to 18. The City Council approved Resolution No. 2025-81, declaring its intention to dissolve the existing Cypress Cove II Landscape Maintenance District. A public hearing would need to be set for the Public to provide comment regarding the dissolution of the District.

Notice of the public hearing was mailed to all property owners within the Cypress Cove II Landscape Maintenance District informing them of the public hearing on September 3, 2025, or as soon after as the hearing may be held, to consider dissolution of the District.

ANALYSIS:

The majority of ballots collected denied the request to create the Overlay District that, effectively, would have raised the assessment need to fund the increased cost of maintenance of the Landscape District. Therefore, the landscaping, trees and retaining walls within the District boundaries will fall under the following maintenance responsibilities:

All residential properties on Seal Court and Cove Way with properties adjacent to Abdy Way (APN 033-076-001 to 033-076-014) will be responsible for the trees and retaining walls within their individual properties. The City will continue to maintain the Emergency Access Parcel (APN 033-076-091) and the adjacent percolation basin along with the landscaping within the right of way on Cardoza Avenue.



All residential properties on Coral Way, Juniper Court, and Sandpiper Way with properties adjacent to the District Boundaries along Reservation/Beach Road and adjacent to the Seabreeze Landscape District will be responsible for the trees and retaining walls within their individual properties. The City will continue to maintain the landscaping within the right of way on Cardoza Avenue.



As stated at the July 1st public hearing, any property owner who wishes to remove a tree on their property is exempt from a Tree Removal Permit per City Ordinance 17.62.040. Any other improvements on private property including extending fencing, improving on existing retaining walls or any other work will require review by the City on a case-by-case basis, and subject to meeting applicable City permitting requirements. Additionally, other easements may exist within these areas that may have their own restrictions. It is up to each individual property owner to check whether an existing easement prevents extending improvements into any easement areas.

Finally, should any tree identified in the District's Tree Assessment Management Report become a public nuisance as defined by City Ordinance 8.70.050(D)¹, the City shall enforce all necessary measures to ensure the abatement of such nuisance including, but not limited to, requiring the property owner to remove the tree at their own expense or, failing to do so, the City removing the tree and placing a lien on the property owner for expenses incurred.

FISCAL IMPACT:

Should the City Council approve the dissolution of the Cypress Cove II Landscape Assessment District, the District would be dissolved effective September 4, 2025, and the estimated negative fund balance, estimated at \$3,000 would be eliminated by a General Fund transfer into the Cypress Cove II Landscape Assessment District Fund 235. The Public Works Division would then carry out a biannual maintenance schedule for Cardoza Avenue right-of-way landscaping at an estimated cost of \$15,000 a year. This maintenance work would include weed abatement, trash cleanup, and public safety measures (keeping the public right-of-way clear of bushes/tree encroachment).

CONCLUSION:

This request is submitted for City Council consideration and possible action.

Respectfully submitted,

Edrie Delos Santos, PE
Engineering Division
Public Works Department

REVIEWED/CONCUR:

Ismael Hernandez
Public Works Director
City of Marina

Layne P. Long
City Manager
City of Marina

¹ See [https://marina.municipal.codes/Code/8.70.050\(D\)\(1\)](https://marina.municipal.codes/Code/8.70.050(D)(1)): Overgrown, diseased, dead, or decayed trees, weeds, vegetation, or dilapidated structures that:

- a. Harbor rats, vermin, or other vectors for disease; or
- b. Substantially detract from the aesthetic and property values of neighboring properties; or
- c. Obstruct public right-of-way or sidewalk or obscure the necessary view of drivers or pedestrians on public streets or private driveways; or
- d. Constitute a fire hazard or other condition that is dangerous to the public health, safety, or welfare.

RESOLUTION NO. 2025-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARINA DISSOLVING THE CYPRESS COVE II LANDSCAPE MAINTENANCE DISTRICT AND AUTHORIZE THE FINANCE DIRECTOR TO MAKE THE NECESSARY BUDGETARY AND ACCOUNTING ENTRIES

WHEREAS, at the regular meeting of June 16, 1987, the City Council adopted Resolution 1987-23, ordering the formation of the Cypress Cove II Landscape Maintenance Assessment District pursuant to Streets and Highway Code section 22594 and the Landscaping and Lighting Act of 1972 to maintain certain improvements required of new development as a condition of the Cypress Cove II subdivision approvals, and;

WHEREAS, District assessment rates have not increased since 2004. Due to the ever-increasing cost of maintenance for the District, the City held a Proposition 218 ballot hearing on July 1, 2025 for the creation of an Overlay District to obtain the necessary funds to properly maintain the District's landscaping. At the public hearing held on July 1, twenty-five (25) ballots were received. After counting the ballots, the proposed increase failed by a count of 7 to 18. The City Council approved Resolution No. 2025-81, declaring its intention to dissolve the existing Cypress Cove II Landscape Maintenance District. A public hearing would need to be set for the Public to provide comment regarding the dissolution of the District, and;

WHEREAS, notice of the public hearing was mailed to all property owners within the Cypress Cove II Landscape Maintenance District informing them of the public hearing on September 3, 2025, or as soon after as the hearing may be held, to consider dissolution of the District, and;

WHEREAS, the majority of ballots collected denied the request to create the Overlay District that, effectively, would have raised the assessment need to fund the increased cost of maintenance of the Landscape District. Therefore, the landscaping, trees and retaining walls within the District boundaries will fall under the following maintenance responsibilities, and

WHEREAS, all residential properties on Seal Court and Cove Way with properties adjacent to Abdy Way (APN 033-076-001 to 033-076-014) will be responsible for the trees and retaining walls within their individual properties. The City will continue to maintain the Emergency Access Parcel (APN 033-076-091) and the adjacent percolation basin along with the landscaping within the right of way on Cardoza Avenue, and;

All residential properties on Coral Way, Juniper Court, and Sandpiper Way with properties adjacent to the District Boundaries along Reservation/Beach Road and adjacent to the Seabreeze Landscape District will be responsible for the trees and retaining walls within their individual properties. The City will continue to maintain the landscaping within the right of way on Cardoza Avenue, and;

WHEREAS, as stated at the July 1st public hearing, any property owner who wishes to remove a tree on their property is exempt from a Tree Removal Permit per City Ordinance 17.62.040. Any other improvements on private property including extending fencing, improving on existing retaining walls or any other work will require review by the City on a case-by-case basis, and subject to meeting applicable City permitting requirements. Additionally, other easements may exist within these areas that may have their own restrictions. It is up to each individual property owner to check whether an existing easement prevents extending improvements into any easement areas, and;

WHEREAS, finally, should any tree identified in the District's Tree Assessment Management Report become a public nuisance as defined by City Ordinance 8.70.050(D)², the City shall enforce all necessary measures to ensure the abatement of such nuisance including, but not limited to, requiring the property owner to remove the tree at their own expense or, failing to do so, the City removing the tree and placing a lien on the property owner for expenses incurred, and;

WHEREAS, should the City Council approve the dissolution of the Cypress Cove II Landscape Assessment District, the District would be dissolved effective September 4, 2025, and the estimated negative fund balance, estimated at \$3,000 would be eliminated by a General Fund transfer into the Cypress Cove II Landscape Assessment District Fund 235. The Public Works Division would then carry out a biannual maintenance schedule for Cardoza Avenue right-of-way landscaping at an estimated cost of \$15,000 a year. This maintenance work would include weed abatement, trash cleanup, and public safety measures (keeping the public right-of-way clear of bushes/tree encroachment).

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Marina, as follows:

1. The City Council hereby orders that the Cypress Cove II Landscape Maintenance District be dissolved and services provided in connection with the District be ceased.
2. The Finance Director is authorized to make the necessary budgetary and accounting entries to close out the existing negative balance in the Cypress Cove II Landscape Assessment District Fund 235 by a transfer from the general fund.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Marina, on the 3rd day of September 2025, by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

APPROVED:

Bruce C. Delgado, Mayor

ATTEST:

Anita Sharp, Deputy City Clerk

August 20, 2025

Item No. **11b**

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of September 3, 2025

**CITY COUNCIL CONSIDER ADOPTING RESOLUTION NO. 2025-XX
AMENDING THE MASTER FEE SCHEDULE**

REQUEST:

It is requested that the City Council consider:

1. Adopting Resolution No. 2025-, amending the City’s Master Fee Schedule to reflect the addition of a new fee for minor address changes.

BACKGROUND:

In Fiscal Year 2023-24, the City conducted a comprehensive “user” fee study. This study identified the appropriate cost-recovery level for fees that benefit individuals and groups, with the goal of minimizing the use of tax dollars to subsidize certain services. The recommended fees were adopted on July 2, 2024, and became effective on September 1, 2024. The fee schedule was later amended on August 6, 2025, to reflect the change in the Consumer Pricing Index to account for inflation and an estimated cost of living adjustment.

Prior to the August 6, 2025, Council Meeting, a need was identified to offer a tiered approach to recover costs associated with adding or re-addressing buildings. The current Building Address/Re-Address Processing Fee that was included in the study was determined to be \$1,065 per building. This amount was amended on August 6, 2025, to \$1,094 per building.

To recover costs for minor address/re-address updates, such as those associated with accessory dwelling units, the City is proposing a New Address – Minor fee to reflect a streamlined process for minor updates.

ANALYSIS:

The Public Works staff evaluated the amount of time and positions that are typically needed to process a new or minor address change. The proposed New Address – Minor fee of \$289 represents the time needed for an Administrative Assistant, a Fire Division Chief, and a contract engineer to provide the service. This includes the time needed to review the proposed address change against City standards, create a map showing the location of the new address for emergency services, confirm the address is permissible for processing through the appropriate City Departments; and file the new address with the US Postal Service, appurtenant agencies, and utility companies.

The notice for this public hearing was originally published in the Monterey Herald on August 22, 2025, and August 28, 2025.

FISCAL IMPACT:

The net reduction in revenues for each New Address – Minor fee is \$805. It is anticipated that the impact to the overall budget will be minimal due to the limited number of transactions that are applicable to this category.

CONCLUSION:

This request is submitted for City Council consideration and possible action.

Respectfully submitted,

Tori Hannah
Finance Director
City of Marina

Ismael Hernandez
Public Works Director
City of Marina

REVIEWED/CONCUR:

Layne P. Long
City Manager
City of Marina

RESOLUTION NO. 2025-

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARINA
APPROVING THE FEE SCHEDULE FOR CITY SERVICES

WHEREAS, Marina Municipal Code Chapter 3.24 provides for the establishment of fees and charges for services;

WHEREAS, a notice of public hearing and information on the proposed New Address – Minor fee was provided in accordance with Government Code 6062a and there were no written requests for mailed notices of meetings or the public hearing on file with the City; and

WHEREAS, appropriate data has been available to the public since August 23, 2025, indicating the cost or estimated cost required to support the fee for which changes are proposed, and;

WHEREAS, the cost of services benefiting individuals or groups, and not the entire community should be borne by individuals receiving the service. Therefore, determining the cost of services ensures that fees recover only costs reasonably borne, as established by Section 8(c) of Proposition 4, now Article XIII B of the California Constitution; and

WHEREAS, the Council has determined that the Address Change – Minor fee of \$289 per building represents the reasonable costs borne by the City for providing the identified services; and

WHEREAS, on September 3, 2025, the City Council held a public hearing, for which notice was provided in accordance with Government Code Section 6062a, and took oral or written testimony from members of the public and information from staff regarding the new, increased, or confirmed service charges and fees; and

WHEREAS, the City Council desires to add the New Address – Minor fee to the Master Fee Schedule for Fiscal Year 2025-26.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Marina does hereby:

1. Approve the addition of the New Address – Minor fee to the City's Master Fee Schedule, with an effective date of November 3, 2025, and existing fees and service charges shall remain in full force and effect until that time and are hereby restated.

PASSED AND ADOPTED, by the City Council of the City of Marina at a regular meeting duly held on the 3rd day of September 2025, by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

Bruce C. Delgado, Mayor

ATTEST:

Anita Sharp, Deputy City Clerk

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of September 3, 2025

**CITY COUNCIL TO CONSIDER ADOPTING RESOLUTION NO. 2025-,
APPROVING AN UPDATED DESIGN FOR THE RECREATION AND
AQUATICS CENTER; APPROVING THE USE OF THE CONSTRUCTION
MANAGER-AT-RISK PUBLIC WORKS PROJECT DELIVERY METHOD
FOR SAME; AND AUTHORIZING THE CITY MANAGER OR DESIGNEE
TO ISSUE A REQUEST FOR PROPOSAL FOR CMR SERVICES.**

REQUEST:

It is requested that the City Council consider adopting Resolution No. 2025- :

1. Approving an updated design for the Recreation and Aquatics Center; and
2. Approving the use of the Construction Manager-At-Risk public works project delivery method for the Recreation and Aquatics Center project and
3. Authorizing the City Manager to issue a Request for Proposals for CMAR services.

BACKGROUND:

The Recreation and Aquatics Center has been a priority project for several years with the City Council. Numerous open houses, community input sessions, surveys, and public hearings have been held that have influenced and refined the project scope and designs to ensure that the design and construction of the facility meets our community needs.

The new Recreation and Aquatics Center is designed and programmed to be as inclusive as possible to serve the broadest possible demographic of residents youth, and seniors, and to provide year-round health, fitness, and aquatics programs indoors. The planned facility is approximately 75,000 square feet, including indoor aquatics, fitness and gymnasium space, community meeting rooms, and supporting amenities.

On March 4, 2025, the City Council approved the previous final concept design and gave staff approval to work with COAR on preparing the 100% construction document design.

ANALYSIS:

City staff and COAR have been working out final design details including the location of the walking track, final layout of administrative offices, additional storage, and additional space for the fitness equipment. COAR will be reviewing these final details with the City Council.

Traditionally, the next step would to complete the 100% final construction documents, and then put the project out for bid. This is the process the City typically uses and is called the Design-Bid-Build (DBB) project delivery method.

However, due to the project's complexity, cost constraints, scheduling concerns, and potential cost escalation, staff is recommending utilizing an alternative to the DBB public works project delivery method called Construction Manager-At-Risk process (CMAR). Attached as **EXHIBIT A** is a brief overview of this process.

Although the CMAR process is not specifically singled out and identified by name in the City's Municipal Code, pursuant to Section 2.05 of the City's Charter, the City has broad authority to establish standards, procedures, rules, or regulations to regulate all aspects of the bidding, award and performance of any City public works contract and, therefore, has the authority to approve use of this process for the Recreation and Aquatics Center project. Nevertheless, to make the Council's authority explicit, the City Attorney is also recommending that, separate from approval of this process for the Recreation and Aquatics Center, Council adopt an ordinance to codify the framework for using alternative project delivery methods, including the CMAR process, as well as another method called Design-Build. The CMAR process as described here would be consistent with that ordinance once adopted.

Under the CMAR process, the City hires a construction manager during the final design phase, who works collaboratively with the architect and City to provide pre-construction services including cost estimating, value engineering construction plan review and scheduling. The CMAR ultimately provides a Guaranteed Maximum Price (GMP) for construction, assumes risk for cost and schedule, and manages subcontractors.

The Advantages of a CMAR process is:

- Collaboration: CMAR is engaged early, improving construct ability, phasing, and scheduling.
- Cost Control: CMAR provides cost estimates throughout design and delivers a Guaranteed Maximum Price (GMP).
- Time Savings: Overlapping design and construction phases can reduce project duration.
- Risk Management: The construction risk shifts from the City to the CMAR through the GMP. The CMAR model provides risk-sharing and incentive alignment to minimize change orders and delays.
- Flexibility: Allows selection of a contractor based on qualifications and experience not just low bid.

Previously, COAR designed projects using the CMAR process and has experience in CMAR contract administration.

While the CMAR offers a GMP, it may not always yield the absolute lowest construction cost compared to traditional Design-Bid-Build, where the lowest bidder is usually selected. The CMAR delivery method is not expected to increase the project costs, and we anticipate it will reduce overall costs through early collaboration, design modification, improved scheduling, enhanced cost control, and reduced project risks.

Pre-construction services will be funded through the approved project budget. The final construction contract for the Recreation and Aquatic Center, which will include the final GMP, will be brought back to the City Council for approval before construction begins.

FISCAL IMPACT:

The project budget is funded at \$ 41.7 million

Respectfully submitted,

Layne Long
City Manager
City of Marina

RESOLUTION NO. 2025-

A RESOLUTION OF THE CITY COUNCIL OF MARINA APPROVING AN
UPDATED DESIGN FOR THE RECREATION AND AQUATICS CENTER;
APPROVING THE USE OF THE CONSTRUCTION MANAGER-AT-RISK
PUBLIC WORKS PROJECT DELIVERY METHOD FOR SAME; AND
AUTHORIZING THE CITY MANAGER OR DESIGNEE TO ISSUE A
REQUEST FOR PROPOSAL FOR CMR SERVICES

WHEREAS, the Recreation and Aquatics Center has been a priority project for years with the City Council; and

WHEREAS, numerous open houses, community input sessions, surveys, and public hearings have been held that have influenced the project scope and designs to ensure that the design and construction of the facility meets our community needs; and

WHEREAS, the new Recreation and Aquatics Center is designed and programmed to be as inclusive as possible to serve the broadest possible demographic of residents youth, and seniors, and to provide year-round health, fitness, and aquatics programs indoors; the planned facility is approximately 75,000 square feet, including indoor aquatics, fitness and gymnasium space, community meeting rooms and supporting amenities; and

WHEREAS, on March 4, 2025, the City Council approved the previous final concept design and gave staff approval to work with COAR on preparing the 100% construction document design; and

WHEREAS, the process the City typically uses is the Design-Bid-Build (DBB) project delivery method; and

WHEREAS, due to the project's complexity, cost constraints, scheduling concerns, and potential cost escalation, Staff is recommending utilizing the Construction Manager-At-Risk process (CMAR); and

WHEREAS, the construction manager hired pursuant to the CMAR project delivery process ultimately provides a Guaranteed Maximum Price (GMP) for construction, assumes risk for cost and schedule, and manages subcontractors; and

WHEREAS, the advantages of the CMAR process are: collaboration; cost control; time savings; risk management; and flexibility as more fully set in the Staff Report; and

WHEREAS, COAR has designed projects using the CMAR process and has experience in CMAR contract administration; and

WHEREAS, pre-construction services will be funded through the approved project budget and the final contract for construction, which will include the GMP, will be brought back to the City Council for approval before construction begins

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Marina does hereby:

1. Approve update design for the Recreation and Aquatics Center
2. Approve the use of the Construction Manager-At-Risk delivery method for the Recreation and Aquatics Center project.
3. Authorize the City Manager to issue a Request for Proposals for CMAR services.

PASSED AND ADOPTED by the City Council of the City of Marina at a regular meeting duly held on the 3rd Day of September 2025 by the following vote:

COUNCIL MEMBERS:

COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

Bruce C. Delgado, Mayor

ATTEST:

Anita Sharp, Deputy City Clerk

Benefits of the Construction Manager at Risk (CMAR) Delivery Method for the Marina Sports and Aquatics Center

As the City considers delivery methods for its new Sports and Aquatics Center, the Construction Manager at Risk (CMAR) approach offers notable advantages over traditional methods such as Design-Bid-Build (DBB). Although the City has not previously used CMAR, this method presents an opportunity to increase collaboration, manage cost risk, and improve project outcomes.

Under the CMAR model, the City retains a General Contractor (CMAR) during the design phase—specifically for this project, at the 30% Construction Documents Phase. This allows the contractor to engage early enough in the planning process to have some impact - working alongside the architect (COAR Design Group) to provide pre-construction services. These include cost estimating, constructability reviews, and value engineering recommendations, which can lead to more efficient design suggestions and better cost control. Early involvement of the contractor facilitates real-time pricing feedback, helping the City make informed design decisions within its projected budget. This process also allows for identification of long lead items as well as any potential schedule impacts from site conditions, weather, subcontractor availability, etc.

A key feature of CMAR is the Guaranteed Maximum Price (GMP), which the contractor provides after sufficient design development, along with preliminary bidding of key trade packages. This allows the contractor to assess the scope of work while providing price certainty to the City. This limits the City's financial exposure while still allowing flexibility during design development. The contractor assumes the risk of cost overruns beyond the GMP, except for owner-directed changes or unforeseen conditions outside their control, incentivizing accurate estimating and proactive risk management. The later in the process the GMP can be defined, the less risk for the contractor and lower contingency amounts that need to be carried in the project budget.

To ensure competitive pricing for the actual construction work, CMAR contractors are required to publicly solicit bids from qualified subcontractors for each trade package. The CMAR manages the bidding process transparently, often with City oversight or participation during bid openings. This open-book approach allows the City to verify that pricing is market-driven and fair, while still benefiting from the CMAR's expertise in evaluating scopes of work, leveling bids, and selecting the most qualified and cost-effective subcontractors. When permitted by policy, the CMAR may submit competitive bids to self-perform work, but must be selected under the same transparent and competitive conditions as other subcontractors.

Throughout the project, the CMAR is expected to participate in regular coordination meetings with City staff and the design team. This ongoing collaboration helps resolve design and scheduling issues early, reducing the likelihood of delays and change orders during construction.

Compared to Design-Bid-Build, where the contractor is brought in after design is complete, CMAR allows for early input that can optimize constructability and budget adherence. Unlike conventional Design-Bid-Build, which combines design and construction under a single contract and can reduce the City's direct influence over design decisions, CMAR maintains separate contracts with the architect and contractor. This preserves design control while integrating construction insight and expertise early in the process.

In summary, CMAR offers the City a balanced approach to risk management, cost control, and design collaboration for the new Sports and Aquatics Center compared to a traditional Design-Bid-Build approach. With open-book subcontractor bidding, early contractor involvement, and guaranteed price protection, CMAR provides a transparent and collaborative path forward for delivering a complex public facility efficiently and responsibly.

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of September 4, 2025

**CITY COUNCIL TO CONSIDER OPENING A PUBLIC HEARING,
TAKING PUBLIC TESTIMONY, AND INTRODUCING ORDINANCE NO.
2025-, AMENDING THE MARINA MUNICIPAL CODE, TITLE 3,
CHAPTER 3.16, BY ADDING TWO NEW SECTIONS 3.16.080 AND
3.16.090 - ALTERNATIVE PROJECT DELIVERY METHOD FOR PUBLIC
WORKS PROJECTS; THE PROPOSED ORDINANCE IS EXEMPT FROM
ENVIRONMENTAL REVIEW PURSUANT TO SECTION 15061(B)(3) OF
THE CEQA GUIDELINES**

REQUEST:

It is requested that the City Council consider:

1. Open a public hearing, take public testimony; and
2. Read by Title only and introduce Ordinance No. 2025-, amending the Marina Municipal Code, Title 3, Chapter 3.16 by adding two new sections, 3.16.080 and 3.16.090 - Alternative Project Delivery Method for Public Works Projects.

BACKGROUND:

The City of Marina is a charter city organized pursuant to Article XI of the California Constitution. Section 5 of Article XI of the California Constitution and the City of Marina Charter Article I, Section 1.01, authorizes the City of Marina to adopt and enforce ordinances and regulations in respect to municipal affairs.

The City of Marina Charter Article 2, Section 2.05 grants the City the power to establish standards, procedures, rules and regulations to regulate all aspects of bidding, award and performance of any City public works contracts.

The California Public Contracts Code generally governs public agency contracting procedures, including the bid process, requirements for award of contracts and various other matters. The Public Contract Code generally contemplates the use of a standard construction delivery method with the architect/engineer designing the project, the city issuing a request for bids from contractors and contractors building to the design and scope set by the architect and engineers (often referred to as design-bid-build). Use of alternative delivery methods such as design-build are limited. However, charter cities are authorized to establish their own procedures for public works contracts with appropriate authorization in the charter. The City of Marina Charter at Article 2, Section 2.05 provides the City authorization to establish its own standards for public works contract and pursuant to that provision, the City is proceeding with a construction manager at risk process for the Sports and Aquatic Center.

ANALYSIS:

Although the Charter already allows the City to set its own standards and procedures for public works contract, currently the City Code does not provide any additional criteria or specifications for using alternative methods of construction procurement, such as construction manager at risk or design-build, both of which can be used successfully by public agencies to speed up construction, reduce costs, and share risks with the contractor or construction manager. Most alternative delivery methods are premised on bringing the construction team, either the contractor or construction manager, into the process during the design stage so that cost and project delivery issues can be addressed early in the process.

The proposed new City code sections will establish a process for determining what projects should be delivered pursuant to an alternative delivery method, such as construction manager at risk or design build. Projects would have to be valued at more than \$1 million but the City manager could determine that smaller projects would benefit from an alternative delivery method. Additionally, the ordinance sets some parameters of the types of projects that would benefit from an alternative delivery method. Typically, these projects are more complex, present more risks to the City and benefit from early involvement of the contractor. The goal of using an alternative delivery method is to reduce time and costs associated with the project. Council approval of use of an alternative delivery method would be required for all projects valued at more than \$1 million .

The ordinance requires that proposals for an alternative delivery method will be solicited via a request for qualification or a request for proposal and contracts will be awarded on the basis of whether the proposal meets the criteria in the request which must include price at a minimum but may include other criteria such as experience, past performance and life-cycle costs.

Public works projects funded by the state or federal government would not be eligible for an alternative delivery method unless such method is allowed by the funding source.

CEQA

The proposed Ordinance is not subject to environmental review pursuant to State CEQA Guidelines, California Code of Regulations, Title 14, Article 5, Section 15061(b)(3) because the proposed procedural changes would not result in a direct or reasonably foreseeable indirect physical change in the environment and the proposed ordinance is covered by the general rule that CEQA applies only to projects which have potential for causing significant effects on the environment. Therefore, the adoption of this ordinance is exempt from CEQA, and no further environmental review is necessary.

FISCAL IMPACT:

Adoption of the ordinance is not expected to have a fiscal impact on the City. The use of an alternative delivery system for specific projects is expected to have beneficial fiscal impacts for the City.

CONCLUSION

This request is submitted for City Council consideration and direction.

Respectfully submitted,

Layne Long
City Manager
City of Marina

René A. Ortega
City Attorney
City of Marina

ORDINANCE NO. 2025-

AN ORDINANCE AMENDING THE MARINA MUNICIPAL CODE (MMC), TITLE 3, CHAPTER 3.16, BY ADDING TWO NEW SECTIONS 3.16.080 AND 3.16.090
ALTERNATIVE PROJECT DELIVERY METHODS FOR PUBLIC WORKS PROJECTS.
THE PROPOSED ORDINANCE IS EXEMPT FROM ENVIRONMENTAL REVIEW
PURSUANT TO SECTION 15061(B)(3) OF THE CEQA GUIDELINES

THE CITY COUNCIL OF THE CITY OF MARINA DOES HEREBY ORDAIN AS
FOLLOWS;

1. The City of Marina is a charter city organized pursuant to Article XI of the California Constitution and pursuant to the authority granted to the City pursuant to Section 5 of Article XI of the California Constitution and City of Marina Charter Article I, Section 1.01 the City of Marina may adopt and enforce ordinances and regulations in respect to municipal affairs.
2. The City of Marina Charter Article 2, Section 2.05 grants the City the power to establish standards, procedures, rules and regulations to regulate all aspects of the bidding, award and performance of any City public works contracts.
3. The City has determined that providing flexibility in the delivery method of public works contracts is in the best interest of the City.
4. Title 3, Chapter 3.16 of the Marina Municipal Code is hereby amended by adding Sections 3.16.080 and 3.16.090 to read as set forth in the attached **Exhibit A** and incorporated herein by reference.
5. The proposed Ordinance is not subject to environmental review pursuant to State CEQA Guidelines, California Code of Regulations, Title 14, Article 5, Section 15061(b)(3) because the proposed procedural changes would not result in a direct or reasonably foreseeable indirect physical change in the environment and the proposed ordinance is covered by the general rule that CEQA applies only to projects which have potential for causing significant effects on the environment. Therefore, the adoption of this ordinance is exempt from CEQA, and no further environmental review is necessary.
6. Effective Date. This Ordinance shall be in full force and effect thirty (30) days after its final passage and adoption.
7. Severability. If any portion of this Ordinance is found to be unconstitutional or invalid, the City Council hereby declares that it would have enacted the remainder of this Ordinance regardless of the absence of any such invalid part.
8. Posting of ordinance. With fifteen (15) days after the passage of this Ordinance, the City Clerk shall cause it to be posted in the three (3) public places designated by resolution of the City Council.

The foregoing Ordinance was introduced at a regular meeting of the City Council of the City of Marina duly held on September 3, 2025, and was passed and adopted at a regular meeting duly held on September 16, 2025, by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS: None

ABSENT: COUNCIL MEMBERS: None

ABSTAIN: COUNCIL MEMBERS: None

Bruce C. Delgado, Mayor

ATTEST:

Anita Sharp, Deputy City Clerk

Exhibit A

CHAPTER 3.16

PURCHASING SYSTEM

3.16.080 Alternative Project Delivery Methods for Public Works Contracts

- A. The city council may approve the following alternative project delivery methods for the procurement, design, construction, improvement, repair, maintenance, and/or operation of a public works project: design-build, construction manager at-risk, or other project delivery methods.
- B. Alternative project delivery methods may be used for projects that are valued at more than \$1 million and for projects that are valued at less than \$1 million if recommended by the city manager, and that meet at least one of the criteria in both of the following subsections (1) and (2), such that the selected method is in the best interests of the city:
 - 1. The project:
 - a. Has a high level of technical complexity;
 - b. Calls for expertise that city staff does not possess;
 - c. Has a scope of work and technical requirements that are difficult to define;
 - d. Benefits from early contractor involvement;
 - e. Calls for a high level of risk management;
 - f. Has complex phasing for implementation;
 - g. Calls for overall schedule acceleration;
 - h. Calls for value engineering or other solutions to reduce construction costs or to improve function, quality, performance, or sustainability;
 - i. Has budget constraints requiring construction cost guarantees; and/or
 - j. Contemplates a third party operating, managing, maintaining, or servicing the building, facility, or infrastructure after the project's completion.
 - 2. The alternative project delivery method is anticipated to:
 - a. Minimize the project delivery time;
 - b. Accelerate the start of project revenue;
 - c. Minimize the project's cost;
 - d. Maximize the project's budget; and/or
 - e. Improve the project's quality or functionality.
- C. City council approval of an alternative project delivery method is required for the use of a competitive selection procedure seeking proposals for an alternative project delivery method.
- D. Competitive Selection Procedures.

1. The solicitation shall include the scope and needs of a project, selection method, and selection factors and relative weight of those factors.
 2. The following competitive selection processes may be used:
 - a. Request for qualifications;
 - b. Request for proposals; or
 - c. Request for alternative technical proposals.
- E. Contract Award.
1. The contract shall be awarded by the city council to the best value proposer.
- F. Definitions:
1. "Alternative project delivery method" means a procurement for the financing, design, construction, improvement, repair, materials, maintenance and/or operation of a public works project that is not design-bid-build. Alternative project delivery methods include but are not limited to:
 - (a). Design-build;
 - (b). Construction manager at-risk.
 2. "Best value" means a selection method for alternative project delivery method entities based on evaluation of stated criteria. Stated criteria are those deemed appropriate for an alternative project delivery method contract and must include price and may include some or all of the following criteria: features, functions, life-cycle costs, experience, and/or past performance.
 3. "Construction manager at-risk" means a project delivery method in which the city awards separate contracts for architectural and engineering services to design a public works project, and for licensed general contractor services. The licensed general contractor provides construction management services for the project throughout the design, pre-construction services, and construction phases and also provides a guaranteed maximum price for construction.
 4. "Design-build" means an alternative project delivery method in which the city contracts with a single entity for the design and construction of a public works project.
 - 5.. "Guaranteed Maximum Price" means the agreed amount that the city will pay for a public works project, including, but not limited to:
 - (a) Specified scope of work;
 - (b) Cost of the trade work;
 - (c) General conditions;
 - (d) Construction contingency; and
 - (e) Fees charged by the construction management at-risk firm, design-build firm, or general contractor firm.

Costs exceeding the guaranteed maximum price shall be the responsibility of the general contractor.

5. "Public works" means all fixed works for the construction, alteration, repair, improvement, reconstruction, or demolition of any public improvement, including, but not limited to, constructed for public use or protection, including but not limited to, bridges, waterworks, sewers, electric works, public buildings or facilities, street improvements, and park or open space improvements.

3.16.090. Exemption from public contract code.

- A. Pursuant to California Public Contract Code Section 1100.7, the City of Marina, as a charter city, is exempt from the provisions of the Public Contract Code, except as provided by ordinance, agreement, or where the city chooses, in its discretion, to follow portions of the Public Contract Code.
- B. When public works projects or other applicable contracts are funded by state or federal sources, including but not limited to, loans or grants, the city shall comply with any contract solicitation, bidding, evaluation and award rules or regulations required in order to receive such state or federal funds.

1961247.2

661\01\4012663.3

August 28, 2025

Item No. **13c**

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of September 3, 2025

**CITY COUNCIL TO CONSIDER ADOPTING RESOLUTION NO. 2025-,
AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT TO
WITHERSRAVENEL, INC., CA FOR ENGINEERING AND LAND
SURVEYING SERVICES FOR A CITYWIDE FACILITY CONDITION
ASSESSMENT AND ASSET MANAGEMENT CAPITAL LIFECYCLE
MODELING; AND AUTHORIZING THE CITY MANAGER OR
DESIGNEE TO EXECUTE CONTRACT DOCUMENTS SUBJECT TO
FINAL REVIEW AND APPROVAL BY THE CITY ATTORNEY; AND
AUTHORIZING THE FINANCE DIRECTOR TO MAKE NECESSARY
ACCOUNTING AND BUDGETARY ENTRIES.**

REQUEST:

It is requested that the City Council:

1. Consider adopting Resolution No. 2025-, authorizing a professional services agreement with WithersRavenel, Inc. for a Citywide Facilities Condition Assessment and Asset Management Capital Lifecycle Modeling beginning September 15, 2025, in an amount not to exceed \$82,529.00.
2. Authorize the City Manager or designee to execute the agreement on behalf of the City subject to final review and approval by the City Attorney.
3. Authorize the Finance Director to make necessary accounting and budgetary entries.

BACKGROUND:

The City of Marina has prioritized improving its facilities and infrastructure maintenance programs. To support this goal, the City Council unanimously approved Project # APF2319 City Facilities and Parks Maintenance Plan, with a budget of \$100,000, dedicated to developing an improved maintenance plan for city facilities and parks.

Public Works staff have explored options to achieve this, culminating in a partnership with WitherRavenel, a firm specializing in Facility Lifecycle Modeling and predictive maintenance software that projects needs up to 20 years into the future.

ANALYSIS:

WitherRavenel has submitted two proposals: the first is a one-time Facility Condition Assessment for \$26,675 and the second is for Asset Management Capital Lifecycle Modeling which is \$55,854 for the first year with an optional second year at \$33,408. Staff recommends moving forward with an agreement covering both the condition assessment and the first year of modeling for a total of \$82,529, staying within the allocated budget of \$100,000. Deliverables include facility assessments, asset tagging, maintenance schedules, labor resource analyses, and lifecycle models supported by workshops and managed services.

These efforts will generate comprehensive data to inform preventive maintenance, capital repair, and replacement planning, and facilitate long-term budgeting. Inclusion of the second-year modeling would enhance ongoing asset management but requires a budget augmentation of \$15,937.

The procurement of WitherRavenel's services complies with City procurement rules through participation in a purchasing cooperative. The City has exercised this option by utilizing the Sourcewell Purchasing Contract # 012524-WHR, which establishes pre-negotiated terms and pricing for qualified entities, ensuring transparent and competitive procurement processes.

FISCAL IMPACT:

The recommended agreement costs \$82,529, which is within the current fiscal year's budget of \$100,000 for Project # APF2319 City Facilities and Parks Maintenance Plan. Should the City Council choose to approve the second year of asset lifecycle modeling, an additional \$33,408 would be needed, totaling \$115,937. An allocation of an extra \$15,937 from other city funds would be necessary to cover this option. Funding for the initial scope is already budgeted; additional costs would require a separate budget amendment.

EXHIBITS:

Exhibit A – Proposal and Scope of Services – Facility Condition Assessment
Exhibit B – Proposal and Scope of Services – Asset Management Capital Lifecycle Modeling
Exhibit C – Fee Schedule
Exhibit D – WithersRavenel – Draft Professional Services Agreement

Respectfully submitted,

Ismael Hernandez
Public Works Director
City of Marina

Layne Long
City Manager
City of Marina

RESOLUTION NO. 2025-

A RESOLUTION OF THE CITY COUNCIL OF MARINA AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT TO WITHERSRAVENEL, INC. FOR CITYWIDE FACILITY CONDITION ASSESSMENT AND ASSET MANAGEMENT CAPITAL LIFECYCLE MODELING; AND AUTHORIZING THE CITY MANAGER OR DESIGNEE TO EXECUTE CONTRACT DOCUMENTS SUBJECT TO FINAL REVIEW AND APPROVAL BY THE CITY ATTORNEY; AND AUTHORIZING THE FINANCE DIRECTOR TO MAKE NECESSARY ACCOUNTING AND BUDGETARY ENTRIES

WHEREAS, the City of Marina is committed to improving its facilities and infrastructure maintenance programs to ensure efficient operations and effective service delivery; and

WHEREAS, the City Council approved Project # APF2319 City Facilities and Parks Maintenance Plan, with a budget of \$100,000 for the current fiscal year; and

WHEREAS, Public Works staff have researched and identified WitherRavenel Inc., a firm specializing in Facility Lifecycle Modeling and preventive maintenance software, as a qualified partner to support this initiative; and

WHEREAS, WitherRavenel has submitted proposals for a one-time Facility Condition Assessment and the first year of Asset Management Capital Lifecycle Modeling, with a total cost of \$82,529, which falls within the approved budget; and

WHEREAS, the combined assessment and modeling will provide critical data, planning tools, and preventive maintenance strategies to extend the lifespan of city facilities and parks; and

WHEREAS, the City Council supports the staff's recommendation to proceed with the agreement for these services.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Marina does hereby:

1. Authorize a professional services agreement with WithersRavenel, Inc. for a Citywide Facilities Condition Assessment and Asset Management Capital Lifecycle Modeling beginning September 15, 2025, in an amount not to exceed \$82,529.00.
2. Authorize the City Manager or designee to execute the agreement on behalf of the City subject to final review and approval by the City Attorney.
3. Authorize the Finance Director to make necessary accounting and budgetary entries.

PASSED AND ADOPTED by the City Council of the City of Marina at a regular meeting duly held on the 3rd day of September 2025 by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ATTEST:

Bruce C. Delgado, Mayor

Anita Sharp, Deputy City Clerk

July 18, 2025

Ismael Hernandez
Public Works Director
City of Marina
211 Hillcrest Avenue
Marina, CA 93933

RE: Scope and Fee Proposal for Professional Services
Facility Condition Assessment
Marina, California
Project #25-0111-A
Sourcewell Purchasing Contract Number – 012524-WHR
<https://www.sourcewell-mn.gov/participating-agency/27263>

Dear Mr. Hernandez,

WithersRavenel is pleased to provide this Scope and Fee Proposal for Professional Services. We look forward to working with you on this project. If you have any questions or concerns about this proposal, please do not hesitate to call me at the number listed below.

Sincerely,
WithersRavenel



Jon Mills
Strategic Sales Executive
jmills@withersravenel.com
Mobile. 919.500.9181

Attachment:

Scope and Fee Proposal for Professional Services

City of Marina

Scope and Fee Proposal for Professional Services

Facility Condition Assessment

A. Project Description

This fee proposal is intended to provide the scope of services and associated fees to provide consulting services per request of City of Marina.

Listed below is a summary of several key aspects of the project based on discussions and preliminary research. Refer to the Scope of Services and Additional Services/Exclusions for further detailed information.

For the purposes of this proposal the following references shall apply:

1. City of Marina shall be known as the “Client” or “City”;
2. WithersRavenel shall be known as the “Consultant” or “WithersRavenel”;
3. The property and overall project shall be known as the “Project”;

The Client wishes for a Facility Condition Assessment of their Facility and Parks and Recreation assets.

B. Scope of Services

Consultant shall provide the services identified under each task below as its “Basic Services” under this Proposal.

Task 1 - Capital Planning Facility Condition Assessment

Sub Task 1 – Facility Condition Assessment

As part of this work effort, Consultant will perform a lifecycle cost analysis of the existing building systems to include current capital investment, current operating costs, and future capital replacement costs. The analysis will also include risk analysis of existing building systems.

Facilities will be assessed by our assessment teams comprised of qualified architects, engineers and/or construction professionals. Our teams will include a professional to assess architectural and mechanical, electrical and plumbing components of your facilities.

Our teams will evaluate the condition and estimate the remaining service life for the purposes of renewal forecasting for the building systems shown below.

1. Exterior systems: Roof systems, Wall systems, Window systems, and Exterior door systems.
2. Interior systems: Wall systems, Interior door systems, Floor systems and Ceiling systems.
3. Heating, ventilation and air conditioning.
4. Electrical and electrical distribution systems: Branch wiring systems, Lighting systems and Service distribution system.
5. Plumbing systems: Plumbing fixture system, Sanitary sewer system and Domestic water distribution system.
6. Fire protection systems: Emergency lighting system, fire sprinkler and suppression system, fire alarm detection system and standpipe system
7. Elevator systems.
8. Site Systems: Vehicular and Pedestrian Pavements (Immediately adjacent to the facilities receiving services)

Assumptions

Client will provide mechanical room keys (when escorts are not available), floor plans, ladders and copies of maintenance logs as requested to support the project.

Definition of Data and Data Collection Standards

Consultant will assist in defining facility condition data standards and collection standards. Consultant will also use these standards to assess and report conditions for the property elements noted above.

Digital Photographs

Digital photos will be captured and used for internal quality control purposes. Photos will be captured for building identification and documentation of asset and system conditions. Select photos will be used within the narrative reports; however, all photos will be made available through a Share Point site for the client's convenience.

Corrective Action Recommendations and Costing

Using our internal capital planning software budgets will be provided for deficient conditions identified during the facility condition assessment. Parametric cost estimates are based on nationally recognized estimating data such as RSMeans.

Deficiency Prioritization

We understand the reduction of the current backlog of maintenance items to be a multi-year task, and we must be able to assign a priority to each deficiency. Before data collection begins, Consultant will work with you to establish prioritization standards.

Data Analysis and Reports**Facility Condition Index (FCI)**

Consultant will develop an FCI to quantify the deficiencies in each building. Our data is used to report the relative condition of buildings using a ratio of needed repairs (NR) over current replacement value (CRV) for the facility condition index (FCI). This ratio will allow you to sort your facilities into a list of "worst first." This list will become a powerful document when planning and prioritizing remediation.

$$FCI = \left\{ \frac{\text{Needed Repairs}}{(CRV)} \right\} \times 100$$

Consultant will provide an FCI for current timeframe and an extended FCI for current plus five years for all facilities/sites in which the FCA is conducted.

Facility Renewal Forecasting

Long-range funding for facilities is accomplished by identifying the rate of renewal required to maintain components of each facility as it depreciates and becomes unusable. As part of the facility renewal forecasting activities, Consultant will:

1. Analyze and model the rates of depreciation of each facility and report on the annual reinvestment rate to replace components as they exceed useful service life, and
2. Determine approximate replacement cost of each building component where cumulating of components will equal the replacement value of the building.

After the condition assessments are complete, Consultant will develop forecasts for the renewal of building systems through life-cycle analysis. These forecasts will assist in the creation of budgets for capital renewal. Additionally, they allow for the long-term projection of renewal cost. Future work

will be estimated by taking the cost of a particular system renewal and forecasting the date of renewal by determining the expected life.

Examples of capital renewal forecast data are shown below and on the following pages.

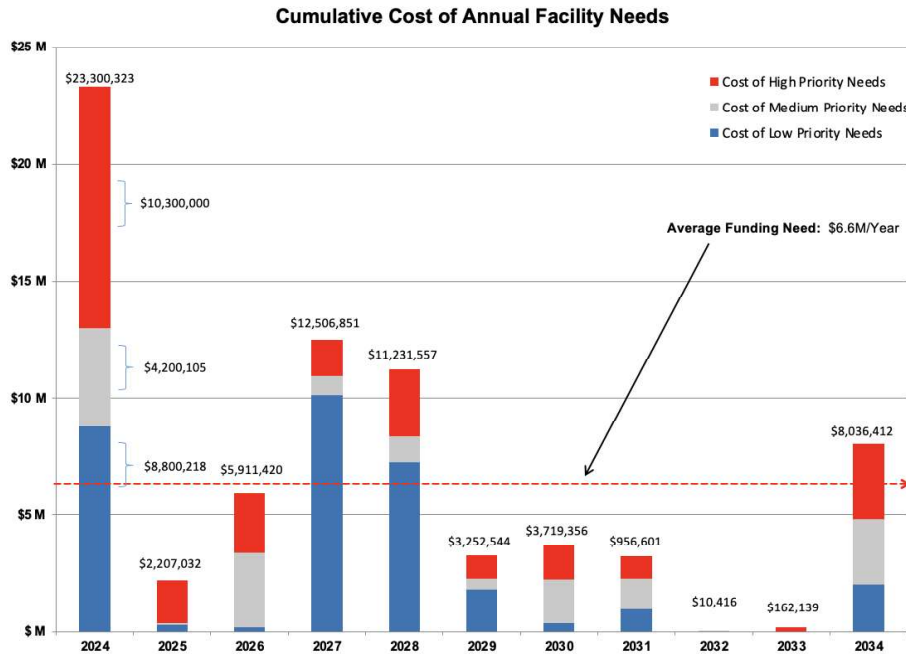
Capital Renewal Schedule (Tabular). This chart is an example of a tabular view of all of the current deficiencies together with a view of when the organization should budget for reinvestment in building systems as they approach their end of design life. The data is organized by building system following the UNIFORMAT structure.

Table 1. Sample Current and Forecasted Needs Summarized by System (Current + 5 years)

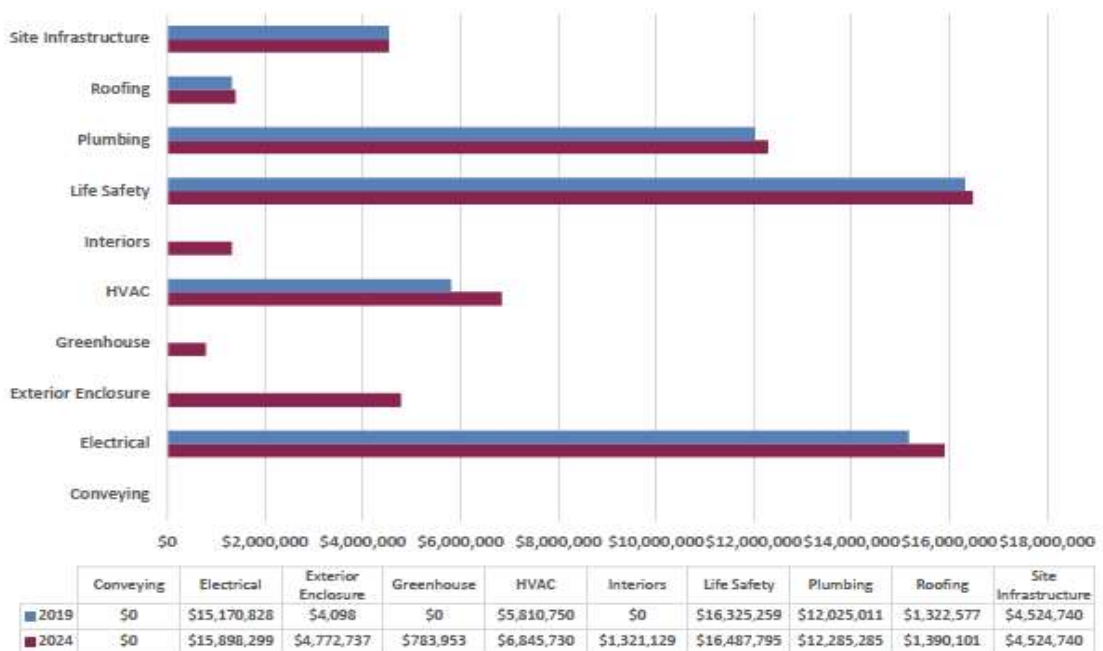
System	2024	2025	2026	2027	2028	2029
Needs by Year	\$21,282,581	\$807,548	\$242,118	\$5,741,521	\$331,765	\$4,960,827
Exterior Enclosure	\$2,312,018	\$0	\$94,499	\$92,827	\$17,274	\$70,633
Exterior Walls (Finishes)	\$468,513	\$0	\$0	\$0	\$0	\$43,928
Exterior Windows	\$1,254,078	\$0	\$81,959	\$1,710	\$0	\$0
Exterior Doors	\$457,757	\$0	\$0	\$91,117	\$17,274	\$1,626
Maintenance Roll-up Door	\$131,670	\$0	\$12,540	\$0	\$0	\$25,080
Roofing	\$571,445	\$37,643	\$0	\$110,381	\$0	\$10,383
Roof Coverings	\$571,445	\$37,643	\$0	\$110,381	\$0	\$10,383
Interior Construction	\$2,243,113	\$12,312	\$125,025	\$417,030	\$0	\$3,593
Interior Doors	\$1,713,068	\$0	\$117,674	\$294,799	\$0	\$0
Specialties	\$406,925	\$0	\$7,351	\$116,075	\$0	\$3,593
Toilet Partitions	\$123,120	\$12,312	\$0	\$6,156	\$0	\$0
Interiors	\$5,868,384	\$0	\$15,976	\$286,460	\$312,535	\$658,943
Ceiling Finishes	\$1,511,025	\$0	\$15,976	\$25,456	\$129,866	\$49,273
Floor Finishes	\$2,886,155	\$0	\$0	\$250,373	\$182,670	\$481,870
Wall Finishes	\$1,471,204	\$0	\$0	\$10,631	\$0	\$127,800
Plumbing	\$1,992,669	\$0	\$0	\$1,383,005	\$0	\$2,476,316

System	2024	2025	2026	2027	2028	2029
Domestic Water Distribution	\$123,038	\$0	\$0	\$365,305	\$0	\$297,300
Plumbing Fixtures	\$1,012,584	\$0	\$0	\$547,876	\$0	\$1,200,799
Sanitary Waste	\$857,047	\$0	\$0	\$469,824	\$0	\$978,217
HVAC	\$2,825,851	\$630,571	\$0	\$1,942,423	\$0	\$714,470
Controls and Instrumentation	\$11,375	\$275,345	\$0	\$157,174	\$0	\$45,836
Distribution System	\$2,151,767	\$355,226	\$0	\$1,783,340	\$0	\$602,476
Heat Generation	\$419,149	\$0	\$0	\$0	\$0	\$66,157
Terminal & Package Units	\$243,560	\$0	\$0	\$1,909	\$0	\$0
Fire Protection	\$1,805,532	\$80,023	\$0	\$423,374	\$0	\$46,164
Fire Alarms	\$1,011,043	\$80,023	\$0	\$423,374	\$0	\$0
Sprinklers & Standpipe	\$794,489	\$0	\$0	\$0	\$0	\$46,164
Electrical	\$2,958,355	\$0	\$0	\$1,086,020	\$1,955	\$443,947
Branch Wiring	\$1,087,732	\$0	\$0	\$555,234	\$1,955	\$144,183
Lighting	\$1,252,939	\$0	\$0	\$518,938	\$0	\$299,765
Service Distribution	\$560,115	\$0	\$0	\$558	\$0	\$0
Emergency Lighting and Signage	\$57,568	\$0	\$0	\$11,290	\$0	\$0
Equipment & Furnishing	\$135,864	\$0	\$6,619	\$0	\$0	\$536,377
Institutional Equipment	\$135,864	\$0	\$6,619	\$0	\$0	\$536,377
Site Infrastructure	\$569,350	\$47,000	\$0	\$0	\$0	\$0
Pedestrian Pavements	\$27,500	\$0	\$0	\$0	\$0	\$0
Vehicular Pavements	\$515,050	\$0	\$0	\$0	\$0	\$0

Capital Renewal Schedule (Bar Chart). This chart is an example of how to communicate final needs to all levels of the organization. At the time the assessment is complete, the total value of the deferred backlog is shown in the first bar. By assigning priorities, you can begin their planning efforts by prioritizing high, medium and low priority projects. This view of your overall capital renewal forecast also allows you to begin developing a project plan for the next 5, 10, 15, and 20 years. It also allows you to proactively group projects in a fashion to develop a more balanced level of investment and avoid large, unanticipated spikes in capital requirements.



Needs by system.



Consultant will work with you to establish performance goals for your portfolio of buildings. For example, you may choose performance goals based upon industry benchmarks for age, physical condition, and functional adequacy. These performance goals will be supported by an investment strategy based on priorities and criteria established to meet your goals.

Capital Planning, Project Planning and Packaging

For your project, Consultant will use your capital planning software to collect and manage the data associated with your facility condition assessment program.

The capital planning software will serve as a single repository for all asset-related data. Using software, Consultant will:

1. Determine the long-term system renewal costs and timing
2. Analyze the facility condition index (FCI) for assets

Outlined below is an example of how to view Facility Condition Index (FCI) data to determine relative status of condition of your facilities.

Facility Condition Index (FCI)*	General Description*
0 - 10	Facility new or well maintained (very good to good condition)
11 - 20	Facility is satisfactorily maintained (fair condition)
21 - 30	Facility is under maintained (poor condition)
31 - 60	Facility should be considered for significant renovation or possible replacement (critical condition - facility is still safe but may be more cost effective to replace than to maintain)

*FCI ranges and associated condition descriptions can be adjusted according to preference for the best representation of the portfolio.

Sample Summary of Findings.

Building Name	Age (Years)	Area (SF)	Total Needs 2020	Current Replacement Value	2020 FCI %	Total Needs 2025	2025 FCI %
Police / Fire	3 - 114	324,126	\$4,972,769	\$50,966,869	10	\$7,407,260	15
Administration	2 - 104	128,809	\$3,834,435	\$22,549,945	17	\$7,110,229	32
Library	3 - 44	131,719	\$1,193,650	\$20,298,583	6	\$2,454,187	12
Public Works	8 - 47	162,054	\$3,497,197	\$18,075,848	19	\$6,127,918	34
Totals:		746,708	\$13,498,051	\$111,891,244		\$23,099,594	

The Facility Condition Assessment includes the following locations:

FACILITY	GSF
Annex Building	3,420.00
Los Arboles Sports Complex (Leased)	910.00
Formerly Ft. Ord Pool	26,208.00
Church Building	3,816.00
Water City Sports Complex, Formerly Building # 2248	26,800.00
Gloria Jean Tate Park – Scout House	1,440.00
Community Center	6,597.00
Council Chambers	2,304.00
City Hall	6,115.00
Public Safety Building	12,474.00
Teen Center	3,552.00
Preston Park	1,668.00
Vince DiMaggio Park	2,483.00
Locke-Paddon Park	300.00
Marina Library	20,266.00
Gloria Jean Tate Park	1,440.00
Community Center	6,597.00
Vince DiMaggio Park	2,483.00
Marina Library	20,266.00

Sub Task 2 - Asset Inventory

An asset survey will be conducted for the purpose of noting remaining useful life of major building equipment. Consultant will provide an inventory of fixed, visible and accessible building equipment to include the following or as otherwise defined:

Heating, Ventilation and Air Conditioning (HVAC)

- Air-Handling, Condensing, Make-Up Air and Energy Recovery Units
- Boilers
- Chemical Feed Injection System
- Chillers
- Chilled and Hot Water Circulation Pumps (1HP or Greater)
- Cooling Towers and Cooling Tower Pumps
- Exhaust Fans (Rooftop Only)
- Furnaces, Heat Pumps and Package Units
- Mini Split Systems (Ductless Systems Captured as Single Item)
- Unit Heaters
- VAV Boxes, Fan Coil Units, and Unit Ventilators are collected at the individual level from client supplied drawings only.

Electrical

- Main Distribution Panel (Primary Service)
- Switchgear
- Motor Control Centers
- Emergency Generators (Mobile Units not Included)
- Automatic Transfer Switch
- Electric Door Systems (Exterior Doors Only)
- Emergency Lights and Lighted Exit Signs (System Level Only).

Equipment

- Trash Compactors (Permanently Installed – Client Owned)
- Laundry (Commercial Washers and Dryers)

Commercial Kitchen

- Broilers, Grills, Fryers
- Ovens, Stoves, Proofers and Warmers
- Refrigerators, Coolers and Freezers (Both Walk-In and Reach-In)
- Dishwashers
- Garbage Disposals
- Grease Traps (No Barcode Tag Applied)
- Large Appliances – Meat Slicers, Mixers, Microwaves, Commercial Toasters, Sheeters, etc.
- Exhaust Hoods

Plumbing

- Main Backflow Preventer (Includes Domestic and Fire)
- Domestic Water Booster Pumps (1 HP or Greater)
- Sump Pumps
- Domestic Hot Water Heaters (80 Gallons or Greater)
- Hot Water Storage Tanks

Life Safety/Security

- Fire Alarm Panel (Main Panel Only)
- Sprinkler System (System Level)
- Fire Suppression System (Kitchen and IT Based Systems)
- Fire Pump (Main and Jockey Pumps Greater than 1 HP)
- Fire Extinguishers and Automated External Defibrillators (System Level Only)
- Eyewash / Safety Showers (Permanently Installed)

Conveying

- Elevators

Exterior Enclosure

- Overhead Garage Door (Commercial Type Doors Only)
- Garage Door Openers (Commercial Type Openers Only)

Consultant will collect information noted on the equipment identification label when readily accessible, legible, and safe, such as:

1. Manufacturer, Model, and Serial
2. Capacities, Horsepower, and Voltage
3. Location by Building, Space, and Floor
4. Date Placed in Service
5. Asset Photos

Asset photos will be collected for internal Quality Control and Assurance purposes. Photos can be made available to the client at the end of the project via a Share Point site.

Asset will not be turned off, unplugged or moved around in an effort to locate manufacturer data plates. When data plates are not accessible, information will be notated as Unknown unless an identical asset has already been collected.

As part of this effort, our team will visibly inspect and verbally interview staff so that the following information can be provided as well:

- Asset Condition
- Asset Life Cycle, Estimated Remaining Service Life and Estimated Replacement Costs

Items collected as the System Level will be grouped into a single item within the asset inventory so that work can be tracked against it.

Sub Task 3 – Preventive Maintenance Schedules Development and Labor Resource Analysis

Preventive maintenance schedules will be developed and delivered in an Excel spreadsheet format for your use in the CMMS of record.

Services include providing basic set-up and steps are described below:

1. **Schedule Development:** We will generate the industry recommended schedules and corresponding frequencies related to the assets that have been collected as a part of the project.
2. **Review Process:** A teleconference will take place to review the required actions needed for finalization of the planned maintenance actions and selected scheduling sequence. Our technical team will review the planned maintenance schedules with your team and give step by step instructions on how to customize the schedules to fit your organizational needs and capabilities, including the selection of desired frequencies, start dates, schedules and technician designations. Along with the required work activities associated with the varying frequencies, our team will provide the time estimates required to complete these work activities.
3. **Template Delivery:** Upon concurrence of PM schedules, the Excel file will be provided as part of the deliverables. If an existing or identified CMMS system is available, we will work to provide the file in a format to be imported into the designated CMMS.
4. **Labor Resource Requirement Analysis:** A breakdown of the required hours to perform the required planned maintenance and an estimated number of resources needed to support reactive request will be provided. The analysis will include the required hours by labor trade classifications, e.g. HVAC, Electrical, Fire Protection / Life Safety, Conveying and Commercial Kitchen Equipment to perform the industry standard planned maintenance activities.

Task 2 - Asset Tagging

As part of this effort, our team will firmly affix an aluminum metal photo barcode tag to each asset individually collected as part of the asset inventory scope of work.

Task 3 - Parks Fixed Assets Assessment

Our team(s) will evaluate the physical condition by direct observation without disturbing normal operation and estimate the remaining service life for the purposes of renewal forecasting for the park structures and park assets shown below:

1. **Park Structures:** Includes the visual observation for the purpose of documenting current conditions of the park structures. Our teams will evaluate the concession stands, restrooms, shade structures, and pavilions associated with the parks.
2. **Playgrounds:** Includes the visual observation for the purpose of documenting current conditions of playgrounds. Our teams will evaluate the playground equipment for cracking, rusting, splintering, drainage issues within enclosure areas, and other typical deficiencies. This assessment does not take the place of recommended and often required certified safety inspections.
3. **Sports / Play Court Surfaces and Fixed Equipment:** Includes the visual observation for the purpose of documenting current conditions of play court surfaces. Our teams will evaluate the play court surfaces for cracking, heaving or damaged areas, drainage issues, deteriorated court markings, and other typical deficiencies. Additionally, Consultant will observe and assess court netting, goals, fencing, lighting, and other associated fixed assets.
4. **Parking Lots:** Includes the visual observation of for the purpose of documenting current conditions of the parking lots and parking lot lighting. Our teams will evaluate the parking lot surfaces for cracking, heaving or damaged areas, drainage issues, deteriorated pavement markings, and whether lighting is functioning as intended.
5. **Paved Pedestrian Walkways:** Includes the visual observation of for the purpose of documenting current conditions of the paved walkways. Our teams will evaluate the walkway surfaces for cracking, heaving or damaged areas, drainage issues, deteriorated pavement markings, and other deficiencies observed.
6. **Trails:** Includes the visual observation of for the purpose of documenting current conditions of the park trails. Our teams will evaluate the trails for evidence of erosion, root damage, damaged / deteriorated surfaces, drainage issues, and other deficiencies observed.
7. **Pools and Splash Pads:** Includes the visual observation of for the purpose of documenting current conditions of the pool or splash pad. Our teams will evaluate the condition of the pool decking, splash pads surfaces, drainage systems, pool slides, pool plaster, coping, tile, pool mechanical systems and fencing.
8. **Sport Fields and Features:** Includes the visual observation of for the purpose of documenting current conditions of the sport fields and their associated features. Our teams will evaluate the field surfaces, related fencing and gates, scoreboards, lighting systems, dugouts, bleachers, back stops, and scoring booths.
9. **Dog Parks:** Includes the visual observation of for the purpose of documenting current conditions of the dog park. Our teams will evaluate the condition of fencing, benches, shade structures, tables, and other fixed assets within the dog park area.
10. **Irrigation Systems:** Our teams will evaluate the irrigation systems associated with the parks and the sport fields by interviewing essential personnel regarding condition. Consultant will provide asset information related to the controllers for population of the software.
11. **Other Park Assets:** Includes the visual observation of for the purpose of documenting current conditions of park assets. Our teams will evaluate the barbeque grills, picnic tables, benches, lighting systems, trash / recycling cans, main park signage, bike racks, horseshoe

pits, bocce ball courts, drinking fountains, disc golf baskets, skate parks, and exercise stations.

Consultant will collect information noted on the asset identification labels (where present) such as:

- Manufacturer
- Model / Serial Number
- System and Subsystem (Uniformat Level II Classification and Type)
- Quantity and Unit of measure
- Date put in service (if available)
- Lifecycle and Condition
- Remaining useful life and Estimated Replacement Cost
- Barcode Tag Information (Only if Barcode Tagging Services are Purchased)
- Latitude and Longitude Coordinates (Only if Geo-Location Services are Purchased)
- Notes

The Park Facility Condition Assessment includes the following locations:

Park Name
Los Arboles Sports Complex (Leased)
Gloria Jean Tate Park
Teen Center Skate Park
Preston Park
Vince DiMaggio Park
Locke-Paddon Park
Windy Hill Park

C. Deliverables

A summary of the deliverables is outlined below:

1. **Facility Condition Assessment Report** – The assessment findings will be entered into the preferred capital planning software application. A written report explaining the conditions of your facilities will be generated to summarize findings at the portfolio and building levels. Initial reports and spreadsheets submitted to the owner will be considered a draft and subject to review/approval.

Twenty-Year Capital Renewal Schedule – A summary of deferred maintenance items will be generated from the capital planning software providing the priority and cost associated with each need. Also included is a twenty-year capital renewal schedule detailing forecasted needs for each location and overall portfolio.

2. **Excel File – Asset Inventory** – The asset inventory will be delivered in an Excel file format and if an existing CMMS is in place, then we will work to prepare the file in a format to be uploaded into CMMS Software.

3. **Excel File – Preventive Maintenance Schedules** – The PM schedules will be delivered in an Excel file format and if an existing CMMS is in place, then we will work to prepare the file in a format to be uploaded into CMMS Software.
 - a. Labor Resource Requirement Analysis – The labor analysis will be provided in an excel table format and will include a breakdown of the required hours to perform the required planned maintenance and an estimated number of resources needed to support reactive request will be provided. The analysis will include the required hours by labor trade classifications, e.g. HVAC, Electrical, Fire Protection / Life Safety, Conveying and Commercial Kitchen Equipment to perform the industry standard planned maintenance activities.
4. **Excel File – Parks Asset Inventory** – The asset inventory will be delivered in an Excel file format and if an existing CMMS is in place, then we will work to prepare the file in a format to be uploaded into CMMS Software.

D. Exclusions/Additional Services

Services that are not included in the Scope of Services or are specifically excluded from this Proposal (see below) shall be considered Additional Services if those services can be performed by Consultant and its agents if requested in writing by the Client and accepted by Consultant. The exclusions are described below but are not limited to the following:

- a. Unless otherwise specified in Scope of Services, evaluation of current practices, policies, procedures, or personnel for the purposes of performance or other improvements.

The above list is not all inclusive, and the Scope of Services defines the services to be provided by Consultant for this project.

E. Client Responsibilities

The following are responsibilities of the Client and Consultant will rely upon the accuracy and completeness of this information:

1. Provide client representative(s) for communications and decisions.
2. Provide any information needed to complete the Project not specifically addressed in the Scope of Services.
3. Client shall use best efforts to identify all project-related key information to allow the project schedules to begin on time. Any changes to key information after Project kickoff may require a change to the task list.
4. Give prompt written notice to Consultant whenever Client observes or otherwise becomes aware of any defect in the Project or the services of Consultant.
5. Provide timely responses to task-related emails or phone calls to enable on-time completion of all assignments.
6. Provide at least a 24-hour notice cancellation if required members for any scheduled meeting cannot attend allowing for cancellation/re-scheduling to keep the project on schedule.
7. Consultant will host any required meetings using online screen sharing software (Webex, Zoom, MS Teams, or similar). The Client is responsible for ensuring remote access for all Client participants.
8. Client is responsible for reviewing all reports and documentation.
9. Any legal representation requiring an attorney at law.

F. Compensation for Services

Consultant proposes to provide the Basic Services outlined in the Scope of Services on a lump sum basis with budgets as shown below. The amounts set forth below have been determined based on the nature, scope and complexity of the Project as represented in the information provided to Consultant by Client prior to submittal of this proposal; subsequent changes thereto may result in additional fees.

Task No.	Task Name	Price	Sourcewell Discount	Fee
1	Facility Condition Assessment	\$18,500.00	3%	\$17,945.00
2	Asset Tagging	\$2,100.00	3%	\$2,037.00
3	Parks Fixed Asset Assessment	\$6,900.00	3%	\$6,693.00
TOTAL				\$26,675.00

1. Invoices will be issued monthly, based on the percentage of completion for each lump sum task as accomplished during the billing period. Payment is due upon receipt of invoice.
2. Consultant may alter the distribution of compensation between individual Tasks noted herein to be consistent with services rendered but shall not exceed the total Lump Sum amount unless approved in writing by the Client.

G. Acceptance

This agreement is valid 60 days from the date transmitted to Client. Receipt of an executed copy of this agreement will serve as the written Agreement between WithersRavenel and City of Marina. All Exhibits identified after the signature blocks below, including the Standard Terms and Conditions (Exhibit I) and the Fee & Expense Schedule (Exhibit II), are incorporated herein and are integral parts of the Agreement.

OFFERED BY:

ACCEPTED BY:

WITHERSRAVENEL

CITY OF MARINA

 Digitally signed by Becca Ruffin
Date: 2025.07.18 16:34:41 -04'00'

Signature _____ Date _____

Signature _____ Date _____

Becca Ruffin _____

Name

Name

Product Manager _____

Title

Title

Attachments:

Exhibit I- Standard Terms and Conditions

Exhibit II- Fee & Expense Schedule

EXHIBIT I

Standard Terms and Conditions

WithersRavenel, Inc.

The proposal submitted by WithersRavenel, INC. ("CONSULTANT") is subject to the following terms and conditions, which form an integral part of the Agreement. By accepting the proposal, the services, or any part thereof, the CLIENT agrees and accepts the terms and conditions outlined below:

1. Payment:

- a) The CLIENT will pay CONSULTANT for services and expenses in accordance with periodic invoices to CLIENT and a final invoice upon completion of the services. Each invoice is due and payable in full upon presentation to CLIENT. Invoices are past due after 30 days. Past due amounts are subject to interest at a rate of one and one-half percent per month (18% per annum) on the outstanding balance from the date of the invoice.
- b) If the CLIENT fails to make payment to the CONSULTANT within 45 days after the transmittal of an invoice, the CONSULTANT may, after giving 7 days written notice to the CLIENT, suspend services under this Agreement until all amounts due hereunder are paid in full. If an invoice remains unpaid after 90 days from invoice date, the CONSULTANT may terminate the Agreement. If Consultant initiates legal proceedings to collect the fees owed, Consultant shall also be entitled to recover the reasonable expenses of collection including attorney's fees.

2. Notification of Breach or Default: The CLIENT shall provide prompt written notice to the CONSULTANT if CLIENT becomes aware of any breach, error, omission, or inconsistency arising out of CONSULTANT's services or any other alleged breach of contract or negligence by the CONSULTANT. The failure of CLIENT to provide such written notice within ten (10) days from the time CLIENT became aware of the fault, defect, error, omission, inconsistency or breach, shall constitute a waiver by CLIENT of any and all claims against the CONSULTANT arising out of such fault, defect, error, omission, inconsistency or breach. Emails shall be considered adequate written notice for purposes of this Agreement.

3. Standard of Care: CONSULTANT shall perform its services in a professional manner, using that degree of care and skill ordinarily exercised by and consistent with the standards of professionals providing the same services in the same or a similar locality as the Project. THERE ARE NO OTHER WARRANTIES, EXPRESSED OR IMPLIED, INCLUDING WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE THAT WILL OR CAN ARISE OUT OF THE SERVICES PROVIDED BY CONSULTANT OR THIS AGREEMENT.

4. Waiver of Consequential Damages/Limitation of Liability: CLIENT agrees that CONSULTANT's aggregate liability for any and all claims that may be asserted by CLIENT is limited to \$50,000 or to the fee paid to CONSULTANT under this Agreement, whichever is greater. Both CLIENT and CONSULTANT hereby waive any right to pursue claims for consequential damages against one another, including any claims for lost profits.

5. Representations of CLIENT: CLIENT warrants and covenants that sufficient funds are available or will be available upon receipt of CONSULTANT's invoice to make payment in full for the services rendered by CONSULTANT.

6. Ownership of Instruments of Service: All reports, plans, specifications, field data and notes and other documents, including all documents on electronic media, prepared by the CONSULTANT as instrument of service, shall remain the property of the CONSULTANT. The CONSULTANT shall retain all common law, statutory and other rights, including the copyright thereto. In the event of termination of this Agreement and upon full payment of fees owed to CONSULTANT,

CONSULTANT shall make available to CLIENT copies of all plans and specifications.

7. Change Orders: CONSULTANT will treat as a proposed change order any written or oral order (including directions, instructions, interpretations, or determinations) from CLIENT which requests changes in the Agreement or CONSULTANT's Scope of Services. If CONSULTANT accepts the proposed change order, CONSULTANT will give CLIENT written notice within ten (10) days of acceptance of any resulting increase in CONSULTANT's fees.

8. Opinion of Cost/Cost Estimates: Since the CONSULTANT has no control over the cost of labor, materials, equipment or services furnished by others, or over methods of determining prices, or over competitive bidding or market conditions, any and all opinions as to costs rendered hereunder, including but not limited to opinions as to the costs of construction and materials, shall be made on the basis of CONSULTANT'S experience and qualifications and represent its reasonable judgment as an experienced and qualified professional familiar with the construction industry; but the CONSULTANT cannot and does not guarantee the proposals, bids or actual costs will not vary significantly from opinions of probable costs prepared by it. If at any time the CLIENT wishes assurances as to the amount of any costs, CLIENT shall employ an independent cost estimator to make such determination.

9. Assignment and Third Parties: Nothing under this Agreement shall be construed to give any rights or benefits in this Agreement to anyone other than the CLIENT and CONSULTANT, and all duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of the CLIENT and the CONSULTANT and not for the benefit of any other party. Neither the CLIENT nor the CONSULTANT shall assign, sublet, or transfer any rights under or interests in this Agreement without the written consent of the other, which shall not be unreasonably withheld. However, nothing contained herein shall prevent or restrict the CONSULTANT from employing independent subconsultants as the CONSULTANT may deem appropriate to assist in the performance of services hereunder.

10. Project Site: Should CLIENT not be owner of the Project site, then CLIENT agrees to notify the site owner of the possibility of unavoidable alteration and damage to the site. CLIENT further agrees to indemnify, defend, and hold harmless CONSULTANT against any claims by the CLIENT, the owner of the site, or persons having possession of the site which are related to such alteration or damage.

11. Access to Site: CLIENT is responsible for providing legal and unencumbered access to site, including securing all necessary site access agreements or easements, to the extent necessary for the CONSULTANT to carry out its services.

12. Survival: All of CLIENT's obligations and liabilities, including but not limited to, its indemnification obligations and limitations of liability, and CONSULTANT's rights and remedies with respect thereto, shall survive completion, expiration or termination of this Agreement.

13. Termination: Either party may terminate the Agreement with or without cause upon ten (10) days advance written notice, if the other party has not cured or taken reasonable steps to cure the breach giving rise to termination within the ten (10) day notice period. If CLIENT terminates without cause or if CONSULTANT terminates for cause, CLIENT will pay CONSULTANT for all costs incurred, non-cancelable commitments, and fees earned to the date of termination and through demobilization, including any cancellation charges of vendors and subcontractors, as well as demobilization costs.

14. Severability: If any provision of this Agreement, or application thereof to any person or circumstance, is found to be invalid then such provision shall be modified if possible, to fulfill the intent of the parties as reflected in the original provision. The remainder of this Agreement, or the application of such provision to persons or circumstances other than those as to which it is held invalid, shall not be affected thereby, and each provision of this Agreement shall be valid and enforced to the fullest extent permitted by applicable law.

15. No Waiver: No waiver by either party of any default by the other party in the performance of any provision of this Agreement shall operate as or be construed as a waiver of any future default, whether like or different in character.

16. Merger, Amendment: This Agreement constitutes the entire Agreement between the CONSULTANT and the CLIENT and all negotiations, written and oral understandings between the parties are integrated and merged herein. This Agreement can be supplemented and/or amended only by a written document executed by both the CONSULTANT and the CLIENT.

17. Unforeseen Occurrences: If, during the performance of services hereunder, any unforeseen hazardous substance, material, element of constituent or other unforeseen conditions or occurrences are encountered which affects or may affect the services, the risk involved in providing the service, or the recommended scope of services, CONSULTANT will promptly notify CLIENT thereof. Subsequent to that notification, CONSULTANT may: (a) if practicable, in CONSULTANT's sole judgment and with approval of CLIENT, complete the original Scope of Services in accordance with the procedures originally intended in the Proposal; (b) Agree with CLIENT to modify the Scope of Services and the estimate of charges to include study of the previously unforeseen conditions or occurrences, such revision to be in writing and signed by the parties and incorporated herein; or (c) Terminate the services effective on the date of notification pursuant to the terms of the Agreement.

18. Force Majeure: Should completion of any portion of the Agreement be delayed for causes beyond the control of or without the fault or negligence of CONSULTANT, including force majeure, the reasonable time for performance shall be extended for a period at least equal to the delay and the parties shall mutually agree on the terms and conditions upon which Agreement may be continued. Force majeure includes but is not restricted to acts of God, acts or failures of governmental authorities, acts of CLIENT's contractors or agents, fire, floods, epidemics, pandemics, riots, quarantine restrictions, strikes, civil insurrections, freight embargoes, and unusually severe weather.

19. Safety: CONSULTANT is not responsible for site safety or compliance with the Occupational Safety and Health Act of 1970 ("OSHA"). Job site safety remains the sole exclusive responsibility of CLIENT or CLIENT's contractors, except with respect to CONSULTANT's own employees. Likewise, CONSULTANT shall have no right to direct or stop the work of CLIENT's contractors, agents, or employees.

20. Dispute Resolution/Arbitration: Any claim or other dispute arising out of or related to this Agreement shall first be subject to non-binding mediation in accordance with the then-current Construction Industry Mediation Procedures of the American Arbitration Association ("AAA"). If mediation is unsuccessful, such claim or other dispute shall be subject to arbitration in accordance with the AAA's then-current Construction Industry Arbitration Rules. Any demand for arbitration shall be filed in writing with the other party and with the American Arbitration Association. CLIENT agrees to the inclusion in such arbitration (whether by initial filing, by joinder or by consolidation) of any other parties and of any other claims arising out of or relating to the Project or to the transaction or occurrence giving rise to the claim or other dispute between CLIENT and CONSULTANT.

21. Independent Contractor: In carrying out its obligations, CONSULTANT shall always be acting as an independent contractor and not an employee, agent, partner or joint venturer of CLIENT. CONSULTANT's work does not include any supervision or direction of the work of other contractors, their employees or agents, and

CONSULTANT's presence shall in no way create any liability on behalf of CONSULTANT for failure of other contractors, their employees or agents to properly or correctly perform their work

22. Hazardous Substances: CLIENT agrees to advise CONSULTANT upon execution of this Agreement of any hazardous substances or any condition existing in, on or near the Project Site presenting a potential danger to human health, the environment or equipment. By virtue of entering into the Agreement or of providing services, CONSULTANT does not assume control of, or responsibility for, the Project site or the person in charge of the Project site or undertake responsibility for reporting to any federal, state or local public agencies, any conditions at the Project site that may present a potential danger to the public, health, safety or environment except where required of CONSULTANT by applicable law. In the event CONSULTANT encounters hazardous or toxic substances or contamination significantly beyond that originally represented by CLIENT, CONSULTANT may suspend or terminate the Agreement. CLIENT acknowledges that CONSULTANT has no responsibility as a generator, treater, storer, or disposer of hazardous or toxic substances found or identified at a site. Except to the extent that CONSULTANT has negligently caused such pollution or contamination, CLIENT agrees to defend, indemnify, and hold harmless CONSULTANT, from any claim or liability, arising out of CONSULTANT's performance of services under the Agreement and made or brought against CONSULTANT for any actual or threatened environmental pollution or contamination if the fault (as defined in N.C.G.S. 22B-1(f)(7)) of CLIENT or its derivative parties (as defined in N.C.G.S. 22B-1(f)(3)) is a proximate cause of such claim or liability.

23. Choice of Law: The validity, interpretation, and performance of this Agreement shall be governed by and construed in accordance with the law of the State of North Carolina, excluding only its conflicts of laws principles.

24. Construction Services: If construction administration and review services are requested by the CLIENT, CLIENT agrees that such administration, review, or interpretation of construction work or documents by CONSULTANT shall not relieve any contractor from liability in regard to its duty to comply with the applicable plans, specifications, and standards for the Project, and shall not give rise to a claim against CONSULTANT for contractor's failure to perform in accordance with the applicable plans, specifications or standards.

25. Field Representative: If CONSULTANT provides field services or construction observation services, the presence of the CONSULTANT's field personnel will only be for the purpose of providing observation and field testing of specific aspects of the Project. Should a contractor be involved in the Project, the CONSULTANT's responsibility does not include the supervision or direction of the actual work of any contractor, its employees, or agents. All contractors should be so advised. Contractors should also be informed that neither the presence of the CONSULTANT's field representative nor the observation and testing by the CONSULTANT shall excuse contractor in any way for defects in contractor's work. It is agreed that the CONSULTANT will not be responsible for job or site safety on the Project and that the CONSULTANT does not have the right to stop the work of any contractor.

26. Submittals: CONSULTANT's review of shop drawings and other submittals is to determine conformity with the design concept only. Review of shop drawings and submittals does not include means, methods, techniques, or procedures of construction, including but not limited to, safety requirements.

July 18, 2025

Ismael Hernandez
Public Works Director
City of Marina
211 Hillcrest Avenue
Marina, CA 93933

**RE: Agreement for Professional Services
Asset Management Capital Lifecycle Modeling
Marina, California
Project #25-0078
Sourcewell Purchasing Contract Number: 012524-WHR
<https://www.sourcewell-mn.gov/participating-agency/27263>**

Dear Mr. Hernandez,

WithersRavenel is pleased to provide this Agreement for Professional Services. We look forward to working with you on this project. If you have any questions or concerns about this agreement, please do not hesitate to call me at the number listed below.

Sincerely,
WithersRavenel



Nick Stephenson
Strategic Sales Executive
nstephenson@withersravenel.com
Telephone: 919.469.3340 Direct: 919.678.3809

Attachment:
Agreement for Professional Services

City of Marina Marina, California Agreement for Professional Services Asset Management Capital Lifecycle Modeling

A. Project Description

This fee agreement is intended to provide the scope of services and associated fees to provide consulting services per request of City of Marina and formalize an agreement for the implementation and logistics for these services.

This agreement is based on the project site located in Marina, California.

Listed below is a summary of several key aspects of the project based on discussions and preliminary research. Refer to the Scope of Services and Additional Services/Exclusions for further detailed information.

For the purposes of this agreement and any subsequent agreements the following references shall apply:

1. City of Marina shall be known as the “Client” or “City”.
2. WithersRavenel shall be known as the “Consultant” or “WithersRavenel”;
3. The property and overall project shall be known as the “Project”;
4. The executed proposal shall be known as the “Agreement”.

The Client wishes for a working asset lifecycle model that will support their infrastructure investment planning processes. WithersRavenel will develop this lifecycle model and provide the associated reporting to provide a multi-year strategy to aid in investment decisions. A lifecycle model will be developed for the following asset class(es): Facilities; Parks.

B. Timeline for Services

Consultant will begin work upon receipt of executed Agreement and written notice to proceed from the Client. Estimated timeframes for the basis of the services described in the Scope of Services are shown below.

Milestone	Timeframe
Model Development	8-10 weeks
Reporting Workshop	2, 1-hour sessions
Managed Services	October 2025 – September 2026

1. The estimated timeframes may be impacted by, among other things:
 - a. Timeliness and additional permit and/or plan reviews of review agencies.
 - b. Timeliness and accuracy of information provided by the Client and Client consultants, including missing data or other configuration information required to be available prior to the consulting service.
2. Opportunities to adjust these estimated timeframes may be discussed. Implementation of agreed-upon adjustments may result in adjustments to Consultant fees.

C. Scope of Services

Consultant shall provide the services identified under each task below as its “Basic Services” under the Agreement.

Task 1 - Model Development & Reporting Workshop

Sub-Task 1: Model Development

- A. Consultant will utilize Client data and input to refine the lifecycle model(s) for the asset class(es) described in the Project Description section.
- B. Consultant will provide results of lifecycle model(s) for the identified scoped asset(s).
- C. Consultant will schedule workshops as required for Client to answer questions regarding data, existing processes, or other factors pertaining to the model.

Deliverables

- 1. Consultant will build and optimize the infrastructure model(s) with multiple budget scenarios and treatment options.
- 2. A minimum of three (3) budget scenarios will be built and provided:
 - a. Calibration simulation that illustrates an unlimited budget and where recommended treatments would be applied.
 - b. A budgeted simulation that applies to Client's current budget.
 - c. A recommended budget simulation that will improve the overall health of assets.

Sub-Task 2: Reporting Workshop

- A. Provide a Reporting Workshop along with documentation that reviews the results of the lifecycle model(s) generated and a recommended budget strategy.
- B. Review the asset lifecycle model(s), results, and available reporting.

Deliverables

- 1. Presentation by WithersRavenel's Subject Matter Expert to review lifecycle model results.
- 2. Review of results of the different budget simulations and recommendation of most adequate budget.
- 3. Written or online documentation detailing the results of the different budget scenarios and the recommended budgeted amount to successfully manage assets. **Note: If provided with a PowerBI Dashboard as a reporting deliverable a maximum of two PowerBI licenses will be provided. Additional licenses can be purchased upon request for an additional fee.*

Task 2 - Managed Services

- A. Provide ongoing managed services to continue to support the lifecycle model(s) when infrastructure is added or updated.
- B. Following delivery of the lifecycle model, the Consultant will provide managed services for ongoing support to Client staff to keep the model(s) up to date as infrastructure is added or repaired.
- C. Provide updates on a quarterly basis, with data refreshes and new budget simulations once per year.
- D. Consultant will be available to answer questions regarding the existing model and budget simulations.

Deliverables

- 1. Written or online documentation that details the results of the updated budget scenarios.

D. Exclusions/Additional Services

Services that are not included in the Scope of Services or are specifically excluded from this Agreement (see below) shall be considered Additional Services if those services can be performed by Consultant and its agents if requested in writing by the Client and accepted by Consultant. Additional services shall be paid by the Client in accordance with the Fee & Expense Schedule outlined in Exhibit II. The exclusions are described below but are not limited to the following:

- a. Unless otherwise specified in Scope of Services, evaluation of current practices, policies, procedures, or personnel for the purposes of performance or other improvements.
- b. Troubleshooting any issues related to IT infrastructure, including computer software and/or GIS or other systems.
- c. Migration of data from other systems or locations, unless specified in Scope of Services.
- d. Updating source data.
- e. Exporting data to any other systems or third parties other than those specified in Scope of Services.
- f. Training in model development.

The above list is not all inclusive, and the Scope of Services defines the services to be provided by Consultant for this project.

E. Client Responsibilities

The following are responsibilities of the Client and Consultant will rely upon the accuracy and completeness of this information:

1. Provide client representative(s) for communications and decisions.
2. Provide any information needed to complete the Project not specifically addressed in the Scope of Services.
3. Determine and assemble data sources to be used in the Model, unless otherwise indicated in this Agreement.
4. Provide access to Subject Matter Experts to answer any questions required by the Consultant related to the data, asset management processes, or financial information.
5. Complete data schema and/or data updates recommended by the Consultant and provide updated data to Consultant.
6. Client shall use best efforts to identify all project-related key information to allow the project schedules to begin on time. Any changes to key information after Project kickoff may require a change to the task list.
7. Review the output of the Model.
8. Give prompt written notice to Consultant whenever Client observes or otherwise becomes aware of any defect in the Project or the services of Consultant.
9. Provide timely responses to task-related emails or phone calls to enable on-time completion of all assignments.
10. Provide at least a 24-hour notice cancellation if required members for any scheduled meeting cannot attend allowing for cancellation/re-scheduling to keep the project on schedule.
11. Inform Consultant if Managed Services data refreshes change the existing data schema.
12. Consultant will host any required meetings using online screen sharing software (Webex, Zoom, MS Teams, or similar). The Client is responsible for ensuring remote access for all Client participants.
13. Client is responsible for reviewing all reports and documentation.
14. Any legal representation requiring an attorney at law.

F. Compensation for Services

Consultant proposes to provide the Basic Services outlined in the Scope of Services on a lump sum basis with budgets as shown below plus reimbursable expenses in accordance with Exhibit II. The amounts set forth below have been determined based on the nature, scope and complexity of the Project as represented in the information provided to Consultant by Client prior to submittal of this agreement; subsequent changes thereto may result in additional fees.

Task No.	Task Name	Fee	Multiple Asset & Sourcewell Discount	Price
Facilities				
1	Model Development (one-time fee)	\$12,900	13%	\$11,223.00
2	Managed Services (Oct 2025 – Sept 2026)	\$19,200	13%	\$16,704.00
Parks				
1	Model Development (one-time fee)	\$12,900	13%	\$11,223.00
2	Managed Services (Oct 2025 – Sept 2026)	\$19,200	13%	\$16,704.00
YEAR 1 TOTAL				\$55,854.00
2	Facilities Managed Services (Oct 2026 – Sept 2027)			\$16,704.00
2	Parks Managed Services (Oct 2026 – Sept 2027)			\$16,704.00
YEAR 2 TOTAL				\$33,408.00

Term

The initial managed service term of this Schedule is October 1st, 2025 through September 30th, 2026. After the initial term, this Schedule will automatically renew for a one-year renewal term. Thereafter, this Schedule will continue to be renewed for additional one-year renewal terms, unless either party provides written notice to the other party of its intent to terminate this Schedule at least sixty (60) days in advance of the renewal date. WithersRavenel may adjust the fees for any renewal term by providing Client with notice of such fees for the upcoming term at least ninety (90) days prior to the end of the then-current term.

1. Invoices will be issued monthly, the Model Development task will be billed based on the percentage of completion for the lump sum amount, the Managed Services task will be invoiced at the start of the term for the full lump sum amount. Payment is due upon receipt of invoice.
2. The above fees are based on the estimated timelines noted in the Timeline for Services. Any adjustments to those timelines may result in additional fees.
3. Consultant may alter the distribution of compensation between individual Tasks noted herein to be consistent with services rendered but shall not exceed the total Lump Sum amount unless approved in writing by the Client.
4. The attached Exhibit II, Fee & Expense Schedule, is based on Consultant's rates as of the date of this agreement and may be subject to change for hourly tasks and any Additional Services that occur after any adjustments to such rates go into effect.

G. Acceptance

This agreement is valid 60 days from the date transmitted to Client. Receipt of an executed copy of this agreement will serve as the written Agreement between WithersRavenel and City of Marina. All Exhibits identified after the signature blocks below, including the Standard Terms and Conditions (Exhibit I) and the Fee & Expense Schedule (Exhibit II), are incorporated herein and are integral parts of the Agreement.

OFFERED BY:

ACCEPTED BY:

WITHERSRAVENEL

CITY OF MARINA



Digitally signed by Becca
Ruffin
Date: 2025.07.18 16:53:49
-04'00'

Signature Date

Signature Date

Becca Ruffin
Name

Name

Product Manager
Title

Title

Attachments:

Exhibit I- Standard Terms and Conditions

Exhibit II- Fee & Expense Schedule

EXHIBIT I

Standard Terms and Conditions

WithersRavenel, Inc.

The proposal submitted by WithersRavenel, INC. ("CONSULTANT") is subject to the following terms and conditions, which form an integral part of the Agreement. By accepting the proposal, the services, or any part thereof, the CLIENT agrees and accepts the terms and conditions outlined below:

1. Payment:

- a) The CLIENT will pay CONSULTANT for services and expenses in accordance with periodic invoices to CLIENT and a final invoice upon completion of the services. Each invoice is due and payable in full upon presentation to CLIENT. Invoices are past due after 30 days. Past due amounts are subject to interest at a rate of one and one-half percent per month (18% per annum) on the outstanding balance from the date of the invoice.
- b) If the CLIENT fails to make payment to the CONSULTANT within 45 days after the transmittal of an invoice, the CONSULTANT may, after giving 7 days written notice to the CLIENT, suspend services under this Agreement until all amounts due hereunder are paid in full. If an invoice remains unpaid after 90 days from invoice date, the CONSULTANT may terminate the Agreement. If Consultant initiates legal proceedings to collect the fees owed, Consultant shall also be entitled to recover the reasonable expenses of collection including attorney's fees.

2. Notification of Breach or Default: The CLIENT shall provide prompt written notice to the CONSULTANT if CLIENT becomes aware of any breach, error, omission, or inconsistency arising out of CONSULTANT's services or any other alleged breach of contract or negligence by the CONSULTANT. The failure of CLIENT to provide such written notice within ten (10) days from the time CLIENT became aware of the fault, defect, error, omission, inconsistency or breach, shall constitute a waiver by CLIENT of any and all claims against the CONSULTANT arising out of such fault, defect, error, omission, inconsistency or breach. Emails shall be considered adequate written notice for purposes of this Agreement.

3. Standard of Care: CONSULTANT shall perform its services in a professional manner, using that degree of care and skill ordinarily exercised by and consistent with the standards of professionals providing the same services in the same or a similar locality as the Project. THERE ARE NO OTHER WARRANTIES, EXPRESSED OR IMPLIED, INCLUDING WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE THAT WILL OR CAN ARISE OUT OF THE SERVICES PROVIDED BY CONSULTANT OR THIS AGREEMENT.

4. Waiver of Consequential Damages/Limitation of Liability: CLIENT agrees that CONSULTANT's aggregate liability for any and all claims that may be asserted by CLIENT is limited to \$50,000 or to the fee paid to CONSULTANT under this Agreement, whichever is greater. Both CLIENT and CONSULTANT hereby waive any right to pursue claims for consequential damages against one another, including any claims for lost profits.

5. Representations of CLIENT: CLIENT warrants and covenants that sufficient funds are available or will be available upon receipt of CONSULTANT's invoice to make payment in full for the services rendered by CONSULTANT.

6. Ownership of Instruments of Service: All reports, plans, specifications, field data and notes and other documents, including all documents on electronic media, prepared by the CONSULTANT as instrument of service, shall remain the property of the CONSULTANT. The CONSULTANT shall retain all common law, statutory and other rights, including the copyright thereto. In the event of termination of this Agreement and upon full payment of fees owed to CONSULTANT,

CONSULTANT shall make available to CLIENT copies of all plans and specifications.

7. Change Orders: CONSULTANT will treat as a proposed change order any written or oral order (including directions, instructions, interpretations, or determinations) from CLIENT which requests changes in the Agreement or CONSULTANT's Scope of Services. If CONSULTANT accepts the proposed change order, CONSULTANT will give CLIENT written notice within ten (10) days of acceptance of any resulting increase in CONSULTANT's fees.

8. Opinion of Cost/Cost Estimates: Since the CONSULTANT has no control over the cost of labor, materials, equipment or services furnished by others, or over methods of determining prices, or over competitive bidding or market conditions, any and all opinions as to costs rendered hereunder, including but not limited to opinions as to the costs of construction and materials, shall be made on the basis of CONSULTANT'S experience and qualifications and represent its reasonable judgment as an experienced and qualified professional familiar with the construction industry; but the CONSULTANT cannot and does not guarantee the proposals, bids or actual costs will not vary significantly from opinions of probable costs prepared by it. If at any time the CLIENT wishes assurances as to the amount of any costs, CLIENT shall employ an independent cost estimator to make such determination.

9. Assignment and Third Parties: Nothing under this Agreement shall be construed to give any rights or benefits in this Agreement to anyone other than the CLIENT and CONSULTANT, and all duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of the CLIENT and the CONSULTANT and not for the benefit of any other party. Neither the CLIENT nor the CONSULTANT shall assign, sublet, or transfer any rights under or interests in this Agreement without the written consent of the other, which shall not be unreasonably withheld. However, nothing contained herein shall prevent or restrict the CONSULTANT from employing independent subconsultants as the CONSULTANT may deem appropriate to assist in the performance of services hereunder.

10. Project Site: Should CLIENT not be owner of the Project site, then CLIENT agrees to notify the site owner of the possibility of unavoidable alteration and damage to the site. CLIENT further agrees to indemnify, defend, and hold harmless CONSULTANT against any claims by the CLIENT, the owner of the site, or persons having possession of the site which are related to such alteration or damage.

11. Access to Site: CLIENT is responsible for providing legal and unencumbered access to site, including securing all necessary site access agreements or easements, to the extent necessary for the CONSULTANT to carry out its services.

12. Survival: All of CLIENT's obligations and liabilities, including but not limited to, its indemnification obligations and limitations of liability, and CONSULTANT's rights and remedies with respect thereto, shall survive completion, expiration or termination of this Agreement.

13. Termination: Either party may terminate the Agreement with or without cause upon ten (10) days advance written notice, if the other party has not cured or taken reasonable steps to cure the breach giving rise to termination within the ten (10) day notice period. If CLIENT terminates without cause or if CONSULTANT terminates for cause, CLIENT will pay CONSULTANT for all costs incurred, non-cancelable commitments, and fees earned to the date of termination and through demobilization, including any cancellation charges of vendors and subcontractors, as well as demobilization costs.

14. Severability: If any provision of this Agreement, or application thereof to any person or circumstance, is found to be invalid then such provision shall be modified if possible, to fulfill the intent of the parties as reflected in the original provision. The remainder of this Agreement, or the application of such provision to persons or circumstances other than those as to which it is held invalid, shall not be affected thereby, and each provision of this Agreement shall be valid and enforced to the fullest extent permitted by applicable law.

15. No Waiver: No waiver by either party of any default by the other party in the performance of any provision of this Agreement shall operate as or be construed as a waiver of any future default, whether like or different in character.

16. Merger, Amendment: This Agreement constitutes the entire Agreement between the CONSULTANT and the CLIENT and all negotiations, written and oral understandings between the parties are integrated and merged herein. This Agreement can be supplemented and/or amended only by a written document executed by both the CONSULTANT and the CLIENT.

17. Unforeseen Occurrences: If, during the performance of services hereunder, any unforeseen hazardous substance, material, element of constituent or other unforeseen conditions or occurrences are encountered which affects or may affect the services, the risk involved in providing the service, or the recommended scope of services, CONSULTANT will promptly notify CLIENT thereof. Subsequent to that notification, CONSULTANT may: (a) if practicable, in CONSULTANT's sole judgment and with approval of CLIENT, complete the original Scope of Services in accordance with the procedures originally intended in the Proposal; (b) Agree with CLIENT to modify the Scope of Services and the estimate of charges to include study of the previously unforeseen conditions or occurrences, such revision to be in writing and signed by the parties and incorporated herein; or (c) Terminate the services effective on the date of notification pursuant to the terms of the Agreement.

18. Force Majeure: Should completion of any portion of the Agreement be delayed for causes beyond the control of or without the fault or negligence of CONSULTANT, including force majeure, the reasonable time for performance shall be extended for a period at least equal to the delay and the parties shall mutually agree on the terms and conditions upon which Agreement may be continued. Force majeure includes but is not restricted to acts of God, acts or failures of governmental authorities, acts of CLIENT's contractors or agents, fire, floods, epidemics, pandemics, riots, quarantine restrictions, strikes, civil insurrections, freight embargoes, and unusually severe weather.

19. Safety: CONSULTANT is not responsible for site safety or compliance with the Occupational Safety and Health Act of 1970 ("OSHA"). Job site safety remains the sole exclusive responsibility of CLIENT or CLIENT's contractors, except with respect to CONSULTANT's own employees. Likewise, CONSULTANT shall have no right to direct or stop the work of CLIENT's contractors, agents, or employees.

20. Dispute Resolution/Arbitration: Any claim or other dispute arising out of or related to this Agreement shall first be subject to non-binding mediation in accordance with the then-current Construction Industry Mediation Procedures of the American Arbitration Association ("AAA"). If mediation is unsuccessful, such claim or other dispute shall be subject to arbitration in accordance with the AAA's then-current Construction Industry Arbitration Rules. Any demand for arbitration shall be filed in writing with the other party and with the American Arbitration Association. CLIENT agrees to the inclusion in such arbitration (whether by initial filing, by joinder or by consolidation) of any other parties and of any other claims arising out of or relating to the Project or to the transaction or occurrence giving rise to the claim or other dispute between CLIENT and CONSULTANT.

21. Independent Contractor: In carrying out its obligations, CONSULTANT shall always be acting as an independent contractor and not an employee, agent, partner or joint venturer of CLIENT. CONSULTANT's work does not include any supervision or direction of the work of other contractors, their employees or agents, and

CONSULTANT's presence shall in no way create any liability on behalf of CONSULTANT for failure of other contractors, their employees or agents to properly or correctly perform their work

22. Hazardous Substances: CLIENT agrees to advise CONSULTANT upon execution of this Agreement of any hazardous substances or any condition existing in, on or near the Project Site presenting a potential danger to human health, the environment or equipment. By virtue of entering into the Agreement or of providing services, CONSULTANT does not assume control of, or responsibility for, the Project site or the person in charge of the Project site or undertake responsibility for reporting to any federal, state or local public agencies, any conditions at the Project site that may present a potential danger to the public, health, safety or environment except where required of CONSULTANT by applicable law. In the event CONSULTANT encounters hazardous or toxic substances or contamination significantly beyond that originally represented by CLIENT, CONSULTANT may suspend or terminate the Agreement. CLIENT acknowledges that CONSULTANT has no responsibility as a generator, treater, storer, or disposer of hazardous or toxic substances found or identified at a site. Except to the extent that CONSULTANT has negligently caused such pollution or contamination, CLIENT agrees to defend, indemnify, and hold harmless CONSULTANT, from any claim or liability, arising out of CONSULTANT's performance of services under the Agreement and made or brought against CONSULTANT for any actual or threatened environmental pollution or contamination if the fault (as defined in N.C.G.S. 22B-1(f)(7)) of CLIENT or its derivative parties (as defined in N.C.G.S. 22B-1(f)(3)) is a proximate cause of such claim or liability.

23. Choice of Law: The validity, interpretation, and performance of this Agreement shall be governed by and construed in accordance with the law of the State of North Carolina, excluding only its conflicts of laws principles.

24. Construction Services: If construction administration and review services are requested by the CLIENT, CLIENT agrees that such administration, review, or interpretation of construction work or documents by CONSULTANT shall not relieve any contractor from liability in regard to its duty to comply with the applicable plans, specifications, and standards for the Project, and shall not give rise to a claim against CONSULTANT for contractor's failure to perform in accordance with the applicable plans, specifications or standards.

25. Field Representative: If CONSULTANT provides field services or construction observation services, the presence of the CONSULTANT's field personnel will only be for the purpose of providing observation and field testing of specific aspects of the Project. Should a contractor be involved in the Project, the CONSULTANT's responsibility does not include the supervision or direction of the actual work of any contractor, its employees, or agents. All contractors should be so advised. Contractors should also be informed that neither the presence of the CONSULTANT's field representative nor the observation and testing by the CONSULTANT shall excuse contractor in any way for defects in contractor's work. It is agreed that the CONSULTANT will not be responsible for job or site safety on the Project and that the CONSULTANT does not have the right to stop the work of any contractor.

26. Submittals: CONSULTANT's review of shop drawings and other submittals is to determine conformity with the design concept only. Review of shop drawings and submittals does not include means, methods, techniques, or procedures of construction, including but not limited to, safety requirements.



WithersRavenel
Our People. Your Success.

EXHIBIT II

2025 Fee & Expense Schedule

Description	Rate
Engineering, Landscape Architecture & Planning	
Construction Project Professional	\$ 160
Construction Manager I	\$ 165
Construction Manager II	\$ 180
Senior Construction Manager	\$ 205
CAD Technician I	\$ 110
CAD Technician II	\$ 125
Senior CAD Technician	\$ 150
Designer I	\$ 140
Designer II	\$ 160
Senior Designer	\$ 180
Landscape Architect I	\$ 160
Landscape Architect II	\$ 185
Landscape Architect III	\$ 205
Senior Landscape Architect	\$ 230
Landscape Designer I	\$ 140
Landscape Designer II	\$ 150
Landscape Designer III	\$ 155
Planning Technician	\$ 125
Planner I	\$ 135
Planner II	\$ 155
Planner III	\$ 180
Senior Planner	\$ 190
Project Engineer I	\$ 180
Project Engineer II	\$ 190
Project Engineer III	\$ 210
Senior Project Engineer	\$ 245
Assistant Project Manager	\$ 190
Project Manager I	\$ 210
Senior Project Manager	\$ 230
Resident Project Representative I	\$ 110
Resident Project Representative II	\$ 130
Resident Project Representative III	\$ 145
Senior Resident Project Representative	\$ 155
Staff Professional I	\$ 95
Staff Professional II	\$ 150
Staff Professional III	\$ 165
Senior Technical Consultant	\$ 270
Client Experience Manager	\$ 245
Director	\$ 265
Principal	\$ 280
Zoning Specialist	\$ 360
Project Coordinators	
Project Coordinator I	\$ 100
Project Coordinator II	\$ 120
Project Coordinator III	\$ 130
Senior Project Coordinator	\$ 140
Lead Project Coordinator	\$ 150
Other	
Implementation Consultant	\$ 160
Senior Implementation Consultant	\$ 170

Description	Rate
Funding & Asset Management	
GIS Senior Specialist	\$ 180
GIS Specialist	\$ 160
GIS Technician	\$ 105
GIS Analyst I	\$ 130
GIS Analyst II	\$ 145
GIS Project Manager	\$ 180
F&AM Assistant Project Manager	\$ 175
Intern I	\$ 70
Intern II	\$ 95
F&AM Project Consultant I	\$ 130
F&AM Project Consultant II	\$ 140
F&AM Project Consultant III	\$ 145
F&AM Project Consultant IV	\$ 150
F&AM Senior Project Consultant I	\$ 160
F&AM Senior Project Consultant II	\$ 165
F&AM Project Manager	\$ 180
F&AM Principal	\$ 280
F&AM Director	\$ 250
F&AM Staff Professional I	\$ 75
F&AM Staff Professional II	\$ 125
F&AM Staff Professional III	\$ 165
F&AM Staff Professional IV	\$ 205
F&AM Senior Project Manager	\$ 230
F&AM Senior Technical Consultant	\$ 265
Geomatics	
Geomatics CAD I	\$ 110
Geomatics CAD II	\$ 130
Geomatics CAD III	\$ 145
GIS Survey Technician I	\$ 85
GIS Survey Technician II	\$ 110
GIS Survey Technician III	\$ 130
GIS Survey Lead	\$ 145
Geomatics Project Manager I	\$ 180
Geomatics Project Manager II	\$ 190
Geomatics Project Manager III	\$ 220
Geomatics Project Professional I	\$ 160
Geomatics Project Professional II	\$ 185
Geomatics Principal	\$ 260
Geomatics Remote Sensing Crew I	\$ 230
Geomatics Remote Sensing Crew II	\$ 325
Geomatics Survey Crew I	\$ 165
Geomatics Survey Crew II (2 Man)	\$ 195
Geomatics Survey Crew III (3 Man)	\$ 245
Geomatics Senior Manager	\$ 230
Geomatics Survey Tech I	\$ 65
Geomatics Survey Tech II	\$ 100
Geomatics Survey Tech III	\$ 130
Geomatics Survey Tech IV	\$ 140
Geomatics Sr. Technical Consultant	\$ 235
Geomatics SUE Crew 1	\$ 195
Geomatics SUE Crew 2	\$ 275

Description	Rate
Environmental	
Environmental Technician I	\$ 90
Environmental Technician II	\$ 105
Environmental Technician III	\$ 110
Environmental Senior Technician	\$ 125
Environmental Project Geologist I	\$ 160
Environmental Project Geologist II	\$ 175
Environmental Project Geologist III	\$ 200
Environmental Senior Project Geologist	\$ 220
Environmental Assistant Project Manager	\$ 175
Environmental Project Manager	\$ 200
Environmental Senior Project Manager	\$ 220
Environmental Director	\$ 250
Environmental Project Engineer I	\$ 160
Environmental Project Engineer II	\$ 175
Environmental Project Engineer III	\$ 200
Environmental Senior Project Engineer	\$ 220
Environmental Principal	\$ 280
Environmental Project Scientist I	\$ 160
Environmental Project Scientist II	\$ 175
Environmental Project Scientist III	\$ 200
Environmental Senior Project Scientist	\$ 220
Environmental Scientist I	\$ 115
Environmental Scientist II	\$ 140
Environmental Scientist III	\$ 150
Environmental Geologist I	\$ 115
Environmental Geologist II	\$ 140
Environmental Geologist III	\$ 150
Environmental Professional I	\$ 115
Environmental Professional II	\$ 140
Environmental Professional III	\$ 150
Environmental Senior Technical Consultant	\$ 245
Administrative	
Administrative Assistant	\$ 70
Administrative Assistant I	\$ 90
Administrative Assistant II	\$ 100
Administrative Assistant III	\$ 110
Marketing Administration I	\$ 100
Marketing Administration II	\$ 130
Director of Marketing	\$ 160
Office Administration	\$ 75
Office Administrator I	\$ 130
Office Administrator II	\$ 135
Office Administrator III	\$ 140
Expenses	
Bond Prints (Per Sheet)	\$ 1.75
Mylar Prints (Per Sheet)	\$ 11.00
Mileage	Per IRS
Delivery - Project Specific (Distance & Priority)	
Subcontractor Fees (Markup)	1.15
Expenses / Reprod. / Permits (Markup)	1.15

**CITY OF MARINA
AGREEMENT FOR PROFESSIONAL SERVICES FACILITY CONDITION
ASSESSMENT**

THIS AGREEMENT is made and entered into on September 15, 2025 by and between the City of Marina, a California charter city, hereinafter referred to as the "City," and WithersRavenel, Inc. hereinafter referred to as the "Contractor." City and Contractor are sometimes individually referred to as "party" and collectively as "parties" in this Agreement.

Recitals

- A. City desires to retain Contractor to:

Provide professional services for a Citywide Facilities Condition Assessment and Asset Management Capital Lifecycle Modeling, hereinafter referred to as the "Project."
- B. Contractor represents and warrants that it has the qualifications, experience and personnel necessary to properly perform the services as set forth herein.
- C. City desires to retain Contractor to provide such services.

Terms and Conditions

For of good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged and in consideration of the mutual promises contained herein, City and Contractor agree to the following terms and conditions:

1. Scope of Work.

(a) Contractor is hereby hired and retained by the City to work in a cooperative manner with the City to fully and adequately perform those services set forth in Exhibit "A" attached hereto ("Scope of Work") and by this reference made a part hereof. With prior written notice to Contractor, City may elect to delete certain tasks of the Scope of Work at its sole discretion.

(b) Contractor shall perform all such work with skill and diligence and pursuant to generally accepted standards of practice in effect at the time of performance. Contractor shall provide corrective services without charge to the City for work which fails to meet these standards and which is reported to Contractor in writing within sixty days of discovery. Should Contractor fail or refuse to perform promptly its obligations under this Agreement, the City may render or undertake the performance thereof and the Contractor shall be liable for any expenses thereby incurred.

(c) If services under this Agreement are to be performed by a design professional, as that term is defined in California Civil Code §2782.8(b)(2), design professional certifies that all design professional services shall be provided by a person or persons duly licensed by the State of California to provide the type of services

described in Section 1(a). By delivery of completed work, design professional certifies that the work conforms to the requirements of this Agreement and all applicable federal, state and local laws, and the professional standard of care in California.

(d) Contractor is responsible for making an independent evaluation and judgment of all relevant conditions affecting performance of the work, including without limitation site conditions, existing facilities, seismic, geologic, soils, hydrologic, geographic, climatic conditions, applicable federal, state and local laws and regulations and all other contingencies or considerations.

(e) City shall cooperate with Contractor and will furnish all information data, records and reports existing and available to City to enable Contractor to carry out work outlined in Exhibit "A." Contractor shall be entitled to reasonably rely on information, data, records and reports furnished by the City, however, the City makes no warranty as to the accuracy or completeness of any such information, data, records or reports available to it and provided to Contractor which were furnished to the City by a third party. Contractor shall have a duty to bring to the City's attention any deficiency or error it may discover in any information provided to the Contractor by the City or a third party.

2. Term of Agreement & Commencement of Work.

(a) Unless otherwise provided, the term of this Agreement shall begin on September 15, 2025 and shall expire on December 30, 2027, unless extended by amendment or terminated earlier as provided herein. The date of full execution is defined as the date when all of the following events have occurred:

(i) This Agreement has been approved by the City's Council or by the board, officer or employee authorized to give such approval; and

(ii) The office of the City Attorney has indicated in writing its approval of this Agreement as to form; and

(iii) This Agreement has been signed on behalf of Contractor by the person or persons authorized to bind the Contractor hereto; and.

(iv) This Agreement has been signed on behalf of the City by the person designated to so sign by the City's Council or by the officer or employee authorized to enter into this Contract and is attested to by the Marina City Clerk.

(b) Contractor shall commence work on the Project on or by October 1, 2025. This Agreement may be extended upon written agreement of both parties. Contractor may be required to prepare a written schedule for the work to be performed, which schedule shall be approved by the City and made a part of Exhibit A, and to perform the work in accordance with the approved schedule.

3. Compensation.

(a) City liability for compensation to Contractor under this Agreement shall only be to the extent of the present appropriation to fund this Agreement. For services to be provided under this Agreement City shall compensate Contractor in an amount not to exceed Eighty-Two Thousand Five Hundred and Twenty-Nine Dollars (\$82,529.00) in

accordance with the provisions of this Section and the Fee Schedule attached hereto as Exhibit B and incorporated herein by this reference.

(b) Invoice(s) in a format and on a schedule acceptable to the City shall be submitted to and be reviewed and verified by the Project Administrator (see Section 5(a)) and forwarded to the City's Finance Department for payment. City shall notify Contractor of exceptions or disputed items and their dollar value within fifteen days of receipt. Payment of the undisputed amount of the invoice will typically be made approximately thirty days after the invoice is submitted to the Finance Department.

(c) Contractor will maintain clearly identifiable, complete and accurate records with respect to all costs incurred under this Agreement on an industry recognized accounting basis. Contractor shall make available to the representative of City all such books and records related to this Agreement, and the right to examine, copy and audit the same during regular business hours upon 24-hour's notice for a period of four years from the date of final payment under this Agreement.

(d) Contractor shall not receive any compensation for Extra Work without the prior written authorization of City. As used herein, "Extra Work" means any work that is determined by the City to be necessary for the proper completion of the Project but which is not included within the Scope of Work and which the parties did not reasonably anticipate would be necessary at the execution of this Agreement. Compensation for any authorized Extra Work shall be paid in accordance with Exhibit B.

(e) Expenses not otherwise addressed in the Scope of Services or the Fee Schedule incurred by Contractor in performing services under this Agreement shall be reviewed and approved in advance by the Project Administrator (Section 5(a)), be charged at cost and reimbursed to Contractor.

(f) There shall be no charge for transportation within Monterey, Santa Cruz and San Benito Counties required for the performance of the services under this Agreement; travel to other locations must be approved in writing and in advance by the City, mileage will be charged at the then current standard rate for business travel as set by the U.S. Internal Revenue Service for such approved travel.

4. Termination or Suspension.

(a) This Agreement may be terminated in whole or in part in writing by either party in the event of a substantial failure by the other party to fulfill its obligations under this Agreement through no fault of the terminating party, provided that no termination may be effected unless the other party is given (1) not less than ten days written notice of intent to terminate, and (2) provided an opportunity for consultation with the terminating party prior to termination.

(b) If termination for default is effected by the City, an equitable adjustment in the price provided for in this Agreement shall be made, but (1) no amount shall be allowed for anticipated profit on unperformed services or other work, and (2) any payment due the Contractor at the time of termination may be adjusted to cover any additional costs to the City because of the Contractor's default. If after the termination for failure of Contractor to fulfill its contractual obligations, it is determined that the Contractor had not

failed to fulfill contractual obligations, the termination shall be deemed to have been for the convenience of the City.

(c) The City may terminate or suspend this Agreement at any time for its convenience upon not less than thirty days prior written notice to Contractor. Not later than the effective date of such termination or suspension, Contractor shall discontinue all affected work and deliver all work product and other documents, whether completed or in progress, to the City.

(d) If termination for default is effected by the Contractor or if termination for convenience is effected by the City, the equitable adjustment shall include a reasonable profit for services or other work performed. The equitable adjustment for termination shall provide for payment to the Contractor for services rendered and expenses incurred prior to the termination, in addition to termination settlement costs reasonably incurred by Contractor relating to written commitments that were executed prior to the termination.

5. Project Administrator, Project Manager & Key Personnel.

(a) City designates as its Project Administrator, Ismael Hernandez, who shall have the authority to act for the City under this Agreement. The Project Administrator or his/her authorized representative shall represent the City in all matters pertaining to the work to be performed pursuant to this Agreement.

(b) Contractor designates _____ [Insert name of person who will represent the Contractor] as its Project Manager who shall coordinate all phases of the Project. The Project manager shall be available to City at all reasonable times during the Agreement term.

(c) Contractor warrants that it will continuously furnish the necessary personnel to complete the Project on a timely basis as contemplated by this Agreement. Contractor, at the sole discretion of City, shall remove from the Project any of its personnel assigned to the performance of services upon written request of City. Contractor has represented to City that certain key personnel will perform and coordinate the work under this Agreement. Should one or more of such personnel become unavailable, Contractor may substitute other personnel of at least equal competence upon written approval of the City. In the event that City and Contractor cannot agree as to the substitution of key personnel, City shall be entitled to terminate this Agreement for cause.

6. Delegation of Work.

(a) If Contractor utilizes any subcontractors, consultants, persons, employees or firms having applicable expertise to assist Contractor in performing the services under this Agreement, Contractor shall obtain City's prior written approval to such employment. Contractor's contract with any subcontractor shall contain a provision making the subcontract subject to all provisions of this Agreement. Contractor will be fully responsible and liable for payment for, administration, completion, presentation, and quality of all work performed. If such persons are utilized, they shall be charged at cost. City reserves its right to employ other contractors in connection with this Project.

(b) If the work hereunder is performed by a design professional, design professional shall be directly involved with performing the work or shall work through his, her or its employees. The design professional's responsibilities under this Agreement shall not be delegated. The design professional shall be responsible to the City for acts, errors or omissions of his, her or its subcontractors. Negligence of subcontractors or agents retained by the design professional is conclusively deemed to be the negligence of the design professional if not adequately corrected by the design professional. Use of the term subcontractor in any other provision of this Agreement shall not be construed to imply authorization for a design professional to use subcontractors for performance of any professional service under this Agreement.

(c) The City is an intended beneficiary of any work performed by a subcontractor for purposes of establishing a duty of care between the subcontractor and the City.

7. Skill of Employees. Contractor shall ensure that any employees or agents providing services under this Agreement possess the requisite skill, training and experience to properly perform such services.

8. Confidential and Proprietary Information. In the course of performing services under this Agreement Contractor may obtain, receive, and review confidential or proprietary documents, information or materials that are and shall remain the exclusive property of the City. Should Contractor undertake the work on behalf of other agencies, entities, firms or persons relating to the matters described in the Scope of Work, it is expressly agreed by Contractor that any such confidential or proprietary information or materials shall not be provided or disclosed in any manner to any of Contractor's other clients, or to any other third party, without the City's prior express written consent.

9. Ownership of Data. Unless otherwise provided for herein, all documents, material, data, drawings, plans, specifications, computer data files, basis for design calculations, engineering notes, and reports originated and prepared by Contractor, or any subcontractor of any tier, under this Agreement shall be and remain the property of the City for its use in any manner it deems appropriate. Contractor agrees that all copyrights which arise from creation of the work pursuant to this Agreement shall be vested in the City and waives and relinquishes all claims to copyright or intellectual property rights in favor of the City. Contractor shall provide two (2) sets of reproducible of the above-cited items, except for the computer data files which shall consist of one (1) set. Contractor shall use all reasonable efforts to ensure that any electronic files provided to the City will be compatible with the City's computer hardware and software. Contractor makes no representation as to long-term compatibility, usability or readability of the format resulting from the use of software application packages, operating systems or computer hardware differing from those in use by the City at the commencement of this Agreement. Contractor shall be permitted to maintain copies of all such data for its files. City acknowledges that its use of the work product is limited to the purposes contemplated by the Scope of Work and, should City use these products or data in connection with additions to the work required under this Agreement or for new work without consultation with and without additional compensation to Contractor, Contractor makes no representation as to the suitability of the work product for use in or application to circumstances not contemplated by the Scope of Work and shall have no liability or responsibility whatsoever in connection with such use which shall be at the City's sole risk. Any and all liability arising out of changes made by the City to Contractor's

deliverables is waived against Contractor unless City has given Contractor prior written notice of the changes and has received Contractor's written consent to such changes.

10. Conflict of Interest.

(a) Contractor covenants that neither it, nor any officer or principal of its firm has or shall acquire any interest, directly or indirectly, which would conflict in any manner with the interests of the City or which would in any way hinder Contractor's performance of services under this Agreement. Contractor further covenants that in the performance of this Agreement, no person having any such interest shall be employed by it as an officer, employee, agent or subcontractor without the express written consent of the City Manager. Contractor agrees to at all times avoid conflicts of interest or the appearance of any conflicts of interest with the interests of the City in the performance of this Agreement. Contractor shall represent the interest of the City in any discussion or negotiation.

(b) City understands and acknowledges that Contractor may be, as of the date of commencement of services under this Agreement, independently involved in the performance of non-related services for other governmental agencies and private parties. Contractor is unaware of any stated position of the City relative to such projects. Any future position of the City on such projects may result in a conflict of interest for purposes of this section.

11. Disclosure. Contractor may be subject to the appropriate disclosure requirements of the California Fair Political Practices Act, as determined by the City Manager.

12. Non-Discrimination.

(a) During the performance of this Agreement the Contractor and its subcontractors shall comply with the applicable laws of the United States of America, the State of California and the City prohibiting discrimination and harassment. In performing this Agreement, Contractor shall not discriminate, harass, or allow harassment, against any employee or applicant for employment because of gender, gender expression, gender identity, genetic characteristics, sex, race, color, ancestry, religious creed, national origin, physical disability (including HIV and AIDS), medical condition (including cancer), mental disability, age, marital status, denial of family and medical care leave and denial of pregnancy disability leave, sexual orientation, military/veteran status and any other characteristics protected by state or federal law. Contractor shall give written notice of its obligations under this clause to labor organizations with which it has a collective bargaining or other agreement.

(b) Contractor shall include the provisions of this Section 12(a) in all subcontracts related to this Agreement.

13. Indemnification.

(a) Other than in the performance of design professional services by a design professional, which shall be solely as addressed by subsection (b) below, and to the full extent permitted by law, Contractor shall indemnify, immediately defend (with

independent counsel reasonably acceptable to the City) and hold harmless the City, its Council, boards, commissions, employees, officials and agents (collectively "Indemnified Parties" or in the singular "Indemnified Party") from and against any claims, losses, damages, penalties, fines and judgments, associated investigation and administrative expenses, and defense costs including but not limited to reasonable attorney's fees, court costs, expert witness fees and costs of alternate dispute resolution (collectively "Liabilities"), where same arise out of the performance of this Agreement by Contractor, its officers, employees, agents and sub-contractors. The duty to defend is a separate and distinct obligation from the Contractor's duty to indemnify and Contractor shall be obligated to defend in all legal, equitable, administrative or special proceedings upon tender to the Contractor of any claim in any form or at any stage of an action or proceeding, whether or not liability is established and the obligation extends through final judgment including exhaustion of any appeals.. The Contractor's obligation to indemnify applies unless it is finally determined that the liability was caused by the sole active negligence or sole willful misconduct of an indemnified party. If it is finally determined that liability is caused by the comparative active negligence or willful misconduct of an Indemnified Party, the Contractor's indemnification obligation shall be reduced in proportion to the established comparative liability of the indemnified party.

(b) To the fullest extent permitted by law (including without limitation California Civil Code Sections 2782.8), when the services to be provided under this Agreement are design professional services to be performed by a design professional, as that term is defined by said section 2782.8(c)(2) ("Design Professional") Design Professional shall indemnify, protect and hold harmless any Indemnified Party for all Liabilities regardless of nature or type that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of Design Professional, or such acts or omissions of an officer, employee, agent or subcontractor of the Design Professional. Design Professional shall not have an immediate duty to defend an Indemnified Party, however, Design Professional's obligation to indemnify (including reimbursing the cost to defend) and hold the Indemnified Parties harmless applies unless it is finally determined that the liability was caused by the sole active negligence or sole willful misconduct of an Indemnified Party. If it is finally determined that liability was caused by the comparative active negligence or willful misconduct of an Indemnified Party the Design Professional's indemnification obligation shall be reduced in direct proportion to the indemnified party's proportionate percentage of fault. Within 30 days following Design Professional's receipt of a properly presented written invoice Design Professional shall satisfy its indemnification obligations and reimburse the Indemnified Party for the cost of reasonable attorney's fees and defense costs incurred by the Indemnified Party to the same extent of Design Professional's indemnity obligation herein. In no event shall the cost to defend charged to the Design Professional exceed the Design Professional's proportionate percentage of fault.

(c) The provisions of this Section are not limited by the provisions of sections relating to insurance including provisions of any worker's compensation act or similar act. Contractor expressly waives its statutory immunity under such statutes or laws as to City, its employees and officials. An allegation or determination of comparative active negligence or willful misconduct by an Indemnified Party unrelated to design professional services does not relieve Contractor from its separate and distinct obligation to defend City. Contractor agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this section from each and every subcontractor, sub tier contractor or any other person or entity involved by, for, with or

on behalf of Contractor in the performance or subject matter of this Agreement. In the event Contractor fails to obtain such indemnity obligations from others as required here, Contractor agrees to be fully responsible according to the terms of this section. Failure of City to monitor compliance with these requirements imposes no additional obligations on City and will in no way act as a waiver of any rights hereunder.

(d) If any action or proceeding is brought against any Indemnified Party by reason of any of the matters against which the Contractor has agreed to provide an immediate defense to any Indemnified Party, as provided above, Contractor, upon notice from the City, shall defend the Indemnified Party at Contractor's expense by independent counsel reasonably acceptable to the City. Unless otherwise provided above, an Indemnified Party need not have first paid for any of the matters to which it is entitled to indemnification in order to be so defended. Contractor may submit a claim to the City for reasonable defense costs (including attorney's and expert fees) incurred in providing a defense of any Indemnified Party to the extent such defense costs arise under principals of comparative fault from the Indemnified Party's active negligence, recklessness or willful misconduct.

(e) This obligation to indemnify and defend, as set forth herein, is binding on the successors, assigns, or heirs of Contractor and shall survive the termination of this Agreement or this Section.

14. Insurance.

(a) As a condition precedent to the effectiveness of this Agreement and without limiting Contractor's indemnification of the City, Contractor agrees to obtain and maintain in full force and effect at its own expense the insurance policies set forth in Exhibit "C" "Insurance" attached hereto and made a part hereof. Contractor shall furnish the City with original certificates of insurance, executed by a person authorized by that insurer to bind coverage on its behalf, along with copies of all required endorsements. All certificates and endorsements must be received and approved by the City before any work commences. All insurance policies shall be subject to approval by the City Attorney and Risk Manager as to form and content. Specifically, such insurance shall: (1) be endorsed to protect City as an additional insured for commercial general and business auto liability; (2) provide City prior notice of cancellation; and (3) be primary with respect to City's insurance program. Contractor's insurance is not expected to respond to claims that may arise from the acts or omissions of the City.

(b) City reserves the right at any time during the term of this Agreement to change the amounts and types of insurance required herein by giving Contractor ninety days advance written notice of such change. If such change should result in substantial additional cost of the Contractor, City agrees to negotiate additional compensation proportional to the increased benefit to City.

(c) All required insurance must be submitted and approved the City Attorney and Risk Manager prior to the inception of any operations by Contractor.

(d) The required coverage and limits are subject to availability on the open market at reasonable cost as determined by the City. Non availability or non affordability must be documented by a letter from Contractor's insurance broker or agency indicating a good faith effort to place the required insurance and showing as a minimum the names

of the insurance carriers and the declinations or quotations received from each. Within the foregoing constraints, Contractor's failure to procure or maintain required insurance during the entire term of this Agreement shall constitute a material breach of this Agreement under which City may immediately suspend or terminate this Agreement or, at its discretion, procure or renew such insurance to protect City's interests and pay any and all premium in connection therewith and recover all monies so paid from Contractor.

(e) By signing this Agreement, Contractor hereby certifies that it is aware of the provisions of Section 3700 *et seq.*, of the Labor Code which require every employer to be insured against liability for Workers' Compensation or to undertake self-insurance in accordance with the provision of that Code, and that it will comply with such provisions at all such times as they may apply during the performance of the work pursuant to this Contract. Unless otherwise agreed, a waiver of subrogation in favor of the City is required.

15. Independent Contractor The parties agree that Contractor, its officers, employees and agents, if any, shall be independent contractors with regard to the providing of services under this Agreement, and that Contractor's employees or agents shall not be considered to be employees or agents of the City for any purpose and will not be entitled to any of the benefits City provides for its employees. City shall make no deductions for payroll taxes or Social Security from amounts due Contractor for work or services provided under this Agreement.

This Agreement shall not constitute, and it is not intended to constitute, either party as an employer, employee, agent, partner or legal representative of the other party for any purpose, or give either party any right to supervise or direct the functions of the other party. Except as specifically provided herein, neither party shall have authority to act for or obligate the other party in any way or to extend any representation on behalf of the other party. Each party agrees to perform under this Agreement solely as an independent contractor and neither party shall have any right, power, or authority, nor shall they represent themselves as having any authority to assume, create, or incur any expense, liability or obligation, express or implied, on behalf of the other party for any purpose. Each party agrees not to permit its employees or agents to do anything that might be construed or interpreted as acts of the other party.

16. Claims for Labor and Materials Contractor shall promptly pay when due all amounts payable for labor and materials furnished in the performance of this Agreement, so as to prevent any lien or other claim under any provision of law from arising against any City property (including reports, documents, and other tangible matter produced by the Contractor hereunder), against the Contractor's rights to payments hereunder, or against the City, and shall pay all amounts due under the Unemployment Insurance Act with respect to such labor.

17. Discounts Contractor agrees to offer the City any discount terms that are offered to its best customers for the goods and services to be provided herein, and apply such discounts to payment made under this Agreement which meet the discount terms.

18. Cooperation; Further Acts The Parties shall fully cooperate with one another, and shall take any additional acts or sign any additional documents as may be necessary, appropriate or convenient to attain the purposes of this Agreement.

19. Dispute Resolution. If any dispute arises between the parties as to proper interpretation or application of this Agreement, the parties shall first meet and confer in a good faith attempt to resolve the matter between themselves. If the dispute is not resolved by meeting and conferring, the matter shall be submitted for formal mediation to a mediator selected mutually by the parties. The expenses of such mediation shall be shared equally between the parties. If the dispute is not or cannot be resolved by mediation, the parties may mutually agree (but only as to those issues of the matter not resolved by mediation) to submit their dispute to arbitration. Before commencement of the arbitration, the parties may elect to have the arbitration proceed on an informal basis; however, if the parties are unable so to agree, then the arbitration shall be conducted in accordance with the rules of the American Arbitration Association. The decision of the arbitrator shall be binding, unless within thirty days after issuance of the arbitrator's written decision, any party files an action in court. Venue and jurisdiction for any such action between the parties shall lie in the Superior Court for the County of Monterey.

20. Compliance with Laws.

(a) Each party's performance hereunder shall comply with all applicable laws of the United States of America, the State of California and the City including but not limited to laws regarding health and safety, labor and employment, wage and hours and licensing laws which affect employees. This Agreement shall be governed by, enforced and interpreted under the laws of the State of California. Contractor must be in good standing and registered with the California Department of Industrial Relations in accordance with California labor Code section 1725.5 and shall comply with new, amended or revised laws, regulations or procedures that apply to the performance of this Agreement.

(b) If the Project is a "public work," or prevailing wages are otherwise required, Contractor shall comply with all provision of California Labor Code section 1720 *et seq.*, as applicable, and laws dealing with prevailing wages, apprentices and hours of work.

(c) Contractor represents that it has obtained and presently holds all permits and licenses necessary for performance hereunder, including a Business License required by the City's Business License Ordinance (Title 5 of the Marina Municipal Code) for which a business license tax is prescribed and assessed at the rate of two-tenths percent of gross receipts, in accordance with the provisions therein. For the term covered by this Agreement, the Contractor shall maintain or obtain as necessary, such permits and licenses and shall not allow them to lapse, be revoked or suspended.

21. Assignment or Transfer. This Agreement or any interest herein may not be assigned, hypothecated or transferred, either directly or by operation of law, without the prior written consent of the City. Any attempt to do so shall be null and void, and any assignees, hypothecates or transferees shall acquire no right or interest by reason of such attempted assignment, hypothecation or transfer.

22. Notices. All notices required or permitted to be given under this Agreement shall be in writing and shall be personally delivered, sent by facsimile ("fax") or certified mail, postage prepaid with return receipt requested, addressed as follows:

To City: City Manager
 City of Marina City Hall

211 Hillcrest Avenue
 Marina, California 93933
 Fax: (831) 384-9148

To Contractor:

Fax (____) _____

The parties may agree in writing to receive notice by email. Notice shall be deemed effective on the date personally delivered or transmitted by facsimile or, if mailed, three days after deposit in the custody of the U.S. Postal Service. A copy of any notice sent as provided herein shall also be delivered to the Project Administrator and Project Manager.

23. Amendments, Changes or Modifications. This Agreement is not subject to amendment, change or modification except by a writing signed by the authorized representatives of City and Contractor.

24. Force Majeure. Notwithstanding any other provisions hereof, neither Contractor nor City shall be held responsible or liable for failure to meet their respective obligations under this Agreement if such failure shall be due to causes beyond Contractor's or the City's control except that an economic downturn of any type shall not be a justifiable cause for the failure to meet their respective obligations under this Agreement. Such causes include but are not limited to: strike, fire, flood, civil disorder, act of God or of the public enemy, act of the federal government, or any unit of state or local government in either sovereign or contractual capacity, epidemic, quarantine restriction, or delay in transportation to the extent that they are not caused by the party's willful or negligent acts or omissions, and to the extent that they are beyond the party's reasonable control.

25. Attorney's Fees. In the event of any controversy, claim or dispute relating to this Agreement, or the breach thereof, the prevailing party shall be entitled to recover from the losing party reasonable expenses, attorney's fees and costs.

26. Successors and Assigns. All of the terms, conditions and provisions of this Agreement shall apply to and bind the respective heirs, executors, administrators, successors, and assigns of the parties. Nothing in this paragraph is intended to affect the limitation on assignment.

27. Authority to Enter Agreement. Contractor has all requisite power and authority to conduct its business and to execute, deliver and perform the Agreement. Each party warrants that the individuals who have signed this Agreement have the legal power, right and authority to make this Agreement and bind each respective party.

28. Waiver. A waiver of a default of any term of this Agreement shall not be construed as a waiver of any succeeding default or as a waiver of the provision itself. A party's performance after the other party's default shall not be construed as a waiver of that default.

29. Severability. Should any portion of this Agreement be determined to be void or unenforceable, such shall be severed from the whole and the Agreement will continue as modified.

30. Construction, References, Captions. Since the parties or their agents have participated fully in the preparation of this Agreement, the language of this Agreement shall be construed simply, according to its fair meaning, and not strictly for or against any party. Any term referencing time, days or period for performance shall be deemed calendar days and not work days. The captions of the various sections are for convenience and ease of reference only, and do not define, limit, augment or describe the scope, content or intent of this Agreement.

31. Advice of Counsel. The parties agree that they are aware that they have the right to be advised by counsel with respect to the negotiations, terms and conditions of this Agreement, and that the decision of whether or not to seek the advice of counsel with respect to this Agreement is a decision which is the sole responsibility of each of the parties hereto. This Agreement shall not be construed in favor or against either party by reason of the extent to which each party participated in the drafting of this Agreement.

32. Counterparts. This Agreement may be signed in counterparts, each of which shall constitute an original.

33. Time. Time is of the essence in this contract.

34. Entire Agreement. This Agreement contains the entire agreement of the parties with respect to the matters as set forth in this Agreement, and no other agreement, statement or promise made by or to any party or by or to any employee, officer or agent of any party, which is not contained in this Agreement shall be binding or valid.

IN WITNESS WHEREOF, Contractor and the City by their duly authorized representatives, have executed this Agreement, on the date first set forth above, at Marina, California.

CITY OF MARINA

CONTRACTOR

By: _____
 Name: _____
 Its: _____
 Date: _____

By: _____
 Name: _____
 Its: _____
 Date: _____

Attest: (Pursuant to Reso: 20____ - ____)

By: _____
 City Clerk

Approved as to form:

By: _____
 City Attorney

INSERT EXHIBIT A

Section 1 (a)

- SCOPE OF WORK -

[Include Work Schedule if required.]

INSERT EXHIBIT B

Section 3 (a)

- FEE SCHEDULE -

EXHIBIT C - INSURANCE

Contractor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by Contractor, its agents, representatives, or employees.

MINIMUM SCOPE AND LIMIT OF INSURANCE

Coverage shall be at least as broad as:

1. **Commercial General Liability (CGL):** Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than **\$1,000,000** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit.
2. **Automobile Liability:** Insurance Services Office Form Number CA 0001 covering, Code 1 (any auto), or if Contractor has no owned autos, Code 8 (hired) and 9 (non-owned), with limit no less than **\$1,000,000** per accident for bodily injury and property damage.
3. **Workers' Compensation** insurance as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than **\$1,000,000** per accident for bodily injury or disease. (Not required if Contractor provides written verification it has no employees)
4. **Professional Liability (Errors and Omissions):** Insurance appropriate to Contractor's profession, with limit no less than **\$2,000,000** per occurrence or claim, \$2,000,000 aggregate.

If Contractor maintains broader coverage and/or higher limits than the minimums shown above, the City requires and shall be entitled to the broader coverage and/or the higher limits maintained by Contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

Other Insurance Provisions

The insurance policies are to contain, or be endorsed to contain, the following provisions:

Additional Insured Status

City, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of Contractor including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to Contractor's insurance (at least as broad as ISO Form CG 20 10 11 85 or if not available, through the addition of both CG 20 10, CG 20 26, CG 20 33, or CG 20 38; and CG 20 37 if a later edition is used).

Primary Coverage

For any claims related to this contract, Contractor's insurance coverage shall be primary and non-contributory and at least as broad as ISO CG 20 01 04 13 as respects the City, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees, or volunteers shall be excess of Contractor's insurance and shall not contribute with it. This requirement shall also apply to any Excess or Umbrella liability policies.

Umbrella or Excess Policy

Contractor may use Umbrella or Excess Policies to provide the liability limits as required in this agreement. This form of insurance will be acceptable provided that all of the Primary and Umbrella or Excess Policies shall provide all of the insurance coverages herein required, including, but not limited to, primary and non-contributory, additional insured, Self-Insured Retentions (SIRs), indemnity, and defense requirements. The Umbrella or Excess policies shall be provided on a true "following form" or broader coverage basis, with coverage at least as broad as provided on the underlying Commercial General Liability insurance. No insurance policies maintained by the Additional Insureds, whether primary or excess, and which also apply to a loss covered hereunder, shall be called upon to contribute to a loss until Contractor's primary and excess liability policies are exhausted.

Notice of Cancellation

Each insurance policy required above shall provide that coverage shall not be canceled, except with notice to the City.

Waiver of Subrogation

Contractor hereby grants to City a waiver of any right to subrogation which any insurer of said Contractor may acquire against the City by virtue of the payment of any loss under such insurance. Contractor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

Self-Insured Retentions

Self-insured retentions must be declared to and approved by the City. The City may require Contractor to purchase coverage with a lower retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or City. The CGL and any policies, including Excess liability policies, may not be subject to a self-insured retention (SIR) or deductible that exceeds \$25,000 unless approved in writing by City. Any and all deductibles and SIRs shall be the sole responsibility of Contractor or subcontractor who procured such insurance and shall not apply to the Indemnified Additional Insured Parties. City may deduct from any amounts otherwise due Contractor to fund the SIR/deductible. Policies shall NOT contain any self-insured retention (SIR) provision that limits the satisfaction of the SIR to the City. The policy must also provide that Defense costs, including the Allocated Loss Adjustment Expenses, will satisfy the SIR or deductible. City reserves the right to obtain a copy of any policies and endorsements for verification.

Acceptability of Insurers

Insurance is to be placed with insurers authorized to conduct business in the state with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to the City.

Claims Made Policies

If any of the required policies provide claims-made coverage:

1. The Retroactive Date must be shown, and must be before the date of the contract or the beginning of contract work.
2. Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the contract of work.
3. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, Contractor must purchase "extended reporting" coverage for a minimum of five (5) years after completion of work.

Verification of Coverage

Contractor shall furnish the City with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause and a copy of the Declarations and Endorsements Pages of the CGL and any Excess policies listing all policy endorsements. All certificates and endorsements and copies of the Declarations & Endorsements pages are to be received and approved by the City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive Contractor's obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time. City reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

Subcontractors

Contractor shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and Contractor shall ensure that City is an additional insured on insurance required from subcontractors.

Duration of Coverage

CGL & Excess liability policies for any construction related work, including, but not limited to, maintenance, service, or repair work, shall continue coverage for a minimum of five (5) years for Completed Operations liability coverage. Such Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the contract of work.

Special Risks or Circumstances

City reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.