

City of Marina



City of Marina
211 HILLCREST AVENUE
MARINA, CA 93933
831- 884-1278; FAX 831- 384-9148
www.cityofmarina.org

Thursday, January 23, 2025

6:00 PM Reception
6:30 PM Regular Session

MINUTES REGULAR MEETING OF THE PLANNING COMMISSION

1. **6:00-6:30 P.M. Open Reception to Recognize the Tree Committee**
Chair Glenn Woodson recognized the Tree Committee members for their service followed with an open reception.
2. **Call to Order:** 6:31 P.M.
3. **Roll Call & Establishment of Quorum**
Present: Woodson, Jacobsen, St. John, Cheng, Baron, Rana
Absent: Walton
4. **Moment of Silence & Pledge of Allegiance**
5. **Special Announcements and Communications from the Floor**
6. **Ex Parte Communications for Quasi-Judicial Matters**
7. **Consent Agenda**
 - A. **Approval of Minutes**
St. John made a motion (2nd: Baron) to approve the minutes from December 12, 2024, as written. On a 6-0 vote the motion was approved (6-0-0-1).

Ayes (6): Woodson, Rana, St. John, Jacobsen, Walton, Cheng, Baron
Noes (0): None
Recuse (0): None
Absent (1): Walton
8. **Public Hearings**
 - A. **Recommendation to the City Council for the Tree Committee Appointment**
Jacobsen made a motion (2nd: Baron) to adopt PC Resolution No. 2025-03, recommending that the City Council appoint four (4) community members to the Tree Committee for two years terms from the date of the City Council action and find that this action is exempt from Environmental Review Per § 15378 of the CEQA Guidelines. On a 6-0 vote the motion was approved (6-0-0-1).

*Ayes (6): Woodson, Rana, St. John, Jacobsen, Walton, Cheng, Baron
Noes (0): None
Recuse (0): None
Absent (1): Walton*

B. Appoint a Planning Commissioner and an Alternate to the Tree Committee

Woodson made a motion (2nd: Jacobsen) to appoint Richard St. John primary to retain his role as the and Paul Cheng to retain his role as the alternate Planning Commissioner to the Tree Committee. On a 6-0 vote the motion was approved (6-0-0-1).

*Ayes (6): Woodson, Rana, St. John, Jacobsen, Walton, Cheng, Baron
Noes (0): None
Recuse (0): None
Absent (1): Walton*

C. 3298 Del Monte Blvd Extension Request

Rana made a motion (2nd: Cheng) to adopt Planning Commission Resolution 2025-01 approving a one (1) year extension for the SeaPointe Apartments at 3298 Del Monte Blvd (APN 032-031-001 & -003) and find that the project is CEQA exempt under Section 15061(b)(3) Common Sense Exemption. On a 6-0 vote the motion was approved (6-0-0-1).

*Ayes (6): Woodson, Rana, St. John, Jacobsen, Walton, Cheng, Baron
Noes (0): None
Recuse (0): None
Absent (1): Walton*

D. Proposed Changes to the Municipal Code - Extension, Appeal, Staff Transparency

Baron made a motion (2nd: St. John) to adopt PC Resolution 2025-02 recommending that the City Council adopt the proposed amendments to Title 17, Article 6, by adding new Sections 17.59 and 17.69, and amending Sections 17.56, 17.58, 17.60, and 17.70 of the Marina Municipal Code pertaining to the Administration of this Title and to make a minor change to Section 17.59.020 replacing 'higher hearing authority' with 'Planning Commission.' This action is exempt from environmental review pursuant to Section 15061(B)(3) of the CEQA Guidelines. On a 6-0 vote the motion was approved (6-0-0-1).

*Ayes (6): Woodson, Rana, St. John, Jacobsen, Walton, Cheng, Baron
Noes (0): None
Recuse (0): None
Absent (1): Walton*

9. Informational Items

A. Permit Streamlining Act Legal Training

The Planning Commission received an informational on the Permit Streamlining Act.

10. Staff & Major Projects Update

11. **Correspondence**
12. **Adjournment:** 8:43 PM