



## AGENDA-MINUTES

Thursday, September 4, 2025

6:30 P.M.

### PUBLIC WORKS COMMISSION NOTICE OF MEETING

Council Chambers  
211 Hillcrest Avenue  
Marina, California

### VISION STATEMENT

Marina will grow and mature from a small town bedroom community to a small city which is diversified, vibrant and through positive relationships with regional agencies, self-sufficient. The City will develop in a way that insulates it from the negative impacts of urban sprawl to become a desirable residential and business community in a natural setting. **(Resolution No. 2006-112 - May 2, 2006)**

### MISSION STATEMENT

The City Council will provide the leadership in protecting Marina's natural setting while developing the City in a way that provides a balance of housing, jobs and business opportunities that will result in a community characterized by a desirable quality of life, including recreation and cultural opportunities, a safe environment and an economic viability that supports a high level of municipal services and infrastructure. **(Resolution No. 2006-112 - May 2, 2006)**



1. CALL TO ORDER 6:30pm
2. ROLL CALL & ESTABLISHMENT OF QUORUM:  
James Felton, Stephen Rouland, Steven Hunt (Absent), Jaime Schraback, Joosik Choi (Vice Chair)
3. MOMENT OF SILENCE & PLEDGE OF ALLEGIANCE (Please stand)
4. SPECIAL PRESENTATIONS:
5. SPECIAL ANNOUNCEMENTS AND COMMUNICATIONS AND PUBLIC COMMENT FROM THE FLOOR: *Announcements of special events or meeting of interest as information to Public Works Commission and Public. At this time any person may comment on any item, which is not on the agenda. Please state your name and address for*

*the record. Action will not be taken on an item that is not on the agenda. If it requires action, it will be referred to staff and/or placed on the next agenda. Public Works Commission members or City staff may briefly respond to statements made or questions posed as permitted by Government Code Section 54954.2. In order that all interested parties have an opportunity to speak, please limit comments to a maximum of Four (4) minutes. Any member of the public may comment on any matter listed on this agenda at the time the matter is being considered by the Public Works Commission.*

6. CONSENT AGENDA: Background information has been provided to the Public Works Commission on all matters listed under the Consent Agenda, and these items are considered to be routine. All items under the Consent Agenda are normally approved by one motion. If discussion is requested by anyone on any item, that item will be removed from the Consent Agenda and placed at the end of Action Items if separate action is requested.
  - a. Approval of Minutes 06/05/25 Jaime moves to approve minutes, Steve Rouland 2<sup>nd</sup>, motion carries.
  - b.
7. ACTION ITEMS: Action listed for each Agenda item is that which is brought forth for Public Works Commission consideration and possible action. The Public Works Commission may, at its discretion, take action on any items. The public is invited to approach the podium to provide up to four (4) minutes of public comment.
  1. PWX Self-Assessment and Accreditation Workshop (Ismael/Juan)  
**Action Item: We are introducing the PW superintendent to the PW commission. Director and Superintendent took a course while at a conference for the APWA a couple of weeks ago while in Chicago and learned about a program that they would build for this city and implement a course specs for this city where it would implement growth and this city could budget for it. This would be detailed for PW and could bring other departments in as well. This could bring in benches into parks and open spaces and standardize CIP projects and architects and irrigations controllers. Having knowledge ahead of time and knowing direction beforehand. Commissioner Rouland wanted to know what this project would be replacing, but there isn't something in place currently. Commissioner Schraback asked if other cities are implementing this currently. Nothing locally has anything like this, and the community wouldn't have input, but the PW commission would have input to add. This program would force us to have the accreditation to bring us up to date and current and make sure we are up to compliance and up to date with everything. Even if this takes years, we believe this would be worth it. The cost would be to pay APWA to fly out here and enact and implement this for us. This is the first city that the director has worked in without our own water, it's those types of things that we would standardize. We need rules and regulations to have structure and order that govern policies and procedures. Putting in writing accreditation for 4 years safety manuals, equipment training, programs, certifications, quality assurance, skilled department training. Joosik asked if its not just internal to the department but the**

whole city could get involved and sign off on it. The director states that we would bring it to the PW Commission to sign off on it and we would do a self-assessment, and they bring it to the APWA and see if we are ready and when we are ready and apply and qualify then they accept us. Commissioner Rouland asked what are the likelihood that gets approved? The council is highly supportive of most of our projects, so he is optimistic about their support, it's a small support. We have not started this, but we would like the PW Commission's input, support and blessing and commitment to see it through. Staff hours are above and beyond normal duties but some of this should already be built into normal duties. APWA has templates of all the duties and responsibilities, and we can always download those and see what the challenges will be.

2. Capital Project Review

**Action Item:** This item will stay on the agenda, and we would like to give regular updates, as they change. Gloria Jean Tate has been going very well. But we did hit a delay project, Marina Coast Water District is constructing a lift station they are replacing pipes through our park, their trucks need to come and go, and this will delay some of timeline. In May 2026 we will complete most of our park, but this will be delayed until September of next year. This will delay the parking lot and a walkway. But most will be open. This is not damaging to any new work being done, we knew they had to do this work but didn't know the time frame. We will bring another update next month. We have applied for 2 grants since last month. Safe Streets for all, through the state, these funds are used for safety projects, safety analysis, will provide council with narrative for about \$2 million. Also, we applied for a grant to expand Preston Park baseball fields, 50% of the cost of the project \$4 million dollars. We are working on 3-4 more grant applications before the end of the year. We are going through some park name changes through the parks department. Sea haven park developer has had delays, design is complete, we are going to manage in-house, lot of open space, pickleball and disk golf. Dunes set to start construction late next year. Last night at the council meeting, we discussed sidewalks agreed to construct sidewalks where there aren't any sidewalks so that we could have them, but we need to survey them. Within 6 weeks we can design them and start work and go from there. We would like to take our existing budget and go from there. Windy Hill Park, we have ordered the restroom facility and in March it should be delivered. The pad should be constructed in January, with plumbing installed and hooked up in March, it's prefabricated, but it's nice. Council approved in the last couple of month Dunes Phase 1 and Phase 2 amphitheater and seating and, more street projects, reconstruction, micro surface, restriping of arterials, bike lanes, speed limit will be painted in the lane. Those are the largest projects right now. Rouland asked about street signs. The director states he is taking that to council soon, also states he is working has a company working on shaving down an uplift of a sidewalk of more than a couple of inches, to smooth out the uplift of a sidewalk. That same company can also inspect signs as well; they have the same tool and camera and can measure the standard of the sign. Once they finish the sidewalk project they can begin the sign work project inventory. We have a \$200,000 budget for signs, we can do that over several years based on safety, but we can do that and work with this company

**or in-house with maintenance and do as much as we can as quickly as possible. We prioritize safety, quality of life and then deferred maintenance. We can send that prior to the meeting as an attachment. Including the park attachments. PW commissioners are excited to hear all these projects, and it seems like they've been backed up all these years. One last thing that council approved is a company to come in and do a facility to do an assessment and let us know what needs to be done, as if something needs to be done now or years from now.**

***Note: No additional major projects or programs should be undertaken without review of the impacts on existing priorities (Resolution No. 2006-79 – April 4, 2006).***

8. COMMISSIONERS & STAFF INFORMATIONAL REPORTS:

9. CORRESPONDENCE

a. None

10. ADJOURNMENT 7:15pm

CERTIFICATION

I, Michaelle M. Mowery, Administrative Assistant for the City of Marina, do hereby certify all meetings take place in the Council Chambers unless otherwise noticed. Public notices and agendas are posted at the following locations: Monterey County Library Marina Branch, Kiosk at the corner of Del Monte Blvd. and Reservation Rd., and Marina City Council Chambers Bulletin Board on or before 6:30 P.M., Friday, August 29, 2025.

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MICHAELLE M. MOWERY, ADMINISTRATIVE ASSISTANT II