



AGENDA

Tuesday, June 6, 2023

5:00 P.M. Closed Session

6:30 P.M. Open Session

REGULAR MEETING

**CITY COUNCIL, AIRPORT COMMISSION,
MARINA ABRAMS B NON-PROFIT CORPORATION, PRESTON PARK
SUSTAINABLE COMMUNITY NON-PROFIT CORPORATION, SUCCESSOR
AGENCY OF THE FORMER MARINA REDEVELOPMENT AGENCY AND MARINA
GROUNDWATER SUSTAINABILITY AGENCY**

THIS MEETING WILL BE HELD IN PERSON AND VIRTUALLY (HYBRID).

Council Chambers
211 Hillcrest Avenue
Marina, California

AND

Zoom Meeting URL: <https://zoom.us/j/730251556>

Zoom Meeting Telephone Only Participation: 1-669-900-9128 - Webinar ID: 730 251 556

PARTICIPATION

You may participate in the City Council meeting in person or in real-time by calling Zoom Meeting via the weblink and phone number provided at the top of this agenda. Instructions on how to access, view and participate in remote meetings are provided by visiting the City's home page at <https://cityofmarina.org/>. Attendees can make oral comments during the meeting by using the "Raise Your Hand" feature in the webinar or by pressing *9 on your telephone keypad if joining by phone only.

The most effective method of communication with the City Council is by sending an email to marina@cityofmarina.org. Comments will be reviewed and distributed before the meeting if received by 5:00 p.m. on the day of the meeting. All comments received will become part of the record. Council will have the option to modify their action on items based on comments received.

AGENDA MATERIALS

Agenda materials, staff reports and background information related to regular agenda items are available on the City of Marina's website www.cityofmarina.org. Materials related to an item on this agenda submitted to the Council after distribution of the agenda packet will be made available on the City of Marina website www.cityofmarina.org subject to City staff's ability to post the documents before the meeting.

VISION STATEMENT

Marina will grow and mature from a small town bedroom community to a small city which is diversified, vibrant and through positive relationships with regional agencies, self-sufficient. The City will develop in a way that insulates it from the negative impacts of urban sprawl to become a desirable residential and business community in a natural setting. **(Resolution No. 2006-112 - May 2, 2006)**

MISSION STATEMENT

The City Council will provide the leadership in protecting Marina's natural setting while developing the City in a way that provides a balance of housing, jobs and business opportunities that will result in a community characterized by a desirable quality of life, including recreation and cultural opportunities, a safe environment and an economic viability that supports a high level of municipal services and infrastructure. **(Resolution No. 2006-112 - May 2, 2006)**

LAND ACKNOWLEDGEMENT

The City recognizes that it was founded and is built upon the traditional homelands and villages first inhabited by the Indigenous Peoples of this region - the Esselen and their ancestors and allies - and honors these members of the community, both past and present.

1. CALL TO ORDER 
2. ROLL CALL & ESTABLISHMENT OF QUORUM: (City Council, Airport Commissioners, Marina Abrams B Non-Profit Corporation, Preston Park Sustainable Communities Nonprofit Corporation, Successor Agency of the Former Redevelopment Agency Members and Marina Groundwater Sustainability Agency)

Liesbeth Visscher, Brian McCarthy, Kathy Biala, Mayor Pro-Tem/Vice Chair
Cristina Medina Dirksen, Mayor/Chair Bruce C. Delgado
3. PUBLIC COMMENT ON CLOSED SESSION:
4. CLOSED SESSION:
 - a. Conference with Real Property Negotiations (§54956.8)
 - i. Property: City Corporation Yard, 2660 5th Avenue, Marina, CA
Negotiating Party: Marina Coast Water District
Negotiator(s): City Manager
Terms: Price and Terms
 - b. Performance Evaluation of Public Employee, (Govt. Code Section 54957(b)(1) – City Manager

6:30 PM - RECONVENE OPEN SESSION AND REPORT ON ANY ACTIONS TAKEN IN CLOSED SESSION

5. MOMENT OF SILENCE & PLEDGE OF ALLEGIANCE (Please stand)
6. SPECIAL PRESENTATIONS:
 - a. CERTIFICATE OF COMMENDATIONS
 - 1) Glen Sales, Building Rescue
 - 2) Jeffrey Abraham, Building Rescue
 - 3) Ron Dunlap, Building Rescue
 - 4) Jack Lundgren, Beach Rescue
 - 5) Jeffrey Abraham, Beach Rescue
 - 6) Jesse Alvarenga, Beach Rescue
 - 7) Mark Sweeney, Beach Rescue
 - 8) Mike B. Smith, Beach Rescue
 - 9) Steve DeVincenzi, Beach Rescue

b. PROCLAMATIONS

- 1) Jason McCoy, 2022 Firefighter of the Year
- 2) Pride Month

c. Monterey One Water Rate Shift Presentation

7. COUNCIL AND STAFF ANNOUNCEMENTS:

8. PUBLIC COMMENT: *Any member of the public may comment on any matter within the City Council's jurisdiction that is not on the agenda. This is the appropriate place to comment on items on the Consent Agenda. Action will not be taken on items not on the agenda. Comments are limited to a maximum of three (3) minutes. General public comment may be limited to thirty (30) minutes and/or continued to the end of the agenda. Any member of the public may comment on any matter listed on this agenda at the time the matter is being considered by the City Council. Whenever possible, written correspondence should be submitted to the Council in advance of the meeting, to provide adequate time for its consideration.*

9. CONSENT AGENDA FOR THE SUCCESSOR AGENCY TO THE FORMER MARINA REDEVELOPMENT AGENCY: *Background information has been provided to the Successor Agency of the former Redevelopment Agency on all matters listed under the Consent Agenda, and these items are considered to be routine and non-controversial. All items under the Consent Agenda are normally approved by one motion. Prior to such a motion being made, any member of the public or City Council may ask a question or make a comment about an agenda item and staff may provide a response. If discussion or a lengthy explanation is required, the Council may remove an item from the Consent Agenda for individual consideration. If an item is pulled for discussion, it will be placed at the end of Other Action Items Successor Agency to the former Marina Redevelopment Agency.*

10. CONSENT AGENDA: *These items are considered to be routine and non-controversial. All items under the Consent Agenda may be approved by one motion. Prior to such a motion being made, any member of City Council may ask a question or make a comment about an agenda item and staff may provide a response. If discussion or a lengthy explanation is required, Council may remove the item from the Consent Agenda and it will be placed at the end of Other Action Items.*

a. ACCOUNTS PAYABLE: *(Not a Project under CEQA per Article 20, Section 15378)*

- (1) Accounts Payable Check Numbers 102415-102536, totaling \$1,246,458.33.
Successor Agency Accounts Payable Check Number 117, totaling \$6,887.50.

b. MINUTES: *(Not a Project under CEQA per Article 20, Section 15378)*

- (1) May 16, 2023, Regular City Council Meeting

c. CLAIMS AGAINST THE CITY: None

d. AWARD OF BID: None

e. CALL FOR BIDS: None

f. ADOPTION OF RESOLUTIONS:

- (1) Adopting Resolution No. 2023-, approving the creation of utility easement on City property (City Corporation Yard, 2660 5th Avenue).

- (2) Adopting Resolution No. 2023-, certifying City of Marina compliance with State law (Proposition 218) with respect to special assessment for the Cypress Cove II Landscape Maintenance Assessment District for FY 2023-2024.
- (3) Adopting Resolution No. 2023-, certifying City of Marina compliance with State law (Proposition 218) with respect to special assessment for the Seabreeze Landscape Maintenance Assessment District for FY 2023-2024.
- (4) Adopting Resolution No. 2023-, certifying City of Marina compliance with State law (Proposition 218) with respect to special assessment for the Monterey Bay Estates Landscape Maintenance Assessment District for FY 2023-2024.

g. APPROVAL OF AGREEMENTS:

- (1) Adopting Resolution No. 2023-, awarding the City of Marina Municipal Improvements On-Call Contract 2023 to Monterey Peninsula Engineering, of Marina, California for an annual contract amount not to exceed \$1,000,000, and an option for an additional one (1) year extension with a not to exceed annual funding limit of \$1,000,000.
- (2) Adopting Resolution No. 2023-, amending the Memorandum of Understanding (MOU) regarding cooperative assistance to comply with Senate Bill 1383, Food Waste Reduction and Organics Recycling Regulations, incorporating changes in the annual cost of program activities.
- (3) Adopting Resolution No. 2023-, approving the City of Marina Sister Cities Policy; and approve Memorandum of Understanding for Friendship City agreement between City of Marina and Izunokuni, Japan; and approve Memorandum of Understanding for Sister City agreement between City of Marina and Namwon, South Korea

h. ACCEPTANCE OF PUBLIC IMPROVEMENTS:

- (1) Adopting Resolution No. 2023-, accepting the completion of all projects completed under the City of Marina Municipal Improvements On-Call Contract 2020.

i. MAPS: None

j. REPORTS: (RECEIVE AND FILE): None

k. FUNDING & BUDGET MATTERS: None

l. APPROVE ORDINANCES (WAIVE SECOND READING): None

m. APPROVE APPOINTMENTS: None

11. PUBLIC HEARINGS: *In the Council's discretion, the applicant/proponent of an item may be given up to ten (10) minutes to speak. All other persons may be given up to three (3) minutes to speak on the matter.*

- a. Open public hearing, take testimony from the public and consider adopting Resolution No. 2023-, setting of a 6 percent (6%) Fireworks Cost Recovery Fee and adding the fee to the Master Fee Schedule.

- b. Open a public hearing, take testimony from public and introduce Ordinance No. 2023-, amending the following sections of the Marina Municipal Code (MMC) pertaining to Housing: Sections 17.04, 17.06, 17.08, 17.10, 17.12, 17.16, 17.22, 17.45, 17.48.040 and 17.48.050 and adding new Section 17.51.
- 12. **OTHER ACTIONS ITEMS OF THE SUCCESSOR AGENCY TO THE FORMER MARINA REDEVELOPMENT AGENCY:** *Action listed for each Agenda item is that which is requested by staff. The Successor Agency may, at its discretion, take action on any items. Members of the public may be given up to three (3) minutes to speak.*
- 13. **OTHER ACTION ITEMS:** *Action listed for each Agenda item is that which is requested by staff. The City Council may, at its discretion, take action on any items. Members of the public may be given up to three (3) minutes to speak.*

Note: No additional major projects or programs should be undertaken without review of the impacts on existing priorities (Resolution No. 2006-79 – April 4, 2006).

- a. Receive an informational item on the proposed mural at 3100 Del Monte Blvd and approve the mural design.
 - b. MST Bus Surf line Presentation
 - c. Consider adopting Resolution No. 2023-, amending the Rules and Procedures for the Conduct of Meetings.
- 14. **COUNCIL & STAFF INFORMATIONAL REPORTS:**
 - a. Monterey County Mayor's Association [Mayor Bruce Delgado]
 - b. Council reports on meetings and conferences attended (Gov't Code Section 53232).
- 15. **ADJOURNMENT:**

CERTIFICATION

I, Anita Sharp, Deputy City Clerk, of the City of Marina, do hereby certify that a copy of the foregoing agenda was posted at City Hall and Council Chambers Bulletin Board at 211 Hillcrest Avenue, Monterey County Library Marina Branch at 190 Seaside Circle, City Bulletin Board at the corner of Reservation Road and Del Monte Boulevard on or before 6:30 p.m., Friday, June 2, 2023.

ANITA SHARP, DEPUTY CITY CLERK

City Council, Airport Commission and Redevelopment Agency meetings are recorded on tape and available for public review and listening at the Office of the City Clerk and kept for a period of 90 days after the formal approval of MINUTES.

City Council meetings may be viewed live on the meeting night and at 12:30 p.m. and 3:00 p.m. on Cable Channel 25 on the Sunday following the Regular City Council meeting date. In addition, Council meetings can be viewed at 6:30 p.m. every Monday, Tuesday and Wednesday. For more information about viewing the Council Meetings on Channel 25, you may contact Access Monterey Peninsula directly at 831-333-1267.

Agenda items and staff reports are public record and are available for public review on the City's website (www.cityofmarina.org), at the Monterey County Marina Library Branch at 190 Seaside Circle and at the Office of the City Clerk at 211 Hillcrest Avenue, Marina between the hours of 10:00 a.m. 5:00 p.m., on the Monday preceding the meeting.

Supplemental materials received after the close of the final agenda and through noon on the day of the scheduled meeting will be available for public review at the City Clerk's Office during regular office hours and in a 'Supplemental Binder' at the meeting.

ALL MEETINGS ARE OPEN TO THE PUBLIC. THE CITY OF MARINA DOES NOT DISCRIMINATE AGAINST PERSONS WITH DISABILITIES. Council Chambers are wheelchair accessible. Meetings are broadcast on cable channel 25 and recordings of meetings can be provided upon request. To request assistive listening devices, sign language interpreters, readers, large print agendas or other accommodations, please call (831) 884-1278 or e-mail: marina@cityofmarina.org. Requests must be made at least **48 hours** in advance of the meeting.

Upcoming 2023 Meetings of the City Council, Airport Commission, Marina Abrams B Non-Profit Corporation, Preston Park Sustainable Community Nonprofit Corporation, Successor Agency of the Former Redevelopment Agency and Marina Groundwater Sustainability Agency
Regular Meetings: 5:00 p.m. Closed Session;
6:30 p.m. Regular Open Sessions

Tuesday, June 20, 2023

***Wednesday, September 6, 2023**

Tuesday, September 19, 2023

***Wednesday, July 5, 2023**

Tuesday, October 3, 2023

Tuesday, July 18, 2023

Tuesday, October 17, 2023

****Wednesday, August 2, 2023**

Tuesday, November 7, 2023

Tuesday, August 15, 2023

Tuesday, November 21, 2023

Tuesday, December 5, 2023

Tuesday, December 19, 2023

*** Regular Meeting rescheduled due to Monday Holiday**

**** Regular Meeting rescheduled due to National Night Out**

C I T Y H A L L 2 0 2 3 H O L I D A Y S **(City Hall Closed)**

Independence Day (City Offices Closed) ----- Tuesday, July 4, 2023

Labor Day ----- Monday, September 4, 2023

Veterans Day (City Offices Closed)----- Friday, November 10, 2023

Thanksgiving Day-----Thursday, November 23, 2023

Thanksgiving Break----- Friday, November 24, 2023

Winter Break----- Monday, December 25, 2023-Friday, December 29, 2023

2023 COMMISSION DATES

Upcoming 2023 Meetings of Design Review Board
3rd Wednesday of every month. Meetings are held at the Council Chambers at 6:30 P.M.
 ** = Change in location due to conflict with Council meeting

June 15, 2023
 July 20, 2023
 August 17, 2023

September 21, 2023
 October 19, 2023

November 16, 2023
 December 21, 2023

Upcoming 2023 Meetings of Planning Commission
2nd and 4th Thursday of every month. Meetings are held at the Council Chambers at 6:30 P.M.

June 8, 2023
 June 22, 2023
 July 13, 2023
 July 27, 2023

August 10, 2023
 August 24, 2023
 September 14, 2023
 September 28, 2023

October 12, 2023
 October 26, 2023
 November 9, 2023
 November 23, 2023
 (Cancelled)
 December 14, 2023

Upcoming 2023 Meetings of Public Works Commission
3rd Thursday of every month. Meetings are held at the Council Chambers at 6:30 P.M.

June 15, 2023

July 20, 2023
 August 17, 2023
 September 21, 2023

October 19, 2023
 November 16, 2023
 December 21, 2023

**Upcoming 2023 Meetings of Recreation &
 Cultural Services Commission**
1st Wednesday of every quarter month. Meetings are held at the Council Chambers at 6:30 P.M.

September 1, 2023

December 1, 2023

Upcoming 2023 Meetings of Marina Tree Committee
2nd Wednesday of every quarter month as needed. Meetings are held at the Council Chambers at 6:30 P.M.

July 13, 2023

October 12, 2023



Certificate of Commendation

PRESENTED TO

Glenn Sales

*For Outstanding Initiative, Unselfish Performance and
Heroic Measures Taken in Saving the Life of a Stranger*

WHEREAS, on Saturday March 14th, 2022, Marina Fire was dispatched along with the Marina Police Department to a welfare check on Crescent Avenue. There were no signs of the residence being occupied, and;

WHEREAS, on Sunday March 15th, 2022, Marina Fire responded to a reported odor of smoke coming from the same residence that they had conducted a welfare check on the day before, and;

WHEREAS, when Engine 5411, the first due Engine, arrived black smoke was observed coming from the vents and smoke was visible at the windows, the incident was upgraded to a full Structure Fire response, and;

WHEREAS, Captain Glenn Sales responded as the Captain on E-5412. Upon the arrival of E-5412 Captain Sales was assigned to the Interior Group by the Incident Commander. The Interior group was assigned to locate the fire while conducting a primary search for occupants, and;

WHEREAS, Captain Sales as part of Interior Group located a occupant who was not conscious inside of the burning building and extricated the occupant through the burning building to safety where medical care could be provided. The occupant was transported via air ambulance to a burn center where the occupant reportedly made a full recovery, and;

NOW THEREFORE, the City Council of the City of Marina does hereby present this Certificate of Commendation to Captain Glenn Sales for outstanding initiative, unselfish performance, and heroic measures taken in saving the life of a stranger.

PRESENTED BY

Bruce C. Delgado
Mayor

Cristina Medina-Dirksen
Mayor Pro Tem

Brian McCarthy
Council Member

Kathy Y. Biala
Council Member

Liesbeth Visscher
Council Member



Dated this 6th day of June 2023



Certificate of Commendation

PRESENTED TO

Jeffrey Abraham

*For Outstanding Initiative, Unselfish Performance and
Heroic Measures Taken in Saving the Life of a Stranger*

WHEREAS, on Saturday March 14th, 2022, Marina Fire was dispatched along with the Marina Police Department to a welfare check on Crescent Avenue. There were no signs of the residence being occupied, and;

WHEREAS, on Sunday March 15th, 2022, Marina Fire responded to a reported odor of smoke coming from the same residence that they had conducted a welfare check on the day before, and;

WHEREAS, when Engine 5411, the first due Engine, arrived black smoke was observed coming from the vents and smoke was visible at the windows, the incident was upgraded to a full Structure Fire response, and;

WHEREAS, Engineer Jeffrey Abraham responded as the Firefighter on E-5411. Upon the arrival of E-5412, Engineer Abraham was reassigned to the Interior Group by the Incident Commander. The Interior group was assigned to locate the fire while conducting a primary search for occupants, and;

WHEREAS, Engineer Abraham as part of Interior Group located a occupant who was not conscious inside of the burning building and extricated the occupant through the burning building to safety where medical care could be provided. The occupant was transported via air ambulance to a burn center where the occupant reportedly made a full recovery, and;

NOW THEREFORE, the City Council of the City of Marina does hereby present this Certificate of Commendation to Engineer Jeffrey Abraham for outstanding initiative, unselfish performance, and heroic measures taken in saving the life of a stranger.

PRESENTED BY

Bruce C. Delgado
Mayor

Cristina Medina-Dirksen
Mayor Pro Tem

Kathy Y. Biala
Council Member

Brian McCarthy
Council Member

Liesbeth Visscher
Council Member



Dated this 6th day of June 2023



Certificate of Commendation

PRESENTED TO

Ron Dunlap

*For Outstanding Initiative, Unselfish Performance and
Heroic Measures Taken in Saving the Life of a Stranger*

WHEREAS, on Saturday March 14th, 2022, Marina Fire was dispatched along with the Marina Police Department to a welfare check on Crescent Avenue. There were no signs of the residence being occupied, and;

WHEREAS, on Sunday March 15th, 2022, Marina Fire responded to a reported odor of smoke coming from the same residence that they had conducted a welfare check on the day before, and;

WHEREAS, when Engine 5411, the first due Engine, arrived black smoke was observed coming from the vents and smoke was visible at the windows, the incident was upgraded to a full Structure Fire response, and;

WHEREAS, Engineer Ron Dunlap responded as the Engineer on E-5412. Upon the arrival of E-5412 Engineer Dunlap was assigned to the Interior Group by the Incident Commander. The Interior group was assigned to locate the fire while conducting a primary search for occupants, and;

WHEREAS, Engineer Dunlap as part of Interior Group, located a occupant who was not conscious inside of the burning building and extricated the occupant through the burning building to safety where medical care could be provided. The occupant was transported via air ambulance to a burn center where the occupant reportedly made a full recovery, and;

NOW THEREFORE, the City Council of the City of Marina does hereby present this Certificate of Commendation to Engineer Ron Dunlap for outstanding initiative, unselfish performance, and heroic measures taken in saving the life of a stranger.

PRESENTED BY

Bruce C. Delgado
Mayor

Cristina Medina-Dirksen
Mayor Pro Tem

Kathy Y. Biala
Council Member

Brian McCarthy
Council Member

Liesbeth Visscher
Council Member



Dated this 6th day of June 2023



Certificate of Commendation

PRESENTED TO

Jack Lundgren

*For Outstanding Initiative, Unselfish Performance and
Heroic Measures Taken in Saving the Life of a Stranger*

WHEREAS, on July 9th 2020, Marina Fire was dispatched to a reported Beach Rescue at the Marina State Beach for a report of a child buried in the sand, and;

WHEREAS, an 8 year old boy had dug a hole approximately 5 feet straight down and when the walls of the hole collapsed was buried alive, and;

WHEREAS, Division Chief Jack Lundgren responded as the Duty Chief. Upon the arrival of Division Chief Lundgren he assumed Command of Rescue, requesting appropriate resources and directing the overall operations, and;

WHEREAS, Division Chief Lundgren, supervised the responders who dug and extricated the patient and coordinated the efforts among the responding agencies, and;

WHEREAS, Division Chief Lundgren ensured that the Rescue group provided lifesaving medical interventions from which the patient made a full recovery, and;

NOW THEREFORE, the City Council of the City of Marina does hereby present this Certificate of Commendation to Division Chief Jack Lundgren for outstanding initiative, unselfish performance, and heroic measures taken in saving the life of a stranger.

PRESENTED BY

Bruce C. Delgado
Mayor

Cristina Medina-Dirksen
Mayor Pro Tem

Kathy Y. Biala
Council Member

Brian McCarthy
Council Member

Liesbeth Visscher
Council Member



Dated this 6th day of June 2023



Certificate of Commendation

PRESENTED TO

Jeffrey Abraham

*For Outstanding Initiative, Unselfish Performance and
Heroic Measures Taken in Saving the Life of a Stranger*

WHEREAS, on July 9th 2020, Marina Fire was dispatched to a reported Beach Rescue at the Marina State Beach for a report of a child buried in the sand, and;

WHEREAS, an 8 year old boy had dug a hole approximately 5 feet straight down and when the walls of the hole collapsed was buried alive, and;

WHEREAS, Engineer Jeffrey Abraham responded as the Engineer on E-E19-01. Upon the arrival of E-E19-01 Engineer Abraham was assigned to the Rescue Group by the Incident Commander, and;

WHEREAS, Engineer Abraham, working with other responders to dig and extricate the patient, all the while fighting to keep from being trapped in the collapsing sand walls, extricated the patient who was not conscious or breathing, and;

WHEREAS, Engineer Abraham and the rest of the Rescue group provided lifesaving medical interventions from which the patient made a full recovery, and;

NOW THEREFORE, the City Council of the City of Marina does hereby present this Certificate of Commendation to Engineer Jeffrey Abraham for outstanding initiative, unselfish performance, and heroic measures taken in saving the life of a stranger.

PRESENTED BY

Bruce C. Delgado
Mayor

Cristina Medina-Dirksen
Mayor Pro Tem

Brian McCarthy
Council Member

Kathy Y. Biala
Council Member

Liesbeth Visscher
Council Member



Dated this 6th day of June 2023



Certificate of Commendation

PRESENTED TO

Jesse Alvarenga

*For Outstanding Initiative, Unselfish Performance and
Heroic Measures Taken in Saving the Life of a Stranger*

WHEREAS, on July 9th 2020, Marina Fire was dispatched to a reported Beach Rescue at the Marina State Beach for a report of a child buried in the sand, and;

WHEREAS, an 8 year old boy had dug a hole approximately 5 feet straight down and when the walls of the hole collapsed was buried alive, and;

WHEREAS, Firefighter Jesse Alvarenga responded as the Firefighter on E-5411. Upon the arrival of E-5411 Firefighter Alvarenga was assigned to the Rescue Group by the Incident Commander, and;

WHEREAS, Firefighter Alvarenga, working with other responders to dig and extricate the patient, all the while fighting to keep from being trapped in the collapsing sand walls, extricated the patient who was not conscious or breathing, and;

WHEREAS, Firefighter Alvarenga and the rest of the Rescue group provided lifesaving medical interventions from which the patient made a full recovery, and;

NOW THEREFORE, the City Council of the City of Marina does hereby present this Certificate of Commendation to Firefighter Jesse Alvarenga for outstanding initiative, unselfish performance, and heroic measures taken in saving the life of a stranger.

PRESENTED BY

Bruce C. Delgado
Mayor

Cristina Medina-Dirksen
Mayor Pro Tem

Kathy Y. Biala
Council Member

Brian McCarthy
Council Member

Liesbeth Visscher
Council Member



Dated this 6th day of June 2023



Certificate of Commendation

PRESENTED TO

Mark Sweeney

*For Outstanding Initiative, Unselfish Performance and
Heroic Measures Taken in Saving the Life of a Stranger*

WHEREAS, on July 9th 2020, Marina Fire was dispatched to a reported Beach Rescue at the Marina State Beach for a report of a child buried in the sand, and;

WHEREAS, an 8 year old boy had dug a hole approximately 5 feet straight down and when the walls of the hole collapsed, he was buried alive, and;

WHEREAS, Captain Mark Sweeney responded as the Captain on E-5412. Upon the arrival of E-5412 Captain Sweeney was assigned as Rescue Group Supervisor by the Incident Commander, and;

WHEREAS, Captain Sweeney, working with other responders to dig and extricate the patient, all the while fighting to keep from being trapped in the collapsing sand walls, extricated the patient who was not conscious or breathing, and;

WHEREAS, Captain Sweeney and the rest of the Rescue group provided lifesaving medical interventions from which the patient made a full recovery, and;

NOW THEREFORE, the City Council of the City of Marina does hereby present this Certificate of Commendation to Captain Mark Sweeney for outstanding initiative, unselfish performance, and heroic measures taken in saving the life of a stranger.

PRESENTED BY

Bruce C. Delgado
Mayor

Cristina Medina-Dirksen
Mayor Pro Tem

Brian McCarthy
Council Member

Kathy Y. Biala
Council Member

Liesbeth Visscher
Council Member



Dated this 6th day of June 2023



Certificate of Commendation

PRESENTED TO

Mike B Smith

*For Outstanding Initiative, Unselfish Performance and
Heroic Measures Taken in Saving the Life of a Stranger*

WHEREAS, on July 9th 2020, Marina Fire was dispatched to a reported Beach Rescue at the Marina State Beach for a report of a child buried in the sand, and;

WHEREAS, an 8 year old boy had dug a hole approximately 5 feet straight down and when the walls of the hole collapsed was buried alive, and;

WHEREAS, Engineer Mike B Smith responded as the Engineer on E-5411. Upon the arrival of E-5411 Engineer Smith was assigned to the Rescue Group by the Incident Commander, and;

WHEREAS, Engineer Smith, working with other responders to dig and extricate the patient, all the while fighting to keep from being trapped in the collapsing sand walls, extricated the patient who was not conscious or breathing, and;

WHEREAS, Engineer Smith and the rest of the Rescue group provided lifesaving medical interventions from which the patient made a full recovery, and;

NOW THEREFORE, the City Council of the City of Marina does hereby present this Certificate of Commendation to Engineer Mike B Smith for outstanding initiative, unselfish performance, and heroic measures taken in saving the life of a stranger.

PRESENTED BY

Bruce C. Delgado
Mayor

Cristina Medina-Dirksen
Mayor Pro Tem

Kathy Y. Biala
Council Member

Brian McCarthy
Council Member

Liesbeth Visscher
Council Member



Dated this 6th day of June 2023



C e r t i f i c a t e o f C o m m e n d a t i o n

PRESENTED TO

Steven DeVincenzi

*For Outstanding Initiative, Unselfish Performance and
Heroic Measures Taken in Saving the Life of a Stranger*

WHEREAS, on July 9th 2020, Marina Fire was dispatched to a reported Beach Rescue at the Marina State Beach for a report of a child buried in the sand, and;

WHEREAS, an 8 year old boy had dug a hole approximately 5 feet straight down and when the walls of the hole collapsed was buried alive, and;

WHEREAS, Captain Steven DeVincenzi responded as the Captain on E-5411. Upon the arrival of E-5411 Captain DeVincenzi was assigned to the Rescue Group by the Incident Commander, and;

WHEREAS, Captain DeVincenzi, working with other responders to dig and extricate the patient, all the while fighting to keep them from being trapped in the collapsing sand walls, extricated the patient who was not conscious or breathing, and;

WHEREAS, Captain DeVincenzi and the rest of the Rescue group provided lifesaving medical interventions from which the patient made a full recovery, and;

NOW THEREFORE, the City Council of the City of Marina does hereby present this Certificate of Commendation to Captain Steven DeVincenzi for outstanding initiative, unselfish performance, and heroic measures taken in saving the life of a stranger.

PRESENTED BY

Bruce C. Delgado
Mayor

Cristina Medina-Dirksen
Mayor Pro Tem

Brian McCarthy
Council Member

Kathy Y. Biala
Council Member

Liesbeth Visscher
Council Member



Dated this 6th day of June 2023



Proclamation

2022 Firefighter of the Year Engineer Jason McCoy

WHEREAS, the Marina Fire Chiefs office accepted nominations for Firefighter of the year, and;

WHEREAS, Engineer Jason McCoy was one of the nominations received for firefighter of the year. The nomination was submitted by a peer and received by the Fire Chiefs office, and;

WHEREAS, after reviewing the applications, Engineer Jason McCoy was chosen as the 2022 Marina Firefighter of the year, and;

WHEREAS, the nomination letter shared that Engineer Jason McCoy exhibits an exemplary attitude, contributes greatly to the department and is always available when the department calls on him. Engineer McCoy is one of the top firefighters to answer the call to cover for Vacation, Sick Leave or Training, and;

WHEREAS, the nomination letter also shared that Engineer Jason McCoy maintains a nearly unflinching positive attitude and that others enjoy working with him. Engineer McCoy typically comes to work with a big smile on his face despite having had numerous personal stressors during his days off. He works constantly while away from work and then leaves his baggage at the door, walking in with a smile, and;

WHEREAS, the nomination letter also shared that Jason's attitude is contagious and affects those around him in a positive way. Jason has also shown his eagerness and willingness to help, even when not on duty. Time and time again he is contacted off duty to dig into his mechanical know-how, to help out by ferrying equipment to be repaired along with any training that needs to be done. He also helps out other agencies such as when he was waist deep in a river helping to dig out another's agency's wildland engine instead of being a bystander, and;

WHEREAS, Engineer McCoy has cultivated a good working relationship with the other members of the department and is a go-to person whether to cover a shift, troubleshoot a problem with apparatus or to help with a project, and;

WHEREAS, it because of these reasons and more, that Engineer Jason McCoy has been chosen as the 2022 Firefighter of the year, and;

NOW, THEREFORE IS BE RESOLVED that I, Mayor Bruce Delgado, and the City Council of the City of Marina hereby congratulates Engineer Jason McCoy and recognizes him as the 2022 Marina Firefighter of the year.

Dated this 6th day of June, 2023



Bruce Carlos Delgado, Mayor



Proclamation

LGBTQ+ Pride Month

-o0o-

WHEREAS, the City of Marina has a diverse Lesbian, Gay, Bisexual, Transgender, Queer and Plus (LGBTQ+) community and is committed to celebrating and supporting visibility, dignity and equity for all people in the community;

WHEREAS, many of the residents within the City of Marina that contribute to the enrichment of our City are a part of the lesbian, gay, bisexual, and transgender community; and

WHEREAS, The City of Marina has a long and proud history of inclusion and civil rights;

WHEREAS, the City of Marina commends the bravery and courage of all those in the LGBTQ+ community that face adversity and various forms of violence;

WHEREAS, The Supreme Court decision guaranteeing marriage equality in all 50 States was a historic victory for the LGBTQ+ community, our country still has far to go with respect to the equitable treatment of the LGBTQ+ community;

WHEREAS, continued opposition and oppression against LGBTQ+ peoples makes it important for cities to stand up and show solidarity and support for our LGBTQ residents and the community at large;

WHEREAS, cities across the United States recognize and celebrate June as LGBTQ+ Pride Month, June has become a symbolic month in which the LGBTQ+ community and allies come together in various celebrations of pride; and

NOW THEREFORE, the City Council of the City of Marina does hereby declare the month of June as Lesbian, Gay, Bisexual, Transgender and Queer Pride month, symbolizing the City's celebration of diversity and support for the Lesbian, Gay, Bisexual, Transgender, Queer and Plus community.

Dated this 6th day of June 2023



Bruce C. Delgado, Mayor

PROPOSED SEWER BILLING CHANGE

Community Presentation & Feedback

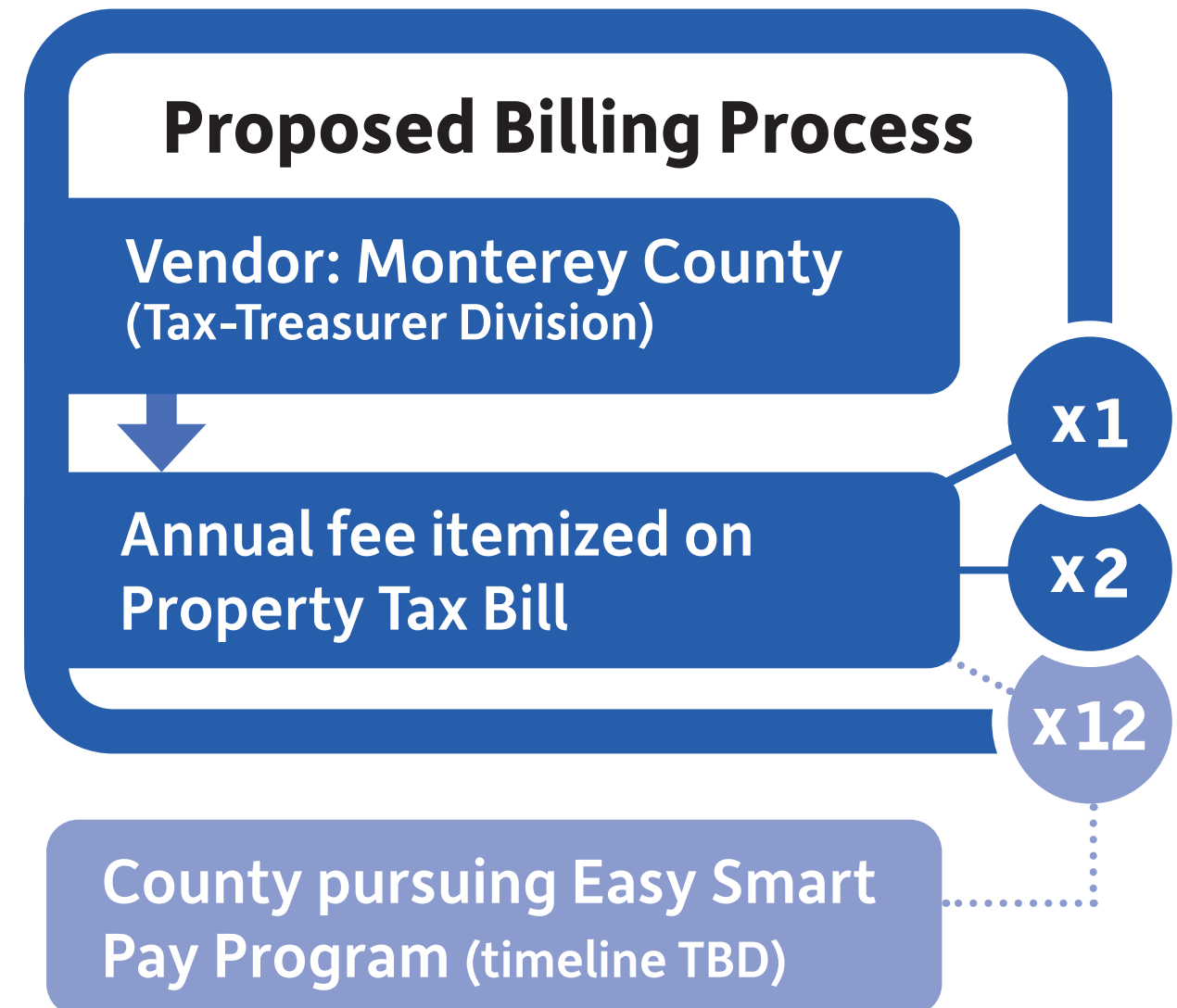
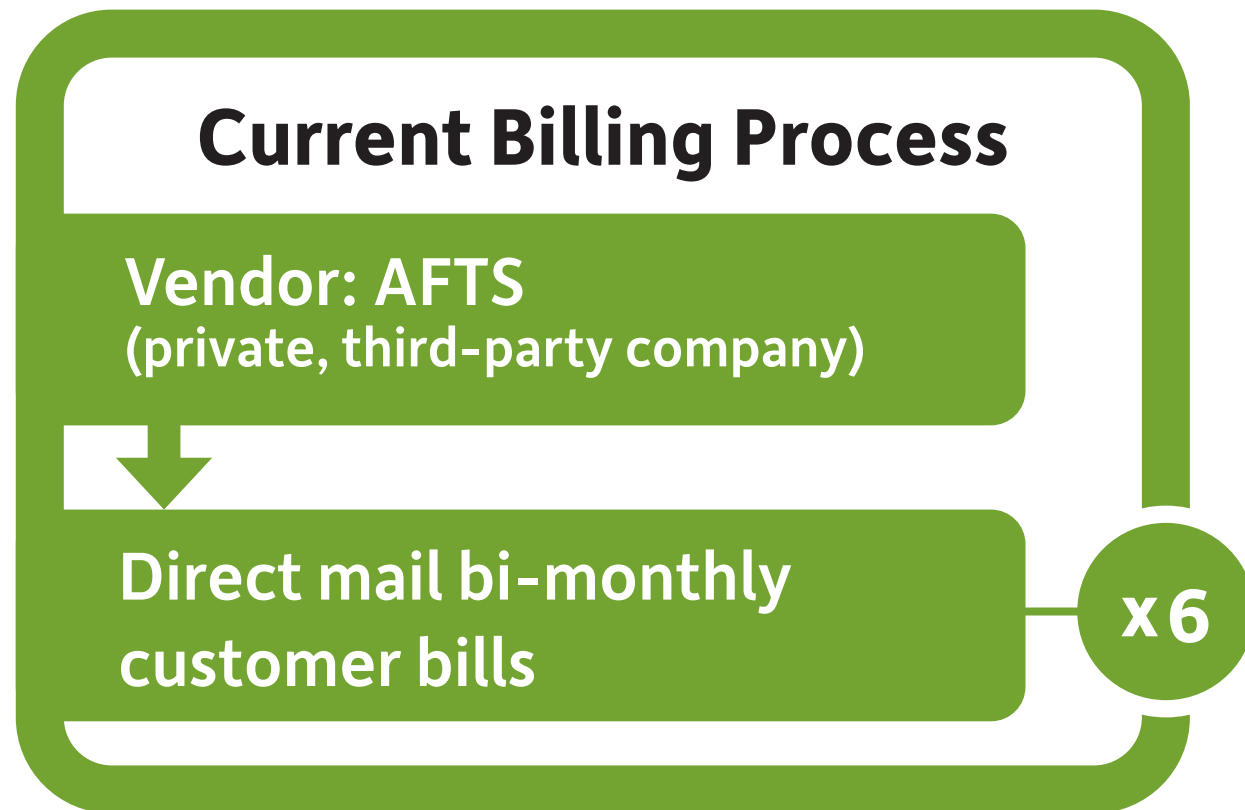


Monterey One Water
Providing Cooperative Water Solutions



Proposed Change

New Vendor & Process



Why?

Customer Experience

Current Limitations:

- No paperless billing
- No online account access
- Vendor printing errors
- Product support ending

Rate Structure

Mandated Service:

- Service cannot be turned off
- Same fee every month—flat rate by type of use
- Common practice for required service

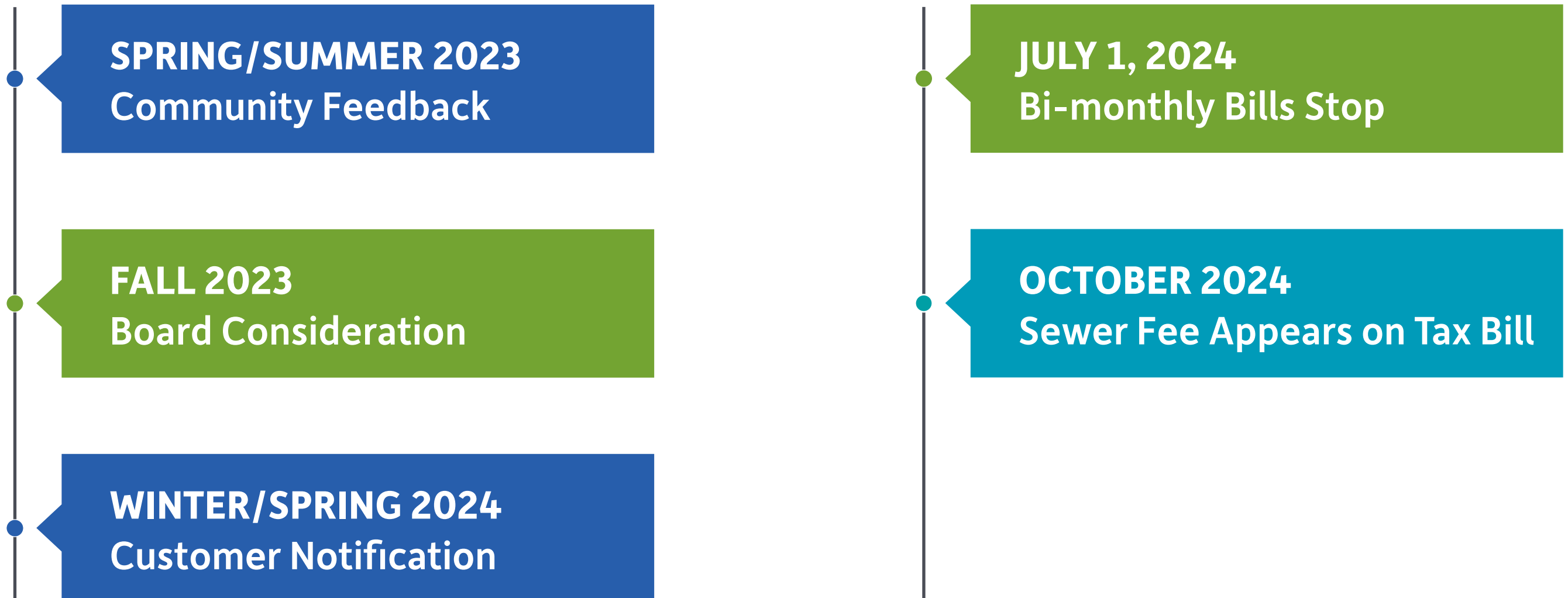
Fiscal

\$400,000 Annual Savings:

- Net savings from vendor change
- Expanded field survey program and billing accuracy

Proposed Timeline

Effective July 1, 2024



Program Changes

Elimination of . . .

- Bi-monthly bills
- Monterey One Water Annual Lien Process



Payment Locations

 **Monterey One Water**
Providing Cooperative Water Solutions

Now you can pay with a charge to your bank account with our new PhonePay and Webpay services. Credit cards still accepted, too.

CALL 1-866-514-6814
or
Click: Pay Your Bill Online at
<http://www.montereyonewater.org>

\$1.00 per transaction fee
Plus 3% for credit cards only

MONTEREY
Monterey One Water
5 Harris Court, Bldg. D
(see map on reverse)

SEASIDE
Mal's Market
1264 Noche Buena Street

Account Information

ACCOUNT NUMBER:
OWNER NAME:
SERVICE ADDRESS:
SERVICE PERIOD:
BILL DATE:
DUE DATE:

Account Charges

BEGINNING BALANCE:
PAYMENTS RECEIVED:

< NEW CHARGES >

Date	Description
02/01/2018	MRWPCA
02/01/2018	City Sewer System Charges

TOTAL AMOUNT DUE:

Special Messages

Retain this portion for your records • See reverse side for terms and conditions • Make checks payable to: MONTEREY ONE WATER



PAYMENT COUPON

☐ Check box for address updates. Write changes on back.
Save time and postage with auto-payment service (see back)

ACCOUNT NUMBER:
SERVICE ADDRESS:

Amount Due

TOTAL AMOUNT DUE:
BY DUE DATE:

FOR PROPER CREDIT PLEASE RETURN THIS PORTION.
THE RETURN MAILING ADDRESS IS ON THE
REVERSE SIDE OF THE PAYMENT COUPON.



Amount Enclosed



Commitment to Transparency

What won't change . . .

Rate Setting Process

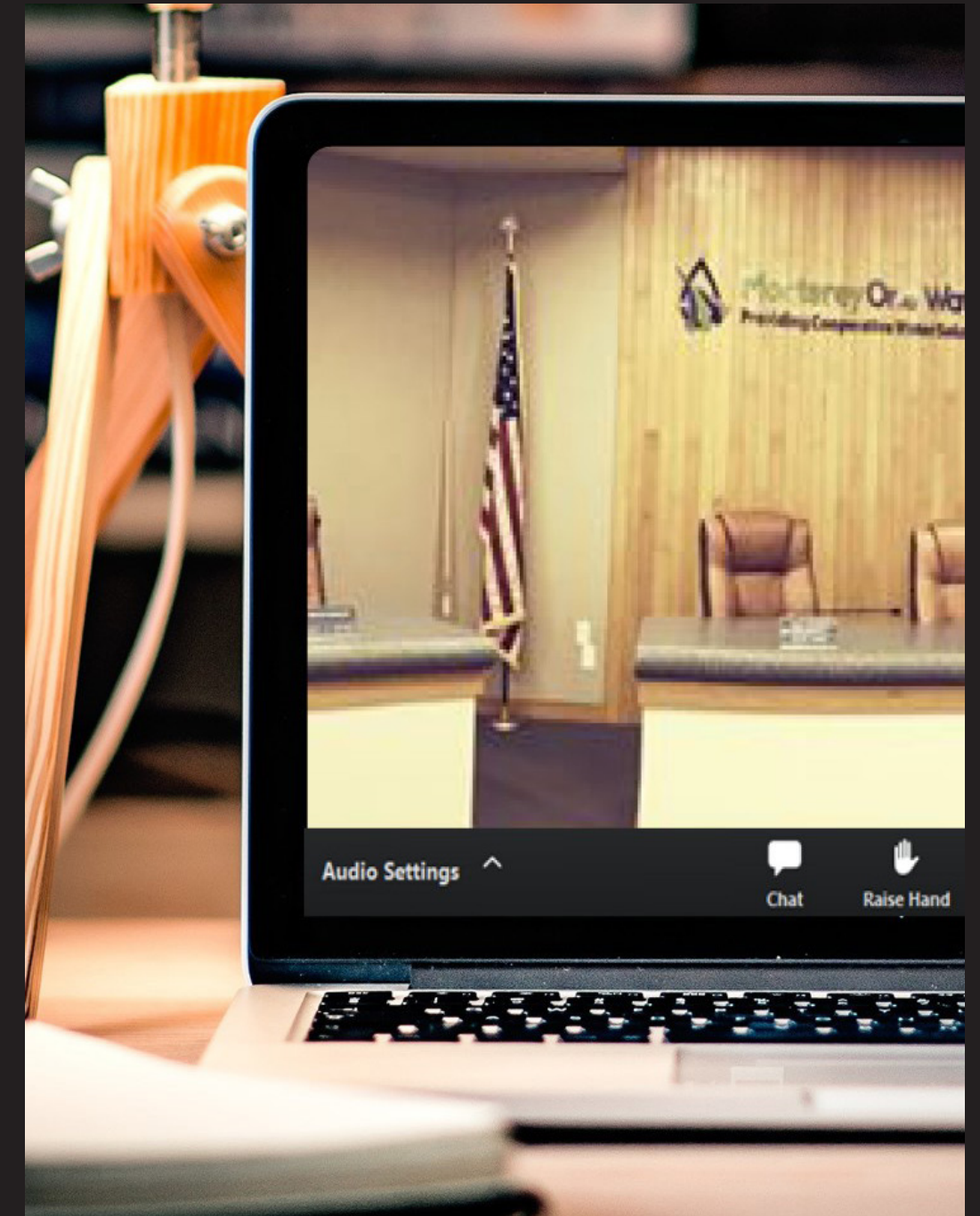
- Mailed notification + public hearing

Budget Approval

- Annual process including public hearing

Public Meetings

- Monthly Board of Directors Meetings are open to the public



Residential Customer Assistance Program

Program evaluation underway . . .

Considerations

- Available program funding
- Eligibility requirements
- Total credit per customer per year
- Opportunities to assist renters



Future Outreach & Feedback

COMMUNITY MEETINGS

Presentation and Discussion

- Watch the M1W website for dates (summer 2023)
- To be hosted virtually and in-person and in English and Spanish

SUBMIT FEEDBACK

- Share input on the proposed billing change
Use our Online Form to submit your input

montereynewater.org/billing-update





Accounts Payable by G/L Distribution Report

Payment Date Range 05/19/23 - 05/19/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 120 - City Mgr/HR/Risk										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.010 - Prof Svc Admin - Muni Code										
10149 - Code Publishing Inc. - General Code	GC0010752	MMC Cumulative Supplement 20	Paid by Check # 102427		05/12/2023	05/12/2023	05/12/2023		05/19/2023	147.00
Account 6300.010 - Prof Svc Admin - Muni Code Totals							Invoice Transactions 1			\$147.00
Account 6300.310 - Prof Svc HR - Labor Relation& Negotiation										
11854 - Bryce HR Consulting, Inc.	4363	Professional Services - Labor Negotiations	Paid by Check # 102422		04/30/2023	05/16/2023	05/16/2023		05/19/2023	4,750.00
Account 6300.310 - Prof Svc HR - Labor Relation& Negotiation Totals							Invoice Transactions 1			\$4,750.00
Account 6400.565 - Material & Suppl Office Supplies										
10732 - Office Depot-General Account	313827963-1	Office Depot	Paid by Check # 102444		05/16/2023	05/12/2023	05/16/2023		05/19/2023	285.83
Account 6400.565 - Material & Suppl Office Supplies Totals							Invoice Transactions 1			\$285.83
Account 6500.100 - Training & Travel Citywide										
11850 - Casey Day	05-11-23	Reimbursement Hotel Charge - Police Chief Candidate Interview	Paid by Check # 102425		05/11/2023	05/15/2023	05/15/2023		05/19/2023	297.51
11852 - John Miller	05-11-23	Reimbursement Hotel Charge - Police Chief Candidate Interview	Paid by Check # 102432		05/11/2023	05/15/2023	05/15/2023		05/19/2023	553.98
Account 6500.100 - Training & Travel Citywide Totals							Invoice Transactions 2			\$851.49
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 5			\$6,034.32
Division 000 - Non-Div Totals							Invoice Transactions 5			\$6,034.32
Department 120 - City Mgr/HR/Risk Totals							Invoice Transactions 5			\$6,034.32
Department 150 - City Attorney										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.450 - Prof Svc Legal - City Attorney Other Svc										
10257 - Goldfarb & Lipman	463947	General File - April 2023	Paid by EFT # 3288		05/12/2023	05/12/2023	05/12/2023		05/19/2023	475.00
10257 - Goldfarb & Lipman	463948	Marina Heights - April 2023	Paid by EFT # 3288		05/12/2023	05/12/2023	05/12/2023		05/19/2023	128.00
10257 - Goldfarb & Lipman	463949	The Dunes - April 2023	Paid by EFT # 3288		05/12/2023	05/12/2023	05/12/2023		05/19/2023	1,568.00
10257 - Goldfarb & Lipman	463950	Affordable Housing - April 2023	Paid by EFT # 3288		05/12/2023	05/12/2023	05/12/2023		05/19/2023	736.00
Account 6300.450 - Prof Svc Legal - City Attorney Other Svc Totals							Invoice Transactions 4			\$2,907.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 4			\$2,907.00
Division 000 - Non-Div Totals							Invoice Transactions 4			\$2,907.00
Department 150 - City Attorney Totals							Invoice Transactions 4			\$2,907.00



Accounts Payable by G/L Distribution Report

Payment Date Range 05/19/23 - 05/19/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 190 - Citywide Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
11769 - STEARNS, CONRAD & SCHMIDT CONSULTING ENGINEERS INC	0466194	Odor Attribution Study	Paid by Check # 102451		04/30/2023	05/17/2023	05/17/2023		05/19/2023	17,950.99
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions 1			<u>\$17,950.99</u>
Account 6400.565 - Material & Suppl Office Supplies										
10540 - Sierra Springs & Alhambra	7266038051223	Water Cooler Rental and Replacement Water	Paid by Check # 102450		05/12/2023	05/12/2023	05/12/2023		05/19/2023	112.41
10734 - Office Depot-Public Works Dept.	310201819001	Ink	Paid by Check # 102445		04/23/2023	05/05/2023	05/05/2023		05/19/2023	91.73
10734 - Office Depot-Public Works Dept.	310396853001	Toner	Paid by Check # 102445		04/25/2023	05/05/2023	05/05/2023		05/19/2023	202.96
Account 6400.565 - Material & Suppl Office Supplies Totals							Invoice Transactions 3			<u>\$407.10</u>
Account 6600.010 - Other Charges Alarm										
10239 - First Alarm	750642	Remote Access New Code Entry - City Hall	Paid by EFT # 3287		05/09/2023	05/12/2023	05/12/2023		05/19/2023	35.00
10239 - First Alarm	753289	Alarm Monitoring - 3200 Del Monte Blvd - VDP Jun-Aug	Paid by EFT # 3287		05/15/2023	05/12/2023	05/12/2023		05/19/2023	166.71
10239 - First Alarm	750874	Alarm Monitoring - Council Chambers Audio Room - Jun-Aug	Paid by EFT # 3287		05/15/2023	05/12/2023	05/12/2023		05/19/2023	103.80
10981 - Sentry Alarm Systems of America, Inc.	2218804	Alarm Monitoring - Sports Center 2800 2nd Ave - Jun-Aug	Paid by Check # 102449		05/15/2023	05/12/2023	05/12/2023		05/19/2023	285.00
Account 6600.010 - Other Charges Alarm Totals							Invoice Transactions 4			<u>\$590.51</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 8			<u>\$18,948.60</u>
Division 000 - Non-Div Totals							Invoice Transactions 8			<u>\$18,948.60</u>
Department 190 - Citywide Non-Dept Totals							Invoice Transactions 8			<u>\$18,948.60</u>
Department 210 - Police										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.570 - Maint & Repairs Other Svc Agr										
10129 - Cintas Corporation	4153984227	Mat Service - Police/Fire 04/28/2023	Paid by Check # 102426		04/28/2023	05/11/2023	05/11/2023		05/19/2023	37.59



Accounts Payable by G/L Distribution Report

Payment Date Range 05/19/23 - 05/19/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 210 - Police										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.570 - Maint & Repairs Other Svc Agr										
10129 - Cintas Corporation	4155394082	Mat Service - Police/Fire 05/12/23	Paid by Check # 102426		05/12/2023	05/15/2023	05/15/2023		05/19/2023	37.59
Account 6360.570 - Maint & Repairs Other Svc Agr Totals							Invoice Transactions	2		\$75.18
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	2		\$75.18
Division 000 - Non-Div Totals							Invoice Transactions	2		\$75.18
Department 210 - Police Totals							Invoice Transactions	2		\$75.18
Department 250 - Fire										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.070 - Maint & Repairs Bdg Public Safety										
10152 - Collins Electric Co., Inc.	S2230259-1	Troubleshoot exterior lights of pd/fd bldg	Paid by Check # 102428		05/10/2023	05/10/2023	05/10/2023		05/19/2023	1,868.99
11848 - McDonald Refrigeration Inc	74954	PD	Paid by Check # 102438		04/30/2023	05/10/2023	05/10/2023		05/19/2023	659.04
Account 6360.070 - Maint & Repairs Bdg Public Safety Totals							Invoice Transactions	2		\$2,528.03
Account 6360.570 - Maint & Repairs Other Svc Agr										
10129 - Cintas Corporation	4153984227	Mat Service - Police/Fire 04/28/2023	Paid by Check # 102426		04/28/2023	05/11/2023	05/11/2023		05/19/2023	117.48
10129 - Cintas Corporation	4155394082	Mat Service - Police/Fire 05/12/23	Paid by Check # 102426		05/12/2023	05/15/2023	05/15/2023		05/19/2023	117.48
Account 6360.570 - Maint & Repairs Other Svc Agr Totals							Invoice Transactions	2		\$234.96
Account 6400.565 - Material & Suppl Office Supplies										
10323 - L.N. Curtis & Sons	INV693027	(9) Station Jackets	Paid by Check # 102435		04/06/2023	05/15/2023	05/15/2023		05/19/2023	1,376.55
Account 6400.565 - Material & Suppl Office Supplies Totals							Invoice Transactions	1		\$1,376.55
Account 6400.740 - Material & Suppl Special Dept Suppl										
10927 - Ace Hardware - Fire Dept.	085231	Station 2 cleaning supplies	Paid by Check # 102415		05/10/2023	05/11/2023	05/11/2023		05/19/2023	69.81
11393 - Carmel Roasters, Inc.	66660	FD Coffee - 3 boxes	Paid by Check # 102424		05/10/2023	05/11/2023	05/11/2023		05/19/2023	262.20
Account 6400.740 - Material & Suppl Special Dept Suppl Totals							Invoice Transactions	2		\$332.01
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	7		\$4,471.55
Division 000 - Non-Div Totals							Invoice Transactions	7		\$4,471.55
Department 250 - Fire Totals							Invoice Transactions	7		\$4,471.55



Accounts Payable by G/L Distribution Report

Payment Date Range 05/19/23 - 05/19/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 310 - Public Works										
Division 311 - Buildings & Grounds										
Sub-Division 00 - Non-Subdiv										
Account 6360.065 - Maint & Repairs Bdg NonFlagship										
10728 - Ace Hardware-Public Works	085021	Cloth Plumber	Paid by Check # 102416		04/19/2023	05/05/2023	05/05/2023		05/19/2023	5.45
10728 - Ace Hardware-Public Works	084835	Corp Yard	Paid by Check # 102416		03/29/2023	05/05/2023	05/05/2023		05/19/2023	10.91
10728 - Ace Hardware-Public Works	085181	Cement	Paid by Check # 102416		05/05/2023	05/09/2023	05/09/2023		05/19/2023	16.38
10728 - Ace Hardware-Public Works	085184	Bulb	Paid by Check # 102416		05/05/2023	05/09/2023	05/09/2023		05/19/2023	65.52
10728 - Ace Hardware-Public Works	085183	Adhesive	Paid by Check # 102416		05/05/2023	05/09/2023	05/09/2023		05/19/2023	7.64
10728 - Ace Hardware-Public Works	085222	Fasteners	Paid by Check # 102416		05/09/2023	05/10/2023	05/10/2023		05/19/2023	20.93
10728 - Ace Hardware-Public Works	085268	Black UV	Paid by Check # 102416		05/12/2023	05/10/2023	05/10/2023		05/19/2023	4.36
10728 - Ace Hardware-Public Works	085258	Supplies	Paid by Check # 102416		05/12/2023	05/10/2023	05/10/2023		05/19/2023	13.11
10728 - Ace Hardware-Public Works	085263	Barrier	Paid by Check # 102416		05/12/2023	05/10/2023	05/10/2023		05/19/2023	76.45
10728 - Ace Hardware-Public Works	085259	Key	Paid by Check # 102416		05/12/2023	05/15/2023	05/15/2023		05/19/2023	6.10
10728 - Ace Hardware-Public Works	085246	Supplies	Paid by Check # 102416		05/11/2023	05/15/2023	05/15/2023		05/19/2023	25.12
10728 - Ace Hardware-Public Works	052233	Concrete	Paid by Check # 102416		05/15/2023	05/15/2023	05/15/2023		05/19/2023	21.83
10728 - Ace Hardware-Public Works	085247	Yard Supplies	Paid by Check # 102416		05/11/2023	05/15/2023	05/15/2023		05/19/2023	5.45
10034 - American Supply Co.	0176703	Corp Yard	Paid by Check # 102418		05/11/2023	05/15/2023	05/15/2023		05/19/2023	1,568.94
10250 - Gavilan Pest Control	0153548	211 Hillcrest Ave Rodents	Paid by Check # 102429		05/04/2023	05/05/2023	05/05/2023		05/19/2023	82.00
10560 - Suburban Propane	128688	Propane	Paid by Check # 102452		04/30/2023	05/05/2023	05/05/2023		05/19/2023	17.77
Account 6360.065 - Maint & Repairs Bdg NonFlagship Totals								Invoice Transactions	16	\$1,947.96
Account 6360.440 - Maint & Repairs Landscape General										
10250 - Gavilan Pest Control	0153550	3126 Shoemaker at Pond Rodents	Paid by Check # 102429		05/05/2023	05/15/2023	05/15/2023		05/19/2023	80.00
Account 6360.440 - Maint & Repairs Landscape General Totals								Invoice Transactions	1	\$80.00
Account 6360.690 - Maint & Repairs Supplies										
10403 - NAPA Auto Parts - former Monterey Auto Supply	4006-980708	PD Taurus	Paid by Check # 102442		05/05/2023	05/10/2023	05/10/2023		05/19/2023	174.28
Account 6360.690 - Maint & Repairs Supplies Totals								Invoice Transactions	1	\$174.28



Accounts Payable by G/L Distribution Report

Payment Date Range 05/19/23 - 05/19/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 310 - Public Works										
Division 311 - Buildings & Grounds										
Sub-Division 00 - Non-Subdiv										
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	000056100	9th Street (Irrigation)	Paid by Check		04/27/2023	05/09/2023	05/09/2023		05/19/2023	177.74
	042723	Parcels L&M	# 102436							
10349 - Marina Coast Water District	000056099	9th Street West of 2nd	Paid by Check		04/27/2023	05/09/2023	05/09/2023		05/19/2023	177.74
	042723	Avenue	# 102436							
10349 - Marina Coast Water District	000056011	3254 Abdy Way (Tate-	Paid by Check		05/05/2023	05/17/2023	05/17/2023		05/19/2023	321.62
	050523	Park Irrigation)	# 102436							
10349 - Marina Coast Water District	000056014	3200 Del Monte Blvd	Paid by Check		05/05/2023	05/17/2023	05/17/2023		05/19/2023	391.71
	050523		# 102436							
Account 6380.500 - Utilities Water & Sewer Totals								Invoice Transactions	4	\$1,068.81
Account 6400.155 - Material & Suppl Dump Fees										
10043 - Aramark Uniform Service	5110220468	PW Uniforms	Paid by Check		05/10/2023	05/10/2023	05/10/2023		05/19/2023	138.07
			# 102419							
Account 6400.155 - Material & Suppl Dump Fees Totals								Invoice Transactions	1	\$138.07
Sub-Division 00 - Non-Subdiv Totals								Invoice Transactions	23	\$3,409.12
Division 311 - Buildings & Grounds Totals								Invoice Transactions	23	\$3,409.12
Division 313 - Vehicle Maint										
Sub-Division 00 - Non-Subdiv										
Account 6360.690 - Maint & Repairs Supplies										
10292 - Interstate Battery	120127891	Batteries	Paid by Check		05/05/2023	05/10/2023	05/10/2023		05/19/2023	68.59
			# 102431							
10403 - NAPA Auto Parts - former Monterey	979296	Horn	Paid by Check		04/28/2023	05/09/2023	05/09/2023		05/19/2023	19.58
Auto Supply			# 102442							
10403 - NAPA Auto Parts - former Monterey	4006-981416	Oil	Paid by Check		05/09/2023	05/10/2023	05/10/2023		05/19/2023	21.92
Auto Supply			# 102442							
10403 - NAPA Auto Parts - former Monterey	4006-980456	Filters	Paid by Check		05/04/2023	05/15/2023	05/15/2023		05/19/2023	24.67
Auto Supply			# 102442							
10403 - NAPA Auto Parts - former Monterey	4006-980582	Tools	Paid by Check		05/04/2023	05/15/2023	05/15/2023		05/19/2023	30.95
Auto Supply			# 102442							
10403 - NAPA Auto Parts - former Monterey	4006-979879	Sensor	Paid by Check		05/02/2023	05/15/2023	05/15/2023		05/19/2023	104.79
Auto Supply			# 102442							
10403 - NAPA Auto Parts - former Monterey	4006-980581	PD	Paid by Check		05/04/2023	05/15/2023	05/15/2023		05/19/2023	242.35
Auto Supply			# 102442							
Account 6360.690 - Maint & Repairs Supplies Totals								Invoice Transactions	7	\$512.85
Account 6360.850 - Maint & Repairs Vehicle										
11230 - Golden State Truck & Trailer	W 39895	Fire Department 98	Paid by Check		05/15/2023	05/15/2023	05/15/2023		05/19/2023	725.14
Repair, Inc.		Gladiator Spartan	# 102430							



Accounts Payable by G/L Distribution Report

Payment Date Range 05/19/23 - 05/19/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 310 - Public Works										
Division 313 - Vehicle Maint										
Sub-Division 00 - Non-Subdiv										
Account 6360.850 - Maint & Repairs Vehicle										
10428 - Monterey Tire Service	1-112203	WorkHorse Ford F150 #13 2014	Paid by Check # 102441		05/11/2023	05/15/2023	05/15/2023		05/19/2023	283.90
Account 6360.850 - Maint & Repairs Vehicle Totals							Invoice Transactions	2		\$1,009.04
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	9		\$1,521.89
Division 313 - Vehicle Maint Totals							Invoice Transactions	9		\$1,521.89
Department 310 - Public Works Totals							Invoice Transactions	32		\$4,931.01
Department 410 - Planning										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.610 - Prof Svc Planning - Consultant										
10515 - Rincon Consultants, Inc.	47830	Marina Housing Element Update-April 2023	Paid by EFT # 3292		05/11/2023	05/11/2023	05/11/2023		05/19/2023	5,922.25
Account 6300.610 - Prof Svc Planning - Consultant Totals							Invoice Transactions	1		\$5,922.25
Account 6330.100 - Fee Agr Costs - Planning										
10508 - Regional Government Services	14896	Marina Dunes-March 2023	Paid by EFT # 3291		03/31/2023	05/11/2023	05/11/2023		05/19/2023	17,901.46
Account 6330.100 - Fee Agr Costs - Planning Totals							Invoice Transactions	1		\$17,901.46
Account 6400.352 - Material & Suppl IT - Software (non-capitalize)										
10046 - ARC (Former San Jose Blue)	12084691	City of Marina Poster	Paid by Check # 102420		04/28/2023	05/05/2023	05/05/2023		05/19/2023	373.58
Account 6400.352 - Material & Suppl IT - Software (non-capitalize) Totals							Invoice Transactions	1		\$373.58
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	3		\$24,197.29
Division 000 - Non-Div Totals							Invoice Transactions	3		\$24,197.29
Department 410 - Planning Totals							Invoice Transactions	3		\$24,197.29
Department 420 - Engineering										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.175 - Prof Svc Eng Svc- Rev Funded Plan Check										
10171 - CSG Consultants	51017	Sea Haven Inspections Phase 4	Paid by EFT # 3285		05/12/2023	05/16/2023	05/16/2023		05/19/2023	13,398.00
Account 6300.175 - Prof Svc Eng Svc- Rev Funded Plan Check Totals							Invoice Transactions	1		\$13,398.00
Account 6300.180 - Prof Svc Eng Svc- Rev Funded Inspection										
10171 - CSG Consultants	50996	Permits/Development	Paid by EFT # 3285		05/12/2023	05/16/2023	05/16/2023		05/19/2023	15,453.50



Accounts Payable by G/L Distribution Report

Payment Date Range 05/19/23 - 05/19/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 420 - Engineering										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.180 - Prof Svc Eng Svc- Rev Funded Inspection										
10171 - CSG Consultants	51015	Dunes Phase 3 Backbone Inspections	Paid by EFT # 3285		05/12/2023	05/17/2023	05/17/2023		05/19/2023	132.00
Account 6300.180 - Prof Svc Eng Svc- Rev Funded Inspection Totals										Invoice Transactions 2
										<u>\$15,585.50</u>
Account 6330.200 - Fee Agr Costs - Engineering										
10171 - CSG Consultants	51011	Via Del Mar	Paid by EFT # 3285		05/12/2023	05/17/2023	05/17/2023		05/19/2023	455.00
10171 - CSG Consultants	51012	Quick Quack Carwash	Paid by EFT # 3285		05/12/2023	05/17/2023	05/17/2023		05/19/2023	132.00
10171 - CSG Consultants	51013	Dunes Promenade (1B) Inspections	Paid by EFT # 3285		05/12/2023	05/17/2023	05/17/2023		05/19/2023	1,980.00
10171 - CSG Consultants	51014	Dunes Phase 2 East Inspections	Paid by EFT # 3285		05/12/2023	05/17/2023	05/17/2023		05/19/2023	3,432.00
10171 - CSG Consultants	51016	200 Reservation Rd (Starbucks)	Paid by EFT # 3285		05/12/2023	05/17/2023	05/17/2023		05/19/2023	792.00
Account 6330.200 - Fee Agr Costs - Engineering Totals										Invoice Transactions 5
										<u>\$6,791.00</u>
Sub-Division 00 - Non-Subdiv Totals										Invoice Transactions 8
										<u>\$35,774.50</u>
Division 000 - Non-Div Totals										Invoice Transactions 8
										<u>\$35,774.50</u>
Department 420 - Engineering Totals										Invoice Transactions 8
										<u>\$35,774.50</u>
Department 430 - Building Inspection										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.070 - Prof Svc Building Plan Check & Inspection										
10171 - CSG Consultants	50788	Marina Building Services-April 2023	Paid by EFT # 3285		05/12/2023	05/17/2023	05/17/2023		05/19/2023	16,705.50
10171 - CSG Consultants	B230627	Building Plan Review Services-April 2023	Paid by EFT # 3285		05/01/2023	05/15/2023	05/15/2023		05/19/2023	5,066.25
Account 6300.070 - Prof Svc Building Plan Check & Inspection Totals										Invoice Transactions 2
										<u>\$21,771.75</u>
Sub-Division 00 - Non-Subdiv Totals										Invoice Transactions 2
										<u>\$21,771.75</u>
Division 000 - Non-Div Totals										Invoice Transactions 2
										<u>\$21,771.75</u>
Department 430 - Building Inspection Totals										Invoice Transactions 2
										<u>\$21,771.75</u>



Accounts Payable by G/L Distribution Report

Payment Date Range 05/19/23 - 05/19/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 440 - Economic Dev										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
11010 - Adams Ashby Group,Inc.	4920	Rockrose Garden Annual Grant Reporting	Paid by Check # 102417		05/10/2023	05/12/2023	05/12/2023		05/19/2023	4,300.00
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions	1		\$4,300.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$4,300.00
Division 000 - Non-Div Totals							Invoice Transactions	1		\$4,300.00
Department 440 - Economic Dev Totals							Invoice Transactions	1		\$4,300.00
Department 510 - Recreation & Culture										
Division 100 - Admin										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
11784 - John Upshaw John Upshaw - DJ Monterey	05-13-23	dj services	Paid by Check # 102433		05/13/2023	05/15/2023	05/15/2023		05/19/2023	300.00
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions	1		\$300.00
Account 6600.740 - Other Charges Special Event										
11849 - Sandra Hernandez de Miguel	05-13-23	Food Services for Pump Track opening	Paid by Check # 102448		05/13/2023	05/10/2023	05/10/2023		05/19/2023	750.00
Account 6600.740 - Other Charges Special Event Totals							Invoice Transactions	1		\$750.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	2		\$1,050.00
Division 100 - Admin Totals							Invoice Transactions	2		\$1,050.00
Division 511 - Youth										
Sub-Division 00 - Non-Subdiv										
Account 6400.660 - Material & Suppl Recr Youth Progr										
10352 - Marina Grocery Outlet	03-17-23 yc	Youth Center Purchases	Paid by Check # 102437		03/17/2023	05/17/2023	05/17/2023		05/19/2023	92.31
Account 6400.660 - Material & Suppl Recr Youth Progr Totals							Invoice Transactions	1		\$92.31
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$92.31
Division 511 - Youth Totals							Invoice Transactions	1		\$92.31
Division 512 - Teen										
Sub-Division 00 - Non-Subdiv										
Account 6400.657 - Material & Suppl Recr Teen Concessions										
10352 - Marina Grocery Outlet	04-18-23 con	Concessions Purchases	Paid by Check # 102437		04/18/2023	05/17/2023	05/17/2023		05/19/2023	122.44
Account 6400.657 - Material & Suppl Recr Teen Concessions Totals							Invoice Transactions	1		\$122.44



Accounts Payable by G/L Distribution Report

Payment Date Range 05/19/23 - 05/19/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 510 - Recreation & Culture										
Division 512 - Teen										
Sub-Division 00 - Non-Subdiv										
Account 6400.658 - Material & Suppl Recr Teen Progr										
10352 - Marina Grocery Outlet	04-07-23 tc	Teen Center Purchases	Paid by Check # 102437		04/07/2023	05/17/2023	05/17/2023		05/19/2023	69.03
Account 6400.658 - Material & Suppl Recr Teen Progr Totals							Invoice Transactions	1		\$69.03
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	2		\$191.47
Division 512 - Teen Totals							Invoice Transactions	2		\$191.47
Division 513 - Senior										
Sub-Division 00 - Non-Subdiv										
Account 6400.653 - Material & Suppl Recr Senior Prog										
10352 - Marina Grocery Outlet	03-07-23 sc	Senior Center Purchases	Paid by Check # 102437		03/07/2023	05/17/2023	05/17/2023		05/19/2023	42.52
10352 - Marina Grocery Outlet	04-12-23 sc	Senior Center Purchases	Paid by Check # 102437		04/12/2023	05/17/2023	05/17/2023		05/19/2023	32.48
10352 - Marina Grocery Outlet	04-24-23 sc	Senior Center Purchases	Paid by Check # 102437		04/24/2023	05/17/2023	05/17/2023		05/19/2023	17.95
Account 6400.653 - Material & Suppl Recr Senior Prog Totals							Invoice Transactions	3		\$92.95
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	3		\$92.95
Division 513 - Senior Totals							Invoice Transactions	3		\$92.95
Department 510 - Recreation & Culture Totals							Invoice Transactions	8		\$1,426.73
Fund 100 - General Fund Totals							Invoice Transactions	80		\$124,837.93



Accounts Payable by G/L Distribution Report

Payment Date Range 05/19/23 - 05/19/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 110 - Vehicle and Equipment										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6600.450 - Other Charges Leases & Rents										
11491 - Enterprise FM Trust - Fleet Lease payments only	FBN4718946	Lease/Payment March 23	Paid by EFT # 3286		04/05/2023	04/05/2023	05/12/2023		05/19/2023	21,319.73
11491 - Enterprise FM Trust - Fleet Lease payments only	FBN4742922	Lease Payment/April 23	Paid by EFT # 3286		05/03/2023	05/12/2023	05/12/2023		05/19/2023	21,319.73
Account 6600.450 - Other Charges Leases & Rents Totals							Invoice Transactions	2		\$42,639.46
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	2		\$42,639.46
Division 000 - Non-Div Totals							Invoice Transactions	2		\$42,639.46
Department 000 - Non-Dept Totals							Invoice Transactions	2		\$42,639.46
Fund 110 - Vehicle and Equipment Totals							Invoice Transactions	2		\$42,639.46



Accounts Payable by G/L Distribution Report

Payment Date Range 05/19/23 - 05/19/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 130 - Library Maintenance										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.440 - Maint & Repairs Landscape General										
10446 - New Image Landscape Co.	142248	Landscape Maintenance April 2023	Paid by Check # 102443		04/30/2023	05/05/2023	05/05/2023		05/19/2023	675.00
Account 6360.440 - Maint & Repairs Landscape General Totals							Invoice Transactions	1		\$675.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$675.00
Division 000 - Non-Div Totals							Invoice Transactions	1		\$675.00
Department 000 - Non-Dept Totals							Invoice Transactions	1		\$675.00
Fund 130 - Library Maintenance Totals							Invoice Transactions	1		\$675.00



Accounts Payable by G/L Distribution Report

Payment Date Range 05/19/23 - 05/19/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 220 - Gas Tax										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	000056036	2nd Ave/Divarty &	Paid by Check		04/27/2023	05/09/2023	05/09/2023		05/19/2023	177.74
	042723	Intergarrison	# 102436							
10349 - Marina Coast Water District	0000056037	2nd Ave	Paid by Check		04/27/2023	05/09/2023	05/09/2023		05/19/2023	177.74
	04272		# 102436							
10349 - Marina Coast Water District	000056095	2nd Ave	Paid by Check		04/27/2023	05/09/2023	05/09/2023		05/19/2023	177.74
	042723		# 102436							
10349 - Marina Coast Water District	000056008	Reservation & Del	Paid by Check		05/05/2023	05/17/2023	05/17/2023		05/19/2023	28.34
	050523	Monte	# 102436							
10349 - Marina Coast Water District	000056087	Crescent Ave/Costa Del	Paid by Check		05/05/2023	05/17/2023	05/17/2023		05/19/2023	28.34
	050523	Mar Irrigation	# 102436							
10349 - Marina Coast Water District	000056084	Crescent/Shuler/Irrigati	Paid by Check		05/05/2023	05/17/2023	05/17/2023		05/19/2023	28.34
	050523	on	# 102436							
10349 - Marina Coast Water District	000056086	Crescent Ave/Sirena	Paid by Check		05/05/2023	05/17/2023	05/17/2023		05/19/2023	28.34
	050523	Del Mar Irrigation	# 102436							
10349 - Marina Coast Water District	000056030	Crescent Ave/Reser	Paid by Check		05/05/2023	05/17/2023	05/17/2023		05/19/2023	38.22
	050523	Rd/Ramada Inn	# 102436							
Account 6380.500 - Utilities Water & Sewer Totals								Invoice Transactions 8		\$684.80
Account 6400.155 - Material & Suppl Dump Fees										
10043 - Aramark Uniform Service	5110220469	PW Shop Supplies	Paid by Check		05/10/2023	05/10/2023	05/10/2023		05/19/2023	88.33
			# 102419							
10427 - Monterey Regional Waste	3821840	Sweeper	Paid by Check		05/05/2023	05/09/2023	05/09/2023		05/19/2023	490.00
Management District			# 102440							
10427 - Monterey Regional Waste	3821764	Sweeper	Paid by Check		05/05/2023	05/09/2023	05/09/2023		05/19/2023	471.80
Management District			# 102440							
10427 - Monterey Regional Waste	3822058	Sweeper	Paid by Check		05/05/2023	05/09/2023	05/09/2023		05/19/2023	443.80
Management District			# 102440							
10427 - Monterey Regional Waste	3822142	Sweeper	Paid by Check		05/05/2023	05/09/2023	05/09/2023		05/19/2023	163.10
Management District			# 102440							
Account 6400.155 - Material & Suppl Dump Fees Totals								Invoice Transactions 5		\$1,657.03
Account 6400.733 - Material & Suppl Signs										
10108 - Capitol Barricade, Inc.	153389	PD/Fire	Paid by Check		05/12/2023	05/15/2023	05/15/2023		05/19/2023	381.05
			# 102423							
Account 6400.733 - Material & Suppl Signs Totals								Invoice Transactions 1		\$381.05
Account 6400.740 - Material & Suppl Special Dept Suppl										
10540 - Sierra Springs & Alhambra	9696351	2660 5th Ave	Paid by Check		05/06/2023	05/05/2023	05/05/2023		05/19/2023	106.41
	050623		# 102450							



Accounts Payable by G/L Distribution Report

Payment Date Range 05/19/23 - 05/19/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 220 - Gas Tax										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6400.740 - Material & Suppl Special Dept Suppl										
10540 - Sierra Springs & Alhambra	14225799 051323	209 Cypress Ave	Paid by Check # 102450		05/13/2023	05/15/2023	05/15/2023		05/19/2023	97.43
Account 6400.740 - Material & Suppl Special Dept Suppl Totals							Invoice Transactions	2		\$203.84
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	16		\$2,926.72
Division 000 - Non-Div Totals							Invoice Transactions	16		\$2,926.72
Department 000 - Non-Dept Totals							Invoice Transactions	16		\$2,926.72
Fund 220 - Gas Tax Totals							Invoice Transactions	16		\$2,926.72



Accounts Payable by G/L Distribution Report

Payment Date Range 05/19/23 - 05/19/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 223 - FORA Dissolution										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
11755 - Unlimited Environmental, Inc.	22-071-7-D-1	Dunes	Paid by EFT # 3293		03/31/2023	05/05/2023	05/05/2023		05/19/2023	4,306.36
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions	1		\$4,306.36
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$4,306.36
Division 000 - Non-Div Totals							Invoice Transactions	1		\$4,306.36
Department 000 - Non-Dept Totals							Invoice Transactions	1		\$4,306.36
Fund 223 - FORA Dissolution Totals							Invoice Transactions	1		\$4,306.36



Accounts Payable by G/L Distribution Report

Payment Date Range 05/19/23 - 05/19/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 232 - Seabreeze AD										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.440 - Maint & Repairs Landscape General										
10446 - New Image Landscape Co.	142248	Landscape Maintenance April 2023	Paid by Check # 102443		04/30/2023	05/05/2023	05/05/2023		05/19/2023	218.00
Account 6360.440 - Maint & Repairs Landscape General Totals							Invoice Transactions	1		\$218.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$218.00
Division 000 - Non-Div Totals							Invoice Transactions	1		\$218.00
Department 000 - Non-Dept Totals							Invoice Transactions	1		\$218.00
Fund 232 - Seabreeze AD Totals							Invoice Transactions	1		\$218.00



Accounts Payable by G/L Distribution Report

Payment Date Range 05/19/23 - 05/19/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 233 - Monterey Bay Estates AD										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.440 - Maint & Repairs Landscape General										
10446 - New Image Landscape Co.	142248	Landscape Maintenance April 2023 # 102443	Paid by Check		04/30/2023	05/05/2023	05/05/2023		05/19/2023	468.00
Account 6360.440 - Maint & Repairs Landscape General Totals							Invoice Transactions	1		\$468.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$468.00
Division 000 - Non-Div Totals							Invoice Transactions	1		\$468.00
Department 000 - Non-Dept Totals							Invoice Transactions	1		\$468.00
Fund 233 - Monterey Bay Estates AD Totals							Invoice Transactions	1		\$468.00



Accounts Payable by G/L Distribution Report

Payment Date Range 05/19/23 - 05/19/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 235 - Cypress Cove II AD										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.440 - Maint & Repairs Landscape General										
10446 - New Image Landscape Co.	142248	Landscape Maintenance April 2023	Paid by Check # 102443		04/30/2023	05/05/2023	05/05/2023		05/19/2023	530.00
Account 6360.440 - Maint & Repairs Landscape General Totals									Invoice Transactions 1	\$530.00
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	000056015 050523	Corner of Cardoza & Dolphin Circle	Paid by Check # 102436		05/05/2023	05/17/2023	05/17/2023		05/19/2023	62.91
Account 6380.500 - Utilities Water & Sewer Totals									Invoice Transactions 1	\$62.91
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 2	\$592.91
Division 000 - Non-Div Totals									Invoice Transactions 2	\$592.91
Department 000 - Non-Dept Totals									Invoice Transactions 2	\$592.91
Fund 235 - Cypress Cove II AD Totals									Invoice Transactions 2	\$592.91



Accounts Payable by G/L Distribution Report

Payment Date Range 05/19/23 - 05/19/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 251 - CFD - Locke Paddon										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.440 - Maint & Repairs Landscape General										
10446 - New Image Landscape Co.	142248	Landscape Maintenance April 2023 # 102443	Paid by Check		04/30/2023	05/05/2023	05/05/2023		05/19/2023	249.00
Account 6360.440 - Maint & Repairs Landscape General Totals							Invoice Transactions	1		\$249.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$249.00
Division 000 - Non-Div Totals							Invoice Transactions	1		\$249.00
Department 000 - Non-Dept Totals							Invoice Transactions	1		\$249.00
Fund 251 - CFD - Locke Paddon Totals							Invoice Transactions	1		\$249.00



Accounts Payable by G/L Distribution Report

Payment Date Range 05/19/23 - 05/19/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 460 - Airport Capital Projects										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6700.105 - Capital Outlay Construction										
11844 - ATI Restoration, LLC ATI	F4Y8303939-001	Smoke Cleaning at 3200 Imjin Rd	Paid by Check # 102454		03/23/2023	05/17/2023	05/17/2023		05/19/2023	217,960.44
10239 - First Alarm	749447	3200 Imjin Rd. Job Install	Paid by EFT # 3287		04/30/2023	05/15/2023	05/15/2023		05/19/2023	639.63
Account 6700.105 - Capital Outlay Construction Totals							Invoice Transactions	2		<u>\$218,600.07</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	2		<u>\$218,600.07</u>
Division 000 - Non-Div Totals							Invoice Transactions	2		<u>\$218,600.07</u>
Department 000 - Non-Dept Totals							Invoice Transactions	2		<u>\$218,600.07</u>
Fund 460 - Airport Capital Projects Totals							Invoice Transactions	2		<u>\$218,600.07</u>



Accounts Payable by G/L Distribution Report

Payment Date Range 05/19/23 - 05/19/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 462 - City Capital Projects										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
10171 - CSG Consultants	50995	Imjin Widening	Paid by EFT # 3285		05/12/2023	05/16/2023	05/16/2023		05/19/2023	14,907.00
11364 - Jeff Katz Architectural Corp. - JKA Architecture	21699	Marina Aquatic and Sports Center Design Phase	Paid by EFT # 3289		04/30/2023	05/08/2023	05/08/2023		05/19/2023	32,792.00
10425 - Monterey Peninsula Engineering	04-28	Contract Balance	Paid by Check # 102439		05/10/2023	05/10/2023	05/10/2023		05/19/2023	65,685.37
10425 - Monterey Peninsula Engineering	23-04-32	California Ave Pedestrian Crossing Installation	Paid by Check # 102439		04/30/2023	05/17/2023	05/17/2023		05/19/2023	139,532.20
10316 - Kimley-Horn & Associates	097789008-0423	Imjin Parkway PS&E	Paid by Check # 102434		04/30/2023	05/17/2023	05/17/2023		05/19/2023	4,262.00
10462 - Pacific Crest Engineering	12202	California Ave Pedestrian Crossing	Paid by EFT # 3290		04/30/2023	05/05/2023	05/05/2023		05/19/2023	795.00
11266 - Verde Design, Inc.	4-2121702	Dunes Park Development Project	Paid by Check # 102453		05/04/2023	05/05/2023	05/05/2023		05/19/2023	644.53
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions	7		\$258,618.10
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	7		\$258,618.10
Division 000 - Non-Div Totals							Invoice Transactions	7		\$258,618.10
Department 000 - Non-Dept Totals							Invoice Transactions	7		\$258,618.10
Fund 462 - City Capital Projects Totals							Invoice Transactions	7		\$258,618.10



Accounts Payable by G/L Distribution Report

Payment Date Range 05/19/23 - 05/19/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 555 - Marina Airport										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.150 - Utilities Comm Phone System										
10758 - AT & T CALNET3	19854110	CalNet AT&T Mobility charges	Paid by Check # 102421		05/09/2023	06/05/2023	05/09/2023		05/19/2023	49.34
10758 - AT & T CALNET3	19854116	CalNet AT&T Mobility charges	Paid by Check # 102421		04/28/2023	06/05/2023	05/09/2023		05/19/2023	27.41
10758 - AT & T CALNET3	19854111	CalNet AT&T Mobility charges	Paid by Check # 102421		04/28/2023	06/05/2023	05/09/2023		05/19/2023	49.34
Account 6380.150 - Utilities Comm Phone System Totals									Invoice Transactions 3	<u>\$126.09</u>
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	Apr-May 767-2	751 Neeson Rd Bldg 526	Paid by Check # 102446		05/11/2023	05/30/2023	05/15/2023		05/19/2023	71.26
10463 - Pacific Gas & Electric	Apr-May 347-0	3263 Imjin Rd Bldg 519	Paid by Check # 102446		05/10/2023	05/30/2023	05/15/2023		05/19/2023	545.83
10463 - Pacific Gas & Electric	Apr-May 608-2	3260 Imjin Rd Bldg 514	Paid by Check # 102446		05/11/2023	05/30/2023	05/15/2023		05/19/2023	860.71
10463 - Pacific Gas & Electric	APr-May 451-7	3271 Imjin Rd	Paid by Check # 102446		05/11/2023	05/30/2023	05/15/2023		05/19/2023	336.08
10463 - Pacific Gas & Electric	Apr-May 288-5	781 Neeson Rd Bldg 520	Paid by Check # 102446		05/11/2023	05/30/2023	05/15/2023		05/19/2023	310.04
10463 - Pacific Gas & Electric	Apr-May 694-1	721 Neeson Rd Bldg 533	Paid by Check # 102446		05/15/2023	05/15/2023	05/15/2023		05/19/2023	946.05
Account 6380.300 - Utilities Gas & Electric Totals									Invoice Transactions 6	<u>\$3,069.97</u>
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 9	<u>\$3,196.06</u>
Division 000 - Non-Div Totals									Invoice Transactions 9	<u>\$3,196.06</u>
Department 000 - Non-Dept Totals									Invoice Transactions 9	<u>\$3,196.06</u>
Fund 555 - Marina Airport Totals									Invoice Transactions 9	<u>\$3,196.06</u>
Grand Totals									Invoice Transactions 123	<u>\$657,327.61</u>



Accounts Payable by G/L Distribution Report

Payment Date Range 05/26/23 - 05/26/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 120 - City Mgr/HR/Risk										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.465 - Prof Svc Legal - Special Counsel										
11714 - Advisian, Inc. - Worley Group, Inc.	444755	Professional Services - MPWSP - March 2023	Paid by EFT # 3308		04/13/2023	05/18/2023	05/18/2023		05/26/2023	36,596.25
Account 6300.465 - Prof Svc Legal - Special Counsel Totals							Invoice Transactions		1	\$36,596.25
Account 6380.120 - Utilities Comm Mobile & Pager										
10603 - Verizon Wireless	9934534798	Monthly Verizon Bill- 308174766	Paid by EFT # 3314		05/10/2023	05/23/2023	05/23/2023		05/26/2023	175.86
Account 6380.120 - Utilities Comm Mobile & Pager Totals							Invoice Transactions		1	\$175.86
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions		2	\$36,772.11
Division 000 - Non-Div Totals							Invoice Transactions		2	\$36,772.11
Department 120 - City Mgr/HR/Risk Totals							Invoice Transactions		2	\$36,772.11
Department 130 - Finance										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.216 - Prof Svc Fin - Accounting Services										
10511 - Richard B. Standridge	23-10	Service 5/9-18/2023	Paid by EFT # 3313		05/19/2023	05/18/2023	05/18/2023		05/26/2023	2,992.50
Account 6300.216 - Prof Svc Fin - Accounting Services Totals							Invoice Transactions		1	\$2,992.50
Account 6380.120 - Utilities Comm Mobile & Pager										
10603 - Verizon Wireless	9934534798	Monthly Verizon Bill- 308174766	Paid by EFT # 3314		05/10/2023	05/23/2023	05/23/2023		05/26/2023	89.46
Account 6380.120 - Utilities Comm Mobile & Pager Totals							Invoice Transactions		1	\$89.46
Account 6400.565 - Material & Suppl Office Supplies										
10732 - Office Depot-General Account	311444827001	Toner HP7981833	Paid by Check # 102475		05/04/2023	05/23/2023	05/23/2023		05/26/2023	207.45
10732 - Office Depot-General Account	311449090001	Toner 5623432	Paid by Check # 102475		05/04/2023	05/23/2023	05/23/2023		05/26/2023	396.22
Account 6400.565 - Material & Suppl Office Supplies Totals							Invoice Transactions		2	\$603.67
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions		4	\$3,685.63
Division 000 - Non-Div Totals							Invoice Transactions		4	\$3,685.63
Department 130 - Finance Totals							Invoice Transactions		4	\$3,685.63
Department 190 - Citywide Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6150.200 - Medical Dental										
10737 - Premier Access Insurance-Premium Payment	06-01-23.	Dental Claim (06.2023)	Paid by Check # 102486		06/01/2023	06/01/2023	06/01/2023		05/26/2023	(3,343.10)
Account 6150.200 - Medical Dental Totals							Invoice Transactions		1	(\$3,343.10)



Accounts Payable by G/L Distribution Report

Payment Date Range 05/26/23 - 05/26/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 190 - Citywide Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6150.500 - Medical Vision										
10607 - Vision Service Plan	06-01-23	VSP Adjustment (06.2023)	Paid by Check # 102488		06/01/2023	06/01/2023	06/01/2023		05/26/2023	238.72
Account 6150.500 - Medical Vision Totals										Invoice Transactions 1
										\$238.72
Account 6300.218 - Prof Svc Fin - Debt Admin/Issuance										
10948 - Applied Best Practices	28235-Add	AB15139a Prof Srvs GO - CalMuni Reports	Paid by Check # 102459		04/13/2023	05/15/2023	05/15/2023		05/26/2023	500.00
Account 6300.218 - Prof Svc Fin - Debt Admin/Issuance Totals										Invoice Transactions 1
										\$500.00
Account 6300.570 - Prof Svc Other										
10274 - Hinderliter, de Llamas & Associates (HDL)	SIN028059	HDL - TOT Implementation	Paid by EFT # 3310		05/16/2023	05/24/2023	05/24/2023		05/26/2023	5,000.00
Account 6300.570 - Prof Svc Other Totals										Invoice Transactions 1
										\$5,000.00
Account 6360.050 - Maint & Repairs Building										
11456 - William A. Thayer Construction, Inc	2021-16-3	Marina City Hall Lobby	Paid by EFT # 3315		04/05/2023	05/17/2023	05/17/2023		05/26/2023	4,655.34
Account 6360.050 - Maint & Repairs Building Totals										Invoice Transactions 1
										\$4,655.34
Account 6360.570 - Maint & Repairs Other Svc Agr										
10129 - Cintas Corporation	4155394010	Cust# 833-711-5963	Paid by Check # 102464		05/12/2023	05/15/2023	05/15/2023		05/26/2023	43.22
10129 - Cintas Corporation	4155394070	Cust# 833-711-5963	Paid by Check # 102464		05/12/2023	05/23/2023	05/23/2023		05/26/2023	43.22
Account 6360.570 - Maint & Repairs Other Svc Agr Totals										Invoice Transactions 2
										\$86.44
Account 6380.150 - Utilities Comm Phone System										
10053 - AT & T	May 2023 454 4	AT & T-9391023 454 4	Paid by Check # 102461		05/17/2023	05/23/2023	05/23/2023		05/26/2023	206.30
10758 - AT & T CALNET3	19952983	CALNET3-9391023436 (239-461-6578)	Paid by Check # 102462		05/13/2023	05/23/2023	05/23/2023		05/26/2023	63.82
10758 - AT & T CALNET3	19959476	CALNET3-9391023482 (884-0985)	Paid by Check # 102462		05/15/2023	05/23/2023	05/23/2023		05/26/2023	26.72
10758 - AT & T CALNET3	19959478	CALNET3-9391023485 (884-2573)	Paid by Check # 102462		05/15/2023	05/23/2023	05/23/2023		05/26/2023	27.76
10758 - AT & T CALNET3	19959483	CALNET3-9391023490 (884-9568)	Paid by Check # 102462		05/15/2023	05/23/2023	05/23/2023		05/26/2023	50.35
10758 - AT & T CALNET3	19959484	CALNET3-9391023491 (884-9654)	Paid by Check # 102462		05/15/2023	05/23/2023	05/23/2023		05/26/2023	87.72
Account 6380.150 - Utilities Comm Phone System Totals										Invoice Transactions 6
										\$462.67
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	May 2023 562-0	PG&E - 4758891562-0	Paid by Check # 102478		05/11/2023	05/15/2023	05/15/2023		05/26/2023	1,070.49
Account 6380.300 - Utilities Gas & Electric Totals										Invoice Transactions 1
										\$1,070.49



Accounts Payable by G/L Distribution Report

Payment Date Range 05/26/23 - 05/26/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 190 - Citywide Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6400.565 - Material & Suppl Office Supplies										
10734 - Office Depot-Public Works Dept.	30775522001	Building Supplies	Paid by Check # 102476		05/04/2023	05/17/2023	05/17/2023		05/26/2023	69.38
Account 6400.565 - Material & Suppl Office Supplies Totals							Invoice Transactions		1	\$69.38
Account 6600.450 - Other Charges Leases & Rents										
10579 - Transportation Agency of Monterey County	TAMC May 2023	Handcart Lease Pymt	Paid by Check # 102479		05/23/2023	05/23/2023	05/23/2023		05/26/2023	8,858.00
Account 6600.450 - Other Charges Leases & Rents Totals							Invoice Transactions		1	\$8,858.00
Account 6600.600 - Other Charges Other										
10419 - Monterey County Treasurer	031-257-072 2022	Property Tax 2022	Paid by Check # 102471		09/22/2022	05/15/2023	05/15/2023		05/26/2023	35.05
10419 - Monterey County Treasurer	031-251-070 2022	Property Tax 2022	Paid by Check # 102471		09/20/2022	05/15/2023	05/15/2023		05/26/2023	180.80
Account 6600.600 - Other Charges Other Totals							Invoice Transactions		2	\$215.85
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions		18	\$17,813.79
Division 000 - Non-Div Totals							Invoice Transactions		18	\$17,813.79
Department 190 - Citywide Non-Dept Totals							Invoice Transactions		18	\$17,813.79
Department 210 - Police										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
11276 - USA Towing Inc.	180797	Tow from 3016 Del Monte Blvd (PD)	Paid by Check # 102481		05/03/2023	05/17/2023	05/17/2023		05/26/2023	120.00
11171 - Motorola Solutions, Inc.	8230400286	Cust Acct #1036864173	Paid by EFT # 3311		02/12/2023	05/23/2023	05/23/2023		05/26/2023	1,500.00
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions		2	\$1,620.00
Account 6380.150 - Utilities Comm Phone System										
10758 - AT & T CALNET3	19959507	CALNET3-9391023435 (237-267-6922)	Paid by Check # 102462		05/15/2023	05/23/2023	05/23/2023		05/26/2023	170.73
Account 6380.150 - Utilities Comm Phone System Totals							Invoice Transactions		1	\$170.73
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions		3	\$1,790.73
Division 000 - Non-Div Totals							Invoice Transactions		3	\$1,790.73
Department 210 - Police Totals							Invoice Transactions		3	\$1,790.73
Department 310 - Public Works										
Division 311 - Buildings & Grounds										
Sub-Division 00 - Non-Subdiv										
Account 6360.065 - Maint & Repairs Bdg NonFlagship										
10728 - Ace Hardware-Public Works	085145	Concrete	Paid by Check # 102456		05/02/2023	05/04/2023	05/04/2023		05/26/2023	10.90



Accounts Payable by G/L Distribution Report

Payment Date Range 05/26/23 - 05/26/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 310 - Public Works										
Division 311 - Buildings & Grounds										
Sub-Division 00 - Non-Subdiv										
Account 6360.065 - Maint & Repairs Bdg NonFlagship										
10728 - Ace Hardware-Public Works	085293	Strap	Paid by Check # 102456		05/17/2023	05/17/2023	05/17/2023		05/26/2023	13.02
10728 - Ace Hardware-Public Works	085290	Concrete Mix	Paid by Check # 102456		05/16/2023	05/17/2023	05/17/2023		05/26/2023	32.71
10035 - Andersen's Lock & Safe, Inc.	43948	Locke Paddon Restrooms	Paid by Check # 102458		05/03/2023	05/04/2023	05/04/2023		05/26/2023	538.49
Account 6360.065 - Maint & Repairs Bdg NonFlagship Totals							Invoice Transactions 4			<u>\$595.12</u>
Account 6360.440 - Maint & Repairs Landscape General										
10250 - Gavilan Pest Control	0153620	Preston Park Squirrels	Paid by Check # 102468		05/16/2023	05/17/2023	05/17/2023		05/26/2023	180.00
Account 6360.440 - Maint & Repairs Landscape General Totals							Invoice Transactions 1			<u>\$180.00</u>
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	000056090 042123	Locke Paddon Park	Paid by Check # 102470		04/21/2023	05/04/2023	05/04/2023		05/26/2023	62.91
10349 - Marina Coast Water District	000056061 042123	Reservation/Locke Paddon Park	Paid by Check # 102470		04/21/2023	05/04/2023	05/04/2023		05/26/2023	85.71
10349 - Marina Coast Water District	000056042 042123	3040 Lake Drive	Paid by Check # 102470		04/21/2023	05/04/2023	05/04/2023		05/26/2023	130.55
10349 - Marina Coast Water District	000056006 042123	188 Seaside Circle	Paid by Check # 102470		04/21/2023	05/04/2023	05/04/2023		05/26/2023	220.97
10349 - Marina Coast Water District	000056098 050523	3254 Abdy Way (Tate Park-Building)	Paid by Check # 102470		05/05/2023	05/17/2023	05/17/2023		05/26/2023	52.60
10349 - Marina Coast Water District	000056034 050523	3240 De Forest Road	Paid by Check # 102470		05/05/2023	05/17/2023	05/17/2023		05/26/2023	118.28
Account 6380.500 - Utilities Water & Sewer Totals							Invoice Transactions 6			<u>\$671.02</u>
Account 6400.155 - Material & Suppl Dump Fees										
10043 - Aramark Uniform Service	5110224755	PW Uniforms	Paid by Check # 102460		05/17/2023	05/17/2023	05/17/2023		05/26/2023	138.07
Account 6400.155 - Material & Suppl Dump Fees Totals							Invoice Transactions 1			<u>\$138.07</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 12			<u>\$1,584.21</u>
Division 311 - Buildings & Grounds Totals							Invoice Transactions 12			<u>\$1,584.21</u>
Department 310 - Public Works Totals							Invoice Transactions 12			<u>\$1,584.21</u>



Accounts Payable by G/L Distribution Report

Payment Date Range 05/26/23 - 05/26/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 410 - Planning										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6330.100 - Fee Agr Costs - Planning										
10171 - CSG Consultants	51001	Marina Station	Paid by EFT # 3309		05/12/2023	05/16/2023	05/16/2023		05/26/2023	4,944.00
Account 6330.100 - Fee Agr Costs - Planning Totals							Invoice Transactions 1			\$4,944.00
Account 6380.120 - Utilities Comm Mobile & Pager										
10603 - Verizon Wireless	9934534798	Monthly Verizon Bill-308174766	Paid by EFT # 3314		05/10/2023	05/23/2023	05/23/2023		05/26/2023	51.45
Account 6380.120 - Utilities Comm Mobile & Pager Totals							Invoice Transactions 1			\$51.45
Account 6500.700 - Training & Travel Training & Travel										
11749 - Rachel Smith	05-23-23	Training Expenses	Paid by Check # 102487		05/23/2023	05/22/2023	05/22/2023		05/26/2023	866.41
Account 6500.700 - Training & Travel Training & Travel Totals							Invoice Transactions 1			\$866.41
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 3			\$5,861.86
Division 000 - Non-Div Totals							Invoice Transactions 3			\$5,861.86
Department 410 - Planning Totals							Invoice Transactions 3			\$5,861.86
Department 420 - Engineering										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.175 - Prof Svc Eng Svc- Rev Funded Plan Check										
10171 - CSG Consultants	51000	Sea Haven Phase 3A Inspection	Paid by EFT # 3309		05/12/2023	05/16/2023	05/16/2023		05/26/2023	858.00
10171 - CSG Consultants	51005	Sea Haven Inspection Phase 3B	Paid by EFT # 3309		05/12/2023	05/16/2023	05/16/2023		05/26/2023	1,188.00
Account 6300.175 - Prof Svc Eng Svc- Rev Funded Plan Check Totals							Invoice Transactions 2			\$2,046.00
Account 6300.180 - Prof Svc Eng Svc- Rev Funded Inspection										
10171 - CSG Consultants	50999	Sea Haven Phase 3 Map/Plan Review	Paid by EFT # 3309		05/12/2023	05/16/2023	05/16/2023		05/26/2023	845.00
Account 6300.180 - Prof Svc Eng Svc- Rev Funded Inspection Totals							Invoice Transactions 1			\$845.00
Account 6300.185 - Prof Svc Engineering Svs-Staff Augment										
10171 - CSG Consultants	50997	Staff Augmentation	Paid by EFT # 3309		05/12/2023	05/16/2023	05/16/2023		05/26/2023	1,645.00
Account 6300.185 - Prof Svc Engineering Svs-Staff Augment Totals							Invoice Transactions 1			\$1,645.00
Account 6300.190 - Prof Svc Engineering Svc Interagency										
10171 - CSG Consultants	50998	RWQCB	Paid by EFT # 3309		05/12/2023	05/16/2023	05/16/2023		05/26/2023	528.00
Account 6300.190 - Prof Svc Engineering Svc Interagency Totals							Invoice Transactions 1			\$528.00
Account 6330.200 - Fee Agr Costs - Engineering										
10171 - CSG Consultants	51002	Dunes Phase 2-West	Paid by EFT # 3309		05/12/2023	05/16/2023	05/16/2023		05/26/2023	3,600.00



Accounts Payable by G/L Distribution Report

Payment Date Range 05/26/23 - 05/26/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 420 - Engineering										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6330.200 - Fee Agr Costs - Engineering										
10171 - CSG Consultants	51003	Dunes Op Site 1A	Paid by EFT # 3309		05/12/2023	05/16/2023	05/16/2023		05/26/2023	1,352.00
10171 - CSG Consultants	51004	Dunes Park	Paid by EFT # 3309		05/12/2023	05/16/2023	05/16/2023		05/26/2023	169.00
10171 - CSG Consultants	51007	Seascrest Apartments 3108 Seacrest Ave	Paid by EFT # 3309		05/12/2023	05/16/2023	05/16/2023		05/26/2023	264.00
10171 - CSG Consultants	51008	Dunes Phase 1B Promenade	Paid by EFT # 3309		05/12/2023	05/16/2023	05/16/2023		05/26/2023	5,081.00
10171 - CSG Consultants	51009	Via Del Mar Subdivision (3220 Abdy Way)	Paid by EFT # 3309		05/12/2023	05/16/2023	05/16/2023		05/26/2023	792.00
10171 - CSG Consultants	51010	Home2Suites by Hilton	Paid by EFT # 3309		05/12/2023	05/16/2023	05/16/2023		05/26/2023	1,122.00
Account 6330.200 - Fee Agr Costs - Engineering Totals							Invoice Transactions	7		\$12,380.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	12		\$17,444.00
Division 000 - Non-Div Totals							Invoice Transactions	12		\$17,444.00
Department 420 - Engineering Totals							Invoice Transactions	12		\$17,444.00
Department 430 - Building Inspection										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.070 - Prof Svc Building Plan Check & Inspection										
10171 - CSG Consultants	51006	Sea Haven Phase 4 Map/Plan Review	Paid by EFT # 3309		05/12/2023	05/16/2023	05/16/2023		05/26/2023	1,521.00
Account 6300.070 - Prof Svc Building Plan Check & Inspection Totals							Invoice Transactions	1		\$1,521.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$1,521.00
Division 000 - Non-Div Totals							Invoice Transactions	1		\$1,521.00
Department 430 - Building Inspection Totals							Invoice Transactions	1		\$1,521.00
Department 510 - Recreation & Culture										
Division 100 - Admin										
Sub-Division 00 - Non-Subdiv										
Account 6360.344 - Maint & Repairs IT - Office Equip & PC Upgrades										
10153 - Comcast	05-14-23	8155 10 029 0106172	Paid by Check # 102465		05/14/2023	05/23/2023	05/23/2023		05/26/2023	152.44
Account 6360.344 - Maint & Repairs IT - Office Equip & PC Upgrades Totals							Invoice Transactions	1		\$152.44



Accounts Payable by G/L Distribution Report

Payment Date Range 05/26/23 - 05/26/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 510 - Recreation & Culture										
Division 100 - Admin										
Sub-Division 00 - Non-Subdiv										
Account 6380.150 - Utilities Comm Phone System										
10053 - AT & T	May 2023 520 5	AT&T 831-582-9957 520 5	Paid by Check # 102461		05/13/2023	05/23/2023	05/23/2023		05/26/2023	327.26
Account 6380.150 - Utilities Comm Phone System Totals									Invoice Transactions 1	\$327.26
Account 6400.650 - Material & Suppl Recr Donation - Gen Recr Prog										
11856 - Flags Importer Corporation	126517	flag poles	Paid by Check # 102467		05/18/2023	05/23/2023	05/23/2023		05/26/2023	2,460.00
11855 - NPG of Monterey-Salinas, CA LLC - KION	649290	Multi-Cultural Festival - Advertisement	Paid by Check # 102474		05/12/2023	05/23/2023	05/23/2023		05/26/2023	850.00
Account 6400.650 - Material & Suppl Recr Donation - Gen Recr Prog Totals									Invoice Transactions 2	\$3,310.00
Account 6600.740 - Other Charges Special Event										
10420 - Monterey County Weekly	05/11/23CCM	Tate Park Pump Track Opening	Paid by Check # 102472		05/11/2023	05/17/2023	05/17/2023		05/26/2023	803.00
Account 6600.740 - Other Charges Special Event Totals									Invoice Transactions 1	\$803.00
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 5	\$4,592.70
Division 100 - Admin Totals									Invoice Transactions 5	\$4,592.70
Department 510 - Recreation & Culture Totals									Invoice Transactions 5	\$4,592.70
Fund 100 - General Fund Totals									Invoice Transactions 60	\$91,066.03



Accounts Payable by G/L Distribution Report

Payment Date Range 05/26/23 - 05/26/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 220 - Gas Tax										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	May 2023 720-0	PG&E - 0167505720-0	Paid by Check # 102478		05/11/2023	05/15/2023	05/15/2023		05/26/2023	828.76
10463 - Pacific Gas & Electric	May 2023 085-2	PG&E - 5434906085-2	Paid by Check # 102478		05/11/2023	05/15/2023	05/15/2023		05/26/2023	98.21
10463 - Pacific Gas & Electric	May 2023 148-6	PG&E - 5593414148-6	Paid by Check # 102478		05/10/2023	05/15/2023	05/15/2023		05/26/2023	211.40
10463 - Pacific Gas & Electric	May 2023 943-2	PG&E - 6150212943-2	Paid by Check # 102478		05/10/2023	05/15/2023	05/15/2023		05/26/2023	75.94
10463 - Pacific Gas & Electric	May 2023 202-3	PG&E - 6594070202-3	Paid by Check # 102478		05/11/2023	05/15/2023	05/15/2023		05/26/2023	106.18
10463 - Pacific Gas & Electric	May 2023 582-7	PG&E - 8161432582-7	Paid by Check # 102478		05/10/2023	05/15/2023	05/15/2023		05/26/2023	130.09
10463 - Pacific Gas & Electric	May 2023 353-7	PG&E - 9930567353-7	Paid by Check # 102478		05/10/2023	05/15/2023	05/15/2023		05/26/2023	63.03
10463 - Pacific Gas & Electric	May 2023 827-8	PG&E - 0423929827-8	Paid by Check # 102478		05/14/2023	05/23/2023	05/23/2023		05/26/2023	119.25
10463 - Pacific Gas & Electric	May 2023 851-0	PG&E - 3440977851-0	Paid by Check # 102478		05/16/2023	05/23/2023	05/23/2023		05/26/2023	180.61
10463 - Pacific Gas & Electric	May 2023 535-3	PG&E - 6161832535-3	Paid by Check # 102478		05/14/2023	05/23/2023	05/23/2023		05/26/2023	215.33
Account 6380.300 - Utilities Gas & Electric Totals									Invoice Transactions 10	\$2,028.80
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	000056028 042123	California at Jerry Ct	Paid by Check # 102470		04/21/2023	05/04/2023	05/04/2023		05/26/2023	38.22
10349 - Marina Coast Water District	000056032 050523	Crescent Ave/Costa Del Mar East Side	Paid by Check # 102470		05/05/2023	05/17/2023	05/17/2023		05/26/2023	62.91
10349 - Marina Coast Water District	000056085 050523	Crescent/Whitney Irrigation	Paid by Check # 102470		05/05/2023	05/17/2023	05/17/2023		05/26/2023	28.34
Account 6380.500 - Utilities Water & Sewer Totals									Invoice Transactions 3	\$129.47
Account 6400.155 - Material & Suppl Dump Fees										
10043 - Aramark Uniform Service	5110224756	PW Shop Supplies	Paid by Check # 102460		05/17/2023	05/17/2023	05/17/2023		05/26/2023	131.02
10427 - Monterey Regional Waste Management District	3820929	Street Sweeper Debris	Paid by Check # 102473		05/04/2023	05/04/2023	05/04/2023		05/26/2023	477.40
10427 - Monterey Regional Waste Management District	3820966	Street Sweeper Debris	Paid by Check # 102473		05/04/2023	05/04/2023	05/04/2023		05/26/2023	501.90
10427 - Monterey Regional Waste Management District	3821062	Street Sweeper Debris	Paid by Check # 102473		05/04/2023	05/04/2023	05/04/2023		05/26/2023	487.90
Account 6400.155 - Material & Suppl Dump Fees Totals									Invoice Transactions 4	\$1,598.22
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 17	\$3,756.49



Accounts Payable by G/L Distribution Report

Payment Date Range 05/26/23 - 05/26/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 220 - Gas Tax										
Department 000 - Non-Dept										
Division 000 - Non-Div Totals								Invoice Transactions	17	\$3,756.49
Department 000 - Non-Dept Totals								Invoice Transactions	17	\$3,756.49
Fund 220 - Gas Tax Totals								Invoice Transactions	17	\$3,756.49



Accounts Payable by G/L Distribution Report

Payment Date Range 05/26/23 - 05/26/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 312 - 2015 GO Refunding Bonds Library										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.226 - Prof Svc Fin - Fees - Trustee										
11250 - U.S. Bank	6906257	10960 Payments of INT 5/1/22 - 4/30/23	Paid by Check # 102480		04/27/2023	05/18/2023	05/18/2023		05/26/2023	70.00
Account 6300.226 - Prof Svc Fin - Fees - Trustee Totals							Invoice Transactions	1		\$70.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$70.00
Division 000 - Non-Div Totals							Invoice Transactions	1		\$70.00
Department 000 - Non-Dept Totals							Invoice Transactions	1		\$70.00
Fund 312 - 2015 GO Refunding Bonds Library Totals							Invoice Transactions	1		\$70.00



Accounts Payable by G/L Distribution Report

Payment Date Range 05/26/23 - 05/26/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 462 - City Capital Projects										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
10108 - Capitol Barricade, Inc.	153152	Equestrian Center	Paid by Check # 102463		05/03/2023	05/04/2023	05/04/2023		05/26/2023	158.41
10462 - Pacific Crest Engineering	12178	Glorya Jean Tate Park Improvements and Pump Track	Paid by EFT # 3312		04/30/2023	05/04/2023	05/04/2023		05/26/2023	299.00
11266 - Verde Design, Inc.	9-2207300	Glorya Jean Tate Park Improvements Project	Paid by Check # 102482		05/04/2023	05/04/2023	05/04/2023		05/26/2023	4,200.69
11266 - Verde Design, Inc.	25-2012501	Glorya Jean Tate Park Pump Track & Restroom Improvements	Paid by Check # 102482		05/03/2023	05/04/2023	05/04/2023		05/26/2023	781.75
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions	4		\$5,439.85
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	4		\$5,439.85
Division 000 - Non-Div Totals							Invoice Transactions	4		\$5,439.85
Department 000 - Non-Dept Totals							Invoice Transactions	4		\$5,439.85
Fund 462 - City Capital Projects Totals							Invoice Transactions	4		\$5,439.85



Accounts Payable by G/L Distribution Report

Payment Date Range 05/26/23 - 05/26/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 555 - Marina Airport										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.050 - Maint & Repairs Building										
10728 - Ace Hardware-Public Works	084821	Tarp	Paid by Check # 102456		03/28/2023	05/05/2023	05/05/2023		05/26/2023	21.84
10459 - Overhead Door Company	131655	781 Neeson Rd B-9 Door	Paid by Check # 102477		03/21/2023	05/05/2023	05/05/2023		05/26/2023	781.94
10459 - Overhead Door Company	131653	781 Neeson Rd B-8 Door	Paid by Check # 102477		03/21/2023	05/05/2023	05/05/2023		05/26/2023	575.00
Account 6360.050 - Maint & Repairs Building Totals							Invoice Transactions 3			<u>\$1,378.78</u>
Account 6360.280 - Maint & Repairs Habitat Management Svc										
10250 - Gavilan Pest Control	153266	Airport Bldg 520 Squirrels	Paid by Check # 102468		05/12/2023	05/18/2023	05/18/2023		05/26/2023	1,150.00
10250 - Gavilan Pest Control	153267	Airport Bldg 520 Rodents	Paid by Check # 102468		05/12/2023	05/18/2023	05/18/2023		05/26/2023	75.00
Account 6360.280 - Maint & Repairs Habitat Management Svc Totals							Invoice Transactions 2			<u>\$1,225.00</u>
Account 6360.360 - Maint & Repairs Janitorial										
10034 - American Supply Co.	2999478	A	Paid by Check # 102457		05/11/2023	05/16/2023	05/16/2023		05/26/2023	1,191.81
Account 6360.360 - Maint & Repairs Janitorial Totals							Invoice Transactions 1			<u>\$1,191.81</u>
Account 6360.450 - Maint & Repairs Maint & Repairs										
10727 - Ace Hardware-Public Safety	085178	Fasteners	Paid by Check # 102455		05/05/2023	05/16/2023	05/16/2023		05/26/2023	12.63
Account 6360.450 - Maint & Repairs Maint & Repairs Totals							Invoice Transactions 1			<u>\$12.63</u>
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	Mar-Apr 56 043	761 Neeson Rd	Paid by Check # 102470		04/27/2023	05/15/2023	05/16/2023		05/26/2023	185.84
10349 - Marina Coast Water District	Mar-Apr 56 044	781 Neeson Rd	Paid by Check # 102470		04/27/2023	05/15/2023	05/16/2023		05/26/2023	156.44
10349 - Marina Coast Water District	Mar-Apr 56 051	721 Neeson Rd Bldg 533	Paid by Check # 102470		04/27/2023	05/15/2023	05/16/2023		05/26/2023	214.99
10349 - Marina Coast Water District	Mar- Apr 56 092	741 Neeson Rd	Paid by Check # 102470		04/27/2023	05/15/2023	05/16/2023		05/26/2023	1,291.51
10349 - Marina Coast Water District	Mar-Apr 56 096	3271 Imjin Rd	Paid by Check # 102470		04/27/2023	05/15/2023	05/16/2023		05/26/2023	111.81
10349 - Marina Coast Water District	Mar-Apr 56 097	3200 Imjin Rd	Paid by Check # 102470		04/27/2023	05/15/2023	05/16/2023		05/26/2023	504.38
Account 6380.500 - Utilities Water & Sewer Totals							Invoice Transactions 6			<u>\$2,464.97</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 13			<u>\$6,273.19</u>
Division 000 - Non-Div Totals							Invoice Transactions 13			<u>\$6,273.19</u>
Department 000 - Non-Dept Totals							Invoice Transactions 13			<u>\$6,273.19</u>
Fund 555 - Marina Airport Totals							Invoice Transactions 13			<u>\$6,273.19</u>
Grand Totals							Invoice Transactions 95			<u>\$106,605.56</u>



Accounts Payable by G/L Distribution Report

Payment Date Range 06/02/23 - 06/02/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 120 - City Mgr/HR/Risk										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.310 - Prof Svc HR - Labor Relation& Negotiation										
10335 - Liebert Cassidy Whitmore	241047	LCW - Professional Services	Paid by Check # 102522		04/30/2023	05/30/2023	05/30/2023		06/02/2023	15,668.00
Account 6300.310 - Prof Svc HR - Labor Relation& Negotiation Totals										Invoice Transactions 1
										\$15,668.00
Account 6300.570 - Prof Svc Other										
10335 - Liebert Cassidy Whitmore	241259	LCW - Professional Services	Paid by Check # 102522		04/30/2023	05/30/2023	05/30/2023		06/02/2023	340.00
10335 - Liebert Cassidy Whitmore	241247	LCW - Professional Services	Paid by Check # 102522		04/30/2023	05/30/2023	05/30/2023		06/02/2023	288.00
10335 - Liebert Cassidy Whitmore	241238	LCW - Professional Services	Paid by Check # 102522		04/30/2023	05/30/2023	05/30/2023		06/02/2023	130.00
10335 - Liebert Cassidy Whitmore	241225	LCW - Professional Services	Paid by Check # 102522		04/30/2023	05/30/2023	05/30/2023		06/02/2023	2,823.50
10335 - Liebert Cassidy Whitmore	241179	LCW - Professional Services	Paid by Check # 102522		04/30/2023	05/30/2023	05/30/2023		06/02/2023	611.50
10335 - Liebert Cassidy Whitmore	241124	LCW - Professional Services	Paid by Check # 102522		04/30/2023	05/30/2023	05/30/2023		06/02/2023	32.50
10335 - Liebert Cassidy Whitmore	241101	LCW - Professional Services	Paid by Check # 102522		04/30/2023	05/30/2023	05/30/2023		06/02/2023	372.00
10335 - Liebert Cassidy Whitmore	241085	LCW - Professional Services	Paid by Check # 102522		04/30/2023	05/30/2023	05/30/2023		06/02/2023	2,525.50
10335 - Liebert Cassidy Whitmore	240369	LCW - Professional Services	Paid by Check # 102522		04/30/2023	05/30/2023	05/30/2023		06/02/2023	2,745.50
Account 6300.570 - Prof Svc Other Totals										Invoice Transactions 9
										\$9,868.50
Sub-Division 00 - Non-Subdiv Totals										Invoice Transactions 10
										\$25,536.50
Division 000 - Non-Div Totals										Invoice Transactions 10
										\$25,536.50
Department 120 - City Mgr/HR/Risk Totals										Invoice Transactions 10
										\$25,536.50
Department 130 - Finance										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
11578 - Ana Maria Cordero	23006	Alma Gonzalez Spanish Test	Paid by Check # 102513		05/27/2023	05/30/2023	05/30/2023		06/02/2023	125.00
Account 6300.570 - Prof Svc Other Totals										Invoice Transactions 1
										\$125.00
Sub-Division 00 - Non-Subdiv Totals										Invoice Transactions 1
										\$125.00
Division 000 - Non-Div Totals										Invoice Transactions 1
										\$125.00
Department 130 - Finance Totals										Invoice Transactions 1
										\$125.00



Accounts Payable by G/L Distribution Report

Payment Date Range 06/02/23 - 06/02/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 150 - City Attorney										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.450 - Prof Svc Legal - City Attorney Other Svc										
11718 - Noland, Hamerly, Etienne & Hoss	231998	Professional Legal Services - April-May 2023	Paid by Check # 102524		05/23/2023	05/26/2023	05/26/2023		06/02/2023	30,938.10
Account 6300.450 - Prof Svc Legal - City Attorney Other Svc Totals							Invoice Transactions	1		\$30,938.10
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$30,938.10
Division 000 - Non-Div Totals							Invoice Transactions	1		\$30,938.10
Department 150 - City Attorney Totals							Invoice Transactions	1		\$30,938.10
Department 190 - Citywide Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	May 2023 683-2	PG&E 6217294683-2	Paid by Check # 102526		05/18/2023	05/18/2023	05/18/2023		06/02/2023	122.14
10463 - Pacific Gas & Electric	May 2023 362-9	PG&E - 5996678362-9	Paid by Check # 102526		05/19/2023	05/18/2023	05/18/2023		06/02/2023	113.41
Account 6380.300 - Utilities Gas & Electric Totals							Invoice Transactions	2		\$235.55
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	000056020 051123	304 Hillcrest Ave	Paid by Check # 102523		05/11/2023	05/22/2023	05/22/2023		06/02/2023	123.06
10349 - Marina Coast Water District	000056018 051123	208 Palm Ave	Paid by Check # 102523		05/11/2023	05/22/2023	05/22/2023		06/02/2023	136.34
10349 - Marina Coast Water District	000056025 051123	327 Reindollar Ave	Paid by Check # 102523		05/11/2023	05/22/2023	05/22/2023		06/02/2023	71.92
Account 6380.500 - Utilities Water & Sewer Totals							Invoice Transactions	3		\$331.32
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	5		\$566.87
Division 000 - Non-Div Totals							Invoice Transactions	5		\$566.87
Department 190 - Citywide Non-Dept Totals							Invoice Transactions	5		\$566.87
Department 210 - Police										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
11632 - Veritone, Inc.	461071	Redact Application: 5/9/23-5/8/23 - 50 Hrs of Processing	Paid by Check # 102533		05/01/2023	05/22/2023	05/22/2023		06/02/2023	5,000.00
11632 - Veritone, Inc.	462069	Contact Application - 7/1/23-6/30/25 - 29 Users	Paid by Check # 102533		05/01/2023	05/22/2023	05/22/2023		06/02/2023	5,800.00
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions	2		\$10,800.00



Accounts Payable by G/L Distribution Report

Payment Date Range 06/02/23 - 06/02/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 210 - Police										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.360 - Maint & Repairs Janitorial										
10080 - Branch's Janitorial	228593	Janitorial Service - Police/Fire/Airport May 2023	Paid by Check # 102514		05/23/2023	05/30/2023	05/30/2023		06/02/2023	1,308.34
Account 6360.360 - Maint & Repairs Janitorial Totals										Invoice Transactions 1
										\$1,308.34
Account 6360.570 - Maint & Repairs Other Svc Agr										
10493 - Pure H2O	19523	Water Cooler Service Police & Fire 06/01/23	Paid by Check # 102528		06/01/2023	05/30/2023	05/30/2023		06/02/2023	88.55
10592 - U.S. Bank Equipment Finance-USbancorp	500097340	Customer Credit Acct #598296	Paid by Check # 102532		04/26/2023	05/22/2023	05/22/2023		06/02/2023	2,691.27
10627 - Zoom Imaging Solutions	IN3278717	Acct # SOS-CIT-1600-Z - City of Marina PD	Paid by Check # 102534		02/18/2023	05/22/2023	05/22/2023		06/02/2023	206.90
10627 - Zoom Imaging Solutions	IN3408756	Acct # SOS-CIT-1600-Z - City of Marina PD	Paid by Check # 102534		04/21/2023	05/22/2023	05/22/2023		06/02/2023	667.33
Account 6360.570 - Maint & Repairs Other Svc Agr Totals										Invoice Transactions 4
										\$3,654.05
Account 6380.120 - Utilities Comm Mobile & Pager										
10603 - Verizon Wireless	9932782819	Acct #272493672-00001	Paid by EFT # 3329		04/18/2023	05/22/2023	05/22/2023		06/02/2023	3,453.70
Account 6380.120 - Utilities Comm Mobile & Pager Totals										Invoice Transactions 1
										\$3,453.70
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
11324 - Wex Bank (former Chevron Fuel Cards)	88629638	Acct #0496-00-52150-7	Paid by EFT # 3330		04/23/2023	05/22/2023	05/22/2023		06/02/2023	232.00
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel Totals										Invoice Transactions 1
										\$232.00
Account 6500.620 - Training & Travel POST										
10038 - Andres Rosas	05-07-23	O NOT MAIL Per Diem - A. Rosas	Paid by Check # 102535		05/07/2023	05/22/2023	05/22/2023		06/02/2023	69.00
10646 - Cox, Richard	05-07-23	DO NOT MAIL Per Diem- R. Cox	Paid by EFT # 3324		05/07/2023	05/22/2023	05/22/2023		06/02/2023	266.00
11781 - K'Shante Dela Cuadra - Employee	05-14-23	DO NOT MAIL Per Diem - K. Dela Cuadra	Paid by Check # 102519		05/14/2023	05/22/2023	05/22/2023		06/02/2023	266.00
11604 - Ryan Parra	05-14-23	DO NOT MAIL Per Diem -	Paid by Check # 102529		05/14/2023	05/22/2023	05/22/2023		06/02/2023	266.00
10525 - Sacramento Regional PS Training Center	23-364	FTO Course 05/15-19/23- Parra & Dela Cuadra	Paid by Check # 102530		05/16/2023	05/22/2023	05/22/2023		06/02/2023	316.00
10525 - Sacramento Regional PS Training Center	23-169	Traffic Collision Investigation 1/9-13/23 - Dela Cuadra	Paid by Check # 102530		01/11/2023	05/22/2023	05/22/2023		06/02/2023	133.00
Account 6500.620 - Training & Travel POST Totals										Invoice Transactions 6
										\$1,316.00
Sub-Division 00 - Non-Subdiv Totals										Invoice Transactions 15
										\$20,764.09



Accounts Payable by G/L Distribution Report

Payment Date Range 06/02/23 - 06/02/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 210 - Police										
								Division 000 - Non-Div Totals	Invoice Transactions 15	\$20,764.09
								Department 210 - Police Totals	Invoice Transactions 15	\$20,764.09
Department 250 - Fire										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
10171 - CSG Consultants	50829	Fire Plan Reviews, Jim Diaz & Inspections, E. Rodewald	Paid by EFT # 3325		05/12/2023	05/30/2023	05/30/2023		06/02/2023	1,757.50
								Account 6300.570 - Prof Svc Other Totals	Invoice Transactions 1	\$1,757.50
Account 6360.070 - Maint & Repairs Bdg Public Safety										
10250 - Gavilan Pest Control	0153549	Pest Control at Station 2	Paid by Check # 102518		05/12/2023	05/30/2023	05/30/2023		06/02/2023	90.00
								Account 6360.070 - Maint & Repairs Bdg Public Safety Totals	Invoice Transactions 1	\$90.00
Account 6360.360 - Maint & Repairs Janitorial										
10080 - Branch's Janitorial	228593	Janitorial Service - Police/Fire/Airport May 2023	Paid by Check # 102514		05/23/2023	05/30/2023	05/30/2023		06/02/2023	516.66
								Account 6360.360 - Maint & Repairs Janitorial Totals	Invoice Transactions 1	\$516.66
Account 6360.570 - Maint & Repairs Other Svc Agr										
10138 - City Of Monterey	101244	Hazmat IC Recert Class (6)	Paid by Check # 102516		05/22/2023	05/30/2023	05/30/2023		06/02/2023	600.00
10493 - Pure H2O	19523	Water Cooler Service Police & Fire 06/01/23	Paid by Check # 102528		06/01/2023	05/30/2023	05/30/2023		06/02/2023	113.53
								Account 6360.570 - Maint & Repairs Other Svc Agr Totals	Invoice Transactions 2	\$713.53
Account 6400.796 - Material & Suppl Turnout Equip-Wildland Fires										
10323 - L.N. Curtis & Sons	INV704915	Fire Jackets	Paid by Check # 102521		05/15/2023	05/30/2023	05/30/2023		06/02/2023	367.19
								Account 6400.796 - Material & Suppl Turnout Equip-Wildland Fires Totals	Invoice Transactions 1	\$367.19
Account 6600.480 - Other Charges Medical Svc - Employee										
10872 - Pinnacle Healthcare	440420	Respiratory Questionnaire for AG	Paid by Check # 102527		05/11/2023	05/30/2023	05/30/2023		06/02/2023	120.00
								Account 6600.480 - Other Charges Medical Svc - Employee Totals	Invoice Transactions 1	\$120.00
								Sub-Division 00 - Non-Subdiv Totals	Invoice Transactions 7	\$3,564.88
								Division 000 - Non-Div Totals	Invoice Transactions 7	\$3,564.88
								Department 250 - Fire Totals	Invoice Transactions 7	\$3,564.88



Accounts Payable by G/L Distribution Report

Payment Date Range 06/02/23 - 06/02/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 310 - Public Works										
Division 311 - Buildings & Grounds										
Sub-Division 00 - Non-Subdiv										
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	000056019 051123	211 Hillcrest Ave	Paid by Check # 102523		05/11/2023	05/22/2023	05/22/2023		06/02/2023	1,063.80
Account 6380.500 - Utilities Water & Sewer Totals							Invoice Transactions	1		\$1,063.80
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$1,063.80
Division 311 - Buildings & Grounds Totals							Invoice Transactions	1		\$1,063.80
Department 310 - Public Works Totals							Invoice Transactions	1		\$1,063.80
Department 410 - Planning										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.610 - Prof Svc Planning - Consultant										
10508 - Regional Government Services	15041	Contract Services for Planning-April	Paid by EFT # 3327		05/30/2023	05/25/2023	05/25/2023		06/02/2023	4,067.70
Account 6300.610 - Prof Svc Planning - Consultant Totals							Invoice Transactions	1		\$4,067.70
Account 6330.100 - Fee Agr Costs - Planning										
10316 - Kimley-Horn & Associates	24827347	Marina Station Traffic	Paid by Check # 102520		04/30/2023	05/22/2023	05/22/2023		06/02/2023	24,872.00
10316 - Kimley-Horn & Associates	24937824	Marina Station COA	Paid by Check # 102520		04/30/2023	05/22/2023	05/22/2023		06/02/2023	11,032.50
Account 6330.100 - Fee Agr Costs - Planning Totals							Invoice Transactions	2		\$35,904.50
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	3		\$39,972.20
Division 000 - Non-Div Totals							Invoice Transactions	3		\$39,972.20
Department 410 - Planning Totals							Invoice Transactions	3		\$39,972.20
Department 430 - Building Inspection										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.100 - Prof Svc Code Enforcement										
11477 - Cheryl Kent - DBA Fastrac	2023-45	Code Enforcement Investigations	Paid by Check # 102536		04/20/2023	05/19/2023	05/19/2023		06/02/2023	2,170.00
Account 6300.100 - Prof Svc Code Enforcement Totals							Invoice Transactions	1		\$2,170.00
Account 6300.570 - Prof Svc Other										
11762 - Raimi + Associates, Inc	23-5766	Marina ODS-April 2023	Paid by EFT # 3326		05/24/2023	05/24/2023	05/24/2023		06/02/2023	8,058.00
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions	1		\$8,058.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	2		\$10,228.00
Division 000 - Non-Div Totals							Invoice Transactions	2		\$10,228.00
Department 430 - Building Inspection Totals							Invoice Transactions	2		\$10,228.00



Accounts Payable by G/L Distribution Report

Payment Date Range 06/02/23 - 06/02/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 510 - Recreation & Culture										
Division 100 - Admin										
Sub-Division 00 - Non-Subdiv										
Account 6360.360 - Maint & Repairs Janitorial										
10080 - Branch's Janitorial	228594	Custodial Services for May 2023	Paid by Check # 102514		05/23/2023	05/24/2023	05/24/2023		06/02/2023	797.39
Account 6360.360 - Maint & Repairs Janitorial Totals							Invoice Transactions	1		\$797.39
Account 6380.150 - Utilities Comm Phone System										
10603 - Verizon Wireless	9935131391	542484588-00001	Paid by EFT # 3329		05/17/2023	05/26/2023	05/26/2023		06/02/2023	207.32
Account 6380.150 - Utilities Comm Phone System Totals							Invoice Transactions	1		\$207.32
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	2		\$1,004.71
Division 100 - Admin Totals							Invoice Transactions	2		\$1,004.71
Division 511 - Youth										
Sub-Division 00 - Non-Subdiv										
Account 6360.360 - Maint & Repairs Janitorial										
10080 - Branch's Janitorial	228594	Custodial Services for May 2023	Paid by Check # 102514		05/23/2023	05/24/2023	05/24/2023		06/02/2023	370.19
Account 6360.360 - Maint & Repairs Janitorial Totals							Invoice Transactions	1		\$370.19
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$370.19
Division 511 - Youth Totals							Invoice Transactions	1		\$370.19
Division 512 - Teen										
Sub-Division 00 - Non-Subdiv										
Account 6360.360 - Maint & Repairs Janitorial										
10080 - Branch's Janitorial	228594	Custodial Services for May 2023	Paid by Check # 102514		05/23/2023	05/24/2023	05/24/2023		06/02/2023	521.70
Account 6360.360 - Maint & Repairs Janitorial Totals							Invoice Transactions	1		\$521.70
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$521.70
Division 512 - Teen Totals							Invoice Transactions	1		\$521.70
Division 513 - Senior										
Sub-Division 00 - Non-Subdiv										
Account 6360.360 - Maint & Repairs Janitorial										
10080 - Branch's Janitorial	228594	Custodial Services for May 2023	Paid by Check # 102514		05/23/2023	05/24/2023	05/24/2023		06/02/2023	370.19
Account 6360.360 - Maint & Repairs Janitorial Totals							Invoice Transactions	1		\$370.19
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$370.19
Division 513 - Senior Totals							Invoice Transactions	1		\$370.19
Department 510 - Recreation & Culture Totals							Invoice Transactions	5		\$2,266.79
Fund 100 - General Fund Totals							Invoice Transactions	50		\$135,026.23



Accounts Payable by G/L Distribution Report

Payment Date Range 06/02/23 - 06/02/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 220 - Gas Tax										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	May 2023 533-8	PG&E - 2253666533-8	Paid by Check # 102526		05/18/2023	05/18/2023	05/18/2023		06/02/2023	111.92
10463 - Pacific Gas & Electric	May 2023 172-2	PG&E - 5618207172-2	Paid by Check # 102526		05/19/2023	05/18/2023	05/18/2023		06/02/2023	715.18
10463 - Pacific Gas & Electric	May 2023 683-2	PG&E 6217294683-2	Paid by Check # 102526		05/18/2023	05/18/2023	05/18/2023		06/02/2023	540.98
Account 6380.300 - Utilities Gas & Electric Totals							Invoice Transactions 3			\$1,368.08
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	000056024 051123	Del Monte/Palm	Paid by Check # 102523		05/11/2023	05/22/2023	05/22/2023		06/02/2023	92.55
10349 - Marina Coast Water District	000056016 051123	Resev Rd & Seacrest Ave-Next to Fire Hyd	Paid by Check # 102523		05/11/2023	05/22/2023	05/22/2023		06/02/2023	36.77
10349 - Marina Coast Water District	000056022 051123	Reser/Marina Auto Stereo/Irrigation	Paid by Check # 102523		05/11/2023	05/22/2023	05/22/2023		06/02/2023	84.41
10349 - Marina Coast Water District	000056021 051123	Reservation Rd/By 290- 308 Reservation	Paid by Check # 102523		05/11/2023	05/22/2023	05/22/2023		06/02/2023	36.77
10349 - Marina Coast Water District	000056027 051123	Calif Ave at Reindollar	Paid by Check # 102523		05/11/2023	05/22/2023	05/22/2023		06/02/2023	38.22
10349 - Marina Coast Water District	000056007 051123	Caif Ave/North of 3rd	Paid by Check # 102523		05/11/2023	05/22/2023	05/22/2023		06/02/2023	92.55
Account 6380.500 - Utilities Water & Sewer Totals							Invoice Transactions 6			\$381.27
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 9			\$1,749.35
Division 000 - Non-Div Totals							Invoice Transactions 9			\$1,749.35
Department 000 - Non-Dept Totals							Invoice Transactions 9			\$1,749.35
Fund 220 - Gas Tax Totals							Invoice Transactions 9			\$1,749.35



Accounts Payable by G/L Distribution Report

Payment Date Range 06/02/23 - 06/02/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 223 - FORA Dissolution										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
11755 - Unlimited Environmental, Inc.	22-071-8-D	Dunes	Paid by EFT # 3328		04/30/2023	05/19/2023	05/19/2023		06/02/2023	153,282.91
11755 - Unlimited Environmental, Inc.	22-071-8-CK	Cypress Knolls	Paid by EFT # 3328		04/30/2023	05/19/2023	05/19/2023		06/02/2023	87,460.85
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions	2		\$240,743.76
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	2		\$240,743.76
Division 000 - Non-Div Totals							Invoice Transactions	2		\$240,743.76
Department 000 - Non-Dept Totals							Invoice Transactions	2		\$240,743.76
Fund 223 - FORA Dissolution Totals							Invoice Transactions	2		\$240,743.76



Accounts Payable by G/L Distribution Report

Payment Date Range 06/02/23 - 06/02/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 225 - National Park Service										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.450 - Prof Svc Legal - City Attorney Other Svc										
11718 - Noland, Hamerly, Etienne & Hoss	231998	Professional Legal Services - April-May 2023	Paid by Check # 102524		05/23/2023	05/26/2023	05/26/2023		06/02/2023	87.00
Account 6300.450 - Prof Svc Legal - City Attorney Other Svc Totals							Invoice Transactions	1		\$87.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$87.00
Division 000 - Non-Div Totals							Invoice Transactions	1		\$87.00
Department 000 - Non-Dept Totals							Invoice Transactions	1		\$87.00
Fund 225 - National Park Service Totals							Invoice Transactions	1		\$87.00



Accounts Payable by G/L Distribution Report

Payment Date Range 06/02/23 - 06/02/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 251 - CFD - Locke Paddon										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	May 2023 272-1	PG&E - 2862559272-1	Paid by Check # 102526		05/18/2023	05/18/2023	05/18/2023		06/02/2023	38.04
Account 6380.300 - Utilities Gas & Electric Totals							Invoice Transactions 1			\$38.04
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 1			\$38.04
Division 000 - Non-Div Totals							Invoice Transactions 1			\$38.04
Department 000 - Non-Dept Totals							Invoice Transactions 1			\$38.04
Fund 251 - CFD - Locke Paddon Totals							Invoice Transactions 1			\$38.04



Accounts Payable by G/L Distribution Report

Payment Date Range 06/02/23 - 06/02/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 460 - Airport Capital Projects										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6700.105 - Capital Outlay Construction										
11456 - William A. Thayer Construction, Inc	220573-01	Bldg 533 Repairs								
Paid by EFT #					05/01/2023	05/17/2023	05/17/2023		06/02/2023	86,999.76
3331										
Account 6700.105 - Capital Outlay Construction Totals							Invoice Transactions	1		\$86,999.76
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$86,999.76
Division 000 - Non-Div Totals							Invoice Transactions	1		\$86,999.76
Department 000 - Non-Dept Totals							Invoice Transactions	1		\$86,999.76
Fund 460 - Airport Capital Projects Totals							Invoice Transactions	1		\$86,999.76



Accounts Payable by G/L Distribution Report

Payment Date Range 06/02/23 - 06/02/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 462 - City Capital Projects										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
11084 - EMC Planning Group	23-194	Marina LCP Update- April 2023	Paid by Check # 102517		04/30/2023	05/23/2023	05/23/2023		06/02/2023	11,715.42
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions 1		\$11,715.42	
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 1		\$11,715.42	
Division 000 - Non-Div Totals							Invoice Transactions 1		\$11,715.42	
Department 000 - Non-Dept Totals							Invoice Transactions 1		\$11,715.42	
Fund 462 - City Capital Projects Totals							Invoice Transactions 1		\$11,715.42	



Accounts Payable by G/L Distribution Report

Payment Date Range 06/02/23 - 06/02/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 555 - Marina Airport										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.450 - Prof Svc Legal - City Attorney Other Svc										
11718 - Noland, Hamerly, Etienne & Hoss	231998	Professional Legal Services - April-May 2023	Paid by Check # 102524		05/23/2023	05/26/2023	05/26/2023		06/02/2023	545.00
Account 6300.450 - Prof Svc Legal - City Attorney Other Svc Totals									Invoice Transactions 1	\$545.00
Account 6360.050 - Maint & Repairs Building										
10580 - Tri County Fire Protection	HP60589	Service Maintenance	Paid by Check # 102531		03/31/2023	05/09/2023	05/26/2023		06/02/2023	107.28
10580 - Tri County Fire Protection	HP60618	Service Maintenance	Paid by Check # 102531		03/31/2023	05/09/2023	05/26/2023		06/02/2023	846.96
10580 - Tri County Fire Protection	HP60423	Service Maintenance	Paid by Check # 102531		03/31/2023	05/09/2023	05/26/2023		06/02/2023	721.52
Account 6360.050 - Maint & Repairs Building Totals									Invoice Transactions 3	\$1,675.76
Account 6360.360 - Maint & Repairs Janitorial										
10080 - Branch's Janitorial	228593	Janitorial Service - Police/Fire/Airport May 2023	Paid by Check # 102514		05/23/2023	05/30/2023	05/30/2023		06/02/2023	410.00
Account 6360.360 - Maint & Repairs Janitorial Totals									Invoice Transactions 1	\$410.00
Account 6360.440 - Maint & Repairs Landscape General										
10154 - Commercial Environment Landscape	2796-0523	Weekly Landscape-May Services	Paid by EFT # 3323		05/19/2023	06/18/2023	05/25/2023		06/02/2023	2,900.00
Account 6360.440 - Maint & Repairs Landscape General Totals									Invoice Transactions 1	\$2,900.00
Account 6360.450 - Maint & Repairs Maint & Repairs										
10459 - Overhead Door Company	133214	Bldg 554 Hangar A-8	Paid by Check # 102525		05/18/2023	05/31/2023	05/25/2023		06/02/2023	295.00
Account 6360.450 - Maint & Repairs Maint & Repairs Totals									Invoice Transactions 1	\$295.00
Account 6360.566 - Maint & Repairs Other Equipment										
10108 - Capitol Barricade, Inc.	153291	Private/No Parking Signs	Paid by Check # 102515		05/10/2023	06/24/2023	05/25/2023		06/02/2023	252.65
Account 6360.566 - Maint & Repairs Other Equipment Totals									Invoice Transactions 1	\$252.65
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	May 2023 683-2	PG&E 6217294683-2	Paid by Check # 102526		05/18/2023	05/18/2023	05/18/2023		06/02/2023	87.19
Account 6380.300 - Utilities Gas & Electric Totals									Invoice Transactions 1	\$87.19
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 9	\$6,165.60
Division 000 - Non-Div Totals									Invoice Transactions 9	\$6,165.60
Department 000 - Non-Dept Totals									Invoice Transactions 9	\$6,165.60
Fund 555 - Marina Airport Totals									Invoice Transactions 9	\$6,165.60
Grand Totals									Invoice Transactions 74	\$482,525.16



Accounts Payable by G/L Distribution Report

Payment Date Range 06/02/23 - 06/02/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 758 - Successor Agency Oblig Retirement										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6650.001 - ROPS #1- Neeson Rd Tax Alloc Bond										
10593 - USDA Rural Development	05-25-23	Case #04-027-0942321991	Paid by Check # 112		05/25/2023	05/25/2023	05/25/2023		06/02/2023	6,887.50
Account 6650.001 - ROPS #1- Neeson Rd Tax Alloc Bond Totals							Invoice Transactions	1		\$6,887.50
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$6,887.50
Division 000 - Non-Div Totals							Invoice Transactions	1		\$6,887.50
Department 000 - Non-Dept Totals							Invoice Transactions	1		\$6,887.50
Fund 758 - Successor Agency Oblig Retirement Totals							Invoice Transactions	1		\$6,887.50
Grand Totals							Invoice Transactions	1		\$6,887.50



DRAFT

Agenda Item: **10b(1)**
City Council Meeting of
June 6, 2023

MINUTES

Tuesday, May 16, 2023

5:00 P.M. Closed Session

6:30 P.M. Open Session

REGULAR MEETING

**CITY COUNCIL, AIRPORT COMMISSION,
MARINA ABRAMS B NON-PROFIT CORPORATION, PRESTON PARK
SUSTAINABLE COMMUNITY NON-PROFIT CORPORATION, SUCCESSOR
AGENCY OF THE FORMER MARINA REDEVELOPMENT AGENCY AND MARINA
GROUNDWATER SUSTAINABILITY AGENCY**

THIS MEETING WILL BE HELD IN PERSON AND VIRTUALLY (HYBRID).

Council Chambers
211 Hillcrest Avenue
Marina, California

AND

Zoom Meeting URL: <https://zoom.us/j/730251556>

Zoom Meeting Telephone Only Participation: 1-669-900-9128 - Webinar ID: 730 251 556

PARTICIPATION

You may participate in the City Council meeting in person or in real-time by calling Zoom Meeting via the weblink and phone number provided at the top of this agenda. Instructions on how to access, view and participate in remote meetings are provided by visiting the City's home page at <https://cityofmarina.org/>. Attendees can make oral comments during the meeting by using the "Raise Your Hand" feature in the webinar or by pressing *9 on your telephone keypad if joining by phone only.

The most effective method of communication with the City Council is by sending an email to marina@cityofmarina.org. Comments will be reviewed and distributed before the meeting if received by 5:00 p.m. on the day of the meeting. All comments received will become part of the record. Council will have the option to modify their action on items based on comments received.

1. CALL TO ORDER
2. ROLL CALL & ESTABLISHMENT OF QUORUM: (City Council, Airport Commissioners, Marina Abrams B Non-Profit Corporation, Preston Park Sustainable Communities Nonprofit Corporation, Successor Agency of the Former Redevelopment Agency Members and Marina Groundwater Sustainability Agency)

MEMBERS PRESENT: Liesbeth Visscher, Brian McCarthy, Kathy Biala, Mayor Pro-Tem/Vice Chair Cristina Medina Dirksen, Mayor/Chair Bruce C. Delgado

3. PUBLIC COMMENT ON CLOSED SESSION:
4. CLOSED SESSION:

- b. Real Property Negotiation (Govt. Code Section 54956.8)
 - i. Property: Los Animas Concrete, 499 9th Street, Marina, CA
Negotiating Party: Paul J. Bruno
Negotiator(s): City Manager
Terms: Price and Terms

6:30 PM - RECONVENE OPEN SESSION AND REPORT ON ANY ACTIONS TAKEN IN CLOSED SESSION

Heidi Quinn, Interim City Attorney reported out Closed Session: Council met in Closed Session with regard to the one item listed under Real Property Negotiations, Council received information, provided direction and no reportable action was taken.

- 5. **MOMENT OF SILENCE & PLEDGE OF ALLEGIANCE** (Please stand)
- 6. **SPECIAL PRESENTATIONS:**
 - a. Public Works Week Proclamation
 - b. Introduction of New Employees
 - i. Alma Gonzalez, Accounting Services Manager, Finance
 - ii. Cyrah Caburian, Executive Assistant, Administration
 - iii. Jessica Edwards, Senior Building Inspector, Community Development
 - iv. Melissa Orduno, Administrative Assistant II, Airport
 - v. Ryan Evans, Mechanic, Public Works
 - vi. R.J. Collier, Maintenance Worker I
 - vii. Zachary Evans, Intern, Community Development-Planning
 - viii. Jalyiah Booker, Recreation Instructor
 - ix. Evelia Kohlman, Recreation Instructor
- 7. **COUNCIL AND STAFF ANNOUNCEMENTS:**
 - Mayor Pro Tem Medina Dirksen – Spoke about the grand opening of Marina’s Pump Track and the donation that came in from various groups and thanked everyone that helped with making this event successful. Announced on May 25th from 2:00-4:00pm at the Seaside Oldemyer Center will be the 2nd Annual George Floyd Reimagining Police & Inclusion Symposium.
 - Council Member Visscher – Announced the MST’s SURF Transit Fair & Family Fun Day on Saturday, June 10, 2023, from 10:00 AM-2:00 PM. MST is hosting this event at the Marina Transit Exchange located at 280 Reservation Road, Marina.
 - Council Member McCarthy – Commented on the Pump Track grand opening. Announced that City of Monterey is discussing at their meeting a Compatible Use Study for the Military Communities and a Tobacco Ban. Announced on May 20th from 10:00am-Noon in the Council Chambers will be a General Plan Update Workshop.
 - Mayor Delgado – Commented on the Pump Track grand opening. Spoke about the other events taking place such as Recreation was having a track meet and Friends of the Marina Library was doing Dad Read’s at the Marina Library. Spoke about the litter clean-up from Del Monte/Beach Road roundabout to the Landfill. On Thursday at Hilltop Park from 6:00pm-8:00pm will be sunset water and weeding of the new plants. Spoke about attending a tour of Singing Friendship Garden in Fresno last Friday.

- City Manager Long – Commented on the Pump Track and noted that the restroom will be open during the day as soon as we get the signs up that will let the people know the restrooms are there.

- 8. PUBLIC COMMENT: *Any member of the public may comment on any matter within the City Council's jurisdiction that is not on the agenda. This is the appropriate place to comment on items on the Consent Agenda. Action will not be taken on items not on the agenda. Comments are limited to a maximum of three (3) minutes. General public comment may be limited to thirty (30) minutes and/or continued to the end of the agenda. Any member of the public may comment on any matter listed on this agenda at the time the matter is being considered by the City Council. Whenever possible, written correspondence should be submitted to the Council in advance of the meeting, to provide adequate time for its consideration.*

- Grace Silva-Santella – Clarified that on the Friday before the Pump Track grand opening that Master Falconer, Antonio Balistreri through the Monterey Regional Park District was at the Marina Library and his next appearance will be on July 14th. Thanked the Public Works Department for their fast actions removing graffiti off one of the cypress trees at Vince DiMaggio Park and for clearing away the buildup of sand on the east and west side of the gate to the entrance of the Marina State Beach.

- Nancy Amadeo – Agrees with previous speaker on the efficiency of the Public Works department on the removal of the sand around the beach entrance. Believes it to be appropriate for Council to work with State Parks to ensure that our parking lot gets the same kind of attention as the other beaches along the Monterey Bay area. Commented on the new Pump Track, found it exciting to see the many people out enjoying the area. Hopes city engages the community more to find out what they want in their parks.

- 9. CONSENT AGENDA FOR THE SUCCESSOR AGENCY TO THE FORMER MARINA REDEVELOPMENT AGENCY: *Background information has been provided to the Successor Agency of the former Redevelopment Agency on all matters listed under the Consent Agenda, and these items are considered to be routine and non-controversial. All items under the Consent Agenda are normally approved by one motion. Prior to such a motion being made, any member of the public or City Council may ask a question or make a comment about an agenda item and staff may provide a response. If discussion or a lengthy explanation is required, the Council may remove an item from the Consent Agenda for individual consideration. If an item is pulled for discussion, it will be placed at the end of Other Action Items Successor Agency to the former Marina Redevelopment Agency.*

- 10. CONSENT AGENDA: *These items are considered to be routine and non-controversial. All items under the Consent Agenda may be approved by one motion. Prior to such a motion being made, any member of City Council may ask a question or make a comment about an agenda item and staff may provide a response. If discussion or a lengthy explanation is required, Council may remove the item from the Consent Agenda and it will be placed at the end of Other Action Items.*
 - a. ACCOUNTS PAYABLE: *(Not a Project under CEQA per Article 20, Section 15378)*
 - (1) Accounts Payable Check Numbers 102328-102414, totaling \$448,803.51.
 - b. MINUTES: *(Not a Project under CEQA per Article 20, Section 15378)*
 - (1) May 2, 2023, Regular City Council Meeting

- c. CLAIMS AGAINST THE CITY: None
- d. AWARD OF BID: None
- e. CALL FOR BIDS: None
- f. ADOPTION OF RESOLUTIONS:
 - (1) Adopting **Resolution No. 2023-42**, approving the reclassification of an Accounting Technician position to Financial Analyst.
 - (2) ~~Adopting Resolution No. 2023, amending the City's Conflict of Interest Code.~~ ***Pulled by Council Member McCarthy, becomes agenda item 13f***
- g. APPROVAL OF AGREEMENTS: None
- h. ACCEPTANCE OF PUBLIC IMPROVEMENTS:
 - (1) Adopting **Resolution No. 2023-43**, accepting the completion of the Airport Building 533 Exterior Improvement Project.
- i. MAPS: None
- j. REPORTS: (RECEIVE AND FILE):
 - (1) ~~Adopting Resolution No. 2023, receiving and filing the City's Annual Comprehensive Financial Report, Auditor Governance Letter (SAS 114), Management Letter (SAS 115) and Gann Limit Report for the fiscal year ending June 30, 2022.~~ ***Pulled by Council Member Biala, becomes agenda item 13g***
- k. FUNDING & BUDGET MATTERS: None
- l. APPROVE ORDINANCES (WAIVE SECOND READING): None
- m. APPROVE APPOINTMENTS: None

Council Member McCarthy requested to pull agenda item 10f(2).

Mayor Pro Tem Medina Dirksen had a minor correction to item 10b(1), spelling of one of the speakers last name needs to be corrected.

Council Member Biala requested to pull agenda item 10j(1).

DELGADO/MEDINA DIRKSEN: TO APPROVE THE CONSENT AGENDA MINUS 10f(2) AND 10j(1) AND WITH CORRECTIONS TO 10b(1). 5-0-0-0 Motion Passes

- 11. PUBLIC HEARINGS: *In the Council's discretion, the applicant/proponent of an item may be given up to ten (10) minutes to speak. All other persons may be given up to three (3) minutes to speak on the matter.*
 - a. City Council open a public hearing and consider adopting **Resolution No. 2023-44**, confirming diagram, assessment and ordering levy of \$180.78 for FY 2023-24 assessment for Cypress Cove II Landscape Maintenance Assessment District; and authorize City Clerk to file a certified copy of the diagram and assessment with the Monterey County Auditor-Controller prior to August 1, 2023.

Public Comments:

- Nancy Amadeo – Spoke about the trimming of the large tree behind her home. Noted the branches that were trimmed were facing her home and believes that the tree is now off

balanced. Also spoke about one the trees where a large branch has crack running through the middle of the branch and if it breaks it could fall on Abdy Way where cars park and people walk.

BIALA/VISSCHER: TO ADOPT RESOLUTION NO, 2023-44, CONFIRMING DIAGRAM, ASSESSMENT AND ORDERING LEVY OF \$180.78 FOR FY 2023-24 ASSESSMENT FOR CYPRESS COVE II LANDSCAPE MAINTENANCE ASSESSMENT DISTRICT; AND AUTHORIZE CITY CLERK TO FILE A CERTIFIED COPY OF THE DIAGRAM AND ASSESSMENT WITH THE MONTEREY COUNTY AUDITOR-CONTROLLER PRIOR TO AUGUST 1, 2023. 5-0-0-0 Motion Passes

- b. City Council open a public hearing and consider adopting **Resolution No, 2023-45**, confirming diagram, assessment and ordering levy of \$182.42 for FY 2023-24 assessment for Seabreeze Landscape Maintenance Assessment District; and authorize the City Clerk to file a certified copy of the diagram and assessment with the Monterey County Auditor-Controller prior to August 1, 2023.

Public Comments: None received.

BIALA/VISSCHER: TO ADOPT RESOLUTION NO, 2023-45, CONFIRMING DIAGRAM, ASSESSMENT AND ORDERING LEVY OF \$182.42 FOR FY 2023-24 ASSESSMENT FOR SEABREEZE LANDSCAPE MAINTENANCE ASSESSMENT DISTRICT; AND AUTHORIZE THE CITY CLERK TO FILE A CERTIFIED COPY OF THE DIAGRAM AND ASSESSMENT WITH THE MONTEREY COUNTY AUDITOR-CONTROLLER PRIOR TO AUGUST 1, 2023. 5-0-0-0 Motion Passes

- c. City Council open a public hearing and consider adopting **Resolution No, 2023-46**, confirming diagram, assessment and ordering levy of \$77.14 for FY 2023-24 assessment for Monterey Bay Estates Lighting & Landscape Maintenance Assessment District; and authorize the City Clerk to file a certified copy of the diagram and assessment with the Monterey County Auditor-Controller prior to August 1, 2023.

Public Comments: None received.

DELGADO/BIALA: TO ADOPT RESOLUTION NO, 2023-46, CONFIRMING DIAGRAM, ASSESSMENT AND ORDERING LEVY OF \$77.14 FOR FY 2023-24 ASSESSMENT FOR MONTEREY BAY ESTATES LIGHTING & LANDSCAPE MAINTENANCE ASSESSMENT DISTRICT; AND AUTHORIZE THE CITY CLERK TO FILE A CERTIFIED COPY OF THE DIAGRAM AND ASSESSMENT WITH THE MONTEREY COUNTY AUDITOR-CONTROLLER PRIOR TO AUGUST 1, 2023. 5-0-0-0 Motion Passes

- d. City Council open a public hearing, take any testimony from the public, and consider approving first reading of Ordinance No. 2023-, revisions to Marina Municipal Code Chapter 13.22 Marina Municipal Airport to amend provisions related to the Airport Rules and Regulations and Minimum Standards. **Public Hearing continued to June 20, 2023**

12. OTHER ACTIONS ITEMS OF THE SUCCESSOR AGENCY TO THE FORMER MARINA REDEVELOPMENT AGENCY: *Action listed for each Agenda item is that which is requested by staff. The Successor Agency may, at its discretion, take action on any items. Members of the public may be given up to three (3) minutes to speak.*
13. OTHER ACTION ITEMS: *Action listed for each Agenda item is that which is requested by staff. The City Council may, at its discretion, take action on any items. Members of the public may be given up to three (3) minutes to speak.*

Note: *No additional major projects or programs should be undertaken without review of the impacts on existing priorities (Resolution No. 2006-79 – April 4, 2006).*

- a. Adopting **Resolution No. 2023-47**, approving a fund transfer and appropriation of \$40,000 from each of the Impact Fee accounts to the Public Facilities Impact Fee Study Update.

Public Comments: None received.

BIALA/MCCARTHY: TO ADOPT RESOLUTION NO. 2023-47, APPROVING A FUND TRANSFER AND APPROPRIATION OF \$40,000 FROM EACH OF THE IMPACT FEE ACCOUNTS TO THE PUBLIC FACILITIES IMPACT FEE STUDY UPDATE. 5-0-0-0

Motion Passes

- b. Adopting **Resolution No. 2023-48**, approving an agreement between the City of Marina and the Transportation Agency for Monterey County (TAMC) for the 2023 Regional Surface Transportation Program (RSTP) allocation of funding; and approving the RSTP competitive funding grant application for the Reservation Road & Del Monte Boulevard Operational & Safety Improvements Project.

Public Comments:

- Grace Silva-Santella – Approves applying for this grant money. Expressed concerns about the suggested improvements at Reservation Rd. & Del Monte Blvd. Believe this should be done when the Downtown Plan is being considered.
- Nancy Amadeo – Expressed concerns on the safety crossing at Reservation Rd/Del Monte Blvd. intersection, it is not safe for pedestrians to cross. Spoke about being a pedestrian friendly city and what that means not just for residents but for people visiting.
- May Holland Dungo – Commented on the crossing signal at Reservation & Del Monte, vehicles should not be allowed to turn right when people are crossing this area. Commented about the potholes on Carmel that need to be fixed.

MEDINA DIRKSEN/MCCARTHY: TO ADOPT RESOLUTION NO. 2023-48, APPROVING AN AGREEMENT BETWEEN THE CITY OF MARINA AND THE TRANSPORTATION AGENCY FOR MONTEREY COUNTY (TAMC) FOR THE 2023 REGIONAL SURFACE TRANSPORTATION PROGRAM (RSTP) ALLOCATION OF FUNDING; AND APPROVING THE RSTP COMPETITIVE FUNDING GRANT APPLICATION FOR THE RESERVATION ROAD & DEL MONTE BOULEVARD OPERATIONAL & SAFETY IMPROVEMENTS PROJECT; AND AUTHORIZING THE FINANCE DIRECTOR TO MAKE THE NECESSARY ACCOUNTING AND BUDGETARY ENTRIES; AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENT ON BEHALF OF THE CITY SUBJECT TO FINAL REVIEW AND APPROVAL BY THE CITY ATTORNEY. 5-0-0-0 Motion Passes

- c. Adopting **Resolution No. 2023-49**, amending the rate adjustment calculation of the franchise agreement with Green Waste Recovery utilizing a sector specific uniform percentage adjustment and approving maximum rates to be charged by Green Waste Recovery effective July 1, 2023, for collection of franchised solid waste, recycling, and organics.

Public Comments: None received.

MCCARTHY/BIALA: TO ADOPT RESOLUTION NO. 2023-49, AMENDING THE RATE ADJUSTMENT CALCULATION OF THE FRANCHISE AGREEMENT WITH GREEN WASTE RECOVERY UTILIZING A SECTOR SPECIFIC UNIFORM PERCENTAGE ADJUSTMENT AND APPROVING MAXIMUM RATES TO BE CHARGED BY GREEN WASTE RECOVERY EFFECTIVE JULY 1, 2023, FOR COLLECTION OF FRANCHISED SOLID WASTE, RECYCLING, AND ORGANICS. 5-0-0-0 Motion Passes

- d. Adopting **Resolution No. 2023-50**, establishing a Capital Investment Incentive Program (CIIP) for a potential future Community Services Agreement between the City of Marina and Joby Aviation.

Council Member McCarthy recused himself from this item.

Public Comments: None received.

VISSCHER/MEDINA DIRKSEN: TO ADOPT RESOLUTION NO. 2023-50, ESTABLISHING A CAPITAL INVESTMENT INCENTIVE PROGRAM (CIIP) FOR A POTENTIAL FUTURE COMMUNITY SERVICES AGREEMENT BETWEEN THE CITY OF MARINA AND JOBY AVIATION. 4-0-0-0 Motion Passes

- e. Adopting Resolution Nol. 2023-, receive presentation to consider establishing a Sister City Program Policy; and approving Memorandum of Understandings for Sister City Agreements between City of Marina and Izunokuni, Japan; and Namwon, South Korea

Council Discussion: what a friendship city relationship and a sister city relationship within the context of a Marina city sister program because it seems like would like. Suggestion of a subcommittee should be put together consisting of 10 members from 501c(3) organizations, interested citizens and an appointed liaison. Discussion on establishing protocols on what each side would agree to in the MOU.

Public Comments:

- Mia Nguyen – Supports the Sister City and Friendship City ideas, had personal experience with these programs.
- Hyunsoo Hur – Supports the Sister City program with Namwon. Forming a sister city relationship brings several benefits to Marina, culturally, economically, socially, and education wise.
- May Holland Dungo – In favor of the Sister City program for the students, it would be nice to have that kind of relationship with the 2 different countries.
- Yongsoo Oh – Supports the Sister City program between City of Marina and Izunokuni, Japan; and Namwon, South Korea.

DELGADO/MCCARTHY: THAT WE RECOMMEND ESTABLISHING A FRIENDSHIP AND SISTER CITY RELATIONSHIP WITH RESPECTIVE CITIES (Izunokuni Japan & Namwon Korea) AND REQUEST THAT COUNCIL MEMBER BIALA COME BACK WITH THE NEXT DRAFT OF A SISTER CITY/FRIENDSHIP CITY PROPOSAL. 5-0-0-0 Motion Passes

- f. Adopting **Resolution No. 2023-51**, amending the City's Conflict of Interest Code. *Pulled by Council Member McCarthy, was agenda item 10f(1)*

Council Member McCarthy – expressed concern about who needed to complete a statement conflict of interest for and what needed to be reported on in the form.

MEDINA DIRKSEN/MCCARTHY: ADOPT RESOLUTION NO. 2023-51, AMENDING THE CITY'S CONFLICT OF INTEREST CODE. 5-0-0-0 Motion Passes

- g. Adopting **Resolution No. 2023-52**, receiving and filing the City's Annual Comprehensive Financial Report, Auditor Governance Letter (SAS 114), Management Letter (SAS 115) and Gann Limit Report for the fiscal year ending June 30, 2022. *Pulled by Council Member Biala, was agenda item 10j(1)*

Council Member Biala – Noted that a correction was needed on page 15 of the report. Our form of needs to include the City Manger for of government. Asked about the City's rating.

DELGADO/MEDINA DIRKSEN: TO ADOPT RESOLUTION NO. 2023-52, RECEIVING AND FILING THE CITY'S ANNUAL COMPREHENSIVE FINANCIAL REPORT, AUDITOR GOVERNANCE LETTER (SAS 114), MANAGEMENT LETTER (SAS 115) AND GANN LIMIT REPORT FOR THE FISCAL YEAR ENDING JUNE 30, 2022. 5-0-0-0 Motion Passes

14. **COUNCIL & STAFF INFORMATIONAL REPORTS:**

- a. Monterey County Mayor's Association [Mayor Bruce Delgado]
- b. Council reports on meetings and conferences attended (Gov't Code Section 53232).

15. **ADJOURNMENT:** The meeting adjourned at 10:52 PM

Anita Sharp, Deputy City Clerk

ATTEST:

Bruce C. Delgado, Mayor

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of June 6, 2023

RECOMMENDATION TO CONSIDER ADOPTING RESOLUTION NO. 2023-, APPROVING THE CREATION OF UTILITY EASEMENTS ON CITY PROPERTY (CITY CORPORATION YARD, 2660 5TH AVENUE), AND; AUTHORIZING ALL OTHER ACTIONS NECESSARY TO ACCEPT AND RECORD SAID EASEMENTS ON BEHALF OF THE CITY OF MARINA, AND; AUTHORIZING THE FINANCE DIRECTOR TO MAKE THE NECESSARY ACCOUNTING AND BUDGETARY ENTRIES, AND; AUTHORIZING THE CITY CLERK TO RECORD CERTIFIED COPY OF RESOLUTION IN THE MONTEREY COUNTY OFFICE OF THE COUNTY RECORDER

RECOMMENDATION:

It is recommended that the City Council Consider adopting Resolution No. 2023-,

1. Approving the creation of utility easement on City property (City Corporation Yard, 2660 5th Avenue), and;
2. Authorizing all other actions necessary to accept and record said easements on behalf of the City of Marina, and;
3. Authorizing the Finance Director to make the necessary accounting and budgetary entries, and;
4. Authorizing the City Clerk to record certified copy of resolution in the Monterey County office of the County Recorder.

BACKGROUND:

The Marina Coast Water District A1/A2 Tank and B/C Booster Station project will provide water storage for Zone A in the Ord Community and Central Marina. Zone A is the lowest pressure zone within the water system that serves the majority of the City of Marina in both the Ord area and traditional areas of Marina. The B and C booster pumps will pump water from Zone A tanks to Zones B and C tanks. The project provides additional storage and fire flows for the community.

In order to provide a connection to the B-Zone, a utility easement is necessary through the City's Corporation Yard. This connection will support the second lowest pressure zone in the system. The location of the new pipeline is also adjacent to existing utilities, making its proposed alignment practical. A power connection to the Tank site is also necessary for completion of the project, requiring another utility easement through the City's property. Both easements have been attached as **Exhibit A**.

ANALYSIS:

City staff have requested MCWD to provide an appraisal for the two proposed easements. The valuation for the easements per the appraisal report amounts to \$23,059. Staff is recommending accepting the appraised value for the easements and approve the MCWD easements as proposed.

FISCAL IMPACT:

Should the Council approve this recommendation, City staff will coordinate with the Finance Department and City Attorney to finalize the payment of the appraised value and record the final easement documents with the County Recorder.

CONCLUSION:

This request is submitted for City Council consideration and possible action.

Respectfully submitted,

Edrie Delos Santos, P.E.
Senior Engineer, Engineering Division
City of Marina

REVIEWED/CONCUR:

Brian McMinn, P.E., P.L.S.
Public Works Director/City Engineer
City of Marina

Layne P. Long
City Manager
City of Marina

RESOLUTION NO. 2023-

A RESOLUTION OF THE CITY OF MARINA APPROVING THE CREATION OF UTILITY EASEMENTS ON CITY PROPERTY (CITY CORPORATION YARD, 2660 5TH AVENUE), AND; AUTHORIZING ALL OTHER ACTIONS NECESSARY TO ACCEPT AND RECORD SAID EASEMENTS ON BEHALF OF THE CITY OF MARINA, AND; AUTHORIZING THE FINANCE DIRECTOR TO MAKE THE NECESSARY ACCOUNTING AND BUDGETARY ENTRIES, AND; AUTHORIZING THE CITY CLERK TO RECORD CERTIFIED COPY OF RESOLUTION IN THE MONTEREY COUNTY OFFICE OF THE COUNTY RECORDER

WHEREAS, the Marina Coast Water District A1/A2 Tank and B/C Booster Station project will provide water storage for Zone A in the Ord Community and Central Marina. Zone A is the lowest pressure zone within the water system that serves the majority of the City of Marina in both the Ord area and traditional areas of Marina. The B and C booster pumps will pump water from Zone A tanks to Zones B and C tanks. The project provides additional storage and fire flows for the community, and;

WHEREAS, in order to provide a connection to the B-Zone, a utility easement is necessary through the City's Corporation Yard. This connection will support the second lowest pressure zone in the system. The location of the new pipeline is also adjacent to existing utilities, making its proposed alignment practical. A power connection to the Tank site is also necessary for completion of the project, requiring another utility easement through the City's property. Both easements have been attached as Exhibit A, and;

WHEREAS, City staff have requested MCWD to provide an appraisal for the two proposed easements. The valuation for the easements per the appraisal report amounts to \$23,059. Staff is recommending accepting the appraised value for the easements and approve the MCWD easements as proposed, and;

WHEREAS, should the Council approve this recommendation, City staff will coordinate with the Finance Department and City Attorney to finalize the payment of the appraised value and record the final easement documents with the County Recorder.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Marina that:

1. Approve the creation of utility easement on City property (City Corporation Yard, 2660 5th Avenue), and;
2. Authorize all other actions necessary to accept and record said easements on behalf of the City of Marina, and;
3. Authorize the Finance Director to make the necessary accounting and budgetary entries, and;
4. Authorize the City Clerk to record certified copy of resolution in the Monterey County office of the County Recorder.

PASSED AND ADOPTED by the City Council of the City of Marina at a regular meeting duly held on the 6th day of June 2023, by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ATTEST:

Bruce Delgado, Mayor

Anita Sharp, Deputy City Clerk

EXHIBIT A TO STAFF REPORT

LEGAL DESCRIPTION PIPELINE EASEMENT OVER CITY OF MARINA PARCEL

An easement over certain real property situate in the former Fort Ord in the City of Marina, the County of Monterey, State of California, being a portion of Parcel 2 as said Parcel is shown on the map filed for record March 6, 2003 in Volume 26 of Surveys at Page 49 in the Office of the County Recorder of said county, described as follows:

A strip of land, 20.00 feet wide, lying 10.00 feet on each side of the following described centerline:

Beginning at a point on the easterly boundary of said Parcel 2, being also the boundary of Parcel 5 as said parcel is shown on the map filed for record October 19, 1994 in Volume 19 of Surveys at Page 15, in the Office of the County Recorder of said County (being also the boundary of Parcel 5A as shown on the map filed for record May 28, 2013 in Volume 32 of Surveys at Page 59), at a point that bears South 2°15'00" West, 47.50 feet from the corner designated as Corner #32 on the last said map; thence departing said easterly boundary along a course perpendicular thereto

- 1) North 87°45'00" West, 223.50 feet; thence
- 2) North 42°45'00" West, 31.82 feet; thence
- 3) North 87°45'00" West, 294.47 feet, more or less, to a point on the westerly boundary of said Parcel 2, and the terminus of said strip

The sidelines at the beginning and terminus of said strip are to be extended or shortened so as to terminate on the easterly and westerly boundaries of said Parcel 2.

Containing 10,996 Square Feet or 0.252 Acres, more or less.

As shown on the plat attached hereto and made a part hereof.

END OF DESCRIPTION

PREPARED BY:
WHITSON ENGINEERS

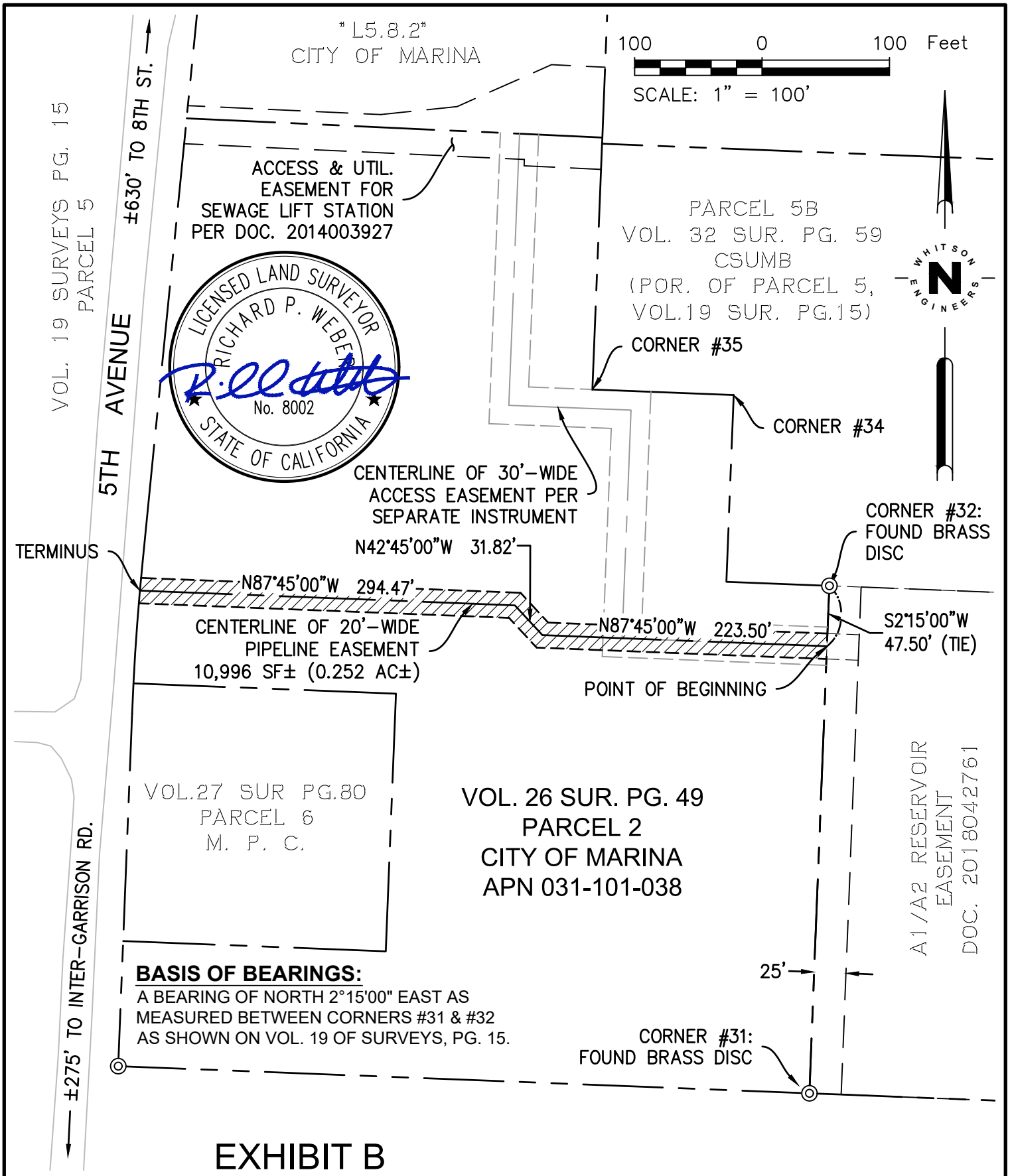


RICHARD P. WEBER, LS
L.S. No. 8002
Job No.: 3843.00

10/7/2021

DATE





**PLAT TO ACCOMPANY DESCRIPTION
OF A PIPELINE EASEMENT
OVER PARCEL 2, VOL. 26 SUR. PG. 49
MARINA, CALIFORNIA**

OCTOBER 7, 2021

SHEET 2 OF 2



Civil Engineering +
Land Surveying
6 Harris Court
Monterey, CA 93940
831.649.5225
whitsonengineers.com

**LEGAL DESCRIPTION OF A PG&E EASEMENT
OVER PARCEL 2, VOL. 26 SURVEYS, PG. 49 (CITY OF MARINA)**

An easement over certain real property situate in the former Fort Ord in the City of Marina, County of Monterey, State of California, being a portion of Parcel 2 as said Parcel is shown on the map filed for record March 6, 2003 in Volume 26 of Surveys at Page 49 in the Office of the County Recorder of said county, described as follows:

A strip of land, 10.00 feet wide, lying 5.00 feet on each side of the following described centerline:

Beginning at a point on the easterly boundary of said Parcel 2, being also the boundary of Parcel 5 as said parcel is shown on the map filed for record October 19, 1994 in Volume 19 of Surveys at Page 15, in the Office of the County Recorder of said County, being also the boundary of Parcel 5B as said parcel is shown on the map filed for record May 28, 2013 in Volume 32 of Surveys at Page 59 in the Office of the County Recorder of said County, at a point that bears South 2°15'00" West, 42.50 feet from the corner designated as Corner #32 on the last said map; thence departing said easterly boundary along a course perpendicular thereto

- 1) North 87°45'00" West, 214.16 feet; thence
- 2) North 11°00'00" East, 67.00 feet to the center of an existing utility pole and the terminus of said strip.

The sidelines at the beginning of said strip are to be extended or shortened so as to terminate on the easterly boundary of said Parcel 2.

Containing 2,812 square feet, more or less.

As shown on the plat attached hereto and made a part hereof.

A bearing of North 2°15'00" East for the easterly line of said Parcel 2 between the corners designated #31 and #32 on said map recorded in Volume 19 of Surveys at Page 15, as found monumented, is the basis of bearings cited in this description.

END OF DESCRIPTION

PREPARED BY:
WHITSON ENGINEERS



RICHARD P. WEBER, LS
L.S. No. 8002
Job No.: 3843.02

4/8/2021
DATE



VOL. 19 SURVEYS PG. 15
PARCEL 5

5TH AVENUE

EXHIBIT 'A'

SHEET 2 OF 2

100 0 100 Feet

SCALE: 1" = 100'

ACCESS & UTIL.
EASEMENT FOR
SEWAGE LIFT STATION
PER DOC. 2014003927

PARCEL 5B
VOL. 32 SUR. PG. 59
CSUMB
(POR. OF PARCEL 5,
VOL. 19 SUR. PG. 15)

CORNER #35

CORNER #34

CORNER #32
FOUND BRASS DISC



TERMINUS OF
DESCRIBED STRIP
AT CENTER OF
EXISTING POLE

N11°00'00"E
67.00'

N87°45'00"W 214.16'

S2°15'00"W
42.50'(TIE)

CENTERLINE OF 10'-WIDE
PG&E EASEMENT
2,812 SF±

POINT OF BEGINNING
OF DESCRIBED CENTERLINE

VOL. 27 SUR PG. 80
PARCEL 6
M. P. C.

VOL. 26 SUR. PG. 49
PARCEL 2
CITY OF MARINA
APN 031-101-038

BASIS OF BEARINGS:

A BEARING OF NORTH 2°15'00" EAST AS
MEASURED BETWEEN CORNERS #31 & #32
AS SHOWN ON VOL. 19 OF SURVEYS, PG. 15.

BASIS OF BEARINGS
N2°15'00"E 398.80'

PROPOSED EASEMENT
OVER CSUMB PARCEL
BY SEPARATE DOCUMENT
A1/A2 RESERVOIR
EASEMENT
DOC. 2018042761

CORNER #31:
FOUND BRASS DISC

PLAT TO ACCOMPANY DESCRIPTION OF A PG&E EASEMENT

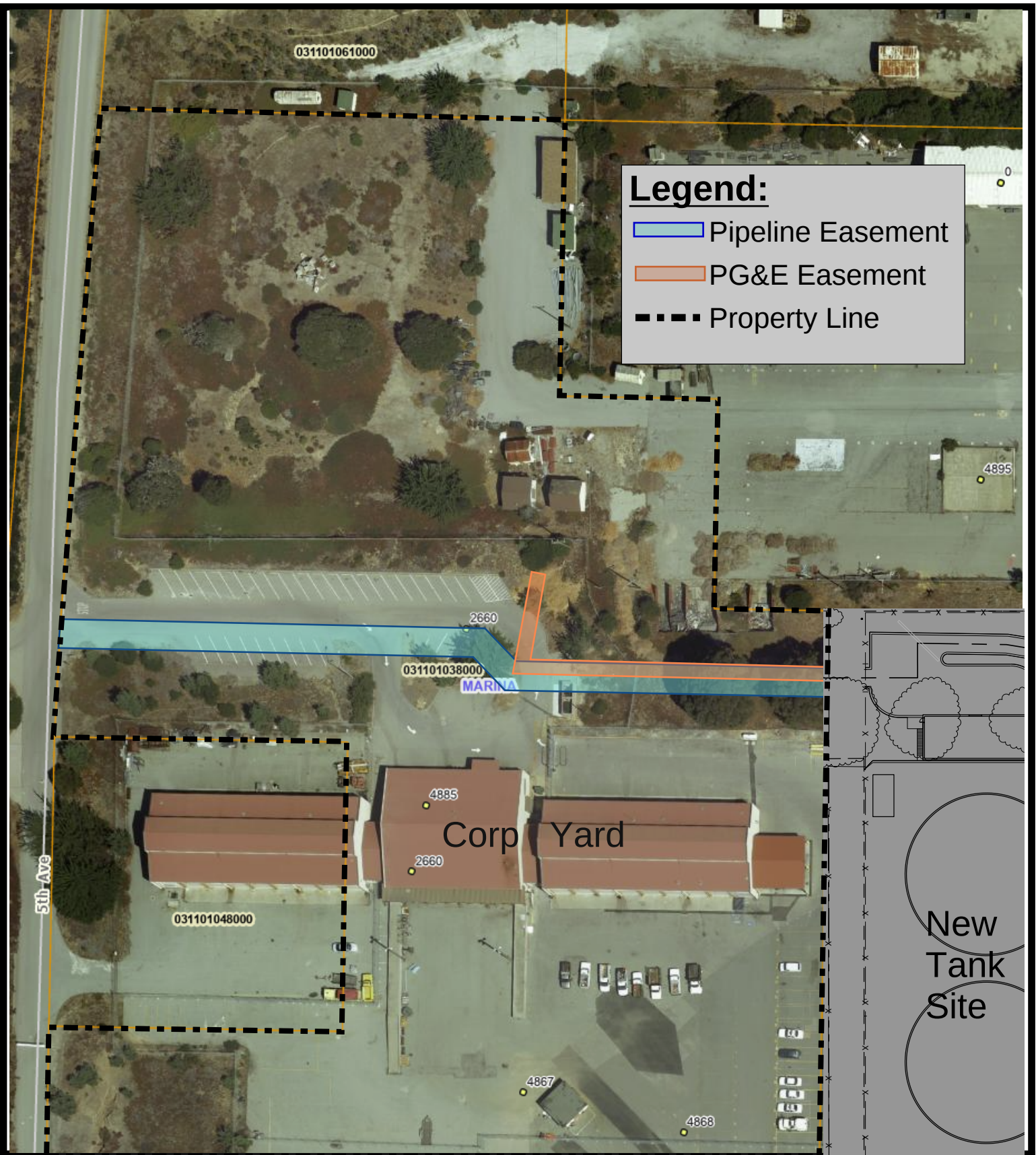
IN PROJECTED S.6, T.15S, R.2E
CITY OF MARINA, CALIFORNIA

APRIL 8, 2022

PROJECT No.: 3843.02



Civil Engineering +
Land Surveying
6 Harris Court,
Monterey, California
831.649.5225
whitsonengineers.com



PUBLIC WORKS DEPARTMENT
 CITY OF MARINA
 211 HILLCREST AVENUE
 MARINA, CALIFORNIA 93933

PH: (831) 884-1212
 FAX: (831) 384-0425



**City Corporation Yard
 Proposed MCWD
 Easements for A1/A2
 Tank Site**

SCALE: NONE

Exhibit A

06/01/2023

BRIGANTINO & DAVIS

Real Estate Appraisal, Brokerage and Consulting

EXHIBIT B TO STAFF REPORT

February 28, 2023

Mr. Patrick Breen
Water Resources Manager
Marina Coast Water District
11 Reservation Road
Marina, CA 93933

Dear Mr. Breen:

In response to your request, I have prepared an appraisal report of Two Proposed Easements to Encumber The 7.06 Acre "City of Marina Corporation Yard", located at 2660 5th Avenue, Marina, CA, and more specifically identified in the following appraisal report. I personally viewed the property on November 11, 2022. The appraisal report that follows is made for the purpose of estimating the current market value of the fee simple interest of the subject property.

This letter is not a complete report. The complete appraisal report accompanies this letter. The report describes the approaches to value and the conclusions derived by application of the approaches.

Based on the observation of the property, and investigations and analyses performed, it is my opinion that as of November 11, 2022, and subject to the assumptions and limiting conditions set forth in the following report, the current market value of the subject property is:

Land Value Before Acquisition:					\$1,537,670
	307,534	SF @	\$5.00 =	\$1,537,670	
Value of the part acquired as part of the whole:					\$23,059
PG&E Easement	2,812	SF @	\$1.67 =	\$4,696	
Pipeline Easement	10,996	SF @	\$1.67 =	\$18,363	
Total Severance Damages:					\$0
Benefits:					\$0
Total Property Rights Value:					\$23,059

The following appraisal report contains the identification of the property, assumptions and limiting conditions, pertinent facts about the area and the subject property, comparable data, the result of the investigations and analyses, and the reasoning leading to the conclusions. This appraisal is based on the extraordinary assumption listed under Item 11 of the Assumptions and Limiting Conditions outlined in the attached appraisal report.

Respectfully Submitted,



R. Anthony Brigantino, MAI
Certified General License No. AG006530
Expires April 29, 2023

June 1, 2023

Item No. **10f(2)**

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of June 6, 2023

**CITY COUNCIL TO CONSIDER ADOPTING RESOLUTION NO. 2023-,
CERTIFYING CITY OF MARINA COMPLIANCE WITH STATE LAW
(PROPOSITION 218) WITH RESPECT TO SPECIAL ASSESSMENT FOR
THE CYPRESS COVE II LANDSCAPE MAINTENANCE ASSESSMENT
DISTRICT FOR FISCAL YEAR 2023-2024**

RECOMMENDATION:

It is requested that the City Council consider:

- (1) Adopting Resolution No. 2023-, certifying City of Marina compliance with State law (Proposition 218) with respect to special assessment for the Cypress Cove II Landscape Maintenance Assessment District for FY 2023-2024.

BACKGROUND:

On May 16, 2023, the City Council passed Resolution No. 2023-44, setting FY 2023-2024 special assessment for the Cypress Cove II Landscape Maintenance Assessment District, as recommended in the Engineer's report.

Except for the Constitutionally-limited 1% ad valorem tax, the Monterey County Auditor-Controller will not place taxes, assessments, fees or charges on the rolls unless the City Council certifies by resolution that the City is in compliance with Proposition 218, the 1996 '*Right to Vote on Taxes Act*' with respect to each such tax, assessment, fee and charge. Certification resolution(s) must contain hold harmless and indemnification provisions for administrative expenses of the County associated with collection of the City's taxes, assessments, fees and charges placed on the rolls. These certifications, along with copies of the resolutions setting the tax, assessment fee and/or charge rates and certain other documentation, must be submitted to the County no later than August 1, 2023.

ANALYSIS:

The following special levy, adopted by Resolution No. 2023-44 on May 16, 2023, is for assessment district operations and must be included in the certification adopted by the Council:

Cypress Cove II Landscape Maintenance Assessment District	\$ 180.78
---	-----------

FISCAL IMPACT:

Special assessments finance the assessment district's approved maintenance. Total to be credited to the district is as follows:

Cypress Cove II Landscape Maintenance Assessment District	\$ 19,885.80
---	--------------

CONCLUSION:

This request is submitted for City Council consideration and possible action.

Respectfully submitted,

Edrie Delos Santos, P.E.
Senior Engineer
Public Works Department
City of Marina

REVIEWED/CONCUR:

Juan Lopez
Finance Director
City of Marina

Brian McMinn, P.E., P.L.S.
Public Works Director/City Engineer
City of Marina

Layne P. Long
City Manager
City of Marina

RESOLUTION NO. 2023-

**A RESOLUTION OF THE CITY OF MARINA CERTIFYING
COMPLIANCE WITH STATE LAW WITH RESPECT TO
LEVYING OF SPECIAL ASSESSMENTS FOR FISCAL YEAR 2023-2024**

WHEREAS, The City of Marina requests that the Monterey County Auditor-Controller enter the special assessment identified in Exhibit “A” on the property tax roll for collection and distribution by the Monterey County Treasurer-Tax Collector commencing with the property tax bills for fiscal year 2023-24 (“**EXHIBIT A**”).

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Marina as follows:

1. The City hereby certifies that it has, without limitation, complied with all legal procedures and requirements necessary for the levying and imposition of the general or special taxes and assessments identified in **EXHIBIT A** regardless of whether those procedures and requirements are set forth in the Constitution of the State of California, in State statutes, or in the applicable decisional law of the State of California.
2. The City further certifies that, except for the sole negligence or misconduct of the County of Monterey, its officers, employees and agents, the City shall be solely liable and responsible for defending, at its sole expense, cost and risk, each and every action, suit or other proceeding brought against the County of Monterey, its officers, employees and agents for every claim, demand or challenge to the levying or imposition of the general or special taxes and assessments identified in **EXHIBIT A** and that the City shall pay or satisfy any judgment rendered against the County of Monterey, its officers, employees and agents on every such action, suit, or other proceeding, including all claims for refunds and interest thereon, legal fees, court costs and administrative expenses of the County of Monterey to correct the tax rolls.

PASSED AND ADOPTED by the City of Marina City Council at a regular meeting duly held on the 6th day of June 2023, by the following vote:

AYES: Council Members:

NOES: Council Members:

ABSTAIN: Council Members:

ABSENT: Council Members:

Bruce C. Delgado, Mayor

ATTEST:

Anita Sharp, Deputy City Clerk

EXHIBIT A

**ATTACHMENT TO RESOLUTION NO. 2023-___ OF THE CITY OF MARINA, COUNTY
OF MONTEREY, CALIFORNIA, CERTIFYING COMPLIANCE WITH STATE LAW
WITH RESPECT TO THE LEVYING OF SPECIAL ASSESSMENTS FOR
FISCAL YEAR 2023-2024**

PER-PARCEL ASSESSMENTS:

Assessment District – Operations:

- Cypress Cove II Landscape Maintenance Assessment District \$180.78

June 1, 2023

Item No. **10f(3)**

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of June 6, 2023

**CITY COUNCIL TO CONSIDER ADOPTING RESOLUTION NO. 2023-,
CERTIFYING CITY OF MARINA COMPLIANCE WITH STATE LAW
(PROPOSITION 218) WITH RESPECT TO SPECIAL ASSESSMENT FOR
THE SEABREEZE LANDSCAPE MAINTENANCE ASSESSMENT DISTRICT
FOR FISCAL YEAR 2023-2024**

RECOMMENDATION:

It is requested that the City Council consider:

- (1) Adopting Resolution No. 2023-, certifying City of Marina compliance with State law (Proposition 218) with respect to special assessment for the Seabreeze Landscape Maintenance Assessment District for FY 2023-2024.

BACKGROUND:

On May 16, 2023, the City Council passed Resolution 2023-45 setting FY 2023/24 special assessment for the Seabreeze Landscape Maintenance Assessment District as recommended in the engineer's report.

Except for the Constitutionally-limited 1% ad valorem tax, the Monterey County Auditor-Controller will not place taxes, assessments, fees or charges on the rolls unless the City Council certifies by resolution that the City is in compliance with Proposition 218, the 1996 '*Right to Vote on Taxes Act*' with respect to each such tax, assessment, fee and charge. Certification resolution(s) must contain hold harmless and indemnification provisions for administrative expenses of the County associated with collection of the City's taxes, assessments, fees and charges placed on the rolls. These certifications, along with copies of the resolutions setting the tax, assessment fee and/or charge rates and certain other documentation, must be submitted to the County no later than August 1, 2023.

ANALYSIS:

The following special levy, adopted by Resolution 2023-45 on May 16, 2023, is for assessment district operations and must be included in the certification adopted by the Council:

Seabreeze Landscape Maintenance Assessment District	\$ 182.42 per parcel
---	----------------------

FISCAL IMPACT:

Special assessments finance the assessment district's approved maintenance. Total to be credited to the district is as follows:

Seabreeze Landscape Maintenance Assessment District	\$ 6,749.54
---	-------------

CONCLUSION:

This request is submitted for City Council consideration and possible action.

Respectfully submitted,

Edrie Delos Santos, P.E.
Senior Engineer
Public Works Department
City of Marina

REVIEWED/CONCUR:

Juan Lopez
Finance Director
City of Marina

Brian McMinn, P.E., P.L.S.
Public Works Director/City Engineer
City of Marina

Layne P. Long
City Manager
City of Marina

RESOLUTION NO. 2023-

**A RESOLUTION OF THE CITY OF MARINA CERTIFYING
COMPLIANCE WITH STATE LAW WITH RESPECT TO
LEVYING OF SPECIAL ASSESSMENTS FOR FISCAL YEAR 2023-2024**

WHEREAS, The City of Marina requests that the Monterey County Auditor-Controller enter those special assessments identified in Exhibit “A” on the property tax roll for collection and distribution by the Monterey County Treasurer-Tax Collector commencing with the property tax bills for fiscal year 2023-2024 (“**EXHIBIT A**”).

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Marina as follows:

1. The City hereby certifies that it has, without limitation, complied with all legal procedures and requirements necessary for the levying and imposition of the general or special taxes and assessments identified in **EXHIBIT A** regardless of whether those procedures and requirements are set forth in the Constitution of the State of California, in State statutes, or in the applicable decisional law of the State of California.
2. The City further certifies that, except for the sole negligence or misconduct of the County of Monterey, its officers, employees and agents, the City shall be solely liable and responsible for defending, at its sole expense, cost and risk, each and every action, suit or other proceeding brought against the County of Monterey, its officers, employees and agents for every claim, demand or challenge to the levying or imposition of the general or special taxes and assessments identified in **EXHIBIT A** and that the City shall pay or satisfy any judgment rendered against the County of Monterey, its officers, employees and agents on every such action, suit, or other proceeding, including all claims for refunds and interest thereon, legal fees, court costs and administrative expenses of the County of Monterey to correct the tax rolls.

PASSED AND ADOPTED by the City of Marina City Council at a regular meeting duly held on the 6th day of June 2023, by the following vote:

AYES: Council Members:

NOES: Council Members:

ABSTAIN: Council Members:

ABSENT: Council Members:

Bruce C. Delgado, Mayor

ATTEST:

Anita Sharp, Deputy City Clerk

EXHIBIT A

**ATTACHMENT TO RESOLUTION NO. 2023-___ OF THE CITY OF MARINA, COUNTY
OF MONTEREY, CALIFORNIA, CERTIFYING COMPLIANCE WITH STATE LAW
WITH RESPECT TO THE LEVYING OF SPECIAL ASSESSMENTS FOR
FISCAL YEAR 2023-2024**

PER-PARCEL ASSESSMENTS:

Assessment Districts – Operations:

- Seabreeze Landscape Maintenance Assessment District \$182.42

June 1, 2023

Item No. **10f(4)**

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of June 6, 2023

**CITY COUNCIL TO CONSIDER ADOPTING RESOLUTION NO. 2023-,
CERTIFYING CITY OF MARINA COMPLIANCE WITH STATE LAW
(PROPOSITION 218) WITH RESPECT TO SPECIAL ASSESSMENT FOR
THE MONTEREY BAY ESTATES LANDSCAPE MAINTENANCE
ASSESSMENT DISTRICT FOR FISCAL YEAR 2023-2024**

RECOMMENDATION:

It is requested that the City Council consider:

- (1) Adopting Resolution No. 2023-, certifying City of Marina compliance with State law (Proposition 218) with respect to special assessment for the Monterey Bay Estates Landscape Maintenance Assessment District for FY 2023-2024.

BACKGROUND:

On May 16, 2023, the City Council passed Resolution No. 2023-46 setting the FY 2023/24 special assessment for the Monterey Bay Estates Landscape Maintenance Assessment District as recommended in the engineer's report.

Except for the Constitutionally-limited 1% ad valorem tax, the Monterey County Auditor-Controller will not place taxes, assessments, fees or charges on the rolls unless the City Council certifies by resolution that the City is in compliance with Proposition 218, the 1996 '*Right to Vote on Taxes Act*' with respect to each such tax, assessment, fee and charge. Certification resolution(s) must contain hold harmless and indemnification provisions for administrative expenses of the County associated with collection of the City's taxes, assessments, fees and charges placed on the rolls. These certifications, along with copies of the resolutions setting the tax, assessment fee and/or charge rates and certain other documentation, must be submitted to the County no later than August 1, 2023.

ANALYSIS:

The following special levy, adopted by Resolution 2023-46 on May 16, 2023, is for assessment district operations and must be included in the certification adopted by the Council:

Monterey Bay Estates Landscape Maintenance Assessment District \$ 77.14 per parcel

FISCAL IMPACT:

Special assessments finance the assessment district's approved maintenance. Total to be credited to the district is as follows:

Monterey Bay Estates Landscape Maintenance Assessment District \$ 12,496.68

CONCLUSION:

This request is submitted for City Council consideration and possible action.

Respectfully submitted,

Edrie Delos Santos, P.E.
Senior Engineer
Public Works Department
City of Marina

REVIEWED/CONCUR:

Juan Lopez
Finance Director
City of Marina

Brian McMinn, P.E., P.L.S.
Public Works Director/City Engineer
City of Marina

Layne P. Long
City Manager
City of Marina

RESOLUTION NO. 2023-

**A RESOLUTION OF THE CITY OF MARINA CERTIFYING
COMPLIANCE WITH STATE LAW WITH RESPECT TO
LEVYING OF SPECIAL ASSESSMENT FOR FISCAL YEAR 2023-2024**

WHEREAS, The City of Marina requests that the Monterey County Auditor-Controller enter that special assessment identified in Exhibit “A” on the property tax roll for collection and distribution by the Monterey County Treasurer-Tax Collector commencing with the property tax bills for fiscal year 2023-2024 (**“EXHIBIT A”**).

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Marina as follows:

1. The City hereby certifies that it has, without limitation, complied with all legal procedures and requirements necessary for the levying and imposition of the general or special taxes and assessments identified in **EXHIBIT A** regardless of whether those procedures and requirements are set forth in the Constitution of the State of California, in State statutes, or in the applicable decisional law of the State of California.
2. The City further certifies that, except for the sole negligence or misconduct of the County of Monterey, its officers, employees and agents, the City shall be solely liable and responsible for defending, at its sole expense, cost and risk, each and every action, suit or other proceeding brought against the County of Monterey, its officers, employees and agents for every claim, demand or challenge to the levying or imposition of the general or special taxes and assessments identified in **EXHIBIT A** and that the City shall pay or satisfy any judgment rendered against the County of Monterey, its officers, employees and agents on every such action, suit, or other proceeding, including all claims for refunds and interest thereon, legal fees, court costs and administrative expenses of the County of Monterey to correct the tax rolls.

PASSED AND ADOPTED by the City of Marina City Council at a regular meeting duly held on the 6th day of June 2023, by the following vote:

AYES: Council Members:

NOES: Council Members:

ABSTAIN: Council Members:

ABSENT: Council Members:

Bruce C. Delgado, Mayor

ATTEST:

Anita Sharp, Deputy City Clerk

EXHIBIT A

**ATTACHMENT TO RESOLUTION NO. 2023-___ OF THE CITY OF MARINA, COUNTY
OF MONTEREY, CALIFORNIA, CERTIFYING COMPLIANCE WITH STATE LAW
WITH RESPECT TO THE LEVYING OF SPECIAL ASSESSMENT FOR
FISCAL YEAR 2023-2024**

PER-PARCEL ASSESSMENTS:

Assessment District – Operations:

- Monterey Bay Estates Landscape Maintenance Assessment District \$77.14

May 31, 2023

Item No. **10g(1)**

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of June 6, 2023

**CITY COUNCIL CONSIDER ADOPTING RESOLUTION NO. 2023-,
AWARDING THE CITY OF MARINA MUNICIPAL IMPROVEMENTS
ON-CALL CONTRACT 2023 TO MONTEREY PENINSULA
ENGINEERING OF MARINA, CALIFORNIA FOR AN ANNUAL
CONTRACT AMOUNT NOT TO EXCEED \$1,000,000, AUTHORIZING
THE CITY MANAGER TO EXECUTE CONTRACT DOCUMENTS AND
ALL WORK AND CHANGE ORDERS ON BEHALF OF THE CITY
SUBJECT TO FINAL REVIEW AND APPROVAL BY THE CITY
ATTORNEY, AND AUTHORIZING THE FINANCE DIRECTOR TO
MAKE NECESSARY ACCOUNTING AND BUDGETARY ENTRIES**

REQUEST:

It is requested that the City Council consider adopting Resolution No. 2023- for the following action:

1. Awarding the City of Marina Municipal Improvements On-Call Contract 2023 to Monterey Peninsula Engineering, of Marina, California for an annual contract amount not to exceed \$1,000,000, and an option for an additional one (1) year extension with a not to exceed annual funding limit of \$1,000,000, and,
2. Authorizing the City Manager or designee to execute contract documents and all work and change orders on behalf of the City subject to final review and approval by the City Attorney, and,
3. Authorizing Finance Director to make necessary accounting and budgetary entries.

BACKGROUND:

The City of Marina Municipal Improvements On-Call Contract 2020 was successfully used to expedite the delivery of various City projects and expired on November 18, 2022.

Currently the City does not have an on-call contract for municipal improvements to help expedite the execution of the Citywide Street Repair Program and other related projects.

This on-call contract is similar to a job order contract, which will augment the City staff, and provide a readily available work force to repair existing City's infrastructures, conduct emergency repairs and new construction, as the City deems appropriate for roadways, storm drain system, streetlights, and other related work.

The Bid Schedule includes a Base Bid to establish unit prices for various construction items, an Additive Bid 1, General Construction, to establish a percentage for cost of bonds, insurance mobilization and demobilization, environmental pollution prevention etc. and Additive Bid 2, Premium Labor, to establish percentage for labor cost for holidays and outside normal working hours as defined in the Specifications. The Grand Total Bid is the sum of the base bid, additive bids 1 and 2 and was used as the basis for determining the lowest responsive bid.

The bid schedule is used to capture the unit prices and percentages that will be used for estimating and issuing work orders.

At the regular meeting of October 6, 2022, the City Council adopted Resolution 2022-117 approving advertising and call for bids for the City of Marina Municipal Improvement On-Call Contract 2023.

A Notice to Bidders was sent to various Builders Exchanges, several local contractors and was posted on the Ebidboard. Follow up phone calls to all contractors that were on the bidder's list was done to ensure receipt of invitation to bid and addendum.

ANALYSIS:

On May 9, 2023, two sealed bids were received, opened, and publicly read in person and via live video feed for the City of Marina Municipal Improvements On-Call Contract 2023.

Following is the bid summary:

Name of Company and Address	Base Bid (BB)	Additive Bid 1 (AB 1)	Additive Bid 2 (AB 2)	Grand Total Bid (BB + AB 1 & 2)
Monterey Peninsula Engineering Marina, CA	\$475,617.00	\$47,561.70 (10%)	\$28,537.02 (6%)	\$551,715.72
Don Chapin Company, Inc. Salinas, CA	\$447,255.92	\$67,088.39 (15%)	\$67,088.39 (15%)	\$581,432.70

The Engineer's estimate includes a Base Bid of \$409,663.90 and Additive Bids 1 and 2 of \$40,966.39 (10% of the base bid) and \$ 61,449.59 (15% of the base bid), respectively, for a Total bid of \$512,079.88.

The two bids received were both responsive and after reviewing the bids, Monterey Peninsula Engineering, of Marina, California is deemed to be the lowest, responsive, and responsible bid. The Monterey Peninsula Engineering is a local company and has worked on and successfully completed City projects in the past. Staff experience working with Monterey Peninsula Engineering is favorable and the company's work quality is acceptable.

Having the on-call contract will help the City quickly respond to construction emergencies and provide the ability to deliver smaller projects on time with staff time savings and possible cost savings.

FISCAL IMPACT:

The awarding of the proposed construction contract does not have a fiscal impact and no minimum annual dollar value of work is guaranteed by the City.

The construction contract with Monterey Peninsula Engineering will be awarded for a term of one (1) year with a not to exceed annual funding limit of \$1,000,000. The agreement will include an option for an additional one (1) year extension with a not to exceed annual funding limit of \$1,000,000. The total term of this agreement will not exceed two (2) years. The amount of work to be requested during the 1st year or optional 2nd year contract period cannot be well defined at the outset. Work shall be issued through Work Orders.

Work orders issued under this contract will be funded by the respective approved Capital Improvement Project funding and appropriate maintenance account. In the case of emergency repairs, staff will bring a budget appropriation recommendation to the City Council for approval.

California Environmental Quality Act (CEQA)

The awarding of construction contract for the City of Marina Municipal Improvements on Call Contract 2020 is Categorical Exemptions under CEQA guidelines §15300.1.

Each project that will be issued under the City of Marina Municipal Improvements on Call Contract 2023 will require a CEQA determination and shall comply accordingly.

CONCLUSION:

This request is submitted for City Council consideration and possible action.

Respectfully submitted,

Elvira Morla-Camacho, P.E., QSD
Project Management Services
Wallace Group

REVIEWED/CONCUR:

Brian McMinn, P.E., P.L.S.
Public Works Director/City Engineer
City of Marina

Layne P. Long
City Manager
City of Marina

RESOLUTION NO. 2023-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARINA AWARDING THE CITY OF MARINA MUNICIPAL IMPROVEMENTS ON-CALL CONTRACT 2023 TO MONTEREY PENINSULA ENGINEERS OF MARINA, CALIFORNIA FOR AN ANNUAL CONTRACT AMOUNT NOT TO EXCEED \$1,000,000, AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACT DOCUMENTS AND ALL WORK AND CHANGE ORDERS ON BEHALF OF THE CITY SUBJECT TO FINAL REVIEW AND APPROVAL BY THE CITY ATTORNEY, AND AUTHORIZING THE FINANCE DIRECTOR TO MAKE NECESSARY ACCOUNTING AND BUDGETARY ENTRIES

WHEREAS, the City of Marina Municipal Improvements On-Call Contract 2020 was successfully used to expedite the delivery of various City projects and has expired on November 18, 2022, and;

WHEREAS, currently the City does not have an on-call contract for municipal improvements to expedite the execution of the Citywide Street Repair Program and other related projects, and;

WHEREAS, this on-call contract is similar to a job order contract, which will augment the City staff, and provide a readily available work force to repair existing City's infrastructure, conduct emergency repairs and new construction, as the City deems appropriate, and;

WHEREAS, at the regular meeting of October 6, 2022, the City Council adopted Resolution 2022-117 approving advertising and call for bids for the City of Marina Municipal Improvement On-Call Contract 2023 and accepting the Specifications, and;

WHEREAS, the Bid Schedule includes a Base Bid to establish unit prices for various construction items, an Additive Bid 1, General Construction, to establish a percentage for cost of bonds, insurance mobilization and demobilization, environmental pollution prevention etc. and Additive Bid 2, Premium Labor, to establish percentage for labor cost for holidays and outside normal working hours as specified in the Specifications. The Grand Total Bid is the sum of the base bid, additive bids 1 and 2 and was used as the basis for the lowest responsive bid, and;

WHEREAS, on May 9, 2023, two sealed bids were received, opened, and publicly read in person and via live video feed for the City of Marina Municipal Improvements On-Call Contract 2023, and;

WHEREAS, the two bids received were both responsive and after reviewing the bids, Monterey Peninsula Engineering, of Marina, California is deemed to be the lowest, responsive, and responsible bid in the amount of \$551,715.72. The Monterey Peninsula Engineering is a local company and has worked on and successfully completed several city projects in the past. Staff experience working with Monterey Peninsula Engineering is favorable and the company's work quality is acceptable, and;

WHEREAS, the bid schedule was used to capture the unit prices and percentages that will be used for estimating and issuance of work orders, and;

WHEREAS, the awarding of the proposed construction contract does not have fiscal impact and no minimum annual dollar value of work is guaranteed by the City. The Monterey Peninsula Engineering contract will be for a term of one (1) year with a not to exceed annual funding limit of \$1,000,000. The agreement will include an option for an additional one (1) year extension with a not to exceed annual funding limit of \$1,000,000. The total term of this agreement will not exceed two (2) years. The amount of work to be requested during the one year or optional additional year twelve-month contract period cannot be well defined at the outset. Work shall be issued through Work Orders, and;

WEREAS, Work orders issued under this contract will be funded by the respective approved Capital Improvement Project funding and appropriate maintenance account. In the case of emergency repairs, staff will bring a budget appropriation recommendation to the City Council for approval, and;

WHEREAS, the awarding of construction contract for the City of Marina Municipal Improvements on Call Contract 2023 is Categorical Exemptions under CEQA guidelines §15300.1. Each project that will be issued under the City of Marina Municipal Improvements on Call Contract 2023 will require a CEQA determination and shall comply accordingly, and;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Marina to adopt Resolution No. 2023- for the following action:

1. Award the City of Marina Municipal Improvements On-Call Contract 2023 to Monterey Peninsula Engineering of Marina, California for an annual contract amount not to exceed \$1,000,000, and an option for an additional one (1) year extension with a not to exceed annual funding limit of \$1,000,000, and;
2. Authorize the City Manager or designee to execute contract documents and all work and change orders on behalf of the City subject to final review and approval by the City Attorney, and;
3. Authorize Finance Director to make necessary accounting and budgetary entries.

PASSED AND ADOPTED by the City Council of the City of Marina at a regular meeting duly held on the 6th day of June 2023, by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ATTEST:

Bruce Delgado, Mayor

Anita Sharp, Deputy City Clerk

June 2, 2023

Item No. **10g(2)**

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of June 6, 2023

CITY COUNCIL CONSIDER ADOPTING RESOLUTION NO. 2023-, AMENDING THE MEMORANDUM OF UNDERSTANDING (MOU) REGARDING COOPERATIVE ASSISTANCE TO COMPLY WITH SENATE BILL 1383, FOOD WASTE REDUCTION AND ORGANICS RECYCLING REGULATIONS, INCORPORATING CHANGES IN THE ANNUAL COST OF PROGRAM ACTIVITIES, AUTHORIZING THE CITY MANAGER TO EXECUTE THE MOU SUBJECT TO FINAL REVIEW AND APPROVAL BY THE CITY ATTORNEY, AND AUTHORIZING THE FINANCE DIRECTOR TO MAKE NECESSARY ACCOUNTING AND BUDGETARY ENTRIES.

REQUEST:

It is requested that the City Council consider adopting Resolution 2023- for the following action:

1. Amending the Memorandum of Understanding (MOU) regarding cooperative assistance to comply with Senate Bill 1383, Food Waste Reduction and Organics Recycling Regulations, incorporating changes in the annual cost of program activities; and
2. Authorizing the City Manager to execute the amended MOU (**EXHIBIT A**) subject to final review and approval by the City Attorney; and
3. Authorizing the Finance Director to make necessary accounting and budgetary entries.

BACKGROUND:

In September 2016, Governor Edmund Brown Jr. set methane emissions reduction targets for California (SB 1383 Lara, Chapter 395, Statutes of 2016) in a statewide effort to reduce emissions of short-lived climate pollutants (SLCP). The targets must reduce organic waste disposal 50 percent by 2020 and 75 percent by 2025 and rescue for people to eat at least 20 percent of currently disposed surplus food by 2025.

The City of Marina is a Member Agency of ReGen Monterey (ReGen), formerly known as MRWMD Joints Powers Authority, which is responsible for managing solid waste on behalf of the Cities and unincorporated County communities of coastal Monterey County. The City participates on the Technical Advisory Committee (TAC) for SB 1383 led by ReGen and comprised of staff from each member jurisdiction, the three haulers in the ReGen service area, and ReGen staff.

While the regulation places the program implementation responsibility on the member jurisdictions, the TAC has been collectively analyzing who best should implement each element of the regulation between the member jurisdictions, waste haulers, or ReGen. The TAC determined that many of the requirements are best completed using shared resources. As such, an MOU between ReGen and each of its member jurisdictions was created to have ReGen incur the shared costs and bill each member jurisdiction twice annually for reimbursement. The City Council adopted Resolution 2021-93 on August 17th, 2021 approving the MOU between ReGen and Member Jurisdictions for SB 1383 Shared Costs.

In January 2022, the Department of Resources Recycling and Recovery (CalRecycle), the agency responsible for administering SB 1383, released application guidelines and instructions related to the SB 1383 Local Assistance Grant Program (OWR1: 2021-22) as a one-time grant program meant to provide aid in the implementation of regulations adopted by CalRecycle pursuant to Chapter 395, Statutes of 2016 and SB170 Budget Act of 2021. Funding from CalRecycle was allocated to each jurisdiction based on grant program estimates according to the Department of Finance's January 2021 population statistics. The City of Marina is eligible for \$29,771 in grant funding through this program.

On February 15th, 2022, the City Council adopted Resolution 2022-20 approving an amendment to the MOU incorporating changes necessary for the regional administration of SB 1383 Local Assistance Grant Program funding.

ANALYSIS:

Each year ReGen staff identifies expected expenses associated with jurisdictional compliance with SB 1383 and compiles those expenses in Exhibit A of the 1383 Shared Costs MOU. Expenses include items such as program administration, public education, monitoring, reporting and edible food recovery capacity building, program administration and outreach. These expenses are then broken down to proportional percentages per population in Exhibit B. The draft budget is first presented to the TAC for review, feedback, and consensus. It then is presented to the ReGen Monterey Board of Directors and Member Agencies' Councils and Boards for approval. The amendment to Exhibits A and B of the MOU would supersede exhibits covering previous fiscal years.

On May 19th, 2023 the ReGen Board of Directors approved revised Exhibits A and B of the MOU which establish member agency costs for FY 2023-2024.

FISCAL IMPACT:

The estimated annual expense to Marina for FY 2023-2024 will be \$48,261 as shown in Exhibit B of the draft MOU (see Attachment), which outlines the estimated annual expenses to each Member Agency of ReGen. These expenses are averaged and weighted on various factors providing an "economy of scale" to each Member Agency depending upon their needs. This includes expenses related to SB 1383 implementation, general shared and monitoring costs for Member Agencies, and franchise agreement management. These efforts, as with past solid waste efforts, are funded through franchise fees collected and remitted to the City.

CONCLUSION:

This request is submitted for City Council consideration and action.

Respectfully submitted,

Brian McMinn, P.E., P.L.S.
Public Works Director & City Engineer
City of Marina

REVIEWED/CONCUR:

Layne Long
City Manager
City of Marina

RESOLUTION NO. 2023-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARINA AMENDING THE MEMORANDUM OF UNDERSTANDING (MOU) REGARDING COOPERATIVE ASSISTANCE TO COMPLY WITH SENATE BILL 1383, FOOD WASTE REDUCTION AND ORGANICS RECYCLING REGULATIONS, INCORPORATING CHANGES IN THE ANNUAL COST OF PROGRAM ACTIVITIES, AUTHORIZING THE CITY MANAGER TO EXECUTE THE MOU SUBJECT TO FINAL REVIEW AND APPROVAL BY THE CITY ATTORNEY, AND AUTHORIZING THE FINANCE DIRECTOR TO MAKE NECESSARY ACCOUNTING AND BUDGETARY ENTRIES.

WHEREAS, in September 2016, Governor Edmund Brown Jr. set methane emissions reduction targets for California (SB 1383 Lara, Chapter 395, Statutes of 2016) in a statewide effort to reduce emissions of short-lived climate pollutants (SLCP). The targets must reduce organic waste disposal 50 percent by 2020 and 75 percent by 2025 and rescue for people to eat at least 20 percent of currently disposed surplus food by 2025; and

WHEREAS, the City of Marina is a Member Agency of ReGen Monterey (ReGen), formerly known as MRWMD Joints Powers Authority, which is responsible for managing solid waste on behalf of the Cities and unincorporated County communities of coastal Monterey County. The City participates on the Technical Advisory Committee (TAC) for SB 1383 led by ReGen and comprised of staff from each member jurisdiction, the three haulers in the ReGen service area, and ReGen staff; and

WHEREAS, while the regulation places the program implementation responsibility on the member jurisdictions, the TAC has been collectively analyzing who best should implement each element of the regulation between the member jurisdictions, waste haulers, or ReGen. The TAC determined that many of the requirements are best completed using shared resources. As such, an MOU between ReGen and each of its member jurisdictions was created to have ReGen incur the shared costs and bill each member jurisdiction twice annually for reimbursement. The City Council adopted Resolution 2021-93 on August 17th, 2021 approving the MOU between ReGen and Member Jurisdictions for SB 1383 Shared Costs; and

WHEREAS, on February 15th, 2022, the City Council adopted Resolution 2022-20 approving an amendment to the MOU incorporating changes necessary for the regional administration of SB 1383 Local Assistance Grant Program funding; and

WHEREAS, each year ReGen staff identifies expected expenses associated with jurisdictional compliance with SB 1383 and compiles those expenses in Exhibit A of the 1383 Shared Costs MOU. Expenses include items such as program administration, public education, monitoring, reporting and edible food recovery capacity building, program administration and outreach. These expenses are then broken down to proportional percentages per population in Exhibit B. The draft budget is first presented to the TAC for review, feedback, and consensus. It then is presented to the ReGen Monterey Board of Directors and Member Agencies' Councils and Boards for approval. The amendment to Exhibits A and B of the MOU would supersede exhibits covering previous fiscal years; and

WHEREAS, on May 19th, 2023 the ReGen Board of Directors approved revised Exhibits A and B of the MOU which establish member agency costs for FY 2023-2024; and

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Marina does hereby:

1. Amend the Memorandum of Understanding (MOU) regarding cooperative assistance to comply with Senate Bill 1383, Food Waste Reduction and Organics Recycling Regulations, incorporating changes in the annual cost of program activities; and

2. Authorize the City Manager to execute the amended MOU (Exhibit A) subject to final review and approval by the City Attorney; and
3. Authorize the Finance Director to make necessary accounting and budgetary entries.

PASSES AND ADOPTED, by the City Council of the City of Marina at a regular meeting duly held on the 6th day of June 2023 by the following vote:

AYES, COUNCIL MEMBERS:

NOES, COUNCIL MEMBERS:

ABSENT, COUNCIL MEMBERS:

ABSTAIN, COUNCIL MEMBERS:

Bruce C. Delgado, Mayor

ATTEST:

Anita Sharp, Deputy City Clerk

MEMORANDUM OF UNDERSTANDING

BETWEEN THE MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT AND ITS
MEMBER AGENCIES REGARDING ASSISTANCE WITH COMPLIANCE WITH
CALIFORNIA SENATE BILL 1383

This Memorandum of Understanding (“MOU”) is made and entered into as of the date of the signatures set forth below by and between the MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT (“District”, “MRWMD”), a California Garbage and Refuse Disposal District, and its member agencies including the cities of CARMEL-BY-THE-SEA, DEL REY OAKS, MARINA, MONTEREY, PACIFIC GROVE, SAND CITY, and SEASIDE; THE PEBBLE BEACH COMMUNITY SERVICES DISTRICT; and THE COUNTY OF MONTEREY (“Member Agencies”). Collectively these entities shall be known herein as “Parties” or individually as a “Party.”

Recitals

- A. The State of California has passed legislation, known as Senate Bill 1383, California’s Short-Lived Climate Pollutants regulation. The regulation will have significant impact on each Member Agency, with the goal of reducing organic material being landfilled by 75% by 2025, compared to a 2014 basis. The legislation mandates that Member Agencies undertake certain activities around the handling of organic waste materials collected within their jurisdictions. The regulation also requires 20% recovery of edible food by 2025 to direct it to a beneficial use and thus prevent it from entering the waste stream. Regulations take effect, and local program implementation will begin, on January 1, 2022.
- B. The Member Agencies have determined that it is in their best interest to coordinate their activities related to this legislation. This coordination is being facilitated by the District’s Technical Advisory Committee (TAC) comprised of staff from each Member Agency, the three Haulers in the District service area (Haulers), Salinas Valley Recycles (SVR) and MRWMD.
- C. The Member Agencies have further determined that the District has the expertise and resources necessary to implement some of these activities on the Member Agencies’ behalf and have now requested that the District incur costs to provide these activities.
- D. The Member Agencies have agreed to reimburse the District for proportionate shares of certain designated annual costs incurred by the District for these activities.
- E. The form and content of this MOU have been presented to the TAC, and the TAC has recommended it for approval by the Parties

NOW THEREFORE, in consideration of the mutual benefits to be derived by the District and the Member Agencies, and of the promises contained in this MOU, the Parties agree as

follows:

Section 1. Recitals: The recitals set forth above are incorporated into this MOU.

Section 2. Purpose: The purpose of this MOU is to provide a structure for the Member Agencies to reimburse the District for SB 1383 related activities it performs on behalf of the Member Agencies.

Section 3. Voluntary: This MOU is voluntarily entered into by the Parties for the purpose of facilitating the implementation of SB 1383.

Section 4. Term: This MOU shall become effective on the last day of its execution by a Party and shall remain in effect until terminated by the Parties.

Section 5. Scope of Work, Costs & Cost Sharing: The scope of work, and associated costs, are set out in Exhibit A, entitled Detailed Activities and Costs, attached hereto and incorporated herein. Allocation of such costs to the Member Agencies is set out in Exhibit B, entitled Member Agencies' Annual Proportionate Shares and Costs, attached hereto and incorporated herein. Exhibit C outlines estimated individual Member Agencies' allocations related to the Department of Resources Recycling and Recovery (CalRecycle) SB 1383 Local Assistance Grant Program (OWR1: 2021-22), attached hereto and incorporated herein. Exhibit D defines the estimated annual procurement requirements of organic material and estimated cost per ton of compost for each Member Agency, attached hereto and incorporated herein.

No later than March 1 of each year, and at such other times as directed by the Parties, the TAC shall meet to consider and, if deemed necessary, modify Exhibits A, B, C, and/or D subject to direction from the governing bodies of each Member Agency to its TAC representative.

Section 6. The District Agrees:

(a) District staff will manage activities as identified in Exhibit A, C, and D which activities include contracting with third party vendors when reasonably necessary and paying those vendors for contracted costs.

(b) Two times per year, on dates to be determined by the TAC, District will invoice Member Agencies for each Member Agency's proportionate share of costs as shown in Exhibit B with each invoice to be fifty percent (50%) of the Member Agency's share of costs.

(c) Upon award of CalRecycle SB 1383 Local Assistance Grant Program funds, the District will invoice Member Agencies for their full allocation of grant funds as shown in Exhibit C. Four times during the grant term, aligned with dates identified by CalRecycle grant Terms & Conditions, the District shall report to Member Agencies a summary of actual grant expenditures and progress toward grant tasks to date.

(d) District will maintain an accounting of activities and expenses and provide reconciliation of payments annually. Material differences between estimated costs and actual incurred costs will result in either: 1) an adjustment made to the final annual payment for each Member Agency, or 2) such cost difference shall be incorporated into the subsequent year cost allocation.

(e) In year one only, in recognition of expected continuation of improved recycling revenues for the District from recyclable material sales, the District will off-set \$140,000 of the costs identified in Exhibit A. This off-set is reflected in the cost allocations set out in Exhibit B for FY 2021-22.

Section 7. The Member Agencies Agree:

(a) To reimburse the District for all expenses incurred by the District under this MOU in accordance with each Member Agency's proportionate share as shown on Exhibit B, C, and D.

(b) To make a full-faith effort to cooperate with one another and with the District to achieve the purposes of this MOU by providing information, reviewing information in a timely manner, and informing their respective administration and governing bodies.

Section 8. Termination. Any Party may terminate its participation in this MOU upon giving written notice to the District no later than April 1 of any calendar year during the term of this MOU. Within ten days following a Party's termination date, such party shall pay District all charges then due and payable and shall pay when determined any additional charges that shall later come due under the MOU, subject to the limits set out in Exhibits A, B, C, and D.

Section 9. General Provisions.

(a) This MOU is binding and for the benefit of the respective successors, heirs, and assigns of each Party and the District; provided however, no Party may assign its respective rights or obligations under this MOU without the prior written consent of the District.

(b) This MOU is governed by, interpreted under, and construed and enforced in accordance with the laws of the State of California.

(c) If any provision of this MOU is determined by any court to be invalid, illegal, or unenforceable to any extent, then the remainder of this MOU will not be affected, and this MOU will be construed as if the invalid, illegal, or unenforceable provision had never been contained in this MOU.

(d) Waiver by the District or any Party to this MOU of any term, condition, or covenant of this MOU will not constitute a waiver of any other term, condition, or covenant.

Waiver by the District or any Party of any breach of the provisions of this MOU will not constitute a waiver of any other provision, nor a waiver of any subsequent breach or violation of any provision of this MOU.

(e) This MOU may be executed in any number of counterparts, each of which is an original but all of which taken together will constitute one and the same instrument, provided, however, that such counterparts have been delivered to all parties to this MOU.

(f) All parties acknowledge they have been represented, or have had the opportunity to be represented, by counsel in the preparation and negotiation of this MOU. Accordingly, this MOU will be construed according to its fair language. Any ambiguities will be resolved in a collaborative manner by the District and the Parties and must be rectified by amending this MOU.

IN WITNESS WHEREOF, the District and the Parties have caused this MOU to be executed by their duly authorized representatives as of the date of their respective signatures.

MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT

By: _____

DATE: _____

APPROVED AS TO FORM:

CITY OF CARMEL-BY-THE-SEA

By: _____

DATE: _____

APPROVED AS TO FORM:

CITY OF DEL REY OAKS

By: _____

DATE: _____

APPROVED AS TO FORM:

CITY OF MARINA

By: _____

DATE: _____

APPROVED AS TO FORM:

CITY OF MONTEREY

By: _____

DATE: _____

APPROVED AS TO FORM:

CITY OF PACIFIC GROVE

By: _____

DATE: _____

APPROVED AS TO FORM:

SAND CITY

By: _____

DATE: _____

APPROVED AS TO FORM:

CITY OF SEASIDE

By: _____

DATE: _____

APPROVED AS TO FORM:

PEBBLE BEACH COMMUNITY SERVICES DISTRICT

By: _____

DATE: _____

APPROVED AS TO FORM:

COUNTY OF MONTEREY

By: _____

DATE: _____

APPROVED AS TO FORM:

EXHIBIT A

DETAILED ACTIVITIES & COSTS
FY 2023-2024

Scope of Work

The activities related to the implementation of SB 1383 may include contracting and policy development; public education; materials purchasing and distribution; reporting; contamination monitoring; edible food waste recovery; enforcement; procurement; organics processing; rate setting; cost monitoring; and any other related activities the Parties choose to address.

The District will take the lead producing public education campaigns in concert with the already-provided Hauler and/or Member Agency resources. The Member Agencies will be responsible for production and mailing fees associated with outreach. The District will also contract with a vendor to administer contamination monitoring in the form of curbside lid flipping. The District will also provide CalRecycle reporting services to the Member Agencies. In addition, funds will be allocated to food recovery organizations for procurement of refrigerated holding facilities or transport vehicles to support edible food recovery efforts.

Costs

SB 1383 Fee Category	Detail	FY 23/24 Cost	Notes
HF&H General Support & TAC meetings	Task #5 (SB 1383 general support) & task #6 (monthly TAC meetings) of HF&H CY 2023 proposal	\$ 20,500	
Edible Food Recovery Capacity Building	\$40,000 for grant allocations. Grant administration by Blue Strike Environmental will be billed with unused FY 23/23 budget.	\$ 40,000	Joint grant or application process w/ SVR to determine need. SVR allocating \$60k. ReGen allocating \$40k as County is omitted from this line item.
Edible Food Recovery Program Administration	Assessment Updates - Living Document Generation Estimate Update-Using ReGen WCS FRO Capacity Survey - Annual Update Conference Presentations (CRRA) and Other Support TBD EFR E&O - Cycle 2 - Tier 1&2 Follow-up target groups TBD Organics Collections E&O - Target Groups TBD School Food Waste Reductions - Targeted Groups TBD Total: \$70k, split 50/50 with Salinas Valley Recycles	\$ 24,000	ReGen member agency portion only. Split 50/50 with SVR. School outreach not included in cost. Omits County of Monterey
Edible Food Generator Inspections for Tier 1 & 2	County of Monterey provides inspections at rate of \$201/hour. One hour per business which includes one follow-up, if needed.	\$ 22,000	Omits County of Monterey
Public Education	Design/creation of public education materials. Does not include production or distribution of materials created.	\$ 30,000	
Contamination Monitoring (Lid Flipping)	RFP to determine vendor	\$ 13,431	Omits County of Monterey due to WM Smart Truck
Recyclist Fees	Cloud-based recordkeeping and reporting system shared by haulers, jurisdictions and processor.	\$ 12,393	Omits County & City of Monterey who subscribe separately
ReGen Monterey Staff Time	Coordination and Hosting of Monthly TAC Meetings Hosting and/or participating in TAC Subcommittee Meetings SB 1383 Program Coordination and Development of Public Education Materials CalRecycle Reporting Outreach at Community Events Coordination with Sustainability Groups	\$ 40,000	
		\$ 202,324	
Reduction from ReGen recycling revenues		\$ (65,000)	
Total		\$ 137,324	

EXHIBIT A

DETAILED ACTIVITIES & COSTS
FY 2023-2024 (CONTINUED)

HF&H Franchise Management Fees

Task #	Detail	FY 2024	
1	Review Contractor's Quarterly Reports	\$	12,500.00
2	Review Contractor's Annual Report	\$	2,500
3	Review Franchise Fee Payments	\$	2,500
4	Review Contractor's Annual Rate Adjustments	\$	50,000
5	Develop Contract Compliance Checklist	\$	10,000
6	Monitor Contract Compliance	\$	24,000
Total		\$	101,500

HF&H fees apply to GreenWaste Recovery member jurisdictions only.

EXHIBIT B

MEMBER AGENCIES' ANNUAL PROPORTIONATE SHARES & COSTS*
FY 2023-2024

District Shared Costs By Jurisdiction				
	Population			
	#	%	Per Agency Cost/Year	With Minimums
Carmel	3,830	2.4%	\$ 9,020	\$ 9,486
DRO	1,525	1.0%	\$ 3,591	\$ 9,000
Marina	21,981	13.7%	\$ 51,765	\$ 48,261
PG	15,522	9.7%	\$ 36,554	\$ 34,080
PBCSD	4,531	2.8%	\$ 10,671	\$ 10,405
Sand City	310	0.2%	\$ 730	\$ 9,000
Seaside	33,956	21.2%	\$ 79,966	\$ 74,553
Monterey City	28,352	17.7%	\$ 31,526	\$ 29,038
County	50,128	31.3%	\$ 15,000	\$ 15,000
TOTAL	160,135		\$ 238,824	\$ 238,824

*Member Agencies' proportionate costs subject to adjustment annually in accordance with any change in scope and total costs. Costs "with minimums" will be utilized.

EXHIBIT C

MEMBER AGENCIES' ESTIMATED ALLOCATION OF CALRECYCLE LOCAL ASSISTANCE GRANT PROGRAM FUNDING (OWR1: 2021-22)**

The Member Agencies of Carmel, Del Rey Oaks, Marina, Monterey, Sand City, Seaside, Pacific Grove, and the Pebble Beach Community Services District (PBCSD) join the Local Assistance Grant Program as a regional collaborative project for the implementation of regulation requirements associated with SB 1383, in coordination with other jurisdictions of the Monterey County region to maximize project impact and cost-effectiveness across the countywide area. This regional grant-funded project will be coordinated through the two local waste management governmental agencies within Monterey County, Monterey Regional Waste Management (MRWMD), and Salinas Valley Solid Waste Authority (SVSWA).

The Member Agencies, along with each of the MRWMD and SVSWA member agencies are applying individually to this grant program using a unified regional project design, budget and implementation approach. All participating jurisdictions' individual grant funding will be pooled together and expended in a cooperative manner by their agencies' respective waste districts, MRWMD and SVSWA. The County of Monterey is applying separately and will manage its budget and project implementation independently, in coordination with broader regional planning efforts.

Based on current regional needs and findings to date related to SB 1383 in Monterey County, the following four major components will comprise the principal focus areas of program expenditures under the proposed regional project approach:

- 1) Grant Management, Tracking & Reporting
- 2) Agency Procurement Support
- 3) Edible Food Recovery Implementation and Capacity Building
- 4) Organics & Edible Food Recovery Education, Outreach and Technical Assistance

Each element will be informed by regional coordination through the established MRWMD and SVSWA Technical Advisory Committee forums, Capacity Planning Assessments and related studies completed or in process throughout the region, and new data and information obtained through program implementation trials, stakeholder feedback and best practices as identified. All expenditures will be incurred jointly, facilitated through each respective waste agency, and tracked and reported by each jurisdiction, based on the percentage of grant funds received by each agency compared to the full funding received collectively by all participating member agencies. CalRecycle, based on per capita calculations, using the Department of Finance's January 2021 population statistics, estimates jurisdictions' proportionate grant allocations. A summary of individual and collective agency grant allocations is presented below as **Table 1**.

EXHIBIT C
(Continued)

MEMBER AGENCIES' ESTIMATED ALLOCATION OF CALRECYCLE LOCAL
ASSISTANCE GRANT PROGRAM FUNDING (OWR1: 2021-22)**

Table 1. Thirteen Agency Collaborative Approach Budget Summary

Agencies	Estimated Funding	% of District Subtotal	% of Region Total	Waste District
Carmel-by-the-Sea	\$20,000	9%	4%	MRWMD
Del Rey Oaks	\$20,000	9%	4%	MRWMD
Marina	\$29,771	14%	6%	MRWMD
Monterey	\$38,247	18%	7%	MRWMD
Pacific Grove	\$21,398	10%	4%	MRWMD
Sand City	\$20,000	9%	4%	MRWMD
Seaside	\$43,151	20%	8%	MRWMD
Pebble Beach Community Services District	\$20,000	9%	4%	MRWMD
Subtotal (MRWMD):	\$212,566	100%	41%	
Gonzales	\$20,000	6%	4%	SVSWA
Greenfield	\$25,157	8%	5%	SVSWA
King City	\$20,665	7%	4%	SVSWA
Salinas	\$211,143	68%	40%	SVSWA
Soledad	\$33,095	11%	6%	SVSWA
Subtotal (SVSWA):	\$310,060	100%	59%	
TOTAL (13 Agency Regional Approach):	\$522,626		100%	

** Working in coordination with the designated CalRecycle grant manager or other agency representatives as appropriate, the region may adjust these proposed expenditure areas,

amounts, or priorities, consistent with grant expenditure eligibility requirements, as needed during the course of the grant term based on the needs of the region.

EXHIBIT D

MEMBER AGENCIES' ESTIMATED PROCURMENT REQUIRMENTS OF ORGANIC MATERIAL

The list below indicates the annual recovered organic waste product procurement targets for each jurisdiction (city, county, or city and county) that will be in effect from January 1, 2022, through December 31, 2026 per CalRecycle.

Member Jurisdiction	Population (1/1/21 estimate)	% of Population	Annual Procurement Target (Tons of Organic Waste)	Tons of Compost (.58)	Cost /Ton Compost	Cost of Compost
Carmel-by-the-Sea	4,023	1%	322	187	\$ 28.00	\$ 5,229.28
Del Rey Oaks	1,670	0%	134	78	\$ 28.00	\$ 2,176.16
Marina	21,920	7%	1,754	1,017	\$ 28.00	\$ 28,484.96
Monterey	28,382	8%	2,271	1,317	\$ 28.00	\$ 36,881.04
Pacific Grove	15,536	5%	1,243	721	\$ 28.00	\$ 20,186.32
Sand City	385	0%	31	18	\$ 28.00	\$ 503.44
Seaside	32,121	10%	2,570	1,491	\$ 28.00	\$ 41,736.80
Pebble Beach CSD	4531	1%	362	210	\$ 28.00	\$ 5,878.88
Unincorporated County*						\$ -
Total MRWMD	108,568	32%	8,687	5,038		\$ 141,076.88

*Unincorporated County not participating in procurement portion of MOU

All product quoted as unbagged F.O.B MRWMD site.

Transportation costs are not included.

Honorable Mayor and Members
Of the Marina City Council

City Council Meeting
of June 6, 2023

**CITY COUNCIL TO CONSIDER ADOPTING RESOLUTION NO. 2023-,
APPROVING POLICY ON SISTER AND FRIENDSHIP CITIES;
APPROVING A MEMORANDUM OF UNDERSTANDING FOR
FRIENDSHIP CITY AGREEMENT BETWEEN CITY OF MARINA AND
IZUNOKUNI, JAPAN; AND APPROVE MEMORANDUM OF
UNDERSTANDING FOR SISTER CITY AGREEMENT BETWEEN
CITY OF MARINA AND NAMWON, SOUTH KOREA.**

REQUEST:

It is requested that the City Council:

1. Adopt Resolution No. 2023-, approving the City of Marina Sister Cities Policy; and
2. Approve Memorandum of Understanding for Friendship City agreement between City of Marina and Izunokuni, Japan; and
3. Approve Memorandum of Understanding for Sister City agreement between City of Marina and Namwon, South Korea; and
4. Authorizing the City Manager to execute the MOUs subject to final review and approval by the City Attorney; and
5. Authorizing the Finance Director to make necessary accounting and budgetary entries.

BACKGROUND:

At the May 16, 2023, City Council meeting, staff and Councilmember Biala presented information on Sister Cities and drafts on the policy and Memorandum of Understanding (“MOU”) for Council consideration and adoption for the two Cities who have reached out to the City seeking affiliations. Clarification was made on the types of City affiliations the cities of Izunokuni, Japan and Namwon, South Korea are seeking.

The Council directed staff to implement feedback received into the draft policy for final adoption.

ANALYSIS:

Both the Cities of Izunokuni and Namwon would need Council approval by first adopting the City’s Sister and Friendship City policy, and then enter into an MOU with each respective city. Attached for Council approval are the draft Sister Cities policy (**EXHIBIT A**); a fact sheet listing the differences between Friendship and Sister Cities under the Marina Sister City program (**EXHIBIT B**); draft MOUs and agreements for both a Friendship City (**EXHIBIT C**) and Sister City (**EXHIBIT D**); and a draft Sister City Program application (**EXHIBIT E**).

At the City Council’s direction, the MOUs will be entered into an agreement following approval of the Sister Cities Policy with the Cities of Izunokuni and Namwon as Friendship and Sister Cities, respectively.

FISCAL IMPACT:

Staff will be proposing that \$5000.00 be budgeted in the upcoming Fiscal Year 2023-2024 and 2024-2025 Budget for support of the Sister City program. Any additional financial support needed for the program will come back to City Council for approval.

CONCLUSION:

This request is submitted for City Council consideration and approval.

Respectfully submitted,

Cyrah Caburian
Executive Assistant
City of Marina

REVIEWED/CONCUR:

Layne P. Long
City Manager
City of Marina

- A – Draft Sister Cities Policy
- B – Differences between Friendship City and Sister City under the Marina Sister City Program
- C – Draft Memorandum of Understanding Agreement for a Friendship City
- D – Draft Memorandum of Understanding Agreement for a Sister City
- E – Draft Sister City Program Application

RESOLUTION NO. 2023-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARINA APPROVING POLICY ON SISTER AND FRIENDSHIP CITIES; APPROVING A MEMORANDUM OF UNDERSTANDING FOR FRIENDSHIP CITY AGREEMENT BETWEEN CITY OF MARINA AND IZUNOKUNI, JAPAN; AND APPROVE MEMORANDUM OF UNDERSTANDING FOR SISTER CITY AGREEMENT BETWEEN CITY OF MARINA AND NAMWON, SOUTH KOREA

WHEREAS, at the May 16, 2023 City Council meeting, staff and Councilmember Biala presented information on Sister Cities and drafts on the policy and Memorandum of Understanding (“MOU”) for Council consideration and adoption for the two Cities who have reached out to the City seeking affiliations. Clarification was made on the types of City affiliations the cities of Izunokuni, Japan and Namwon, South Korea are seeking; and

WHEREAS, The Council directed staff to implement feedback received into the draft policy for final adoption; and

WHEREAS, Both the Cities of Izunokuni and Namwon would need Council approval by first adopting the City’s Sister and Friendship City policy, and then enter into an MOU with each respective city.

WHEREAS, At the City Council’s direction, the MOUs will be entered into an agreement following approval of the Sister Cities Policy with the Cities of Izunokuni and Namwon as Friendship and Sister Cities, respectively; and

WHEREAS, Staff will be proposing that \$5000.00 be budgeted in the upcoming Fiscal Year 2023-2024 and 2024-2025 Budget for support of the Sister City program. Any additional financial support needed for the program will come back to City Council for approval

NOW, THEREFORE, BE IT RESOLVED that City Council of the City of Marina does hereby:

1. approving the City of Marina Sister Cities Policy; and
2. Approve Memorandum of Understanding for Friendship City agreement between City of Marina and Izunokuni, Japan; and
3. Approve Memorandum of Understanding for Sister City agreement between City of Marina and Namwon, South Korea; and
4. Authorizing the City Manager to execute the MOUs subject to final review and approval by the City Attorney; and
5. Authorizing the Finance Director to make necessary accounting and budgetary entries.

PASSED AND ADOPTED by the City Council of the City of Marina at a regular meeting duly held on this 6th day of June 2023 by the following vote:

AYES, COUNCIL MEMBERS:

NOES, COUNCIL MEMBERS:

ABSENT, COUNCIL MEMBERS:

ABSTAIN, COUNCIL MEMBERS:

ATTEST:

Bruce C. Delgado, Mayor

Anita Sharp, Deputy City Clerk

CITY OF MARINA
SISTER CITIES POLICY

DEFINITION:

The City of Marina Sister Cities Program encompasses two types of partnerships between two countries of either a Friendship City or a Sister City designation. A Friendship City is a less formal relationship that is focused on a three-year time-limited specific initiative without significant funding allocations from the City of Marina. By contrast, a Sister City relationship has an intended long-term commitment of five years and beyond by both cities that may encompass several projects over an extended period of time; such initiatives may require more planning and are associated with a need to maintain a budget for specific requests for funding from the City of Marina and other sources. Sister City applicants will identify a sponsoring 501(c)(3) organization committed to managing, coordinating and implementing activities related to their prospective cities under the Program.

A relationship is officially recognized after the elected bodies from both communities sign off on a MOU agreement to become a Friendship City or Sister City. The City of Marina can have any number of Friendship and Sister City relationships, with community involvement from volunteers, representatives from supportive community businesses, academic institutions, and 501(c)(3) nonprofit or civic organizations. Each Sister City organization is independent and can pursue activities and areas important to both jurisdictions, including cultural, educational and municipal leadership exchanges, business/trade networking, and other projects of interest under the Sister City Program.

PURPOSE:

To establish a policy governing the City of Marina's ("City") responsibilities relating to the Sister City Program ("Program"). Friendship and Sister City relationships under the Program are effective when organizations of interested residents in one community work with interested residents in another city to promote communication and understanding among people of different cultures.

The City will maintain a Program Subcommittee ("Subcommittee") composed of a maximum of 10 members that will approve applications. The City Manager will appoint appropriate Subcommittee members and City staff to act as liaison to the City Council. Depending upon the specific projects being considered, guest representatives may be included for a limited time for specified purposes. Membership to the Program Subcommittee will include private citizens residing in Marina, representatives from 501(c)(3) organizations that have a commitment for active participation, and the City staff liaison. The mutually agreed upon Program exchanges will be identified in a signed MOU between the two cities and may encompass such activities as, but not limited to: visitation by delegations, remote or in-person student exchange activities, sharing of cultural and artistic performances, historical or educational awareness projects, and networking of businesses for mutual economic benefits.

POLICY:

1. A Sister/Friendship City proposal will require recommendation by a member of the City Council.
 - a. Establishing a Sister City or Friendship City relationship requires approval by the City Council by a signed Memorandum of Understanding (“MOU”) between the City and the proposed Sister/Friendship City. The term of the Sister City relationship is five years; the term of a Friendship City relationship is three years, and the Friendship City may apply for a Sister City status anytime during the three year term or later.
2. The Program Subcommittee will evaluate proposals for a new Sister/Friendship City affiliation and the City Council will give approval based on, but not limited to, the following guidelines:
 - a. A city chosen for a Sister/Friendship City affiliation should be from a country that has established diplomatic relations with the United States. There should be the potential for genuine people-to-people contact; communication and visitation should be able to occur freely in both directions.
 - b. The proposed Sister/Friendship City should be similar in population size, and/or role in the region, and/or have cultural, educational, socio-economic, governmental, or other tangible features in common with Marina, making it an appropriate Sister/Friendship City.
 - c. There should exist in the City an identifiable resident group or association, which favors the proposed affiliation and intends to pursue a meaningful program after the relationship is established. The group should be in a position to be the primary organizer and finance its own activities.
 - d. A governmental entity/person should exist in the affiliate Sister City, with a clear indication of intent to carry out mutual Program projects and initiatives.
 - e. The municipal government’s high ranking official of the affiliate Sister City (e.g., Mayor) should demonstrate support for establishing and developing a Sister/Friendship City affiliation with the City.
3. The City will support the Sister City Program activities as follows:
 - a. The City establishes a Program Subcommittee which will be composed of a maximum of 10 members that will include citizens, 501(c)(3) organization representatives, and the City staff liaison.
 - b. The City Manager shall designate a City staff member to the Subcommittee to serve as the City’s liaison regarding Sister/Friendship City activities to the City Council.
 - c. The City staff liaison will act in a support capacity to the affiliate City that will assume primary responsibility for the planning and execution of activities and events for visits of delegations to Marina from Sister/Friendship Cities.

- d. The City will provide set-up and complimentary access to City facilities for Sister/Friendship City events. Sister/Friendship City delegations and community sponsoring organizations must contact City staff at least sixty (60) calendar days in advance for any formal visits, events, and meetings.
 - e. Modest City promotional gifts may be funded by the City with the approval of the City Manager. Such minor City funds may be exempted from section 3f below, such as:
 - i) Light refreshments for meetings and activities when deemed appropriate.
 - ii) Reasonable postage, facsimile, copying and/or printing support for Sister/Friendship City events in which the City is participating.
 - iii) Exchange of promotional and formal gifts are typical of Sister/Friendship City visits between both delegations.
 - f. If funds from the City are requested, a budget request must be submitted to the City staff liaison detailing proposed Sister City-related expenditures. City funds may be provided to the Program Subcommittee 501(c)(3) association to support their general operating expenses as submitted in the budget request. Only incidental expenses (see section 3e) will be provided for Friendship City activities.
 - i) When a Councilmember or other City official initiates a request to visit an affiliate Sister City, such a request will be made in writing to the City Council, outlining the proposed itinerary, how travel and expenses will be funded, and other assistance City staff will be asked to provide (e.g., gifts to be presented to officials of the affiliate Sister/Friendship City). All budget requests must be approved by the City Council for visitation to the affiliate Sister City for Councilmembers or others acting as an official City representative.
 - ii) Gifts and/or memorabilia presented to the City from a Sister/Friendship City delegation and intended for the City becomes the property of the City and shall be displayed at a City facility or distributed at the City's discretion. Gifts or memorabilia intended for and received by individual City Councilmembers or City employees are subject to applicable Fair Political Practices Commission and Government Code reporting requirements.
 - g. Travel accommodations and expenses for affiliate Sister/Friendship Cities visiting the City will be paid by the affiliate's individual participant(s), or sponsoring community or governmental entities. The City will not fund travel nor reimburse travel or lodging expenses for affiliate Sister/Friendship City visitors to the U.S.
4. If a Friendship City affiliation is inactive for a period of three years or longer or if a Sister City affiliation is inactive for a period of five years or longer, or if there is a lack of community support through the community sponsoring organization for the Sister/Friendship City to continue, the City may initiate the process to place the relationship into emeritus status (an inactive Sister/Friendship City relationship) or terminate the Sister/Friendship City affiliation with the Sister/Friendship City.

**Differences between Friendship City and Sister City
under the Marina Sister City Program:**

	Friendship City	Sister City
General description	• Informal • Short-term project focused • Three-year commitment	• Formal • Long-term relationship with varied yearly initiatives • Five-year commitment
City Council approval to engage?	Yes	Yes
Sister City Subcommittee application approval?	Yes	Yes
MOU required, signed by both Marina and affiliate Sister City	Yes	Yes
Involved citizen and/or community association involvement in Sister City Program?	No	Yes
Possible funding from the City of Marina?	• Incidental expenses (gifts, printing, refreshments, etc.) • No funding for travel & lodging	• Incidental expenses and events • Limited funding for official travel/lodging

MEMORANDUM OF UNDERSTANDING

**AGREEMENT FOR A FRIENDSHIP CITY RELATIONSHIP BETWEEN THE CITY OF
MARINA AND _____**

WHEREAS, the City of Marina, California, United States of America, and _____,
established a Friendship City relationship on _____, and;

WHEREAS, both cities seek to enrich cultural understanding, create cultural, educational,
leadership, business exchanges between the two cities, and broaden and encourage goodwill
between the cities, and;

WHEREAS, the City of Marina and _____ support the promotion of mutual
understanding, expansion of official and non-governmental exchanges to enhance friendship,
peace, stability and prosperity in their respective region and the world at large, and;

WHEREAS, in order to develop a Friendship City relationship with cooperation between the City
of Marina and _____, both cities agree to a Memorandum of Understanding (“MOU”)
to support a Friendship City relationship on the following terms:

1. To promote common prosperity and development, both cities will organize, on the basis of equality, mutual benefit and goodwill, cultural exchanges and other information sharing that may include tradition and culture, business and commerce, governmental administration, health and sports interests, history, science, technology and other information sharing.
2. Citizens, civic and business groups of each city are recognized as ambassadors of goodwill to organize cultural exchanges that may include the above topics.
3. A governmental entity/person should exist in both the City of Marina and the participating Friendship City with clear indication of intent to carry out mutual program projects and initiatives.
4. Each city shall organize cultural, business, and educational exchanges involving adults and/or students within the duration of the MOU to the extent possible (may entail overlap with a future renewal of the MOU). Each exchange or visit shall be reviewed in advance with the City of Marina’s Sister City Program Subcommittee that includes resident groups/ associations and representatives of relevant school entities for student exchange projects, and businesses for trade exchanges, as appropriate.
5. In-person exchange visit details and activities shall be cooperatively agreed upon by the sponsoring organizations. Activities shall be provided with the objective to deepen cultural awareness and friendship among citizens, business leaders, and governmental leaders.

6. Both Friendship Cities will agree that all elements of the Friendship City relationship are to remain noncontroversial and will maintain that historically controversial political issues play no part in this Friendship City relationship.
7. The effective term for an MOU for Friendship Cities shall be three years following the date of execution with the ability to renew or apply for Sister City status.
8. Prior to expiration of the MOU of the Friendship City relationship renewal by the City Council of the City of Marina, the City Sister City Program Subcommittee will evaluate the progress of the relationship and recommend whether the relationship shall continue.
9. Termination of this MOU agreement can occur at any time by either city or the affiliate city with 60 calendar days' notice to close any previously arranged initiatives, as necessary. If a Friendship City affiliation is inactive for a period of three years or longer, or if there is a lack of community support through the community sponsoring organization for the Friendship City to continue, the City of Marina may initiate the process to place the relationship into emeritus status (an inactive Friendship City relationship) or terminate the Friendship City relationship.
10. This represents the entire agreement between the cities. It may not be changed or modified without a resolution signed by city officials from both participating cities.

These two cities hereby execute the MOU to expire within three years from the noted date(s).

_____,
On its behalf

City of Marina,
On its behalf

(City Official, Title)
Date signed:

Bruce C. Delgado, Mayor
Date signed:

MEMORANDUM OF UNDERSTANDING

**AGREEMENT FOR A SISTER CITY RELATIONSHIP BETWEEN THE CITY OF
MARINA AND _____**

WHEREAS, the City of Marina, California, United States of America, and _____, established a Sister City relationship on _____, and;

WHEREAS, both cities seek to enrich cultural understanding, create cultural, educational, leadership, business exchanges between the two cities, and broaden and encourage goodwill between the cities, and;

WHEREAS, the City of Marina and _____ support the promotion of mutual understanding, expansion of official and non-governmental exchanges to enhance friendship, peace, stability and prosperity in their respective region and the world at large, and;

WHEREAS, in order to develop a Sister City relationship with cooperation between the City of Marina and _____, both cities agree to a Memorandum of Understanding (“MOU”) to support a Sister City relationship on the following terms:

1. To promote common prosperity and development, both cities will organize, on the basis of equality, mutual benefit and goodwill, cultural exchanges and other information sharing that may include tradition and culture, business and commerce, governmental administration, health and sports interests, history, science, technology and other information sharing.
2. Citizens, civic and business groups of each city are recognized as ambassadors of goodwill to organize cultural exchanges that may include the above topics.
3. A governmental entity/person should exist in both the City of Marina and the participating Sister City with clear indication of intent to carry out mutual program projects and initiatives.
4. Each city shall organize cultural, business, and educational exchanges involving adults and/or students within the duration of the MOU to the extent possible (may entail overlap with a future renewal of the MOU). Each exchange or visit shall be reviewed in advance with the City of Marina’s Sister City Program Subcommittee that includes resident groups/associations and representatives of relevant school entities for student exchange projects, and businesses for trade exchanges, as appropriate.
5. In-person exchange visit details and activities shall be cooperatively agreed upon by the sponsoring organizations. Activities shall be provided with the objective to deepen cultural awareness and friendship among citizens, business leaders, and governmental leaders.

6. Both Sister Cities will agree that all elements of the Sister City relationship are to remain noncontroversial and will maintain that historically controversial political issues play no part in this Sister City relationship.
7. The effective term for this MOU for Sister Cities shall be for five years following the date of execution with ability to renew or apply alternatively for a Friendship City status.
8. Prior to expiration of the MOU of the Sister City relationship renewal by the City Council of the City of Marina, the City Sister City Program Subcommittee will evaluate the progress of the relationship and recommend whether the relationship shall continue.
9. Termination of this MOU agreement can occur at any time by either city or the affiliate city with 60 calendar days' notice to close any previously arranged initiatives, as necessary. If a Sister City affiliation is inactive for a period of five years or longer, or if there is a lack of community support through the community sponsoring organization for the Sister City to continue, the City of Marina may initiate the process to place the relationship into emeritus status (an inactive Sister City relationship) or terminate the Sister City relationship.
10. This represents the entire agreement between the cities. It may not be changed or modified without a resolution signed by city officials from both participating cities.

These two Cities hereby execute the MOU to expire within five years from the noted date(s).

_____,
On its behalf

City of Marina,
On its behalf

(City Official, Title)
Date signed:

Bruce C. Delgado, Mayor
Date signed:

**City of Marina
Sister City Program Application**

To apply for a Sister City or Friendship City partnership between Marina and an international country, please see the City of Marina Sister Cities Policy. The citizen group or non-profit organization that will be tasked with the primary responsibility to implement and finance the partnership activities and initiatives will complete and submit this form to the Sister City Subcommittee for review and approval.

Name/Title of individual representing the civic group or 501(c)(3) body submitting application:

Date of Submittal: _____

1. Name of proposed City/Country: _____

2. Recommended by Councilmember: _____

3. Application for:

_____ Friendship City _____ Sister City _____ Renewal

_____ Change to Sister City/Friendship City (circle one)

Date of **original** application approval: _____

4. Describe the City and highlight commonalities with Marina, including population, role in the region, cultural, educational, socio-economic, governmental, or tangible features in common with Marina:

5. Describe meetings with proposed city (include dates) to discuss proposed relationship with Marina:

6. What specific activities and/or intended short-term/long-term initiatives are being considered?

7. Name of individuals, citizen groups or 501(c)(3) associations that will be actively involved in planning and implementing Sister City Program activities (include website links):

8. If requesting renewal or change to another Program status, describe all past projects and initiatives accomplished and reason for change in status:

Sister City Program Subcommittee:

_____ Approved _____ Denied _____ Emeritus Status _____ Termination

Subcommittee City Liaison
Date:

City Manager
Date:

May 3, 2023, 2021

Item No. **10h(1)**

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of June 6, 2023

**CITY COUNCIL CONSIDER ADOPTING RESOLUTION NO. 2023-,
ACCEPTING THE COMPLETION OF ALL PROJECTS COMPLETED
UNDER THE CITY OF MARINA MUNICIPAL IMPROVEMENTS ON
CALL CONTRACT 2020 AND AUTHORIZING THE FILING OF A
NOTICE OF COMPLETION WITH THE MONTEREY COUNTY
RECORDER'S OFFICE**

REQUEST:

It is requested that the City Council consider:

1. Adopting Resolution No. 2023-, accepting the completion of all projects completed under the City of Marina Municipal Improvements On Call Contract 2020, and;
2. Authorizing the filing of a Notice of Completion with the Monterey County Recorder's Office.

BACKGROUND:

The on-call contract for municipal improvements was developed to help expedite the execution of the Citywide Street Repair Program and other related projects.

This on-call contract is similar to a job order contract, which will augment the City staff, and provide a readily available work force to repair existing City's infrastructures, conduct emergency repairs and new construction, as the City deems appropriate for roadways, storm drain system, streetlights, and other related work. In general, the work consists of repairs, replacement, and construction of concrete and hot mix asphalt pavements, curbs, gutters, sidewalks, sidewalk crossings, curb ramps, cross gutters, decomposed granite walkways, lighting, catch basins, manholes, installation of pipes and miscellaneous associated work at such times and locations as required.

The bid schedule is used to capture the unit prices and percentages that will be used for estimating and issuance of work orders.

At the regular meeting of November 4, 2020, the City Council adopted Resolution No. 2020-141, awarding the City of Marina Municipal Improvements On-Call Contract 2020 to The Don Chapin Company of Salinas, California for an annual contract amount not to exceed \$1,000,000, and an option for an additional one (1) year extension with a not to exceed annual funding limit of \$1,000,000.

On March 9, 2022, the City Manager executed Amendment No. 1 to extend the agreement for one year with contract amount not to exceed \$1,000,000 and with expiration date of November 18, 2022.

ANALYSIS:

Following are the project work orders issued during the two-year contract:

Contract Summary		
Work Order (WO) No.	Project Name/Location	Amount
2021-01	Bell Avenue Storm Drain Replacement	\$ 35,147.20
2021-02	Slurry Sealing Preparation Work Various city streets	\$ 288,695.55
2021-03	City Airport Storm Drain Mitigation Area 3 and 4	\$ 60,928.56
2021-04	Remove and Replace Ramp at 327 Reindollar Avenue	\$ 28,528.50
2021-05	Remove and replace Curb and Gutter and Slurry Sealing Striping	\$ 40,548.86
2021-06	Old Corp Yard Gate Automation	Cancelled
Total 1st Year		\$ 453,848.67
2022-01	Reservation Road Repair Between Blanco Road and California Avenue	\$ 706,616.43
2022-02	Procurement of Street Lighting Assembly Various Locations	\$ 173,625.73
2022-03	Crescent Avenue Sidewalk Repair	\$ 13,760.78
2022-04	Cardoza Avenue Additional Striping Cardoza Avenue	\$ 4,317.50
2022-05	Replace Decorative Street Lights Beach/Del Monte Ave. and Reservation/ Robin Dr. Roundabouts	\$ 12,127.50
Total 2nd Year		\$ 910,447.94
TOTAL CONTRACT AMOUNT		\$ 1,364,296.61

There are six work orders issued and five were completed during the first-year term of the on-call contract for a total amount of \$ 453,848.67. The second-year option of the construction on call contract was exercised and the City issued five work orders and completed by the contractor for a total amount of \$910,447.94. The total amount of work orders issued is \$1,364,296.61 and were completed on various dates. Each work order includes a one-year warranty from substantial completion date.

The City of Marina Municipal Improvements On-Call Contract 2020 has expired, and all the work orders issued under this contract are now complete. It is appropriate to accept these public improvements and to file a Notice of Completion for the project with the Monterey County Recorder's Office ("EXHIBIT A"). Following Council approval, a Notice of Completion will be filed, and contract retention release is 35 days after the recording of the Notice of Completion.

FISCAL IMPACT:

No additional budget impact from this action. All work orders issued under this contract were funded by the respective approved Capital Improvement Project or appropriate maintenance accounts.

California Environmental Quality Act (CEQA)

The acceptance of projects and authorization to file Notice of Completion for the for the City of Marina Municipal Improvements on Call Contract 2020 is Categorical Exemptions under CEQA guidelines §15300.1.

CONCLUSION:

This request is submitted for City Council consideration and possible action.

Respectfully submitted,

Elvira Morla-Camacho, P.E., QSD
Project Management Services
Wallace Group

REVIEWED/CONCUR:

Brian McMinn, P.E., P.L.S.
Public Works Director/City Engineer
City of Marina

Layne P. Long
City Manager
City of Marina

RESOLUTION NO. 2023-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARINA
ACCEPTING THE COMPLETION OF ALL PROJECTS COMPLETED UNDER
THE CITY OF MARINA MUNICIPAL IMPROVEMENTS ON CALL
CONTRACT 2020 AND AUTHORIZING THE FILING OF A NOTICE OF
COMPLETION WITH THE MONTEREY COUNTY RECORDER'S OFFICE

WHEREAS, the on-call contract for municipal improvements was developed to help expedite the execution of the Citywide Street Repair Program and other related projects.

WHEREAS, the bid schedule is used to capture the unit prices and percentages that will be used for estimating and issuance of work orders; and,

WHEREAS, at the regular meeting of November 3, 2020, the City Council adopted Resolution No. 2020-141, awarding the City of Marina Municipal Improvements On-Call Contract 2020 to Don Chapin Company of Salinas, California for an annual contract amount not to exceed \$1,000,000, and an option for an additional one (1) year extension with a not to exceed annual funding limit of \$1,000,000.; and,

WHEREAS, on March 9, 2022, the City Manager executed Amendment No. 1 to extend the agreement for one year with contract amount not to exceed \$1,000,000 and with expiration date of November 18, 2022; and,

WHEREAS, there are six work orders issued and five were completed during the first-year term of the on-call contract for a total amount of \$ 453,848.67. The second-year option of the construction on call contract was exercised and the City issued five work orders and completed by the contractor for a total amount of \$910,447.94. The total amount of work orders issued is \$1,364,296.61 and were completed on various dates. Each work order includes a one-year warranty from substantial completion date; and,

WHEREAS, no additional budget impact from this action. All work orders issued under this contract were funded by the respective approved Capital Improvement Project or appropriate maintenance accounts; and,

WHEREAS, the acceptance of projects and authorization to file Notice of Completion for the for the City of Marina Municipal Improvements on Call Contract 2020 is Categorical Exemptions under CEQA guidelines §15300.1; and

WHEREAS, The City of Marina Municipal Improvements On-Call Contract 2020 has expired, and all the work orders issued under this contract are now complete. It is appropriate to accept these public improvements and to file a Notice of Completion for the project with the Monterey County Recorder's Office ("**EXHIBIT A**"). Following Council approval, a Notice of Completion will be filed, and contract retention release is 35 days after the recording of the Notice of Completion; and,

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Marina does hereby approve the following:

1. Adopt Resolution No. 2023-, accepting the completion of all projects completed under the City of Marina Municipal Improvements On Call Contract 2020, and;
2. Authorize the filing of a Notice of Completion with the Monterey County Recorder's Office.

PASSED AND ADOPTED by the City Council of the City of Marina at a regular meeting duly held on the 6th day of June 2023, by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ATTEST:

Bruce Delgado, Mayor

Anita Sharp, Deputy City Clerk

After Recordation Return To:

City of Marina
Public Works Department
211 Hillcrest Avenue
Marina, CA 93933

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN that the City of Marina, public entity, owner's address is 211 Hillcrest Avenue, Marina CA 93933, a municipal corporation, did, on the 18th day of November 2020, enter into a contract with The Don Chapin Company Inc. of Salinas, California wherein said contractor agreed to complete all work issued under the City of Marina Municipal Improvements On-Call Contract 2020 in accordance with the plans, specifications, addenda, work orders and construction change orders issued by the City of Marina.

That the work under said contract was completed by the contractor or assignee and accepted by the City of Marina on various dates and the on-call contract expires on November 18, 2022.

The real property involved in said contract is described as various locations within the City of Marina, California with the property interest of the City as Owner.

Dated: June 7, 2023

MARINA, a Municipal Corporation

BY _____
Brian McMinn, P.E./P.L.S.
Public Works Director/City Engineer

VERIFICATION

I, the undersigned, say: I am the Public Works Director/City Engineer of the City of Marina, a Municipal Corporation, and the declarant of the foregoing notice of completion: I have read said notice of completion and know the contents thereof; the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, 2023, at Marina, California.

Brian McMinn P.E./P.L.S.
Public Works Director/City Engineer

May 23, 2023

Item No. **11a**

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of June 6, 2023

**CITY COUNCIL OPEN A PUBLIC HEARING, TAKE TESTIMONY FROM
PUBLIC AND CONSIDER ADOPTING RESOLUTION NO. 2023-, SETTING THE
FIREWORKS COST RECOVERY FEE AT SIX PERCENT (6%) OF
PERMITTEE'S RETAIL SALES AND ADDING A FIREWORKS COST
RECOVERY CHARGE TO THE MASTER FEE SCHEDULE**

REQUEST:

It is requested that the City Council:

1. Consider setting the Fireworks Cost Recovery fee at six percent (6 %) of the permittee's retail sales; and
2. Consider adopting Resolution No. 2023-, amending and adding the Fireworks Cost Recovery charge to the Master Fee Schedule.

BACKGROUND:

California Government Code Sections 66016 and 66018, and Marina Municipal Code ("MMC") Chapter 3.24 allow the City of Marina ("City") to establish fees to offset the City's costs in processing permits, licenses, and other services. The City maintains and publishes a Master Fee Schedule that provides for the charging of such fees for various services provided by the City. The City regularly updates its Master Fee Schedule to adjust certain fees and to add new fees.

The City's Police Department, Fire Department, Public Works and the Recreation Departments are all impacted by the use and sale of fireworks within the City. Each Department utilizes resources for processing and issuing fireworks permits, inspection of stands, public education, and awareness, enforcing the provisions of the MMC and the California Health and Safety Code, along with cleaning the City parking lots from the firework trash and debris left behind each year.

At a regularly-scheduled meeting on March 21, 2023, the City Council approved Resolution No. 2023-24, ratifying a correction to MMC Title 15, pertaining to the Fire Code. At that time, staff apprised Council that a Fireworks Cost Recovery charge would be brought back for inclusion into the City's Master Fee Schedule, rather than be adopted by ordinance on an annual basis.

ANALYSIS:

Adding a fee to the Master Fee Schedule requires the City to schedule a public hearing and to provide the public with at least ten (10) days advance notice of the public hearing. The City provided notice of public hearing in accordance with Government Code 6062(a) and 66018. The public hearing notice contained the following information:

"Consider setting the Fireworks Cost Recovery fee at six percent (6 %) of the permittee's retail sales and adopting Resolution No. 2023- adding the Fireworks Cost Recovery charge to the Master Fee Schedule."

Historically, the MMC authorized a Cost Recovery charge to be levied by ordinance and was calculated annually using historical figures from the previous 3 years. The cost recovery fees imposed on permittee retail sales over the last 7 years were as follows: 2022(6%), 2021=(6.5%), 2020=(6.5%), 2019=(6%), 2018=(6.5%), 2017=(7%) and in 2016=(7%). When the Fire Code was amended in 2022, the Council authorized inclusion of the annual fee into the City's Master Fee Schedule.

The average annual fees generated from Fireworks sales vary year to year. Annual sales are dependent on several factors, such as the weather and the number of other cities who sell fireworks. While over time our costs will increase, our cost recovery revenue will also increase due to the rising retail sales price of Fireworks. As the price of Fireworks goes up, our cost recovery revenue increases.

Staff has researched and analyzed the costs for services provided and determined the appropriateness of the charges relative to the costs of services. To recover the City's cost for services, a 6% fee is appropriate. This fee does not exceed the estimated reasonable amount of cost for providing the service for which the fee is charged.

The amendment to the Master Fee Schedule is not subject to the California Environmental Quality Act ("CEQA") as it is not a "project" pursuant to Section 15378 of the CEQA Guidelines.

FISCAL IMPACT:

Imposition of a 6% fee will cover the City's costs and will not impact the General Budget.

CONCLUSION:

This request is submitted for City Council consideration and possible action.

Respectfully submitted,

Doug McCoun
Fire Chief
City of Marina

REVIEWED/CONCUR:

Juan Lopez
Finance Director
City of Marina

Layne P. Long
City Manager
City of Marina

RESOLUTION NO. 2023-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARINA SETTING THE
FIREWORKS COST RECOVERY FEE AT SIX PERCENT (6%) AND ADDING A FIREWORKS
COST RECOVERY CHARGE TO THE MASTER FEE SCHEDULE

WHEREAS, California Government Code Sections 66016 and 66018, and Marina Municipal Code (“MMC”) Chapter 3.24 allow the City of Marina (“City”) to establish fees to offset the City’s costs in processing permits, licenses, and providing other services; and

WHEREAS, the City provides certain services to its residents and those doing business within the City; and

WHEREAS, the cost of such services are appropriately charged to the recipient of those services; and

WHEREAS, the City Police Department, Fire Department, Public Works Division and Recreation Department are all impacted by the use and sale of fireworks in the City; and

WHEREAS, each Department expends staff time and resources for processing and issuing permits, inspection of fireworks stands; public education and awareness; enforcing the provisions of the MMC and the California Health and Safety Code, including costs for extra personnel, and cleanup of the City parking lots and firework trash and debris left behind; and

WHEREAS, at the regular meeting of the City Council held on March 21, 2023, Council amended the Fire Code, and staff advised Council that a Fireworks Cost Recovery charge would be brought back for inclusion into the City’s Master Fee Schedule; and

WHEREAS, the City staff has researched and analyzed the costs for such services provided and determined the appropriateness of the charges relative to the costs for the services; and

WHEREAS, setting the fireworks cost recovery at six (6%) percent of the permittee’s retail sales and adding the charge to the Master Fee Schedule will cover the costs incurred by City departments; and

WHEREAS, the City Council has provided an opportunity for public comment and input at a regularly scheduled public meeting as required by Government Code Sections 6062(a) and 66018; and

WHEREAS, the amendment to the Master Fee Schedule is not subject to the California Environmental Quality Act (“CEQA”) as it is not a “project” pursuant to Section 15378 of the CEQA Guidelines.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MARINA DOES HEREBY RESOLVE AS FOLLOWS:

1. The foregoing recitals are adopted as findings of the City Council as though set forth fully herein;
2. The Fireworks Cost Recovery fee shall be set at six (6%) percent of the permittee’s retail sales;
3. There is a reasonable relationship between the amount of the proposed fee and the estimated reasonable cost of providing the type of service for which the fee is imposed; fee does not exceed the estimated reasonable amount of providing the service for which the fee is charged;

4. The Master Fee Schedule shall be amended to add the Fireworks Cost Recovery fee in the amount of 6% of the permittee's retail sales; and
5. This Resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED by the City Council of the City of Marina at a regular meeting duly held on the 6th day of June 2023, by the following vote:

AYES: COUNCIL MEMBERS:
NOES: COUNCIL MEMBERS:
ABSENT: COUNCIL MEMBERS:
ABSTAIN: COUNCIL MEMBERS:

ATTEST:

Bruce C. Delgado, Mayor

_ Anita Sharp, Deputy City Clerk

Mayor and Members of the
City Council

City Council Meeting
of June 6, 2023

CITY COUNCIL OPEN PUBLIC HEARING, TAKE TESTIMONY FROM PUBLIC AND INTRODUCE ORDINANCE NO. 2023-, AMENDING MARINA MUNICIPAL CODE SECTIONS 17.04, 17.06, 17.08, 17.10, 17.12, 17.16, 17.22, AND 17.45, AND REPEALING AND REPLACING SECTIONS 17.48.040 AND 17.48.050 WITH ADOPTION BY REFERENCE OF THE STATE DENSITY BONUS LAW GC §§ 65915-65918, AND ADDING 17.51 – EMPLOYEE HOUSING. PROPOSED AMENDMENTS ARE EXEMPT FROM ENVIRONMENTAL REVIEW PERSUANT TO SECTIONS 15060(C)(2) AND 15061(B)(3) OF THE CEQA GUIDELINES.

REQUEST:

It is requested that the City Council:

1. That the City Council of the City of Marina open a public hearing, take testimony from public and introduce Ordinance No. 2023-, amending the following sections of the Marina Municipal Code (MMC) pertaining to Housing: Sections 17.04, 17.06, 17.08, 17.10, 17.12, 17.16, 17.22, 17.45, 17.48.040 and 17.48.050 and adding new Section 17.51. (EXHIBIT A)

GENERAL SITE INFORMATION

Table 1 Project Information

Location	Citywide (Outside the Coastal zone)
General Plan Designation	n/a
Zoning Districts	All zones that allow residential uses
Year Built	n/a
Owner	n/a
Applicant	n/a
Architect	n/a

BACKGROUND & ANALYSIS

Although the California Housing & Community Development Dept. (HCD) certified the City's 5th Cycle Housing Element on April 27, 2023, the City is still required to implement the programs and goals identified in the Element. As part of ongoing efforts to implement our 5th Cycle Housing Element programs and update and improve Title 17 of the Marina Municipal Code (MMC) in order to be consistent with California housing law, staff recommends the following amendments pertaining to affordable housing and housing for disadvantaged communities. The ordinance update would accomplish four major objectives:

1. Add Employee Housing as a use allowed in the zoning districts that allow single-family residential uses (R-1, R-2, and R-3) and add the definition of Employee Housing as defined by the California Employee Housing Act (Public Health & Safety Code, § 17000 et seq);

2. Add statutory timelines required for the processing of projects that include Supportive Housing pursuant to Government Code (GC) § 65653(b);
3. Repeal and replace MMC §§ 17.48.040 and 17.48.050 with State Density Bonuses and Other Incentives pursuant to GC §§ 65915-65918, as may be amended; and
4. Bring the MMC up to date with the implementation measures adopted in *Program 3.2: Zoning Ordinance Amendments*, of the City's 5th Cycle Mid-Term Review (2015-2023) that have not yet been implemented.

FINDINGS

Zoning Analysis

Lateral consistency with MMC Chapters 17.04 – Definitions; 17.06, 17.08, 17.10, 17.12, 17.16, 17.22 - Zoning Districts, Uses and Development Standards; and 17.48 Regulations for Specific Land Uses.

Evidence: The proposed changes to the above sections are intended to bring the MMC into compliance with State law addressing Employee Housing, statutory timelines for Supportive Housing projects, and Density Bonus.

1) Compliance with Section 17.40 – Coastal Zoning

Evidence: The proposed changes will not be in effect in the Coastal zone until such time as a Local Coastal Program (LCP) amendment is approved by the City Council and certified by the California Coastal Commission.

2) Compliance with Section 17.72.010

“This title may be amended by changing the boundaries of districts or by changing any other provision thereof whenever the public necessity and convenience and the general welfare require such amendment by following the procedure of this chapter.”

Evidence: The proposed changes are intended address provisions of the housing sections in the MMC that are not in compliance with state law or are unclear. The adoption of the State's Density Bonus regulations by reference will aid in the City's ongoing compliance with this set of housing regulations that are constantly changing at the state level. The proposed amendments are a public necessity and are undertaken in accordance with the procedure of this chapter.

General Plan Compliance

1) General Plan Policy 2.36 - Existing Neighborhoods

Limited opportunities exist for new housing within the City's already established neighborhoods. The available land supply in these areas consists of a limited number of single-family lots scattered throughout existing neighborhoods, multi-family-designated parcels along Del Monte Boulevard north of Reservation Road, and multiple-use commercial areas in which housing is permitted. The latter comprises approximately 18 acres of vacant and economically underutilized land located along Sunset Avenue and Carmel Avenue. The combined capacity of these areas is approximately 200 units.

Evidence: The adoption of the State Density Bonus law, as well as updates to the zoning code for Supportive Housing and Employee Housing, will assist with the implementation of the policy above through infill development of housing for disadvantaged communities.

2) 5th Cycle Interim Housing Element (2015-2023) – Program 3.2 Zoning Ordinance Amendments

Evidence: The updates will help to bring the 5th Cycle Housing Element into compliance with the requirements of State law and will assist the City in the preparation of the 6th Cycle Housing Element for certification by the State HCD Department as required by law.

ENVIRONMENTAL REVIEW

In accordance with the California Environmental Quality Act (CEQA), this ordinance is not subject to CEQA pursuant to the State CEQA Guidelines, California Code of Regulations, Title 14, Article 5, Sections 15060(c)(2) and 15061(b)(3) because the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment and the proposed ordinance is covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment. Therefore, the adoption of this ordinance is exempt from CEQA and no further environmental review is necessary.

FISCAL IMPACT

The proposed zoning code amendments, if implemented, are intended to clarify existing state regulations affecting affordable housing and housing for disadvantaged communities. There will be no impact to the City's General Fund resulting from the adoption of these amendments.

CONCLUSION

The proposed amendments achieve the goal of bringing the City's housing-related regulations and ordinances into compliance with existing State laws and assists in fulfilling the obligations of the 5th Cycle Mid-Term Housing Element. At its duly-noticed April 27, 2023, meeting, the Planning Commission adopted Resolution 2023-11 (**EXHIBIT B**) recommending that the City Council adopt the amendments as proposed.

Respectfully submitted,

Alyson Hunter, AICP
Planning Services Manager,
Community Development Dept.
City of Marina

REVIEWED/CONCUR:

Guido F. Persicone, AICP
Director, Community Development Dept.
City of Marina

Layne Long
City Manager
City of Marina

ORDINANCE NO. 2023-__

AN ORDINANCE AMENDING MARINA MUNICIPAL CODE SECTIONS 17.04, 17.06, 17.08, 17.10, 17.12, 17.16, 17.22, AND 17.45, AND REPEALING AND REPLACING SECTIONS 17.48.040 AND 17.48.050 WITH ADOPTION BY REFERENCE OF THE STATE DENSITY BONUS LAW GC §§ 65915-65918, AND ADDING 17.51 – EMPLOYEE HOUSING.

-oOo-

1. The Community Development Department (CDD) for the City of Marina (City), through its regular use and implementation of the Marina Municipal Code (MMC), has discovered several sections that are out of date or may otherwise not conform to State housing law.

2. Through this proposed amendment, staff seeks to modify and add sections to the MMC to simplify the implementation of several state requirements and to incorporate by reference certain housing laws that are frequently changing. Specifically, California statutes pertaining to Supportive Housing (Government Code (GC) §§65650-65656) and Density Bonus (GC §§ 65915-65918) are incorporated by reference to ensure that the City's implementation of these regulations will always be in accordance to state law as it may be amended by the legislature from time to time.

3. Furthermore, the amendments are implementation measures adopted as *Program 3.2: Zoning Ordinance Amendments*, in the City's 5th Cycle Mid-Term Review (2015-2023) that have not yet been implemented. This action adds to the recent amendments undertaken for Reasonable Accommodation and Low-Barrier Navigation Centers that strive to correctly implement adopted Housing Element measures as well as more recent state regulations.

4. An amendment to these Sections of the MMC is needed to provide clarity, transparency, and compliance with state law. The proposed ordinance amendments are referenced herein under SECTION 3. and are provided in a ~~strike~~through and underline format. Findings for the proposed amendment are included herein.

5. The City of Marina Planning Commission, at a duly noticed public hearing on April 27, 2023, adopted Resolution 2023-11 recommending that the City Council adopt the proposed amendments.

6. The City Council reviewed the proposed amendments and considered the recommendations of the Planning Commission and held a duly noticed public hearing on June 6, 2023.

8. Environmental. In accordance with the California Environmental Quality Act (CEQA), this ordinance is not subject to CEQA pursuant to the State CEQA Guidelines, California Code of Regulations, Title 14, Article 5, Sections 15060(c)(2) and 15061(b)(3) because the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment and the proposed ordinance is covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment. Therefore, the adoption of this ordinance is exempt from CEQA and no further environmental review is necessary.

NOW, THE CITY COUNCIL OF THE CITY OF MARINA DOES HEREBY ORDAIN
AS FOLLOWS:

SECTION 1. The foregoing recitals are adopted as findings of the City Council as though set forth fully herein.

SECTION 2. The City Council of the City of Marina determines the proposed ordinance amendment is not a project pursuant to CEQA Guideline Sections 15060(c)(2) and 15061(b)(3).

SECTION 3. The City Council hereby adopts the ordinance amendments as follows noting that ~~strike through~~ and underlined sections refer to those that are recommended for addition or deletion, respectively:

Article 1

17.04

DEFINITIONS

...

17.04.292 Emergency Shelter.

17.04.296 Employee Housing.

“Employee housing” means housing that provides for five (5) or more employees under specified circumstances as defined in the California Employee Housing Act (Public Health & Safety Code Sections 17000-17062.5), as may be amended. Employee housing is privately-operated and does not include government-owned and -operated migrant worker facilities. Employee housing includes living quarters provided in connection with any work, whether or not rent is involved.

Employee housing that provides for six (6) or fewer employees shall be deemed a single-family structure with a residential land use designation for the purposes of this section. For the purpose of all local ordinances, employee housing shall not be included within the definition of a boarding house, rooming house, hotel, dormitory, or other similar term that implies that the

employee housing is a business run for profit or differs in any other way from a family dwelling. No conditional use permit, zoning variance, or other zoning clearance shall be required of employee housing that serves six (6) or fewer employees that is not required of a family dwelling of the same type in the same zone. Use of a family dwelling for purposes of employee housing serving six (6) or fewer persons shall not constitute a change of occupancy for purposes of Part 1.5 (commencing with Section 17910) or local building codes. (Health & Safety Code § 17021.5)

17.04.300 Family.

...

Article 2

Chapter 17.06

R-1 OR SINGLE-FAMILY RESIDENTIAL DISTRICT

...

17.06.020 Permitted uses.

Uses permitted in the R-1 districts shall be as follows:

- A. One single-family dwelling per lot;
- B. Accessory dwelling units pursuant to the provisions of Section [17.42.040](#), except in the Coastal Zone where this provision shall not be effective unless and until approved by the California Coastal Commission;
- C. Small residential care homes;
- D. Large family day care homes pursuant to Section [17.42.135](#);
- E. Home occupations pursuant to Section [17.42.110](#);
- F. Transitional housing pursuant to Section [17.04.711](#);
- G. Supportive housing pursuant to Section [17.04.698](#) and subject to the following review timelines per Government Code § 65653(b), as may be amended: The local government shall notify the developer whether the application is complete within thirty (30) days of receipt of an application to develop supportive housing in accordance with this section. The City shall complete its review of the application within sixty (60) days after the application is complete for a project with fifty (50) or fewer units, or within 120 days after the application is complete for a project with more than fifty (50) units;
- H. Employee housing pursuant to Section [17.04.296](#);
- ~~H.~~I. Other uses accessory and incidental to residential use pursuant to Section [17.42.040](#) and those uses accessory and incidental to a residential use located within the R-1/C-P district, including but not limited to: small family day care and foster home care; rooming and boarding of not more than two persons; the keeping of not more than four dogs and/or cats; and the keeping of domestic chickens pursuant to Section [17.42.160](#).

...

Chapter 17.08

R-2 OR DUPLEX RESIDENTIAL DISTRICT

...

17.08.020 Permitted uses.

Uses permitted in the R-2 districts shall be as follows:

- A. Single-family dwellings;
- B. Accessory dwelling units pursuant to the provisions of Section [17.42.040](#);
- C. Small residential care homes;
- D. Large family day care homes pursuant to Section [17.42.135](#);
- E. Home occupations pursuant to Section [17.42.110](#);
- F. Transitional housing pursuant to Section [17.04.711](#);
- G. Supportive housing pursuant to Section [17.04.698](#) and subject to the following review timelines per Government Code § 65653(b): The City shall notify the developer whether the application is complete within thirty (30) days of receipt of an application to develop supportive housing in accordance with this section. The City shall complete its review of the application within sixty (60) days after the application is complete for a project with fifty (50) or fewer units, or within 120 days after the application is complete for a project with more than fifty (50) units;
- H. Employee housing pursuant to Section 17.04.296;
- H.I. Other uses accessory and incidental to residential use pursuant to Section [17.08.040](#), including but not limited to: small family day care and foster home care; rooming and boarding of not more than two persons; the keeping of not more than four dogs and/or cats; and the keeping of domestic chickens pursuant to Section [17.42.160](#).

...

Chapter 17.10

R-3 OR LIMITED MULTI-FAMILY RESIDENTIAL DISTRICT

...

17.10.020 Permitted uses.

Uses permitted in the R-3 districts shall be the following:

- A. Single-family dwellings;
- B. Accessory dwelling units pursuant to the provisions of Section [17.42.040](#);
- C. Small residential care homes;

D. Large family day care homes pursuant to Section [17.42.135](#);

E. Home occupations pursuant to Section [17.42.110](#);

F. Transitional housing pursuant to Section [17.04.711](#);

G. Supportive housing pursuant to Section [17.04.698](#) and subject to the following review timelines per Government Code § 65653(b): The City shall notify the developer whether the application is complete within thirty (30) days of receipt of an application to develop supportive housing in accordance with this section. The local government shall complete its review of the application within sixty (60) days after the application is complete for a project with fifty (50) or fewer units, or within 120 days after the application is complete for a project with more than fifty (50) units;

H. Employee housing pursuant to Section [17.04.296](#);

H.I. Other uses accessory and incidental to residential use pursuant to Section [17.10.040](#), including but not limited to: small family day care and foster home care, rooming and boarding of not more than two persons, the keeping of not more than two dogs and/or cats, and on-site property management.

...

Chapter 17.12

R-4 OR RESIDENTIAL MULTI-FAMILY DISTRICT

...

G. Transitional housing pursuant to Section [17.04.711](#);

H. Supportive housing pursuant to Section [17.04.698](#) and subject to the following review timelines per Government Code § 65653(b): The City shall notify the developer whether the application is complete within thirty (30) days of receipt of an application to develop supportive housing in accordance with this section. The City shall complete its review of the application within sixty (60) days after the application is complete for a project with fifty (50) or fewer units, or within 120 days after the application is complete for a project with more than fifty (50) units;

I. Emergency shelters pursuant to Section [17.04.292](#);

...

Chapter 17.16

C-R COMMERCIAL/MULTIPLE-FAMILY RESIDENTIAL DISTRICT

...

H. Transitional housing pursuant to Section [17.04.711](#);

I. Supportive housing pursuant to Section [17.04.698](#) and subject to the following review timelines per Government Code § 65653(b): City shall notify the developer whether the application is complete within thirty (30) days of receipt of an application to develop supportive housing in accordance with this section. The City shall complete its review of the application

within sixty (60) days after the application is complete for a project with fifty (50) or fewer units, or within 120 days after the application is complete for a project with more than fifty (50) units;

J. Emergency shelters pursuant to Section [17.04.292](#).

...

Chapter 17.22

PC OR PLANNED COMMERCIAL DISTRICT

17.22.050 Conditional uses.

The following conditional uses may be permitted when found by the planning commission and the city council to be, by reason of sensitive planning and attractive design, consistent with the purposes and objectives of the planned commercial zone; provided, however, that such uses will not be permitted within the Coastal Zone.

A. Laboratories, research or development installations, specialized light manufacturing institutions, and administrative or executive offices related to such uses, when of a non-nuisance type;

B. Residential uses, including transitional housing and supportive housing, not exceeding ten percent of total floor area of all uses in the district. Supportive housing pursuant to Section [17.04.698](#) and subject to the following review timelines per Government Code § 65653(b): City shall notify the developer whether the application is complete within thirty (30) days of receipt of an application to develop supportive housing in accordance with this section. The City shall complete its review of the application within sixty (60) days after the application is complete for a project with fifty (50) or fewer units, or within 120 days after the application is complete for a project with more than fifty (50) units;

C. Cannabis retailer;

D. Cannabis manufacturing, cannabis distribution and cannabis testing labs.

Article 4

17.45.040.D.1 and 17.45.040.D.2

REASONABLE ACCOMMODATIONS FOR PERSONS WITH DISABILITIES

...

D. The requested accommodation will not require fundamental alteration or frustrate application of the city's zoning or building laws, policies and/or procedures, as defined in the Fair Housing Laws and interpretive case law. The city may consider, ~~but is not limited to, whether granting the accommodation would substantially undermine any express purpose of either the city's general plan or an applicable specific plan and shall apply objective standards to the review of a request for reasonable accommodation as needed. the following factors to determine whether the requested accommodation would or fundamentally alter or frustrate application of the city's zoning or building program:~~

~~1. Whether granting the accommodation would fundamentally alter the character of the neighborhood.~~

~~2. Whether granting the accommodation would result in a substantial increase in traffic or insufficient parking.~~

~~3. Whether granting the accommodation would substantially undermine any express purpose of either the city's general plan or an applicable specific plan.~~

...

Article 5

~~17.48.040 AND 17.48.050~~

DENSITY BONUS

17.48.040 Adoption of State Density Bonus Law by reference

The State Density Bonus law by reference commencing with Government Code §§65915-65918, as may be amended, is adopted by reference. Except as provided in a development agreement approved by the City Council pursuant to Government Code section 65864, et seq., an applicant for a housing development shall not be entitled to, and shall not be granted:

- A. A density bonus in excess of the maximum density bonus required under the state density bonus law;
- B. A number of concessions in excess of the maximum number of concessions required under the state density bonus law;
- C. Waivers to which the applicant is not otherwise entitled pursuant to the state density bonus law; and
- D. A parking ratio and other provisions for parking more favorable than required under the state density bonus law, except as otherwise permitted pursuant to another provision of this code or other state law.

SECTION 4. Findings. Staff finds the proposed Code amendments compliant with the General Plan and the Marina Municipal Code as follows:

General Plan Compliance

3) General Plan Policy 2.36 - Existing Neighborhoods

Limited opportunities exist for new housing within the City's already established neighborhoods. The available land supply in these areas consists of a limited number of single-family lots scattered throughout existing neighborhoods, multi-family-designated parcels along Del Monte Boulevard north of Reservation Road, and multiple-use commercial areas in which housing is permitted. The latter comprises approximately 18 acres of vacant and economically underutilized land located along Sunset Avenue and Carmel Avenue. The combined capacity of these areas is approximately 200 units.

Evidence: The adoption of the State Density Bonus law, as well as updates to the zoning code for Supportive Housing and Employee Housing, will assist with the implementation

of the policy above through infill development of housing for disadvantaged communities.

- 4) 5th Cycle Interim Housing Element (2015-2023) – Program 3.2 Zoning Ordinance Amendments

Evidence: The updates will help to bring the 5th Cycle Housing Element into compliance with the requirements of State law and will assist the City in the preparation of the 6th Cycle Housing Element for certification by the State Housing and Community Development (HCD) Department as required by law.

Zoning Compliance

- 5) Lateral consistency with Marina Municipal Code (MMC) Title 17, Article 1. General Provisions (Ch. 17.04 – Definitions), Article 2. Zoning Districts, Uses and Development Standards (Chs. 17.06, 17.08, 17.10), Article 3. Overlay Zones (Ch. 17.38), Article 4. Regulations and Standards Applicable to All Zones, and Article 5. Regulations for Specific Land Uses (Ch. 17.48).

Evidence: The proposed changes to the above sections are intended to bring the MMC in compliance with State law addressing Employee Housing, statutory timelines for Supportive Housing projects, and Density Bonus.

- 6) Compliance with Section 17.40 – Coastal Zoning

Evidence: The proposed changes will not be in effect in the Coastal zone until such time as a Local Coastal Program (LCP) amendment is approved by the City Council and certified by the California Coastal Commission.

- 7) Compliance with Section 17.72.010

“This title may be amended by changing the boundaries of districts or by changing any other provision thereof whenever the public necessity and convenience and the general welfare require such amendment by following the procedure of this chapter.”

Evidence: The proposed changes are intended address provisions of the housing sections that are not in compliance with State law or are unclear to the user. The adoption of the State’s Density Bonus regulations by reference will aid in the City’s ongoing compliance with this set of housing regulations that are constantly changing at the State level. The proposed amendments are a public necessity and are undertaken in accordance with the procedure of this chapter.

SECTION 5. Severability. If any portion of this Ordinance is found to be unconstitutional or invalid the City Council hereby declares that it would have enacted the remainder of this Ordinance regardless of the absence of any such invalid part.

SECTION 6. The City Manager is directed to execute all documents and to perform all other necessary acts to implement this Ordinance.

SECTION 7. Effective Date. This Ordinance shall be in full force and effect thirty (30) days after its final passage and adoption.

I HEREBY CERTIFY that the foregoing is a true and correct copy of an Ordinance passed and adopted by the City Council of the City of Marina at a meeting thereof on _____, 2023 by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

Bruce C. Delgado, Mayor

ATTEST:

Anita Sharp, Deputy City Clerk

PLANNING COMMISSION RESOLUTION NO. 2023-11

THE PLANNING COMMISSION OF THE CITY OF MARINA RECOMMENDS CITY COUNCIL ADOPTION OF AN ORDINANCE AMENDING MARINA MUNICIPAL CODE SECTIONS 17.04, 17.06, 17.08, 17.10, 17.45, AND REPEALING AND REPLACING SECTIONS 17.48.040 AND 17.48.050 WITH STATE DENSITY BONUS LAW GC §§ 65915-65918, AND ADDING 17.51 – EMPLOYEE HOUSING.

WHEREAS, the legislature of the State of California has been enacting numerous laws over the past several years in an attempt to address the State’s overwhelming housing crisis; and

WHEREAS, these provisions are intended to provide clear pathways for the development of a variety of housing types for residents with a wide variety of income levels, including housing opportunities for disadvantaged communities; and

WHEREAS, the City of Marina (City) desires to conform with the California Housing & Community Development (HCD) Department’s requirements for Housing Elements, specifically the City’s 4th and 5th Cycles; and

WHEREAS, the proposed amendments will bring the 5th Cycle Housing Element into compliance, add housing for employees as an allowed use in single-family residential zones as mandated by the California Employee Housing Act, update the City’s Reasonable Accommodation Ordinance, and replace the City’s outdated Density Bonus ordinance with the State’s Density Bonus law so that the application of Density Bonus law is consistent with the State law; and

WHEREAS, the Planning Commission reviewed the proposed amendments to the Marina Municipal Code (MMC) at a duly noticed public hearing on April 27, 2023; and

WHEREAS, the Planning Commission finds and determines, in accordance with the California Environmental Quality Act (CEQA), that the proposed amendments are not subject CEQA pursuant to CEQA Guidelines Sections 15060(c)(2), because the proposed ordinance(s) will not result in a direct or reasonably foreseeable indirect physical change in the environment; and 15061(b)(3), because the proposed ordinance(s) are covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment.

NOW, THEREFORE BE IT RESOLVED by the Planning Commission of the City of Marina that does hereby:

1. The foregoing recitals are adopted as findings of the Planning Commission as though set forth fully herein.
2. Adopting Resolution No. 2023-11, recommending that the City Council adopt ordinances amending Title 17 of the Marina Municipal Code to address Supportive Housing, Employee Housing, Reasonable Accommodation, and Density Bonus, as set forth on the attached **Exhibit “A”**.
3. Find that the action is exempt from CEQA pursuant to Sections 15060(c)(2) and 15061(b)(3) of the CEQA Guidelines.

PASSED AND ADOPTED by the Planning Commission of the City of Marina at a regular meeting duly held on the 27th day of April, 2023, by the following vote:

AYES: WALTON, HUR, ST. JOHN, JACOBSEN, WOODSON

NOES: NONE

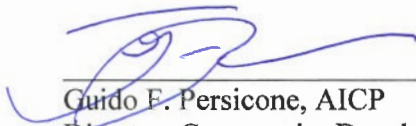
ABSENT: AMADEO, RANA

ABSTAIN: NONE

Glenn J Woodson

Glenn Woodson, Vice Chair

ATTEST:



Guido F. Persicone, AICP
Director, Community Development Dept.

ORDINANCE NO. 2023-__

AN ORDINANCE AMENDING MARINA MUNICIPAL CODE SECTIONS 17.04, 17.06, 17.08, 17.10, AND 17.45, AND REPEALING AND REPLACING SECTIONS 17.48.040 AND 17.48.050 WITH ADOPTION BY REFERENCE OF THE STATE DENSITY BONUS LAW GC §§ 65915-65918, AND ADDING 17.51 – EMPLOYEE HOUSING.

-oOo-

1. The Community Development Department (CDD) for the City of Marina (City), through its regular use and implementation of the Marina Municipal Code (MMC), has discovered several sections that are out of date or may otherwise not conform to State housing law.

2. Through this proposed amendment, staff seeks to modify and add sections to the MMC to simplify the implementation of several state requirements and to incorporate by reference certain housing laws that are frequently changing. Specifically, California statutes pertaining to Supportive Housing (Government Code §§65650-65656, and Density Bonus Government Code §§ 65915-65918) are incorporated by reference to ensure that the City's implementation of these regulations will always be in accordance to state law as it may be amended by the legislature from time to time.

3. Furthermore, the amendments are implementation measures adopted as *Program 3.2: Zoning Ordinance Amendments*, in the City's 5th Cycle Mid-Term Review (2015-2023) that have not yet been implemented. This action adds to the recent amendments undertaken for Reasonable Accommodation and Low-Barrier Navigation Centers that strive to correctly implement adopted Housing Element measures as well as more recent state regulations.

4. An amendment to these Sections of the MMC is needed to provide clarity, transparency, and compliance with state law. The proposed ordinance amendments are referenced herein under SECTION 3. and are provided in a ~~strike through~~ and underline format. Findings for the proposed amendment are included herein.

5. The City of Marina Planning Commission, at a duly noticed public hearing on

April 27, 2023, adopted Resolution 2023-__ recommending that the City Council adopt the proposed amendments.

6. The City Council reviewed the proposed amendments and considered the recommendations of the Planning Commission and held a duly noticed public hearing on _____, 2023.

8. Environmental. In accordance with the California Environmental Quality Act (CEQA), this ordinance is not subject to CEQA pursuant to the State CEQA Guidelines, California Code of Regulations, Title 14, Article 5, Sections 15060(c)(2) and 15061(b)(3) because the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment and the proposed ordinance is covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment. Therefore, the adoption of this ordinance is exempt from CEQA and no further environmental review is necessary.

NOW, THE CITY COUNCIL OF THE CITY OF MARINA DOES HEREBY ORDAIN
AS FOLLOWS:

SECTION 1. The foregoing recitals are adopted as findings of the City Council as though set forth fully herein.

SECTION 2. The City Council of the City of Marina determines the proposed ordinance amendment is not a project pursuant to CEQA Guideline Sections 15060(c)(2) and 15061(b)(3).

SECTION 3. The City Council hereby adopts the ordinance amendments as follows noting that ~~strike through~~ and underlined sections refer to those that are recommended for addition or deletion, respectively:

Article 1
17.04
DEFINITIONS

...

17.04.292 Emergency Shelter.

17.04.296 Employee Housing.

"Employee housing" means housing that provides for five (5) or more employees under specified circumstances as defined in the California Employee Housing Act (Public Health & Safety Code Sections 17000-17062.5), as may be amended. Employee housing is privately-operated and does not include government-owned and -operated migrant worker facilities. Employee housing includes living quarters provided in connection with any work, whether or not rent is involved.

Employee housing that provides for six (6) or fewer employees shall be deemed a single-family structure with a residential land use designation for the purposes of this section. For the purpose of all local ordinances, employee housing shall not be included within the definition of a boarding house, rooming house, hotel, dormitory, or other similar term that implies that the employee housing is a business run for profit or differs in any other way from a family dwelling. No conditional use permit, zoning variance, or other zoning clearance shall be required of employee housing that serves six (6) or fewer employees that is not required of a family dwelling of the same type in the same zone. Use of a family dwelling for purposes of employee housing serving six (6) or fewer persons shall not constitute a change of occupancy for purposes of Part 1.5 (commencing with Section 17910) or local building codes. (Health & Safety Code § 17021.5)

17.04.300 Family.

...

Article 2
Chapter 17.06
R-1 OR SINGLE-FAMILY RESIDENTIAL DISTRICT

...

17.06.020 Permitted uses.

Uses permitted in the R-1 districts shall be as follows:

- A. One single-family dwelling per lot;
- B. Accessory dwelling units pursuant to the provisions of Section 17.42.040, except in the Coastal Zone where this provision shall not be effective unless and until approved by the California Coastal Commission;
- C. Small residential care homes;
- D. Large family day care homes pursuant to Section 17.42.135;

E. Home occupations pursuant to Section [17.42.110](#);

F. Transitional housing pursuant to Section [17.04.711](#);

G. Supportive housing pursuant to Section [17.04.698](#) and subject to the following review timelines per Government Code § 65653(b), as may be amended: The local government shall notify the developer whether the application is complete within thirty (30) days of receipt of an application to develop supportive housing in accordance with this section. The City shall complete its review of the application within sixty (60) days after the application is complete for a project with fifty (50) or fewer units, or within 120 days after the application is complete for a project with more than fifty (50) units;

H. Employee housing pursuant to Section 17.04.296;

~~H.I.~~ Other uses accessory and incidental to residential use pursuant to Section [17.42.040](#) and those uses accessory and incidental to a residential use located within the R-1/C-P district, including but not limited to: small family day care and foster home care; rooming and boarding of not more than two persons; the keeping of not more than four dogs and/or cats; and the keeping of domestic chickens pursuant to Section [17.42.160](#).

...

Chapter 17.08

R-2 OR DUPLEX RESIDENTIAL DISTRICT

...

17.08.020 Permitted uses.

Uses permitted in the R-2 districts shall be as follows:

A. Single-family dwellings;

B. Accessory dwelling units pursuant to the provisions of Section [17.42.040](#);

C. Small residential care homes;

D. Large family day care homes pursuant to Section [17.42.135](#);

E. Home occupations pursuant to Section [17.42.110](#);

F. Transitional housing pursuant to Section [17.04.711](#);

G. Supportive housing pursuant to Section [17.04.698](#) and subject to the following review timelines per Government Code § 65653(b): The City shall notify the developer whether the application is complete within thirty (30) days of receipt of an application to develop supportive housing in accordance with this section. The City shall complete its review of the application within sixty (60) days after the application is complete for a project with fifty (50) or fewer units, or within 120 days after the application is complete for a project with more than fifty (50) units;

H. Employee housing pursuant to Section 17.04.296;

H.I. Other uses accessory and incidental to residential use pursuant to Section 17.08.040, including but not limited to: small family day care and foster home care; rooming and boarding of not more than two persons; the keeping of not more than four dogs and/or cats; and the keeping of domestic chickens pursuant to Section 17.42.160.

...

Chapter 17.10

R-3 OR LIMITED MULTI-FAMILY RESIDENTIAL DISTRICT

...

17.10.020 Permitted uses.

Uses permitted in the R-3 districts shall be the following:

- A. Single-family dwellings;
- B. Accessory dwelling units pursuant to the provisions of Section 17.42.040;
- C. Small residential care homes;
- D. Large family day care homes pursuant to Section 17.42.135;
- E. Home occupations pursuant to Section 17.42.110;
- F. Transitional housing pursuant to Section 17.04.711;
- G. Supportive housing pursuant to Section 17.04.698 and subject to the following review timelines per Government Code §6 5653(b): The City shall notify the developer whether the application is complete within thirty (30) days of receipt of an application to develop supportive housing in accordance with this section. The local government shall complete its review of the application within sixty (60) days after the application is complete for a project with fifty (50) or fewer units, or within 120 days after the application is complete for a project with more than fifty (50) units;
- H. Employee housing pursuant to Section 17.04.296;
- H.I. Other uses accessory and incidental to residential use pursuant to Section 17.10.040, including but not limited to: small family day care and foster home care, rooming and boarding of not more than two persons, the keeping of not more than two dogs and/or cats, and on-site property management.

...

Chapter 17.12

R-4 OR RESIDENTIAL MULTI-FAMILY DISTRICT

...

- G. Transitional housing pursuant to Section 17.04.711;

H. Supportive housing pursuant to Section 17.04.698 and subject to the following review timelines per Government Code § 65653(b): The City shall notify the developer whether the application is complete within thirty (30) days of receipt of an application to develop supportive housing in accordance with this section. The City shall complete its review of the application within sixty (60) days after the application is complete for a project with fifty (50) or fewer units, or within 120 days after the application is complete for a project with more than fifty (50) units;

I. Emergency shelters pursuant to Section 17.04.292;

...

Chapter 17.16

C-R COMMERCIAL/MULTIPLE-FAMILY RESIDENTIAL DISTRICT

...

H. Transitional housing pursuant to Section 17.04.711;

I. Supportive housing pursuant to Section 17.04.698 and subject to the following review timelines per Government Code § 65653(b): City shall notify the developer whether the application is complete within thirty (30) days of receipt of an application to develop supportive housing in accordance with this section. The City shall complete its review of the application within sixty (60) days after the application is complete for a project with fifty (50) or fewer units, or within 120 days after the application is complete for a project with more than fifty (50) units;

J. Emergency shelters pursuant to Section 17.04.292.

...

Chapter 17.22

PC OR PLANNED COMMERCIAL DISTRICT

17.22.050 Conditional uses.

The following conditional uses may be permitted when found by the planning commission and the city council to be, by reason of sensitive planning and attractive design, consistent with the purposes and objectives of the planned commercial zone; provided, however, that such uses will not be permitted within the Coastal Zone.

A. Laboratories, research or development installations, specialized light manufacturing institutions, and administrative or executive offices related to such uses, when of a non-nuisance type;

B. Residential uses, including transitional housing and supportive housing, not exceeding ten percent of total floor area of all uses in the district. Supportive housing pursuant to Section 17.04.698 and subject to the following review timelines per Government Code § 65653(b): City shall notify the developer whether the application is complete within thirty (30) days of receipt of an application to develop supportive housing in accordance with this section. The City shall complete its review of the application within sixty (60) days after the application

is complete for a project with fifty (50) or fewer units, or within 120 days after the application is complete for a project with more than fifty (50) units;

C. Cannabis retailer;

D. Cannabis manufacturing, cannabis distribution and cannabis testing labs.

Article 4

17.45.040.D.1 and 17.45.040.D.2

REASONABLE ACCOMMODATIONS FOR PERSONS WITH DISABILITIES

...

D. The requested accommodation will not require fundamental alteration or frustrate application of the city's zoning or building laws, policies and/or procedures, as defined in the Fair Housing Laws and interpretive case law. The city may consider, but is not limited to, whether granting the accommodation would substantially undermine any express purpose of either the city's general plan or an applicable specific plan and shall apply objective standards to the review of a request for reasonable accommodation as needed, the following factors to determine whether the requested accommodation would or fundamentally alter or frustrate application of the city's zoning or building program:

1. ~~Whether granting the accommodation would fundamentally alter the character of the neighborhood.~~

2. ~~Whether granting the accommodation would result in a substantial increase in traffic or insufficient parking.~~

3. ~~Whether granting the accommodation would substantially undermine any express purpose of either the city's general plan or an applicable specific plan.~~

...

Article 5

17.48.040 AND 17.48.050

DENSITY BONUS

17.48.040 Adoption of State Density Bonus Law by reference

The State Density Bonus law by reference commencing with Government Code §§65915-65918, as may be amended, is adopted by reference. Except as provided in a development agreement approved by the City Council pursuant to Government Code section 65864, et seq., an applicant for a housing development shall not be entitled to, and shall not be granted:

- A. A density bonus in excess of the maximum density bonus required under the state density bonus law;
- B. A number of concessions in excess of the maximum number of concessions required under the state density bonus law;
- C. Waivers to which the applicant is not otherwise entitled pursuant to the state density

- bonus law; and
- D. A parking ratio and other provisions for parking more favorable than required under the state density bonus law, except as otherwise permitted pursuant to another provision of this code or other state law.

SECTION 4. Findings. Staff finds the proposed Code amendments compliant with the General Plan and the Marina Municipal Code as follows:

General Plan Compliance

1) General Plan Policy 2.36 - Existing Neighborhoods

Limited opportunities exist for new housing within the City's already established neighborhoods. The available land supply in these areas consists of a limited number of single-family lots scattered throughout existing neighborhoods, multi-family-designated parcels along Del Monte Boulevard north of Reservation Road, and multiple-use commercial areas in which housing is permitted. The latter comprises approximately 18 acres of vacant and economically underutilized land located along Sunset Avenue and Carmel Avenue. The combined capacity of these areas is approximately 200 units.

Evidence: The adoption of the State Density Bonus law, as well as updates to the zoning code for Supportive Housing and Employee Housing, will assist with the implementation of the policy above through infill development of housing for disadvantaged communities.

2) 5th Cycle Interim Housing Element (2015-2023) – Program 3.2 Zoning Ordinance Amendments

Evidence: The updates will help to bring the 5th Cycle Housing Element into compliance with the requirements of State law and will assist the City in the preparation of the 6th Cycle Housing Element for certification by the State Housing and Community Development (HCD) Department as required by law.

Zoning Compliance

3) Lateral consistency with Marina Municipal Code (MMC) Title 17, Article 1. General Provisions (Ch. 17.04 – Definitions), Article 2. Zoning Districts, Uses and Development Standards (Chs. 17.06, 17.08, 17.10), Article 3. Overlay Zones (Ch. 17.38), Article 4. Regulations and Standards Applicable to All Zones, and Article 5. Regulations for Specific Land Uses (Ch. 17.48).

Evidence: The proposed changes to the above sections are intended to bring the MMC in compliance with State law addressing Employee Housing, statutory timelines for Supportive Housing projects, and Density Bonus.

4) Compliance with Section 17.40 – Coastal Zoning

Evidence: The proposed changes will not be in effect in the Coastal zone until such time

as a Local Coastal Program (LCP) amendment is approved by the City Council and certified by the California Coastal Commission.

5) Compliance with Section 17.72.010

"This title may be amended by changing the boundaries of districts or by changing any other provision thereof whenever the public necessity and convenience and the general welfare require such amendment by following the procedure of this chapter."

Evidence: The proposed changes are intended address provisions of the housing sections that are not in compliance with State law or are unclear to the user. The adoption of the State's Density Bonus regulations by reference will aid in the City's ongoing compliance with this set of housing regulations that are constantly changing at the State level. The proposed amendments are a public necessity and are undertaken in accordance with the procedure of this chapter.

SECTION 5. Severability. If any portion of this Ordinance is found to be unconstitutional or invalid the City Council hereby declares that it would have enacted the remainder of this Ordinance regardless of the absence of any such invalid part.

SECTION 6. The City Manager is directed to execute all documents and to perform all other necessary acts to implement this Ordinance.

SECTION 7. Effective Date. This Ordinance shall be in full force and effect thirty (30) days after its final passage and adoption.

I HEREBY CERTIFY that the foregoing is a true and correct copy of an Ordinance passed and adopted by the City Council of the City of Marina at a meeting thereof on _____, 2023 by the following vote: on _____, 2023, by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ATTEST:

Bruce C. Delgado, Mayor

Anita Sharp, Deputy City Clerk

May 30, 2023

Item No: **13a**

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of June 6, 2023

**CITY COUNCIL TO REVIEW AN INFORMATIONAL ITEM ABOUT
THE PACIFIC ROOTS MURAL AT 3100 DEL MONTE BLVD AND
CONCUR WITH STAFF RECOMMENDATION.**

RECOMMENDATION:

It is requested that the City Council receive an informational item on the proposed mural at 3100 Del Monte Blvd and approve the mural design.

BACKGROUND:

On February 22, 2023, the City Council approved the modifications to the approved use permit and granted an extension for completing site improvements in City Council Resolution 2020-65 to January 3, 2024, for the combined medical / adult cannabis dispensary use at 3100 Del Monte Boulevard (APN 032-192-018). Council requested that staff review and approve the mural for compliance with the Municipal Code and bring it back to Council for final design review and approval.

On April 6, and May 4, 2023, the applicant met with staff to review the mural submittal (**EXHIBIT A**) from a local artist Hannif Panni.

On May 5, 2023, the applicant wrote a brief letter about the cultural significance of the concepts in the proposed mural and provided a short biography of the artist (**EXHIBIT B**).

PROJECT DESCRIPTION:

Pacific Roots proposes to beautify the southern side of the subject commercial building by creating a mural that celebrates Asian history on the Monterey Peninsula and includes a tribute to Gerry Low-Sabado, a well-known local activist who recently passed away.

ANALYSIS:

Murals are a form of public art that has public benefits such as beautification, cultural significance, or education. The proposed mural accomplishes all three of those benefits. The proposed location of the mural is the south wall of the commercial building within which the Pacific Roots shop is located.

The Marina Municipal Code (MMC) does not currently have a public art section. There is a question of whether the proposed mural could be considered a sign. Marina Municipal Code (MMC) Section 17.04.580 defines a sign as any outdoor advertising for any purpose whatsoever.¹

The proposed mural does not have text, logos or other brand related content that could be considered advertising. Furthermore, there are no images, text or other aspects of the mural that will draw attention to the business itself nor does it include a cannabis theme. Therefore, the proposed mural does not fit the definition of a sign.

The applicant is required to install the mural within sixty (60) days of its acceptance by the City Council.

¹ MMC Section 17.04.580: <https://marina.municipal.codes/Code/17.04.580>

CONCLUSION:

This informational item is submitted for the City Council to review and concur with the staff recommendation.

Respectfully submitted,

Nicholas McIlroy,
Interim Senior Planner
City of Marina

REVIEWED/CONCUR:

Guido Persicone, AICP
Community Development Director
City of Marina

Layne Long
City Manager
City of Marina



NO
TRESPASSING

THIS PROPERTY
IS PROTECTED BY
VIDEO SURVEILLANCE
TRESPASSERS WILL
BE PROSECUTED



Pacific Roots Marina, LLC
Catalyst – Marina
3100 Del Monte Boulevard
Marina, CA 93933-3049

Art Statement:

A celebration of AAPI history in Monterey County, the piece includes train tracks from the old Pacific Railroad leading up to a weary young Chinese rail worker staring off into the past (or future?). The middle represents a stylized version of the old fishing village of Pacific Grove, featuring stilt-houses and peaks of Monterey Bay, a large Sardine, and older styled Chinese fishing boats. Standing at the bottom, Gerry Low-Sabado, Local beloved figure and activist, who recently passed away.

From the Monterey County Weekly:

-The voice of her 19th-century Chinese ancestors of the Monterey Bay region and the woman who worked tirelessly to educate and remind others of the crucial contributions of Chinese people in California.

We believe this piece honors the cultural diversity of Marina while displaying the industries within the Marina area.

A message from Hanif Panni:

I am a Filipino/Bengali American that lives and raises my family in Monterey County for over 15 years. I am very excited at the opportunity to help celebrate the incredible historical contributions of our AAPI community!

Artist's Biography:

Hanif Panni (Wondir) is a professional artist utilizing multiple creative disciplines and technologies to shape an unconventional, but impactful career. After studying (and ultimately earning his degree in) Fine Art and Illustration in college, he shifted toward arts education and graphic design. Emerging technology allowed him to thrive in a digital graphic illustration and design environment. He blended his artistically analog sensibilities with digital tools, creating a new style all his own in creating high-end concert posters, album covers, and very intense digital fine art. This approach hasn't stopped, as he is constantly learning and innovating with these ever-changing tools. In his heart though, he's always felt an urge to get back to that analog flow.

The universal halting of his professional industries (DJ/Performance) a few years back provided him with an opportunity to do just that, and along with still creating in various digital mediums, he's been quite enthusiastically painting large public murals.

"The reality of being able to bring into service this part of my creative self has been nothing short of epiphanic".

He's been extremely proactive in working, with genuine care, to nurture growth in Monterey County's Arts communities for over 15 years.

With murals, he has found an avenue where he can truly create a long-lasting impact and contribute to a wonderfully enduring creative conversation in this place he calls home.



SURF! Busway & Bus Rapid Transit Project

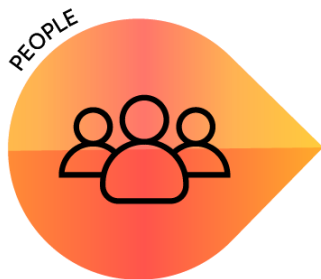
June 6, 2023

Presented to: City of Marina Council

By: Monterey-Salinas Transit

Lisa Rheinheimer, Assistant General
Manager

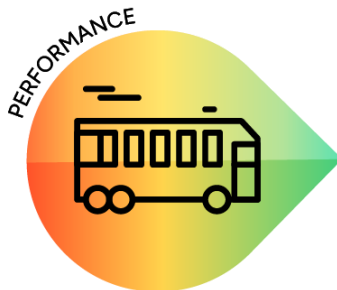
MONTEREY-SALINAS TRANSIT IN 2022



1.9 million

fixed-route and ADA RIDES passengers

232 direct employees

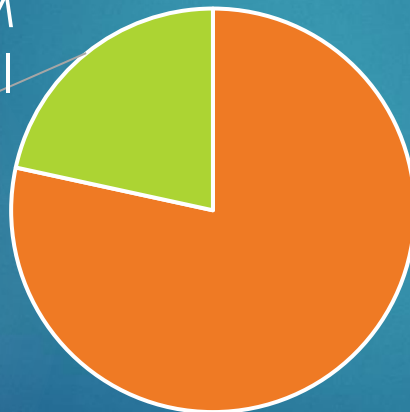


159 square miles

33 transit lines

Operating & Capital Budget FY 2023/24 \$74.6 M

\$16.1 M
Capital



\$58.5 M
Operating





REGIONAL VISION:

Connecting communities.

Creating opportunity.

Being kind to our planet.



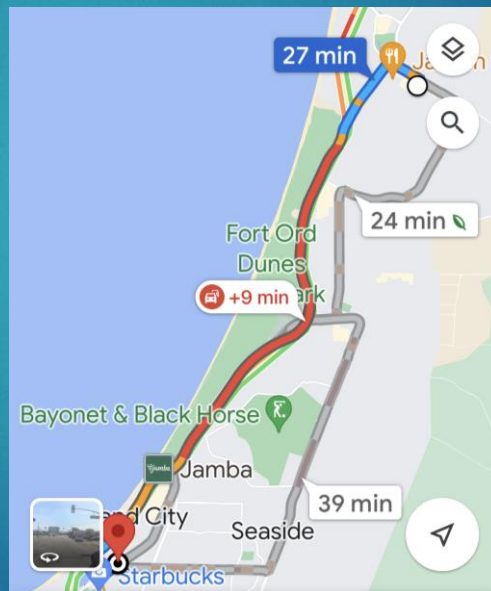


TRAFFIC CONDITIONS

9 MPH traffic speed

18.6% increase in traffic

45 traffic collisions



SURF! PROJECT



1. BUSWAY CONSTRUCTION COMPONENTS

Exclusive
Busway Marina -
Sand City/
Seaside

Transit signal
prioritization

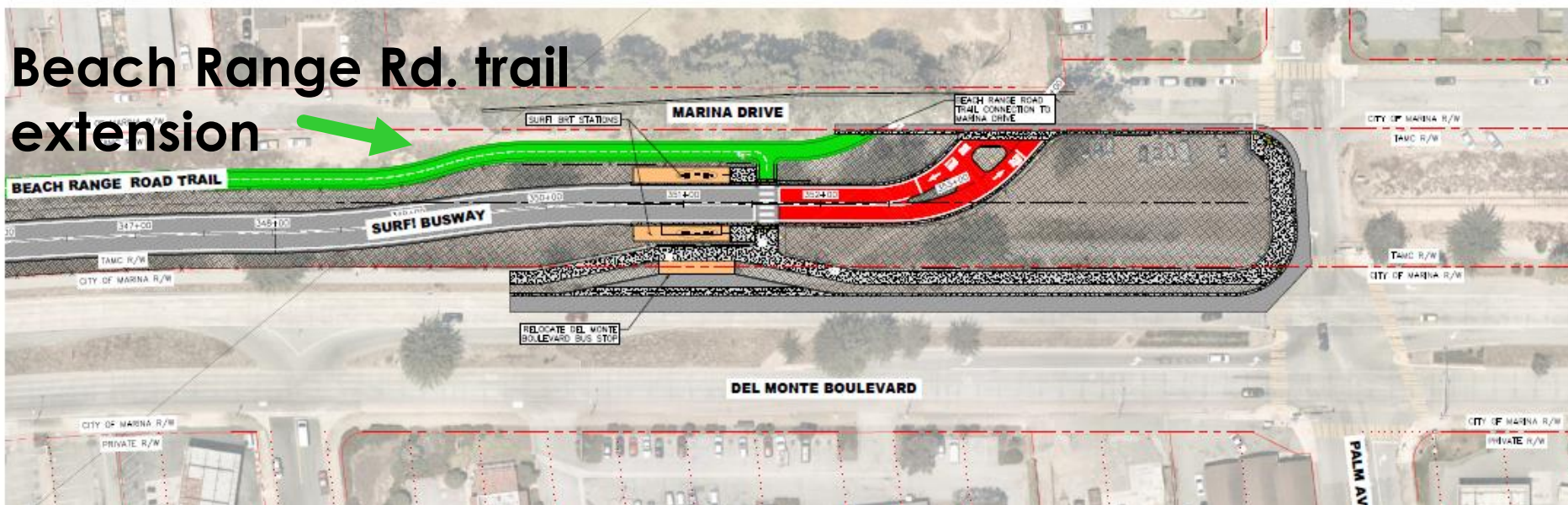
1+ miles
bicycle/
pedestrian trail
connections

5th Street
mobility hub
and new bus
stops

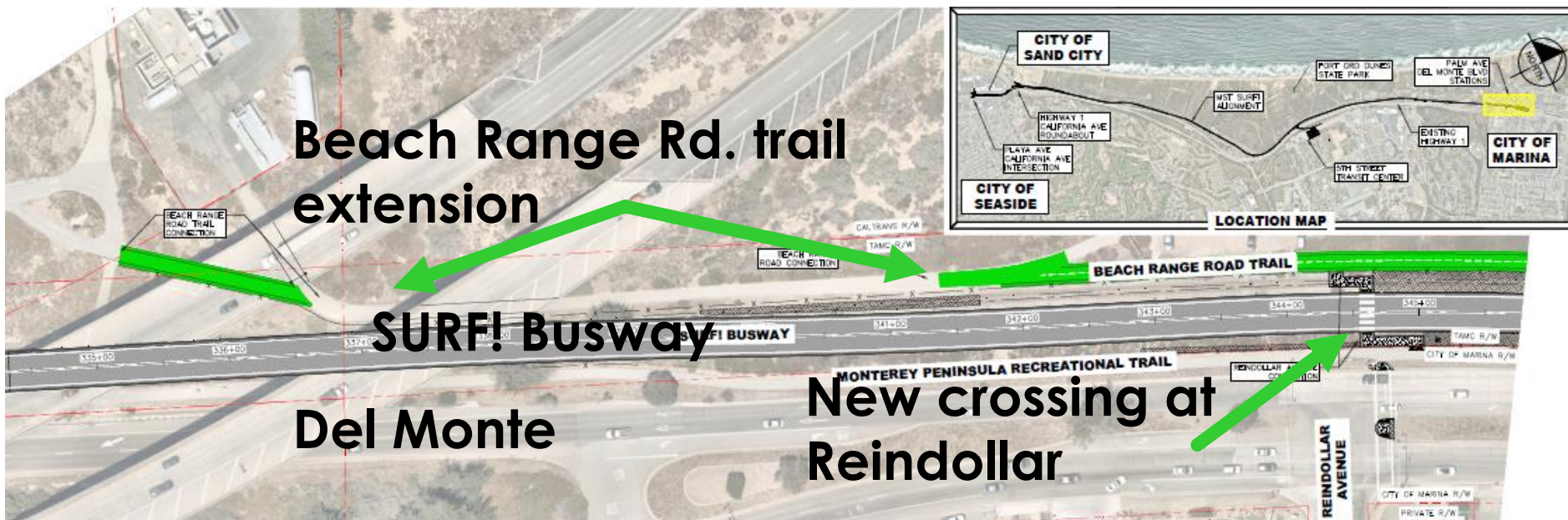
Roundabout at
California and
Hwy 1

All SURF!
themed

BUSWAY ENTRANCE/EXIT AT MARINA DRIVE



BEACH RANGE ROAD EXTENSION AND REINDOLLAR CROSSING



12



2. BUS RAPID TRANSIT SERVICE COMPONENTS

Frequent
bus service

Real time
bus arrivals

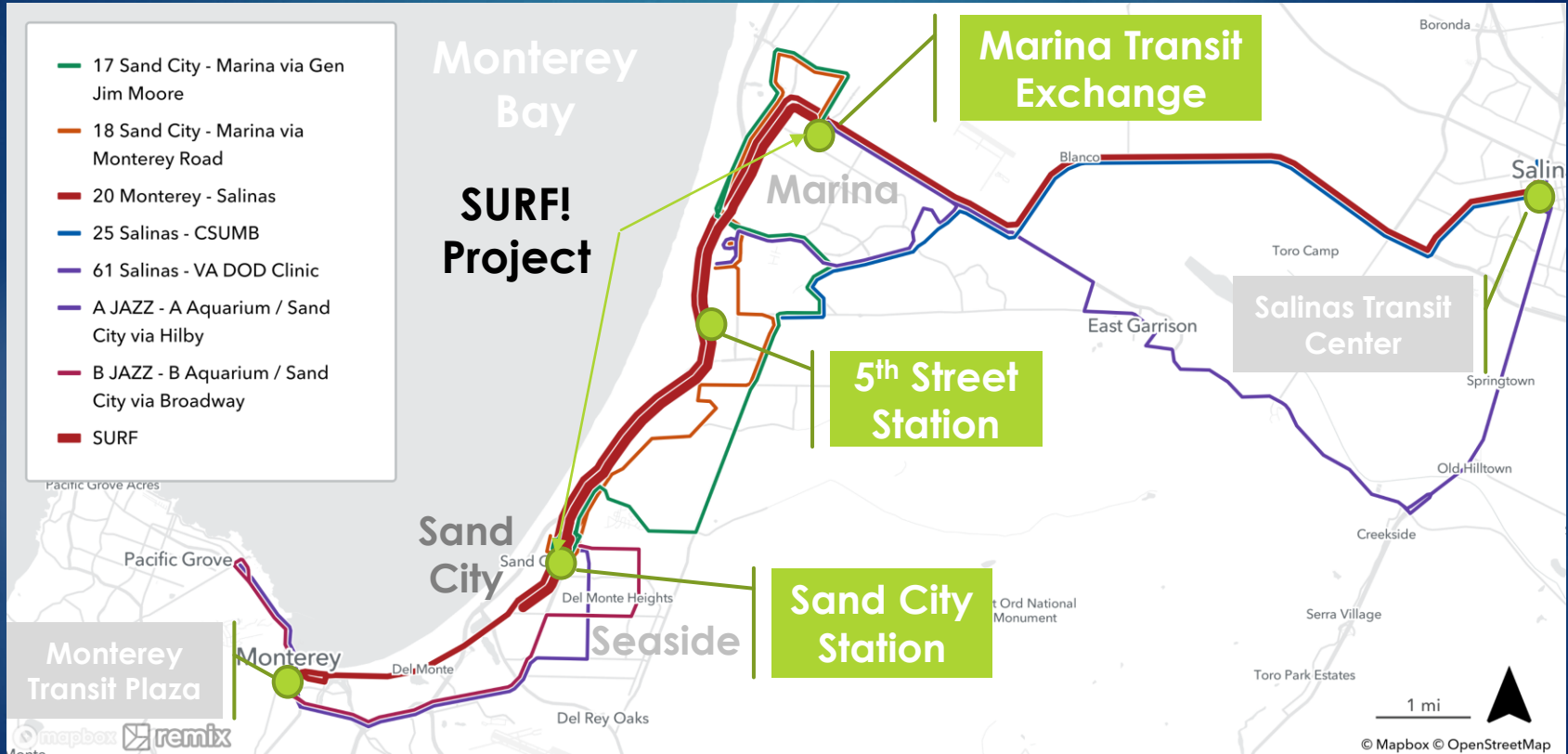
Contactless
fare
payments

Level
boardings

Zero-
emissions
buses only

TRANSIT SERVICE MAP

14





BEING KIND TO OUR PLANET



544,582 fewer car trips/year

1,518 acres of forest saved/year (GHG reduced)

2.7 M vehicle miles traveled (VMT) reduced/year

100% zero-emissions buses

PUBLIC OUTREACH EFFORTS



100+ meetings

2,600 participants

Public meetings, farmers markets, council presentations, events, stakeholder meetings, site visits, and social media/website

Project Video Simulation

<https://vimeo.com/790648105/66a6072935>

Est. construction cost: \$52.7 M

Fully Funded - \$66.1 M

PROJECT BUDGET

ECONOMIC IMPACT

JOBS CREATED: **661-858**

ECONOMIC IMPACT: **\$330M**

- **TAMC Measure X - \$15 M**
- State Local Partnership - \$100,000
- State earmark - \$2.5 M
- State TIRCP - \$25 M
- Federal \$69,000
- Federal CIG \$22.1 M
- Other \$1.3 M

TOTAL PROJECT COST: **\$66.1 M**

**ESCALATED TO YEAR OF CONSTRUCTION*

INFORMATION CURRENT AS OF JUNE 6, 2023

PROJECT SCHEDULE

**SURF! Transit Fair &
Family Funday**
June 10, 10:00-2:00
**Marina Transit
Exchange**

20

Ongoing Community Participation and Outreach

Complete

- CA and Federal Environmental
- 35% Design
- Mitigation Plans



Current

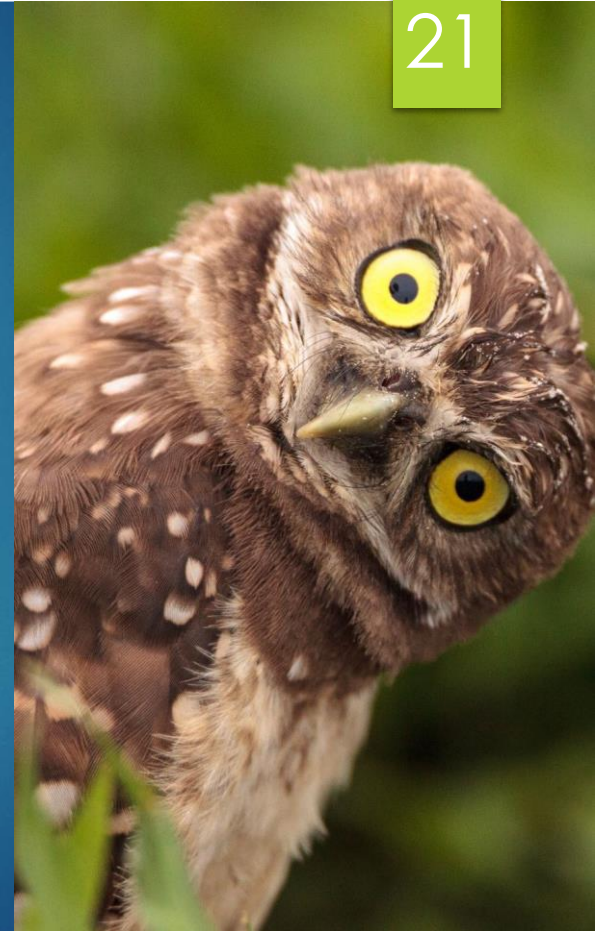
- Permitting
- 65% Design to Final Design
- CM/GC
- Mitigation Programming



2024-2027

- Construction 18-24 months
- Begin service 2026/27

QUESTIONS



Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of June 6, 2023

**CITY COUNCIL CONSIDER ADOPTING RESOLUTION 2023- ,
AMENDING THE CITY'S RULES AND PROCEDURES FOR THE
CONDUCT OF MEETINGS**

REQUEST:

It is requested the City Council consider:

1. Adopting Resolution No. 2023- , which further amends the Rules and Procedures for the Conduct of Meetings (**EXHIBIT 1**).

BACKGROUND:

On December 12, 1980, the City Council adopted Resolution No. 80-71, "Establishing the Rules and Procedures for the Conduct of Meetings of the City Council" ("Rules and Procedures"). The Rules and Procedures govern Council conduct, and include provisions for setting meetings, order of the agendas, Council debate, and conflicts of interest. Council directed staff to bring forward proposals regarding the Rules and Procedures to increase public engagement and improve meeting efficiency. At its meeting on November 15, 2022, the Council approved Resolution 2022-138, authorizing revisions to the Rules and Procedures. A link to the staff report can be found at: https://www.cityofmarina.org/AgendaCenter/ViewFile/Agenda/_11152022-377.

DISCUSSION:

The City Council has been successfully implementing the new Rules and Procedures, and some additional changes have been proposed to increase meeting efficiency, and address new concerns.

A. Paragraph 7 – Council Correspondence

From time to time, Council Members have prepared written comments or presentations in regard to meeting agenda items. Providing materials in advance of the meeting would allow City staff the opportunity to make copies, review and/or respond if needed, and ensure any technical difficulties are addressed. Proposed language regarding such a policy is shown in italicized text as follows:

7. Council Correspondence.

- c) *Council members providing written comments or materials regarding agenda items must provide such materials to the City Clerk no later than 10:00 a.m. the day of the Council meeting.*

Council Members must keep in mind that their written comments should not be distributed to other Council Members outside of the public meeting.

Paragraph 8 - Consideration and Sequence of Agenda Items

In November, Council also approved changes to 8 c) regarding the sequence of an agenda item. Once the agenda item is presented by staff and the applicant/proponent, if any, the matter should be referred to the public for comment. Prior to public comment, the Council agreed that the only questions from Council would be “technical questions” that are imperative to understanding of the presentation and matter before Council, e.g., “*Is the contract for two or three years?*” or “*Is the not-to-exceed amount of \$50,000 correct?*” All other questions (and discussion) by Council should be deferred until after the public has had the opportunity to provide input. In practice, the questions typically segue into extended discussion prior to soliciting the public comment. Proposed modifications to the sequence are shown in strike-out text below:

- c) The following shall be the procedure for consideration and sequence of each Agenda Item, including Public Hearings:
 - 1. Mayor Introduces the Agenda Item
 - 2. City Manager/Executive Director (or designee/Council Member) Presents Staff Report
 - 3. Applicant/proponent, when appropriate, up to ten (10) minutes (at Presiding Officer’s discretion)
 - 4. ~~City Council Clarifying Technical Questions of Staff and Applicant/Proponent~~
 - 4. *Public Comments*
 - 5. Mayor Closes Public Hearing/Public Comments
 - 6. Council Discussion
 - 7. *Council Motion and Brief Comment (1 minute each)*
 - 8. Council Vote

B. Paragraph 9 – Preparation of the Minutes

Council approved “action” minutes, which is recommended by Robert’s Rules of Order. Action minutes will reduce staff time and effort required to prepare detailed minutes, which are no longer needed given current Council meetings are recorded and available through AMP and YouTube. Paragraph 9 of the Rules was modified accordingly. Council directed staff to come back with guidelines and samples for action minutes. A sample is attached as **EXHIBIT 2**. Guidelines can be developed as experience is gained in creating action minutes.

C. Paragraph 13 – Debate

To enhance equitable debate, and manage time more efficiently, Council approved a modification to the Rules to limit the initial comment period by Councilmembers to five (5) minutes. However, Council may have intended the five (5)-minute limit to apply to those Councilmembers participating in additional rounds of discussion. Proposed deletions are noted in strikeout font; proposed additions are in italicized, underlined text:

13. Rules of Debate.

- g) Limitation of Debate. No Council Member shall be allowed to speak more than once upon any particular subject until every other Council Member desiring to do so shall have spoken. During each ~~the initial~~ round of discussion, each Council Member shall be allowed to speak for up to five (5) minutes.

D. New Rule – Ex Parte Disclosure

Rules regulating disclosure of ex parte communications to decision makers have arisen from concerns regarding fairness and due process rights. An ex parte communication is any material or substantive oral or written communication with a Council Member that is relevant to an adjudicatory or quasi-judicial proceeding (such as a public hearing) that takes place outside of a noticed proceeding open to all parties. The same concerns do not apply with purely legislative proceedings such as adopting an ordinance.

Generally, quasi-judicial proceedings are identified by whether a) the matter requires advance notice and hearing; b) the decision must be based upon specific findings of fact; and c) the decision applies law to specific facts to make a determination of a specific person's rights or interests.

Ex parte communications include oral and written information, but can also include other input, such as information obtained during a site visit. Non-substantive communications that do not include factual information to influence a Council Member do not violate due process.

Case law makes clear that pre-hearing disclosure of ex parte communications protects the due process rights of the non-present parties to the matter. The disclosure should be complete and detailed. Ex parte communications between the Council's closure of public hearing and decision should be prohibited, i.e., the decision is delayed to a future meeting for example.

Language could be added to the Rules as a stand-alone rule, following conflicts of interest, and in regards to public hearings.

Proposed additions are shown in italicized text:

21. Ex Parte Communications for Quasi-Judicial Matters. On quasi-judicial matters, Councilmembers shall verbally disclose off the record contacts relating to the item, after the item is called and before Council consideration of the matter. Disclosure shall include the identity of an individual(s) with whom the Council Member had contact, and the nature of the contact. Written ex parte communications must be forwarded to the City Clerk so they can be provided to the entire Council and to the public.

301. Public Hearings. The following rules shall apply to all public hearings, except when proceedings are held under general laws of the State of California that require different procedures

- a) The Mayor shall state the subject matter of the hearing and declare the public hearing open. Before doing so, they may determine whether or not there are proponents or opponents who wish to make presentations, how many persons wish to be heard, or other matters which may affect the conduct of the proceedings. The Mayor may impose and announce reasonable time limits on presentations or oral arguments by the public.
- b) The City Manager or appropriate staff member shall give a factual summary of the matter.
- c) *Council Members shall disclose any ex parte communications.*

...

CEQA:

Adoption of Resolution 2023- , which amends the City’s Rules and is not subject to California Environmental Quality Act (CEQA) as it is not a “project” pursuant to Section 15378 of the CEQA Guidelines.

FISCAL IMPACT:

None identified.

CONCLUSION:

This request is submitted for City Council consideration and potential action.

Respectfully submitted,

Heidi A. Quinn

Heidi Quinn
Interim City Attorney
City of Marina

RESOLUTION NO. 2023-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARINA
AMENDING THE RULES AND PROCEDURES FOR THE CONDUCT OF
MEETINGS

WHEREAS, at the regular meeting of December 12, 1980, the City Council adopted Resolution No. 80-71 Establishing the Rules and Procedures for the Conduct of Meetings of the City Council (“Rules and Procedures”);

WHEREAS, the City Council previously amended the Rules and Procedures by adopting Resolution Nos. 85-1, 90-09, 91-17, 92-30, 94-15, 98-03, 99-01, 2001-106, 2009-41, 2011-32, 2011-33, 2011-65, and 2019-107 (collectively, “Amendments”);

WHEREAS, at its meeting on November 15, 2022, the Council approved Resolution 2022-138 authorizing revisions to the Rules and Procedures;

WHEREAS, staff proposes further modifications to Rules and Procedures, as provided in Exhibit A attached hereto, specifically to Paragraph 7 regarding Council Correspondence, Paragraph 8 regarding the Consideration and Sequence of Agenda Items, Paragraph 13 regarding Debate, and new Paragraph 21 regarding Ex Parte Disclosures; and

WHEREAS, amendment of the Rules and Procedures is not subject to California Environmental Quality Act (CEQA) as it is not a “project” pursuant to Section 15378 of the CEQA Guidelines.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MARINA DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Rules and Procedures. The Rules and Procedures shall be modified as set forth in Exhibit A, RULES AND PROCEDURES FOR THE CONDUCT OF THE MEETINGS OF THE MARINA CITY COUNCIL AND AMENDMENTS, attached hereto and incorporated by reference.

Section 3. Effective Date of Resolution. This Resolution shall take effect on immediately upon its passage and adoption.

PASSED AND ADOPTED by the City Council of the City of Marina at a regular meeting held this 6th day of May 2023, by the following vote:

AYES, COUNCIL MEMBERS:

NOES, COUNCIL MEMBERS:

ABSENT, COUNCIL MEMBERS:

ABSTAIN, COUNCIL MEMBERS:

Bruce C. Delgado, Mayor

ATTEST:

Anita Sharp, Deputy City Clerk

**PROPOSED RULES AND PROCEDURES FOR
THE CONDUCT OF THE MEETINGS OF THE MARINA CITY COUNCIL
AND AMENDMENTS**

1. Purpose. The purpose of these Rules is to establish the procedure for the presentation and determination of matters coming before the Marina City Council, to provide for the fair and efficient consideration of said matters, and to insure that the public is fully informed of the matters coming before the City Council and has an opportunity to witness the deliberations of the members thereof in the conduct of public business, and that proper public involvement in the deliberations of the council be encouraged.

2. Regular Meetings. The City Council shall hold regular meetings on the first and third Tuesday of each month convening at the hour of 5:00 p.m. if there is to be a closed session and convening in open session at the hour of 6:30 p.m. in the Council Chambers of City Hall, 211 Hillcrest Avenue in the City, or such other place within the City limits to which said meeting may be adjourned. If by reason of fire, flood or other emergency it shall be unsafe to meet in City Hall, the meetings may be held for the duration of the emergency at such other place and at such hour as is designated by the Mayor or, if he should fail to act, by three members of the City Council. When the day for any regular meeting falls on a legal holiday, no meeting shall be held on such holiday, but a regular meeting shall be held at the same hour on the following business day.

3. Study Sessions. The City Council shall meet in a study session on the first and third Tuesdays of each month at the hour of 7:00 o'clock p.m. in the Council Chamber of the City Hall, or at such other place as may be determined by the Council, for the purpose of hearing reports from the staff and reviewing, discussing and debating matters of interest to the City. Such sessions shall be open to the public and press. No official action shall be taken at a study session; provided, however, that nothing herein shall be deemed to prevent the taking of an informal vote on any matter under discussion. The participation of the public in such sessions shall be subject to the discretion of the presiding officer.

4. Special Meetings. Special meetings may be called at any time by the mayor, or by three members of the City Council, by delivering personally or by mail written notice to each Council Member and to each local newspaper of general circulation, radio or television station requesting notice in writing. Such notice must be delivered personally or by mail at least twenty-four hours before the time of such meeting as specified in the notice. The call and notice shall specify the time and place of the special meeting and the business to be transacted. No other business shall be considered at such meetings. Such written notice may be dispensed with as to any Council Member who at or prior to the time the meeting convenes files with the City Clerk a written waiver of notice. Such waiver may be given by telegram. Such written notice may also be dispensed with as to any Council Member who is actually present at the meeting at the time it convenes.

5. Meetings to be Public - Exception for Executive Sessions. All regular and special meetings of the City Council shall be public; provided, however, the City Council may hold executive sessions during a regular or special meeting, from which the public may be excluded, for the purpose of considering the matters referred to in §§54957-54957.6 of the Government Code of the State of California, as may be amended.

Adopted by Resolution No. 2023-

No member of the City Council, employee of the City, or any other person present during an executive session of the Council shall disclose to any person the content or substance of any discussion which took place during said executive session unless the City Council shall authorize the disclosure of such information by majority vote.

6. Agenda. All reports, communications, ordinances, resolutions, contract documents or other matters to be submitted to the Council at a regular meeting shall be delivered to the City Clerk not later than 12:00 o'clock noon on the Wednesday preceding the meeting. The City Clerk shall prepare an agenda of all such matters according to the order of business (paragraph 8 herein below). The agenda shall be delivered or otherwise made available to the Council Members on the Friday preceding the Tuesday Council meeting to which it pertains, and shall be made available to the public no later than 10:00 o'clock a.m. on the Monday preceding the meeting. All matters shall be considered by the Council in the order listed on the agenda, to the extent of time available; provided, however, that the order of the agenda may be changed at any time by the unanimous consent of all Council Members then present at a meeting. Agenda items not considered or completed for lack of time shall become agenda items at the following meeting in accordance with the foregoing policies. No matters other than those on the agenda shall be finally acted upon by the Council; provided, however, that a matter deemed to be an emergency by any Council Member, the City Manager or the City Attorney, or a matter which would become moot if not acted upon at the council meeting at which it is brought up, with an explanation of the emergency or other necessity for bringing it up stated in open council meeting, may be placed upon the agenda by a motion, seconded and carried, and then may be considered and acted upon by the Council.

7. Council Correspondence.

a) Availability to the Public. Correspondence addressed to the City Council which is received by the City Clerk or any other officer or employee of the City *becomes a disclosable public record, unless subject to an exemptions under the California Public Records Act, as soon as it is received.* Correspondence received in the City Clerk's office or other offices after 12:00 o'clock noon on the Wednesday preceding a regular meeting shall not be placed on the agenda unless it concerns a matter to be considered by the Council at the next regular meeting or is determined by the Mayor or the City Manager to be an urgent matter which should be brought to the immediate attention of the Council. Correspondence shall not be read aloud at a Council meeting unless requested by a majority vote of the Council.

b) Authority of City Manager. The City Manager is authorized to open and examine all mail or other written communications addressed to the City Council and to give it immediate attention to the end that all administrative business referred to in said communications and not necessarily requiring Council action may be acted upon between Council meetings.

c) Council members providing written comments or materials regarding agenda items must provide such materials to the City Clerk no later than 10:00 a.m. the day of the Council meeting.

Adopted by Resolution No. 2023-

8. Order of Business and Consideration and Sequence of Agenda Items.

a) The business of the Council shall be taken up for consideration and disposition in the following order:

1. Call to Order 5:00 p.m. (if there is to be a Closed Session)
2. Roll Call and Establishment of Quorum
3. Closed Session (if any)
4. Open Regular Session (6:30 p.m.) - Report Any Action taken in Closed Session
5. Moment of Silence & Pledge of Allegiance
6. Special Presentations
7. Council and Staff Announcements
8. Public Comment – up to a maximum of three (3) minutes
9. Consent Agenda
10. Public Hearings
11. Other Council Action Items
12. Council & Staff Informational Reports
13. Adjournment

b) The Mayor, at their discretion and subject to majority vote overruling them, may re-arrange agenda items, provided that any items ‘pulled’ from Item 9, ‘Consent Agenda’ shall be considered following the last item of Item 11, ‘Other Council Action Items’.

c) The following shall be the procedure for consideration and sequence of each Agenda Item, including Public Hearings:

1. Mayor Introduces the Agenda Item
2. City Manager/Executive Director (or designee/Council Member) Presents Staff Report
3. Applicant/proponent, when appropriate, up to 10 minutes (at Presiding Officer’s discretion)
4. Public Comments
5. Mayor Closes Public Hearing/Public Comments
6. Council Discussion
7. Council Motion and Brief Comment (1 minute each)
8. Council Vote

9. Preparation of Minutes. The City Clerk shall have exclusive responsibility for preparation of action minutes, and any directions for changes in the minutes shall be made only by majority action of the City Council.

10. Reading of Minutes. Unless the reading of the minutes of a Council meeting is ordered by a majority vote of the Council, such minutes may be approved without reading if the City Clerk has previously furnished each Council Member with a copy.

Adopted by Resolution No. 2023-

11. Presiding Officer. The Mayor shall be the Presiding Officer at all meetings of the City Council. In the absence of the Mayor, the Mayor Pro Tempore shall preside. In the absence of both the Mayor and Mayor Pro Tempore, the City Clerk shall call the Council to order, whereupon a temporary Presiding Officer shall be elected by the Council Members present to serve until the arrival of the Mayor or Mayor Pro Tempore or until adjournment. Wherever in these Rules the term Mayor is used, it shall apply equally to the Presiding Officer as defined in this section.

12. Powers and Duties of Presiding Officer.

a) Participation. The Presiding Officer may move, second, debate and vote from the Chair.

b) Question to be Stated. The Presiding Officer or such member of the City staff as they may designate shall verbally restate each question immediately prior to calling for the vote. Following the vote the City Clerk shall announce whether the question carried or was defeated. The Presiding Officer in their discretion may publicly explain the effect of a vote for the audience, or may direct a member of the City staff to do so, before proceeding to the next item of business.

c) Signing of Documents. The Presiding Officer shall sign all ordinances, resolutions, contracts, and other documents necessitating their signature which were adopted in their presence, unless they are unavailable, in which case the signature of an alternate Presiding Officer may be used.

d) Sworn Testimony. The Presiding Officer may require any person addressing the City Council to be sworn as a witness and to testify under oath, and the Presiding Officer shall so require if directed to do so by a majority vote of the Council.

13. Rules of Debate.

a) Getting the Floor. Every Council Member desiring to speak shall first address the Chair, gain recognition by the Presiding Officer, and shall confine themselves to the question under debate, avoiding personalities and indecorous language.

b) Questions to Staff. Every Council Member desiring to question the City staff shall, after recognition by the Presiding Officer, address their questions to the City Manager, the City Attorney, or to such other department head or member of the City staff as may be appropriate.

c) Interruptions. A Council Member, once recognized, shall not be interrupted when speaking unless called to order by the Presiding Officer, unless a point of order or personal privilege is raised by another Council Member, or unless the speaker chooses to yield to a question by another Council Member. If a Council Member while speaking is called to order, they shall cease speaking until the question of order is determined and, if determined to be in order, may then proceed. Members of the City staff, after recognition by the Presiding Officer, shall hold the floor until completion of their remarks or until recognition is withdrawn by the Presiding Officer.

d) Points of Order. The Presiding Officer shall determine all points of order subject to the right of any Council Member to appeal to the Council. The Presiding Officer may consult with

Adopted by Resolution No. 2023-

the City Manager or the City Attorney in connection with determining a point of order, or may refer the question involved to either one for determination. If an appeal is taken, the question shall be, "Shall the decision of the Presiding Officer be sustained?" A majority vote shall conclusively determine such question of order.

e) Point of Personal Privilege. The right of a Council Member to address the Council on a question of personal privilege shall be limited to cases in which their integrity, character or motives are questioned or where the welfare of the Council is concerned. A Council Member raising a point of personal privilege may interrupt another Council Member who has the floor only if the Presiding Officer recognizes the privilege.

f) Privilege of Closing Debate. The Council Member moving the adoption of an ordinance, resolution or motion shall have the privilege of closing debate.

g) Limitation of Debate. No Council Member shall be allowed to speak more than once upon any particular subject until every other Council Member desiring to do so shall have spoken. During each round of discussion, each Council Member shall be allowed to speak for up to five (5) minutes.

14. Ordinances, Resolution and Motions--Precedents. When an ordinance, resolution or motion is properly brought before the Council and seconded by another Council Member, no other action shall be considered except a point of order, or a motion to adjourn to table, to table to a certain time, to close debate, to refer or to amend. Such items shall have precedence in the order stated in the preceding sentence. Points of order shall be ruled upon by the Presiding Officer, provided that such ruling may be overridden by a majority of the Council. All of such motions, except motions to amend, shall be put to a vote without debate and decided by a majority.

Any of the foregoing motions shall be in order at any time the speaker is duly recognized, except when repeated without intervening business or discussion, or if made when the motion to close debate has been adopted or while a vote is being taken.

a) Motion to Table. If a motion to table (without time certain) passes, consideration of the matter may be resumed only upon the motion of a member voting with the majority on the motion to table.

b) Motion to Close Debate. When a motion to close debate is duly made and seconded, there shall be no further debate. If the question carries, the Presiding Officer shall put pending amendment to a vote, without debate, in the inverse order of their introduction before putting the main question. If the question is decided negatively, the main question and its amendments remain before the council

c) Reconsideration. Providing that no intervening rights will be prejudiced, any Council Member who voted with the majority on a question may move the reconsideration of that question at the same meeting in which the original decision was made or at the next following meeting. After a motion for reconsideration has been acted upon, no other similar motion shall be made without unanimous consent.

Adopted by Resolution No. 2023-

15. Voting. Three affirmative votes are required to enact an ordinance or to adopt a resolution or motion granting a franchise or authorizing the payment or expenditure of money or incurring of a debt. The majority of a quorum is required to adopt other resolutions or motions. A “majority” refers to a majority of the quorum present.

Every ordinance shall be adopted by a roll call vote. All other matters may be referred to a vote unless a roll call is requested by any Council Member. On all matters for which a voice vote is authorized, the Presiding Officer may ask for, “objections to the question?” If no objection is expressed, the Presiding Officer shall, “so order,” and the minutes shall record a unanimous vote in favor. If any Council Member objects to the procedure, a roll call vote shall be call in the normal manner.

After a vote has been announced, and except for comments pursuant to Rule 22, no Council member shall comment or continue to debate the vote.

16. Failure to Vote. Every Council Member should vote unless disqualified by reason of a conflict of interest. A Council Member who abstains from voting in effect consents that a majority of the quorum may decide the question voted upon.

17. Silence Constitutes Affirmative Vote. Unless a member of the Council states that they are not voting, their silence shall be recorded as an affirmative vote.

18. Tie Vote. Tie votes shall be lost motions and may be reconsidered.

19. Changing Vote. A member may change their vote only if they make a timely request to do so immediately following the announcement of the vote by the City Clerk and prior to the time that the next item in the order of business is taken up. A Council Member who publicly announces that they are abstaining from voting on a particular matter shall not subsequently be allowed to withdraw their abstention.

20. Disqualification for Conflict of Interest. Any Council Member who is disqualified from voting on a particular matter by reason of a conflict of interest shall publicly state or have the Presiding Officer state the nature of such disqualification in open meeting. Where no clearly disqualifying conflict of interest appears, the matter of disqualification may, at the request of the Council Member affected, be decided by the other Council Members or the City Attorney. A Council Member who is disqualified by reason of a conflict in interest in any matter shall not remain in their seat during the debate and vote on such matter, but shall request and be given the permission of the Presiding Officer to step down from the Council table. The Council Member stating such disqualification shall not be counted as a part of a quorum and shall be considered absent for the purpose of determining the outcome of any vote on such matter.

21. Ex Parte Communications for Quasi-Judicial Matters. On quasi-judicial matters, Councilmembers shall verbally disclose off the record contacts relating to the item, after the item is called and before Council consideration of the matter. Disclosure shall include the identity of an individual(s) with whom the Council Member had contact, and the nature of the contact. Written

Adopted by Resolution No. 2023-

ex parte communications must be forwarded to the City Clerk so they can be provided to the entire Council and to the public.

22. Remarks of Council Member and Synopsis of Debate. A Council Member may request through the Presiding Officer the privilege of having an abstract of their statement on any subject under consideration by the Council entered in the minutes. If the Council consents thereto, such statement shall be entered in the minutes.

23. Protest against Council Action. Any Council Member shall have the right to have the reasons for their dissent from, or protest against, any action of the Council entered in the minutes. Such dissent or protest to be entered in the minutes shall be made in the following manner: "I would like the minutes to show that I am opposed to this action for the following reasons..."

24. Rules of Order. Except as otherwise provided in these Rules, other rules adopted by the City Council or applicable provisions of State law, the procedures of the Council shall be governed, to the extent applicable, by the latest revised edition of Robert's Rules of Order.

25. Failure to Observe Rules of Order. Rules adopted to expedite the transaction of the business of the Council in an orderly fashion are deemed to be procedural only and the failure to strictly observe such rules shall not affect the jurisdiction of the Council or invalidate any action taken at a meeting that is otherwise held in conformity with law.

26. Ordinances, Resolutions and Contracts.

a) All ordinances Shall be Prepared by the City Attorney. No ordinance shall be prepared for presentation to the Council unless ordered by a majority vote of the Council, or requested by the Mayor, or City Manager, or prepared by the City Attorney on their own initiative.

b) Prior Approval by Administrative Staff. All ordinances, resolutions and contract documents shall, before presentation to the Council, have been approved as to form and legality by the City Attorney and shall have been examined and approved for administration by the City Manager or their authorized representative.

27. Reading of Ordinances and Resolutions. At the time of adoption of an ordinance or a resolution, it shall be read in full unless, after the reading of the title thereof, the further reading thereof is waived by unanimous consent of the Council Members present. Such consent may be expressed by a statement by the Presiding Officer that "if there is no objection, the further reading of the ordinance or resolution shall be waived." If any Council Member so requests, the ordinance or resolution shall be read in full.

28. Addressing the Council.

a) Manner of Addressing Council. Each person desiring to address the Council shall, unless time is limited or otherwise specifically provided for in these rules or is granted by majority vote of the Council, limit their remarks to three (3) minutes, *which may be limited at the discretion*

Adopted by Resolution No. 2023-

of the Mayor depending on time available and the number of speakers. All remarks shall be addressed to the Council as a whole and not to any member thereof.

b) Spokesman for Group of Persons. In order to expedite matters and to avoid repetitious presentations, whenever any group of persons wishes to address the Council on the same subject matter, it shall be proper for the Presiding Officer to request that a spokesperson be chosen by the group to address the Council and, in case additional information or matters are to be presented by any other member of said group, to limit the number of such persons addressing the Council.

c) After Motion. After a motion has been made or a public hearing has been closed, no member of the public shall address the Council from the audience on the matter under consideration without first securing permission to do so by the City Council.

29. Rules of Decorum.

a) Council Members. While the Council is in session, the Members must preserve order and decorum, and a Member shall neither, by conversation or otherwise, delay or interrupt the proceedings or the peace of the Council nor disturb any Member while speaking or refuse to obey the orders of the Presiding Officer.

b) Employees. Members of the City staff and employees shall observe the same rules of order and decorum as are applicable to the City Council.

c) Persons Addressing the Council. Any person making impertinent, slanderous or profane remarks, or who becomes boisterous while addressing the Council, shall be called to order by the Presiding Officer and, if such conduct continues, may at the discretion of the Presiding Officer be barred from further audience before the Council during that meeting, unless permission to continue be granted by a majority of the Council.

d) Members of the Audience. Any person in the audience who engages in disorderly conduct such as hand clapping, stamping of feet, whistling, using profane language, yelling, and similar demonstrations, which conduct disturbs the peace and good order of the meeting, or who refuses to comply with the lawful orders of the Presiding Officer, shall be guilty of an infraction, and upon instructions from the Presiding Officer, it shall be the duty of the Sergeant at Arms to remove any such person from the Council Chamber and to place him under arrest or otherwise cause him to be prosecuted under the law.

30. Enforcement of Decorum. The Director of Public Safety or such member or members of the Public Safety Department as they may designate, shall be Sergeant at Arms of the City Council and shall carry out all orders given by the Presiding Officer for the purpose of maintaining order and decorum at the Council meetings. Any Council Member may move to require the Presiding Officer to enforce the rules, and the affirmative vote of a majority of the Council shall require him to do so.

Adopted by Resolution No. 2023-

31. Public Hearings. The following rules shall apply to all public hearings, except when proceedings are held under general laws of the State of California which require different procedures

- a) The Mayor shall state the subject matter of the hearing and declare the public hearing open. Before doing so, they may determine whether or not there are proponents or opponents who wish to make presentations, how many persons wish to be heard or other matters which may affect the conduct of the proceedings. The Mayor may impose and announce reasonable time limits on presentations or oral arguments by the public.
- b) The City Manager or appropriate staff member shall give a factual summary of the matter.
- c) Council Members shall disclose any ex parte communications.
- d) The proponents shall be heard. (Written correspondence shall be summarized by the Clerk.)
- e) The opponents shall be heard. (Written correspondence shall be summarized by the Clerk.)
- f) Each side shall be given a reasonable time for rebuttal. Additional speakers must limit their remarks to providing new information that was not already covered by other speakers.
- g) Prior to the close of the public hearing, the Mayor shall give those persons wishing to place their names on the record as being for or against, without presenting an oral argument, an opportunity to do so.
- h) The public hearing shall be declared closed.
- i) The Council shall discuss and determine the matter.
- j) After the public hearing is closed, the public shall not be recognized to speak except to answer any question not covered in the public hearing, and provided that whenever any such answer is given, the opposing side shall be given an opportunity to present facts in rebuttal of the answer given.

32. Policy on Public Input. It is the declared policy of the City Council that any member of the public wishing to be heard on a matter under consideration by the City Council shall be given a reasonable opportunity to do so. Prior to the vote on any issue, the Mayor shall determine whether or not anyone present wishes to be heard. The Mayor may establish reasonable time limits for oral presentations and shall limit the presentation to the matter before the City Council at that time.

33. Absences from Council Meetings. Pursuant to Government Code §36513, if a City Council Member is absent without permission from all regular Council meetings for 60 days consecutively from the last regular meeting he attended, their office becomes vacant and shall be filled by the

Adopted by Resolution No. 2023-

Council as any other vacancy. In addition, should any Council Member be absent from two (2) consecutive regular Council meetings, or from three (3) regular Council meetings in any six-month period, without permission from (i.e., not excused for good cause) the Council, the Council may determine that the best interests of the City would be served by said Council Member's resignation, and may request such resignation in a letter authorized by vote of the Council.

34. Automatic Adjournment. Unless otherwise adjourned, all meetings of the City Council shall automatically be adjourned at 10:00 o'clock p.m., except that a majority may by one or more motions act to extend the automatic adjournment to not later than a specified time, or for completion of a particular item or items, as specified in the motion to extend the time of adjournment.

35. Amendment of Rules. These rules may be amended by an affirmative vote of a majority of a quorum; provided, however, that except as to rules relating to adjournment, where a provision of these rules requires action by a specific affirmative vote which is greater than a majority of a quorum, then amendment to that rule requires the same vote required for the rule proposed to be amended.

Exhibit 2 - Proposed Guidelines for Action Minutes

Action minutes record what is done, not what is said. Detailed minutes of discussion can be subjective and aren't necessary given meetings are recorded.

Public hearings, Council study sessions and committee meeting minutes may include more detail.

What to Include:

- Each main motion and its disposition (passed, failed, referred, postponed, etc.).
- Include all points of order, appeals, and the result. If a motion does not receive a second, it need not be noted.
- Reasons for the decision can be included in the “whereas” clauses of Resolutions and Ordinances rather than stated on the record.
- Amendments to a motion must be tracked but each amendment does not need to be included; rather the final text of the motion can provide, “After discussion and amendment, the following motion was approved . . .”
- The final vote must be recorded and indicate how each Council Member voted.

What Doesn't Need to be Included:

- Minor procedural motions such as approving the agenda or calling the question
- Withdrawn motions
- Written summaries of oral reports.
- Detailed public comment. It is sufficient to say that “public comment was provided.”

Notes:

A person does not have to have been present at a meeting in participate in approval of the minutes

Minutes should not be approved at a special meeting but held until the next regular meeting.

Approved minutes may be changed at any time using the motion “to amend something previously adopted.” The changes are noted on the minutes being changed, and signed.