



AGENDA

Tuesday, October 5, 2021

5:00 P.M. Closed Session

6:30 P.M. Open Session

REGULAR MEETING

**CITY COUNCIL, AIRPORT COMMISSION,
MARINA ABRAMS B NON-PROFIT CORPORATION, PRESTON PARK SUSTAINABLE
COMMUNITY NON-PROFIT CORPORATION, SUCCESSOR AGENCY OF THE FORMER
MARINA REDEVELOPMENT AGENCY AND MARINA GROUNDWATER
SUSTAINABILITY AGENCY**

Council Chambers
211 Hillcrest Avenue
Marina, California

Zoom Meeting URL: <https://zoom.us/j/730251556>

Zoom Meeting Telephone Only Participation: 1-669-900-9128 - Webinar ID: 730 251 556

In accordance with California Government Code §54953(e)(1)(A) and (C) and the Proclamation of a State of Emergency issued by Governor Newsom on March 4, 2020, under the provisions of Government Code §8625 related to the COVID-19 (coronavirus) pandemic, consistent with recommendations by State and local health officials regarding social distancing and in order to prevent an imminent risk to the health and safety of attendees as determined in Resolution 2021-104, public participation in City of Marina City Council public meetings shall be electronic only and without a physical location for public participation until the earlier of November 4, 2021, or such time as the City Council may adopt a resolution in accordance with Government Code §54953(e)(3). This meeting is being broadcast “live” on Access Media Productions (AMP) Community Television Cable 25 and on the City of Marina Channel and on the internet at <https://accessmediaproductions.org/>

PARTICIPATION

You may participate in the City Council meeting in real-time by calling Zoom Meeting via the weblink and phone number provided at the top of this agenda. Instructions on how to access, view and participate in remote meetings are provided by visiting the City’s home page at <https://cityofmarina.org/>. Attendees can make oral comments during the meeting by using the “Raise Your Hand” feature in the webinar or by pressing *9 on your telephone keypad if joining by phone only. If you are unable to participate in real-time, you may email to marina@cityofmarina.org with the subject line “Public Comment Item# __” (insert the item number relevant to your comment) or “Public Comment – Non Agenda Item.” Comments will be reviewed and distributed before the meeting if received by 5:00 p.m. on the day of the meeting. All comments received will become part of the record. Council will have the option to modify their action on items based on comments received. For the hearing impaired, the City provides a “Live Transcription” option in the Zoom meeting. To view the Live Transcription, please click on the button title “Live Transcription” at the lower portion of the screen.

AGENDA MATERIALS

Agenda materials, staff reports and background information related to regular agenda items are available on the City of Marina’s website www.cityofmarina.org. Materials related to an item on this agenda submitted to the Council after distribution of the agenda packet will be made available on the City of Marina website www.cityofmarina.org subject to City staff’s ability to post the documents before the meeting

VISION STATEMENT

Marina will grow and mature from a small town bedroom community to a small city which is diversified, vibrant and through positive relationships with regional agencies, self-sufficient. The City will develop in a way that insulates it from the negative impacts of urban sprawl to become a desirable residential and business community in a natural setting. **(Resolution No. 2006-112 - May 2, 2006)**

MISSION STATEMENT

The City Council will provide the leadership in protecting Marina's natural setting while developing the City in a way that provides a balance of housing, jobs and business opportunities that will result in a community characterized by a desirable quality of life, including recreation and cultural opportunities, a safe environment and an economic viability that supports a high level of municipal services and infrastructure. **(Resolution No. 2006-112 - May 2, 2006)**

1. CALL TO ORDER



2. ROLL CALL & ESTABLISHMENT OF QUORUM: (City Council, Airport Commissioners, Marina Abrams B Non-Profit Corporation, Preston Park Sustainable Communities Nonprofit Corporation, Successor Agency of the Former Redevelopment Agency Members and Marina Groundwater Sustainability Agency)

Cristina Medina Dirksen, David Burnett, Lisa Berkley, Mayor Pro-Tem/Vice Chair Kathy Biala, Mayor/Chair Bruce C. Delgado

3. CLOSED SESSION: *As permitted by Government Code Section 54956 et seq., the (City Council, Airport Commissioners, Marina Abrams B Non-Profit Corporation, Preston Park Sustainable Communities Nonprofit Corporation, Successor Agency of the Former Redevelopment Agency Members and Marina Groundwater Sustainability Agency) may adjourn to a Closed or Executive Session to consider specific matters dealing with litigation, certain personnel matters, property negotiations or to confer with the City's Meyers-Miliias-Brown Act representative.*

- a. Conference with Legal Counsel, three cases of existing litigation pursuant to paragraph (1) of subdivision (d) of CA Govt. Code Section 54956.9: (1) City of Marina and Marina Groundwater Sustainability Agency v. County of Monterey; Monterey County Board of Supervisors; County of Monterey Groundwater Sustainability Agency; California Department of Water Resources (DWR); and Director Karla Nemeth in her official capacity, Monterey County Superior Court Case No. 19CV005270; (2) California-American Water Company v. All Persons Interested in the Validity of the City of Marina Groundwater Sustainability Agency's Sustainability Plan for the Marina GSA Area of the 180-/400-foot Aquifer Subbasin; City of Marina; City of Marina Groundwater Sustainability Agency and does 1-50; (3) City of Marina, et al. v. All Persons Interested in the Validity of the Monterey County Groundwater Sustainability Plan, Monterey County Superior Court Case No. 21CV000493."

b. Real Property Negotiations

- i. Property: Building 535, 711 Neeson Road, APN 031-112-125
Negotiating Party: Light & Motions Industries, Inc
Negotiator(s): City Manager
Terms: Price and Terms

- ii. Property: Building 533, Suite 1, 721 Neeson Road, APN 031-12-024
Negotiating Party: Skydive Monterey Bay, Inc.
Negotiator(s): City Manager
Terms: Price and Terms

c. Labor Negotiations

- i. Marina Employee Association
- ii. Marina Police Officers Association
- iii. Marina Public Safety Managers Association
- iv. Marina Middle Manager Association

City Negotiators: Layne P. Long, City Manager and Employee Relations Officer

- d. Conference with Legal Counsel, one case of existing litigation pursuant to paragraph (1) of Subdivision (d) of CA Govt. Code Section 54956.9: Michael Wilson v. City of Marina, Part 16 Complaint, Federal Aviation Administration. Undocketed

6:30 PM - RECONVENE OPEN SESSION AND REPORT ON ANY ACTIONS TAKEN IN CLOSED SESSION

4. **MOMENT OF SILENCE & PLEDGE OF ALLEGIANCE** (Please stand)

5. **SPECIAL PRESENTATIONS:**

- a **Breast Cancer Awareness Month Proclamation**
- b **Recreation Announcements**

6. **SPECIAL ANNOUNCEMENTS AND COMMUNICATIONS FROM THE FLOOR:** *Any member of the Public or the City Council may make an announcement of special events or meetings of interest as information to Council and Public. Any member of the public may comment on any matter within the City Council's jurisdiction which is not on the agenda. Please state your name for the record. Action will not be taken on an item that is not on the agenda. If it requires action, it will be referred to staff and/or placed on a future agenda. City Council members or City staff may briefly respond to statements made or questions posed as permitted by Government Code Section 54954.2. In order that all interested parties have an opportunity to speak, please limit comments to a maximum of four (4) minutes. Any member of the public may comment on any matter listed on this agenda at the time the matter is being considered by the City Council.*

7. **CONSENT AGENDA FOR THE SUCCESSOR AGENCY TO THE FORMER MARINA REDEVELOPMENT AGENCY:** *Background information has been provided to the Successor Agency of the former Redevelopment Agency on all matters listed under the Consent Agenda, and these items are considered to be routine. All items under the Consent Agenda are normally approved by one motion. Prior to such a motion being made, any member of the public or the City Council may ask a question or make a comment about an agenda item and staff will provide a response. If discussion or a lengthy explanation is required, that item will be removed from the Consent Agenda for Successor Agency to the former Marina Redevelopment Agency and placed at the end of Other Action Items Successor Agency to the former Marina Redevelopment Agency.*

- a. Successor Agency Board consider adopting Resolution No. 2021-, authorizing investment of monies in the Local Agency Investment Fund (LAIF).

8. CONSENT AGENDA: *Background information has been provided to the City Council, Airport Commission, Marina Abrams B Non-Profit Corporation, and Redevelopment Agency on all matters listed under the Consent Agenda, and these items are considered to be routine. All items under the Consent Agenda are normally approved by one motion. Prior to such a motion being made, any member of the public or the City Council may ask a question or make a comment about an agenda item and staff will provide a response. If discussion or a lengthy explanation is required, that item will be removed from the Consent Agenda and placed at the end of Other Action Items.*

a. ACCOUNTS PAYABLE:

- (1) Accounts Payable Check Numbers 98467-98529, totaling \$429,297.78

b. MINUTES:

- (1) August 31, 2021, Special City Council Meeting
(2) September 8, 2021, Regular City Council Meeting
(3) September 21, 2021, Regular City Council Meeting

c. CLAIMS AGAINST THE CITY:

- (1) City Council Rejection of Claim - staff recommends that the City Council reject the following claim and direct sending appropriate notice of rejection to claimant: Michael Wilson for a claim received on September 24, 2021.

d. AWARD OF BID:

e. CALL FOR BIDS: None

f. ADOPTION OF RESOLUTIONS:

- (1) City Council consider adopting Resolution No. 2021-, authorizing investment of monies in the Local Agency Investment Fund (LAIF).
(2) City Council consider adopting Resolution No. 2021-, authorizing change in signatories on the Preston Park Sustainable Community Non-Profit Corporation (PPSC-NPC) capital reserve account.
(3) City Council consider adopting Resolution No. 2021-, authorizing change in signatories on the City General, and Payroll, with Chase JPMorgan and City Local Agency Investment Fund (LAIF) accounts.
(4) City Council and Agency Board consider adopting Resolution No. 2021-; and Resolution No. 2021- (SA-MRA), authorizing change in signatories on the City and Successor Agency investment accounts to open investment accounts and conduct investment activities as outlined by the City's investment policy.

g. APPROVAL OF AGREEMENTS: None

h. ACCEPTANCE OF PUBLIC IMPROVEMENTS: None

i. MAPS: None

j. REPORTS: (RECEIVE AND FILE):

k. FUNDING & BUDGET MATTERS: None

l. APPROVE ORDINANCES:

- (1) City Council Read by title only and consider adopting Ordinance 2021-, deleting definitions for “dwelling unit, secondary” (17.04.291) and “guest house” (17.04.380) and amending the R-1(17.06.020 and 050), R-2 (17.08.020 and 050), and 050) R-3 (17.10.020 and 050), and R-4 (17.12.020 and 050), zoning districts, removing the terms “guest house and secondary dwelling), amending 17.42.A.3.d.i to allow for accessory dwelling units of over 16’ in height in certain circumstances, and 17.4.A.3.f.iii.

m. APPROVE APPOINTMENTS: None9. PUBLIC HEARINGS: None10. OTHER ACTIONS ITEMS OF THE SUCCESSOR AGENCY TO THE FORMER MARINA REDEVELOPMENT AGENCY: *Action listed for each Agenda item is that which is requested by staff. The Successor Agency may, at its discretion, take action on any items. The public is invited to approach the podium to provide up to four (4) minutes of public comment.*11. OTHER ACTION ITEMS: *Action listed for each Agenda item is that which is requested by staff. The City Council may, at its discretion, take action on any items. The public is invited to approach the podium to provide up to four (4) minutes of public comment.*

Note: No additional major projects or programs should be undertaken without review of the impacts on existing priorities (Resolution No. 2006-79 – April 4, 2006).

- a. City Council consider adopting Resolution No. 2021-, 2021- (S/A MRA), 2021- (NPC), 2021- (PPSC-NPC) and 2021– (MAC) adopting Fiscal Year 2021-22 and 2022-23 Budgets, establishing procedures for amending budget, and authorizing the Finance Director to make necessary accounting and budgetary entries.

12. COUNCIL & STAFF INFORMATIONAL REPORTS:

- a. Monterey County Mayor’s Association [Mayor Bruce Delgado]
- b. Council and staff opportunity to ask a question for clarification or make a brief report on his or her own activities as permitted by Government Code Section 54954.2.

13. ADJOURNMENT:

CERTIFICATION

I, Anita Sharp, Deputy City Clerk, of the City of Marina, do hereby certify that a copy of the foregoing agenda was posted at City Hall and Council Chambers Bulletin Board at 211 Hillcrest Avenue, Monterey County Library Marina Branch at 190 Seaside Circle, City Bulletin Board at the corner of Reservation Road and Del Monte Boulevard on or before 7:00 p.m., Friday, October 1, 2021.

ANITA SHARP, DEPUTY CITY CLERK

City Council, Airport Commission and Redevelopment Agency meetings are recorded on tape and available for public review and listening at the Office of the City Clerk and kept for a period of 90 days after the formal approval of MINUTES.

City Council meetings may be viewed live on the meeting night and at 12:30 p.m. and 3:00 p.m. on Cable Channel 25 on the Sunday following the Regular City Council meeting date. In addition, Council meetings can be viewed at 6:30 p.m. every Monday, Tuesday and Wednesday. For more information about viewing the Council Meetings on Channel 25, you may contact Access Monterey Peninsula directly at 831-333-1267.

Agenda items and staff reports are public record and are available for public review on the City's website (www.cityofmarina.org), at the Monterey County Marina Library Branch at 190 Seaside Circle and at the Office of the City Clerk at 211 Hillcrest Avenue, Marina between the hours of 10:00 a.m. 5:00 p.m., on the Monday preceding the meeting.

Supplemental materials received after the close of the final agenda and through noon on the day of the scheduled meeting will be available for public review at the City Clerk's Office during regular office hours and in a 'Supplemental Binder' at the meeting.

Members of the public may receive the City Council, Airport Commission and Successor Agency of the Former Redevelopment Agency Agenda at a cost of \$55 per year or by providing a self-addressed, stamped envelope to the City Clerk. The Agenda is also available at no cost via email by notifying the City Clerk at marina@cityofmarina.org

ALL MEETINGS ARE OPEN TO THE PUBLIC. THE CITY OF MARINA DOES NOT DISCRIMINATE AGAINST PERSONS WITH DISABILITIES. Council Chambers are wheelchair accessible. meetings are broadcast on cable channel 25 and recordings of meetings can be provided upon request. to request assistive listening devices, sign language interpreters, readers, large print agendas or other accommodations, please call (831) 884-1278 or e-mail: marina@cityofmarina.org. requests must be made at least **48 hours** in advance of the meeting.

Upcoming 2021 Meetings of the City Council, Airport Commission, Marina Abrams B Non-Profit Corporation, Preston Park Sustainable Community Nonprofit Corporation, Successor Agency of the Former Redevelopment Agency and Marina Groundwater Sustainability Agency

Regular Meetings: 5:00 p.m. Closed Session;

6:30 p.m. Regular Open Sessions

Tuesday, October 19, 2021

Tuesday, December 7, 2021

Tuesday, December 21, 2021

Tuesday, November 2, 2021

Tuesday, November 16, 2021

* Regular Meeting rescheduled due to Monday Holiday

NOTE: Regular Meeting dates may be rescheduled by City Council only.

C I T Y H A L L 2 0 2 1 H O L I D A Y S
(City Hall Closed)

Veterans Day ----- Thursday, November 11, 2021
 Thanksgiving Day ----- Thursday, November 25, 2021
 Thanksgiving Break ----- Friday, November 26, 2021
 Winter Break ----- Friday, December 24, 2021-Friday, December 31, 2021

2021 COMMISSION DATES

Upcoming 2021 Meetings of Design Review Board
3rd Wednesday of every month. Meetings are held at the Council Chambers at 6:30 P.M.
 ** = Change in location due to conflict with Council meeting

October 21, 2021

November 18, 2021

December 16, 2021

Upcoming 2021 Meetings of Economic Development Commission
3rd Thursday of every month. Meetings are held at the Council Chambers at 4:00 P.M.

October 15, 2021

November 19, 2021

December 17, 2021 (Cancelled)

Upcoming 2021 Meetings of Planning Commission
2nd and 4th Thursday of every month. Meetings are held at the Council Chambers at 6:30 P.M.

September 24, 2021

October 8, 2021
October 22, 2021November 12, 2021
December 10, 2021

Upcoming 2021 Meetings of Public Works Commission
3rd Thursday of every month. Meetings are held at the Council Chambers at 6:30 P.M.

October 15, 2021

November 19, 2021

December 17, 2021 (Cancelled)

**Upcoming 2021 Meetings of Recreation &
Cultural Services Commission**
1st Wednesday of every quarter month. Meetings are held at the Council Chambers at 6:30 P.M.

December 2, 2021

Upcoming 2021 Meetings of Marina Tree Committee
2nd Wednesday of every quarter month as needed. Meetings are held at the Council Chambers at 6:30 P.M.

October 14, 2021



Proclamation

BREAST CANCER AWARENESS MONTH OCTOBER 2021

WHEREAS, breast cancer is among the top three incidents of cancer in our communities; and

WHEREAS, one in eight women in the United States will develop breast cancer in her lifetime. Although significantly less common, men are also susceptible to developing breast cancer; and

WHEREAS, three major factors that influence a person's risk of developing breast cancer are gender, age, and changes in certain breast cancer genes. Researchers have found females over 50 years old are the most susceptible to developing the disease; and

WHEREAS, while these factors are beyond one's control, the Marina Community can help reduce their risk of breast cancer by maintaining a healthy body weight, exercising regularly, getting enough sleep, controlling stress, abstaining from alcohol, and avoiding exposure to carcinogens and excessive radiation; and

WHEREAS, regular breast cancer screening including mammograms, clinical breast exams, and breast self-exams, also play an important role in breast cancer prevention and detection; and

WHEREAS, while there is currently no cure for breast cancer, researchers, organizations, and individuals are dedicating their time, energy, and resources to developing a cure to prevent future health issues and unnecessary loss of life from this devastating disease; and

WHEREAS, this council encourages all Marina residents to learn the facts about breast cancer and take the necessary preventative measures and support those individuals and their families who are currently battling breast cancer, and honor those who have lost the fight; and

WHEREAS, this October, we take time to recognize the hard-working community members, organizations, and health care providers working toward a cure, and we honor all breast cancer survivors and the victims for their strength, grace, and perseverance.

NOW THEREFORE BE IT RESOLVED, I, Bruce C. Delgado, Mayor of the City of Marina, do hereby proclaim October 2021 as Breast Cancer Awareness Month in the City of Marina.

Dated this 5th day of October 2021



Bruce C. Delgado, Mayor

Honorable Chair and Members of
the Successor Agency of the former
Marina Redevelopment Agency

Meeting of October 5, 2021

**SUCCESSOR AGENCY BOARD CONSIDER ADOPTING RESOLUTION
2021- (SA-MRA), AUTHORIZING INVESTMENT OF MONIES IN THE
LOCAL AGENCY INVESTMENT FUND (LAIF)**

RECOMMENDATION:

It is recommended that the Successor Agency to the Marina Redevelopment Agency consider:

1. Adopting Resolution No. 2021- (SA-MRA), authorizing investment of monies in the Local Agency Investment Fund (LAIF).

BACKGROUND:

The Successor Agency of the Marina Redevelopment Agency is responsible for authorizing certain personnel withdraw monies in the Local Agency Investment Fund (LAIF).

ANALYSIS:

Due to recent staffing changes, including the hiring of Juan Lopez as the Finance Director on September 20, 2021, the City Council is requested to consider authorizing the investment of monies in the Local Agency Investment Fund (LAIF), which will allow the following individuals, or their successors in office, to withdraw and deposit monies for the purpose of investment:

Layne Long, Executive Director
Juan Lopez, Finance Director
Marisol Gomez, Accounting Services Manager

FISCAL IMPACT:

None

CONCLUSION:

This request is submitted for the Successor Agency of the Marina Redevelopment Agency Board consideration and possible action.

Respectfully submitted,

Juan Lopez
Finance Director
City of Marina

REVIEWED/CONCUR:

Layne Long
City Manager
City of Marina

RESOLUTION NO. 2021- (SA-MRA)

A RESOLUTION OF THE SUCCESSOR AGENCY BOARD OF THE MARINA
REDEVELOPMENT AGENCY AUTHORIZING INVESTMENT OF MONIES IN THE
LOCAL AGENCY INVESTMENT FUND (LAIF)

WHEREAS, The Local Agency Investment Fund is established in the State Treasury under Government Code Section 16429.1 et. Seq. for the deposit of money of a local agency for purposes of investment by the State Treasurer; and

WHEREAS, the Board of Directors of the Successor Agency to the former Marina Redevelopment Agency hereby finds that the deposit and withdrawal of money in the Local Agency Investment Fund in accordance with Government Code section 16429.1 et. seq. for the purposes of investment as provided therein is in the best interest of the City of Marina.

NOW THEREFORE, BE IT RESOLVED, that the Board of Directors hereby authorizes the deposit and withdrawal of Successor Agency to the former Marina Redevelopment Agency monies in the Local Agency Investment Fund in the State Treasury in accordance with Government Code Section 16429.1 et. seq. for the purpose of investment as provided therein.

BE IT FURTHER RESOLVED, as follows

Section 1. The following Successor Agency to the former Marina Redevelopment Agency officers holding the title(s) specified herein below **or their successors in office** are each hereby authorized to order the deposit or withdrawal of monies in the Local Agency Investment Fund and may execute and deliver any and all documents necessary or advisable in order to effectuate the purposes of this resolution and the transactions contemplated hereby:

Layne Long
Executive Director

Juan Lopez
Finance Director

Marisol Gomez
Accounting Services Manager

Section 2. This resolution shall remain in full force and effect until rescinded by the Board of Directors by resolution and a copy of the resolution rescinding this resolution is filed with the State Treasurer's Office.

PASSED AND ADOPTED, by the Board of Directors of the Successor Agency to the former Marina Redevelopment Agency, Monterey County of State of California on October 5, 2021, by the following vote:

AYES: AGENCY MEMBERS:

NOES: AGENCY MEMBERS:

ABSENT: AGENCY MEMBERS:

ABSTAIN: AGENCY MEMBERS:

ATTEST:

Bruce Delgado, Chair

Anita Sharp, City Clerk/Secretary



DRAFT

Agenda Item: **8b(1)**
City Council Meeting of
October 5, 2021

MINUTES

Tuesday, August 31, 2021

6:00 P.M. Open Session

**SPECIAL MEETING
CITY COUNCIL, AIRPORT COMMISSION,
MARINA ABRAMS B NON-PROFIT CORPORATION, PRESTON PARK SUSTAINABLE
COMMUNITY NON-PROFIT CORPORATION, SUCCESSOR AGENCY OF THE FORMER
MARINA REDEVELOPMENT AGENCY AND MARINA GROUNDWATER
SUSTAINABILITY AGENCY**

Council Chambers
211 Hillcrest Avenue
Marina, California

Zoom Meeting URL: <https://zoom.us/j/730251556>

Zoom Meeting Telephone Only Participation: 1-669-900-9128 - Webinar ID: 730 251 556

In response to Governor Newsom's Executive Order N.29-20 and City Council Resolution 2020-29 ratifying the Proclamation of a Local Emergency by the City Manager/Director of Emergency Services related to the COVID-19 (coronavirus) pandemic, public participation in the City of Marina City Council and other public meetings shall be electronic only and without a physical location for public participation, until further notice in compliance with California state guidelines on social distancing. This meeting is being broadcast "live" on Access Media Productions (AMP) Community Television Cable 25 and on the City of Marina Channel and on the internet at <https://accessmediaproductions.org/>

1. CALL TO ORDER
2. ROLL CALL & ESTABLISHMENT OF QUORUM: (City Council, Airport Commissioners, Marina Abrams B Non-Profit Corporation, Preston Park Sustainable Communities Nonprofit Corporation, Successor Agency of the Former Redevelopment Agency Members and Marina Groundwater Sustainability Agency)

MEMBERS PRESENT: Cristina Medina Dirksen, David Burnett, Lisa Berkley, Mayor Pro-Tem/Vice Chair Kathy Biala, Mayor/Chair Bruce C. Delgado
3. MOMENT OF SILENCE & PLEDGE OF ALLEGIANCE (Please stand)
4. OTHER ACTION:
 - a. City Council consider adopting Resolution No. 2021-, receiving a presentation on the Marina Equestrian Center Park; approving Chaparral Country Corporation, Inc. of Woodside CA as the most qualified respondent to the request for proposals (RFP) to provide recreational facilities and programs to the public at the Marina Equestrian Center Park; directing staff to negotiate the terms of a concession agreement with Chaparral Country Corporation, Inc. of Woodside CA; directing staff to obtain National Park Service's concurrence with the terms of a concession agreement; and directing staff to return to City Council with a concession agreement for approval.

Council Questions: Quitclaim deed deal with long-term boarding; letter to the Federal Land to Parks Program; Marina Equestrian Center and nonprofit operate the stables for public benefit; long term private boarding was essentially the essence of the management of this property, prior to us taking over; prior 1994, through 2017 Marina city council was talking about private long term boarding being part of the program of utilization, or the essence of the use of this property; David Siegenthaler what he meant by this requires a fair allocation system even if longer than short term boarding; equitable boarding opportunities; Federal Property Administrative Services document of 1949, or the Federal Lands for Parks and Recreation Acts; financial contribution or donations, have been made to any of our council from the strong advocates; What does the NPS consider long-term? Has Dr. Siegenthaler had an opportunity to see the property since 2007; reasoning for only board for four-months if it's not an emergency situation? NPS outcome if private long-term boarding is not eliminated; sell it to a private developer; revert back to the federal ownership; surplus of property it's sold at auction to the highest bidder; Would the city have a say; Salinas Rodeo considers long-term boarding; public uses of the Equestrian Center; labor costs in Chaparral's P & L sheet; \$850,000 investment to the Equestrian Center; RFP applicants to get into a conversation of the ones that are not recommended; opening ourselves up to potential suit; RFP process; transparency; council hearing from the other proponents; to select a concessionaire that will provide services consistent with the Program of Utilization and that will be passable by the NPS; Chaparral proposal consistent with the POU; complaints regarding the MEA; MEA current status association or individuals? MEA compliance with the NPS; inspection of the MEC; communication sent to MEA expressing concerns; standardized way of looking at the proforma; Staff involvement in financial research; first step in this process, ability negotiate profit margins; applicants understanding of what comes with the property, and what improvements they might necessarily have to make; Chaparral's tax statements; MEA's recent engagement with public; correspondence between NPS, City and MEA on minimal public access; 2012 Civil Grand Jury report on the MEC; filming permit needed at MEC; horse stall maintenance; direct lighting in stalls; responsibility of making repairs; volunteer programs; themed events?

Council Questions on Chaparral Presentation: recognize the history of Fort Ord in your vision; incoming and outgoing of the horse trailers on the Woodside property; Program of Utilization compliance in pro-forma include private boarding of horses and terms and conditions; National Park Service restrictions at current sites; private boarding in the San Francisco area; is the Milpitas location still in operation; do you operate the museum Folgers property; membership of Friends of Wunderlich; Current fees for boarding at the facilities that you are able to board at; How many horses do you have at the Woodside location; Current camp fees; discounts for people who can't pay the camp fees; charitable deductions in your tax statements; Do you have the capital to be able to pursue the positions that you have promised in your proposals based on your tax information; Did the public boarding at \$1,000 a horse help keep you afloat? Camp fee of Bay Area vs. Marina opinion of the Yelp reviews; were taxes submitted corporate or personal; application had no reference to any kind of private boarding; applicant understanding of what comes with the property, and what improvements they might necessarily have to make; accommodation for the removal; vision of maintenance in the paddock areas; direct lighting in stalls; current volunteer programs; expectation for payment for repairs?

Public Comments:

- Brian McCarthy – Commented on radio site, National Parks Service, and Marina Equestrian Center RFP.
- Amie Alexander – Commented on Marina Equestrian Center and being a benefit to the community.
- Phillip Samouris – Commented on the Marina Equestrian Center and the Program of Utilization.

- Karen Hassan – Commented on Marina Equestrian Center and the preservation of the Fort Ord Station Veterinarian Hospital history.
- Mike Dearmin – Spoke about the validity of the RFP process for the Marina Equestrian Center.
- Margaret Davis – Spoke in favor of supporting staff's recommendation of the Chaparral Corporation.
- Cathleen Venn – Commented on the Marina Equestrian Center RFP and spoke in favor of the Marina Equestrian Association.
- Richard De Andrade – Commented on Chaparral's Corporation's finances and accounting principles.
- Lindsay Beery – Commented on Chaparral's Corporation's finances and projected income for the city.
- Denise Turley – Asked if there was a fire evacuation plan in any of the RFP proposals.
- Kim Stemler – Concerned about the conduct of the council meetings. Made comments about the 2012 Civil Grand Jury Report.
- Glenn Woodson – Asked how the Marina Equestrian Association could be held accountable for deferred maintenance when the city itself has not determined what type of concessionaire binding agreement, they were under? Commented on Chaparral's proposal.
- Jenna Larkin – Commented on the Marina Equestrian Association and all the work they have done since the previous board members.
- Jennifer Pendergast – Spoke about all the current activities at the Marina Equestrian Center. Spoke in favor of the Marina Equestrian Association. Does not support the Chaparral bid.
- Amy Warren – Concerns about accessibility in the community and Chaparral's finances. Does not support the Chaparral Corporation.
- Pat Grant – Commented on Marina Equestrian Center RFP proposals. Asked the council not to approve or make any decisions tonight. Commented on the 2013 Program of Utilization.
- Kate Spencer – Urge council to postpone a vote until the ranking can be revisited with a full review of all the proposals. Concerned that a public park could be turned over to a private corporation for a 20-year lease. Commented on the Marina Equestrian Associations and Chaparral's Corporation RFP proposals.
- Jasmine Ruvalcaba – Commented about Chaparral's finances for veterinary expenses and about the manure removal there in their proposal; and asked Council to table the matter.
- Kyle Soliven – Commented about Chaparral's proposal. Spoke in favor of the Marina Equestrian Association proposal.

10:51 PM

Berkley/Burnett: that we continue tonight to the end of public comment, and that we add this topic, as the first item to be addressed on our September 8th regularly scheduled meeting. 5-0-0-0 Motion Passes by Roll Call Vote

- Krystal Giacomelli – Concerned about the Chaparral's finances and asked Council to look up Chaparral's Profit and Loss. Read an excerpt from the local Yelp review.
- Paul Beery – Stated the Chaparral proposal to the RFP is inconsistent with the evaluation criteria established in the request for proposals. Commented on Chaparral's finances.

- Candace Lutian – Commented on the 2020 fires in California and how the Marina Equestrian Association offered free services for fire victims and evacuees. Commented on the current state of the Equestrian Center. Commented on the RFP process and ranking.
- Sherlyn – Made comments related to Chaparral’s proposal and asked how does this mini theme park honor the history of Fort Ord and the cavalry? Spoke in favor of the Marina Equestrian Association’s proposal.
- Nancy Amadeo – Spoke about the issues of the National Parks Service’s Land to Parks Program and only one of the three proposals was not doing long-term boarding. Commented on the city’s Program of Utilization process.
- Lindsay Alexander – Made comments relating to the founding members of the Marina Equestrian Association and compliance. Commented on Chaparral’s proposal and concerned there is no evacuation plan.
- Carlee Agar – Spoke in favor of the Marina Equestrian Association’s proposal. Commented on the current conditions of the equestrian center.

Berkley/Burnett: that we continue tonight to the end of public comment, and that we add this topic, as the first item to be addressed on our September 8th regularly scheduled meeting.

Council Member Medina Dirksen asked for a friendly amendment: that that anything that is time sensitive, financially sensitive, regulatory sensitive goes before this matter.

Council Member Berkley accepted friendly amendment.

Final Motion

BERKLEY/BURNETT: THAT WE CONTINUE TONIGHT TO THE END OF PUBLIC COMMENT, AND THAT WE ADD THIS TOPIC, AS THE FIRST ITEM TO BE ADDRESSED ON OUR SEPTEMBER 8TH REGULARLY SCHEDULED MEETING; AND THAT ANYTHING THAT IS TIME SENSITIVE, FINANCIALLY SENSITIVE, REGULATORY SENSITIVE GOES BEFORE THIS MATTER. 5-0-0-0 Motion Passes by Roll Call Vote

5. ADJOURNMENT: The meeting adjourned at 11:45 pm.

Anita Sharp, Deputy City Clerk

ATTEST:

Bruce C. Delgado, Mayor



DRAFT

Agenda Item: **8b(2)**
City Council Meeting of
October 5, 2021

MINUTES

Wednesday, September 8, 2021

5:00 P.M. Closed Session
6:30 P.M. Open Session

REGULAR MEETING

**CITY COUNCIL, AIRPORT COMMISSION,
MARINA ABRAMS B NON-PROFIT CORPORATION, PRESTON PARK SUSTAINABLE
COMMUNITY NON-PROFIT CORPORATION, SUCCESSOR AGENCY OF THE FORMER
MARINA REDEVELOPMENT AGENCY AND MARINA GROUNDWATER
SUSTAINABILITY AGENCY**

Council Chambers
211 Hillcrest Avenue
Marina, California

Zoom Meeting URL: <https://zoom.us/j/730251556>

Zoom Meeting Telephone Only Participation: 1-669-900-9128 - Webinar ID: 730 251 556

In response to Governor Newsom's Executive Order N.29-20 and City Council Resolution 2020-29 ratifying the Proclamation of a Local Emergency by the City Manager/Director of Emergency Services related to the COVID-19 (coronavirus) pandemic, public participation in the City of Marina City Council and other public meetings shall be electronic only and without a physical location for public participation, until further notice in compliance with California state guidelines on social distancing. This meeting is being broadcast "live" on Access Media Productions (AMP) Community Television Cable 25 and on the City of Marina Channel and on the internet at <https://accessmediaproductions.org/>

1. CALL TO ORDER
2. ROLL CALL & ESTABLISHMENT OF QUORUM: (City Council, Airport Commissioners, Marina Abrams B Non-Profit Corporation, Preston Park Sustainable Communities Nonprofit Corporation, Successor Agency of the Former Redevelopment Agency Members and Marina Groundwater Sustainability Agency)

MEMBERS PRESENT: Cristina Medina Dirksen, David Burnett, Lisa Berkley, Mayor Pro-Tem/Vice Chair Kathy Biala, Mayor/Chair Bruce C. Delgado
3. CLOSED SESSION: *As permitted by Government Code Section 54956 et seq., the (City Council, Airport Commissioners, Marina Abrams B Non-Profit Corporation, Preston Park Sustainable Communities Nonprofit Corporation, Successor Agency of the Former Redevelopment Agency Members and Marina Groundwater Sustainability Agency) may adjourn to a Closed or Executive Session to consider specific matters dealing with litigation, certain personnel matters, property negotiations or to confer with the City's Meyers-Milias-Brown Act representative.*
 - a. Real Property Negotiations
 - i. Property: The Dunes on Monterey Bay, Opportunity Phase 1A, Hotel Site
Negotiating Party: Blackridge Colorado, Petrovich S3d Partners and Cambria Hotel, Kuber Arizona, and Dadwal Management Group
Negotiator(s): City Manager
Terms: Price and Terms

- ii. Property: Building 533, Suite 1, 721 Neeson Road, APN 031-12-024
Negotiating Party: Skydive Monterey Bay, Inc.
Negotiator(s): City Manager
Terms: Price and Terms
- iii. Property: Building 535, 711 Neeson Road, APN 031-112-125
Negotiating Party: Light & Motions Industries, Inc
Negotiator(s): City Manager
Terms: Price and Terms
- b. Conference with Legal Counsel, two cases of existing litigation pursuant to paragraph (1) of Subdivision (d) of CA Govt. Code Section 54956.9: Marina Aviation, LLC v. City of Marina, Part 16 Complaint, Federal Aviation Administration Docket No. 16-12-12; and (2) City of Marina v. A Taste of Elegance, LLC, Monterey County Superior Court Case No. 21CV001554.
- c. Labor Negotiations
 - i. Marina Employee Association
 - ii. Marina Professional Fire Fighters Association
 - iii. Marina Public Safety Managers Association
 - iv. Marina Middle Manager Association
 - v. Directors
 - i. Community Development Director
 - ii. Finance Director
 - iii. Fire Chief
 - iv. Police Chief
 - v. Public Works Director
 - vi. Recreation & Cultural Services Director
 - vii. Assistant City Manager

City Negotiators: Layne P. Long, City Manager and Employee Relations Officer

6:45 PM - RECONVENE OPEN SESSION AND REPORT ON ANY ACTIONS TAKEN IN CLOSED SESSION

Robert Rathie, Assistant City Attorney: Council met on the matter is listed on the agenda as follows: One matter of real property negotiations. Under Item 3a(i) had to do with the Opportunity Phase 1 Hotel site. And in that matter council provided direction, and information was received and there was no reportable action taken this evening on that item. On the two other items on closed session 3a(ii) and 3a(iii) those matters were not considered this evening in closed session. Item 3b, which was two matters of conference with legal counsel on item 3b one direction was given to defend the action listed on the agenda and that direction was unanimous and direction was given to staff to initiate a civil action

- 4. **MOMENT OF SILENCE & PLEDGE OF ALLEGIANCE** (Please stand)
- 5. **SPECIAL PRESENTATIONS:**
 - a **Jacobs Heart Childhood Cancer Awareness Month Proclamation**
 - b **Fred Aegerter Retirement**
 - c **Recreation Announcements**

6. **SPECIAL ANNOUNCEMENTS AND COMMUNICATIONS FROM THE FLOOR:** *Any member of the Public or the City Council may make an announcement of special events or meetings of interest as information to Council and Public. Any member of the public may comment on any matter within the City Council's jurisdiction which is not on the agenda. Please state your name for the record. Action will not be taken on an item that is not on the agenda. If it requires action, it will be referred to staff and/or placed on a future agenda. City Council members or City staff may briefly respond to statements made or questions posed as permitted by Government Code Section 54954.2. In order that all interested parties have an opportunity to speak, please limit comments to a maximum of four (4) minutes. Any member of the public may comment on any matter listed on this agenda at the time the matter is being considered by the City Council.*

- Nancy Amadeo – Thanked Fred Aegerter for his service to the City's Community Development Department. Commented on the sidewalk improvements between Denny's and Reservation Road. Spoke about the fire department put on a morning event in remembrance of 911 ringing the bell to mark the time when each of the towers fell, this was missed this year and hopes it will start again.
- Grace Silva-Santella – Thanked Fred Aegerter and all he has doing in the Community Development Department. Commented on her time on the Planning Commission and their work on the 2000 General Plan. Commented on the Downtown Vitalization committee work on the draft plan.
- Margaret Davis – Commented on Mayor Delgado's FPPC Form 460 and contribution from Pat Grant and Randy Goodchild and asked the attorney if mayor Delgado should recuse himself from the MEC RFP process. Concerned about potential conflict of interest and bias.
- Lindsey Berry – Thanked Terry for mentioning the free horseback lessons during Recreation Announcements and look forward to continuing the program moving forward and want to encourage anyone who may be interested to come out to the Equestrian Center.
- Council Member Medina Dirksen – Thanked staff and the community for the Labor Day activities and Soccer events. Thanked the volunteers at the car show and the movie in the park this past weekend. Spoke about the 911 memorial at the Methodist Church.
- Mayor Delgado – Thanked the volunteers who continue to come out and help with cleaning up certain areas of Marina and the sowing of plant for Hilltop Park and the community gardens next to the library. Announced cleanup events on September 12th and September 18th.
- Council Member Berkley – Commented on the Jewish holiday Rash Hashanah and explained what it means to those who don't know.
- Council Member Burnett – Reminded the public of the Recall Election. Encourage everybody to please return your ballot. It's too late to mail it, so please take it to a Dropbox or take it to the election center. so that your vote will be counted. Thank you

7. **CONSENT AGENDA FOR THE SUCCESSOR AGENCY TO THE FORMER MARINA REDEVELOPMENT AGENCY:** *Background information has been provided to the Successor Agency of the former Redevelopment Agency on all matters listed under the Consent Agenda, and these items are considered to be routine. All items under the Consent Agenda are normally approved by one motion. Prior to such a motion being made, any member of the public or the City Council may ask a question or make a comment about an agenda item and staff will provide a response. If discussion or a lengthy explanation is required, that item will be removed from the Consent Agenda for Successor Agency to the former Marina Redevelopment Agency and placed at the end of Other Action Items Successor Agency to the former Marina Redevelopment Agency.*

8. OTHER ACTION ITEMS: *Action listed for each Agenda item is that which is requested by staff. The City Council may, at its discretion, take action on any items. The public is invited to approach the podium to provide up to four (4) minutes of public comment.*

Note: No additional major projects or programs should be undertaken without review of the impacts on existing priorities (Resolution No. 2006-79 – April 4, 2006).

- a City Council consider adopting **Resolution No. 2021-96**, receiving a presentation on the Marina Equestrian Center Park; approving Chaparral Country Corporation, Inc. of Woodside CA as the most qualified respondent to the request for proposals (RFP) to provide recreational facilities and programs to the public at the Marina Equestrian Center Park; directing staff to negotiate the terms of a concession agreement with Chaparral Country Corporation, Inc. of Woodside CA; directing staff to obtain National Park Service's concurrence with the terms of a concession agreement; and directing staff to return to City Council with a concession agreement for approval. ***Continued from August 31, 2021***
- John Plant – Spoke about moving from the east coast to Monterey County and the effect it had on daughter and how the MEA helped ease the struggles she was having. Supports the Marina Equestrian Association.
 - Dan Amadeo – Asked council if any of the proposals meet the requirements of the National Parks Service?
 - Jamie Lima – Asked why council propose giving a community park to a for-profit corporation? Spoke in favor of the MEA and their proposal.
 - Jane Minglana – Spoke about Sgt Alan MacDonald being last horse soldier at Fort Ord and keeping two stalls at the MEC in honor of her father. Commented on the history of the stables and how he and others had fought to keep them open. Opposes Chaparral's proposal.
 - Heidi McGrurkin – Spoke about the need to keep the equestrian center open and free to the public.
 - Stephen – Commented that the MEA has been operating the MEC without the support of the city and using their own money for repairs and upgrades. Supports the Marina Equestrian Association's proposal.
 - Karen Morgan – Noted that many people have voiced concerns about the unsafe conditions and unauthorized uses of the MEC. Spoke in favor of Chaparral's proposal but concerned about preservation and protection of the military and warhorse history and the accompanying infrastructure. Suggested Chaparral partner with groups.
 - Masha – Commented on the services offered at the MEC to those who can't afford horses and the trail riding programs. Supports the Marina Equestrian Association's proposal.
 - Randy Goodchild – Commented on the 2012 Civil Grand Jury report. Supports the Marina Equestrian Association's proposal.
 - Jeffrey Markham – Commented on the 1994 letter from the city asking for special consideration for the Fort Ord equestrian kennel and veterinary programs to be included in the proposal. Noted that the Golden Gate recreational area receive special consideration from the Department of the Interior and asked if it is possible for the city of Marina working with our US representative Jimmy Panetta similar to the special status of point raising Golden State, a Golden Gate recreation for the Department of the Interior to consider the marina Equestrian Center in a similar manner.
 - Paula Pelot – Commented that sometimes her questions are not written down accurately and often don't get answered. Spoke about city completing the 1993 application to the NPS to

transfer the seven federal lands and later added the MEC to the application. Commented that a lot of people have very high emotions on how the park will be operated.

- Nichole Fisher – Noted that all the activities offered by Chaparral are currently offered by the MEA and included in the MEA’s proposal. Commented on the financials of the MEA and Chaparral.
- Mike Swartz – Commented on Chaparral’s proposal. Suggested the city have an equine accountant look at their financials. Spoke about people being displaced if the city to work with a corporation.
- Jake Noriega – Commented on all the great things that the MEC offers the community. Noted that his family boards at the MEC and it’s a good stress reliever to parent.
- Crissela Flores – Commented on the need to operate the Equestrian center in a way that maximizes public uses while ensuring compliance with the NPS. Spoke in favor of the Marina Equestrian Association and it’s members.

Mayor Delgado Closed public comments

Burnett/Berkley: to approve receiving a presentation on the Marina Equestrian Center Park; approving Chaparral Country Corporation, Inc. of Woodside CA as the most qualified respondent to the request for proposals (RFP) to provide recreational facilities and programs to the public at the Marina Equestrian Center Park; directing staff to negotiate the terms of a concession agreement with Chaparral Country Corporation, Inc. of Woodside CA; directing staff to obtain National Park Service’s concurrence with the terms of a concession agreement; and directing staff to return to City Council with a concession agreement for approval.

Substitute Motion

Medina Dirksen/Delgado: that we define the term of short-term boarding and we define what public uses; that we allow the MEA to present their proposal with a caveat that National Parks Service can weigh in, regarding its compliance.

Council Member Burnett Called for the Question and Seconded by Council Member Berkley. 2-3(Medina Dirksen, Biala, Delgado)-0. Call for the Question Fails

City Council continued discussion

Mayor Pro-Tem Biala requested an amendment to include in the original motion that “to direct staff to thoroughly vet the financial of the Chaparral Corporation

9:55pm

Delgado/Medina Dirksen: to extend meeting to 10:05. 5-0-0-0 Motion Passes by Roll Call Vote

10:04pm

Delgado/Medina Dirksen: to extend meeting to 10:15. 3-2(Burnett, Berkley)-0 Motion Passes by Roll Call Vote

10:08pm

Delgado/Berkley: to extend meeting to 10:45 pm. 4-1(Burnett)-0-0 Motion Passes by Roll Call Vote

Council Member Berkley Called for the Question and Seconded by Council Member Burnett 3-2(Medina Dirksen, Delgado)-0 Call for the Questions Passes

Substitute Motion

Medina Dirksen/Delgado: that we define the term of short-term boarding and we define what public uses; that we allow the MEA to present their proposal with a caveat that National Parks Service can weigh in, regarding its compliance. 2-3(Burnett, Berkley, Biala)-0 Substitute Motion Fails

Final Motion with Mayor Pro-Tem Baila's Amendment

BURNETT/BERKLEY: CONSIDER ADOPTING THE RESOLUTION AND RECEIVING THE PRESENTATION ON THE MARINA EQUESTRIAN CENTER; 2) WE APPROVE CHAPARRAL COUNTRY CORPORATION INCORPORATED OF WOODSIDE CALIFORNIA AS THE MOST QUALIFIED RESPONDED TO THE REQUEST FOR PROPOSALS TO PROVIDE RECREATIONAL FACILITIES AND PROGRAMS TO THE PUBLIC AT THE MARINA EQUESTRIAN CENTER PARK; 3) I WOULD LIKE TO DIRECT STAFF TO NEGOTIATE TERMS OF A CONCESSION AGREEMENT WITH CHAPARRAL CORPORATION INCORPORATED OF WOODSIDE CALIFORNIA. 4) DIRECTING STAFF TO OBTAIN NATIONAL PARK SERVICE CONCURRENCE WITH THE TERMS OF A CONCESSION AGREEMENT; AND 5) DIRECTING STAFF TO RETURN TO CITY COUNCIL, WITH A CONCESSION AGREEMENT FOR APPROVAL; AND DIRECT STAFF TO THOROUGHLY VET CHAPARRAL CORPORATION'S FINANCIALS. 3-2(Medina Dirksen, Delgado)-0-0 Motion Passes by Roll Call Vote

- a City Council consider adopting **Resolution No. 2021-100**, approving Amendment No. 1 to an agreement with Tripepi Smith for professional public outreach services in conjunction with the City Council redistricting process; and authorize the Accounting and Services Manager to make the necessary accounting and budgetary entries; and authorizing the City Manager to execute the Amendment subject to final review and approval by the City Attorney.

Council Questions: Is there any way to judge the effectiveness of the outreach to date? has there been any further discussion among staff as to the possibility of perhaps roping off, Vince DiMaggio or some public space and having some kind of public event where we would be able to have people you know properly social distance and mass? Are we engaging our business community in this plan all? Can we also ensure that we get maps and flyers and instructions to our businesses as well, in hopes that they can pass it on to their patrons? Are we using other social media channels besides Facebook? Can we save a little money if we do these in English, Spanish, Vietnamese and Korean? Who vets the language on these flyers for the non-English speaking languages?

DELGADO/BERKLEY: TO APPROVE RESOLUTION NO. 2021-100, APPROVING AMENDMENT NO. 1 TO AN AGREEMENT WITH TRIPEPI SMITH FOR PROFESSIONAL PUBLIC OUTREACH SERVICES IN CONJUNCTION WITH THE CITY COUNCIL REDISTRICTING PROCESS; AND AUTHORIZE THE ACCOUNTING AND SERVICES MANAGER TO MAKE THE NECESSARY ACCOUNTING AND BUDGETARY ENTRIES; AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE AMENDMENT SUBJECT TO FINAL REVIEW AND APPROVAL BY THE CITY ATTORNEY. 5-0-0-0 Motion Passes by Roll Call Vote

Public Comments:

- Paula Pelot – Does not think it's necessary to do mailers to businesses, you have the Chamber for that and it's an unnecessary expense

9. CONSENT AGENDA: Background information has been provided to the City Council, Airport Commission, Marina Abrams B Non-Profit Corporation, and Redevelopment Agency on all matters listed under the Consent Agenda, and these items are considered to be routine. All items under the Consent Agenda are normally approved by one motion. Prior to such a motion being made, any member of the public or the City Council may ask a question or make a comment about an agenda item and staff will provide a response. If discussion or a lengthy explanation is required, that item will be removed from the Consent Agenda and placed at the end of Other Action Items.

f. ADOPTION OF RESOLUTIONS:

- (1) City Council consider adopting **Resolution No. 2021-97**, approving acceptance of \$24,145.00 from State of California, Department of Alcoholic Beverage Control, ABC-APP Grant Program, and; authorize expenditure of said \$24,145.00 received from State of California, Department of Alcoholic Beverage Control, and; authorize Finance Director to make necessary accounting and budgetary entries, and; authorize Chief of Police to execute grant documents on behalf of City subject to final review and approval by the City Attorney.

g. APPROVAL OF AGREEMENTS

- (1) City Council consider adopting **Resolution No. 2021-98**, approving the Animal Services Agreement between the City of Marina and the County of Monterey; and authorize the extension of Animal Services with the County of Monterey effective 07/01/2021 through 12/31/2021.
- (2) City Council consider adopting **Resolution No. 2021-99**, approving an agreement between the City of Marina and Marina Coast Water District (MCWD) for the reimbursement of construction and administrative costs for Phase 3 (Slurry Seal) of the City's Annual Resurfacing Project; and authorizing the City Manager to execute the agreements on behalf of the City subject to final review and approval by the City Attorney.

BURNETT/BERKLEY: TO APPROVE THE CONSENT AGENDA. 5-0-0-0 Motion Passes by Roll Call Vote

10. PUBLIC HEARINGS:

- a. City Council of the City of Marina to Open a Public Hearing, Take Any Testimony from the Public, and introducing and Read by title only Ordinance 2021-, deleting definitions for "dwelling unit, secondary" (17.04.291) and "guest house" (17.04.380) and amending the R-1(17.06.020 and 050), R-2 (17.08.020 and 050), and 050) R-3 (17.10.020 and 050), and R-4 (17.12.020 and 050), zoning districts, removing the terms "guest house and secondary dwelling), amending 17.42.A.3.d.i to allow for accessory dwelling units of over 16' in height in certain circumstances, and 17.4.A.3.f.iii. **Continued to September 21, 2021**

Mayor opened the public hearing for public comments.

City Council continued this item to September 21, 2021

11. OTHER ACTIONS ITEMS OF THE SUCCESSOR AGENCY TO THE FORMER MARINA REDEVELOPMENT AGENCY: Action listed for each Agenda item is that which is requested by staff. The Successor Agency may, at its discretion, take action on any items. The public is invited to approach the podium to provide up to four (4) minutes of public comment.

12. COUNCIL & STAFF INFORMATIONAL REPORTS:
 - a. Monterey County Mayor's Association [Mayor Bruce Delgado]
 - b. Council and staff opportunity to ask a question for clarification or make a brief report on his or her own activities as permitted by Government Code Section 54954.2.
13. ADJOURNMENT: The meeting adjourned at 11:00PM

Anita Sharp, Deputy City Clerk

ATTEST:

Bruce C. Delgado, Mayor



DRAFT

Agenda Item: **8b(3)**
City Council Meeting of
October 5, 2021

MINUTES

Tuesday, September 21, 2021

5:00 P.M. Closed Session
6:30 P.M. Open Session

REGULAR MEETING

**CITY COUNCIL, AIRPORT COMMISSION,
MARINA ABRAMS B NON-PROFIT CORPORATION, PRESTON PARK SUSTAINABLE
COMMUNITY NON-PROFIT CORPORATION, SUCCESSOR AGENCY OF THE FORMER
MARINA REDEVELOPMENT AGENCY AND MARINA GROUNDWATER
SUSTAINABILITY AGENCY**

Council Chambers
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Marina, California

Zoom Meeting URL: <https://zoom.us/j/730251556>

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In response to Governor Newsom's Executive Order N.29-20 and City Council Resolution 2020-29 ratifying the Proclamation of a Local Emergency by the City Manager/Director of Emergency Services related to the COVID-19 (coronavirus) pandemic, public participation in the City of Marina City Council and other public meetings shall be electronic only and without a physical location for public participation, until further notice in compliance with California state guidelines on social distancing. This meeting is being broadcast "live" on Access Media Productions (AMP) Community Television Cable 25 and on the City of Marina Channel and on the internet at <https://accessmediaproductions.org/>

1. CALL TO ORDER
2. ROLL CALL & ESTABLISHMENT OF QUORUM: (City Council, Airport Commissioners, Marina Abrams B Non-Profit Corporation, Preston Park Sustainable Communities Nonprofit Corporation, Successor Agency of the Former Redevelopment Agency Members and Marina Groundwater Sustainability Agency)

MEMBERS PRESENT: Cristina Medina Dirksen, David Burnett, Lisa Berkley, Mayor Pro-Tem/Vice Chair Kathy Biala, Mayor/Chair Bruce C. Delgado

3. CLOSED SESSION: *As permitted by Government Code Section 54956 et seq., the (City Council, Airport Commissioners, Marina Abrams B Non-Profit Corporation, Preston Park Sustainable Communities Nonprofit Corporation, Successor Agency of the Former Redevelopment Agency Members and Marina Groundwater Sustainability Agency) may adjourn to a Closed or Executive Session to consider specific matters dealing with litigation, certain personnel matters, property negotiations or to confer with the City's Meyers-Milias-Brown Act representative.*
 - a. Conference with Legal Counsel, four case of existing litigation pursuant to paragraph (1) of subdivision (d) of CA Govt. Code Section 54956.9: (1) Appeal No. A-3-MRA-19-0034 by California American Water Company, et. al., to the California Coastal Commission over Denial by the City of Marina for a Coastal Development Permit for Construction of Slant Intake Wells for the Monterey Peninsula Water Supply Project; (2) City of Marina and Marina Groundwater

Sustainability Agency v. County of Monterey; Monterey County Board of Supervisors; County of Monterey Groundwater Sustainability Agency; California Department of Water Resources (DWR); and Director Karla Nemeth in her official capacity, Monterey County Superior Court Case No. 19CV005270; (3) City of Marina v. RMC Lonestar, RMC Pacific Materials LLC, California-American Water Company, Marina Coast Water District, and Monterey County Water Resources Agency, Monterey County Superior Court Case No. 20CV001387; and (4) California-American Water Company v. All Persons Interested in the Validity of the City of Marina Groundwater Sustainability Agency's Sustainability Plan for the Marina GSA Area of the 180-/400-foot Aquifer Subbasin; City of Marina; City of Marina Groundwater Sustainability Agency and does 1-50; (5) City of Marina, et al. v. All Persons Interested in the Validity of the Monterey County Groundwater Sustainability Plan, Monterey County Superior Court Case No. 21CV000493."

b. Labor Negotiations

- i. Marina Employee Association
- ii. Marina Professional Fire Fighters Association
- iii. Marina Public Safety Managers Association
- iv. Marina Middle Manager Association
- v. Directors
 - i. Community Development Director
 - ii. Finance Director
 - iii. Fire Chief
 - iv. Police Chief
 - v. Public Works Director
 - vi. Recreation & Cultural Services Director
 - vii. Assistant City Manager

City Negotiators: Layne P. Long, City Manager and Employee Relations Officer

- c. Conference with Legal Counsel, one case of existing litigation pursuant to paragraph (1) of Subdivision (d) of CA Govt. Code Section 54956.9: City of Marina v. A Taste of Elegance, LLC, Monterey County Superior Court Case No. 21CV001554.
- d. Real Property Negotiations
 - i. Property: Building 533, Suite 1, 721 Neeson Road, APN 031-12-024
Negotiating Party: Skydive Monterey Bay, Inc.
Negotiator(s): City Manager
Terms: Price and Terms
 - ii. Property: Building 535, 711 Neeson Road, APN 031-112-125
Negotiating Party: Light & Motions Industries, Inc
Negotiator(s): City Manager
Terms: Price and Terms

6:30 PM - RECONVENE OPEN SESSION AND REPORT ON ANY ACTIONS TAKEN IN CLOSED SESSION

Robert Rathie, Assistant City Attorney reported out Closed Session: Council met in Closed Session with all matters listed, which includes an item that was added to the agenda related to securing a public building. Council received information in all matters, gave direction and no reportable action was taken.

4. MOMENT OF SILENCE & PLEDGE OF ALLEGIANCE (Please stand)

5. SPECIAL PRESENTATIONS:

a Introduction of Juan Lopes, New Finance Director

b Recreation Announcements

6. SPECIAL ANNOUNCEMENTS AND COMMUNICATIONS FROM THE FLOOR: *Any member of the Public or the City Council may make an announcement of special events or meetings of interest as information to Council and Public. Any member of the public may comment on any matter within the City Council's jurisdiction which is not on the agenda. Please state your name for the record. Action will not be taken on an item that is not on the agenda. If it requires action, it will be referred to staff and/or placed on a future agenda. City Council members or City staff may briefly respond to statements made or questions posed as permitted by Government Code Section 54954.2. In order that all interested parties have an opportunity to speak, please limit comments to a maximum of four (4) minutes. Any member of the public may comment on any matter listed on this agenda at the time the matter is being considered by the City Council.*

- Mike Owen – acknowledge all those volunteers that the mayor mentioned; mentioned the Sea Haven Developers holding field trip tomorrow at 1:00am starting at the Nancy Dodd Community Center at 3043 MacArthur drive to review the 353 trees they're asking the Planning Commission on this Thursday to remove and at 129 trees they're looking to save
- Peter Le – Commented on Marina Fire Department Study. Submitted over 40 questions to council and staff, hopes to get answers to those questions back soon.
- Pat Grant – Commented on public comment time being shortened during an important issue; about Mr. Siegenthaler contradicting himself during that last meeting. Statute under the Federal Lands to Parks program is very broad and vague as to what constitutes public use, and the definition of a public park is very broad; City staff's insentience that public boarding of horses at the Marina stables that the NPS transferred to us is anything but a public recreation, that insistence is not defensible.
- Amy Warren – Commented on the economics of the Chaparral Corporation proposal and encourage the city council's continued due diligence; Noted short-term boarding would not bring in the significant revenue as stated because there are no horse shows within 2 hours of here for visitor to come and board. It is a wrong to abandon the vision of fair and equitable access for the idea of promoting tourism; Please continue the accessible Marina vision that everyone in Marina has advanced.
- Sherilyn – Spoke about the MEC and private boarding; commented on MEA free events; questions the idea that the current Marina Equestrian Center is an exclusive long-term, private boarding facility; commented on all the events MEA has put on over the last couple of years and emergency evacuations; hope that if the new concierges take over they'll continue these free events; NPS was responding to an MEA that existed in 2007, we have a forum to follow guidelines that were never given a chance to show how we do comply with the current guidelines
- Susan Firstmen – Spoke against Marina selecting Chaparral. Listened to your meeting for the last two hours and what I have gleaned out of it is the compassion that you have for your community. Please do a little more research on these people.
- Krystal Giacomelli – Spoke against Chaparral. Commented on page 9 of the MEC RFP. Asked why and how Chaparral was moved forward with missing information from their proposal? Who will pay for the utilities since Chaparral did not include them in their proposal?
- Brian McCarthy – Planning Commission meeting this Thursday, September 23rd. Commented on inactive commission/committees. Asked what is the status of recruiting for the community development department director?

- Brad Imamura – Heard that there's possibly a Trader Joe's coming into the Dunes Development area; spoke with regard to the recent passage of SB9 by the California State Legislature and asked how that would affect the city of Marina, if it does; hope the council does their due diligence, with regard to the Equestrian Center, and would include all the financials; appreciate council's work on the proposed Hotel in the dunes area, and I trust the council will make a responsible and wise decision.
- Kathy Imamura – announced on Saturday October 9, the Marina Rotary Founding will be holding their 6th Annual Cars in the Park Car Show at the Vince DiMaggio park in Marina from 9:00am-4:00pm; commented on a past event that occurred last month called Touch a Truck event at the Compass Church there on Crescent Avenue.
- Nichole Fisher – Announced MEA events on October 3rd is our Free Community event; on October 23rd Open House Fall Festival; on October 31st will be hosting the middle school and high school dances at the Marina Equestrian Center.
- Kate Spencer – Concerned that the scoring was not accurate given Chaparral incomplete financials and MEA being much stronger in community programming; commented on council and public only having 10-days to review the 3 proposals; commented about the current volunteers and them having to move their horses out if Chaparral is selected and that volunteer activities would cease; spoke about the MEC connecting with the FORTAG trails; hopes that if the negotiations with Chaparral are unsatisfactory that the city will reconsider and or even just go ahead and reconsider. and give MEA real opportunity to negotiate an agreement that can work for the city for the NPS.
- Lindsey Beery – Commented on the MEA free events coming up in October; Commented on Chaparral's proposal and disappointed in the outcome. It was unfair scoring and complete lack of transparency on city staff's part. Spoke against Chaparral's proposal due to inaccuracies in financials and missing information; Spoke about Council Member Berkley's dissertation; problem with the handling of the RFP process
- Masha – Spoke on equity and it being a hot word in education and that you really cannot compare the proposal from a nonprofit organization, and the profit organization started in them from the same baseline. In the real world, profit the purpose of profit corporation is to produce profit. the purpose of nonprofit organization is to produce services and experiences; Spoke in favor of the Marina Equestrian Association and how they treat the horses and the public
- Kyle Soliven – Announced the upcoming MEA Halloween Events and asked everyone to keep an eye out for flyers, also looking for community members who would like to help us decorate and celebrate; commented on Chaparral proposal of adding RV park at the Marina Equestrian Center, asked if any of the surrounding neighborhoods and homeowners' associations knew about this and what their feelings are on adding an RV.
- Rinku & Yani – Recently moved to Marina and looking for a community we can feel we belong to. Expressed positive feelings about what the Marina Equestrian Center has provided in their life since coming to Marina. Hopes the council might reconsider what is really happening there, it's a privilege to have these animals here for us to understand everything about diversity, equity, land conservation, extremely helpful for our community's health. Hoping Council can give the MEA another chance
- Jamie Ruvalcaba – Marina Vista Elementary school egress and a no left-hand turn sign, has there been any enforcement in that area since school opened or prior to school being close? Asked if the stoplight at Imjin and California Ave have cameras on them because of people speeding or running red lights. regarding Chaparral's proposal and the building area where the Monterey Bay Amateur Radio Association is and wondered what the fate of that group would be if that follows through?

- Jenna Larkin – Commented on Chaparral’s proposal. Mayor Pro-Tem Biala mentioned high numbers of transients or tourists boarding and asked what research was done to support those numbers? Concerned city was catering to tourists and out of town guests, not to the community that lives in Marina. Wanted to know the metrics that you're using to gauge private boarding where services are offered, where the public can come walk the facility at any time, picnic, pet horses and interact with horses, versus a private, nonprofit or a private corporation, keeping their horses there for profit for tourists, or people who can actually afford their services.
- Amy – bought a house, specifically in Marina, because there was an equestrian center here. This is one of the most affordable places left in the area. Public boarding stables that are left are really expensive. Spoke in favor of keeping the Marina Equestrian Association and the MEC a open to the public and not allowing a for-profit corporation to take over and kick the horses out
- Melanie – shout out to the marina Equestrian Center. My daughter was introduced through one of the community programs and it's pretty awesome. So, I hope, whatever you all decide that you think about the kids of the community.
- Mayor Delgado – thanked all the volunteers that came out to any one of the three community cleanup later pick up events, over the last 10 days; Commented on the Marina Foundation’s 2019 and 2020 Marina Man and the Woman of the year event being held on September 18th and ceremonious accolades, were Ron Lebda, the 2019 Man of the Year, Dana Clary, 2019 Woman of the Year, and Edith Johnson our former mayor, and former county supervisor the Lifetime of Service Award and Jim Osborne 2020 Man of the Year, 2020 women Woman of the Year, and then Joan Blake 2020 Lifetime of Service Award; Commented on the Summer of Railroad where approximately 6000 people have come to Marina to ride marinas railroad;
- Council Member Medina Dirksen – attended a parade on Friday for homecoming and recreation fed over 400 students are participants hot dogs and food at the Teen Center; Skate Jam and people from all over came to Marina; attended a volleyball game, thank you to Cheyenne and the team; Announced Friends of the Marina Library and Marina Youth Arts have been accepted into the Monterey Gives End of Year Campaign; mentioned Debbie Hale, of TAMC will be retiring this Friday and TAMC has named Todd Much as the new director.

7. **CONSENT AGENDA FOR THE SUCCESSOR AGENCY TO THE FORMER MARINA REDEVELOPMENT AGENCY:** *Background information has been provided to the Successor Agency of the former Redevelopment Agency on all matters listed under the Consent Agenda, and these items are considered to be routine. All items under the Consent Agenda are normally approved by one motion. Prior to such a motion being made, any member of the public or the City Council may ask a question or make a comment about an agenda item and staff will provide a response. If discussion or a lengthy explanation is required, that item will be removed from the Consent Agenda for Successor Agency to the former Marina Redevelopment Agency and placed at the end of Other Action Items Successor Agency to the former Marina Redevelopment Agency.*

8. **CONSENT AGENDA:** *Background information has been provided to the City Council, Airport Commission, Marina Abrams B Non-Profit Corporation, and Redevelopment Agency on all matters listed under the Consent Agenda, and these items are considered to be routine. All items under the Consent Agenda are normally approved by one motion. Prior to such a motion being made, any member of the public or the City Council may ask a question or make a comment about an agenda item and staff will provide a response. If discussion or a lengthy explanation is required, that item will be removed from the Consent Agenda and placed at the end of Other Action Items.*

a. **ACCOUNTS PAYABLE:**

- (1) Accounts Payable Check Numbers 98268-98466, totaling \$1,316,992.75
Successor Agency Accounts Payable EFT & Check Number 70, totaling \$497.50

b. MINUTES:

- (1) August 3, 2021, Regular City Council Meeting
- (2) August 10, 2021, Special City Council Meeting
- (3) August 17, 2021, Special City Council Meeting
- (4) August 17, 2021, Regular City Council Meeting

c. CLAIMS AGAINST THE CITY:

- (1) City Council Rejection of Claim - staff recommends that the City Council reject the following claim and direct sending appropriate notice of rejection to claimant: Marina Aviation, LLC for a claim received on September 3, 2021.

d. AWARD OF BID: None

e. CALL FOR BIDS: None

f. ADOPTION OF RESOLUTIONS:

- (1) City Council consider adopting **Resolution No. 2021-101**, supporting the Blue Zones project to improve well-being and economic vitality sponsored by Salinas Valley Memorial Healthcare System, Taylor Farms and Montage Health.

g. APPROVAL OF AGREEMENTS

- (1) City Council consider adopting **Resolution No. 2021-102**, approving the creation of public utility easements on City properties for utility improvements benefiting Opportunity Site 1A within the Specific Plan boundaries of The Dunes on Monterey Bay development project subdivision (formerly University Village) subject to the technical approval of the legal descriptions by the City Engineer; and authorizing the City Clerk to record a certified copy of the resolution in the Monterey County office of the County Recorder.

h. ACCEPTANCE OF PUBLIC IMPROVEMENTS: None

i. MAPS:

- (1) City Council consider adopting **Resolution No. 2021-103**, approving the Final Map and Public Improvement Agreement between the City of Marina and Peter Taormina for the Via Del Mar Subdivision located at the southeast corner of Abdy Way and Healy Avenue (APN 033-011-006); and authorize the City Manager to execute the Public Improvement Agreement on behalf of the City subject to final review and approval by the City Attorney.

j. REPORTS: (RECEIVE AND FILE): None

k. FUNDING & BUDGET MATTERS: None

l. APPROVE ORDINANCES (WAIVE SECOND READING): None

m. APPROVE APPOINTMENTS: None

BIALA/MEDINA DIRKSEN: TO APPROVE THE CONSENT AGENDA. 5-0-0-0 Motion Passes by Roll Call Vote

9. PUBLIC HEARINGS: *9a public hearing only to open at 8:00pm*

- a. City Council open a public hearing and taking testimony from the public and regarding the 2021-2022 City Council redistricting process and to receive public input on district boundaries and Communities of Interest and a report on the redistricting process and permissible criteria to be considered to redraw City Council election district boundaries.

Mayor opened the public hearing at 8:00 pm

Council Questions: Impact of population growth in district realignment with possible annexation of 1000 CSUMB; Clarity on socio economic geographic areas that should be kept together; how are socio economic differences addressed? Does socio economic criteria factor into boundaries of a future district? Is there a layer that does provide the household median incomes? what definitive metric do we have that can assist us in, in, in putting facts to work on this map? how enhanced are the options and the tools on this map versus the last time we did this? What is mandated by state law? How are you addressing current sitting council members residence? Respect voters' choices/continuity, SB489 relation communities of interest may not include relationships with and there's three things but incumbents is on there, seems like it's a contradiction, can you clarify? When we say that we're trying to respect continuity in office, are you referring to the sequencing? Can council members develop some of these maps? Can we put forth some of the maps, a draft map? Can we resurrect two of the last maps and re-vet them? If you just took for example an associate economic group or high socio-economic group that is very similar and you split it in half, what are the ramifications? How can some announce their candidacy if they don't know the districts in time? Do you think that police beat sectors and elementary school learning communities are worthy of considering? Is it more that we're trying to bring disparate communities together in the same district, or is it more than we're trying to make districts hermogenes? Should we be trying to look to homogenize important criteria such as income strata? If we have a solid apartment area, should we consider that in trying to keep it together rather than not considering it, and then letting it be split? if you look at the southernmost part of District two as it's in front of us and the southwestern most part of District three that's in front of us. It divides a fairly wealthy, and a brand-new community two, does that give that community more power because they have a substantial portion of two districts, or does it dilute their power by dividing them into districts? How are police beat sectors drawn up and how many do we have?

Public Comments:

- Mike Owen – commented on all the new homes being constructed in Sea Haven and the Dunes and how the people moving in will not count until the next 10-year census and future growth; when you're using vehicles to draw these maps, and you have all these elements to consider what are some of the elements, the future growth like 1000 from CSUMB, and the build out from dunes and see haven
- Tami Young – Commented on Mayor's statement about keeping renters with renters and homeowners with homeowners
- Paula Pelot – Asked is there a layer for renters in the mapping tools? Community survey - people are only going to be filling those in one time and they can still send in other comments after that is that's correct? Future population growth - how that can factor in this additional growth and does it impact the possibility that we might be able to redistrict with the annexation of CSUMB to meet whatever is the state requirement? Can people use the mapping tool online at the map marina.org, and just play around with it and not save it? Last time when we districted there were people who were not up for election in the subsequent election and still had term left. So how would they be addressed? Do current terms of elected officials affect the sequencing. How, how does that affect them do they remain seated?

- Kenia – the presentation was very informative, looking forward to learning more and trying to generate a map of my own. Necessity to prioritize and looking into the different socio-economic levels, and the different types of housing as a critical component; would like folk that rent and live in multifamily units to have adequate representation; there's going to be different interests and different considerations and it's more of a balancing act.
- Kathy Imamura – Asked how was the consultant chosen and what organization she is from? Agrees with what Mayor spoke about on the redistricting, there needs to be more diversity of the mix of the districts

Mayor Delgado closed the public hearing, and no motion was made.

- b. City Council of the City of Marina to Open a Public Hearing, Take Any Testimony from the Public, and introducing and Read by title only Ordinance 2021-, deleting definitions for “dwelling unit, secondary” (17.04.291) and “guest house” (17.04.380) and amending the R-1(17.06.020 and 050), R-2 (17.08.020 and 050), and 050) R-3 (17.10.020 and 050), and R-4 (17.12.020 and 050), zoning districts, removing the terms “guest house and secondary dwelling), amending 17.42.A.3.d.i to allow for accessory dwelling units of over 16’ in height in certain circumstances, and 17.4.A.3.f.iii. ***Continued from September 8, 2021***

Council Questions: SB9 and SB10 integration and compliance? How did you come to the 12 feet? Is that mandated with a driveway and are there requirements for ADU parking for residents? is what's being proposed more restrictive or less restrictive than what the state has guided us through? Primary building size must be larger than ADU size, correct?

Mayor opened the public hearing

Public Comments:

- Peter Taormina – applicant on this. I interceded with the second reading of the ADU ordinance, because I saw a little flaw there. Built about 22 of these structures in conjunction with infill subdivisions developed all of them have been over garage to preserve the onsite parking. Parking is a challenge. With SB9 mentioned it's even more imperative that we allow this kind of exception. The ADU over the garage is an eloquent solution. it's a important component when you start adding ADU's, junior ADU's to allow for added height, because the current 16 foot restriction and the current ordinance would preclude you from doing this. it's good idea and I hope cancel approve the ordinance as written.

Mayor Delgado closed the public hearing

BERKLEY/BURNETT: THAT WE OPENED THE PUBLIC HEARING AND TOOK TESTIMONY FROM THE PUBLIC, AND INTRODUCED AND READ BY TITLE ONLY ORDINANCE 2021-, DELETING DEFINITIONS FOR “DWELLING UNIT, SECONDARY” (17.04.291) AND “GUEST HOUSE” (17.04.380) AND AMENDING THE R-1(17.06.020 AND 050), R-2 (17.08.020 AND 050), AND 050) R-3 (17.10.020 AND 050), AND R-4 (17.12.020 AND 050), ZONING DISTRICTS, REMOVING THE TERMS “GUEST HOUSE AND SECONDARY DWELLING), AMENDING 17.42.A.3.D.I TO ALLOW FOR ACCESSORY DWELLING UNITS OF OVER 16’ IN HEIGHT IN CERTAIN CIRCUMSTANCES, AND 17.4.A.3.F.III.; AND TO ADD THE WORDS “ACCESSORY DWELLING UNIT” BETWEEN THE WORDS, THE AND STRUCTURE AS CONSISTENT WITH STAFF REPORT. 5-0-0-0 Motion Passes by Roll Call Vote

10. OTHER ACTIONS ITEMS OF THE SUCCESSOR AGENCY TO THE FORMER MARINA REDEVELOPMENT AGENCY: *Action listed for each Agenda item is that which is requested by staff. The Successor Agency may, at its discretion, take action on any items. The public is invited to approach the podium to provide up to four (4) minutes of public comment.*
11. OTHER ACTION ITEMS: *Action listed for each Agenda item is that which is requested by staff. The City Council may, at its discretion, take action on any items. The public is invited to approach the podium to provide up to four (4) minutes of public comment.*

Note: No additional major projects or programs should be undertaken without review of the impacts on existing priorities (Resolution No. 2006-79 – April 4, 2006).

12. COUNCIL & STAFF INFORMATIONAL REPORTS:
 - a. Monterey County Mayor's Association [Mayor Bruce Delgado]
 - b. Council and staff opportunity to ask a question for clarification or make a brief report on his or her own activities as permitted by Government Code Section 54954.2.

Layne Long, City Manager reported on AB361: Governor issued an executive order updating procedures governing our local legislative meetings and that when it goes into effect, October 1, 2021. It extends the flexibility of local governments to continue to hold our meetings electronically, providing that we meet certain statutory requirements. One of the statutory requirements is the state has not rescinded its emergency order and along with that we have not rescinded our local emergency order that still in effect and so that's what requiring. Then the other requirement has to deal with social distancing. The County Health Officers still has a directive that that we are recommended to continue to maximize our social distancing and so, right now our council chambers hasn't been remodeled to allow us to do the social distance you know for the council and city staff but also for the public. Assistant City Attorney fills that we meet those statutory requirements and so we're able to continue to hold our council meetings electronically. It doesn't mean that we're going to continue to do this, indefinitely and I think in the future we're definitely going to want to talk with the council about getting our transition into coming back and in holding our local meetings. The order also gives the flexibility for hybrid meetings to continue.

13. ADJOURNMENT: the meeting adjourned at 10:30pm

Anita Sharp, Deputy City Clerk

ATTEST:

Bruce C. Delgado, Mayor

CITY OF MARINA
HUMAN RESOURCES & RISK DEPARTMENT
211 Hillcrest Avenue
Marina, CA 93933
Phone: 831.884.1283
Fax: 831.384.0860

RECEIVED

SEP 24 2021



BY: _____
CLAIM FORM

This form is provided pursuant to Government Code Section 910.4 and shall be used by any person presenting a claim to the City of Marina under Government Code Section 810 et seq., except as provided in Government Code Sections 905 and 905.1. If additional space is needed for any of the required information, please attach additional sheets and note your name, date of claim and City of Marina.

SECTION 1: CLAIMANT INFORMATION

Michael J. Wilson

Name of Claimant

(831)

Telephone Number (include area code)

Mailing Address

City

CA

Zip Code

SECTION 2: NOTICES

The person presenting this claim desires that notices be sent to the following address:

Michael J. Wilson

Name of Claimant

(831)

Telephone Number (include area code)

Mailing Address

City

CA

Zip Code

SECTION 3: CLAIM INFORMATION

Date of the occurrence/transaction which gave rise to the claim:

August 1, 2021

Month, Day & Year

Provide the location of the occurrence/transaction which gave rise to the claim. If applicable, include street address, city or county, highway number, mile post number and direction of travel.

Marina Municipal Airport, 781 Neeson Road, Marina, CA and at West tarmac at Marina Municipal Airport #729 Neeson Road, Marina, CA 93933

Explain the circumstances of the occurrence or transaction which gave rise to the claim. State all facts that support your claim against the City of Marina and why you believe the City of Marina is responsible for the alleged damage or injury.

Failure of, and in violation of Federal FAA Grant Assurances by, the City of Marina and its City Manager, Layne Long, to lease existing concrete tarmac land west of building 729 for the purpose of building general aviation hangars.

Provide a general description of the indebtedness, obligation, injury, damage or loss incurred so far as it may be known at the time of presentation of the claim.

Financial loss incurred for the consturction of five 50' by 50' hangars with restroom for a 30 year ground lease is \$438,480.00 and for a 45 year ground lease the loss is \$980,280.00. See attached sheet for calculations.

City Manager, Layne Long.

Lost rental revenues and return on investments.

X Non-Limited Civil Case

☐ No

()
Telephone Number (include area code)

Vehicle Make: _____ Model: _____ Year: _____

() 650-400-1523

Telephone Number (include area code)

Minor's date of birth: _____
Month, Day & Year

SECTION 6: ADVISORY - CONDITION OF A FELONY

Section 72 of the Penal Code provides that "every person who, with intent to defraud, presents for allowance or for payment to any State Board or Officer, or to any county, town, city, district, ward, or village, board or officer, authorized to allow or pay the same if genuine, any false or fraudulent claim, bill, account, voucher, or writing, is guilty of a felony."

SECTION 7: CLAIMANT'S SIGNATURE (OR REPRESENTATIVE)

Michael J. Wilson
Signature of Claimant or Claimant's Attorney /Representative
Michael Wilson

September 24, 2021

Date

SECTION 8: SUBMISSION OF CLAIM FORM

Completed claim forms must be submitted by personal delivery or by United States mail, postage paid, to the following address:

City of Marina
Attention: Risk Management Department
211 Hillcrest Avenue
Marina, CA 93933

This form must be completed in detail and provide pertinent information required to process the claim and avoid delays. Missing and incomplete information is necessary in order to advance your claim through the City's claims handling process in a timely manner.

You will receive a notification from Marina's Risk Manager regarding the initial handling of your claim. The Risk Management Department will provide a copy of your claim to the Claims Adjuster at MBASIA (Monterey Bay Area Self Insurance Authority), the City's Risk Management Authority. The Claims Adjuster will also notify you that your claim has been received and is being investigated. You may contact the Claims Adjuster, NAME, directly at PHONE NUMBER after you are notified your claim was received in that office.

**ATTACHMENT TO GOVERNMENTAL CLAIM
MICHAEL WILSON vs. CITY OF MARINA**

Michael Wilson is a person that has been a leaseholder, tenant, and hangar occupant at the Marina Municipal Airport for many years, until the City forced him to move out of his rented hangar space in order to give exclusive use of such hangar, and others, to Joby Aircraft, thereby eliminating general aviation aircraft from all of the large ex-military, City owned hangars, even though there is a great demand for general aviation hangars and a waiting list for hangars last known to be over 40 aircraft owners seeking hangars at KOAR.

On September 24, 2002, the City of Marina City Council unanimously adopted Resolution 2002-157 entitled "A Resolution of the City of Marina Establishing a Policy for the Terms of Ground Leases for Privately Developed Aviation Hangars at Marina Municipal Airport" wherein:

". . . the City Council of City of Marina hereby resolves to adopt a policy to increase the development at the Airport by encouraging and agreeing to consider in good faith proposals and requests from developers of private aviation hangar facilities for ground lease terms of 30 to 45 years, based upon the value of the proposed improvement."

Complainant is informed and believes, and thereon alleges, that City Resolution 2002-157 has never been canceled, revoked, or rescinded and is still operative and is, and was at all relevant times herein, in affect. Complainant Marina Aviation, LLC is a direct and intended beneficiary of that City Resolution.

Instead of negotiating in good faith, the City of Marina engaged in a long series of excuses and delays to Complainant Wilson in his attempts to meet and negotiate for the hangar ground lease to construct general aviation hangars.

The City also refused to let Complainant appear in open or closed session to present his proposals. The City hid behind closed-sessions of the City Council to avoid having to meet, confer, or negotiate with Complainant, in deceptive attempts to delay the matter from ever seeing the light of open governance.

In failing to meet, confer, and negotiate with Mr. Wilson in good faith, and in giving Joby exclusive use of the former military hangars, the City has violated many of the Grant Assurances the City promised to the FAA in order to obtain federal airport improvement funds, including, but not limited to:

Grant Assurance 38, Hangar Construction. "If the airport owner or operator and a person who owns an aircraft agree that a hangar is to be constructed at the airport for the aircraft at the aircraft owner's expense, the airport owner or operator will grant to the aircraft owner for the hangar a long term lease that is subject to such terms and conditions on the hangar as the airport owner or operator may impose."

Grant Assurance 23, Exclusive Rights "[It] will not, either directly or indirectly, grant or permit any person, firm, or corporation, the exclusive right at the airport to conduct any aeronautical activities"

The City of Marina has been engaging in a series of acts designed to privatize the airport into an exclusive rights airport for the benefit of just one tenant, to the exclusion of all other SASO's, FBO's, tenants, hangar owners, pilots and aircraft owners seeking to use and maintain a permanent presence at the Marina Municipal Airport.

Michael Wilson has been directly, significantly and financially affected by the City's violations, breaches, and non-compliance as heretofore alleged.

The City of Marina's existing ALP and the City's Resolution 2002-157 provides for private ownership and leaseholds for hangar owners, developers, and other members of the public.

However, the City has chosen to ignore its ALP and Resolution 2002-157 preventing private ownership and leaseholds for hangar owners, developers and other members of the public without a public hearing or modification of the ALP.

Michael Wilson reserves the right to amend and modify this Complaint as discovery unearths additional facts and documents supporting its claims herein, and/or reveals any additional sponsor violations by the City of Marina.

With no other recourse available to Michael Wilson because of the City's refusal to meet and confer, and to negotiate in good faith to permit construction of much needed general aviation hangars at the Marina Airport, this Administrative (Governmental) Claim was necessitated.

Calculations:

City ground lease \$542.50 / month. Construction loan \$1,791.50 / month. Insurance \$100/mo.

Maintenance \$98/mo. = Total Costs of \$2,532.00 / month for a 30 year lease.

Rental Income \$750.00 per hangar/month for 30 years = \$1,350,000.00 less costs of \$911,520 = **\$438,480 financial damages.**

45 year lease adds \$3,010 /month over the additional 15 years = \$541,800.00 additional damages.

TOTAL DAMAGES for 45 years = \$980,280.00.

October 1, 2021

Item No: **8f(1)**

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of October 5, 2021

**CITY COUNCIL CONSIDER ADOPTING RESOLUTION NO. 2021-
AUTHORIZING INVESTMENT OF MONIES IN THE LOCAL AGENCY
INVESTMENT FUND**

RECOMMENDATION:

It is requested that the City Council consider:

1. Adopting Resolution No. 2021-, authorizing investment of monies in the Local Agency Investment Fund (LAIF).

BACKGROUND:

The City Council is responsible for authorizing personnel to deposit and withdraw monies in the Local Agency Investment Fund (LAIF).

ANALYSIS:

Due to recent staffing changes, including the hiring of Juan Lopez as the Finance Director on September 20, 2021, the City Council is requested to consider authorizing the investment of monies in the Local Agency Investment Fund (LAIF), which will allow the following individuals, or their successors in office, to withdraw and deposit monies for the purpose of investment:

Layne Long, City Manager
Juan Lopez, Finance Director
Marisol Gomez, Accounting Services Manager

FISCAL IMPACT:

None

CONCLUSION:

This request is submitted for City Council consideration and possible action.

Respectfully submitted,

Juan Lopez
Finance Director
City of Marina

REVIEWED/CONCUR:

Layne Long
City Manager
City of Marina

Honorable Mayor and Members
of the Preston Park Sustainable Community NPC Board

Board Meeting
of October 5, 2021

**A RESOLUTION OF THE BOARD OF THE PRESTON PARK
SUSTAINABLE COMMUNITY NON-PROFIT CORPORATION
AUTHORIZING CHANGE IN SIGNATORIES ON THE CAPITAL
RESERVE ACCOUNT WITH BRIDGE BANK**

RECOMMENDATION:

It is requested that the Board consider:

1. Adopting Resolution No. 2021-, authorizing change in signatories on the Preston Park Sustainable Community Non-Profit Corporation (PPSC-NPC) capital reserve account.

BACKGROUND:

The Preston Park Sustainable Community Non-Profit Corporation Board is responsible for authorizing personnel to endorse and sign Preston Park bank accounts, and to transfer funds to/from the bank accounts for cash flow and investment purposes.

Effective September 20, 2021, Juan Lopez started employment as the Finance Director for the City of Marina.

ANALYSIS:

Due to recent staffing changes, the PPSC-NPC Board is requested to consider authorizing a change to the signatories on the capital reserve account.

Staff recommends amending the authorized signors adding Juan Lopez to the authorized signor's list.

City Manager	Layne Long
Finance Director	Juan Lopez
Accounting Services Manager	Marisol Gomez

Greystar will remain as signors on the operating and security deposit accounts, which are property trust accounts held with JPMorgan Chase Bank. This will be similar to that of Abrams Park, and Greystar will remain in compliance with the Department of Real Estate (DRE).

CONCLUSION:

This request is submitted for PP NPC Board consideration and possible action.
Respectfully submitted,

Juan Lopez
Finance Director
City of Marina

REVIEWED/CONCUR:

Layne Long
City Manager
City of Marina

RESOLUTION NO. 2021-

A RESOLUTION OF THE BOARD OF THE PRESTON PARK SUSTAINABLE
COMMUNITY NON-PROFIT CORPORATION AUTHORIZING CHANGE IN
SIGNATORIES ON THE CAPITAL RESERVE ACCOUNT WITH BRIDGE BANK

WHEREAS, the Preston Park Sustainable Community Non-Profit Corporation (PPSC-NPC) Board is responsible for authorizing personnel to endorse and sign Preston Park bank accounts, and to transfer funds to/from the bank accounts for cash flow and investment purposes.

WHEREAS, effective September 20, 2021, Juan Lopez began employment as the Finance Director for the City of Marina; and

WHEREAS, due to staffing changes, the PPSC-NPC Board is requested to consider authorizing a change to the signatories on the capital reserve accounts; and

WHEREAS, Staff recommends amending the authorized signors adding Juan Lopez; and

NOW, THEREFORE, BE IT RESOLVED by the Board of the Preston Park Sustainable Community Non-Profit Corporation that the following officers shall be authorized signatories for the Preston Park capital reserve account with Bridge Bank:

City Manager	Layne Long
Finance Director	Juan Lopez
Accounting Services Manager	Marisol Gomez

PASSED AND ADOPTED by the Board of the Preston Park Sustainable Community Non-Profit Corporation at a regular meeting duly held on the 5th day of October, by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ATTEST:

Bruce C. Delgado, Mayor

Anita Sharp, Deputy City Clerk

RESOLUTION NO. 2021-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARINA AUTHORIZING
INVESTMENT OF MONIES IN THE LOCAL AGENCY INVESTMENT FUND (LAIF)

WHEREAS, The Local Agency Investment Fund is established in the State Treasury under Government Code Section 16429.1 et. Seq. for the deposit of money of a local agency for purposes of investment by the State Treasurer; and

WHEREAS, the City Council hereby finds that the deposit and withdrawal of money in the Local Agency Investment Fund in accordance with Government Code section 16429.1 et. seq. for the purposes of investment as provided therein is in the best interest of the City of Marina.

NOW THEREFORE, BE IT RESOLVED, that the City Council hereby authorizes the deposit and withdrawal of City of Marina monies in the Local Agency Investment Fund in the State Treasury in accordance with Government Code Section 16429.1 et. seq. for the purpose of investment as provided therein.

BE IT FURTHER RESOLVED, as follows:

Section 1. The following City of Marina officers holding the title(s) specified herinbelow **or their successors in office** are each hereby authorized to order the deposit or withdrawal of monies in the Local Agency Investment Fund and may execute and deliver any and all documents necessary or advisable in order to effectuate the purposes of this resolution and the transactions contemplated hereby:

Layne Long
City Manager

Juan Lopez
Finance Director

Marisol Gomez
Accounting Services Manager

Section 2. This resolution shall remain in full force and effect until rescinded by City Council by resolution and a copy of the resolution rescinding this resolution is filed with the State Treasurer's Office.

PASSED AND ADOPTED, by the City Council of the City of Marina, Monterey County of State of California on October 5, 2021, by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ATTEST:

Bruce C. Delgado, Mayor

Anita Sharp, Deputy City Clerk

October 1, 2021

Item No: **8f(3)**

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of October 5, 2021

**CITY COUNCIL AND SUCCESSOR AGENCY BOARD CONSIDER
ADOPTING RESOLUTION NO. 2021- AUTHORIZING CHANGE IN
AUTHORIZED SIGNATORIES ON CITY GENERAL, AND PAYROLL
CHECKING AND SUCCESSOR AGENCY CHECKING ACCOUNTS
WITH CHASE JPMORGAN**

RECOMMENDATION:

It is requested that the City Council and Successor Agency consider:

1. Adopting Resolution No. 2021-, authorizing change in signatories on the City General, and Payroll, and Successor Agency General checking accounts with Chase JPMorgan.

BACKGROUND:

The City Council is responsible for authorizing personnel to endorse and sign City General and Payroll checking and Successor Agency Checking and other accounts with City Chase JPMorgan accounts for cash flow and investment purposes.

Effective September 20, 2021, Juan Lopez joined the City as the Finance Director for Marina.

ANALYSIS:

Due to recent staffing changes, the City Council is requested to consider authorizing a change to the signatories on the City General and Payroll and Successor Agency checking accounts with Chase JPMorgan.

Staff recommends amending the authorized signors adding Juan Lopez to the authorized signor's list.

To maintain the highest possible level of internal controls, and to preserve the flexibility needed to assure prompt payment of claims and investment of idle cash, the City Council is requested to consider authorizing the change in signatories to include the following individuals:

City Manager	Layne Long
Finance Director	Juan Lopez
Accounting Services Manager	Marisol Gomez
Police Chief	Tina Nieto
Fire Chief	Doug McCoun

FISCAL IMPACT:

None

CONCLUSION:

This request is submitted for City Council consideration and possible action.

Respectfully submitted,

Juan Lopez
Finance Director
City of Marina

REVIEWED/CONCUR:

Layne Long
City Manager
City of Marina

RESOLUTION NO. 2021-
RESOLUTION NO. 2021 – (SA-MRA)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARINA AND THE
SUCCESSOR AGENCY BOARD OF THE MARINA REDEVELOPMENT AGENCY
AUTHORIZING CHANGE IN SIGNATORIES ON CITY GENERAL AND PAYROLL
CHECKING ACCOUNTS AND SUCCESSOR AGENCY CHECKING ACCOUNT WITH
CHASE JPMORGAN

WHEREAS, the City Council and Board of the Marina Redevelopment Agency are responsible for authorizing personnel to endorse and sign City General and Payroll checking and other accounts and Successor Agency Chase JPMorgan accounts, and to transfer funds from/to the City and Successor Agency Chase JPMorgan accounts for cash flow and investment purposes; and

WHEREAS, effective September 20, 2021, Juan Lopez started with the City of Marina as the Finance Director; and

WHEREAS, due to staffing changes, the City Council of the City of Marina and Board of the Marina Redevelopment Agency is requested to consider authorizing a change to the signatories on the City General and, Payroll Accounts and Successor Agency General Account with Chase JPMorgan; and

WHEREAS, Staff recommends amending the authorized signors adding Juan Lopez, Finance Director; and

WHEREAS, to maintain the highest possible level of internal controls, and to preserve the flexibility needed to assure prompt payment of claims and investment of idle cash, the City Council is requested to consider authorizing the change in signatories to include the following individuals:

City Manager	Layne Long
Finance Director	Juan Lopez
Accounting Services Manager	Marisol Gomez
Police Chief	Tina Nieto
Fire Chief	Doug McCoun

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Marina that the following officers shall be authorized signatories for the General, Payroll, Revolving Loan, Checking and other Accounts, and Local Agency Investment Fund (LAIF):

City Manager	Layne Long
Finance Director	Juan Lopez
Supervising Accountant	Marisol Gomez
Police Chief	Tina Nieto
Fire Chief	Doug McCoun

PASSED AND ADOPTED by the City Council of the City of Marina at a regular meeting duly held on the 5th day of October, by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ATTEST:

Bruce C. Delgado, Mayor

Anita Sharp, Deputy City Clerk

Date: October 1, 2021

Item No: **8f(4)**

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of November 5, 2021

**CITY COUNCIL OF THE CITY OF MARINA AND THE SUCCESSOR AGENCY
BOARD OF THE MARINA REDEVELOPMENT AGENCY CONSIDER
ADOPTING RESOLUTION NO. 2021-; AND RESOLUTION NO. 2021- (SA-MRA)
AUTHORIZING CHANGE IN SIGNATORIES TO OPEN INVESTMENT
ACCOUNTS AND CONDUCT INVESTMENT ACTIVITIES AS OUTLINED BY
THE CITY'S INVESTMENT POLICY**

RECOMMENDATION:

It is requested that the City Council and Successor Agency Board consider:

1. Adopting Resolution No. 2021-; and Resolution No. 2021- (SA-MRA), authorizing change in signatories on the City and Successor Agency investment accounts to open investment accounts and conduct investment activities as outlined by the City's investment policy.

BACKGROUND:

The City Council and Successor Agency Board are responsible for authorizing personnel to open investment accounts. Effective September 20, 2021, Juan Lopez joined the City as the Finance Director for Marina.

ANALYSIS:

To buy and sell securities on behalf of the City, investment brokers require that the City provide proof that certain officers and signatories are empowered to act on behalf of the City. The City's current investment policy authorizes the Finance Director to open investment accounts and buy and sell securities. The proposed resolution states that the Juan Lopez, Finance Director, is authorized as a signatory on investment accounts.

FISCAL IMPACT:

None

CONCLUSION:

This request is submitted for City Council consideration and possible action.

Respectfully submitted,

Juan Lopez
Finance Director
City of Marina

REVIEWED/CONCUR:

Layne Long
City Manager
City of Marina

RESOLUTION NO. 2021-
RESOLUTION NO. 2021- (SA-MRA)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARINA
AND THE SUCCESSOR AGENCY BOARD OF THE MARINA REDEVELOPMENT AGENCY
AUTHORIZING CHANGE IN SIGNATORIES TO OPEN INVESTMENT ACCOUNTS AND
CONDUCT INVESTMENT ACTIVITIES AS OUTLINED BY THE CITY'S INVESTMENT
POLICY

WHEREAS, pursuant to the provisions of Section 53646 of the California Government Code the City Council and Agency Board adopt and investment policy on how the City's cash may be invested; and

WHEREAS, the purpose of the Investment Policy and Management Plan is to establish strategies, practices, and procedures to be used in administering the financial investments of the City of Marina and the Successor Agency to the Marina Redevelopment Agency; and

WHEREAS, the Finance Director is an authorized City Officer empowered to open investment accounts and buy and sell investment securities as authorized in the City's adopted investment policy.

WHEREAS, effective September 20, 2021, Juan Lopez started with the City of Marina as the Finance Director;

WHEREAS, due to staffing changes, the City Council and Agency Board is requested to amend the authorized signors adding Juan Lopez, Finance Director; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Marina and the Board of the Marina Redevelopment Agency that Juan Lopez, Finance Director, shall be an authorized signatory to open investment accounts and conduct investment activities as outlined by the City's investment policy.

PASSED AND ADOPTED by the City Council of the City of Marina and the Successor Agency of Marina Redevelopment Agency at a regular meeting duly held on the 5th day of October 2021, by the following vote:

AYES, COUNCIL MEMBERS:

NOES, COUNCIL MEMBERS:

ABSENT, COUNCIL MEMBERS:

ABSTAIN, COUNCIL MEMBERS:

ATTEST:

Bruce C. Delgado, Mayor

Anita Sharp, Deputy City Clerk

ORDINANCE NO. 2021-____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MARINA
AMENDING TITLE 17 OF THE MARINA MUNICIPAL CODE ‘ZONING;’
TO DELETE IN THEIR ENTIRETY SECTIONS 17.04.291 AND 17.04.380 OF CHAPTER
17.04 ‘DEFINITIONS;’ AND TO AMEND SECTIONS 17.06.020 B AND 17.06.050 B OF
CHAPTER 17.06 “R-1 OR SINGLE-FAMILY RESIDENTIAL DISTRICT;” AND SECTIONS
17.08.020 B AND 17.08.050 B OF CHAPTER 17.08 “R-2 OR DUPLEX RESIDENTIAL
DISTRICT;” AND SECTIONS 17.10.020 B, AND 17.10.050 OF CHAPTER 17.10 “R-3 OR
SINGLE-FAMILY RESIDENTIAL DISTRICT;” AND SECTIONS 17.12.020 B, 17.12.060 OF
CHAPTER 12 “R-4 OR MULTIPLE-FAMILY RESIDENTIAL DISTRICT;” AND
SUBSECTIONS A. 3. d. i. AND A. 3. f .iii. OF SECTION 17.42.040 “DWELLING UNITS”
OF CHAPTER 17.42 “GENERAL ZONING REGULATIONS.”

-o0o-

THE CITY COUNCIL OF THE CITY OF MARINA DOES HEREBY ORDAIN AS FOLLOWS:

1. Sections 17.04.291 and 17.04.380 Deleted. Municipal Code Sections 17.04.291 and 17.04.380, relating to definitions are hereby deleted in their entirety and not replaced.

2. Section 17.06.020 B Amended. Municipal Code Section 17.06.020 B, relating to permitted uses is hereby amended to read as follows:

“B. Accessory dwelling units pursuant to the provisions of 17.42.040, except in the Coastal Zone where this provision shall not be effective unless and until approved by the California Coastal Commission.”

3. Section 17.06.050 B Amended. Municipal Code Section 17.06.050 B, relating to building height is hereby amended to read as follows:

“B. The maximum building heights for accessory dwelling units shall be governed by the provisions of Section 17.42.040.”

4. Section 17.08.020 B Amended. Municipal Code Section 17.08.020 B, relating to permitted uses is hereby amended to read as follows:

“B. Accessory dwelling units pursuant to the provisions of 17.42.040.”

5. Section 17.08.050 B Amended. Municipal Code Section 17.08.050 B, relating to building height is hereby amended to read as follows:

“B. The maximum building heights for accessory dwelling units shall be governed by the provisions of Section 17.42.040.”

6. Section 17.10.020 B Amended. Municipal Code Section 17.10.020 B, relating to permitted uses is hereby amended to read as follows:

“B. Accessory dwelling units pursuant to the provisions of 17.42.040.”

7. Section 17.10.050 Amended. Municipal Code Section 17.10.050, relating to building height is hereby amended to read as follows:

“The maximum building heights for accessory dwelling units shall be governed by the provisions of Section 17.42.040.”

8. Section 17.12.020 C Amended. Municipal Code Section 17.12.020 C, relating to permitted uses is hereby amended to read as follows:

“C. Accessory dwelling units pursuant to the provisions of 17.42.040.”

9. Section 17.12.060 Amended. Municipal Code Section 17.12.060, relating to building height is hereby amended to read as follows:

“The maximum building heights for accessory dwelling units shall be governed by the provisions of Section 17.42.040.

10. Subsection A 3. d. i of Section 17.42.040 Amended. Municipal Code Subsection A 3. d. i of Section 17.42.040 relating to height is hereby amended to read as follows:

“i. An accessory unit is limited to sixteen feet in height; however, an accessory dwelling unit may be up to a maximum height limitation of twenty-four feet (24’), provided that it is constructed on a vacant lot in conjunction with a newly constructed primary single family dwelling located on the same lot, and that the first story of the accessory dwelling unit structure includes parking for the unit and access to that parking is provided from the street with a unobstructed driveway or alleyway access of at least twelve feet (12’) in width.”

October 1, 2021

Item No: **11a**

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of October 5, 2021

Honorable Chairperson and Members
of the Successor Agency to Marina Redevelopment Agency

Successor Agency Meeting
of October 5, 2021

Chair and Board Members of
Abrams B Non-Profit Corporation

Corporation Meeting
of October 5, 2021

Chair and Board Members of
Preston Park Sustainable Community Non-Profit Corporation

Corporation Meeting
of October 5, 2021

Chair and Board Members of
Airport Commission

Commission Meeting
of October 5, 2021

**RECOMMENDATION TO ADOPT RESOLUTION 2021 - OF THE CITY COUNCIL OF THE
CITY OF MARINA, SUCCESSOR AGENCY TO THE MARINA REDEVELOPMENT
AGENCY BOARD, ABRAMS B NPC BOARD, PRESTON PARK SUSTAINABLE
COMMUNITY NPC BOARD AND AIRPORT COMMISSION ADOPTING THE FISCAL
YEAR 2021-22 AND FISCAL YEAR 2022-23 BUDGETS, ESTABLISHING PROCEDURES
FOR AMENDING THE BUDGET, ESTABLISHING PROCEDURES FOR POST YEAR-END
ACCOUNTING ADJUSTMENTS AND AUTHORIZING THE FINANCE DIRECTOR TO
MAKE ALL NECESSARY ACCOUNTING AND BUDGETARY ENTRIES.**

RECOMENDATION:

It is recommended that the City Council, Boards and Commission:

1. Consider adopting Resolution No. 2021- to adopt the Fiscal Year 2021-22 and Fiscal Year 2022-23 budgets, and
2. Reaffirm Council policies on the General Fund emergency reserve, Vehicle Replacement Fund, Pension Stabilization Fund, and other transfers as reflected in the budget document, and
3. Reaffirm procedures for budget adjustments, realignments, and amendments, and
4. Authorize the Finance Director to make all necessary accounting and budgetary entries

BACKGROUND:

Council has provided direction for a budget that allows for all vacancies to be filled. Staff has presented the biennial budget for FY21/22 and FY22/23 to the Council, along with presentations of the Capital Improvement Program (CIP) and Airport Capital Improvement Program (ACIP).

ANALYSIS:

Beginning in December 2020, the City Council has held numerous strategic planning and budget workshops and has developed a priority list to incorporate in the FY 2021-22 and FY 2022-23 budget.

As the final budget was not yet ready to be presented for adoption on June 30, 2021, the City Council adopted a Continuing Budget Resolution to allow the city to continue normal operations. The budget presented for consideration today incorporates previous direction from City Council. See attached **Exhibit B** – City of Marina Preliminary Budget Presentation and **Exhibit C** - City of Marina Capital Improvement Presentation.

In previous presentations, the following items were discussed:

- Overview of the budget
- Vacant staff positions to be filled
- Projected reserve and fund balances

- Adjustments to the unallocated general fund balances
- Council priority list
- Projects not yet funded
- Street repair and maintenance program
- Overall city unfunded needs, including staffing, facilities, vehicles & equipment, capital projects and infrastructure
- Parks and trails
- Potential future revenues

The City Council directed that all previously approved but vacant positions that were not filled, due to financial constraints and tax reductions caused by the COVID-19 pandemic, be funded in the FY 2021-22 and FY 2022-23 budget. The funding of these positions will cause ongoing expenditures to be greater than ongoing revenues and not in compliance with Resolution 2012-46, the balanced budget resolution. The City Council gave direction to utilize General Fund unallocated fund balance, which is currently estimated to be \$5.13 million, to cover the General Fund operating deficit presented in the biennial budget, updated: figures as shown in Table 1 – Total General Fund 100:

Total General Fund 100

	2022 Proposed	2023 Proposed
Revenue Grand Totals:	27,300,504	27,666,998
Expenditure Grand Totals:	27,763,242	28,145,314
Net Grand Totals:	(462,738)	(478,316)

The remaining unallocated fund balance will be approximately \$4.2 million, which will allow for proposals below, that are not yet reflected in the budget document, to be funded in the budget.

Staff is proposing to add an additional \$700 thousand, for each respective fiscal year budget, to cover legal costs related to litigation of groundwater protection. That would decrease the remaining unallocated fund balance to \$2.8 million

Staff is proposing that Tier 1 items from our capital improvement program presentation, totaling approximately \$1.65 million, be funded from the general fund unallocated fund balance, including:

- Cypress Knolls Master Plan (\$300 thousand)
- Police Records Management System (\$280 thousand)
- Martin Luther King, Jr. Sculpture Garden (\$250 thousand)
- Traffic Signal ADA Improvements (\$150 thousand)
- Cardoza Neighborhood Stormdrain (\$120 thousand)
- General Plan Update (\$100 thousand)
- Locke Paddon Park Maintenance (\$100 thousand)
- Maintenance Management System (\$80 thousand)
- Landfill and CSU Monterey Bay Annexation (\$75 thousand)
- Council Chambers Media Upgrade (\$60 thousand)
- Los Arboles Sports Complex Deck (\$50 thousand)
- Library Community Room A/V Upgrade (\$50 thousand)
- Retention Basin Water Monitoring (\$25 thousand)
- Local Roadways Safety Plan (\$5 thousand)

That leaves a remaining unallocated fund balance of approximately \$1.14 million. Staff is also proposing that the California Avenue Pedestrian Crossing, in the amount of \$370 thousand be funded, leaving a remaining unallocated fund balance of approximately \$770 thousand.

The City also has a reserve fund of \$6.28 million from the sale of Dunes Phase 2 land. Staff is proposing that the following projects be funded with those proceeds:

- Glorya Jean Tate Park playground and amenities (\$1.5 million)
- Preston Park playground and amenities (\$1 million)
- Windy Hill Park playground equipment (\$500 thousand)
- Locke-Paddon Park (\$250 thousand)
- Downtown Vitalization Improvements (\$3 million)

This will exhaust the land sale reserve balance.

Additionally, the city will be receiving \$3.5 million in FORA Escrow Bond proceeds on October 15. These funds can only be spent on blight removal or rehabilitation of properties on the former Fort Ord property. Staff is proposing that the City Council consider allocating this full amount to rehabilitate the Marina Sports Center (Water City).

Staff would like to schedule a separate study session to discuss addressing city facility, streets, roads, and other infrastructure and vehicle unfunded needs, and Marina Sports Center.

FISCAL IMPACT:

The Fiscal Year 2021-22 and Fiscal Year 2022-23 total City of Marina, Successor Agency, Preston Park, Abrams Park, and Airport appropriations will be as shown in Exhibit A. Grand total budget appropriations are \$55,816,168 for Fiscal Year 2021-22 and \$52,972,974 for Fiscal Year 2022-23.

CONCLUSION:

The recommendation is submitted for City Council, Boards, and Commission consideration and action.

Respectfully submitted,

Marisol Gomez
Accounting Services Manager
City of Marina

Juan Lopez
Finance Director
City of Marina

REVIEWED/CONCUR:

Layne Long
City Manager
City of Marina

RESOLUTION NO. 2021
RESOLUTION NO. 2021- (S/A MRA)
RESOLUTION NO. 2021- (NPC)
RESOLUTION NO. 2021 - (PPSC-NPC)
RESOLUTION NO. 2021 - (MAC)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARINA, SUCCESSOR AGENCY TO THE MARINA REDEVELOPMENT AGENCY BOARD, ABRAMS B NPC BOARD, PRESTON PARK SUSTAINABLE COMMUNITY NPC BOARD AND AIRPORT COMMISSION ADOPTING THE FISCAL YEAR 2021-22 AND FISCAL YEAR 2022-23 BUDGETS, ESTABLISHING PROCEDURES FOR AMENDING THE BUDGET, ESTABLISHING PROCEDURES FOR POST YEAR-END ACCOUNTING ADJUSTMENTS AND AUTHORIZING THE FINANCE DIRECTOR TO MAKE ALL NECESSARY ACCOUNTING AND BUDGETARY ENTRIES.

WHEREAS, the City and Agency budget is an estimation of resources, revenues and expenditures for a fiscal year period, which is July 1st through June 30th and;

WHEREAS, the City Council held its Strategic Planning Workshop in December 2020; and

WHEREAS, the City Council invited the public to participate in a Community Survey in April 2021 and the preliminary results were presented to the City Council on April 16, 2021; and

WHEREAS, the City Council held a Community Listening Session in April 2021 followed by the City Council Strategic Priorities Retreat; and

WHEREAS, the City Council established a Priority List on May 18, 2021; and

WHEREAS, in a Regular Meeting on June 15, 2021 Council and Board adopted Continuing Budget Resolution 2021-62; and

WHEREAS, in a Regular Meeting on June 15, 2021 Council adopted Resolution 2021-63 establishing an appropriations limit (GANN) for FY 2021-22 ; and

WHEREAS, the City Council held multiple public meetings to discuss the proposed FY2021-22 and FY2022-23 budget in July and August 2021; and

WHEREAS, Staff made presentation on the Capital Improvement Program (CIP) and the Airport Capital Improvement Program (ACIP) in June 2021; and

WHEREAS, the City Council and Successor Agency to the Marina Redevelopment Agency Board are receiving the Successor Agency Fund budget schedules as provided hereto; and

WHEREAS, the Airport Commission is receiving the Airport Operating and Airport Capital Projects budget schedules as provided hereto; and

WHEREAS, the Preston Park (2021-84) and Abrams B (2021-83) FY 2021-22 budgets were presented and adopted in July 2021 and the City budget reflects the revenue contribution for both fiscal years FY 2021-22 and FY 2022-23; and

WHEREAS, Staff made presentations and addressed questions, and Council provided direction.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Marina, Successor Agency of the Marina Redevelopment Agency Board, Corporation Boards and Commission Board:

1. That the Fiscal Year 2021-22 and Fiscal Year 2022-23 total appropriations will be as shown in Exhibit A, Budget Appropriations by Fund for FY 21-22 and FY 22-23, totaling \$55,816,168 for Fiscal Year 2021-22 and \$52,972,974 for Fiscal Year 2022-23.

Except for Capital Projects, budget appropriations lapse at the end of the fiscal year unless encumbered. Capital project appropriations shall continue until the project is completed.

2. Establish procedures for amending the budget as follows:

BUDGET ADJUSTMENTS, REALIGNMENTS & AMENDMENTS

Only the City Council or the Successor Agency to the Marina Redevelopment Agency Board of Directors shall be authorized to:

- a. Increase/decrease the appropriation of any fund
- b. Transfer cash and/or appropriations from one fund to another
- c. Authorize any interfund loan of cash or other resources
- d. Authorize expenditure, transfer, or encumbrance of the fund balance of any fund

The Marina City Manager and Executive Director of the Successor Agency to the Marina Redevelopment Agency, or his designee, shall be authorized to transfer budget authority within a fund as long as the total budget authority for that fund is not exceeded.

The Marina Finance Director for the City of Marina and the Successor Agency to the Marina Redevelopment Agency may move budget authority within a department amount operating expenditures and among salary accounts but may not move budget authority from operating accounts to salary accounts.

- a. Transfer revenues/appropriations within General Fund department
- b. Transfer revenues/appropriations within projects/departments of any fund
- c. Transfer revenues/appropriations between/among General Fund departments
- d. Transfer revenues/appropriations between/among projects/departments of any fund

3. Establish procedures for post-year-end accounting adjustments as follow:

The City of Marina Finance Director shall record such budget adjustments and realignments for the FY21-22 and FY22-23 that are necessary to reflect carry-forward items and avoid inadvertent variances after the fiscal year has closed and year-end adjustments recorded to reflect actual amounts of carryover balances, revenues, expenditures, encumbrances and continuing contracts for authorized programs and activities.

Resolution No. 2021-
Resolution No. 2021- NPC
Resolution No. 2021- SA-MRA
Resolution No. 2021- PPSC-NPC
Resolution No. 2021- MAC
Page Three

4. Authorize the Finance Director to make all necessary and budgetary accounting entries, including the temporary transfer of cash due to timing of revenue payments.

BE IT FURTHER RESOLVED that the adopted budget shall be available for public viewing in the office of the City Clerk and shall be filed as required by law.

PASSED AND ADOPTED by the City Council of the City of Marina, Successor Agency to the Redevelopment Agency Board, Abrams B NPC Board, Preston Park Sustainable Community NPC Board, and Airport Commission at a regular meeting duly held on the 5th day of October 2021, by the following vote:

AYES: COUNCIL/AGENCY MEMBERS:
NOES: COUNCIL/AGENCY MEMBERS:
ABSENT: COUNCIL/AGENCY MEMBERS:
ABSTAIN: COUNCIL/AGENCY MEMBERS:

ATTEST:

Bruce C. Delgado, Mayor/Chair

Anita Sharp, Deputy City Clerk

CITY OF MARINA
USES
FY21/22 and FY22/23

EXHIBIT A

Funds	FY 21/22 Uses				FY 22/23 Uses			
	Capital/ Debt				Capital/Debt			
General Fund	Operations	Service	Transfers Out	Total	Operations	Service	Transfers Out	Total
100 General Fund	24,540,242	256,000	2,967,000	27,763,242	25,318,407	226,000	2,867,000	28,145,314
100 General Fund unassigned Fund Balance (land sales)	-	-	-	-	-	-	-	-
100 20% Emergency Reserve	-	-	-	-	-	-	-	-
100 Community Improvements	-	-	-	-	-	-	-	-
100 Facilitiles Repairs	-	-	-	-	-	-	-	-
100 Compensated Absences	-	-	-	-	-	-	-	-
100 Covid Loan Stabilization	-	-	-	-	-	-	-	-
100 General Plan	-	-	-	-	-	-	-	-
Combined General Fund	24,540,242	256,000	2,967,000	27,763,242	25,318,407	226,000	2,867,000	28,145,314
Committed Funds								
110 Vehicle and Equipment		912,980		912,980		572,980		572,980
120 GASB 45 OPEB				-				-
125 Pension Stabilization Fund				-				-
130 Library Maintenance	50,000			50,000	50,000			50,000
Committed Funds	50,000	912,980	-	962,980	50,000	572,980	-	622,980
Special Revenue Funds								
201 CDBG Community Dev Block Grant				-	-			-
202 CDBG Housing				-	-			-
210 Public Educ Govt PEG	100,000		-	100,000	100,000			100,000
215 Public Facilities Impact Fee			400,000	400,000			-	-
220 Gas Tax	334,150		62,400	526,000	344,250		62,400	526,000
221 Road Maintenance & Rehab Acct			400,000	400,000			400,000	400,000
222 Transportation Safety&Investment			660,000	660,000			660,000	660,000
223 FORA Dissolution	-	-	-	-	-	-	-	-
225 National Park Service	11,950		18,917	30,867	11,950		18,917	30,867
Special Revenue Funds	446,100	-	1,541,317	2,116,867	456,200	-	1,141,317	1,716,867
Assessment District Funds								
232 Seabreeze AD	5,755		1,740	7,495	5,755		1,740	7,495
233 Monterey Bay Estates AD	9,340		2,870	12,210	9,340		2,870	12,210
235 Cypress Cove II AD	9,620		2,750	12,370	9,620		2,750	12,370
251 CFD - Locke Paddon	7,410		-	7,410	7,410		-	7,410
252 CFD - Dunes No. 2015-1	5,000		2,770	7,770	5,000		2,770	7,770
Assessment District Funds	37,125	-	10,130	47,255	37,125	-	10,130	47,255
Debt Service Funds								
312 2015 GO Refunding Bonds Library	503,000		14,855	517,855	503,000		14,855	517,855
335 Marina Landing Improv Bonds	-			-	-			-
337 Marina Greens Improv Bonds	-			-	-			-
351 Abrams B Hsg Revenue Bond	-	732,000		732,000	-	732,000		732,000
Debt Service Funds	503,000	732,000	14,855	1,249,855	503,000	732,000	14,855	1,249,855
Capital Projects Funds								
460 Airport Capital Projects	461,671	1,750,830	26,594	2,239,095	408,600	1,667,221	-	2,075,821
223 FORA Projects	-	-	-	-	-	-	-	-
422 Measure X	-	2,500,000	-	2,500,000	-	2,500,000	-	2,500,000
462 City Capital Projects	-	-	-	-	-	-	-	-
Capital Projects Funds	461,671	4,250,830	26,594	4,739,095	408,600	4,167,221	-	4,575,821
Enterprise Funds (cash balances)								
555 Marina Airport	1,181,000	125,000	876,575	2,182,575	1,088,500	100,000	577,800	1,766,300
556 Preston Park NonProfit Corp	5,536,531	1,515,000	707,000	7,758,531	4,564,160	1,515,000	707,000	6,786,160
557 Abrams B NonProfit Corp	2,754,549	801,220	732,000	4,287,769	2,549,802	801,220	732,000	4,083,022
Enterprise Funds (cash balances)	9,472,080	2,441,220	2,315,575	14,228,875	8,202,462	2,416,220	2,016,800	12,635,482
Total City Funds	35,510,218	8,593,030	6,875,471	51,108,169	34,975,794	8,114,421	6,050,102	48,993,574

City of Marina California



2021 – 2022
2022 - 2023
Draft Budget





Vision & Mission

Vision Statement

Marina will grow and mature from a small-town bedroom community to a small city which is diversified, vibrant and through positive relationships with regional agencies, self-sufficient. The City will develop in a way that insulates it from the negative impacts of urban sprawl to become a desirable residential and business community in a natural setting.

Resolution No. 2006 – 112. May 2, 2006

Mission Statement

The City Council will provide the leadership in protecting Marina's natural setting while developing the City in a way that provides a balance of housing, jobs and business opportunities that will result in a community characterized by a desirable quality of life, including recreation and cultural opportunities, a safe environment and an economic viability that supports a high level of municipal services and infrastructure.

Resolution No. 2006 – 112. May 2, 2006



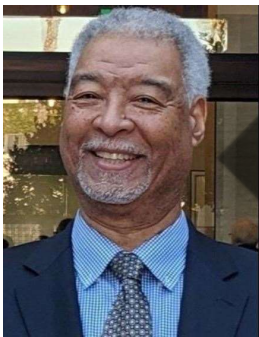
City of Marina City Council & Administrators

Mayor



Bruce Carlos Delgado

City Council Members



David Burnett
District 1



Kathy Y. Biala
District 2



Cristina Medina Dirksen
District 3



Lisa Berkley
District 4

Layne Long, City Manager
Robert Wellington, City Attorney
Matthew Mogensen, Assistant City Manager
Marisol Gomez, Acting Finance Director
Doug McCoun, Fire Chief
Tina Nieto, Police Chief
Fred Aegerter, Community Development Director
Brian McMinn, Public Works Director
Terry Siegrist, Recreation & Cultural Services Director

Staff Transmitted Letter

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City Council Priority List

City Council priority list for development of Fiscal Year 2021-22 and 2022-23 Budget based on May 18, 2021 City Council Meeting

1. Hire staff necessary to accomplish budgeted action plans, priority lists and projects including:
 - Existing vacant positions
 - Launch working on Cypress Knolls by Feb. 2022 once General Plan consultant is on board and project is moving forward.
 - Complete Downtown Vitalization Plan by November 2021
 - Complete General Plan by 2023.
2. Plan with budget to repair identified 26 worst local streets within 3 years.
3. Plan with budget to identify:
 - At least \$2.5 million to fix Marina Sports Center/Water City
 - \$850,000 to begin upgrading Marina Equestrian Center
 - At least \$3 million to upgrade existing City parks and open space areas within 3 years, while allowing maximum safe use of parks during upgrading construction.
4. Plan with budget improvements to Community Center, Teen Center/Skate Park within 5 years.
5. Plan to open pump track by July 2022.
6. Plan to open Sea Haven Park by November 2022.
7. Plan to begin construction of Dunes City Park by February 2022 and open by February 2023.
8. Hayes Circle land swap prior to November 2021.
9. Replace all broken and missing light posts by November 2021.
10. Begin LAFCO process to Annex East Campus and East Garrison before November 2022.
11. Broadband implementation to include feasibility study and other support actions toward implementation prior to June 2022.
12. Racism study begin by February 2022. By September 1, 2021, develop RFP with task force; November 1, 2021 final RFP ready; select vendor by January 1, 2022; launch study by February 1, 2022.



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CITY OF MARINA OVERVIEW



About Marina

The City of Marina is located on the beautiful California Central coast, ten miles from Monterey and the famous Monterey Bay Aquarium. Marina is ideally suited for recreational and cultural opportunities and offers a safe and friendly living environment. Initially the City served as a bedroom community for Fort Ord, which served as a major US Army facility from 1917 until the base closed in 1994. The City of Marina is now actively engaged in the redevelopment of Fort Ord, which serves as the home of California State University Monterey Bay, the Marina Municipal Airport, new retailers, hotels, VA Clinic and over 2,200 planned new housing units. The City's beautiful coastline includes Marina State Beach and the Fort Ord Dunes State Park. A portion of the Fort has also been designated as a National Monument, with beautiful vistas and 86 miles of multi-use trails.

Marina has a diverse population of 22,781*. The City is committed to protecting its natural environment while offering a balanced mix of residential and commercial uses designed to result in an outstanding quality of life for residents.



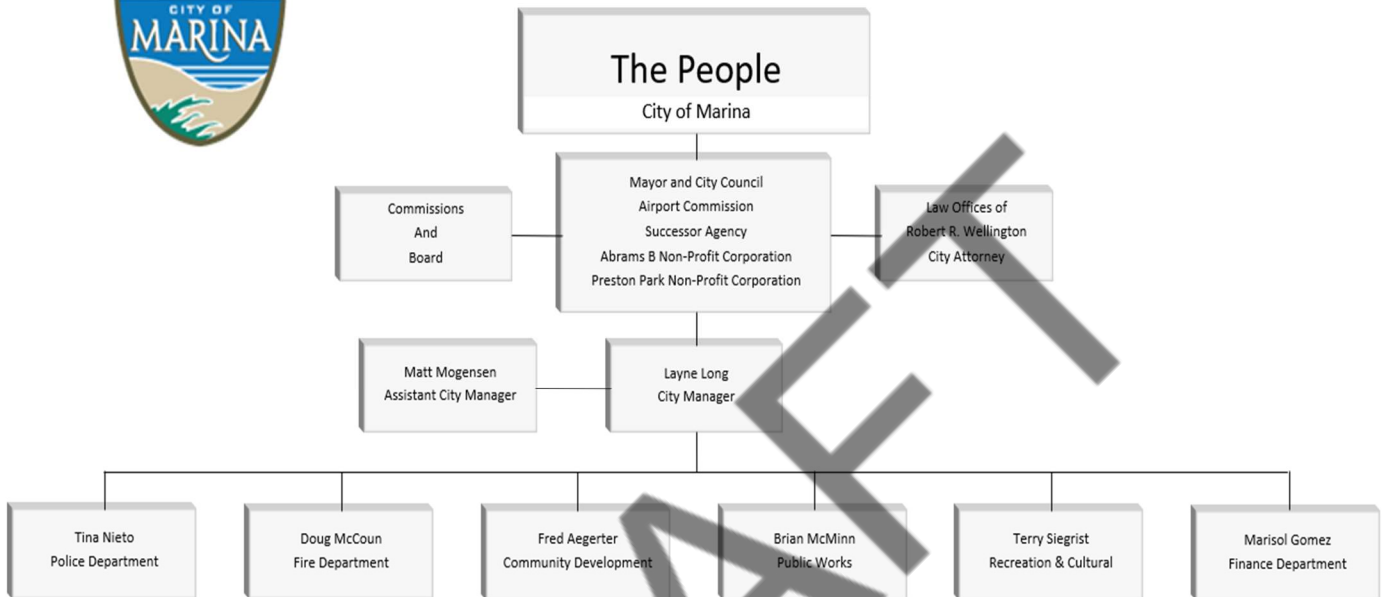
* Population source: City-Data.com

The City Organization

Marina is a charter city and operates under the Council-Manager form of government. The Mayor and City Council are responsible for establishing policy and providing direction to the City Manager, who manages the day to day operations of the city. The Mayor and City Council are elected at-large and serve staggered four-year terms. The Mayor presides at official meetings and work sessions. The Marina City Council meets on the first and third Tuesday of each month at 211 Hillcrest Avenue, Marina, CA. Council Meetings are televised on cable channel 25 and streamed live on www.AMPmedica.org and replayed at various times on both mediums



City of Marina – Organization Chart



City Manager

- City Clerk
- Human Resources
- Economic Development
- Risk Management
- Abrams & Preston Park
- Airport Successor Agency

Finance

- Budget
- Audits
- Accounts Payable
- Payroll
- Accounts Receivables
- Treasury

Recreation & Cultural

- Teen Center
- Youth Center
- Senior Center
- Sports Programs
- Facility Rentals
- Special Events

Public Works

- Buildings & Grounds
- Park Maintenance
- Street Maintenance
- Traffic Signals
- Vehicle Maintenance
- Engineering
- Project Management
- Capital Improvement Program
- Storm Water

Fire

- Fire Prevention
- Fire Suppression
- Fire Building Safety
- Public Education

Community Development

- Planning (Advance, Current)
- Building Safety
- Code Enforcement
- General Plan

Police

- Law Enforcement
- Police Records
- Investigation
- Traffic Enforcement
- Animal Services
- Patrol Bureau
- Property Evidence

Basis of Budgeting

The City of Marina uses a modified accrual basis of accounting in preparing the budget for governmental funds. This is consistent with the basis of accounting used for the comprehensive Annual Financial Report (CAFR).

Under the modified accrual basis, revenues are recognized when measurable and available. The City considers all revenues reported in the governmental funds to be available if the revenues are collected within 60 days after fiscal year-end. Licenses, property taxes and taxpayer-assessed tax revenues (e.g., franchise taxes, sales taxes, motor vehicle fees, etc.), net of estimated refunds and uncollectible amounts, and interest associated with the current fiscal period are all considered susceptible to accrual and so have been recognized as revenues of the current fiscal period. Revenue from grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

Expenditures are recorded when the related fund liability is incurred, except for claims and judgments, and compensated absences, which are recognized as expenditures to the extent they have matured, and principal and interest on general long-term debt.

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TWO YEAR BUDGET SUMMARY

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CITY OF MARINA
SUMMARY OF ALL FUNDS
Revenue, Expenditures & Change in Fund Balance FY21/22 BUDGET

Funds	Estimated Balance 7/1/2021			FY 21/22 Resources			FY 21/22 Uses				Fund/Cash Balance Change	Estimated 6/30/2022
				Revenue	Transfer In	Total	Operations	Capital/Debt Service	Transfers Out	Total		
General Fund												
100 General Fund	5,129,369	24,982,402	2,318,102			27,300,504	24,540,242	256,000	2,967,000	27,763,242	(462,738)	4,666,631
100 General Fund unassigned Fund Balance (land sales)	6,283,000	-	-	-	-	-	-	-	-	-	-	6,283,000
100 20% Emergency Reserve	4,507,924	952,177	-			952,177	-	-	-	-	952,177	5,460,101
100 Community Improvements	641,268	-	-	-	-	-	-	-	-	-	-	641,268
100 Facilities Repairs	500,000	-	-	-	-	-	-	-	-	-	-	500,000
100 Compensated Absences	400,000	-	-	-	-	-	-	-	-	-	-	400,000
100 Covid Loan Stabilization	385,366	-	-	-	-	-	-	-	-	-	-	385,366
100 General Plan	100,000	-	-	-	-	-	-	-	-	-	-	100,000
Combined General Fund	17,946,927	25,934,579	2,318,102			28,252,681	24,540,242	256,000	2,967,000	27,763,242	489,439	18,436,366
Committed Funds												
110 Vehicle and Equipment	2,820,708	-	905,000			905,000	-	912,980	-	912,980	(7,980)	2,812,728
120 GASB 45 OPEB	200,000	-	-	-	-	-	-	-	-	-	-	200,000
125 Pension Stabilization Fund	2,050,000	-	450,000			450,000	-	-	-	-	450,000	2,500,000
130 Library Maintenance	278,540	-	-	-	-	-	50,000	-	-	50,000	(50,000)	228,540
Committed Funds	5,349,248	-	1,355,000			1,355,000	50,000	912,980	-	962,980	392,020	5,741,268
Special Revenue Funds												
201 CDBG Community Dev Block Grant	291,079	-	-	-	-	-	-	-	-	-	-	291,079
202 CDBG Housing	27,297	-	-	-	-	-	-	-	-	-	-	27,297
210 Public Educ Govt PEG	47,184	100,000	-			100,000	100,000	-	-	100,000	-	47,184
215 Public Facilities Impact Fee	16,783,723	3,059,268	-			3,059,268	-	-	400,000	400,000	2,659,268	19,442,991
220 Gas Tax	352	526,000	-			526,000	334,150	-	62,480	526,000	-	352
221 Road Maintenance & Rehab Acct	445,129	410,000	-			410,000	-	-	400,000	400,000	10,000	455,129
222 Transportation Safety/Investment	932,173	660,000	-			660,000	-	-	650,000	660,000	-	932,173
223 FORA Dissolution	2,302,956	-	-	-	-	-	-	-	-	-	-	2,302,956
225 National Park Service	263,156	80,126	-			80,126	11,950	-	18,917	30,867	49,259	312,415
Special Revenue Funds	21,093,049	4,835,394	-			4,835,394	446,100	-	1,541,317	2,116,867	2,718,527	23,811,576
Assessment District Funds												
232 Seabreeze AD	(2,296)	6,750	-			6,750	5,755	-	1,740	7,495	(745)	(3,041)
233 Monterey Bay Estates AD	12,954	12,500	-			12,500	9,340	-	2,870	12,210	290	13,244
235 Cypress Cove II AD	3,893	19,886	-			19,886	9,620	-	2,750	12,370	7,516	11,409
251 CFD - Locke Paddon	13,944	12,300	-			12,300	7,410	-	7,410	-	4,890	18,834
252 CFD - Dunes No. 2015-1	782,915	172,000	-			172,000	5,000	-	2,770	7,770	164,230	947,145
Assessment District Funds	811,410	223,436	-			223,436	37,125	-	10,130	47,255	176,181	987,591
Debt Service Funds												
312 2015 GO Refunding Bonds Library	491,104	573,400	-			573,400	503,000	-	14,855	517,855	55,545	546,649
335 Marina Landing Improv Bonds	7,069	-	-	-	-	-	-	-	-	-	-	7,069
337 Marina Greens Improv Bonds	4,895	-	-	-	-	-	-	-	-	-	-	4,895
351 Abrams B Hag Revenue Bond	451,269	-	732,000			732,000	-	732,000	-	732,000	-	451,269
Debt Service Funds	954,337	573,400	732,000			1,305,400	503,000	732,000	14,855	1,249,855	55,545	1,009,882
Capital Projects Funds												
460 Airport Capital Projects	724,359	510,749	861,369			1,372,118	461,671	1,750,830	26,594	2,239,095	(866,977)	(142,618)
223 FORA Projects	8,596,013	-	-	-	-	-	-	-	-	-	-	8,596,013
422 Measure X	2,567,262	-	2,660,000			2,660,000	-	2,500,000	-	2,500,000	160,000	2,727,262
462 City Capital Projects	8,615,789	-	-	-	-	-	-	-	-	-	-	8,615,789
Capital Projects Funds	20,503,423	510,749	3,521,369			4,032,118	461,671	4,250,830	26,594	4,739,095	(706,977)	19,796,446
Enterprise Funds (cash balances)												
555 Marina Airport	1,675,090	1,984,000	19,000			1,999,000	1,181,000	125,000	\$76,575	2,182,575	(186,575)	1,488,515
556 Preston Park NonProfit Corp	8,749,831	7,231,713	-			7,211,713	5,536,531	1,515,000	707,000	7,758,531	(546,818)	8,203,015
557 Abrams B NonProfit Corp	2,229,001	3,032,844	-			3,032,844	2,754,549	801,220	732,000	4,287,769	(1,254,925)	974,076
Enterprise Funds (cash balances)	12,653,924	12,247,557	19,000			12,240,557	9,472,080	2,441,220	2,315,575	14,228,875	(1,988,318)	10,665,606
Total City Funds	79,312,318	44,306,115	7,938,471			52,244,586	35,510,218	8,591,030	6,875,471	51,108,169	1,136,417	80,448,735
758 Successor Agency Retirement - Fiduciary	5,069,773	4,229,139	-			4,229,139	3,995,000	652,000	-	4,647,000	(417,861)	4,641,912
759 Successor Agency Housing	232,487	-	-	-	-	-	60,999	-	-	60,999	(60,999)	171,488
AB Funds (City & Successor Agency)	84,604,578	48,535,254	7,938,471			56,473,725	39,566,217	9,245,030	6,875,471	55,816,168	657,557	85,262,135

CITY OF MARINA
SUMMARY OF ALL FUNDS

Revenues, Expenditures & Change in Fund Balance FY 22/23 BUDGET

Funds	Estimated Balance 7/1/2022	FY 22/23 Resources			FY 22/23 Uses				Fund/Cash Balance Change	Estimated Balance 6/30/2023
		Revenues	Transfers In	Total	Operations	Capital/Debt Service	Transfers Out	Total		
General Fund										
100 General Fund	4,666,631	25,348,896	2,318,102	27,666,998	25,318,407	226,000	2,867,000	28,145,314	(478,316)	4,188,315
100 General Fund unassigned Fund Balance (land sales)	6,283,000	-	-	-	-	-	-	-	-	6,283,000
100 20% Emergency Reserve	5,460,101	73,299	-	73,299	-	-	-	-	73,299	5,533,400
100 Community Improvements	641,268	-	-	-	-	-	-	-	-	641,268
100 Facilities Repairs	500,000	-	-	-	-	-	-	-	-	500,000
100 Compensated Absences	400,000	-	-	-	-	-	-	-	-	400,000
100 Covid Loan Stabilization	385,366	-	-	-	-	-	-	-	-	385,366
100 General Plan	100,000	-	-	-	-	-	-	-	-	100,000
Combined General Fund	18,436,366	25,422,195	2,318,102	27,740,297	25,318,407	226,000	2,867,000	28,145,314	(405,017)	18,031,349
Committed Funds										
110 Vehicle and Equipment	2,812,728	-	908,000	908,000	-	572,980	-	572,980	332,020	3,144,748
120 GASB 45 OPEB	200,000	-	-	-	-	-	-	-	-	200,000
125 Pension Stabilization Fund	2,500,000	-	350,000	350,000	-	-	-	-	350,000	2,850,000
130 Library Maintenance	228,540	-	-	-	50,000	-	-	50,000	(50,000)	178,540
Committed Funds	5,741,268	-	1,258,000	1,258,000	50,000	572,980	-	622,980	632,020	6,373,288
Special Revenue Funds										
201 CDBG Community Dev Block Grant	291,079	-	-	-	-	-	-	-	-	291,079
202 CDBG Housing	27,297	-	-	-	-	-	-	-	-	27,297
210 Public Educ Govt PEG	47,184	100,000	-	100,000	100,000	-	-	100,000	-	47,184
215 Public Facilities Impact Fee	19,442,991	3,059,268	-	3,059,268	-	-	-	-	3,059,268	22,502,259
220 Gas Tax	352	526,000	-	526,000	344,250	-	62,400	526,000	-	352
221 Road Maintenance & Rehab Acct	455,129	410,000	-	410,000	-	-	400,000	400,000	10,000	465,129
222 Transportation Safety Investment	932,173	660,000	-	660,000	-	-	660,000	660,000	-	932,173
223 FORA Dissolution	2,302,956	-	-	-	-	-	-	-	-	2,302,956
225 National Park Service	312,415	80,126	-	80,126	11,850	-	18,917	30,867	49,259	361,674
Special Revenue Funds	23,811,576	4,835,394	-	4,835,394	456,200	-	1,141,317	1,716,667	3,118,527	26,930,103
Assessment District Funds										
232 Seabreeze AD	(3,041)	6,750	-	6,750	5,755	-	1,740	7,495	(745)	(3,786)
233 Monterey Bay Estates AD	13,244	12,500	-	12,500	9,340	-	2,870	12,210	290	13,534
235 Cypress Cove II AD	11,409	19,886	-	19,886	9,420	-	2,750	12,370	7,516	18,925
251 CFD - Locke Paddon	18,834	12,300	-	12,300	7,410	-	-	7,410	4,890	23,724
252 CFD - Dunes No. 2015-1	947,145	172,000	-	172,000	5,000	-	2,770	7,770	164,230	1,111,375
Assessment District Funds	987,591	223,436	-	223,436	37,125	-	10,130	47,255	176,181	1,163,772
Debt Service Funds										
312 2015 GO Refunding Bonds Library	546,649	573,400	-	573,400	503,000	-	14,855	517,855	55,545	602,194
335 Marina Landing Improv Bonds	7,069	-	-	-	-	-	-	-	-	7,069
337 Marina Greens Improv Bonds	4,895	-	-	-	-	-	-	-	-	4,895
351 Abrams B Hig Revenue Bond	453,269	732,000	-	732,000	732,000	-	-	732,000	-	453,269
Debt Service Funds	1,099,882	573,400	-	573,400	503,000	-	14,855	517,855	55,545	1,065,427
Capital Projects Funds										
460 Airport Capital Projects	(142,618)	1,461,600	536,000	1,997,600	408,600	1,667,221	-	2,075,821	(78,221)	(220,839)
223 FORA Projects	8,596,013	-	-	-	-	-	-	-	-	8,596,013
422 Measure X	2,727,262	-	2,660,000	2,660,000	-	2,500,000	-	2,500,000	160,000	2,887,262
462 City Capital Projects	8,615,789	-	-	-	-	-	-	-	-	8,615,789
Capital Projects Funds	19,796,446	1,461,600	3,196,000	4,657,600	408,600	4,167,221	-	4,575,821	81,779	19,878,225
Enterprise Funds (cash balances)										
555 Marina Airport	1,488,515	2,078,000	12,000	2,088,000	1,088,500	100,000	577,800	1,766,300	321,700	1,810,215
556 Preston Park NonProfit Corp	8,203,015	7,355,946	-	7,355,946	4,564,160	1,515,000	707,000	6,786,160	569,786	8,772,801
557 Abrams B NonProfit Corp	974,026	3,093,499	-	3,093,499	2,549,802	801,220	732,000	4,083,022	(989,523)	(15,447)
Enterprise Funds (cash balances)	10,665,556	12,527,445	12,000	12,539,445	8,202,462	2,416,220	2,016,800	12,635,482	(98,027)	10,567,569
Total City Funds	80,448,735	45,041,470	7,518,102	52,559,572	34,975,794	8,114,421	6,050,102	48,999,574	3,560,998	84,009,733
758 Successor Agency Retirement - Fiduciary	4,641,912	3,529,139	-	3,529,139	3,304,500	613,900	-	3,918,400	(389,261)	4,252,651
759 Successor Agency Housing	171,488	-	-	-	61,000	-	-	61,000	(61,000)	110,488
All Funds (City & Successor Agency)	85,262,135	48,570,609	7,518,102	56,088,711	38,280,294	8,728,321	6,050,102	52,011,974	3,171,737	88,372,872

Summary of Transfers

Summary of Transfers	Transfers - 2021/22		Transfers - 2022/23	
	In	Out	In	Out
100 General Fund - Non-departmental	89,702		89,702	
312 2015 GO Refunding Bond		14,855		14,855
220 Gas Tax Fund		62,400		62,400
225 National Park Service		2,317		2,317
232 Sea Breeze Assessment District		1,740		1,740
233 Monterey Bay Estates Assess. Dist.		2,870		2,870
235 Cypress Cove II Assess. Dist.		2,750		2,750
252 CFD 2015-1 Dues		2,770		2,770
<i>To record transfers for GF services to Special Revenue Fund according to Cost Allocation Plan</i>				
460 Capital Projects - Airport	834,775		536,000	
555 Airport		834,775		536,000
<i>To transfer cash to Capital Projects Fund for Airport Projects</i>				
462 Capital Projects - City-wide	-		-	
100 General Fund		-		-
210 Public, Educational, Governmental (PEG) Cable Fees		-		-
221 Road Maintenance and Rehab Acct (SB1)		-		-
222 Transportation Safety Investment (Measure X)		-		-
215 Public Facilities Impact Fee Fund - Parks		-		-
215 Public Facilities Impact Fee Fund - Intersections		-		-
215 Public Facilities Impact Fee Fund - Roads		-		-
215 Public Facilities Impact Fee Fund - Facilities		-		-
225 National Park Service		-		-
<i>To transfer cash to Capital Projects Fund for City Wide Projects</i>				
422 Capital Projects - Measure X	2,660,000		2,660,000	
100 General Fund		1,600,000		1,600,000
221 Road Maintenance and Rehab Acct (SB1)		400,000		400,000
222 Transportation Safety Investment (Measure X)		660,000		660,000
<i>To transfer cash to Capital Projects Measure X for Measure X Projects</i>				
110 Vehicle and Equipment Fund	905,000		905,000	
125 Pension Stabilization Fund	450,000		350,000	
100 General Fund		1,355,000		1,255,000
<i>To fund vehicle and pension reserves</i>				
100 General Fund - Police	9,000		9,000	
100 General Fund - Fire	2,000		2,000	
100 General Fund - Public Works - Buildings & Grounds	5,600		5,600	
215 NPS		16,600		16,600
<i>To provide additional services to National Parks Service Areas from Police, Fire and Public Works</i>				
100 General Fund - Police	20,000		20,000	
100 General Fund - Buildings Inspections	20,000		20,000	
100 General Fund - Fire	1,800		1,800	
555 Airport		41,800		41,800
<i>To provide additional services to Marina Airport from Buildings, Police and Public Works</i>				
555 Airport	12,000		12,000	
100 General Fund - Police		12,000		12,000
<i>To compensate the Airport for Police's use of an Airport Building</i>				
312 Abrams B Bond	732,000		732,000	
557 Abrams Park		732,000		732,000
<i>To transfer amounts necessary to pay debt service</i>				
100 General Fund	2,231,100		2,231,100	
556 Preston Park		1,811,100		1,811,100
557 Abrams Park		420,000		420,000
<i>Contribution to General Fund Operations from City Housing Assets</i>				
Totals	7,972,977	7,972,977	7,574,202	7,574,202

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General Fund 100

Total General Fund 100

	2020 Adopted Budget	2021 Amended Budget	2021 To Date	2022 Proposed	2023 Proposed
Fund: 100 General Fund					
Revenue					
TAX - Taxes	21,450,500	19,884,317	19,837,164	21,684,877	22,334,251
LP - Licenses & Permits	589,000	389,000	903,414	614,000	618,890
FP - Fines and Penalties	63,050	163,050	75,289	63,050	63,063
UMP - Use of Money and Property	440,000	415,000	523,173	530,620	530,620
ING - Intergovernmental	424,700	1,695,891	1,551,981	675,700	385,700
CFS - Charges for Services	825,730	727,730	3,640,995	1,364,715	1,366,932
OR - Other Revenues	65,440	70,440	379,149	49,440	49,440
OFS - OFS - Transfers	2,379,247	2,379,202	148,102	2,318,102	2,318,102
Revenue Totals	26,237,667	25,724,630	27,059,267	27,300,504	27,666,998
Expenditures					
SB - Salaries and Benefits	16,236,257	16,015,137	15,595,555	16,965,079	17,421,855
SS - Services and Supplies	5,904,530	6,488,630	6,959,466	7,575,163	7,630,459
CO - Capital Outlay	90,300	71,000	51,988	70,000	40,000
DS - Debt Service	185,000	185,000	185,348	186,000	186,000
OFU1 - OFU - Other	-	-	-	-	-
OFU - OFU - Transfer	5,354,300	4,309,500	4,309,500	2,967,000	2,867,000
Expenditure Totals	27,770,387	27,069,267	27,101,856	27,763,242	28,145,314
Revenue Grand Totals:	26,237,667	25,724,630	27,059,267	27,300,504	27,666,998
Expenditure Grand Totals:	27,770,387	27,069,267	27,101,856	27,763,242	28,145,314
Net Grand Totals:	(1,532,720)	(1,344,637)	(42,589)	(462,738)	(478,316)



General Fund by Department

Almost all the operating departments are in the Operating General Fund 100.
The departments are as follows:

- 110 - City Council
- 120 - City Manager
- 125 - Information Technology
- 130 - Finance
- 150 - City Attorney
- 190 - Non-Departmental
- 210 - Police
- 250 - Fire
- 310 - Public Works
 - .311 - Buildings and Grounds
 - .313 - Vehicle Maintenance
- 410 – Planning
- 420 - Engineering
- 430 - Building Inspection
- 440 - Economic Development
- 510 - Recreation

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City Council 110

Department: City Manager's Office

Department Description: The City Council is responsible for setting the policy and budgetary priorities for the City and making the legislative decisions.

City Council Department

	2020 Adopted Budget	2021 Amended Budget	2021 To Date	2022 Proposed	2023 Proposed
Expenditures					
SB - Salaries and Benefits	14,560	19,160	18,187	19,160	19,160
SS - Services and Supplies	9,800	6,050	2,283	9,800	9,800
Expenditure Totals	24,360	25,210	20,470	28,960	28,960
Revenue Grand Totals:	-	-	-	-	-
Expenditure Grand Totals:	24,360	25,210	20,470	28,960	28,960
Net Grand Totals:	(24,360)	(25,210)	(20,470)	(28,960)	(28,960)

Authorized Full-Time Equivalents (FTEs)	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2020 Budget	*2021 Budget	2022 Proposed	2023 Proposed
Mayor	1	1	1	1	1	1	1
Council Member	4	4	4	4	4	4	4
City Council	5	5	5	5	5	5	5

City Manager 120

Department: City Manager's Office

Department Description: The City Manager is the chief administrative officer of the city and is responsible for the day-to-day activities of all city departments. Within the City Manager's Division are also the functions of Housing, Human Resources, and the City Clerk.

City Manager Department

	2020 Adopted Budget	2021 Amended Budget	2021 To Date	2022 Proposed	2023 Proposed
Revenue					
LP - Licenses & Permits	-	-	-	-	-
ING - Intergovernmental	-	-	-	-	-
CFS - Charges for Services	-	-	872	-	-
OR - Other Revenues	-	-	75	-	-
Revenue Totals	-	-	947	-	-
Expenditures					
SB - Salaries and Benefits	786,970	599,780	673,226	726,939	733,633
SS - Services and Supplies	1,224,900	1,696,650	1,808,684	1,794,100	1,884,100
Expenditure Totals	2,011,870	2,296,430	2,481,910	2,521,039	2,617,733
Revenue Grand Totals:	-	-	947	-	-
Expenditure Grand Totals:	2,011,870	2,296,430	2,481,910	2,521,039	2,617,733
Net Grand Totals:	(2,011,870)	(2,296,430)	(2,480,963)	(2,521,039)	(2,617,733)

Authorized Full-Time Equivalents (FTEs)	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2020 Budget	*2021 Budget	2022 Proposed	2023 Proposed
City Manager	1	1	1	1	1	1	1
Assistant City Manager	1	1	1	1	1	1	1
Deputy City Clerk	1	1	1	1	1	1	1
Executive Adm Assistant	1	1	1	1	1	1	1
Human Resources Analyst	1	1	1	1	1	1	1
Intern (part-time, non-benefited)	0.25	0.5	0.5	0.5	0.5	0.5	0.5
City Manager	5.25	5.5	5.5	5.5	5.5	5.5	5.5

Information Technology 125

Department: Information Technology

Department Description: The Information Technology Division is responsible for the City's electronic hardware, user support, network infrastructure, website, and communications systems. No FTEs, services are by contract.

Information Technology

	2020 Adopted Budget	2021 Amended Budget	2021 To Date	2022 Proposed	2023 Proposed
Expenditures					
SS - Services and Supplies	237,250	237,850	221,542	248,933	255,561
CO - Capital Outlay	66,300	71,000	36,988	70,000	40,000
Expenditure Totals	303,550	308,850	258,530	318,933	295,561
Revenue Grand Totals:	-	-	-	-	-
Expenditure Grand Totals:	303,550	308,850	258,530	318,933	295,561
Net Grand Totals:	(303,550)	(308,850)	(258,530)	(318,933)	(295,561)

Finance Department 130

Department: Finance

Department Description: Marina Finance provides timely and accurate financial and statistical information to internal and external parties, filing and completing reports and processes. Along the way, decision-makers receive relevant data in order to better manage the City of Marina.

Finance Department

	2020 Adopted Budget	2021 Amended Budget	2021 To Date	2022 Proposed	2023 Proposed
Expenditures					
SB - Salaries and Benefits	663,800	541,550	524,792	632,112	638,857
SS - Services and Supplies	186,270	251,770	206,660	230,770	229,500
Expenditure Totals	850,070	793,320	731,452	862,882	868,357
Revenue Grand Totals:	-	-	-	-	-
Expenditure Grand Totals:	850,070	793,320	731,452	862,882	868,357
Net Grand Totals:	(850,070)	(793,320)	(731,452)	(862,882)	(868,357)

Authorized Full-Time Equivalents (FTEs)	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2020 Budget	*2021 Budget	2022 Proposed	2023 Proposed
Finance Director	1	1	1	1	1	1	1
Accounting Svc Manager	1	1	1	1	1	1	1
Accounting Technician	3	2	2	2	2	2	2
Payroll Technician	0	1	1	1	1	1	1
Intern (Part-Time, non-benefited)	0.5	0.5	0.5	0.5	0.5	0.5	0.5
Finance	5.5	5.5	5.5	5.5	5.5	5.5	5.5

City Attorney 150

Department: City Attorney

Department Description: The City Attorney serves as legal counsel to the City and the City Council and is responsible for the review and disposition of litigation and claims, coordination with outside counsel, preparation of written and oral legal opinions, transactional matters related to land use, agreements for public works and professional services, employment and personnel matters, election matters, code enforcement, open government, and the preparing and review of ordinances. No FTEs, services are by contract.

City Attorney

	2020 Adopted Budget	2021 Amended Budget	2021 To Date	2022 Proposed	2023 Proposed
Expenditures					
SB - Salaries and Benefits	-	-	-	-	-
SS - Services and Supplies	221,600	221,600	235,178	271,600	271,600
Expenditure Totals	221,600	221,600	235,178	271,600	271,600
Revenue Grand Totals:	-	-	-	-	-
Expenditure Grand Totals:	221,600	221,600	235,178	271,600	271,600
Net Grand Totals:	(221,600)	(221,600)	(235,178)	(271,600)	(271,600)

Non-departmental 190

Department: Non-departmental

Department Description: The non-departmental department accounts for revenues that are not attributable to any single department, such as tax revenue. Further, the 190 department includes costs that cut across multiple departments. The department has no employees but significant revenues and expenses.

Non-Departmental

	2020 Adopted Budget	2021 Amended Budget	2021 To Date	2022 Proposed	2023 Proposed
Revenue					
TAX - Taxes	21,375,500	19,809,317	19,762,709	21,609,877	22,259,251
LP - Licenses & Permits	-	-	-	-	-
UMP - Use of Money and Property	355,000	330,000	440,699	515,620	515,620
ING - Intergovernmental	10,000	119,504	170,802	10,000	10,000
CFS - Charges for Services	-	-	2,053,358	-	-
OR - Other Revenues	16,000	16,000	163,858	-	-
OFS - OFS - Transfers	2,320,847	2,320,802	89,702	2,259,702	2,259,702
Revenue Totals	24,077,347	22,595,623	22,681,126	24,385,199	25,044,573
Expenditures					
SB - Salaries and Benefits	1,210,000	1,500,000	1,604,202	1,631,500	1,931,500
SS - Services and Supplies	669,900	923,900	1,006,735	1,412,106	1,372,106
CO - Capital Outlay	-	-	-	-	-
DS - Debt Service	185,000	185,000	185,348	186,000	186,000
OFU1 - OFU - Other	-	-	-	-	-
OFU - OFU - Transfer	5,354,300	4,297,500	4,297,500	2,955,000	2,855,000
Expenditure Totals	7,419,200	6,906,400	7,093,785	6,184,606	6,344,606
Revenue Grand Totals:	24,077,347	22,595,623	22,681,126	24,385,199	25,044,573
Expenditure Grand Totals:	7,419,200	6,906,400	7,093,785	6,184,606	6,344,606
Net Grand Totals:	16,658,147	15,689,223	15,587,341	18,210,593	18,699,967

Police 210

Department: Police

Department Description: The Marina Police Department is dedicated to protecting the lives and property of the residents, visitors, and businesses in our diverse community through public education, prevention, and enforcement of all applicable laws. The Marina Police Department strives to provide innovative, sustained high quality public service through their employees using their maximum capabilities while responding to the challenging needs of the public and our ever-growing community.

Police Department

	2020 Adopted Budget	2021 Amended Budget	2021 To Date	2022 Proposed	2023 Proposed
Revenue					
TAX - Taxes	75,000	75,000	74,456	75,000	75,000
LP - Licenses & Permits	24,000	24,000	30,363	24,000	24,000
FP - Fines and Penalties	61,800	161,800	73,339	61,800	61,800
ING - Intergovernmental	165,000	165,000	179,450	165,000	165,000
CFS - Charges for Services	25,780	25,780	63,332	25,780	25,780
OR - Other Revenues	9,440	9,440	2,211	9,440	9,440
OFS - OFS - Transfers	29,000	29,000	29,000	29,000	29,000
Revenue Totals	390,020	490,020	452,149	390,020	390,020
Expenditures					
SB - Salaries and Benefits	6,317,470	6,352,280	6,079,906	6,457,356	6,522,189
SS - Services and Supplies	1,189,510	1,184,010	1,082,627	1,191,174	1,191,174
CO - Capital Outlay	24,000	-	-	-	-
OFU - OFU - Transfer	-	12,000	12,000	12,000	12,000
Expenditure Totals	7,530,980	7,548,290	7,174,533	7,660,530	7,725,363
Revenue Grand Totals:	390,020	490,020	452,149	390,020	390,020
Expenditure Grand Totals:	7,530,980	7,548,290	7,174,533	7,660,530	7,725,363
Net Grand Totals:	(7,140,960)	(7,058,270)	(6,722,384)	(7,270,510)	(7,335,343)

Authorized Full-Time Equivalents (FTEs)	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2020 Budget	*2021 Budget	2022 Proposed	2023 Proposed
Police Chief	1	1	1	1	1	1	1
Police Commanders	2	2	2	2	2	2	2
Police Sergeant	4	4	5	5	5	5	5
Police Corporal	3	3	2	2	2	2	2
Public Safety Officer	0	0	0	0	0	0	0
Police Clerk	0	0	0	0	0	0	0
Police Officer	19	19	19	19	19	19	19
Community Services Specialist	1	1	1	1	1	1	1
Community Services Officer	2	2	2	2	2	2	2
Administrative Assistant II	1	1	1	1	1	1	1
Public Safety Records Supervisor	1	1	1	1	1	1	1
Public Safety Records Technicians	2	2	2	3	4	4	4
Management Analyst (non-benefited)	0.5	0.5	0.5	0.5	0.5	0.5	0.5
Training Manager (non-benefited)	0.5	0.5	0.5	0.5	0.5	0.5	0.5
Police	37	37	37	38	39	39	39

Fire 250

Department: Fire

Department Description: The Marina Fire Department is dedicated to protecting the lives and property of the residents, visitors, and businesses in our diverse community through public education, prevention, and all-risk emergency response. The Marina Fire Department strives to provide innovative, sustained high quality public service through their employees using their maximin capabilities while responding to the challenging needs of the public and our ever-growing community.

Fire Department

	2020 Adopted Budget	2021 Amended Budget	2021 To Date	2022 Proposed	2023 Proposed
Revenue					
LP - Licenses & Permits	1,000	1,000	381	1,000	1,000
FP - Fines and Penalties	-	-	-	-	-
ING - Intergovernmental	101,000	1,405,687	1,176,645	495,000	205,000
CFS - Charges for Services	54,550	56,550	96,797	54,550	54,550
OR - Other Revenues	-	5,000	5,590	-	-
OFS - OFS - Transfers	3,800	3,800	3,800	3,800	3,800
Revenue Totals	160,350	1,472,037	1,283,213	554,350	264,350
Expenditures					
SB - Salaries and Benefits	3,354,160	3,969,166	3,995,418	3,644,140	3,680,992
SS - Services and Supplies	373,050	509,550	511,352	402,330	402,330
CO - Capital Outlay	-	-	-	-	-
OFU - OFU - Transfer	-	-	-	-	-
Expenditure Totals	3,727,210	4,478,716	4,506,769	4,046,470	4,083,322
Revenue Grand Totals:	160,350	1,472,037	1,283,213	554,350	264,350
Expenditure Grand Totals:	3,727,210	4,478,716	4,506,769	4,046,470	4,083,322
Net Grand Totals:	(3,566,860)	(3,006,679)	(3,223,556)	(3,492,120)	(3,818,972)

Authorized Full-Time Equivalents (FTEs)	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2020 Budget	*2021 Budget	2022 Proposed	2023 Proposed
Fire Chief	1	1	1	1	1	1	1
Div Fire Chief - Training & ops	1	1	1	1	1	1	1
Fire Captain	3	3	3	6	6	6	6
Fire Engineer	6	5	5	5	5	6	6
Firefighters	2	3	3	4	4	3	3
Administrative Assistant II	1	1	1	1	1	1	1
Fire	14	14	14	18	18	18	18

Note: The Fire Department currently has 15 Reserve Fire Fighters.

Buildings and Grounds 310.311

Department: Public Works – Building and Grounds

Department Description: Buildings and Grounds maintains the City's public facilities and parks. Public facilities include the City Council Chambers, City Hall, Public Safety Building, City Hall Annex, Community Center, Teen Center, Corporation yard, and various buildings supporting park activities. Parks include Vince DiMaggio, Glorja Jean-Tate, Preston, Locke-Paddon, Windy Hill and the Skate Park.

Public Works - Buildings and Grounds

	2020 Adopted Budget	2021 Amended Budget	2021 To Date	2022 Proposed	2023 Proposed
Revenue					
ING - Intergovernmental	148,700	5,700	5,825	5,700	5,700
CFS - Charges for Services	450	450	-	-	-
OR - Other Revenues	-	-	67,511	-	-
OFS - OFS - Transfers	5,600	5,600	5,600	5,600	5,600
Revenue Totals	154,750	11,750	78,936	11,300	11,300
Expenditures					
SB - Salaries and Benefits	1,248,850	953,750	899,857	1,006,491	1,018,731
SS - Services and Supplies	536,450	390,450	357,214	463,900	467,838
CO - Capital Outlay	-	-	-	-	-
OFU - OFU - Transfer	-	-	-	-	-
Expenditure Totals	1,785,300	1,344,200	1,257,071	1,470,391	1,486,569
Revenue Grand Totals:	154,750	11,750	78,936	11,300	11,300
Expenditure Grand Totals:	1,785,300	1,344,200	1,257,071	1,470,391	1,486,569
Net Grand Totals:	(1,630,550)	(1,332,450)	(1,178,135)	(1,459,091)	(1,475,269)

Authorized Full-Time Equivalents (FTEs)	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2020 Budget	*2021 Budget	2022 Proposed	2023 Proposed
Public Works Superintendant	0	0	0	0	1	1	1
Crew Lead	1	1	1	1	1	2	2
Public Works Maintenance Worker III	2	3	3	3	3	0	0
Public Works Maintenance Worker II	3	3	3	3	3	8	8
Public Works Maintenance Worker I	3.5	5	5	5	5	2	2
Parks Maintenance Worker	0	0	0	0	0	0	0
Custodian	1	0	0	0	0	0	0
PW - Buildings & Grounds	10.5	12	12	12	13	13	13

Note: 1 FTE is dedicated 100% to Airport Maintenance and is budgeted in the Airport Operating Fund

Vehicle Maintenance 310.313

Department: Public Works – Vehicle Maintenance

Department Description: Vehicle Maintenance maintains the City's fleet of vehicles from the Police, Fire, Public Works, Recreation, Building Permits and Administration Staff.

Public Works - Vehicle Maintenance

	2020 Adopted Budget	2021 Amended Budget	2021 To Date	2022 Proposed	2023 Proposed
Revenue					
OR - Other Revenues	-	-	-	-	-
Revenue Totals	-	-	-	-	-
Expenditures					
SB - Salaries and Benefits	135,250	138,250	117,488	155,088	156,418
SS - Services and Supplies	169,700	169,350	181,739	177,200	177,200
Expenditure Totals	304,950	307,600	299,227	332,288	333,618
Revenue Grand Totals:	-	-	-	-	-
Expenditure Grand Totals:	304,950	307,600	299,227	332,288	333,618
Net Grand Totals:	(304,950)	(307,600)	(299,227)	(332,288)	(333,618)

Authorized Full-Time Equivalents (FTEs)	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2020 Budget	*2021 Budget	2022 Proposed	2023 Proposed
Equipment Mechanic	1	1	1	1	1	1	1
Mechanic Assistant	0.5	0.5	0.5	0.5	0.5	0.5	0.5
PW - Vehicle Maintenance	1.5	1.5	1.5	1.5	1.5	1.5	1.5

Engineering 420

Department: Engineering

Department Description: Engineering provides engineering guidance and oversight for all development and right-of-way activities throughout the City.

The division annually updates the Capital Improvement Program, the Pavement management Program and serves as project manager on construction of CIP projects. The division also participates in application of government grants, managing the National Pollution Discharge Elimination System (NPDES) Phase II Permit, and various interagency coordination efforts (California Department of Transportation, Transportation Agency for Monterey County, Marina Coast Water District, Central Coast regional Water Quality Control Board and others.)

Engineering Department

	2020 Adopted Budget	2021 Amended Budget	2021 To Date	2022 Proposed	2023 Proposed
Revenue					
LP - Licenses & Permits	75,000	75,000	265,596	100,000	100,000
CFS - Charges for Services	342,300	292,300	750,965	760,000	760,000
Revenue Totals	417,300	367,300	1,016,561	860,000	860,000
Expenditures					
SB - Salaries and Benefits	382,140	405,240	285,668	431,901	436,481
SS - Services and Supplies	517,150	478,400	846,203	654,150	654,150
Expenditure Totals	899,290	883,640	1,131,871	1,086,051	1,090,631
Revenue Grand Totals:	417,300	367,300	1,016,561	860,000	860,000
Expenditure Grand Totals:	899,290	883,640	1,131,871	1,086,051	1,090,631
Net Grand Totals:	(481,990)	(516,340)	(115,310)	(226,051)	(230,631)

Authorized Full-Time Equivalents (FTEs)	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2020 Budget	*2021 Budget	2022 Proposed	2023 Proposed
Public Works Director	1	1	1	1	1	1	1
Associate or Assistant Engineer	0	0	0	1	1	1	1
Administrative Assistant II	1	1	1	1	1	1	1
Intern (part-time, non-benefit)	0	0.5	0.5	0.5	0.5	0.5	0.5
Engineering	2	2.5	2.5	3.5	3.5	3.5	3.5

Planning Division 410

Department: Planning

Department Description: The Planning Division includes current and long-range planning functions for the City. Long Range Planning assists elected officials in the development of policy direction for the physical development of the City. Current Planning reviews proposed developments under the policy direction developed by the Planning Commission and City Council.

Planning Department

	2020 Adopted Budget	2021 Amended Budget	2021 To Date	2022 Proposed	2023 Proposed
Revenue					
CFS - Charges for Services	102,500	102,500	276,653	224,235	224,235
OR - Other Revenues	-	-	128,251	-	-
OFS - OFS - Transfers	-	-	-	-	-
Revenue Totals	102,500	102,500	404,904	224,235	224,235
Expenditures					
SB - Salaries and Benefits	720,800	546,704	467,071	714,696	722,523
SS - Services and Supplies	149,900	107,000	278,144	270,900	270,900
CO - Capital Outlay	-	-	7,500	-	-
Expenditure Totals	870,700	653,704	752,715	985,596	993,423
Revenue Grand Totals:	102,500	102,500	404,904	224,235	224,235
Expenditure Grand Totals:	870,700	653,704	752,715	985,596	993,423
Net Grand Totals:	(768,200)	(551,204)	(347,810)	(761,361)	(769,188)

Authorized Full-Time Equivalents (FTEs)	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2020 Budget	*2021 Budget	2022 Proposed	2023 Proposed
Community Development Director	1	1	1	1	1	1	1
Planning Service Manager	1	1	1	1	1	1	1
Senior Planner	1	1	1	1	1	1	1
Associate Planner	0	0	0	1	1	1	1
Administrative Assistant II	1	1	1	1	1	1	1
Intern (part-time, non-benefited)	0.5	0.5	0.5	0.5	0.5	0.5	0.5
GIS Cord. (part-time, non-benefited)	0.5	0.5	0.5	0.5	0.5	0.5	0.5
Assistant/Associate Planner (part-time, non-benefited)	0	0.5	0.5	0	0	0	0
Planning	5	5.5	5.5	6	6	6	6

Building Inspection Division 430

Department: Building Inspection

Department Description: The Building Inspection Division ensures all construction complies with a set of rules that specify the minimum standards for construction. The main purpose of Building Inspection is to protect the public health, safety and general welfare as they relate to the construction and occupancy of buildings and structures.

The Building Inspection Division also provides timely and professional review of plans and document for all building permit applications to ensure that the purposed work complies with all state and local code requirements. Following permit issuance, building inspectors ensure that construction complies with approved plans and adopted codes in the plan review, permitting, and inspections of all buildings within the city of Marina.

Building Inspection Department

	2020 Adopted Budget	2021 Amended Budget	2021 To Date	2022 Proposed	2023 Proposed
Revenue					
TAX - Taxes	-	-	-	-	-
LP - Licenses & Permits	489,000	289,000	607,074	489,000	493,890
FP - Fines and Penalties	1,250	1,250	700	1,250	1,263
CFS - Charges for Services	221,650	171,650	397,774	221,650	223,867
OFS - OFS - Transfers	20,000	20,000	20,000	20,000	20,000
Revenue Totals	731,900	481,900	1,025,548	731,900	739,020
Expenditures					
SB - Salaries and Benefits	386,540	296,540	255,379	463,237	468,650
SS - Services and Supplies	64,000	61,500	65,165	88,000	84,000
CO - Capital Outlay	-	-	7,500	-	-
Expenditure Totals	450,540	358,040	328,044	551,237	552,650
Revenue Grand Totals:	731,900	481,900	1,025,548	731,900	739,020
Expenditure Grand Totals:	450,540	358,040	328,044	551,237	552,650
Net Grand Totals:	281,360	123,860	697,504	180,663	186,370

Authorized Full-Time Equivalents (FTEs)	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2020 Budget	*2021 Budget	2022 Proposed	2023 Proposed
Chief Building Official	1	1	1	1	1	1	1
Senior Building Inspector	1	1	1	1	1	1	1
Building Inspector/ Code Enforcement Officer	0	0	0	1	1	1	1
Permit Technician	0.8	0.8	0.8	0.8	1	1	1
Building Inspection	2.8	2.8	2.8	3.8	4	4	4

Economic Development 440

Department: Economic Development

Department Description: The Marina Economic Development Division serves the City through a variety of cost effective, timely and professional services regarding business retention, attraction related to economic development along with engaging in various grant related project activities.

Economic Development Department

	2020 Adopted Budget	2021 Amended Budget	2021 To Date	2022 Proposed	2023 Proposed
Revenue					
LP - Licenses & Permits	-	-	-	-	-
UMP - Use of Money and Property	70,000	70,000	82,465	-	-
OR - Other Revenues	-	-	-	-	-
Revenue Totals	70,000	70,000	82,465	-	-
Expenditures					
SB - Salaries and Benefits	130,357	7,257	5,643	116,956	118,149
SS - Services and Supplies	137,150	112,150	81,196	157,400	157,400
Expenditure Totals	267,507	119,407	86,839	274,356	275,549
Revenue Grand Totals:	70,000	70,000	82,465	-	-
Expenditure Grand Totals:	267,507	119,407	86,839	274,356	275,549
Net Grand Totals:	(197,507)	(49,407)	(4,374)	(274,356)	(275,549)

Authorized Full-Time Equivalents (FTEs)	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2020 Budget	*2021 Budget	2022 Proposed	2023 Proposed
Sr. Management Analyst/Communications Officer Economic Development	1	1	1	1	1	1	1

Recreation & Cultural 510

Department: Recreation and Cultural Services

Department Description: The City of Marina Recreation & Cultural Services Department Mission is to acquire, develop, operate, and maintain a park and recreation system which enriches the quality of life for residents and visitors alike and preserve it for future generations. The Marina Recreation & Cultural Services Department oversees the Youth, Teen and Senior Centers and holds various events and sport leagues. This is accomplished with dedicated Recreation staff and numerous volunteers.

Recreation and Cultural Services Department

	2020 Adopted Budget	2021 Amended Budget	2021 To Date	2022 Proposed	2023 Proposed
Revenue					
UMP - Use of Money and Property	15,000	15,000	300	15,000	15,000
CFS - Charges for Services	78,500	78,500	2,176	78,500	78,500
OR - Other Revenues	40,000	40,000	7,153	40,000	40,000
OFS - OFS - Transfers	-	-	-	-	-
Revenue Totals	133,500	133,500	9,630	133,500	133,500
Expenditures					
SB - Salaries and Benefits	885,360	685,460	706,502	965,503	974,572
SS - Services and Supplies	217,900	138,400	62,582	202,800	202,800
CO - Capital Outlay	-	-	-	-	-
Expenditure Totals	1,103,260	823,860	769,084	1,168,303	1,177,372
Revenue Grand Totals:	133,500	133,500	9,630	133,500	133,500
Expenditure Grand Totals:	1,103,260	823,860	769,084	1,168,303	1,177,372
Net Grand Totals:	(969,760)	(690,360)	(759,454)	(1,034,803)	(1,043,872)

Authorized Full-Time Equivalents (FTEs)	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2020 Budget	*2021 Budget	2022 Proposed	2023 Proposed
Recreation Svc Svc Director	1	1	1	1	1	1	1
Recreation Leader	4	4	4	4	4	4	4
Speical Events/Partnership Leader (part-time, non-benefitted)	0	0	0	0.5	0.5	0.5	0.5
Administration Assistant II	1	1	1	1	1	1	1
Recreation Leader (part-time, non-benefitted)	-	1,000	1,000	1,000	1,000	1,000	1,000
Recreation Instructor (seasonal, non-benefitted)	10,000	11,000	11,000	12,000	12,000	13,000	13,000
Recreation & Cultural Services	6	6	6	6.5	6.5	6.5	6.5



SPECIAL REVENUE FUNDS

Public, Education and Government Access (PEG Fund 210)

The Public Education & Government Access Fund, also known as “PEG”, is funded by franchise fees collected from cable television subscribers each month. According to State law, these funds must be used only to produce the Public, Education, and Government access programming.

Since September 2003, the City of Marina entered into an agreement with Access Monterey Peninsula (AMP) to provide related broadcasting services to the City of Marina. The channels feature content from the public, educational and government segments of the Marina community as well as on-screen listing of community events.

Public Facilities Impact Fees (Fund 215)

A development impact fee is a monetary exaction other than a tax or special assessment that is charged by a local governmental agency to an applicant in connection with approval of a development project for the purpose of defraying all or a portion of the cost of public facilities related to the development project. The legal requirements for enactment of development impact fee program are set forth in Government Code §§ 66000-66025 (the "Mitigation Fee Act")

Ongoing development of the Dunes and Sea Haven represent most of the traffic and service impacts to the community and the associated impact fees collected. Other smaller developments also make contributions in relation to their impacts.

Development Impact fees fund projects that mitigate the increased demand such as roadway widening and intersection improvements for traffic capacity as well as future fire stations and park facilities. These are restricted revenues that cannot be used for general maintenance and repairs.

Gas Tax (Fund 220)

The Gas Tax and Streets Fund accounts for all revenues received from the state gas tax, traffic congestion relief grant, and other income in order to maintain Marina's roadway infrastructure including repair and maintenance of the roadways, traffic signals, and roadway median landscaping.

Road Maintenance and Rehabilitation Program (RMRP Fund 221)

Known as Senate Bill 1, the State created program to address deferred maintenance on the State Highway System and the local street and road system and the Road Maintenance Rehabilitation Account (RMRA) for the deposit of various funds for the program.

A percentage of this new RMRA funding will be apportioned by formula to eligible cities and counties. The funds are used for street resurfacing, maintaining Marina's roadway infrastructure by repair and maintenance of roadways, traffic signals, and roadway landscaping.

Transportation Safety & Investment Plan (Fund 222)

On November 8, 2016, Measure X, the Transportation Safety & Investment Plan, was approved with 67.7% from Monterey County voters. The additional revenue is through retail transactions and use tax of a three-eighths' of one-percent (3/8%). The estimated amount of revenue over the 30-year distribution for the City of Marina will be \$14,370,000.

National Park Service (NPS Fund 225)

As part of the Fort Ord closure, some of the former military base was transferred to the National Park Service (NPS). In turn, NPS transferred this land to the City of Marina with certain requirements that the land would be used for the benefit of all for recreation. This land has existing leases that provide some revenue to the City. Further, any revenue derived from these land assets must be retained for the benefit and use of the land assets given to the City from NPS.

Special Revenue Funds

	2020 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2022 Proposed	2023 Proposed
Fund: 210 Public Educ Govt PEG					
Revenue					
TAX - Taxes	100,000	100,000	88,175	100,000	100,000
Revenue Totals	100,000	100,000	88,175	100,000	100,000
Expenditures					
SS - Services and Supplies	100,000	100,000	88,175	100,000	100,000
OFU - OFU - Transfer	50,000	-	-	-	-
Expenditure Totals	150,000	100,000	88,175	100,000	100,000
Fund Total: Public Educ Govt PEG	(50,000)	-	-	-	-
Fund: 215 Public Facilities Impact Fee					
Revenue					
UMP - Use of Money and Property	-	-	134,678	140,000	140,000
CFS - Charges for Services	1,403,000	936,000	4,182,906	2,919,268	2,919,268
Revenue Totals	1,403,000	936,000	4,317,583	3,059,268	3,059,268
Expenditures					
OFU - OFU - Transfer	400,000	755,000	755,000	-	-
Expenditure Totals	400,000	755,000	755,000	-	-
Fund Total: Public Facilities Impact Fee	1,003,000	181,000	3,562,583	3,059,268	3,059,268
Fund: 220 Gas Tax					
Revenue					
TAX - Taxes	530,000	584,000	530,457	526,000	526,000
Revenue Totals	530,000	584,000	530,457	526,000	526,000
Expenditures					
SB - Salaries and Benefits	-	215,000	171,527	150,000	150,000
SS - Services and Supplies	334,150	389,250	352,864	313,600	313,600
OFU - OFU - Transfer	62,400	62,400	62,400	62,400	62,400
Expenditure Totals	396,550	666,650	586,791	526,000	526,000
Fund Total: Gas Tax	133,450	(82,650)	(56,334)	-	-

Special Revenue Funds

	2020 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2022 Proposed	2023 Proposed
Fund: 221 Road Maintenance & Rehab Acct					
Revenue					
TAX - Taxes	360,000	370,000	411,233	410,000	410,000
UMP - Use of Money and Property	-	-	1,728	-	-
Revenue Totals	360,000	370,000	412,961	410,000	410,000
Expenditures					
OFU - OFU - Transfer	400,000	400,000	400,000	400,000	400,000
Expenditure Totals	400,000	400,000	400,000	400,000	400,000
Fund Total: Road Maintenance & Rehab Acct	(40,000)	(30,000)	12,961	10,000	10,000
Fund: 222 Transportation Safety&Investment					
Revenue					
UMP - Use of Money and Property	-	-	2,032	-	-
ING - Intergovernmental	16,588,000	600,000	661,770	660,000	660,000
Revenue Totals	16,588,000	600,000	663,802	660,000	660,000
Expenditures					
OFU - OFU - Transfer	16,600,000	600,000	600,000	660,000	660,000
Expenditure Totals	16,600,000	600,000	606,000	660,000	660,000
Fund Total: Transportation Safety&Investment	(12,000)	-	57,802	-	-
Fund: 225 National Park Service					
Revenue					
UMP - Use of Money and Property	113,000	113,000	82,157	80,126	80,126
Revenue Totals	113,000	113,000	82,157	80,126	80,126
Expenditures					
SB - Salaries and Benefits	-	-	40,285	-	-
SS - Services and Supplies	11,475	11,475	1,491	11,950	11,950
OFU - OFU - Transfer	18,917	418,917	418,917	18,917	18,917
Expenditure Totals	30,392	430,392	460,693	30,867	30,867
Fund Total: National Park Service	82,608	(317,392)	(378,536)	49,259	49,259



LANDSCAPE MAINTENANCE ASSESSMENT DISTRICTS (LLMAD) AND COMMUNITY FACILITIES DISTRICTS (CFD)

Seabreeze Landscape Maintenance District

The Assessment District contains 37 residential lots and encompasses the Seabreeze subdivision located on the north side of Beach Road and west of Marina Drive in the City of Marina. The Assessment District has been formed to maintain the landscape areas including the street scape along the Northerly side of Beach Road adjacent to Seabreeze Subdivision, and the buffer along the westerly side of the TAMC Railroad right-of-way. The landscaping surrounding the City percolation lot is also maintained by the Assessment District.

Monterey Bay Estates Lighting & Landscape Maintenance District

The Assessment District consists of the Monterey Bay Estates Subdivision located in the northeasterly portion of the City of Marina. The subdivision contains 162 lots, a percolation parcel, and a park parcel. The Assessment District has been formed to maintain and service the landscaping areas around the percolation parcel and along Crescent Avenue (not including the traffic circles). The public lighting facilities within the subdivision are also maintained and serviced by the District.

Cypress Cove II Landscape Maintenance District

The Assessment District consists of the Cypress Cove II Subdivision located in the westerly portion of the City of Marina just east of the Highway I and Reservation Road interchange. The subdivision is bounded on three sides by Abdy Way, Cardoza Avenue, and Beach Road, contains 110 lots, a percolation pond parcel (Parcel B), and an emergency access road (Parcel C). The Assessment District has been formed to maintain the exterior boundary landscaping and retaining walls.

Locke-Paddon Point Community Facilities District No. 2007-2

The CFD consists of the Locke Paddon Point Subdivision located in the central portion of the City of Marina. The subdivision contains 15 lots, a landscape strip (Parcel A), and a park parcel (Parcel B). The CFD has been formed for the purpose of maintaining and servicing the landscaping areas including Parcel A, Parcel B and the pathway area within the TAMC right of way and lighting areas along the pathway area within the TAMC right of way and along Reservation Road and Paddon Place.

The Dunes Community Facilities District No. 2015-01

The CFD consists of the Dunes Residential Subdivision, also known as Dunes Phase 1C. The subdivision contains 332 residential lots. The CFD has been formed for maintenance services including all related administrative costs, expenses and related reserves for the maintenance of streets, sidewalks, curb & gutter, decorative lighting, and storm drain systems within the City right-of-way.

Landscape Maintenance Assessment Districts and Community Facilities Districts

	2020 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2022 Proposed	2023 Proposed
Fund: 232 Seabreeze AD					
Revenue					
TAX - Taxes	6,750	6,750	6,733	6,750	6,750
Revenue Totals	6,750	6,750	6,733	6,750	6,750
Expenditures					
SS - Services and Supplies	7,255	6,255	5,510	5,755	5,755
OFU - OFU - Transfer	1,740	1,740	1,740	1,740	1,740
Expenditure Totals	8,995	7,995	7,250	7,495	7,495
Fund Total: Seabreeze AD	(2,245)	(1,245)	(517)	(745)	(745)
Fund: 233 Monterey Bay Estates AD					
Revenue					
TAX - Taxes	12,500	12,500	12,729	12,500	12,500
UMP - Use of Money and Property	-	-	122	-	-
Revenue Totals	12,500	12,500	12,851	12,500	12,500
Expenditures					
SS - Services and Supplies	18,340	9,340	11,213	9,340	9,340
OFU - OFU - Transfer	2,870	2,870	2,870	2,870	2,870
Expenditure Totals	21,210	12,210	14,083	12,210	12,210
Fund Total: Monterey Bay Estates AD	(8,710)	290	(1,232)	290	290
Fund: 235 Cypress Cove II AD					
Revenue					
TAX - Taxes	19,886	19,886	19,926	19,886	19,886
UMP - Use of Money and Property	-	-	27	-	-
Revenue Totals	19,886	19,886	19,953	19,886	19,886
Expenditures					
SS - Services and Supplies	20,120	9,620	15,575	9,620	9,620
OFU - OFU - Transfer	2,750	2,750	2,750	2,750	2,750
Expenditure Totals	22,870	12,370	18,325	12,370	12,370
Fund Total: Cypress Cove II AD	(2,984)	7,516	1,628	7,516	7,516

Landscape Maintenance Assessment Districts and Community Facilities Districts

	2020 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2022 Proposed	2023 Proposed
Fund: 251 CFD - Locke Paddon					
Revenue					
TAX - Taxes	7,410	7,410	13,432	12,300	12,300
UMP - Use of Money and Property	-	-	49	-	-
Revenue Totals	7,410	7,410	13,481	12,300	12,300
Expenditures					
SS - Services and Supplies	7,410	7,410	3,582	7,410	7,410
Expenditure Totals	7,410	7,410	3,582	7,410	7,410
Fund Total: CFD - Locke Paddon	-	-	9,899	4,890	4,890
Fund: 252 CFD - Dunes No. 2015-1					
Revenue					
TAX - Taxes	168,600	172,000	166,608	172,000	172,000
UMP - Use of Money and Property	-	-	6,099	-	-
Revenue Totals	168,600	172,000	172,707	172,000	172,000
Expenditures					
SS - Services and Supplies	5,000	5,000	5,979	5,000	5,000
OFU - OFU - Transfer	2,770	2,770	2,770	2,770	2,770
Expenditure Totals	7,770	7,770	8,749	7,770	7,770
Fund Total: CFD - Dunes No. 2015-1	160,830	164,230	163,958	164,230	164,230



DEBT SERVICE FUNDS

2015 General Obligation Refunding Bonds

In May 2015, the City issued \$7,640,000 General Obligation Bonds for the purpose of refunding \$7,885,000 of the City's General Obligation Bonds, Election of 2002, Series 2005 which was issued for the purpose of constructing and supplying a library facility in the City. The bonds bear interest at 1.5% to 5%. The bonds mature in August 2035.

Principal payments of \$85,000 to \$605,000 are due annually on August 1. Interest payments are due semi-annually on February 1 and August 1. The Bonds are subject to an early redemption at par at the option of the City after August 2025.

Marina Landing Improvement Bonds and Marina Green Improvement Bonds

The amounts in these funds represent residual amounts from past assessment district bonds.

Remarketed 2016 Abrams B Housing Revenue Bonds

In November 2006, the City issued \$14,360,000 Multi-family Housing Revenue Bonds for the purpose of financing the acquisition of the Abrams B Apartments. These bonds were remarketed in November 2016. The bonds bear interest at 0.95% to 3.55%. The bonds mature in November 2036. Principal payments of \$110,000 to \$160,000 are due annually on November 1. Interest payments are due semi-annually on May 1 and November 1. Beginning on November 15, 2023, the bonds have an optional redemption price of 102%, declining to 101% on November 15, 2024, and at par on November 15, 2025, and thereafter.

Debt Service Funds

	2020 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2022 Proposed	2023 Proposed
Fund: 312 2015 GO Refunding Bonds Library					
Revenue					
TAX - Taxes	449,800	469,000	588,803	573,400	573,400
UMP - Use of Money and Property	-	-	1,240	-	-
OR - Other Revenues	-	-	-	-	-
OFS - OFS - Transfers	-	-	-	-	-
Revenue Totals	449,800	469,000	590,043	573,400	573,400
Expenditures					
SS - Services and Supplies	5,000	5,000	530	5,000	5,000
DS - Debt Service	470,000	498,000	498,031	498,000	498,000
OFU - OFU - Transfer	14,900	14,855	14,855	14,855	14,855
Expenditure Totals	489,900	517,855	513,416	517,855	517,855
Fund Total: 2015 GO Refunding Bonds Library	(40,100)	(48,855)	76,627	55,545	55,545
Fund: 335 Marina Landing Improv Bonds					
Revenue					
UMP - Use of Money and Property	-	-	164	-	-
Revenue Totals	-	-	164	-	-
Expenditures					
DS - Debt Service	-	-	50,498	-	-
OFU - OFU - Transfer	-	-	-	-	-
Expenditure Totals	-	-	50,498	-	-
Fund Total: Marina Landing Improv Bonds	-	-	(50,333)	-	-
Fund: 337 Marina Greens Improv Bonds					
Revenue					
UMP - Use of Money and Property	-	-	143	-	-
Revenue Totals	-	-	143	-	-
Expenditures					
DS - Debt Service	-	-	41,547	-	-
OFU - OFU - Transfer	-	-	-	-	-
Expenditure Totals	-	-	41,547	-	-
Fund Total: Marina Greens Improv Bonds	-	-	(41,404)	-	-
Fund: 351 Abrams B Hsg Revenue Bond					
Revenue					
UMP - Use of Money and Property	-	-	68	-	-
OR - Other Revenues	-	-	678,543	-	-
OFS - OFS - Transfers	731,000	732,000	-	732,000	732,000
Revenue Totals	731,000	732,000	678,612	732,000	732,000
Expenditures					
SS - Services and Supplies	5,000	5,000	-	5,000	5,000
DS - Debt Service	726,000	727,000	731,848	727,000	727,000
Expenditure Totals	731,000	732,000	731,848	732,000	732,000
Fund Total: Abrams B Hsg Revenue Bond	-	-	(53,236)	-	-



OTHER GENERAL FUND

Vehicle and Equipment Replacement (Fund 110)

This fund was established with the vehicle and equipment replacement program in order to hold committed funding for the transactions approved by Council.

OPEB Obligation (Fund 120)

This fund holds committed funding for the other post employment benefit obligations.

Pension Stabilization (Fund 125)

This fund was established with the pension stabilization program in order to hold committed funding with the intention of using the fund balance at some point in the future towards the unfunded pension liability.

Library Maintenance (Fund 130)

The library maintenance fund holds the committed fund balance for ongoing library maintenance services.

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Vehicle and Equipment Replacement Fund

	2020 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2022 Proposed	2023 Proposed
Fund: 110 Vehicle and Equipment					
Revenue					
OFS - OFS - Transfers	812,000	1,131,000	1,131,000	905,000	905,000
Revenue Totals	812,000	1,131,000	1,131,000	905,000	905,000
Expenditures					
SS - Services and Supplies	-	-	1,033	-	-
CO - Capital Outlay	507,000	794,500	525,951	580,000	580,000
DS - Debt Service	-	-	3,857	-	-
DE - Depreciation Expense	-	-	26,606	325,000	325,000
Expenditure Totals	507,000	794,500	557,447	905,000	905,000
Fund Total: Vehicle and Equipment	305,000	336,500	573,553	-	-

OPEB Obligation Fund

	2020 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2022 Proposed	2023 Proposed
Fund: 120 GASB 45 OPEB					
Expenditures					
SS - Services and Supplies	-	-	-	-	-
Expenditure Totals	-	-	-	-	-
Fund Total: GASB 45 OPEB	-	-	-	-	-

Pension Stabilization Fund

	2020 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2022 Proposed	2023 Proposed
Fund: 125 Pension Stabilization Fund					
Revenue					
OFS - OFS - Transfers	650,000	450,000	450,000	450,000	350,000
Revenue Totals	650,000	450,000	450,000	450,000	350,000
Fund Total: Pension Stabilization Fund	650,000	450,000	450,000	450,000	350,000

Library Maintenance Fund

	2020 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2022 Proposed	2023 Proposed
Fund: 130 Library Maintenance					
Expenditures					
SB - Salaries and Benefits	-	-	-	-	-
SS - Services and Supplies	50,000	50,000	17,274	50,000	50,000
OFU - OFU - Transfer	-	-	-	-	-
Expenditure Totals	50,000	50,000	17,274	50,000	50,000
Fund Total: Library Maintenance	(50,000)	(50,000)	(17,274)	(50,000)	(50,000)



CAPTIAL IMPROVEMENT PROGRAM

FUNDS

The Capital Improvement Program (CIP) is the City of Marina's short and long-term plan for projects related to the community's infrastructure. Revenues from other funds are transferred into these funds as well as revenues for specific capital projects. The money remains and is appropriated until the project is complete. Excess revenues are returned to the originating fund. Shortfalls are covered by additional transfers into the fund. The City uses two funds to account for these projects.

Airport Capital Improvement Fund (460)

Capital projects at the airport are accounted for in this fund. Many of the projects are paid for from Federal Aviation Administration (FAA) grants which typically pays for 90% of the projects. California of Aeronautics division of the Department of Transportation typically pays for another 5% of projects. Thus, the airport for aviation related operations must contribute 5% of the projects.

City-Wide Capital Improvement Fund (462)

All other City projects are account in this fund including its streets, public facilities, parks, and traffic control devices. The CIP provides a link between the City's General Plan, various master planning documents, and budget; and provides a means for planning, scheduling, and implementing capital improvement projects over the next five years.

Measure X Capital Project (422)

This fund was created to separate the annual resurfacing project APR1801 from other capital citywide projects. Streets are selected by the pavement management program to provide the greatest benefit to the street network within the given budget.

FORA Dissolution Fund (223)

The FORA Dissolution Fund is used to account for resources received from the Fort Ord Reuse Authority upon dissolution for Blight Removal and Habitat Management. Blight Removal projects are accounted for within this fund, along with any remaining unallocated restricted resources.

AIRPORT CAPITAL IMPROVEMENT PROGRAM

FUND 460

460 Airport Capital Projects

	2020 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2022 Proposed	2023 Proposed
Fund: 460 Airport Capital Projects					
Revenue					
UMP - Use of Money and Property	\$0.00	\$0.00	\$7,439.92	\$0.00	\$0.00
ING - Intergovernmental	\$1,759,872.00	\$1,731,600.00	\$139,197.00	\$501,749.00	\$1,461,600.00
OR - Other Revenues	\$0.00	\$0.00	\$0.00	\$9,000.00	\$0.00
OFS - OFS - Transfers	\$532,200.00	\$802,243.00	\$687,000.00	\$861,369.00	\$536,000.00
Revenue Totals	2,292,072	2,533,843	833,637	1,372,118	1,997,600
Expenditures					
SB - Salaries and Benefits	\$0.00	\$20,000.00	\$3,526.86	\$0.00	\$20,000.00
SS - Services and Supplies	\$0.00	\$33,743.00	\$141,437.98	\$461,671.00	\$388,600.00
CO - Capital Outlay	\$2,606,469.00	\$3,601,500.00	\$320,265.04	\$1,750,830.00	\$1,667,221.00
OFU - OFU - Transfer	\$0.00	\$0.00	\$0.00	\$26,594.00	\$0.00
Expenditure Totals	2,606,469	3,655,243	465,230	2,239,095	2,075,821
Fund Total: Airport Capital Projects	(314,397)	(1,121,400)	368,407	(866,977)	(78,221)

Airport Pilot's Lounge

Expenditure Request

Project Number 101

Project Scope Install wireless internet & contemplate heating solution.

Project Justification The Pilot's Lounge currently offers basic amenities for sitting, reading and basic TV service. The contemplated improvement is to provide internet connectivity and then consider options to provide heat to the lounge.

Project Funding Detail

Funding Sources	Prior Years Actuals	Proposed						Total
		FY 2021-22	FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	Out Years	
Airport Enterprise Fund	7,536							7,536
Interest	436							436
								-
Total Funding Sources	7,972	-	-	-	-	-		7,972

Project Expenditure Detail

Expenditures	Prior Years Expenditures	Estimated						Total
		FY 2021-22	FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	Out Years	
Preliminary Study								-
Design								-
Construction	1,537	4,435	2,000					7,972
Intrafund Transfer Out								-
Total Expenditures	1,537	4,435	2,000	-	-	-		7,972

Note: Out year expenditures are estimates and subject to change

Balance Forward 6,435



Airport Storm Drain Mitigation

Expenditure Request

Project Number	403
Project Scope	Construct earthen dams to prevent storm water runoff into the Salinas River.
Project Justification	This project is necessary for the City to withdraw from the National Pollutant Discharge Elimination System (NPDES) Permit.

Project Funding Detail

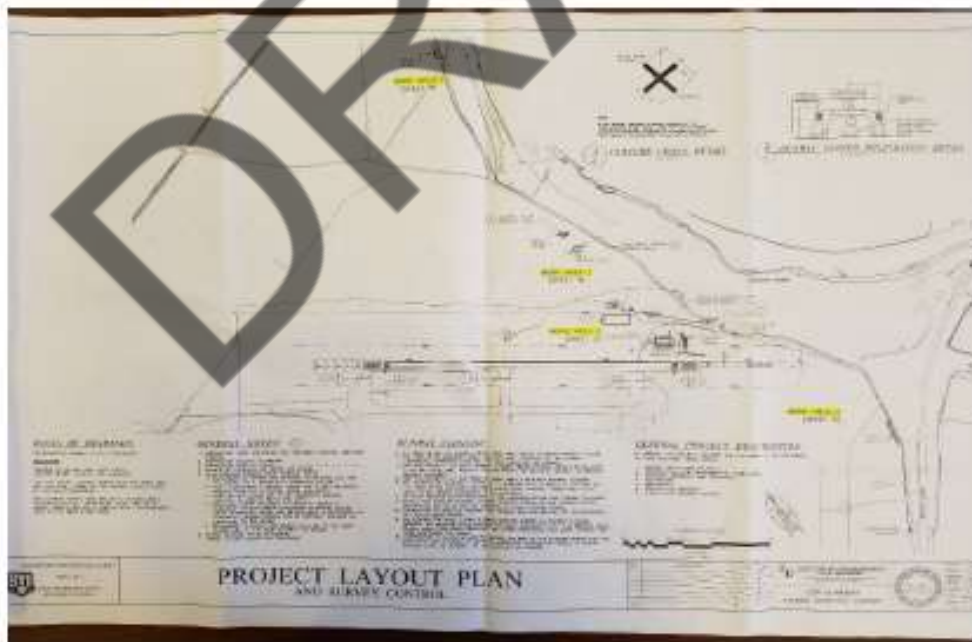
Funding Sources	Prior Years Actuals	Proposed						Total
		FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Out Years	
Airport Enterprise Fund	74,000							74,000
Interest	4,356							4,356
								-
Total Funding Sources	78,356	-	-	-	-	-		78,356

Project Expenditure Detail

Expenditures	Prior Years Expenditures	Estimated						Total
		FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Out Years	
Staff Charges								-
Design & CM	9,246							9,246
Professional Services	2,210	1,000						3,210
Construction		65,900						65,900
Total Expenditures	11,456	66,900	-	-	-	-		78,356

Note: Out year expenditures are estimates and subject to change

Balance Forward 66,900



Airport Building 504 Improvements

Funding and Expenditure Request

Project Number 461

Project Scope Construct building improvements to the exterior and interior of the building.

Project Justification The Airport Building 504 located at 3220 Imjin Rd. serves the building tenant Suddenlink Communications. The exterior doors are deteriorated and require replacement and the exterior of the building is in need of painting.

Project Funding Detail

Funding Sources	Prior Years	Proposed						Total
	Actuals	FY 2021-22	FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	Out Years	
Tenant Reimbursement	90,063							90,063
Airport Enterprise Fund	250,000		10,000					260,000
Interest	8,350							8,350
Total Funding Sources	348,413	-	10,000	-	-	-		358,413

Project Expenditure Detail

Expenditures	Prior Years	Estimated						Total
	Expenditures	FY 2021-22	FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	Out Years	
Equipment	18,375							18,375
Design	40,645							40,645
Construction	51,041	19,520	10,000					80,561
Other Charges	18,832							18,832
Interfund Transfer Out to Airport Enterprise Fund	200,000							200,000
Total Expenditures	328,893	19,520	10,000	-	-	-		358,413

Note: Out year expenditures are estimates and subject to change

Balance Forward 19,520



Airport Building 529 (Restaurant) Improvements

Funding Request

Project Number 470

Project Scope Construct interior and exterior building improvements to render the building leasable.

Project Justification The Airport Building 529, former airport restaurant building, located at 771 Neeson Rd. is severely deteriorated and requires both interior and exterior improvements to render the building leasable.

Project Funding Detail

Funding Sources	Prior Years Actuals	Proposed						Total
		FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Out Years	
Airport Enterprise Fund	330,000	80,069						410,069
Interest	1,625							1,625
								-
Total Funding Sources	331,625	80,069	-	-	-	-	-	411,694

Project Expenditure Detail

Expenditures	Prior Years Expenditures	Estimated						Total
		FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Out Years	
Staffing	77,527							77,527
Design	19,014							19,014
Construction	315,153							315,153
Total Expenditures	411,694	-	-	-	-	-	-	411,694

Note: Out year expenditures are estimates and subject to change

Balance Forward (80,069)



Airport Fuel Farm - Fuel Tank Replacement

Expenditure Request

Project Number 480 / HSA18D4

Project Scope Replace the 100 Low Lead Non-Standard Aviation Fuel Tank.

Project Justification

For several years, EPIC Aviation has inspected the fuel farm and has identified the current Convault fuel tank for replacement with a standard aviation fuel tank. The current Convault tank contains internal ribs that deteriorate over time and it's square design does not allow for effectively performing the daily sump procedures to remove sediments and moisture. The Convault fuel tank does not comply with the following minimum aviation standards: Aviation Transportation Association (ATA) 103 and American Petroleum Institute (API) 1540.

Project Funding Detail

Funding Sources	Prior Years Actuals	Proposed						Total
		FY 2021-22	FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	Out Years	
Airport Enterprise Fund	300,000							300,000
Interest	10,727							10,727
								-
Total Funding Sources	310,727	-	-	-	-	-	-	310,727

Project Expenditure Detail

Expenditures	Prior Years Expenditures	Estimated						Total
		FY 2021-22	FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	Out Years	
Preliminary Study								-
Design	10,227	28,000						38,227
Construction		272,500						272,500
Total Expenditures	10,227	300,500	-	-	-	-	-	310,727

Note: Out year expenditures are estimates and subject to change

Balance Forward 300,500



Airport Taxiway B Extension Design

Funding Request

Project Number 1701

Project Scope Design extension of Taxiway B east to threshold of Runway 29 including preliminary engineering, surveying, engineering design, preparation of plans and specifications and bidding support.

Project Justification The project has been listed in the Airport Capital Improvement Projects submitted annually to FAA. This project is deemed a high priority to correct an airport irregularity and improve the safety of aircraft operations and is funded through the Federal Airport Improvement Program administered by FAA.

Project Funding Detail

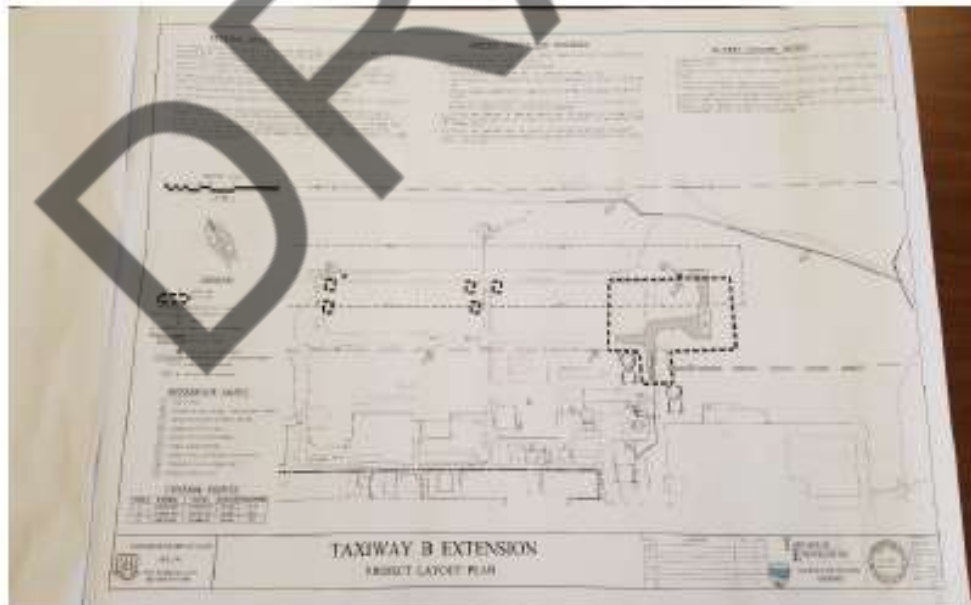
Funding Sources	Prior Years Actuals	Proposed						Total
		FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Out Years	
FAA Grant	145,529							145,529
Cal-DOT Grant Match		7,277						7,277
Airport Enterprise Fund	8,894							8,894
Interest	-							-
Total Funding Sources	154,423	7,277	-	-	-	-		161,700

Project Expenditure Detail

Expenditures	Prior Years Expenditures	Estimated						Total
		FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Out Years	
Staff Charges	10,000							10,000
Design	151,700							151,700
CM & Inspection								-
Construction								-
Total Expenditures	161,700	-	-	-	-	-		161,700

Note: Out year expenditures are estimates and subject to change

Balance Forward (7,277)



Airport Taxiway B Extension Construction

Funding Request

Project Number 2001

Project Scope Construct extension of Taxiway B east to threshold of Runway 29.

Project Justification The project has been listed in the Airport Capital Improvement Projects submitted annually to FAA. This project is deemed a high priority to correct an airport irregularity and improve the safety of aircraft operations and is funded through the Federal Airport Improvement Program administered by FAA.

Project Funding Detail

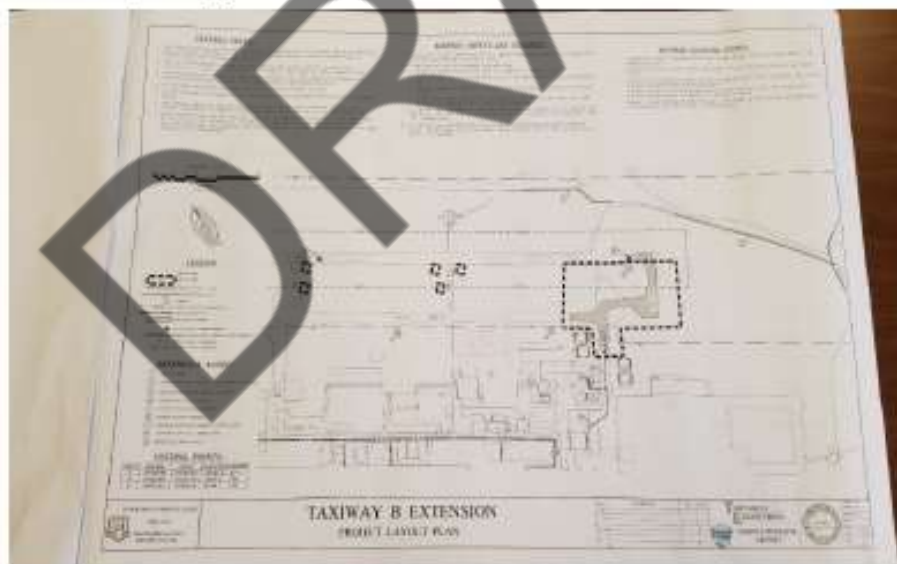
Funding Sources	Prior Years Actuals	Proposed						Total
		FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Out Years	
FAA Grant	2,415,745							2,415,745
Cal-DOT Grant Match		116,942						116,942
Airport Enterprise Fund	96,800	51,706						148,506
Interest	-							-
Total Funding Sources	2,512,545	168,648	-	-	-	-	-	2,681,193

Project Expenditure Detail

Expenditures	Prior Years Expenditures	Estimated						Total
		FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Out Years	
Staff Charges	30,000							30,000
Design								-
CM & Inspection	289,300							289,300
Construction	2,361,893							2,361,893
Total Expenditures	2,681,193	-	-	-	-	-	-	2,681,193

Note: Out year expenditures are estimates and subject to change.

Balance Forward (168,648)



Airport Environmental Assessment for Runway Extension and Land Acquisition

Funding and Expenditure Request

Project Number 2002

Project Scope Prepare Environmental Assessment for extension of the runway to the west and acquisition of 11.4 acres of real property.

Project Justification The project has been listed in the Airport Capital Improvement Projects submitted annually to FAA. This project is necessary to proceed with the design and construction of a runway extension and acquisition of land that resides under the Runway Protection Zones at each end of the runway as recommended in the Airport Master Plan and is funded through the Federal Airport Improvement Program administered by FAA.

Project Funding Detail

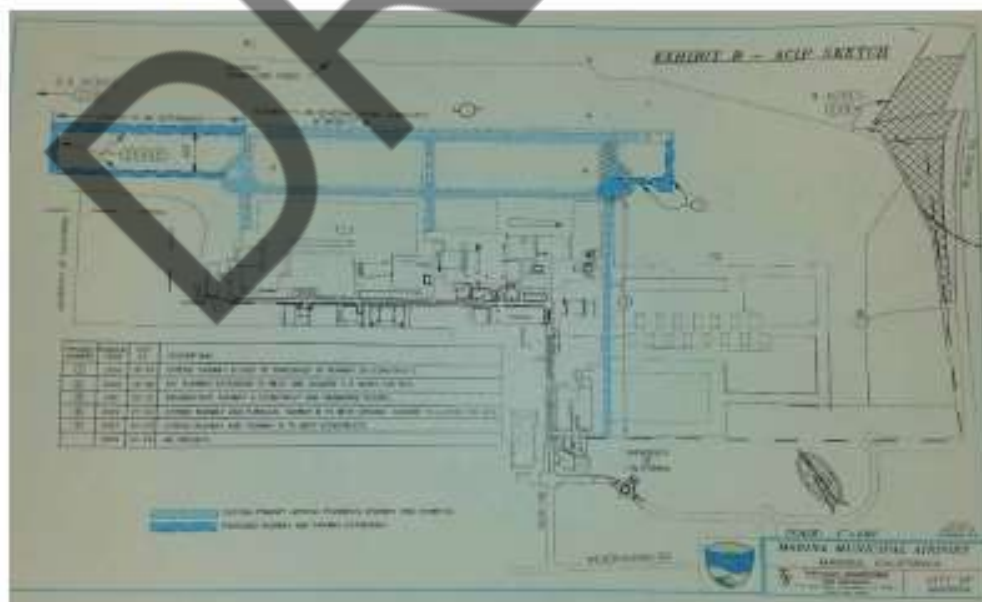
Funding Sources	Prior Years Actuals	Proposed						Total
		FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Out Years	
FAA Grant		315,000	117,000					432,000
Cal-DOT Grant Match			21,600					21,600
Airport Enterprise Fund Interest	26,400							26,400
	276							276
Total Funding Sources	26,676	315,000	138,600	-	-	-	-	480,276

Project Expenditure Detail

Expenditures	Prior Years Expenditures	Estimated						Total
		FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Out Years	
Staff Charges								-
Professional Services		350,000	130,000					480,000
Design								-
Construction								-
Total Expenditures	-	350,000	130,000	-	-	-	-	480,000

Note: Out year expenditures are estimates and subject to change

Balance Forward 26,676



Airport Pavement Maintenance

Funding and Expenditure Request

Project Number 2003

Project Scope Implement the Maintenance and Rehabilitation Plan.

Project Justification

The Airport completed a Pavement Maintenance Management Plan funded by the 2016 FAA Grant. The plan outlines the condition of pavement surfaces which serve aircraft (runway, taxiways, taxilanes and apron) and provides a Maintenance and Rehabilitation Plan for preservation. Pavement maintenance and rehabilitation is included in FAA Grant Assurances. The Airport has several large parking lots in need of slurry seal and restriping.

Project Funding Detail

Funding Sources	Prior Years Actuals	Proposed						Total
		FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Out Years	
Airport Enterprise Fund	274,000	18,000	161,000					453,000
Interest	1,334							1,334
								-
Total Funding Sources	275,334	18,000	161,000	-	-	-		454,334

Project Expenditure Detail

Expenditures	Prior Years Expenditures	Estimated						Total
		FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Out Years	
Preliminary Study								-
Professional Services	1,734	15,000	7,600					24,334
Construction		275,000	155,000					430,000
Total Expenditures	1,734	290,000	162,600	-	-	-		454,334

Note: Out year expenditures are estimates and subject to change

Balance Forward 273,600



Airport Building 533 Improvements

Funding and Expenditure Request

Project Number 2004

Project Scope Construct interior and exterior building improvements to continue the viability of the building.

Project Justification The Airport Building 533 located at 721 Neeson Rd. serves building tenants including Monterey Bay Skydive, pilots and the public. The exterior requires rust abatement and repainting/coating and the interior ground level bathrooms are not ADA compliant and are in need of replacement.

Project Funding Detail

Funding Sources	Prior Years Actuals	Proposed						Total
		FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Out Years	
Airport Enterprise Fund	175,000	475,000						650,000
Interest	925							925
								-
Total Funding Sources	175,925	475,000	-	-	-	-		650,925

Project Expenditure Detail

Expenditures	Prior Years Expenditures	Estimated						Total
		FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Out Years	
Preliminary Study								-
Design	25,000							25,000
Professional Services	4,705	24,220						28,925
Construction		597,000						597,000
Total Expenditures	29,705	621,220	-	-	-	-		650,925

Note: Out year expenditures are estimates and subject to change

Balance Forward 146,220



Airport Cleanup/Demolition South of Building 533

Expenditure Request

Project Number 2005

Project Scope Cleanup and removal the public serving area South of Airport Building 533.

Project Justification This area is directly east of Airport Building 535 (Light & Motion) and south of Airport Building 533 (Skydive) and serves as parking for the public coming to Monterey Bay Skydive. Removal of these implements will improve safety and improve the image of the Airport.

Project Funding Detail

Funding Sources	Prior Years	Proposed						Total
	Actuals	FY 2021-22	FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	Out Years	
Airport Enterprise Fund	55,000							55,000
Interest	575							575
								-
Total Funding Sources	55,575	-	-	-	-	-		55,575

Project Expenditure Detail

Expenditures	Prior Years	Estimated						Total
	Expenditures	FY 2021-22	FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	Out Years	
Preliminary Study								-
Design								
Professional Services		5,000						5,000
Construction		50,575						50,575
Total Expenditures	-	55,575	-	-	-	-		55,575

Note: Out year expenditures are estimates and subject to change

Balance Forward 55,575



Airport Building 524 Improvements

Expenditure Request

Project Number 2008

Project Scope Construct interior and exterior building improvements to continue the viability of the building.

Project Justification The Airport Building 524 located at 761 Neeson Rd. serves tenants, pilots and the public. The large hangar doors are becoming difficult to open manually and the interior ground level bathrooms are in need of replacement.

Project Funding Detail

Funding Sources	Prior Years Actuals	Proposed						Total
		FY 2021-22	FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	Out Years	
Airport Enterprise Fund	140,000							140,000
Interest	572							572
								-
Total Funding Sources	140,572	-	-	-	-	-		140,572

Project Expenditure Detail

Expenditures	Prior Years Expenditures	Estimated						Total
		FY 2021-22	FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	Out Years	
Other		15,158						15,158
Design								
Professional Services	4,053							4,053
Construction	82,361	30,000						112,361
Total Expenditures	86,414	45,158	-	-	-	-		131,572

Note: Out year expenditures are estimates and subject to change

Balance Forward 54,158



Backup Power to Airport Fuel Farm

Expenditure Request

Project Number 2008

Project Scope Extend backup power from the Airport generator to the fueling station.

Project Justification Currently, the Fuel Farm is not connected to the Airport generator to supply power in the event of a power outage. Following a power outage, this results in the Fuel Farm being offline with pilots/aircraft unable to fuel until airport staff manually resets the system.

Project Funding Detail

Funding Sources	Prior Years Actuals	Proposed						Total
		FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Out Years	
Airport Enterprise Fund	36,000							36,000
Interest	376							376
								-
Total Funding Sources	36,376	-	-	-	-	-		36,376

Project Expenditure Detail

Expenditures	Prior Years Expenditures	Estimated						Total
		FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Out Years	
Preliminary Study								-
Design								
Professional Services	7,217	5,759						12,976
Construction		23,400						23,400
Total Expenditures	7,217	29,159	-	-	-	-		36,376

Note: Out year expenditures are estimates and subject to change

Balance Forward 29,159



Airport Taxiway A Rehabilitation

Funding and Expenditure Request

Project Number 2101

Project Scope Pavement maintenance and lighting on Taxiway A.

Project Justification The project has been listed in the Airport Capital Improvement Projects submitted annually to FAA. This project is deemed a priority to improve the taxiway's pavement surface and add edge lighting improving safety for aircraft movement and funded through the Federal Airport Improvement Program administered by FAA.

Project Funding Detail

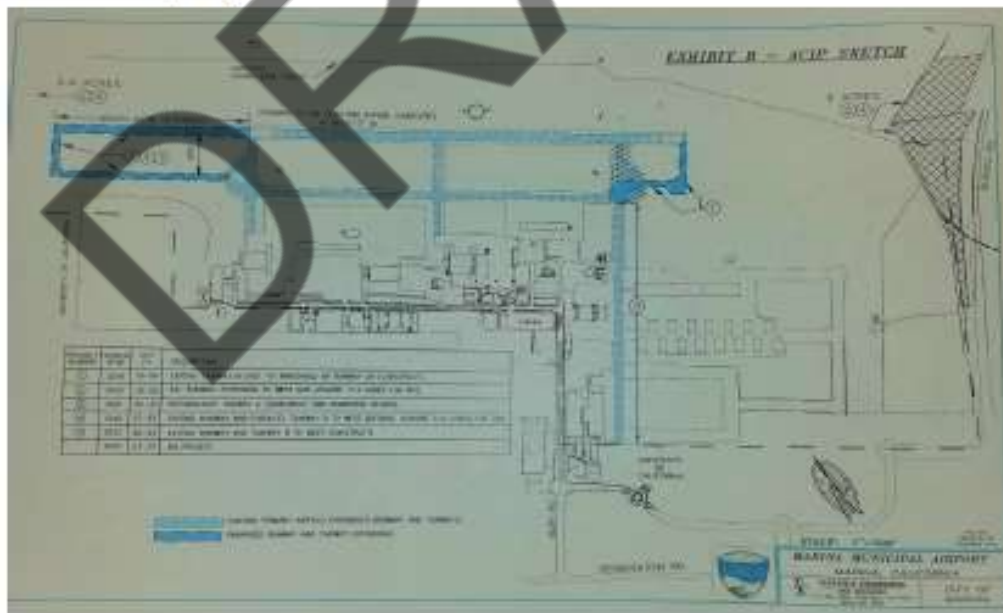
Funding Sources	Prior Years Actuals	Proposed						Total
		FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Out Years	
FAA Grant			1,260,000					1,260,000
Cal-DOT Grant Match			63,000					63,000
Airport Enterprise Fund	77,000							77,000
Interest	-							-
Total Funding Sources	77,000	-	1,323,000	-	-	-	-	1,400,000

Project Expenditure Detail

Expenditures	Prior Years Expenditures	Estimated						Total
		FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Out Years	
Staff Charges			20,000					20,000
Professional Services								-
Engineering			230,000					230,000
Construction			1,150,000					1,150,000
Total Expenditures	-	-	1,400,000	-	-	-	-	1,400,000

Note: Out year expenditures are estimates and subject to change

Balance Forward 77,000



Airport Building 510 New Roof

Expenditure Request

Project Number 2102

Project Scope Re-roofing of building 510 to preserve the building.

Project Justification Airport Building 510 located at 3240 Imjin Rd., the original tar and gravel roof needs replacement.

Project Funding Detail

Funding Sources	Prior Years Actuals	Proposed						Total
		FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Out Years	
Airport Enterprise Fund	220,243							220,243
								-
								-
Total Funding Sources	220,243	-	-	-	-	-		220,243

Project Expenditure Detail

Expenditures	Prior Years Expenditures	Estimated						Total
		FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Out Years	
Preliminary Study								-
Design								
Professional Services	27,051	11,692						38,743
Construction		181,500						181,500
Total Expenditures	27,051	193,192	-	-	-	-		220,243

Note: Out year expenditures are estimates and subject to change

Balance Forward 193,192



Airport Gateway Sign

Expenditure Request

Project Number	2103
Project Scope	Construction of a City of Marina Airport entry sign and landscaping.
Project Justification	Gateway signage provides a unique identity for the City and helps directs motorists to the Airport.

Project Funding Detail

Funding Sources	Prior Years Actuals	Proposed						Total
		FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Out Years	
Airport Enterprise Fund	35,000							35,000
Interest	45							45
								-
Total Funding Sources	35,045	-	-	-	-	-	-	35,045

Project Expenditure Detail

Expenditures	Prior Years Expenditures	Estimated						Total
		FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Out Years	
Preliminary Study								-
Design								
Professional Services	45		5,000					5,045
Construction			30,000					30,000
Total Expenditures	45	-	35,000	-	-	-	-	35,045

Note: Out year expenditures are estimates and subject to change

Balance Forward 35,000



Airport Building 507 Improvements

Funding and Expenditure Request

Project Number 2201

Project Scope Construct exterior building improvements to continue the viability of the building.

Project Justification The Airport Building 507 located at 3200 Imjin Rd. serves the building tenants Joby Aviation and Navy program CIRPAS. The exterior of the building is in need of painting and the upstairs exterior windows leak and need replacement. Improvements would be completed in partnership with Joby Aviation.

Project Funding Detail

Funding Sources	Prior Years	Proposed						Total
	Actuals	FY 2021-22	FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	Out Years	
Airport Enterprise Fund		85,000	30,000					115,000
								-
								-
Total Funding Sources	-	85,000	30,000	-	-	-		115,000

Project Expenditure Detail

Expenditures	Prior Years	Estimated						Total
	Expenditures	FY 2021-22	FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	Out Years	
Preliminary Study								-
Design								
Professional Services								-
Construction		85,000	30,000					115,000
Total Expenditures	-	85,000	30,000	-	-	-		115,000

Note: Out year expenditures are estimates and subject to change

Balance Forward -



Airport Building 510 Improvements

Funding and Expenditure Request

Project Number 2202

Project Scope Construct exterior building improvements to continue the viability of the building.

Project Justification The Airport Building 510 located at 3240 Imjin Rd. serves the building tenant Fort Ord Works. The large hangar doors need new weather seals and exterior of the building is in need of painting.

Project Funding Detail

Funding Sources	Prior Years	Proposed						Total
	Actuals	FY 2021-22	FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	Out Years	
Airport Enterprise Fund		25,000	50,000					75,000
								-
								-
Total Funding Sources	-	25,000	50,000	-	-	-		75,000

Project Expenditure Detail

Expenditures	Prior Years	Estimated						Total
	Expenditures	FY 2021-22	FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	Out Years	
Preliminary Study								-
Design								
Professional Services			5,000					5,000
Construction		25,000	45,000					70,000
Total Expenditures	-	25,000	50,000	-	-	-		75,000

Note: Out year expenditures are estimates and subject to change

Balance Forward -



Airport Building 520 Improvements

Funding and Expenditure Request

Project Number 2203

Project Scope Construct interior and exterior building improvements to continue the viability of the building.

Project Justification The Airport Building 520 located at 781 Neeson Rd. serves as the Airport administration building. The boiler is in need of replacement and exterior of the building is in need of painting.

Project Funding Detail

Funding Sources	Prior Years	Proposed						Total
	Actuals	FY 2021-22	FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	Out Years	
Airport Enterprise Fund		40,000	25,000					65,000
								-
								-
Total Funding Sources	-	40,000	25,000	-	-	-		65,000

Project Expenditure Detail

Expenditures	Prior Years	Estimated						Total
	Expenditures	FY 2021-22	FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	Out Years	
Preliminary Study								-
Design								
Professional Services		4,000	2,500					6,500
Construction		36,000	22,500					58,500
Total Expenditures	-	40,000	25,000	-	-	-		65,000

Note: Out year expenditures are estimates and subject to change

Balance Forward -



Airport Building 521 Improvements

Funding and Expenditure Request

Project Number 2204

Project Scope Construct exterior building improvements to continue the viability of the building.

Project Justification The Airport Building 521 located at 791 Neeson Rd. serves the building tenant Fort Ord Works. The exterior windows need replacement and exterior of the building is in need of painting.

Project Funding Detail

Funding Sources	Prior Years	Proposed						Total
	Actuals	FY 2021-22	FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	Out Years	
Airport Enterprise Fund		10,000	45,000					55,000
								-
								-
Total Funding Sources	-	10,000	45,000	-	-	-		55,000

Project Expenditure Detail

Expenditures	Prior Years	Estimated						Total
	Expenditures	FY 2021-22	FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	Out Years	
Preliminary Study								-
Design								
Professional Services			2,500					2,500
Construction		10,000	42,500					52,500
Total Expenditures	-	10,000	45,000	-	-	-		55,000

Note: Out year expenditures are estimates and subject to change

Balance Forward -



Airport Airfield Safety Improvements

Funding and Expenditure Request

Project Number 2205

Project Scope Construct improvements to reduce wildlife incursions and increase safety of aircraft operations.

Project Justification The Airport Airfield hosts approximately 40,000 annual aircraft operations. To improve safety of aircraft operations the airfield needs brush removal and to reestablish the perimeter fence road. Brush attracts wildlife and the perimeter fence road provides the ability to inspect the fence line for animal intrusions and a path for Emergency Response vehicles.

Project Funding Detail

Funding Sources	Prior Years Actuals	Proposed						Total
		FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Out Years	
Airport Enterprise Fund		50,000	50,000					100,000
								-
								-
Total Funding Sources	-	50,000	50,000	-	-	-		100,000

Project Expenditure Detail

Expenditures	Prior Years Expenditures	Estimated						Total
		FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Out Years	
Preliminary Study								-
Design								
Professional Services		5,000						5,000
Construction		45,000	50,000					95,000
Total Expenditures	-	50,000	50,000	-	-	-		100,000

Note: Out year expenditures are estimates and subject to change

Balance Forward -



Airport Building 514 Improvements

Funding and Expenditure Request

Project Number 2301

Project Scope Construct exterior building improvements to continue the viability of the building.

Project Justification The Airport Building 514 located at 3260 Imjin Rd. serves as the Airport Fire Station 2 for the City Fire Department. The exterior of the building is in need of painting.

Project Funding Detail

Funding Sources	Prior Years Actuals	Proposed						Total
		FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Out Years	
Airport Enterprise Fund			25,000					25,000
								-
								-
Total Funding Sources	-	-	25,000	-	-	-		25,000

Project Expenditure Detail

Expenditures	Prior Years Expenditures	Estimated						Total
		FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Out Years	
Preliminary Study								-
Design								
Professional Services			1,000					1,000
Construction			24,000					24,000
Total Expenditures	-	-	25,000	-	-	-		25,000

Note: Out year expenditures are estimates and subject to change

Balance Forward -



Airport Building 518 Improvements

Funding and Expenditure Request

Project Number 2302

Project Scope Construct exterior building improvements to continue the viability of the building.

Project Justification The Airport Building 518 located at 3261 Imjin Rd. serves the building tenant Desert Star. The exterior of the building is in need of painting and gutter replacement.

Project Funding Detail

Funding Sources	Prior Years Actuals	Proposed						Total
		FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Out Years	
Airport Enterprise Fund			30,000					30,000
								-
								-
Total Funding Sources	-	-	30,000	-	-	-		30,000

Project Expenditure Detail

Expenditures	Prior Years Expenditures	Estimated						Total
		FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Out Years	
Preliminary Study								-
Design								
Professional Services			1,000					1,000
Construction			29,000					29,000
Total Expenditures	-	-	30,000	-	-	-		30,000

Note: Out year expenditures are estimates and subject to change.

Balance Forward -



Airport Building 526 Improvements

Funding and Expenditure Request

Project Number 2303

Project Scope Construct exterior building improvements to continue the viability of the building.

Project Justification The Airport Building 526 located at 751 Neeson Rd. serves as the East Field Office for the City Police Department. The exterior of the building is in need of painting and gutter replacement.

Project Funding Detail

Funding Sources	Prior Years	Proposed						Total
	Actuals	FY 2021-22	FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	Out Years	
Airport Enterprise Fund			30,000					30,000
								-
								-
Total Funding Sources	-	-	30,000	-	-	-	-	30,000

Project Expenditure Detail

Expenditures	Prior Years	Estimated						Total
	Expenditures	FY 2021-22	FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	Out Years	
Preliminary Study								-
Design								
Professional Services			1,000					1,000
Construction			29,000					29,000
Total Expenditures	-	-	30,000	-	-	-	-	30,000

Note: Out year expenditures are estimates and subject to change

Balance Forward -



Airport Landscape Improvements

Funding and Expenditure Request

Project Number 2304

Project Scope Construct improvements to increase attractiveness of the airport.

Project Justification The Airport is in need of landscape improvements. This project would focus on the street medians on Imjin Rd. Emphasis will be on sustainable landscape.

Project Funding Detail

Funding Sources	Prior Years	Proposed						Total
	Actuals	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Out Years	
Airport Enterprise Fund			80,000					80,000
								-
								-
Total Funding Sources	-	-	80,000	-	-	-	-	80,000

Project Expenditure Detail

Expenditures	Prior Years	Estimated						Total
	Expenditures	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Out Years	
Preliminary Study								-
Design								
Professional Services			8,000					8,000
Construction			72,000					72,000
Total Expenditures	-	-	80,000	-	-	-	-	80,000

Note: Out year expenditures are estimates and subject to change

Balance Forward -



CITYWIDE PROJECTS

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422 Measure X Capital Projects

	2020 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2022 Proposed	2023 Proposed
Fund: 422 Capital Projects - Measure X					
Revenue					
UMP - Use of Money and Property	-	-	52,565	-	-
OFS - OFS - Transfers	-	-	2,600,000	2,660,000	2,660,000
Revenue Totals	-	-	2,652,565	2,660,000	2,660,000
Expenditures					
SB - Salaries and Benefits	-	-	51	-	-
SS - Services and Supplies	-	-	1,898,958	-	-
CO - Capital Outlay	-	-	202,803	-	-
Expenditure Totals	-	-	2,101,812	-	-
Fund Total: Capital Projects - Measure X	-	-	550,753	2,660,000	2,660,000



ENTERPRISE FUNDS

The City of Marina has three enterprise funds. These funds are designed to recover not only their operating costs but also the cost of their capital. As a result, the funds fees and charges are designed to maintain the fund's infrastructure.

Airport Operating (Fund 555)

The fund is exclusive of the other City Funds. Airport staff administers the operations of the airport including activities related to maintaining facilities and grounds, manages contracts with Fixed-Base Operators (tenants/lessees), serves as liaison with the Federal Administration (FAA) and the Marina flying community; and maintains compliance with FAA regulations.

Marina Airport Operations administers the operation of the airport including budgeting, leasing, processing of invoices, grant reimbursement requests and grant applications, development of airport property, improvement of the aviation system, compliance with Federal Aviation Administration (FAA) grant assurances, Caltrans and the Airport Operating Ordinance, issuance of Conditional Airport Use Permits (CAUP), tenant and permittee compliance with lease and CAUP terms, maintenance and up keep of the airport buildings, grounds and aviation system, receive, review and approve requests to operate drones and interact with and respond to the public and airport users. The aviation system is inclusive of the runway, taxiways, tarmacs, perimeter fence, Automated Weather Operating System (AWOS), fuel farm and approach lighting.

The fund transfers resources to the Airport Capital Improvement Program Fund (460) to fund its capital projects. Many of the aviation uses such as the runway, taxiways, and beacons, are funded mainly by Federal Aviation Agency grants (typically 90% of project cost) and Department of Transportation Aeronautical Division grants (typically 5% of project cost).

Preston Park Sustainable Non-Profit Corp. (Fund 556)

The Preston Park Non-Profit Corporation consists of 352 units of two and three bedrooms, ranging from 1,300 to 1,572 square feet, rented to a mix of income levels: very low income, low income, and market. Preston Park was built in the 1980s as military housing for families assigned to Fort Ord.

Greystar (formerly Alliance Residential) has been contracted by the City to manage the property as well as Abrams B Non-profit Corp.

Abrams B Non-Profit Corp. (Fund 557)

The Abrams B Non-Profit Corporation Fund was created for the Abrams housing in Marina that contains 192 units of two and four bedrooms, with rents appropriate to a mix of income levels: very low income, low income, and market. The housing was built by the U.S. Army as military housing for families assigned to Fort Ord and was transferred to the City October 2006.

Airport Operating Fund

	2020 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2022 Proposed	2023 Proposed
Fund: 555 Marina Airport					
Revenue					
LP - Licenses & Permits	85,000	85,000	39,760	6,000	6,000
UMP - Use of Money and Property	1,041,700	1,071,000	1,424,974	1,618,000	1,710,000
ING - Intergovernmental	10,000	10,000	-	10,000	10,000
CFS - Charges for Services	200	200	-	-	-
OR - Other Revenues	350,000	350,000	328,655	350,000	350,000
OFS - OFS - Transfers	12,000	12,000	12,000	12,000	12,000
Revenue Totals	1,498,900	1,528,200	1,805,389	1,996,000	2,088,000
Expenditures					
SB - Salaries and Benefits	188,350	186,920	196,997	210,000	210,000
SS - Services and Supplies	1,046,800	925,800	885,446	971,000	878,500
CO - Capital Outlay	50,000	50,000	-	125,000	100,000
DE - Depreciation Expense	-	-	-	700,000	700,000
OFU - OFU - Transfer	574,000	844,043	728,800	876,575	577,800
Expenditure Totals	1,859,150	2,006,763	1,811,243	2,882,575	2,466,300
Fund Total: Marina Airport	(360,250)	(478,563)	(5,854)	(886,575)	(378,300)
Add Back Depreciation	700,000	700,000	700,000	700,000	700,000
Net without depreciation charge	339,750	221,437	694,146	(186,575)	321,700

Preston and Abrams Parks Non-Profits

	2020 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2022 Proposed	2023 Proposed
Fund: 556 Preston Park NonProfit Corp					
Revenue					
UMP - Use of Money and Property	-	-	89	11,887	12,104
CFS - Charges for Services	6,705,000	6,840,000	1,749,996	7,158,093	7,301,254
OR - Other Revenues	55,000	55,000	-	41,753	42,588
Revenue Totals	6,760,000	6,895,000	1,750,085	7,211,713	7,355,946
Expenditures					
SS - Services and Supplies	5,684,100	5,116,100	2,106,699	5,536,531	4,564,160
DS - Debt Service	1,515,000	1,515,000	1,512,646	1,515,000	1,515,000
DE - Depreciation Expense	-	-	707,000	707,000	707,000
Expenditure Totals	7,199,100	6,631,100	4,326,345	7,758,531	6,786,160
Fund Total: Preston Park NonProfit	(439,100)	263,900	(2,576,260)	(546,818)	569,786
Add Back Depreciation	-	-	707,000	707,000	707,000
Net without depreciation charge	(439,100)	263,900	(1,869,260)	160,182	1,276,786
 Fund: 557 Abrams B NonProfit Corp					
Revenue					
UMP - Use of Money and Property	-	-	-	5,915	6,033
CFS - Charges for Services	3,488,000	3,658,000	1,404,535	3,000,247	3,060,251
OR - Other Revenues	30,000	30,000	137,299	26,682	27,215
Revenue Totals	3,518,000	3,688,000	1,541,834	3,032,844	3,093,499
Expenditures					
SS - Services and Supplies	3,014,800	2,569,800	282,467	2,754,549	2,549,802
DS - Debt Service	-	-	352,898	801,220	801,220
DE - Depreciation Expense	-	-	268,665	268,665	268,665
OFU - OFU - Transfer	731,000	732,000	-	732,000	732,000
Expenditure Totals	3,745,800	3,301,800	904,030	4,556,434	4,351,687
Fund Total: Abrams B NonProfit Corp	(227,800)	286,200	637,803	(1,523,590)	(1,258,188)
Add Back Depreciation	-	-	268,665	268,665	268,665
Net without depreciation charge	(227,800)	286,200	906,468	(1,254,925)	(989,523)



FIDUCIARY FUNDS

Successor Agency

In January of 2012, Redevelopment Agencies from across California were dissolved and replaced with Successor Agencies whose sole purpose was to pay of Redevelopment Enforceable Obligations. The City of Marina had significant debts and development disposition agreements which were outstanding at that time.

The former Redevelopment Agency's most significant obligation was to share certain tax increment revenues with the owners of the Dunes Development in south Marina. This fund receives former tax increment revenues to pay these obligations. Otherwise, the former tax increment is then remitted to the underlying taxing jurisdictions.

Housing Successor Agency

At the time of Redevelopment dissolution, the City's Redevelopment Housing function was assigned to the City of Marina and the City Council acts as the governing body of this agency's assets. The major asset of the fund are land parcels throughout the City which may be used to promote affordable housing. No ongoing revenue comes to this fund.

FORA Dissolution Administration Fund

With the Fort Ord Reuse Authority (FORA) sunset on June 30, The City of Marina has entered into the Indenture solely to perform certain limited administrative activities following the dissolution. The dissolution fund is used to account for the long-term debt and debt service issued by FORA prior to its dissolution which is administered by the City and held in Trust. The bonds bear annual interest at 1.151% to 3.307%. Principal and interest is paid semi-annually on March 1st and September 1st. The bonds mature September 1, 2037, in amounts ranging from \$1,260,000 to \$1,765,000.

Sucessor Agency Funds

	2020 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2022 Proposed	2023 Proposed
Fund: 758 Successor Agency Oblig					
Revenue					
TAX - Taxes	3,867,000	4,030,000	4,264,519	4,229,139	3,529,139
UMP - Use of Money and Property	-	-	20,578	-	-
OFS - OFS - Transfers	-	-	98,162	-	-
Revenue Totals	3,867,000	4,030,000	4,383,259	4,229,139	3,529,139
Expenditures					
SB - Salaries and Benefits	-	-	970	-	-
SS - Services and Supplies	2,608,000	2,877,000	9,871,800	3,995,000	3,304,500
DS - Debt Service	765,000	760,000	1,241,218	652,000	613,900
OFU - OFU - Transfer	-	-	430,827	-	-
Expenditure Totals	3,373,000	3,637,000	11,544,816	4,647,000	3,918,400
Fund Total: Successor Agency Oblig	494,000	393,000	(7,161,556)	(417,861)	(389,261)
Retiremt					
Fund: 759 Successor Agency Housing					
Revenue					
UMP - Use of Money and Property	-	-	1,110	-	-
OFS - OFS - Transfers	-	-	196,500	-	-
Revenue Totals	-	-	197,610	-	-
Expenditures					
SB - Salaries and Benefits	-	-	15,153	15,999	16,000
SS - Services and Supplies	25,000	-	6,205	45,000	45,000
OFU - OFU - Transfer	-	-	-	-	-
Expenditure Totals	25,000	-	21,358	60,999	61,000
Fund Total: Successor Agency Housing	(25,000)	-	176,251	(60,999)	(61,000)
Assets					

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APPENDIX

The appendix contains several important documents related to the development of the City of Marina's budget, namely:

Personnel Tables

This table list all the City's full-time employee positions, the salary schedule and salary allocations.

City Services and Demographics

These tables and narratives provide key demographics and history about the City of Marina.

Financial Policies

Many shorter financial policies of the City are listed here as well as the City's investment policy and Resolution 2012-46 calling for a balanced General Fund budget.

Budget Resolutions

The resolutions necessary to adopt the City's budget.

Glossary of Terms

This section provides a definition of terms frequently used in the budget.

Personnel Table

Authorized Full-Time Equivalents (FTEs)	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2020 Budget	*2021 Budget	2022 Proposed	2023 Proposed
Mayor	1	1	1	1	1	1	1
Council Member	4	4	4	4	4	4	4
City Council	5	5	5	5	5	5	5
City Manager	1	1	1	1	1	1	1
Assistant City Manager	1	1	1	1	1	1	1
Deputy City Clerk	1	1	1	1	1	1	1
Executive Adm Assistant	1	1	1	1	1	1	1
Human Resources Analyst	1	1	1	1	1	1	1
Intern (part-time, non-benefited)	0.25	0.5	0.5	0.5	0.5	0.5	0.5
City Manager	5.25	5.5	5.5	5.5	5.5	5.5	5.5
Finance Director	1	1	1	1	1	1	1
Accounting Svc Manager	1	1	1	1	1	1	1
Accounting Technician	3	2	2	2	2	2	2
Payroll Technician	0	1	1	1	1	1	1
Intern (Part-Time, non-benefited)	0.5	0.5	0.5	0.5	0.5	0.5	0.5
Finance	5.5	5.5	5.5	5.5	5.5	5.5	5.5
Police Chief	1	1	1	1	1	1	1
Police Commanders	2	2	2	2	2	2	2
Police Sergeant	4	4	5	5	5	5	5
Police Corporal	3	3	2	2	2	2	2
Public Safety Officer	0	0	0	0	0	0	0
Police Clerk	0	0	0	0	0	0	0
Police Officer	19	19	19	19	19	19	19
Community Services Specialist	1	1	1	1	1	1	1
Community Services Officer	2	2	2	2	2	2	2
Administrative Assistant II	1	1	1	1	1	1	1
Public Safety Records Supervisor	1	1	1	1	1	1	1
Public Safety Records Technicians	2	2	2	3	4	4	4
Management Analyst (non-benefited)	0.5	0.5	0.5	0.5	0.5	0.5	0.5
Training Manager (non-benefited)	0.5	0.5	0.5	0.5	0.5	0.5	0.5
Police	37	37	37	38	39	39	39
Fire Chief	1	1	1	1	1	1	1
Div Fire Chief - Training & ops	1	1	1	1	1	1	1
Fire Captain	3	3	3	6	6	6	6
Fire Engineer	6	5	5	5	5	6	6
Firefighters	2	3	3	4	4	3	3
Administrative Assistant II	1	1	1	1	1	1	1
Fire (does not include Reserve Firefighters)	14	14	14	18	18	18	18

continued to next page

Authorized Full-Time Equivalents (FTEs)	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2020 Budget	*2021 Budget	2022 Proposed	2023 Proposed
Public Works Superintendant	0	0	0	0	1	1	1
Crew Lead	1	1	1	1	1	2	2
Public Works Maintenance Worker III	2	3	3	3	3	0	0
Public Works Maintenance Worker II	3	3	3	3	3	8	8
Public Works Maintenance Worker I	3.5	5	5	5	5	2	2
Parks Maintenance Worker	0	0	0	0	0	0	0
Custodian	1	0	0	0	0	0	0
PW - Buildings & Grounds	10.5	12	12	12	13	13	13
Equipment Mechanic	1	1	1	1	1	1	1
Mechanic Assistant	0.5	0.5	0.5	0.5	0.5	0.5	0.5
PW - Vehicle Maintenance	1.5	1.5	1.5	1.5	1.5	1.5	1.5
Public Works Director	1	1	1	1	1	1	1
Associate or Assistant Engineer	0	0	0	1	1	1	1
Administrative Assistant II	1	1	1	1	1	1	1
Intern (part-time, non-benefitted)	0	0.5	0.5	0.5	0.5	0.5	0.5
Engineering	2	2.5	2.5	3.5	3.5	3.5	3.5
Community Development Director	1	1	1	1	1	1	1
Planning Service Manager	1	1	1	1	1	1	1
Senior Planner	1	1	1	1	1	1	1
Associate Planner	0	0	0	1	1	1	1
Administrative Assistant II	1	1	1	1	1	1	1
Intern (part-time, non-benefitted)	0.5	0.5	0.5	0.5	0.5	0.5	0.5
GIS Cord. (part-time, non-benefitted)	0.5	0.5	0.5	0.5	0.5	0.5	0.5
Assistant/Associate Planner (part-time, non-benefitted)	0	0.5	0.5	0	0	0	0
Planning	5	5.5	5.5	6	6	6	6
Chief Building Official	1	1	1	1	1	1	1
Senior Building Inspector	1	1	1	1	1	1	1
Building Inspector/ Code Enforcement Officer	0	0	0	1	1	1	1
Permit Technician	0.8	0.8	0.8	0.8	1	1	1
Building Inspection	2.8	2.8	2.8	3.8	4	4	4
Sr. Management Analyst/Communications Officer	1	1	1	1	1	1	1
Economic Development	1	1	1	1	1	1	1
Airport Services Manager	1	1	1	1	1	1	1
Airport	1	1	1	1	1	1	1
Recreation Svc Svc Director	1	1	1	1	1	1	1
Recreation Leader	4	4	4	4	4	4	4
Special Events/Partnership Leader (part-time, non-benefitted)	0	0	0	0.5	0.5	0.5	0.5
Administration Assistant II	1	1	1	1	1	1	1
Recreation Leader (part-time, non-benefitted)	-	1,000	1,000	1,000	1,000	1,000	1,000
Recreation Instructor (seasonal, non-benefitted)	10,000	11,000	11,000	12,000	12,000	13,000	13,000
Recreation & Cultural Services	6	6	6	6.5	6.5	6.5	6.5
* due to the coronavirus pandemic some vacant positions were frozen and ultimately reinstated							
Grand Total FTEs	95.55	98.3	98.3	106.3	108.5	108.5	108.5

Salary Schedule

City of Marina Staff Salary Schedule

Position	A	B	C	D	E
Account Tech	\$ 28.4123	\$ 29.8329	\$ 31.3245	\$ 32.8907	\$ 34.5352
Accounting Services Manager	\$ 47.8871	\$ 50.2815	\$ 52.7956	\$ 55.4354	\$ 58.2072
Administrative Asst II	\$ 24.9500	\$ 26.1975	\$ 27.5074	\$ 28.8828	\$ 30.3269
Airport Services Manager	\$ 42.8476	\$ 44.9900	\$ 47.2395	\$ 49.6015	\$ 52.0816
Assistant Planner	\$ 33.9193	\$ 35.6153	\$ 37.3961	\$ 39.2659	\$ 41.2292
Associate Civil Engineer	\$ 43.0500	\$ 45.2025	\$ 47.4626	\$ 49.8357	\$ 52.3275
Associate Planner	\$ 36.9077	\$ 38.7531	\$ 40.6908	\$ 42.7253	\$ 44.8616
Chief Building Official	\$ 51.3870	\$ 53.9564	\$ 56.6542	\$ 59.4869	\$ 62.4612
City Council Mayor	\$ 115.3800				
City Council Member	\$ 92.3100				
Community Services Officer	\$ 25.8935	\$ 27.1882	\$ 28.5476	\$ 29.9750	\$ 31.4738
COPPS Liaison Officer	\$ 29.3075	\$ 30.7729	\$ 32.3115	\$ 33.9271	\$ 35.6235
Custodian	\$ 18.3862	\$ 19.3055	\$ 20.2708	\$ 21.2843	\$ 22.3485
Deputy City Clerk	\$ 32.0105	\$ 33.6110	\$ 35.2916	\$ 37.0562	\$ 38.9090
Sr. Management Analyst/Communications Officer	\$ 40.5020	\$ 42.5271	\$ 44.6535	\$ 46.8862	\$ 49.2305
Executive Assistant	\$ 29.4256	\$ 30.8969	\$ 32.4417	\$ 34.0638	\$ 35.7670
Fire Captain	\$ 33.5660	\$ 35.2443	\$ 37.0065	\$ 38.8568	\$ 40.7996
Fire Division Chief	\$ 62.5717	\$ 65.7003	\$ 68.9853	\$ 72.4346	\$ 76.0563
Fire Engineer	\$ 29.8976	\$ 31.3925	\$ 32.9621	\$ 34.6102	\$ 36.3407
Fire Fighter	\$ 27.3794	\$ 28.7484	\$ 30.1858	\$ 31.6951	\$ 33.2799
Human Resource Analyst	\$ 36.4260	\$ 38.2473	\$ 40.1597	\$ 42.1677	\$ 44.2761
Intern	\$ 14.0000	\$ 14.7000	\$ 15.4350	\$ 16.2068	\$ 17.0171
Management Analyst	\$ 30.9673	\$ 32.5157	\$ 34.1415	\$ 35.8486	\$ 37.6410
Mechanic	\$ 31.7019	\$ 33.2870	\$ 34.9514	\$ 36.6990	\$ 38.5340
Mechanic Assistant	\$ 22.5860	\$ 23.7153	\$ 24.9011	\$ 26.1462	\$ 27.4535
Payroll Technician	\$ 31.1955	\$ 32.7553	\$ 34.3931	\$ 36.1128	\$ 37.9184
Permit Technician	\$ 30.0743	\$ 31.5780	\$ 33.1569	\$ 34.8147	\$ 36.5554
Planning Services Manager	\$ 51.3872	\$ 53.9566	\$ 56.6544	\$ 59.4871	\$ 62.4615
Police Commander	\$ 62.5700	\$ 65.6985	\$ 68.9834	\$ 72.4326	\$ 76.0542
Police Corporal	\$ 45.6002	\$ 47.8802	\$ 50.2742	\$ 52.7879	\$ 55.4273
Police Officer	\$ 42.4214	\$ 44.5425	\$ 46.7696	\$ 49.1081	\$ 51.5635
Police Officer Trainee	\$ 30.0000	\$ 31.5000	\$ 33.0750	\$ 34.7288	\$ 36.4652
Police Records Supervisor	\$ 32.1642	\$ 33.7724	\$ 35.4610	\$ 37.2341	\$ 39.0958
Police Records Technician	\$ 24.7956	\$ 26.0354	\$ 27.3372	\$ 28.7041	\$ 30.1393
Police Sergeant	\$ 49.0263	\$ 51.4776	\$ 54.0515	\$ 56.7541	\$ 59.5918
PW Mtc Worker I	\$ 22.6426	\$ 23.7747	\$ 24.9634	\$ 26.2116	\$ 27.5222
PW Mtc Worker II	\$ 24.9069	\$ 26.1522	\$ 27.4598	\$ 28.8328	\$ 30.2744
PW Section Crew Lead	\$ 34.3973	\$ 36.1172	\$ 37.9231	\$ 39.8193	\$ 41.8103
Recreation Leader	\$ 26.4161	\$ 27.7369	\$ 29.1237	\$ 30.5799	\$ 32.1089
Senior Building Inspector	\$ 36.0336	\$ 37.8353	\$ 39.7271	\$ 41.7135	\$ 43.7992
Senior Planner	\$ 44.9086	\$ 47.1540	\$ 49.5117	\$ 51.9873	\$ 54.5867
Superintendent	\$ 43.1957	\$ 45.3555	\$ 47.6233	\$ 50.0045	\$ 52.5047
Code Enforcement/Bldg Inspector	\$ 42.6200	\$ 44.7510	\$ 46.9886	\$ 49.3380	\$ 51.8049

Continued on next page

City of Marina
Temporary Staff Salary Schedule

Position	A	B	C	D	E
Associate Planner (Temp)	\$ 32.1281	\$ 33.7345	\$ 35.4212	\$ 37.1923	\$ 39.0519
GIS Coordinator - Part Time	\$ 39.3245	\$ 41.2907	\$ 43.3552	\$ 45.5230	\$ 47.7992
Mgmt Analyst - PT	\$ 29.6239	\$ 31.1051	\$ 32.6604	\$ 34.2934	\$ 36.0081
Games Official	\$ 20.0000				
Recreation Instructor	\$ 15.0000				
Training Coordinator	\$ 40.8242	\$ 42.8654	\$ 45.0087	\$ 47.2591	\$ 49.6221

*as of 7/19/2021

City of Marina
Executive Salary Schedule

Position	Monthly
City Manager	\$19,796
Position	Monthly Broadband
Assistant City Manager	
Community Development Director	
Finance Director	
Public Works Director	\$10,279 - \$17,546
Recreation Director	
Fire Chief	
Police Chief	

Reserve Fire Fighters

Reserve Fire Fighters are not paid hourly. They are paid per incident they respond to and paid per shift they work, not to exceed \$900 per quarter (3 months)

Reserve Fire Fighter Pay Per incident = \$10

If they work the following shifts:

- 6 hr shift > \$17.50 (per shift)
- 8 hr shift > 23.33 (per shift)
- 12 hr shift > \$35.00 (per shift)
- 24 hr shift > \$70.00 (per shift)

Allocation of Airport and Successor Agency Work Effort
FY 21/22 and 22/23
Allocated VIA Bi-Weekly Payroll Costs

*Home Depart is Airport. All others are in the General Fund.

[illegible]

Marina Services, History & Demographics

Marina City Services



Marina is a full-service city, providing police, fire, public works, planning, building inspections, engineering, facilities maintenance, custodial services, parks, recreation, cultural services and municipal airport services. Other services such as public education, water, garbage disposal and recycling, electric and gas utilities, sewer and storm water utilities, cable and phone are provided by local districts or franchise utility companies. The City is served by the Monterey Salinas Transit district which operates buses seven days per week.

History



William Locke-Paddon founded the town on 1,500 acres (6.1 km²) of land. The Marina post office opened in 1916. Marina incorporated in 1975. The City's history is intertwined with that of Fort Ord. Fort Ord lands were used as an infantry training center since the Mexican–American War. Major growth took place in 1938 with the first joint Army and Navy maneuvers held in 1940.

Fort Ord was selected in 1991 for decommissioning and the fort formally closed after troop reassignment in 1994. In July 1994 California State University, Monterey Bay opened, and barracks were soon transformed into dorms.

As a result of base closure, some of the last undeveloped natural wildlands on the Monterey Peninsula are now overseen by the Bureau of Land Management, including 86 miles of trails for the public to explore on foot, bike or horseback. In 2012, President Barack Obama designated 14,000 acres of the former fort as a National Monument managed by the Bureau of Land Management.

Demographics and Statistical Summary

Setting -

Location:	Central coast of California, 10 miles north of Monterey and about 100 miles south of San Francisco, on the south side of Monterey Bay
Founded:	1916
Incorporated:	1975
Area:	9.76 square miles
Government:	Council-Manager

Demographics -

Economic		
Population		
Male	10,664	46.8%
Female	12,117	53.2%
Total Population in 2019	22,781	
Ethnicity		
White	7,673	34.9%
Hispanic or Latino	6,875	31.2%
Asian	3,902	17.7%
Black	1,473	6.7%
Two or more races	1,764	8.0%
Native Pacific Islander	130	0.6%
American Indian	25	0.1%
Other Race	43	0.2%
Total Population	21,885	99.4%
Average Age	34.5 yrs	
Number of households		
Family households	68.0%	
Non-Family Households	32.0%	
Average Household Size	2.8	
Occupied Housing Units		
Owner Occupied Units	3,462	
Renter Occupied Units	4,327	
Total Occupied Units	7,836	
Median Household Income (2019)	\$70,139	

(source: City-Data.com)

Voter Participation – Last Election (November 3, 2020)

Registered Voters	12094
Ballots Cast	9971
Voter turn-out	82.45%

(Source: Monterey County Elections – “Statement of Votes”)

Top 25 Sales Tax Generator – 4th Qtr. 2020, in alphabetical order

1	7-Eleven	14	McDonald's
2	Bed Bath & Beyond	15	Michaels Arts and Crafts
3	Best Buy	16	Old Navy
4	Chipotle	17	Party City
5	CVS Pharmacy	18	REI
6	El Rancho Market	19	Shell
7	Grocery Outlet	20	Target
8	Jack in the box	21	Teriyaki Madness
9	Kohls	22	University Chevron
10	Las Animas Concrete	23	Valero
11	Lucky	24	Walgreens
12	Marina Eagle	25	Walmart Supercenter
13	Marina Valero		

(Source: HdL Services Spring 2021 Report)



FISCAL POLICIES

This section summarizes the policies the City follows in managing its finances.

Revenue Policies

- The City will set fees and user charges for each fund based upon a comprehensive cost and fee study, taking into consideration the total direct and indirect program costs and certain tax subsidies as Council deems necessary.
- The City will pursue collection of all revenues when due.

Operating Budget Policies

- The City Council will adopt and maintain a balanced annual operating budget and an integrated five-year capital improvement budget.
- Current annual revenues will be equal to or greater than current expenditures. The City will maintain a long-range fiscal perspective by annually analyzing long-term obligations, available reserve schedule and a five-year capital improvement plan.
- Any normal existing revenue inflation will be used to pay for normal existing expenditure inflation. The identification of funding sources should be identified for any new or expanded programs.
- As resource allocation plans are developed, consideration for citywide public safety shall be given high priority.
- The City will comply with all the requirements of Generally Accepted Accounting Principles (GAAP).
- The City will annually retain the services of an independent Certified Public Accounting firm to audit the City's financial statements and conduct any tests of the City's records deemed necessary to render an opinion on the City's compliance with Generally Accepted Accounting Principles (GAAP).

Capital Improvement Policies

- All estimated construction, maintenance and operating costs and potential funding sources for each proposed capital improvement will be identified before it is submitted to the City Council for approval.
- The City will finance only those capital improvements that are consistent with the adopted capital improvement plan and City priorities. All capital improvement operating and maintenance costs.

Debt Policies

- On May 1, 2018, City Council adopted Resolution No. 2018-38 "Debt Management Policy."
- Help maintain the City financial stability and encourage sound decision making on long-term financing commitments

- Debt will not be used to fund ongoing operating expenses of the City except for situations in which cash flow problems arise and the City may need to issue short-term Tax or Revenue Anticipate Notes
- Annual debt service shall not exceed 10 percent of annual operating expenses for the General Fund unless an exception is approved by City Council.
- The term for repayment of long-term financing for capital improvements will not exceed the expected useful life of the asset.
- Interfund loans will be adopted by City Council with specific terms and conditions as to effective term, interest rate and amortization period.

Fund Balance Classification

- At year-end, restricted fund balances for specific purposes are determined (excluding non-spendable amounts). Remaining fund balance is classified into committed, assigned or unassigned categories depending upon the intended use of the balances. Fund balance amounts for other governmental funds are classified as restricted or committed depending upon the purpose and restrictions imposed on each specific fund.

Reserve Policies

- The City maintains reserves to mitigate risk in the form of the “Emergency Reserve.” The City Council retains the authority to establish these reserves as Committed Fund Balance. The City met its goal to maintain the Emergency Reserve equivalent to 20% of the General Fund annual operating budget.
- At various funding level, the City Council maintains multiple other reserves such as pension stabilization fund, vehicle replacement, employee compensated leave balance, GASB 45 Other Post Employment Benefit, facility repairs and community improvements.

Property Management Policies

- Acquisition of real property shall be tied to a specific objective, with the source of adequate funds identified and considerations given for the long-term fiscal and policy impacts.

Investment policies

- The City operates under an investment policy which can found at:
<http://www.cityofmarina.org/26/Finance>

BUDGET RESOLUTIONS

DRAFT

GLOSSARY

Accounts Payable - A short-term liability account reflecting amounts owed to private persons or organizations for goods and services received by a government.

Accounts Receivable - An asset account reflecting amounts due from private persons or organizations for goods and services furnished by a government.

Accrual Basis of Accounting - A method of accounting that recognizes the financial effect of transactions, events, and interfund activities when they occur, regardless of the timing of related cash flows.

Adopted Budget- The City Council approved annual budget establishing the legal authority for the expenditure of funds as set forth in the adopting Council budget resolution.

Amortization - The process of decreasing or allocating a lump sum amount over a period of time, particularly for loans and other forms of finance, including related interest and other finance charges.

Appropriation - Legal authorization, as required by the City Charter, granted to the City Manager by the City Council to expend monies, and/or to incur legal obligations for specific departmental purposes. An appropriation is usually limited in amount, as well as to the time when it may be expended.

Assessed Valuation - A dollar value placed upon real estate or other property by Monterey County as a basis for levying property taxes.

Assets - Property owned by a government, which has monetary value.

Audit - Prepared by an independent certified public accountant (CPA), the primary objective of an audit is to determine if the City's financial statements fairly present the City's financial position and results of operations in conformity with generally accepted accounting principles

Authorized Positions - Regular positions authorized in the budget to be employed during the fiscal year.

Basis of Accounting - The timing of recognition, that is, when the effects of transactions or events are recognized for financial reporting or budgeting purposes. The three basis of accounting for governmental agencies are: (1) cash basis (when cash is received or paid), (2) accrual basis (when the underlying transaction or event takes place), and (3) modified accrual basis (revenues are recognized in the accounting period in which they become available and measurable and expenditures are recognized in the accounting period in which the fund liability occurred).

Balance Sheet - A statement purporting to present the financial position of an entity by disclosing the value of its assets, liabilities, and equities as of a specific date.

Balanced Budget - When the total of revenues and other financing sources is equal to or greater than the total of expenditures and other financing uses, the budget is balanced.

Beginning Fund Balance - Fund balance available in a fund from the end of the prior year for use in the following year.

Bond - A city may raise capital by issuing a written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, together with periodic interest at a special rate

Bond Rating - An evaluation of a bond issuer's credit quality and perceived ability to pay the principal and interest on time and in full. Two agencies regularly review city bonds and generate bond ratings: Moody's Investors Service and Standard and Poor's Ratings Group.

BRAC - An acronym which stands for base realignment and closure. It is the process the Department of Defense (DoD) has used previously to reorganize its installation infrastructure to support its forces in more cost-effective ways (e.g. budget reductions).

Budget - A plan of financial and program operation listing an estimate of proposed appropriations or expenses and the proposed means of financing them, for a particular time period. The budget is proposed or preliminary until it has been adopted by the City Council.

Budget Calendar - The schedule of key dates or milestones which a government follows in preparation and adoption of a budget.

Budget Adoption - Formal action by the City Council, which sets the spending path for the year.

Budgetary Control - The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and revenues.

CalPERS - State of California Public Employees' Retirement System.

Capital Asset - A tangible, fixed asset that is long-term in nature, of significant value, and obtained or controlled as a result of past transactions, events or circumstances. Fixed assets include land, buildings, equipment, improvements to buildings, and infrastructure (i.e., streets, highways, bridges, and other immovable assets). A capital asset is defined as an asset with a useful life extending beyond a single accounting period.

Capital Budget - A financial plan of proposed capital improvement projects and the means of financing them for a given period.

Capital Outlay - A budget category which budgets all equipment having a unit cost of more than \$5,000 and an estimated useful life of more than three years. Capital Outlay items are budgeted in the operating budget.

Cash Basis of Accounting - A basis of accounting under which transactions are recognized only when cash is received or disbursed.

Certificates of Participation (COPs) - This financing technique provides long-term financing through a lease, installment sale agreement or loan agreement. Certificates of Participation (COPs) allow the public to purchase (in \$5,000 increments) participation in a stream of lease payments, installment payments or loan payments relating to the acquisition or construction of specific equipment, land or facilities.

City Charter - Legal authority approved in 1975 by the voters of Marina under the State of California Constitution establishing the current "Council - Manager" form of government organization.

Community Priorities - Strategic work objectives that require collaborative action by several City departments and partnerships with other elements of the community.

Comprehensive Annual Financial Report (CAFR) - The official annual report of the City's financial condition at the conclusion of the fiscal year. The report is prepared to conform to Generally Accepted Accounting Principles (GAAP) for governmental units and presentation of the financial data in conformity with the Adopted Budget.

Consumer Price Index (CPI) - A statistical description of price levels provided by the U.S Department of Labor. The change in this index from year to year is used to measure the cost of living and economic inflation.

Contingency - A budgetary reserve set aside for emergency or unanticipated expenditures, revenue shortfalls, and/or unknown expenditures.

Department - An operational and budgetary unit designated by the City Council to define and organize City operations, or a group of related operations within a functional area.

Debt - An obligation resulting from the borrowing of money or from the purchase of goods and services. Debts of governments include bonds, time warrants, and notes.

Debt Financing - Issuance of bonds and other debt instruments to finance municipal improvements and services.

Debt Service - Debt service refers to the interest and principal payments on bond issues and Certificate of Participation and includes the issuance costs related to bond funding.

Deficit - The excess of an entity's liabilities over its assets, or the excess of expenditures or expenses over revenue during a single accounting period.

Depreciation - (1) Expiration in the service life of capital outlay assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence. (2) The portion of the cost of a capital asset that is charged as an expense during a particular period.

Division - An organizational unit consisting of program(s) or activity(ies) within a department which furthers the objectives of the City Council by providing services or a product.

Encumbrances - Financial commitments related to unperformed contracts for goods or services for which part of an appropriation is reserved. They cease to be encumbrances when the obligations are paid or otherwise terminated.

Enterprise Fund - A type of fund established to account for the total costs of those governmental facilities and services which are operated in a manner similar to private enterprises. These funds are entirely or predominately self-supporting.

Expenditure - The payment made for cost of services rendered, materials, equipment, and capital improvements.

Expense - Charges incurred (whether paid immediately or unpaid) for operations, maintenance, interest, or other charges.

Expense Category - Expense object categories: Salaries and Benefits, Supplies and Expenses, Internal Services, Capital Outlay

Fee - The payment for direct receipt of a public service by the party who benefits from the service.

Fiduciary Fund - A fund type to report assets held in a trustee or agency capacity for others and which therefore cannot be used to support the government's own programs. The fiduciary fund category includes pension, trust funds, investment trust funds, private-purpose trust funds, and agency funds.

Fiscal Year - A twelve-month accounting period of time to which the budget applies; for Marina, it is July 1 through June 30.

Fringe Benefits - Benefits including employee retirement, Medicare, health, dental, vision, life insurance, uniforms, and deferred compensation plans.

FTE - Full Time Equivalent Employee (FTE) 2,080 hours per year = 1.0 Full-Time Equivalent position.

Fund - An independent fiscal and accounting entity used to record all financial transactions related to the specific purpose for which the fund was created. There are three major types of fund:

- Governmental (general, special revenue, debt service, capital projects, and permanent),
- Proprietary (enterprise and internal service), and Fiduciary (trust and agency).

Fund Balance - The amount of financial resources immediately available for use. Generally, this represents the excess of unrestricted current assets over current liabilities.

Gann Appropriation Limit - Article XIII B of the State constitution was amended by Proposition 4 (Gann initiative) in 1979. Article XIII B limits growth in the spending of tax proceeds to tax proceeds appropriated in the "base year" of 1978-79 times the product of the allowable annual percentage change in a cost-of-living factor and the allowable annual percentage change in a population change factor. The cost-of-living factor is the larger of the annual percentage change in the State per capita personal income or the annual percentage change in the local non-residential assessed valuation due to new construction. The population change factor is the larger of the annual percentage change of the jurisdiction's population or the annual percentage population change of the county in which the jurisdiction is located.

General Fund - The primary fund of the City used to account for all revenues and expenditures of the City not legally restricted as to use. Examples of departments financed by the General Fund include City Council, Police and Fire Departments.

General Obligation Bond - A type of bond that is backed by the full faith, credit, and taxing power of the City.

Generally Accepted Accounting Principles (GAAP) - Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompass the conventions, rules, and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provide a standard by which to measure financial presentations. The primary authoritative body on the application of GAAP to state and local governments is the GASB.

Goal - Goals are general statements of desired results and serve as points of reference to guide actions, decisions, and resource allocation.

Governmental Accounting - The composite activity of analyzing, recording, summarizing, reporting, and interpreting the financial transactions of governments.

Governmental Accounting Standards Board (GASB) - The authoritative accounting and financial reporting standard-setting body for government entities

Governmental Fund - A fund type to account for tax-supported activities. There are five different types of governmental funds: the general fund, special revenue funds, debt service funds, capital projects funds, and permanent funds.

Grant - Contributions or gifts of cash or other assets from another governmental entity to be used or expended for a specific purpose, activity or facility. An example is the Community Development Block Grant given by the Federal government.

Indirect Cost Allocation Plan - The City uses an indirect cost allocation plan to ensure that enterprises and certain special revenue supported operations pay for themselves and are not subsidized by City taxpayers. General fund supported central services costs such as payroll, accounting, data processing, personnel, city management and facilities maintenance are allocated to those funds benefiting from these services based on statistical data reflecting use of these support services.

Infrastructure - Facilities on which the continuance and growth of a community depend on such as roads, water lines, sewers, public buildings, parks and airports.

Interfund Transactions - These budgetary transactions consist of quasi-external transactions which would be treated as revenues and expenditures if they involved organizations external to the governmental unit, reimbursements of expenditures initially made in one fund which are attributable to another fund, and operating transfers where monies are appropriated from one fund to another fund to reimburse expenses which are of benefit to the first fund.

Internal Service Fund - Funds used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government, on a cost-reimbursement basis.

Liability - Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date. Note: This term does not include encumbrances.

Line Item Detail - A budget that lists detailed expenditure categories (permanent salaries, utilities, travel, training, etc.) separately, along with the amount budgeted for each specified category.

Long-Term Debt - Debt with a maturity of more than one year after the date of issue.

Mission - A description of the basic purpose and responsibility of the division or department.

Modified Accrual Basis of Accounting - Basis of accounting whereby revenues are recognized in the accounting period in which they become available and measurable; expenditures are recognized in the accounting period in which the fund liability is incurred (if measurable), except for unmatured interest on general long-term debt and certain similar accrued obligations, which should be recognized when due.

Municipal Code - A compilation of City Council approved ordinances currently in effect. The Code defines City policy in various categories, for example, Civil Service rules, traffic regulations, sanitation and health standards, building regulations, and planning and zoning regulations.

Objective - Statement describing a significant result or service level change to be accomplished during the next fiscal year. It describes a specific, verifiable, and measurable actions, steps, or process undertaken in the service of a goal.

Operating Budget - A financial, programmatic and organizational plan for furthering the goals of the City Council through the departments of the City, which does not include one-time capital improvements projects.

Ordinance - A formal legislative enactment by the City Council. It has the full force and effect of law within the City boundaries unless it is in conflict with any higher form of law such as a State statute or constitutional provision. An ordinance has higher legal standing than a resolution.

Pay-As-You-Go Basis - A term used to describe a financial policy by which capital outlays are financed from current revenues rather than through borrowing.

Performance Measure - Quantifiable indicators that measure program workload or progress in achieving program objectives.

Program - An activity or division within a department which furthers the objectives of the City Council by providing services or a product.

Proprietary Fund - Funds that focus on the determination of operating income, changes in net assets (cost recovery), financial position, and cash flows. There are two types of proprietary funds: Enterprise and Internal Service Funds.

Purchase Order - A document issued to authorize a vendor to deliver specified merchandise or render a specified service for a stated estimated price. Outstanding purchase orders are called encumbrances.

Re-appropriation - The amount of money that is budgeted for a project in a prior year but is not spent or encumbered and needs to be appropriated again in the current year in order to continue the program originally intended.

Reimbursements - Payments of amounts remitted on behalf of another party, department or fund. They are recorded as expenditures or expenses in the reimbursing fund and as reductions of the expenditure or expense in the fund that is reimbursed (see Interfund Transactions).

Reserve - An account used to set aside a portion of the fund balance as legally segregated for a specific use.

Resolution - A special order of the City Council which requires less legal formality than an ordinance in terms of public notice and the number of public readings prior to approval. A resolution has lower legal standing than an ordinance. The adopted City budget is approved by resolution and requires a majority vote of the Council members present at budget adoption time. During the fiscal year other budget modifications made by the City Council require a majority vote.

Return on Investment - Requests for additional resources previously classified as enhancements are now categorized as Return on Investments. Requests will only be considered when the investment increases revenue, decreases operating expenses, or creates operating efficiency.

Revenue - Sources of income used to finance City governmental services.

Salaries and Wages - A budget category which generally accounts for full-time, part-time, and temporary employees' salaries, overtime costs and fringe benefits for a particular division or program.

Self-Insurance - A term often used to describe the retention by an entity of a risk of loss arising out of the ownership of property or the activity of the agency.

Service Benchmark - A short list of indicators (outputs, outcomes, trends over time) for the departmental or interdepartmental efforts important to Council and the community to communicate the City's strategic and day-to-day work.

Special Revenue Funds - Revenues that can be spent only for specific purposes stipulated by the Constitution, external resource providers, or through enabling legislation

Supplies and Expenses - A budget category which accounts for all non-personnel expenses. Examples include office supplies, utility costs, legal advertising, equipment maintenance, small tool purchases, building/structure maintenance and contractual services.

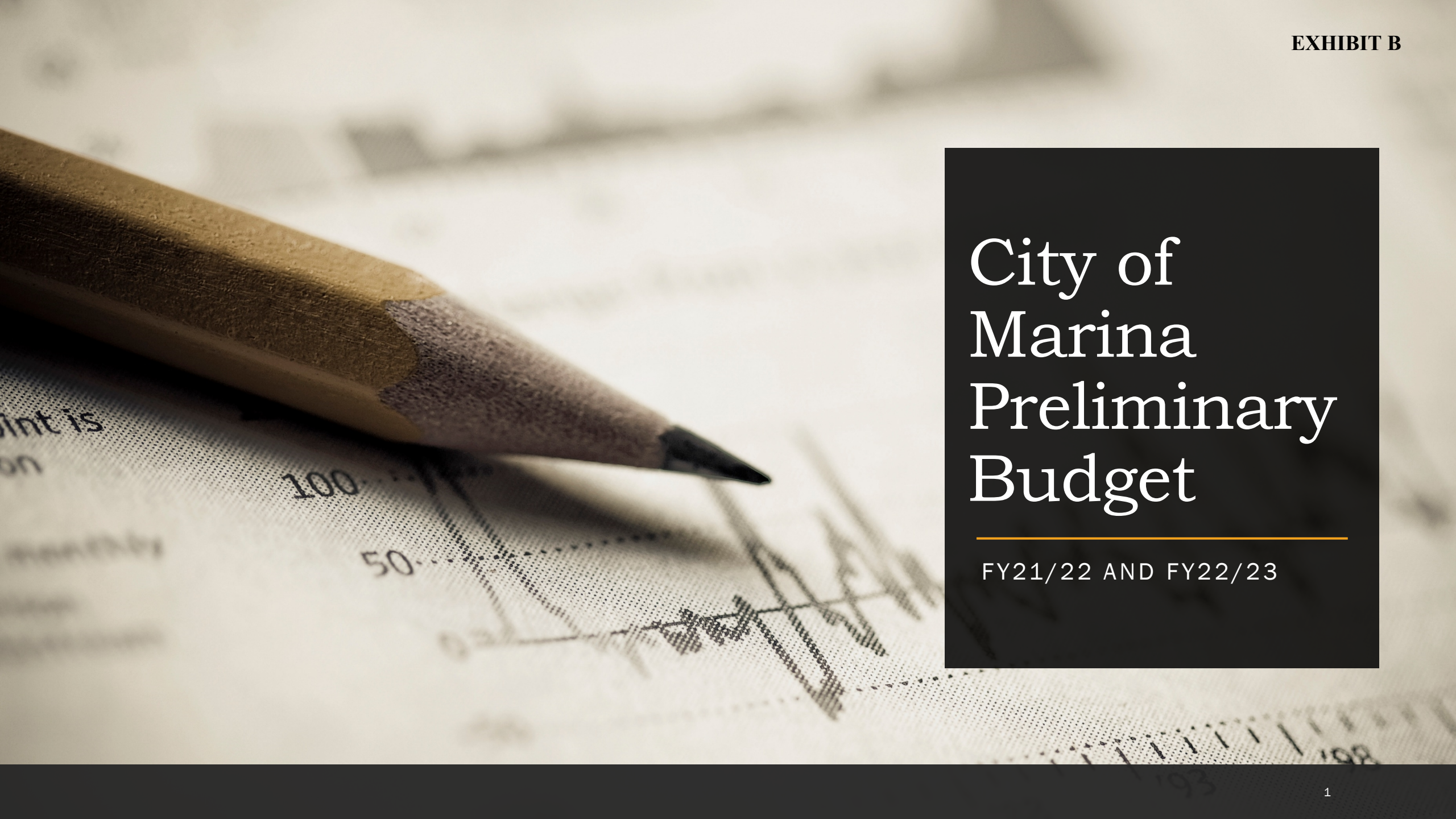
Taxes - Compulsory charges levied by a governmental unit for the purpose of financing services performed for the common benefit. This term does not include charges for services rendered only to those paying such charges, for example refuse collection.

Tourism Improvement District - An assessment established by the Monterey County Tourism Improvement District (MCTID) in 2007, used to administer marketing programs to promote the County of Monterey as a tourism destination and to fund projects, programs, and activities that benefit lodging businesses within the district. The assessment levied on lodging businesses within the city of Marina is \$2.00 per occupied room night for full service facilities and \$1.00 per occupied night for limited service. The City is entitled to retain one percent (1%) of the assessments collected to defer the administrative costs incurred. All of the assessments imposed are reviewed annually by City Council as the lead agency for the entire county, based on the annual reports prepared by the Monterey County Convention and Visitors Bureau.

Transient Occupancy Tax (TOT) - A tax on hotel/motel stays thirty days or less. The rate in the City of Marina is currently 14%.

Trust and Agency Funds - Types of fiduciary funds which account for assets held by the City in a trustee capacity. The budget does not appropriate fiduciary funds.

Vehicle License Fee - Vehicle License Fee (VLF) is an annual fee on the ownership of a registered vehicle in California. It has been assessed on all privately-owned registered vehicles in California in place of taxing vehicles as personal property since 1935. The VLF is paid to the Department of Motor Vehicles (DMV) at the time of annual vehicle registration. A portion of VLF had traditionally been apportioned to cities on a per capita basis. However, effective July 1, 2011, virtually all VLF revenues previously apportioned to cities were shifted to fund law enforcement grants as a part of efforts to solve the State's chronic budget



City of Marina Preliminary Budget

FY21/22 AND FY22/23

Principles used in Development of the FY21/22 and FY22/23 Budget

- Service levels and programs approved in the FY 2019-20 Budget (pre COVID-19) established as base level for FY21/22 budget
- Council priority list established May 18, 2021 incorporated (as feasible) in the baseline budget. Some projects not yet funded.
- All vacant/frozen positions due to COVID-19 revenue shortfalls were filled
- Only ongoing revenues were used to fund ongoing expenditures

BUDGET OVERVIEW

- ✓ Budget appropriations reflect City Council goals and priorities (some still unfunded and need Council guidance)
- ✓ Adds back staff and services reduced due to COVID-19
- ✓ Keeps 20% emergency reserve intact
- ✓ City Revenues continue to improve
- ✓ Continues to improve quality of life for residents

Straight to the Point

- Budget is not balanced (ongoing expenditures are greater than ongoing revenues)
- Unallocated fund balance will need to be used to balance budget. Or service levels or staffing will need to be reduced.
- Sales tax, Transient Occupancy Tax (TOT), not fully recovered since pre-COVID. Will be back to pre-COVID levels 2022/23.
- Expenditures have increased 4% annually for the past two years
- Funding is continued for existing capital projects, vehicles, facilities and road infrastructure improvements
- General Plan update is funded
- Racism study is funded
- Cypress Knolls master plan not yet funded

Proposed Baseline Budget

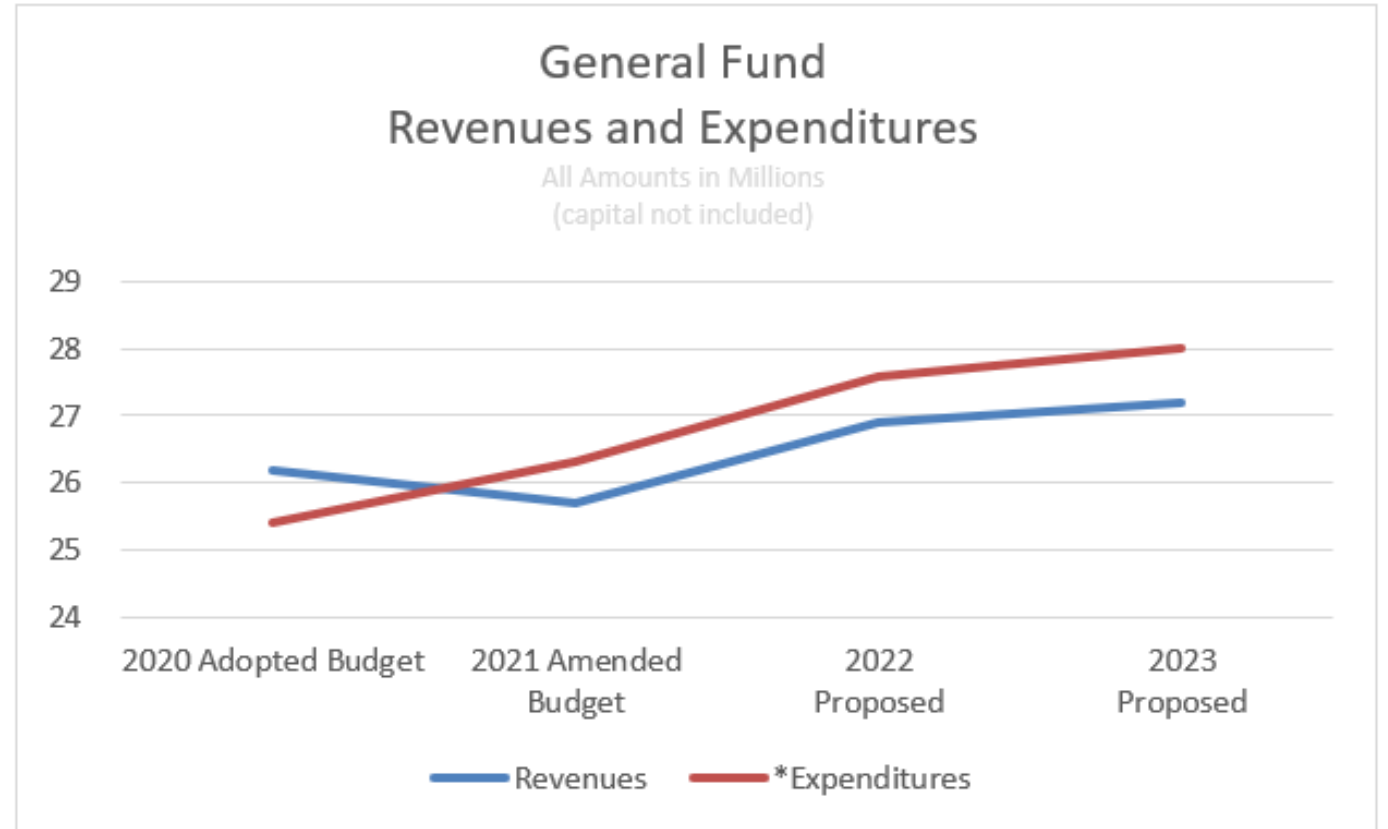
FY21/22 and FY22/23

	2020 Adopted Budget	2022 Proposed	2023 Proposed
Revenue Grand Totals:	26,237,667	26,930,007	27,227,501
*Expenditure Grand Totals:	25,464,062	27,695,395	28,076,640
Net Grand Totals:	\$773,605.00	(\$765,388.00)	(\$849,139.00)

**capital not included*

Two year expenditure increase of \$2,231,333 or 4% per year

Total revenues are projected to return to pre-covid levels in FY21/22, but expenditure growth is outpacing revenue recovery growth.



Areas contributing to Expenditure Increases

- PERS Pension (increases expected to continue for the next 5 years)
- Property and Liability Insurance
- Workers Compensation
- Employee Wage increases – annual steps, longevity etc.
- Cost-of-Living increase
- Additional 4 new Firefighters; Safer grant reimb reduction – phases out in FY22/23
- Public Works Superintendent, Police Records Clerk, Code Enforcement/Bldg Inspector
- Groundwater Protection Special legal fees

Vacant Staff Positions Filled

- Economic Development Coordinator(mgmt analyst/communications specialist)
- Executive Assistant Administration
- Senior Planner
- Associate Planner
- GIS Coord (part-time)
- Senior Building Inspector
- Building Inspector/Code Enforcement
- Associate Engineer
- Maintenance Worker (2)
- Administrative Assistant Police
- Police Records Technician
- Interns (3)

Reserves and Fund Balances as of FY20/21

- Pension Stabilization -\$2 million
- Vehicle and Equipment Replacement - \$2.1 million
- Emergency 20% Reserves - \$4.5 million
- Blight Removal (FORA Bond) - \$8.5 million
- Escrow (FORA Bond) - \$6.5 million
- Dunes Phase 2 Land Sales - \$6.2 million
- Unallocated General Fund balance - \$5.1 million
- Impact Fees - \$16.7 million
- American Recovery Plan Act - \$5.4 million
- CFD Fees (former FORA fee for habitat, roads, blight removal)
- Habitat Management (FORA Allocation) - \$1.6 million
- National Parks Service (NPS)
- Community Improvements - \$641,268

June 30, 2020

(excluding land sale)

\$7,030,018

• Downtown Vitalization Specific Plan	176,500
• Speed Limit Revision	45,000
• Pedestrian Safety Corridor	9,740
• Formation Environmental	37,770
• Type One Rosenbauer Avenger (Diesel Powered) Fire Engine	226,000
• Cardoza Street light repair	40,000
• Groundwater Protection	700,000
• COVID-19 Loan	400,000
• Water City	150,000
• Broadband Grant	30,000
• Senior Planner Salary Adjustment	<u>13,894</u>

Remaining Unallocated General Fund Balance

\$5, 129, 369

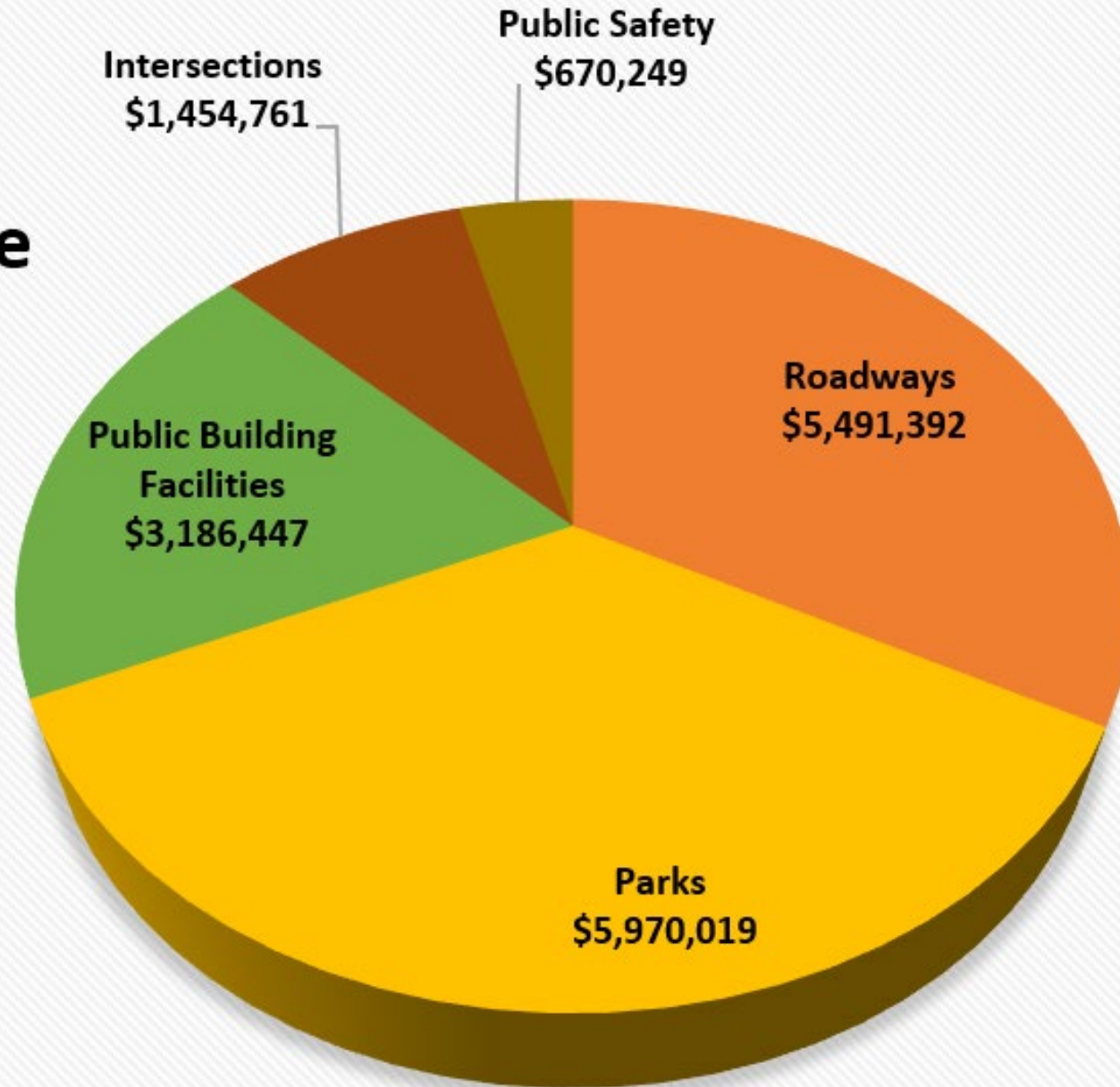
UNALLOCATED GENERAL FUND BALANCE
as of June 30, 2021

Dunes Phase 2 Land Sales \$6.2 million

- Invest back into community for economic and tax base growth
- Utilize for one-time quality of life improvements
- DO NOT utilize for on-going expenditure costs

Fund 215 Impact Fees FY20/21 Balance

\$16.7 million



CONTINUED FUNDED PROGRAMS

Transfers from General Fund to other funds as proposed			
From	To	2022 Proposed	2023 Proposed
GF Non-Dept	Vehicle Replace	905,000	905,000
GF Non-Dept	Pension Oblig	450,000	350,000
GF Non-Dept	Measure X	1,600,000	1,600,000
		<u>2,955,000</u>	<u>2,855,000</u>

City Council Priority List

May 18, 2021

- 1.) Hire staff necessary to accomplish budgeted action plans, priority lists and projects including:
 - Existing vacant positions
 - Launch working on Cypress Knolls by Feb. 2022 once General Plan consultant is on board and project is moving forward.
 - Complete Downtown Vitalization Plan by November 2021
 - Complete General Plan by 2023.
- 2.) Plan with budget to repair identified 26 worst local streets within 3 years.
- 3.) Plan with budget to identify:
 - At least \$2.5 million to fix Marina Sports Center/Water City
 - \$850,000 to begin upgrading Marina Equestrian Center
 - At least \$3 million to upgrade existing City parks and open space areas within 3 years, while allowing maximum safe use of parks during upgrading construction.
- 4.) Plan with budget improvements to Community Center, Teen Center/Skate Park within 5 years.

cont'd City Council Priority List

May 18, 2021

- 5.) Plan to open pump track by July 2022.
- 6.) Plan to open Sea Haven Park by November 2022.
- 7.) Plan to begin construction of Dunes City Park by February 2022 and open by February 2023.
- 8.) Hayes Circle land swap prior to November 2021.
- 9.) Replace all broken and missing light posts by November 2021.
- 10.) Annex East Campus and East Garrison before November 2022.
- 11.) Broadband implementation to include feasibility study and other support actions toward implementation prior to June 2022.
- 12.) Racism study begin by February 2022. By September 1, 2021 develop RFP with task force; November 1, 2021 final RFP ready; select vendor by January 1, 2022; launch study by February 1, 2022.

Council Priority List Not Yet Funded and Options

- Cypress Knolls Master Plan Consultant \$300,000 – (unallocated GF)
- Repair of 26 worst streets within 3 years \$5.3 million – (on-going revenues)
- Marina Sports Center/Water City Renovation \$3 million – (FORA blight and escrow bonds, Impact Fees, land sale)
- Upgrading existing City Parks and Open Space \$3 million (Tate, Windy Hill, Preston Park) – (unallocated GF, land sales, portion of Impact Fees)
- Community Center, Teen Center/Skate Park \$1 million – (unallocated GF, land sales)

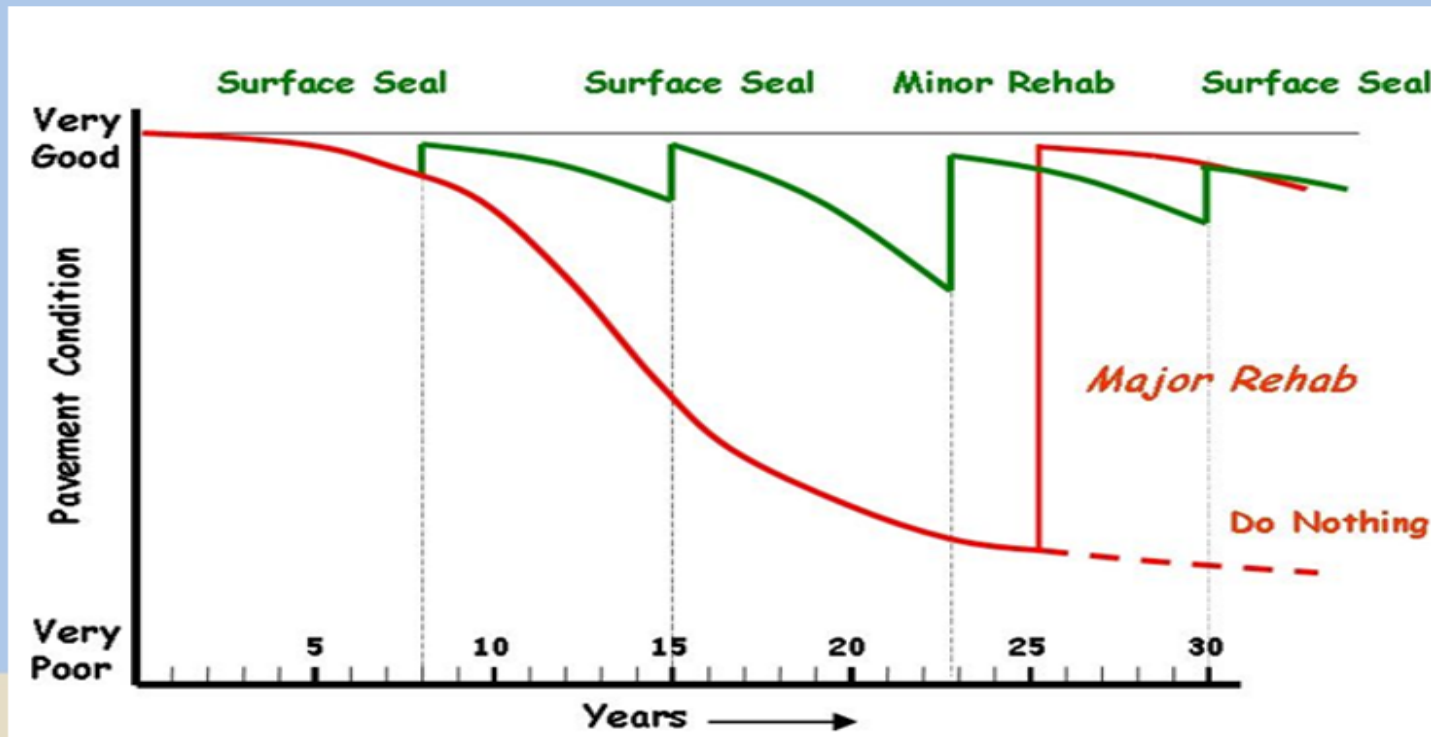
- \$1.6 million General Fund
 - \$600,000 Measure X
 - \$400,000 State RMRA Funds
- \$2.6 million funded annually

Additional \$5.3 million needed to fund reconstruction of 26 streets over the next 3 years

Road Repairs and Maintenance

Unfunded Pavement Rehabilitation Need

- \$32 million + maintenance backlog
- Upfront budget infusion with consistent preventative maintenance is needed to Attain and Maintain 70 PCI



Funding Sources

EXHIBIT B

- **Gas Tax SB1**
 - **\$400,000/year**
- **Measure X**
 - **\$600,000/year (30 years)**
- **General Fund (Local Measures, Sales TOT)**
 - **\$1,600,000/year + possible frontload**
- **Bond (secured by Measure X)**
 - **\$5,700,000**



Project Scenarios 2021-2041

EXHIBIT B

A. Baseline Scenario

\$2.8M per year (\$1.6M General Fund)

B. Frontload w/ Baseline

Baseline funding with an upfront Measure X Bond for \$5.7M in FY 2022/23

C. Baseline + Frontload + General Fund

Baseline funding, Measure X Bond for \$5.7M and \$5.3M additional General Fund

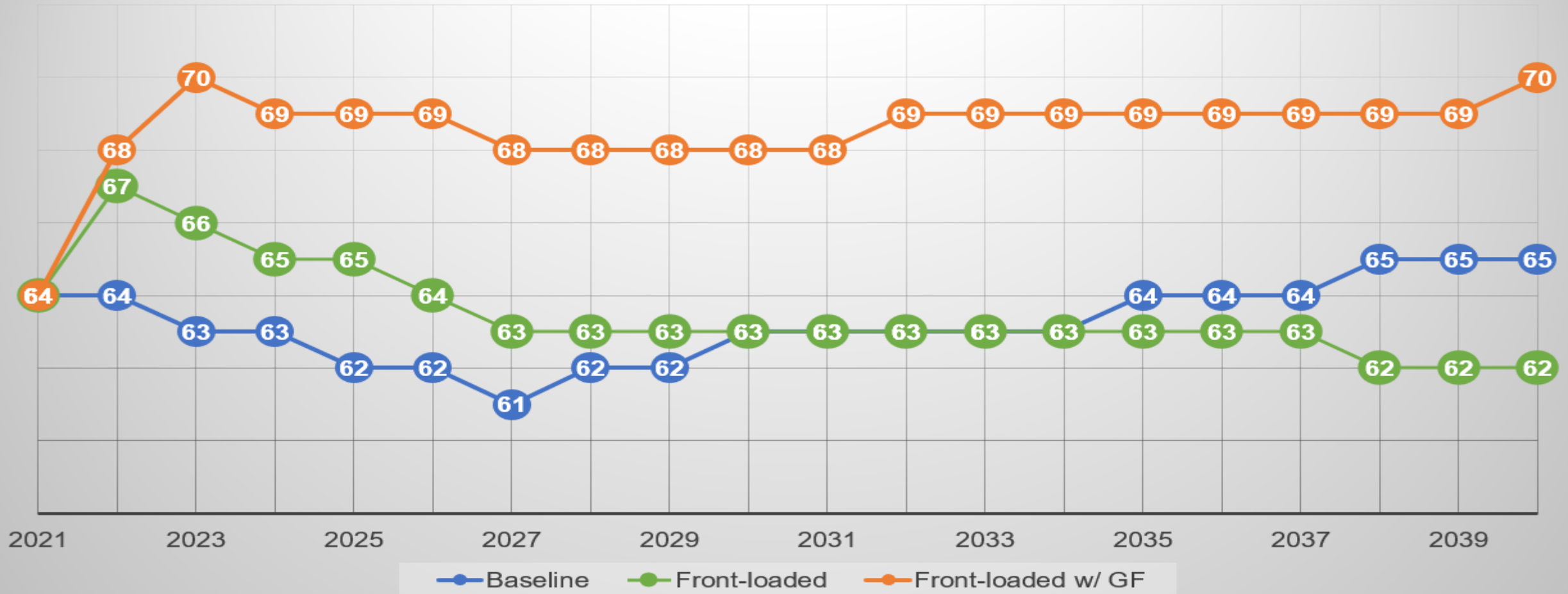


Project Scenarios 2021-2041

PCI Comparison

EXHIBIT B

PCI Comparison

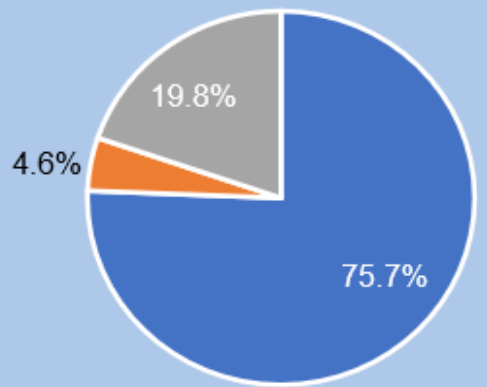


Project Scenarios 2021-2041

Network Condition Comparison

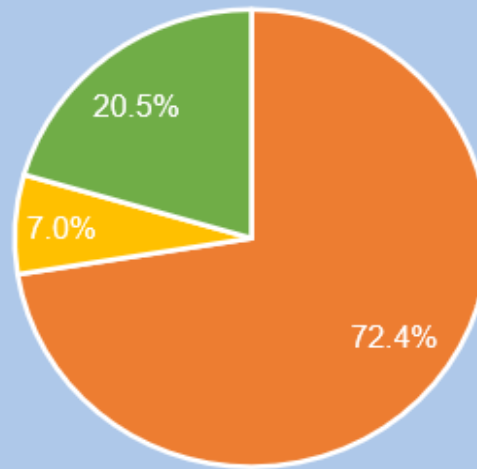
EXHIBIT B

Baseline Scenario
Network Condition



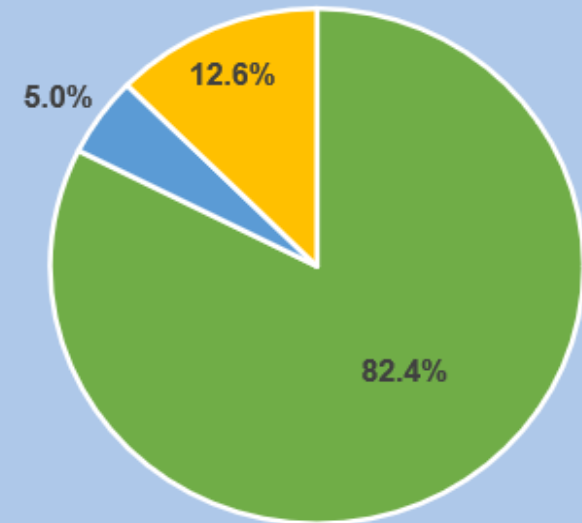
■ Very Good ■ Good ■ Poor

Front-loaded Scenario
Network Condition



■ Very Good ■ Good ■ Poor

Front-loaded w/ additional General
Fund Scenario
Network Condition



■ Very Good ■ Good ■ Poor

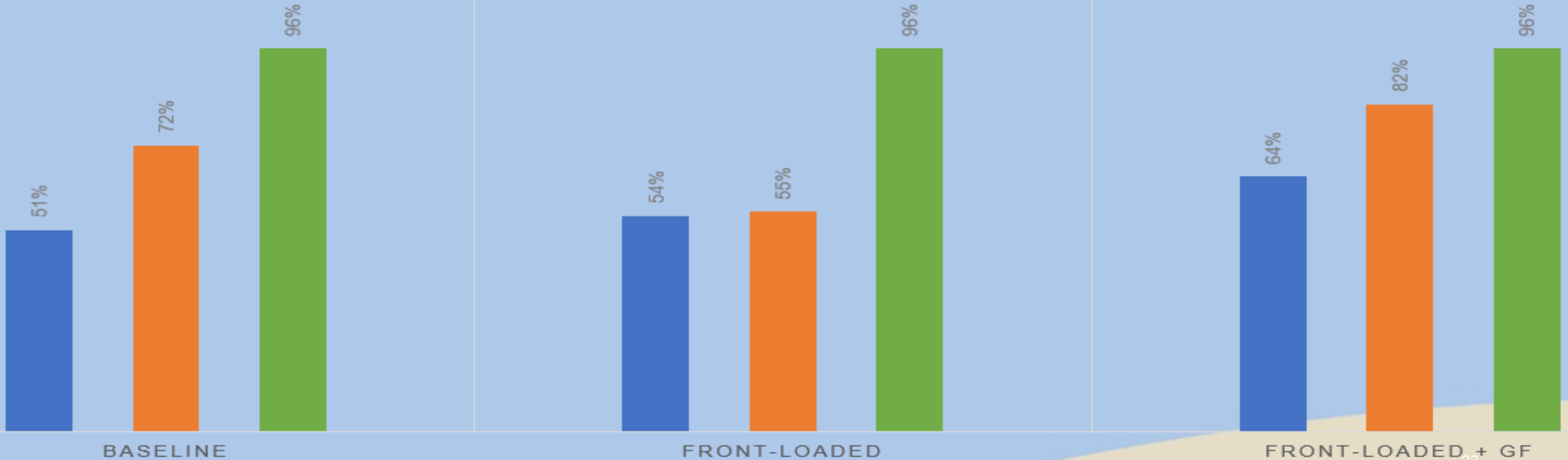
Project Scenarios 2021-2041

Roadway Condition Comparison

EXHIBIT B

% OF ROADWAY TYPE IN VERY GOOD CONDITION
(PCI 70 OR GREATER)

■ Arterials ■ Collectors ■ Residential



Options for repairing 26 worst local streets

- Baseline Scenario – over next 10 years 18 streets will be repaired
- Baseline + \$5.7 million Bond Scenario – over next 10 years 18 streets will be repaired with accelerated pace over Baseline
- Secure new funding source of \$5.3 million
- Add additional General Fund dollars as revenues become available

How to prioritize which 26 streets?

Overall City Unfunded Needs

- Staffing
- Facilities
- Vehicles and Equipment
- Capital Projects and Infrastructure
- Parks and trails

Facilities Overview

- City Hall, Community Center, Council Chamber, Community Development Annex
 - \$7 million – maintenance, ADA, renovation over next five years
 - Inadequate space to accommodate new staff positions
 - Inadequate space to reconfigure to accommodate COVID workplace
 - Buildings are still 45+ years old and still need to be rebuilt
 - General Plan identified Locke Paddon Parks and new Civic Center 20 years ago

New City Hall, Council Chamber construction costs
(includes Police) \$12-16 million

Facilities Overview

- Police and Fire Station
 - \$2 million needed for maintenance and ADA renovations over next five years
 - Fire Station needs to be relocated to North end of the City by Vince DiMaggio Park to meet 4 minute response goal
 - Fire Station bays not large enough to house a ladder truck
 - Building is 20+ years old
- New Fire Station - \$7 million North end of City
- Renovate Maintenance Building South end of City \$1.5-2 million
- New Fire Station Imjin and California \$7 million

Facilities Overview

- Community Center, Teen Center, Skate Park - \$1 million
- Senior Center - \$3 million
- Arts Village - \$3-5 million
- Sports Center - \$3 million
- Aquatic Center - \$8 million
- Remaining Blight - \$5 million

Departmental Unfunded Needs

- Fire
 - Increase minimum staffing for 2nd Engine Company, from 2 FF to 3 - \$375k annual costs
 - Deputy Chief/Fire Marshall - \$100k annual cost
 - Ladder truck - \$1.5 million
- Police
 - Records Management System - \$250k one-time (\$50k annual on-going)
 - Future increase officers and clerk/technicians to accommodate growth demands
 - Mental Health Social Worker – share with Monterey \$75,000

Departmental Unfunded Needs

- Administration
 - BMR Housing/Lease/Grants Manager
 - Human Resources/Risk Mgmt/Liability Insurance Manager/Director

- Public Works
 - Maintenance Staff for new parks, streets, lighting and landscaping (4)
 - Associate Engineer

Departmental Unfunded Needs

- Community Development
 - Long Range Planner
 - Dedicated Code Enforcement Officer (for recycling organics mandates)

- Recreation and Cultural Services
 - Rebuild recreation programs and get up and operational post COVID

Future Revenues

- Hotel TOT - \$2.3 million in 3-5 years
- Dunes Phase 3 - \$13.5 million 2-3 years
- FORA Blight removal funds can be allocated for Sports and Aquatic Center renovations
- Federal Grants for blight removal
- FORA CFD fees for blight removal
- General Obligation Bond – Police, Fire, City Hall, Aquatic Center, Senior Center, Roads
- Re-institute Utility User Tax
- ARPA – a portion can reimburse General Fund for COVID expenditures

Recommended Actions

- Allocate General Fund unallocated fund balance to balance budget
- Direction regarding unfunded priority list
- Schedule Capital Improvement program study session
- Schedule study session to discuss facility and infrastructure and fleet needs

City of Marina
Capital Improvement

Brian McMinn, P.E., P.L.S.
Public Works Director/City Engineer



CIP ACIP Priorities

**Capital Improvement Program (CIP)
= Community Investment Plan**

- **Fix it First – maintain the substantial community infrastructure investment**
- **Finish it First – complete projects already in the CIP in need of additional funding**
- **New Facilities – community identified needs for new infrastructure**



Unallocated General Fund Tier 1

• Council Chambers Media Upgrade	\$60,000
• Retention Basin Water Monitoring	\$25,000
• Landfill and CSUMB Annexation	\$75,000
• Local Roadways Safety Plan	\$5,000
• Los Arboles Sports Complex Deck	\$50,000
• MLK Sculpture Garden	\$250,000
• Maintenance Management System	\$80,000
• Police Records Management System	\$280,000



Unallocated General Fund Tier 1

• Cypress Knolls Master Plan	\$300,000
• Cardoza Neighborhood Stormdrain	\$120,000
• Traffic Signal ADA Improvements	\$150,000
• General Plan Update	\$100,000
• Library Community Room AV Upgrade	\$50,000
• Locke Paddon Park Maintenance	<u>\$100,000</u>
	\$1,395,000



Unallocated General Fund Tier 2

• Marina Library Landscaping	\$250,000
• Marina Drive Stormdrain	\$290,000
• Patton Parkway Retaining Wall	\$75,000
• California Ave. Pedestrian Crossing	<u>\$370,000</u>
	\$985,000



Unallocated General Fund Tier 3

• Imjin & 3rd Traffic Signal	\$1,050,000
• Carmel 300 Block Storm Drain	\$120,000
• Streetlight Coverage Study	<u>\$50,000</u>
	\$1,220,000



One Time Land Sales \$6,200,000

- Downtown Vitalization Implementation \$3,200,000
- Parks Improvements \$3,000,000

Glorya Jean-Tate, Windy Hill, Vince DiMaggio, Preston,
Locke-Paddon



Parks Impact Fees \$6,400,000

• Glorya Jean-Tate Pump Track	\$955,000
• Dunes Park Development	\$1,000,000
• Glorya Jean-Tate Park Redesign	\$200,000
• PFIF Update	\$20,000
• CIP Admin	\$10,000



10. Subsection A 3. f. iii of Section 17.42.040 Amended. Municipal Code Subsection A 3. f. iii of Section 17.42.040 relating to property line setbacks is hereby amended to read as follows:

“iii. A minimum setback of four feet from the side and rear property lines is required for an accessory dwelling unit twenty-four feet in height or less. If there is a recorded constraint, such as a no-build easement (e.g., public utility easement), then the recorded constraint prevails in determining the setback. Front and street side yard setbacks shall be the same as the underlying zoning district. An accessory dwelling unit in excess of twenty-four feet in height shall comply with setback requirements of the main structure of the applicable zoning district.”

11. Effective Date. This ordinance shall take effect and be in force 30 days from and after its final passage.

12. Posting of Ordinance. Within 15 days after the passage of this ordinance, the Deputy City Clerk shall cause it to be posted in the three public places designated by resolution of the City Council.

The foregoing ordinance was introduced at a regular meeting of the City Council of the City of Marina duly held on the 8th day of September 2021, and was passed and adopted at a regular meeting duly held on the 5th day of October 2021, by the following vote:

AYES, COUNCIL MEMBERS:

NOES, COUNCIL MEMBERS:

ABSENT, COUNCIL MEMBERS:

ABSTAIN, COUNCIL MEMBERS:

Bruce C. Delgado, Mayor

ATTEST

Anita Shepherd-Sharp Deputy City Clerk

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