



Thursday, April 28, 2022

6:36 P.M.

**REGULAR MEETING MINUTES OF
PLANNING COMMISSION**

Marina City Council Chambers
211 Hillcrest Avenue
Marina, CA

1. CALL TO ORDER

2. ROLL CALL & ESTABLISHMENT OF QUORUM

Present: Chair Nancy Amadeo, Vice Chair Brian McCarthy, Richard St. John, Glenn Woodson
Absent: Audra Walton, Surinder Rana, Hyunsoo Hur

3. MOMENT OF SILENCE & PLEDGE OF ALLEGIANCE

4. SPECIAL ANNOUNCEMENTS AND COMMUNICATIONS FROM THE FLOOR

None

5. CONSENT AGENDA

- I. Planning Commission Action Minutes April 14, 2022
Motion to approve the minutes (McCarthy-St. John) 4-0. Motion approved.

6. INFORMATIONAL ITEM

- a. Planning Commissioner Training (Staff: CDD Director Guido Persicone, AICP)
- a. Welcome to Marina Planning Commission Part I – Presented by Chair Amadeo
 - i. The Commission’s Duties
 - ii. Areas of Responsibility
 - iii. Public Service Ethics
 - iv. The Effective Planning Commission
 - v. The Working Relationship
 - vi. Q & A: None
 - b. Welcome to Marina Planning Commission Part II – Presented by Vice Chair McCarthy
 - i. Planning Commission Meetings
 - ii. Prepare for Meetings
 - iii. Conflict of Interests
 - iv. Basic Meeting Format (follows the agenda)
 - v. Commissioner Comments Should be Brief!
 - vi. Q &A:
 - 1. Question and discussion from Vice Chair, Brian McCarthy about Ex-Parte Communications.
 - c. Welcome to Marina Planning Commission Part III – Presented by Guido Persicone

- i. Community Design & Application Review
 1. Urban Building Façade
- ii. Q & A:

Vice Chair McCarthy asked about ministerial permits and what makes them not ministerial. Guide Persicone responded that ministerial permits are building permits and accessory dwelling units (ADU)'s. If you meet ministerial requirements, the permits must be given out.

d. Welcome to Marina Planning Commission Part IV – Presented by Commissioner Biala

- i. The importance of Public Participation
- ii. Open Meeting Requirements
- iii. The Public's Right and Expectation to Unbiased and Fair Hearings
- iv. Applicants as Members of the Public
- v. Commissioners are Members of the Public
- vi. Posting and Following the Agenda
- vii. How to Encourage Public Participation
- viii. How Should We Evaluate Public Comments: Too Much of a Good Thing?
- ix. New Commissioner Tip # 1: Educate Yourself and Do Your Homework
- x. New Commissioner Tip # 2: Ask Questions
- xi. New Commissioner Tip # 3: Keep Your Patience and Civility!
- xii. New Commissioner Tip # 4: Contribute and Make a Difference in Marina!
- xiii. Q &A:
 1. Commissioner St. John thanked all of the commissioners for the presentation and appreciates all the hard work
 2. Chair Amadeo commented to be careful in talking to another commissioner so as to not create a cause a daisy chain conversation.
 3. Vice Chair McCarthy commented that there are a lot of resources out there to be utilized

7. **PUBLIC HEARINGS**

8. **ACTION ITEMS**

None

9. **DISCUSSION ITEMS**

10. **COMMISSIONER COMMENTS AND STAFF INFORMATIONAL REPORTS**

11. **CORRESPONDENCE**

None

12. **ADJOURNMENT**

Meeting was adjourned at 8:21 PM

Nancy Amadeo, Chair

ATTEST:

Karen Nitenson, Administrative Assistant

Date