



AMENDED

AGENDA

Wednesday, January 17, 2024

6:30 P.M. Open Session

REGULAR MEETING

**CITY COUNCIL, AIRPORT COMMISSION,
MARINA ABRAMS B NON-PROFIT CORPORATION, PRESTON PARK
SUSTAINABLE COMMUNITY NON-PROFIT CORPORATION, SUCCESSOR
AGENCY OF THE FORMER MARINA REDEVELOPMENT AGENCY AND MARINA
GROUNDWATER SUSTAINABILITY AGENCY**

THIS MEETING WILL BE HELD IN PERSON AND VIRTUALLY (HYBRID).

Council Chambers
211 Hillcrest Avenue
Marina, California

TELECONFERENCE LOCATION:¹

1004 Saga Street
Glendora, CA 91741

AND

Zoom Meeting URL: <https://zoom.us/j/730251556>

Zoom Meeting Telephone Only Participation: 1-669-900-9128 - Webinar ID: 730 251 556

PARTICIPATION

You may participate in the City Council meeting in person or in real-time by calling Zoom Meeting via the weblink and phone number provided at the top of this agenda. Instructions on how to access, view and participate in remote meetings are provided by visiting the City's home page at <https://cityofmarina.org/>. Attendees can make oral comments during the meeting by using the "Raise Your Hand" feature in the webinar or by pressing *9 on your telephone keypad if joining by phone only.

The most effective method of communication with the City Council is by sending an email to marina@cityofmarina.org. Comments will be reviewed and distributed before the meeting if received by 5:00 p.m. on the day of the meeting. All comments received will become part of the record. Council will have the option to modify their action on items based on comments received.

AGENDA MATERIALS

Agenda materials, staff reports and background information related to regular agenda items are available on the City of Marina's website www.cityofmarina.org. Materials related to an item on this agenda submitted to the Council after distribution of the agenda packet will be made available on the City of Marina website www.cityofmarina.org subject to City staff's ability to post the documents before the meeting.

¹ Note: Pursuant to Government Code Section 54953(b), this meeting will include teleconference participation by Mayor Bruce C. Delgado from the address above. This Notice and Agenda will be posted at the teleconference location

VISION STATEMENT

Marina will grow and mature from a small town bedroom community to a small city which is diversified, vibrant and through positive relationships with regional agencies, self-sufficient. The City will develop in a way that insulates it from the negative impacts of urban sprawl to become a desirable residential and business community in a natural setting. **(Resolution No. 2006-112 - May 2, 2006)**

MISSION STATEMENT

The City Council will provide the leadership in protecting Marina's natural setting while developing the City in a way that provides a balance of housing, jobs and business opportunities that will result in a community characterized by a desirable quality of life, including recreation and cultural opportunities, a safe environment and an economic viability that supports a high level of municipal services and infrastructure. **(Resolution No. 2006-112 - May 2, 2006)**

LAND ACKNOWLEDGEMENT

The City recognizes that it was founded and is built upon the traditional homelands and villages first inhabited by the Indigenous Peoples of this region - the Esselen and their ancestors and allies - and honors these members of the community, both past and present.

1. **CALL TO ORDER**



2. **ROLL CALL & ESTABLISHMENT OF QUORUM:** (City Council, Airport Commissioners, Marina Abrams B Non-Profit Corporation, Preston Park Sustainable Communities Nonprofit Corporation, Successor Agency of the Former Redevelopment Agency Members and Marina Groundwater Sustainability Agency)

Brian McCarthy, Kathy Biala, Cristina Medina Dirksen, Mayor Pro-Tem/Vice Chair Liesbeth Visscher, Mayor/Chair Bruce C. Delgado

3. **PUBLIC COMMENT ON CLOSED SESSION ITEMS:** None

4. **CLOSED SESSION:** **None**

5. **MOMENT OF SILENCE & PLEDGE OF ALLEGIANCE** (Please stand)

6. **SPECIAL PRESENTATIONS:**

a. Introduction of Juan Perez, Jr., Maintenance Superintendent.

7. **COUNCIL AND STAFF ANNOUNCEMENTS:**

8. **PUBLIC COMMENT:** *Any member of the public may comment on any matter within the City Council's jurisdiction that is not on the agenda. This is the appropriate place to comment on items on the Consent Agenda. Action will not be taken on items not on the agenda. Comments are limited to a maximum of three (3) minutes. General public comment may be limited to thirty (30) minutes and/or continued to the end of the agenda. Any member of the public may comment on any matter listed on this agenda at the time the matter is being considered by the City Council. Whenever possible, written correspondence should be submitted to the Council in advance of the meeting, to provide adequate time for its consideration.*

9. CONSENT AGENDA FOR THE SUCCESSOR AGENCY TO THE FORMER MARINA REDEVELOPMENT AGENCY: *Background information has been provided to the Successor Agency of the former Redevelopment Agency on all matters listed under the Consent Agenda, and these items are considered to be routine and non-controversial. All items under the Consent Agenda are normally approved by one motion. Prior to such a motion being made, any member of the public or City Council may ask a question or make a comment about an agenda item and staff may provide a response. If discussion or a lengthy explanation is required, the Council may remove an item from the Consent Agenda for individual consideration. If an item is pulled for discussion, it will be placed at the end of Other Action Items Successor Agency to the former Marina Redevelopment Agency.*
10. CONSENT AGENDA: *These items are considered to be routine and non-controversial. All items under the Consent Agenda may be approved by one motion. Prior to such a motion being made, any member of City Council may ask a question or make a comment about an agenda item and staff may provide a response. If discussion or a lengthy explanation is required, Council may remove the item from the Consent Agenda and it will be placed at the end of Other Action Items.*
 - a. ACCOUNTS PAYABLE: *(Not a Project under CEQA per Article 20, Section 15378)*
 - (1) Accounts Payable Check Numbers 103737-103893, totaling \$1,024,551.64.
Accounts Payable Successor Agency Check Number 119, totaling \$2,881.25.
 - b. MINUTES: *(Not a Project under CEQA per Article 20, Section 15378)*
 - (1) December 19, 2023, Regular City Council Meeting
 - c. CLAIMS AGAINST THE CITY: None
 - d. AWARD OF BID: None
 - e. CALL FOR BIDS: None
 - f. ADOPTION OF RESOLUTIONS: *(Not a Project under CEQA per Article 20, Section 15378)*
 - (1) Adopting Resolution No. 2024-, authorizing the City Manager to execute an amendment to the benefits and salary schedule for Police Officer Trainee, and authorizing adjustments to the City's Salary Schedule and Compensation Plan. *(This item is exempt from environmental review per §15378 of the CEQA guidelines).*
 - (2) Adopting Resolution No. 2024-, receiving and accepting donations from the Sea Haven Fund of the Community Foundation for Monterey County. *(This item is exempt from environmental review per §15378 of the CEQA guidelines)*
 - g. APPROVAL OF AGREEMENTS: *(Not a Project under CEQA per Article 20, Section 15378)*
 - (1) Adopting Resolution No. 2024-, approving an agreement with Taygeta Scientific, Inc. for consulting services in connection with cyber security services. *(This item is exempt from environmental review per §15378 of the CEQA guidelines).*
 - (2) Adopting Resolution No. 2024-, approving a renewed agreement with TechRx for Information Technology consulting services. *(This item is exempt from environmental review per §15378 of the CEQA guidelines).*
 - h. ACCEPTANCE OF PUBLIC IMPROVEMENTS: None
 - i. MAPS: None

- j. REPORTS: (RECEIVE AND FILE): None
 - k. FUNDING & BUDGET MATTERS: None
 - l. APPROVE ORDINANCES (WAIVE SECOND READING):
 - (1) Read by Title Only and adopting Ordinance No. 2024-01, amending the Marina Municipal Code, Section 2.04.010 regarding the City Council meeting time. *(This item is exempt from environmental review per §15378 of the CEQA guidelines).*
 - m. APPROVE APPOINTMENTS: None
11. PUBLIC HEARINGS: *In the Council's discretion, the applicant/proponent of an item may be given up to ten (10) minutes to speak. All other persons may be given up to three (3) minutes to speak on the matter.*
- a. Receive a presentation on the City's Coastal Hazards and Sea Level Rise (Hazards) Local Coastal Program (LCP) amendment, receive any comments from the public, adopt Council Resolution No. 2024-, affirming conformance with the Coastal Act, and direct the City Manager to submit the amendment to the Coastal Commission for certification. ***To be continued to a date uncertain.***
12. OTHER ACTIONS ITEMS OF THE SUCCESSOR AGENCY TO THE FORMER MARINA REDEVELOPMENT AGENCY: *Action listed for each Agenda item is that which is requested by staff. The Successor Agency may, at its discretion, take action on any items. Members of the public may be given up to three (3) minutes to speak.*
13. OTHER ACTION ITEMS: *Action listed for each Agenda item is that which is requested by staff. The City Council may, at its discretion, take action on any items. Members of the public may be given up to three (3) minutes to speak.*
- Note: No additional major projects or programs should be undertaken without review of the impacts on existing priorities (Resolution No. 2006-79 – April 4, 2006).***
- a. Adopting Resolution No. 2024-, receiving the \$1,000,000 disbursement from the State of California Department of Aging through the office of Senator Laird for the Marina Senior Center; *(This item is exempt from environmental review per §15378 of the CEQA guidelines)*
 - b. Update from California State University Monterey Bay (CSUMB) President Dr. Vania Quiñones on CSUMB activities and programs.
 - c. Adopting Resolution No. 2024-, approving a Resolution of Support for the Lead Me Home 5-Year Plan Update by The Coalition of Homeless Service Providers. *(This item is exempt from environmental review per §15378 of the CEQA guidelines)*
 - d. Adopting Resolution No. 2024-, authorizing execution of Employee Contract Amendment No. 2 with Layne Long, City Manager. *(This item is exempt from environmental review per §15378 of the CEQA guidelines)*
 - e. City Council to consider options regarding "Public Comment" section of the agenda.
14. COUNCIL & STAFF INFORMATIONAL REPORTS:
- a. Monterey County Mayor's Association [Mayor Bruce Delgado]
 - b. Council reports on meetings and conferences attended (Gov't Code Section 53232).

15. ADJOURNMENT:

CERTIFICATION

I, Anita Sharp, Deputy City Clerk, of the City of Marina, do hereby certify that a copy of the foregoing AMENDED agenda was posted at City Hall and Council Chambers Bulletin Board at 211 Hillcrest Avenue, Monterey County Library Marina Branch at 190 Seaside Circle, City Bulletin Board at the corner of Reservation Road and Del Monte Boulevard on or before 3:30 p.m., Saturday, January 13, 2024.

ANITA SHARP, DEPUTY CITY CLERK

City Council, Airport Commission and Redevelopment Agency meetings are recorded on tape and available for public review and listening at the Office of the City Clerk and kept for a period of 90 days after the formal approval of MINUTES.

City Council meetings may be viewed live on the meeting night and at 12:30 p.m. and 3:00 p.m. on Cable Channel 25 on the Sunday following the Regular City Council meeting date. In addition, Council meetings can be viewed at 6:30 p.m. every Monday, Tuesday and Wednesday. For more information about viewing the Council Meetings on Channel 25, you may contact Access Monterey Peninsula directly at 831-333-1267.

Agenda items and staff reports are public record and are available for public review on the City's website (www.cityofmarina.org), at the Monterey County Marina Library Branch at 190 Seaside Circle and at the Office of the City Clerk at 211 Hillcrest Avenue, Marina between the hours of 10:00 a.m. 5:00 p.m., on the Monday preceding the meeting.

Supplemental materials received after the close of the final agenda and through noon on the day of the scheduled meeting will be available for public review at the City Clerk's Office during regular office hours and in a 'Supplemental Binder' at the meeting.

ALL MEETINGS ARE OPEN TO THE PUBLIC. THE CITY OF MARINA DOES NOT DISCRIMINATE AGAINST PERSONS WITH DISABILITIES. Council Chambers are wheelchair accessible. Meetings are broadcast on cable channel 25 and recordings of meetings can be provided upon request. To request assistive listening devices, sign language interpreters, readers, large print agendas or other accommodations, please call (831) 884-1278 or e-mail: marina@cityofmarina.org. Requests must be made at least **48 hours** in advance of the meeting.

Upcoming 2024 Meetings of the City Council, Airport
Commission, Marina Abrams B Non-Profit Corporation,
Preston Park Sustainable Community Nonprofit Corporation,
Successor Agency of the Former Redevelopment Agency and
Marina Groundwater Sustainability Agency
Regular Meetings: 5:00 p.m. Closed Session;
6:30 p.m. Regular Open Sessions

Tuesday, February 6, 2024
***Wednesday, February 21, 2024**

Tuesday, July 2, 2024
Tuesday, July 16, 2024 (Cancelled)

Tuesday, March 5, 2024
Tuesday, March 19, 2024

****Wednesday, August 7, 2023**
Tuesday, August 20, 2024 (Cancelled)

***Wednesday, September 4, 2024**
Tuesday, September 17, 2024

Tuesday, April 2, 2024
Tuesday, April 16, 2024

Tuesday, October 1, 2024
Tuesday, October 15, 2024

Tuesday, May 7, 2024
Tuesday, May 21, 2024

*****Wednesday, November 6, 2024**
Tuesday, November 19, 2024

Tuesday, June 4, 2024
Tuesday, June 18, 2024

Tuesday, December 3, 2024
Tuesday, December 17, 2024

*** Regular Meeting rescheduled due to Monday Holiday**

**** Regular Meeting rescheduled due to National Night Out**

***** Regular Meeting rescheduled due to General Election Day**

C I T Y H A L L 2 0 2 4 H O L I D A Y S
(City Hall Closed)

Martin Luther King Jr. Birthday ----- Monday, January 15, 2024
Presidents' Day ----- Monday, February 19, 2024
Memorial Day ----- Monday, May 27, 2024
Independence Day (City Offices Closed) ----- Thursday, July 4, 2024
Labor Day ----- Monday, September 2, 2024
Veterans Day (City Offices Closed)----- Monday, November 11, 2024
Thanksgiving Day ----- Thursday, November 28, 2024
Thanksgiving Break----- Friday, November 29, 2024
Winter Break----- Tuesday, December 24, 2024-Friday, December 31, 2024

2024 COMMISSION DATES

Upcoming 2024 Meetings of Planning Commission 2nd and 4th Thursday of every month. Meetings are held at the Council Chambers at 6:30 P.M.
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January 25, 2024
February 8, 2024
February 22, 2024
March 14, 2024
March 28, 2024
April 11, 2024
April 25, 2024

May 11, 2024
May 23, 2024
June 13, 2024
June 27, 2024
July 11, 2024
July 25, 2024
August 8, 2024
August 22, 2024

September 12, 2024
September 26, 2024
October 10, 2024
October 24, 2024
November 14, 2024
November 28, 2024 (Cancelled)
December 12, 2024

Upcoming 2024 Meetings of Public Works Commission
3rd Thursday of every month. Meetings are held at the Council Chambers at 6:30 P.M.

January 18, 2024
February 15, 2024
March 21, 2024
April 18, 2024

May 16, 2024
June 20, 2024
July 18, 2024
August 15, 2024

September 19, 2024
October 17, 2024
November 21, 2024
December 19, 2024

Upcoming 2024 Meetings of Recreation & Cultural Services Commission
1st Wednesday of every quarter month. Meetings are held at the Council Chambers at 6:30 P.M.

April 6, 2024

September 1, 2024

December 1, 2024

Upcoming 2024 Meetings of Marina Tree Committee
2nd Wednesday of every quarter month as needed. Meetings are held at the Council Chambers at 6:30 P.M.

April 13, 2024

July 13, 2024

October 12, 2024



Accounts Payable by G/L Distribution Report

Payment Date Range 12/22/23 - 12/22/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 120 - City Mgr/HR/Risk										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.305 - Prof Svc HR - Citywide Recruit/Background										
11869 - Agile Occupational Medicine PC	EM009971	Agile Occupational Medicine - Pre Emp Px	Paid by EFT # 4066		12/05/2023	12/18/2023	12/18/2023		12/22/2023	202.00
11869 - Agile Occupational Medicine PC	EM10166	Agile Occupational Medicine - Pre Emp Px	Paid by EFT # 4066		12/11/2023	12/19/2023	12/19/2023		12/22/2023	202.00
Account 6300.305 - Prof Svc HR - Citywide Recruit/Background Totals								Invoice Transactions	2	\$404.00
Account 6300.465 - Prof Svc Legal - Special Counsel										
11425 - Formation Environmental, LLC	8131	Professional Services - MPWSP - Sept.-Oct 2023	Paid by Check # 103795		10/29/2023	12/19/2023	12/19/2023		12/22/2023	39,845.00
Account 6300.465 - Prof Svc Legal - Special Counsel Totals								Invoice Transactions	1	\$39,845.00
Account 6300.570 - Prof Svc Other										
11865 - TeamCivX	1497	Bond Measure Consulting Fee - November 2023	Paid by EFT # 4081		12/01/2023	12/13/2023	12/13/2023		12/22/2023	6,500.00
Account 6300.570 - Prof Svc Other Totals								Invoice Transactions	1	\$6,500.00
Account 6380.120 - Utilities Comm Mobile & Pager										
10603 - Verizon Wireless	9951371382	Monthly Verizon Bill- 308174766 (12/11-01/10)	Paid by EFT # 4083		12/10/2023	12/19/2023	12/19/2023		12/22/2023	227.69
Account 6380.120 - Utilities Comm Mobile & Pager Totals								Invoice Transactions	1	\$227.69
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	0243353-IN	City Fuel	Paid by Check # 103768		11/24/2023	12/05/2023	12/05/2023		12/22/2023	122.84
10416 - Monterey County Petroleum-Sturdy Oil Co.	0242293-IN	Enthanol/Diesel Regular Ethanol	Paid by Check # 103768		12/08/2023	12/15/2023	12/15/2023		12/22/2023	41.89
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel Totals								Invoice Transactions	2	\$164.73
Account 6400.565 - Material & Suppl Office Supplies										
10732 - Office Depot-General Account	342516574002	Office Depot	Paid by Check # 103775		11/29/2023	12/14/2023	12/14/2023		12/22/2023	712.29
10732 - Office Depot-General Account	345572679	Office Depot	Paid by Check # 103775		12/15/2023	12/18/2023	12/18/2023		12/22/2023	28.61
Account 6400.565 - Material & Suppl Office Supplies Totals								Invoice Transactions	2	\$740.90
Sub-Division 00 - Non-Subdiv Totals								Invoice Transactions	9	\$47,882.32
Division 000 - Non-Div Totals								Invoice Transactions	9	\$47,882.32
Department 120 - City Mgr/HR/Risk Totals								Invoice Transactions	9	\$47,882.32



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 125 - I. T.										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.331 - Prof Svc IT - Website Svc										
11320 - H&P Publications - April Pastis	2881	Annual Website Maintenance	Paid by Check # 103759		12/14/2023	12/19/2023	12/19/2023		12/22/2023	960.00
Account 6300.331 - Prof Svc IT - Website Svc Totals							Invoice Transactions	1		\$960.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$960.00
Division 000 - Non-Div Totals							Invoice Transactions	1		\$960.00
Department 125 - I. T. Totals							Invoice Transactions	1		\$960.00
Department 130 - Finance										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.216 - Prof Svc Fin - Accounting Services										
10511 - Richard B. Standridge	23-25	Service 12/05-14/2023	Paid by EFT # 4079		12/15/2023	12/18/2023	12/18/2023		12/22/2023	2,470.00
11961 - Roberto Moreno	2034	prof srvc 11/2/22-2/10/23	Paid by Check # 103781		12/19/2023	12/19/2023	12/19/2023		12/22/2023	4,375.00
Account 6300.216 - Prof Svc Fin - Accounting Services Totals							Invoice Transactions	2		\$6,845.00
Account 6380.120 - Utilities Comm Mobile & Pager										
10603 - Verizon Wireless	9951371382	Monthly Verizon Bill-308174766 (12/11-01/10)	Paid by EFT # 4083		12/10/2023	12/19/2023	12/19/2023		12/22/2023	141.17
Account 6380.120 - Utilities Comm Mobile & Pager Totals							Invoice Transactions	1		\$141.17
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	3		\$6,986.17
Division 000 - Non-Div Totals							Invoice Transactions	3		\$6,986.17
Department 130 - Finance Totals							Invoice Transactions	3		\$6,986.17
Department 150 - City Attorney										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.450 - Prof Svc Legal - City Attorney Other Svc										
10257 - Goldfarb & Lipman	469089	Marina Heights - November 2023	Paid by EFT # 4074		12/18/2023	12/19/2023	12/19/2023		12/22/2023	256.00
10257 - Goldfarb & Lipman	469088	General Files - November 2023	Paid by EFT # 4074		12/18/2023	12/19/2023	12/19/2023		12/22/2023	1,910.00
Account 6300.450 - Prof Svc Legal - City Attorney Other Svc Totals							Invoice Transactions	2		\$2,166.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	2		\$2,166.00
Division 000 - Non-Div Totals							Invoice Transactions	2		\$2,166.00
Department 150 - City Attorney Totals							Invoice Transactions	2		\$2,166.00



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 190 - Citywide Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.230 - Prof Svc Fin - Tax Reporting & Audit										
10274 - Hinderliter, de Llamas & Associates (HDL)	SIN033795	Transaction Tax Oct-Dec 2023	Paid by EFT # 4075		12/13/2023	12/18/2023	12/18/2023		12/22/2023	1,868.76
10274 - Hinderliter, de Llamas & Associates (HDL)	SIN033911	Sales Tax and Audit Srvs Oct-Dec 2023	Paid by EFT # 4075		12/18/2023	12/19/2023	12/19/2023		12/22/2023	1,698.36
Account 6300.230 - Prof Svc Fin - Tax Reporting & Audit Totals										Invoice Transactions 2
										\$3,567.12
Account 6300.570 - Prof Svc Other										
11835 - Environmental Innovations, Inc.	2337	Solid Waste Management Services	Paid by Check # 103754		12/08/2023	12/11/2023	12/11/2023		12/22/2023	2,640.00
11425 - Formation Environmental, LLC	8174	Groundwater Sustainability Plan	Paid by Check # 103795		11/26/2023	12/13/2023	12/13/2023		12/22/2023	585.00
Account 6300.570 - Prof Svc Other Totals										Invoice Transactions 2
										\$3,225.00
Account 6380.150 - Utilities Comm Phone System										
10758 - AT & T CALNET3	20980413	CALNET3-9391023491 (884-9654)	Paid by Check # 103745		12/15/2023	12/18/2023	12/18/2023		12/22/2023	90.25
10758 - AT & T CALNET3	20980412	CALNET3-9391023490 (884-9568)	Paid by Check # 103745		12/15/2023	12/18/2023	12/18/2023		12/22/2023	55.41
10758 - AT & T CALNET3	20980407	CALNET3-9391023485 (884-2573)	Paid by Check # 103745		12/15/2023	12/18/2023	12/18/2023		12/22/2023	30.36
10758 - AT & T CALNET3	20980405	CALNET3-9391023482 (884-0985)	Paid by Check # 103745		12/15/2023	12/18/2023	12/18/2023		12/22/2023	29.25
10758 - AT & T CALNET3	20971246	CALNET3-9391023436 (239-461-6578)	Paid by Check # 103745		12/13/2023	12/18/2023	12/18/2023		12/22/2023	63.82
Account 6380.150 - Utilities Comm Phone System Totals										Invoice Transactions 5
										\$269.09
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	Nov 2023 313-6	PG&E 6793435313-6	Paid by Check # 103777		11/28/2023	12/13/2023	12/13/2023		12/22/2023	9,776.01
10463 - Pacific Gas & Electric	Dec 2023 562-0	PG&E - 4758891562-0	Paid by Check # 103777		12/11/2023	12/18/2023	12/18/2023		12/22/2023	1,284.00
Account 6380.300 - Utilities Gas & Electric Totals										Invoice Transactions 2
										\$11,060.01
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	000056025 091423	327 Reindollar Ave	Paid by Check # 103765		09/14/2023	12/11/2023	12/11/2023		12/22/2023	71.92
10432 - Monterey One Water - former MRWPCA	12000009 113023	208 Palm Ave	Paid by Check # 103769		11/30/2023	12/11/2023	12/11/2023		12/22/2023	491.17
10349 - Marina Coast Water District	11-30-23 FD	Acct# 000056041 - 3260 Imjin Road	Paid by Check # 103765		11/30/2023	12/14/2023	12/14/2023		12/22/2023	263.68
Account 6380.500 - Utilities Water & Sewer Totals										Invoice Transactions 3
										\$826.77



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Payment Date Range 12/22/23 - 12/22/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 190 - Citywide Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6400.565 - Material & Suppl Office Supplies										
10734 - Office Depot-Public Works Dept.	342584385001	Office Supplies	Paid by Check # 103776		11/28/2023	12/11/2023	12/11/2023		12/22/2023	20.75
Account 6400.565 - Material & Suppl Office Supplies Totals										Invoice Transactions 1
										\$20.75
Account 6600.010 - Other Charges Alarm										
10239 - First Alarm	790849	Alarm Monitoring - 304 Hillcrest Ave Burg&Fire -Jan-Mar 2024	Paid by EFT # 4073		12/15/2023	12/19/2023	12/19/2023		12/22/2023	722.07
10239 - First Alarm	790789	Alarm Monitoring - Council Chambers - Jan-Mar 2024	Paid by EFT # 4073		12/15/2023	12/19/2023	12/19/2023		12/22/2023	133.08
10239 - First Alarm	790790	Alarm Monitoring - 209 Cypress Ave - Burg. Jan-Mar 2024	Paid by EFT # 4073		12/15/2023	12/19/2023	12/19/2023		12/22/2023	148.23
10239 - First Alarm	794567	Alarm Monitoring - 209 Cypress Ave Fire - Jan-Mar 2024	Paid by EFT # 4073		12/15/2023	12/19/2023	12/19/2023		12/22/2023	222.15
10239 - First Alarm	794831	209 Cypress Ave Service Call	Paid by EFT # 4073		12/11/2023	12/19/2023	12/19/2023		12/22/2023	190.00
Account 6600.010 - Other Charges Alarm Totals										Invoice Transactions 5
										\$1,415.53
Sub-Division 00 - Non-Subdiv Totals										Invoice Transactions 20
										\$20,384.27
Division 000 - Non-Div Totals										Invoice Transactions 20
										\$20,384.27
Department 190 - Citywide Non-Dept Totals										Invoice Transactions 20
										\$20,384.27
Department 210 - Police										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.305 - Prof Svc HR - Citywide Recruit/Background										
11950 - Randy Hopkins	2024-00001072	Reimbursement - Randy Hopkins	Paid by Check # 103780		12/14/2023	12/14/2023	12/14/2023		12/22/2023	1,051.88
Account 6300.305 - Prof Svc HR - Citywide Recruit/Background Totals										Invoice Transactions 1
										\$1,051.88
Account 6300.570 - Prof Svc Other										
10167 - Critical Reach	3337	2024 APBnet Annual Support	Paid by Check # 103752		12/12/2023	12/12/2023	12/15/2023		12/22/2023	390.00
10326 - Language Line, LLC	11155120	Acct #9020101064	Paid by Check # 103763		11/30/2023	12/12/2023	12/12/2023		12/22/2023	77.08
10334 - Lexis Nexis Risk Solutions	1308841-20231130	Billing ID #1308841	Paid by Check # 103764		11/30/2023	12/31/2023	12/31/2023		12/22/2023	150.00
10342 - Monterey County Peace Officers Association-MCPOA	2023086R	Marina 2023	Paid by Check # 103767		12/12/2023	12/12/2023	12/15/2023		12/22/2023	560.00



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 210 - Police										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
10342 - Monterey County Peace Officers Association-MCPOA	2023047R	Marina 2023	Paid by Check # 103767		07/10/2023	12/18/2023	12/18/2023		12/22/2023	140.00
11829 - PowerDMS, Inc.	Q-195190	Acct # A-23770 - Staff Scheduling Software	Paid by EFT # 4077		11/19/2023	12/07/2023	12/07/2023		12/22/2023	2,650.00
Account 6300.570 - Prof Svc Other Totals									Invoice Transactions 6	\$3,967.08
Account 6360.344 - Maint & Repairs IT - Office Equip & PC Upgrades										
10897 - TechRx Technology Services	11261	Fee for Police Camera at Skating Rink	Paid by EFT # 4082		09/30/2023	12/06/2023	12/06/2023		12/22/2023	200.58
Account 6360.344 - Maint & Repairs IT - Office Equip & PC Upgrades Totals									Invoice Transactions 1	\$200.58
Account 6360.570 - Maint & Repairs Other Svc Agr										
10592 - U.S. Bank Equipment Finance-USbancorp	516404274	Cust Credit Acct # 598296	Paid by Check # 103790		11/26/2023	12/06/2023	12/06/2023		12/22/2023	2,637.53
10627 - Zoom Imaging Solutions	IN3824101	Acct # SOS-CIT1600-Z	Paid by Check # 103794		11/22/2023	12/06/2023	12/06/2023		12/22/2023	862.02
Account 6360.570 - Maint & Repairs Other Svc Agr Totals									Invoice Transactions 2	\$3,499.55
Account 6380.120 - Utilities Comm Mobile & Pager										
10603 - Verizon Wireless	9949565317	Cellular Phones	Paid by EFT # 4083		11/18/2023	12/06/2023	12/06/2023		12/22/2023	1,715.48
Account 6380.120 - Utilities Comm Mobile & Pager Totals									Invoice Transactions 1	\$1,715.48
Account 6380.150 - Utilities Comm Phone System										
10758 - AT & T CALNET3	20980436	CALNET3-9391023435 (237-267-6922)	Paid by Check # 103745		12/15/2023	12/18/2023	12/18/2023		12/22/2023	170.73
10053 - AT & T	12-01-23	Acct # 248 134-7275 428 0	Paid by Check # 103744		12/01/2023	12/07/2023	12/07/2023		12/22/2023	17.13
10057 - Avaya, Inc.	2221772105	Account #100828859	Paid by EFT # 4068		11/28/2023	12/05/2023	12/05/2023		12/22/2023	12.49
10057 - Avaya, Inc.	2734762773	Acct #0100828859	Paid by EFT # 4068		12/04/2023	12/12/2023	12/12/2023		12/22/2023	12.49
Account 6380.150 - Utilities Comm Phone System Totals									Invoice Transactions 4	\$212.84
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	11-30-23	Acct #014874 000	Paid by Check # 103765		11/30/2023	12/12/2023	12/12/2023		12/22/2023	151.30
10349 - Marina Coast Water District	11-30-23 A	Acct #000056 091	Paid by Check # 103765		11/30/2023	12/18/2023	12/18/2023		12/22/2023	176.98
Account 6380.500 - Utilities Water & Sewer Totals									Invoice Transactions 2	\$328.28
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	0243353-IN	City Fuel Enthanol/Diesel	Paid by Check # 103768		11/24/2023	12/05/2023	12/05/2023		12/22/2023	4,667.81



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Fund 100 - General Fund										
Department 210 - Police										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	0242293-IN	Regular Ethenol	Paid by Check # 103768		12/08/2023	12/15/2023	12/15/2023		12/22/2023	1,591.82
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel Totals										Invoice Transactions 2
										\$6,259.63
Account 6400.350 - Material & Suppl IT-Computer & Hardware (non-cap)										
10897 - TechRx Technology Services	11362	Marina Police Records Monitors	Paid by EFT # 4082		11/30/2023	12/06/2023	12/06/2023		12/22/2023	655.50
10897 - TechRx Technology Services	11292	Shipping Charge, Police Records Computer	Paid by EFT # 4082		10/31/2023	12/06/2023	12/06/2023		12/22/2023	71.12
Account 6400.350 - Material & Suppl IT-Computer & Hardware (non-cap) Totals										Invoice Transactions 2
										\$726.62
Account 6400.352 - Material & Suppl IT - Software (non-capitalize)										
10905 - Taygeta Scientific, Inc.	1091	SentinelOne End Point Detection and Response Module - December	Paid by Check # 103786		12/01/2023	12/06/2023	12/06/2023		12/22/2023	348.75
Account 6400.352 - Material & Suppl IT - Software (non-capitalize) Totals										Invoice Transactions 1
										\$348.75
Account 6400.565 - Material & Suppl Office Supplies										
10498 - Quill Corporation	35905305	Acct # 7474999	Paid by Check # 103779		12/04/2023	12/07/2023	12/07/2023		12/22/2023	886.42
10498 - Quill Corporation	35917517	Acct # 7474999	Paid by Check # 103779		12/04/2023	12/07/2023	12/07/2023		12/22/2023	48.06
10498 - Quill Corporation	35808345	Acct # 7474999	Paid by Check # 103779		11/22/2023	12/07/2023	12/07/2023		12/22/2023	76.46
Account 6400.565 - Material & Suppl Office Supplies Totals										Invoice Transactions 3
										\$1,010.94
Account 6400.635 - Material & Suppl Postage Shipping										
10235 - FedEx	9-663-70805	Shipping	Paid by Check # 103755		12/01/2023	12/06/2023	12/06/2023		12/22/2023	54.66
Account 6400.635 - Material & Suppl Postage Shipping Totals										Invoice Transactions 1
										\$54.66
Account 6400.800 - Material & Suppl Uniform										
10753 - Ace High Designs Inc.	51877	Cust #01956 Polo Shirts with Embroidery	Paid by Check # 103740		10/19/2023	12/08/2023	12/08/2023		12/22/2023	136.50
10753 - Ace High Designs Inc.	52054	Cust #01956	Paid by Check # 103740		12/08/2023	12/18/2023	12/18/2023		12/22/2023	100.47
Account 6400.800 - Material & Suppl Uniform Totals										Invoice Transactions 2
										\$236.97
Account 6600.465 - Other Charges Live Scan										
10193 - California Department of Justice	698688	Cust #110312	Paid by Check # 103747		12/05/2023	12/18/2023	12/18/2023		12/22/2023	516.00
Account 6600.465 - Other Charges Live Scan Totals										Invoice Transactions 1
										\$516.00



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 210 - Police										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6600.485 - Other Charges Medical Svc - Investigations										
10008 - Monterey County Department of Health - EHB	MRN-PD 23-10	Marina Police Department	Paid by Check # 103766		12/04/2023	12/07/2023	12/07/2023		12/22/2023	3,549.00
10445 - Natividad Medical Center	11-29-23	Blood Alcohol Testing	Paid by Check # 103773		11/29/2023	12/06/2023	12/06/2023		12/22/2023	124.00
10445 - Natividad Medical Center	11-28-23	Marina PD Blood Draws	Paid by Check # 103773		11/28/2023	12/07/2023	12/07/2023		12/22/2023	124.00
Account 6600.485 - Other Charges Medical Svc - Investigations Totals							Invoice Transactions 3			<u>3,797.00</u>
Account 6600.625 - Other Charges Printing Svc										
10524 - Ryan Ranch Printers, LP	22745	Customer #161	Paid by Check # 103783		12/30/2021	12/06/2023	12/06/2023		12/22/2023	588.55
10524 - Ryan Ranch Printers, LP	22912	Customer #161	Paid by Check # 103783		03/15/2022	12/06/2023	12/06/2023		12/22/2023	577.72
10524 - Ryan Ranch Printers, LP	23009	Customer #106	Paid by Check # 103783		04/27/2022	12/06/2023	12/06/2023		12/22/2023	634.00
10524 - Ryan Ranch Printers, LP	22920	Customer #106	Paid by Check # 103783		03/15/2022	12/06/2023	12/06/2023		12/22/2023	1,292.49
Account 6600.625 - Other Charges Printing Svc Totals							Invoice Transactions 4			<u>3,092.76</u>
Account 6600.850 - Other Charges K9 / Animal Supplies & Vet Svc										
10602 - VCA All Pets Animal Hospital Salinas	5644656232	Acct # 20691 Patient # 80709	Paid by Check # 103791		12/06/2023	12/07/2023	12/07/2023		12/22/2023	1,038.67
10602 - VCA All Pets Animal Hospital Salinas	5644656162	Acct # 206901 Patient # 80709	Paid by Check # 103791		12/06/2023	12/07/2023	12/07/2023		12/22/2023	333.76
Account 6600.850 - Other Charges K9 / Animal Supplies & Vet Svc Totals							Invoice Transactions 2			<u>1,372.43</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 38			<u>28,391.45</u>
Division 000 - Non-Div Totals							Invoice Transactions 38			<u>28,391.45</u>
Department 210 - Police Totals							Invoice Transactions 38			<u>28,391.45</u>
Department 250 - Fire										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
10841 - Carmel Fire Protection Associates - Art Black	123508	Plan review & inspection for 5 Below Store, 125 General Stillwel	Paid by Check # 103748		12/03/2023	12/14/2023	12/14/2023		12/22/2023	215.00
10841 - Carmel Fire Protection Associates - Art Black	123510	Plan review and inspection for Tony's Grill, 250 Reservation Rd	Paid by Check # 103748		12/06/2023	12/14/2023	12/14/2023		12/22/2023	215.00
10841 - Carmel Fire Protection Associates - Art Black	12-15-23	Apartment Inspections (34 apts)	Paid by Check # 103748		12/15/2023	12/20/2023	12/20/2023		12/22/2023	2,550.00



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 250 - Fire										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
10841 - Carmel Fire Protection Associates - Art Black	123524	Plan review & inspection for Lightfighter Village, 229 -243 Hayes	Paid by Check # 103748		12/16/2023	12/20/2023	12/20/2023		12/22/2023	215.00
Account 6300.570 - Prof Svc Other Totals Invoice Transactions 4										\$3,195.00
Account 6360.570 - Maint & Repairs Other Svc Agr										
10129 - Cintas Corporation	4176481874	Towel Service - Shop Twn Red, Gray Microfiber Wipe	Paid by Check # 103750		12/08/2023	12/12/2023	12/12/2023		12/22/2023	138.05
10239 - First Alarm	791188	Monitoring services at station 2 - 01/01/24 to 03/31/24	Paid by EFT # 4073		12/15/2023	12/20/2023	12/20/2023		12/22/2023	140.94
Account 6360.570 - Maint & Repairs Other Svc Agr Totals Invoice Transactions 2										\$278.99
Account 6360.850 - Maint & Repairs Vehicle										
11238 - Custom Marine Covers - Tammy Dzuro	6519	Hose Bed Cover Repair	Paid by Check # 103753		12/12/2023	12/15/2023	12/15/2023		12/22/2023	57.62
11238 - Custom Marine Covers - Tammy Dzuro	6518	Signboard	Paid by Check # 103753		12/12/2023	12/15/2023	12/15/2023		12/22/2023	39.61
11171 - Motorola Solutions, Inc.	8281740996	Cable, Remote Mount, 10M	Paid by EFT # 4076		10/19/2023	12/12/2023	12/12/2023		12/22/2023	344.40
11171 - Motorola Solutions, Inc.	8281743209	Cable, Remote Mount, 10M	Paid by EFT # 4076		10/24/2023	12/12/2023	12/12/2023		12/22/2023	360.83
11948 - TEN-FOUR COMMUNICATIONS, INC.	64640	Vehicle repeater for new engine & labor/installation	Paid by Check # 103787		12/11/2023	12/12/2023	12/12/2023		12/22/2023	2,403.70
Account 6360.850 - Maint & Repairs Vehicle Totals Invoice Transactions 5										\$3,206.16
Account 6400.100 - Material & Suppl CSA 74 Funded										
10029 - Altius Medical	20051	Tri-annual medical waste service - bio hazard waste disposal	Paid by Check # 103741		12/12/2023	12/14/2023	12/14/2023		12/22/2023	106.00
10029 - Altius Medical	20052	Tri-annual medical waste service - bio hazard waste disposal	Paid by Check # 103741		12/12/2023	12/14/2023	12/14/2023		12/22/2023	106.00
Account 6400.100 - Material & Suppl CSA 74 Funded Totals Invoice Transactions 2										\$212.00
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	0243353-IN	City Fuel	Paid by Check # 103768		11/24/2023	12/05/2023	12/05/2023		12/22/2023	1,015.53
10416 - Monterey County Petroleum-Sturdy Oil Co.	0242292-IN	Enthanol/Diesel Clear Diesel	Paid by Check # 103768		12/08/2023	12/15/2023	12/15/2023		12/22/2023	297.29



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 250 - Fire										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	0242293-IN	Regular Ethenol	Paid by Check # 103768		12/08/2023	12/15/2023	12/15/2023		12/22/2023	125.67
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel Totals										Invoice Transactions 3
										\$1,438.49
Account 6400.740 - Material & Suppl Special Dept Suppl										
10927 - Ace Hardware - Fire Dept.	086688	Gorilla Epoxy Glue	Paid by Check # 103737		10/29/2023	12/12/2023	12/12/2023		12/22/2023	9.82
10927 - Ace Hardware - Fire Dept.	086821	VP 50: Fuel 128 oz, Bar & Chain Oil Gal Ace	Paid by Check # 103737		11/14/2023	12/12/2023	12/12/2023		12/22/2023	84.09
10927 - Ace Hardware - Fire Dept.	087054	Tool box for Drone Battery Charger	Paid by Check # 103737		12/12/2023	12/14/2023	12/14/2023		12/22/2023	21.84
10927 - Ace Hardware - Fire Dept.	087062	Fasteners	Paid by Check # 103737		12/13/2023	12/14/2023	12/14/2023		12/22/2023	6.62
10927 - Ace Hardware - Fire Dept.	087091	Drill Set	Paid by Check # 103737		12/16/2023	12/20/2023	12/20/2023		12/22/2023	32.76
11393 - Carmel Roasters, Inc.	68027A	FD Coffee - 4 boxes	Paid by Check # 103749		11/01/2023	12/20/2023	12/20/2023		12/22/2023	349.60
Account 6400.740 - Material & Suppl Special Dept Suppl Totals										Invoice Transactions 6
										\$504.73
Account 6500.700 - Training & Travel Training & Travel										
10090 - California Department of Forestry and Fire Pr.	FS-S2120167	Certificates for Chainsaw Training, FSTEP S-12 Training	Paid by Check # 103746		12/06/2023	12/14/2023	12/14/2023		12/22/2023	525.00
Account 6500.700 - Training & Travel Training & Travel Totals										Invoice Transactions 1
										\$525.00
Sub-Division 00 - Non-Subdiv Totals										Invoice Transactions 23
										\$9,360.37
Division 000 - Non-Div Totals										Invoice Transactions 23
										\$9,360.37
Department 250 - Fire Totals										Invoice Transactions 23
										\$9,360.37
Department 310 - Public Works										
Division 311 - Buildings & Grounds										
Sub-Division 00 - Non-Subdiv										
Account 6360.065 - Maint & Repairs Bdg NonFlagship										
10239 - First Alarm	794568	Alarm Monitoring - Corp Yard - Jan-Mar 2024	Paid by EFT # 4073		12/15/2023	12/19/2023	12/19/2023		12/22/2023	376.56
10034 - American Supply Co.	0181259	Linen	Paid by Check # 103742		12/01/2023	12/05/2023	12/05/2023		12/22/2023	1,050.88
10035 - Andersen's Lock & Safe, Inc.	44729	209 Cypress Ave Annex PW Door	Paid by EFT # 4067		12/11/2023	12/11/2023	12/11/2023		12/22/2023	121.71
10035 - Andersen's Lock & Safe, Inc.	44733	Public Safety	Paid by EFT # 4067		12/14/2023	12/13/2023	12/13/2023		12/22/2023	1,023.97



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 310 - Public Works										
Division 311 - Buildings & Grounds										
Sub-Division 00 - Non-Subdiv										
Account 6360.065 - Maint & Repairs Bdg NonFlagship										
10080 - Branch's Janitorial	228691	Custodial Service for November 2023	Paid by EFT # 4069		11/22/2023	11/22/2023	11/22/2023		12/22/2023	2,886.35
10560 - Suburban Propane	1602-516311	Propane Exchange	Paid by Check # 103785		12/01/2023	12/05/2023	12/05/2023		12/22/2023	444.77
10580 - Tri County Fire Protection	SY106692	25 Gallon	Paid by Check # 103789		12/13/2023	12/15/2023	12/15/2023		12/22/2023	158.00
11960 - WAUSAU TILE INC.	688066	Funnel Top White Alum	Paid by Check # 103793		12/06/2023	12/15/2023	12/15/2023		12/22/2023	754.57
Account 6360.065 - Maint & Repairs Bdg NonFlagship Totals									Invoice Transactions 8	\$6,816.81
Account 6360.440 - Maint & Repairs Landscape General										
10250 - Gavilan Pest Control	0157439	Preston Park	Paid by Check # 103757		11/30/2023	12/05/2023	12/05/2023		12/22/2023	180.00
10250 - Gavilan Pest Control	0157546	Gloria Jean Tate Park	Paid by Check # 103757		11/30/2023	12/05/2023	12/05/2023		12/22/2023	300.00
10250 - Gavilan Pest Control	0158060	190 Seaside Circle	Paid by Check # 103757		12/08/2023	12/15/2023	12/15/2023		12/22/2023	300.00
Account 6360.440 - Maint & Repairs Landscape General Totals									Invoice Transactions 3	\$780.00
Account 6360.690 - Maint & Repairs Supplies										
10728 - Ace Hardware-Public Works	086862	Park Maintenance	Paid by Check # 103739		11/21/2023	11/22/2023	11/22/2023		12/22/2023	23.47
10728 - Ace Hardware-Public Works	086974	Cleaning Supplies	Paid by Check # 103739		12/04/2023	12/05/2023	12/05/2023		12/22/2023	8.73
10728 - Ace Hardware-Public Works	086956	Glue	Paid by Check # 103739		12/01/2023	12/05/2023	12/05/2023		12/22/2023	8.73
10728 - Ace Hardware-Public Works	086955	Staples	Paid by Check # 103739		12/01/2023	12/05/2023	12/05/2023		12/22/2023	79.72
10728 - Ace Hardware-Public Works	087041	Fasteners	Paid by Check # 103739		12/11/2023	12/13/2023	12/13/2023		12/22/2023	14.36
10728 - Ace Hardware-Public Works	087021	Plumbing Repair	Paid by Check # 103739		12/07/2023	12/13/2023	12/13/2023		12/22/2023	48.43
10728 - Ace Hardware-Public Works	087051	Supplies	Paid by Check # 103739		12/12/2023	12/13/2023	12/13/2023		12/22/2023	6.54
10728 - Ace Hardware-Public Works	087048	Fasteners	Paid by Check # 103739		12/12/2023	12/13/2023	12/13/2023		12/22/2023	38.83
10403 - NAPA Auto Parts - former Monterey Auto Supply	4006-024029	Wiper Blades	Paid by Check # 103772		12/04/2023	12/11/2023	12/11/2023		12/22/2023	78.57
10403 - NAPA Auto Parts - former Monterey Auto Supply	4006-025620	Pulley	Paid by Check # 103772		12/11/2023	12/11/2023	12/11/2023		12/22/2023	35.68
10403 - NAPA Auto Parts - former Monterey Auto Supply	4006-024014	Oil/Filters	Paid by Check # 103772		12/04/2023	12/11/2023	12/11/2023		12/22/2023	213.09
Account 6360.690 - Maint & Repairs Supplies Totals									Invoice Transactions 11	\$556.15



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 310 - Public Works										
Division 311 - Buildings & Grounds										
Sub-Division 00 - Non-Subdiv										
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	000056046	3100 Preston Drive	Paid by Check		11/21/2023	12/05/2023	12/05/2023		12/22/2023	156.44
	112123		# 103765							
10349 - Marina Coast Water District	000056045	3100 Preston Drive	Paid by Check		11/21/2023	12/05/2023	12/05/2023		12/22/2023	3,550.14
	112123		# 103765							
10349 - Marina Coast Water District	000056011	3254 Abdy Way (Tate-Park Irrigation)	Paid by Check		12/07/2023	12/11/2023	12/11/2023		12/22/2023	1,282.76
	120723		# 103765							
10349 - Marina Coast Water District	000056099	9th Street West of 2nd Ave	Paid by Check		11/30/2023	12/13/2023	12/13/2023		12/22/2023	177.74
	113023		# 103765							
10349 - Marina Coast Water District	000056102	9th St & 4th Ave	Paid by Check		11/30/2023	12/13/2023	12/13/2023		12/22/2023	119.61
	113023		# 103765							
10349 - Marina Coast Water District	000056100	9th Street (Irrigation) Parcels L&M	Paid by Check		11/30/2023	12/13/2023	12/13/2023		12/22/2023	729.53
	113023		# 103765							
Account 6380.500 - Utilities Water & Sewer Totals							Invoice Transactions 6			\$6,016.22
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	0243353-IN	City Fuel	Paid by Check		11/24/2023	12/05/2023	12/05/2023		12/22/2023	184.25
		Enthanol/Diesel	# 103768							
10416 - Monterey County Petroleum-Sturdy Oil Co.	0242293-IN	Regular Ethenol	Paid by Check		12/08/2023	12/15/2023	12/15/2023		12/22/2023	62.82
			# 103768							
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel Totals							Invoice Transactions 2			\$247.07
Account 6400.800 - Material & Suppl Uniform										
10043 - Aramark Uniform Service	5110358773	PW Uniforms	Paid by Check		12/08/2023	12/11/2023	12/11/2023		12/22/2023	154.30
			# 103743							
Account 6400.800 - Material & Suppl Uniform Totals							Invoice Transactions 1			\$154.30
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 31			\$14,570.55
Division 311 - Buildings & Grounds Totals							Invoice Transactions 31			\$14,570.55
Division 313 - Vehicle Maint										
Sub-Division 00 - Non-Subdiv										
Account 6360.850 - Maint & Repairs Vehicle										
10085 - Burton's Fire, Inc.	W 81519	Rosenbauer Avenger FD	Paid by EFT #		12/06/2023	12/07/2023	12/07/2023		12/22/2023	17,615.52
			4070							
11230 - Golden State Truck & Trailer Repair, Inc.	W 43189	1994 Pierce FD	Paid by Check		12/12/2023	12/11/2023	12/11/2023		12/22/2023	5,246.83
			# 103758							
10438 - My Jeep Chrysler Dodge	JECS332975	20 Dodge Durango Pursuit	Paid by Check		12/04/2023	12/05/2023	12/05/2023		12/22/2023	5,029.29
			# 103771							
Account 6360.850 - Maint & Repairs Vehicle Totals							Invoice Transactions 3			\$27,891.64
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 3			\$27,891.64
Division 313 - Vehicle Maint Totals							Invoice Transactions 3			\$27,891.64
Department 310 - Public Works Totals							Invoice Transactions 34			\$42,462.19



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 410 - Planning										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.610 - Prof Svc Planning - Consultant										
10268 - Harris & Associates	60443	Professional Services from October 29, 2023 to November 25, 2023	Paid by Check # 103760		12/05/2023	12/06/2023	12/06/2023		12/22/2023	11,590.00
10508 - Regional Government Services	15931	Contracted Services for Planning Brass Tap October	Paid by EFT # 4078		10/31/2023	12/14/2023	12/14/2023		12/22/2023	249.62
10515 - Rincon Consultants, Inc.	53212	Marina on call GIS Services 2023	Paid by EFT # 4080		12/18/2023	12/18/2023	12/18/2023		12/22/2023	4,678.50
Account 6300.610 - Prof Svc Planning - Consultant Totals							Invoice Transactions 3			<u>\$16,518.12</u>
Account 6330.100 - Fee Agr Costs - Planning										
10171 - CSG Consultants	54499	Marina Station	Paid by EFT # 4071		12/12/2023	12/15/2023	12/15/2023		12/22/2023	12,235.00
Account 6330.100 - Fee Agr Costs - Planning Totals							Invoice Transactions 1			<u>\$12,235.00</u>
Account 6380.120 - Utilities Comm Mobile & Pager										
10603 - Verizon Wireless	9951371382	Monthly Verizon Bill-308174766 (12/11-01/10)	Paid by EFT # 4083		12/10/2023	12/19/2023	12/19/2023		12/22/2023	103.21
Account 6380.120 - Utilities Comm Mobile & Pager Totals							Invoice Transactions 1			<u>\$103.21</u>
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	0243353-IN	City Fuel	Paid by Check # 103768		11/24/2023	12/05/2023	12/05/2023		12/22/2023	122.84
10416 - Monterey County Petroleum-Sturdy Oil Co.	0242293-IN	Regular Ethenol	Paid by Check # 103768		12/08/2023	12/15/2023	12/15/2023		12/22/2023	41.89
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel Totals							Invoice Transactions 2			<u>\$164.73</u>
Account 6400.565 - Material & Suppl Office Supplies										
11790 - Quality Print & Copy	23754	Marisa Huntley Business Cards	Paid by Check # 103778		12/15/2023	12/18/2023	12/18/2023		12/22/2023	134.18
Account 6400.565 - Material & Suppl Office Supplies Totals							Invoice Transactions 1			<u>\$134.18</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 8			<u>\$29,155.24</u>
Division 000 - Non-Div Totals							Invoice Transactions 8			<u>\$29,155.24</u>
Department 410 - Planning Totals							Invoice Transactions 8			<u>\$29,155.24</u>
Department 420 - Engineering										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.175 - Prof Svc Eng Svc- Rev Funded Plan Check										
10171 - CSG Consultants	54501	Sea Haven Inspections Phase 4	Paid by EFT # 4071		12/12/2023	12/15/2023	12/15/2023		12/22/2023	12,870.00
10171 - CSG Consultants	54493	Dunes Phase 2 North Inspections	Paid by EFT # 4071		12/12/2023	12/15/2023	12/15/2023		12/22/2023	660.00



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Fund 100 - General Fund										
Department 420 - Engineering										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.175 - Prof Svc Eng Svc- Rev Funded Plan Check										
10171 - CSG Consultants	54500	Sea Haven Inspection Phase 3B	Paid by EFT # 4071		12/12/2023	12/15/2023	12/15/2023		12/22/2023	2,805.00
10171 - CSG Consultants	54502	Sea Haven Phase 3A Inspection	Paid by EFT # 4071		12/12/2023	12/15/2023	12/15/2023		12/22/2023	1,320.00
Account 6300.175 - Prof Svc Eng Svc- Rev Funded Plan Check Totals								Invoice Transactions 4		\$17,655.00
Account 6300.180 - Prof Svc Eng Svc- Rev Funded Inspection										
10171 - CSG Consultants	54479	Permits/Development	Paid by EFT # 4071		12/12/2023	12/15/2023	12/15/2023		12/22/2023	8,387.50
Account 6300.180 - Prof Svc Eng Svc- Rev Funded Inspection Totals								Invoice Transactions 1		\$8,387.50
Account 6300.185 - Prof Svc Engineering Svs-Staff Augment										
10171 - CSG Consultants	54484	Planning Division Support	Paid by EFT # 4071		12/12/2023	12/15/2023	12/15/2023		12/22/2023	770.00
10171 - CSG Consultants	54539	Staff Augmentation	Paid by EFT # 4071		12/14/2023	12/15/2023	12/15/2023		12/22/2023	2,255.00
Account 6300.185 - Prof Svc Engineering Svs-Staff Augment Totals								Invoice Transactions 2		\$3,025.00
Account 6300.190 - Prof Svc Engineering Svc Interagency										
10171 - CSG Consultants	54481	RWQCB	Paid by EFT # 4071		12/12/2023	12/15/2023	12/15/2023		12/22/2023	660.00
10171 - CSG Consultants	54482	TAMC	Paid by EFT # 4071		12/12/2023	12/15/2023	12/15/2023		12/22/2023	220.00
10171 - CSG Consultants	54483	FORA	Paid by EFT # 4071		12/12/2023	12/15/2023	12/15/2023		12/22/2023	660.00
Account 6300.190 - Prof Svc Engineering Svc Interagency Totals								Invoice Transactions 3		\$1,540.00
Account 6330.200 - Fee Agr Costs - Engineering										
10171 - CSG Consultants	53948	200 Reservation Rd (Starbucks)	Paid by EFT # 4071		11/16/2023	11/22/2023	11/22/2023		12/22/2023	2,695.00
10171 - CSG Consultants	53949	Dunes Hilltop Park Inspections	Paid by EFT # 4071		11/16/2023	11/22/2023	11/22/2023		12/22/2023	330.00
10171 - CSG Consultants	53950	Dunes Op Site 1A	Paid by EFT # 4071		11/16/2023	11/22/2023	11/22/2023		12/22/2023	440.00
10171 - CSG Consultants	53951	Dunes Phase 1B Promenade	Paid by EFT # 4071		11/16/2023	11/22/2023	11/22/2023		12/22/2023	4,010.00
10171 - CSG Consultants	53952	Dunes Phase 2 West	Paid by EFT # 4071		11/16/2023	11/22/2023	11/22/2023		12/22/2023	2,570.00
10171 - CSG Consultants	53953	Dunes Phase 2 East- Inspections	Paid by EFT # 4071		11/16/2023	11/22/2023	11/22/2023		12/22/2023	2,805.00
10171 - CSG Consultants	53954	Dunes Phase 2 West Inspections	Paid by EFT # 4071		11/16/2023	11/22/2023	11/22/2023		12/22/2023	3,630.00
10171 - CSG Consultants	53955	Dunes Phase 3 North	Paid by EFT # 4071		11/16/2023	11/22/2023	11/22/2023		12/22/2023	220.00



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Fund 100 - General Fund										
Department 420 - Engineering										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6330.200 - Fee Agr Costs - Engineering										
10171 - CSG Consultants	53956	Dunes Promenade (1B) Inspections	Paid by EFT # 4071		11/16/2023	11/22/2023	11/22/2023		12/22/2023	2,475.00
10171 - CSG Consultants	53957	Home2Suites by Hilton	Paid by EFT # 4071		11/16/2023	11/22/2023	11/22/2023		12/22/2023	1,320.00
10171 - CSG Consultants	54488	Dunes Hilltop Park Inspections	Paid by EFT # 4071		12/12/2023	12/15/2023	12/15/2023		12/22/2023	990.00
10171 - CSG Consultants	54489	Dunes Op Site 1A	Paid by EFT # 4071		12/12/2023	12/15/2023	12/15/2023		12/22/2023	4,845.00
10171 - CSG Consultants	54490	Dunes Phase 1B Promenade	Paid by EFT # 4071		12/12/2023	12/15/2023	12/15/2023		12/22/2023	7,530.00
10171 - CSG Consultants	54491	Dunes Phase 2 West	Paid by EFT # 4071		12/12/2023	12/15/2023	12/15/2023		12/22/2023	3,200.00
10171 - CSG Consultants	54492	Dunes Phase 2 East Inspections	Paid by EFT # 4071		12/12/2023	12/15/2023	12/15/2023		12/22/2023	1,100.00
10171 - CSG Consultants	54494	Dunes Phase 2 West Inspections	Paid by EFT # 4071		12/12/2023	12/15/2023	12/15/2023		12/22/2023	2,310.00
10171 - CSG Consultants	54495	Dunes Phase 3 North	Paid by EFT # 4071		12/12/2023	12/15/2023	12/15/2023		12/22/2023	2,940.00
10171 - CSG Consultants	54496	Dunes Promenade (1B) Inspections	Paid by EFT # 4071		12/12/2023	12/15/2023	12/15/2023		12/22/2023	2,310.00
10171 - CSG Consultants	54497	Grocery at Promenade	Paid by EFT # 4071		12/12/2023	12/15/2023	12/15/2023		12/22/2023	2,227.50
10171 - CSG Consultants	54498	Home2Suites by Hilton	Paid by EFT # 4071		12/12/2023	12/15/2023	12/15/2023		12/22/2023	2,805.00
10171 - CSG Consultants	54504	Seacrest Apartments 3108 Seacrest Ave	Paid by EFT # 4071		12/12/2023	12/15/2023	12/15/2023		12/22/2023	165.00
10171 - CSG Consultants	54505	USA Properties BMR Site 1	Paid by EFT # 4071		12/12/2023	12/15/2023	12/15/2023		12/22/2023	990.00
10171 - CSG Consultants	54506	USA Properties BMR Site 2	Paid by EFT # 4071		12/12/2023	12/15/2023	12/15/2023		12/22/2023	990.00
10171 - CSG Consultants	54507	Via Del Mar	Paid by EFT # 4071		12/12/2023	12/15/2023	12/15/2023		12/22/2023	4,090.00
10171 - CSG Consultants	54508	Via Del Mar Subdivision (3220 Abdy Way)	Paid by EFT # 4071		12/12/2023	12/15/2023	12/15/2023		12/22/2023	3,770.00
Account 6330.200 - Fee Agr Costs - Engineering Totals							Invoice Transactions	25		\$60,757.50
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	35		\$91,365.00
Division 000 - Non-Div Totals							Invoice Transactions	35		\$91,365.00
Department 420 - Engineering Totals							Invoice Transactions	35		\$91,365.00



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Fund 100 - General Fund										
Department 430 - Building Inspection										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.070 - Prof Svc Building Plan Check & Inspection										
10171 - CSG Consultants	54503	Sea Haven Phase 4 Map/Plan Review	Paid by EFT # 4071		12/12/2023	12/15/2023	12/15/2023		12/22/2023	4,712.50
Account 6300.070 - Prof Svc Building Plan Check & Inspection Totals							Invoice Transactions	1		\$4,712.50
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$4,712.50
Division 000 - Non-Div Totals							Invoice Transactions	1		\$4,712.50
Department 430 - Building Inspection Totals							Invoice Transactions	1		\$4,712.50
Department 510 - Recreation & Culture										
Division 100 - Admin										
Sub-Division 00 - Non-Subdiv										
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	0243353-IN	City Fuel	Paid by Check # 103768		11/24/2023	12/05/2023	12/05/2023		12/22/2023	307.09
10416 - Monterey County Petroleum-Sturdy Oil Co.	0242293-IN	Enthanol/Diesel Regular Ethenol	Paid by Check # 103768		12/08/2023	12/15/2023	12/15/2023		12/22/2023	104.73
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel Totals							Invoice Transactions	2		\$411.82
Account 6400.652 - Material & Suppl Recr Special Progr / Events										
11770 - Ron Powell	12-16-23	Reimbursement	Paid by Check # 103782		12/16/2023	12/19/2023	12/19/2023		12/22/2023	320.76
11792 - Johnson/Kona Jerry's BBQ	INV0028	Thanksgiving Dinner	Paid by Check # 103761		12/05/2023	12/12/2023	12/12/2023		12/22/2023	1,291.81
Account 6400.652 - Material & Suppl Recr Special Progr / Events Totals							Invoice Transactions	2		\$1,612.57
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	4		\$2,024.39
Division 100 - Admin Totals							Invoice Transactions	4		\$2,024.39
Division 512 - Teen										
Sub-Division 00 - Non-Subdiv										
Account 6400.658 - Material & Suppl Recr Teen Progr										
10726 - Ace Hardware-Parks&Recreation	086880	107	Paid by Check # 103738		11/22/2023	12/13/2023	12/13/2023		12/22/2023	50.18
10726 - Ace Hardware-Parks&Recreation	086882	107	Paid by Check # 103738		11/22/2023	12/13/2023	12/13/2023		12/22/2023	(5.45)
Account 6400.658 - Material & Suppl Recr Teen Progr Totals							Invoice Transactions	2		\$44.73
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	2		\$44.73
Division 512 - Teen Totals							Invoice Transactions	2		\$44.73
Department 510 - Recreation & Culture Totals							Invoice Transactions	6		\$2,069.12
Fund 100 - General Fund Totals							Invoice Transactions	180		\$285,894.63



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 110 - Vehicle and Equipment										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6600.450 - Other Charges Leases & Rents										
11491 - Enterprise FM Trust - Fleet Lease payments only	FBN4912665	Lease Payment/December 2023	Paid by EFT # 4072		12/06/2023	12/08/2023	12/08/2023		12/22/2023	21,319.73
Account 6600.450 - Other Charges Leases & Rents Totals							Invoice Transactions	1		\$21,319.73
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$21,319.73
Division 000 - Non-Div Totals							Invoice Transactions	1		\$21,319.73
Department 000 - Non-Dept Totals							Invoice Transactions	1		\$21,319.73
Fund 110 - Vehicle and Equipment Totals							Invoice Transactions	1		\$21,319.73



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 130 - Library Maintenance										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.440 - Maint & Repairs Landscape General										
10446 - New Image Landscape Co.	144732	Landscape Maintenance November 2023	Paid by Check # 103774		11/30/2023	12/11/2023	12/11/2023		12/22/2023	675.00
Account 6360.440 - Maint & Repairs Landscape General Totals							Invoice Transactions	1		\$675.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$675.00
Division 000 - Non-Div Totals							Invoice Transactions	1		\$675.00
Department 000 - Non-Dept Totals							Invoice Transactions	1		\$675.00
Fund 130 - Library Maintenance Totals							Invoice Transactions	1		\$675.00



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 220 - Gas Tax										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	Nov 2023 313-6	PG&E 6793435313-6	Paid by Check # 103777		11/28/2023	12/13/2023	12/13/2023		12/22/2023	739.93
10463 - Pacific Gas & Electric	Dec 2023 202-3	PG&E - 6594070202-3	Paid by Check # 103777		12/10/2023	12/18/2023	12/18/2023		12/22/2023	123.57
10463 - Pacific Gas & Electric	Dec 2023 720-0	PG&E - 0167505720-0	Paid by Check # 103777		12/10/2023	12/18/2023	12/18/2023		12/22/2023	1,202.67
10463 - Pacific Gas & Electric	Dec 2023 085-2	PG&E - 5434906085-2	Paid by Check # 103777		12/10/2023	12/18/2023	12/18/2023		12/22/2023	109.89
10463 - Pacific Gas & Electric	Dec 2023 827-8	PG&E - 0423929827-8	Paid by Check # 103777		12/13/2023	12/18/2023	12/18/2023		12/22/2023	147.70
10463 - Pacific Gas & Electric	Dec 2023 535-3	PG&E - 6161832535-3	Paid by Check # 103777		12/13/2023	12/18/2023	12/18/2023		12/22/2023	334.74
10463 - Pacific Gas & Electric	Dec 2023 851-0	PG&E - 3440977851-0	Paid by Check # 103777		12/14/2023	12/20/2023	12/20/2023		12/22/2023	192.48
Account 6380.300 - Utilities Gas & Electric Totals Invoice Transactions 7										\$2,850.98
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	000056007 091423	Calif Ave/North of 3rd	Paid by Check # 103765		09/14/2023	12/11/2023	12/11/2023		12/22/2023	92.55
10349 - Marina Coast Water District	000056095 113023	2nd Ave	Paid by Check # 103765		11/30/2023	12/13/2023	12/13/2023		12/22/2023	195.51
10349 - Marina Coast Water District	000056049 113023	Imjin Rd (Irrigation/Backflow Accts)	Paid by Check # 103765		11/30/2023	12/13/2023	12/13/2023		12/22/2023	197.34
10349 - Marina Coast Water District	000056037 113023	2nd Ave	Paid by Check # 103765		11/30/2023	12/13/2023	12/13/2023		12/22/2023	195.51
10349 - Marina Coast Water District	000056036 113023	2nd Ave/Divarty & Intergarrison	Paid by Check # 103765		11/30/2023	12/13/2023	12/13/2023		12/22/2023	195.51
Account 6380.500 - Utilities Water & Sewer Totals Invoice Transactions 5										\$876.42
Account 6400.155 - Material & Suppl Dump Fees										
10427 - Monterey Regional Waste Management District	3971641	Sweeper	Paid by Check # 103770		12/05/2023	12/05/2023	12/05/2023		12/22/2023	501.72
Account 6400.155 - Material & Suppl Dump Fees Totals Invoice Transactions 1										\$501.72
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	0243353-IN	City Fuel	Paid by Check # 103768		11/24/2023	12/05/2023	12/05/2023		12/22/2023	502.94
10416 - Monterey County Petroleum-Sturdy Oil Co.	0242292-IN	Enthanol/Diesel Clear Diesel	Paid by Check # 103768		12/08/2023	12/15/2023	12/15/2023		12/22/2023	146.43
10416 - Monterey County Petroleum-Sturdy Oil Co.	0242293-IN	Regular Ethenol	Paid by Check # 103768		12/08/2023	12/15/2023	12/15/2023		12/22/2023	62.84
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel Totals Invoice Transactions 3										\$712.21



Accounts Payable by G/L Distribution Report

Payment Date Range 12/22/23 - 12/22/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 220 - Gas Tax										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6400.740 - Material & Suppl Special Dept Suppl										
10540 - Sierra Springs & Alhambra	14225799 121323	209 Cypress Ave	Paid by Check # 103784		12/13/2023	12/15/2023	12/15/2023		12/22/2023	144.40
Account 6400.740 - Material & Suppl Special Dept Suppl Totals									Invoice Transactions 1	<u>\$144.40</u>
Account 6400.800 - Material & Suppl Uniform										
10043 - Aramark Uniform Service	5110358774	PW Shop Supplies	Paid by Check # 103743		12/08/2023	12/11/2023	12/11/2023		12/22/2023	62.36
Account 6400.800 - Material & Suppl Uniform Totals									Invoice Transactions 1	<u>\$62.36</u>
Account 6600.605 - Other Charges Pavement Mgt Progr										
10171 - CSG Consultants	54487	Annual Street Resurfacing	Paid by EFT # 4071		12/12/2023	12/15/2023	12/15/2023		12/22/2023	1,210.00
Account 6600.605 - Other Charges Pavement Mgt Progr Totals									Invoice Transactions 1	<u>\$1,210.00</u>
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 19	<u>\$6,358.09</u>
Division 000 - Non-Div Totals									Invoice Transactions 19	<u>\$6,358.09</u>
Department 000 - Non-Dept Totals									Invoice Transactions 19	<u>\$6,358.09</u>
Fund 220 - Gas Tax Totals									Invoice Transactions 19	<u>\$6,358.09</u>



Accounts Payable by G/L Distribution Report

Payment Date Range 12/22/23 - 12/22/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 232 - Seabreeze AD										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.440 - Maint & Repairs Landscape General										
10446 - New Image Landscape Co.	144732	Landscape Maintenance November 2023	Paid by Check # 103774		11/30/2023	12/11/2023	12/11/2023		12/22/2023	218.00
Account 6360.440 - Maint & Repairs Landscape General Totals							Invoice Transactions	1		\$218.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$218.00
Division 000 - Non-Div Totals							Invoice Transactions	1		\$218.00
Department 000 - Non-Dept Totals							Invoice Transactions	1		\$218.00
Fund 232 - Seabreeze AD Totals							Invoice Transactions	1		\$218.00



Accounts Payable by G/L Distribution Report

Payment Date Range 12/22/23 - 12/22/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 233 - Monterey Bay Estates AD										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.440 - Maint & Repairs Landscape General										
10446 - New Image Landscape Co.	144732	Landscape Maintenance November 2023	Paid by Check # 103774		11/30/2023	12/11/2023	12/11/2023		12/22/2023	468.00
Account 6360.440 - Maint & Repairs Landscape General Totals									Invoice Transactions 1	\$468.00
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	Nov 2023 313-6	PG&E 6793435313-6	Paid by Check # 103777		11/28/2023	12/13/2023	12/13/2023		12/22/2023	11.10
Account 6380.300 - Utilities Gas & Electric Totals									Invoice Transactions 1	\$11.10
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 2	\$479.10
Division 000 - Non-Div Totals									Invoice Transactions 2	\$479.10
Department 000 - Non-Dept Totals									Invoice Transactions 2	\$479.10
Fund 233 - Monterey Bay Estates AD Totals									Invoice Transactions 2	\$479.10



Accounts Payable by G/L Distribution Report

Payment Date Range 12/22/23 - 12/22/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 235 - Cypress Cove II AD										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.180 - Prof Svc Eng Svc- Rev Funded Inspection										
10171 - CSG Consultants	54485	Cypress Cove II	Paid by EFT # 4071		12/12/2023	12/15/2023	12/15/2023		12/22/2023	330.00
Account 6300.180 - Prof Svc Eng Svc- Rev Funded Inspection Totals									Invoice Transactions 1	\$330.00
Account 6360.440 - Maint & Repairs Landscape General										
10446 - New Image Landscape Co.	144732	Landscape Maintenance November 2023	Paid by Check # 103774		11/30/2023	12/11/2023	12/11/2023		12/22/2023	530.00
Account 6360.440 - Maint & Repairs Landscape General Totals									Invoice Transactions 1	\$530.00
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	Nov 2023 313-6	PG&E 6793435313-6	Paid by Check # 103777		11/28/2023	12/13/2023	12/13/2023		12/22/2023	10.84
Account 6380.300 - Utilities Gas & Electric Totals									Invoice Transactions 1	\$10.84
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 3	\$870.84
Division 000 - Non-Div Totals									Invoice Transactions 3	\$870.84
Department 000 - Non-Dept Totals									Invoice Transactions 3	\$870.84
Fund 235 - Cypress Cove II AD Totals									Invoice Transactions 3	\$870.84



Accounts Payable by G/L Distribution Report

Payment Date Range 12/22/23 - 12/22/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 251 - CFD - Locke Paddon										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.440 - Maint & Repairs Landscape General										
10446 - New Image Landscape Co.	144732	Landscape Maintenance November 2023	Paid by Check # 103774		11/30/2023	12/11/2023	12/11/2023		12/22/2023	249.00
Account 6360.440 - Maint & Repairs Landscape General Totals									Invoice Transactions 1	\$249.00
Account 6360.441 - Maint & Repairs Landscape Tree & ExtraordinarySvc										
10152 - Collins Electric Co., Inc.	S2240035-1	Troubleshooting Lighting Issue Locke Paddon	Paid by Check # 103751		12/05/2023	12/13/2023	12/13/2023		12/22/2023	477.24
Account 6360.441 - Maint & Repairs Landscape Tree & ExtraordinarySvc Totals									Invoice Transactions 1	\$477.24
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 2	\$726.24
Division 000 - Non-Div Totals									Invoice Transactions 2	\$726.24
Department 000 - Non-Dept Totals									Invoice Transactions 2	\$726.24
Fund 251 - CFD - Locke Paddon Totals									Invoice Transactions 2	\$726.24



Accounts Payable by G/L Distribution Report

Payment Date Range 12/22/23 - 12/22/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 252 - CFD - Dunes No. 2015-1										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.180 - Prof Svc Eng Svc- Rev Funded Inspection										
10171 - CSG Consultants	54486	Locke Paddon CFD	Paid by EFT # 4071		12/12/2023	12/15/2023	12/15/2023		12/22/2023	330.00
Account 6300.180 - Prof Svc Eng Svc- Rev Funded Inspection Totals							Invoice Transactions	1		\$330.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$330.00
Division 000 - Non-Div Totals							Invoice Transactions	1		\$330.00
Department 000 - Non-Dept Totals							Invoice Transactions	1		\$330.00
Fund 252 - CFD - Dunes No. 2015-1 Totals							Invoice Transactions	1		\$330.00



Accounts Payable by G/L Distribution Report

Payment Date Range 12/22/23 - 12/22/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 462 - City Capital Projects										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
10171 - CSG Consultants	53944	Pfif	Paid by EFT # 4071		11/16/2023	11/22/2023	11/22/2023		12/22/2023	220.00
10171 - CSG Consultants	53946	Imjin Widening	Paid by EFT # 4071		11/16/2023	11/22/2023	11/22/2023		12/22/2023	6,820.00
10171 - CSG Consultants	54478	Imjin Widening	Paid by EFT # 4071		12/12/2023	12/15/2023	12/15/2023		12/22/2023	6,490.00
10171 - CSG Consultants	54540	Streetlight Replacement	Paid by EFT # 4071		12/14/2023	12/15/2023	12/15/2023		12/22/2023	2,805.00
10515 - Rincon Consultants, Inc.	53225	Marina Housing Element Update-November 2023	Paid by EFT # 4080		12/18/2023	12/18/2023	12/18/2023		12/22/2023	9,516.50
11489 - Wallace Group, Inc.	60755	Del Monte Medians	Paid by Check # 103792		10/20/2023	12/15/2023	12/15/2023		12/22/2023	2,715.00
11489 - Wallace Group, Inc.	60903	Del Monte Medians	Paid by Check # 103792		11/27/2023	12/15/2023	12/15/2023		12/22/2023	7,771.82
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions	7		\$36,338.32
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	7		\$36,338.32
Division 000 - Non-Div Totals							Invoice Transactions	7		\$36,338.32
Department 000 - Non-Dept Totals							Invoice Transactions	7		\$36,338.32
Fund 462 - City Capital Projects Totals							Invoice Transactions	7		\$36,338.32



Accounts Payable by G/L Distribution Report

Payment Date Range 12/22/23 - 12/22/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 555 - Marina Airport										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.450 - Prof Svc Legal - City Attorney Other Svc										
10249 - Gatzke Dillon & Ballance	15116	Airport Issues for October 2023	Paid by Check # 103756		11/13/2023	12/18/2023	12/18/2023		12/22/2023	70.00
10249 - Gatzke Dillon & Ballance	15061	Airport Issues for September 2023	Paid by Check # 103756		10/23/2023	12/18/2023	12/18/2023		12/22/2023	3,143.00
10315 - Keyser Marston Associates	0038351	Professional Services - Joby CIIP Revenue	Paid by Check # 103762		12/13/2023	12/13/2023	12/13/2023		12/22/2023	811.25
10315 - Keyser Marston Associates	00038351	Professional Services - Joby CIIP Revenue	Paid by Check # 103762		12/13/2023	12/19/2023	12/19/2023		12/22/2023	811.25
Account 6300.450 - Prof Svc Legal - City Attorney Other Svc Totals								Invoice Transactions	4	\$4,835.50
Account 6360.050 - Maint & Repairs Building										
11456 - William A. Thayer Construction, Inc	2021-19-RET	721 Neeson Rd Bldg. 533 Hangar Control Upgrade	Paid by EFT # 4084		12/13/2023	12/21/2023	12/18/2023		12/22/2023	2,782.75
11456 - William A. Thayer Construction, Inc	220600-1	Bldg 507 Hangar door repair/replacement	Paid by EFT # 4084		11/15/2023	12/18/2023	12/18/2023		12/22/2023	5,359.80
11456 - William A. Thayer Construction, Inc	220600-2	Bldg 507 Hangar door repair/replacement-RET	Paid by EFT # 4084		11/15/2023	12/18/2023	12/18/2023		12/22/2023	289.09
Account 6360.050 - Maint & Repairs Building Totals								Invoice Transactions	3	\$8,431.64
Account 6360.280 - Maint & Repairs Habitat Management Svc										
10250 - Gavilan Pest Control	157790	Airport Bldg 520 Squirrels	Paid by Check # 103757		12/11/2023	01/11/2024	12/18/2023		12/22/2023	1,150.00
10250 - Gavilan Pest Control	157791	Airport Bldg 520 Rodents	Paid by Check # 103757		12/18/2023	12/18/2023	12/18/2023		12/22/2023	75.00
Account 6360.280 - Maint & Repairs Habitat Management Svc Totals								Invoice Transactions	2	\$1,225.00
Account 6380.120 - Utilities Comm Mobile & Pager										
10603 - Verizon Wireless	9951371382	Monthly Verizon Bill- 308174766 (12/11-01/10)	Paid by EFT # 4083		12/10/2023	12/19/2023	12/19/2023		12/22/2023	51.58
Account 6380.120 - Utilities Comm Mobile & Pager Totals								Invoice Transactions	1	\$51.58
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	Nov-Dec 451-7	3271 Imjin Rd (8600650451-7)	Paid by Check # 103777		12/09/2023	12/26/2023	12/14/2023		12/22/2023	491.58
10463 - Pacific Gas & Electric	Nov-Dec 347-0	3263 Imjin Rd. (6258961347-0)	Paid by Check # 103777		12/09/2023	12/26/2023	12/14/2023		12/22/2023	811.81
10463 - Pacific Gas & Electric	Nov-Dec 103-6	3200 Imjin Rd (8030427103-6)	Paid by Check # 103777		12/09/2023	12/26/2023	12/14/2023		12/22/2023	4,145.78
10463 - Pacific Gas & Electric	Nov 767-2	751 Neeson Rd (2652040767-2)	Paid by Check # 103777		12/10/2023	12/27/2023	12/18/2023		12/22/2023	144.55
10463 - Pacific Gas & Electric	Nov 288-5	781 Neeson Rd Bldg 520 (7175660288-5)	Paid by Check # 103777		12/10/2023	12/27/2023	12/18/2023		12/22/2023	597.33



Accounts Payable by G/L Distribution Report

Payment Date Range 12/22/23 - 12/22/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 555 - Marina Airport										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	Nov 694-1	721 Neeson Rd Bldg	Paid by Check		12/10/2023	12/27/2023	12/18/2023		12/22/2023	1,009.49
		533 (7269284694-1)	# 103777							
10463 - Pacific Gas & Electric	Nov 608-2	3260 Imjijn Rd Bldg	Paid by Check		12/10/2023	12/27/2023	12/18/2023		12/22/2023	1,258.52
		514 (7383993608-2)	# 103777							
Account 6380.300 - Utilities Gas & Electric Totals									Invoice Transactions 7	\$8,459.06
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	0243353-IN	City Fuel	Paid by Check		11/24/2023	12/05/2023	12/05/2023		12/22/2023	184.26
		Enthanol/Diesel	# 103768							
10416 - Monterey County Petroleum-Sturdy Oil Co.	0242293-IN	Regular Ethenol	Paid by Check		12/08/2023	12/15/2023	12/15/2023		12/22/2023	62.84
			# 103768							
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel Totals									Invoice Transactions 2	\$247.10
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 19	\$23,249.88
Division 000 - Non-Div Totals									Invoice Transactions 19	\$23,249.88
Department 000 - Non-Dept Totals									Invoice Transactions 19	\$23,249.88
Fund 555 - Marina Airport Totals									Invoice Transactions 19	\$23,249.88
Grand Totals									Invoice Transactions 236	\$376,459.83



Accounts Payable by G/L Distribution Report

Payment Date Range 01/05/24 - 01/05/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 120 - City Mgr/HR/Risk										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.465 - Prof Svc Legal - Special Counsel										
11505 - Shartsis Friese LLP	5484477	Professional Services - MPWSP - November 2023	Paid by Check # 103826		12/29/2023	01/02/2024	01/02/2024		01/05/2024	281,506.09
Account 6300.465 - Prof Svc Legal - Special Counsel Totals							Invoice Transactions	1		\$281,506.09
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$281,506.09
Division 000 - Non-Div Totals							Invoice Transactions	1		\$281,506.09
Department 120 - City Mgr/HR/Risk Totals							Invoice Transactions	1		\$281,506.09
Department 125 - I. T.										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.342 - Maint & Repairs IT - System Annual Maint										
10905 - Taygeta Scientific, Inc.	000708-R-0032	Barracuda Spam Firewall - November 2023	Paid by Check # 103831		11/01/2023	12/21/2023	12/21/2023		01/05/2024	475.80
Account 6360.342 - Maint & Repairs IT - System Annual Maint Totals							Invoice Transactions	1		\$475.80
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$475.80
Division 000 - Non-Div Totals							Invoice Transactions	1		\$475.80
Department 125 - I. T. Totals							Invoice Transactions	1		\$475.80
Department 130 - Finance										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.216 - Prof Svc Fin - Accounting Services										
10511 - Richard B. Standridge	23-26	Service 12/18-28/23	Paid by EFT # 4102		12/29/2023	01/03/2024	01/03/2024		01/05/2024	855.00
Account 6300.216 - Prof Svc Fin - Accounting Services Totals							Invoice Transactions	1		\$855.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$855.00
Division 000 - Non-Div Totals							Invoice Transactions	1		\$855.00
Department 130 - Finance Totals							Invoice Transactions	1		\$855.00
Department 190 - Citywide Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
11769 - STEARNS, CONRAD & SCHMIDT CONSULTING ENGINEERS INC	0486386	Odor Attribution Study	Paid by Check # 103830		11/30/2023	12/18/2023	12/18/2023		01/05/2024	4,200.74
10588 - United Site Services	INV-4076457	Windy Hill	Paid by Check # 103834		12/28/2023	01/02/2024	01/02/2024		01/05/2024	260.35
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions	2		\$4,461.09



Accounts Payable by G/L Distribution Report

Payment Date Range 01/05/24 - 01/05/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 190 - Citywide Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.150 - Utilities Comm Phone System										
10758 - AT & T CALNET3	21021699	CALNET3-9391023471 (582-0100)	Paid by Check # 103801		12/27/2023	01/03/2024	01/03/2024		01/05/2024	60.97
10758 - AT & T CALNET3	21021705	CALNET3-9391023477 (582-9803)	Paid by Check # 103801		12/27/2023	01/03/2024	01/03/2024		01/05/2024	29.25
10758 - AT & T CALNET3	21026722	CALNET3-9391023441 (384-0888)	Paid by Check # 103801		12/28/2023	01/03/2024	01/03/2024		01/05/2024	29.25
10758 - AT & T CALNET3	21026718	CALNET3-9391023437 (384-0425)	Paid by Check # 103801		12/28/2023	01/03/2024	01/03/2024		01/05/2024	56.96
10758 - AT & T CALNET3	21026751	CALNET3-9391023468 (384-9148)	Paid by Check # 103801		12/28/2023	01/03/2024	01/03/2024		01/05/2024	29.25
10758 - AT & T CALNET3	21026721	CALNET3-9391023440 (384-0860)	Paid by Check # 103801		12/28/2023	01/03/2024	01/03/2024		01/05/2024	29.25
10758 - AT & T CALNET3	21026749	CALNET3-9391023466 (384-8477)	Paid by Check # 103801		12/28/2023	01/03/2024	01/03/2024		01/05/2024	56.96
10758 - AT & T CALNET3	21026746	CALNET3-9391023463 (384-7854)	Paid by Check # 103801		12/28/2023	01/03/2024	01/03/2024		01/05/2024	29.25
Account 6380.150 - Utilities Comm Phone System Totals									Invoice Transactions 8	\$321.14
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	Dec 2023 795-7	PG&E - 4467294795-7	Paid by Check # 103821		12/20/2023	01/03/2024	01/03/2024		01/05/2024	457.80
10463 - Pacific Gas & Electric	Dec 2023 172-2	PG&E - 5618207172-2	Paid by Check # 103821		12/19/2023	01/03/2024	01/03/2024		01/05/2024	1,022.85
10463 - Pacific Gas & Electric	Dec 2023 683-2	PG&E 6217294683-2	Paid by Check # 103821		12/18/2023	01/03/2024	01/03/2024		01/05/2024	592.18
Account 6380.300 - Utilities Gas & Electric Totals									Invoice Transactions 3	\$2,072.83
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	000056025 121523	327 Reindollar Ave	Paid by Check # 103816		12/15/2023	01/03/2024	01/03/2024		01/05/2024	79.11
10349 - Marina Coast Water District	000056018 121523	208 Palm Ave	Paid by Check # 103816		12/15/2023	01/03/2024	01/03/2024		01/05/2024	147.92
10349 - Marina Coast Water District	000056020 121523	304 Hillcrest Ave	Paid by Check # 103816		12/15/2023	01/03/2024	01/03/2024		01/05/2024	115.46
10349 - Marina Coast Water District	000056017 121523	208-A Palm Ave	Paid by Check # 103816		12/15/2023	01/03/2024	01/03/2024		01/05/2024	84.08
Account 6380.500 - Utilities Water & Sewer Totals									Invoice Transactions 4	\$426.57
Account 6400.565 - Material & Suppl Office Supplies										
10046 - ARC (Former San Jose Blue)	12328285	Plotter Lease December 2023	Paid by Check # 103799		12/20/2023	01/03/2024	01/03/2024		01/05/2024	282.96
10734 - Office Depot-Public Works Dept.	346051542001	Annex Paper	Paid by Check # 103819		12/19/2023	01/03/2024	01/03/2024		01/05/2024	218.45



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 190 - Citywide Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6400.565 - Material & Suppl Office Supplies										
10734 - Office Depot-Public Works Dept.	346617612001	Annex Supplies	Paid by Check # 103819		12/15/2023	01/03/2024	01/03/2024		01/05/2024	19.65
10734 - Office Depot-Public Works Dept.	347810745001	Annex Batteries	Paid by Check # 103819		12/20/2023	01/03/2024	01/03/2024		01/05/2024	85.52
10734 - Office Depot-Public Works Dept.	342410393001	Annex Supplies	Paid by Check # 103819		12/11/2023	01/03/2024	01/03/2024		01/05/2024	108.18
10734 - Office Depot-Public Works Dept.	346617792001	Paper Supplies for the Annex	Paid by Check # 103819		12/14/2023	01/03/2024	01/03/2024		01/05/2024	21.11
Account 6400.565 - Material & Suppl Office Supplies Totals							Invoice Transactions	6		<u>\$735.87</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	23		<u>\$8,017.50</u>
Division 000 - Non-Div Totals							Invoice Transactions	23		<u>\$8,017.50</u>
Department 190 - Citywide Non-Dept Totals							Invoice Transactions	23		<u>\$8,017.50</u>
Department 210 - Police										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
10244 - Chaz Design	3695	Graphics Kit - 2022 Dodge Charger, Unit 822	Paid by Check # 103805		12/21/2023	01/02/2024	01/02/2024		01/05/2024	594.80
11723 - Hardee Polygraph Services - Heather Hardee	MPD23-05	Pre-Employment Polygraph - Lopez, Elischer, Gibson, Hopkins	Paid by Check # 103813		12/30/2023	01/02/2024	01/02/2024		01/05/2024	1,200.00
10456 - Shred-it USA - Stericycle, Inc.	8005626079	Cust #1000200361	Paid by Check # 103827		12/18/2023	01/02/2024	01/02/2024		01/05/2024	162.03
10592 - U.S. Bank Equipment Finance-USbancorp	518751847	Cust Credit Acct #598296	Paid by Check # 103833		12/27/2023	01/03/2024	01/03/2024		01/05/2024	1,733.67
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions	4		<u>\$3,690.50</u>
Account 6360.570 - Maint & Repairs Other Svc Agr										
10627 - Zoom Imaging Solutions	IN3878728	Acct # SOS-CIT-1600-Z	Paid by Check # 103838		12/21/2023	01/03/2024	01/03/2024		01/05/2024	369.26
Account 6360.570 - Maint & Repairs Other Svc Agr Totals							Invoice Transactions	1		<u>\$369.26</u>
Account 6380.120 - Utilities Comm Mobile & Pager										
10603 - Verizon Wireless	9952027680	Acct #272493672-00001	Paid by EFT # 4104		12/18/2023	01/03/2024	01/03/2024		01/05/2024	1,697.59
Account 6380.120 - Utilities Comm Mobile & Pager Totals							Invoice Transactions	1		<u>\$1,697.59</u>
Account 6380.150 - Utilities Comm Phone System										
10053 - AT & T	12-21-23	Acct #051 935-4017 001	Paid by Check # 103800		12/21/2023	01/03/2024	01/03/2024		01/05/2024	46.70



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 210 - Police										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.150 - Utilities Comm Phone System										
10053 - AT & T	12-13-23	Acct #325820676	Paid by Check # 103800		12/13/2023	01/03/2024	01/03/2024		01/05/2024	224.72
10374 - Maynard Group Inc.	IN2042798	Acct #AC3746	Paid by EFT # 4098		01/01/2024	01/02/2024	01/02/2024		01/05/2024	668.86
Account 6380.150 - Utilities Comm Phone System Totals									Invoice Transactions 3	\$940.28
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
11941 - Humboldt Petroleum, Inc.	INV-107087	Acct #13680	Paid by Check # 103815		12/31/2023	01/03/2024	01/03/2024		01/05/2024	34.00
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel Totals									Invoice Transactions 1	\$34.00
Account 6400.635 - Material & Suppl Postage Shipping										
10235 - FedEx	8-356-46642	Acct #3995-9218-6	Paid by Check # 103808		12/22/2023	01/03/2024	01/03/2024		01/05/2024	39.16
Account 6400.635 - Material & Suppl Postage Shipping Totals									Invoice Transactions 1	\$39.16
Account 6400.800 - Material & Suppl Uniform										
11400 - BPS Tactical, Inc.	23042394	Marina Police Department	Paid by Check # 103802		12/20/2023	01/02/2024	01/02/2024		01/05/2024	1,476.47
10309 - Salinas Valley Pro Squad	40372	Barnet	Paid by Check # 103825		12/08/2023	01/02/2024	01/02/2024		01/05/2024	90.67
Account 6400.800 - Material & Suppl Uniform Totals									Invoice Transactions 2	\$1,567.14
Account 6600.485 - Other Charges Medical Svc - Investigations										
11726 - Uretsky Security	9593	POST Background - Gibson	Paid by Check # 103835		01/03/2024	01/03/2024	01/03/2024		01/05/2024	1,311.79
11726 - Uretsky Security	9592	Full POST Background - Elischer	Paid by Check # 103835		01/03/2024	01/03/2024	01/03/2024		01/05/2024	1,653.67
Account 6600.485 - Other Charges Medical Svc - Investigations Totals									Invoice Transactions 2	\$2,965.46
Account 6600.780 - Other Charges Transcription Svc										
10544 - SpeakWrite	364ae2e2	City of Marina CA Police Dept Billing Acct	Paid by Check # 103829		01/01/2024	01/02/2024	01/02/2024		01/05/2024	1,072.74
Account 6600.780 - Other Charges Transcription Svc Totals									Invoice Transactions 1	\$1,072.74
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 16	\$12,376.13
Division 000 - Non-Div Totals									Invoice Transactions 16	\$12,376.13
Department 210 - Police Totals									Invoice Transactions 16	\$12,376.13
Department 250 - Fire										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
10171 - CSG Consultants	54058	Fire Inspections by CSG: Eric Rodewald	Paid by EFT # 4095		11/20/2023	12/21/2023	12/21/2023		01/05/2024	1,615.00



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 250 - Fire										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
10171 - CSG Consultants	53835	Fire Inspections by CSG: Eric Rodewald	Paid by EFT # 4095		11/15/2023	12/21/2023	12/21/2023		01/05/2024	1,805.00
Account 6300.570 - Prof Svc Other Totals										Invoice Transactions 2
										\$3,420.00
Account 6400.739 - Material & Suppl Special Dept Exp-Fire Prevent										
10470 - Peninsula Welding & Medical Supply	254456	Non-Liquid Cylinders	Paid by Check # 103822		12/31/2023	01/02/2024	01/02/2024		01/05/2024	12.90
Account 6400.739 - Material & Suppl Special Dept Exp-Fire Prevent Totals										Invoice Transactions 1
										\$12.90
Sub-Division 00 - Non-Subdiv Totals										Invoice Transactions 3
										\$3,432.90
Division 000 - Non-Div Totals										Invoice Transactions 3
										\$3,432.90
Department 250 - Fire Totals										Invoice Transactions 3
										\$3,432.90
Department 310 - Public Works										
Division 311 - Buildings & Grounds										
Sub-Division 00 - Non-Subdiv										
Account 6360.065 - Maint & Repairs Bdg NonFlagship										
10080 - Branch's Janitorial	228704	Janitorial Services for December 2023	Paid by EFT # 4093		12/22/2023	01/02/2024	01/02/2024		01/05/2024	2,886.35
10237 - Ferguson Enterprise , Inc. # 1423	4750667	Parts	Paid by Check # 103809		12/19/2023	01/02/2024	01/02/2024		01/05/2024	131.38
10580 - Tri County Fire Protection	SY106757	3200 Del Monte Blvd	Paid by Check # 103832		12/21/2023	01/02/2024	01/02/2024		01/05/2024	159.21
Account 6360.065 - Maint & Repairs Bdg NonFlagship Totals										Invoice Transactions 3
										\$3,176.94
Account 6360.070 - Maint & Repairs Bdg Public Safety										
10187 - Della Mora Heating, Inc.	15907	Marina PD & Marina Library	Paid by Check # 103807		12/18/2023	01/02/2024	01/02/2024		01/05/2024	97.50
Account 6360.070 - Maint & Repairs Bdg Public Safety Totals										Invoice Transactions 1
										\$97.50
Account 6360.440 - Maint & Repairs Landscape General										
10250 - Gavilan Pest Control	0158061	3126 Shoemaker at Pond Rodents	Paid by Check # 103811		12/18/2023	01/02/2024	01/02/2024		01/05/2024	80.00
10952 - MuttMitt - ZW USA Inc.	586636	City Mutt Mitts	Paid by EFT # 4099		01/02/2024	01/02/2024	01/02/2024		01/05/2024	1,196.14
Account 6360.440 - Maint & Repairs Landscape General Totals										Invoice Transactions 2
										\$1,276.14
Account 6360.690 - Maint & Repairs Supplies										
10728 - Ace Hardware-Public Works	087086	Connector	Paid by Check # 103796		12/15/2023	12/18/2023	12/18/2023		01/05/2024	13.09



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 310 - Public Works										
Division 311 - Buildings & Grounds										
Sub-Division 00 - Non-Subdiv										
Account 6360.690 - Maint & Repairs Supplies										
10728 - Ace Hardware-Public Works	087077	Materials	Paid by Check # 103796		12/14/2023	12/18/2023	12/18/2023		01/05/2024	7.63
10728 - Ace Hardware-Public Works	087068	Shop Supplies	Paid by Check # 103796		12/14/2023	12/18/2023	12/18/2023		01/05/2024	48.59
10728 - Ace Hardware-Public Works	087070	Sockets	Paid by Check # 103796		12/14/2023	12/19/2023	12/19/2023		01/05/2024	43.66
10728 - Ace Hardware-Public Works	087102	Shop Supplies	Paid by Check # 103796		12/19/2023	12/19/2023	12/19/2023		01/05/2024	37.10
10728 - Ace Hardware-Public Works	087118	Community Center	Paid by Check # 103796		12/20/2023	12/19/2023	12/19/2023		01/05/2024	128.27
10728 - Ace Hardware-Public Works	087133	Community Center	Paid by Check # 103796		12/20/2023	12/19/2023	12/19/2023		01/05/2024	6.10
10728 - Ace Hardware-Public Works	087126	Grade Stake PD Landscape	Paid by Check # 103796		12/20/2023	12/19/2023	12/19/2023		01/05/2024	23.47
10728 - Ace Hardware-Public Works	087104	Vince Dimaggio Memorial Park	Paid by Check # 103796		12/19/2023	12/19/2023	12/19/2023		01/05/2024	38.23
10728 - Ace Hardware-Public Works	086607	Glue	Paid by Check # 103796		10/17/2023	01/02/2024	01/02/2024		01/05/2024	5.45
10728 - Ace Hardware-Public Works	87106	Fasteners/Plumbing	Paid by Check # 103796		12/19/2023	01/02/2024	01/02/2024		01/05/2024	25.63
10275 - Home Depot Credit Service	12-13-23	Home Depot (6035 3225 0395 9813)	Paid by Check # 103814		12/13/2023	01/02/2024	01/02/2024		01/05/2024	2,348.37
10459 - Overhead Door Company	138107	Corp Yard	Paid by Check # 103820		12/19/2023	12/19/2023	12/19/2023		01/05/2024	436.39
10520 - Roto-Rooter Plumbers & Restoration	780165548	211 Hillcrest Ave	Paid by Check # 103824		12/14/2023	12/18/2023	12/18/2023		01/05/2024	420.00
10599 - Valley Saw & Garden Equipment	357399	Bar and Chain	Paid by Check # 103837		12/18/2023	12/19/2023	12/19/2023		01/05/2024	968.80
Account 6360.690 - Maint & Repairs Supplies Totals									Invoice Transactions 15	\$4,550.78
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	000056034 120723	3240 De Forest Road	Paid by Check # 103816		12/07/2023	12/18/2023	12/18/2023		01/05/2024	540.95
10349 - Marina Coast Water District	000056014 120723	3200 Del Monte Blvd	Paid by Check # 103816		12/07/2023	12/18/2023	12/18/2023		01/05/2024	2,725.08
10349 - Marina Coast Water District	000056098 120723	3254 Abdy Way (Tate Park-Building)	Paid by Check # 103816		12/07/2023	12/18/2023	12/18/2023		01/05/2024	52.60
10349 - Marina Coast Water District	000056102 092823	9th St & 4th Ave	Paid by Check # 103816		09/28/2023	01/03/2024	01/03/2024		01/05/2024	259.08
10349 - Marina Coast Water District	000056102 122923	9th St & 4th Ave	Paid by Check # 103816		12/29/2023	01/03/2024	01/03/2024		01/05/2024	275.32



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 310 - Public Works										
Division 311 - Buildings & Grounds										
Sub-Division 00 - Non-Subdiv										
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	000056061	Reservation/Locke	Paid by Check		12/21/2023	01/03/2024	01/03/2024		01/05/2024	85.71
	122123	Paddon Park	# 103816							
10349 - Marina Coast Water District	000056042	3040 Lake Drive	Paid by Check		12/21/2023	01/03/2024	01/03/2024		01/05/2024	100.15
	122123		# 103816							
10349 - Marina Coast Water District	000056006	188 Seaside Circle	Paid by Check		12/21/2023	01/03/2024	01/03/2024		01/05/2024	116.75
	122123		# 103816							
10349 - Marina Coast Water District	000056090	Locke Paddon Park	Paid by Check		12/21/2023	01/03/2024	01/03/2024		01/05/2024	62.91
	122123		# 103816							
10349 - Marina Coast Water District	000056001	209-13 Cypress Ave	Paid by Check		12/15/2023	01/03/2024	01/03/2024		01/05/2024	106.93
	121523		# 103816							
10349 - Marina Coast Water District	000056019	211 Hillcrest Ave	Paid by Check		12/15/2023	01/03/2024	01/03/2024		01/05/2024	1,063.80
	121523		# 103816							
10349 - Marina Coast Water District	000056094	2660 5th Ave	Paid by Check		12/21/2023	01/03/2024	01/03/2024		01/05/2024	440.92
	122123		# 103816							
Account 6380.500 - Utilities Water & Sewer Totals								Invoice Transactions	12	\$5,830.20
Account 6400.800 - Material & Suppl Uniform										
10043 - Aramark Uniform Service	5110363472	PW Uniforms	Paid by Check		12/15/2023	12/18/2023	12/18/2023		01/05/2024	154.30
			# 103798							
Account 6400.800 - Material & Suppl Uniform Totals								Invoice Transactions	1	\$154.30
Sub-Division 00 - Non-Subdiv Totals								Invoice Transactions	34	\$15,085.86
Division 311 - Buildings & Grounds Totals								Invoice Transactions	34	\$15,085.86
Division 313 - Vehicle Maint										
Sub-Division 00 - Non-Subdiv										
Account 6360.850 - Maint & Repairs Vehicle										
11230 - Golden State Truck & Trailer Repair, Inc.	W 43552	2007 Ferrara Fire	Paid by Check		12/18/2023	12/19/2023	12/19/2023		01/05/2024	2,097.69
			# 103812							
Account 6360.850 - Maint & Repairs Vehicle Totals								Invoice Transactions	1	\$2,097.69
Sub-Division 00 - Non-Subdiv Totals								Invoice Transactions	1	\$2,097.69
Division 313 - Vehicle Maint Totals								Invoice Transactions	1	\$2,097.69
Department 310 - Public Works Totals								Invoice Transactions	35	\$17,183.55



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 410 - Planning										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6330.100 - Fee Agr Costs - Planning										
10508 - Regional Government Services	15929 R	Contracted Services for Marina Dunes Misc October 2023	Paid by EFT # 4101		10/31/2023	01/04/2024	01/04/2024		01/05/2024	6,334.96
Account 6330.100 - Fee Agr Costs - Planning Totals							Invoice Transactions	1		\$6,334.96
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$6,334.96
Division 000 - Non-Div Totals							Invoice Transactions	1		\$6,334.96
Department 410 - Planning Totals							Invoice Transactions	1		\$6,334.96
Department 420 - Engineering										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6500.700 - Training & Travel Training & Travel										
11110 - American Public Works Association - APWA	000635743	Membership 5 Members	Paid by Check # 103797		12/19/2023	12/19/2023	12/19/2023		01/05/2024	955.00
Account 6500.700 - Training & Travel Training & Travel Totals							Invoice Transactions	1		\$955.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$955.00
Division 000 - Non-Div Totals							Invoice Transactions	1		\$955.00
Department 420 - Engineering Totals							Invoice Transactions	1		\$955.00
Department 430 - Building Inspection										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6500.700 - Training & Travel Training & Travel										
11749 - Rachel Smith	101690190	Permit Tech Exam	Paid by Check # 103823		12/30/2023	01/03/2024	01/03/2024		01/05/2024	290.00
Account 6500.700 - Training & Travel Training & Travel Totals							Invoice Transactions	1		\$290.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$290.00
Division 000 - Non-Div Totals							Invoice Transactions	1		\$290.00
Department 430 - Building Inspection Totals							Invoice Transactions	1		\$290.00
Department 510 - Recreation & Culture										
Division 100 - Admin										
Sub-Division 00 - Non-Subdiv										
Account 6380.150 - Utilities Comm Phone System										
10053 - AT & T	Dec 2023 520 5	AT&T 831-582-9957 520 5	Paid by Check # 103800		12/13/2023	01/03/2024	01/03/2024		01/05/2024	329.53
Account 6380.150 - Utilities Comm Phone System Totals							Invoice Transactions	1		\$329.53
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$329.53
Division 100 - Admin Totals							Invoice Transactions	1		\$329.53
Department 510 - Recreation & Culture Totals							Invoice Transactions	1		\$329.53
Fund 100 - General Fund Totals							Invoice Transactions	84		\$331,756.46



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 130 - Library Maintenance										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.060 - Maint & Repairs Bdg Library										
10187 - Della Mora Heating, Inc.	15907	Marina PD & Marina Library	Paid by Check # 103807		12/18/2023	01/02/2024	01/02/2024		01/05/2024	205.00
Account 6360.060 - Maint & Repairs Bdg Library Totals							Invoice Transactions	1		\$205.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$205.00
Division 000 - Non-Div Totals							Invoice Transactions	1		\$205.00
Department 000 - Non-Dept Totals							Invoice Transactions	1		\$205.00
Fund 130 - Library Maintenance Totals							Invoice Transactions	1		\$205.00



Accounts Payable by G/L Distribution Report

Payment Date Range 01/05/24 - 01/05/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 220 - Gas Tax										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.780 - Maint & Repairs Traffic Signals										
10159 - Consolidated Electrical Distributors, Inc	4914-1033811	Street Lights	Paid by Check # 103806		10/20/2023	12/19/2023	12/19/2023		01/05/2024	262.20
Account 6360.780 - Maint & Repairs Traffic Signals Totals										Invoice Transactions 1
										\$262.20
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	329-1.Dec23	430 Marina Heights Dr Unit A (2391581329-1)	Paid by Check # 103821		12/14/2023	12/19/2023	12/19/2023		01/05/2024	40.35
10463 - Pacific Gas & Electric	Dec 2023 362-9	PG&E - 5996678362-9	Paid by Check # 103821		12/19/2023	01/03/2024	01/03/2024		01/05/2024	295.27
10463 - Pacific Gas & Electric	Dec 2023 683-2	PG&E 6217294683-2	Paid by Check # 103821		12/18/2023	01/03/2024	01/03/2024		01/05/2024	569.53
10463 - Pacific Gas & Electric	Dec 2023 533-8	PG&E - 2253666533-8	Paid by Check # 103821		12/17/2023	01/03/2024	01/03/2024		01/05/2024	156.05
Account 6380.300 - Utilities Gas & Electric Totals										Invoice Transactions 4
										\$1,061.20
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	000056087 120723	Crescent Ave/Costa Del Mar Irrigation	Paid by Check # 103816		12/07/2023	12/18/2023	12/18/2023		01/05/2024	28.34
10349 - Marina Coast Water District	000056030 120723	Crescent Ave/Reser Rd/Ramada Inn	Paid by Check # 103816		12/07/2023	12/18/2023	12/18/2023		01/05/2024	38.22
10349 - Marina Coast Water District	000056032 120723	Crescent Ave/Costa Del Mar East Side	Paid by Check # 103816		12/07/2023	12/18/2023	12/18/2023		01/05/2024	62.91
10349 - Marina Coast Water District	000056085 120723	Crescent/Whitney Irrigation	Paid by Check # 103816		12/07/2023	12/18/2023	12/18/2023		01/05/2024	28.34
10349 - Marina Coast Water District	000056086 120723	Crescent Ave/Sirena Del Mar Irrigation	Paid by Check # 103816		12/07/2023	12/18/2023	12/18/2023		01/05/2024	28.34
10349 - Marina Coast Water District	000056008 120723	Reservation & Del Monte	Paid by Check # 103816		12/07/2023	12/18/2023	12/18/2023		01/05/2024	28.34
10349 - Marina Coast Water District	000056084 120723	Crescent/Shuler/Irrigation	Paid by Check # 103816		12/07/2023	12/18/2023	12/18/2023		01/05/2024	28.34
10349 - Marina Coast Water District	000056028 122123	California at Jerry Ct	Paid by Check # 103816		12/21/2023	01/03/2024	01/03/2024		01/05/2024	38.22
10349 - Marina Coast Water District	000056040 122123	Hilo Ave	Paid by Check # 103816		12/21/2023	01/03/2024	01/03/2024		01/05/2024	28.34
10349 - Marina Coast Water District	0000056027 12152	California Ave at Reindollar	Paid by Check # 103816		12/15/2023	01/03/2024	01/03/2024		01/05/2024	38.22
10349 - Marina Coast Water District	000056007 121523	Calif Ave/North of 3rd	Paid by Check # 103816		12/15/2023	01/03/2024	01/03/2024		01/05/2024	109.41
10349 - Marina Coast Water District	000056021 121523	Reservation Rd/By 290-308 Reservation	Paid by Check # 103816		12/15/2023	01/03/2024	01/03/2024		01/05/2024	36.77
10349 - Marina Coast Water District	000056016 121523	Resev Rd & Seacrest Ave-Next to Fire Hyd	Paid by Check # 103816		12/15/2023	01/03/2024	01/03/2024		01/05/2024	36.77



Accounts Payable by G/L Distribution Report

Payment Date Range 01/05/24 - 01/05/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 220 - Gas Tax										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	000056022	Reser/Marina Auto	Paid by Check		12/15/2023	01/03/2024	01/03/2024		01/05/2024	36.77
	121523	Stereo/Irrigation	# 103816							
10349 - Marina Coast Water District	000056024	Del Monte/Palm	Paid by Check		12/15/2023	01/03/2024	01/03/2024		01/05/2024	92.55
	121523		# 103816							
Account 6380.500 - Utilities Water & Sewer Totals									Invoice Transactions 15	\$659.88
Account 6400.740 - Material & Suppl Special Dept Suppl										
10540 - Sierra Springs & Alhambra	9696351	Corp Yard	Paid by Check		12/16/2023	12/18/2023	12/18/2023		01/05/2024	147.39
	121623		# 103828							
Account 6400.740 - Material & Suppl Special Dept Suppl Totals									Invoice Transactions 1	\$147.39
Account 6400.750 - Material & Suppl Street Material (non-capitalize)										
10261 - Graniterock/Pavex Construction	2135206	Granitepatch	Paid by EFT #		12/23/2023	01/02/2024	01/02/2024		01/05/2024	1,652.82
			4097							
Account 6400.750 - Material & Suppl Street Material (non-capitalize) Totals									Invoice Transactions 1	\$1,652.82
Account 6400.800 - Material & Suppl Uniform										
10043 - Aramark Uniform Service	5110363473	PW Shop Supplies	Paid by Check		12/15/2023	12/18/2023	12/18/2023		01/05/2024	62.36
			# 103798							
Account 6400.800 - Material & Suppl Uniform Totals									Invoice Transactions 1	\$62.36
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 23	\$3,845.85
Division 000 - Non-Div Totals									Invoice Transactions 23	\$3,845.85
Department 000 - Non-Dept Totals									Invoice Transactions 23	\$3,845.85
Fund 220 - Gas Tax Totals									Invoice Transactions 23	\$3,845.85



Accounts Payable by G/L Distribution Report

Payment Date Range 01/05/24 - 01/05/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 235 - Cypress Cove II AD										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	000056015 120723	Corner of Cardoza & Dolphin Circle	Paid by Check # 103816		12/07/2023	12/18/2023	12/18/2023		01/05/2024	62.91
Account 6380.500 - Utilities Water & Sewer Totals							Invoice Transactions	1		\$62.91
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$62.91
Division 000 - Non-Div Totals							Invoice Transactions	1		\$62.91
Department 000 - Non-Dept Totals							Invoice Transactions	1		\$62.91
Fund 235 - Cypress Cove II AD Totals							Invoice Transactions	1		\$62.91



Accounts Payable by G/L Distribution Report

Payment Date Range 01/05/24 - 01/05/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 251 - CFD - Locke Paddon										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	Dec 2023 272-1	PG&E - 2862559272-1	Paid by Check # 103821		12/15/2023	01/03/2024	01/03/2024		01/05/2024	47.87
Account 6380.300 - Utilities Gas & Electric Totals							Invoice Transactions 1			<u>\$47.87</u>
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	012016000 122123	199 A Paddon Place	Paid by Check # 103816		12/21/2023	01/03/2024	01/03/2024		01/05/2024	53.42
Account 6380.500 - Utilities Water & Sewer Totals							Invoice Transactions 1			<u>\$53.42</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 2			<u>\$101.29</u>
Division 000 - Non-Div Totals							Invoice Transactions 2			<u>\$101.29</u>
Department 000 - Non-Dept Totals							Invoice Transactions 2			<u>\$101.29</u>
Fund 251 - CFD - Locke Paddon Totals							Invoice Transactions 2			<u>\$101.29</u>



Accounts Payable by G/L Distribution Report

Payment Date Range 01/05/24 - 01/05/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 462 - City Capital Projects										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
11762 - Raimi + Associates, Inc	23-6129	Marina GPU, EIR and Zoning Code Update November 2023	Paid by EFT # 4100		12/19/2023	12/21/2023	12/21/2023		01/05/2024	18,557.61
10515 - Rincon Consultants, Inc.	53396	Marina Downtown Vitalization SP and EIR	Paid by EFT # 4103		12/20/2023	12/20/2023	12/20/2023		01/05/2024	21,511.50
11317 - First American Title Company	12814-12814360	Preliminary Report	Paid by Check # 103810		11/20/2023	12/19/2023	12/19/2023		01/05/2024	395.00
11317 - First American Title Company	12814-12814361	Preliminary Report	Paid by Check # 103810		11/20/2023	12/19/2023	12/19/2023		01/05/2024	395.00
10425 - Monterey Peninsula Engineering	23-10-13	Martin Luther King Jr Sculpture Garden	Paid by Check # 103818		10/31/2023	01/02/2024	01/02/2024		01/05/2024	9,620.62
10588 - United Site Services	INV-4081428	2830 5th Ave (Equestrian Center)	Paid by Check # 103834		12/31/2023	01/02/2024	01/02/2024		01/05/2024	789.82
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions	6		<u>\$51,269.55</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	6		<u>\$51,269.55</u>
Division 000 - Non-Div Totals							Invoice Transactions	6		<u>\$51,269.55</u>
Department 000 - Non-Dept Totals							Invoice Transactions	6		<u>\$51,269.55</u>
Fund 462 - City Capital Projects Totals							Invoice Transactions	6		<u>\$51,269.55</u>



Accounts Payable by G/L Distribution Report

Payment Date Range 01/05/24 - 01/05/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 555 - Marina Airport										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.440 - Maint & Repairs Landscape General										
10154 - Commercial Environment Landscape	2796-1223	Weekly Landscape Services for December 2023	Paid by EFT # 4094		12/19/2023	12/22/2023	12/19/2023		01/05/2024	2,900.00
10275 - Home Depot Credit Service	12-13-23	Home Depot (6035 3225 0395 9813)	Paid by Check # 103814		12/13/2023	01/02/2024	01/02/2024		01/05/2024	756.36
Account 6360.440 - Maint & Repairs Landscape General Totals									Invoice Transactions 2	\$3,656.36
Account 6360.450 - Maint & Repairs Maint & Repairs										
11771 - US Fuelling Solution	25173	Monitor Cartridge with O-Ring	Paid by Check # 103836		12/29/2023	01/18/2024	01/03/2024		01/05/2024	393.56
Account 6360.450 - Maint & Repairs Maint & Repairs Totals									Invoice Transactions 1	\$393.56
Account 6360.566 - Maint & Repairs Other Equipment										
10728 - Ace Hardware-Public Works	087127	Tarp and supplies for bldg 535 (Light & Motion)	Paid by Check # 103796		12/20/2023	12/20/2023	12/19/2023		01/05/2024	96.01
10728 - Ace Hardware-Public Works	087136	Trowl for Fuel Pump	Paid by Check # 103796		12/21/2023	12/22/2023	12/19/2023		01/05/2024	3.27
10414 - Monterey County Agricultural Commissioner	2024 Permit 1317	W&M Permit or 2024 Airport Fuel	Paid by Check # 103817		12/18/2023	12/19/2023	12/19/2023		01/05/2024	204.60
10459 - Overhead Door Company	138220	Roof repair for Light & Motion Bldg 535	Paid by Check # 103820		12/22/2023	01/03/2024	01/03/2024		01/05/2024	296.39
Account 6360.566 - Maint & Repairs Other Equipment Totals									Invoice Transactions 4	\$600.27
Account 6360.570 - Maint & Repairs Other Svc Agr										
10239 - First Alarm	16108	Monitoring Service	Paid by EFT # 4096		12/15/2023	01/03/2024	01/03/2024		01/05/2024	277.50
10239 - First Alarm	794569	Monitor Service for Bldg 524	Paid by EFT # 4096		12/15/2023	01/03/2024	01/03/2024		01/05/2024	128.22
Account 6360.570 - Maint & Repairs Other Svc Agr Totals									Invoice Transactions 2	\$405.72
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	Dec 2023 683-2	PG&E 6217294683-2	Paid by Check # 103821		12/18/2023	01/03/2024	01/03/2024		01/05/2024	109.59
Account 6380.300 - Utilities Gas & Electric Totals									Invoice Transactions 1	\$109.59
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	Dec 56 097	3200 Imjin Rd (000056 097)	Paid by Check # 103816		12/29/2023	01/15/2024	01/03/2024		01/05/2024	1,016.55
10349 - Marina Coast Water District	Dec 56 096	3271 Imjin Rd (000056 096)	Paid by Check # 103816		12/29/2023	01/15/2024	01/03/2024		01/05/2024	229.90
10349 - Marina Coast Water District	Dec 56 044	781 Neeson Rd (000056 044)	Paid by Check # 103816		12/29/2023	01/15/2024	01/03/2024		01/05/2024	156.44



Accounts Payable by G/L Distribution Report

Payment Date Range 01/05/24 - 01/05/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 555 - Marina Airport										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	Dec 56 051	721 Neeson Rd (000056 051)	Paid by Check # 103816		12/29/2023	01/15/2024	01/03/2024		01/05/2024	185.84
Account 6380.500 - Utilities Water & Sewer Totals							Invoice Transactions 4			\$1,588.73
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 14			\$6,754.23
Division 000 - Non-Div Totals							Invoice Transactions 14			\$6,754.23
Department 000 - Non-Dept Totals							Invoice Transactions 14			\$6,754.23
Fund 555 - Marina Airport Totals							Invoice Transactions 14			\$6,754.23
Grand Totals							Invoice Transactions 131			\$393,995.29



Accounts Payable by G/L Distribution Report

Payment Date Range 01/12/24 - 01/12/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 110 - City Council										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6600.630 - Other Charges Promotional Activities										
11890 - Korean American Associations of Monterey	01-10-24	Reimbursement for Sister City Program Welcome Banner	Paid by Check # 103865		01/10/2024	01/10/2024	01/10/2024		01/12/2024	251.56
Account 6600.630 - Other Charges Promotional Activities Totals							Invoice Transactions	1		\$251.56
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$251.56
Division 000 - Non-Div Totals							Invoice Transactions	1		\$251.56
Department 110 - City Council Totals							Invoice Transactions	1		\$251.56
Department 120 - City Mgr/HR/Risk										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.305 - Prof Svc HR - Citywide Recruit/Background										
11198 - Core Psychological Corporation	6603	CORE Physcological Corporation	Paid by Check # 103855		05/01/2023	12/30/2023	12/30/2023		01/12/2024	500.00
11198 - Core Psychological Corporation	7235	CORE Physcological Corporation	Paid by Check # 103855		12/28/2023	12/30/2023	12/30/2023		01/12/2024	1,000.00
11764 - Kurt Ashley - Secure Solutions	000845	Background - Screening	Paid by Check # 103866		01/05/2024	01/09/2024	01/09/2024		01/12/2024	3,748.34
Account 6300.305 - Prof Svc HR - Citywide Recruit/Background Totals							Invoice Transactions	3		\$5,248.34
Account 6300.310 - Prof Svc HR - Labor Relation& Negotiation										
10335 - Liebert Cassidy Whitmore	256448	LCW - Professional Services	Paid by Check # 103867		11/30/2023	01/10/2024	01/10/2024		01/12/2024	478.50
Account 6300.310 - Prof Svc HR - Labor Relation& Negotiation Totals							Invoice Transactions	1		\$478.50
Account 6300.570 - Prof Svc Other										
10335 - Liebert Cassidy Whitmore	MA130-10000-24	LCW - Professional Services	Paid by Check # 103867		12/13/2023	01/10/2024	01/10/2024		01/12/2024	900.00
10335 - Liebert Cassidy Whitmore	255661	LCW - Professional Services	Paid by Check # 103867		11/30/2023	01/10/2024	01/10/2024		01/12/2024	2,314.00
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions	2		\$3,214.00
Account 6400.565 - Material & Suppl Office Supplies										
10732 - Office Depot-General Account	345572679001	Office Supplies	Paid by Check # 103878		12/15/2023	01/02/2024	01/02/2024		01/12/2024	28.61
10732 - Office Depot-General Account	345572680001	Office Supplies	Paid by Check # 103878		12/15/2023	01/02/2024	01/02/2024		01/12/2024	45.87
10732 - Office Depot-General Account	345572678001	Replacement Toner for CM Printer	Paid by Check # 103878		12/15/2023	01/02/2024	01/02/2024		01/12/2024	356.14
Account 6400.565 - Material & Suppl Office Supplies Totals							Invoice Transactions	3		\$430.62
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	9		\$9,371.46
Division 000 - Non-Div Totals							Invoice Transactions	9		\$9,371.46
Department 120 - City Mgr/HR/Risk Totals							Invoice Transactions	9		\$9,371.46



Accounts Payable by G/L Distribution Report

Payment Date Range 01/12/24 - 01/12/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 125 - I. T.										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.330 - Prof Svc IT - Information Tech Svc										
10897 - TechRx Technology Services	11478	IT Support - December 2023	Paid by EFT # 4141		01/01/2024	01/04/2024	01/04/2024		01/12/2024	11,400.00
Account 6300.330 - Prof Svc IT - Information Tech Svc Totals										Invoice Transactions 1
										<u>\$11,400.00</u>
Account 6300.331 - Prof Svc IT - Website Svc										
10143 - Civicplus	283404	Website Hosting - January-March 2024	Paid by EFT # 4133		01/01/2024	01/02/2024	01/02/2024		01/12/2024	3,826.12
Account 6300.331 - Prof Svc IT - Website Svc Totals										Invoice Transactions 1
										<u>\$3,826.12</u>
Account 6360.076 - Maint & Repairs Copier										
10406 - Monterey Bay Systems	461148	CDD Copier Maintenance and Overage	Paid by EFT # 4137		12/18/2023	01/02/2024	01/02/2024		01/12/2024	2,726.91
10592 - U.S. Bank Equipment Finance-USbancorp	518961966	CDD Copier Lease Payment - January 2024 with Late Charge	Paid by Check # 103886		11/30/2023	01/02/2024	01/02/2024		01/12/2024	236.12
Account 6360.076 - Maint & Repairs Copier Totals										Invoice Transactions 2
										<u>\$2,963.03</u>
Account 6360.342 - Maint & Repairs IT - System Annual Maint										
10897 - TechRx Technology Services	11463	Veeam Virtual Backup Monthly Subscription - January 2024	Paid by EFT # 4141		01/01/2024	01/04/2024	01/04/2024		01/12/2024	380.00
10897 - TechRx Technology Services	11423	Mobile Device Management - 3 Council Members	Paid by EFT # 4141		01/01/2024	01/04/2024	01/04/2024		01/12/2024	180.00
10897 - TechRx Technology Services	11462	Ninite Monthly Subscription - January 2024	Paid by EFT # 4141		01/01/2024	01/04/2024	01/04/2024		01/12/2024	112.50
10897 - TechRx Technology Services	11459	Amazon Glacier Terabyte Storage	Paid by EFT # 4141		01/01/2024	01/04/2024	01/04/2024		01/12/2024	340.00
10905 - Taygeta Scientific, Inc.	000423-R-0061	Computer Network Defense - January 2024	Paid by Check # 103884		01/01/2024	01/02/2024	01/02/2024		01/12/2024	2,000.00
10905 - Taygeta Scientific, Inc.	000708-R-0034	Barracuda Spam Firewall - January 2024	Paid by Check # 103884		01/01/2024	01/02/2024	01/02/2024		01/12/2024	475.80
Account 6360.342 - Maint & Repairs IT - System Annual Maint Totals										Invoice Transactions 6
										<u>\$3,488.30</u>
Account 6360.343 - Maint & Repairs IT - Microsoft Ofc Maint										
10897 - TechRx Technology Services	11473	Citywide MS Office 365 - January 2024	Paid by EFT # 4141		01/01/2024	01/04/2024	01/04/2024		01/12/2024	2,304.60
Account 6360.343 - Maint & Repairs IT - Microsoft Ofc Maint Totals										Invoice Transactions 1
										<u>\$2,304.60</u>



Accounts Payable by G/L Distribution Report

Payment Date Range 01/12/24 - 01/12/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 125 - I. T.										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6700.100 - Capital Outlay Info Tech Hardware										
10897 - TechRx Technology Services	11430	Council Chambers Laptop	Paid by EFT # 4141		12/31/2023	01/04/2024	01/04/2024		01/12/2024	954.74
Account 6700.100 - Capital Outlay Info Tech Hardware Totals							Invoice Transactions	1		\$954.74
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	12		\$24,936.79
Division 000 - Non-Div Totals							Invoice Transactions	12		\$24,936.79
Department 125 - I. T. Totals							Invoice Transactions	12		\$24,936.79
Department 130 - Finance										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6400.565 - Material & Suppl Office Supplies										
10999 - Tyler Business Forms - The Artina Group Inc.	90361	Tyler Business Forms 1099	Paid by Check # 103892		12/22/2023	01/21/2024	01/08/2024		01/12/2024	49.34
Account 6400.565 - Material & Suppl Office Supplies Totals							Invoice Transactions	1		\$49.34
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$49.34
Division 000 - Non-Div Totals							Invoice Transactions	1		\$49.34
Department 130 - Finance Totals							Invoice Transactions	1		\$49.34
Department 190 - Citywide Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6150.200 - Medical Dental										
10737 - Premier Access Insurance-Premium Payment	01-01-24.	Dental Claim (01/2024)	Paid by Check # 103891		01/01/2024	01/01/2024	01/01/2024		01/12/2024	(3,403.40)
Account 6150.200 - Medical Dental Totals							Invoice Transactions	1		(\$3,403.40)
Account 6300.570 - Prof Svc Other										
11835 - Environmental Innovations, Inc.	2373	Solid Waste Management Services	Paid by Check # 103857		01/05/2024	01/05/2024	01/05/2024		01/12/2024	1,375.00
10274 - Hinderliter, de Llamas & Associates (HDL)	SIN034442	NOV 2023 - HDL TOT	Paid by EFT # 4136		11/30/2023	01/05/2024	01/05/2024		01/12/2024	1,906.67
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions	2		\$3,281.67
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	Dec 2023 313-6	PG&E 6793435313-6	Paid by Check # 103879		12/27/2023	01/05/2024	01/05/2024		01/12/2024	7,044.40
Account 6380.300 - Utilities Gas & Electric Totals							Invoice Transactions	1		\$7,044.40
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	12-29-23	Acct# 000056041 - 3260 Imjin Road	Paid by Check # 103869		12/29/2023	01/10/2024	01/10/2024		01/12/2024	292.43
Account 6380.500 - Utilities Water & Sewer Totals							Invoice Transactions	1		\$292.43



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 190 - Citywide Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6400.565 - Material & Suppl Office Supplies										
10540 - Sierra Springs & Alhambra	7266038 122223	Water Cooler Rental and Replacement Water	Paid by Check # 103881		12/22/2023	01/02/2024	01/02/2024		01/12/2024	126.90
Account 6400.565 - Material & Suppl Office Supplies Totals									Invoice Transactions 1	\$126.90
Account 6400.635 - Material & Suppl Postage Shipping										
10235 - FedEx	8-356-32237	Shipping Charges - BMR Program - Fechter	Paid by Check # 103858		12/22/2023	01/02/2024	01/02/2024		01/12/2024	41.20
10235 - FedEx	8-363-52669	Shipping Charges - BMR Program - Carter and Perez	Paid by Check # 103858		12/29/2023	01/05/2024	01/05/2024		01/12/2024	146.34
Account 6400.635 - Material & Suppl Postage Shipping Totals									Invoice Transactions 2	\$187.54
Account 6600.452 - Other Charges Leased Copier										
11451 - Monterey Bay Office Products - US Bank	519415392	City Hall Copier Lease Payment - January 2024 Includes Late Fee	Paid by Check # 103871		01/04/2024	01/09/2024	01/09/2024		01/12/2024	415.00
Account 6600.452 - Other Charges Leased Copier Totals									Invoice Transactions 1	\$415.00
Account 6600.490 - Other Charges Membership Prof Orgs										
10050 - ASCAP	100006265180	Citywide Music Licensing - 2024	Paid by Check # 103843		12/20/2023	01/02/2024	01/02/2024		01/12/2024	434.00
Account 6600.490 - Other Charges Membership Prof Orgs Totals									Invoice Transactions 1	\$434.00
Account 6600.600 - Other Charges Other										
11889 - Gladwell Govermental Services Inc	5257	Professional Services - Records Retention Schedule Update	Paid by Check # 103863		01/02/2024	01/05/2024	01/05/2024		01/12/2024	1,800.00
Account 6600.600 - Other Charges Other Totals									Invoice Transactions 1	\$1,800.00
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 11	\$10,178.54
Division 000 - Non-Div Totals									Invoice Transactions 11	\$10,178.54
Department 190 - Citywide Non-Dept Totals									Invoice Transactions 11	\$10,178.54
Department 210 - Police										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.305 - Prof Svc HR - Citywide Recruit/Background										
11963 - Timothy Gill	2024-00001214	Reimbursement - Timothy Gill	Paid by Check # 103885		01/10/2024	01/10/2024	01/10/2024		01/12/2024	926.88
Account 6300.305 - Prof Svc HR - Citywide Recruit/Background Totals									Invoice Transactions 1	\$926.88



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 210 - Police										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.360 - Maint & Repairs Janitorial										
10080 - Branch's Janitorial	228705	Janitorial Service - Police/Fire/Airport December 2023	Paid by EFT # 4131		12/22/2023	01/03/2024	01/03/2024		01/12/2024	1,308.34
Account 6360.360 - Maint & Repairs Janitorial Totals								Invoice Transactions 1		\$1,308.34
Account 6360.570 - Maint & Repairs Other Svc Agr										
10129 - Cintas Corporation	4173593646	Mat Service - Police/Fire 11/10/23	Paid by Check # 103853		11/10/2023	01/10/2024	01/10/2024		01/12/2024	44.09
10493 - Pure H2O	21069	Water Cooler Service Police & Fire 01/01/24	Paid by Check # 103880		01/01/2024	01/03/2024	01/03/2024		01/12/2024	88.55
Account 6360.570 - Maint & Repairs Other Svc Agr Totals								Invoice Transactions 2		\$132.64
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	014874000 092823	289 12th Street	Paid by Check # 103869		09/28/2023	01/03/2024	01/03/2024		01/12/2024	301.76
Account 6380.500 - Utilities Water & Sewer Totals								Invoice Transactions 1		\$301.76
Account 6600.455 - Other Charges Leased Parking										
10253 - George T. Powell	01012024	Parking Rental Fees	Paid by Check # 103862		01/01/2024	01/03/2024	01/03/2024		01/12/2024	1,047.00
Account 6600.455 - Other Charges Leased Parking Totals								Invoice Transactions 1		\$1,047.00
Sub-Division 00 - Non-Subdiv Totals								Invoice Transactions 6		\$3,716.62
Division 000 - Non-Div Totals								Invoice Transactions 6		\$3,716.62
Department 210 - Police Totals								Invoice Transactions 6		\$3,716.62
Department 250 - Fire										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
10841 - Carmel Fire Protection Associates - Art Black	23-Y	Apartment Inspections (34 units)	Paid by Check # 103850		12/15/2023	01/03/2024	01/03/2024		01/12/2024	2,550.00
10841 - Carmel Fire Protection Associates - Art Black	124019	Plan check & Inspection at Joby 3200C 72 TI	Paid by Check # 103850		01/05/2024	01/10/2024	01/10/2024		01/12/2024	215.00
Account 6300.570 - Prof Svc Other Totals								Invoice Transactions 2		\$2,765.00
Account 6360.344 - Maint & Repairs IT - Office Equip & PC Upgrades										
10897 - TechRx Technology Services	11437	(3) Elitedesk, setup and installation	Paid by EFT # 4141		12/01/2023	01/03/2024	01/03/2024		01/12/2024	4,788.05
10897 - TechRx Technology Services	11501	HP LaserJet Pro 4201 Color Printer	Paid by EFT # 4141		01/01/2024	01/04/2024	01/04/2024		01/12/2024	790.88



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 250 - Fire										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.344 - Maint & Repairs IT - Office Equip & PC Upgrades										
10897 - TechRx Technology Services	11480	USB-HDR 10 Monitor, setup, installation and delivery C. Vega	Paid by EFT # 4141		01/01/2024	01/04/2024	01/04/2024		01/12/2024	887.06
Account 6360.344 - Maint & Repairs IT - Office Equip & PC Upgrades Totals										Invoice Transactions 3
										\$6,465.99
Account 6360.360 - Maint & Repairs Janitorial										
10005 - A-1 Sweeping Service	Dec 2023	December Street Sweeping Service	Paid by Check # 103839		12/31/2023	01/03/2024	01/03/2024		01/12/2024	5,917.50
10080 - Branch's Janitorial	228705	Janitorial Service - Police/Fire/Airport December 2023	Paid by EFT # 4131		12/22/2023	01/03/2024	01/03/2024		01/12/2024	516.66
Account 6360.360 - Maint & Repairs Janitorial Totals										Invoice Transactions 2
										\$6,434.16
Account 6360.570 - Maint & Repairs Other Svc Agr										
10129 - Cintas Corporation	4173593646	Mat Service - Police/Fire 11/10/23	Paid by Check # 103853		11/10/2023	01/10/2024	01/10/2024		01/12/2024	144.89
10493 - Pure H2O	21069	Water Cooler Service Police & Fire 01/01/24	Paid by Check # 103880		01/01/2024	01/03/2024	01/03/2024		01/12/2024	113.53
10623 - Xerox Financial Services	5223271	FD Monthly Copier Charges 12/17/23 - 01/16/24	Paid by Check # 103888		12/28/2023	01/03/2024	01/03/2024		01/12/2024	239.26
Account 6360.570 - Maint & Repairs Other Svc Agr Totals										Invoice Transactions 3
										\$497.68
Account 6360.680 - Maint & Repairs Radio Equip										
11171 - Motorola Solutions, Inc.	8281786528	Charger IMP VEH EXT NA/EU Kit	Paid by EFT # 4138		12/20/2023	01/03/2024	01/03/2024		01/12/2024	1,781.91
Account 6360.680 - Maint & Repairs Radio Equip Totals										Invoice Transactions 1
										\$1,781.91
Account 6360.850 - Maint & Repairs Vehicle										
10129 - Cintas Corporation	4177958343	Shop towels	Paid by Check # 103853		12/22/2023	01/03/2024	01/03/2024		01/12/2024	138.05
10331 - Stommell Inc. / LEHR	S196885	STI-CO Replacement, Radio Ant Cable & shipping charges	Paid by Check # 103882		12/20/2023	01/04/2024	01/04/2024		01/12/2024	613.11
Account 6360.850 - Maint & Repairs Vehicle Totals										Invoice Transactions 2
										\$751.16
Account 6380.120 - Utilities Comm Mobile & Pager										
10603 - Verizon Wireless	9952644039	FD Mobile from November 26 - December 25 2023	Paid by EFT # 4142		12/25/2023	01/03/2024	01/03/2024		01/12/2024	442.53
Account 6380.120 - Utilities Comm Mobile & Pager Totals										Invoice Transactions 1
										\$442.53



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 250 - Fire										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	0242466-IN	Clear Diesel	Paid by Check # 103872		12/29/2023	01/03/2024	01/03/2024		01/12/2024	1,808.16
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel Totals							Invoice Transactions 1			\$1,808.16
Account 6400.740 - Material & Suppl Special Dept Suppl										
10927 - Ace Hardware - Fire Dept.	087144	Pine sol cleaner for Station 2	Paid by Check # 103840		12/22/2023	01/03/2024	01/03/2024		01/12/2024	18.56
11393 - Carmel Roasters, Inc.	68515	FD Coffee - 4 boxes & filters	Paid by Check # 103851		01/10/2024	01/10/2024	01/10/2024		01/12/2024	369.60
Account 6400.740 - Material & Suppl Special Dept Suppl Totals							Invoice Transactions 2			\$388.16
Account 6600.455 - Other Charges Leased Parking										
10253 - George T. Powell	01012024	Parking Rental Fees	Paid by Check # 103862		01/01/2024	01/03/2024	01/03/2024		01/12/2024	353.00
Account 6600.455 - Other Charges Leased Parking Totals							Invoice Transactions 1			\$353.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 18			\$21,687.75
Division 000 - Non-Div Totals							Invoice Transactions 18			\$21,687.75
Department 250 - Fire Totals							Invoice Transactions 18			\$21,687.75
Department 310 - Public Works										
Division 311 - Buildings & Grounds										
Sub-Division 00 - Non-Subdiv										
Account 6360.065 - Maint & Repairs Bdg NonFlagship										
10181 - Dave's Repair Service	36189	Maintenance	Paid by Check # 103856		12/29/2023	01/05/2024	01/05/2024		01/12/2024	170.00
10181 - Dave's Repair Service	36301	Monthly Site Inspections as Designated Operator	Paid by Check # 103856		01/04/2024	01/09/2024	01/09/2024		01/12/2024	95.00
10250 - Gavilan Pest Control	0158688	211 Hillcrest Ave Rodents	Paid by Check # 103861		01/03/2024	01/05/2024	01/05/2024		01/12/2024	82.00
10250 - Gavilan Pest Control	0158123	Preston Park Squirrels	Paid by Check # 103861		12/22/2023	01/05/2024	01/05/2024		01/12/2024	180.00
10560 - Suburban Propane	1602-120149	City Propane	Paid by Check # 103883		01/05/2024	01/03/2024	01/03/2024		01/12/2024	550.47
Account 6360.065 - Maint & Repairs Bdg NonFlagship Totals							Invoice Transactions 5			\$1,077.47
Account 6360.440 - Maint & Repairs Landscape General										
10250 - Gavilan Pest Control	0158207	Glorya Jean Tate Park Gophers	Paid by Check # 103861		12/22/2023	01/09/2024	01/09/2024		01/12/2024	300.00
10368 - Martin's Irrigation Supply	646775	Irrigation	Paid by Check # 103870		01/09/2024	01/09/2024	01/09/2024		01/12/2024	175.96
Account 6360.440 - Maint & Repairs Landscape General Totals							Invoice Transactions 2			\$475.96



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 310 - Public Works										
Division 311 - Buildings & Grounds										
Sub-Division 00 - Non-Subdiv										
Account 6360.690 - Maint & Repairs Supplies										
11002 - Chris Wilson Plumbing & Heating Repair	59182979	Public Safety	Paid by Check # 103852		12/15/2023	12/18/2023	12/18/2023		01/12/2024	14,178.15
10728 - Ace Hardware-Public Works	087202	Desolvant	Paid by Check # 103841		01/04/2024	01/03/2024	01/03/2024		01/12/2024	28.38
10243 - Fox Welding Metal Fabricators	2536	Locke Paddon Park Trash Can lids	Paid by Check # 103859		01/05/2024	01/05/2024	01/05/2024		01/12/2024	345.00
Account 6360.690 - Maint & Repairs Supplies Totals							Invoice Transactions 3			<u>\$14,551.53</u>
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	000056045122123	3100 Preston Drive	Paid by Check # 103869		12/21/2023	01/09/2024	01/09/2024		01/12/2024	2,165.39
10349 - Marina Coast Water District	000056046122123	3100 Preston Drive	Paid by Check # 103869		12/21/2023	01/09/2024	01/09/2024		01/12/2024	156.44
Account 6380.500 - Utilities Water & Sewer Totals							Invoice Transactions 2			<u>\$2,321.83</u>
Account 6400.800 - Material & Suppl Uniform										
10043 - Aramark Uniform Service	5110378397	PW Uniforms	Paid by Check # 103842		01/05/2024	01/05/2024	01/05/2024		01/12/2024	234.80
Account 6400.800 - Material & Suppl Uniform Totals							Invoice Transactions 1			<u>\$234.80</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 13			<u>\$18,661.59</u>
Division 311 - Buildings & Grounds Totals							Invoice Transactions 13			<u>\$18,661.59</u>
Division 313 - Vehicle Maint										
Sub-Division 00 - Non-Subdiv										
Account 6360.850 - Maint & Repairs Vehicle										
10428 - Monterey Tire Service	1-116138	09 Ford Escape Hydrid	Paid by Check # 103875		01/04/2024	01/03/2024	01/03/2024		01/12/2024	250.41
10403 - NAPA Auto Parts - former Monterey Auto Supply	4006-029573	Oil	Paid by Check # 103876		01/03/2024	01/03/2024	01/03/2024		01/12/2024	23.97
Account 6360.850 - Maint & Repairs Vehicle Totals							Invoice Transactions 2			<u>\$274.38</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 2			<u>\$274.38</u>
Division 313 - Vehicle Maint Totals							Invoice Transactions 2			<u>\$274.38</u>
Department 310 - Public Works Totals							Invoice Transactions 15			<u>\$18,935.97</u>
Department 410 - Planning										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6330.100 - Fee Agr Costs - Planning										
10316 - Kimley-Horn & Associates	26520480	Marina Station COA	Paid by Check # 103864		10/31/2023	01/09/2024	01/09/2024		01/12/2024	582.50
10508 - Regional Government Services	16084	Marina Dunes Borelli-November	Paid by EFT # 4139		11/30/2023	01/05/2024	01/05/2024		01/12/2024	1,305.16



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 410 - Planning										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6330.100 - Fee Agr Costs - Planning										
10508 - Regional Government Services	16083	Harvey Gas Station	Paid by EFT # 4139		11/30/2023	01/05/2024	01/05/2024		01/12/2024	2,354.18
10508 - Regional Government Services	16082	Marina Dunes Misc November	Paid by EFT # 4139		11/30/2023	01/05/2024	01/05/2024		01/12/2024	7,194.71
Account 6330.100 - Fee Agr Costs - Planning Totals								Invoice Transactions	4	\$11,436.55
Account 6400.565 - Material & Suppl Office Supplies										
10728 - Ace Hardware-Public Works	087204	Tape Measurer	Paid by Check # 103841		01/04/2024	01/05/2024	01/05/2024		01/12/2024	16.38
Account 6400.565 - Material & Suppl Office Supplies Totals								Invoice Transactions	1	\$16.38
Sub-Division 00 - Non-Subdiv Totals								Invoice Transactions	5	\$11,452.93
Division 000 - Non-Div Totals								Invoice Transactions	5	\$11,452.93
Department 410 - Planning Totals								Invoice Transactions	5	\$11,452.93
Department 420 - Engineering										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
10508 - Regional Government Services	16107	Reimbursable Expenses for Engineer	Paid by EFT # 4139		11/30/2023	01/03/2024	01/03/2024		01/12/2024	1,405.00
10508 - Regional Government Services	16065	Contract Services for Engineer November	Paid by EFT # 4139		11/30/2023	01/03/2024	01/03/2024		01/12/2024	720.43
Account 6300.570 - Prof Svc Other Totals								Invoice Transactions	2	\$2,125.43
Account 6370.540 - Shared Svc NPDES Contribution										
10556 - California State Water Resources Control Board	SW-0268978	Annual Permit Fees	Paid by Check # 103849		11/09/2023	01/03/2024	01/03/2024		01/12/2024	10,602.00
Account 6370.540 - Shared Svc NPDES Contribution Totals								Invoice Transactions	1	\$10,602.00
Sub-Division 00 - Non-Subdiv Totals								Invoice Transactions	3	\$12,727.43
Division 000 - Non-Div Totals								Invoice Transactions	3	\$12,727.43
Department 420 - Engineering Totals								Invoice Transactions	3	\$12,727.43



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 430 - Building Inspection										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.120 - Utilities Comm Mobile & Pager										
10603 - Verizon Wireless	9952107120	Verizon Wireless December 2023 (972476364-00001)	Paid by EFT # 4142		12/18/2023	01/03/2024	01/03/2024		01/12/2024	286.35
Account 6380.120 - Utilities Comm Mobile & Pager Totals							Invoice Transactions	1		\$286.35
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$286.35
Division 000 - Non-Div Totals							Invoice Transactions	1		\$286.35
Department 430 - Building Inspection Totals							Invoice Transactions	1		\$286.35
Department 440 - Economic Dev										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6600.630 - Other Charges Promotional Activities										
11620 - Certified Folder Display Service, Inc.	608095	Distribution of Restaurant Guides - February 2024	Paid by EFT # 4132		01/01/2024	01/02/2024	01/02/2024		01/12/2024	314.30
Account 6600.630 - Other Charges Promotional Activities Totals							Invoice Transactions	1		\$314.30
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$314.30
Division 000 - Non-Div Totals							Invoice Transactions	1		\$314.30
Department 440 - Economic Dev Totals							Invoice Transactions	1		\$314.30
Fund 100 - General Fund Totals							Invoice Transactions	83		\$113,909.04



Accounts Payable by G/L Distribution Report

Payment Date Range 01/12/24 - 01/12/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 130 - Library Maintenance										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.440 - Maint & Repairs Landscape General										
10446 - New Image Landscape Co.	145086	Landscape Maintenance for December 2023	Paid by Check # 103877		12/31/2023	01/09/2024	01/09/2024		01/12/2024	675.00
Account 6360.440 - Maint & Repairs Landscape General Totals							Invoice Transactions	1		\$675.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$675.00
Division 000 - Non-Div Totals							Invoice Transactions	1		\$675.00
Department 000 - Non-Dept Totals							Invoice Transactions	1		\$675.00
Fund 130 - Library Maintenance Totals							Invoice Transactions	1		\$675.00



Accounts Payable by G/L Distribution Report

Payment Date Range 01/12/24 - 01/12/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 220 - Gas Tax										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.120 - Utilities Comm Mobile & Pager										
10603 - Verizon Wireless	9952107120	Verizon Wireless December 2023 (972476364-00001)	Paid by EFT # 4142		12/18/2023	01/03/2024	01/03/2024		01/12/2024	517.16
Account 6380.120 - Utilities Comm Mobile & Pager Totals									Invoice Transactions 1	\$517.16
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	Dec 2023 483-6	PG&E - 3982644483-6	Paid by Check # 103879		12/20/2023	01/03/2024	01/03/2024		01/12/2024	15,234.57
10463 - Pacific Gas & Electric	Dec 2023 313-6	PG&E 6793435313-6	Paid by Check # 103879		12/27/2023	01/05/2024	01/05/2024		01/12/2024	827.26
Account 6380.300 - Utilities Gas & Electric Totals									Invoice Transactions 2	\$16,061.83
Account 6400.155 - Material & Suppl Dump Fees										
10427 - Monterey Regional Waste Management District	3989852	Street Sweeper Debris	Paid by Check # 103874		01/05/2024	01/05/2024	01/05/2024		01/12/2024	52.54
10427 - Monterey Regional Waste Management District	3991248	Sweepings	Paid by Check # 103874		01/08/2024	01/09/2024	01/09/2024		01/12/2024	116.60
10427 - Monterey Regional Waste Management District	3991707	Sweepings	Paid by Check # 103874		01/09/2024	01/09/2024	01/09/2024		01/12/2024	129.92
Account 6400.155 - Material & Suppl Dump Fees Totals									Invoice Transactions 3	\$299.06
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	0242466-IN	Clear Diesel	Paid by Check # 103872		12/29/2023	01/03/2024	01/03/2024		01/12/2024	890.58
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel Totals									Invoice Transactions 1	\$890.58
Account 6400.780 - Material & Suppl Traffic Signal										
11248 - Bear Electrical Solutions, Inc.	21225	Traffic Signal Maintenance	Paid by Check # 103846		12/28/2023	01/05/2024	01/05/2024		01/12/2024	2,647.00
Account 6400.780 - Material & Suppl Traffic Signal Totals									Invoice Transactions 1	\$2,647.00
Account 6400.800 - Material & Suppl Uniform										
10043 - Aramark Uniform Service	5110378398	PW Shop Supplies	Paid by Check # 103842		01/05/2024	01/05/2024	01/05/2024		01/12/2024	62.36
Account 6400.800 - Material & Suppl Uniform Totals									Invoice Transactions 1	\$62.36
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 9	\$20,477.99
Division 000 - Non-Div Totals									Invoice Transactions 9	\$20,477.99
Department 000 - Non-Dept Totals									Invoice Transactions 9	\$20,477.99
Fund 220 - Gas Tax Totals									Invoice Transactions 9	\$20,477.99



Accounts Payable by G/L Distribution Report

Payment Date Range 01/12/24 - 01/12/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 223 - FORA Dissolution										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
11489 - Wallace Group, Inc.	61109	Blight Removal 2022	Paid by Check # 103887		12/22/2023	01/03/2024	01/03/2024		01/12/2024	1,537.50
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions	1		<u>\$1,537.50</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		<u>\$1,537.50</u>
Division 000 - Non-Div Totals							Invoice Transactions	1		<u>\$1,537.50</u>
Department 000 - Non-Dept Totals							Invoice Transactions	1		<u>\$1,537.50</u>
Fund 223 - FORA Dissolution Totals							Invoice Transactions	1		<u>\$1,537.50</u>



Accounts Payable by G/L Distribution Report

Payment Date Range 01/12/24 - 01/12/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 232 - Seabreeze AD										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.440 - Maint & Repairs Landscape General										
10446 - New Image Landscape Co.	145086	Landscape Maintenance for December 2023	Paid by Check # 103877		12/31/2023	01/09/2024	01/09/2024		01/12/2024	218.00
Account 6360.440 - Maint & Repairs Landscape General Totals							Invoice Transactions	1		\$218.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$218.00
Division 000 - Non-Div Totals							Invoice Transactions	1		\$218.00
Department 000 - Non-Dept Totals							Invoice Transactions	1		\$218.00
Fund 232 - Seabreeze AD Totals							Invoice Transactions	1		\$218.00



Accounts Payable by G/L Distribution Report

Payment Date Range 01/12/24 - 01/12/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 233 - Monterey Bay Estates AD										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.440 - Maint & Repairs Landscape General										
10446 - New Image Landscape Co.	145086	Landscape Maintenance for December 2023	Paid by Check # 103877		12/31/2023	01/09/2024	01/09/2024		01/12/2024	468.00
Account 6360.440 - Maint & Repairs Landscape General Totals									Invoice Transactions 1	\$468.00
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	Dec 2023 313-6	PG&E 6793435313-6	Paid by Check # 103879		12/27/2023	01/05/2024	01/05/2024		01/12/2024	9.53
Account 6380.300 - Utilities Gas & Electric Totals									Invoice Transactions 1	\$9.53
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 2	\$477.53
Division 000 - Non-Div Totals									Invoice Transactions 2	\$477.53
Department 000 - Non-Dept Totals									Invoice Transactions 2	\$477.53
Fund 233 - Monterey Bay Estates AD Totals									Invoice Transactions 2	\$477.53



Accounts Payable by G/L Distribution Report

Payment Date Range 01/12/24 - 01/12/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 235 - Cypress Cove II AD										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.440 - Maint & Repairs Landscape General										
10446 - New Image Landscape Co.	145086	Landscape Maintenance for December 2023	Paid by Check # 103877		12/31/2023	01/09/2024	01/09/2024		01/12/2024	530.00
Account 6360.440 - Maint & Repairs Landscape General Totals									Invoice Transactions 1	\$530.00
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	Dec 2023 313-6	PG&E 6793435313-6	Paid by Check # 103879		12/27/2023	01/05/2024	01/05/2024		01/12/2024	9.78
Account 6380.300 - Utilities Gas & Electric Totals									Invoice Transactions 1	\$9.78
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 2	\$539.78
Division 000 - Non-Div Totals									Invoice Transactions 2	\$539.78
Department 000 - Non-Dept Totals									Invoice Transactions 2	\$539.78
Fund 235 - Cypress Cove II AD Totals									Invoice Transactions 2	\$539.78



Accounts Payable by G/L Distribution Report

Payment Date Range 01/12/24 - 01/12/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 251 - CFD - Locke Paddon										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.440 - Maint & Repairs Landscape General										
10446 - New Image Landscape Co.	145086	Landscape Maintenance for December 2023	Paid by Check # 103877		12/31/2023	01/09/2024	01/09/2024		01/12/2024	249.00
Account 6360.440 - Maint & Repairs Landscape General Totals							Invoice Transactions	1		\$249.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$249.00
Division 000 - Non-Div Totals							Invoice Transactions	1		\$249.00
Department 000 - Non-Dept Totals							Invoice Transactions	1		\$249.00
Fund 251 - CFD - Locke Paddon Totals							Invoice Transactions	1		\$249.00



Accounts Payable by G/L Distribution Report

Payment Date Range 01/12/24 - 01/12/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 252 - CFD - Dunes No. 2015-1										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.180 - Prof Svc Eng Svc- Rev Funded Inspection										
10171 - CSG Consultants	54593	Locke Paddon Park	Paid by EFT # 4134		01/08/2024	01/05/2024	01/05/2024		01/12/2024	660.00
10171 - CSG Consultants	54595	Locke Paddon CFD	Paid by EFT # 4134		01/08/2024	01/08/2024	01/05/2024		01/12/2024	825.00
10171 - CSG Consultants	54596	Phase 1C CFD	Paid by EFT # 4134		01/08/2024	01/05/2024	01/05/2024		01/12/2024	220.00
10171 - CSG Consultants	54598	Locke Paddon CFD	Paid by EFT # 4134		01/08/2024	01/08/2024	01/05/2024		01/12/2024	165.00
Account 6300.180 - Prof Svc Eng Svc- Rev Funded Inspection Totals							Invoice Transactions	4		<u>\$1,870.00</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	4		<u>\$1,870.00</u>
Division 000 - Non-Div Totals							Invoice Transactions	4		<u>\$1,870.00</u>
Department 000 - Non-Dept Totals							Invoice Transactions	4		<u>\$1,870.00</u>
Fund 252 - CFD - Dunes No. 2015-1 Totals							Invoice Transactions	4		<u>\$1,870.00</u>



Accounts Payable by G/L Distribution Report

Payment Date Range 01/12/24 - 01/12/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 422 - Capital Projects - Measure X										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
11847 - BKF Engineers	23111104	Marina Pavement Management Program	Paid by Check # 103848		11/22/2023	01/09/2024	01/09/2024		01/12/2024	5,861.00
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions	1		\$5,861.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$5,861.00
Division 000 - Non-Div Totals							Invoice Transactions	1		\$5,861.00
Department 000 - Non-Dept Totals							Invoice Transactions	1		\$5,861.00
Fund 422 - Capital Projects - Measure X Totals							Invoice Transactions	1		\$5,861.00



Accounts Payable by G/L Distribution Report

Payment Date Range 01/12/24 - 01/12/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 462 - City Capital Projects										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
10316 - Kimley-Horn & Associates	26520481	Del Monte Blvd Outreach	Paid by Check # 103864		10/31/2023	12/18/2023	12/18/2023		01/12/2024	36,537.83
10425 - Monterey Peninsula Engineering	23-09-08	Dr Martin Luther King Jr Sculpture Garden	Paid by Check # 103873		09/27/2023	01/02/2024	01/02/2024		01/12/2024	28,808.75
10425 - Monterey Peninsula Engineering	23-11-16-RET	Martin Luther King Jr Sculpture Garden	Paid by Check # 103873		12/29/2023	01/03/2024	01/03/2024		01/12/2024	20,687.30
11802 - Baker Tilly US, LLP	BT2649225	Analysis of Equestrian Boarding 2023	Paid by Check # 103845		01/05/2024	01/05/2024	01/05/2024		01/12/2024	95.00
10068 - Big Creek Lumber	2083901	Lumber for Deck at Los Arboles	Paid by Check # 103847		01/09/2024	01/09/2024	01/09/2024		01/12/2024	2,918.99
10316 - Kimley-Horn & Associates	26784454	Salinas Ave Traffic Study	Paid by Check # 103864		11/30/2023	01/09/2024	01/09/2024		01/12/2024	7,768.46
11278 - M3 Environmental Consulting, LLC	2355201	Equestrian Center	Paid by Check # 103868		12/31/2023	01/09/2024	01/09/2024		01/12/2024	4,217.28
10515 - Rincon Consultants, Inc.	53215	Marina Equestrian Center	Paid by EFT # 4140		12/18/2023	01/03/2024	01/03/2024		01/12/2024	685.75
11489 - Wallace Group, Inc.	61141	California Avenue Pedestrian Crossing	Paid by Check # 103887		12/22/2023	01/03/2024	01/03/2024		01/12/2024	456.00
11489 - Wallace Group, Inc.	61110	MLK Sculpture CM&I Services	Paid by Check # 103887		12/22/2023	01/03/2024	01/03/2024		01/12/2024	840.00
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions	10		\$103,015.36
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	10		\$103,015.36
Division 000 - Non-Div Totals							Invoice Transactions	10		\$103,015.36
Department 000 - Non-Dept Totals							Invoice Transactions	10		\$103,015.36
Fund 462 - City Capital Projects Totals							Invoice Transactions	10		\$103,015.36



Accounts Payable by G/L Distribution Report

Payment Date Range 01/12/24 - 01/12/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 555 - Marina Airport										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.025 - Prof Svc Airport Master Plan										
10150 - Coffman Associates	19GS04-18	Marina Pen & Ink Hydrogen Facility and storage	Paid by Check # 103854		01/01/2024	01/31/2024	01/03/2024		01/12/2024	3,984.00
Account 6300.025 - Prof Svc Airport Master Plan Totals									Invoice Transactions 1	\$3,984.00
Account 6300.450 - Prof Svc Legal - City Attorney Other Svc										
10249 - Gatzke Dillon & Ballance	15180	Airport Issues for November 2023	Paid by Check # 103860		12/12/2023	01/12/2024	01/03/2024		01/12/2024	427.00
Account 6300.450 - Prof Svc Legal - City Attorney Other Svc Totals									Invoice Transactions 1	\$427.00
Account 6360.360 - Maint & Repairs Janitorial										
10080 - Branch's Janitorial	228705	Janitorial Service - Police/Fire/Airport December 2023	Paid by EFT # 4131		12/22/2023	01/03/2024	01/03/2024		01/12/2024	410.00
Account 6360.360 - Maint & Repairs Janitorial Totals									Invoice Transactions 1	\$410.00
Account 6360.566 - Maint & Repairs Other Equipment										
10728 - Ace Hardware-Public Works	087190	Bolts for 100LL Ground Cable	Paid by Check # 103841		01/02/2024	01/11/2024	01/03/2024		01/12/2024	11.98
10728 - Ace Hardware-Public Works	087247	Tape Mounting for Bathroom sign at bldg 554	Paid by Check # 103841		01/09/2024	01/11/2024	01/03/2024		01/12/2024	8.73
Account 6360.566 - Maint & Repairs Other Equipment Totals									Invoice Transactions 2	\$20.71
Account 6360.570 - Maint & Repairs Other Svc Agr										
10239 - First Alarm	795259	Monitoring Service for bldg 533	Paid by EFT # 4135		12/22/2023	01/11/2024	01/03/2024		01/12/2024	253.80
Account 6360.570 - Maint & Repairs Other Svc Agr Totals									Invoice Transactions 1	\$253.80
Account 6380.120 - Utilities Comm Mobile & Pager										
10603 - Verizon Wireless	9952107120	Verizon Wireless December 2023 (972476364-00001)	Paid by EFT # 4142		12/18/2023	01/03/2024	01/03/2024		01/12/2024	25.67
Account 6380.120 - Utilities Comm Mobile & Pager Totals									Invoice Transactions 1	\$25.67
Account 6380.150 - Utilities Comm Phone System										
10758 - AT & T CALNET3	21026725	Fire Alarms Bldgs 524 & 533 (9391023444)	Paid by Check # 103844		12/28/2023	02/05/2024	01/03/2024		01/12/2024	56.96
10758 - AT & T CALNET3	21026730	AWOS-Auto Weather Station (9391023449)	Paid by Check # 103844		12/28/2023	02/05/2024	01/03/2024		01/12/2024	31.22
10758 - AT & T CALNET3	21026724	Fire Alarms Bldgs 524 & 533 (9391023443)	Paid by Check # 103844		12/28/2023	02/05/2024	01/03/2024		01/12/2024	56.96
Account 6380.150 - Utilities Comm Phone System Totals									Invoice Transactions 3	\$145.14
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 10	\$5,266.32



Payment Date Range 01/12/24 - 01/12/24

Run by Melanie Hernandez on 01/11/2024 11:23:37 AM



Accounts Payable by G/L Distribution Report

Payment Date Range 01/12/24 - 01/12/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 758 - Successor Agency Oblig Retirement										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6650.010 - ROPS #10-Financial, RE Advisory Svc										
10315 - Keyser Marston Associates	0038430	December 2023 Prof. Services	Paid by Check # 119		01/10/2024	01/10/2024	01/10/2024		01/12/2024	2,581.25
Account 6650.010 - ROPS #10-Financial, RE Advisory Svc Totals							Invoice Transactions	1		\$2,581.25
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$2,581.25
Division 000 - Non-Div Totals							Invoice Transactions	1		\$2,581.25
Department 000 - Non-Dept Totals							Invoice Transactions	1		\$2,581.25
Fund 758 - Successor Agency Oblig Retirement Totals							Invoice Transactions	1		\$2,581.25
Grand Totals							Invoice Transactions	1		\$2,581.25



DRAFT

Agenda Item: **10b(1)**
City Council Meeting of
January 17, 2024

MINUTES

Tuesday, December 19, 2023

5:00 P.M. Closed Session

6:30 P.M. Open Session

REGULAR MEETING

**CITY COUNCIL, AIRPORT COMMISSION,
MARINA ABRAMS B NON-PROFIT CORPORATION, PRESTON PARK
SUSTAINABLE COMMUNITY NON-PROFIT CORPORATION, SUCCESSOR
AGENCY OF THE FORMER MARINA REDEVELOPMENT AGENCY AND MARINA
GROUNDWATER SUSTAINABILITY AGENCY**

THIS MEETING WILL BE HELD IN PERSON AND VIRTUALLY (HYBRID).

Council Chambers
211 Hillcrest Avenue
Marina, California

AND

Zoom Meeting URL: <https://zoom.us/j/730251556>

Zoom Meeting Telephone Only Participation: 1-669-900-9128 - Webinar ID: 730 251 556

PARTICIPATION

You may participate in the City Council meeting in person or in real-time by calling Zoom Meeting via the weblink and phone number provided at the top of this agenda. Instructions on how to access, view and participate in remote meetings are provided by visiting the City's home page at <https://cityofmarina.org/>. Attendees can make oral comments during the meeting by using the "Raise Your Hand" feature in the webinar or by pressing *9 on your telephone keypad if joining by phone only.

The most effective method of communication with the City Council is by sending an email to marina@cityofmarina.org. Comments will be reviewed and distributed before the meeting if received by 5:00 p.m. on the day of the meeting. All comments received will become part of the record. Council will have the option to modify their action on items based on comments received.

1. CALL TO ORDER
2. ROLL CALL & ESTABLISHMENT OF QUORUM: (City Council, Airport Commissioners, Marina Abrams B Non-Profit Corporation, Preston Park Sustainable Communities Nonprofit Corporation, Successor Agency of the Former Redevelopment Agency Members and Marina Groundwater Sustainability Agency)
MEMBERS PRESENT: Liesbeth Visscher, Brian McCarthy, Kathy Biala, Mayor/Chair Bruce C. Delgado
MEMBERS ABSENT: Mayor Pro-Tem/Vice Chair Cristina Medina Dirksen (Excused)
3. PUBLIC COMMENT ON CLOSED SESSION: None received.

4. CLOSED SESSION:

- a. Performance Evaluation of Public Employee, Unrepresented Employee (CA Govt. Code Section 54957(b)(1) – City Manager

6:30 PM - RECONVENE OPEN SESSION AND REPORT ON ANY ACTIONS TAKEN IN CLOSED SESSION

5. MOMENT OF SILENCE & PLEDGE OF ALLEGIANCE (Please stand)

6. SPECIAL PRESENTATIONS:

- a. Marisa Hurtley, Code Enforcement Officer
- b. Dan Paolini Proclamation
- c. Joan Ford Proclamation

7. COUNCIL AND STAFF ANNOUNCEMENTS:

- Mayor Delgado – Commented on the Recreation Department 2023 Winterfest that was held on December 17th, kudos to the Recreation Department team; also announced that on December 24th there will be a clean-up of the area at Reservation Rd/Crescent Ave.
- Interim Police Chief Russo – Announced on the first Sunday of the month the Marina Police Department will have a booth at the Marina Farmer's Market.
- City Manager Long – Announced the all-city offices will be closed for Winter Break from Friday, December 22, 2023, through Monday, January 1, 2024.

8. PUBLIC COMMENT: *Any member of the public may comment on any matter within the City Council's jurisdiction that is not on the agenda. This is the appropriate place to comment on items on the Consent Agenda. Action will not be taken on items not on the agenda. Comments are limited to a maximum of three (3) minutes. General public comment may be limited to thirty (30) minutes and/or continued to the end of the agenda. Any member of the public may comment on any matter listed on this agenda at the time the matter is being considered by the City Council. Whenever possible, written correspondence should be submitted to the Council in advance of the meeting, to provide adequate time for its consideration.*

- Alyssa Rendon, MCCVB/See Monterey – Provided update on what “See Monterey” is doing.
- Michelle Overmeyer, MST – provided update on MST Surf Line Project
- Denise Turely – Asked who the appropriate person is to call for city vehicles with or without logos.
- Mia Nguyen – Commented on the MST Surf Line project.
- Fred Watson – Requested to pull agenda item 10f(1)
- Doug Yount – Commented on the retirement of Dan Paolini. Commented on the priority of the Dunes projects and the deconstruction of the barracks on Third Ave.
- Maureen D. – Commented on agenda item 10g(1), modification to insurance requirements for Chaparral.

9. CONSENT AGENDA FOR THE SUCCESSOR AGENCY TO THE FORMER MARINA REDEVELOPMENT AGENCY: *Background information has been provided to the Successor Agency of the former Redevelopment Agency on all matters listed under the Consent Agenda, and these items are considered to be routine and non-controversial. All items under the Consent Agenda are normally approved by one motion. Prior to such a motion being made, any member of the public or City Council may ask a question or make a comment about an agenda item and staff may provide a response. If discussion or a lengthy explanation is required, the Council may remove an item from the Consent Agenda for individual consideration. If an item is pulled for discussion, it will be placed at the end of Other Action Items Successor Agency to the former Marina Redevelopment Agency.*
- a. Successor Agency for the City of Marina adopting **Resolution No. 2023-06 (SA/MRA)**, approving the Successor Agency for the City of Marina Recognized Obligation Payment Schedule (ROPS) 24-25.

Public Comments: None received.

DELGADO/BIALA: TO APPROVE THE SUCCESSOR AGENCY CONSENT AGENDA.
4-0-1(Medina Dirksen)-0 Motion Passes

10. CONSENT AGENDA: *These items are considered to be routine and non-controversial. All items under the Consent Agenda may be approved by one motion. Prior to such a motion being made, any member of City Council may ask a question or make a comment about an agenda item and staff may provide a response. If discussion or a lengthy explanation is required, Council may remove the item from the Consent Agenda and it will be placed at the end of Other Action Items.*
- a. ACCOUNTS PAYABLE: *(Not a Project under CEQA per Article 20, Section 15378)*
- (1) Accounts Payable Check Numbers 103658- 103736, totaling \$274,097.60.
Accounts Payable Successor Agency Check Number 118, totaling \$5,430.00.
- b. MINUTES: *(Not a Project under CEQA per Article 20, Section 15378)*
- (1) December 5, 2023, Regular City Council Meeting
- c. CLAIMS AGAINST THE CITY: None
- d. AWARD OF BID: None
- e. CALL FOR BIDS: None
- f. ADOPTION OF RESOLUTIONS:
- (1) Adopting **Resolution No. 2023-134**, approving changes to the hydroseed mixtures for Hilltop Park at The Dunes. *(This item is exempt from environmental review per §15378 of the CEQA guidelines).* **Pulled by member of the public.**
- g. APPROVAL OF AGREEMENTS:
- (1) Approving an amendment to the concessionaire agreement with Chaparral Country Corporation, Inc. to modify the insurance requirement to correspond to commercially feasible coverage. *(This item is exempt from environmental review per §15378 of the CEQA guidelines).*
- (2) Adopting **Resolution No. 2023-132**, approving MOU Labor Agreement between the City of Marina and the Marina Police Officers' Association and a Compensation Plan for Unrepresented and Confidential

Employees, including an amendment to city salary schedule for Fiscal Year 2023/24 *(This item is exempt from environmental review per §15378 of the CEQA guidelines).*

h. ACCEPTANCE OF PUBLIC IMPROVEMENTS: None

i. MAPS: None

j. REPORTS: (RECEIVE AND FILE):

(1) Adopting **Resolution No. 2023-133**, receiving and filing the fiscal year 2022-2023 annual report on the collection and use of mitigation fees for new development impacts. *(This item is exempt from environmental review per §15378 of the CEQA guidelines).*

(2) Receiving Investments Reports for the City of Marina, City of Marina as Successor Agency to the Marina Redevelopment Agency, and Preston Park Sustainable Community Non-profit Corporation (PPSC-NPC) for the quarter ended September 30, 2023. *(This item is exempt from environmental review per §15378 of the CEQA guidelines).*

k. FUNDING & BUDGET MATTERS: None

l. APPROVE ORDINANCES (WAIVE SECOND READING):

(1) Read by Title Only and adopting **Ordinance No. 2023-15**, amending Title 10 of the Marina Municipal Code to regulate Mobile Food Vending and sidewalk vending. The proposed amendments are exempt from CEQA per section 15060(c)(2) and 15061(b)(3).

m. APPROVE APPOINTMENTS: None

Fred Watson requested to pull agenda item 10f(1)

MCCARTHY/DELGADO: TO APPROVE THE CONSENT AGENDA MINUS 10f(1). 4-0-1(Medina Dirksen)-0

10f(1)

Public Comments:

- Fred Watson – Commented on Hilltop Park’s native plant theme in the specific plan and the use of those plants.
- Don Hofer – Stated MCP is not looking to add any new plants or change anything that was previously approved by this council. Just want to be able to move the project forward.

DELGADO/VISSCHER: TO APPROVE RESOLUTION NO. 2023-134, APPROVING CHANGES TO THE HYDROSEED MIXTURES FOR HILLTOP PARK AT THE DUNES. 4-0-1(Medina Dirksen)-0 Motion Passes

11. PUBLIC HEARINGS: *In the Council’s discretion, the applicant/proponent of an item may be given up to ten (10) minutes to speak. All other persons may be given up to three (3) minutes to speak on the matter.*

- a. Open a public hearing and consider introducing Ordinance No. 2023-, amending the Marina Municipal Code, Section 2.04.010 regarding the City Council meeting time. *(This item is exempt from environmental review per §15378 of the CEQA guidelines)*

Mayor opened the public hearing for public comments: none received.

MCCARTHY/BIALA: TO APPROVE INTRODUCING ORDINANCE NO. 2023-, AMENDING THE MARINA MUNICIPAL CODE, SECTION 2.04.010 REGARDING THE CITY COUNCIL MEETING TIME, 4-0-1(Medina Dirksen)-0 Motion Passes

12. **OTHER ACTIONS ITEMS OF THE SUCCESSOR AGENCY TO THE FORMER MARINA REDEVELOPMENT AGENCY:** *Action listed for each Agenda item is that which is requested by staff. The Successor Agency may, at its discretion, take action on any items. Members of the public may be given up to three (3) minutes to speak.*
13. **OTHER ACTION ITEMS:** *Action listed for each Agenda item is that which is requested by staff. The City Council may, at its discretion, take action on any items. Members of the public may be given up to three (3) minutes to speak.*

Note: No additional major projects or programs should be undertaken without review of the impacts on existing priorities (Resolution No. 2006-79 – April 4, 2006).

- a. Adopting **Resolution No. 2023-135**, approving Mayor's 2024 recommendation for Mayor Pro Tem and City Council member assignments to various Committees/Commissions/Boards. *(This item is exempt from environmental review per §15378 of the CEQA guidelines.) Continued to December 19, 2023*

Public Comments:

- Grace Silva-Santella – Commented on defining Mayor Pro Tem and their roles.

Council made the following corrections: Monterey County Mosquito District – Council Member Liesbeth Visscher (staff to contact district to get protocol for mid-term replacement); Community Human Services – Mayor Bruce Delgado to serve as the alternate; TAMC Bike & Ped Committee – Council Member Liesbeth Visscher as primary member; Economic Development Commission Liaison– Council Member Kathy Biala

VISSCHER/DELGADO: TO APPROVE RESOLUTION NO. 2023-135, APPROVING MAYOR'S 2024 RECOMMENDATION FOR MAYOR PRO TEM AND CITY COUNCIL MEMBER ASSIGNMENTS TO VARIOUS COMMITTEES/COMMISSIONS/BOARDS. 4-0-1(Medina Dirksen)-0 Motion Passes

- b. Adopting **Resolution No. 2023-136**, approving regular City Council meeting schedule for 2024 Calendar Year. *(This item is exempt from environmental review per §15378 of the CEQA guidelines).* ***Pulled by Council Member Biala, was agenda item 10f(1). Continued to December 19, 2023***

Public Comments: None received.

Council discussed and agreed to cancel the second meetings in July and August 2024 for summer activities.

DELGADO/BIALA: TO APPROVE RESOLUTION NO. 2023-136, APPROVING REGULAR CITY COUNCIL MEETING SCHEDULE FOR 2024 CALENDAR YEAR. 4-0-1(Medina Dirksen)-0 Motion Passes

(1) Council consider options for the format of public comment and provide directions to staff. *(This item is exempt from environmental review per §15378 of the CEQA guidelines). Item not discussed.*

- c. Adopting **Resolution No. 2023-137**, approving a Professional Services Agreement with EMC Planning Group, Inc. totaling \$33,647.50, for the preparation of a grant application to the California Coastal Conservancy for funding parking lot and coastal access trail improvements at the Fort Ord Dunes State Park. *(This item is exempt from environmental review per §15378 of the CEQA guidelines).* ***Pulled by Council Member McCarthy, was agenda item 10g(3). Continued to December 19, 2023***

Public Comments: None received.

BIALA/MCCARTHY: TO APPROVE RESOLUTION NO. 2023-137, APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH EMC PLANNING GROUP, INC. TOTALING \$33,647.50, FOR THE PREPARATION OF A GRANT APPLICATION TO THE CALIFORNIA COASTAL CONSERVANCY FOR FUNDING PARKING LOT AND COASTAL ACCESS TRAIL IMPROVEMENTS AT THE FORT ORD DUNES STATE PARK. 4-0-1(Medina Dirksen)-0 Motion Passes

- d. Adopting **Resolution No. 2023-138**, approving a professional services agreement between the City of Marina and BEK Collective Inc. for preparing conceptual designs for the primary points of entry into the City and the Airport. *(This item is exempt from environmental review per §15378 of the CEQA guidelines).* ***Pulled by Council Member McCarthy, was agenda item 10g(5). Continued to December 19, 2023***

Public Comments: None received.

MCCARTHY/BIALA: TO APPROVE RESOLUTION NO. 2023-138, APPROVING A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF MARINA AND BEK COLLECTIVE INC. FOR PREPARING CONCEPTUAL DESIGNS FOR THE PRIMARY POINTS OF ENTRY INTO THE CITY AND THE AIRPORT. 4-0-1(Medina Dirksen)-0 Motion Passes

- e. Adopting **Resolution No. 2023-139**, approving the Marina Library Butterfly Garden project and access agreement with the Resource Conservation District of Monterey County. *(This item is exempt from environmental review per §15378 of the CEQA guidelines).*

Public Comments:

- Jeff Markham – Asked if more details could be provided and what's being proposed for this location at this time.
- Grace Silva-Santella – Noted Friends of the Marina Parks did the project to remove the non-native invasive grasses in the parking lot. Spoke about Friends of the Marina Library had worked on a native plant project adjacent to the building of the library and under the flagpole, believes the two projects can work together.

DELGADO/VISSCHER: TO APPROVE RESOLUTION NO. 2023-139, APPROVING THE MARINA LIBRARY BUTTERFLY GARDEN PROJECT AND ACCESS AGREEMENT WITH THE RESOURCE CONSERVATION DISTRICT OF MONTEREY COUNTY. 4-0-1(Medina Dirksen)-0 Motion Passes

- f. Adopting **Resolution No. 2023-141, and Resolution No. 2023-04 (NPC)**, approving Amendment No. 5 to extend for one year the Amended Management Agreement Between City of Marina, City of Marina Abrams B Non-Profit Corporation, and Greystar California, Inc. for Abrams B Housing Area; **AND adopting Resolution No. 2023-142, and Resolution No. 2023-04 (PPSC-NPC)**, approving Amendment No. 5 to extend for one year the Amended Management Agreement Between City of Marina, City of Marina Preston Park Sustainable Community Non-Profit Corporation, and Greystar California, Inc. for Preston Park Housing Area approval by the City Attorney/Non-Profit Corporation Legal Counsel. *(This item is exempt from environmental review per §15378 of the CEQA guidelines).*

Public Comments:

- Denise Turley – Commented on starting the budget process earlier this for the Abrams and Preston Park, who's doing what and has what role.

DELGADO/BIALA: TO APPROVE RESOLUTION NO. 2023-141, AND RESOLUTION NO. 2023-04 (NPC), APPROVING AMENDMENT NO. 5 TO EXTEND FOR ONE YEAR THE AMENDED MANAGEMENT AGREEMENT BETWEEN CITY OF MARINA, CITY OF MARINA ABRAMS B NON-PROFIT CORPORATION, AND GREYSTAR CALIFORNIA, INC. FOR ABRAMS B HOUSING AREA; AND ADOPTING RESOLUTION NO. 2023-142, AND RESOLUTION NO. 2023-04 (PPSC-NPC), APPROVING AMENDMENT NO. 5 TO EXTEND FOR ONE YEAR THE AMENDED MANAGEMENT AGREEMENT BETWEEN CITY OF MARINA, CITY OF MARINA PRESTON PARK SUSTAINABLE COMMUNITY NON-PROFIT CORPORATION, AND GREYSTAR CALIFORNIA, INC. FOR PRESTON PARK HOUSING AREA APPROVAL BY THE CITY ATTORNEY/NON-PROFIT CORPORATION LEGAL COUNSEL. 4-0-1(Medina Dirksen)-0 Motion Passes

- g. Adopting **Resolution No. 2023-143**, approving an agreement with Shute, Mihaly & Weinberger to provide City Attorney services for the City of Marina. *(This item is exempt from environmental review per §15378 of the CEQA guidelines).*

Public Comments: None received.

DELGADO/VISSCHER: TO ADOPT RESOLUTION NO. 2023-143, APPROVING AN AGREEMENT WITH SHUTE, MIHALY & WEINBERGER TO PROVIDE CITY ATTORNEY SERVICES FOR THE CITY OF MARINA. 4-0-1(Medina Dirksen)-0 Motion Passes

- h. Receive presentation from Team CivX regarding a proposed City General Facility Bond measure and receive direction from Council. *(This item is exempt from environmental review per §15378 of the CEQA guidelines).*

Public Comments:

- Mark Sweeney – Spoke about the need to relocate the fire station to a better location to help get better response times; and concerns about different parts of the bond and how they're tied together.

- i. Adopting **Resolution No. 2023-140**, amendment to the Authorized Allocation plan adding two Division Fire Chief positions and three firefighter positions and authorizing staff to apply for a 2024 Fire SAFER grant. *(This item is exempt from environmental review per §15378 of the CEQA guidelines).*

Public Comments:

- Mark Sweeney – Commented on current staffing levels and the need for the additional personnel to help ease safety issues and provide better service to the public.

BIALA/MCCARTHY: TO APPROVE RESOLUTION NO. 2023-140, AMENDMENT TO THE AUTHORIZED ALLOCATION PLAN ADDING TWO DIVISION FIRE CHIEF POSITIONS AND THREE FIREFIGHTER POSITIONS AND AUTHORIZING STAFF TO APPLY FOR A 2024 FIRE SAFER GRANT. 4-0-1(Medina Dirksen)-0 Motion Passes

- j. City Manager update on Consolidated Project List and other City projects. CEQA: *Not a Project per CEQA Guidelines Section 15378. **Item not discussed.***

14. COUNCIL & STAFF INFORMATIONAL REPORTS:

- a. Monterey County Mayor's Association [Mayor Bruce Delgado]
- b. Council reports on meetings and conferences attended (Gov't Code Section 53232).

15. ADJOURNMENT: The meeting adjourned at 10:55 PM

Anita Sharp, Deputy City Clerk

ATTEST:

Bruce C. Delgado, Mayor

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of January 17, 2024

**CITY COUNCIL CONSIDER ADOPTING RESOLUTION NO. 2024-
APPROVING AMMENDEMENT TO POLICE OFFICER TRAINEE
SALARY AND BENEFITS AND AUTHORIZING AN ADJUSTMENT TO
THE SALARY SCHEDULE FOR FY 2023 AND FY 2024.**

REQUEST:

It is recommended that the City Council consider:

1. Adopting Resolution No. 2024- authorizing the City Manager to execute an amendment to the benefits and salary schedule for Police Officer Trainee; and,
2. Authorizing adjustments to the City's Salary Schedule and Compensation Plan; and,
3. Authorizing Finance Director to make appropriate accounting and budgetary entries.

BACKGROUND:

In the last several years, police departments across the nation have had difficulty in recruiting and retaining police officers. Locally, that same difficulty is being felt by all law enforcement agencies. Most law enforcement agencies are experiencing a diminished pool of well-qualified candidates for all positions, and significantly less for Police Office Trainee. There is substantial competition amongst cities and counties to successfully attract new recruits for careers in law enforcement. This has had a significant impact on staffing levels in the City of Marina as the Police Department currently has five (5) vacancies and is continuing to experience recruitment challenges. Currently, the City of Marina's Police Department is allocated 29 sworn positions in the FY23-25 budget.

The City has had seven (7) Police Officer Trainees in the last five (5) years, and four (4) are still currently employed with the department. The current Police Officer Trainee position receives an hourly rate of \$30 and does not receive benefits, other than sick leave required by California labor and employment laws. The City covers the cost of the tuition for the Police Academy, which is approximately \$4,800. The Police Academy is a six (6) month program. Police Academy attendance is for a trainee to learn, train and successfully perform all related learning and testing activities relative to the technical knowledge, skills and physical capabilities required to perform in the capacity of a sworn police officer; and to successfully complete the police academy.

The Police Trainee position does not create a new position or add any additional allocated position. The Police Officer trainee position underfills the already allocated vacant Police Officer position, at a lower salary rate. The budgeted position is underfilled by the Police Officer Trainee while they attend the police academy, and the police department is prohibited from hiring any additional police officers under the current budget, as all budgeted and allocated positions are accounted for. The Police Officer Trainee position is an unrepresented position. Once the Trainee completes the Police Academy, they are sworn in as a Police Officer and will have a twelve (12) month probationary period.

This model is standard practice throughout the State of California and with the majority of police agencies in Monterey County. The advantages are that it allows police departments to recruit and hire individuals who will be an optimal fit for their communities and organizations, while creating a larger candidate pool and lowering the risks inherent with hiring a lateral police officer who may not be as good a fit for the community. By investing in the individual, and providing them with a salaried opportunity, it expands the candidate pool to potentially attract individuals with more life

experience. In particular, persons who may not have the ability to quit their jobs and self-sponsor themselves through the police academy for approximately six months or would need to leave a benefited job. Providing a competitive salary and benefit package can assist with recruiting well-qualified individuals, while allowing them to continue meeting personal financial and wellness obligations.

ANALYSIS:

Staff is bringing forward recommendations for the Police Officer Trainee position to enhance salary and benefits, to better attract and retain individuals for the position. Currently the Police Department has five (5) vacancies, with other vacancies anticipated in the near future. The use of Police Officer Trainee underfill positions provides a pipeline for individuals to have a career in law enforcement and serve in the communities they live and work.

Staff is proposing an increase to the Police Officer Trainee compensation and benefits to a competitive rate, in line with local police departments. The ideal recruitment process would be to have lateral officers transfer or individuals who have completed the Police Academy fill Police Officer vacancies. However, given the current labor market, and most significantly the labor market in law enforcement, having the ability to provide a career pipeline and path for those interested in a career in law enforcement, is imperative to the future success of the department.

To maintain competitiveness in our recruiting efforts, staff is proposing an increase to the hourly rate for Police Officer Trainee from the current \$30 per hour to \$36.90 per hour, which is the average salary for the position for the eight (8) comparable agencies. Police Officer Trainees would be at this hourly rate during their time in the police academy. Once the Trainee graduates/completes the academy, they move to Step A of the Police Officer salary schedule. Staff is also recommending the City add benefits to the position, this would include Medical, Dental, Vision, and CalPERS. Police Officer Trainees would not be eligible for vacation and or comp time, as attendance to all academy training days is required, to successfully complete the program. Staff has been concentrating recent recruitments on Police Officer Trainees that are either in the police academy or qualified candidates that can be sent to the police academy. In recent recruitment efforts, we have reached out to various police academies and staff found interested candidates, however many had questions regarding benefits, salaries, the cost of relocating and finding housing in or near the city.

FISCAL IMPACT

The salary and benefits for the Police Officer positions was allocated through the FY23 and FY24 budgets. The fiscal impact in underfilling positions with Police Officer Trainee can vary and depending on the number of Police Officer Trainee positions filled and will result in a salary savings due to the lower hourly rate.

The annual fully burdened rate for a Police Officer is approximately \$142,000. The fully burdened rate for a Police Officer Trainee is approximately \$114,000 (this is 6 months as a Trainee and 6 months as an Officer). Resulting in an annual salary savings of approximately \$28,000 to underfill a Police Officer vacancy.

CONCLUSION:

This request is submitted for City Council consideration and approval.

Respectfully submitted,

Belinda Varela, Director
Human Resources & Risk Management
City of Marina

REVIEWED/CONUR:

Layne Long
City Manager
City of Marina

RESOLUTION NO. 2024-

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARINA AUTHORIZING AN
AMMENDMENT TO POLICE OFFICER TRAINEE SALARY AND BENEFITS

WHEREAS, In the last several years, police departments across the nation have had difficulty in recruiting and retaining police officers and there is substantial competition amongst cities and counties to successfully attract new recruits for careers in law enforcement; and,

WHEREAS, most law enforcement agencies are experiencing a diminished pool of well-qualified candidates for all positions, and significantly less for Police Office Trainee; and,

WHEREAS, the City would like to enhance salary and benefits for the Police Officer Trainee position, to better attract and retain individuals for the department; and,

WHEREAS, the use of Police Office Trainee underfill positions, provides a pipeline for individuals to have a career in law enforcement and serve in the communities they live and work; and,

WHEREAS, the goal of recruitment is to identify, recruit and hire the highest quality individuals who will align with our community culture, values, and philosophy and who desire to invest themselves in our organization and the community long-term; and,

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Marina do hereby:

1. Adopting Resolution No. 2024- authorizing the City Manager to execute an amendment to the benefits and salary schedule for Police Officer Trainee; and
2. Authorizing adjustments to the City's Salary Schedule and Compensation Plan; and,
3. Authorizing Finance Director to make appropriate accounting and budgetary entries.

PASSED AND ADOPTED, by the City Council of the City of Marina at a regular meeting duly held on the 17th day of January 2024 by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ATTEST:

Bruce C. Delgado, Mayor

Anita Sharp, Deputy City Clerk

Exhibit A

Salary Schedule effective February 1, 2024

<u>Position</u>	<u>Hourly Rate</u>
Police Officer Trainee	\$36.90

January 17, 2024

Item No. **10f(2)**

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of January 17, 2024

**CITY COUNCIL TO CONSIDER ADOPTING RESOLUTION NO. 2024-,
ACCEPTING A \$10,000.00 CASH DONATION FROM THE SEA HAVEN
FUND OF THE COMMUNITY FOUNDATION FOR MONTEREY
COUNTY TO PROVIDE FINANCIAL ASSISTANCE FOR MARINA
RESIDENTS TO PARTICIPATE IN RECREATION PROGRAMS.**

RECOMMENDATION:

It is recommended that the City Council:

1. Consider adopting Resolution No. 2024-, accepting \$10,000.00 in cash donation from the Sea Haven Fund of the Community Foundation for Monterey County, and;
2. Appropriate the unanticipated revenues to the FY 2023-24 Recreation & Cultural Services Budget for financial assistance, and;
3. Authorizing the Finance Director to make necessary accounting and budgetary entries.

BACKGROUND:

To ensure that services are accessible to residents who may require financial assistance to participate in recreational activities, and to reduce the subsidy from the General Fund, staff has developed a needs-based assistance program. The donation of \$10,000.00 will support this program.

ANALYSIS:

The Recreation & Cultural Services Department wants to thank the Sea Haven Fund of the Community Foundation for Monterey County for their generous donation to our NEW financial assistance program. This donation will provide access to recreational activities to many Marina residents who may not otherwise be able to participate.

FISCAL IMPACT:

These are unanticipated funds and will increase the Recreation & Cultural Services budget by \$10,000.00.

California Environmental Quality Act (CEQA)

This is not a project under CEQA guidelines

CONCLUSION:

This request is submitted for City Council consideration and possible action.

Respectfully submitted,

Andrea Willer
Recreation & Cultural Services Director
City of Marina

REVIEWED/CONCUR:

Layne Long
City Manager
City of Marina

RESOLUTION N0. 2024

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARINA ACCEPTING A
\$10,000.00 CASH DONATION FROM THE SEA HAVEN FUND OF THE COMMUNITY
FOUNDATION FOR MONTEREY COUNTY TO PROVIDE FINANCIAL ASSISTANCE FOR
MARINA RESIDENTS TO PARTICIPATE IN RECREATION PROGRAMS

WHEREAS, the Marina Recreation & Cultural Services Department has received a cash donation of \$10,000.00; and

WHEREAS, the Recreation & Cultural Services Department will utilize the donated funds to provide financial assistance to Marina residents; and

WHEREAS, the funds will reduce barriers to participation in a variety of recreational activities.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Marina hereby:

1. Accepts the cash donation totaling \$10,000.00 received from the Sea Haven Fund of the Community Foundation for Monterey County; and
2. Appropriates the unanticipated revenues to the FY 2023-24 Recreation & Cultural Services budget for financial assistance; and
3. Authorizing the Finance Director to make necessary accounting and budgetary entries.

PASSED AND ADOPTED by the City Council of the City of Marina at a regular meeting held on the 17th day of January 2024 by the following vote:

AYES, COUNCIL MEMBERS:

NOES, COUNCIL MEMBERS:

ABSENT, COUNCIL MEMBERS:

ABSTAIN, COUNCIL MEMBERS:

Bruce C. Delgado, Mayor

ATTEST:

Anita Sharp, Deputy City Clerk

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of January 17, 2024

**CITY COUNCIL CONSIDER ADOPTING RESOLUTION NO. 2024-,
APPROVING A RENEWED AGREEMENT WITH TAYGETA SCIENTIFIC,
INC. FOR CONSULTING SERVICES IN CONNECTION WITH CYBER
SECURITY SERVICES AND AUTHORIZING THE CITY MANAGER TO
EXECUTE THE AGREEMENT ON BEHALF OF THE CITY AND
AUTHORIZING FINANCE DIRECTOR TO MAKE THE NECESSARY
BUDGETARY AND ACCOUNTING ENTRIES.**

REQUEST:

It is requested that the City Council consider:

1. Adopting Resolution No. 2024-, approving a renewed agreement with Taygeta Scientific, Inc. for consulting services in connection with cyber security services; and,
2. Authorizing the City Manager to execute the renewed agreement on behalf of the City; and,
3. Authorizing the Finance Director to make the necessary budgetary and accounting entries.

BACKGROUND:

In 2017, the City entered an agreement with Taygeta Scientific, Inc for consulting services regarding the performance of cyber security functions. The scope of work consisted of: Intrusion Detection System (IDS), Vulnerability Scanning, Host-based intrusion detection system (HIDS), Unified threat management (UTM) platform, Threat detection, Incident Response, Asset Discovery, and Security information and event management (SIEM). Taygeta has provided a high level of services to the City throughout the initial and subsequent contract periods in fulfillment of its obligations. The current contract will need to be renewed to continue the cyber security services that are necessary to prevent cyber threats to the City's network and infrastructure.

ANALYSIS:

Staff requested an updated proposal from Taygeta for the performance of cyber security functions over the City's computer network and infrastructure. Cyber security is a critical function to the protection of the City's finances, communication functions, records and other software and network infrastructure that is required the City to operate today.

Taygeta's proposal (**EXHIBIT A to the attached Agreement**) includes the continued Intrusion Detection System (IDS), Vulnerability Scanning, Host-based intrusion detection system (HIDS), Unified threat management (UTM) platform, Threat detection, Incident Response, Asset Discovery, and Security information and event management (SIEM). The responsibilities that Taygeta will oversee on the City network include:

1. Provide ongoing Asset Identification
2. Provide Network Intrusion Detection Monitoring.
3. Provide Host Based Intrusion Detection Monitoring for all Windows, UNIX, and Linux hosts.
4. Provide Vulnerability Scanning and weekly results with remediation instructions.
5. Provide Security Information and Event Management (SIEM) for the Client networks.
6. Provide Behavior Monitoring.
7. In the event an intrusion occurs, Taygeta will manage the incident including: Containment,

Mitigation, and Reporting.

8. Provide continuous threat intelligence updates and reputation monitoring.
9. Assist in identifying compliance issues and provide instructions for achieving legal requirements.
10. Manage all Cybersecurity Hardware. (e.g. Firewall)
11. Taygeta will provide support for changes to host-based firewalls to ensure tight security controls without reduction in job capability.
12. Taygeta will provide policy advice relevant to the Cyber Security posture of the Client.
13. Taygeta will manage the centralized Antivirus product that is owned by the Client.

The City's responsibilities under the terms of the agreement include the maintenance and management of the City's servers and workstations. These services are provided to the City under separate agreement with TechRx.

The term of the renewed agreement includes an initial period ending June 30, 2025. The agreement can be extended up to two additional one-year periods until June 30, 2027.

CEQA DETERMINATION:

Because the proposed action and this matter have no potential to cause any effect on the environment, or because it falls within a category of activities excluded as projects pursuant to CEQA Guidelines section 15378, this matter is not a project. Because the matter does not cause a direct or any reasonably foreseeable indirect physical change on or in the environment, this matter is not a project. Any subsequent discretionary projects resulting from this action will be assessed for CEQA applicability.

FISCAL IMPACT:

The base rate for the initial contract period (18-months) of January 18, 2024, through June 30, 2025, is \$49,500. This equates to \$33,000 annually. The current rate is \$25,000 annually, which was established through the 2016 Agreement. The Information Technology Services line item in the budget currently has an annual allocation of \$130,000, which funds both the associated TechRx agreement and the Taygeta Agreements. In addition, the full Information Technology budget totals \$330,927 per year. There are projected to be adequate funds through the budget cycle to meet the Information Technology Services agreements.

CONCLUSION:

Staff recommends that the City Council consider approving the requested action.

Respectfully submitted,

Matt Mogensen
Assistant City Manager
City of Marina

REVIEWED/CONCUR:

Layne Long
City Manager
City of Marina

RESOLUTION NO. 2024-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARINA APPROVING A
RENEWED AGREEMENT WITH TAYGETA SCIENTIFIC, INC. FOR CONSULTING
SERVICES IN CONNECTION WITH CYBER SECURITY SERVICES, AND
AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENT ON
BEHALF OF THE CITY, AND AUTHORIZING FINANCE DIRECTOR TO MAKE THE
NECESSARY BUDGETARY AND ACCOUNTING ENTRIES

WHEREAS, cyber security is a critical function to the protection of the City's finances, communication functions, records and other software and network infrastructure that is required for operations and services of the City; and,

WHEREAS, in 2017, the City entered an agreement with Taygeta Scientific, Inc for consulting services regarding the performance of cyber security functions necessary to prevent cyber threats to the City's software, records, network and infrastructure; and,

WHEREAS, Taygeta Scientific, Inc. has provided a high level of services to the City throughout its initial and subsequent contract periods in fulfillment of its obligations; and,

WHEREAS, the current contract with Taygeta Scientific, Inc. providing cyber security services is set to expire; and,

WHEREAS, Taygeta Scientific, Inc. has provided an updated proposal (**EXHIBIT A to the attached Agreement**) for cyber security services, which includes the continued Intrusion Detection System (IDS), Vulnerability Scanning, Host-based intrusion detection system (HIDS), Unified threat management (UTM) platform, Threat detection, Incident Response, Asset Discovery, and Security information and event management (SIEM); and,

WHEREAS, the attached Agreement for Cyber Security Services, includes an initial term ending June 30, 2025, and two one-year extension periods ending June 30, 2027; and,

WHEREAS, the base rate for the initial is \$49,500, the base rate for option year 1 (July 1, 2025-June 30, 2026) is \$34,000 and the base rate for option year 2 (July 1, 2026-June 30, 2027) is \$35,000. Special projects, subject to a separate written approval, will be billed at an hourly rate of \$125 during the initial term of the agreement, \$130 per hour for option year 1 and \$140 per hour for option year 2; and,

WHEREAS, the City of Marina determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA)(CCR, Title 14, Chapter 3 ("CEQA Guidelines), Article 20, Section 15378). In addition, CEQA Guidelines Section 15061 includes the general rule that CEQA applies only to activities which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. Because the proposed action and this matter have no potential to cause any effect on the environment, or because it falls within a category of activities excluded as projects pursuant to CEQA Guidelines section 15378, this matter is not a project. Because the matter does not cause a direct or any reasonably foreseeable indirect physical change on or in the environment, this matter is not a project. Any subsequent discretionary projects

resulting from this action will be assessed for CEQA applicability.

Resolution No. 2024-

Page Two

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Marina does hereby:

1. Approve a renewed agreement with Taygeta Scientific, Inc. for consulting services in connection with cyber security services; and,
2. Authorize the City Manager to execute the renewed agreement on behalf of the City; and
3. Authorize the Finance Director to make the necessary budgetary and accounting entries and appropriate payments to Taygeta Scientific, Inc.

PASSED AND ADOPTED by the City of Marina City Council at a regular meeting duly held on the 17th day of January 2024, by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

Bruce C. Delgado, Mayor

ATTEST:

Anita Sharp, Deputy City Clerk

**AGREEMENT WITH TAYGETA SCIENTIFIC, INC.
FOR CONSULTING SERVICES
IN CONNECTION WITH CYBER SECURITY SERVICES**

THIS AGREEMENT is made and entered into on _____, 2024, between the City of Marina, a California charter city, hereinafter referred to as "City," and Taygeta Scientific, Inc., a California corporation, hereinafter referred to as "Consultant," as follows:

Recitals

1. City wishes to contract for consulting services to perform cyber security functions consisting of: Intrusion Detection System (IDS), Vulnerability Scanning, Host-based intrusion detection system (HIDS), Unified threat management (UTM) platform, Threat detection, Incident Response, Asset Discovery, and Security information and event management (SIEM).
2. Consultant represents and warrants that Consultant has the qualifications, experience, equipment and facilities necessary to properly perform services under this Agreement.
3. City has solicited and received a proposal from Consultant, has reviewed the previous experience and evaluated the expertise of Consultant, and desires to retain Consultant to render professional services under the terms and conditions set forth in this Agreement.

Terms and Conditions

In consideration of the valuable consideration and mutual provisions contained herein, City and Consultant agree to the following terms and conditions:

1. Scope of Services. Consultant agrees to assist the City, as directed by the City Manager or his designee, with cyber security functions consisting of: Intrusion Detection System (IDS), Vulnerability Scanning, Host-based intrusion detection system (HIDS), Unified threat management (UTM) platform, Threat detection, Incident Response, Asset Discovery, and Security information and event management (SIEM) The City hereby authorizes Consultant to administrative access to all devices within the domain of this contract, and agrees to provide a network tap point for monitoring all ingress/egress traffic. The Consultant's scope of services herein is more particularly described in **Exhibit A** hereto, and by this reference made a part hereof, entitled "Statement of Work." The City shall cooperate with Consultant and will furnish all information, data, records and reports as are existing and available to City to enable Consultant to carry out the work as outlined in **Exhibit A**.
2. Commencement of Services. Consultant shall commence work on the services to be provided hereunder on or after January 18, 2024.
3. Term. This Agreement shall commence on January 18, 2024, and end June 30, 2025, unless terminated earlier as provided herein. The term of this Agreement may be extended for two additional option years, upon a writing executed by the parties.

4. Compensation.

(a) For the services to be performed under this Agreement through June 30, 2025, compensation paid by the City to Consultant shall be not-to-exceed (\$49,500) forty-nine thousand five hundred dollars through June 30, 2025. Should the City wish to extend the Agreement for up to two additional option years, the amounts shall be in accordance with the Option Years section of Exhibit "A". The not to exceed amount for service rendered through June 30, 2025 shall not apply to out-of-pocket expenses. Compensation shall be invoiced on a monthly basis and payment is due within 30 days of receipt of Consultant's invoice. City shall make no deductions for payroll taxes or Social Security from amounts due Consultant for services provided under this Agreement. Consultant shall provide City with a complete Request for Taxpayer Identification Number and Certification, Form W-9, as issued by the Internal Revenue Service.

(b) Reimbursement for expenses may be made by the City for expenses incurred by Consultant in performance of this Agreement which have been previously approved in advance and in writing by the City Manager or his or her designee.

5. Performance of Services. Consultant shall perform all services hereunder, unless otherwise agreed to by the City. Work shall be coordinated with the City Manager or his or her designee. Consultant shall provide the City Manager with bi-weekly progress reports for work performed hereunder. Consultant's assigned staff shall be equipped with cellular phones to communicate with City staff and cellular phone numbers shall be provided to the City.

6. Status of Consultant. Consultant is and shall at all times remain a wholly independent contractor and not an officer, employee or agent of the City. This Agreement is not intended nor shall it be construed to create an employer-employee relationship, a joint venture relationship, or to allow the city to exercise discretion or control over the professional manner in which Consultant performs the services which are the subject matter of this Agreement; however, the services to be provided by Consultant shall be provided in a manner consistent with all applicable standards and regulations governing such services. Neither Consultant nor any employees or agents of Consultant shall obtain any rights to retirement, health care or any other benefits which may otherwise accrue to City's employees. Consultant shall have no authority to bind the City in any manner, nor to incur any obligation, debt or liability of any kind on behalf or against the City, whether by contract or otherwise, unless such authority is expressly conferred under this Agreement or is otherwise expressly conferred in writing by the City. Consultant shall be free to contract for similar services to be performed for other employers while under contract with the City. City reserves the right to employ other Consultants in connection with the services contemplated herein.

7. Conflicts of Interest.

(a) Consultant covenants that he has or shall acquire any interest, directly or indirectly, which would conflict in any manner with the interests of the City or which would in any way hinder Consultant's performance of services under this Agreement. Consultant further covenants that in the performance of this Agreement, no person having any such interest shall be

employed as an officer, employee, agent or subcontractor without the express written consent of the City Manager. Consultant agrees to at all times avoid conflicts of interest or the appearance of any conflicts of interest with the interests of the City in the performance of this Agreement. Consultant shall represent the interest of the City in any discussion or negotiation with prospective vendors, and as such, may not accept compensation, commission or payment of any type from any prospective vendor or such party's agent.

(b) City understands and acknowledges that Consultant may be, as of the date of commencement of services under this Agreement, independently involved in the performance of non-related services for other governmental agencies and private parties. Consultant is unaware of any stated position of the City relative to such projects. Any future position of the City on such projects may be considered a conflict of interest for purposes of this section.

8. Disclosure. Consultant may be subject to the appropriate disclosure requirements of the California Fair Political Practices Act, as determined by the City Manager.

9. Proprietary information. In performing services under this Agreement Consultant may receive, review or author confidential documents, information or materials which are and shall remain the exclusive property of the City. Consultant shall not release or disclose any such information or work product to persons or entities other than the City without prior written authorization from the City Manager.

10. Non-Discrimination. Consultant shall not discriminate, in any way, against any person on the basis of race, color, religious creed, national origin, ancestry, sex, age, physical handicap, medical condition or marital status in connection with or related to the performance of this Agreement.

11. Third-Party Hardware or Software Failures: Taygeta Scientific, Inc. shall not be held liable for any hardware or software failures caused by manufacturers or vendors of third-party products utilized within the provided services. The client acknowledges and agrees that any warranties, responsibilities, or liabilities related to such third-party hardware or software shall be solely governed by the terms and conditions provided by the respective manufacturers or vendors.

12. Disclaimer for Backup-Related Failures: Taygeta Scientific, Inc. does not assume responsibility for any hardware or software failures pertaining to backup systems utilized as part of the services rendered. It is expressly understood and agreed that the client retains the sole responsibility for verifying the adequacy, reliability, and security of their backup systems.

13. Ransomware Incident Clause: Except as provided in Paragraph 15, Indemnification, of this agreement, Taygeta Scientific shall not be held liable for any damages, losses, or expenses arising from a ransomware incident affecting the client's network or data. The client acknowledges and accepts that despite reasonable security measures implemented by Taygeta Scientific, the risk of cybersecurity threats, including ransomware, exists. Taygeta shall not be responsible for the prevention, mitigation, or recovery from such incidents. The client agrees to implement and maintain appropriate cybersecurity measures and backups to safeguard their data. In the event of a ransomware incident, the client assumes full responsibility for any costs, including ransom payments or remediation services, and absolves Taygeta Scientific from

any claims, liabilities, or demands related to such incidents.

15. Indemnification & Hold Harmless.

(a) City and its respective elected and appointed Council, boards, commissions officials, officers, agents, employees and volunteers (individually and collectively "Indemnitees") shall have no liability to Consultant or any other person for, and Consultant shall indemnify, defend, protect, and hold harmless Indemnitees from and against, any and all liabilities, claims, actions, causes of action, proceedings, suites, damages, judgments, liens, levies, costs and expenses of whatever nature, including reasonable attorney's fees and disbursements (collectively "claims*"), which Indemnitees may suffer or incur or to which Indemnitees may become subject by reason of or arising out of any injury to or death of any person(s), damage to property, loss of use of property, economic loss or otherwise occurring as a result of or allegedly caused by the Consultant's performance of or failure to perform any services under this Agreement or by the negligent or willful acts or omissions of Consultant, its agents, officers, directors, subcontractors or employees, committed in performing any of the services under this Agreement.

(b) Consultant acknowledges that City would not enter into this agreement in the absence of this commitment from Consultant to indemnify, defend and protect City as set forth herein. Accordingly, the provisions of this paragraph are intended by the parties to be interpreted and construed to provide the fullest protection possible under the law to the City. To the fullest extent permitted by law, Consultant shall (1) immediately defend and (2) indemnify the City, and its council members, officers, employees and agents from and against all liability, injury, damage, claims, suits, actions, arbitration or mediation proceedings, administrative proceedings, regulatory proceedings, litigation costs, losses, penalties, fines, judgments, associated investigation and administrative expenses, other expenses or defense costs of any kind (collectively "Liability*"), whether actual, alleged or threatened, actual attorney fees incurred by the City, court costs, interest, defense costs including expert witness costs, costs of alternate dispute resolution, fees and any other costs or expenses of any kind whatsoever without restriction or limitation incurred in relation, to, as a consequence of or arising out of or in connection with or in any way attributable actually, allegedly or impliedly, in whole or in part, to the Consultant's performance of this Agreement.

(c) If any action or proceeding is brought against Indemnitees by reason of any of the matters against which Consultant has agreed to indemnify Indemnitees as provided above, Consultant, upon notice from the City, shall defend Indemnitees at Consultant's expense by counsel acceptable to the City, such acceptance not to be unreasonably withheld. Indemnitees need not have first paid for any of the matters to which Indemnitees are entitled to indemnification in order to be so indemnified. The insurance required to be maintained by Consultant under Section 14 of this Agreement shall ensure Consultant's obligations under this section, but the limits of such insurance shall not limit the liability of Consultant hereunder. The provisions of this section shall survive the expiration or earlier termination of this Agreement.

(d) The provisions of this section do not apply to claims occurring as a result of the City's sole negligence or willful acts or omissions.

16. Insurance. Consultant agrees to obtain and maintain in full force and effect during the term of this Agreement the insurance policies set forth in **Exhibit B** "Insurance" which is attached hereto and made a part hereof. All insurance policies shall be subject to approval by the City as to form and content. These requirements are subject to amendment or waiver if so approved in writing by the City Manager. Consultant agrees to provide the City with copies or required policies upon request.

17. Assignment. The expertise and experience of Consultant is a material consideration for this Agreement. The City has an interest in the qualifications of and capability of the Consultant under this Agreement. In recognition of that interest, Consultant shall not assign or transfer this Agreement or the performance of any of Consultant's duties or obligations under this Agreement, without the prior written consent of the City Council. Any attempted assignment shall be ineffective, null and void and shall constitute a material breach of this Agreement, entitling the City to any and all remedies at law or in equity, including summary termination of this Agreement. City acknowledges, however, that Consultant, in the performance of its duties pursuant to this Agreement may, with the prior approval of the City Manager, utilize other persons. Consultant, unless otherwise provided in a prior writing signed by the City Manager, will be responsible for compensation such persons.

18. Compliance with Laws. Consultant shall keep itself informed of and comply with all applicable federal, state and local laws, statutes, codes, ordinances, regulations and rules in effect during the term of this Agreement. Consultant shall obtain and maintain any and all licenses, permits and authorizations necessary to perform the services set forth in this Agreement. Neither the City, nor any of its elected or appointed boards, officials, officers, employees or agents shall be liable at law or in equity as a result of any failure of Consultant to comply with this section.

19. Termination of Agreement.

(a) If either Consultant or City fail to perform any material obligation under this Agreement, then in addition to any other remedies, either Consultant or City may terminate this Agreement immediately upon written notice.

(b) City may terminate this Agreement, with or without cause, at any time by giving ten (10) days' written notice of termination to Consultant. In the event such notice is given, Consultant shall cease immediately any work in progress.

(c) Consultant may terminate this Agreement at any time upon ten (10) days' written notice to City.

(d) Upon termination of this Agreement by either Consultant or the City, all property belonging exclusively to the City which is in Consultant's possession shall be returned to the City. Consultant shall furnish to the City a final invoice.

20. Notices. All notices required or permitted to be given under this Agreement shall be in writing and shall be personally delivered, or sent by overnight courier or certified mail, postage prepaid with return receipt requested, address as follows:

To City: City of Marina
City Hall
Attn: City Manager
211 Hillcrest Avenue
Marina, California 93933
Tel: (831) 884-1224

To Consultant : Taygeta Scientific, Inc.
Attn: Shana Kropp, CFO
607 Charles Avenue., Ste. C
Seaside, CA 93955
Tel: 831-641-0647

Notice shall be deemed effective on the date personally delivered or, if by overnight courier on the next business day with confirmation of delivery, or if mailed, three (3) days after deposit of same in the custody of the U.S. postal Service.

21. Modification. No amendment to or modification of this Agreement shall be valid unless made in a writing and approved by the Consultant and by the City Council. The parties agree that this requirement for written modifications cannot be waived and that any attempted waiver shall be void. In order to exercise the options set forth in the Statement of Work attached as Exhibit A, this agreement shall also be amended,

22. Waiver. Waiver by any party to this Agreement of any term or condition or covenant of this Agreement shall not constitute a waiver of any other term, condition or covenant. Waiver by any party of any breach of the provisions of this Agreement shall not constitute a waiver of any other provision, nor a waiver of any subsequent breach or violation of any provision of this Agreement.

23. Dispute Resolution. If any dispute arises between the parties as to proper interpretation or application of this Agreement, the parties shall first meet and confer in a good faith attempt to resolve the matter between themselves. If the dispute is not resolved by meeting and conferring, the matter may be submitted for formal mediation. The expenses of such mediation shall be shared equally between the parties. If the dispute is not or cannot be resolved by mediation, the parties may mutually agree (but only as to those issues of the matter not resolved by mediation) to submit their dispute to arbitration. Before commencement of the arbitration, the parties may elect to have the arbitration proceed on an informal basis; however, if the parties are unable so to agree, then the arbitration shall be conducted in accordance with the rules of the American Arbitration Association. The decision of the arbitrator shall be binding, unless within thirty (30) days after issuance of the arbitrator's written decision, any party files an

action in court.

24. Law to Govern; Venue. This Agreement shall be interpreted, construed and governed according to the laws of the State of California. In the event of litigation between the parties, venue in state trial courts shall lie exclusively in the County of Monterey. In the event of litigation in a U.S. District Court, venue shall lie exclusively in the Northern District of California, in San Jose.

25. Attorney's Fees. In the event of any litigation, controversy, claim, dispute or other proceeding relating to this Agreement, or the breach thereof, the prevailing party shall be entitled to recover from the losing party, in addition to any other relief to which it may be entitled, reasonable expenses, attorney's fees and costs.

26. Entire Agreement. This Agreement, including the attached exhibits, is the entire, complete, final and exclusive expression of the parties with respect to the matters address therein and supersedes all other agreements or understanding, whether oral or written, or entered into between Consultant and the City prior to the execution of this Agreement. No statements, representations or other agreements, whether oral or written, made by any party, which are not embodied herein shall be valid and binding. No amendment to this Agreement shall be valid and binding unless in writing duly executed by the parties or their authorized representatives. In the event of any inconsistencies between the terms of this Agreement and the SOW in Exhibit A, the terms of the body of this Agreement shall prevail.

27. Severability. If any term, condition or covenant of this Agreement is declared or determined by any court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this Agreement shall not be affected thereby, and the Agreement shall be read and construed without the invalid, void or unenforceable provision(s).

IN WITNESS WHEREOF, the City and Taygeta Scientific, Inc. have executed this Agreement on the dates written below.

CITY OF MARINA

Taygeta Scientific, Inc.

Layne Long
City Manager

Shana Kropp, CFO

DATE: _____ 2024 DATE: _____ 2024

ATTEST:

Deputy City Clerk

APPROVED AS TO FORM:

City Attorney

EXHIBIT A - SCOPE OF SERVICES
FULLY DESCRIBED IN THE ATTACHED TAYGETA SCOPE OF WORK DATED
DECEMBER 8, 2023.

A. Taygeta will provide the appropriate physical hardware required to perform the following functions: Intrusion Detection System (IDS), Vulnerability Scanning, Host-based intrusion detection system (HIDS), Unified threat management (UTM) platform, Threat detection, Incident Response, Asset Discovery, and Security information and event management (SIEM). At the terminus of this contract, all Taygeta resources shall be returned to the Contractor.

Client will provide: Administrative access to all devices within the domain of this contract. A network tap point for monitoring all ingress/egress traffic..

B. Taygeta shall provide the Deliverable(s) as follows:

1. Monthly report of Client threat activity and mitigation efforts
2. Weekly Vulnerability Scan results
3. Asset identification
4. Incident Response Reporting
5. All critical detections occurring after hours will be sent to all invested parties. Taygeta will provide after-hours support on Critical alerts up to 4 hours per month. Any work exceeding this will be billed hourly at the written request of the Client.
6. Incident Mitigation including intrusion, virus and malware events
7. Antivirus Management
8. Cyber Security Training up to 4 times annually as requested by Client
9. Firewall Management
10. Bi-Monthly IT meetings between Client IT and Taygeta to discuss planning, projects and roadblocks.
11. Monthly Reporting meeting with Client IT Committee to discuss the prior month's cybersecurity activity and plan future projects.

C. Taygeta will be responsible for the following in the Client's network:

1. Provide ongoing Asset Identification
2. Provide Network Intrusion Detection Monitoring between the hours of 8 am and 5 pm Monday through Friday. All overnight and weekend events will be managed on the next business day. All Events will be addressed within 2 hours. Critical Events will be addressed in 1 hour.
3. Provide Host Based Intrusion Detection Monitoring for all Windows, UNIX, and Linux hosts between the hours of 8 am and 5 pm Monday through Friday. All overnight and weekend events will be managed on

the next business day. All events will be addressed within 2 hours.
Critical events will be addressed in 1 hour.

4. Provide Vulnerability Scanning and weekly results with remediation instructions.
5. Provide Security Information and Event Management (SIEM) for the Client networks.
6. Provide Behavior Monitoring.
7. In the event an intrusion occurs, Taygeta will manage the incident including: Containment, Mitigation, and Reporting.
8. Provide continuous threat intelligence updates and reputation monitoring.
9. Assist in identifying compliance issues and provide instructions for achieving legal requirements.
10. Manage all Cybersecurity Hardware. (e.g. Firewall)
11. Taygeta will provide support for changes to host-based firewalls to ensure tight security controls without reduction in job capability.
12. Taygeta will provide policy advice relevant to the Cyber Security posture of the Client.
13. Taygeta will manage the centralized Antivirus product that is owned by the Client.

D. The services will also include any other tasks or Special projects which the Parties shall agree on in writing and in advance. Special projects or tasks that are requested by the City which are above and beyond the List of Services will be discussed and agreed upon before starting. These tasks and projects will be at the contracted hourly rate as stated in 4 (a) Compensation of this contract.

EXHIBIT B

INSURANCE

(a) Insurance Requirements. Consultant shall provide and maintain insurance acceptable to the City Attorney, in full force and effect throughout the term of this Agreement, against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by Consultant. Insurance is to be placed with insurers with a current A.M. Best's rating acceptable to the City. Consultant shall provide the following scope and limits of insurance:

1. Minimum Scope of Insurance. Coverage shall be at least as broad as:

- (I) Insurance Services Office form - Commercial General Liability coverage (Occurrence Form CG 0001).
- (ii) Insurance Services Office form number CA 0001 (ed.1/87) covering Automobile Liability, including code 1 "any auto" and endorsement CA 0025, or equivalent forms subject to the written approval of the City.
- (iii) Worker's Compensation insurance as required by the Labor Code of the State of California and Employer's Liability insurance and covering all persons providing services on behalf of the Consultant and all risks to such persons under this Agreement.

2. Minimum Limits of Insurance. Consultant shall maintain limits of insurance no less than:

- (I) General Liability: \$1,000,000 each occurrence for bodily injury, personal injury and property damage, \$2,000,000 general aggregate.
- (ii) Products/completed operations in the amount of \$1,000,000 general aggregate.
- (iii) Advertising Injury in the amount of \$1,000,000 general aggregate
- (iv) Errors and Omissions or professional liability coverage appropriate to Contractor's profession, in a form and amount approved by the City Attorney and Risk Manager, that covers the services to be performed in connection with this Agreement in the minimum amount of \$1,000,000 per claim and in the aggregate. Any policy inception date, continuity date, or retroactive date must be before the effective date of this Agreement and Consultant agrees to maintain continuous coverage through a period not less than three years after completion of the services required by this Agreement.
- (v) Automobile Liability: \$1,000,000 per accident for bodily injury and property damage.

- (vi) If Consultant has any employees, Worker's Compensation: Workers' Compensation as required by the Labor Code of the State of California and Employers Liability limits of \$1,000,000 per accident or disease.
- (b) Other Provisions. Insurance policies required by this Agreement shall contain the following provisions:
 - 1. All Policies. Each insurance policy required by this Section shall be endorsed and state the coverage shall not be suspended, voided, canceled by the insurer or either party to this Agreement, reduced in coverage or in limits, except after 30 days prior written notice has been given to the City by certified mail, return receipt requested.
 - 2. General Liability and Automobile Liability Coverages.
 - (I) City, and its respective elected and appointed Council, commissions, boards, officials, officers and employees, agents and volunteers are to be named and covered as additional insureds as respects: liability arising out of activities Consultant performs; products and completed operations of Consultant; advertising injury; premises owned, occupied or used by Consultant; or automobiles owned, leased, hired or borrowed by Consultant. The coverage shall contain no special limitations on the scope of protection afforded to the City and its respective elected and appointed Council, commissions, boards, officials, officers, employees, agents and volunteers.
 - (ii) Consultant's insurance coverage shall be primary insurance with respect to the City, and its respective elected and appointed Council, commissions, boards, officials, officers, employees, agents and volunteers. Any insurance or self-insurance maintained by the City, and its respective elected and appointed Council, commissions, boards, officials, officers, agents, employees and volunteers shall apply in excess of, and not contribute with, Consultant's insurance.
 - (iii) Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insured's liability.
 - (iv) Any failure to comply with the reporting or other provisions of the policies including breaches of warranties shall not affect coverage provide to the City and it respective elected and appointed Council, commissions, boards, officials, officers, employees, agents and volunteers.
 - 3. Workers' Compensation and Employers' Liability Coverage. Unless the

City Manager otherwise agrees in writing, the insurer shall agree to waive all rights of subrogation against the City, and its respective elected and appointed Council, commissions, boards, officials, officers, employees, agents and volunteers and agents for losses arising from work performed by Consultant.

- (c) Other Requirements. Consultant agrees to deposit with the City certificates of insurance necessary to satisfy the City that the insurance provisions of this Agreement have been complied with. The City Attorney may require that Consultant furnish City with copies of original endorsements effecting coverage required by this Agreement. The certificates and endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. The City reserves the right to inspect complete, certified copies of all require insurance policies, at any time.

1. Consultant shall furnish certificates and endorsements from each subcontractor or subconsultant, if any, identical to those Consultant provides.
2. Any deductibles or self-insured retentions must be declared to and approved by the City. At the option of the City, either the insurer shall reduce or eliminate such deductibles or self-insurance retentions as respect the City or its respective elected and appointed Council, commissions, boards, officials, officers, employees, agents and volunteers, or the Consultant shall procure a bond guaranteeing payment of losses and related investigations, claim administration, defense expenses and claims.
3. The procuring of such required policy or policies or insurance shall not be construed to limit Consultant's liability hereunder nor to fulfill the indemnification provisions and requirements of this Agreement.

Statement of Work

Taygeta Scientific, Inc

607 Charles Avenue., Ste. C
Seaside, CA 93955



SOW 2023MA1027 for Agreement to Perform Cyber Security Services to City of Marina

Date	Services Performed By:	Services Performed For:
December 8, 2023	Taygeta Scientific, Inc 607 Charles Avenue., Ste. C Seaside, CA 93955	City of Marina 211 Hillcrest Ave. Marina, CA 93933

This Statement of Work (SOW) is issued pursuant to the Consultant Services Master Agreement between City of Marina ("Client") and Taygeta Scientific, Inc ("Contractor"), effective January 1, 2024 (the "Agreement"). This SOW is subject to the terms and conditions contained in the Agreement between the parties and is made a part thereof. Any term not otherwise defined herein shall have the meaning specified in the Agreement. In the event of any conflict or inconsistency between the terms of this SOW and the terms of this Agreement, the terms of this SOW shall govern and prevail.

This SOW # 2023MA1027 (hereinafter called the "SOW"), effective as of December 8, 2023, is entered into by and between Contractor and Client, and is subject to the terms and conditions specified below as well as the Terms of **AGREEMENT WITH TAYGETA SCIENTIFIC, INC. FOR CONSULTING SERVICES IN CONNECTION WITH CYBER SECURITY SERVICES**. The Exhibit(s) to this SOW, if any, shall be deemed to be a part hereof. In the event of any inconsistencies between the terms of the body of this SOW and the terms of the Exhibit(s) hereto, the terms of the body of this SOW shall prevail.

Period of Performance

The Services shall commence on January 1, 2024, and shall continue through June 30, 2024

Engagement Resources

Taygeta will provide the appropriate physical hardware required to perform the following functions: Intrusion Detection System (IDS), Vulnerability Scanning, Host-based intrusion detection system (HIDS), Unified threat management (UTM) platform, Threat detection, Incident Response, Asset Discovery, and Security information and event management (SIEM). At the terminus of this contract, all Taygeta resources shall be returned to the Contractor.

Client will provide: Administrative access to all devices within the domain of this contract. A network tap point for monitoring all ingress/egress traffic.

Scope of Work

Contractor shall provide the Deliverable(s) as follows:

- 1) Monthly report of Client threat activity and mitigation efforts
- 2) Weekly Vulnerability Scan results
- 3) Asset identification
- 4) Incident Response Reporting
- 5) All critical detections occurring after hours will be sent to all invested parties. Taygeta will provide after-hours support on Critical alerts up to 4 hours per month. Any work exceeding this will be billed hourly at the written request of the Client.
- 6) Incident Mitigation including intrusion, virus and malware events
- 7) Antivirus Management
- 8) Cyber Security Training up to 4 times annually as requested by Client
- 9) Firewall Management
- 10) Bi-Monthly IT meetings between Client IT and Taygeta to discuss planning, projects and roadblocks.
- 11) Monthly Reporting meeting with Client IT Committee to discuss the prior month's cybersecurity activity and plan future projects.

Deliverable Materials

There are no formal deliverables or work products defined in association with these services.

Contractor Responsibilities

Contractor will be responsible for the following in the Client's network:

- 1) Provide ongoing Asset Identification

- 2) Provide Network Intrusion Detection Monitoring between the hours of 8 am and 5 pm Monday through Friday. All overnight and weekend events will be managed on the next business day. All Events will be addressed within 2 hours. Critical Events will be addressed in 1 hour.
- 3) Provide Host Based Intrusion Detection Monitoring for all Windows, UNIX, and Linux hosts between the hours of 8 am and 5 pm Monday through Friday. All overnight and weekend events will be managed on the next business day. All events will be addressed within 2 hours. Critical events will be addressed in 1 hour.
- 4) Provide Vulnerability Scanning and weekly results with remediation instructions.
- 5) Provide Security Information and Event Management (SIEM) for the Client networks.
- 6) Provide Behavior Monitoring.
- 7) In the event an intrusion occurs, Taygeta will manage the incident including: Containment, Mitigation, and Reporting.
- 8) Provide continuous threat intelligence updates and reputation monitoring.
- 9) Assist in identifying compliance issues and provide instructions for achieving legal requirements.
- 10) Manage all Cybersecurity Hardware. (e.g. Firewall)
- 11) Taygeta will provide support for changes to host-based firewalls to ensure tight security controls without reduction in job capability.
- 12) Taygeta will provide policy advice relevant to the Cyber Security posture of the Client.
- 13) Taygeta will manage the centralized Antivirus product that is owned by the Client.

Client Responsibilities

Client shall be responsible for the following:

- 1) Client shall consider the management and maintenance of Server/Workstation infrastructure out of scope of this contract. While Taygeta will provide Cybersecurity related system changes, it is the responsibility of the Client to provide the labor and resources required to manage the devices and services on this network.
 - a. Client shall implement Policy requirements on the network – (e.g. password length)
 - b. Client shall manage all software including installations, upgrades and maintenance.
 - c. Client shall be responsible for the deployment of all hardware
 - d. Client shall manage network gear including switches, printers, access points and routers.
 - e. Client shall manage configuration and maintenance of all servers and workstations.

- 2) Client shall be responsible for patch management with the exception of the firewall and virus definitions.
- 3) Client shall assist Taygeta in the valuation of known assets. Client may value in any way it deems appropriate (i.e. dollar value, data value, system criticality).

Fee Schedule

This engagement will be conducted on a one and one-half year basis with two additional option years. The total value for the Services pursuant to this SOW shall not exceed \$49,500 unless otherwise agreed to by both parties via the project change control procedure, as outlined within. A PCR will be issued specifying the amended value.

Special Projects

All work commissioned outside of the scope of this SoW shall be formalized through the below project change control procedure and billed at a rate of \$125.00 per hour unless otherwise agreed by both parties.

Upon completion of this Performance Period, Contractor and Client will have the option to renew this agreement for an additional then-stated number of months at the then-current annual rate for those resources identified.

Bill To Address	Client Project Manager	Client Cost Center
211 Hillcrest Ave. Marina, CA 93933		City Finance Office

Out-of-Pocket Expenses / Invoice Procedures

Client will be invoiced monthly for the consulting services and T&L expenses. Standard Contractor invoicing is assumed to be acceptable. Invoices are due thirty days after receipt.

Client will be invoiced all costs associated with out-of-pocket expenses listed on the invoice as a separate line item. Reimbursement for out-of-pocket expenses in connection with performance of this SOW, when authorized and up to the limits set forth in this SOW, shall be in accordance with Client's then-current published policies governing travel and associated business expenses, which information shall be provided by the Client Project Manager. The limit of reimbursable expenses pursuant to this SOW is estimated to be 15% of the fees unless otherwise authorized in writing and agreed to by both parties via the project change control

procedure outlined within. There will be no out-of-pocket expenses related to meals, lodging or local transportation.

Invoices shall be submitted monthly in arrears, referencing this Client's SOW Number to the address indicated above. Each invoice will reflect charges for the time period being billed and cumulative figures for previous periods. Terms of payment for each invoice are due upon receipt by Client of a proper invoice. Contractor shall provide Client with sufficient details to support its invoices, including time sheets for services performed and expense receipts and justifications for authorized expenses, unless otherwise agreed to by the parties. Payments for services invoiced that are not received within 30-days from date of invoice will be subject to a 5% penalty per calendar month.

Completion Criteria

Contractor shall have fulfilled its obligations when any one of the following first occurs:

- Contractor accomplishes the Contractor activities described within this SOW, including delivery to Client of the materials listed in the Section entitled "Deliverable Materials," and Client accepts such activities and materials without unreasonable objections. No response from Client within 2-business days of deliverables being delivered by Contractor is deemed acceptance.
- Contractor and/or Client has the right to cancel services or deliverables not yet provided with [20] business days advance written notice to the other party.

Assumptions

Client will provide IT infrastructure support as required. Client will adopt the Service Desk system that Taygeta employs for the explicit purpose of Incident and Contract Management.

Project Change Control Procedure

The following process will be followed if a change to this SOW is required:

- A Project Change Request (PCR) will be the vehicle for communicating change. The PCR must describe the change, the rationale for the change, and the effect the change will have on the project.
- The designated Project Manager of the requesting party (Contractor or Client) will review the proposed change and determine whether to submit the request to the other party.

- Both Project Managers will review the proposed change and approve it for further investigation or reject it. Contractor and Client will mutually agree upon any charges for such investigation, if any. If the investigation is authorized, the Client Project Managers will sign the PCR, which will constitute approval for the investigation charges. Contractor will invoice Client for any such charges. The investigation will determine the effect that the implementation of the PCR will have on SOW price, schedule and other terms and conditions of the Agreement.
- Upon completion of the investigation, both parties will review the impact of the proposed change and, if mutually agreed, a Change Authorization will be executed.
- A written Change Authorization and/or PCR must be signed by both parties to authorize implementation of the investigated changes.

Option Years

The City of Marina is hereby extended 2 option periods under the same terms as stated above to be exercised at the City's discretion according to the following annual pricing table:

Option Year 1 Jul 1, 2025 – Jun 30, 2026	Option Year 2 Jul 1, 2026 – Jun 30, 2027
Base Fee \$34,000	Base Fee \$35,000
No additional Term Changes	No additional Term Changes
Special Project Rate: \$130/hr.	Special project Rate: \$140.00/hr.

IN WITNESS WHEREOF, the parties hereto have caused this SOW to be effective as of the day, month and year first written above.

City of Marina

Taygeta Scientific, Inc

X

Shana Kropp
CFO

By: _____
Name: _____
Title: _____

Shana Kropp
CFO

January 11, 2024

Item No: **10g(2)**

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of January 17, 2024

**CITY COUNCIL CONSIDER ADOPTING RESOLUTION NO. 2024-,
APPROVING A RENEWED AGREEMENT WITH TECHRX FOR
CONSULTING SERVICES IN CONNECTION WITH INFORMATION
TECHNOLOGY, AND AUTHORIZING THE CITY MANAGER TO
EXECUTE THE AGREEMENT ON BEHALF OF THE CITY, AND
AUTHORIZING FINANCE DIRECTOR TO MAKE THE NECESSARY
BUDGETARY AND ACCOUNTING ENTRIES**

REQUEST:

It is requested that the City Council consider:

1. Adopting Resolution No. 2024-, approving a renewed agreement with TechRx for Information Technology consulting services; and,
2. Authorizing the City Manager to execute the renewed agreement on behalf of the City; and,
3. Authorizing the Finance Director to make the necessary budgetary and accounting entries.

BACKGROUND:

In 2018, the City entered an agreement with TechRx for consulting services regarding the performance of information technology functions for the City. The scope of work consisted of the further development and improvement of informational technology including, but not necessarily limited to, services related to network, and desktop support. TechRx has provided a high level of services to the City throughout the tenure with the City in fulfillment of its obligations. The current contract is set to be renewed to continue Information Technology services that are necessary to maintain the City's operations and service delivery.

ANALYSIS:

The City of Marina does not currently maintain an information technology position. Information Technology is a critical function for all the City's operations today. The City has contracted with an outside vendor for the essential Information Technology functions to develop its network, make improvements, purchase and configure computer equipment, maintain the network and its infrastructure, and to provide desktop support. To ensure the City continues to have the resources to perform these functions, staff requested an updated proposal from TechRx for the continued performance of Information Technology functions over the City's computer network and infrastructure.

The proposed scope of work submitted by TechRx (**Exhibit A to the attached Agreement**) includes the continued network, internet and desktop support to the City. The scope of work that TechRx will provide to the City includes:

1. 24/7 remote monitoring of all servers, workstations, networking hardware and any other information systems/equipment. Immediate notification in the event of any system or subsystem that is offline or running into potential problems.
2. Daily monitoring of all backups. Monthly test restores of the most critical data. Yearly archival backups. A complex backup and disaster recovery plan will be created and followed.
3. Monitoring of all firewalls, routers, wireless access points, switches, and any other network connected device, to insure it has the latest firmware; latest patches, and has sufficient security for use an enterprise level network. Audit of all remote users and vpn connections to insure they are configured and running with appropriate configurations and security.
4. Server and workstation patch management. A list of approved apps will be created. All known software patches for the approved software, and any approved operation system updates will be installed on weekly basis. For any emergency patches that are released they will be applied same day.
5. Immediate responses to all emergency issues, which are worked on until they are resolved.
6. 1 hour response for all service requests, remote first option or on-site as needed.
7. Weekly reports every Monday afternoon, detailing all service requests, ongoing issues, and future concerns. For emergencies a daily status email will be sent out.
8. Quarterly status updates, on the health of the organization, equipment we need to replace or have to prepare to replace, any current trends in the industry related to how their I.T. infrastructure should be managed.
9. Yearly roadmap meetings to discuss our plans for the organization over the next year.

The term of the renewed agreement includes an initial period ending June 30, 2025. The agreement can be extended up to two additional one-year periods until June 30, 2027.

CEQA DETERMINATION:

Because the proposed action and this matter have no potential to cause any effect on the environment, or because it falls within a category of activities excluded as projects pursuant to CEQA Guidelines section 15378, this matter is not a project. Because the matter does not cause a direct or any reasonably foreseeable indirect physical change on or in the environment, this matter is not a project. Any subsequent discretionary projects resulting from this action will be assessed for CEQA applicability.

FISCAL IMPACT:

The hourly rate for the TechRx services is \$95.00 per hour with a maximum charge of \$2,280 per 7-day period and \$118,560 per year. The current not to exceed annual rate is \$106,000 annually, which was established through the 2019 Agreement. The Information Technology Services line item in the budget currently has an annual allocation of \$130,000, which funds both the associated Taygeta agreement and the TechRx Agreements. In addition, the full Information Technology budget totals \$330,927 per year. There are projected to be adequate funds through the budget cycle to meet the Information Technology Services agreements.

CONCLUSION:

Staff recommends that the City Council consider approving the requested action.

Respectfully submitted,

Matt Mogensen
Assistant City Manager
City of Marina

REVIEWED/CONCUR:

Layne Long
City Manager
City of Marina

RESOLUTION NO. 2024-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARINA
APPROVING A RENEWED AGREEMENT WITH TECHRX FOR CONSULTING
SERVICES IN CONNECTION WITH INFORMATION TECHNOLOGY, AND
AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENT ON
BEHALF OF THE CITY, AND AUTHORIZING FINANCE DIRECTOR TO
MAKE THE NECESSARY BUDGETARY AND ACCOUNTING ENTRIES

WHEREAS, the City has contracted with TechRx for the essential Information Technology functions since 2016, in order to develop its network, make improvements, purchase and configure computer equipment, maintain the network and its infrastructure, and to provide desktop support; and,

WHEREAS, TechRx has provided a high level of services to the City throughout its initial and subsequent contract periods in fulfillment of its obligations; and,

WHEREAS, the current contract with TechRx. providing Information Technology services is set to expire; and,

WHEREAS, TechRx has provided an updated proposal (**EXHIBIT A to the attached Agreement**) for continued network, internet and desktop support to the City; and,

WHEREAS, the attached Agreement for Information Technology Services includes an initial term ending June 30, 2025, and two one-year extensions ending June 30, 2027; and,

WHEREAS, the rate for the initial period and two one-year option periods is a not to exceed \$118,560 annually; and,

WHEREAS, the City of Marina determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA)(CCR, Title 14, Chapter 3 (“CEQA Guidelines), Article 20, Section 15378). In addition, CEQA Guidelines Section 15061 includes the general rule that CEQA applies only to activities which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. Because the proposed action and this matter have no potential to cause any effect on the environment, or because it falls within a category of activities excluded as projects pursuant to CEQA Guidelines section 15378, this matter is not a project. Because the matter does not cause a direct or any reasonably foreseeable indirect physical change on or in the environment, this matter is not a project. Any subsequent discretionary projects resulting from this action will be assessed for CEQA applicability.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Marina does hereby:

1. Adopt Resolution No. 2024-, approving renewed agreement with TechRx for Information Technology consulting services; and,

2. Authorize the City Manager to execute the agreement on behalf of the City; and,
3. Authorize the Finance Director to make the necessary budgetary and accounting entries.

PASSED AND ADOPTED by the City of Marina City Council at a regular meeting duly held on the 17th day of January 2024, by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

Bruce C. Delgado, Mayor

ATTEST:

Anita Sharp, Deputy City Clerk

**AGREEMENT WITH TECH R OF SALINAS, CA
FOR CONSULTING SERVICES
IN CONNECTION WITH INFORMATION TECHNOLOGY**

THIS AGREEMENT is made and entered into on January __, 2024, between the City of Marina, a California charter city, hereinafter referred to as "City," and TechRx Technology Services Corporation, a California corporation, hereinafter referred to as "Consultant," as follows:

Recitals

1. City wishes to contract for consulting services associated with further development of its existing information technology governance and program and project management advice to better serve and inform its officials, employees and citizens.
2. Consultant represents and warrants that Consultant has the qualifications, experience, equipment and facilities necessary to properly perform services under this Agreement.
3. City has solicited and received a proposal from Consultant, has reviewed the previous experience and evaluated the expertise of Consultant, and desires to retain Consultant to render professional services under the terms and conditions set forth in this Agreement.

Terms and Conditions

In consideration of the valuable consideration and mutual provisions contained herein, City and Consultant agree to the following terms and conditions:

1. Scope of Services. Consultant agrees to assist the City, as directed by the City Manager or his designee, in the further development and improvement of informational technology including, but not necessarily limited to, services related to network, and desktop support. The City hereby authorizes Consultant to access its website at www.cityofmarina.org and agrees to provide Consultant with "write permission" from the City's web page directory files (cgi-bin directory) and any other directories or programs which need to be accessed for the above purposes from the City's web hosting computer, servers and desktop and other computers. The Consultant's scope of services herein is more particularly described in **Exhibit A** hereto, and by this reference made a part hereof, entitled "Scope of Services." The City shall cooperate with Consultant and will furnish all information, data, records and reports as are existing and available to City to enable Consultant to carry out the work as outlined in **Exhibit A**.
2. Commencement of Services. Consultant shall commence work on the services to be provided hereunder on or before January __2024.
3. Term. This Agreement shall commence on January __, 2024 and end June 30, 2025, unless terminated earlier as provided herein. The term of this Agreement may be extended

for two additional one-year terms at the same annual rate noted in Section 4(a), upon a writing executed by the parties.

4. Compensation.

(a) For the services to be performed under this Agreement, compensation paid by the City to Consultant shall be Ninety-five Dollars (\$95.00) per hour and compensation for services provided within any seven-day period shall not exceed Two Thousand Forty Dollars (\$2280.00). However, total compensation for services rendered from January 17, 2024 through June 30, 2024 shall not exceed (\$59,280). Total compensation for services rendered from July 1, 2024 through June 30, 2025 shall not exceed (\$118,560). Notwithstanding the foregoing, the compensation furnished to Consultant for any special projects that the parties may agree to pursuant to Section C of Exhibit A may exceed the maximum compensation set forth above. Compensation shall be invoiced on a monthly basis and payment is due within 30 days of receipt of Consultant's invoice. City shall make no deductions for payroll taxes or Social Security from amounts due Consultant for services provided under this Agreement. Consultant shall provide City with a complete Request for Taxpayer Identification Number and Certification, Form W-9, as issued by the Internal Revenue Service.

(b) Reimbursement for expenses may be made by the City for expenses incurred by Consultant in performance of this Agreement which have been previously approved in advance and in writing by the City Manager or his or her designee.

5. Performance of Services. Consultant shall perform all services hereunder, unless otherwise agreed to by the City. Work shall be coordinated with the City Manager or his or her designee. Consultant shall provide the City Manager with bi-weekly progress reports for work performed hereunder. Consultant's assigned staff shall be equipped with cellular phones to communicate with City staff and cellular phone numbers shall be provided to the City.

6. Status of Consultant. Consultant is and shall at all times remain a wholly independent contractor and not an officer, employee or agent of the City. This Agreement is not intended nor shall it be construed to create an employer-employee relationship, a joint venture relationship, or to allow the city to exercise discretion or control over the professional manner in which Consultant performs the services which are the subject matter of this Agreement; however, the services to be provided by Consultant shall be provided in a manner consistent with all applicable standards and regulations governing such services. Neither Consultant nor any employees or agents of Consultant shall obtain any rights to retirement, health care or any other benefits which may otherwise accrue to City's employees. Consultant shall have no authority to bind the City in any manner, nor to incur any obligation, debt or liability of any kind on behalf or against the City, whether by contract or otherwise, unless such authority is expressly conferred under this Agreement or is otherwise expressly conferred in writing by the City. Consultant shall be free to contract for similar services to be performed for other employers while under contract with the City. City reserves the right to employ other Consultants in connection with the services contemplated herein.

7. Conflicts of Interest.

(a) Consultant covenants that he has or shall acquire any interest, directly or indirectly, which would conflict in any manner with the interests of the City or which would in any way hinder Consultant's performance of services under this Agreement. Consultant further covenants that in the performance of this Agreement, no person having any such interest shall be employed as an officer, employee, agent or subcontractor without the express written consent of the City Manager. Consultant agrees to at all times avoid conflicts of interest or the appearance of any conflicts of interest with the interests of the City in the performance of this Agreement. Consultant shall represent the interest of the City in any discussion or negotiation with prospective vendors, and as such, may not accept compensation, commission or payment of any type from any prospective vendor or such party's agent.

(b) City understands and acknowledges that Consultant may be, as of the date of commencement of services under this Agreement, independently involved in the performance of non-related services for other governmental agencies and private parties. Consultant is unaware of any stated position of the City relative to such projects. Any future position of the City on such projects shall may be considered a conflict of interest for purposes of this section.

8. Disclosure. Consultant may be subject to the appropriate disclosure requirements of the California Fair Political Practices Act, as determined by the City Manager.

9. Proprietary information. In performing services under this Agreement Consultant may receive, review or author confidential documents, information or materials which are and shall remain the exclusive property of the City. Consultant shall not release or disclose any such information or work product to persons or entities other than the City without prior written authorization from the City Manager.

10. Ownership of Website & Documents. Ownership of the website as developed by the Consultant and all proprietary rights embodied therein is and will remain the exclusive property of the City. Any software and graphics packages purchased for the City, designs, drawings, logos, photographs, studies, surveys, reports, data, notes, computer files and other documents prepared, developed or discovered by Consultant in the course of providing any services pursuant to this Agreement shall become the sole property of the City and may be used, reused or otherwise disposed of by the City without the permission of the Consultant. Upon completion, expiration or termination of this Agreement, Consultant shall turn over to the City all such original software and graphics packages purchased on behalf of the City, designs, drawings, photographs, studies, surveys, reports, data, notes, computer files, files and other documents.

11. Copyrights and Trademarks. The City represents to Consultant and unconditionally guarantees that any elements of text, graphics photos, designs, trademarks, logos, or other artwork furnished to Consultant for inclusion in or on the website are owned by the City, or that the City has permission from the rightful owner to use each of these elements

and will hold harmless, protect and defend Consultant and its subcontractors, if any, for any claim or suite arising from the use of such elements furnished by the City.

12. Non-Discrimination. Consultant shall not discriminate, in any way, against any person on the basis of race, color, religious creed, national origin, ancestry, sex, age, physical handicap, medical condition or marital status in connection with or related to the performance of this Agreement.

13. Indemnification & Hold Harmless.

(a) Consultant (as “**Indemnifying Party**”) shall indemnify, hold harmless, and defend City its respective elected and appointed Council, boards, commissions, officials, officers, agents, employees and volunteers (collectively, “**Indemnified Party**”) against any and all losses, damages, liabilities, deficiencies, claims, actions, judgments, settlements, interest, awards, penalties, fines, costs, or expenses of whatever kind, including reasonable attorneys’ fees, that are awarded against Indemnified Party (collectively, “**Losses**”), arising out of any third-party claim alleging:

(1) material breach or non-fulfillment of any material representation, warranty, or covenant under this Agreement; or

(2) any negligent or more culpable act or omission of Indemnifying Party (including any reckless or willful misconduct) in connection with the performance of its obligations under this Agreement; or

(3) any bodily injury, death of any person, or damage to real or tangible personal property caused by the negligent or more culpable acts or omissions of Indemnifying Party (including any reckless or willful misconduct.

(b) Notwithstanding anything to the contrary in this Agreement, Indemnifying Party is not obligated to indemnify, hold harmless, or defend Indemnified Party against any claim (whether direct or indirect) to the extent such claim or corresponding Losses arise out of or result from, in whole or in part, Indemnified Party’s:

(1) negligence or more culpable act or omission (including recklessness or willful misconduct;

(2) bad faith failure to materially comply with any of its material obligations set forth in this Agreement; or

(3) use of the City’s information technology systems that does not materially conform with the then-current usage instructions, guidelines, or specifications.

Each party shall remain responsible for its proportionate share of fault for any claim or corresponding Losses.

(c) Payments by Indemnifying Party under Paragraph 13(a) in respect of any Losses are limited to the amount of any liability or damage that remains after deducting therefrom any insurance proceeds and any indemnity, contribution, or other similar payment actually received by Indemnified Party in respect of any such indemnity claim, less any related costs and expenses, including the aggregate cost of pursuing any related insurance claims and any related increases in insurance premiums or other charge-backs. Indemnified Party shall use best efforts to seek to recover any insurance proceeds in connection with making a claim under this paragraph. Promptly after the realization of any insurance proceeds, indemnity, contribution, or other similar payment, Indemnified Party shall reimburse Indemnifying Party for such reduction in Losses for which Indemnified Party was paid under Paragraph 13 (a) before the realization of reduction of such Losses.

(d) Indemnified Party shall give Indemnifying Party prompt written notice (a “**Claim Notice**”), in no event more than ninety (90) days of becoming aware of a claim, of any Losses or discovery of facts on which Indemnified Party intends to base a request for indemnification under Paragraph 13(a). Each Claim Notice must contain a description of the third-party claim and the nature and amount of the related Losses (to the extent that the nature and amount of the Losses are known at the time). Indemnified Party shall furnish promptly to Indemnifying Party copies of all papers and official documents received in respect of any Losses. All indemnification obligations in this Agreement are conditioned upon: the Indemnified Party promptly delivering the Claim Notice and related documents; allowing Indemnifying Party, if Indemnifying Party so requests, to undertake, conduct, and control, through reputable independent counsel reasonably acceptable to both Parties, the defense, appeal, or settlement of any third-party claim that is reasonably likely to give rise to an indemnification claim; cooperating with Indemnifying Party in the defense of any such claim or liability and any related settlement negotiations; and not compromising or settling any claim or liability without prior written consent of Indemnifying Party.

14. Insurance. Consultant agrees to obtain and maintain in full force and effect during the term of this Agreement the insurance policies set forth in **Exhibit B** “Insurance” which is attached hereto and made a part hereof. All insurance policies shall be subject to approval by the City as to form and content. These requirements are subject to amendment or waiver if so approved in writing by the City Manager. Consultant agrees to provide the City with copies or required policies upon request.

15. Assignment. The expertise and experience of Consultant is a material consideration for this Agreement. The City has an interest in the qualifications of and capability of the Consultant under this Agreement. In recognition of that interest, Consultant shall not assign or transfer this Agreement or the performance of any of Consultant’s duties or obligations under this Agreement, without the prior written consent of the City Council. Any attempted assignment shall be ineffective, null and void and shall constitute a material breach of this Agreement, entitling the City to any and all remedies at law or in equity, including summary termination of this Agreement. City acknowledges, however, that Consultant, in the performance of its duties pursuant to this Agreement may, with the prior approval of the City

Manager, utilize other persons. Consultant, unless otherwise provided in a prior writing signed by the City Manager, will be responsible for compensation such persons.

16. Compliance with Laws. Consultant shall keep itself informed of and comply with all applicable federal, state and local laws, statutes, codes, ordinances, regulations and rules in effect during the term of this Agreement. Consultant shall obtain and maintain any and all licenses, permits and authorizations necessary to perform the services set forth in this Agreement. Neither the City, nor any of its elected or appointed boards, officials, officers, employees or agents shall be liable at law or in equity as a result of any failure of Consultant to comply with this section.

17. Termination of Agreement.

(a) If either Consultant or City fail to perform any material obligation under this Agreement, then in addition to any other remedies, either Consultant or City may terminate this Agreement immediately upon written notice.

(b) City may terminate this Agreement, with or without cause by giving ninety (90) days' written notice of termination to Consultant. In the event such notice is given, Consultant shall cease immediately any work in progress.

(c) Consultant may terminate this Agreement at any time upon ninety (90) days' written notice to City.

(d) Upon termination of this Agreement by either Consultant or the City, all property belonging exclusively to the City which is in Consultant's possession shall be returned to the City. Consultant shall furnish to the City a final invoice.

18. Notices. All notices required or permitted to be given under this Agreement shall be in writing and shall be personally delivered, or sent by overnight courier or certified mail, postage prepaid with return receipt requested, address as follows:

To City: City of Marina
 City Hall
 Attn: City Manager
 211 Hillcrest Avenue
 Marina, California 93933
 Tel: (831) 884-1224

To Consultant : Tech R Technology Services Corporation
 Attn: Mr. James Trautner, CEO
 78 Malarin Street
 Salinas, CA 93901
 Tel: 831-754-5926

Notice shall be deemed effective on the date personally delivered or, if by overnight courier on the next business day with confirmation of delivery, or if mailed, three (3) days after deposit of same in the custody of the U.S. postal Service.

19. Modification. No amendment to or modification of this Agreement shall be valid unless made in a writing and approved by the Consultant and by the City Council. The parties agree that this requirement for written modifications cannot be waived and that any attempted waiver shall be void.

20. Waiver. Waiver by any party to this Agreement of any term or condition or covenant of this Agreement shall not constitute a waiver of any other term, condition or covenant. Waiver by any party of any breach of the provisions of this Agreement shall not constitute a waiver of any other provision, nor a waiver of any subsequent breach or violation of any provision of this Agreement.

21. Dispute Resolution. If any dispute arises between the parties as to proper interpretation or application of this Agreement, the parties shall first meet and confer in a good faith attempt to resolve the matter between themselves. If the dispute is not resolved by meeting and conferring, the matter may be submitted for formal mediation. The expenses of such mediation shall be shared equally between the parties. If the dispute is not or cannot be resolved by mediation, the parties may mutually agree (but only as to those issues of the matter not resolved by mediation) to submit their dispute to arbitration. Before commencement of the arbitration, the parties may elect to have the arbitration proceed on an informal basis; however, if the parties are unable so to agree, then the arbitration shall be conducted in accordance with the rules of the American Arbitration Association. The decision of the arbitrator shall be binding, unless within thirty (30) days after issuance of the arbitrator's written decision, any party files an action in court.

22. Law to Govern; Venue. This Agreement shall be interpreted, construed and governed according to the laws of the State of California. In the event of litigation between the parties, venue in state trial courts shall lie exclusively in the County of Monterey. In the event of litigation in a U.S. District Court, venue shall lie exclusively in the Northern District of California, in San Jose.

23. Attorney's Fees. In the event of any litigation, controversy, claim, dispute or other proceeding relating to this Agreement, or the breach thereof, the prevailing party shall be entitled to recover from the losing party, in addition to any other relief to which it may be entitled, reasonable expenses, attorney's fees and costs.

24. Entire Agreement. This Agreement, including the attached exhibits, is the entire, complete, final and exclusive expression of the parties with respect to the matters address therein and supersedes all other agreements or understanding, whether oral or written, or entered into between Consultant and the City prior to the execution of this Agreement. No statements, representations or other agreements, whether oral or written, made by any party, which are not embodied herein shall be valid and binding. No amendment to this Agreement shall be valid and

binding unless in writing duly executed by the parties or their authorized representatives.

25. Severability. If any term, condition or covenant of this Agreement is declared or determined by any court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this Agreement shall not be affected thereby, and the Agreement shall be read and construed without the invalid, void or unenforceable provision(s).

IN WITNESS WHEREOF, the City and Tech R Technology Services Corporation have executed this Agreement on the dates written below.

CITY OF MARINA

**TECH R
TECHNOLOGY SERVICES CORPORATION**

Layne Long
City Manager

James Trautner, CEO

DATE: _____ 2024 DATE: _____ 2024

ATTEST:

Deputy City Clerk

APPROVED AS TO FORM:

City Attorney

EXHIBIT A - SCOPE OF SERVICES

A. Consultant shall provide network, internet and desktop support to the City of Marina. Assistant may, on occasion, be provided remotely (by remote login or telephone assistance). Consultant will provide complete network documentation. Documentation will occur both while the Consultant is onsite and offsite. Details of work performed will be provided in a weekly report to the City Manager. Consultant will provide full hardware warranty support for any product purchased through Consultant.

B. The City hereby agrees to engage the Consultant to provide the City with services consisting of:

- 24/7 remote monitoring of all servers, workstations, networking hardware and any other information systems/equipment. Immediate notification in the event of any system or subsystem that is offline or running into potential problems.
- Daily monitoring of all backups. Monthly test restores of the most critical data. Yearly archival backups. A complex backup and disaster recovery plan will be created and followed.
- Monitoring of all firewalls, routers, wireless access points, switches, and any other network connected device, to insure it has the latest firmware; latest patches, and has sufficient security for use an enterprise level network. Audit of all remote users and vpn connections to insure they are configured and running with appropriate configurations and security.
- Server and workstation patch management. A list of approved apps will be created. All known software patches for the approved software, and any approved operation system updates will be installed on weekly basis. For any emergency patches that are released they will be applied same day.
- Client will be assigned a lead tech with direct access to his cell phone number.
- Client can use e-mail for helpdesk; a custom email address will be assigned for your organizations use. Most non-critical issues are reported through e-mail but phone calls are also used.
- Text messaging can also be a part of communication process between Client and Contractor
- Immediate responses to all emergency issues, which are worked on until they are resolved.

- 1 hour response for all service requests, remote first option or on-site as needed.
- City Manager will determine if all requests will be filtered through department heads; or if users can contact Contractor as needed.
- Weekly reports every Monday afternoon, detailing all service requests, ongoing issues, and future concerns. For emergencies a daily status email will be sent out.
- Quarterly status updates, on the health of the organization, equipment we need to replace or have to prepare to replace, any current trends in the industry related to how their I.T. infrastructure should be managed.
- Yearly roadmap meetings to discuss our plans for the organization over the next year. With ideas on where we will be in the next three to five years as well.

C. The services will also include any other tasks or Special projects which the Parties shall agree on in writing and in advance. Special projects or tasks that are requested by the City which are above and beyond the List of Services will be discussed and agreed upon before starting. These tasks and projects will be at the contracted hourly rate as stated in 4 (a) Compensation, of this contract.

EXHIBIT B

INSURANCE

(a) Insurance Requirements. Consultant shall provide and maintain insurance acceptable to the City Attorney, in full force and effect throughout the term of this Agreement, against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by Consultant. Insurance is to be placed with insurers with a current A.M. Best's rating acceptable to the City. Consultant shall provide the following scope and limits of insurance:

1. Minimum Scope of Insurance. Coverage shall be at least as broad as:

- (I) Insurance Services Office form - Commercial General Liability coverage (Occurrence Form CG 0001).
- (ii) Insurance Services Office form number CA 0001 (ed.1/87) covering Automobile Liability, including code 1 "any auto" and endorsement CA 0025, or equivalent forms subject to the written approval of the City.
- (iii) Worker's Compensation insurance as required by the Labor Code of the State of California and Employer's Liability insurance and covering all persons providing services on behalf of the Consultant and all risks to such persons under this Agreement.

2. Minimum Limits of Insurance. Consultant shall maintain limits of insurance no less than:

- (I) General Liability: \$1,000,000 each occurrence for bodily injury, personal injury and property damage, \$2,000,000 general aggregate.
- (ii) Products/completed operations in the amount of \$1,000,000 general aggregate.
- (iii) Advertising Injury in the amount of \$1,000,000 general aggregate
- (iv) Errors and Omissions or professional liability coverage appropriate to Contractor's profession, in a form and amount approved by the City Attorney and Risk Manager, that covers the services to be performed in connection with this Agreement in the minimum amount of \$1,000,000 per claim and in the aggregate. Any policy inception date, continuity date, or retroactive date must be before the effective date of this Agreement and Consultant agrees to maintain continuous coverage through a period not less than three years after completion of the services required by this Agreement.

- (v) Automobile Liability: \$1,000,000 per accident for bodily injury and property damage.
- (vi) If Consultant has any employees, Worker's Compensation: Workers' Compensation as required by the Labor Code of the State of California and Employers Liability limits of \$1,000,000 per accident or disease.
- (b) Other Provisions. Insurance policies required by this Agreement shall contain the following provisions:
 - 1. All Policies. Each insurance policy required by this Section shall be endorsed and state the coverage shall not be suspended, voided, canceled by the insurer or either party to this Agreement, reduced in coverage or in limits, except after 30 days prior written notice has been given to the City by certified mail, return receipt requested.
 - 2. General Liability and Automobile Liability Coverages.
 - (I) City, and its respective elected and appointed Council, commissions, boards, officials, officers and employees, agents and volunteers are to be named and covered as additional insureds as respects: liability arising out of activities Consultant performs; products and completed operations of Consultant; advertising injury; premises owned, occupied or used by Consultant; or automobiles owned, leased, hired or borrowed by Consultant. The coverage shall contain no special limitations on the scope of protection afforded to the City and its respective elected and appointed Council, commissions, boards, officials, officers, employees, agents and volunteers.
 - (ii) Consultant's insurance coverage shall be primary insurance with respect to the City, and its respective elected and appointed Council, commissions, boards, officials, officers, employees, agents and volunteers. Any insurance or self-insurance maintained by the City, and its respective elected and appointed Council, commissions, boards, officials, officers, agents, employees and volunteers shall apply in excess of, and not contribute with, Consultant's insurance.
 - (iii) Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insured's liability.
 - (iv) Any failure to comply with the reporting or other provisions of the policies including breaches of warranties shall not affect coverage

provide to the City and its respective elected and appointed Council, commissions, boards, officials, officers, employees, agents and volunteers.

3. Workers' Compensation and Employers' Liability Coverage. Unless the City Manager otherwise agrees in writing, the insurer shall agree to waive all rights of subrogation against the City, and its respective elected and appointed Council, commissions, boards, officials, officers, employees, agents and volunteers and agents for losses arising from work performed by Consultant.

- (c) Other Requirements. Consultant agrees to deposit with the City certificates of insurance necessary to satisfy the City that the insurance provisions of this Agreement have been complied with. The City Attorney may require that Consultant furnish City with copies of original endorsements effecting coverage required by this Agreement. The certificates and endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. The City reserves the right to inspect complete, certified copies of all required insurance policies, at any time.

1. Consultant shall furnish certificates and endorsements from each subcontractor or subconsultant, if any, identical to those Consultant provides.

2. Any deductibles or self-insured retentions must be declared to and approved by the City. At the option of the City, either the insurer shall reduce or eliminate such deductibles or self-insurance retentions as respect the City or its respective elected and appointed Council, commissions, boards, officials, officers, employees, agents and volunteers, or the Consultant shall procure a bond guaranteeing payment of losses and related investigations, claim administration, defense expenses and claims.

3. The procuring of such required policy or policies or insurance shall not be construed to limit Consultant's liability hereunder nor to fulfill the indemnification provisions and requirements of this Agreement.

ORDINANCE 2024-01

**AN ORDINANCE AMENDING SECTION 2.04.010 OF THE MARINA MUNICIPAL
CODE REGARDING COUNCIL MEETING TIMES**

WHEREAS, the Marina Municipal Code (MMC) Section 2.04.010 provides that regular meetings of the City Council shall be held on the first and third Tuesdays of the month, beginning at 5:30 p.m.;

WHEREAS, in 2011, the Council adopted Resolution 2011-24, which amended prior Resolution 80-71 establishing the Rules and Procedures for the Conduct of Meetings of the City Council (Rules and Procedures), and provided that closed session, if any, would commence at 5:30 p.m., followed by open session at 6:30 p.m.;

WHEREAS, in 2019, the Council adopted Resolution 2019-107, modifying the Rules and Procedures, to provide that Council meetings would commence at 5:00 p.m. for closed session, if any, followed by open session at 6:30 p.m.;

WHEREAS, Staff proposes to amend MMC Section 2.04.010, Meetings – Times, to codify the Council’s actions implemented in the Rules and Procedures, and to allow the Council to adjust meeting dates and times by Resolution, as needed; and

WHEREAS, amendment of the Council meeting times is not subject to California Environmental Quality Act (CEQA) as it is not a “project” pursuant to Section 15378 of the CEQA Guidelines.

NOW, THEREFORE, the City Council of the City of Marina does find and ordain as follows:

SECTION 1. The foregoing recitals are adopted as findings of the City Council as though set forth fully herein.

SECTION 2. Amendment of the Code. Marina Municipal Code Section 2.04.010, Meetings – Times, is amended, and shall read as follows, with additions shown in italicized, bold text, and deletions shown in strike-out text:

2.04.010 Meetings – Time

The regular meetings of the city council shall be held on the first and third Tuesdays of each month ***convening at the hour of 5:00 five-thirty p.m. if there is a closed session and convening in open session at 6:30 p.m. The time and date of council meetings may be set by resolution adopted by the council.***

SECTION 3. Severability. **If any section, subsection, clause or phrase of this Ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have adopted the Ordinance and each section, subsection, sentence, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared invalid.**

SECTION 4. Implementation. The City Manager is directed to execute all documents and to perform all other necessary acts to implement this Ordinance.

SECTION 5. Effective Date. This Ordinance shall be in full force and effect thirty (30) days after its final passage and adoption.

I HEREBY CERTIFY that the foregoing ordinance was introduced at a regular meeting of the City Council of the City of Marina duly held on December 19, 2023, and was passed and adopted at a regular meeting duly held on January 17, 2024, by the following vote:

AYES, COUNCIL MEMBERS:

NOES, COUNCIL MEMBERS:

ABSENT, COUNCIL MEMBERS:

ABSTAIN, COUNCIL MEMBERS:

Bruce Delgado, Mayor

ATTEST:

Anita Sharp, Deputy City Clerk

January 12, 2024

Item No: **13a**

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of January 17, 2024

**CITY COUNCIL CONSIDER ADOPTING RESOLUTION NO. 2020-, A
RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARINA,
RECIEVING A \$1,000,000 FUNDING ALLOCATION FROM THE STATE OF
CALIFORNIA FOR THE MARINA SENIOR CENTER.**

REQUEST:

It is requested that the City Council:

1. Receive the \$1,000,000 funding allocation from the State of California Department of Aging; and
2. Authorizing the Finance Director to make necessary accounting and budgetary entries.

BACKGROUND:

The City is being awarded this allocation of funds intended to support construction of the Marina Senior Center. The proposed action is in recognition of the received grant funding.

ANALYSIS:

The \$1,000,000 funding allocation, made in accordance with Senate Bill (SB) 104, Chapter 189, Section 19.56, Item 4170-1014-0001 of the Budget Act of 2023, is awarded as a legislative investment based on the Legislature's request to use the funds towards Construction of Marina Senior Center as requested from the Legislature **(EXHIBIT A)**.

FISCAL IMPACT:

The grant funds will be instrumental in building a functional and sound for the Marina Senior Center.

CONCLUSION:

This request is submitted for consideration and possible action.

Respectfully submitted,

Cyrah Caburian
Executive Assistant
City of Marina

REVIEWED/CONCUR:

Layne Long
City Manager
City of Marina

RESOLUTION NO. 2024-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARINA
RECEIVING A \$1,000,000 FUNDING ALLOCATION FROM THE STATE OF
CALIFORNIA FOR THE MARINA SENIOR CENTER

WHEREAS, the City of Marina performs certain governmental functions for the citizens of Marina which are appreciated by the community and the larger public; and

WHEREAS, such donations are not subject to taxation as stated in the IRS Code 501 (c) (1); and

WHEREAS, the disbursement of funds are being made in accordance with Senate Bill (SB) 104, Chapter 189, Section 19.56, item 4170-1014-0001 of the Budget Act of 2023 which stipulates \$1,000,000 be awarded to the City of Marina; and

WHEREAS, the Marina Senior Center is a fun, safe, healthy environment, and affordable program where all seniors can participate; and,

WHEREAS, these funds are intended for the construction of Marina Senior Center as requested from the Legislature.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MARINA DOES HEREBY RESOLVE AS FOLLOWS:

1. The City Council received the \$1,000,000 funding allocation from the State of California Department of Aging; and
2. Authorizing the Finance Director to make necessary accounting and budgetary entries.

PASSED and ADOPTED by the City Council of the City of Marina at a regular meeting duly held on this 17th day of January 2024 by the following vote:

AYES, COUNCIL MEMBERS:

NOES, COUNCIL MEMBERS:

ABSENT, COUNCIL MEMBERS:

ABSTAIN, COUNCIL MEMBERS:

ATTEST:

Bruce C. Delgado, Mayor

Anita Sharp, Deputy City Clerk

CALIFORNIA DEPARTMENT OF AGING
Office of Finance & Administrative Operations

2880 Gateway Oaks Drive, Suite 200
Sacramento, CA 95833
www.aging.ca.gov
TEL 916-419-7500
FAX 916-928-2267
TTY 1-800-735-2929



January 10, 2024

Attn: Layne Long
City of Marina
211 Hillcrest Ave
Marina, CA 93933

To Whom It May Concern,

Attached you will find a check (warrant number 05-321566) for funds being distributed to your agency per the fiscal year 2023-24 Budget Act.

This disbursement is being made in accordance with Senate Bill (SB) 104, Chapter 189, Section 19.56, Item 4170-1014-0001 of the Budget Act of 2023 which provides that \$1,000,000 be provided City of Marina.

These funds are intended for the construction of Marina Senior Center as requested from the Legislature.

If you have any questions regarding this funding distribution, please email me at Stacey.Shell@aging.ca.gov

Thank you,

A handwritten signature in black ink that reads "Stacey Shell".

Stacey Shell
Chief Accounting Officer
Office of Finance & Administrative Operations
California Department of Aging

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of January 17, 2024

**CITY COUNCIL CONSIDER ADOPTING RESOLUTION NO. 2024-,
APPROVING SUPPORT FOR THE LEAD ME HOME 5-YEAR PLAN
UPDATE BY THE COALITION OF HOMELESS SERVICE PROVIDERS**

REQUEST:

It is requested that the City Council Commission consider:

1. Adopting Resolution No. 2024-, approving Support for the Lead Me Home 5-Year Plan Update by The Coalition of Homeless Service Providers.

BACKGROUND:

The Coalition of Homeless Service Providers (“The Coalition”) provides coordinated support for homeless services in the counties of Monterey and San Benito. The Coalition’s Lead Me Home 5-Year Plan Update (**EXHIBIT A**) provides a roadmap to achieve the vision that all people in the region live in decent, safe, and affordable housing from which they access services and supports that stabilize their lives. Municipalities in Monterey and San Benito counties, including the City of Marina, are encouraged to adopt this resolution, which includes strategies to address homelessness and expand service-oriented responses to unhoused individuals.

ANALYSIS:

The Coalition of Homeless Services Providers is an organization with a mission to eliminate homelessness in Monterey and San Benito Counties by promoting regional partnerships and interagency collaboration for a comprehensive system of housing for diverse populations. The vision of the organization is a community where homelessness is rare, brief, and non-recurring, where everyone lives with dignity and respect in a home of their choosing that is safe, healthy, and affordable.

The organization also assists with the following:

- Coordinating with Federal and State funding opportunities
- Homeless Management Information System (HMIS)
- Coordinated Entry Assessment and Referral System (CARS)
- Sheltered & Unsheltered Point in Time Census (PIT)
- Coordinate Housing Inventory (HIC)
- Regional Homelessness Strategic Planning & Implementation
- Housing/Homeless Services Policies

Lead Me Home: A Five-Year Plan to Reduce Homelessness

The Coalition, and partner municipalities, have adopted a five-year plan to reduce homelessness in Monterey and San Benito Counties entitled "Lead Me Home Plan Update." The Lead Me Home Plan provides a five-year roadmap for the Monterey and San Benito County CoC and its partners to achieve the vision that all people in the region live in decent, safe, and affordable housing from which they access services and supports that stabilize their lives. The plan has been developed by the Lead Me Home Leadership Council of Monterey and San Benito Counties (the Continuum of Care board) and

coordinated by the Coalition of Homeless Services Providers (CHSP), in partnership with the County of San Benito Health and Human Services Department, and the City of Salinas. It builds upon and extends the vision in the original Lead Me Home (LMH) 10-year Plan. Key priorities for the Leadership Council in the Plan update were to ensure the Plan is informed by local data, integrates input from local stakeholders, and is aligned with national best practices.

The LMH Plan Update sets out the ambitious goals of reducing the total population of people experiencing homelessness in Monterey and San Benito Counties by 50% over five years (July 2021 to June 2026). Measurable performance targets have been established for each year of the plan, including targets for improvement in program performance as well as for the creation of a new housing inventory. To achieve these lofty goals, the Plan identifies a set of overachieving strategies:

1. Increase Participation in Homelessness Solutions by Leaders and Key Stakeholders from Across the Region
2. Improve the Performance of the Homelessness Response System
3. Expand Service-Oriented Responses to Unsheltered Homelessness

At the January 17, 2024, meeting the Marina City Council will receive a presentation about the Lead Me Home Plan from The Coalition's Executive Director.

CEQA DETERMINATION:

Because the proposed action and this matter have no potential to cause any effect on the environment, or because it falls within a category of activities excluded as projects pursuant to CEQA Guidelines section 15378, this matter is not a project. Because the matter does not cause a direct or any reasonably foreseeable indirect physical change on or in the environment, this matter is not a project. Any subsequent discretionary projects resulting from this action will be assessed for CEQA applicability.

FISCAL IMPACT:

There are no costs incurred in connection with adopting this resolution as it does not commit the City specific programs, actions, or funding, but rather demonstrates the City's support to The Coalition's Lead Me Home Plan Update strategies.

CONCLUSION:

Staff Recommends the City Council receive a presentation on the Lead Me Home Plan from The Coalition of Homeless Service Providers Executive Director and approve a resolution of support.

Respectfully submitted,

Matt Mogensen
Assistant City Manager
City of Marina

REVIEWED/CONCUR:

Layne Long
City Manager
City of Marina

RESOLUTION NO. 2024-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARINA IN SUPPORT
OF THE LEAD ME HOME 5-YEAR PLAN UPDATE BY THE COALITION OF
HOMELESS SERVICE PROVIDERS

WHEREAS, the City of Marina desires to reduce homelessness in the City of Marina and the counties of Monterey and San Benito;

WHEREAS, the City of Marina determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA)(CCR, Title 14, Chapter 3 (“CEQA Guidelines), Article 20, Section 15378). In addition, CEQA Guidelines Section 15061 includes the general rule that CEQA applies only to activities which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. Because the proposed action and this matter have no potential to cause any effect on the environment, or because it falls within a category of activities excluded as projects pursuant to CEQA Guidelines section 15378, this matter is not a project. Because the matter does not cause a direct or any reasonably foreseeable indirect physical change on or in the environment, this matter is not a project. Any subsequent discretionary projects resulting from this action will be assessed for CEQA applicability;

WHEREAS, the Council recognizes the regional efforts in Monterey and San Benito Counties to reduce homelessness through the Coalition of Homeless Services Providers;

WHEREAS, the Coalition of Homeless Services Providers is an organization with a mission to eliminate homelessness in Monterey and San Benito Counties by promoting regional partnerships and interagency collaboration for a comprehensive system of housing of diverse populations;

WHEREAS, the Coalition's vision of the organization is a community where homelessness is rare, brief and non-recurring; where everyone lives with dignity and respect in a home of their choosing that is safe, healthy and affordable;

WHEREAS, the Coalition has adopted a five-year plan to reduce homelessness in Monterey and San Benito Counties entitled "Lead Me Home Five-Year Plan Update" (the "Plan Update") (**EXHIBIT A**). The Plan Update provides a five-year roadmap for the Monterey and San Benito County Continuum of Care (CoC) and its partners to achieve the vision that all people in the region live in decent, safe, and affordable housing from which they access services and supports that stabilize their lives;

WHEREAS, the Plan Update has been developed by the Lead Me Home Leadership Council of Monterey and San Benito Counties (the Continuum of Care board) and coordinated by the Coalition of Homeless Services Providers (CHSP), in partnership with the County of San Benito Health and Human Services Department, and the City of Salinas. It builds upon and extends the vision articulated in the original Lead Me Home (LMH) 10-year Plan;

WHEREAS, key priorities for the Leadership Council in the Plan Update were to ensure the Plan Update is informed by local data input from local stakeholders and is aligned with national best practices;

WHEREAS, the Plan Update sets out the ambitious goals of reducing the total population of people experiencing homelessness in Monterey and San Benito Counties by 50% over five years (July 2021 to June 2026). Measurable performance targets have been established for each year of the Plan, including targets for improvement in program performance as well as for creation of new housing inventory;

WHEREAS, strategies set forth in the Plan Update are to 1) Increase Participation in Homelessness Solutions by Leaders and Key Stakeholders from Across the Region; 2) Improve the Performance of the Homelessness Response System; 3) Expand Service-Oriented Responses to Unsheltered Homelessness.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Marina does hereby:

1. Adopt Resolution No. 2024- , approving a Resolution of Support for the Lead Me Home 5-Year Plan Update by The Coalition of Homeless Service Providers.

PASSED AND ADOPTED by the City Council of the City of Marina at a regular meeting duly held on the 17TH day of January 2024, by the following vote:

AYES, COUNCIL MEMBERS:

NOES, COUNCIL MEMBERS:

ABSENT, COUNCIL MEMBERS:

ABSTAIN, COUNCIL MEMBERS:

ATTEST:

Bruce C. Delgado, Mayor

Anita Sharp, Deputy City Clerk

LEAD ME HOME PLAN UPDATE

**5 YEAR PLAN TO
REDUCE HOMELESSNESS
IN MONTEREY AND
SAN BENITO COUNTIES**

JULY 2021 THROUGH JUNE 2026

THE COALITION
OF HOMELESS SERVICES PROVIDERS

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EXECUTIVE SUMMARY

The Lead Me Home Plan Update provides a five-year roadmap for the Monterey and San Benito County Continuum of Care (CoC) and its partners to achieve the vision that all people in the region live in decent, safe, and affordable housing from which they access services and supports that stabilize their lives. This Plan has been developed by the Lead Me Home Leadership Council of Monterey and San Benito Counties (the Continuum of Care board) and coordinated by the Coalition of Homeless Services Providers (CHSP), in partnership with the County of Monterey Department of Social Services, County of Monterey Health Department, County of San Benito Health and Human Services Department, and the City of Salinas. It builds upon and extends the vision articulated in the original Lead Me Home (LMH) 10-Year Plan. Key priorities for the Leadership Council in the Plan update were to ensure the Plan is informed by local data, integrates input from local stakeholders, and is aligned with national best practices.

The LMH Plan Update sets out the ambitious goal of reducing the total population of people experiencing homelessness in Monterey and San Benito Counties by 50% over five years (July 2021 to June 2026). Measurable performance targets have been established for each year of the plan, including targets for improvement in program performance as well as for creation of new housing inventory. To achieve these lofty goals, the Plan identifies a set of overarching strategies:

1. Increase Participation in Homelessness Solutions by Leaders and Key Stakeholders from Across the Region.

The community will embrace a regionwide vision for reducing homelessness that is informed by data and equity considerations, improve coordination across jurisdictions, and engage all stakeholders in being part of the solution to homelessness.



2. Improve the Performance of the Homelessness Response System.

Homelessness response system leadership and key stakeholders will design and implement a system that is highly effective at providing housing pathways for people experiencing homelessness, establish targets and measure progress towards program and system goals, and strategically expand housing and services inventory.

3. Expand Service-Oriented Responses to Unsheltered Homelessness.

Political leadership, funders, providers, and other stakeholders will be responsive to feedback from people experiencing homelessness about their needs and goals, with a focus on increasing the services available to address the immediate health and safety needs of people who are unsheltered.



A Year One Action plan sets out the key first steps the Continuum of Care, Leadership Council, CHSP, counties, cities, providers, and other key stakeholders will undertake to begin implementation, as well as processes for annual assessment and reporting on progress towards meeting goals and targets.

The Lead Me Home Plan Update calls for everyone in the community to join together in being part of the solution to homelessness. Aligning and coordinating around a shared set of objectives and strategies will ensure that the efforts of individuals, organizations, and jurisdictions have the maximum possible impact. By setting measurable goals, using data to assess progress, and continually improving and refining the work, Monterey and San Benito counties can make it possible that everyone in the community has a home.

I. INTRODUCTION

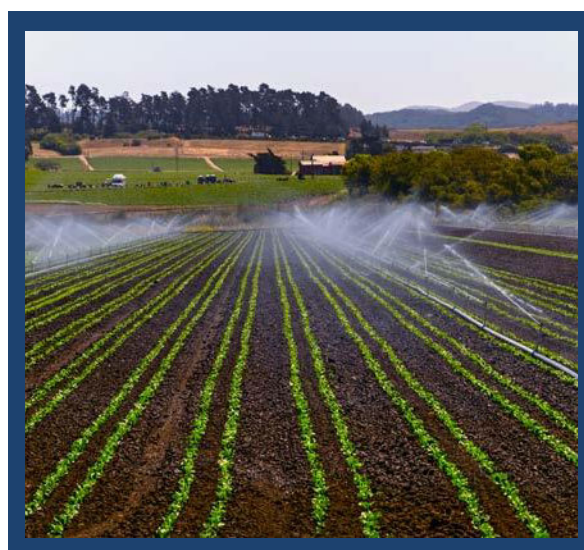
A. BACKGROUND AND PURPOSE OF THE PLAN

The Lead Me Home Update sets out a framework to guide the response to homelessness in Monterey and San Benito Counties over the five-year period from July 2021 through June 2026. It builds upon and updates the original Lead Me Home Plan developed in 2009. This new Plan provides a roadmap for the Continuum of Care (CoC), jurisdictions (Counties, cities), funders, providers, and other key stakeholders to coordinate, align, and focus their efforts to maximize impact on reducing homelessness. It provides a detailed Action Plan for Year One, along with a process for reviewing and reporting on Year One results and developing Action Plans for Year Two and onward.

B. HOW THIS PLAN WAS DEVELOPED

In 2020, the Lead Me Home Leadership Council of Monterey and San Benito Counties (the Continuum of Care board) authorized the complete rewrite of the original Lead Me Home 10-Year Plan to End Homelessness. As the Continuum of Care (CoC) coordinating agency, the Coalition of Homeless Services Providers (CHSP) partnered with the County of Monterey Department of Social Services, County of Monterey Health Department, County of San Benito Health and Human Services, and the City of Salinas to develop this updated Plan.

Key priorities for the Leadership Council in the Plan update were to ensure the Plan is informed by local data, integrates input from local stakeholders and is aligned with national best practices. To help accomplish these objectives, CHSP engaged Focus Strategies, a nationally recognized technical assistance firm, to guide the Plan development process. Beginning in April 2020, Focus Strategies worked collaboratively with staff from CHSP and a Collaborative Planning Group comprised of staff from Monterey and San Benito counties



and the City of Salinas to develop and implement a system assessment and strategic planning process that included:

- A preliminary assessment of the existing system for addressing homelessness in the region, drawn from review of documents and key stakeholder interviews;
- A quantitative analysis of program and system performance on key outcome measures, using data from the community's Homeless Management Information System (HMIS);
- Predictive modeling to forecast impacts on the size of the population experiencing homelessness if different system changes are made;
- Analysis of housing market gaps at different levels of affordability;
- A series of stakeholder interviews and community input sessions to gather information to inform the Plan;
- A community survey to gather input from people with lived experience of homelessness; and
- Strategic plan development sessions with representatives from the CHSP Board and Leadership Council.

A draft of the Plan was developed by CHSP and Focus Strategies, with input from the Collaborative Planning Group, in May and June 2021. In July, the community and key stakeholders were invited to provide input on the draft before finalization. The Plan development steps and background materials are available at:

<https://chsp.org/plan-rewrite>.

II. CONTEXT

A. HOMELESSNESS IN MONTEREY AND SAN BENITO COUNTIES

Homelessness is an urgent and growing issue in Monterey and San Benito Counties, driven by escalating housing costs and exacerbated by the turmoil of the COVID-19 pandemic. The most recent complete Point-in-Time (PIT) count of both unsheltered and sheltered people experiencing homelessness were conducted in January 2019.¹ These counts found that:

- There were 2,422 people experiencing homelessness in Monterey County. This represents 0.6% of the total general population of 434,061. Of those counted, 76% were unsheltered and 24% were living in shelters or transitional housing programs.
- There were 282 people experiencing homelessness in San Benito County, or 0.4% of the total general population of 62,808. Among the people experiencing homelessness, 60% were unsheltered and 40% were sheltered.

Taken together, Monterey and San Benito County reported a total of 2,704 people experiencing homelessness in the 2019 PIT count. According to the National Alliance to End Homelessness (NAEH) State of Homelessness Report, this translates to 54.5 people experiencing homelessness per 10,000 total population.² This is higher than the Statewide rate of 38.2.

Monterey and San Benito County both saw a decrease in their counts between 2017 and 2019, while many of the neighboring counties saw increases. However, lack of recent PIT data makes it difficult to draw conclusions about population trends. With the onset of the COVID-19 pandemic and the devastation it has created to the economy, stakeholders have anecdotally observed increases in unsheltered homelessness. Requests for financial assistance for back rent have skyrocketed, indicating that the pandemic has placed many households at extreme risk of homelessness. The planned PIT Count to be conducted in

¹ A count of sheltered people was conducted in January 2020. The January 2021 unsheltered count was postponed due to COVID-19 safety concerns. The next count is scheduled to be conducted in January 2022.

² <https://endhomelessness.org/homelessness-in-america/homelessness-statistics/state-of-homelessness-2020/>

January 2022 will provide more hard data on the extent to which homelessness has increased in the region since 2019.

Racial and Ethnic Disparities in People Experiencing Homelessness

In Monterey County, the 2019 PIT count found significant differences between the racial and ethnic composition of the total county population compared to the population of people experiencing homelessness. Most notably, African Americans were 25% of the people counted but only 3% of the general population. Conversely, Latinx people are 36% of the homeless population but 59% of the general population. In their 2019 report on Racial Disparities in Homelessness submitted as part of the CoC funding application, CHSP noted that the per capita population of African Americans in the PIT Census was 12.1 times greater than the per capita of Whites. Racial disparities in the homeless system are found throughout the State of California and nationally, as noted in the State of Homelessness and many other data sources. While analysis of HMIS data shows only minimal racial disparities in program outcomes, the CoC has made a commitment to continually analyze all homelessness response system data with an equity lens and develop and implement strategies to ensure both equitable access to the system as well as equitable results.

Subpopulations

Subpopulation data reported in the PIT counts for both Monterey and San Benito Counties largely aligns with State and national trends:

- In both Monterey and San Benito Counties, 25% of people counted are members of families with children, while 75% are individuals living alone or with other adults. Looking at the household level, 8.7% of all households were households with children while 90.7% of households consisted of only adults and 0.4% were households consisting of unaccompanied minors.
- In Monterey County, 14% of those counted were transition-age youth (18-24), 7% were Veterans, and 23% were experiencing chronic homelessness.
- In San Benito County, 5% were transition age youth, 5% were Veterans, and 28% were experiencing chronic homelessness.

Geographic Distribution

People who experience homelessness live throughout Monterey and San Benito Counties. The 2019 PIT count found that the largest population was in the City of Salinas, where 53%

of the County's unsheltered population was counted in 2019. There were 976 people in Salinas out of a total of 1,830 who were unsheltered in the County. The next largest population was in the City of Monterey with 167 people. While the Chinatown area of Salinas has the single largest and most visible unsheltered homeless population, this tends to obscure the fact that there are significant encampments scattered throughout the community including in Pajaro Valley, on the Peninsula in the cities of Seaside and Marina, in South Monterey County along the Union Pacific rail lines, and in San Benito County along the riverbed.

B. ASSESSMENT OF THE CURRENT RESPONSE TO HOMELESSNESS IN MONTEREY AND SAN BENITO COUNTIES

1. Framework for Assessment

This Plan builds from an in-depth assessment of the existing approach to homelessness in Monterey and San Benito Counties conducted in 2020-2021. The framework for the assessment is the concept of a homelessness response system. Experience from jurisdictions around the country, federal policy direction, and research all point to the need for communities to create a *system* to effectively end homelessness. While individual programs and initiatives may yield results with a subpopulation or group, making progress on the overall size of the homeless population requires a systematic approach.

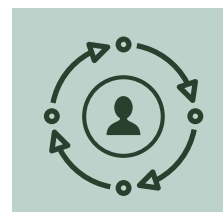
A homelessness response system treats a loss of housing as an emergency that must be responded to quickly and effectively with a *housing* solution, targeting resources to this end. The assessment considered the extent to which leaders and stakeholders in Monterey and San Benito Counties have implemented a homelessness crisis response system, and the degree to which the work aligns with three key principles:



Housing-focused



**Strategic and
data-informed**



**Person-centered
and equitable**

Housing-focused

An effective homelessness response system is built upon the understanding that homelessness is a crisis – the loss of housing – and the solution is to quickly return people to housing. The goal is to identify an appropriate housing solution for each household experiencing homelessness, and along the way to connect them to other services they might need. This does not mean that every program or service in the system must directly provide housing - but all interventions should in some way help people along the pathway to housing.

Strategic and data-informed

A robust homelessness response system has strong and coordinated leadership that makes strategic decisions informed by data. A priority is placed upon the collection and analysis of data to set goals, understand whether the system is meeting its objectives, and improve effectiveness. System leadership and funders work in a coordinated manner to ensure that all sources of funding for addressing homelessness are aligned to maximize impact and achieve identified system objectives.

Person-centered and equitable

A fair and equitable homeless system is focused on meeting people's needs for housing and responding to their self-identified goals for their future. It respects client choice and preferences about where and how they will be housed. The system is also easily understood and navigated by people experiencing homelessness, with minimal barriers to access. Disparities in access and in outcomes are analyzed and addressed.

2. Key Findings

The system assessment process conducted in 2020-2021 revealed some important strengths of the current system as well as areas in need of improvement. These findings form the basis for the goals and strategies incorporated in this Five-Year Plan. This Plan provides a brief overview of key findings. Detailed assessment reports are available at <https://chsp.org/plan-rewrite>.

**a. Housing-focused Programs and Services**

The homelessness response system in Monterey and San Benito Counties has been gradually becoming more housing-focused, particularly through recent expansion of the shelter system and a focus

on more service-enriched shelter beds, as well as the addition of new rapid rehousing and permanent supportive housing. However, system performance analysis shows that most programs in the system (emergency shelter, transitional housing, rapid rehousing) are underperforming in terms of their ability to help participants secure housing when they exit. Achievement of a measurable and sustained reduction in homelessness will require that all the interventions in the system, and particularly temporary housing programs, are strongly oriented towards helping all households

experiencing homelessness to secure a housing solution. Other critical gaps identified through the system assessment and via community input include:

- A lack of solutions-oriented mobile outreach that connects people to shelter and housing
- Inconsistent availability of shelter services to support transitions to housing
- Geographical gaps in the availability of shelter, particularly in Monterey's South County
- A need to refine the Coordinated Access and Referral System (CARS) to provide more effective and streamlined connections to housing, particularly for youth
- An insufficient supply of rapid rehousing and permanent supportive housing
- Lack of a coordinated regional strategy to develop affordable housing, particularly housing for those at the lowest income levels
- A need for expanded efforts to prevent homelessness

Achievement of a measurable and sustained reduction in homelessness will require that all the interventions in the system... are strongly oriented towards helping all households experiencing homelessness to secure a housing solution.

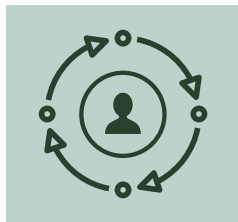


b. Coordinated, Data-Driven Planning and Decision Making

Coordinated and data informed decision-making is one of the strongest elements of the current system for addressing homelessness in Monterey and San Benito Counties. The Lead Me Home Leadership Council (the CoC Board), with support from CHSP, guides the overall development of the system and oversees funding decisions. The system performance

assessment conducted in 2020 found excellent data quality across all program types, with extremely low rates of unknown data, and no missing data, for critical data elements. The Leadership Council recently created a Funding Committee to focus on improving the ability of the system to align the various funding streams over which the Leadership Council holds responsibility, and to make greater use of data to inform decision-making and develop a targeted investment strategy to achieve measurable results.

Throughout the assessment process, stakeholders consistently identified a need to continue expanding representation on the Council and engagement of diverse groups – including greater involvement of people with lived experience of homelessness, local jurisdictions not currently active in homelessness response, and system partners such as health care or education that frequently engage with people experiencing homelessness. Stakeholders also identified a need for the Leadership Council to engage in community education to increase support for homelessness response efforts and in advocacy at the state level for funding and policies that advance affordable housing efforts.



c. Person-Centered and Equitable Approach

Having person-centered and equitable approaches to reducing homelessness was identified in the assessment and input process as an area in need of strengthening. The homelessness response system providers could benefit from greater understanding of and alignment to Housing First principles, including low barrier program access and trauma-informed practices, such as by creating a peer learning and implementation collaborative focused on operationalizing Housing First principles. Interviews, discussions, and surveys with people with lived experience of homelessness revealed that they would like:

- Supports and services to help them secure housing;
- Investments in innovative permanent and temporary housing solutions, such as tiny homes, RV parks, transitional housing, and other options;
- A response to encampments that provides more expanded access to hygiene, more supportive services, and less involvement of law enforcement; and,
- More meaningful ways to be involved in developing solutions to homelessness.

Data analysis reveals significant differences between the racial and ethnic composition of the total county population compared to the population of people experiencing

homelessness. Most notably, African Americans were 25% of the people counted but only 3% of the general population. Conversely, Latinx people are 36% of the homeless population but 59% of the general population. However, Latinx households in both Monterey and San Benito counties are more likely than white, non-Hispanic households to be extremely low income (earning less than 30% of area median income), placing them at risk of housing instability and homelessness.

In addition to these stark racial and ethnic disparities, stakeholders noted that there are significant disparities in access to homelessness response services and programs for people living in the more rural areas of the community, particularly in Monterey's South County.

C. PREDICTIVE ANALYTICS

As part of the system assessment conducted in 2020-2021, CHSP and the Collaborative Planning Group worked with Focus Strategies to develop predictive modeling scenarios using the System-Wide Analytics and Projection (SWAP) tool. SWAP uses local data from Monterey and San Benito Counties - including the 2019 PIT count, 2019 HUD system performance measures, current inventory of beds in the system, system performance results, and assumptions about how many people can "self-resolve" their housing crisis. The modeling creates a 'peek' into the future to estimate how the numbers of people experiencing homelessness in the community might grow or shrink as changes are made to the homelessness response system. It does not provide a fixed or single "correct" answer, but rather predicts the likely implications of different choices and supports more intentional and deliberate strategic planning. A brief summary of the results is presented here, and the details may be found in the modeling report linked at <https://chsp.org/plan-rewrite>.

The modeling analysis shows that adopting and meeting ambitious performance improvement targets will lead to a 100% reduction in unsheltered homelessness and 38% decrease in all homelessness over three years. These targets include:



Increase in rate of entry into programs by people who are unsheltered



Significant increase in rate of exit to permanent housing from shelter, transitional housing, & rapid rehousing



Significant decrease in length of stay in these programs

Meeting the targets for rate of exit to permanent housing will require an estimated additional 2,000 to 3,000 “exits” per year above what the system is currently achieving. While some people may exit by securing an existing housing unit (either a subsidized unit or market rate unit with or without rental assistance), an increase in the overall supply of affordable housing will also be needed and particularly for Extremely Low Income (ELI) units (units affordable to people at 30% of less of area median income). A Housing Market Study completed by Focus Strategies as part of the system assessment found an estimated gap of 8,262 ELI units in Monterey County and 935 ELI units in San Benito County. While the gap of 8,262 ELI units is substantial, it is important to understand that this is the number of units needed so every ELI household in the community has access to an affordable unit. Developing more ELI housing will help improve the system’s ability to provide affordable

III. THE PLAN: 5 YEAR STRATEGIC FRAMEWORK FOR HOMELESSNESS RESPONSE

This Plan lays out the key goals and strategies that will organize the community's response to homelessness over the five-year period from July 2021 to June 2026. It builds upon the system assessment, predictive analysis, and community input process completed in 2020-2021 to set goals, measurable targets, and effective strategies designed to reduce the number of people experiencing homelessness in the community.

A. VISION

The vision encompassed by this Plan is that all people in Monterey and San Benito County communities live in decent, safe, and affordable housing from which they access services and supports that stabilize their lives.

B. GUIDING PRINCIPLES

The Plan is informed by six key principles:

- ***Embedded with dignity and respect.*** The homelessness response system's efforts center the needs of people requesting assistance by delivering individualized, comprehensive, and culturally competent services. Strengths-based, person-centered, trauma-informed, and harm reduction-based approaches are integrated into all aspects of service design and delivery.
- ***Informed by people with lived experience of homelessness.*** People experiencing homelessness are experts of their personal needs; the homelessness response system honors and elevates their input on service design and delivery.
- ***Housing-focused.*** The solution to homelessness is housing; all efforts of the homelessness response system work towards the goal of helping people gain and maintain stable, permanent housing situations.

Vision:
All people in Monterey and San Benito County communities live in decent, safe and affordable housing from which they access services and supports that stabilize their lives.

- **Data-driven towards results.** Strategies and priorities for reducing homelessness will be informed by data to best serve people experiencing homelessness, achieve desired outcomes, and guide strategic investments in programs and services.
- **Coordinated.** The homelessness response system and other systems of care will communicate and partner towards shared goals of improving service linkages and reducing homelessness.
- **Equitable and social justice oriented.** The homelessness response system acknowledges the barriers to housing and resource connection that disproportionately impact people by race, ethnicity, gender, and other identities. The system adopts intentional policies and programs to reduce these disparities and advance equity in system experiences and outcomes.

C. GOALS AND MEASURES TO TRACK PROGRESS

The centerpiece of this Plan is a set of measurable goals and targets that will organize the community's response to homelessness and provide a methodology to track progress.

The Monterey and San Benito County CoC is setting a goal to reduce homelessness in the region by 50% over the next five years.

This reduction will be accomplished through three overarching strategies:



**Increasing participation
in homelessness
solutions by leaders
and key stakeholders
from across the region**



**Improving the
performance of the
homelessness response
system, and particularly
the system's effectiveness
in supporting people to
secure and sustain
housing**



**Expanding service-
oriented responses to
unsheltered
homelessness.**

Reductions in Numbers of People Experiencing Homelessness

The table below shows the targets for reduction in the size of the people of people experiencing homelessness over the five-year term of the plan. Since Monterey and San Benito Counties each conduct a separate PIT count, separate targets are provided for each county. The targets anticipate there will be an increase in the number of people experiencing homelessness in the first year of the plan. The increase is estimated due to several factors including that more than two years will have gone by since the 2019 PIT and pandemic-related economic and housing impacts have also impacted the size and composition of the population of people experiencing homelessness.

HOMELESSNESS REDUCTION TARGETS						
Measure	Target					
	Baseline 19/20	Year 1 21/22	Year 2 22/23	Year 3 23/24	Year 4 24/25	Year 5 25/26
Population Size Targets						
Total Number of People Experiencing Homelessness (PIT)	2,704	3,623	3,218	2,696	2,164	1,297
By County						
Monterey County	2,422	3,245	2,882	2,414	1,938	1,162
San Benito County	282	378	336	282	226	135

System and Project Performance Targets

To accomplish this level of success in reducing homelessness will require significant and sustained improvement in the ability of the homelessness response system to provide housing to people who experience homelessness. Achieving this 50% reduction will require that the CoC, counties, cities, and other funders set performance targets and work collaboratively with provider partners to ensure targets are met. The table below shows the targets set for each across three key measures: (1) entries from literal homelessness, which measures whether the system is accessible to people who have the greatest needs; (2) length of stay in programs, which measures how quickly programs in the system assist people to address their service and housing needs; and (3) rate of exit to permanent housing, which measures how effectively programs are supporting participants to secure safe and stable housing when they leave the system.

PROGRAM PERFORMANCE TARGETS						
Measure	Target					
	Baseline 19/20	Year 1 21/22	Year 2 22/23	Year 3 23/24	Year 4 24/25	Year 5 25/26
Entries from Literal Homelessness (% of Households)						
Emergency Shelter	78%	78%	80%	80%	85%	85%
Transitional Housing	66%	75%	80%	85%	90%	95%
Rapid Rehousing	73%	80%	85%	85%	90%	95%
Length of Stay (Days)						
Emergency Shelter	51	51	51	45	40	35
Transitional Housing	300	300	300	275	215	160
Rapid Rehousing	170	170	170	150	135	120
Exit Rate to Permanent Housing (% of Households)						
Emergency Shelter	12%	15%	25%	30%	40%	50%
Transitional Housing	70%	75%	80%	85%	90%	90%
Rapid Rehousing	55%	60%	65%	75%	80%	90%

Housing Targets

Meeting the ambitious performance targets in the table above will mean that the homelessness response system overall must substantially increase the number of people who experience homelessness who secure a safe and stable housing placement on an annual basis. The table below provides targets over the five-year term of the plan relating to number of housing placements. The top of the table shows that to reach the overall goal of a 50% reduction in homelessness, by year 5 the system needs to have the capacity to house 2,929 households per year. Some of these housing placements can be achieved through use of the existing housing inventory, but some will need to come from newly constructed units. The bottom part of the table provides targets for the development of new permanent supportive and extremely low income (ELI) affordable units, broken out for each county.

HOUSING TARGETS					
Measure	Target				
	Year 1 21/22	Year 2 22/23	Year 3 23/24	Year 4 24/25	Year 5 25/26
System Permanent Housing Needs (Number of Households)					
HHs Needing a Permanent Housing Placement	1,339	1,760	2,046	2,482	2,929
HHs Housed Using Existing RRH & PSH	819	819	819	1,042	1,042
HHs Housed Using Additional Placements	520	941	1,227	1,440	1,887
Additional Housing Placement Targets (Number of Households)					
Newly constructed PSH and ELI affordable units	200	300	400	500	500
Use of existing inventory (housing subsidies, shared housing, housing problem solving, housing navigation, property owner engagement, etc.)	320	641	827	940	1,387
New Construction Targets by County (Number of Units)					
Monterey County	180	270	360	450	450
San Benito County	20	30	40	50	50

D. STRATEGIES TO ACCOMPLISH GOALS

This section outlines the high-level strategies that the Leadership Council, CHSP, counties, cities, funders, providers, and other key stakeholders will deploy over the next five years to achieve the goals set forth in the Plan. These strategies apply to all populations of people experiencing homelessness and all parts of the region. The next section articulates specific strategies for priority subpopulations that have been identified as having the greatest need for assistance from the homelessness response system.



Strategy Area 1: Increase Participation in Homelessness Solutions by Leaders and Key Stakeholders from Across the Region

This strategy area reflects the community's desire to develop and embrace a regionwide vision for reducing homelessness that is informed by data and equity considerations. It reflects a need for improved coordination across jurisdictions to inform housing and services

priorities and investment strategies. It also encompasses the goal of engaging and involving all jurisdictions and stakeholders in being part of the effort.

Key Strategies:

- 1.1 Adopt Five-Year Plan.** Use this Five-Year Plan to establish a region-wide vision and action plan that includes practical ways that all stakeholders and community members can contribute to positive solutions to reduce homelessness.
- 1.2 Invest Strategically.** Develop a data-informed and strategic regional investment strategy and provide actionable path for jurisdictions to align funding to achieve goals set out in this Five-Year Plan. Develop an annual investment report summarizing how homelessness response system resources were invested and the results.
- 1.3 Build Political Will for Affordable Housing.** Maximize regional political and public support for affordable housing development as a solution to homelessness, with particular focus on housing for low-income workers, extremely low income (ELI) units, and permanent supportive housing.
- 1.4 Include People with Lived Experience of Homelessness.** Create structures and processes to more meaningfully involve people who are experiencing homelessness in decision-making about the design, implementation, and evaluation of the homelessness response system.
- 1.5 Engage New Partners.** Engage with jurisdictions, systems, and sectors not currently represented to participate in the Leadership Council or other CoC bodies. Educate and inform partners on how they can be part of the regional solution to homelessness, including practical strategies and activities for smaller and medium sized jurisdictions.
- 1.6 Center Equity.** Apply an equity lens to all regional decision-making regarding homelessness. Identify and address racial and ethnic disparities throughout the system.



Strategy Area 2: Improve the Performance of the Homelessness Response System

This strategy area articulates the community's commitment to creating a system that is highly effective at providing housing pathways for people experiencing homelessness. These strategies include establishing and measuring progress towards program and system goals, refining program and system strategies towards best practices, and strategically expanding housing and services inventory.

Key Strategies:

- 2.1 Prevent Homelessness.** Prevent homelessness through adoption of problem solving (also known as diversion or rapid resolution) and targeted prevention strategies system-wide (accessible in all regions of the community). Effective homelessness prevention and shelter diversion activities are rooted in strengths-based, trauma-informed approaches, and creative problem solving. These practices assist people seeking services in exploring all the potential resources available to resolve their housing crisis and supporting solutions outside of shelter or the resources of the homelessness response system.
- 2.2 Enrich and Expand Mobile Outreach Services.** Provide solutions-oriented mobile outreach to all geographic areas of the region, with particular focus on underserved areas (South Monterey County and San Benito County). Equip and train outreach teams to engage and build relationships with people who are unsheltered and to provide practical support to access shelter, housing, and service connections.
- 2.3 Provide Low Barrier Shelter.** Maintain the region's inventory of accessible, low barrier, and service-rich emergency shelter. Strategically expand temporary housing inventory (shelter and transitional housing) to fill identified gaps (e.g., for underserved geographic areas or special populations).
- 2.4 Expand Housing Solutions.** Increase the capacity of the homelessness response system to provide "exits" from homelessness through:
 - Expanding services and supports to help people secure existing units (e.g., housing focused case management, navigation services, property owner outreach and education, refinement of the CARS system).

- Expanded availability of rental assistance (e.g., shallow subsidies, rapid rehousing, tenant-based permanent supportive housing, and housing choice vouchers)
- Building more permanent supportive housing and ELI affordable housing (see Section above for specific targets).

Specific targets for numbers of exits, including goals for new units, are detailed in the Section III.C., above.

- 2.5 Support People to Retain Housing.** Provide robust housing retention support to ensure people entering housing do not return to homelessness, with a particular focus on people who need assistance to manage behavioral health and health conditions.
- 2.6 Embrace Housing First.** Strengthen understanding of and alignment to Housing First principles throughout the system. Adopt system policies and standards that incorporate housing first principles. Provide training and capacity to providers and other partners to support implementation.
- 2.7 Implement Performance Measurement and Continuous Quality Improvement.** Adopt and implement performance measures for emergency shelters, transitional housing, and rapid re-housing over a five-year period. Continuously evaluate and report on system results, including assessment of equity in access and outcomes.



Strategy Area 3: Expand Service-Oriented Responses to Unsheltered Homelessness

This strategy area reflects the community's investment in responding to feedback from people experiencing homelessness about their needs and goals, with a focus on increasing the services available to address the immediate health and safety needs of people who are unsheltered.

Key Strategies:

- 3.1 Provide Services and Supports to Encampments.** Prioritize the provision of services as a key element of the response to encampments, including offering:
- Hygiene and safety (e.g., food, showers, sinks, toilets, trash removal)

- Access to needed services (e.g., case management, mental health services, linkages to services, shelter connections, housing navigation, and other supports)

- 3.2 Build Collaborative Relationships with People in Encampments.** Include people living in encampments in planning and decision-making about how to meet their needs.
- 3.3 Provide Safe, Temporary Locations for People to Stay.** Expand availability of temporary places where unsheltered people and the public can both be safe and healthy (e.g., approved parking sites, safe sleeping spaces).
- 3.4 Connect Unsheltered People to Housing.** In addition to meeting basic needs, ensure that crisis/emergency and temporary services and programs that target unsheltered people provide connections to services and/or pathways to housing.

E. SPECIFIC STRATEGIES FOR PRIORITY SUBPOPULATIONS

Within the population of people who experience homelessness in Monterey and San Benito Counties, there are several subpopulations that are most critically in need of focused attention, due to having particularly complex needs and challenges to securing safe and stable housing. This section describes four priority subpopulations and identifies the primary strategies the CoC Leadership Council, CHSP, counties, cities, funders, providers, and other key stakeholders will deploy to address their needs.

1. People Experiencing Chronic Homelessness

A single individual or family is considered to be experiencing chronic homelessness if there is an adult in the household that has a disabling condition and has been continuously homeless for more than a year and/or has experienced four or more episodes of homelessness in three years. The 2019 PIT count found there were 562 people who were chronically homeless in Monterey County (23% of the population) and 79 in San Benito County (28% of the population). People in this subpopulation are particularly vulnerable due to their disabilities and extended length of time spent living outside. Many are frequent users of emergency services and have many interactions with law enforcement.

Within the population of people who experience homelessness in Monterey and San Benito Counties, there are several subpopulations that are most critically in need of focused attention, due to having particularly complex needs and challenges to securing safe and stable housing. This section describes four priority subpopulations and identifies the primary strategies the CoC Leadership Council, CHSP, counties, cities, funders, providers and other key stakeholders will deploy to address their needs.

Strategies to Provide Solutions for People Experiencing Chronic Homelessness

Securing and sustaining stable housing is particularly challenging for people who have experienced chronic homelessness. System level strategies to provide solutions for this population include:

- Expanding the region's inventory of permanent supportive housing, with a particular focus on construction of new PSH units. This will include leveraging existing and new State financing sources, including No Place Like Home (NPLH), the Homekey program, and other new funding through the California Comeback Plan.
- Continuing to build partnerships between the Continuum of Care/homelessness response system and the health and behavioral health systems in both Monterey and San Benito Counties, to provide integrated, interdisciplinary care to address the multiple and complex needs and problems faced by people who experience chronic homelessness. Expanding permanent supportive housing will require leveraging State Medicaid funds to pair health and behavioral health services with housing, such as through Whole Person Care. This strategy area will also focus on building the capacity of community-based agencies and supportive housing providers to bill Medicaid/Medi-Cal for the services people need to achieve health and stability.
- Investing in programs that connect people who are chronically homelessness with the public benefits for which they are eligible, such as the federally sponsored SOAR (SSI/SSDI Outreach, Access and Recovery) Project, a proven approach to assisting homeless people with disabilities to access SSI/SSDI benefits.

2. Youth

At the time of the 2019 PIT count, unaccompanied youth under the age of 25 made up 13% of the population of people experiencing homelessness in Monterey and San Benito Counties. Of those young people, 91% were unsheltered. At the time of this Plan's development, there was only one housing program in the CoC specifically serving young adults. Young people often prefer and feel safer in programs geared towards their age range where services are tailored towards their developmental phase.

With extensive feedback from community stakeholders and young people with lived experience of homelessness, the CoC has been working towards developing a homelessness response system that can better address the needs of unaccompanied young people. Between 2020 and 2021, Focus Strategies supported the CoC in completing a needs assessment exploring the scope and experiences of homelessness among youth in Monterey and San Benito Counties as well as the strengths and gaps of the existing homelessness response service network, and in developing a vision for a youth-tailored homelessness response system. These processes provided foundational understanding and goals for the community's Youth Homelessness Demonstration Project (YHDP) application submitted in July 2021.

Strategies to Provide Solutions for Youth

Key system level strategies to provide solutions for unaccompanied youth and young adults include:

- Adopting and implementing recommended refinements to the Coordinated Access and Referral System (CARS) process to respond to the specific needs of youth and young adults. Recommended refinements include ensuring young people have a consistent point of contact at a service provider agency throughout the CARS process, revising the phased assessment process to integrate problem solving and to include more strengths-based and equity-focused questions, and updating the prioritization process to improve the rates of referral for young people to available housing resources.
- Expanding the inventory of youth-tailored housing options to include multiple types of housing with varying levels of services intensity and programs in multiple regions of the CoC. This includes youth-specific rapid rehousing programs and permanent supportive housing, as well as innovative models that

may be pursued if the community is a YHDP grantee. Innovative models may include host homes, joint transitional housing-rapid rehousing programs, or extended rapid rehousing programs with service intensity flexibility.

- Increasing coordination between homelessness response system and systems of care that young people at-risk of and experiencing homelessness frequently engage. This includes developing and implementing strategies with the child welfare system, juvenile and adult justice systems, education system, and behavioral health system to identify and coordinate specific roles for each system in homelessness prevention and response.

3. People who are Undocumented

Both Monterey and San Benito Counties have significant populations of immigrants and agricultural workers, some of whom are undocumented. While exact numbers are difficult to compile, service providers report that many people experiencing homelessness in the region lack legal immigration status. Undocumented people experiencing homelessness include both single individuals as well as families with children. These households face particularly severe barriers to securing safe and stable housing, including difficulties securing regular employment, non-eligibility for federally funded housing and benefits programs, identification and paperwork requirements for accessing private market housing, and language barriers.

Strategies to Provide Solutions for People who are Undocumented

Key system level strategies for these households include:

- Removing barriers to temporary housing, including both single adult and family shelter and transitional housing programs.
- Identifying local and flexible sources of funding to provide housing subsidies for this population.
- Continuing to expand the supply of farmworker housing in the community.
- Strengthening connections between the homelessness response system and programs that provide legal and other services for immigrants.

4. Reentry Population

In the 2019 PIT count, 18% of people experiencing homelessness in Monterey County and 12% in San Benito County reported prior involvement with the criminal justice system. Like many communities in California, Monterey and San Benito Counties have a significant number of people who experience homelessness upon their release from jail or prison. At the same time, people who are unsheltered are at high risk of entering or returning to the criminal justice system. Breaking this cycle is particularly challenging due to the many housing barriers experienced by people who have criminal justice involvement, including difficulty securing employment, restrictions on accessing federal funded housing and benefits programs, stigma and discrimination, and in many cases disabling behavioral health conditions.

Strategies to Provide Solutions for Reentry Population

Key strategies the CoC and its partners will deploy to help reduce homelessness for this subpopulation include:

- Continuing to partner with the Monterey County and San Benito County Sheriff's and Probation Departments to expand and enrich pre-release services, with a particular focus on housing planning.
- Scaling up housing-focused re-entry programs targeted to individuals with prior histories of homelessness, providing support with housing search, housing subsidies, and connection to employment services.
- Developing criminal justice diversion strategies and incarceration alternatives for people experiencing homelessness (e.g., drug courts or homeless courts), to prevent people experiencing homelessness from entering jail whenever possible.
- Lowering barriers to shelter access and ensuring there is an adequate inventory of shelter beds that can accept people with felony convictions, including sex offenders.

IV. IMPLEMENTATION AND EVALUATION

A. DEVELOPING AND IMPLEMENTING ANNUAL ACTION PLANS

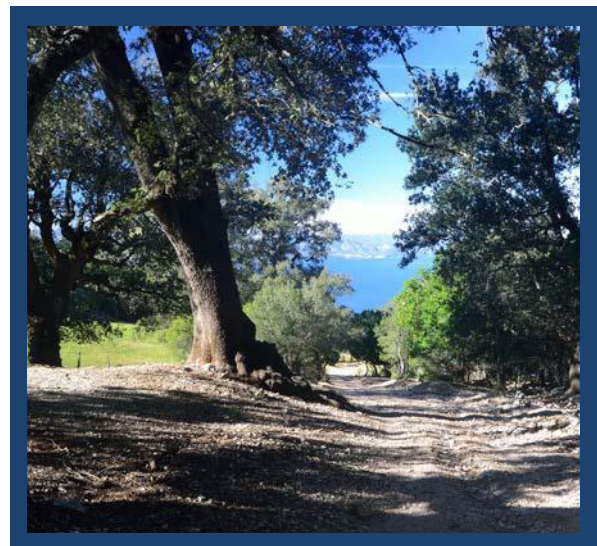
This plan sets out a set of five-year goals and performance targets and outlines the broad strategies that the community will implement to achieve the targets. To operationalize these strategies, the Funding Committee of the Leadership Council will be responsible for developing annual action plans each year and aligning available funding to support the activities identified in each year's plan. The Action Plan for Year One (July 2021 to June 2022) is included in the next Section.

B. TRACKING AND REPORTING ON RESULTS

Each year, CHSP will track and report on progress in meeting the goals and targets outlined in this Plan, including:

1. Change in size of population experiencing homelessness (as measured by PIT counts or other methodology)
2. Change in numbers of people served in the homelessness response system annually (from HMIS)
3. System and program performance in relation to established targets:
 - a. Entries from homelessness
 - b. Length of stay in programs
 - c. Exit to permanent housing
4. Increase in system "exits" in relation to established targets
5. Development of new housing units in relation to established targets
6. Any other measures identified in the Annual Action Plan

In addition, progress in completing activities set out in the Annual Action Plan will also be tracked and reported.



V. YEAR ONE ACTION PLAN

The tables below present the specific action steps that will be implemented in Year One of this Five-Year Plan to achieve the identified goals and targets.

Year One Action Plan: July 2021 to June 2022							
STRATEGY AREA 1: Increase Participation in Homelessness Solutions by Leaders and Key Stakeholders from Across the Region							
Action/Activity		Lead Entity	Supporting Entities	Begin	End	Funding Source	Strategy
a	Organize a regional convening to launch the LMH Five-Year Plan	CHSP	MC, SBC, CoS	Aug. 2021	Sept. 2021	N/A	1.1
b	Present LMH Five-Year Plan to jurisdictions for adoption (Counties, cities)	CHSP	LC Members	Aug. 2021	Dec. 2021	N/A	1.1
c	Following the launch, meet with stakeholders not currently engaged in homelessness solutions to orient them to the plan and identify how they can support implementation, including: criminal justice system reps (probation, courts), healthcare (hospitals, clinics, residential facilities, large employers)	CHSP	LC Members	Oct. 2021	Dec. 2021	N/A	1.5
d	Develop coordinated investment plan for FY 2021-2022 homelessness assistance funding from State and federal sources; present to the community	LC Funding Committee	CHSP, MC, SBC, CoS	July 2021	Aug. 2021	TBD	1.2
e	Convene affordable housing working group to begin developing a regional strategy to increase production, including revisiting possibility for a Housing Trust Fund or bond measure, recruiting developers to the region, and exploring innovative housing types such as modular units, tiny homes, and ADUs	LC Housing Pipeline Committee	CHSP, MC, SBC, CoS	Jan. 2022	Ongoing	TBD	1.3

STRATEGY AREA 1: Increase Participation in Homelessness Solutions by Leaders and Key Stakeholders from Across the Region

Action/Activity		Lead Entity	Supporting Entities	Begin	End	Funding Source	Strategy
f	Develop plan to launch a Lived Experience Advisory Board, modeled after the Youth Advisory Board	CHSP	Work group of people with lived experience	Jan. 2022	June 2022	TBD	1.4
g	Update data on race and ethnicity in homelessness response system services, convene CoC work group to advance racial equity in the homelessness response system	CHSP	Work group of CoC members	Jan. 2022	June 2022	TBD	1.6

STRATEGY AREA 2: Improve the Performance of the Homelessness Response System

Action/Activity		Lead Entity	Supporting Entities	Begin	End	Funding Source	Strategy
a	Develop pilot project to implement targeted prevention and diversion; identify funding sources to scale up	CHSP	Prevention partners	Jan. 2022	June 2022	TBD	2.1
b	Re-establish CORE outreach working group to develop strategy for coordinated outreach and streamlined access to shelter and navigation centers	CHSP	Outreach partners	Oct. 2021	Ongoing	TBD	2.2
c	Increase investment in rapid rehousing, navigation services, housing focused case management, and other interventions to improve the ability of emergency shelters to help participants secure housing upon exit	CHSP/CoS	LC	July 2021	June 2022	ESG, others	2.4
d	Develop program to provide incentives to property owners to rent to people experiencing homelessness	CHSP	LC	TBD	TBD	TBD	2.4
e	Design and implement Coordinated Entry (CARS) system for youth to streamline access to housing for this population	CHSP	YAB, Youth system work group	July 2021	Dec. 2021	TBD	2.4
f	Secure opportunities to expand inventory of Housing Choice Vouchers, starting with the Emergency Housing Vouchers offered to the Housing Authority in May 2021	CHSP, MC, SBC	Housing Authority	July 2021	June 2022	EHV funding	2.4

STRATEGY AREA 2: Improve the Performance of the Homelessness Response System

Action/Activity		Lead Entity	Supporting Entities	Begin	End	Funding Source	Strategy
g	Continue investing in acquisition and conversion of motels to provide permanent housing for people experiencing homelessness; apply for new Homekey program funding available from the State of CA for projects in Salinas and King City (due August 2021).	CHSP, CoS, MC	LC	July 2021	Aug. 2021	Homekey	2.4
h	Establish policies relating to termination and exit protocols for CoC and ESG-funded housing programs	CHSP	Housing partners	Sept. 2021	Dec. 2021	TBD	2.5
i	Review and update existing CoC level operational standards for shelters, with a focus on alignment to Housing First principles (low barriers to entry, person centered policies); partner with large shelter operators to identify and implement changes to policies and practices to lower barriers to participation in shelter	CHSP	MC, SBC, CoS	Jan. 2022	June 2022	TBD	2.6
j	Explore providing storage and pet facilities at existing shelters	CHSP	MC, SBC, CoS	Jan. 2022	June 2022	TBD	2.3
k	Convene work group to explore feasibility of adding a small shelter in South County to address regional inequities in shelter access	CHSP, MC	South County cities	Jan. 2022	June 2022	TBD	2.3
l	Issue RFP for affordable family housing at 845 E. Laurel Drive	CoS	MC	TBD	TBD	TBD	2.4
m	Adopt performance targets for shelter, TH, RRH, and PSH from the Five-Year Plan and begin to integrate into RFPs, contracts, and other accountability measures	CHSP, MC, SBC, CoS, other funders	LC	July 2021	Dec. 2021	TBD	2.7
n	Develop HMIS reports to track and report on program and system outcomes, including progress in meeting performance targets as well as racial and ethnic disparities	CHSP	LC	Jan. 2022	Dec. 2022	TBD	2.7

STRATEGY AREA 3: Expand Service-Oriented Responses to Unsheltered Homelessness							
Action/Activity		Lead Entity	Supporting Entities	Begin	End	Funding Source	Strategy
a	Continue to expand and improve provision of basic needs to encampments (nutrition, health, hygiene, PPE, trash removal)	CoS, MC, SBC	CHSP	July 2021	June 2022	TBD	3.1
b	Continue to improve communication and collaboration with encampment residents by convening regular meetings with encampment leaders	CoS, MC	CHSP	July 2021	June 2022	TBD	3.2
c	Engage encampment leaders in plan for developing a Lived Experience Advisory Board (see above under Strategy 1)	CHSP	Work group of people with lived experience	Jan. 2022	June 2022	TBD	3.3
d	Develop communications materials to share with the community explaining the CoC's strategy on encampments, message that providing safe places for people to go is a responsibility for all jurisdictions	CHSP	CoS, MC, SBC	July 2021	Dec. 2021	TBD	3.3
e	Provide training and information to outreach teams to ensure they are equipped to provide people in encampments with connections to available services and supports as well as information about how to access available shelter and housing	MC, CoS, CHSP	TBD	July 2021	June 2022	TBD	3.4
f	Convene a working group including representation from Monterey County, San Benito County, city jurisdictions, and people with lived experience of homelessness to begin developing a common set of guidelines relating to encampment response	CHSP	Counties, cities, people with lived experience	Jan. 2022	June 2022	TBD	3.1



ACKNOWLEDGEMENTS

The Coalition of Homeless Services Providers (CHSP) and the Collaborative Planning Group would like to thank the many community stakeholders, organizations, and people with lived experience of homelessness for their participation in the process to update the Lead Me Home Plan. Thank you to Focus Strategies for technical assistance in developing the Plan.

January 17, 2024

Item No. **13d**

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of January 17, 2024

**CITY COUNCIL CONSIDER ADOPTING RESOLUTION NO. 2024-
AUTHORIZING EXECUTION OF EMPLOYEE CONTRACT
AMENDMENT NO. 3 WITH LAYNE LONG, CITY MANAGER;
AUTHORIZING ADJUSTMENTS TO THE CITY'S SALARY SCHEDULE
AND COMPENSATION PLAN; AND, AUTHORIZING THE FINANCE
DIRECTOR TO MAKE APPROPRIATE ACCOUNTING AND
BUDGETARY ENTRIES**

REQUEST:

It is recommended that the City Council consider:

1. Adopting Resolution No. 2024- authorizing execution of Employee Contract Amendment No. 3 with Layne Long, City Manager;
2. Authorizing adjustments to the City's Salary Schedule and Compensation Plan; and,
3. Authorizing the Finance Director to make appropriate accounting and budgetary entries.

BACKGROUND:

The City Council has approved cost-of-living adjustments for City of Marina Executive employees for the current fiscal year. On November 7, 2023, the City Council adopted Resolution No. 2023-115 approving a Memorandum of Understanding (MOU) with the Marina Directors. The MOU included a 2-year agreement spanning July 1, 2023, to June 30, 2025. The agreement called for a 4% cost of living adjustment for FY 23/24 and a 4% cost of living adjustment for FY 24/25. The adjustments included in the Marina Directors MOU were substantially the same adjustments as all completed bargaining unit MOUs that were negotiated in 2023.

ANALYSIS:

Per the employment contract with the City Manager, "compensation shall be evaluated by the City Council on an annual basis and will include consideration of both merit and cost-of-living increases provided to Department Directors and non-represented management employees, as well as consideration of the competitive market compensation for city managers in comparable cities."

It is now requested that the City Manager receive the same cost of living increase of 4% as was approved for other City employees, including Executive Directors. This increase would become effective the first pay period following City Council approval of Amendment No. 3 to the City Manager's Employment Agreement. The proposed Amendment No. 3 is attached to the Resolution as Exhibit A.

City Manager Compensation Changes

Government Code section 54953(c)(3) requires that, before taking final action, the City Council must orally report a summary of the recommendation regarding the salaries, salary schedules, or compensation paid in the form of fringe benefits of a local agency executive.

The proposed City Manager salary with the 4% increase would be \$20,787 per month or \$249,455 annually.

FISCAL IMPACT

The fiscal impact of the increased cost to the City from the proposed 4% cost of living increase is approximately \$9,600 annually.

CONCLUSION:

This request is submitted for City Council consideration and approval.

Respectfully submitted,

Belinda Varela, Director
Human Resources & Risk Management
City of Marina

REVIEWED/CONUR:

René A. Ortega
City Attorney
City of Marina

RESOLUTION NO. 2024-

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARINA
AUTHORIZING EXECUTION OF EMPLOYEE CONTRACT AMENDMENT NO.
3 WITH THE CITY MANAGER

WHEREAS, for the current fiscal year 2023/2024 the City Council has approved 4% cost of living adjustments for City of Marina Executive Directors and other (City) employees; and

WHEREAS, the City Manager's current employment agreement provides, "compensation shall be evaluated by the City Council on an annual basis and will include consideration of both merit and cost of living increases provided to Department Directors and non-represented management employees, as well as consideration of the competitive market compensation for city managers in comparable cities"; and,

WHEREAS, the City Council desires the City Manager to receive the same 4% cost of living adjustment as has been approved for other City employees; and

WHEREAS, Government Code section 54953(c)(3) requires that, before taking final action, the City Council must orally report a summary of the recommendation regarding the salaries, salary schedules, or compensation paid in the form of fringe benefits of a local agency executive; and

WHEREAS, on January 17, 2024, the City Council received an oral report on the changes to executive compensation and approved the changes; and

WHEREAS, the City Council desires to approve Amendment No. 3 to the City Manager's employment agreement to reflect the cost of living increase.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Marina do hereby:

1. Adopt a resolution authorizing the execution of Employee Contract Amendment No. 3 with Layne Long, City Manager, in substantially the same form, which is attached hereto as Exhibit A and incorporated by reference; and
2. Authorize adjustments to the City's Salary Schedule and Compensation Plan, and
3. Authorize the Finance Director to make appropriate accounting and budgetary entries.

PASSED AND ADOPTED, by the City Council of the City of Marina at a regular meeting duly held on the 17th day of January 2024, by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

Bruce C. Delgado, Mayor

ATTEST:

Anita Sharp, Deputy City Clerk

Amendment No. 3
To Employment Agreement With
Layne Long, City Manager

This Amendment No. 3 to the City Manager Employment Agreement made and entered into on March 29, 2013, as amended by Amendment No. 1 to the Agreement dated January 2016, and by Amendment No. 2 dated December 2022, is entered into and made between the City of Marina (City), a California charter city, and Layne P. Long (City Manager or Employee), on January 17, 2024, upon the following facts and circumstances.

Now, therefore, in consideration of the foregoing, and the mutual promises set forth herein, City and Employee (collectively, the Parties) agree as follows:

- A. Provisions of this Amendment No. 3 shall supersede and replace the provisions of the Agreement, as amended by Amendment No. 1 and 2.
- B. Section 3 (a) of the Agreement shall be revised as set forth below in Amendment No. 3.

3. Compensation

For the services to be performed under this Agreement, City shall pay Employee a salary of \$20,787.95 or \$249,455.44 annually.

- C. Except as provided herein, all other terms and conditions of the Agreement, as Amended by Amendment No. 1, 2 and 3, shall remain in full force and effect.
- D. This Amendment No. 3 shall take effect July 1, 2023.

IN WITNESS WHEREOF, Employee and the City of Marina, by its duly authorized representatives, have executed this Amendment No. 3 on the date hereinabove set forth at Marina, California.

CITY OF MARINA

EMPLOYEE

Bruce C. Delgado, Mayor

Layne P. Long

Dated: _____

Dated: _____

Approved as to Form:

René A. Ortega, City Attorney