



AGENDA

Tuesday, March 4, 2025

5:00 P.M. Closed Session

6:30 P.M. Open Session

REGULAR MEETING

**CITY COUNCIL, AIRPORT COMMISSION,
MARINA ABRAMS B NON-PROFIT CORPORATION, PRESTON PARK
SUSTAINABLE COMMUNITY NON-PROFIT CORPORATION, SUCCESSOR
AGENCY OF THE FORMER MARINA REDEVELOPMENT AGENCY AND MARINA
GROUNDWATER SUSTAINABILITY AGENCY**

THIS MEETING WILL BE HELD IN PERSON AND VIRTUALLY (HYBRID).

Council Chambers
211 Hillcrest Avenue
Marina, California

AND

Zoom Meeting URL: <https://zoom.us/j/730251556>

Zoom Meeting Telephone Only Participation: 1-669-900-9128 - Webinar ID: 730 251 556

PARTICIPATION

You may participate in the City Council meeting in person or in real-time by calling Zoom Meeting via the weblink and phone number provided at the top of this agenda. Instructions on how to access, view and participate in remote meetings are provided by visiting the City's home page at <https://cityofmarina.org/>. Attendees can make oral comments during the meeting by using the "Raise Your Hand" feature in the webinar or by pressing *9 on your telephone keypad if joining by phone only.

The most effective method of communication with the City Council is by sending an email to marina@cityofmarina.org. Comments will be reviewed and distributed before the meeting if received by 5:00 p.m. on the day of the meeting. All comments received will become part of the record. Council will have the option to modify their action on items based on comments received.

AGENDA MATERIALS

Agenda materials, staff reports and background information related to regular agenda items are available on the City of Marina's website www.cityofmarina.org. Materials related to an item on this agenda submitted to the Council after distribution of the agenda packet will be made available on the City of Marina website www.cityofmarina.org subject to City staff's ability to post the documents before the meeting.

VISION STATEMENT

Marina will grow and mature from a small town bedroom community to a small city which is diversified, vibrant and through positive relationships with regional agencies, self-sufficient. The City will develop in a way that insulates it from the negative impacts of urban sprawl to become a desirable residential and business community in a natural setting. **(Resolution No. 2006-112 - May 2, 2006)**

MISSION STATEMENT

The City Council will provide the leadership in protecting Marina's natural setting while developing the City in a way that provides a balance of housing, jobs and business opportunities that will result in a community characterized by a desirable quality of life, including recreation and cultural opportunities, a safe environment and an economic viability that supports a high level of municipal services and infrastructure. **(Resolution No. 2006-112 - May 2, 2006)**

LAND ACKNOWLEDGEMENT

The City recognizes that it was founded and is built upon the traditional homelands and villages first inhabited by the Indigenous Peoples of this region - the Esselen and their ancestors and allies - and honors these members of the community, both past and present.

1. CALL TO ORDER



2. ROLL CALL & ESTABLISHMENT OF QUORUM: (City Council, Airport Commissioners, Marina Abrams B Non-Profit Corporation, Preston Park Sustainable Communities Nonprofit Corporation, Successor Agency of the Former Redevelopment Agency Members and Marina Groundwater Sustainability Agency)

Jenny McAdams, Brian McCarthy, Kathy Biala, Mayor Pro-Tem/Vice Chair Liesbeth Visscher, Mayor/Chair Bruce C. Delgado

3. PUBLIC COMMENT ON CLOSED SESSION ITEMS:

4. CLOSED SESSION:

- a. Conference with Legal Counsel, Existing Litigation (§ 54956.9(d)(1)) 4 cases:
 - i. *Smith, Jeremiah R. v. City of Marina*, [et.al](#), 5:22-cv-07308-VKD, United States District Court, Northern District of California.
 - ii. *City of Marina v. Museum of Handcar Technology, et al.*, 24-CV-005126, Monterey Superior Court
 - iii. *TAMC v. City of Marina, Museum of Handcar Technology, et al.*, 24-CV-005108, Monterey Superior Court
 - iv. *Museum of Handcar Technology v. TAMC and City of Marina*, 5:24CV-08598-EKL, United States District Court, Northern District of California
- b. Conference with Legal Counsel: Anticipated Litigation (Govt. Code § 54956.9(d)(2)), 1 potential case(s). Based on existing facts and circumstances, there is significant exposure to litigation
- c. Conference with Legal Counsel: Anticipated Litigation (Govt. Code § 54956.9(d)(3)), 1 potential case(s). Based on existing facts and circumstances, the City Council is meeting to decide whether a closed session is authorized pursuant to Govt. Code § 54956.9(d)(2).
- d. Real Property Negotiation (Govt. Code Section 54956.8)
 - i. Property: Commercial Property at Southwest corner of Del Monte Blvd and Palm Ave. (APN: 031-303-038 a portion)
Negotiating Party: Dave How
Negotiator(s): City Manager
Terms: Price and Terms

- ii. Property: Lease with MPUSD for portion of Los Arboles Middle School
Negotiating Party: Monterey Peninsula Unified School District
Negotiator(s): City Manager
Terms: Price and Terms

6:30 PM - RECONVENE OPEN SESSION AND REPORT ON ANY ACTIONS TAKEN IN CLOSED SESSION

- 5. **MOMENT OF SILENCE & PLEDGE OF ALLEGIANCE** (Please stand)
- 6. **SPECIAL PRESENTATIONS:**
 - a. Red Cross Month Proclamation
 - b. Introduction of Chris Harris, Senior Building Inspector
- 7. **COUNCIL AND STAFF ANNOUNCEMENTS:**
- 8. **PUBLIC COMMENT:** *Any member of the public may comment on any matter within the City Council's jurisdiction that is not on the agenda. This is the appropriate place to comment on items on the Consent Agenda. Action will not be taken on items not on the agenda. Comments are limited to a maximum of three (3) minutes. General public comment may be limited to thirty (30) minutes and/or continued to the end of the agenda. Any member of the public may comment on any matter listed on this agenda at the time the matter is being considered by the City Council. Whenever possible, written correspondence should be submitted to the Council in advance of the meeting, to provide adequate time for its consideration.*
- 9. **CONSENT AGENDA FOR THE SUCCESSOR AGENCY TO THE FORMER MARINA REDEVELOPMENT AGENCY:** *Background information has been provided to the Successor Agency of the former Redevelopment Agency on all matters listed under the Consent Agenda, and these items are considered to be routine and non-controversial. All items under the Consent Agenda are normally approved by one motion. Prior to such a motion being made, any member of the public or City Council may ask a question or make a comment about an agenda item and staff may provide a response. If discussion or a lengthy explanation is required, the Council may remove an item from the Consent Agenda for individual consideration. If an item is pulled for discussion, it will be placed at the end of Other Action Items Successor Agency to the former Marina Redevelopment Agency.*
- 10. **CONSENT AGENDA:** *These items are considered to be routine and non-controversial. All items under the Consent Agenda may be approved by one motion. Prior to such a motion being made, any member of City Council may ask a question or make a comment about an agenda item and staff may provide a response. If discussion or a lengthy explanation is required, Council may remove the item from the Consent Agenda and it will be placed at the end of Other Action Items.*
 - a. **ACCOUNTS PAYABLE:** *(Not a Project under CEQA per Article 20, Section 15378)*
 - (1) Accounts Payable Check Numbers 106330-106435, totaling \$1,321,295.15.
Accounts Payable Successor Agency EFT #116, totaling \$3,895.00.
 - b. **MINUTES:** *(Not a Project under CEQA per Article 20, Section 15378)*
 - (1) February 19, Regular City Council Meeting
 - c. **CLAIMS AGAINST THE CITY:** None

- d. AWARD OF BID: None
 - e. CALL FOR BIDS: None
 - f. ADOPTION OF RESOLUTIONS: *(Not a Project under CEQA per Article 20, Section 15378)*
 - (1) Adopting Resolution No. 2025-, authorizing the City Manager to submit a Plan Amendment to the City's Permanent Local Housing Allocation (PLHA) grant.
 - g. APPROVAL OF AGREEMENTS: *(Not a Project under CEQA per Article 20, Section 15378)*
 - (1) Adopting Resolution No. 2025-, approving Amendment No.2 to the agreement between the City of Marina and Harris and Associates, Inc. of Salinas, California, to provide construction management services for the Imjin Parkway Improvement Project.
 - h. ACCEPTANCE OF PUBLIC IMPROVEMENTS:
 - (1) Adopting Resolution No. 2025-, accepting the Public Improvements as shown on the approved Veterans Transition Center (VTC) "Lightfighter Village" Improvement Plans.
 - i. MAPS: None
 - j. REPORTS: (RECEIVE AND FILE):
 - (1) Community Human Services, February 20, 2025, Board Meeting Highlights.
 - k. FUNDING & BUDGET MATTERS: None
 - l. APPROVE ORDINANCES (WAIVE SECOND READING):
 - (1) Read by Title Only and adopting Ordinance No. 2025-, amending Ordinances Nos. 90-8, 86-6, 85-3, and 79-12 to revise the compensation for Mayor and Councilmembers.
 - m. APPROVE APPOINTMENTS: None
11. PUBLIC HEARINGS: *In the Council's discretion, the applicant/proponent of an item may be given up to ten (10) minutes to speak. All other persons may be given up to three (3) minutes to speak on the matter.*
- a. Consider introducing Ordinance No. 2025-, amending Title 17, Article 6 pertaining to Extension, Appeal, and Staff Transparency, by adding new Sections 17.59 and 17.69, and amending Sections 17.56, 17.58, 17.60, and 17.70 of the Marina Municipal Code. Finding this action is exempt from environmental review pursuant to Section 15061(B)(3) of the CEQA Guidelines.
12. OTHER ACTIONS ITEMS OF THE SUCCESSOR AGENCY TO THE FORMER MARINA REDEVELOPMENT AGENCY: *Action listed for each Agenda item is that which is requested by staff. The Successor Agency may, at its discretion, take action on any items. Members of the public may be given up to three (3) minutes to speak.*

13. OTHER ACTION ITEMS: *Action listed for each Agenda item is that which is requested by staff. The City Council may, at its discretion, take action on any items. Members of the public may be given up to three (3) minutes to speak.*

Note: No additional major projects or programs should be undertaken without review of the impacts on existing priorities (Resolution No. 2006-79 – April 4, 2006).

- a. Adopting Resolution No. 2025-, receiving an update on the Marina Aquatic & Sports Complex (CIP# QLF 2004) and approving the schematic design and estimated cost of \$41.4 million.
14. COUNCIL & STAFF INFORMATIONAL REPORTS:
- a. Monterey County Mayor's Association [Mayor Bruce Delgado]
- b. Council reports on meetings and conferences attended (Gov't Code Section 53232).
15. ADJOURNMENT:

CERTIFICATION

I, Anita Sharp, Deputy City Clerk, of the City of Marina, do hereby certify that a copy of the foregoing agenda was posted at City Hall and Council Chambers Bulletin Board at 211 Hillcrest Avenue, Monterey County Library Marina Branch at 190 Seaside Circle, City Bulletin Board at the corner of Reservation Road and Del Monte Boulevard on or before 7:00 p.m., Friday, February 28, 2025.

ANITA SHARP, DEPUTY CITY CLERK

City Council, Airport Commission and Redevelopment Agency meetings are recorded on tape and available for public review and listening at the Office of the City Clerk and kept for a period of 90 days after the formal approval of MINUTES.

City Council meetings may be viewed live on the meeting night and at 12:30 p.m. and 3:00 p.m. on Cable Channel 25 on the Sunday following the Regular City Council meeting date. In addition, Council meetings can be viewed at 6:30 p.m. every Monday, Tuesday and Wednesday. For more information about viewing the Council Meetings on Channel 25, you may contact Access Monterey Peninsula directly at 831-333-1267.

Agenda items and staff reports are public record and are available for public review on the City's website (www.cityofmarina.org), at the Monterey County Marina Library Branch at 190 Seaside Circle and at the Office of the City Clerk at 211 Hillcrest Avenue, Marina between the hours of 10:00 a.m. 5:00 p.m., on the Monday preceding the meeting.

Supplemental materials received after the close of the final agenda and through noon on the day of the scheduled meeting will be available for public review at the City Clerk's Office during regular office hours and in a 'Supplemental Binder' at the meeting.

ALL MEETINGS ARE OPEN TO THE PUBLIC. THE CITY OF MARINA DOES NOT DISCRIMINATE AGAINST PERSONS WITH DISABILITIES. Council Chambers are wheelchair accessible. Meetings are broadcast on cable channel 25 and recordings of meetings can be provided upon request. To request assistive listening devices, sign language interpreters, readers, large print agendas or other accommodations, please call (831) 884-1278 or e-mail: marina@cityofmarina.org. Requests must be made at least **48 hours** in advance of the meeting.

Upcoming 2025 Meetings of the City Council, Airport Commission, Marina Abrams B Non-Profit Corporation, Preston Park Sustainable Community Nonprofit Corporation, Successor Agency of the Former Redevelopment Agency and Marina Groundwater Sustainability Agency
Regular Meetings: 5:00 p.m. Closed Session;
6:30 p.m. Regular Open Sessions

Tuesday, March 18, 2025 (Cancelled)

Tuesday, July 1, 2025

Tuesday, July 15, 2025 (Cancelled)

Tuesday, April 1, 2025
Tuesday, April 15, 2025

****Wednesday, August 6, 2025**
Tuesday, August 19, 2025 (Cancelled)

Tuesday, May 6, 2025
Tuesday, May 20, 2025

***Wednesday, September 3, 2025**
Tuesday, September 16, 2025

Tuesday, June 3, 2025
Tuesday, June 17, 2025

Tuesday, October 7, 2025
Tuesday, October 21, 2025

Tuesday, November 4, 2025
Tuesday, November 18, 2025

Tuesday, December 2, 2025
Tuesday, December 16, 2025

*** Regular Meeting rescheduled due to Monday Holiday**

**** Regular Meeting rescheduled due to National Night Out**

***** Regular Meeting rescheduled due to General Election Day**

C I T Y H A L L 2 0 2 5 H O L I D A Y S
(City Hall Closed)

Memorial Day ----- Monday, May 26, 2025
Juneteenth Day----- Thursday, June 19, 2025
Independence Day (City Offices Closed) -----Friday, July 4, 2025
Labor Day ----- Monday, September 1, 2025
Veterans Day (City Offices Closed)----- Tuesday, November 11, 2025
Thanksgiving Day-----Thursday, November 27, 2025
Thanksgiving Break----- Friday, November 28, 2025
Winter Break----- Wednesday, December 24, 2025-Wednesday, December 31, 2025

2025 COMMISSION DATES

Upcoming 2025 Meetings of Planning Commission
2nd and 4th Thursday of every month. Meetings are held at the Council Chambers at 6:30 P.M.

March 13, 2025	June 12, 2025	September 11, 2025
March 27, 2025	June 26, 2025	September 25, 2025
April 10, 2025	July 10, 2025	October 9, 2025
April 24, 2025	July 24, 2025	October 23, 2025
May 8, 2025		November 13, 2025
May 22, 2025	August 14, 2025	November 27, 2025 (Cancelled)
	August 28, 2025	December 11, 2025

Upcoming 2025 Meetings of Public Works Commission
3rd Thursday of every month. Meetings are held at the Council Chambers at 6:30 P.M.

March 20, 2025	May 15, 2025	September 18, 2025
	June 19, 2025	October 16, 2025
	July 17, 2025	November 20, 2025
April 17, 2025	August 21, 2025	December 18, 2025

Upcoming 2025 Meetings of Recreation & Cultural Services Commission
1st Wednesday of every second month. Meetings are held at the Council Chambers at 6:30 P.M.

May 7, 2025	July 2, 2025	November 5, 2025
	September 10, 2025	

Upcoming 2025 Meetings of Marina Tree Committee
2nd Wednesday of every quarter month as needed. Meetings are held at the Council Chambers at 6:30 P.M.

April 9, 2025	July 9, 2025	October 8, 2025
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Proclamation

RED CROSS MONTH

WHEREAS, This March, we celebrate American Red Cross Month by recognizing the compassionate acts of people in Marina and by renewing our commitment to lend a helping hand to our neighbors in need. Since Clara Barton founded the American Red Cross more than 140 years ago, generation after generation has stepped up to deliver relief and care across our country and around the world, bringing out the best of humanity in times of crisis. Advancing this noble mission, the volunteers, blood and platelet donors, and supporters who now give back through the Central Coast Chapter remain unwavering in their commitment to prevent and alleviate human suffering in the face of today's emergencies.

WHEREAS, the contributions of local Red Cross volunteers (133 in the county) give hope to the most vulnerable in their darkest hours. Last year in Monterey County, volunteers helped 64 families affected by 30 home fires by addressing their urgent needs like food and lodging, as well as providing recovery support. In addition, they installed 655 smoke alarms, collected 1,939 blood donations, provided first aid and CPR training to 1,830 residents, and assisted 153 families of our armed forces.

WHEREAS, this work to uplift our community is truly made possible by those who selflessly answer the call to help, whenever and wherever it's needed. We hereby recognize this month of March in honor of their remarkable service, and we ask everyone to join in their commitment to care for one another.

NOW, THEREFORE, I, Mayor Bruce Delgado, of Marina, by virtue of the authority vested in me by the laws of Marina and California, do hereby proclaim March 2025 as Red Cross Month. I encourage all citizens of Marina to reach out and support its humanitarian mission.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Marina to be affixed this 4th day of March 2025.



Bruce C. Delgado, Mayor



Accounts Payable by G/L Distribution Report

Payment Date Range 02/21/25 - 02/21/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 110 - City Council										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6500.700 - Training & Travel Training & Travel										
10140 - City Of Marina Petty Cash	02.13.25	Replenish Petty Cash	Paid by Check # 106338		02/13/2025	02/13/2025	02/13/2025		02/21/2025	76.04
Account 6500.700 - Training & Travel Training & Travel Totals							Invoice Transactions	1		\$76.04
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$76.04
Division 000 - Non-Div Totals							Invoice Transactions	1		\$76.04
Department 110 - City Council Totals							Invoice Transactions	1		\$76.04
Department 130 - Finance										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.342 - Maint & Repairs IT - System Annual Maint										
12189 - Fifth Asset, Inc. / DebtBook	DB2006848	Tier 1 - Lease and SBITA Management/SBITA Premium Implementation	Paid by Check # 106344		02/05/2025	02/19/2025	02/19/2025		02/21/2025	9,750.00
Account 6360.342 - Maint & Repairs IT - System Annual Maint Totals							Invoice Transactions	1		\$9,750.00
Account 6400.635 - Material & Suppl Postage Shipping										
10140 - City Of Marina Petty Cash	02.13.25	Replenish Petty Cash	Paid by Check # 106338		02/13/2025	02/13/2025	02/13/2025		02/21/2025	10.24
Account 6400.635 - Material & Suppl Postage Shipping Totals							Invoice Transactions	1		\$10.24
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	2		\$9,760.24
Division 000 - Non-Div Totals							Invoice Transactions	2		\$9,760.24
Department 130 - Finance Totals							Invoice Transactions	2		\$9,760.24
Department 190 - Citywide Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.570 - Maint & Repairs Other Svc Agr										
10129 - Cintas Corporation	4221224487	Mat Service City Hall	Paid by Check # 106337		02/14/2025	02/19/2025	02/19/2025		02/21/2025	61.72
Account 6360.570 - Maint & Repairs Other Svc Agr Totals							Invoice Transactions	1		\$61.72
Account 6380.130 - Utilities Comm Otternet										
10174 - CSUMB	615095	Annual Network Service Fee	Paid by Check # 106340		11/30/2024	02/13/2025	02/13/2025		02/21/2025	14,500.00
Account 6380.130 - Utilities Comm Otternet Totals							Invoice Transactions	1		\$14,500.00
Account 6400.635 - Material & Suppl Postage Shipping										
10480 - Pitney Bowes	3107080597	Postage Meter Quarterly Lease - Dec 2024-March 2025	Paid by Check # 106363		02/08/2025	02/11/2025	02/11/2025		02/21/2025	1,375.38
Account 6400.635 - Material & Suppl Postage Shipping Totals							Invoice Transactions	1		\$1,375.38



Accounts Payable by G/L Distribution Report

Payment Date Range 02/21/25 - 02/21/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 190 - Citywide Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6600.010 - Other Charges Alarm										
10239 - First Alarm	871148	Alarm Monitoring - 3200 Del Monte Blvd. Mar-May 2025	Paid by EFT # 5753		02/15/2025	02/11/2025	02/11/2025		02/21/2025	182.58
10239 - First Alarm	868740	Alarm Monitoring - Audio Room - Mar-May 2025	Paid by EFT # 5753		02/15/2025	02/11/2025	02/11/2025		02/21/2025	113.67
10981 - Sentry Alarm Systems of America, Inc.	2275064	Alarm Monitoring - Sports Center - Mar-May 2025	Paid by Check # 106366		02/15/2025	02/11/2025	02/11/2025		02/21/2025	285.00
Account 6600.010 - Other Charges Alarm Totals							Invoice Transactions	3		\$581.25
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	6		\$16,518.35
Division 000 - Non-Div Totals							Invoice Transactions	6		\$16,518.35
Department 190 - Citywide Non-Dept Totals							Invoice Transactions	6		\$16,518.35
Department 210 - Police										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
10140 - City Of Marina Petty Cash	02.13.25	Replenish Petty Cash	Paid by Check # 106338		02/13/2025	02/13/2025	02/13/2025		02/21/2025	62.10
11723 - Hardee Polygraph Services - Heather Hardee	MPD25-01	Polygraph - Seivers, B; Morozova, E.	Paid by Check # 106350		02/10/2025	02/10/2025	02/10/2025		02/21/2025	600.00
10326 - Language Line, LLC	11522118	Translation	Paid by Check # 106351		01/31/2025	02/10/2025	02/10/2025		02/21/2025	137.24
11814 - Virtru Corporation	INV-132570	Encryption	Paid by Check # 106374		02/11/2025	02/11/2025	02/10/2025		02/21/2025	2,468.40
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions	4		\$3,267.74
Account 6380.150 - Utilities Comm Phone System										
10053 - AT & T	Feb 2025 428 0	Acct # 24813472754280	Paid by Check # 106332		02/01/2025	02/10/2025	02/10/2025		02/21/2025	17.20
Account 6380.150 - Utilities Comm Phone System Totals							Invoice Transactions	1		\$17.20
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	Jan 2025 56-091	Acct # 000056-091	Paid by Check # 106355		01/27/2025	02/11/2025	02/11/2025		02/21/2025	164.86
10349 - Marina Coast Water District	Jan 2025 74-000	Acct # 014874-000	Paid by Check # 106355		01/27/2025	02/11/2025	02/11/2025		02/21/2025	1,071.26
Account 6380.500 - Utilities Water & Sewer Totals							Invoice Transactions	2		\$1,236.12
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10140 - City Of Marina Petty Cash	02.13.25	Replenish Petty Cash	Paid by Check # 106338		02/13/2025	02/13/2025	02/13/2025		02/21/2025	20.00
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel Totals							Invoice Transactions	1		\$20.00



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 210 - Police										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6400.565 - Material & Suppl Office Supplies										
10140 - City Of Marina Petty Cash	02.13.25	Replenish Petty Cash	Paid by Check # 106338		02/13/2025	02/13/2025	02/13/2025		02/21/2025	174.78
10498 - Quill Corporation	42675647	Office Supplies	Paid by Check # 106364		01/31/2025	02/10/2025	02/10/2025		02/21/2025	60.08
Account 6400.565 - Material & Suppl Office Supplies Totals									Invoice Transactions 2	\$234.86
Account 6400.720 - Material & Suppl Safety Equip										
12188 - Thomas Scientific Holdings,LLC/Arrowhead Forensics	178129	Evidence Supplies SO# 142266	Paid by Check # 106371		02/06/2025	02/10/2025	02/10/2025		02/21/2025	437.38
Account 6400.720 - Material & Suppl Safety Equip Totals									Invoice Transactions 1	\$437.38
Account 6500.620 - Training & Travel POST										
12167 - Desiree Matadamas - Reimbursement only	2-25-25	Per Diem Matadamas - PRA Training Seminar	Paid by Check # 106342		02/10/2025	02/10/2025	02/10/2025		02/21/2025	20.00
11892 - Lizette Rocha-Alvarez - Emp	2-25-25	Per Diem Rocha - PRA Training Seminar	Paid by Check # 106353		02/10/2025	02/10/2025	02/10/2025		02/21/2025	20.00
11135 - Maria Esparza - Refunds only	2-25-25	Per Diem Esparza - PRA Training Seminar	Paid by Check # 106354		02/10/2025	02/10/2025	02/10/2025		02/21/2025	20.00
10692 - Russo, Steven	2-25-25	Per Diem Russo - PRA Training Seminar	Paid by Check # 106365		02/10/2025	02/10/2025	02/10/2025		02/21/2025	20.00
12187 - Tanya Nava - Reimbursement only	2-25-25	Per Diem Nava- PRA Training Seminar	Paid by Check # 106370		02/11/2025	02/11/2025	02/11/2025		02/21/2025	20.00
Account 6500.620 - Training & Travel POST Totals									Invoice Transactions 5	\$100.00
Account 6600.455 - Other Charges Leased Parking										
12070 - Open Road Investors, LLC	1029	Monthly Parking Lot Rent	Paid by Check # 106361		01/21/2025	02/01/2025	02/13/2025		02/21/2025	1,600.00
Account 6600.455 - Other Charges Leased Parking Totals									Invoice Transactions 1	\$1,600.00
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 17	\$6,913.30
Division 000 - Non-Div Totals									Invoice Transactions 17	\$6,913.30
Department 210 - Police Totals									Invoice Transactions 17	\$6,913.30
Department 250 - Fire										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
10841 - Carmel Fire Protection Associates - Art Black	125066	Plan review & inspections for Marina Water TI 920 2nd Ave	Paid by Check # 106335		02/09/2025	02/12/2025	02/12/2025		02/21/2025	230.00
10841 - Carmel Fire Protection Associates - Art Black	125063	Plan review & inspections Cottages lot 740	Paid by Check # 106335		02/08/2025	03/02/2025	02/12/2025		02/21/2025	230.00



Accounts Payable by G/L Distribution Report

Payment Date Range 02/21/25 - 02/21/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 250 - Fire										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
10841 - Carmel Fire Protection Associates - Art Black	125061	Plan review & inspections Cottages lot 738	Paid by Check # 106335		02/08/2025	03/10/2025	02/12/2025		02/21/2025	230.00
10841 - Carmel Fire Protection Associates - Art Black	125062	Plan review & inspections Cottages lot 739	Paid by Check # 106335		02/08/2025	03/10/2025	02/12/2025		02/21/2025	230.00
10841 - Carmel Fire Protection Associates - Art Black	125064	Plan review & inspections Cottages lot 741	Paid by Check # 106335		02/08/2025	03/10/2025	02/12/2025		02/21/2025	230.00
10841 - Carmel Fire Protection Associates - Art Black	125065	Plan review & inspections Cottages lot 742	Paid by Check # 106335		02/08/2025	03/10/2025	02/12/2025		02/21/2025	230.00
Account 6300.570 - Prof Svc Other Totals									Invoice Transactions 6	\$1,380.00
Account 6360.565 - Maint & Repairs Office Equip										
10580 - Tri County Fire Protection	HP64778	Maintenance & repairs office equip 3260 Imjin Rd	Paid by Check # 106372		01/17/2025	02/12/2025	02/12/2025		02/21/2025	62.00
Account 6360.565 - Maint & Repairs Office Equip Totals									Invoice Transactions 1	\$62.00
Account 6380.300 - Utilities Gas & Electric										
10349 - Marina Coast Water District	Jan 2025 56-041	3260 Imjin Road	Paid by Check # 106355		01/27/2025	02/18/2025	02/11/2025		02/21/2025	301.63
10349 - Marina Coast Water District	Dec 2024 56-041	3260 Imjin Road	Paid by Check # 106355		12/31/2024	01/15/2025	02/11/2025		02/21/2025	516.71
Account 6380.300 - Utilities Gas & Electric Totals									Invoice Transactions 2	\$818.34
Account 6400.739 - Material & Suppl Special Dept Exp-Fire Prevent										
10323 - L.N. Curtis & Sons	INV910692	Gas Calibration	Paid by EFT # 5755		01/29/2025	02/28/2025	02/11/2025		02/21/2025	899.67
12100 - Lecticon, Inc./dba DST, On Q Safety	4532	FD Driver Training	Paid by Check # 106352		08/22/2024	09/01/2024	02/11/2025		02/21/2025	1,200.00
Account 6400.739 - Material & Suppl Special Dept Exp-Fire Prevent Totals									Invoice Transactions 2	\$2,099.67
Account 6400.740 - Material & Suppl Special Dept Suppl										
11393 - Carmel Roasters, Inc.	71610	6 Boxes Coffee	Paid by Check # 106336		02/12/2025	02/12/2025	02/12/2025		02/21/2025	557.18
Account 6400.740 - Material & Suppl Special Dept Suppl Totals									Invoice Transactions 1	\$557.18
Account 6400.795 - Material & Suppl Turnout Equip-Structure Fires										
10323 - L.N. Curtis & Sons	INV916406	Station Boots for Engineer Dan Mendes	Paid by EFT # 5755		02/13/2025	03/15/2025	02/13/2025		02/21/2025	214.64
Account 6400.795 - Material & Suppl Turnout Equip-Structure Fires Totals									Invoice Transactions 1	\$214.64



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 250 - Fire										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6500.700 - Training & Travel Training & Travel										
10687 - Prado, Anthony	2-12-25	Training & Travel Lunch Per Diem Lead Senior Academy	Paid by Check # 106375		01/14/2025	02/12/2025	02/12/2025		02/21/2025	20.00
10698 - Sweeney, Mark	2/12/25	Training & Travel Lunch Per Diem Lead Senior Academy for 2 days	Paid by Check # 106376		01/14/2025	02/12/2025	02/12/2025		02/21/2025	20.00
11666 - Vega, Carlos	2/12/25	Training & Travel Lunch Per Diem Lead Senior 2 days Academy	Paid by Check # 106378		01/14/2025	02/12/2025	02/12/2025		02/21/2025	20.00
Account 6500.700 - Training & Travel Training & Travel Totals							Invoice Transactions 3			\$60.00
Account 6600.455 - Other Charges Leased Parking										
12070 - Open Road Investors, LLC	1029	Monthly Parking Lot Rent	Paid by Check # 106361		01/21/2025	02/01/2025	02/13/2025		02/21/2025	400.00
Account 6600.455 - Other Charges Leased Parking Totals							Invoice Transactions 1			\$400.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 17			\$5,591.83
Division 000 - Non-Div Totals							Invoice Transactions 17			\$5,591.83
Department 250 - Fire Totals							Invoice Transactions 17			\$5,591.83
Department 310 - Public Works										
Division 311 - Buildings & Grounds										
Sub-Division 00 - Non-Subdiv										
Account 6360.065 - Maint & Repairs Bdg NonFlagship										
10728 - Ace Hardware-Public Works	090572	Equestrian Center	Paid by Check # 106330		02/04/2025	02/07/2025	02/07/2025		02/21/2025	14.19
12183 - Acme Awninig LLC	INV-0329	shade and curtains	Paid by Check # 106331		02/07/2025	02/06/2025	02/06/2025		02/21/2025	1,868.53
10181 - Dave's Repair Service	38169DG	Monthly Site Inspections	Paid by Check # 106341		02/01/2025	02/07/2025	02/07/2025		02/21/2025	145.00
10243 - Fox Welding Metal Fabricators	2658-dep	Deposit for a Facilities Job	Paid by Check # 106345		02/17/2025	02/06/2025	02/06/2025		02/21/2025	890.00
10243 - Fox Welding Metal Fabricators	2658-final	Facilities Job Fuel Tank man hole lake dr	Paid by Check # 106345		02/17/2025	02/06/2025	02/06/2025		02/21/2025	1,546.57
10250 - Gavilan Pest Control	0167759	3254 Abdy Way	Paid by Check # 106346		01/30/2025	02/07/2025	02/07/2025		02/21/2025	300.00
10250 - Gavilan Pest Control	0167650	Preston Park	Paid by Check # 106346		01/30/2025	02/07/2025	02/07/2025		02/21/2025	330.00
10250 - Gavilan Pest Control	0168073	2660 5th Ave Corp Yard	Paid by Check # 106346		02/04/2025	02/07/2025	02/07/2025		02/21/2025	105.00
10250 - Gavilan Pest Control	0168267	120 Seaside Circle	Paid by Check # 106346		02/04/2025	02/07/2025	02/07/2025		02/21/2025	80.00



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 310 - Public Works										
Division 311 - Buildings & Grounds										
Sub-Division 00 - Non-Subdiv										
Account 6360.065 - Maint & Repairs Bdg NonFlagship										
10250 - Gavilan Pest Control	0168266	211 Hillcrest Ave	Paid by Check # 106346		02/03/2025	02/07/2025	02/07/2025		02/21/2025	82.00
10538 - Sherwin-Williams	9233-9	Facilities Dog Shelter	Paid by Check # 106367		02/04/2025	02/12/2025	02/12/2025		02/21/2025	287.05
12184 - Storelli Brothers Auto Body Repair	2402	PD 2020 Chrysler Voyager	Paid by Check # 106368		02/07/2025	02/06/2025	02/06/2025		02/21/2025	415.15
Account 6360.065 - Maint & Repairs Bdg NonFlagship Totals								Invoice Transactions	12	\$6,063.49
Account 6360.440 - Maint & Repairs Landscape General										
10728 - Ace Hardware-Public Works	090342	Grounds VD Park	Paid by Check # 106330		01/08/2025	02/12/2025	02/12/2025		02/21/2025	33.81
Account 6360.440 - Maint & Repairs Landscape General Totals								Invoice Transactions	1	\$33.81
Account 6400.155 - Material & Suppl Dump Fees										
10427 - Monterey Regional Waste Management District	4246256	Encampment Clean up Best Buy	Paid by Check # 106358		01/23/2025	02/12/2025	02/12/2025		02/21/2025	175.56
10427 - Monterey Regional Waste Management District	4246452	Robin Cir Ice Plant	Paid by Check # 106358		01/23/2025	02/12/2025	02/12/2025		02/21/2025	157.85
10427 - Monterey Regional Waste Management District	4247212	Robin Cir Ice Plant	Paid by Check # 106358		01/24/2025	02/12/2025	02/12/2025		02/21/2025	17.86
10427 - Monterey Regional Waste Management District	4245537	Encampment Trash	Paid by Check # 106358		01/22/2025	02/12/2025	02/12/2025		02/21/2025	63.14
10427 - Monterey Regional Waste Management District	4245337	Encampment Trash Best Buy	Paid by Check # 106358		01/22/2025	02/12/2025	02/12/2025		02/21/2025	30.03
10427 - Monterey Regional Waste Management District	4246055	Encampment Trash Best Buy	Paid by Check # 106358		01/23/2025	02/12/2025	02/12/2025		02/21/2025	103.95
10427 - Monterey Regional Waste Management District	4254109	Ice Plant Removal Magyar Place	Paid by Check # 106358		02/04/2025	02/12/2025	02/12/2025		02/21/2025	27.72
10427 - Monterey Regional Waste Management District	4254045	Ice Plant Removal Clarke Place	Paid by Check # 106358		02/04/2025	02/12/2025	02/12/2025		02/21/2025	53.90
10427 - Monterey Regional Waste Management District	4254685	VD Christmas Trees	Paid by Check # 106358		02/05/2025	02/12/2025	02/12/2025		02/21/2025	35.25
Account 6400.155 - Material & Suppl Dump Fees Totals								Invoice Transactions	9	\$665.26
Account 6400.737 - Material & Suppl Tools & Equip										
10728 - Ace Hardware-Public Works	090613	Cleaning/Maint Supplies for Wood Chipper	Paid by Check # 106330		02/07/2025	02/07/2025	02/07/2025		02/21/2025	48.03
Account 6400.737 - Material & Suppl Tools & Equip Totals								Invoice Transactions	1	\$48.03
Account 6400.742 - Material & Suppl Sprinklers/Plants/Fertilizer										
10728 - Ace Hardware-Public Works	090345	Grounds, Irrigation Repair VD Park	Paid by Check # 106330		01/08/2025	02/12/2025	02/12/2025		02/21/2025	23.31
Account 6400.742 - Material & Suppl Sprinklers/Plants/Fertilizer Totals								Invoice Transactions	1	\$23.31



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Fund 100 - General Fund										
Department 310 - Public Works										
Division 311 - Buildings & Grounds										
Sub-Division 00 - Non-Subdiv Totals								Invoice Transactions	24	\$6,833.90
Division 311 - Buildings & Grounds Totals								Invoice Transactions	24	\$6,833.90
Division 313 - Vehicle Maint										
Sub-Division 00 - Non-Subdiv										
Account 6360.850 - Maint & Repairs Vehicle										
10403 - NAPA Auto Parts - former Monterey Auto Supply	110883	FD	Paid by Check # 106359		02/04/2025	02/06/2025	02/06/2025		02/21/2025	133.22
12184 - Storelli Brothers Auto Body Repair	2402	PD 2020 Chrysler Voyager	Paid by Check # 106368		02/07/2025	02/06/2025	02/06/2025		02/21/2025	812.40
Account 6360.850 - Maint & Repairs Vehicle Totals								Invoice Transactions	2	\$945.62
Sub-Division 00 - Non-Subdiv Totals								Invoice Transactions	2	\$945.62
Division 313 - Vehicle Maint Totals								Invoice Transactions	2	\$945.62
Department 310 - Public Works Totals								Invoice Transactions	26	\$7,779.52
Department 420 - Engineering										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
12184 - Storelli Brothers Auto Body Repair	2402	PD 2020 Chrysler Voyager	Paid by Check # 106368		02/07/2025	02/06/2025	02/06/2025		02/21/2025	3,287.50
Account 6300.570 - Prof Svc Other Totals								Invoice Transactions	1	\$3,287.50
Account 6400.565 - Material & Suppl Office Supplies										
10734 - Office Depot-Public Works Dept.	404550747001	Office Supplies Annex	Paid by Check # 106360		01/24/2025	02/06/2025	02/06/2025		02/21/2025	67.06
10734 - Office Depot-Public Works Dept.	407990163001	Office Supplies Annex	Paid by Check # 106360		01/22/2025	02/06/2025	02/06/2025		02/21/2025	51.93
10734 - Office Depot-Public Works Dept.	404550747002	Batteries for Annex	Paid by Check # 106360		01/28/2025	02/07/2025	02/07/2025		02/21/2025	62.25
10734 - Office Depot-Public Works Dept.	404660501001	Desk supplies	Paid by Check # 106360		01/28/2025	02/07/2025	02/07/2025		02/21/2025	45.86
10734 - Office Depot-Public Works Dept.	407486076001	Annex Supplies/CDD	Paid by Check # 106360		01/31/2025	02/07/2025	02/07/2025		02/21/2025	1,053.02
Account 6400.565 - Material & Suppl Office Supplies Totals								Invoice Transactions	5	\$1,280.12
Sub-Division 00 - Non-Subdiv Totals								Invoice Transactions	6	\$4,567.62
Division 000 - Non-Div Totals								Invoice Transactions	6	\$4,567.62
Department 420 - Engineering Totals								Invoice Transactions	6	\$4,567.62



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 430 - Building Inspection										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.070 - Prof Svc Building Plan Check & Inspection										
10171 - CSG Consultants	B250078	Building Plan Review Services	Paid by EFT # 5752		02/03/2025	02/19/2025	02/19/2025		02/21/2025	2,325.00
Account 6300.070 - Prof Svc Building Plan Check & Inspection Totals							Invoice Transactions	1		\$2,325.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$2,325.00
Division 000 - Non-Div Totals							Invoice Transactions	1		\$2,325.00
Department 430 - Building Inspection Totals							Invoice Transactions	1		\$2,325.00
Fund 100 - General Fund Totals							Invoice Transactions	76		\$53,531.90



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 220 - Gas Tax										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.690 - Maint & Repairs Supplies										
10560 - Suburban Propane	1602-616131	Propane	Paid by Check # 106369		02/07/2025	02/07/2025	02/07/2025		02/21/2025	481.67
Account 6360.690 - Maint & Repairs Supplies Totals									Invoice Transactions 1	<u>481.67</u>
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	Feb 2025 535-3	PG&E - 6161832535-3	Paid by Check # 106362		02/11/2025	02/19/2025	02/19/2025		02/21/2025	411.70
10463 - Pacific Gas & Electric	Feb 2025 851-0	PG&E - 3440977851-0	Paid by Check # 106362		02/12/2025	02/19/2025	02/19/2025		02/21/2025	220.50
10463 - Pacific Gas & Electric	Feb 2025 827-8	PG&E - 0423929827-8	Paid by Check # 106362		02/11/2025	02/19/2025	02/19/2025		02/21/2025	182.63
Account 6380.300 - Utilities Gas & Electric Totals									Invoice Transactions 3	<u>\$814.83</u>
Account 6400.740 - Material & Suppl Special Dept Suppl										
10108 - Capitol Barricade, Inc.	174576	Ubolts Brackets	Paid by Check # 106334		02/14/2025	02/06/2025	02/06/2025		02/21/2025	1,058.76
10108 - Capitol Barricade, Inc.	174575	No left Turn	Paid by Check # 106334		02/14/2025	02/06/2025	02/06/2025		02/21/2025	685.35
10108 - Capitol Barricade, Inc.	174574	No Parking here to corner/Right Lane must turn right	Paid by Check # 106334		02/14/2025	02/06/2025	02/06/2025		02/21/2025	1,633.87
Account 6400.740 - Material & Suppl Special Dept Suppl Totals									Invoice Transactions 3	<u>\$3,377.98</u>
Account 6400.750 - Material & Suppl Street Material (non-capitalize)										
10728 - Ace Hardware-Public Works	090575	Streets Sign Work	Paid by Check # 106330		02/04/2025	02/12/2025	02/12/2025		02/21/2025	18.56
10261 - Graniterock/Pavex Construction	2208696	Baserock	Paid by EFT # 5754		02/08/2025	02/06/2025	02/06/2025		02/21/2025	539.15
Account 6400.750 - Material & Suppl Street Material (non-capitalize) Totals									Invoice Transactions 2	<u>\$557.71</u>
Account 6400.752 - Material & Suppl Street Paint & Legends										
10728 - Ace Hardware-Public Works	090603	Streets Painting	Paid by Check # 106330		02/06/2025	02/12/2025	02/12/2025		02/21/2025	39.81
Account 6400.752 - Material & Suppl Street Paint & Legends Totals									Invoice Transactions 1	<u>\$39.81</u>
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 10	<u>\$5,272.00</u>
Division 000 - Non-Div Totals									Invoice Transactions 10	<u>\$5,272.00</u>
Department 000 - Non-Dept Totals									Invoice Transactions 10	<u>\$5,272.00</u>
Fund 220 - Gas Tax Totals									Invoice Transactions 10	<u>\$5,272.00</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 251 - CFD - Locke Paddon										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	Jan 2025 16-000	199 A Paddon Place	Paid by Check # 106355		01/21/2025	02/06/2025	02/06/2025		02/21/2025	200.12
Account 6380.500 - Utilities Water & Sewer Totals							Invoice Transactions	1		<u>\$200.12</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		<u>\$200.12</u>
Division 000 - Non-Div Totals							Invoice Transactions	1		<u>\$200.12</u>
Department 000 - Non-Dept Totals							Invoice Transactions	1		<u>\$200.12</u>
Fund 251 - CFD - Locke Paddon Totals							Invoice Transactions	1		<u>\$200.12</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 255 - Housing Assistance Fund										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6600.400 - Other Charges - Fees										
10463 - Pacific Gas & Electric	Feb 2025 340-8	PG&E - 8376495340-8	Paid by Check # 106362		02/11/2025	02/19/2025	02/19/2025		02/21/2025	37.67
Account 6600.400 - Other Charges - Fees Totals							Invoice Transactions 1			<u>\$37.67</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 1			<u>\$37.67</u>
Division 000 - Non-Div Totals							Invoice Transactions 1			<u>\$37.67</u>
Department 000 - Non-Dept Totals							Invoice Transactions 1			<u>\$37.67</u>
Fund 255 - Housing Assistance Fund Totals							Invoice Transactions 1			<u>\$37.67</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 462 - City Capital Projects										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
11776 - Bianca E. Koenig - BEK Collective	030-003-009	Marina Gateway Signs	Paid by Check # 106333		01/07/2025	02/06/2025	02/06/2025		02/21/2025	330.00
10878 - Green Waste Recovery, Inc.	0007905492	40 Yard Haul off	Paid by Check # 106348		01/01/2025	02/07/2025	02/07/2025		02/21/2025	1,057.02
10878 - Green Waste Recovery, Inc.	0007770860	Marina Equestrian Center	Paid by Check # 106348		11/01/2024	02/07/2025	02/07/2025		02/21/2025	1,058.71
10462 - Pacific Crest Engineering	14511	Dunes City Park Project	Paid by EFT # 5756		12/31/2024	02/06/2025	02/06/2025		02/21/2025	220.00
11084 - EMC Planning Group	24-074-2	Fort Ord Dunes State Park	Paid by Check # 106343		01/31/2025	02/11/2025	02/11/2025		02/21/2025	13,785.83
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions	5		<u>\$16,451.56</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	5		<u>\$16,451.56</u>
Division 000 - Non-Div Totals							Invoice Transactions	5		<u>\$16,451.56</u>
Department 000 - Non-Dept Totals							Invoice Transactions	5		<u>\$16,451.56</u>
Fund 462 - City Capital Projects Totals							Invoice Transactions	5		<u>\$16,451.56</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 555 - Marina Airport										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.030 - Prof Svc Airport Specific Plan										
10150 - Coffman Associates	24EA37-3	Marina Pen & Ink Update JOB Y EA	Paid by Check # 106339		01/31/2025	02/28/2025	02/03/2025		02/21/2025	3,500.00
Account 6300.030 - Prof Svc Airport Specific Plan Totals							Invoice Transactions		1	\$3,500.00
Account 6300.330 - Prof Svc IT - Information Tech Svc										
10897 - TechRx Technology Services	12532	AIrport Manager Computer and Set up	Paid by EFT # 5757		01/01/2025	02/28/2025	02/03/2025		02/21/2025	285.00
Account 6300.330 - Prof Svc IT - Information Tech Svc Totals							Invoice Transactions		1	\$285.00
Account 6300.570 - Prof Svc Other										
10588 - United Site Services	INV-5102449	781 Neeson Rd (North Tarmac)	Paid by Check # 106373		01/31/2025	02/28/2025	02/03/2025		02/21/2025	424.95
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions		1	\$424.95
Account 6360.050 - Maint & Repairs Building										
10728 - Ace Hardware-Public Works	090577	Gutter supplies	Paid by Check # 106330		02/04/2025	02/14/2025	02/14/2025		02/21/2025	7.64
Account 6360.050 - Maint & Repairs Building Totals							Invoice Transactions		1	\$7.64
Account 6360.280 - Maint & Repairs Habitat Management Svc										
10250 - Gavilan Pest Control	0167983	781 Neeson rd Bldg 520 Rodents	Paid by Check # 106346		02/04/2025	02/21/2025	02/14/2025		02/21/2025	75.00
Account 6360.280 - Maint & Repairs Habitat Management Svc Totals							Invoice Transactions		1	\$75.00
Account 6360.448 - Maint & Repairs Lighting										
11080 - Hali-Brite, Inc.	42747	Replacement Lamp for Windsock	Paid by Check # 106349		02/13/2025	03/14/2025	02/14/2025		02/21/2025	2,063.98
Account 6360.448 - Maint & Repairs Lighting Totals							Invoice Transactions		1	\$2,063.98
Account 6360.450 - Maint & Repairs Maint & Repairs										
12153 - GOLDSTAR PRODUCTS, INC.	0080834-IN	Asphalt cases	Paid by Check # 106347		12/15/2024	02/28/2025	02/07/2025		02/21/2025	1,138.61
Account 6360.450 - Maint & Repairs Maint & Repairs Totals							Invoice Transactions		1	\$1,138.61
Account 6360.570 - Maint & Repairs Other Svc Agr										
10239 - First Alarm	867305	721 Neeson Rd Bldg 533 Alarm Monitoring	Paid by EFT # 5753		01/28/2025	02/28/2025	02/07/2025		02/21/2025	313.75
Account 6360.570 - Maint & Repairs Other Svc Agr Totals							Invoice Transactions		1	\$313.75
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	Feb 2025 347-0	3263 Imji Rd Bldg 519 (6258961347-0)	Paid by Check # 106362		02/06/2025	02/24/2025	02/14/2025		02/21/2025	938.78
10463 - Pacific Gas & Electric	Feb 2025 767-2	751 Neeson Rd Bldg 526 (2652040767-2)	Paid by Check # 106362		02/07/2025	02/24/2025	02/14/2025		02/21/2025	100.63
10463 - Pacific Gas & Electric	Feb 2025 608-2	3260 Imjin Ave Bldg 514 (7383993608-2)	Paid by Check # 106362		02/07/2025	02/24/2025	02/14/2025		02/21/2025	1,770.62



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Payment Date Range 02/21/25 - 02/21/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 555 - Marina Airport										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	Feb 2025 288-5	781 Neeson Rd Bldg	Paid by Check		02/07/2025	02/24/2025	02/14/2025		02/21/2025	405.35
		520 (7175660288-5)	# 106362							
10463 - Pacific Gas & Electric	Feb 2025 103-6	3200 Imjin Rd Bldg 507	Paid by Check		02/06/2025	02/24/2025	02/14/2025		02/21/2025	4,794.10
		(8030427103-6)	# 106362							
Account 6380.300 - Utilities Gas & Electric Totals										
Invoice Transactions 5										\$8,009.48
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	Jan 2025 56-096	3271 Imjin Rd (000056 096)	Paid by Check		01/27/2025	02/18/2025	02/11/2025		02/21/2025	99.16
			# 106355							
10349 - Marina Coast Water District	Jan 2025 56-097	3200 Imjin Rd (000056 097)	Paid by Check		01/27/2025	02/18/2025	02/11/2025		02/21/2025	598.02
			# 106355							
10349 - Marina Coast Water District	Jan 2025 56-051	721 Neeson Rd Bldg 533 (000056 051)	Paid by Check		01/27/2025	02/18/2025	02/11/2025		02/21/2025	244.10
			# 106355							
10349 - Marina Coast Water District	Jan 2025 56-044	781 Neeson Rd Bldg 520 (000056 044)	Paid by Check		01/27/2025	02/18/2025	02/11/2025		02/21/2025	164.86
			# 106355							
10432 - Monterey One Water - former MRWPCA	Jan 2025 0148	781 Neeson Rd (13-000148)	Paid by Check		01/31/2025	02/24/2025	02/07/2025		02/21/2025	64.30
			# 106357							
10432 - Monterey One Water - former MRWPCA	Jan 2025 0149	791 Neeson Rd (13-000149)	Paid by Check		01/31/2025	02/24/2025	02/07/2025		02/21/2025	38.70
			# 106357							
10432 - Monterey One Water - former MRWPCA	jan 2025 0153	771 Neeson Rd (13-000153)	Paid by Check		01/31/2025	02/24/2025	02/07/2025		02/21/2025	3,900.00
			# 106357							
10432 - Monterey One Water - former MRWPCA	Jan 2025 0157	721 Neeson Rd (13-000157)	Paid by Check		01/31/2025	02/24/2025	02/07/2025		02/21/2025	257.20
			# 106357							
10432 - Monterey One Water - former MRWPCA	Jan 2025 0158	711 Neeson Rd (13-000158)	Paid by Check		01/31/2025	02/24/2025	02/07/2025		02/21/2025	64.30
			# 106357							
10432 - Monterey One Water - former MRWPCA	Jan 2025 0144	3200 Imjin Rd (13-000144)	Paid by Check		01/31/2025	02/24/2025	02/07/2025		02/21/2025	38.70
			# 106357							
10432 - Monterey One Water - former MRWPCA	Jan 2025 0145	3260 Imjin Rd (13-000145)	Paid by Check		01/31/2025	02/24/2025	02/07/2025		02/21/2025	64.30
			# 106357							
10432 - Monterey One Water - former MRWPCA	Jan 2025 0152	741 Neeson Rd (13-000152)	Paid by Check		01/31/2025	02/24/2025	02/11/2025		02/21/2025	38.70
			# 106357							
10432 - Monterey One Water - former MRWPCA	Jan 2025 0142	3261 Imjin Rd (13-000142)	Paid by Check		01/31/2025	02/24/2025	02/11/2025		02/21/2025	64.30
			# 106357							
Account 6380.500 - Utilities Water & Sewer Totals										
Invoice Transactions 13										\$5,636.64
Account 6400.350 - Material & Suppl IT-Computer & Hardware (non-cap)										
10897 - TechRx Technology Services	12532	AIrport Manager Computer and Set up	Paid by EFT # 5757		01/01/2025	02/28/2025	02/03/2025		02/21/2025	1,846.33
Account 6400.350 - Material & Suppl IT-Computer & Hardware (non-cap) Totals										
Invoice Transactions 1										\$1,846.33



Accounts Payable by G/L Distribution Report

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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 555 - Marina Airport										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6600.452 - Other Charges Leased Copier										
11451 - Monterey Bay Office Products - US Bank	548340942	Airport Copier Lease January February 2025	Paid by Check # 106356		02/04/2025	02/28/2025	02/03/2025		02/21/2025	94.85
Account 6600.452 - Other Charges Leased Copier Totals							Invoice Transactions		1	\$94.85
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions		28	\$23,396.23
Division 000 - Non-Div Totals							Invoice Transactions		28	\$23,396.23
Department 000 - Non-Dept Totals							Invoice Transactions		28	\$23,396.23
Fund 555 - Marina Airport Totals							Invoice Transactions		28	\$23,396.23
Grand Totals							Invoice Transactions		121	\$98,889.48



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 120 - City Mgr/HR/Risk										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.120 - Utilities Comm Mobile & Pager										
10603 - Verizon Wireless	6105678223	Monthly Verizon Bill-308174766	Paid by EFT # 5790		02/10/2025	02/26/2025	02/26/2025		02/28/2025	214.24
Account 6380.120 - Utilities Comm Mobile & Pager Totals									Invoice Transactions 1	\$214.24
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	268347	City Fuel Unleaded	Paid by Check # 106406		01/20/2025	02/07/2025	02/07/2025		02/28/2025	68.86
10416 - Monterey County Petroleum-Sturdy Oil Co.	268574	City Fuel Unleaded	Paid by Check # 106406		02/08/2025	02/19/2025	02/19/2025		02/28/2025	164.54
10416 - Monterey County Petroleum-Sturdy Oil Co.	268562	Regular Ethenol	Paid by Check # 106406		02/05/2025	02/19/2025	02/19/2025		02/28/2025	119.29
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel Totals									Invoice Transactions 3	\$352.69
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 4	\$566.93
Division 000 - Non-Div Totals									Invoice Transactions 4	\$566.93
Department 120 - City Mgr/HR/Risk Totals									Invoice Transactions 4	\$566.93
Department 130 - Finance										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.216 - Prof Svc Fin - Accounting Services										
10511 - Richard B. Standridge	25-02	Service 01/09/25, 02/13-18/25	Paid by EFT # 5786		02/19/2025	02/26/2025	02/26/2025		02/28/2025	807.50
Account 6300.216 - Prof Svc Fin - Accounting Services Totals									Invoice Transactions 1	\$807.50
Account 6380.120 - Utilities Comm Mobile & Pager										
10603 - Verizon Wireless	6105678223	Monthly Verizon Bill-308174766	Paid by EFT # 5790		02/10/2025	02/26/2025	02/26/2025		02/28/2025	103.28
Account 6380.120 - Utilities Comm Mobile & Pager Totals									Invoice Transactions 1	\$103.28
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 2	\$910.78
Division 000 - Non-Div Totals									Invoice Transactions 2	\$910.78
Department 130 - Finance Totals									Invoice Transactions 2	\$910.78
Department 150 - City Attorney										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.450 - Prof Svc Legal - City Attorney Other Svc										
10257 - Goldfarb & Lipman	480637	General - January 2025	Paid by EFT # 5779		02/14/2025	02/18/2025	02/18/2025		02/28/2025	2,007.50
10257 - Goldfarb & Lipman	480638	Marina Heights - January 2025	Paid by EFT # 5779		02/14/2025	02/18/2025	02/18/2025		02/28/2025	109.50



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Payment Date Range 02/28/25 - 02/28/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 150 - City Attorney										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.450 - Prof Svc Legal - City Attorney Other Svc										
10257 - Goldfarb & Lipman	480639	The Dunes - January 2025	Paid by EFT # 5779		02/14/2025	02/18/2025	02/18/2025		02/28/2025	328.50
Account 6300.450 - Prof Svc Legal - City Attorney Other Svc Totals							Invoice Transactions	3		\$2,445.50
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	3		\$2,445.50
Division 000 - Non-Div Totals							Invoice Transactions	3		\$2,445.50
Department 150 - City Attorney Totals							Invoice Transactions	3		\$2,445.50
Department 190 - Citywide Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.150 - Utilities Comm Phone System										
10758 - AT & T CALNET3	000023043118	CALNET3-9391023485 (884-2573)	Paid by Check # 106385		02/15/2025	02/26/2025	02/26/2025		02/28/2025	33.03
10758 - AT & T CALNET3	000023043116	CALNET3-9391023482 (884-0985)	Paid by Check # 106385		02/15/2025	02/26/2025	02/26/2025		02/28/2025	31.77
10758 - AT & T CALNET3	000023043124	CALNET3-9391023491 (884-9654)	Paid by Check # 106385		02/15/2025	02/26/2025	02/26/2025		02/28/2025	92.77
Account 6380.150 - Utilities Comm Phone System Totals							Invoice Transactions	3		\$157.57
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	Feb 2025 795-7	PG&E - 4467294795-7	Paid by Check # 106416		02/19/2025	02/26/2025	02/26/2025		02/28/2025	709.58
10463 - Pacific Gas & Electric	Feb 2025 172-2	PG&E - 5618207172-2	Paid by Check # 106416		02/16/2025	02/26/2025	02/26/2025		02/28/2025	1,038.08
10463 - Pacific Gas & Electric	Feb 2025 683-2	PG&E 6217294683-2	Paid by Check # 106416		02/14/2025	02/26/2025	02/26/2025		02/28/2025	193.87
Account 6380.300 - Utilities Gas & Electric Totals							Invoice Transactions	3		\$1,941.53
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	Feb 2025 56-020	304 Hillcrest Ave	Paid by Check # 106404		02/13/2025	02/07/2025	02/07/2025		02/28/2025	112.54
10349 - Marina Coast Water District	Feb 2025 56-018	208 Palm Ave	Paid by Check # 106404		02/13/2025	02/12/2025	02/12/2025		02/28/2025	255.30
10349 - Marina Coast Water District	Feb 2025 56-017	208 Palm Ave Unit A	Paid by Check # 106404		02/13/2025	02/12/2025	02/12/2025		02/28/2025	71.59
10432 - Monterey One Water - former MRWPCA	Jan 2025 0009	208 Palm Ave	Paid by Check # 106408		01/31/2025	02/19/2025	02/19/2025		02/28/2025	257.20



Accounts Payable by G/L Distribution Report

Payment Date Range 02/28/25 - 02/28/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 190 - Citywide Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.500 - Utilities Water & Sewer										
10432 - Monterey One Water - former MRWPCA	Jan 2025 1708	304 Hillcrest Ave	Paid by Check # 106408		01/31/2025	02/19/2025	02/19/2025		02/28/2025	64.30
10432 - Monterey One Water - former MRWPCA	Jan 2025 3949	209 Cypress Ave	Paid by Check # 106408		01/31/2025	02/19/2025	02/19/2025		02/28/2025	128.60
10432 - Monterey One Water - former MRWPCA	Jan 2025 1627	211 Hillcrest Ave	Paid by Check # 106408		01/31/2025	02/19/2025	02/19/2025		02/28/2025	231.48
10432 - Monterey One Water - former MRWPCA	Jan 2025 3451	0 Seaside Ave & Reservation Rd	Paid by Check # 106408		01/31/2025	02/19/2025	02/19/2025		02/28/2025	57.87
10432 - Monterey One Water - former MRWPCA	Jan 2025 0325	2800 2nd Ave	Paid by Check # 106408		01/31/2025	02/19/2025	02/19/2025		02/28/2025	64.30
10432 - Monterey One Water - former MRWPCA	Jan 2025 0192	3200 Del Monte Blvd	Paid by Check # 106408		01/31/2025	02/19/2025	02/19/2025		02/28/2025	64.30
10432 - Monterey One Water - former MRWPCA	Jan 2025 3245	3254 Abdy Way	Paid by Check # 106408		01/31/2025	02/19/2025	02/19/2025		02/28/2025	64.30
10432 - Monterey One Water - former MRWPCA	Jan 2025 2930	3200 Imjin Rd	Paid by Check # 106408		01/31/2025	02/19/2025	02/19/2025		02/28/2025	1,157.40
10432 - Monterey One Water - former MRWPCA	Jan 2025 4675	306 Reservation Rd	Paid by Check # 106408		01/31/2025	02/19/2025	02/19/2025		02/28/2025	91.71
Account 6380.500 - Utilities Water & Sewer Totals							Invoice Transactions 13			\$2,620.89
Account 6400.565 - Material & Suppl Office Supplies										
10540 - Sierra Springs & Alhambra	7266038 021425	Water Cooler Rentals and Replacement Water	Paid by Check # 106425		02/14/2025	02/18/2025	02/18/2025		02/28/2025	158.88
10540 - Sierra Springs & Alhambra	7266038 011725	Water Cooler Rentals and Replacement Water	Paid by Check # 106425		01/17/2025	02/18/2025	02/18/2025		02/28/2025	77.44
Account 6400.565 - Material & Suppl Office Supplies Totals							Invoice Transactions 2			\$236.32
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 21			\$4,956.31
Division 000 - Non-Div Totals							Invoice Transactions 21			\$4,956.31
Department 190 - Citywide Non-Dept Totals							Invoice Transactions 21			\$4,956.31
Department 210 - Police										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
12065 - Hasco Stations, LLC	HCL-014126-25	Car Wash	Paid by Check # 106398		02/15/2025	02/20/2025	02/20/2025		02/28/2025	42.50
11764 - Kurt Ashley / Secure Solutions	001565	Background - Sievers, Brodie	Paid by Check # 106403		02/12/2025	02/20/2025	02/20/2025		02/28/2025	1,633.80



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Payment Date Range 02/28/25 - 02/28/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 210 - Police										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
10456 - Shred-it USA - Stericycle, Inc.	8009884313	Shredding - Onsite	Paid by Check # 106424		02/18/2025	02/20/2025	02/20/2025		02/28/2025	629.81
Account 6300.570 - Prof Svc Other Totals Invoice Transactions 3										<u>\$2,306.11</u>
Account 6360.570 - Maint & Repairs Other Svc Agr										
12146 - MRC Smart Tech. Solutions/MR COPY INC DBA:XBS-WEST	IN4650606	Meter Read	Paid by Check # 106411		02/17/2025	02/20/2025	02/20/2025		02/28/2025	146.63
Account 6360.570 - Maint & Repairs Other Svc Agr Totals Invoice Transactions 1										<u>\$146.63</u>
Account 6370.015 - Shared Svc ACJIS Warrant										
10410 - Monterey County Sheriff's Department	2838	Criminal Justice Information System - October 1 - Dec 31, 2024	Paid by Check # 106407		02/13/2025	02/24/2025	02/24/2025		02/28/2025	37,072.62
Account 6370.015 - Shared Svc ACJIS Warrant Totals Invoice Transactions 1										<u>\$37,072.62</u>
Account 6380.150 - Utilities Comm Phone System										
10053 - AT & T	Feb 2025 0676	Acct # 325820676	Paid by Check # 106384		02/13/2025	02/24/2025	02/24/2025		02/28/2025	204.75
10053 - AT & T	Jan 2024 428 0	Acct # 24813472754280 (PAST DUE)	Paid by Check # 106384		01/01/2024	02/24/2025	02/24/2025		02/28/2025	17.20
10053 - AT & T	Feb 2024 428 0	Acct # 24813472754280 (PAST DUE)	Paid by Check # 106384		02/01/2024	02/24/2025	02/24/2025		02/28/2025	17.20
10053 - AT & T	Apr 2024 428 0	Acct # 24813472754280 (PAST DUE)	Paid by Check # 106384		04/01/2024	02/24/2025	02/24/2025		02/28/2025	17.20
10053 - AT & T	Jun 2024 428 0	Acct # 24813472754280 (PAST DUE)	Paid by Check # 106384		06/01/2024	02/24/2025	02/24/2025		02/28/2025	17.20
10053 - AT & T	Jul 2024 428 0	Acct # 24813472754280 (PAST DUE)	Paid by Check # 106384		07/01/2024	02/24/2025	02/24/2025		02/28/2025	17.20
Account 6380.150 - Utilities Comm Phone System Totals Invoice Transactions 6										<u>\$290.75</u>
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	268347	City Fuel Unleaded	Paid by Check # 106406		01/20/2025	02/07/2025	02/07/2025		02/28/2025	2,616.84
10416 - Monterey County Petroleum-Sturdy Oil Co.	268574	City Fuel Unleaded	Paid by Check # 106406		02/08/2025	02/19/2025	02/19/2025		02/28/2025	6,252.37



Accounts Payable by G/L Distribution Report

Payment Date Range 02/28/25 - 02/28/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 210 - Police										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	268562	Regular Ethanol	Paid by Check # 106406		02/05/2025	02/19/2025	02/19/2025		02/28/2025	4,532.97
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel Totals							Invoice Transactions		3	\$13,402.18
Account 6400.720 - Material & Suppl Safety Equip										
11171 - Motorola Solutions, Inc.	8282078974	Radio Batteries	Paid by EFT # 5784		02/19/2025	02/24/2025	02/24/2025		02/28/2025	5,425.90
Account 6400.720 - Material & Suppl Safety Equip Totals							Invoice Transactions		1	\$5,425.90
Account 6500.620 - Training & Travel POST										
11823 - Kathryn Hirahara - Reimbursement only	3-02-25	Per Diem Hirahara - CAPE 2025	Paid by EFT # 5780		02/20/2025	02/20/2025	02/20/2025		02/28/2025	201.00
11950 - Randy Hopkins - reimbursement only	02-05-25	Per Diem - CPCA	Paid by Check # 106418		02/05/2025	02/19/2025	02/19/2025		02/28/2025	184.00
Account 6500.620 - Training & Travel POST Totals							Invoice Transactions		2	\$385.00
Account 6600.020 - Other Charges Asset Forfeiture Exp										
12193 - Daniel Wetle - Refund only	MG2200636	Cash Seizure Return	Paid by Check # 106434		02/12/2025	02/20/2025	02/20/2025		02/28/2025	125.04
12192 - Sean Lessen -Dees - Refund only	MG2001184	Cash Seizure Return	Paid by Check # 106435		02/12/2025	02/20/2025	02/20/2025		02/28/2025	7,818.00
Account 6600.020 - Other Charges Asset Forfeiture Exp Totals							Invoice Transactions		2	\$7,943.04
Account 6600.455 - Other Charges Leased Parking										
12070 - Open Road Investors, LLC	1034	Monthly Parking Lot Rent	Paid by Check # 106415		02/21/2025	02/24/2025	02/24/2025		02/28/2025	1,600.00
Account 6600.455 - Other Charges Leased Parking Totals							Invoice Transactions		1	\$1,600.00
Account 6600.485 - Other Charges Medical Svc - Investigations										
10776 - Central Valley Toxicology	339214	Abuse Screen (CVT-25-1228)	Paid by Check # 106389		01/15/2025	02/20/2025	02/20/2025		02/28/2025	38.00
Account 6600.485 - Other Charges Medical Svc - Investigations Totals							Invoice Transactions		1	\$38.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions		21	\$68,610.23
Division 000 - Non-Div Totals							Invoice Transactions		21	\$68,610.23
Department 210 - Police Totals							Invoice Transactions		21	\$68,610.23
Department 250 - Fire										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
11899 - Robert Half International, Inc	64654710	Robert Half - Temp Services (Vicki Perez)	Paid by Check # 106419		02/17/2025	02/27/2025	02/27/2025		02/28/2025	1,662.12
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions		1	\$1,662.12



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 250 - Fire										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.070 - Maint & Repairs Bdg Public Safety										
10187 - Della Mora Heating, Inc.	16384	Public Safety Building	Paid by Check # 106391		02/12/2025	02/19/2025	02/19/2025		02/28/2025	322.50
10897 - TechRx Technology Services	2045	PD Cabeling	Paid by EFT # 5789		01/14/2025	02/07/2025	02/07/2025		02/28/2025	390.93
Account 6360.070 - Maint & Repairs Bdg Public Safety Totals									Invoice Transactions 2	<u>\$713.43</u>
Account 6360.360 - Maint & Repairs Janitorial										
11721 - Ross Ladder Service - Michael A Ross	1113	Ladder Testing	Paid by Check # 106420		02/24/2025	02/24/2025	02/24/2025	02/24/2025	02/28/2025	2,000.60
10580 - Tri County Fire Protection	HP64732	Fire Extinguisher Main.	Paid by Check # 106427		02/05/2025	02/18/2025	02/18/2025		02/28/2025	63.64
Account 6360.360 - Maint & Repairs Janitorial Totals									Invoice Transactions 2	<u>\$2,064.24</u>
Account 6360.570 - Maint & Repairs Other Svc Agr										
10239 - First Alarm	871321	Service Call at Station 2 3260 Imjin Road	Paid by EFT # 5778		02/11/2025	02/19/2025	02/19/2025		02/28/2025	190.00
Account 6360.570 - Maint & Repairs Other Svc Agr Totals									Invoice Transactions 1	<u>\$190.00</u>
Account 6360.850 - Maint & Repairs Vehicle										
10331 - LEHR Upfitters OpCo, LLC / LEHR / Lehr Auto	SI115315	Mount for Tablets	Paid by EFT # 5782		02/18/2025	03/20/2025	02/18/2025		02/28/2025	326.68
Account 6360.850 - Maint & Repairs Vehicle Totals									Invoice Transactions 1	<u>\$326.68</u>
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	268347	City Fuel Unleaded	Paid by Check # 106406		01/20/2025	02/07/2025	02/07/2025		02/28/2025	206.59
10416 - Monterey County Petroleum-Sturdy Oil Co.	268574	City Fuel Unleaded	Paid by Check # 106406		02/08/2025	02/19/2025	02/19/2025		02/28/2025	493.61
10416 - Monterey County Petroleum-Sturdy Oil Co.	268562	Regular Ethenol	Paid by Check # 106406		02/05/2025	02/19/2025	02/19/2025		02/28/2025	357.87
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel Totals									Invoice Transactions 3	<u>\$1,058.07</u>
Account 6400.740 - Material & Suppl Special Dept Suppl										
10927 - Ace Hardware - Fire Dept.	090677	Fasteners	Paid by Check # 106379		02/13/2025	02/18/2025	02/18/2025		02/28/2025	12.60
10927 - Ace Hardware - Fire Dept.	090733	Fuel, Garbage Bags for Debris	Paid by Check # 106379		02/20/2025	02/20/2025	02/20/2025		02/28/2025	60.07
10967 - Monterey Signs, Inc.	26088	Graphic Designs/ Emblems	Paid by EFT # 5783		02/25/2025	03/27/2025	02/25/2025	02/25/2025	02/28/2025	2,855.16
Account 6400.740 - Material & Suppl Special Dept Suppl Totals									Invoice Transactions 3	<u>\$2,927.83</u>
Account 6400.795 - Material & Suppl Turnout Equip-Structure Fires										
10600 - Valley Trophies & Detectors	86221	Partags for Helmets	Paid by Check # 106430		02/19/2025	02/19/2025	02/19/2025	02/19/2025	02/28/2025	93.96
Account 6400.795 - Material & Suppl Turnout Equip-Structure Fires Totals									Invoice Transactions 1	<u>\$93.96</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 250 - Fire										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6600.455 - Other Charges Leased Parking										
12070 - Open Road Investors, LLC	1034	Monthly Parking Lot Rent	Paid by Check # 106415		02/21/2025	02/24/2025	02/24/2025		02/28/2025	400.00
Account 6600.455 - Other Charges Leased Parking Totals										Invoice Transactions 1
										\$400.00
Account 6700.130 - Capital Outlay Vehicles										
10323 - L.N. Curtis & Sons	INV918060	New Truck Equipment	Paid by EFT # 5781		02/20/2025	03/22/2025	02/21/2025	02/21/2025	02/28/2025	7,683.55
Account 6700.130 - Capital Outlay Vehicles Totals										Invoice Transactions 1
										\$7,683.55
Sub-Division 00 - Non-Subdiv Totals										Invoice Transactions 16
										\$17,119.88
Division 000 - Non-Div Totals										Invoice Transactions 16
										\$17,119.88
Department 250 - Fire Totals										Invoice Transactions 16
										\$17,119.88
Department 310 - Public Works										
Division 311 - Buildings & Grounds										
Sub-Division 00 - Non-Subdiv										
Account 6360.065 - Maint & Repairs Bdg NonFlagship										
10728 - Ace Hardware-Public Works	090640	Preston Park	Paid by Check # 106381		02/11/2025	02/12/2025	02/12/2025		02/28/2025	26.19
10728 - Ace Hardware-Public Works	090595	Animal Shelter	Paid by Check # 106381		02/06/2025	02/12/2025	02/12/2025		02/28/2025	19.63
10728 - Ace Hardware-Public Works	090673	Community Center	Paid by Check # 106381		02/13/2025	02/12/2025	02/12/2025		02/28/2025	36.46
10728 - Ace Hardware-Public Works	090622	Preston Park	Paid by Check # 106381		02/10/2025	02/12/2025	02/12/2025		02/28/2025	50.19
12183 - Acme Awninig LLC	INV-0327	Preston Park	Paid by Check # 106382		02/06/2025	02/20/2025	02/20/2025		02/28/2025	3,612.05
10538 - Sherwin-Williams	9450-9	Preston Park	Paid by Check # 106423		02/10/2025	02/12/2025	02/12/2025		02/28/2025	252.18
10588 - United Site Services	114-14017970	3044 Del Monte Blvd Fencing	Paid by Check # 106429		02/17/2025	02/12/2025	02/12/2025		02/28/2025	332.73
Account 6360.065 - Maint & Repairs Bdg NonFlagship Totals										Invoice Transactions 7
										\$4,329.43
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	Feb 2025 56-019	211 Hillcrest Ave	Paid by Check # 106404		02/13/2025	02/07/2025	02/07/2025		02/28/2025	702.97
10349 - Marina Coast Water District	Feb 2025 56-001	209-13 Cypress Ave	Paid by Check # 106404		02/13/2025	02/12/2025	02/12/2025		02/28/2025	197.90
Account 6380.500 - Utilities Water & Sewer Totals										Invoice Transactions 2
										\$900.87
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	268347	City Fuel Unleaded	Paid by Check # 106406		01/20/2025	02/07/2025	02/07/2025		02/28/2025	103.30



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 310 - Public Works										
Division 311 - Buildings & Grounds										
Sub-Division 00 - Non-Subdiv										
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	268574	City Fuel Unleaded	Paid by Check # 106406		02/08/2025	02/19/2025	02/19/2025		02/28/2025	246.80
10416 - Monterey County Petroleum-Sturdy Oil Co.	268562	Regular Ethenol	Paid by Check # 106406		02/05/2025	02/19/2025	02/19/2025		02/28/2025	178.94
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel Totals									Invoice Transactions 3	<u>\$529.04</u>
Account 6400.737 - Material & Suppl Tools & Equip										
10470 - Peninsula Welding & Medical Supply	271406	Compressed Helium/Oxygen	Paid by Check # 106417		12/11/2024	02/19/2025	02/19/2025		02/28/2025	219.85
Account 6400.737 - Material & Suppl Tools & Equip Totals									Invoice Transactions 1	<u>\$219.85</u>
Account 6400.800 - Material & Suppl Uniform										
10043 - VESTIS GROUP, INC./f/k/a ARAMARK UNIFORM & C	5110640326	PW Uniforms	Paid by Check # 106432		02/14/2025	02/07/2025	02/07/2025		02/28/2025	193.27
10043 - VESTIS GROUP, INC./f/k/a ARAMARK UNIFORM & C	5110640327	PW Shop Supplies	Paid by Check # 106432		02/14/2025	02/07/2025	02/07/2025		02/28/2025	73.51
10043 - VESTIS GROUP, INC./f/k/a ARAMARK UNIFORM & C	5110635059	PW Uniforms	Paid by Check # 106432		02/07/2025	02/20/2025	02/20/2025		02/28/2025	187.90
10043 - VESTIS GROUP, INC./f/k/a ARAMARK UNIFORM & C	5110635060	PW Shop Supplies	Paid by Check # 106432		02/07/2025	02/20/2025	02/20/2025		02/28/2025	73.51
Account 6400.800 - Material & Suppl Uniform Totals									Invoice Transactions 4	<u>\$528.19</u>
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 17	<u>\$6,507.38</u>
Division 311 - Buildings & Grounds Totals									Invoice Transactions 17	<u>\$6,507.38</u>
Division 313 - Vehicle Maint										
Sub-Division 00 - Non-Subdiv										
Account 6360.690 - Maint & Repairs Supplies										
10292 - Interstate Battery	110007412	Batteries	Paid by Check # 106400		02/14/2025	02/12/2025	02/12/2025		02/28/2025	169.10
10403 - NAPA Auto Parts - former Monterey Auto Supply	110553	Super truck	Paid by Check # 106412		02/03/2025	02/12/2025	02/12/2025		02/28/2025	216.89
Account 6360.690 - Maint & Repairs Supplies Totals									Invoice Transactions 2	<u>\$385.99</u>
Account 6360.850 - Maint & Repairs Vehicle										
11230 - Golden State Truck & Trailer Repair, Inc.	W 48408	2003 HME Fire Truck 5472	Paid by Check # 106396		02/05/2025	02/07/2025	02/07/2025		02/28/2025	18,556.97
12150 - DJS Inc. / Wayside Garage	7017590	PD 2020 Dodge Durango	Paid by Check # 106392		02/10/2025	02/19/2025	02/19/2025		02/28/2025	6,260.06
12150 - DJS Inc. / Wayside Garage	7017591	PD 2017 Chevy Caprice PPV	Paid by Check # 106392		02/10/2025	02/19/2025	02/19/2025		02/28/2025	350.69
10428 - Monterey Tire Service	1-122829	21 Dodge Charger Police	Paid by Check # 106410		02/13/2025	02/07/2025	02/07/2025		02/28/2025	684.20
10428 - Monterey Tire Service	1-122919	Chevy Tahoe PD	Paid by Check # 106410		02/18/2025	02/19/2025	02/19/2025		02/28/2025	44.87



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 310 - Public Works										
Division 313 - Vehicle Maint										
Sub-Division 00 - Non-Subdiv										
Account 6360.850 - Maint & Repairs Vehicle										
10428 - Monterey Tire Service	1-122918	Dodge Durango PD	Paid by Check # 106410		02/18/2025	02/19/2025	02/19/2025		02/28/2025	39.92
10403 - NAPA Auto Parts - former Monterey Auto Supply	114170	Oil FD	Paid by Check # 106412		02/20/2025	02/20/2025	02/20/2025		02/28/2025	156.88
10528 - Salinas Valley Ford	120681	PW Fleet 552	Paid by Check # 106422		01/30/2025	02/12/2025	02/12/2025		02/28/2025	500.83
11681 - South Coast Emergency Vehicle Service	INV-1368	5431 Fire Dept	Paid by EFT # 5788		02/06/2025	02/19/2025	02/19/2025		02/28/2025	2,456.73
Account 6360.850 - Maint & Repairs Vehicle Totals							Invoice Transactions	9		\$29,051.15
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	11		\$29,437.14
Division 313 - Vehicle Maint Totals							Invoice Transactions	11		\$29,437.14
Department 310 - Public Works Totals							Invoice Transactions	28		\$35,944.52
Department 410 - Planning										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.610 - Prof Svc Planning - Consultant										
12199 - BEK COLLECTIVE INC / BEK COLLECTIVE	030-005-003	Dunes Roundabout	Paid by Check # 106387		02/05/2025	02/20/2025	02/20/2025		02/28/2025	1,662.50
10515 - Rincon Consultants, Inc.	63191	Marina on call GIS Support	Paid by EFT # 5787		02/11/2025	02/20/2025	02/20/2025		02/28/2025	2,864.00
Account 6300.610 - Prof Svc Planning - Consultant Totals							Invoice Transactions	2		\$4,526.50
Account 6380.120 - Utilities Comm Mobile & Pager										
10603 - Verizon Wireless	6105678223	Monthly Verizon Bill-308174766	Paid by EFT # 5790		02/10/2025	02/26/2025	02/26/2025		02/28/2025	103.33
Account 6380.120 - Utilities Comm Mobile & Pager Totals							Invoice Transactions	1		\$103.33
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	268574	City Fuel Unleaded	Paid by Check # 106406		02/08/2025	02/19/2025	02/19/2025		02/28/2025	164.54
10416 - Monterey County Petroleum-Sturdy Oil Co.	268562	Regular Ethanol	Paid by Check # 106406		02/05/2025	02/19/2025	02/19/2025		02/28/2025	119.29
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel Totals							Invoice Transactions	2		\$283.83
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	5		\$4,913.66
Division 000 - Non-Div Totals							Invoice Transactions	5		\$4,913.66
Department 410 - Planning Totals							Invoice Transactions	5		\$4,913.66



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 420 - Engineering										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.180 - Prof Svc Eng Svc- Rev Funded Inspection										
10171 - CSG Consultants	60013	Staff Augmentation	Paid by EFT # 5776		02/12/2025	02/20/2025	02/20/2025		02/28/2025	8,456.00
Account 6300.180 - Prof Svc Eng Svc- Rev Funded Inspection Totals									Invoice Transactions 1	\$8,456.00
Account 6300.190 - Prof Svc Engineering Svc Interagency										
10171 - CSG Consultants	60014	RWQCB	Paid by EFT # 5776		02/12/2025	02/20/2025	02/20/2025		02/28/2025	456.00
10171 - CSG Consultants	60015	MCWD	Paid by EFT # 5776		02/12/2025	02/20/2025	02/20/2025		02/28/2025	456.00
10171 - CSG Consultants	60016	TAMC	Paid by EFT # 5776		02/12/2025	02/20/2025	02/20/2025		02/28/2025	912.00
Account 6300.190 - Prof Svc Engineering Svc Interagency Totals									Invoice Transactions 3	\$1,824.00
Account 6330.200 - Fee Agr Costs - Engineering										
10171 - CSG Consultants	60018	Dunes Hilltop Park Inspections	Paid by EFT # 5776		02/12/2025	02/20/2025	02/20/2025		02/28/2025	684.00
10171 - CSG Consultants	60019	Dunes Park	Paid by EFT # 5776		02/12/2025	02/20/2025	02/20/2025		02/28/2025	456.00
Account 6330.200 - Fee Agr Costs - Engineering Totals									Invoice Transactions 2	\$1,140.00
Account 6400.565 - Material & Suppl Office Supplies										
10734 - Office Depot-Public Works Dept.	409948625001	Laminating Pouches	Paid by Check # 106414		02/06/2025	02/07/2025	02/07/2025		02/28/2025	31.22
Account 6400.565 - Material & Suppl Office Supplies Totals									Invoice Transactions 1	\$31.22
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 7	\$11,451.22
Division 000 - Non-Div Totals									Invoice Transactions 7	\$11,451.22
Department 420 - Engineering Totals									Invoice Transactions 7	\$11,451.22
Department 510 - Recreation & Culture										
Division 100 - Admin										
Sub-Division 00 - Non-Subdiv										
Account 6360.690 - Maint & Repairs Supplies										
10726 - Ace Hardware-Parks&Recreation	090356	cust #107	Paid by Check # 106380		01/09/2025	02/20/2025	02/20/2025		02/28/2025	219.20
Account 6360.690 - Maint & Repairs Supplies Totals									Invoice Transactions 1	\$219.20
Account 6380.150 - Utilities Comm Phone System										
10053 - AT & T	Feb 2025 520 5	AT&T 831-582-9957 520 5	Paid by Check # 106384		02/13/2025	02/26/2025	02/26/2025		02/28/2025	392.34
Account 6380.150 - Utilities Comm Phone System Totals									Invoice Transactions 1	\$392.34
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	268347	City Fuel Unleaded	Paid by Check # 106406		01/20/2025	02/07/2025	02/07/2025		02/28/2025	241.02



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 510 - Recreation & Culture										
Division 100 - Admin										
Sub-Division 00 - Non-Subdiv										
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	268574	City Fuel Unleaded	Paid by Check # 106406		02/08/2025	02/19/2025	02/19/2025		02/28/2025	411.34
10416 - Monterey County Petroleum-Sturdy Oil Co.	268562	Regular Ethenol	Paid by Check # 106406		02/05/2025	02/19/2025	02/19/2025		02/28/2025	298.22
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel Totals									Invoice Transactions 3	<u>\$950.58</u>
Account 6500.700 - Training & Travel Training & Travel										
12173 - Andrea Diallo - Reimbursement Only	02-27-25	Lead/Senior Academy Foundations of Leadership	Paid by Check # 106383		02/20/2025	02/20/2025	02/20/2025		02/28/2025	53.23
10143 - Civicplus	329099	training	Paid by EFT # 5775		02/17/2025	02/20/2025	02/20/2025		02/28/2025	819.38
Account 6500.700 - Training & Travel Training & Travel Totals									Invoice Transactions 2	<u>\$872.61</u>
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 7	<u>\$2,434.73</u>
Division 100 - Admin Totals									Invoice Transactions 7	<u>\$2,434.73</u>
Department 510 - Recreation & Culture Totals									Invoice Transactions 7	<u>\$2,434.73</u>
Fund 100 - General Fund Totals									Invoice Transactions 114	<u>\$149,353.76</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 110 - Vehicle and Equipment										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6600.450 - Other Charges Leases & Rents										
11491 - Enterprise FM Trust - Fleet Lease payments only	FBN5255655	Lease Payment February 25		Paid by EFT # 5777	02/06/2025	02/19/2025	02/19/2025		02/28/2025	27,520.49
Account 6600.450 - Other Charges Leases & Rents Totals							Invoice Transactions 1			<u>\$27,520.49</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 1			<u>\$27,520.49</u>
Division 000 - Non-Div Totals							Invoice Transactions 1			<u>\$27,520.49</u>
Department 000 - Non-Dept Totals							Invoice Transactions 1			<u>\$27,520.49</u>
Fund 110 - Vehicle and Equipment Totals							Invoice Transactions 1			<u>\$27,520.49</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 220 - Gas Tax										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.690 - Maint & Repairs Supplies										
10263 - Green Line	101207	Emergency Messenger and Lake	Paid by Check # 106397		02/05/2025	02/07/2025	02/07/2025		02/28/2025	4,185.00
10263 - Green Line	101191	Emergency Messenger and Lake	Paid by Check # 106397		02/04/2025	02/07/2025	02/07/2025		02/28/2025	3,480.00
Account 6360.690 - Maint & Repairs Supplies Totals									Invoice Transactions 2	\$7,665.00
Account 6360.780 - Maint & Repairs Traffic Signals										
11248 - Bear Electrical Solutions, Inc.	25558	Traffic Signal Maintenance Response	Paid by Check # 106386		01/31/2025	02/19/2025	02/19/2025		02/28/2025	3,330.00
10159 - Consolidated Electrical Distributors, Inc	4914-1053859	Fuses/Lamp	Paid by Check # 106390		02/06/2025	02/07/2025	02/07/2025		02/28/2025	592.83
Account 6360.780 - Maint & Repairs Traffic Signals Totals									Invoice Transactions 2	\$3,922.83
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	Feb 2025 080-9	5th Ave Bldg 1A-136 (3479881080-9)	Paid by Check # 106416		02/06/2025	02/19/2025	02/19/2025		02/28/2025	23.82
10463 - Pacific Gas & Electric	Feb 2025 362-9	PG&E - 5996678362-9	Paid by Check # 106416		02/16/2025	02/26/2025	02/26/2025		02/28/2025	179.80
10463 - Pacific Gas & Electric	Feb 2025 683-2	PG&E 6217294683-2	Paid by Check # 106416		02/14/2025	02/26/2025	02/26/2025		02/28/2025	1,337.73
Account 6380.300 - Utilities Gas & Electric Totals									Invoice Transactions 3	\$1,541.35
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	Feb 2025 56-027	Calif Ave at Reindollar	Paid by Check # 106404		02/13/2025	02/07/2025	02/07/2025		02/28/2025	65.06
10349 - Marina Coast Water District	Feb 2025 56-021	Reservation Rd/By 290-308 Reservation	Paid by Check # 106404		02/13/2025	02/12/2025	02/12/2025		02/28/2025	65.06
10349 - Marina Coast Water District	Feb 2025 56-022	Reser/Marina Auto Stereo/Irrigation	Paid by Check # 106404		02/13/2025	02/12/2025	02/12/2025		02/28/2025	65.06
10349 - Marina Coast Water District	Feb 2025 56-024	Del Monte/Palm	Paid by Check # 106404		02/13/2025	02/12/2025	02/12/2025		02/28/2025	190.34
Account 6380.500 - Utilities Water & Sewer Totals									Invoice Transactions 4	\$385.52
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	268347	City Fuel Unleaded	Paid by Check # 106406		01/20/2025	02/07/2025	02/07/2025		02/28/2025	103.30
10416 - Monterey County Petroleum-Sturdy Oil Co.	268574	City Fuel Unleaded	Paid by Check # 106406		02/08/2025	02/19/2025	02/19/2025		02/28/2025	246.80
10416 - Monterey County Petroleum-Sturdy Oil Co.	268562	Regular Ethenol	Paid by Check # 106406		02/05/2025	02/19/2025	02/19/2025		02/28/2025	178.93
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel Totals									Invoice Transactions 3	\$529.03
Account 6400.740 - Material & Suppl Special Dept Suppl										
10540 - Sierra Springs & Alhambra	14225799 021325	209 Cypress Ave	Paid by Check # 106425		02/13/2025	02/07/2025	02/07/2025		02/28/2025	152.38



Accounts Payable by G/L Distribution Report

Payment Date Range 02/28/25 - 02/28/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 220 - Gas Tax										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6400.740 - Material & Suppl Special Dept Suppl										
10540 - Sierra Springs & Alhambra	9696351 020825	Corp Yard	Paid by Check # 106425		02/08/2025	02/20/2025	02/20/2025		02/28/2025	30.94
Account 6400.740 - Material & Suppl Special Dept Suppl Totals									Invoice Transactions 2	\$183.32
Account 6400.780 - Material & Suppl Traffic Signal										
10728 - Ace Hardware-Public Works	090646	Streetlights/Tools	Paid by Check # 106381		02/11/2025	02/12/2025	02/12/2025		02/28/2025	45.84
Account 6400.780 - Material & Suppl Traffic Signal Totals									Invoice Transactions 1	\$45.84
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 17	\$14,272.89
Division 000 - Non-Div Totals									Invoice Transactions 17	\$14,272.89
Department 000 - Non-Dept Totals									Invoice Transactions 17	\$14,272.89
Fund 220 - Gas Tax Totals									Invoice Transactions 17	\$14,272.89



Accounts Payable by G/L Distribution Report

Payment Date Range 02/28/25 - 02/28/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 223 - FORA Dissolution										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
11489 - Wallace Group, Inc.	63947	Blight Removal 2024 CM	Paid by Check # 106433		12/27/2024	02/12/2025	02/12/2025		02/28/2025	23,668.94
11489 - Wallace Group, Inc.	64138	Blight Removal	Paid by Check # 106433		01/23/2025	02/12/2025	02/12/2025		02/28/2025	50,938.05
11489 - Wallace Group, Inc.	64144	Del Monte Medians	Paid by Check # 106433		01/23/2025	02/12/2025	02/12/2025		02/28/2025	14,279.25
11489 - Wallace Group, Inc.	64006	Program Management	Paid by Check # 106433		12/27/2024	02/13/2025	02/13/2025		02/28/2025	2,197.50
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions	4		<u>\$91,083.74</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	4		<u>\$91,083.74</u>
Division 000 - Non-Div Totals							Invoice Transactions	4		<u>\$91,083.74</u>
Department 000 - Non-Dept Totals							Invoice Transactions	4		<u>\$91,083.74</u>
Fund 223 - FORA Dissolution Totals							Invoice Transactions	4		<u>\$91,083.74</u>



Accounts Payable by G/L Distribution Report

Payment Date Range 02/28/25 - 02/28/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 225 - National Park Service										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.500 - Utilities Water & Sewer										
10432 - Monterey One Water - former MRWPCA	Jan 2025 0183	4th Ave Dy Dr	Paid by Check # 106408		01/31/2025	02/19/2025	02/19/2025		02/28/2025	385.80
Account 6380.500 - Utilities Water & Sewer Totals							Invoice Transactions 1			<u>\$385.80</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 1			<u>\$385.80</u>
Division 000 - Non-Div Totals							Invoice Transactions 1			<u>\$385.80</u>
Department 000 - Non-Dept Totals							Invoice Transactions 1			<u>\$385.80</u>
Fund 225 - National Park Service Totals							Invoice Transactions 1			<u>\$385.80</u>



Accounts Payable by G/L Distribution Report

Payment Date Range 02/28/25 - 02/28/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 232 - Seabreeze AD										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.180 - Prof Svc Eng Svc- Rev Funded Inspection										
10171 - CSG Consultants	60006	Seabreeze	Paid by EFT # 5776		02/12/2025	02/19/2025	02/19/2025		02/28/2025	171.00
Account 6300.180 - Prof Svc Eng Svc- Rev Funded Inspection Totals							Invoice Transactions	1		<u>\$171.00</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		<u>\$171.00</u>
Division 000 - Non-Div Totals							Invoice Transactions	1		<u>\$171.00</u>
Department 000 - Non-Dept Totals							Invoice Transactions	1		<u>\$171.00</u>
Fund 232 - Seabreeze AD Totals							Invoice Transactions	1		<u>\$171.00</u>



Accounts Payable by G/L Distribution Report

Payment Date Range 02/28/25 - 02/28/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 251 - CFD - Locke Paddon										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.440 - Maint & Repairs Landscape General										
10446 - New Image Landscape Co.	421988	Repaired Lateral Lines at Locke Paddon Point	Paid by Check # 106413		02/11/2025	02/19/2025	02/19/2025		02/28/2025	525.00
Account 6360.440 - Maint & Repairs Landscape General Totals							Invoice Transactions 1			<u>\$525.00</u>
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	Feb 2025 272-1	PG&E - 2862559272-1	Paid by Check # 106416		02/14/2025	02/26/2025	02/26/2025		02/28/2025	53.52
Account 6380.300 - Utilities Gas & Electric Totals							Invoice Transactions 1			<u>\$53.52</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 2			<u>\$578.52</u>
Division 000 - Non-Div Totals							Invoice Transactions 2			<u>\$578.52</u>
Department 000 - Non-Dept Totals							Invoice Transactions 2			<u>\$578.52</u>
Fund 251 - CFD - Locke Paddon Totals							Invoice Transactions 2			<u>\$578.52</u>



Accounts Payable by G/L Distribution Report

Payment Date Range 02/28/25 - 02/28/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 252 - CFD - Dunes No. 2015-1										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.180 - Prof Svc Eng Svc- Rev Funded Inspection										
10171 - CSG Consultants	60007	Locke Paddon CFD	Paid by EFT # 5776		02/12/2025	02/19/2025	02/19/2025		02/28/2025	171.00
10171 - CSG Consultants	60008	Phase 1C CFD	Paid by EFT # 5776		02/12/2025	02/19/2025	02/19/2025		02/28/2025	228.00
Account 6300.180 - Prof Svc Eng Svc- Rev Funded Inspection Totals							Invoice Transactions	2		<u>\$399.00</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	2		<u>\$399.00</u>
Division 000 - Non-Div Totals							Invoice Transactions	2		<u>\$399.00</u>
Department 000 - Non-Dept Totals							Invoice Transactions	2		<u>\$399.00</u>
Fund 252 - CFD - Dunes No. 2015-1 Totals							Invoice Transactions	2		<u>\$399.00</u>



Accounts Payable by G/L Distribution Report

Payment Date Range 02/28/25 - 02/28/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 422 - Capital Projects - Measure X										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
12055 - Ghirardelli Associates, Inc	22084.003-3	Citywide Street Repair Phase 1	Paid by Check # 106395		02/11/2025	02/13/2025	02/13/2025		02/28/2025	43,824.08
10171 - CSG Consultants	60009	Annual Street Resurfacing	Paid by EFT # 5776		02/12/2025	02/19/2025	02/19/2025		02/28/2025	5,985.00
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions	2		<u>\$49,809.08</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	2		<u>\$49,809.08</u>
Division 000 - Non-Div Totals							Invoice Transactions	2		<u>\$49,809.08</u>
Department 000 - Non-Dept Totals							Invoice Transactions	2		<u>\$49,809.08</u>
Fund 422 - Capital Projects - Measure X Totals							Invoice Transactions	2		<u>\$49,809.08</u>



Accounts Payable by G/L Distribution Report

Payment Date Range 02/28/25 - 02/28/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 462 - City Capital Projects										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
10316 - Kimley-Horn & Associates, Inc.	30686105	2021 Dev Impact Fee	Paid by Check # 106402		12/31/2024	02/12/2025	02/12/2025		02/28/2025	17,999.25
10425 - Monterey Peninsula Engineering	12-13 19	Imjin Parkway Widening	Paid by Check # 106409		01/29/2025	02/13/2025	02/13/2025		02/28/2025	569,840.11
11266 - Verde Design, Inc.	15-2207300	Glorya Jean Tate Park	Paid by Check # 106431		08/05/2024	02/12/2025	02/12/2025		02/28/2025	11,814.88
11266 - Verde Design, Inc.	6-2318501	Marina Dunes Phase 1	Paid by Check # 106431		12/18/2024	02/12/2025	02/12/2025		02/28/2025	31,310.00
11266 - Verde Design, Inc.	8-2318501	Marina Dunes Phase 1 Amendment 3	Paid by Check # 106431		02/06/2025	02/19/2025	02/19/2025		02/28/2025	82,210.79
11266 - Verde Design, Inc.	21-2207300	Glorya Jean Tate Park Improvement Project Full Development	Paid by Check # 106431		02/03/2025	02/19/2025	02/19/2025		02/28/2025	11,835.00
11489 - Wallace Group, Inc.	63952	Del Monte Medians	Paid by Check # 106433		12/27/2024	02/12/2025	02/12/2025		02/28/2025	10,432.50
11489 - Wallace Group, Inc.	64144	Del Monte Medians	Paid by Check # 106433		01/23/2025	02/12/2025	02/12/2025		02/28/2025	8,801.25
11489 - Wallace Group, Inc.	64006	Program Management	Paid by Check # 106433		12/27/2024	02/13/2025	02/13/2025		02/28/2025	26,981.79
10728 - Ace Hardware-Public Works	090630	Equestrian Center	Paid by Check # 106381		02/10/2025	02/07/2025	02/07/2025		02/28/2025	49.12
10195 - California Department of Toxic Substance Control	24SM3361	Fort Ord University Villages VCA	Paid by Check # 106388		01/09/2025	02/19/2025	02/19/2025		02/28/2025	209.47
10171 - CSG Consultants	60010	PFIF Update	Paid by EFT # 5776		02/12/2025	02/19/2025	02/19/2025		02/28/2025	456.00
10171 - CSG Consultants	60011	Imjin Widening	Paid by EFT # 5776		02/12/2025	02/20/2025	02/20/2025		02/28/2025	5,244.00
10515 - Rincon Consultants, Inc.	63487	Marina Housing Element Update	Paid by EFT # 5787		02/18/2025	02/26/2025	02/26/2025		02/28/2025	2,788.75
11489 - Wallace Group, Inc.	64163	Salinas Ave Widening	Paid by Check # 106433		01/23/2025	02/07/2025	02/07/2025		02/28/2025	700.00
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions	15		\$780,672.91
Account 6700.110 - Capital Outlay Equipment										
12136 - Honeywell International Inc.	5269236451	Fire Station Alerting Project	Paid by Check # 106399		02/21/2025	02/24/2025	02/24/2025		02/28/2025	94,915.60
Account 6700.110 - Capital Outlay Equipment Totals							Invoice Transactions	1		\$94,915.60
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	16		\$875,588.51
Division 000 - Non-Div Totals							Invoice Transactions	16		\$875,588.51
Department 000 - Non-Dept Totals							Invoice Transactions	16		\$875,588.51
Fund 462 - City Capital Projects Totals							Invoice Transactions	16		\$875,588.51



Accounts Payable by G/L Distribution Report

Payment Date Range 02/28/25 - 02/28/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 555 - Marina Airport										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.050 - Maint & Repairs Building										
11382 - John K. Cohan / Telemetrix	4263	Service Call	Paid by Check # 106401		04/05/2024	02/24/2025	02/24/2025		02/28/2025	1,025.86
11382 - John K. Cohan / Telemetrix	4304	Service Call- 12/17 Box Hangar Failure	Paid by Check # 106401		02/25/2025	03/05/2025	02/24/2025		02/28/2025	180.26
11382 - John K. Cohan / Telemetrix	4303	Service Call- 2/20 Gate repair	Paid by Check # 106401		02/25/2025	03/05/2025	02/24/2025		02/28/2025	2,050.69
11382 - John K. Cohan / Telemetrix	4299	Service Call- 12/10 Gate 20 repair	Paid by Check # 106401		02/25/2025	03/05/2025	02/24/2025		02/28/2025	1,106.58
11382 - John K. Cohan / Telemetrix	4302	Service Call- Gate 13 inop	Paid by Check # 106401		02/25/2025	03/05/2025	02/24/2025		02/28/2025	1,253.43
11382 - John K. Cohan / Telemetrix	4298	Service Call-Replace broken lock mens restroom	Paid by Check # 106401		02/25/2025	03/05/2025	02/24/2025		02/28/2025	136.56
11382 - John K. Cohan / Telemetrix	4301	Service Call- 1/31/25: Gate 7 repair	Paid by Check # 106401		02/25/2025	03/05/2025	02/24/2025		02/28/2025	813.91
11382 - John K. Cohan / Telemetrix	4296	Service Call- 10/5/2024	Paid by Check # 106401		02/25/2025	03/05/2025	02/24/2025		02/28/2025	348.49
Account 6360.050 - Maint & Repairs Building Totals							Invoice Transactions 8			\$6,915.78
Account 6360.280 - Maint & Repairs Habitat Management Svc										
10250 - Gavilan Pest Control	0167906	Bldg 520 Spiders	Paid by Check # 106394		02/11/2025	02/24/2025	02/24/2025		02/28/2025	315.00
Account 6360.280 - Maint & Repairs Habitat Management Svc Totals							Invoice Transactions 1			\$315.00
Account 6360.450 - Maint & Repairs Maint & Repairs										
10582 - Uline Shipping Supply	188916786	55g Drum for wind cone circle	Paid by Check # 106428		02/07/2025	03/07/2025	02/18/2025		02/28/2025	1,119.61
Account 6360.450 - Maint & Repairs Maint & Repairs Totals							Invoice Transactions 1			\$1,119.61
Account 6360.566 - Maint & Repairs Other Equipment										
11382 - John K. Cohan / Telemetrix	4300	Service Call- 12/12/24	Paid by Check # 106401		02/25/2025	03/05/2025	02/24/2025		02/28/2025	330.00
Account 6360.566 - Maint & Repairs Other Equipment Totals							Invoice Transactions 1			\$330.00
Account 6360.570 - Maint & Repairs Other Svc Agr										
11382 - John K. Cohan / Telemetrix	4300	Service Call- 12/12/24	Paid by Check # 106401		02/25/2025	03/05/2025	02/24/2025		02/28/2025	30.53
11382 - John K. Cohan / Telemetrix	4296	Service Call- 10/5/2024	Paid by Check # 106401		02/25/2025	03/05/2025	02/24/2025		02/28/2025	660.00
11382 - John K. Cohan / Telemetrix	4312	Service Call- 8/2024	Paid by Check # 106401		02/25/2025	03/05/2025	02/24/2025		02/28/2025	495.00
10527 - SAFETY-KLEEN SYSTEMS, INC.	96525093	AV Gas Pick up	Paid by Check # 106421		02/05/2025	03/07/2025	02/18/2025		02/28/2025	1,517.01
Account 6360.570 - Maint & Repairs Other Svc Agr Totals							Invoice Transactions 4			\$2,702.54



Accounts Payable by G/L Distribution Report

Payment Date Range 02/28/25 - 02/28/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 555 - Marina Airport										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.120 - Utilities Comm Mobile & Pager										
10603 - Verizon Wireless	6105678223	Monthly Verizon Bill-308174766	Paid by EFT # 5790		02/10/2025	02/26/2025	02/26/2025		02/28/2025	755.26
Account 6380.120 - Utilities Comm Mobile & Pager Totals									Invoice Transactions 1	<u>\$755.26</u>
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	Feb 2025 683-2	PG&E 6217294683-2	Paid by Check # 106416		02/14/2025	02/26/2025	02/26/2025		02/28/2025	375.48
Account 6380.300 - Utilities Gas & Electric Totals									Invoice Transactions 1	<u>\$375.48</u>
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	268347	City Fuel Unleaded	Paid by Check # 106406		01/20/2025	02/07/2025	02/07/2025		02/28/2025	103.30
10416 - Monterey County Petroleum-Sturdy Oil Co.	268574	City Fuel Unleaded	Paid by Check # 106406		02/08/2025	02/19/2025	02/19/2025		02/28/2025	246.80
10416 - Monterey County Petroleum-Sturdy Oil Co.	268562	Regular Ethenol	Paid by Check # 106406		02/05/2025	02/19/2025	02/19/2025		02/28/2025	178.93
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel Totals									Invoice Transactions 3	<u>\$529.03</u>
Account 6400.565 - Material & Suppl Office Supplies										
11790 - Quality Print & Copy	24178	Business cards- AJ Airport	Paid by EFT # 5785		02/14/2025	02/18/2025	02/18/2025		02/28/2025	135.18
Account 6400.565 - Material & Suppl Office Supplies Totals									Invoice Transactions 1	<u>\$135.18</u>
Account 6500.700 - Training & Travel Training & Travel										
11382 - John K. Cohan / Telemetrix	4297	Service Call- Training Airport Admin	Paid by Check # 106401		02/25/2025	03/05/2025	02/24/2025		02/28/2025	165.00
Account 6500.700 - Training & Travel Training & Travel Totals									Invoice Transactions 1	<u>\$165.00</u>
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 22	<u>\$13,342.88</u>
Division 000 - Non-Div Totals									Invoice Transactions 22	<u>\$13,342.88</u>
Department 000 - Non-Dept Totals									Invoice Transactions 22	<u>\$13,342.88</u>
Fund 555 - Marina Airport Totals									Invoice Transactions 22	<u>\$13,342.88</u>
Grand Totals									Invoice Transactions 182	<u>\$1,222,505.67</u>



Accounts Payable by G/L Distribution Report

Payment Date Range 02/21/25 - 02/21/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 758 - Successor Agency Oblig Retirement										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6650.010 - ROPS #10-Financial, RE Advisory Svc										
10315 - Keyser Marston Associates	0039446	Prof Svcs (SA)- Dunes T1, board meeting, submit ROPS to DOF	Paid by EFT # 116		02/06/2025	02/19/2025	02/19/2025		02/21/2025	3,895.00
Account 6650.010 - ROPS #10-Financial, RE Advisory Svc Totals							Invoice Transactions	1		\$3,895.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$3,895.00
Division 000 - Non-Div Totals							Invoice Transactions	1		\$3,895.00
Department 000 - Non-Dept Totals							Invoice Transactions	1		\$3,895.00
Fund 758 - Successor Agency Oblig Retirement Totals							Invoice Transactions	1		\$3,895.00
Grand Totals							Invoice Transactions	1		\$3,895.00



DRAFT

Agenda Item: **10b(1)**
City Council Meeting of
March 4, 2025

**ACTION
MINUTES**

Wednesday, February 19, 2025

**5:00 P.M. Closed Session
6:30 P.M. Open Session**

**REGULAR MEETING
CITY COUNCIL, AIRPORT COMMISSION,
MARINA ABRAMS B NON-PROFIT CORPORATION, PRESTON PARK
SUSTAINABLE COMMUNITY NON-PROFIT CORPORATION, SUCCESSOR
AGENCY OF THE FORMER MARINA REDEVELOPMENT AGENCY AND MARINA
GROUNDWATER SUSTAINABILITY AGENCY**

THIS MEETING WILL BE HELD IN PERSON AND VIRTUALLY (HYBRID).

Council Chambers
211 Hillcrest Avenue
Marina, California

AND

Zoom Meeting URL: <https://zoom.us/j/730251556>

Zoom Meeting Telephone Only Participation: 1-669-900-9128 - Webinar ID: 730 251 556

1. CALL TO ORDER: The meeting was called to order at 5:00pm
2. ROLL CALL & ESTABLISHMENT OF QUORUM: (City Council, Airport Commissioners, Marina Abrams B Non-Profit Corporation, Preston Park Sustainable Communities Nonprofit Corporation, Successor Agency of the Former Redevelopment Agency Members and Marina Groundwater Sustainability Agency)

MEMBERS PRESENT: Jenny McAdams (arrived 6:00pm), Brian McCarthy, Kathy Biala, Mayor Pro-Tem/Vice Chair Liesbeth Visscher, Mayor/Chair Bruce C. Delgado
2. PUBLIC COMMENT ON CLOSED SESSION ITEMS:
 - Marie Weiner spoke about Las Animas lease terms and noise. Opposes any new lease.
 - Carol Eng opposes Las Animas lease, suggested do new EIR on new road for Las Animas site.
4. CLOSED SESSION:
 - a. Conference with Legal Counsel, Existing Litigation (§ 54956.9(d))
 - i. *City of Marina v. Museum of Handcar Technology, et al.*, 24-CV-005126, Monterey Superior Court
 - ii. *TAMC v. City of Marina, Museum of Handcar Technology, et al.*, 24-CV-005108, Monterey Superior Court
 - iii. *Museum of Handcar Technology v. TAMC and City of Marina*, 5:24-CV-08598, United States District Court, Northern District of California (San Jose Division)

- b. Conference with Legal Counsel: Anticipated Litigation (Govt. Code § 54956.9(d)(2)), 1 potential case. Based on existing facts and circumstances, there is significant exposure to litigation.
- c. Real Property Negotiation (Govt. Code Section 54956.8)
 - i. Property: 499 9th Street, Marina, CA APN: 860-004-696-000
Negotiating Party: Las Animas Concrete & Building Supply Inc
Negotiator(s): City Manager
Terms: Price and Terms
 - ii. Property: Commercial Property at Southwest corner of Del Monte Blvd and Palm Ave. (APN: 031-303-038 a portion)
Negotiating Party: Dave Howell
Negotiator(s): City Manager
Terms: Price and Terms
 - iii. Property: Los Arboles Lease with MPUSD
Negotiating Party: Monterey Peninsula Unified School District
Negotiator(s): City Manager
Terms: Price and Terms

6:30 PM - RECONVENE OPEN SESSION AND REPORT ON ANY ACTIONS TAKEN IN CLOSED SESSION

City Attorney reported out Closed Session: Mayor. Council provided direction on items 4a through 4c1, and we will continue closed session after this open session to take up items for c2 and item 4c3.

- 5. **MOMENT OF SILENCE & PLEDGE OF ALLEGIANCE** (Please stand)
- 6. **SPECIAL PRESENTATIONS:**
 - a. Black History Month Proclamation
- 7. **COUNCIL AND STAFF ANNOUNCEMENTS:**
 - Andrea Willer, updated council and public on Dune's city park "Community Build Builds a community.
 - Doug McCoun, Introduced Marina Safi as the new administrative assistant for the fire department.
 - Councilmember McAdams, Marina 2045 General Plan update is underway check out the website which is marina2045.org. February 26th, from 4 to 6 p.m. At Vince DiMaggio Park is the Environmental Justice Workshop.
 - Councilmember McCarthy, Friday is the quarterly meeting of the Monterey Bay National Marine Sanctuary Advisory Board. next day, Saturday, California State Parks is having their sixth LGBTQ plus and allies volunteer day at Fort Ord Dune State Park from 9:00am-Noon.
 - Mayor Delgado, February 23rd from 3:00-5:00pm Salinas Ave Cleanup. April 12, 2025, is Marina's Earth Day from 10:00am-2:00pm Marina Library at Lock Patton Park.

8. **PUBLIC COMMENT:** *Any member of the public may comment on any matter within the City Council's jurisdiction that is not on the agenda. This is the appropriate place to comment on items on the Consent Agenda. Action will not be taken on items not on the agenda. Comments are limited to a maximum of three (3) minutes. General public comment may be limited to thirty (30) minutes and/or continued to the end of the agenda. Any member of the public may comment on any matter listed on this agenda at the time the matter is being considered by the City Council. Whenever possible, written correspondence should be submitted to the Council in advance of the meeting, to provide adequate time for its consideration.*

- John Sanders spoke about the national standard response time vs. the federal standard response time.
- Bob Nolan spoke on the defeated Measure U and read a letter from Paul Manual.
- Nancy Amadeo asked if an arborist will be part of the engineers report for agenda item 10f(1)
- Jeff Markham,
- Denise Turley asked if the Las Animas item will come back at a future meeting.
- Brad Imamura commented on a letter read by the previous speaker on defeated Measure U
- Caroline Carroll asked what factors played in the decision of the inclusive Dunes City Park and what is the status of the skate rink and funding.
- Min Chan commented on the 2045 General Plan and the land use of the Las Animas site and asked if an EIR will be done for dedicated road for that site.
- Bruce Delgado made comments about meeting with marina residents to talk about Measure U and planning for Plan B 2025.
- Liesbeth Visscher spoke about meeting with residents and coming up with Measure U Options for Plan B 2025.

9. **CONSENT AGENDA FOR THE SUCCESSOR AGENCY TO THE FORMER MARINA REDEVELOPMENT AGENCY:** *Background information has been provided to the Successor Agency of the former Redevelopment Agency on all matters listed under the Consent Agenda, and these items are considered to be routine and non-controversial. All items under the Consent Agenda are normally approved by one motion. Prior to such a motion being made, any member of the public or City Council may ask a question or make a comment about an agenda item and staff may provide a response. If discussion or a lengthy explanation is required, the Council may remove an item from the Consent Agenda for individual consideration. If an item is pulled for discussion, it will be placed at the end of Other Action Items Successor Agency to the former Marina Redevelopment Agency.*

10. **CONSENT AGENDA:** *These items are considered to be routine and non-controversial. All items under the Consent Agenda may be approved by one motion. Prior to such a motion being made, any member of City Council may ask a question or make a comment about an agenda item and staff may provide a response. If discussion or a lengthy explanation is required, Council may remove the item from the Consent Agenda and it will be placed at the end of Other Action Items.*

a. **ACCOUNTS PAYABLE:**

- (1) Accounts Payable Check Numbers 106237-106329, totaling \$2,118,702.16.

b. **MINUTES:**

- (1) January 22, 2025, Regular City Council Meeting
(2) February 4, Regular City Council Meeting

- c. CLAIMS AGAINST THE CITY: None
- d. AWARD OF BID: None
- e. CALL FOR BIDS: None
- f. ADOPTION OF RESOLUTIONS: *(Not a Project under CEQA per Article 20, Section 15378)*
 - (1) Adopting **Resolution No. 2025-12**, ordering the City Engineer to prepare and to file a report related to maintenance of the Cypress Cove II Landscape Maintenance Assessment District for Fiscal Year 2025-2026.
 - (2) Adopting **Resolution No. 2025-13**, ordering the City Engineer to prepare and to file a report related to maintenance of the Seabreeze Landscape Maintenance Assessment District for Fiscal Year 2025-2026.
 - (3) Adopting **Resolution No. 2025-14**, ordering the City Engineer to prepare and to file a report related to maintenance of the Monterey Bay Estates Lighting and Landscape Maintenance Assessment District for Fiscal Year 2025-2026.
- g. APPROVAL OF AGREEMENTS: None
- h. ACCEPTANCE OF PUBLIC IMPROVEMENTS: None
- i. MAPS: None
- j. REPORTS: (RECEIVE AND FILE):
 - (1) Receiving Investment Reports for the City of Marina, City of Marina as Successor Agency to the Marina Redevelopment Agency, and Preston Park Sustainable Community Non-Profit Corporation (PPSC-NPC) and Abrams B Non-Profit Corporation for the quarter ended December 31, 2024.
 - (2) Monterey-Salinas Transit February 10, 2025, Board Meeting Highlights
- k. FUNDING & BUDGET MATTERS: None
- l. APPROVE ORDINANCES (WAIVE SECOND READING): None
- m. APPROVING APPOINTMENTS: None

Mayor Pro Tem asked if the council could receive a presentation on the City's Flock Camera System

MCCARTHY/VISSCHER: TO APPROVE THE CONSENT AGENDA. 5-0-0-0 Motion Passes

- 11. PUBLIC HEARINGS: *In the Council's discretion, the applicant/proponent of an item may be given up to ten (10) minutes to speak. All other persons may be given up to three (3) minutes to speak on the matter.*
- 12. OTHER ACTIONS ITEMS OF THE SUCCESSOR AGENCY TO THE FORMER MARINA REDEVELOPMENT AGENCY: *Action listed for each Agenda item is that which is requested by staff. The Successor Agency may, at its discretion, take action on any items. Members of the public may be given up to three (3) minutes to speak.*

13. **OTHER ACTION ITEMS:** *Action listed for each Agenda item is that which is requested by staff. The City Council may, at its discretion, take action on any items. Members of the public may be given up to three (3) minutes to speak.*

Note: No additional major projects or programs should be undertaken without review of the impacts on existing priorities (Resolution No. 2006-79 – April 4, 2006).

- a. Consider introducing Ordinance No. 2025-, amending Ordinances Nos. 90-8, 86-6, 85-3, and 79-12 to revise the compensation for Mayor and Councilmembers.

Public Comments:

- Mae Dungo supports an increase in council compensation.
- John Sanders,
- David Brown supports an increase in council compensation.
- Dan supports an increase in council compensation.
- Howard Gustafson opposes the increase in council compensation
- Brad Imamura opposes the increase in council compensation
- Nancy Amadeo opposes the increase in council compensation
- Denise Turley asked if the presentation slides were available to the public
- Sarah opposed the increase in council compensation
- Caroline Carroll opposes childcare reimbursements. Take it the voters
- Monika Leonard opposes proposed increase, suggested lower increase.
- Glenn Woodson spoke about government layoffs. Suggested lower increase.
- Cristine Medina Dirksen supports proposed increase in council compensation.
- Liz Billingsley opposes a large increase, suggested lower amount.
- Cyndi Perry opposes proposed increase in council compensation, suggested lower amount.
- Erica Graham supports proposed increase in council compensation.
- Mike Kennedy asked if there would be progress reports to support such an increase.

The City Council spoke about what made them run for city council positions. Spoke of other methodology comparing Marina to the cities of the Monterey Peninsula, including Del Rey Oaks, Monterey, Pacific Grove, Sand City. Commented on variable of compensation of benefits.

MCADAMS/BIALA: TO CONSIDER INTRODUCING ORDINANCE NUMBER 2025-, AMENDING ORDINANCES NUMBER 90-8, 86-6. 85-3 AND 79-12 TO REVISE THE COMPENSATION FOR MAYOR TO \$2,250 PER MONTH AND TO COUNCIL MEMBERS AT \$2,000 PER MONTH WITH ELIGIBILITY FOR HEALTH BENEFITS AT THE COST OF THE PARTICIPANT AND AUTHORIZE THE FINANCE DIRECTOR TO MAKE THE NECESSARY BUDGETARY ADJUSTMENTS. 4-1(Delgado)-0-0 Motion Passes by Roll Call Vote

- b. Consider authorizing the City Manager to hire a consultant/facilitator at a cost not to exceed \$50,000 to assist the City of Marina in developing a Community Engagement Plan.

The City Council discussed implementation plan, the unfunded projects list, if the comments provided would be confined to coastal zone area or anywhere in Marina, the need to support community outreach to Marina's wishes and not Cal-Am, doing a mailer to all the residents of Marina to include list of 30 top priorities in multiple languages or QR codes.

Public Comments: None received

MCCARTHY/BIALA: TO AUTHORIZE THE CITY MANAGER TO HIRE A CONSULTANT/FACILITATOR AT A COST NOT TO EXCEED \$50,000 TO ASSIST THE CITY OF MARINA IN DEVELOPING A COMMUNITY ENGAGEMENT PLAN.
5-0-0-0 Motion Passes.

- c. Receive the City of Marina Second Quarter Budget Report for Fiscal Year 24/25; and the HdL City of Marina Sales Tax Update Report.

Public Comments:

- Denise Turley asked if this information would be made available to the public.

The City Council discussed the top 25 businesses paying sales tax, the opioid settlement and if there are conditions to the use of the monies. Having HdL do a gap analysis and compare with other cities with similar demographics. Increase of property tax revenues.

14. COUNCIL & STAFF INFORMATIONAL REPORTS:

- a. Monterey County Mayor's Association [Mayor Bruce Delgado]
- b. Council reports on meetings and conferences attended (Gov't Code Section 53232).

15. ADJOURNMENT: The meeting adjourned at 10:09 P.M.

Anita Sharp, Deputy City Clerk

ATTEST:

Bruce C. Delgado, Mayor

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of March 4, 2025

**CITY COUNCIL CONSIDER ADOPTING RESOLUTION NO. 2025-
AUTHORIZING THE CITY MANAGER TO SUBMIT A PLAN
AMENDMENT FOR MARINA'S PERMANENT LOCAL HOUSING
ALLOCATION (PLHA) GRANT AS ADMINISTERED BY THE STATE
DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
(STATE HCD) AND TO AUTHORIZE THE FINANCE DIRECTOR TO
MAKE APPROPRIATE BUDGETARY AMENDMENTS TO BUDGET**

REQUEST:

It is requested that the City Council consider:

1. Adopting Resolution No. 2025- authorizing the City Manager to submit a Plan Amendment to the City's Permanent Local Housing Allocation (PLHA) grant.
2. Authorize Finance Director to make appropriate budgetary amendments.

BACKGROUND

On January 18, 2023, by adoption of the City Council resolution 2023-02, city staff were directed to file and apply for PLHA funds. On May 16, 2023, said funds were awarded for two key activities: preparation of pre-approved Accessory Dwelling Unit (ADU) plans and to establish a first-time home buyer program. The initial amount for each activity was estimated to be approximately \$313,000 for the pre-approved plans and the remainder allocated towards the first-time home buyer program.

After submitting for and receiving funds for the pre-approved ADU plans the total cost to the City of Marina was only \$78,000. Per the State HCD regulations if the City wants to move more than 10% of our PLHA funds within approved activities we need to reauthorize the grant with the City Council and State HCD. Additionally, since the original allocation of funds the PLHA regulations were changed to mandate that at least 40% of the funds be allocated towards home ownership activities. By allocating the funds toward the City's eventual First Time Home Buyer Program the City will be fulfilling this mandate.

ANALYSIS

Once the City Council approves the submission of the application to HCD, HCD is expected to approve the application and send the City a five-year Standard Agreement to be executed and signed within 90 days. All the first-year's allocation will be available for disbursement once the Standard Agreement is executed. Each year, HCD will publish the amount of funds the City will receive for the following year. To receive the funds, the City must submit a letter accepting the funds, its annual report detailing uses and expenditures of all awarded PLHA allocations and outcomes achieved, must have a certified Housing Element, and have submitted its latest Housing Element annual performance report.

FISCAL IMPACT

The City will be eligible for approximately \$945,290 in grant funding which can assist the City in meeting its regional housing needs allocation (RHNA).

Respectfully submitted,

Guido F. Persicone
Community Development Director
City of Marina

REVIEWED/CONCUR:

Layne Long
City Manager
City of Marina

Attachment 1-PLHA Plan Amendment-Draft Resolution

AUTHORIZING RESOLUTION OF _____

**AUTHORIZING THE APPLICATION AND AMENDING THE PLHA PLAN FOR THE
PERMANENT LOCAL HOUSING ALLOCATION PROGRAM**

_____ of the
_____ of
_____ hereby consents to, adopts, and ratifies the following
resolution:

- A. WHEREAS, the Department is authorized to provide up to \$296 million under the SB 2 Permanent Local Housing Allocation Program Formula Component from the Building Homes and Jobs Trust Fund for assistance to Cities and Counties (as described in Health and Safety Code section 50470 et seq. (Chapter 364, Statutes of 2017 (SB 2)).
- B. WHEREAS, the State of California (the "State"), Department of Housing and Community Development ("Department") issued a Notice of Funding Availability ("NOFA") dated 10/15/2024 under the Permanent Local Housing Allocation (PLHA) Program;
- C. WHEREAS, _____ is an eligible Local government who has applied for program funds to administer one or more eligible activities, or a Local or Regional Housing Trust Fund to whom an eligible Local government delegated its PLHA formula allocation.
- D. WHEREAS, the Department may approve funding allocations for PLHA Program, subject to the terms and conditions of the Guidelines, NOFA, Program requirements, the Standard Agreement, and other contracts between the Department and PLHA grant recipients;

NOW THEREFORE BE IT RESOLVED THAT:

- 1. If Applicant receives a grant of PLHA funds from the Department pursuant to the above referenced PLHA NOFA, it represents and certifies that it will use all such funds in a manner consistent and in compliance with all applicable state and federal statutes, rules, regulations, and laws, including without limitation all rules and laws regarding the PLHA Program, as well as any and all contracts Applicant may have with the Department.

2. Applicant is hereby authorized and directed to receive a PLHA grant, in an amount not to exceed the five-year estimate of the PLHA formula allocations, as stated in Appendix B of the current NOFA _____ in accordance with all applicable rules and laws.
3. Applicant hereby agrees to use the PLHA funds for eligible activities as approved by the Department and in accordance with all Program requirements, Guidelines, other rules, and laws, as well as in a manner consistent and in compliance with the Standard Agreement and other contracts between the Applicant and the Department.
4. **Pursuant to Sections 302(c)(4) and 302(c)(5) of the Guidelines, Applicant's PLHA Plan Amendment for the 2020-2023 Allocations is attached to this resolution, and Applicant hereby adopts this PLHA Plan Amendment and certifies compliance with all public notice, public comment, and public hearing requirements in accordance with the Guidelines.**
5. **If applicable:** Applicant certifies that it was delegated by _____ to submit an application on its behalf and administer the PLHA grant award for the formula allocation of PLHA funds, pursuant to Guidelines Section 300(c) and 300(d), and the legally binding agreement between the recipient of the PLHA funds and the Applicant is submitted with the PLHA application.
6. **If applicable:** Applicant certifies that it has or will subgrant some or all of its PLHA funds to another entity or entities. Pursuant to Guidelines Section 302(c)(3), "entity" means a housing developer or program operator, but does not mean an administering Local government to whom a Local government may delegate its PLHA allocation.
7. **If applicable:** Applicant certifies that its selection process of these subgrantees was or will be accessible to the public and avoided or shall avoid any conflicts of interest.
8. **If applicable:** Pursuant to Applicant's certification in this resolution, the PLHA funds will be expended only for eligible Activities and consistent with all program requirements.
9. **If applicable:** Applicant certifies that, if funds are used for the acquisition, construction or rehabilitation of for-sale housing projects or units within for-sale housing projects, the grantee shall record a deed restriction against the property that will ensure compliance with one of the requirements stated in Guidelines Section 302(c)(6)(A), (B) and (C).
10. **If applicable:** Applicant certifies that, if funds are used for the development of an Affordable Rental Housing Development, the Local government shall make PLHA assistance in the form of a low-interest, deferred loan to the Sponsor of the Project, and such loan shall be evidenced through a Promissory Note secured by a Deed of Trust and a Regulatory Agreement shall restrict occupancy and rents in accordance with a Local government-approved underwriting of the Project for a term of at least 55 years.

11. Applicant shall be subject to the terms and conditions as specified in the Standard Agreement, the PLHA Program Guidelines and any other applicable SB 2 Guidelines published by the Department.

12. _____ is/are authorized to execute the PLHA Program Application, the PLHA Standard Agreement and any subsequent amendments or modifications thereto, as well as any other documents which are related to the Program or the PLHA grant awarded to Applicant, as the Department may deem appropriate.

PASSED AND ADOPTED at a regular meeting of the _____ this _____ day of, _____ 2024, by the following vote:

AYES: _____ ABSTENTIONS: _____ NOES: _____ ABSENT: _____

Signature of Approving Officer: _____

INSTRUCTION: The attesting officer cannot be the person identified in the resolution as the authorized signor.

CERTIFICATE OF THE ATTESTING OFFICER

The undersigned, Officer of _____ does hereby attest and certify that the _____ Resolution is a true, full and correct copy of a resolution duly adopted at a meeting of the _____ which was duly convened and held on the date stated thereon, and that said document has not been amended, modified, repealed, or rescinded since its date of adoption and is in full force and effect as of the date hereof.

ATTEST: _____
Signature of Attesting Officer

Print Name and Title of Attesting Officer

February 27, 2025

Item No. **10g(1)**

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of March 4, 2025

**RECOMMENDATION TO CONSIDER ADOPTING RESOLUTION NO. 2025-,
APPROVING AMENDMENT NO.2 TO THE AGREEMENT BETWEEN THE
CITY OF MARINA AND HARRIS AND ASSOCIATES, INC. OF SALINAS,
CALIFORNIA, TO PROVIDE CONSTRUCTION MANAGEMENT SERVICES
FOR THE IMJIN PARKWAY IMPROVEMENT PROJECT, AND AUTHORIZE
THE CITY MANAGER TO EXECUTE THE AMENDMENT ON BEHALF OF
THE CITY SUBJECT TO FINAL REVIEW AND APPROVAL BY THE CITY
ATTORNEY**

RECOMMENDATION:

It is recommended that the City Council:

1. Consider adopting Resolution No. 2025-, approving Amendment No.2 to the agreement between the City of Marina and Harris and Associates, Inc. of Salinas, California, to provide construction management services for the Imjin Parkway Improvement Project;
2. Authorize the City Manager to execute the Amendment on behalf of the City subject to final review and approval by the City Attorney.

BACKGROUND:

At the regular meeting of September 18, 2018, the City Council adopted Resolution No. 2018-111, approving a Senate Bill 1 Local Partnership Program Baseline Agreement to receive grant funding amounting to \$19 million for the Marina-Salinas Multimodal Corridor – Imjin Parkway Widening Project.

At the regular meeting of the California Transportation Commission of October 13-14, 2021, the Commission approved the allocation for locally administered Senate Bill 1 Local Partnership Program funds for the construction of the project.

At the regular meeting of November 2, 2021, the City Council adopted Resolution No. 2021-116, approving advertising and call for bids for Imjin Pkwy Widening Project.

At the regular meeting of December 14, 2021, the City Council adopted Resolution No. 2021-137 approving an agreement between City of Marina and Harris and Associates, Inc. of Salinas, California, to provide construction management services for the Imjin Parkway Improvement Project.

At the regular meeting of April 4, 2023, the City Council adopted Resolution No. 2023-33 approving Amendment No. 1 to the agreement between City of Marina and Harris and Associates, Inc. of Salinas, California, to provide construction management services for the Imjin Parkway Improvement Project.

ANALYSIS:

Since the issuance of the Incidental Take Permit (ITP) and start of construction, Harris and Associates have been supporting the City's coordination with various project elements not included in their original scope of work including coordination with the California Department of Fish and Wildlife (CDFW) regarding the (ITP) and subsequent submittal packages. Along with this additional scope of work, the consultant has provided additional support through their subconsultant teams with regards to Biological, Geological and Paleontological monitoring per the projects approved Mitigation Monitoring & Reporting Plan (MMRP). PG&E upgrades to the Airport for Joby Aviation required high-voltage utility improvements within the Project corridor that required design coordination, construction inspection and traffic control monitoring. These services were not a part of the original or amended scope of work.

Full execution of all requirements per the MMRP, the ITP mitigation requirements and additional support required by staff from the consultant team is included in the proposed contract amendment scope ("EXHIBIT A").

FISCAL IMPACT:

Should the City Council approve this request, adequate funding is available for the additional construction management and inspections services amendment of \$416,496.84 for a total contract total of \$4,009,852.84 in the Capital Improvement Program project account EDR1808-R46B (#401) Imjin Widening Project.

CONCLUSION:

This request is submitted for City Council consideration and possible action.

Respectfully submitted,

Edrie Delos Santos, P.E.
Engineering Division
Public Works Department

REVIEWED/CONCUR:

Ismael Hernandez
Public Works Director
City of Marina

Layne P. Long
City Manager
City of Marina

RESOLUTION NO. 2025-

A RESOLUTION OF CITY COUNCIL OF THE CITY OF MARINA APPROVING AMENDMENT NO.2 TO THE AGREEMENT BETWEEN THE CITY OF MARINA AND HARRIS AND ASSOCIATES, INC. OF SALINAS, CALIFORNIA, TO PROVIDE CONSTRUCTION MANAGEMENT SERVICES FOR THE IMJIN PARKWAY IMPROVEMENT PROJECT, AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE AMENDMENT ON BEHALF OF THE CITY SUBJECT TO FINAL REVIEW AND APPROVAL BY THE CITY ATTORNEY

WHEREAS, at the regular meeting of September 18, 2018, the City Council adopted Resolution No. 2018-111, approving a Senate Bill 1 Local Partnership Program Baseline Agreement to receive grant funding amounting to \$19 million for the Marina-Salinas Multimodal Corridor – Imjin Parkway Widening Project, and;

WHEREAS, at the regular meeting of the California Transportation Commission of October 13-14, 2021, the Commission approved the allocation for locally administered Senate Bill 1 Local Partnership Program funds for the construction of the project, and;

WHEREAS, at the regular meeting of November 2, 2021, the City Council adopted Resolution No. 2021-116, approving advertising and call for bids for Imjin Pkwy Widening Project, and;

WHEREAS, at the regular meeting of December 14, 2021, the City Council adopted Resolution No. 2021-137 approving an agreement between City of Marina and Harris and Associates, Inc. of Salinas, California, to provide construction management services for the Imjin Parkway Improvement Project, and;

WHEREAS, at the regular meeting of April 4, 2023, the City Council adopted Resolution No. 2023-33 approving Amendment No. 1 to the agreement between City of Marina and Harris and Associates, Inc. of Salinas, California, to provide construction management services for the Imjin Parkway Improvement Project, and;

WHEREAS, since the issuance of the Incidental Take Permit (ITP) and start of construction, Harris and Associates have been supporting the City’s coordination with various project elements not included in their original scope of work including coordination with the California Department of Fish and Wildlife (CDFW) regarding the (ITP) and subsequent submittal packages. Along with this additional scope of work, the consultant has provided additional support through their subconsultant teams with regards to Biological, Geological and Paleontological monitoring per the projects approved Mitigation Monitoring & Reporting Plan (MMRP). PG&E upgrades to the Airport for Joby Aviation required high-voltage utility improvements within the Project corridor that required design coordination, construction inspection and traffic control monitoring. These services were not a part of the original or amended scope of work, and;

WHEREAS, full execution of all requirements per the MMRP, the ITP mitigation requirements and additional support required by staff from the consultant team is included in the proposed contract amendment scope (“Exhibit A”), and;

Should the City Council approve this request, adequate funding is available for the additional construction management and inspections services amendment of \$416,496.84 for a total contract total of \$4,009,852.84 in the Capital Improvement Program project account EDR1808-R46B (#401) Imjin Widening Project.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Marina does hereby:

1. Approve Amendment No.2 to the agreement between the City of Marina and Harris and Associates, Inc. of Salinas, California, to provide construction management services for the Imjin Parkway Improvement Project;
2. Authorize the City Manager to execute the Amendment on behalf of the City subject to final review and approval by the City Attorney.

PASSED AND ADOPTED by the City Council of the City of Marina at a regular meeting duly held on the 4th day of March 2025, by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ATTEST:

Bruce C. Delgado, Mayor

Anita Sharp, Deputy City Clerk

**SECOND AMENDMENT TO THE AGREEMENT
FOR CONSTRUCTION MANAGEMENT
AND CONSTRUCTION SUPPORT SERVICES
FOR THE IMJIN PARKWAY WIDENING PROJECT**

THIS SECOND AMENDMENT (“Second Amendment”) to the Agreement for Construction Management and Construction Support Services for the Imjin Parkway Widening Project (“Project”) is made this _____ day of _____, by and between the CITY OF MARINA, a municipal corporation (“CITY”) and HARRIS AND ASSOCIATES, INC., a California corporation (“CONSULTANT”). CITY and CONSULTANT are sometimes referred to herein collectively as the “Parties.”

Recitals

- A. On January 26, 2022, CITY and CONSULTANT entered into the Agreement for Construction Management and Construction Support Services for the Imjin Parkway Widening Project (the “Agreement”) for CONSULTANT to perform preconstruction activities such as a constructability review of the project bid documents, providing community outreach, and to perform professional and environmental services necessary to during construction to fulfill all permitting and contract requirements in the amount of \$3,508,042.00.
- B. On April 27, 2023, CITY and CONSULTANT amended the Agreement for Construction Management and Construction Support Service (“Amendment No. 1”) for additional services associated with the Project’s Incidental Take Permit (ITP) in the amount of \$52,314.00.
- C. The Agreement provides it may only be amended or modified by written agreement of the Parties. Both Parties now desire to amend the Agreement to include additional services to be performed by CONSULTANT and additional compensation in the amount of \$416,496.84 to be furnished by the CITY.
- D. The CONSULTANT has prepared a document entitled “Imjin Parkway Widening Project: Additional Construction Management Scope of Work” with terms for the proposed Second Amendment of the Agreement (attached as “Exhibit 2” to this Second Amendment incorporated herein by reference).
- E. Only the numbered Articles of the Agreement which are being amended are set forth in this Second Amendment.

Terms & Conditions Amended

Now, therefore, the Parties agree to amend the Agreement as follows:

- 1. Exhibit “A1”, “B1” and “C1” to the Second Amendment is incorporated into the Agreement.
- 2. Section 1 “Scope of Work” sub-section (a) is amended to read in its entirety:

“(a) Contractor is hereby hired and retained by the City to work in a cooperative manner with the City to fully and adequately perform those services set forth in Exhibit “A”, “A1” and “A2” attached hereto (“Scope of Work”) and by this reference made a part hereof. With prior written notice to Contractor, City may elect to delete certain tasks of the Scope of Work at its sole discretion.”

3. Section 1 “Scope of Work” sub-section (e) is amended to read in its entirety:

“(e) City shall cooperate with Contractor and will furnish all information data, records and reports existing and available to City to enable Contractor to carry out work outlined in Exhibit “A”, “A1” and “A2”. Contractor shall be entitled to reasonably rely on information, data, records and reports furnished by the City, however, the City makes no warranty as to the accuracy or completeness of any such information, data, records or reports available to it and provided to Contractor which were furnished to the City by a third party. Contractor shall have a duty to bring to the City's attention any deficiency or error it may discover in any information provided to the Contractor by the City or a third party.”

4. Section 2 “Term of Agreement & Commencement of Work” is amended to read in its entirety:

“(a) Unless otherwise provided, the term of this Agreement shall begin on the date of its full execution and shall expire on December 31, 2026, unless extended by amendment or terminated earlier as provided herein. The date of full execution is defined as the date when all of the following events have occurred:

(i) This Agreement has been approved by the City's Council or by the board, officer or employee authorized to give such approval, and;

(ii) The office of the City Attorney has indicated in writing its approval of this Agreement as to form, and;

(iii) This Agreement has been signed on behalf of Contractor by the person or persons authorized to bind the Contractor hereto, and;

(iv) This Agreement has been signed on behalf of the City by the person designated to so sign by the City's Council or by the officer or employee authorized to enter into this Contract and is attested to by the Marina City Clerk.

(b) Contractor shall commence work on the Project upon full execution of this agreement. This Agreement may be extended upon written agreement of both parties. Contractor may be required to prepare a written schedule for the work to be performed, which schedule shall be approved by the City and made a part of Exhibit A, A1 and A2, and to perform the work in accordance with the approved schedule.

5. Section 3 “Compensation” sub-section (a) is amended to read in its entirety:

“(a) City liability for compensation to Contractor under this Agreement shall only be to the extent of the present appropriation to fund this Agreement. For services to be provided under this Agreement City shall compensate Contractor in an amount not to exceed Four Million Nine

Thousand Eight Hundred Fifty-Two Dollars and Eight-Four cents (\$4,009,852.84) in accordance with the provisions of this Section and the Cost Estimate attached hereto as Exhibit B, B1 and B2 and incorporated herein by this reference.”

All other terms and conditions of the Agreement shall remain in full force and effect.

This Second Amendment is executed in two (2) duplicate originals, each of which is deemed to be an original. This Second Amendment consists of four (4) pages.

(Attestation & Approval follow)

IN WITNESS WHEREOF, the Parties hereto have executed this Second Amendment to Agreement for Agreement for Construction Management and Construction Support Services for the Imjin Parkway Widening Project on the date and year first written above.

CITY OF MARINA

CONSULTANT

By: _____
Layne Long
City Manager

By: _____
Name:
Its:

Date: _____ 2025

Date: _____ 2025

ATTEST: Per Resolution 2025-

By: _____
Deputy City Clerk

APPROVED AS TO FORM:

By: _____
City Attorney



February 10, 2025

Edrie De Los Santos
Project Manager
211 Hillcrest Avenue
Marina, CA 93933

Imjin Parkway Widening Project: Additional Construction Management Scope of Work

Edrie,

As you know, the bulk of our original scope of work was for the Construction Phase of this project with a limited effort in the Pre-Construction Phase. As the project team has moved through the process of obtaining the Incidental Take Permit (ITP) and now moved into the Construction Phase, I am reconciling our efforts for added work with our remaining budget. The table below summarizes Items 1-7 as additional scope of work for various efforts during the Pre-Construction Phase; Item 8 summarizes the basis for additional budget to continue our biological monitoring/reporting efforts through to project completion.

ITEM	DESCRIPTION
1	Additional efforts for Community Outreach support during the Pre-Construction Phase. Efforts included additional coordination with the City and other agencies, and an extended period for the Pre-Construction Phase.
2	Additional scope of work related to obtaining the project environmental permits. This item includes: Harris management/coordination efforts; deed research and surveying performed by Whitson Engineering; hazardous materials survey performed by Pacific Crest Engineers (part of the CDFW Lands Package); and inspection of layout and preparations to install the Habitat Mitigation Land (HML) fencing for the mitigation sites. Despite re-distributing budgets from other preconstruction tasks, it was not sufficient to cover these efforts.
3	Additional scope of work: • Biological monitoring efforts for the limited clearing and installation of HML fencing. This effort was unknown until the environmental permitting process was completed (DD&A proposal Task 2) • Pre-construction tree survey. The original tree survey (performed during the design phase approximately 5 years earlier) was outdated and not representative of existing conditions when construction was ready to commence. DD&A performed a tree survey for all trees within the project limits prior to any tree removal (DD&A proposal Task 1).

4	Additional scope of work for Paleontological Pre-Grade Survey. As part of the Paleontological Monitoring Plan development, this task was identified as a requirement due to the high sensitivity of several grading areas within the project boundaries. This effort was not included in the budget for other paleontological efforts in Amendment 1.
5	Additional scope of work for PG&E – Joby Avionics Construction Management Support. At the City’s request, we provided CM support services for overseeing this work. Services included coordination with PG&E and their contractor, surveying (layout the limits of the Imjin Parkway improvements to avoid future conflicts with our work), and inspection of the PG&E contractor’s efforts.
6	This item would allow charges for Miscellaneous Expenses not included in other cost items. Our original proposal did not include an item for Miscellaneous Expenses. This item does not change the overall budget but will be a re-distribution of the established “Document Control” budget and would be used primarily to cover the reproduction costs for redline/as-built plan sets.
7	This item would allow the option to charge the established IRS vehicle mileage rate for usage on the project in lieu of monthly flat rate vehicle charges. This item does not change the overall budget for vehicle expenses; it is a re-allocation of this budget item.
8	The overall level of effort for monitoring and worker training required by the project permits was underestimated in our original proposal. Unforeseen tasks such as the full-time monitoring of Seaside Bird’s Beak and a more robust monitoring of the condition of perimeter fencing for the project have added to the required effort. Please reference DD&A proposal Exhibit B.

The proposed increase in cost for the additional scope of work detailed above is \$416,496.84. I have attached Exhibit A detailing the costs of the individual items noted above. Additionally, I have attached Exhibit B which provides a detailed breakdown of DD&A’s proposal for Item 8. All costs are based on work performed on an hourly basis.

If you have any questions, or I can provide additional information, please do not hesitate to contact me at your earliest convenience.

Sincerely,
Harris & Associates, Inc.



Dana Van Horn, PE, QSD
 Sr. Construction Manager
 (831) 419-7234 ■ Dana.Vanhorn@WeAreHarris.com

Attach: Exhibit A – Summary of Costs

Exhibit B – Denise Duffy & Associates Proposal

**SUMMARY OF PROJECT BUDGETS
CITY OF MARINA - IMJIN WIDENING PROJECT
RSTPL - 5416(011)
CONSTRUCTION MANGEMENT SERVICES**

**Exhibit C1
to Agreement**

AMENDMENT #2 SUMMARY

Item #	Cost	Comments
1	\$ 12,392.02	Comm Outreach
2	\$ 64,327.69	Pre-con support (Harris mgmt)
	\$ 40,702.61	Pre-con Survey (Whitson)
	\$ 82,551.54	Haz Matl (PCE)
	\$ 1,676.32	Harris Inspection
3	\$ 7,249.98	HML Fence install monitor (DDA)
	\$ 21,662.00	Tree Survey (DDA)
4	\$ 5,998.36	Paleo Pre-Grade Survey
5	\$ 3,761.64	Harris coord PG&E - support for Joby
	\$ 10,529.39	Harris Inspection effort
	\$ 16,645.29	Survey (Whitson)
6 & 7	\$ -	Redistribute budget - net zero change
8	\$ 149,000.00	Additional Biological Support (DDA)

Amend #2 Total \$ 416,496.84

Original Contract \$ 3,508,042.00

Amendment #1 \$ 85,314.00

Amendment #2 \$ 416,496.84

\$ 4,009,852.84 REVISED CONTRACT TOTAL



SUMMARY OF PROJECT BUDGETS
CITY OF MARINA - IMJIN WIDENING PROJECT
RSTPL - 5416(011)

AMENDMENT 2

ITEM #	Phase No.	Description	Total Per Task	Percent Complete	Total to Date	Balance to Complete	
	100	PRE-CONSTRUCTION	\$ 324,903.61	191.9%	\$ 623,336.85	\$ (267,496.84)	Original budget \$324,903.61
1	120	Community Outreach	\$ 12,114.00	202.3%	\$ 24,506.02	\$ (12,392)	
2	170	Pre-Construction Coord/Support (Harris)	\$ 180,429.00	135.7%	\$ 244,756.69	\$ (64,328)	Original budget was supplemented by Amend #1 and redistribution of unused task \$'s in Phase 100
	SC-WH	Subconsultant - Whitson - Pre-con survey			\$ 40,702.61	\$ (40,702.61)	Sevices for researching deeds and surveying of HML sites
	SS-PCE	Subconsultant - PCE (CDFW Lands Pkg/HAZ-1)	\$ -		\$ 82,551.54	\$ (82,551.54)	Hazardous materials survey was required as part of the CDFW Lands Pkg.
	INSP65	Inspection	\$ -		\$ 1,676.32	\$ (1,676.32)	Inspection for the initial fencing layout and clearing to install fencing @ HML sites.
3	180	Biological Services					
	185	HML fence installation monitoring			\$ 7,249.98	\$ (7,250)	Reference DD&A proposal Task 2
	186	Tree survey - add'l			\$ 21,662.00	\$ (21,662.00)	Reference DD&A proposal Task 1
4	190	Paleo Eval Report & Monitoring Plan (PP)	\$ 6,400.00	193.7%	\$ 12,398.36	\$ (5,998.36)	Proposal for Amend #1 omitted Paleo Pre-grade Survey report req'd in MMRPs.
5		PG&E - Joby Avionics CM Support			\$ 30,936.32	\$ (30,936.32)	This work was not included in the original contract or Amend #1.
	200	Coordination (Harris)			\$ 3,761.64		Coordination with PG&E and their contractor
	INSP65	Inspection (Harris)			\$ 10,529.39		Inspection of PG&E contractor work
	SS-WH	Subconsultant - Whitson			\$ 16,645.29		Survey layout of Imjin Parkway Widening project limits to avoid future conflicts with our work
						\$ (267,496.84)	

	Phase No.	Description	Total Per Task	Percent Complete	Total to Date	Balance to Complete	
	200	CONSTRUCTION	\$ 3,279,273.10	37.2%	\$ 1,220,827.11	\$ 2,058,445.99	
6	220	Document Control	\$ 58,332.33	24.3%	\$ 14,180.13	\$ 44,152.20	Redistribute Doc Control budget - add a category for Misc Expenses (no budget impact)
	EX	MISC	\$ 1,000.00			\$ 1,000.00	New budget category
7	EX	Vehicles	\$ 57,910.00	39.9%	\$ 23,100.00	\$ 34,810.00	Redistribute budget - add item for IRS mileage rate expense (net zero budget impact)
	EX	Mileage	\$ 20,000.00			\$ 20,000.00	Budget for IRS vehicle mileage for vehicles not on-site "full-time"
8	SC-DDA	Subconsultant - DDA - add'l scope/effort*	\$ 149,000.00		\$ 28,426.30	\$ 120,573.70	Reference DD&A proposal Task 3
		Added scope of work without amendment					
	*	Amount carried in this line are included in the amount for Task 3 of DD&A proposal					



DENISE DUFFY & ASSOCIATES, INC.

PLANNING AND ENVIRONMENTAL CONSULTING

City of Marina Imjin Parkway Improvement Project (PLN 160374) – Out-Of-Scope and Extended Environmental Compliance Budget Amendment

To: Dana Van Horn, Harris and Associates, Inc.
Date: February 6, 2025
Client: City of Marina (City)
From: Matt Johnson, Denise Duffy & Associates (DD&A)
Ref: 2022-07
Subject: Scope of Work and Cost Estimate for Out-of-Scope and Extended Environmental Compliance at the Imjin Parkway Improvements Project and Associated Habitat Management Lands

Denise Duffy & Associates (DD&A) is currently under contract with Harris and Associates, Inc. (Harris) to provide environmental compliance services for the construction phase of the City of Marina's Imjin Parkway Improvement Project (project). Unforeseen construction activities that arose during project construction resulted in requests from Harris for additional environmental compliance from DD&A. This included monitoring of the Habitat Management Lands (HML) permanent fence and signage installation, full time monitoring of construction activities immediately adjacent to a population of seaside bird's beak (SBB), and pre-construction tree surveys. Additionally, construction phase biological monitoring for the project has exceeded the estimated budget and DD&A is requesting additional funds to provide biological monitoring for the duration of the construction phase. This document provides the Scope of Work (SOW) and Cost Estimate for these out-of-scope and extended environmental compliance services for the project. Out-of-scope environmental compliance services have been ongoing since August 2023. DD&A estimates approximately 17 months of construction to complete the project.

Task 1 Tree Survey

DD&A conducted surveys and tagged all trees within the project alignment proposed for removal that met the definition of a "tree" as defined in Marina City Code (Ch 17, §62.020). Surveys were conducted in August and September of 2023, and February, March, April, August, and September of 2024. In addition to the physical tree survey this task involved periodic coordination and strategy calls with City and project partners to coordinate information exchange and work with the internal team to address project needs, as well as revisions to the Tree and Vegetation Replacement Plan.

Task 2 HML Fence Installation Monitoring

The *Imjin Parkway Improvement Project Habitat Management Lands Long-Term Management Plan* (LTMP, DD&A 2024) directed that fencing for HML lands be installed during the months of August through January. Due to scheduling concerns permanent fencing was installed during the months of April and May. To allow for this modification to the LTMP the City of Marina (City) received approval from the California Department of Fish and Wildlife (CDFW) to install the fencing materials outside of the seasonal window with the

condition that a qualified biologist provides monitoring for installation located in known Monterey gilia populations. DD&A provided the biological monitoring as requested by the City.

Task 3. Extended Construction Phase Monitoring

Construction Phase for the project is expected to continue until June 2026. Due to the level of biological mitigation and monitoring required for this project, as well as the out-of-scope items discussed above, DD&A has exhausted the funds originally allocated for construction phase biological monitoring. This task includes the following:

- Performing Employee Environmental Educations for new construction personnel.
- Weekly construction site checks to confirm ESA fencing remains in good condition.
- Bi-weekly checks of the seedbank staging area.
- Construction meetings twice a week.
- Coordination with regulatory agencies.
- Biological monitoring as needed, on-call.
- Arborist services related to additional tree removal and installation of mitigation trees.
- To ensure no additional impacts are allowed to occur to the SBB population, DD&A will provide monitoring during construction activities within the immediate vicinity of the SBB population, as needed.

Cost Estimate

Attachment A provides the cost estimate to provide environmental services described above.

Attachment A

Cost Estimate

Denise Duffy Associates, Inc.
Budget Amendment for Imjin Parkway
Out-of-Scope and Extended Environmental Compliance Services

TASKS #	Tasks	Senior Project Manager	Senior Scientist II	Certified Arborist	Associate Scientist	Assistant Scientist	Task Total
	Rate	\$ 202.00	\$ 185.00	\$ 185.00	\$ 136.00	\$ 123.00	
1	Tree Survey	9	40	40	19	20	\$ 21,662
2	HML Fence Installation Monitoring	11			18	20	\$ 7,250
3	Extended Construction Phase Monitoring	150	100	100	300	300	\$ 145,000
Total DDA hours by person		170	140	140	337	340	
Total DDA cost by person		34,340	25,900	25,900	45,832	41,820	\$ 173,792

Expenses	
Supplies (GPS)	\$1,500.00
Mileage	\$2,500.00
Total	\$4,000.00

Total Cost	\$ 177,792
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Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of March 4, 2025

RECOMMENDATION TO CONSIDER ADOPTING RESOLUTION NO. 2025-, ACCEPTING THE PUBLIC IMPROVEMENTS AS SHOWN ON THE APPROVED VETERANS TRANSITION CENTER (VTC) “LIGHTFIGHTER VILLAGE” IMPROVEMENT PLANS, AUTHORIZING THE CITY CLERK TO RELEASE BOND SECURITIES, ACCEPT A WARRANTY BOND, AND RECORD ACCEPTANCE WITH THE MONTEREY COUNTY RECORDER’S OFFICE

RECOMMENDATION:

It is recommended that the City Council:

1. Consider adopting Resolution No. 2025-, accepting the Public Improvements as shown on the approved Veterans Transition Center (VTC) “Lightfighter Village” Improvement Plans, and;
2. Authorize the City Clerk to release bond securities, accept a warranty bond, and record acceptance with Monterey County Recorder’s Office.

BACKGROUND:

At the regular meeting of November 20, 2018, the City Council adopted Resolution No. 2012-76, approving the Specific Plan (SP 2012-01) for a ±2.4 acre project site located at 229-239 Hayes Circle (APN 031-021-040). The proposed project consists of a new three-story, seventy-one (71) unit apartment complex.

At the regular meeting of April 4, 2023, the City Council adopted Resolution No. 2023-32, approving a Public Improvement Agreement between the City and Lightfighter Village GP, LLC for the VTC “Lightfighter Village” Permanent Supportive Housing Project’s public improvements. These improvements included utility connections, pavement restoration, concrete sidewalks, driveways and landscaping.

ANALYSIS:

The Improvements required by the improvement plans and approved by the City Engineer on May 19, 2023, were completed by the Developer in substantial conformance with the approved Improvement Plans for the project.

The Public Improvement Agreement states that a Guarantee and Warranty period will remain for one year after acceptance of the Improvements by the City Council.

Therefore, a request is being made by the Developer to release all of the Faithful Performance bond. A new bond of 10% of the original Performance bond (\$65,600) for public improvements will remain with the City Clerk as the Guarantee and Warranty Security for one (1) year after acceptance. Any repairs required during the Guarantee and Warranty period will be made by the Developer or the costs will be recovered from said bond. After the Warranty period, maintenance responsibilities for streetlights, sidewalks, pavement, and stormwater improvements will be covered by the City.

FISCAL IMPACT:

Should the City Council approve this request, the fiscal impacts for maintenance of these improvements after the warranty period will be captured by the City's regular Public Works maintenance budget.

CEQA Findings:

The City has determined this is not a project under CEQA per Article 20 Section 15378 and under General Rule Article 5 Section 15061.

CONCLUSION:

This request is submitted for City Council consideration and possible action.

Respectfully submitted,

Edrie Delos Santos, P.E.
Engineering Division
Public Works Department

REVIEWED/CONCUR:

Ismael Hernandez
Public Works Director
City of Marina

Layne P. Long
City Manager
City of Marina

RESOLUTION NO. 2025-

A RESOLUTION OF THE CITY OF MARINA ACCEPTING THE PUBLIC
IMPROVEMENTS AS SHOWN ON THE APPROVED VETERANS
TRANSITION CENTER (VTC) “LIGHTFIGHTER VILLAGE”
IMPROVEMENT PLANS, AUTHORIZING THE CITY CLERK TO RELEASE
BOND SECURITIES, ACCEPT A WARRANTY BOND, AND RECORD
ACCEPTANCE WITH THE MONTEREY COUNTY RECORDER’S OFFICE

WHEREAS, at the regular meeting of November 20, 2018, the City Council adopted Resolution No. 2012-76, approving the Specific Plan (SP 2012-01) for a ±2.4 acre project site located at 229-239 Hayes Circle (APN 031-021-040). The proposed project consists of a new three-story, seventy-one (71) unit apartment complex, and;

WHEREAS, at the regular meeting of April 4, 2023, the City Council adopted Resolution No. 2023-32, approving a Public Improvement Agreement between the City and Lightfighter Village GP, LLC for the VTC “Lightfighter Village” Permanent Supportive Housing Project’s public improvements. These improvements included utility connections, pavement restoration, concrete sidewalks, driveways and landscaping, and;

WHEREAS, the Improvements required by the improvement plans and approved by the City Engineer on May 19, 2023, were completed by the Developer in substantial conformance with the approved Improvement Plans for the project, and;

WHEREAS, the Public Improvement Agreement states that a Guarantee and Warranty period will remain for one year after acceptance of the Improvements by the City Council, and;

WHEREAS, therefore, a request is being made by the Developer to release all of the Faithful Performance bond. A new bond of 10% of the original Performance bond (\$65,600) for public improvements will remain with the City Clerk as the Guarantee and Warranty Security for one (1) year after acceptance. Any repairs required during the Guarantee and Warranty period will be made by the Developer or the costs will be recovered from said bond. After the Warranty period, maintenance responsibilities for streetlights, sidewalks, pavement, and stormwater improvements will be covered by the City, and;

WHEREAS, should the City Council approve this request, the fiscal impacts for maintenance of these improvements after the warranty period will be captured by the City’s regular Public Works maintenance budget, and;

WHEREAS, the City has determined this is not a project under CEQA per Article 20 Section 15378 and under General Rule Article 5 Section 15061.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Marina that:

1. Accept the Public Improvements as shown on the approved Veterans Transition Center (VTC) “Lightfighter Village” Improvement Plans, and;
2. Authorize the City Clerk to release bond securities, accept a warranty bond, and record acceptance with Monterey County Recorder’s Office.

PASSED AND ADOPTED by the City Council of the City of Marina at a regular meeting duly held on the 4th day of March 2025, by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ATTEST:

Bruce Delgado, Mayor

Anita Sharp, Deputy City Clerk

EXHIBIT A

PUBLIC IMPROVEMENT AGREEMENT

CITY OF MARINA

Recording requested by and when
when recorded, return to:

City of Marina
211 Hillcrest Avenue
Marina, CA 93933
Attn: Public Works Director

2023039831

11/13/2023 08:45:24
Titles: 1 Pages: 16

Fees: \$0.00
Taxes: \$0.00
AMT PAID: \$0.00

No fee for recording pursuant to
Government Code Section 27383 and 27388.1

APN: 031-021-040

**PUBLIC IMPROVEMENT AGREEMENT
FOR IMPROVEMENT OF STREETS, INSTALLATION OF SIDEWALKS,
LANDSCAPING, STREET LIGHTS AND OTHER PUBLIC WORKS FACILITIES**

— 239-243 Hayes Circle, Marina CA —

This Public Improvement Agreement for Streets, Installation of Sidewalks, Landscaping, Street Lights and Other Public Works Facilities (the “Agreement”) is made and entered into this 29th day of August, 2023, by and between the City of Marina, herein called the “City,” a municipal corporation, and Lightfighter Village, L.P., a real property owner and developer, herein called the “Developer.” City and Developer are sometimes hereinafter individually referred to as “Party” and hereinafter collectively referred to as the “Parties.”

Recitals

A. Developer has presented to City for approval a plan of development (the “Development”) located at 239-243 Hayes Circle, Marina, California (the “Property”) within the City, pursuant to provisions of the City’s Ordinances and Regulations relating to development approval.

B. Marina Municipal Code Section 16.06.090 provides that improvements may include paving; gutter; curb; sidewalks; raised medians; street lights; street trees; landscaping; street signs; street barricades, walls and fences (the “Improvements”) necessary along the frontage of the Property as described and shown on Off-Improvement Plan Sheet(s) (the “Improvement Plans”). Completion of all Improvements in accordance with the Improvement Plans shall be completed prior to final inspection.

C. The Development has been approved, subject to the requirements and conditions on file in the Office of the Director of Public Works and incorporated into this Agreement by reference.

D. The City has certain responsibilities for maintenance and operation of certain Improvements, utilities and public service facilities after acceptance by City, and the City agrees to discharge those responsibilities following its acceptance of the Improvements.

*** See Schedule 1**

E. In consideration of the approval of the Development, Developer desires to enter into this Agreement, whereby Developer promises to install and complete, at Developer's own expense, the Improvements. Developer has secured its performance pursuant this Agreement by improvement security required by the City and approved by the City Attorney.

NOW THEREFORE, in consideration of the foregoing and in order to carry on the intent and purpose of said Codes, Ordinances, Resolutions, Rules and Regulations, it is agreed by and between the parties as follows:

SECTION 1

The recitals to this Agreement are hereby incorporated into the terms of this Agreement. All applicable Codes, Ordinances, Resolutions, Rules and Regulations and established policies of the City and the laws of the State of California and the United States of America concerning the subject matter of this Agreement are hereby referred to and incorporated herein to the same effect as if they were set out a length herein. Said Codes, Ordinances, Resolutions, Rules and Regulations include, but are not limited to, the following: The Municipal Code of the City of Marina, including the current Zoning Ordinance, and the currently adopted California Building Code. Performance by Developer of this Agreement shall not be construed to vest Developer's rights with respect to any change in any zoning or building law or ordinance.

Developer has been alerted to the requirements of California Labor Code section 1770 et seq. which require the payment of prevailing wage rates and the performance of other requirements if it is determined that this Agreement constitutes a public works contract. It shall be the sole responsibility of Developer to determine whether to pay prevailing wages for any or all work required by this Agreement. As a material part of this Agreement, Developer agrees to assume all risk of liability arising from any decision not to pay prevailing wages for the work required by this Agreement.

SECTION 2

The Developer agrees:

- a. To perform its obligations pursuant to this Agreement in accordance with each and every one of the applicable Codes, Ordinances, Resolutions, Rules and other Regulations and to comply with the foregoing and all applicable laws.
- b. [To grant to the City or other entities entitled thereto, without charge and free and clear of monetary liens and encumbrances, any and all public, private, utility, drainage, construction or access easements and rights of way (herein "easements") in and to the Improvements, to the extent necessary for the purpose of extending the Improvements; provided, however, City shall not be obligated to accept any such easements.]
- c. Prior to acceptance of the Improvements by the City, to indemnify, defend with counsel of City's choice and hold the City and any of its officials, boards and commissions and members thereof, agents and employees, free and harmless from all suits, fees, claims, demands, causes of action, costs, losses, damages, liabilities and expenses (including without limitation reasonable

attorney's fees) because of or arising or resulting directly or indirectly from (i) any damage done to any utility, public facility or other material or installation of the City ("City Real Estate") as a result of the Developer or any contractor or subcontractor of the Developer, or any employee of the foregoing, grading or working upon City Real Estate or (ii) any act or omission of Developer or Developer's contractors, or subcontractors, or any employee of the foregoing in connection with the design, construction or other work performed by them in connection with this Agreement, including without limitation all claims relating to injury or death of any person or damage to any property, except for such claims, demands, causes of action, liability or loss arising out of the sole negligence or intentional acts of the City or any of its officials, boards or commissions or members thereof, agents or employees. City shall not be responsible for the design or construction of the Property or the Improvements pursuant to the Improvement Plans, regardless of any negligent action or inaction taken by City in approving the Improvement Plans unless the particular improvement design was specifically required by City over written objection by Developer submitted to the City Engineer before construction and acceptance of the Improvements, which objection indicated that the particular improvement design was dangerous or defective and suggested an alternate safe and feasible design. Prior to acceptance, Developer shall remain obligated for routine maintenance of the Improvements. After acceptance, City shall be obligated for the routine maintenance of all Improvements but Developer shall remain obligated to eliminate any defect in design or dangerous condition caused by any design or construction defect. Provisions of this Section shall remain in full force and effect for ten years following acceptance by City of the Improvements. The Improvement security shall not be required to cover the provisions of this Section. Developer shall reimburse City for all reasonable costs and expenses (including but not limited to fees and charges of architects, engineers, attorneys, and other professionals, and court costs) incurred by City in enforcing the provisions of this Section.

d. To construct and improve, or have constructed and improved at its own cost, expense and liability, all public works facilities and other Improvements described in the Improvement Plans submitted to the City in furtherance of this Agreement on file with the City. To obtain, prior to commencing work all necessary permits and licenses and to give all incidental notices required for the lawful construction of the Improvements. If during the course of construction and installation of the Improvements, it is determined that the public interest requires alterations to the Improvements, Developer shall undertake such design and construction changes as may be reasonably required by the City. All Improvements shall be completed in accordance with all standards established in the applicable Codes, Ordinances, Resolutions, Rules and Regulations, all applicable laws and this Agreement, and in accordance with the grades, plans, and specifications approved by the City Engineer or his or her designee. Developer shall furnish two good and sufficient bonds, in an amount of 100% of the City Engineer's, or his or her designee's, estimated cost of the Improvements, guaranteeing Developer's performance of this Agreement: (1) a Payment Bond on a form provided by the City; and (2) a Faithful Performance Bond, both of which must be secured from a surety company admitted to do business in California. Each bond shall set forth a time period for performance by the Developer of its obligations and the terms and conditions on which the City may obtain the proceeds of the bond. Alternatively, the Developer may provide a cash deposit in an amount of 100% of the City Engineer's, or his or her designee's, estimated cost of the Improvements to guarantee Developer's performance of this Agreement.

The Faithful Performance Bond shall be in an amount not less than one hundred percent (100%) of the total estimated amount payable for the Improvements described in this Agreement, and shall secure payment to City of any loss due to the default of the Developer or its contractors or subcontractors their inability or refusal to perform this Agreement, and to guarantee or warranty the work done pursuant to this Agreement for a period of one year following acceptance thereof by City against any defective work or labor done or defective materials furnished. The Performance Bond shall by its terms remain in full force and effect for a period of not less than one year after completion of the Improvements by Developer and acceptance of the Improvements by the City, provided that after completion of the Improvements by the Developer and acceptance of the Improvements by the City, Developer may substitute for the Performance Bond securing the warranty described above with a separate warranty bond issued by an admitted surety in the amount of ten percent (10%) of the total contract price of the Improvements (provided that amount of said bond shall not be less than One Thousand Dollars (\$1,000) to cover the one-year warranty period).

The Payment Bond shall be in an amount not less than one hundred percent (100%) of the total estimated amount payable for the Improvements described in this Agreement. The Payment Bond shall secure the payment of those persons or entities to whom the Developer may become legally indebted for labor, materials, tools, equipment or services of any kind used or employed by the contractor or subcontractor in performing the work, or taxes or amounts to be withheld thereon. The Payment Bond shall provide that the surety will pay the following amounts should the Developer, or its contractor or subcontractors fail to pay the same, plus reasonable attorneys' fees to be fixed by the court if suit is brought upon the bond: (1) amounts due to any person that has a lien right pursuant to California Civil Code Sections 8520, 8530 and 9100; (2) amounts due under the Unemployment Insurance Code with respect to work or labor performed for the Improvements described in this Agreement; and (3) any amounts required to be deducted, withheld, and paid over to the Employment Development Department from the wages of employees of the Developer, its contractors and subcontractors pursuant to Section 13020 of the Unemployment Insurance Code with respect to the work and labor. The Payment Bond shall, by its terms, inure to the benefit of any person that has a lien right pursuant to Civil Code Sections 8520, 8530 and 9100 so as to give a right of action to those persons or their assigns in any suit brought upon the bond.

Developer shall file with the Recorder's Office of the County of Monterey a notice of completion of the Improvements in accordance with California Civil Code section 3093.

The Developer shall submit the following for both the surety that furnishes the Payment Bond and the surety that furnishes the Faithful Performance Bond: (1) a current printout from California Department of Insurances website (www.insurance.ca.gov) showing that the surety is admitted to do business in the State; or (2) a certificate from the Clerk of the County of Monterey that the surety's certificate of authority has not been surrendered, revoked, canceled, annulled, or suspended or in the event that it has, than renewed authority has been granted.

e. Any use by any person of the Improvements or any portion thereof, shall be at the sole and exclusive risk of Developer prior to City's acceptance of the Improvements. At all times during the term of this Agreement and until the Improvements constructed by Developer are accepted by City, Developer shall, at no cost to City obtain and maintain (1) a policy of general liability and

property damage insurance in the minimum amount of Two Million Dollars (\$2,000,000), combined single limit for both bodily injury and property damage; (2) workers' compensation insurance as required by law; and (3) broad form "Builder's Risk" property damage insurance limits of not less than 100% of the estimated value of the Improvements to be constructed by Developer pursuant to this Agreement (Builders Risk Insurance is not required when only mass grading and roadway- related improvements consisting of no structures are to be constructed).

Developer shall provide thirty (30) days written notice to City prior to termination, cancellation or modification of insurance. The insurance specified in (e) above shall (i) name City as additional insured, (ii) name City as a loss payee, and (iii) provide that City, although an additional insured or loss payee, may recover for any loss suffered by reason of the acts or omissions of Developer or Developer's contractors or subcontractors and shall be endorsed to waive all rights to recover against City for any loss or damage arising from a cause covered by the insurance required to be carried pursuant to this Agreement, and will cause each insurer to waive all rights of subrogation against City in connection therewith. All policies shall be written on an occurrence basis and not on a claims made basis and shall be issued by insurance companies acceptable to City. Prior to commencing any work pursuant this Agreement, Developer shall deliver to City the insurance company's certificate evidencing the required coverage, or if required by City a copy of the policies obtained. Not later than 30 days prior to policy expiration date on the current certificate of insurance, the Developer shall deliver to the City a new and updated certificate of insurance evidencing all required coverage remains in place.

Developer or its contractor(s) shall procure and maintain workers' compensation insurance with limits required by the California Labor Code and employer's liability insurance with limits of not less than \$1,000,000 per occurrence at all times during which the insured retains employees.

f. Developer shall pay to the City all fees, taxes and assessment imposed in connection with the Development and inspection of the Improvements including, but not limited to, plan check, design review, engineering, inspection, and other service fees and any impact of connection fees. These fees must be paid in full prior to the City's acceptance of the Improvements. The fees referred to above are not necessarily the only City fees, charges or other costs that have been, or will be, imposed on the Development and Improvements, and this Agreement shall in no way exonerate or relive the Developer from paying such other applicable fees, charges and/or costs.

SECTION 3

An estimate of the cost for construction of the Improvements and performing land development work in connection with the Improvements according to the Improvement Plans has been made and has been approved by the City Engineer or his or her designee. That estimated amount is Six Hundred Fifty Six Thousand Dollars (\$656,000). The basis for the estimate is on file in the Office of the City Engineer and is incorporated into this Agreement by reference.

SECTION 4

Developer will commence construction of the Improvements required by this Agreement within the time period set forth in the Schedule of Performance attached hereto as **Schedule 1** and incorporated herein by this reference (the "Schedule of Performance") between City and

Developer, as the Schedule of Performance may be subsequently amended in writing. All the provisions of this Agreement and all work to be done pursuant to the terms of this Agreement are to be completed within the time periods set forth in such Schedule of Performance. Developer shall maintain such public works facilities and other Improvements described in this Agreement at Developer's sole cost and expense at all times prior to acceptance by City in a manner which will preclude any hazard to life or health or damage to property. City agrees if it becomes necessary to allow Developer, by a prior writing signed by the Public Works Director, to keep streets closed to public traffic until the Improvements are accepted by the City and the bonds are released.

Improvement security may be released or reduced in the following manner:

- a. Improvement security given for faithful performance of the agreement may be released upon final completion and acceptance of the Improvements by the City; partial release of cash deposit Improvement security as the work progresses shall be as established hereinabove.
- b. Improvement security securing the payment to the Developer, its contractors and subcontractors, and to persons renting equipment or furnishing labor or materials may, six months after the completion and acceptance of the work, be reduced to an amount not less than the total of all claims on which an action has been filed and notice thereof given in writing to the City Council, and if there are no actions filed, the Improvement security may be released in full. City expressly may require the surety not to release the amount of security deemed necessary by the City to assure payment of reasonable expenses and fees, including reasonable attorney's fees.

SECTION 5

City shall not be responsible or liable for the maintenance or care of the Improvements until City approves and accepts them. City shall exercise no control over the Improvements until accepted by City. Any use by any person of the Improvements, or any portion thereof, shall be at the sole and exclusive risk of the Developer at all times prior to City's acceptance of the Improvements. Developer shall maintain all the Improvements in a state of good repair until they are completed by Developer and approved and accepted by the City, and until the security for the performance of this Agreement is released. Maintenance shall include, but shall not be limited to, repair of pavement, curbs, gutters, sidewalks, signals, parkways, water mains, and sewers; maintaining all landscaping in a vigorous and thriving condition reasonably acceptable to City; removal of debris from sewers and storm drains; and sweeping, repairing and maintaining in a good and safe condition all streets and street Improvements. It shall be Developer's responsibility to initiate all maintenance work, but if it shall fail to do so, it shall promptly perform such maintenance work when notified to do so by City. If Developer fails to properly prosecute its maintenance obligation under this Section, City may do all work necessary for such maintenance and the cost thereof shall be the responsibility of Developer and its surety under this Agreement. City shall not be responsible or liable for any damages or injury of any nature in any way related to or caused by the Improvements or their condition prior to acceptance.

SECTION 6

- a) Default of Developer shall include, but not be limited to: (1) failure to timely commence construction of the Improvements; (2) failure to complete construction of the Improvements within the time limitations set forth in the Schedule of Performance; (3) failure to timely cure any

defect of the Improvements; (4) failure to perform substantial construction work on the Improvements for a period of sixty calendar days after commencement of the work; (5) Developer's insolvency, appointment of a receiver, or the filing of any petition in bankruptcy either voluntary or involuntary which Developer fails to discharge within thirty days; (6) commencement of a foreclosure action against the Development project or a portion thereof, or any conveyance in lieu or in avoidance of foreclosure; or (7) failure to perform any other obligation under this Agreement. Notwithstanding the foregoing, Developer shall not be in default under this Agreement if it cures any default within thirty days' of City's written notice of such default, or if the default may not reasonably be cured within such time period, if it commences to cure within thirty days and thereafter diligently proceeds to complete the cure.

b) City reserves to itself all remedies available to it at law or in equity for breach of Developer's obligations under this Agreement. City shall have the right, subject to this Section, to draw upon or utilize the appropriate security to mitigate City's damages in the event of default by the Developer. The right of City to draw upon or utilize the security is additional to, and not in lieu of, any other remedy available to City. It is specifically recognized that the estimated costs and security amounts may not reflect the actual cost of construction or installation of the Improvements and, therefore, City's damages for Developer's default shall not exceed the cost of completing the Improvements. The sums provided by the security for the Improvements may be used by City for the completion of the Improvements in accordance with the Improvement Plans referenced herein.

c) In the event of Developer's default under this Agreement, Developer authorizes City to perform such obligation sixty days after mailing written notice of default to Developer and to Developer's surety, and agrees to pay the entire cost of such performance by City. City may take over the work and prosecute the same to completion by contract or by any other method City may deem advisable, for the account and at the expense of Developer, and Developer's surety shall be liable to the City for any excess cost or damages occasioned City thereby, including but not limited to fees and charges of architects, engineers, attorneys, other professionals and court costs. In such event, City, without liability for doing so, may take possession of, and utilize in completing the work, such materials, appliances, plants and other property belonging to Developer as may be on the site of the work and necessary for performance of the work.

d) Failure of City to take an enforcement action with respect to a default, or to declare a breach, shall not be construed as a waiver of that default or breach or any subsequent default or breach of Developer.

SECTION 7

That the following General Stipulations and any attached stipulations shall be completed, subject to the approval of the Public Works Director.

- a. Locate and properly dispose of any wells, septic tanks and underground fuel storage facilities.
- b. Schedule the construction of Improvements along existing public roads so that the work affecting vehicular traffic is complete with a minimum interruption of traffic.

- c. All work within the public right-of-way shall be subject to the approval of the Public Works Director or his or her designee.
- d. All construction work shall be coordinated so that the existing residents and/or businesses have access to their properties.
- e. All Improvements shall be installed per the approved Improvement Plans.
- f. The Developer shall provide to the City electronic copy of the "as built" and Improvement Plans as an AutoCAD drawing file (DWG format, latest AutoCAD edition).
- g. Any reimbursements due the Developer, unless specified otherwise in writing in this Agreement, will expire ten (10) years after the date of execution of this Agreement.
- h. Until the roads on the Property are open to the public, Developer shall give good and adequate warning to the public of each and every dangerous condition on the existing public roads, and will take all reasonable actions to protect the public from such dangerous condition.
- i. Prior to the acceptance of any dedications or Improvements by City, Developer shall certify and warrant that neither the Improvements nor Developer is in violation of any environmental law and neither the Improvements nor the Developer is subject to any existing, pending or threatened investigation by any federal, state or local governmental authority under or in connection with environmental law. Neither Developer nor any third party will use, generate, manufacture, produce, or release, on, under, or about the Improvements, any hazardous substance except in compliance with all applicable environmental laws. Developer has not caused or permitted the release of, and has no knowledge of the release or presence of, any hazardous substance on the Improvements or the migration of any hazardous substance from or to any other property adjacent to, or in the vicinity of, the Improvements. Developer's prior and present use of the Property and Improvements has not resulted in the release of any hazardous substance on the Improvements. Developer shall give prompt written notice to City at the address set forth herein of: (i) Any proceeding or investigation by any federal, state or local governmental authority with respect to the presence of any hazardous substance on the Improvements or the migration thereof from or to any other property adjacent to, or in the vicinity of, Improvements; (ii) Any claims made or threatened by any third party against City or the Improvements relating to any loss or injury resulting from any hazardous substance; and, (iii) Developer's discovery of any occurrence or condition on any property adjoining in the vicinity of the Improvements that could cause the Improvements or any part thereof to be subject to any restrictions on its ownership, occupancy, use for the purpose for which it is intended, transferability or suit under any environmental law.

SECTION 8

Developer shall, at Developer's expense, obtain all necessary permits and licenses for the construction and installation of the Improvements, give all necessary notices and pay all fees and taxes required by law.

SECTION 9

Neither Developer nor any of Developer's agents, contractors or subcontractors are or shall be considered to be agents of City in connection with the performance of Developer's obligations under this Agreement.

SECTION 10

Nothing contained in this Agreement shall preclude City from expending monies pursuant to agreements concurrently or previously executed between the parties, or from entering into agreements with other developers for the apportionment of costs of water and sewer mains, or other improvements, pursuant to the provisions of the City ordinance providing therefor, nor shall anything in this Agreement commit the City to any such apportionment.

SECTION 11

Developer shall not be entitled to assign its obligations under this Agreement to any transferee of all or any part of the property within the Improvements or to any other third party without the express written consent of City.

SECTION 12

Acceptance of the work, or any portion of the work on behalf of the City shall be made by the City Council upon recommendation of the City Engineer after final completion and inspection of all Improvements and payment to the City by the Developer for the cost of all inspections. Such acceptance shall not constitute a waiver of defects by City. The City shall recover all inspection costs.

SECTION 13

The provisions of this Agreement are severable. If any portion of this Agreement is held invalid by a court of competent jurisdiction, the remainder of the Agreement shall remain in full force and effect unless amended or modified by the mutual consent of the parties.

SECTION 14

In the event that suit or arbitration is brought to enforce the terms of this Agreement, the prevailing party shall be entitled to litigation costs and reasonable attorney's fees.

SECTION 15

This Agreement shall be interpreted in accordance with the laws of the State of California. Jurisdiction of all disputes of this Agreement shall be in the County of Monterey, State of California.

SECTION 16

Time is of the essence of this Agreement.

SECTION 17

This Agreement constitutes the entire agreement of the parties with respect to the subject matter. All modifications, amendments or waivers of the terms of this Agreement must be in writing and signed by an authorized representative of the parties.

SECTION 18

In the event the Schedule of Performance (including any Conforming Clarifications thereto) is tolled, the time for commencement of construction or completion of the Improvements hereunder shall be extended for the same duration as applies to the Schedule of Performance. Any such extension may be granted without notice to Developer's surety and shall not affect the validity of this Agreement or release the surety on any security given for this Agreement.

SECTION 19

The Parties hereby mutually agree that neither this Agreement, nor any other related entitlement, permit or approval issued by the City for the Development or Improvements shall operate to create the relationship of partnership, joint venture, or agency between City and Developer. Developer's contractors and subcontractors are exclusively and solely under the control and dominion of Developer. Nothing herein shall be deemed to make Developer or its contractors or subcontractors an agent or contractor of the City.

SECTION 20

All notices, demands, invoices and written determinations shall be in writing and delivered to the following addresses, or such other addresses as the Parties may designate by written notice:

City of Marina
Attn: Public Works Director
211 Hillcrest Avenue
Marina, CA 93901

Lightfighter Village, L.P.
Attn: David Egan
22 Pelican Way
San Rafael, CA 94901

SECTION 21

This Agreement may be executed in counterpart originals, which taken together shall constitute one and the same instrument.

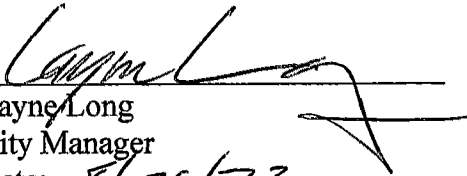
(Signatures contained on following page)

IN WITNESS WHEREOF, City and Developer have executed this Public Improvement Agreement as of the date first written above.

ATTEST: (Pursuant to Resolution No 2023-32)

CITY OF MARINA


Anita Sharp
Deputy City Clerk


Layne Long
City Manager
Date: 8/29/23

APPROVED AS TO FORM:


Heidi Quinn
City Attorney

LIGHTFIGHTER VILLAGE, L.P., a California limited partnership

By: Lightfighter Village, L.P.
a California Limited Partnership

Its: Managing General Partner

By: EAH Inc.
a California nonprofit public benefit corporation
Its: Manager/Member

By: _____
Name: Welton Jordan
Title: Assistant Secretary

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA

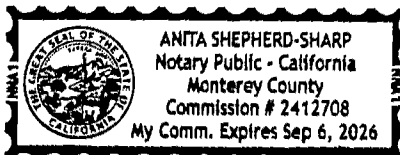
COUNTY OF Monterey

On August 29, 2023, before me, Anita Shepherd-Sharp, Notary Public, personally appeared Layne Long, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/~~she~~/they executed the same in his/~~her~~/their authorized capacity(ies), and that by his/~~her~~/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature Anita Shepherd-Sharp



IN WITNESS WHEREOF, City and Developer have executed this Public Improvement Agreement as of the date first written above.

ATTEST:

CITY OF MARINA

Anita Shepherd-Sharp
Deputy City Clerk

Layne Long
City Manager
Date: _____

APPROVED AS TO FORM:

City Attorney

LIGHTFIGHTER VILLAGE, L.P., a California limited partnership

By: Lightfighter Village, L.P.
a California Limited Partnership

Its: Managing General Partner

By: EAH Inc.
a California nonprofit public benefit corporation
Its: Manager/Member

By: Welton Jordan
Name: Welton Jordan
Title: Assistant Secretary

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

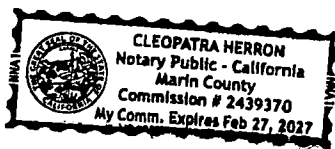
STATE OF CALIFORNIA

COUNTY OF Marin

On August 15, 2023, before me, Cleopatra Herron, Notary Public, personally appeared Wetton Jordan, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature Cleopatra Herron

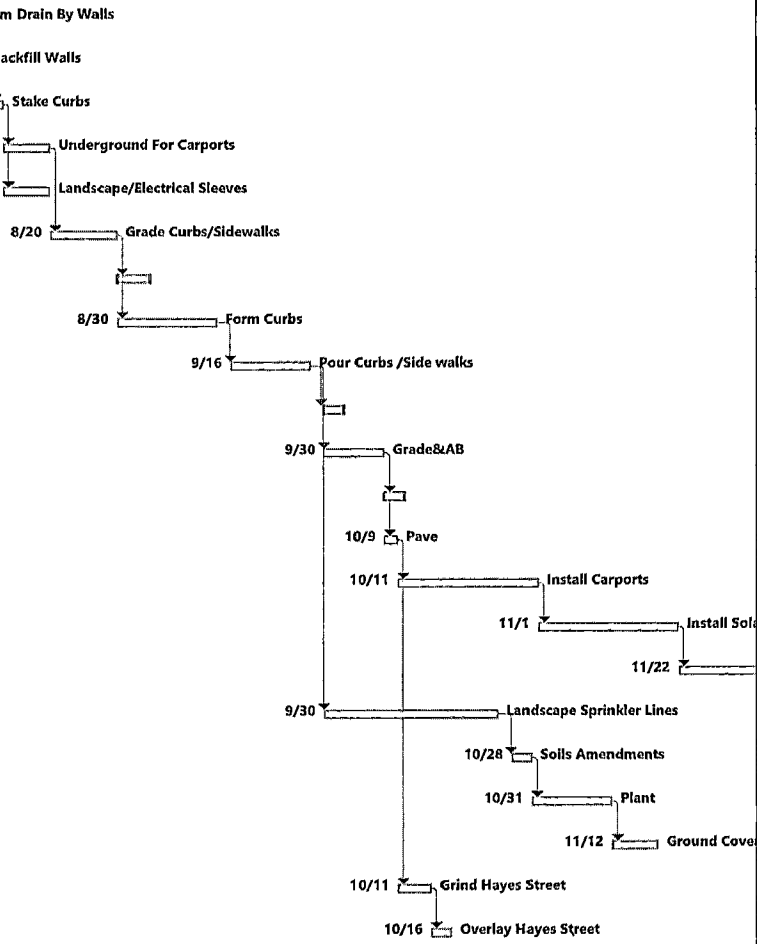
SCHEDULE 1

SCHEDULE OF PERFORMANCE

(See attached Schedule)

Lightfighter-Off-site_Schedule

ID	Task Name	Duration	Start	Finish	September 2024	October 2024	November 2024	December 2024
1	Building Rough	198 days	Thu 5/18/23	Thu 2/29/24				
81	Building Exterior	171 days	Tue 11/14/23	Tue 7/23/24				
109	Interior	290 days	Fri 12/1/23	Tue 1/28/25				
218	Site	238 days	Wed 12/27/23	Thu 12/5/24				
219	Concrete Retaining W	6 days	Wed 12/27/23	Fri 1/5/24				
220	RT/Wall Water Proof	3 days	Mon 1/8/24	Wed 1/10/24				
221	Bio Walls	5 days	Wed 7/24/24	Tue 7/30/24				
222	Storm Drain By Walls	5 days	Wed 7/31/24	Tue 8/6/24				
223	Backfill Walls	3 days	Wed 8/7/24	Fri 8/9/24				
224	Stake Curbs	1 day	Mon 8/12/24	Mon 8/12/24				
225	Underground For Carps	5 days	Tue 8/13/24	Mon 8/19/24				
226	Landscape/Electrical S	5 days	Tue 8/13/24	Mon 8/19/24				
227	Grade Curbs/Sidewalk	8 days	Tue 8/20/24	Thu 8/29/24				
228	Grade Street Apron	2 days	Fri 8/30/24	Tue 9/3/24				
229	Form Curbs	10 days	Fri 8/30/24	Fri 9/13/24				
230	Pour Curbs /Side walk	10 days	Mon 9/16/24	Fri 9/27/24				
231	Pour New Apron	3 days	Mon 9/30/24	Wed 10/2/24				
232	Grade&AB	7 days	Mon 9/30/24	Tue 10/8/24				
233	Pour City Sidewalk	3 days	Wed 10/9/24	Fri 10/11/24				
234	Pave	2 days	Wed 10/9/24	Thu 10/10/24				
235	Install Carports	15 days	Fri 10/11/24	Thu 10/31/24				
236	Install Solar	15 days	Fri 11/1/24	Thu 11/21/24				
237	Playground Equipmen	8 days	Fri 11/22/24	Thu 12/5/24				
238	Landscape Sprinkler L	20 days	Mon 9/30/24	Fri 10/25/24				
239	Soils Amendments	3 days	Mon 10/28/24	Wed 10/30/24				
240	Plant	8 days	Thu 10/31/24	Mon 11/11/24				
241	Ground Cover	5 days	Tue 11/12/24	Mon 11/18/24				
242	Grind Hayes Street	3 days	Fri 10/11/24	Tue 10/15/24				
243	Overlay Hayes Street	3 days	Wed 10/16/24	Fri 10/18/24				



A legible copy of this document
can be found at: EAH
22 Pelican Way, San Rafael, Ca

COMMUNITY HUMAN SERVICES

HIGHLIGHTS OF REGULAR BOARD MEETING *February 20, 2025*

1. Mary Ann Carbone, Board Chair, called the meeting to order at 11:08 a.m. at City Hall in Sand City.
2. The Board approved routine consent items, including minutes of the January 16, 2025 Board meeting and disbursements for the period of January 1-31, 2025 in the amount of \$1,662,010.78.
3. From the CEO report:
 - Total donations for January 2025: \$17,760 from 62 donors and 8 in-kind donations. Most of the in-kind donations were for a client who just moved out of Safe Passage into permanent housing.
 - Significant donations were as follows:
 - \$10,000 for Shuman HeartHouse (SHH)
 - \$1,000 unrestricted
 - \$925 unrestricted, via a nurse practitioner at CHOMP who collected donations for CHS at his house party.
 - Bombas donated 3,000 pairs of socks which were delivered to Shuman HeartHouse, Casa de Noche Buena (CDNB), the SHARE Center, Safe Place Salinas and Monterey, Safe Passage, and Salinas Valley Street Outreach Program for distribution to individuals experiencing homelessness.



- Grant applications were submitted to:
 - Pebble Beach Company Foundation, \$10,000 for CDNB
 - Yellow Brick Road, \$10,000 for SHH
 - William G. Irwin Charity Foundation, \$111,839 for Family Service Center facilities improvements
 - Stevenson School Philanthropy Project, \$10,000-\$12,000 to support outreach and marketing costs for the new youth outpatient SUD program
- A fundraising event will take place on Saturday, April 12, from 12-6 pm at the Sand City Art Park—"Banding Together: A Jamfest to Support Mental Health, Substance Abuse, and Homeless Services." Suggested donation \$30.
- We continue to interview for vacant Senior Program Officer of Mental Health Services and Development Director positions.
- "Solving Homelessness: A Community Conversation" will take place on April 24th from 2-4pm at MIIS Irvine Auditorium, featuring Kevin Adler, author of "When We Walk By," who will speak on stigma, broken systems that contribute to homelessness and what we can do.

- The CEO, CFO & COO worked on FY 25-26 projected budget for the SHARE Center at the request of the City and County. This is a very preliminary look at funding needs for next year and subject to change by all parties.
 - Currently several notable construction projects are underway: The Genesis House Bathroom Improvements project and The Safe Passage Facility Improvements Project.
4. From the COO report:
 - The SHARE Center is doing well and is now fully staffed. We have resumed intakes and are currently serving 70 guests, scheduling 4 intakes per day to reach full capacity. SHARE Center is participating in the Inclement Weather Program, offering emergency shelter beds when the County of Monterey declares inclement weather.
 - Process is being made to expand Off Main Clinic services into the neighboring Outpatient Drug Treatment Program.
 5. The Finance Committee meeting was held earlier in the day. Financial reports were provided in the board packet for review.
 6. The Board provisionally approved a resolution authorizing the Agency to establish a \$1 million line of credit with Pinnacle Bank with defined terms.
 7. The board approved the Family Service Center Seaside Mainline Plumbing Project with JD Underground's bid, not to exceed \$40K.
 8. Board Member Annette Yee Steck shared MCOE's Annual Education Report in both English and Spanish by email.
 9. Board Members and CEO Robin McCrae went into a closed session to conference with legal counsel regarding anticipated litigation. No action was taken.
 10. Board Chair Mary Ann Carbone adjourned the meeting at 1:23p.m.

The next regular board meeting is scheduled for Thursday, March 20th from 11:00 a.m. to 1:00 p.m. at the Sand City City Hall, Sand City, CA.

ORDINANCE NO. 2025-02

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MARINA
AMENDING ORDINANCES NOS. 90-8, 86-6, 85-3, AND 79-12
TO REVISE THE COMPENSATION FOR MAYOR AND COUNCILMEMBERS

WHEREAS, the compensation for the mayor and city councilmembers was last increased over 34 years ago on September 4, 1990; and

WHEREAS, since that time, the cost of living alone has increased more than 300%; and

WHEREAS, as the city has grown in population and complexity, the hours required, and resources needed to prepare for and attend city council meetings and perform other functions of the city council have increased significantly; and

WHEREAS, the current salary for the mayor is set at \$250 per month and a city councilmember at \$200 per month; these salaries are some of the lowest in the Monterey County area; and

WHEREAS, the California Legislature recognized the low compensation for members of city councils as a problem in 2023 and adopted Senate Bill 329 (Dodd) which authorized general law cities to enact an ordinance to increase compensation for each member of a city council based upon the population and authorized that amount to be increased by up to 5% for each calendar year from the operative date of the last adjustment; and

WHEREAS, although the City of Marina is not a general law city and thus SB 329 is not applicable, the goal of the bill was to address inflationary increases and economic realities and remove barriers to achieving more equitable representation in local government by making it easier for public servants to balance careers and personal obligations; and

WHEREAS, the intent of SB 329 was to assist city councils in become more diverse because increased compensation can help individuals from across different income levels receive sufficient income from their service to help ensure that they can continue to serve the public and support their families making it easier for members of marginalized communities to serve;

WHEREAS, the City Council of the City of Marina finds that, consistent with the findings of SB 329, increasing the compensation for it councilmembers would facilitate equitable representation in local government by making it easier for public servants to balance careers and personal obligations, and increase the opportunity for individuals across different income levels, as well as those individuals in marginalized communities, to participate in public service; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MARINA DOES ORDAIN AS FOLLOWS:

1. Ordinance Nos. 90-8, 86-6, 85-3, and 79-12 Amended. Ordinance No. 90-8, adopted on September 4, 1990, Ordinance No. 86-6, adopted on May 6, 1986, Ordinance No. 85-3, adopted on May 21, 1985, and Ordinance No. 79-12, adopted on September 26, 1979, all of which relate to the compensation for Mayor and Councilmembers, are hereby amended to read in their entirety as follows:

- a. Compensation. Each Councilmember shall receive compensation of \$2,000 per month, and the directly elected Mayor shall receive compensation of \$2,250 per month.
 - b. Cost of Living Adjustments. Compensation stipend shall be adjusted annually, according to the cost of living adjustment approved for the City's general bargaining unit employees..
 - c. Reimbursement. Mayor and Council members are eligible for reimbursement for official travel according to Resolution 97-38 and the policies and procedures set forth in the official travel policy.
 - d. Benefits. Mayor and Council members are eligible to enroll in current available plans offered by the City for Health, Dental and Vision at their own costs; no city contribution. Mayor and Council may divert their compensation stipend set forth in 1.a. to cover the costs of benefit elections.
 - e. Effective Date. This ordinance shall take effect and be in force 30 days after adoption.
2. Posting of Ordinance. Within fifteen (15) days after the passage of this ordinance, the City Clerk shall cause it to be posted in the three public places designated by resolution of the City Council.

The foregoing ordinance was introduced at a regular meeting of the City Council of the City of Marina duly held on February 19, 2025, and was passed and adopted at a regular meeting duly held on March 4, 2025 by the following vote:

AYES, COUNCIL MEMBERS:

NOES, COUNCIL MEMBERS:

ABSENT, COUNCIL MEMBERS:

ABSTAIN, COUNCIL MEMBER:

Bruce C. Delgado, Mayor

ATTEST:

Anita Sharp, Deputy City Clerk

Honorable Mayor and Members
Of the Marina City Council

City Council Meeting
of March 4, 2025

CITY COUNCIL CONSIDER INTRODUCING ORDINANCE NO. 2025-, AMENDING THE MARINA MUNICIPAL CODE (MMC), CHAPTER 17, ARTICLE 6, BY ADDING TWO (2) NEW SECTIONS 17.59 - "COMMUNITY DEVELOPMENT DIRECTOR'S DISCRETION" AND 17.69 - "PERMIT EXPIRATION", AND AMENDING SECTIONS 17.56, 17.58, 17.60, AND 17.70 PERTAINING TO APPEALS. THE PROPOSED ORDINANCE IS EXEMPT FROM ENVIRONMENTAL REVIEW PURSUANT TO SECTION 15061(b)(3) OF THE CEQA GUIDELINES.

RECOMMENDATION: It is recommended that the City Council consider:

1. Introducing Ordinance No. 2025-, amending Title 17, Article 6, by adding new Sections 17.59 and 17.69, and amending Sections 17.56, 17.58, 17.60, and 17.70 of the Marina Municipal Code pertaining to the Administration of this Title.
2. Finding this action is exempt from environmental review pursuant to Section 15061(B)(3) of the CEQA Guidelines.

BACKGROUND

On January 23, 2025, the Marina Planning Commission held a public hearing at which staff presented and received input from the Commission on the proposed amendments to Title 17, Article 6 pertaining to Extension, Appeal, and Staff Transparency, by adding new Sections 17.59 and 17.69, and amending Sections 17.56, 17.58, 17.60, and 17.70 of the Marina Municipal Code. The Planning Commission provided valuable feedback which was incorporated into the draft ordinance. The Planning Commission approved Resolution 2025-02 that recommended the City Council adopt changes to Chapter 17 of the Marina Municipal Code as described in the draft ordinance (**EXHIBIT A**).

ANALYSIS

Through regular use and implementation of Title 17 of the Marina Municipal Code (MMC), planning staff has found that several standard procedural measures within the MMC could benefit from greater clarity. As one example, the MMC currently does not have a transparent procedure for permit extensions. Currently, permit extensions are done on an ad-hoc basis. This amendment proposes to add a section that clearly describes the procedure to obtain an extension of time for a permit should a project take longer than anticipated to commence. A brief description of the proposed amendments follows:

1. Addition of a new section (MMC Sec. 17.59) that allows the Community Development Director (Director) to require that a permit that may be granted through an administrative process be reviewed instead by the Planning Commission in cases where the Director finds that additional transparency and public participation would be beneficial;
2. Addition of a new section (MMC Sec. 17.69) that establishes clear standards on permit effective dates and expiration timeframes. The proposed language allows for the lifespan of an approved permit to be two (2) years instead of one (1) year and clearly states that the Director is the review authority for all extensions. It also clarifies that the number of extensions allowed is two (2) one (1) year extensions; and

3. Repeal of MMC Sections 17.56.060, 17.58.050, 17.60.060 concerning different appeal procedures for different permits, and modification of Sec. 17.70 so that all the appeal procedures will be standardized and centralized into one location for all permits. Proposed new Sec. 17.70.030 adds a requirement that an appeal of a Planning Commission action include a statement or evidence specifying an error or abuse of discretion by the Commission or that the Planning Commission's decision is not supported by substantial evidence in the record. Although clearly required by case law for the sustaining of an appeal, the current MMC does not specify such requirement. Spelling out this requirement gives greater transparency to those wishing to appeal a Planning Commission action. Note that appeal *fees* are not part of the MMC but are instead adopted separately by the City Council by Resolution. The most recent fee schedule was adopted on September 1, 2024 (Council Reso. 2024-86).

The adoption of these procedural standards will help to clarify important processes for both City staff and the general public. This item was considered at a noticed public hearing of the Planning Commission on January 23, 2025. The Planning Commission adopted Resolution 2025-02 (**EXHIBIT B**) recommending that the Council approve the proposed amendment with a minor change to proposed MMC Sec. 17.59.010 specifying the Planning Commission as the "higher authority".

FISCAL IMPACT

There is no fiscal impact.

ENVIRONMENTAL REVIEW

The proposed project is exempt from the California Environmental Quality Act (CEQA) under Section 15061(b)(3) of the State CEQA Guidelines. Staff has determined that the exemption applies in this case because the proposed procedural changes would not result in a direct or a reasonably foreseeable indirect physical change in the environment and the proposed ordinance is covered by the general rule that CEQA applies only to projects which have potential for causing significant effect on the environment. Therefore, the adoption of this ordinance is exempt from CEQA, and no further environmental review is necessary.

CONCLUSION

This request is submitted for City Council consideration and action.

Respectfully submitted,

Alyson Hunter, AICP
Planning Services Manager
City of Marina

REVIEWED/CONCUR:

Guido Persicone, AICP
Community Development Director
City of Marina

Layne Long
City Manager
City of Marina

Exhibit A: Draft Ordinance

ORDINANCE NO. 2025-

AN ORDINANCE AMENDING THE MARINA MUNICIPAL CODE (MMC), CHAPTER 17, ARTICLE 6, BY ADDING TWO (2) NEW SECTIONS 17.59 - “COMMUNITY DEVELOPMENT DIRECTOR’S DISCRETION” AND 17.69 - “PERMIT EXPIRATION”, AND AMENDING SECTIONS 17.56, 17.58, 17.60, AND 17.70 PERTAINING TO APPEALS. THE PROPOSED ORDINANCE IS EXEMPT FROM ENVIRONMENTAL REVIEW PERSUANT TO SECTION 15061(b)(3) OF THE CEQA GUIDELINES.

-oOo-

THE CITY COUNCIL OF THE CITY OF MARINA DOES HEREBY ORDAIN AS FOLLOWS:

1. The Community Development Dept. (CDD) of the City of Marina (City), through its regular use and implementation of the Marina Municipal Code (MMC), finds that several standard procedural measures should be amended for greater clarity. The proposed amendments include:

- a. The addition of MMC Sec. 17.59 to give the Community Development Director (Director) the discretion to require a permit to be reviewed by the Planning Commission if this action will increase the transparency and public participation in the review of the permit;
- b. The addition of MMC Sec. 17.69 establishing clear standards on permit effective dates, expiration timeframes, and extensions; and
- c. Modifying MMC Sections 17.56, 17.58, 17.60, and 17.70 providing a standardized appeal process that applies to both the appeal of a Director’s Determination as well as to appeals of actions made by the Planning Commission.

2. The adoption of these procedural standards will clarify important processes for both City staff and the general public.

3. Chapter 17, Article 6. Chapter 17, Article 6, entitled “Administration, Enforcement and Penalties” is hereby amended by adding two (2) new Sections, Sec. 17.59 “Community Development Director’s Discretion”, and Sec. 17.69, entitled “Permit Expiration”, and amending Sections 17.56, 17.58, 17.60, and 17.70 relating to appeals procedures, to the Marina Municipal Code to read as set forth on the attached **Exhibit A** and incorporated herein by this reference thereto.

4. Section 17.70 – Appeals. This chapter will become the central location for regulations pertaining to appeals outside of the Coastal zone. The individual chapters pertaining to individual permit types will no longer include sections on appeals. Appeals of projects that are located in the Coastal zone will continue to be governed by MMC 17.40.280.

5. Environmental. The proposed Ordinance amendments are not subject to environmental review pursuant to the State CEQA Guidelines, California Code of Regulations, Title 14, Article 5, Section 15061(b)(3) because the proposed procedural changes would not result in a direct or a reasonably foreseeable indirect physical change in the environment and the proposed ordinance is covered by the general rule that CEQA applies only to projects which have potential for causing significant effect on the environment. Therefore, the adoption of this ordinance is exempt from CEQA, and no further environmental review is necessary.

6. Effective Date. This Ordinance shall be in full force and effect on thirty (30) days after its final passage and adoption.

7. Severability. If any portion of this Ordinance is found to be unconstitutional or invalid the City Council hereby declares that it would have enacted the remainder of this Ordinance regardless of the absence of any such invalid part.

8. Posting of Ordinance. Within fifteen (15) days after the passage of this Ordinance, the City Clerk shall cause it to be posted in the three (3) public places designated by resolution of the City Council.

The foregoing Ordinance was introduced at a regular meeting of the City Council of the City of Marina duly held on March 4, 2025, and was passed and adopted at a regular meeting duly held on _____, 2025, by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ATTEST:

Bruce C. Delgado, Mayor

Anita Sharp, Deputy City Clerk

Chapter 17.59

COMMUNITY DEVELOPMENT DIRECTOR'S DISCRETION

Sections:

17.59.010 Purpose.

17.59.020 Directors Discretion.

17.59.030 Director Appeal Authority.

17.59.010 Purpose.

The purpose of this chapter is to clarify the Community Development Director's discretion in the interest of the public; the Director shall be granted the ability to require a review of a permit by the Planning Commission. This discretion is to increase transparency and public participation in the permit review process for items deemed to be in the public interest or having broad effect on the community.

17.59.020 Directors Discretion.

The Director may defer an administrative action and refer the item to the Planning Commission for decision.

17.59.030 Director Appeal Authority.

The Director may defer a request for a determination to the Planning Commission, thus making the City Council the appeal authority.

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Chapter 17.69

PERMIT EXPIRATION

Sections:

17.69.010 Purpose.

17.69.020 Effective date of permits.

17.69.030 Performance guarantees.

17.69.040 Time Limits and extensions.

17.69.050 Permits to run with the land.

17.69.060 Resubmittals.

17.69.010 Purpose.

This chapter provides requirements for the implementation or exercising of the permits required by these regulations, including time limits and procedures for extensions of time.

17.69.020 Effective date of permits.

The approval of community development permits shall become effective on the eleventh day following the date of approval by the appropriate review authority, where no appeal of the review authority's action has been filed in compliance with Chapter 17.70 MMC (Appeals).

17.69.030 Time limits and extensions.

(A) Expiration. Any community development permit granted in compliance with these regulations shall expire within two (2) years from the date of approval if neither a completed building permit application has been issued nor the activity authorized by the community development permit has commenced. Upon expiration or revocation of a building permit, the community development permit shall also expire, unless extended under subsection (B) of this section.

(B) Extensions of Time by Community Development Director (Director) or Designee. The Director is authorized to renew any community development permit that would otherwise expire after two (2) years. Renewals shall be for one (1) year with a maximum of two (2) renewals.

(C) Action on Extension Requests. An application for a time extension shall be made a minimum of thirty (30) business days prior to the permit expiration date.

17.69.040 Permits to run with the land.

A community development permit granted in compliance with this chapter shall continue to be valid upon a change of ownership (e.g., of the site, structure, or use that was the subject of the permit application); provided, that the use remains in compliance with all applicable provisions of these regulations and any conditions of approval.

17.69.050 Resubmittals.

If an application for a community development permit is denied in compliance with this chapter, an application for consideration of an identical or similar request shall not be eligible for reconsideration for six months from the date on which the denial became final, unless the review authority finds that changed circumstances or a material change in the application warrants reconsideration prior to the expiration of six months. This section shall have no effect on applications by the City or on amendments proposed by resolutions of the City Council or the Planning Commission.

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Chapter 17.56

SITE AND ARCHITECTURAL DESIGN REVIEW

...

17.56.060 Appeal. [repealed]

~~A. If the applicant or any person who has participated in the process by personal attendance at meetings, testimony at meetings or other reasonable means is not satisfied with the action of the planning commission, said person may file an appeal with the city council in writing within ten days after written notice of the decision of the planning commission has been mailed to the applicant. The appeal shall set forth specifically the points of issue, the reason for the appeal, and wherein the appellant believes there was an error or abuse of discretion by the appropriate authority. The city council shall hold a hearing on said appeal and shall render its decision thereon within thirty days after filing thereof. The city council may reverse or affirm or modify the decision of the planning commission and such action shall be final.~~

~~B. If the applicant or any person who has participated in the process by personal attendance at meetings, testimony at meetings or other reasonable means is not satisfied with the action of the design review board relative to final design review, or the decision of the planning director or the design review board with respect to any proposed plan modification, said individual may file an appeal with the city clerk in writing within ten days after the said action or decision. The appeal shall set forth specifically the points of issue, the reason for the appeal, and wherein the appellant believes there was an error or abuse of discretion by the appropriate authority. The appeal shall be considered by the planning commission unless the city council granted design review approval on appeal, in which case the appeal shall be considered by the city council. Said appeal body shall hold a hearing on said appeal and shall render its decision thereon within thirty days after filing thereof. Said body may reverse or affirm or modify the decision of the design review board or the decision or interpretation of the planning director and such action shall be final.~~

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Chapter 17.58

USE PERMITS

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17.58.050 Appeal. [repealed]

~~A. An appeal to the city council may be filed by any person aggrieved by a decision of the appropriate authority. Such appeal shall be in writing and shall be filed with the city clerk within ten days after written notice of the decision has been mailed to the applicant. At the time of the filing of the appeal, the appellant shall pay a filing fee to be established by resolution of the city council from time to time hereafter enacted. An appeal shall set forth specifically the points at issue, the reasons for the appeal, and wherein the appellant believes there was an error or abuse of discretion by the appropriate authority.~~

~~B. Upon receipt of the notice of appeal, the city council shall set a date for public hearing thereon, giving notice thereof pursuant to Section [17.58.030](#). The city council may reverse or affirm, wholly or partly, or may modify the order, make such order, requirements, decision, or determination as should be made, and such action shall be final.~~

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Chapter 17.60

VARIANCES

...

17.60.060 Appeal. [repealed]

~~A. An appeal to the city council may be filed by any person aggrieved by a decision of the planning commission. Such appeal shall be in writing and shall be filed with the city clerk within ten days after written notice of the decision has been mailed to the applicant. At the time of the filing of the appeal, the appellant other than the applicant shall pay a filing fee to be established by resolution of the city council from time to time hereafter enacted. An appeal shall set forth specifically the points at issue, the reasons for the appeal, and wherein the appellant believes there was an error or abuse of discretion by the planning commission.~~

~~B. Upon receipt of the notice of appeal, the city council shall set a date for public hearing thereon, giving notice thereof pursuant to Section [17.60.040](#). The city council may reverse or affirm, wholly or partly, or may modify the order, requirement, decision or determination appealed from, and may make such order, requirement, decision or determination as should be made, and such action shall be final.~~

...

Chapter 17.70

Appeals

17.70.010 – ~~Planning commission authority~~ Purpose.

17.70.020 – ~~Application~~ Appeal subjects and appeal authority.

17.70.030 – ~~Action by planning commission~~ filing of appeals.

17.70.040 – ~~Appeals~~ Time limits.

17.70.050 – Processing of appeals.

17.70.010 Purpose.

Determinations or actions of the Community Development Director or his/her designee, or planning commission may be appealed by this chapter.

17.70.020 Appeal subjects and appeal authority.

Determinations and actions that may be appealed, and the authority to act upon an appeal, shall be as follows:

(A) Staff Determinations. The following determinations and actions of the community development director or his/her designee may be appealed to the planning commission and then to the council.

- (1) Director's Determinations on the meaning or applicability of these regulations that are believed to be in error.

(B) Decisions of Review Authorities. Generally, decisions of the Director and the Tree Committee may be appealed to the Planning Commission, and decisions of the Planning Commission may be appealed to the council. When a single project requires two or more permit applications with different appeal authorities, or where statutory deadlines would interfere with the City's final action on an application if the application were subject to multiple appeals, any appeal of the project shall go directly to the highest appeal authority. The decision of the City Council shall be final. If an appeal is filed for a project that utilized the City's Objective Design Standards for a housing development project as defined by California Government Code 65589.5, the appeal must be based on identifying an inconsistency with an objective standard that is consistent with state law and filed with the City during the standard appeal period for a development project.

17.70.030 Filing of Appeals.

(A) Who May File an Appeal. An appeal may be filed by:

- (1) Any person aggrieved by an administrative determination or action by the department; or
- (2) Anyone who, in person or through an authorized representative, appeared at a public hearing in connection with the decision being appealed, or who otherwise informed the City in writing of the nature of their concerns before the hearing.

(B) Timing and Form of Appeal. All appeals shall be submitted in writing on a City application and shall specifically state the pertinent facts of the case and the basis for the appeal.

- (1) Appeals shall be filed in the community development department or, in the case of appeals of Planning Commission actions, in the office of the city clerk, within 10 calendar days following the final date of the determination or action being appealed.
- (2) Appeals shall be accompanied by a written report stating specifically wherein it is claimed there was an error or abuse of discretion by the Commission or wherein its decision is not supported by substantial evidence in the record. The Council shall only hear the appeal if the notice is filed and all required fees are paid within the ten (10) calendar day appeal period. An appellant may submit a written request to withdraw their appeal any time before the scheduled hearing for the appeal.

(C) Scope of Appeals. An appeal of a decision on a community development permit shall be limited to issues raised at the public hearing, or in writing before the hearing, or, in all other cases, must be based on information that was not generally known at the time of the decision that is being appealed.

17.70.040 Processing of Appeals.

(A) Scheduling of Hearing. After an appeal has been received, the matter shall be placed on the next available agenda of the appeal authority that is within sixty (60) days of the filing of such appeal.

(B) Notification of Applicant. Within three (3) business days of receipt of an appeal, staff shall attempt to notify the applicant.

(C) Joining an Appeal. Only those persons who file an appeal within the time limit established shall be considered appellants. Any person who wishes to join an appeal shall follow the same procedures for an appellant. No person shall be allowed to join an appeal after the expiration of the time limit for appeals.

(D) Action and Findings. The appeal authority shall conduct a *de novo* public hearing. At the hearing, the appeal authority may consider any issue involving the matter that is the subject of the appeal, in addition to the specific grounds identified in the appeal.

(1) The appeal authority may affirm, affirm in part, or reverse the action, decision, or determination that is the subject of the appeal, based upon findings of fact about the case. The findings shall identify the reasons for the action on the appeal and verify the compliance or non-compliance of the subject of the appeal with these regulations.

(2) When reviewing a decision on a community development permit, the appeal authority may adopt additional conditions of approval that may address other issues or concerns than the subject of the appeal.

(3) Effective Date of Appeal. A decision by any appeal authority other than the City Council is effective on the eleventh day after the decision, if no appeal to the decision has been filed, or before the next regularly scheduled meeting. Because a decision by the City Council is final, it is effective as of the date of the decision, unless the Council specifies an alternative date.

RESOLUTION NO. 2025-02

PLANNING COMMISSION RESOLUTION NO. 2025-02 RECOMMENDING THAT THE CITY COUNCIL ADOPT AN ORDINANCE AMENDING THE MARINA MUNICIPAL CODE (MMC), CHAPTER 17, ARTICLE 6, BY ADDING TWO (2) NEW SECTIONS 17.59 - "COMMUNITY DEVELOPMENT DIRECTOR'S DISCRETION" AND 17.69 - "PERMIT EXPIRATION", AND AMENDING SECTIONS 17.56, 17.58, 17.60, AND 17.70 PERTAINING TO APPEALS. THE PROPOSED ORDINANCE IS EXEMPT FROM ENVIRONMENTAL REVIEW PURSUANT TO SECTION 15061(b)(3) OF THE CEQA GUIDELINES.

WHEREAS, the Community Development Dept. (CDD) of the City of Marina (City), through its regular use and implementation of the Marina Municipal Code (MMC), finds that several standard procedural measures should be amended for clarity;

WHEREAS, the CDD recommends amendments to MMC Chapter 17, Article 6 adding two (2) sections pertaining to "Community Development Director's Discretion" and "permit expiration";

WHEREAS, the proposed amendment further recommends consolidating and clarifying the procedures relating to permit appeals through the repeal of Sections 17.56.060, 17.58.050, 17.60.060, and modifications to 17.70-Appeals;

WHEREAS, the proposed amendments to Chapter 17 of the MMC are included in the draft ordinance referenced herein as Exhibit A;

WHEREAS, the findings and conclusions made by the City Council in this resolution are based upon the oral and written evidence presented as well as the entirety of the administrative record for the proposed amendment, which is incorporated herein by this reference. The findings are not based solely on the information provided in this resolution;

WHEREAS, the project is exempt from CEQA per Section 15061(b)(3) because the proposed procedural changes would not result in a direct or a reasonably foreseeable indirect physical change in the environment and the proposed ordinance is covered by the general rule that CEQA applies only to projects which have potential for causing significant effect on the environment.

NOW THEREFORE BE IT RESOLVED that the Planning Commission does hereby recommend that the City Council adopt changes to Chapter 17 of the Marina Municipal Code as described in the draft ordinance referenced herein as Exhibit A.

PASSED AND ADOPTED by the Planning Commission of the City of Marina at a regular meeting duly held on the 23rd day of January 2025, by the following vote:

AYES, COMMISSIONERS: BARON, RANA, WOODSON, ST. JOHN, CHENG, JACOBSEN

NOES, COMMISSIONERS: NONE
ABSENT, COMMISSIONERS: WALTON
ABSTAIN, COMMISSIONERS: NONE



Glenn Woodson, Chair

ATTEST:


Guido Persicone, AICP
Community Development Director
City of Marina

ORDINANCE NO.

AN ORDINANCE AMENDING THE MARINA MUNICIPAL CODE (MMC), CHAPTER 17, ARTICLE 6, BY ADDING TWO (2) NEW SECTIONS 17.59 - "COMMUNITY DEVELOPMENT DIRECTOR'S DISCRETION" AND 17.69 - "PERMIT EXPIRATION", AND AMENDING SECTIONS 17.56, 17.58, 17.60, AND 17.70 PERTAINING TO APPEALS. THE PROPOSED ORDINANCE IS EXEMPT FROM ENVIRONMENTAL REVIEW PURSUANT TO SECTION 15061(b)(3) OF THE CEQA GUIDELINES.

-oOo-

THE CITY COUNCIL OF THE CITY OF MARINA DOES HEREBY ORDAIN AS FOLLOWS:

1. The Community Development Dept. (CDD) of the City of Marina (City), through its regular use and implementation of the Marina Municipal Code (MMC), finds that several standard procedural measures should be amended for clarity. The proposed amendments include:
 - a. The addition of MMC Sec. 17.59 to give the Community Development Director (Director) the discretion to require a permit to be reviewed by the Planning Commission if this action will increase the transparency and public participation in the review of the permit;
 - b. The addition of MMC Sec. 17.69 establishing clear standards on permit effective dates and expiration timeframes; and
 - c. Modifying MMC Sections 17.56, 17.58, 17.60, and 17.70 providing a standardized appeal process that applies to both the appeal of a Director's Determination as well as to appeals of actions made by the Planning Commission.
2. The adoption of these procedural standards will clarify important processes for both City staff and the general public.
3. Chapter 17, Article 6. Chapter 17, Article 6, entitled "Administration, Enforcement and Penalties" is hereby amended by adding two (2) new Sections, Sec. 17.59 "Community

Development Director's Discretion", and Sec. 17.69, entitled "Permit Expiration", and amending Sections 17.56, 17.58, 17.60, and 17.70 relating to appeals procedures, to the Marina Municipal Code to read as set forth on the attached **Exhibit A** and incorporated herein by this reference thereto.

4. Section 17.70 – Appeals. This chapter will become the central location for regulations pertaining to appeals outside of the Coastal zone. The individual chapters pertaining to individual permit types will no longer include sections on appeals. Appeals of projects that are located in the Coastal zone will continue to be governed by MMC 17.40.280.

5. Environmental. The proposed Ordinance amendments are not subject to environmental review pursuant to the State CEQA Guidelines, California Code of Regulations, Title 14, Article 5, Section 15061(b)(3) because the proposed procedural changes would not result in a direct or a reasonably foreseeable indirect physical change in the environment and the proposed ordinance is covered by the general rule that CEQA applies only to projects which have potential for causing significant effect on the environment. Therefore, the adoption of this ordinance is exempt from CEQA, and no further environmental review is necessary.

6. Effective Date. This Ordinance shall be in full force and effect on thirty (30) days after its final passage and adoption.

7. Severability. If any portion of this Ordinance is found to be unconstitutional or invalid the City Council hereby declares that it would have enacted the remainder of this Ordinance regardless of the absence of any such invalid part.

8. Posting of Ordinance. Within fifteen (15) days after the passage of this Ordinance, the City Clerk shall cause it to be posted in the three (3) public places designated by resolution of the City Council.

The foregoing Ordinance was introduced at a regular meeting of the City Council of the City of Marina duly held on _____, 2025, and was passed and adopted at a regular meeting duly held on _____, 2025, by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

Bruce C. Delgado, Mayor

ATTEST: _____
Anita Sharp, Deputy City Clerk

Exhibit A

Chapter 17.59

COMMUNITY DEVELOPMENT DIRECTOR'S DISCRETION

Sections:

17.59.010 Purpose.

The purpose of this chapter is to clarify the Community Development Director's discretion in the interest of the public; the Director shall be granted the ability to require a review of a permit by the Planning Commission. This discretion is to increase transparency and public participation in the permit review process for items deemed to be in the public interest or having broad effect on the community.

17.59.020 Directors Discretion.

The Director may defer an administrative action and refer the item to the Planning Commission for decision.

17.59.030 Director Appeal Authority.

17.59.030 Director Appeal Authority.

The Director may defer a request for a determination and, thereby, the applicable appeal authority, to the first appeal authority for decision.

...

Chapter 17.69

PERMIT EXPIRATION

Sections:

17.69.010 Purpose.

This chapter provides requirements for the implementation or exercising of the permits required by these regulations, including time limits and procedures for extensions of time.

17.69.020 Effective date of permits.

17.69.030 Performance guarantees.

17.69.040 Time Limits and extensions.

17.69.050 Permits to run with the land.

17.69.060 Resubmittals.

17.69.010 Purpose.

17.69.020 Effective date of permits.

The approval of the community development permits shall become effective on the eleventh day following the date of approval by the appropriate review authority, where no appeal of the review authority's action has been filed in compliance with Chapter 17.70 MMC (Appeals).

17.69.030 Time limits and extensions.

(A) Expiration. Any community development permit granted in compliance with these regulations shall expire within two (2) years from the date of approval if neither a completed building permit application has been issued nor the activity authorized by the community development permit has commenced. Upon expiration or revocation of a building permit, the community development permit shall also expire, unless extended under subsection (B) of this section.

(B) Extensions of Time by Community Development Director (Director) or Designee. The Director is authorized to renew any community development permit that would otherwise expire after two (2) years. Renewals shall be for one (1) year with a maximum of two (2) renewals.

(C) Action on Extension Requests. An application for a time extension shall be made a minimum of thirty (30) business days prior to the permit expiration date.

17.69.040 Permits to run with the land.

A community development permit granted in compliance with this chapter shall continue to be valid upon a change of ownership (e.g., of the site, structure, or use that was the subject of the permit application); provided, that the use remains in compliance with all applicable provisions of these regulations and any conditions of approval.

17.69.050 Resubmittals.

If an application for a community development permit is disapproved in compliance with this chapter, an application for consideration of an identical or similar request shall not be eligible for reconsideration for six months from the date on which the disapproval became final, unless the review authority finds that changed circumstances or a material change in the application warrants reconsideration prior to the expiration of six months. This section shall have no effect on applications by the City or on amendments proposed by resolutions of the City Council or the Planning Commission.

...

Chapter 17.56 SITE AND ARCHITECTURAL DESIGN REVIEW

...

17.56.060 Appeal. [repealed]

~~A. If the applicant or any person who has participated in the process by personal attendance at meetings, testimony at meetings or other reasonable means is not satisfied with the action of the~~

~~planning commission, said person may file an appeal with the city council in writing within ten days after written notice of the decision of the planning commission has been mailed to the applicant. The appeal shall set forth specifically the points of issue, the reason for the appeal, and wherein the appellant believes there was an error or abuse of discretion by the appropriate authority. The city council shall hold a hearing on said appeal and shall render its decision thereon within thirty days after filing thereof. The city council may reverse or affirm or modify the decision of the planning commission and such action shall be final.~~

~~B. If the applicant or any person who has participated in the process by personal attendance at meetings, testimony at meetings or other reasonable means is not satisfied with the action of the design review board relative to final design review, or the decision of the planning director or the design review board with respect to any proposed plan modification, said individual may file an appeal with the city clerk in writing within ten days after the said action or decision. The appeal shall set forth specifically the points of issue, the reason for the appeal, and wherein the appellant believes there was an error or abuse of discretion by the appropriate authority. The appeal shall be considered by the planning commission unless the city council granted design review approval on appeal, in which case the appeal shall be considered by the city council. Said appeal body shall hold a hearing on said appeal and shall render its decision thereon within thirty days after filing thereof. Said body may reverse or affirm or modify the decision of the design review board or the decision or interpretation of the planning director and such action shall be final.~~

...

Chapter 17.58 USE PERMITS

...

17.58.050 Appeal. [repealed]

~~A. An appeal to the city council may be filed by any person aggrieved by a decision of the appropriate authority. Such appeal shall be in writing and shall be filed with the city clerk within ten days after written notice of the decision has been mailed to the applicant. At the time of the filing of the appeal, the appellant shall pay a filing fee to be established by resolution of the city council from time to time hereafter enacted. An appeal shall set forth specifically the points at issue, the reasons for the appeal, and wherein the appellant believes there was an error or abuse of discretion by the appropriate authority.~~

~~B. Upon receipt of the notice of appeal, the city council shall set a date for public hearing thereon, giving notice thereof pursuant to Section 17.58.030. The city council may reverse or affirm, wholly or partly, or may modify the order, make such order, requirements, decision, or determination as should be made, and such action shall be final.~~

...

Chapter 17.60 VARIANCES

...

17.60.060 Appeal. [repealed]

~~A. An appeal to the city council may be filed by any person aggrieved by a decision of the planning commission. Such appeal shall be in writing and shall be filed with the city clerk within ten days after written notice of the decision has been mailed to the applicant. At the time of the filing of the appeal, the appellant other than the applicant shall pay a filing fee to be established by resolution of the city council from time to time hereafter enacted. An appeal shall set forth specifically the points at issue, the reasons for the appeal, and wherein the appellant believes there was an error or abuse of discretion by the planning commission.~~

~~B. Upon receipt of the notice of appeal, the city council shall set a date for public hearing thereon, giving notice thereof pursuant to Section 17.60.040. The city council may reverse or affirm, wholly or partly, or may modify the order, requirement, decision or determination appealed from, and may make such order, requirement, decision or determination as should be made, and such action shall be final.~~

...

Chapter 17.70 Appeals

17.70.010 – Planning commission authority Purpose.

17.70.020 – Application Appeal subjects and appeal authority.

17.70.030 – Action by planning commission filing of appeals.

17.70.040 – Appeals Time limits.

17.70.050 – Processing of appeals.

17.70.010 Purpose.

Determinations or actions of the Community Development Director or his/her designee, or planning commission may be appealed by this chapter.

17.70.020 Appeal subjects and appeal authority.

Determinations and actions that may be appealed, and the authority to act upon an appeal, shall be as follows:

(A) Staff Determinations. The following determinations and actions of the community development director or his/her designee may be appealed to the planning commission and then to the council.

(1) Director's Determinations on the meaning or applicability of these regulations that are believed to be in error.

(B) Decisions of Review Authorities. Generally, decisions of the Director and the Tree Committee may be appealed to the Planning Commission, and decisions of the Planning

Commission may be appealed to the council. When a single project requires two or more permit applications, or where final action on an application is subject to deadlines which cannot reasonably be satisfied if an application is subject to multiple appeals, any appeal of the project shall go to the higher-level appeal authority among those permits. The decision of the City Council shall be final.

17.70.030 Filing of Appeals.

- (A) Who May File an Appeal. An appeal may be filed by:
 - (1) Any person affected by an administrative determination or action by the department; or
 - (2) Anyone who, in person or through an authorized representative, appeared at a public hearing in connection with the decision being appealed, or who otherwise informed the City in writing of the nature of their concerns before the hearing.
- (B) Timing and Form of Appeal. All appeals shall be submitted in writing on a City application and shall specifically state the pertinent facts of the case and the basis for the appeal.
 - (1) Appeals shall be filed in the community development department or, in the case of appeals of Planning Commission actions, in the office of the city clerk, within 10 calendar days following the final date of the determination or action being appealed; ~~provided, that the time for appeal may be shortened to five days by the decision maker whose decision is subject to appeal where final action on an application is subject to deadlines that cannot reasonably be satisfied if there is a longer appeal period.~~
 - (2) Appeals shall be accompanied by a written report stating specifically wherein it is claimed there was an error or abuse of discretion by the Commission or wherein its decision is not supported by substantial evidence in the record. The Council shall only hear the appeal if the notice is filed and all required fees are paid within the ten (10) calendar day appeal period. An appellant may submit a written request to withdraw their appeal any time before the scheduled hearing for the appeal.
- (C) Scope of Appeals. An appeal of a decision on a community development permit shall be limited to issues raised at the public hearing, or in writing before the hearing, or information that was not generally known at the time of the decision that is being appealed.

17.70.040 Processing of Appeals.

- (A) Scheduling of Hearing. After an appeal has been received, the matter shall be placed on the next available agenda of the appeal authority and within sixty (60) days.
- (B) Notification of Applicant. Within three (3) business days of receipt of an appeal, staff shall attempt to notify the applicant.

(C) Joining an Appeal. Only those persons who file an appeal within the time limit established shall be considered appellants. Any person who wishes to join an appeal shall follow the same procedures for an appellant. No person shall be allowed to join an appeal after the expiration of the time limit for appeals.

(D) Action and Findings. The appeal authority shall conduct a *de novo* public hearing. At the hearing, the appeal authority may consider any issue involving the matter that is the subject of the appeal, in addition to the specific grounds identified in the appeal.

(1) The appeal authority may affirm, affirm in part, or reverse the action, decision, or determination that is the subject of the appeal, based upon findings of fact about the case. The findings shall identify the reasons for the action on the appeal and verify the compliance or non-compliance of the subject of the appeal with these regulations.

(2) When reviewing a decision on a community development permit, the appeal authority may adopt additional conditions of approval that may address other issues or concerns than the subject of the appeal.

(3) Effective Date of Appeal. A decision by any appeal authority other than the City Council is effective on the eleventh day after the decision, if no appeal to the decision has been filed, or before the next regularly scheduled meeting. Because a decision by the City Council is final, unless in certain circumstances when a property is located in the Coastal zone, it is effective as of the date of the decision, unless the Council specifies an alternative date.

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of March 4, 2025

**CITY COUNCIL CONSIDER RECEIVING AND ADOPTING
RESOLUTION NO. 2025-, RECEIVING AN UPDATE AND APPROVING
THE SCHEMATIC DESIGN FOR THE MARINA AQUATIC & SPORTS
COMPLEX (CIP# QLF 2004).**

REQUEST:

It is requested that the City Council consider adopting Resolution No. 2024-:

1. Receiving an update; and
2. Approving the schematic design of the Marina Aquatic and Sports Center Complex; and
3. Finding this action is exempt from CEQA pursuant to Section 15061 (B)(3) of the CEQA guidelines.

BACKGROUND:

On November 19, 2024, the City Council received an updated presentation from COAR Design Group and Isaac Sports Group for the renovation and development of the Marina Aquatic and Sports Center Complex. The City Council approved the following:

1. Confirmed the previously approved agreement (Resolution No. 2022-21 for \$1,772,000) with COAR Design Group for the architecture schematic design, final design, construction and bidding document preparation and architecture support services during construction of the Marina Aquatics and Sport Center Complex.
2. Authorization to forward with building of the full Marina Aquatics and Sports Center that includes Phase 1, Phase 2 and the connector building at an approved amount of \$41.4 million dollars.
3. Funding for the project will come from FORA bond funds, FORA Escrow bond funds, and the former FORA community facilities district fees that are paid by only the Dunes and Sea Haven developments. The former FORA community facilities district fees are still coming in over the next 5 to 7 years and the General Fund will need to temporarily loan approximately \$11 million dollars for this project until these fees are fully collected.
4. Direct staff to continue to work with COAR and Issac Sports group on updating the financial operating model.
5. Direct staff to bring back to the City Council the final schematic design for approval.

DISCUSSION

COAR Design Group will be making a presentation at the City Council meeting of the proposed final schematic design for the project including Phase 1, Phase 2, and the connector building.

Upon final schematic design approval:

- COAR Design Group will proceed with design development of the aquatic center, sports center, 2-story connector building, and associated site work.
- Staff will explore alternative delivery methods such as construction manager at risk (CMAR). CMAR is a delivery method where the construction manager acts as a consultant during design and construction and commits to delivering the project with a guaranteed maximum price.
- COAR Design Group will continue to coordinate with the Dunes City Park project designers to ensure a cohesive design and coordinated site/utility work.

- At the end of the design development phase cost estimates will be updated and potential value engineering options evaluated, if needed, to keep the project on budget.
- The project will then proceed into construction documents, bidding, and construction.
- Staff will continue working with Isaac Sports Group on the financial operating model.

The estimated construction schedule will be provided in the presentation. Staff anticipates a 12-month construction phase beginning in April 2026. The anticipated grand opening of the Marina Aquatic & Sports Center Complex is April 2027.

ENVIRONMENTAL REVIEW:

This action is not a project subject to the California Environmental Quality Act pursuant to the exception found in section 15061(b)(3) of the CEQA Guidelines.

FISCAL IMPACT:

The projected \$41.4 million project cost will be funded from restricted former FORA fees. The General Fund will need to temporarily loan an estimated \$11 million for this project which will be repaid from collected FORA fees.

CONCLUSION:

This request is submitted for City Council consideration and comment.

Respectfully submitted,

Andrea Willer, Ed.D.
Recreation & Cultural Services Director
City of Marina

REVIEWED/CONCUR:

Layne P. Long
City Manager
City of Marina

RESOLUTION NO. 2025-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARINA RECEIVING AND ADOPTING RESOLUTION NO. 2025-, RECEIVING AN UPDATE AND APPROVING THE SCHEMATIC DESIGN FOR THE MARINA AQUATIC & SPORTS COMPLEX (CIP# QLF 2004).

WHEREAS, the City Council since 2018 has been re-engaging with the community with many outreach events, study sessions and City Council meetings regarding the renovation and development of a new aquatic and sports center; and

WHEREAS, on November 19, 2024, the City Council received a presentation from COAR Design Group and Isaac Sports Group for Phase 1 and Phase 2 options to consider for construction of the Marina Aquatic and Sports Complex; and

WHEREAS, the City Council gave staff direction to proceed with both Phase 1 and 2, including the 2-story connector building, at the same time and approved the proposed funding options for the project; and

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Marina that does hereby:

1. Receive an update; and
2. Approve the schematic design of the Marina Aquatic and Sports Center Complex; and
3. Find this action is exempt from CEQA pursuant to Section 15061 (B)(3) of the CEQA guidelines.

PASSED AND ADOPTED by the City Council of the City of Marina at a regular meeting duly held on the 17th day of December 2024, by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

Bruce C. Delgado, Mayor

ATTEST:

Anita Sharp, Deputy City Clerk