



## AMENDED PACKET

### AGENDA

**Tuesday, April 16, 2024**

**5:00 P.M. Closed Session**

**6:30 P.M. Open Session**

#### REGULAR MEETING

**CITY COUNCIL, AIRPORT COMMISSION,  
MARINA ABRAMS B NON-PROFIT CORPORATION, PRESTON PARK  
SUSTAINABLE COMMUNITY NON-PROFIT CORPORATION, SUCCESSOR  
AGENCY OF THE FORMER MARINA REDEVELOPMENT AGENCY AND MARINA  
GROUNDWATER SUSTAINABILITY AGENCY**

**THIS MEETING WILL BE HELD IN PERSON AND VIRTUALLY (HYBRID).**

Council Chambers  
211 Hillcrest Avenue  
Marina, California

**AND**

**Zoom Meeting URL: <https://zoom.us/j/730251556>**

**Zoom Meeting Telephone Only Participation: 1-669-900-9128 - Webinar ID: 730 251 556**

#### PARTICIPATION

You may participate in the City Council meeting in person or in real-time by calling Zoom Meeting via the weblink and phone number provided at the top of this agenda. Instructions on how to access, view and participate in remote meetings are provided by visiting the City's home page at <https://cityofmarina.org/>. Attendees can make oral comments during the meeting by using the "Raise Your Hand" feature in the webinar or by pressing \*9 on your telephone keypad if joining by phone only.

The most effective method of communication with the City Council is by sending an email to [marina@cityofmarina.org](mailto:marina@cityofmarina.org). Comments will be reviewed and distributed before the meeting if received by 5:00 p.m. on the day of the meeting. All comments received will become part of the record. Council will have the option to modify their action on items based on comments received.

#### AGENDA MATERIALS

Agenda materials, staff reports and background information related to regular agenda items are available on the City of Marina's website [www.cityofmarina.org](http://www.cityofmarina.org). Materials related to an item on this agenda submitted to the Council after distribution of the agenda packet will be made available on the City of Marina website [www.cityofmarina.org](http://www.cityofmarina.org) subject to City staff's ability to post the documents before the meeting.

#### VISION STATEMENT

Marina will grow and mature from a small town bedroom community to a small city which is diversified, vibrant and through positive relationships with regional agencies, self-sufficient. The City will develop in a way that insulates it from the negative impacts of urban sprawl to become a desirable residential and business community in a natural setting. **(Resolution No. 2006-112 - May 2, 2006)**

**MISSION STATEMENT**

The City Council will provide the leadership in protecting Marina's natural setting while developing the City in a way that provides a balance of housing, jobs and business opportunities that will result in a community characterized by a desirable quality of life, including recreation and cultural opportunities, a safe environment and an economic viability that supports a high level of municipal services and infrastructure. **(Resolution No. 2006-112 - May 2, 2006)**

**LAND ACKNOWLEDGEMENT**

The City recognizes that it was founded and is built upon the traditional homelands and villages first inhabited by the Indigenous Peoples of this region - the Esselen and their ancestors and allies - and honors these members of the community, both past and present.

1. CALL TO ORDER 
2. ROLL CALL & ESTABLISHMENT OF QUORUM: (City Council, Airport Commissioners, Marina Abrams B Non-Profit Corporation, Preston Park Sustainable Communities Nonprofit Corporation, Successor Agency of the Former Redevelopment Agency Members and Marina Groundwater Sustainability Agency)  
Jennifer McAdams, Brian McCarthy, Kathy Biala, Mayor Pro-Tem/Vice Chair  
Liesbeth Visscher, Mayor/Chair Bruce C. Delgado
3. PUBLIC COMMENT ON CLOSED SESSION ITEMS:
4. CLOSED SESSION:
  - a. Conference with Legal Counsel, Existing Litigation (§ 54956.9(d)) 3 cases:
    - (1) *City of Marina, et al. vs. Nemeth, Karla, et al.*, Monterey County Superior Court Case No. 19CV005270.
    - (2) *California-American Water Company v. All Persons Interested in the Validity of the City of Marina et al.*, Monterey County Superior Court Case No. 20CV002436.
    - (3) *City of Marina, et al. v. All Persons Interested in the Validity of the Monterey County Groundwater Sustainability Plan*, Monterey County Superior Court Case No. 21CV000493.
  - b. Real Property Negotiation (Govt. Code Section 54956.8)
    - i. Property: 3005 Max Circle, Marina, CA  
Negotiating Party: Monterey County Assessor/Blankenship  
Negotiator(s): City Manager  
Terms: Price and Terms
  - c. Public Employment Appointment (§54957)  
Position: City Attorney

**6:30 PM - RECONVENE OPEN SESSION AND REPORT ON ANY ACTIONS TAKEN IN CLOSED SESSION**

5. MOMENT OF SILENCE & PLEDGE OF ALLEGIANCE (Please stand)

6. **SPECIAL PRESENTATIONS:**

a. **Proclamations**

i. Small Business Week

ii. Cathy Meachum

iii. Ed Meachum

b. Presentation on MPUSD Improvements, PK Diffenbaugh

7. **COUNCIL AND STAFF ANNOUNCEMENTS:**

8. **PUBLIC COMMENT:** *Any member of the public may comment on any matter within the City Council's jurisdiction that is not on the agenda. This is the appropriate place to comment on items on the Consent Agenda. Action will not be taken on items not on the agenda. Comments are limited to a maximum of three (3) minutes. General public comment may be limited to thirty (30) minutes and/or continued to the end of the agenda. Any member of the public may comment on any matter listed on this agenda at the time the matter is being considered by the City Council. Whenever possible, written correspondence should be submitted to the Council in advance of the meeting, to provide adequate time for its consideration.*

9. **CONSENT AGENDA FOR THE SUCCESSOR AGENCY TO THE FORMER MARINA REDEVELOPMENT AGENCY:** *Background information has been provided to the Successor Agency of the former Redevelopment Agency on all matters listed under the Consent Agenda, and these items are considered to be routine and non-controversial. All items under the Consent Agenda are normally approved by one motion. Prior to such a motion being made, any member of the public or City Council may ask a question or make a comment about an agenda item and staff may provide a response. If discussion or a lengthy explanation is required, the Council may remove an item from the Consent Agenda for individual consideration. If an item is pulled for discussion, it will be placed at the end of Other Action Items Successor Agency to the former Marina Redevelopment Agency.*

10. **CONSENT AGENDA:** *These items are considered to be routine and non-controversial. All items under the Consent Agenda may be approved by one motion. Prior to such a motion being made, any member of City Council may ask a question or make a comment about an agenda item and staff may provide a response. If discussion or a lengthy explanation is required, Council may remove the item from the Consent Agenda and it will be placed at the end of Other Action Items.*

a. **ACCOUNTS PAYABLE:** *(Not a Project under CEQA per Article 20, Section 15378)*

(1) Accounts Payable Check Numbers 104291-104389, totaling \$741,190.20.  
Accounts Payable Successor Agency Check Number 122 and EFT 96,  
totaling \$1,925.12.

b. **MINUTES:** *(Not a Project under CEQA per Article 20, Section 15378)*

(1) April 2, 2024, Regular City Council Meeting

c. **CLAIMS AGAINST THE CITY:** None

d. **AWARD OF BID:** None

e. **CALL FOR BIDS:** None

f. ADOPTION OF RESOLUTIONS: *(Not a Project under CEQA per Article 20, Section 15378)*

- (1) Adopting Resolution No. 2024-, approving the grant of funds from the State Coastal Conservancy for Monterey Bay Coastal Trail – Fort Ord Dunes State Park access improvements. *(Not a Project under CEQA per Article 20, Section 15378)*
- (2) Adopting Resolution No. 2024-, objecting to the proposes sale of a tax-defaulted property in the City of Marina, finding the acquisition such property is exempt from the California Environmental Quality Act (CEQA), and authorizing the City Manager to execute an application to purchase tax-defaulted property from the County of Monterey [APN 032-411-063-000]. *(Not a Project under CEQA per Article 20, Section 15378)*
- (3) Adopting Resolution No. 2024-, approving a waiver of Conflict of Interest and Consent to Represent City of Marina and authorizing the city manager to execute the waiver. *(Not a Project under CEQA per Article 20, Section 15378)*

g. APPROVAL OF AGREEMENTS: *(Not a Project under CEQA per Article 20, Section 15378)*

h. ACCEPTANCE OF PUBLIC IMPROVEMENTS: None

i. MAPS: None

j. REPORTS: (RECEIVE AND FILE): None

k. FUNDING & BUDGET MATTERS: None

l. APPROVE ORDINANCES (WAIVE SECOND READING):

m. APPROVE APPOINTMENTS:

11. PUBLIC HEARINGS: *In the Council's discretion, the applicant/proponent of an item may be given up to ten (10) minutes to speak. All other persons may be given up to three (3) minutes to speak on the matter.*

- a. Consider introducing Ordinance No. 2024-, amending Marina Municipal Code (MMC) Section 17.62.090.A to change the term for Tree Committee members from one year to two years. This action is exempt from environmental review per § 15378 of the CEQA guidelines.
- b. Consider introducing Ordinance No. 2024-, adding Chapter 8.70 (Public Nuisance), to the Marina Municipal Code based on findings and California Environmental Quality Act (CEQA) exemptions Sections 15060(c)(2) and 15061(b)(3) of the CEQA Guidelines.

12. OTHER ACTIONS ITEMS OF THE SUCCESSOR AGENCY TO THE FORMER MARINA REDEVELOPMENT AGENCY: *Action listed for each Agenda item is that which is requested by staff. The Successor Agency may, at its discretion, take action on any items. Members of the public may be given up to three (3) minutes to speak.*

13. OTHER ACTION ITEMS: *Action listed for each Agenda item is that which is requested by staff. The City Council may, at its discretion, take action on any items. Members of the public may be given up to three (3) minutes to speak.*

***Note: No additional major projects or programs should be undertaken without review of the impacts on existing priorities (Resolution No. 2006-79 – April 4, 2006).***

14. COUNCIL & STAFF INFORMATIONAL REPORTS:

- a. Monterey County Mayor's Association [Mayor Bruce Delgado]
- b. Council reports on meetings and conferences attended (Gov't Code Section 53232).
  - (i) City Manager report on former Fort Ord area water allocation

15. ADJOURNMENT:

**CERTIFICATION**

I, Anita Sharp, Deputy City Clerk, of the City of Marina, do hereby certify that a copy of the foregoing agenda was posted at City Hall and Council Chambers Bulletin Board at 211 Hillcrest Avenue, Monterey County Library Marina Branch at 190 Seaside Circle, City Bulletin Board at the corner of Reservation Road and Del Monte Boulevard on or before 6:30 p.m., Friday, April 12, 2024.

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**ANITA SHARP, DEPUTY CITY CLERK**

*City Council, Airport Commission and Redevelopment Agency meetings are recorded on tape and available for public review and listening at the Office of the City Clerk and kept for a period of 90 days after the formal approval of MINUTES.*

*City Council meetings may be viewed live on the meeting night and at 12:30 p.m. and 3:00 p.m. on Cable Channel 25 on the Sunday following the Regular City Council meeting date. In addition, Council meetings can be viewed at 6:30 p.m. every Monday, Tuesday and Wednesday. For more information about viewing the Council Meetings on Channel 25, you may contact Access Monterey Peninsula directly at 831-333-1267.*

*Agenda items and staff reports are public record and are available for public review on the City's website ([www.cityofmarina.org](http://www.cityofmarina.org)), at the Monterey County Marina Library Branch at 190 Seaside Circle and at the Office of the City Clerk at 211 Hillcrest Avenue, Marina between the hours of 10:00 a.m. 5:00 p.m., on the Monday preceding the meeting.*

*Supplemental materials received after the close of the final agenda and through noon on the day of the scheduled meeting will be available for public review at the City Clerk's Office during regular office hours and in a 'Supplemental Binder' at the meeting.*

**ALL MEETINGS ARE OPEN TO THE PUBLIC. THE CITY OF MARINA DOES NOT DISCRIMINATE AGAINST PERSONS WITH DISABILITIES.** Council Chambers are wheelchair accessible. Meetings are broadcast on cable channel 25 and recordings of meetings can be provided upon request. To request assistive listening devices, sign language interpreters, readers, large print agendas or other accommodations, please call (831) 884-1278 or e-mail: [marina@cityofmarina.org](mailto:marina@cityofmarina.org). Requests must be made at least **48 hours** in advance of the meeting.

Upcoming 2024 Meetings of the City Council, Airport  
Commission, Marina Abrams B Non-Profit Corporation,  
Preston Park Sustainable Community Nonprofit Corporation,  
Successor Agency of the Former Redevelopment Agency and  
Marina Groundwater Sustainability Agency  
Regular Meetings: 5:00 p.m. Closed Session;  
6:30 p.m. Regular Open Sessions

Tuesday, May 7, 2024  
Tuesday, May 21, 2024

**\*Wednesday, September 4, 2024**  
Tuesday, September 17, 2024

Tuesday, June 4, 2024  
Tuesday, June 18, 2024

Tuesday, October 1, 2024  
Tuesday, October 15, 2024

Tuesday, July 2, 2024  
**Tuesday, July 16, 2024 (Cancelled)**

**\*\*\*Wednesday, November 6, 2024**  
Tuesday, November 19, 2024

**\*\*Wednesday, August 7, 2023**  
**Tuesday, August 20, 2024 (Cancelled)**

Tuesday, December 3, 2024  
Tuesday, December 17, 2024

**\* Regular Meeting rescheduled due to Monday Holiday**

**\*\* Regular Meeting rescheduled due to National Night Out**

**\*\*\* Regular Meeting rescheduled due to General Election Day**

**C I T Y   H A L L   2 0 2 4   H O L I D A Y S**  
**(City Hall Closed)**

Memorial Day ----- Monday, May 27, 2024  
Independence Day (City Offices Closed) ----- Thursday, July 4, 2024  
Labor Day ----- Monday, September 2, 2024  
Veterans Day (City Offices Closed)----- Monday, November 11, 2024  
Thanksgiving Day-----Thursday, November 28, 2024  
Thanksgiving Break----- Friday, November 29, 2024  
Winter Break----- Tuesday, December 24, 2024-Friday, December 31, 2024

## 2024 COMMISSION DATES

**Upcoming 2024 Meetings of Planning Commission**  
**2<sup>nd</sup> and 4<sup>th</sup> Thursday of every month.** Meetings are held at the Council Chambers at 6:30 P.M.

|                |                    |                               |
|----------------|--------------------|-------------------------------|
| April 25, 2024 | July 11, 2024      | October 10, 2024              |
| May 11, 2024   | July 25, 2024      | October 24, 2024              |
| May 23, 2024   | August 8, 2024     | November 14, 2024             |
| June 13, 2024  | August 22, 2024    |                               |
| June 27, 2024  | September 12, 2024 | November 28, 2024 (Cancelled) |
|                | September 26, 2024 | December 12, 2024             |

**Upcoming 2024 Meetings of Public Works Commission**  
**3<sup>rd</sup> Thursday of every month.** Meetings are held at the Council Chambers at 6:30 P.M.

|                |                 |                    |
|----------------|-----------------|--------------------|
| April 18, 2024 | June 20, 2024   | September 19, 2024 |
| May 16, 2024   | July 18, 2024   | October 17, 2024   |
|                | August 15, 2024 | November 21, 2024  |
|                |                 | December 19, 2024  |

**Upcoming 2024 Meetings of Recreation &  
Cultural Services Commission**

**1<sup>st</sup> Wednesday of every quarter month.** Meetings are held at the Council Chambers at 6:30 P.M.

June 5, 2024

September 11, 2024

December 4, 2024

**Upcoming 2024 Meetings of Marina Tree Committee**

**2<sup>nd</sup> Wednesday of every quarter month as needed.** Meetings are held at the Council Chambers at 6:30 P.M.

April 13, 2024

July 13, 2024

October 12, 2024



# *Proclamation*

## *Small Business Week*

*-o0o-*

Whereas, small businesses are the lifeblood of our community, contributing to its economic vitality, innovation, and character; and

Whereas, small Business Week provides an opportunity to recognize the hard work, dedication, and resilience of small business owners and entrepreneurs in Marina; and

Whereas, small businesses play a crucial role in job creation, providing employment opportunities and fostering economic growth within our city; and

Whereas, the City of Marina is committed to supporting and promoting the success of small businesses through initiatives that foster entrepreneurship, provide resources, and create a supportive business environment; and

Whereas, during Small Business Week, we celebrate the contributions of small businesses to our community and encourage residents to shop locally and support these vital establishments.

Now, therefore, I, Bruce Delgado, Mayor of the City of Marina, California, do hereby proclaim the week of April 28 to May 4, 2024, as Small Business Week in Marina, and urge all residents to join me in recognizing and supporting our local small businesses.

Dated this 16<sup>TH</sup> day of April 2024



\_\_\_\_\_  
Bruce C. Delgado, Mayor



# *Proclamation*

## *Cathy Meachum*

-oOo-

*WHEREAS, Cathy Meachum has been employed with the City of Marina since January 2007.*

*WHEREAS, Cathy started working for the Recreation & Cultural Services Department as a Part Time Recreation Instructor and is now retiring as a Full Time Recreation Specialist.*

*WHEREAS, Cathy's work with the City of Marina has been primarily focused on working with teens at the Marina Teen Center and providing various programs such as Teen Breakfast Club, Teen Dances, and Friday Night Live.*

*WHEREAS, Cathy was instrumental in planning various skate jams and competitions held at the Marina Skate Park and Graduation Barbeques for the graduating class of Los Arboles Middle School and Marina High School.*

*WHEREAS, Cathy held relationships with various partners to provide added services for Teen Center members. The partnership with the Marina Foundation provides teens with daily after school snacks and The Marina Youth Arts Foundation provides weekly arts project.*

*WHEREAS, Cathy assisted in organizing a drive through food pick up system during the COVID pandemic, which assisted many families with food insecurity. Also, during the pandemic, Cathy provided childcare for essential workers.*

*NOW, THEREFORE, I, Mayor Bruce Delgado, on behalf of the entire City Council, want to express my appreciation and respect to Cathy Meachum for her commitment and contribution to the City of Marina for the last 17 years of service and wish her the very best in her future endeavors.*

*Dated this 16<sup>th</sup> day of April 2024*



*Bruce C. Delgado, Mayor*



# Proclamation

*Ed Meachum*

-oOo-

*WHEREAS, Edward Meachum has served as the a public servant with the City of Marina in Public Safety and in the Public Works Department.*

*WHEREAS, Ed started his professional career in the Marine Corps, when Ed left the Marines he began his professional career with the City of Marina in Public Safety where Fire and Law Enforcement were combined as one.*

*WHEREAS, Ed was self-employed before returning to the City of Marina in Public Works Department, working in maintenance and learning new aspects from capital projects, park maintenance and with responsibility for design and construction of the city's capital improvement programs.*

*WHEREAS, after a maintenance worker, Ed moved up to Crew Section Lead in 1999 in the Public Works Crew in the Maintenance division at the Corporation Yard and has always had the respect and accountability of his coworkers and peers.*

*WHEREAS, Ed holds certification in Street Light Repair, Traffic Signals, Building Operations Certificate, Work Zone Safety and Traffic Control,*

*WHEREAS, Ed has played an integral part of moving forward some of the largest and most significant projects in the City's history lasting decades, including the Gabilan crew vegetation city maintenance clean up, round about installation, Annual Christmas Tree Lighting, Marina Wind Festival, demolition of hundreds of blighted former military structures including the Stockade, the Pump Track at Glorja Jean Tate park, the MLK sculpture garden at the Marina Library, and many parks and critical infrastructure projects, including the Imjin Parkway widening project.*

*NOW, THEREFORE, I, Mayor Bruce Delgado, on behalf of the entire City Council, want to express my appreciation and respect to Ed Meachum for his commitment and contribution to the City of Marina for the last 24 years and wish him the very best in his future.*

*Dated this 16<sup>th</sup> day of April 2024*



*Bruce C. Delgado, Mayor*



# Accounts Payable by G/L Distribution Report

Payment Date Range 04/05/24 - 04/05/24

| Vendor                                                                       | Invoice No.   | Invoice Description                                    | Status                 | Held Reason | Invoice Date | Due Date   | G/L Date   | Received Date | Payment Date           | Invoice Amount |
|------------------------------------------------------------------------------|---------------|--------------------------------------------------------|------------------------|-------------|--------------|------------|------------|---------------|------------------------|----------------|
| <b>Fund 100 - General Fund</b>                                               |               |                                                        |                        |             |              |            |            |               |                        |                |
| Department <b>110 - City Council</b>                                         |               |                                                        |                        |             |              |            |            |               |                        |                |
| Division <b>000 - Non-Div</b>                                                |               |                                                        |                        |             |              |            |            |               |                        |                |
| Sub-Division <b>00 - Non-Subdiv</b>                                          |               |                                                        |                        |             |              |            |            |               |                        |                |
| Account <b>6400.565 - Material &amp; Suppl Office Supplies</b>               |               |                                                        |                        |             |              |            |            |               |                        |                |
| 11790 - Quality Print & Copy                                                 | 23870         | Business Cards - Council Members Biala and McAdams     | Paid by EFT # 4472     |             | 03/27/2024   | 03/26/2024 | 03/26/2024 |               | 04/05/2024             | 238.96         |
| Account <b>6400.565 - Material &amp; Suppl Office Supplies</b> Totals        |               |                                                        |                        |             |              |            |            |               | Invoice Transactions 1 | \$238.96       |
| Account <b>6500.700 - Training &amp; Travel Training &amp; Travel</b>        |               |                                                        |                        |             |              |            |            |               |                        |                |
| 11801 - Brian McCarthy                                                       | 03-22-24      | Reimbursement for LCC Policy Committee Meeting Charges | Paid by Check # 104338 |             | 03/22/2024   | 03/25/2024 | 03/25/2024 |               | 04/05/2024             | 677.53         |
| 10140 - City Of Marina Petty Cash                                            | 04.01.24      | Replenish Petty Cash                                   | Paid by Check # 104304 |             | 04/01/2024   | 04/01/2024 | 04/01/2024 |               | 04/05/2024             | 150.00         |
| Account <b>6500.700 - Training &amp; Travel Training &amp; Travel</b> Totals |               |                                                        |                        |             |              |            |            |               | Invoice Transactions 2 | \$827.53       |
| Sub-Division <b>00 - Non-Subdiv</b> Totals                                   |               |                                                        |                        |             |              |            |            |               | Invoice Transactions 3 | \$1,066.49     |
| Division <b>000 - Non-Div</b> Totals                                         |               |                                                        |                        |             |              |            |            |               | Invoice Transactions 3 | \$1,066.49     |
| Department <b>110 - City Council</b> Totals                                  |               |                                                        |                        |             |              |            |            |               | Invoice Transactions 3 | \$1,066.49     |
| Department <b>120 - City Mgr/HR/Risk</b>                                     |               |                                                        |                        |             |              |            |            |               |                        |                |
| Division <b>000 - Non-Div</b>                                                |               |                                                        |                        |             |              |            |            |               |                        |                |
| Sub-Division <b>00 - Non-Subdiv</b>                                          |               |                                                        |                        |             |              |            |            |               |                        |                |
| Account <b>6300.010 - Prof Svc Admin - Muni Code</b>                         |               |                                                        |                        |             |              |            |            |               |                        |                |
| 10149 - Code Publishing Inc. - General Code                                  | GCI0013564    | MMC WebUpdate                                          | Paid by Check # 104305 |             | 03/28/2024   | 03/26/2024 | 03/26/2024 |               | 04/05/2024             | 73.50          |
| Account <b>6300.010 - Prof Svc Admin - Muni Code</b> Totals                  |               |                                                        |                        |             |              |            |            |               | Invoice Transactions 1 | \$73.50        |
| Account <b>6300.465 - Prof Svc Legal - Special Counsel</b>                   |               |                                                        |                        |             |              |            |            |               |                        |                |
| 11505 - Shartsis Friese LLP                                                  | 5488474       | Professional Services - MPWSP - February 2024          | Paid by Check # 104330 |             | 03/27/2024   | 03/27/2024 | 03/27/2024 |               | 04/05/2024             | 171,116.63     |
| 11123 - Lon W. House Water & Energy Consulting                               | CalAmFebMar24 | Professional Services - MPWSP                          | Paid by Check # 104316 |             | 04/01/2024   | 03/26/2024 | 03/26/2024 |               | 04/05/2024             | 4,860.00       |
| 11123 - Lon W. House Water & Energy Consulting                               | CalAm0124     | Professional Services - MPWSP - February 2024          | Paid by Check # 104316 |             | 01/01/2024   | 03/26/2024 | 03/26/2024 |               | 04/05/2024             | 9,900.00       |
| Account <b>6300.465 - Prof Svc Legal - Special Counsel</b> Totals            |               |                                                        |                        |             |              |            |            |               | Invoice Transactions 3 | \$185,876.63   |
| Account <b>6380.120 - Utilities Comm Mobile &amp; Pager</b>                  |               |                                                        |                        |             |              |            |            |               |                        |                |
| 10603 - Verizon Wireless                                                     | 9958775312    | Monthly Verizon Bill- 308174766 (2/11-03/10/24)        | Paid by EFT # 4477     |             | 03/10/2024   | 03/27/2024 | 03/27/2024 |               | 04/05/2024             | 227.73         |
| Account <b>6380.120 - Utilities Comm Mobile &amp; Pager</b> Totals           |               |                                                        |                        |             |              |            |            |               | Invoice Transactions 1 | \$227.73       |
| Account <b>6400.565 - Material &amp; Suppl Office Supplies</b>               |               |                                                        |                        |             |              |            |            |               |                        |                |
| 10732 - Office Depot-General Account                                         | 357248610001  | Office Depot                                           | Paid by Check # 104323 |             | 02/29/2024   | 03/22/2024 | 03/22/2024 |               | 04/05/2024             | 78.90          |



# Accounts Payable by G/L Distribution Report

Payment Date Range 04/05/24 - 04/05/24

| Vendor                                                                       | Invoice No.  | Invoice Description                         | Status                    | Held Reason | Invoice Date | Due Date   | G/L Date   | Received Date | Payment Date           | Invoice Amount |
|------------------------------------------------------------------------------|--------------|---------------------------------------------|---------------------------|-------------|--------------|------------|------------|---------------|------------------------|----------------|
| <b>Fund 100 - General Fund</b>                                               |              |                                             |                           |             |              |            |            |               |                        |                |
| Department <b>120 - City Mgr/HR/Risk</b>                                     |              |                                             |                           |             |              |            |            |               |                        |                |
| Division <b>000 - Non-Div</b>                                                |              |                                             |                           |             |              |            |            |               |                        |                |
| Sub-Division <b>00 - Non-Subdiv</b>                                          |              |                                             |                           |             |              |            |            |               |                        |                |
| Account <b>6400.565 - Material &amp; Suppl Office Supplies</b>               |              |                                             |                           |             |              |            |            |               |                        |                |
| 10732 - Office Depot-General Account                                         | 357248607001 | Office Depot                                | Paid by Check<br># 104323 |             | 02/29/2024   | 03/22/2024 | 03/22/2024 |               | 04/05/2024             | 360.48         |
| Account <b>6400.565 - Material &amp; Suppl Office Supplies</b> Totals        |              |                                             |                           |             |              |            |            |               | Invoice Transactions 2 | \$439.38       |
| Account <b>6500.700 - Training &amp; Travel Training &amp; Travel</b>        |              |                                             |                           |             |              |            |            |               |                        |                |
| 10140 - City Of Marina Petty Cash                                            | 04.01.24     | Replenish Petty Cash                        | Paid by Check<br># 104304 |             | 04/01/2024   | 04/01/2024 | 04/01/2024 |               | 04/05/2024             | 115.00         |
| Account <b>6500.700 - Training &amp; Travel Training &amp; Travel</b> Totals |              |                                             |                           |             |              |            |            |               | Invoice Transactions 1 | \$115.00       |
| Sub-Division <b>00 - Non-Subdiv</b> Totals                                   |              |                                             |                           |             |              |            |            |               | Invoice Transactions 8 | \$186,732.24   |
| Division <b>000 - Non-Div</b> Totals                                         |              |                                             |                           |             |              |            |            |               | Invoice Transactions 8 | \$186,732.24   |
| Department <b>120 - City Mgr/HR/Risk</b> Totals                              |              |                                             |                           |             |              |            |            |               | Invoice Transactions 8 | \$186,732.24   |
| Department <b>125 - I. T.</b>                                                |              |                                             |                           |             |              |            |            |               |                        |                |
| Division <b>000 - Non-Div</b>                                                |              |                                             |                           |             |              |            |            |               |                        |                |
| Sub-Division <b>00 - Non-Subdiv</b>                                          |              |                                             |                           |             |              |            |            |               |                        |                |
| Account <b>6300.330 - Prof Svc IT - Information Tech Svc</b>                 |              |                                             |                           |             |              |            |            |               |                        |                |
| 10897 - TechRx Technology Services                                           | 11713        | IT Support - March 2024                     | Paid by EFT #<br>4476     |             | 04/01/2024   | 04/01/2024 | 04/01/2024 |               | 04/05/2024             | 11,400.00      |
| Account <b>6300.330 - Prof Svc IT - Information Tech Svc</b> Totals          |              |                                             |                           |             |              |            |            |               | Invoice Transactions 1 | \$11,400.00    |
| Account <b>6300.331 - Prof Svc IT - Website Svc</b>                          |              |                                             |                           |             |              |            |            |               |                        |                |
| 10143 - Civicplus                                                            | 291646       | Quarterly Website Hosting and Support       | Paid by EFT #<br>4465     |             | 04/01/2024   | 03/26/2024 | 03/26/2024 |               | 04/05/2024             | 3,826.11       |
| Account <b>6300.331 - Prof Svc IT - Website Svc</b> Totals                   |              |                                             |                           |             |              |            |            |               | Invoice Transactions 1 | \$3,826.11     |
| Account <b>6360.076 - Maint &amp; Repairs Copier</b>                         |              |                                             |                           |             |              |            |            |               |                        |                |
| 10406 - Monterey Bay Systems                                                 | 466515       | CDD Copier Maintenance Contract and Overage | Paid by EFT #<br>4471     |             | 03/20/2024   | 03/25/2024 | 03/25/2024 |               | 04/05/2024             | 2,169.30       |
| 10592 - U.S. Bank Equipment Finance-USbancorp                                | 525792149    | CDD Copier Lease Payment - April 2024       | Paid by Check<br># 104334 |             | 03/30/2024   | 04/02/2024 | 04/02/2024 |               | 04/05/2024             | 236.12         |
| Account <b>6360.076 - Maint &amp; Repairs Copier</b> Totals                  |              |                                             |                           |             |              |            |            |               | Invoice Transactions 2 | \$2,405.42     |
| Account <b>6360.342 - Maint &amp; Repairs IT - System Annual Maint</b>       |              |                                             |                           |             |              |            |            |               |                        |                |
| 10897 - TechRx Technology Services                                           | 11720        | Ninite Subscription - April 2024            | Paid by EFT #<br>4476     |             | 04/01/2024   | 04/01/2024 | 04/01/2024 |               | 04/05/2024             | 112.50         |
| 10897 - TechRx Technology Services                                           | 11719        | Veeam Subscription - April 2024             | Paid by EFT #<br>4476     |             | 04/01/2024   | 04/01/2024 | 04/01/2024 |               | 04/05/2024             | 380.00         |
| 10897 - TechRx Technology Services                                           | 11655        | Amazon Glacier - Subscription - April 2024  | Paid by EFT #<br>4476     |             | 04/01/2024   | 04/01/2024 | 04/01/2024 |               | 04/05/2024             | 380.00         |



# Accounts Payable by G/L Distribution Report

Payment Date Range 04/05/24 - 04/05/24

| Vendor                                                                              | Invoice No.   | Invoice Description                             | Status                 | Held Reason | Invoice Date | Due Date   | G/L Date                | Received Date | Payment Date | Invoice Amount |
|-------------------------------------------------------------------------------------|---------------|-------------------------------------------------|------------------------|-------------|--------------|------------|-------------------------|---------------|--------------|----------------|
| Fund <b>100 - General Fund</b>                                                      |               |                                                 |                        |             |              |            |                         |               |              |                |
| Department <b>125 - I. T.</b>                                                       |               |                                                 |                        |             |              |            |                         |               |              |                |
| Division <b>000 - Non-Div</b>                                                       |               |                                                 |                        |             |              |            |                         |               |              |                |
| Sub-Division <b>00 - Non-Subdiv</b>                                                 |               |                                                 |                        |             |              |            |                         |               |              |                |
| Account <b>6360.342 - Maint &amp; Repairs IT - System Annual Maint</b>              |               |                                                 |                        |             |              |            |                         |               |              |                |
| 10897 - TechRx Technology Services                                                  | 11721         | Veeam O365 Backup & Glacier Storage - June 2024 | Paid by EFT # 4476     |             | 04/01/2024   | 04/01/2024 | 04/01/2024              |               | 04/05/2024   | 385.00         |
| 10905 - Taygeta Scientific, Inc.                                                    | 000423-R-0064 | Computer Network Defense - April 2024           | Paid by Check # 104332 |             | 04/01/2024   | 03/26/2024 | 03/26/2024              |               | 04/05/2024   | 2,000.00       |
| 10905 - Taygeta Scientific, Inc.                                                    | 000708-R-0037 | Barracuda Spam Firewall - April 2024            | Paid by Check # 104332 |             | 04/01/2024   | 03/26/2024 | 03/26/2024              |               | 04/05/2024   | 475.80         |
| Account <b>6360.342 - Maint &amp; Repairs IT - System Annual Maint</b> Totals       |               |                                                 |                        |             |              |            | Invoice Transactions 6  |               |              | \$3,733.30     |
| Account <b>6360.345 - Maint &amp; Repairs Citywide Microsoft Ofc Upgrade</b>        |               |                                                 |                        |             |              |            |                         |               |              |                |
| 10897 - TechRx Technology Services                                                  | 11714         | Citywide MS Office 365 - April 2024             | Paid by EFT # 4476     |             | 04/01/2024   | 04/01/2024 | 04/01/2024              |               | 04/05/2024   | 2,470.40       |
| Account <b>6360.345 - Maint &amp; Repairs Citywide Microsoft Ofc Upgrade</b> Totals |               |                                                 |                        |             |              |            | Invoice Transactions 1  |               |              | \$2,470.40     |
| Sub-Division <b>00 - Non-Subdiv</b> Totals                                          |               |                                                 |                        |             |              |            | Invoice Transactions 11 |               |              | \$23,835.23    |
| Division <b>000 - Non-Div</b> Totals                                                |               |                                                 |                        |             |              |            | Invoice Transactions 11 |               |              | \$23,835.23    |
| Department <b>125 - I. T.</b> Totals                                                |               |                                                 |                        |             |              |            | Invoice Transactions 11 |               |              | \$23,835.23    |
| Department <b>130 - Finance</b>                                                     |               |                                                 |                        |             |              |            |                         |               |              |                |
| Division <b>000 - Non-Div</b>                                                       |               |                                                 |                        |             |              |            |                         |               |              |                |
| Sub-Division <b>00 - Non-Subdiv</b>                                                 |               |                                                 |                        |             |              |            |                         |               |              |                |
| Account <b>6300.216 - Prof Svc Fin - Accounting Services</b>                        |               |                                                 |                        |             |              |            |                         |               |              |                |
| 10511 - Richard B. Standridge                                                       | 24-06         | Service 3/11-21/2024                            | Paid by EFT # 4474     |             | 03/22/2024   | 03/27/2024 | 03/27/2024              |               | 04/05/2024   | 2,612.50       |
| Account <b>6300.216 - Prof Svc Fin - Accounting Services</b> Totals                 |               |                                                 |                        |             |              |            | Invoice Transactions 1  |               |              | \$2,612.50     |
| Account <b>6380.120 - Utilities Comm Mobile &amp; Pager</b>                         |               |                                                 |                        |             |              |            |                         |               |              |                |
| 10603 - Verizon Wireless                                                            | 9958775312    | Monthly Verizon Bill- 308174766 (2/11-03/10/24) | Paid by EFT # 4477     |             | 03/10/2024   | 03/27/2024 | 03/27/2024              |               | 04/05/2024   | 141.19         |
| Account <b>6380.120 - Utilities Comm Mobile &amp; Pager</b> Totals                  |               |                                                 |                        |             |              |            | Invoice Transactions 1  |               |              | \$141.19       |
| Account <b>6400.565 - Material &amp; Suppl Office Supplies</b>                      |               |                                                 |                        |             |              |            |                         |               |              |                |
| 10732 - Office Depot-General Account                                                | 358731249001  | Office Supplies-Finance                         | Paid by Check # 104323 |             | 03/11/2024   | 03/27/2024 | 03/27/2024              |               | 04/05/2024   | 33.25          |
| 10732 - Office Depot-General Account                                                | 356966309001  | Office Supplies-Finance (black toner)           | Paid by Check # 104323 |             | 03/14/2024   | 04/02/2024 | 04/02/2024              |               | 04/05/2024   | 274.20         |
| Account <b>6400.565 - Material &amp; Suppl Office Supplies</b> Totals               |               |                                                 |                        |             |              |            | Invoice Transactions 2  |               |              | \$307.45       |
| Sub-Division <b>00 - Non-Subdiv</b> Totals                                          |               |                                                 |                        |             |              |            | Invoice Transactions 4  |               |              | \$3,061.14     |
| Division <b>000 - Non-Div</b> Totals                                                |               |                                                 |                        |             |              |            | Invoice Transactions 4  |               |              | \$3,061.14     |
| Department <b>130 - Finance</b> Totals                                              |               |                                                 |                        |             |              |            | Invoice Transactions 4  |               |              | \$3,061.14     |



# Accounts Payable by G/L Distribution Report

Payment Date Range 04/05/24 - 04/05/24

| Vendor                                                                    | Invoice No. | Invoice Description                              | Status                 | Held Reason | Invoice Date | Due Date   | G/L Date             | Received Date | Payment Date | Invoice Amount |
|---------------------------------------------------------------------------|-------------|--------------------------------------------------|------------------------|-------------|--------------|------------|----------------------|---------------|--------------|----------------|
| Fund <b>100 - General Fund</b>                                            |             |                                                  |                        |             |              |            |                      |               |              |                |
| Department <b>150 - City Attorney</b>                                     |             |                                                  |                        |             |              |            |                      |               |              |                |
| Division <b>000 - Non-Div</b>                                             |             |                                                  |                        |             |              |            |                      |               |              |                |
| Sub-Division <b>00 - Non-Subdiv</b>                                       |             |                                                  |                        |             |              |            |                      |               |              |                |
| Account <b>6300.450 - Prof Svc Legal - City Attorney Other Svc</b>        |             |                                                  |                        |             |              |            |                      |               |              |                |
| 11964 - Shute Mihaly & Weinbraer LLP                                      | 285560      | Professional Legal Service - February 2024       | Paid by Check # 104331 |             | 03/27/2024   | 04/02/2024 | 04/02/2024           |               | 04/05/2024   | 56,115.12      |
| 10257 - Goldfarb & Lipman                                                 | 471166      | The Dunes - February 2024                        | Paid by EFT # 4468     |             | 03/21/2024   | 03/25/2024 | 03/25/2024           |               | 04/05/2024   | 864.00         |
| 10257 - Goldfarb & Lipman                                                 | 471165      | Marina Heights - February 2024                   | Paid by EFT # 4468     |             | 03/21/2024   | 03/25/2024 | 03/25/2024           |               | 04/05/2024   | 128.00         |
| 10257 - Goldfarb & Lipman                                                 | 471164      | General - February 2024                          | Paid by EFT # 4468     |             | 03/21/2024   | 03/25/2024 | 03/25/2024           |               | 04/05/2024   | 1,562.00       |
| 11718 - Noland, Hamerly, Etienne & Hoss                                   | 243260      | Professional Legal Service - February-March 2024 | Paid by Check # 104322 |             | 03/19/2024   | 03/25/2024 | 03/25/2024           |               | 04/05/2024   | 2,275.00       |
| Account <b>6300.450 - Prof Svc Legal - City Attorney Other Svc</b> Totals |             |                                                  |                        |             |              |            | Invoice Transactions | 5             |              | \$60,944.12    |
| Sub-Division <b>00 - Non-Subdiv</b> Totals                                |             |                                                  |                        |             |              |            | Invoice Transactions | 5             |              | \$60,944.12    |
| Division <b>000 - Non-Div</b> Totals                                      |             |                                                  |                        |             |              |            | Invoice Transactions | 5             |              | \$60,944.12    |
| Department <b>150 - City Attorney</b> Totals                              |             |                                                  |                        |             |              |            | Invoice Transactions | 5             |              | \$60,944.12    |
| Department <b>190 - Citywide Non-Dept</b>                                 |             |                                                  |                        |             |              |            |                      |               |              |                |
| Division <b>000 - Non-Div</b>                                             |             |                                                  |                        |             |              |            |                      |               |              |                |
| Sub-Division <b>00 - Non-Subdiv</b>                                       |             |                                                  |                        |             |              |            |                      |               |              |                |
| Account <b>6150.500 - Medical Vision</b>                                  |             |                                                  |                        |             |              |            |                      |               |              |                |
| 10607 - Vision Service Plan                                               | 04-01-24.   | VSP Adjustment (04.2024)                         | Paid by Check # 104342 |             | 04/01/2024   | 04/01/2024 | 04/01/2024           |               | 04/05/2024   | (.89)          |
| Account <b>6150.500 - Medical Vision</b> Totals                           |             |                                                  |                        |             |              |            | Invoice Transactions | 1             |              | (\$0.89)       |
| Account <b>6300.217 - Prof Svc Fin - Business Lic Services</b>            |             |                                                  |                        |             |              |            |                      |               |              |                |
| 10274 - Hinderliter, de Llamas & Associates ( HDL )                       | SIN037135   | Feb 2024 BL Admin Fee                            | Paid by EFT # 4469     |             | 02/29/2024   | 04/02/2024 | 04/02/2024           |               | 04/05/2024   | 1,251.09       |
| Account <b>6300.217 - Prof Svc Fin - Business Lic Services</b> Totals     |             |                                                  |                        |             |              |            | Invoice Transactions | 1             |              | \$1,251.09     |
| Account <b>6300.570 - Prof Svc Other</b>                                  |             |                                                  |                        |             |              |            |                      |               |              |                |
| 11835 - Environmental Innovations, Inc.                                   | 2504        | Solid Waste Management Services                  | Paid by Check # 104311 |             | 03/29/2024   | 04/01/2024 | 04/01/2024           |               | 04/05/2024   | 1,100.00       |
| Account <b>6300.570 - Prof Svc Other</b> Totals                           |             |                                                  |                        |             |              |            | Invoice Transactions | 1             |              | \$1,100.00     |
| Account <b>6380.150 - Utilities Comm Phone System</b>                     |             |                                                  |                        |             |              |            |                      |               |              |                |
| 10758 - AT & T CALNET3                                                    | 21468957    | CALNET3-9391023437 (384-0425)                    | Paid by Check # 104296 |             | 03/28/2024   | 04/02/2024 | 04/02/2024           |               | 04/05/2024   | 57.15          |
| 10758 - AT & T CALNET3                                                    | 21463892    | CALNET3-9391023471 (582-0100)                    | Paid by Check # 104296 |             | 03/27/2024   | 04/02/2024 | 04/02/2024           |               | 04/05/2024   | 61.18          |
| 10758 - AT & T CALNET3                                                    | 21463898    | CALNET3-9391023477 (582-9803)                    | Paid by Check # 104296 |             | 03/27/2024   | 04/02/2024 | 04/02/2024           |               | 04/05/2024   | 29.35          |
| 10758 - AT & T CALNET3                                                    | 21468985    | CALNET3-9391023463 (384-7854)                    | Paid by Check # 104296 |             | 03/28/2024   | 04/02/2024 | 04/02/2024           |               | 04/05/2024   | 29.35          |



# Accounts Payable by G/L Distribution Report

Payment Date Range 04/05/24 - 04/05/24

| Vendor                                                                  | Invoice No.      | Invoice Description                   | Status                 | Held Reason | Invoice Date | Due Date   | G/L Date   | Received Date | Payment Date            | Invoice Amount |
|-------------------------------------------------------------------------|------------------|---------------------------------------|------------------------|-------------|--------------|------------|------------|---------------|-------------------------|----------------|
| <b>Fund 100 - General Fund</b>                                          |                  |                                       |                        |             |              |            |            |               |                         |                |
| Department <b>190 - Citywide Non-Dept</b>                               |                  |                                       |                        |             |              |            |            |               |                         |                |
| Division <b>000 - Non-Div</b>                                           |                  |                                       |                        |             |              |            |            |               |                         |                |
| Sub-Division <b>00 - Non-Subdiv</b>                                     |                  |                                       |                        |             |              |            |            |               |                         |                |
| Account <b>6380.150 - Utilities Comm Phone System</b>                   |                  |                                       |                        |             |              |            |            |               |                         |                |
| 10758 - AT & T CALNET3                                                  | 21468988         | CALNET3-9391023466 (384-8477)         | Paid by Check # 104296 |             | 03/28/2024   | 04/02/2024 | 04/02/2024 |               | 04/05/2024              | 57.15          |
| 10758 - AT & T CALNET3                                                  | 21468961         | CALNET3-9391023441 (384-0888)         | Paid by Check # 104296 |             | 03/28/2024   | 04/02/2024 | 04/02/2024 |               | 04/05/2024              | 29.35          |
| 10758 - AT & T CALNET3                                                  | 21468990         | CALNET3-9391023468 (384-9148)         | Paid by Check # 104296 |             | 03/28/2024   | 04/02/2024 | 04/02/2024 |               | 04/05/2024              | 29.35          |
| 10758 - AT & T CALNET3                                                  | 21468960         | CALNET3-9391023440 (384-0860)         | Paid by Check # 104296 |             | 03/28/2024   | 04/02/2024 | 04/02/2024 |               | 04/05/2024              | 29.40          |
| Account <b>6380.150 - Utilities Comm Phone System</b> Totals            |                  |                                       |                        |             |              |            |            |               | Invoice Transactions 8  | \$322.28       |
| Account <b>6380.300 - Utilities Gas &amp; Electric</b>                  |                  |                                       |                        |             |              |            |            |               |                         |                |
| 10463 - Pacific Gas & Electric                                          | March 2024 795   | PG&E - 4467294795-7                   | Paid by Check # 104324 |             | 03/21/2024   | 03/27/2024 | 03/27/2024 |               | 04/05/2024              | 565.60         |
| 10463 - Pacific Gas & Electric                                          | March 2024 172   | PG&E - 5618207172-2                   | Paid by Check # 104324 |             | 03/20/2024   | 03/27/2024 | 03/27/2024 |               | 04/05/2024              | 1,027.28       |
| 10463 - Pacific Gas & Electric                                          | March 2024 683   | PG&E 6217294683-2                     | Paid by Check # 104324 |             | 03/19/2024   | 03/27/2024 | 03/27/2024 |               | 04/05/2024              | 231.82         |
| Account <b>6380.300 - Utilities Gas &amp; Electric</b> Totals           |                  |                                       |                        |             |              |            |            |               | Invoice Transactions 3  | \$1,824.70     |
| Account <b>6380.500 - Utilities Water &amp; Sewer</b>                   |                  |                                       |                        |             |              |            |            |               |                         |                |
| 10349 - Marina Coast Water District                                     | 000056020 031424 | 304 Hillcrest Ave                     | Paid by Check # 104318 |             | 03/14/2024   | 04/01/2024 | 04/01/2024 |               | 04/05/2024              | 107.86         |
| 10432 - Monterey One Water - former MRWPCA                              | 12-000009 033124 | 208 Palm Ave                          | Paid by Check # 104319 |             | 03/31/2024   | 04/01/2024 | 04/01/2024 |               | 04/05/2024              | 222.00         |
| 10349 - Marina Coast Water District                                     | 03-28-24         | Acct# 000056041 - 3260 Imjin Road     | Paid by Check # 104318 |             | 03/28/2024   | 04/01/2024 | 04/01/2024 |               | 04/05/2024              | 321.18         |
| Account <b>6380.500 - Utilities Water &amp; Sewer</b> Totals            |                  |                                       |                        |             |              |            |            |               | Invoice Transactions 3  | \$651.04       |
| Account <b>6400.635 - Material &amp; Suppl Postage Shipping</b>         |                  |                                       |                        |             |              |            |            |               |                         |                |
| 10235 - FedEx                                                           | 8-446-57344      | Shiping Charges - BMR Housing Program | Paid by Check # 104312 |             | 03/22/2024   | 03/26/2024 | 03/26/2024 |               | 04/05/2024              | 51.94          |
| Account <b>6400.635 - Material &amp; Suppl Postage Shipping</b> Totals  |                  |                                       |                        |             |              |            |            |               | Invoice Transactions 1  | \$51.94        |
| Account <b>6600.492 - Other Charges Membership Com Human Svc</b>        |                  |                                       |                        |             |              |            |            |               |                         |                |
| 10158 - Community Human Services                                        | 03-26-24         | CHS JPA Allocation - FY 2024-2025     | Paid by Check # 104306 |             | 03/26/2024   | 04/02/2024 | 04/02/2024 |               | 04/05/2024              | 13,450.00      |
| Account <b>6600.492 - Other Charges Membership Com Human Svc</b> Totals |                  |                                       |                        |             |              |            |            |               | Invoice Transactions 1  | \$13,450.00    |
| Account <b>6600.600 - Other Charges Other</b>                           |                  |                                       |                        |             |              |            |            |               |                         |                |
| 11604 - Ryan Parra                                                      | 03/2024 Payroll  | 03.01.24 & 03.15.24 Payroll           | Paid by Check # 104340 |             | 04/03/2024   | 04/03/2024 | 04/03/2024 |               | 04/05/2024              | 9,810.29       |
| Account <b>6600.600 - Other Charges Other</b> Totals                    |                  |                                       |                        |             |              |            |            |               | Invoice Transactions 1  | \$9,810.29     |
| Sub-Division <b>00 - Non-Subdiv</b> Totals                              |                  |                                       |                        |             |              |            |            |               | Invoice Transactions 20 | \$28,460.45    |
| Division <b>000 - Non-Div</b> Totals                                    |                  |                                       |                        |             |              |            |            |               | Invoice Transactions 20 | \$28,460.45    |
| Department <b>190 - Citywide Non-Dept</b> Totals                        |                  |                                       |                        |             |              |            |            |               | Invoice Transactions 20 | \$28,460.45    |



# Accounts Payable by G/L Distribution Report

Payment Date Range 04/05/24 - 04/05/24

| Vendor                                                             | Invoice No. | Invoice Description                                    | Status                 | Held Reason | Invoice Date | Due Date   | G/L Date   | Received Date | Payment Date           | Invoice Amount |
|--------------------------------------------------------------------|-------------|--------------------------------------------------------|------------------------|-------------|--------------|------------|------------|---------------|------------------------|----------------|
| <b>Fund 100 - General Fund</b>                                     |             |                                                        |                        |             |              |            |            |               |                        |                |
| Department <b>210 - Police</b>                                     |             |                                                        |                        |             |              |            |            |               |                        |                |
| Division <b>000 - Non-Div</b>                                      |             |                                                        |                        |             |              |            |            |               |                        |                |
| Sub-Division <b>00 - Non-Subdiv</b>                                |             |                                                        |                        |             |              |            |            |               |                        |                |
| Account <b>6360.360 - Maint &amp; Repairs Janitorial</b>           |             |                                                        |                        |             |              |            |            |               |                        |                |
| 10080 - Branch's Janitorial                                        | 228728      | Janitorial Service - Police/Fire/Airport February 2024 | Paid by EFT # 4463     |             | 02/25/2024   | 04/02/2024 | 04/02/2024 |               | 04/05/2024             | 1,308.34       |
| Account <b>6360.360 - Maint &amp; Repairs Janitorial</b> Totals    |             |                                                        |                        |             |              |            |            |               | Invoice Transactions 1 | \$1,308.34     |
| Account <b>6360.570 - Maint &amp; Repairs Other Svc Agr</b>        |             |                                                        |                        |             |              |            |            |               |                        |                |
| 10493 - Pure H2O                                                   | 21716       | Water Cooler Service Police & Fire 02/01/23            | Paid by Check # 104326 |             | 04/01/2024   | 04/02/2024 | 04/02/2024 |               | 04/05/2024             | 88.55          |
| Account <b>6360.570 - Maint &amp; Repairs Other Svc Agr</b> Totals |             |                                                        |                        |             |              |            |            |               | Invoice Transactions 1 | \$88.55        |
| Account <b>6500.620 - Training &amp; Travel POST</b>               |             |                                                        |                        |             |              |            |            |               |                        |                |
| 10095 - California Police Chiefs Association                       | 5383        | ATS 2024 - R. Hopkins                                  | Paid by Check # 104300 |             | 02/21/2024   | 03/15/2024 | 03/15/2024 |               | 04/05/2024             | 975.00         |
| Account <b>6500.620 - Training &amp; Travel POST</b> Totals        |             |                                                        |                        |             |              |            |            |               | Invoice Transactions 1 | \$975.00       |
| Account <b>6600.455 - Other Charges Leased Parking</b>             |             |                                                        |                        |             |              |            |            |               |                        |                |
| 10253 - George T. Powell                                           | 04012024    | Parking Rental Fees                                    | Paid by Check # 104314 |             | 04/01/2024   | 04/01/2024 | 04/01/2024 |               | 04/05/2024             | 1,047.00       |
| Account <b>6600.455 - Other Charges Leased Parking</b> Totals      |             |                                                        |                        |             |              |            |            |               | Invoice Transactions 1 | \$1,047.00     |
| Sub-Division <b>00 - Non-Subdiv</b> Totals                         |             |                                                        |                        |             |              |            |            |               | Invoice Transactions 4 | \$3,418.89     |
| Division <b>000 - Non-Div</b> Totals                               |             |                                                        |                        |             |              |            |            |               | Invoice Transactions 4 | \$3,418.89     |
| Department <b>210 - Police</b> Totals                              |             |                                                        |                        |             |              |            |            |               | Invoice Transactions 4 | \$3,418.89     |
| Department <b>250 - Fire</b>                                       |             |                                                        |                        |             |              |            |            |               |                        |                |
| Division <b>000 - Non-Div</b>                                      |             |                                                        |                        |             |              |            |            |               |                        |                |
| Sub-Division <b>00 - Non-Subdiv</b>                                |             |                                                        |                        |             |              |            |            |               |                        |                |
| Account <b>6300.570 - Prof Svc Other</b>                           |             |                                                        |                        |             |              |            |            |               |                        |                |
| 10841 - Carmel Fire Protection Associates - Art Black              | 124105      | Plan review for Commercial Fire Pump for Home 2 Suites | Paid by Check # 104302 |             | 03/19/2024   | 04/01/2024 | 04/01/2024 |               | 04/05/2024             | 215.00         |
| 10841 - Carmel Fire Protection Associates - Art Black              | 124106      | Plan registration for Rooftops Bldg 7 Promenade Dunes  | Paid by Check # 104302 |             | 03/19/2024   | 04/01/2024 | 04/01/2024 |               | 04/05/2024             | 230.00         |
| 10841 - Carmel Fire Protection Associates - Art Black              | 124107      | Plan registration for Rooftops Bldg 8 Promenade Dunes  | Paid by Check # 104302 |             | 03/19/2024   | 04/01/2024 | 04/01/2024 |               | 04/05/2024             | 230.00         |
| 11994 - Cosco Fire Protection, Inc. - Refunds Only                 | 24-013      | Refund for plan check & inspection charged twice       | Paid by Check # 104307 |             | 02/14/2024   | 04/03/2024 | 04/03/2024 |               | 04/05/2024             | 480.00         |
| Account <b>6300.570 - Prof Svc Other</b> Totals                    |             |                                                        |                        |             |              |            |            |               | Invoice Transactions 4 | \$1,155.00     |



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| Vendor                                                                                 | Invoice No. | Invoice Description                                       | Status                 | Held Reason | Invoice Date | Due Date   | G/L Date               | Received Date | Payment Date | Invoice Amount     |
|----------------------------------------------------------------------------------------|-------------|-----------------------------------------------------------|------------------------|-------------|--------------|------------|------------------------|---------------|--------------|--------------------|
| Fund <b>100 - General Fund</b>                                                         |             |                                                           |                        |             |              |            |                        |               |              |                    |
| Department <b>250 - Fire</b>                                                           |             |                                                           |                        |             |              |            |                        |               |              |                    |
| Division <b>000 - Non-Div</b>                                                          |             |                                                           |                        |             |              |            |                        |               |              |                    |
| Sub-Division <b>00 - Non-Subdiv</b>                                                    |             |                                                           |                        |             |              |            |                        |               |              |                    |
| Account <b>6360.341 - Maint &amp; Repairs IT - Computer Maint &amp; Upgrade</b>        |             |                                                           |                        |             |              |            |                        |               |              |                    |
| 10897 - TechRx Technology Services                                                     | 11697       | Foxit licenses & Display port to HDMI                     | Paid by EFT # 4476     |             | 03/29/2024   | 04/02/2024 | 04/02/2024             |               | 04/05/2024   | 408.24             |
| Account <b>6360.341 - Maint &amp; Repairs IT - Computer Maint &amp; Upgrade</b> Totals |             |                                                           |                        |             |              |            | Invoice Transactions 1 |               |              | <u>\$408.24</u>    |
| Account <b>6360.360 - Maint &amp; Repairs Janitorial</b>                               |             |                                                           |                        |             |              |            |                        |               |              |                    |
| 10080 - Branch's Janitorial                                                            | 228728      | Janitorial Service - Police/Fire/Airport February 2024    | Paid by EFT # 4463     |             | 02/25/2024   | 04/02/2024 | 04/02/2024             |               | 04/05/2024   | 516.66             |
| Account <b>6360.360 - Maint &amp; Repairs Janitorial</b> Totals                        |             |                                                           |                        |             |              |            | Invoice Transactions 1 |               |              | <u>\$516.66</u>    |
| Account <b>6360.570 - Maint &amp; Repairs Other Svc Agr</b>                            |             |                                                           |                        |             |              |            |                        |               |              |                    |
| 10129 - Cintas Corporation                                                             | 4188001203  | Shop towels                                               | Paid by Check # 104303 |             | 03/29/2024   | 04/01/2024 | 04/01/2024             |               | 04/05/2024   | 138.05             |
| 10323 - L.N. Curtis & Sons                                                             | INV805284   | Routine Annual Service for Hurst Tool                     | Paid by EFT # 4470     |             | 03/25/2024   | 04/01/2024 | 04/01/2024             |               | 04/05/2024   | 3,300.00           |
| 10493 - Pure H2O                                                                       | 21716       | Water Cooler Service Police & Fire 02/01/23               | Paid by Check # 104326 |             | 04/01/2024   | 04/02/2024 | 04/02/2024             |               | 04/05/2024   | 113.53             |
| 10623 - Xerox Financial Services                                                       | 5588368     | FD Monthly Copier Charges 03/17/24 - 04/16/24             | Paid by Check # 104337 |             | 03/28/2024   | 03/29/2024 | 03/29/2024             |               | 04/05/2024   | 239.26             |
| 10623 - Xerox Financial Services                                                       | 5461739     | FD Monthly Copier Charges 02/17/24 - 03/16/24             | Paid by Check # 104337 |             | 02/26/2024   | 03/29/2024 | 03/29/2024             |               | 04/05/2024   | 239.26             |
| Account <b>6360.570 - Maint &amp; Repairs Other Svc Agr</b> Totals                     |             |                                                           |                        |             |              |            | Invoice Transactions 5 |               |              | <u>\$4,030.10</u>  |
| Account <b>6360.850 - Maint &amp; Repairs Vehicle</b>                                  |             |                                                           |                        |             |              |            |                        |               |              |                    |
| 10780 - Allstar Fire Equipment Inc.                                                    | 252503      | 16 qty & 6 qty Bulldog Combat Hoses, with number stencils | Paid by EFT # 4462     |             | 12/14/2023   | 01/04/2024 | 01/04/2024             |               | 04/05/2024   | 10,843.94          |
| Account <b>6360.850 - Maint &amp; Repairs Vehicle</b> Totals                           |             |                                                           |                        |             |              |            | Invoice Transactions 1 |               |              | <u>\$10,843.94</u> |
| Account <b>6400.739 - Material &amp; Suppl Special Dept Exp-Fire Prevent</b>           |             |                                                           |                        |             |              |            |                        |               |              |                    |
| 10470 - Peninsula Welding & Medical Supply                                             | 258675      | Non-Liquid Cylinders                                      | Paid by Check # 104325 |             | 03/31/2024   | 04/01/2024 | 04/01/2024             |               | 04/05/2024   | 12.90              |
| Account <b>6400.739 - Material &amp; Suppl Special Dept Exp-Fire Prevent</b> Totals    |             |                                                           |                        |             |              |            | Invoice Transactions 1 |               |              | <u>\$12.90</u>     |
| Account <b>6400.740 - Material &amp; Suppl Special Dept Suppl</b>                      |             |                                                           |                        |             |              |            |                        |               |              |                    |
| 10927 - Ace Hardware - Fire Dept.                                                      | 087888      | Shop engine supply                                        | Paid by Check # 104292 |             | 03/23/2024   | 04/01/2024 | 04/01/2024             |               | 04/05/2024   | 16.37              |
| 10927 - Ace Hardware - Fire Dept.                                                      | 087858      | Station 2 Supplies                                        | Paid by Check # 104292 |             | 03/20/2024   | 04/01/2024 | 04/01/2024             |               | 04/05/2024   | 32.74              |
| Account <b>6400.740 - Material &amp; Suppl Special Dept Suppl</b> Totals               |             |                                                           |                        |             |              |            | Invoice Transactions 2 |               |              | <u>\$49.11</u>     |



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| Vendor                                                                       | Invoice No. | Invoice Description                             | Status                 | Held Reason | Invoice Date | Due Date   | G/L Date   | Received Date | Payment Date            | Invoice Amount |
|------------------------------------------------------------------------------|-------------|-------------------------------------------------|------------------------|-------------|--------------|------------|------------|---------------|-------------------------|----------------|
| <b>Fund 100 - General Fund</b>                                               |             |                                                 |                        |             |              |            |            |               |                         |                |
| Department <b>250 - Fire</b>                                                 |             |                                                 |                        |             |              |            |            |               |                         |                |
| Division <b>000 - Non-Div</b>                                                |             |                                                 |                        |             |              |            |            |               |                         |                |
| Sub-Division <b>00 - Non-Subdiv</b>                                          |             |                                                 |                        |             |              |            |            |               |                         |                |
| Account <b>6500.700 - Training &amp; Travel Training &amp; Travel</b>        |             |                                                 |                        |             |              |            |            |               |                         |                |
| 10140 - City Of Marina Petty Cash                                            | 04.01.24    | Replenish Petty Cash                            | Paid by Check # 104304 |             | 04/01/2024   | 04/01/2024 | 04/01/2024 |               | 04/05/2024              | 200.00         |
| Account <b>6500.700 - Training &amp; Travel Training &amp; Travel</b> Totals |             |                                                 |                        |             |              |            |            |               | Invoice Transactions 1  | \$200.00       |
| Account <b>6600.455 - Other Charges Leased Parking</b>                       |             |                                                 |                        |             |              |            |            |               |                         |                |
| 10253 - George T. Powell                                                     | 04012024    | Parking Rental Fees                             | Paid by Check # 104314 |             | 04/01/2024   | 04/01/2024 | 04/01/2024 |               | 04/05/2024              | 353.00         |
| Account <b>6600.455 - Other Charges Leased Parking</b> Totals                |             |                                                 |                        |             |              |            |            |               | Invoice Transactions 1  | \$353.00       |
| Account <b>6600.480 - Other Charges Medical Svc - Employee</b>               |             |                                                 |                        |             |              |            |            |               |                         |                |
| 11869 - Agile Occupational Medicine PC                                       | EM016401    | Spirometry/PFT for D. McCoun                    | Paid by EFT # 4461     |             | 02/26/2024   | 04/02/2024 | 04/02/2024 |               | 04/05/2024              | 70.00          |
| Account <b>6600.480 - Other Charges Medical Svc - Employee</b> Totals        |             |                                                 |                        |             |              |            |            |               | Invoice Transactions 1  | \$70.00        |
| Sub-Division <b>00 - Non-Subdiv</b> Totals                                   |             |                                                 |                        |             |              |            |            |               | Invoice Transactions 18 | \$17,638.95    |
| Division <b>000 - Non-Div</b> Totals                                         |             |                                                 |                        |             |              |            |            |               | Invoice Transactions 18 | \$17,638.95    |
| Department <b>250 - Fire</b> Totals                                          |             |                                                 |                        |             |              |            |            |               | Invoice Transactions 18 | \$17,638.95    |
| Department <b>310 - Public Works</b>                                         |             |                                                 |                        |             |              |            |            |               |                         |                |
| Division <b>311 - Buildings &amp; Grounds</b>                                |             |                                                 |                        |             |              |            |            |               |                         |                |
| Sub-Division <b>00 - Non-Subdiv</b>                                          |             |                                                 |                        |             |              |            |            |               |                         |                |
| Account <b>6360.040 - Maint &amp; Repairs Backflow Preventers</b>            |             |                                                 |                        |             |              |            |            |               |                         |                |
| 10183 - Marina Backflow Co.                                                  | 3156        | Testing Backflow Devices                        | Paid by Check # 104317 |             | 03/18/2024   | 03/22/2024 | 03/22/2024 |               | 04/05/2024              | 260.00         |
| 10183 - Marina Backflow Co.                                                  | 3104        | Backflow Devices                                | Paid by Check # 104317 |             | 02/23/2024   | 03/22/2024 | 03/22/2024 |               | 04/05/2024              | 130.00         |
| Account <b>6360.040 - Maint &amp; Repairs Backflow Preventers</b> Totals     |             |                                                 |                        |             |              |            |            |               | Invoice Transactions 2  | \$390.00       |
| Account <b>6360.065 - Maint &amp; Repairs Bdg NonFlagship</b>                |             |                                                 |                        |             |              |            |            |               |                         |                |
| 10181 - Dave's Repair Service                                                | 36644       | Monthly Site Inspections as Designated Operator | Paid by Check # 104308 |             | 03/28/2024   | 04/01/2024 | 04/01/2024 |               | 04/05/2024              | 95.00          |
| 10275 - Home Depot Credit Service                                            | 03-13-24    | Home Depot (6035 3225 0395 9813)                | Paid by Check # 104315 |             | 03/13/2024   | 03/22/2024 | 03/22/2024 |               | 04/05/2024              | 359.98         |
| Account <b>6360.065 - Maint &amp; Repairs Bdg NonFlagship</b> Totals         |             |                                                 |                        |             |              |            |            |               | Invoice Transactions 2  | \$454.98       |
| Account <b>6360.440 - Maint &amp; Repairs Landscape General</b>              |             |                                                 |                        |             |              |            |            |               |                         |                |
| 10250 - Gavilan Pest Control                                                 | 0161062     | 190 Seaside Circle Gophers                      | Paid by Check # 104313 |             | 03/26/2024   | 04/01/2024 | 04/01/2024 |               | 04/05/2024              | 300.00         |
| 10519 - Ross Recreation Equipment                                            | I25132      | Belt Seat                                       | Paid by Check # 104327 |             | 03/29/2024   | 04/02/2024 | 04/02/2024 |               | 04/05/2024              | 401.49         |
| Account <b>6360.440 - Maint &amp; Repairs Landscape General</b> Totals       |             |                                                 |                        |             |              |            |            |               | Invoice Transactions 2  | \$701.49       |



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| Vendor                                                        | Invoice No.         | Invoice Description                    | Status                    | Held Reason | Invoice Date | Due Date   | G/L Date                | Received Date | Payment Date | Invoice Amount    |
|---------------------------------------------------------------|---------------------|----------------------------------------|---------------------------|-------------|--------------|------------|-------------------------|---------------|--------------|-------------------|
| Fund <b>100 - General Fund</b>                                |                     |                                        |                           |             |              |            |                         |               |              |                   |
| Department <b>310 - Public Works</b>                          |                     |                                        |                           |             |              |            |                         |               |              |                   |
| Division <b>311 - Buildings &amp; Grounds</b>                 |                     |                                        |                           |             |              |            |                         |               |              |                   |
| Sub-Division <b>00 - Non-Subdiv</b>                           |                     |                                        |                           |             |              |            |                         |               |              |                   |
| Account <b>6360.690 - Maint &amp; Repairs Supplies</b>        |                     |                                        |                           |             |              |            |                         |               |              |                   |
| 10728 - Ace Hardware-Public Works                             | 087821              | Faceshields                            | Paid by Check<br># 104293 |             | 03/15/2024   | 04/01/2024 | 04/01/2024              |               | 04/05/2024   | 21.84             |
| 10728 - Ace Hardware-Public Works                             | 087886              | Supplies                               | Paid by Check<br># 104293 |             | 03/23/2024   | 04/01/2024 | 04/01/2024              |               | 04/05/2024   | 32.75             |
| 10728 - Ace Hardware-Public Works                             | 087897              | Supplies                               | Paid by Check<br># 104293 |             | 03/25/2024   | 04/01/2024 | 04/01/2024              |               | 04/05/2024   | 95.57             |
| Account <b>6360.690 - Maint &amp; Repairs Supplies</b> Totals |                     |                                        |                           |             |              |            | Invoice Transactions 3  |               |              | <u>\$150.16</u>   |
| Account <b>6380.500 - Utilities Water &amp; Sewer</b>         |                     |                                        |                           |             |              |            |                         |               |              |                   |
| 10349 - Marina Coast Water District                           | 000056046<br>032224 | 3100 Preston Drive                     | Paid by Check<br># 104318 |             | 03/22/2024   | 04/01/2024 | 04/01/2024              |               | 04/05/2024   | 161.34            |
| 10349 - Marina Coast Water District                           | 000056006<br>032224 | 188 Seaside Circle                     | Paid by Check<br># 104318 |             | 03/22/2024   | 04/01/2024 | 04/01/2024              |               | 04/05/2024   | 348.35            |
| 10349 - Marina Coast Water District                           | 000056042<br>032224 | 3040 Lake Drive                        | Paid by Check<br># 104318 |             | 03/22/2024   | 04/01/2024 | 04/01/2024              |               | 04/05/2024   | 165.29            |
| 10349 - Marina Coast Water District                           | 000056090<br>032224 | Locke Paddon Park                      | Paid by Check<br># 104318 |             | 03/22/2024   | 04/01/2024 | 04/01/2024              |               | 04/05/2024   | 62.91             |
| 10349 - Marina Coast Water District                           | 000056094<br>032224 | 2660 5th Ave                           | Paid by Check<br># 104318 |             | 03/22/2024   | 04/01/2024 | 04/01/2024              |               | 04/05/2024   | 440.92            |
| 10349 - Marina Coast Water District                           | 000056045<br>032224 | 3100 Preston Drive                     | Paid by Check<br># 104318 |             | 03/22/2024   | 04/01/2024 | 04/01/2024              |               | 04/05/2024   | 187.54            |
| 10349 - Marina Coast Water District                           | 000056061<br>032224 | Reservation/Locke<br>Paddon Park       | Paid by Check<br># 104318 |             | 03/22/2024   | 04/01/2024 | 04/01/2024              |               | 04/05/2024   | 85.71             |
| 10349 - Marina Coast Water District                           | 000056100<br>032824 | 9th Street (Irrigation)<br>Parcels L&M | Paid by Check<br># 104318 |             | 03/28/2024   | 04/02/2024 | 04/02/2024              |               | 04/05/2024   | 182.64            |
| 10349 - Marina Coast Water District                           | 000056102<br>032824 | 9th St & 4th Ave                       | Paid by Check<br># 104318 |             | 03/28/2024   | 04/02/2024 | 04/02/2024              |               | 04/05/2024   | 88.36             |
| 10349 - Marina Coast Water District                           | 000056099<br>032824 | 9th Street West of 2nd<br>Avenue       | Paid by Check<br># 104318 |             | 03/28/2024   | 04/02/2024 | 04/02/2024              |               | 04/05/2024   | 232.74            |
| Account <b>6380.500 - Utilities Water &amp; Sewer</b> Totals  |                     |                                        |                           |             |              |            | Invoice Transactions 10 |               |              | <u>\$1,955.80</u> |
| Account <b>6400.800 - Material &amp; Suppl Uniform</b>        |                     |                                        |                           |             |              |            |                         |               |              |                   |
| 10043 - Aramark Uniform Service                               | 5110434132          | PW Uniforms                            | Paid by Check<br># 104294 |             | 03/29/2024   | 04/01/2024 | 04/01/2024              |               | 04/05/2024   | 155.22            |
| 10043 - Aramark Uniform Service                               | 5110429512          | PW Uniforms                            | Paid by Check<br># 104294 |             | 03/22/2024   | 04/01/2024 | 04/01/2024              |               | 04/05/2024   | 155.61            |
| 11992 - Sam Corona - refunds only                             | 03-25-24            | Boot Reimbursement                     | Paid by Check<br># 104329 |             | 03/25/2024   | 04/02/2024 | 04/02/2024              |               | 04/05/2024   | 204.30            |
| Account <b>6400.800 - Material &amp; Suppl Uniform</b> Totals |                     |                                        |                           |             |              |            | Invoice Transactions 3  |               |              | <u>\$515.13</u>   |
| Sub-Division <b>00 - Non-Subdiv</b> Totals                    |                     |                                        |                           |             |              |            | Invoice Transactions 22 |               |              | <u>\$4,167.56</u> |
| Division <b>311 - Buildings &amp; Grounds</b> Totals          |                     |                                        |                           |             |              |            | Invoice Transactions 22 |               |              | <u>\$4,167.56</u> |



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| Vendor                                                                | Invoice No. | Invoice Description                            | Status                 | Held Reason | Invoice Date | Due Date   | G/L Date             | Received Date | Payment Date | Invoice Amount |
|-----------------------------------------------------------------------|-------------|------------------------------------------------|------------------------|-------------|--------------|------------|----------------------|---------------|--------------|----------------|
| <b>Fund 100 - General Fund</b>                                        |             |                                                |                        |             |              |            |                      |               |              |                |
| Department <b>310 - Public Works</b>                                  |             |                                                |                        |             |              |            |                      |               |              |                |
| Division <b>313 - Vehicle Maint</b>                                   |             |                                                |                        |             |              |            |                      |               |              |                |
| Sub-Division <b>00 - Non-Subdiv</b>                                   |             |                                                |                        |             |              |            |                      |               |              |                |
| Account <b>6360.850 - Maint &amp; Repairs Vehicle</b>                 |             |                                                |                        |             |              |            |                      |               |              |                |
| 10437 - My Chevrolet                                                  | CVCS273904  | 17 Chevy Caprice PD                            | Paid by Check # 104320 |             | 03/08/2024   | 03/22/2024 | 03/22/2024           |               | 04/05/2024   | 6,194.99       |
| 10403 - NAPA Auto Parts - former Monterey Auto Supply                 | 4006-046345 | Oil                                            | Paid by Check # 104321 |             | 03/25/2024   | 04/02/2024 | 04/02/2024           |               | 04/05/2024   | 78.59          |
| 10403 - NAPA Auto Parts - former Monterey Auto Supply                 | 4006-045849 | Oil                                            | Paid by Check # 104321 |             | 03/22/2024   | 04/02/2024 | 04/02/2024           |               | 04/05/2024   | 1,184.41       |
| 10403 - NAPA Auto Parts - former Monterey Auto Supply                 | 4006-046357 | Chevy Tahoe                                    | Paid by Check # 104321 |             | 03/25/2024   | 04/02/2024 | 04/02/2024           |               | 04/05/2024   | 167.57         |
| 10403 - NAPA Auto Parts - former Monterey Auto Supply                 | 4006-047746 | Oil                                            | Paid by Check # 104321 |             | 04/01/2024   | 04/02/2024 | 04/02/2024           |               | 04/05/2024   | 52.22          |
| 10403 - NAPA Auto Parts - former Monterey Auto Supply                 | 4006-047679 | Filters                                        | Paid by Check # 104321 |             | 04/01/2024   | 04/02/2024 | 04/02/2024           |               | 04/05/2024   | 53.24          |
| Account <b>6360.850 - Maint &amp; Repairs Vehicle</b> Totals          |             |                                                |                        |             |              |            | Invoice Transactions | 6             |              | \$7,731.02     |
| Sub-Division <b>00 - Non-Subdiv</b> Totals                            |             |                                                |                        |             |              |            | Invoice Transactions | 6             |              | \$7,731.02     |
| Division <b>313 - Vehicle Maint</b> Totals                            |             |                                                |                        |             |              |            | Invoice Transactions | 6             |              | \$7,731.02     |
| Department <b>310 - Public Works</b> Totals                           |             |                                                |                        |             |              |            | Invoice Transactions | 28            |              | \$11,898.58    |
| Department <b>410 - Planning</b>                                      |             |                                                |                        |             |              |            |                      |               |              |                |
| Division <b>000 - Non-Div</b>                                         |             |                                                |                        |             |              |            |                      |               |              |                |
| Sub-Division <b>00 - Non-Subdiv</b>                                   |             |                                                |                        |             |              |            |                      |               |              |                |
| Account <b>6380.120 - Utilities Comm Mobile &amp; Pager</b>           |             |                                                |                        |             |              |            |                      |               |              |                |
| 10603 - Verizon Wireless                                              | 9958775312  | Monthly Verizon Bill-308174766 (2/11-03/10/24) | Paid by EFT # 4477     |             | 03/10/2024   | 03/27/2024 | 03/27/2024           |               | 04/05/2024   | 103.23         |
| Account <b>6380.120 - Utilities Comm Mobile &amp; Pager</b> Totals    |             |                                                |                        |             |              |            | Invoice Transactions | 1             |              | \$103.23       |
| Account <b>6400.565 - Material &amp; Suppl Office Supplies</b>        |             |                                                |                        |             |              |            |                      |               |              |                |
| 10140 - City Of Marina Petty Cash                                     | 04.01.24    | Replenish Petty Cash                           | Paid by Check # 104304 |             | 04/01/2024   | 04/01/2024 | 04/01/2024           |               | 04/05/2024   | 3.00           |
| Account <b>6400.565 - Material &amp; Suppl Office Supplies</b> Totals |             |                                                |                        |             |              |            | Invoice Transactions | 1             |              | \$3.00         |
| Sub-Division <b>00 - Non-Subdiv</b> Totals                            |             |                                                |                        |             |              |            | Invoice Transactions | 2             |              | \$106.23       |
| Division <b>000 - Non-Div</b> Totals                                  |             |                                                |                        |             |              |            | Invoice Transactions | 2             |              | \$106.23       |
| Department <b>410 - Planning</b> Totals                               |             |                                                |                        |             |              |            | Invoice Transactions | 2             |              | \$106.23       |



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Payment Date Range 04/05/24 - 04/05/24

| Vendor                                                                | Invoice No. | Invoice Description                                   | Status                    | Held Reason | Invoice Date | Due Date   | G/L Date             | Received Date | Payment Date | Invoice Amount |
|-----------------------------------------------------------------------|-------------|-------------------------------------------------------|---------------------------|-------------|--------------|------------|----------------------|---------------|--------------|----------------|
| <b>Fund 100 - General Fund</b>                                        |             |                                                       |                           |             |              |            |                      |               |              |                |
| Department <b>420 - Engineering</b>                                   |             |                                                       |                           |             |              |            |                      |               |              |                |
| Division <b>000 - Non-Div</b>                                         |             |                                                       |                           |             |              |            |                      |               |              |                |
| Sub-Division <b>00 - Non-Subdiv</b>                                   |             |                                                       |                           |             |              |            |                      |               |              |                |
| Account <b>6400.565 - Material &amp; Suppl Office Supplies</b>        |             |                                                       |                           |             |              |            |                      |               |              |                |
| 10140 - City Of Marina Petty Cash                                     | 04.01.24    | Replenish Petty Cash                                  | Paid by Check<br># 104304 |             | 04/01/2024   | 04/01/2024 | 04/01/2024           |               | 04/05/2024   | 99.00          |
| Account <b>6400.565 - Material &amp; Suppl Office Supplies</b> Totals |             |                                                       |                           |             |              |            | Invoice Transactions | 1             |              | \$99.00        |
| Sub-Division <b>00 - Non-Subdiv</b> Totals                            |             |                                                       |                           |             |              |            | Invoice Transactions | 1             |              | \$99.00        |
| Division <b>000 - Non-Div</b> Totals                                  |             |                                                       |                           |             |              |            | Invoice Transactions | 1             |              | \$99.00        |
| Department <b>420 - Engineering</b> Totals                            |             |                                                       |                           |             |              |            | Invoice Transactions | 1             |              | \$99.00        |
| Department <b>430 - Building Inspection</b>                           |             |                                                       |                           |             |              |            |                      |               |              |                |
| Division <b>000 - Non-Div</b>                                         |             |                                                       |                           |             |              |            |                      |               |              |                |
| Sub-Division <b>00 - Non-Subdiv</b>                                   |             |                                                       |                           |             |              |            |                      |               |              |                |
| Account <b>6300.570 - Prof Svc Other</b>                              |             |                                                       |                           |             |              |            |                      |               |              |                |
| 11762 - Raimi + Associates, Inc                                       | 24-6265     | Marina ODS Feb 2024                                   | Paid by EFT #<br>4473     |             | 03/26/2024   | 04/03/2024 | 04/03/2024           |               | 04/05/2024   | 4,959.75       |
| Account <b>6300.570 - Prof Svc Other</b> Totals                       |             |                                                       |                           |             |              |            | Invoice Transactions | 1             |              | \$4,959.75     |
| Sub-Division <b>00 - Non-Subdiv</b> Totals                            |             |                                                       |                           |             |              |            | Invoice Transactions | 1             |              | \$4,959.75     |
| Division <b>000 - Non-Div</b> Totals                                  |             |                                                       |                           |             |              |            | Invoice Transactions | 1             |              | \$4,959.75     |
| Department <b>430 - Building Inspection</b> Totals                    |             |                                                       |                           |             |              |            | Invoice Transactions | 1             |              | \$4,959.75     |
| Department <b>440 - Economic Dev</b>                                  |             |                                                       |                           |             |              |            |                      |               |              |                |
| Division <b>000 - Non-Div</b>                                         |             |                                                       |                           |             |              |            |                      |               |              |                |
| Sub-Division <b>00 - Non-Subdiv</b>                                   |             |                                                       |                           |             |              |            |                      |               |              |                |
| Account <b>6600.630 - Other Charges Promotional Activities</b>        |             |                                                       |                           |             |              |            |                      |               |              |                |
| 11620 - Certified Folder Display Service, Inc.                        | 609723      | Restaurant Guide Disbursement - April 2024            | Paid by EFT #<br>4464     |             | 03/22/2024   | 03/26/2024 | 03/26/2024           |               | 04/05/2024   | 385.10         |
| Account <b>6600.630 - Other Charges Promotional Activities</b> Totals |             |                                                       |                           |             |              |            | Invoice Transactions | 1             |              | \$385.10       |
| Sub-Division <b>00 - Non-Subdiv</b> Totals                            |             |                                                       |                           |             |              |            | Invoice Transactions | 1             |              | \$385.10       |
| Division <b>000 - Non-Div</b> Totals                                  |             |                                                       |                           |             |              |            | Invoice Transactions | 1             |              | \$385.10       |
| Department <b>440 - Economic Dev</b> Totals                           |             |                                                       |                           |             |              |            | Invoice Transactions | 1             |              | \$385.10       |
| Department <b>510 - Recreation &amp; Culture</b>                      |             |                                                       |                           |             |              |            |                      |               |              |                |
| Division <b>100 - Admin</b>                                           |             |                                                       |                           |             |              |            |                      |               |              |                |
| Sub-Division <b>00 - Non-Subdiv</b>                                   |             |                                                       |                           |             |              |            |                      |               |              |                |
| Account <b>6300.570 - Prof Svc Other</b>                              |             |                                                       |                           |             |              |            |                      |               |              |                |
| 11084 - EMC Planning Group                                            | 23-089-1    | Coastal Conservancy Grant Application - February 2024 | Paid by Check<br># 104310 |             | 02/29/2024   | 04/02/2024 | 04/02/2024           |               | 04/05/2024   | 3,301.47       |
| Account <b>6300.570 - Prof Svc Other</b> Totals                       |             |                                                       |                           |             |              |            | Invoice Transactions | 1             |              | \$3,301.47     |
| Sub-Division <b>00 - Non-Subdiv</b> Totals                            |             |                                                       |                           |             |              |            | Invoice Transactions | 1             |              | \$3,301.47     |
| Division <b>100 - Admin</b> Totals                                    |             |                                                       |                           |             |              |            | Invoice Transactions | 1             |              | \$3,301.47     |
| Department <b>510 - Recreation &amp; Culture</b> Totals               |             |                                                       |                           |             |              |            | Invoice Transactions | 1             |              | \$3,301.47     |



# Accounts Payable by G/L Distribution Report

Payment Date Range 04/05/24 - 04/05/24

| Vendor                                | Invoice No. | Invoice Description | Status | Held Reason | Invoice Date                    | Due Date | G/L Date | Received Date | Payment Date | Invoice Amount |
|---------------------------------------|-------------|---------------------|--------|-------------|---------------------------------|----------|----------|---------------|--------------|----------------|
| Fund <b>100 - General Fund</b> Totals |             |                     |        |             | Invoice Transactions <b>107</b> |          |          |               | \$345,907.64 |                |



# Accounts Payable by G/L Distribution Report

Payment Date Range 04/05/24 - 04/05/24

| Vendor                                                               | Invoice No.         | Invoice Description                        | Status                    | Held Reason | Invoice Date | Due Date   | G/L Date   | Received Date | Payment Date           | Invoice Amount |
|----------------------------------------------------------------------|---------------------|--------------------------------------------|---------------------------|-------------|--------------|------------|------------|---------------|------------------------|----------------|
| <b>Fund 220 - Gas Tax</b>                                            |                     |                                            |                           |             |              |            |            |               |                        |                |
| Department <b>000 - Non-Dept</b>                                     |                     |                                            |                           |             |              |            |            |               |                        |                |
| Division <b>000 - Non-Div</b>                                        |                     |                                            |                           |             |              |            |            |               |                        |                |
| Sub-Division <b>00 - Non-Subdiv</b>                                  |                     |                                            |                           |             |              |            |            |               |                        |                |
| Account <b>6380.300 - Utilities Gas &amp; Electric</b>               |                     |                                            |                           |             |              |            |            |               |                        |                |
| 10463 - Pacific Gas & Electric                                       | March 2024 483      | PG&E - 3982644483-6                        | Paid by Check<br># 104324 |             | 03/21/2024   | 04/02/2024 | 04/02/2024 |               | 04/05/2024             | 17,755.23      |
| 10463 - Pacific Gas & Electric                                       | March 2024 533      | PG&E - 2253666533-8                        | Paid by Check<br># 104324 |             | 03/19/2024   | 03/27/2024 | 03/27/2024 |               | 04/05/2024             | 195.87         |
| 10463 - Pacific Gas & Electric                                       | March 2024 362      | PG&E - 5996678362-9                        | Paid by Check<br># 104324 |             | 03/20/2024   | 03/27/2024 | 03/27/2024 |               | 04/05/2024             | 185.61         |
| 10463 - Pacific Gas & Electric                                       | March 2024 683      | PG&E 6217294683-2                          | Paid by Check<br># 104324 |             | 03/19/2024   | 03/27/2024 | 03/27/2024 |               | 04/05/2024             | 1,089.94       |
| Account <b>6380.300 - Utilities Gas &amp; Electric</b> Totals        |                     |                                            |                           |             |              |            |            |               | Invoice Transactions 4 | \$19,226.65    |
| Account <b>6380.500 - Utilities Water &amp; Sewer</b>                |                     |                                            |                           |             |              |            |            |               |                        |                |
| 10349 - Marina Coast Water District                                  | 000056028<br>032224 | California at Jerry Ct                     | Paid by Check<br># 104318 |             | 03/22/2024   | 04/01/2024 | 04/01/2024 |               | 04/05/2024             | 38.22          |
| 10349 - Marina Coast Water District                                  | 000056040<br>032224 | Hilo Ave                                   | Paid by Check<br># 104318 |             | 03/22/2024   | 04/01/2024 | 04/01/2024 |               | 04/05/2024             | 28.34          |
| 10349 - Marina Coast Water District                                  | 000056095<br>032824 | 2nd Ave                                    | Paid by Check<br># 104318 |             | 03/28/2024   | 04/01/2024 | 04/01/2024 |               | 04/05/2024             | 177.74         |
| 10349 - Marina Coast Water District                                  | 000056037<br>032824 | 2nd Ave                                    | Paid by Check<br># 104318 |             | 03/28/2024   | 04/01/2024 | 04/01/2024 |               | 04/05/2024             | 177.74         |
| 10349 - Marina Coast Water District                                  | 000056049<br>032824 | Imjin Rd<br>(Irrigation/Backflow<br>Accts) | Paid by Check<br># 104318 |             | 03/28/2024   | 04/01/2024 | 04/01/2024 |               | 04/05/2024             | 1,432.74       |
| 10349 - Marina Coast Water District                                  | 000056036<br>032824 | 2nd Ave/Divarty &<br>Intergarrison         | Paid by Check<br># 104318 |             | 03/28/2024   | 04/01/2024 | 04/01/2024 |               | 04/05/2024             | 177.74         |
| Account <b>6380.500 - Utilities Water &amp; Sewer</b> Totals         |                     |                                            |                           |             |              |            |            |               | Invoice Transactions 6 | \$2,032.52     |
| Account <b>6400.733 - Material &amp; Suppl Signs</b>                 |                     |                                            |                           |             |              |            |            |               |                        |                |
| 10108 - Capitol Barricade, Inc.                                      | 162836              | Truckers/Recreational<br>Vehicles          | Paid by Check<br># 104301 |             | 03/26/2024   | 04/04/2024 | 04/01/2024 |               | 04/05/2024             | 1,156.78       |
| 10108 - Capitol Barricade, Inc.                                      | 161587              | Ped Crossing                               | Paid by Check<br># 104301 |             | 02/13/2024   | 04/02/2024 | 04/02/2024 |               | 04/05/2024             | 3,299.75       |
| Account <b>6400.733 - Material &amp; Suppl Signs</b> Totals          |                     |                                            |                           |             |              |            |            |               | Invoice Transactions 2 | \$4,456.53     |
| Account <b>6400.780 - Material &amp; Suppl Traffic Signal</b>        |                     |                                            |                           |             |              |            |            |               |                        |                |
| 11248 - Bear Electrical Solutions, Inc.                              | 22116               | California & Patton<br>Lightpole Knockdown | Paid by Check<br># 104297 |             | 03/22/2024   | 03/22/2024 | 03/22/2024 |               | 04/05/2024             | 850.00         |
| Account <b>6400.780 - Material &amp; Suppl Traffic Signal</b> Totals |                     |                                            |                           |             |              |            |            |               | Invoice Transactions 1 | \$850.00       |
| Account <b>6400.800 - Material &amp; Suppl Uniform</b>               |                     |                                            |                           |             |              |            |            |               |                        |                |
| 10043 - Aramark Uniform Service                                      | 5110434133          | PW Supplies                                | Paid by Check<br># 104294 |             | 03/29/2024   | 04/01/2024 | 04/01/2024 |               | 04/05/2024             | 70.51          |
| 10043 - Aramark Uniform Service                                      | 5110429513          | PW Supplies                                | Paid by Check<br># 104294 |             | 03/22/2024   | 04/01/2024 | 04/01/2024 |               | 04/05/2024             | 70.51          |



# Accounts Payable by G/L Distribution Report

Payment Date Range 04/05/24 - 04/05/24

| Vendor                                                        | Invoice No. | Invoice Description | Status                    | Held Reason | Invoice Date | Due Date   | G/L Date             | Received Date | Payment Date | Invoice Amount |
|---------------------------------------------------------------|-------------|---------------------|---------------------------|-------------|--------------|------------|----------------------|---------------|--------------|----------------|
| Fund <b>220 - Gas Tax</b>                                     |             |                     |                           |             |              |            |                      |               |              |                |
| Department <b>000 - Non-Dept</b>                              |             |                     |                           |             |              |            |                      |               |              |                |
| Division <b>000 - Non-Div</b>                                 |             |                     |                           |             |              |            |                      |               |              |                |
| Sub-Division <b>00 - Non-Subdiv</b>                           |             |                     |                           |             |              |            |                      |               |              |                |
| Account <b>6400.800 - Material &amp; Suppl Uniform</b>        |             |                     |                           |             |              |            |                      |               |              |                |
| 11968 - Safetequip, Inc.                                      | 100644      | Hard Hats           | Paid by Check<br># 104328 |             | 03/12/2024   | 03/22/2024 | 03/22/2024           |               | 04/05/2024   | 229.10         |
| Account <b>6400.800 - Material &amp; Suppl Uniform</b> Totals |             |                     |                           |             |              |            | Invoice Transactions | 3             |              | \$370.12       |
| Sub-Division <b>00 - Non-Subdiv</b> Totals                    |             |                     |                           |             |              |            | Invoice Transactions | 16            |              | \$26,935.82    |
| Division <b>000 - Non-Div</b> Totals                          |             |                     |                           |             |              |            | Invoice Transactions | 16            |              | \$26,935.82    |
| Department <b>000 - Non-Dept</b> Totals                       |             |                     |                           |             |              |            | Invoice Transactions | 16            |              | \$26,935.82    |
| Fund <b>220 - Gas Tax</b> Totals                              |             |                     |                           |             |              |            | Invoice Transactions | 16            |              | \$26,935.82    |



# Accounts Payable by G/L Distribution Report

Payment Date Range 04/05/24 - 04/05/24

| Vendor                                               | Invoice No.  | Invoice Description         | Status                    | Held Reason | Invoice Date | Due Date   | G/L Date             | Received Date | Payment Date | Invoice Amount |
|------------------------------------------------------|--------------|-----------------------------|---------------------------|-------------|--------------|------------|----------------------|---------------|--------------|----------------|
| Fund <b>223 - FORA Dissolution</b>                   |              |                             |                           |             |              |            |                      |               |              |                |
| Department <b>000 - Non-Dept</b>                     |              |                             |                           |             |              |            |                      |               |              |                |
| Division <b>000 - Non-Div</b>                        |              |                             |                           |             |              |            |                      |               |              |                |
| Sub-Division <b>00 - Non-Subdiv</b>                  |              |                             |                           |             |              |            |                      |               |              |                |
| Account <b>6300.570 - Prof Svc Other</b>             |              |                             |                           |             |              |            |                      |               |              |                |
| 11489 - Wallace Group, Inc.                          | 61671        | Program Management          | Paid by Check<br># 104343 |             | 02/26/2024   | 04/03/2024 | 04/03/2024           |               | 04/05/2024   | 16,616.38      |
| 11489 - Wallace Group, Inc.                          | 61893        | Program Management          | Paid by Check<br># 104343 |             | 03/19/2024   | 04/03/2024 | 04/03/2024           |               | 04/05/2024   | 13,684.25      |
| 11152 - California Dept. of Tax & Fee Administration | 602768422    | Generation and Handling Fee | Paid by Check<br># 104299 |             | 03/21/2024   | 03/21/2024 | 03/21/2024           |               | 04/05/2024   | 6,836.69       |
| 11152 - California Dept. of Tax & Fee Administration | 12-31-23-add | Generation and Handling Fee | Paid by Check<br># 104299 |             | 12/31/2023   | 03/21/2024 | 03/21/2024           |               | 04/05/2024   | 21.62          |
| Account <b>6300.570 - Prof Svc Other</b> Totals      |              |                             |                           |             |              |            | Invoice Transactions | 4             |              | \$37,158.94    |
| Sub-Division <b>00 - Non-Subdiv</b> Totals           |              |                             |                           |             |              |            | Invoice Transactions | 4             |              | \$37,158.94    |
| Division <b>000 - Non-Div</b> Totals                 |              |                             |                           |             |              |            | Invoice Transactions | 4             |              | \$37,158.94    |
| Department <b>000 - Non-Dept</b> Totals              |              |                             |                           |             |              |            | Invoice Transactions | 4             |              | \$37,158.94    |
| Fund <b>223 - FORA Dissolution</b> Totals            |              |                             |                           |             |              |            | Invoice Transactions | 4             |              | \$37,158.94    |



# Accounts Payable by G/L Distribution Report

Payment Date Range 04/05/24 - 04/05/24

| Vendor                                                        | Invoice No.    | Invoice Description | Status        | Held Reason | Invoice Date | Due Date   | G/L Date   | Received Date | Payment Date           | Invoice Amount |
|---------------------------------------------------------------|----------------|---------------------|---------------|-------------|--------------|------------|------------|---------------|------------------------|----------------|
| Fund <b>251 - CFD - Locke Paddon</b>                          |                |                     |               |             |              |            |            |               |                        |                |
| Department <b>000 - Non-Dept</b>                              |                |                     |               |             |              |            |            |               |                        |                |
| Division <b>000 - Non-Div</b>                                 |                |                     |               |             |              |            |            |               |                        |                |
| Sub-Division <b>00 - Non-Subdiv</b>                           |                |                     |               |             |              |            |            |               |                        |                |
| Account <b>6380.300 - Utilities Gas &amp; Electric</b>        |                |                     |               |             |              |            |            |               |                        |                |
| 10463 - Pacific Gas & Electric                                | March 2024 272 | PG&E - 2862559272-1 | Paid by Check |             | 03/19/2024   | 03/27/2024 | 03/27/2024 |               | 04/05/2024             | 30.77          |
|                                                               | -1             |                     | # 104324      |             |              |            |            |               |                        |                |
| Account <b>6380.300 - Utilities Gas &amp; Electric</b> Totals |                |                     |               |             |              |            |            |               | Invoice Transactions 1 | \$30.77        |
| Account <b>6380.500 - Utilities Water &amp; Sewer</b>         |                |                     |               |             |              |            |            |               |                        |                |
| 10349 - Marina Coast Water District                           | 012016000      | 199 A Paddon Place  | Paid by Check |             | 03/22/2024   | 04/02/2024 | 04/02/2024 |               | 04/05/2024             | 38.22          |
|                                                               | 032224         |                     | # 104318      |             |              |            |            |               |                        |                |
| Account <b>6380.500 - Utilities Water &amp; Sewer</b> Totals  |                |                     |               |             |              |            |            |               | Invoice Transactions 1 | \$38.22        |
| Sub-Division <b>00 - Non-Subdiv</b> Totals                    |                |                     |               |             |              |            |            |               | Invoice Transactions 2 | \$68.99        |
| Division <b>000 - Non-Div</b> Totals                          |                |                     |               |             |              |            |            |               | Invoice Transactions 2 | \$68.99        |
| Department <b>000 - Non-Dept</b> Totals                       |                |                     |               |             |              |            |            |               | Invoice Transactions 2 | \$68.99        |
| Fund <b>251 - CFD - Locke Paddon</b> Totals                   |                |                     |               |             |              |            |            |               | Invoice Transactions 2 | \$68.99        |



# Accounts Payable by G/L Distribution Report

Payment Date Range 04/05/24 - 04/05/24

| Vendor                                                      | Invoice No. | Invoice Description                        | Status                    | Held Reason | Invoice Date | Due Date   | G/L Date             | Received Date | Payment Date | Invoice Amount |
|-------------------------------------------------------------|-------------|--------------------------------------------|---------------------------|-------------|--------------|------------|----------------------|---------------|--------------|----------------|
| <b>Fund 462 - City Capital Projects</b>                     |             |                                            |                           |             |              |            |                      |               |              |                |
| Department <b>000 - Non-Dept</b>                            |             |                                            |                           |             |              |            |                      |               |              |                |
| Division <b>000 - Non-Div</b>                               |             |                                            |                           |             |              |            |                      |               |              |                |
| Sub-Division <b>00 - Non-Subdiv</b>                         |             |                                            |                           |             |              |            |                      |               |              |                |
| Account <b>6300.570 - Prof Svc Other</b>                    |             |                                            |                           |             |              |            |                      |               |              |                |
| 11489 - Wallace Group, Inc.                                 | 61838       | Del Monte Medians                          | Paid by Check<br># 104343 |             | 03/19/2024   | 04/03/2024 | 04/03/2024           |               | 04/05/2024   | 12,686.68      |
| 11489 - Wallace Group, Inc.                                 | 61671       | Program Management                         | Paid by Check<br># 104343 |             | 02/26/2024   | 04/03/2024 | 04/03/2024           |               | 04/05/2024   | 19,946.75      |
| 11489 - Wallace Group, Inc.                                 | 61893       | Program Management                         | Paid by Check<br># 104343 |             | 03/19/2024   | 04/03/2024 | 04/03/2024           |               | 04/05/2024   | 27,156.08      |
| 10046 - ARC (Former San Jose Blue)                          | 12427295    | Imjin Project Funding<br>Signs             | Paid by Check<br># 104295 |             | 03/27/2024   | 04/02/2024 | 04/02/2024           |               | 04/05/2024   | 122.91         |
| 10195 - California Department of Toxic<br>Substance Control | 23SM4834    | Fort Ord University<br>Villages VCA        | Paid by Check<br># 104298 |             | 03/29/2024   | 04/02/2024 | 04/02/2024           |               | 04/05/2024   | 9.41           |
| 10275 - Home Depot Credit Service                           | 03-13-24    | Home Depot (6035<br>3225 0395 9813)        | Paid by Check<br># 104315 |             | 03/13/2024   | 03/22/2024 | 03/22/2024           |               | 04/05/2024   | 199.17         |
| 10515 - Rincon Consultants, Inc.                            | 55488       | Marina Downtown<br>Vitalization SP and EIR | Paid by EFT #<br>4475     |             | 03/20/2024   | 04/03/2024 | 04/03/2024           |               | 04/05/2024   | 1,683.00       |
| 10588 - United Site Services                                | INV-4388535 | 3850 5th Ave                               | Paid by Check<br># 104335 |             | 03/31/2024   | 04/01/2024 | 04/01/2024           |               | 04/05/2024   | 789.82         |
| Account <b>6300.570 - Prof Svc Other</b> Totals             |             |                                            |                           |             |              |            | Invoice Transactions | 8             |              | \$62,593.82    |
| Sub-Division <b>00 - Non-Subdiv</b> Totals                  |             |                                            |                           |             |              |            | Invoice Transactions | 8             |              | \$62,593.82    |
| Division <b>000 - Non-Div</b> Totals                        |             |                                            |                           |             |              |            | Invoice Transactions | 8             |              | \$62,593.82    |
| Department <b>000 - Non-Dept</b> Totals                     |             |                                            |                           |             |              |            | Invoice Transactions | 8             |              | \$62,593.82    |
| Fund <b>462 - City Capital Projects</b> Totals              |             |                                            |                           |             |              |            | Invoice Transactions | 8             |              | \$62,593.82    |



# Accounts Payable by G/L Distribution Report

Payment Date Range 04/05/24 - 04/05/24

| Vendor                                                                                   | Invoice No.    | Invoice Description                                    | Status                 | Held Reason | Invoice Date | Due Date   | G/L Date   | Received Date | Payment Date           | Invoice Amount    |
|------------------------------------------------------------------------------------------|----------------|--------------------------------------------------------|------------------------|-------------|--------------|------------|------------|---------------|------------------------|-------------------|
| <b>Fund 555 - Marina Airport</b>                                                         |                |                                                        |                        |             |              |            |            |               |                        |                   |
| Department <b>000 - Non-Dept</b>                                                         |                |                                                        |                        |             |              |            |            |               |                        |                   |
| Division <b>000 - Non-Div</b>                                                            |                |                                                        |                        |             |              |            |            |               |                        |                   |
| Sub-Division <b>00 - Non-Subdiv</b>                                                      |                |                                                        |                        |             |              |            |            |               |                        |                   |
| Account <b>6300.570 - Prof Svc Other</b>                                                 |                |                                                        |                        |             |              |            |            |               |                        |                   |
| 10588 - United Site Services                                                             | INV-4388206    | 781 Neeson Rd (North Tarmac)                           | Paid by Check # 104335 |             | 03/31/2024   | 04/30/2024 | 04/01/2024 |               | 04/05/2024             | 547.52            |
| Account <b>6300.570 - Prof Svc Other</b> Totals                                          |                |                                                        |                        |             |              |            |            |               | Invoice Transactions 1 | <u>\$547.52</u>   |
| Account <b>6360.030 - Maint &amp; Repairs AWOS Svc &amp; Maint</b>                       |                |                                                        |                        |             |              |            |            |               |                        |                   |
| 11382 - Telemetrix - John K. Cohan                                                       | 4253           | AWOS Line repair                                       | Paid by Check # 104333 |             | 04/01/2024   | 05/01/2024 | 04/02/2024 |               | 04/05/2024             | 810.00            |
| Account <b>6360.030 - Maint &amp; Repairs AWOS Svc &amp; Maint</b> Totals                |                |                                                        |                        |             |              |            |            |               | Invoice Transactions 1 | <u>\$810.00</u>   |
| Account <b>6360.050 - Maint &amp; Repairs Building</b>                                   |                |                                                        |                        |             |              |            |            |               |                        |                   |
| 10187 - Della Mora Heating, Inc.                                                         | 15965          | Metal Exhaust removal & Repair at Bldg 535             | Paid by Check # 104309 |             | 01/08/2024   | 04/10/2024 | 04/02/2024 |               | 04/05/2024             | 1,385.00          |
| 11382 - Telemetrix - John K. Cohan                                                       | 4257           | Electronic supplies for Ped Gate 18                    | Paid by Check # 104333 |             | 04/01/2024   | 05/02/2024 | 04/02/2024 |               | 04/05/2024             | 1,320.14          |
| 10183 - Marina Backflow Co.                                                              | 3077           | Backflow at the airport                                | Paid by Check # 104317 |             | 01/26/2024   | 03/22/2024 | 03/22/2024 |               | 04/05/2024             | 130.00            |
| Account <b>6360.050 - Maint &amp; Repairs Building</b> Totals                            |                |                                                        |                        |             |              |            |            |               | Invoice Transactions 3 | <u>\$2,835.14</u> |
| Account <b>6360.344 - Maint &amp; Repairs IT - Office Equip &amp; PC Upgrades</b>        |                |                                                        |                        |             |              |            |            |               |                        |                   |
| 10897 - TechRx Technology Services                                                       | 11693          | Starlink connection and service                        | Paid by EFT # 4476     |             | 03/31/2024   | 04/30/2024 | 04/01/2024 |               | 04/05/2024             | 1,810.50          |
| Account <b>6360.344 - Maint &amp; Repairs IT - Office Equip &amp; PC Upgrades</b> Totals |                |                                                        |                        |             |              |            |            |               | Invoice Transactions 1 | <u>\$1,810.50</u> |
| Account <b>6360.360 - Maint &amp; Repairs Janitorial</b>                                 |                |                                                        |                        |             |              |            |            |               |                        |                   |
| 10005 - A-1 Sweeping Service                                                             | Airport 3-2024 | Lot C&D Sweeping at Airport                            | Paid by Check # 104291 |             | 03/31/2024   | 04/30/2024 | 04/02/2024 |               | 04/05/2024             | 1,550.00          |
| 10080 - Branch's Janitorial                                                              | 228728         | Janitorial Service - Police/Fire/Airport February 2024 | Paid by EFT # 4463     |             | 02/25/2024   | 04/02/2024 | 04/02/2024 |               | 04/05/2024             | 410.00            |
| Account <b>6360.360 - Maint &amp; Repairs Janitorial</b> Totals                          |                |                                                        |                        |             |              |            |            |               | Invoice Transactions 2 | <u>\$1,960.00</u> |
| Account <b>6360.440 - Maint &amp; Repairs Landscape General</b>                          |                |                                                        |                        |             |              |            |            |               |                        |                   |
| 10154 - Commercial Environment Landscape                                                 | 2796-0324      | Landscape Services for March 2024                      | Paid by EFT # 4466     |             | 03/19/2024   | 03/29/2024 | 03/29/2024 |               | 04/05/2024             | 2,900.00          |
| 10275 - Home Depot Credit Service                                                        | 03-13-24       | Home Depot (6035 3225 0395 9813)                       | Paid by Check # 104315 |             | 03/13/2024   | 03/22/2024 | 03/22/2024 |               | 04/05/2024             | 60.63             |
| Account <b>6360.440 - Maint &amp; Repairs Landscape General</b> Totals                   |                |                                                        |                        |             |              |            |            |               | Invoice Transactions 2 | <u>\$2,960.63</u> |
| Account <b>6360.450 - Maint &amp; Repairs Maint &amp; Repairs</b>                        |                |                                                        |                        |             |              |            |            |               |                        |                   |
| 10728 - Ace Hardware-Public Works                                                        | 087947         | Habitat Maintenance for Maintenance shed               | Paid by Check # 104293 |             | 04/02/2024   | 04/10/2024 | 04/02/2024 |               | 04/05/2024             | 13.08             |
| 10239 - First Alarm                                                                      | 809985         | 3200 Imjin Rd Bldg 507                                 | Paid by EFT # 4467     |             | 03/15/2024   | 04/10/2024 | 04/02/2024 |               | 04/05/2024             | 293.04            |
| 10239 - First Alarm                                                                      | 811630         | 761 Neeson Rd Bldg 524- Monitoring Service             | Paid by EFT # 4467     |             | 03/15/2024   | 04/10/2024 | 04/02/2024 |               | 04/05/2024             | 128.22            |



# Accounts Payable by G/L Distribution Report

Payment Date Range 04/05/24 - 04/05/24

| Vendor                                                                   | Invoice No.       | Invoice Description                            | Status             | Held Reason | Invoice Date | Due Date   | G/L Date   | Received Date | Payment Date | Invoice Amount         |
|--------------------------------------------------------------------------|-------------------|------------------------------------------------|--------------------|-------------|--------------|------------|------------|---------------|--------------|------------------------|
| <b>Fund 555 - Marina Airport</b>                                         |                   |                                                |                    |             |              |            |            |               |              |                        |
| Department <b>000 - Non-Dept</b>                                         |                   |                                                |                    |             |              |            |            |               |              |                        |
| Division <b>000 - Non-Div</b>                                            |                   |                                                |                    |             |              |            |            |               |              |                        |
| Sub-Division <b>00 - Non-Subdiv</b>                                      |                   |                                                |                    |             |              |            |            |               |              |                        |
| Account <b>6360.450 - Maint &amp; Repairs Maint &amp; Repairs</b>        |                   |                                                |                    |             |              |            |            |               |              |                        |
| 11382 - Telemetrix - John K. Cohan                                       | 4251              | Fuel System                                    | Paid by Check      |             | 04/01/2024   | 05/01/2024 | 04/02/2024 |               | 04/05/2024   | 1,332.50               |
|                                                                          |                   | Diagnostics                                    | # 104333           |             |              |            |            |               |              |                        |
| 11382 - Telemetrix - John K. Cohan                                       | 4256              | Gate 7 and Gate 20 service calls               | Paid by Check      |             | 04/01/2024   | 05/01/2024 | 04/02/2024 |               | 04/05/2024   | 1,552.50               |
|                                                                          |                   |                                                | # 104333           |             |              |            |            |               |              |                        |
| Account <b>6360.450 - Maint &amp; Repairs Maint &amp; Repairs</b> Totals |                   |                                                |                    |             |              |            |            |               |              | Invoice Transactions 5 |
|                                                                          |                   |                                                |                    |             |              |            |            |               |              | \$3,319.34             |
| Account <b>6380.120 - Utilities Comm Mobile &amp; Pager</b>              |                   |                                                |                    |             |              |            |            |               |              |                        |
| 10603 - Verizon Wireless                                                 | 9958775312        | Monthly Verizon Bill-308174766 (2/11-03/10/24) | Paid by EFT # 4477 |             | 03/10/2024   | 03/27/2024 | 03/27/2024 |               | 04/05/2024   | 51.59                  |
| Account <b>6380.120 - Utilities Comm Mobile &amp; Pager</b> Totals       |                   |                                                |                    |             |              |            |            |               |              | Invoice Transactions 1 |
|                                                                          |                   |                                                |                    |             |              |            |            |               |              | \$51.59                |
| Account <b>6380.150 - Utilities Comm Phone System</b>                    |                   |                                                |                    |             |              |            |            |               |              |                        |
| 10758 - AT & T CALNET3                                                   | 000021468969      | AWOS-Auto Weather Service (9391023449)         | Paid by Check      |             | 03/28/2024   | 05/06/2024 | 04/02/2024 |               | 04/05/2024   | 31.32                  |
|                                                                          |                   |                                                | # 104296           |             |              |            |            |               |              |                        |
| 10758 - AT & T CALNET3                                                   | 000021468964      | Fire Alarms Hangar 524 & 533 (9391023444)      | Paid by Check      |             | 03/28/2024   | 05/06/2024 | 04/02/2024 |               | 04/05/2024   | 57.15                  |
|                                                                          |                   |                                                | # 104296           |             |              |            |            |               |              |                        |
| 10758 - AT & T CALNET3                                                   | 000021468963      | Fire Alarms Hangar 524 & 533 (9391023443)      | Paid by Check      |             | 03/28/2024   | 05/06/2024 | 04/02/2024 |               | 04/05/2024   | 57.15                  |
|                                                                          |                   |                                                | # 104296           |             |              |            |            |               |              |                        |
| Account <b>6380.150 - Utilities Comm Phone System</b> Totals             |                   |                                                |                    |             |              |            |            |               |              | Invoice Transactions 3 |
|                                                                          |                   |                                                |                    |             |              |            |            |               |              | \$145.62               |
| Account <b>6380.300 - Utilities Gas &amp; Electric</b>                   |                   |                                                |                    |             |              |            |            |               |              |                        |
| 10463 - Pacific Gas & Electric                                           | March 2024 683 -2 | PG&E 6217294683-2                              | Paid by Check      |             | 03/19/2024   | 03/27/2024 | 03/27/2024 |               | 04/05/2024   | 148.81                 |
|                                                                          |                   |                                                | # 104324           |             |              |            |            |               |              |                        |
| Account <b>6380.300 - Utilities Gas &amp; Electric</b> Totals            |                   |                                                |                    |             |              |            |            |               |              | Invoice Transactions 1 |
|                                                                          |                   |                                                |                    |             |              |            |            |               |              | \$148.81               |
| Account <b>6380.500 - Utilities Water &amp; Sewer</b>                    |                   |                                                |                    |             |              |            |            |               |              |                        |
| 10432 - Monterey One Water - former MRWPCA                               | 13-000145 043024  | 3260 Imjin Rd Bldg 514                         | Paid by Check      |             | 03/31/2024   | 04/24/2024 | 04/01/2024 |               | 04/05/2024   | 55.50                  |
|                                                                          |                   |                                                | # 104319           |             |              |            |            |               |              |                        |
| 10432 - Monterey One Water - former MRWPCA                               | 13-000153 043024  | 771 Neeson Rd Bldg 529                         | Paid by Check      |             | 03/31/2024   | 04/24/2024 | 04/01/2024 |               | 04/05/2024   | 3,360.00               |
|                                                                          |                   |                                                | # 104319           |             |              |            |            |               |              |                        |
| 10432 - Monterey One Water - former MRWPCA                               | 13-000144 043024  | 3200 Imjin Rd Bldg 507                         | Paid by Check      |             | 03/31/2024   | 04/24/2024 | 04/01/2024 |               | 04/05/2024   | 33.40                  |
|                                                                          |                   |                                                | # 104319           |             |              |            |            |               |              |                        |
| 10432 - Monterey One Water - former MRWPCA                               | 13-000149 043024  | 791 Neeson Rd                                  | Paid by Check      |             | 03/31/2024   | 04/24/2024 | 04/01/2024 |               | 04/05/2024   | 33.40                  |
|                                                                          |                   |                                                | # 104319           |             |              |            |            |               |              |                        |
| 10432 - Monterey One Water - former MRWPCA                               | 13-000159 043024  | 761 Neeson Rd Bldg 524                         | Paid by Check      |             | 03/31/2024   | 04/24/2024 | 04/01/2024 |               | 04/05/2024   | 255.40                 |
|                                                                          |                   |                                                | # 104319           |             |              |            |            |               |              |                        |
| 10432 - Monterey One Water - former MRWPCA                               | 13-000148 043024  | 781 Neeson rd Bldg 520                         | Paid by Check      |             | 03/31/2024   | 04/24/2024 | 04/01/2024 |               | 04/05/2024   | 55.50                  |
|                                                                          |                   |                                                | # 104319           |             |              |            |            |               |              |                        |
| 10432 - Monterey One Water - former MRWPCA                               | 13-000158 043024  | 711 Neeson Rd Bldg 535                         | Paid by Check      |             | 03/31/2024   | 04/24/2024 | 04/01/2024 |               | 04/05/2024   | 55.50                  |
|                                                                          |                   |                                                | # 104319           |             |              |            |            |               |              |                        |
| 10432 - Monterey One Water - former MRWPCA                               | 13-000157 043024  | 721 Neeson rd Bldg 533                         | Paid by Check      |             | 03/31/2024   | 04/24/2024 | 04/01/2024 |               | 04/05/2024   | 222.00                 |
|                                                                          |                   |                                                | # 104319           |             |              |            |            |               |              |                        |



# Accounts Payable by G/L Distribution Report

Payment Date Range 04/05/24 - 04/05/24

| Vendor                                                                       | Invoice No.         | Invoice Description                                               | Status                    | Held Reason | Invoice Date | Due Date   | G/L Date             | Received Date | Payment Date | Invoice Amount |
|------------------------------------------------------------------------------|---------------------|-------------------------------------------------------------------|---------------------------|-------------|--------------|------------|----------------------|---------------|--------------|----------------|
| Fund <b>555 - Marina Airport</b>                                             |                     |                                                                   |                           |             |              |            |                      |               |              |                |
| Department <b>000 - Non-Dept</b>                                             |                     |                                                                   |                           |             |              |            |                      |               |              |                |
| Division <b>000 - Non-Div</b>                                                |                     |                                                                   |                           |             |              |            |                      |               |              |                |
| Sub-Division <b>00 - Non-Subdiv</b>                                          |                     |                                                                   |                           |             |              |            |                      |               |              |                |
| Account <b>6380.500 - Utilities Water &amp; Sewer</b>                        |                     |                                                                   |                           |             |              |            |                      |               |              |                |
| 10432 - Monterey One Water - former MRWPCA                                   | 13-000152<br>043024 | 741 Neeson Rd Bldg<br>527                                         | Paid by Check<br># 104319 |             | 03/31/2024   | 04/24/2024 | 04/01/2024           |               | 04/05/2024   | 33.40          |
| Account <b>6380.500 - Utilities Water &amp; Sewer</b> Totals                 |                     |                                                                   |                           |             |              |            | Invoice Transactions |               | 9            | \$4,104.10     |
| Account <b>6400.740 - Material &amp; Suppl Special Dept Suppl</b>            |                     |                                                                   |                           |             |              |            |                      |               |              |                |
| 11382 - Telemetrix - John K. Cohan                                           | 4255                | Access Cards, FOBS<br>and Card readers for<br>Access Card Program | Paid by Check<br># 104333 |             | 04/01/2024   | 05/01/2024 | 04/02/2024           |               | 04/05/2024   | 2,577.28       |
| Account <b>6400.740 - Material &amp; Suppl Special Dept Suppl</b> Totals     |                     |                                                                   |                           |             |              |            | Invoice Transactions |               | 1            | \$2,577.28     |
| Account <b>6500.700 - Training &amp; Travel Training &amp; Travel</b>        |                     |                                                                   |                           |             |              |            |                      |               |              |                |
| 10140 - City Of Marina Petty Cash                                            | 04.01.24            | Replenish Petty Cash                                              | Paid by Check<br># 104304 |             | 04/01/2024   | 04/01/2024 | 04/01/2024           |               | 04/05/2024   | 105.42         |
| Account <b>6500.700 - Training &amp; Travel Training &amp; Travel</b> Totals |                     |                                                                   |                           |             |              |            | Invoice Transactions |               | 1            | \$105.42       |
| Sub-Division <b>00 - Non-Subdiv</b> Totals                                   |                     |                                                                   |                           |             |              |            | Invoice Transactions |               | 31           | \$21,375.95    |
| Division <b>000 - Non-Div</b> Totals                                         |                     |                                                                   |                           |             |              |            | Invoice Transactions |               | 31           | \$21,375.95    |
| Department <b>000 - Non-Dept</b> Totals                                      |                     |                                                                   |                           |             |              |            | Invoice Transactions |               | 31           | \$21,375.95    |
| Fund <b>555 - Marina Airport</b> Totals                                      |                     |                                                                   |                           |             |              |            | Invoice Transactions |               | 31           | \$21,375.95    |
| Grand Totals                                                                 |                     |                                                                   |                           |             |              |            | Invoice Transactions |               | 168          | \$494,041.16   |



# Accounts Payable by G/L Distribution Report

Payment Date Range 04/12/24 - 04/12/24

| Vendor                                                                      | Invoice No.  | Invoice Description                        | Status                 | Held Reason | Invoice Date | Due Date   | G/L Date               | Received Date | Payment Date | Invoice Amount     |
|-----------------------------------------------------------------------------|--------------|--------------------------------------------|------------------------|-------------|--------------|------------|------------------------|---------------|--------------|--------------------|
| Fund <b>100 - General Fund</b>                                              |              |                                            |                        |             |              |            |                        |               |              |                    |
| Department <b>120 - City Mgr/HR/Risk</b>                                    |              |                                            |                        |             |              |            |                        |               |              |                    |
| Division <b>000 - Non-Div</b>                                               |              |                                            |                        |             |              |            |                        |               |              |                    |
| Sub-Division <b>00 - Non-Subdiv</b>                                         |              |                                            |                        |             |              |            |                        |               |              |                    |
| Account <b>6300.465 - Prof Svc Legal - Special Counsel</b>                  |              |                                            |                        |             |              |            |                        |               |              |                    |
| 11033 - Sara Steck Myers                                                    | 04-01-24     | Professional Services - MPWSP - March 2024 | Paid by EFT # 4500     |             | 04/01/2024   | 04/05/2024 | 04/05/2024             |               | 04/12/2024   | 13,605.00          |
| Account <b>6300.465 - Prof Svc Legal - Special Counsel</b> Totals           |              |                                            |                        |             |              |            | Invoice Transactions 1 |               |              | <u>\$13,605.00</u> |
| Account <b>6400.230 - Material &amp; Suppl Fuel - Gas and Diesel</b>        |              |                                            |                        |             |              |            |                        |               |              |                    |
| 10416 - Monterey County Petroleum-Sturdy Oil Co.                            | 35657A-IN    | Regular Ethenol                            | Paid by Check # 104370 |             | 03/26/2024   | 04/05/2024 | 04/05/2024             |               | 04/12/2024   | 176.49             |
| Account <b>6400.230 - Material &amp; Suppl Fuel - Gas and Diesel</b> Totals |              |                                            |                        |             |              |            | Invoice Transactions 1 |               |              | <u>\$176.49</u>    |
| Account <b>6400.565 - Material &amp; Suppl Office Supplies</b>              |              |                                            |                        |             |              |            |                        |               |              |                    |
| 10732 - Office Depot-General Account                                        | 358578797001 | Ink Toner for CM Printer                   | Paid by Check # 104377 |             | 03/26/2024   | 04/08/2024 | 04/08/2024             |               | 04/12/2024   | 1,007.26           |
| 10732 - Office Depot-General Account                                        | 359795524001 | Office Supplies                            | Paid by Check # 104377 |             | 03/28/2024   | 04/08/2024 | 04/08/2024             |               | 04/12/2024   | 108.75             |
| Account <b>6400.565 - Material &amp; Suppl Office Supplies</b> Totals       |              |                                            |                        |             |              |            | Invoice Transactions 2 |               |              | <u>\$1,116.01</u>  |
| Sub-Division <b>00 - Non-Subdiv</b> Totals                                  |              |                                            |                        |             |              |            | Invoice Transactions 4 |               |              | <u>\$14,897.50</u> |
| Division <b>000 - Non-Div</b> Totals                                        |              |                                            |                        |             |              |            | Invoice Transactions 4 |               |              | <u>\$14,897.50</u> |
| Department <b>120 - City Mgr/HR/Risk</b> Totals                             |              |                                            |                        |             |              |            | Invoice Transactions 4 |               |              | <u>\$14,897.50</u> |
| Department <b>130 - Finance</b>                                             |              |                                            |                        |             |              |            |                        |               |              |                    |
| Division <b>000 - Non-Div</b>                                               |              |                                            |                        |             |              |            |                        |               |              |                    |
| Sub-Division <b>00 - Non-Subdiv</b>                                         |              |                                            |                        |             |              |            |                        |               |              |                    |
| Account <b>6300.216 - Prof Svc Fin - Accounting Services</b>                |              |                                            |                        |             |              |            |                        |               |              |                    |
| 10511 - Richard B. Standridge                                               | 24-07        | Service 3/27-4/4/2024                      | Paid by EFT # 4499     |             | 04/05/2024   | 04/05/2024 | 04/05/2024             |               | 04/12/2024   | 1,448.75           |
| Account <b>6300.216 - Prof Svc Fin - Accounting Services</b> Totals         |              |                                            |                        |             |              |            | Invoice Transactions 1 |               |              | <u>\$1,448.75</u>  |
| Sub-Division <b>00 - Non-Subdiv</b> Totals                                  |              |                                            |                        |             |              |            | Invoice Transactions 1 |               |              | <u>\$1,448.75</u>  |
| Division <b>000 - Non-Div</b> Totals                                        |              |                                            |                        |             |              |            | Invoice Transactions 1 |               |              | <u>\$1,448.75</u>  |
| Department <b>130 - Finance</b> Totals                                      |              |                                            |                        |             |              |            | Invoice Transactions 1 |               |              | <u>\$1,448.75</u>  |
| Department <b>150 - City Attorney</b>                                       |              |                                            |                        |             |              |            |                        |               |              |                    |
| Division <b>000 - Non-Div</b>                                               |              |                                            |                        |             |              |            |                        |               |              |                    |
| Sub-Division <b>00 - Non-Subdiv</b>                                         |              |                                            |                        |             |              |            |                        |               |              |                    |
| Account <b>6300.450 - Prof Svc Legal - City Attorney Other Svc</b>          |              |                                            |                        |             |              |            |                        |               |              |                    |
| 10257 - Goldfarb & Lipman                                                   | 471902       | General - March 2024                       | Paid by EFT # 4496     |             | 04/10/2024   | 04/08/2024 | 04/08/2024             |               | 04/12/2024   | 2,609.00           |
| 10257 - Goldfarb & Lipman                                                   | 471903       | The Dunes - March 2024                     | Paid by EFT # 4496     |             | 04/10/2024   | 04/08/2024 | 04/08/2024             |               | 04/12/2024   | 672.00             |
| Account <b>6300.450 - Prof Svc Legal - City Attorney Other Svc</b> Totals   |              |                                            |                        |             |              |            | Invoice Transactions 2 |               |              | <u>\$3,281.00</u>  |
| Sub-Division <b>00 - Non-Subdiv</b> Totals                                  |              |                                            |                        |             |              |            | Invoice Transactions 2 |               |              | <u>\$3,281.00</u>  |
| Division <b>000 - Non-Div</b> Totals                                        |              |                                            |                        |             |              |            | Invoice Transactions 2 |               |              | <u>\$3,281.00</u>  |
| Department <b>150 - City Attorney</b> Totals                                |              |                                            |                        |             |              |            | Invoice Transactions 2 |               |              | <u>\$3,281.00</u>  |



# Accounts Payable by G/L Distribution Report

Payment Date Range 04/12/24 - 04/12/24

| Vendor                                                                | Invoice No.        | Invoice Description                    | Status                    | Held Reason | Invoice Date | Due Date   | G/L Date   | Received Date | Payment Date | Invoice Amount                       |
|-----------------------------------------------------------------------|--------------------|----------------------------------------|---------------------------|-------------|--------------|------------|------------|---------------|--------------|--------------------------------------|
| <b>Fund 100 - General Fund</b>                                        |                    |                                        |                           |             |              |            |            |               |              |                                      |
| Department <b>190 - Citywide Non-Dept</b>                             |                    |                                        |                           |             |              |            |            |               |              |                                      |
| Division <b>000 - Non-Div</b>                                         |                    |                                        |                           |             |              |            |            |               |              |                                      |
| Sub-Division <b>00 - Non-Subdiv</b>                                   |                    |                                        |                           |             |              |            |            |               |              |                                      |
| Account <b>6150.200 - Medical Dental</b>                              |                    |                                        |                           |             |              |            |            |               |              |                                      |
| 10737 - Premier Access Insurance-Premium Payment                      | 04-01-.24          | Dental Claim (04.2024)                 | Paid by Check<br># 104389 |             | 04/01/2024   | 04/01/2024 | 04/01/2024 |               | 04/12/2024   | (3,697.72)                           |
| Account <b>6150.200 - Medical Dental</b> Totals                       |                    |                                        |                           |             |              |            |            |               |              | Invoice Transactions 1<br>(3,697.72) |
| Account <b>6360.570 - Maint &amp; Repairs Other Svc Agr</b>           |                    |                                        |                           |             |              |            |            |               |              |                                      |
| 10129 - Cintas Corporation                                            | 4186564539         | Mat Service City Hall                  | Paid by Check<br># 104354 |             | 03/15/2024   | 04/09/2024 | 04/09/2024 |               | 04/12/2024   | 52.05                                |
| 10129 - Cintas Corporation                                            | 4188001202         | Mat Service City Hall                  | Paid by Check<br># 104354 |             | 03/29/2024   | 04/09/2024 | 04/09/2024 |               | 04/12/2024   | 52.60                                |
| Account <b>6360.570 - Maint &amp; Repairs Other Svc Agr</b> Totals    |                    |                                        |                           |             |              |            |            |               |              | Invoice Transactions 2<br>\$104.65   |
| Account <b>6380.300 - Utilities Gas &amp; Electric</b>                |                    |                                        |                           |             |              |            |            |               |              |                                      |
| 10463 - Pacific Gas & Electric                                        | March 2024 313-6   | PG&E 6793435313-6                      | Paid by Check<br># 104379 |             | 03/27/2024   | 04/05/2024 | 04/05/2024 |               | 04/12/2024   | 7,531.15                             |
| Account <b>6380.300 - Utilities Gas &amp; Electric</b> Totals         |                    |                                        |                           |             |              |            |            |               |              | Invoice Transactions 1<br>\$7,531.15 |
| Account <b>6380.500 - Utilities Water &amp; Sewer</b>                 |                    |                                        |                           |             |              |            |            |               |              |                                      |
| 10432 - Monterey One Water - former MRWPCA                            | 13002930<br>033124 | 3200 Imjin Rd                          | Paid by Check<br># 104371 |             | 03/31/2024   | 04/03/2024 | 04/03/2024 |               | 04/12/2024   | 1,100.00                             |
| 10432 - Monterey One Water - former MRWPCA                            | 1203451<br>033124  | 0 Seaside Ave & Reservation Rd         | Paid by Check<br># 104371 |             | 03/31/2024   | 04/03/2024 | 04/03/2024 |               | 04/12/2024   | 55.50                                |
| 10432 - Monterey One Water - former MRWPCA                            | 12001708<br>033124 | 304 Hillcrest Ave                      | Paid by Check<br># 104371 |             | 03/31/2024   | 04/03/2024 | 04/03/2024 |               | 04/12/2024   | 55.50                                |
| 10432 - Monterey One Water - former MRWPCA                            | 12003245<br>033124 | 3254 Abdy Way                          | Paid by Check<br># 104371 |             | 03/31/2024   | 04/03/2024 | 04/03/2024 |               | 04/12/2024   | 55.50                                |
| 10432 - Monterey One Water - former MRWPCA                            | 12003949<br>033124 | 209 Cypress Ave                        | Paid by Check<br># 104371 |             | 03/31/2024   | 04/03/2024 | 04/03/2024 |               | 04/12/2024   | 111.00                               |
| 10432 - Monterey One Water - former MRWPCA                            | 13000325<br>033124 | 2800 2nd Ave                           | Paid by Check<br># 104371 |             | 03/31/2024   | 04/03/2024 | 04/03/2024 |               | 04/12/2024   | 55.50                                |
| 10432 - Monterey One Water - former MRWPCA                            | 12001627<br>033124 | 211 Hillcrest Ave                      | Paid by Check<br># 104371 |             | 03/31/2024   | 04/03/2024 | 04/03/2024 |               | 04/12/2024   | 222.00                               |
| 10432 - Monterey One Water - former MRWPCA                            | 12000192<br>033124 | 3200 Del Monte Blvd                    | Paid by Check<br># 104371 |             | 03/31/2024   | 04/03/2024 | 04/03/2024 |               | 04/12/2024   | 55.50                                |
| Account <b>6380.500 - Utilities Water &amp; Sewer</b> Totals          |                    |                                        |                           |             |              |            |            |               |              | Invoice Transactions 8<br>\$1,710.50 |
| Account <b>6400.565 - Material &amp; Suppl Office Supplies</b>        |                    |                                        |                           |             |              |            |            |               |              |                                      |
| 10732 - Office Depot-General Account                                  | 359799851001       | 20 Case of Copier Paper                | Paid by Check<br># 104377 |             | 03/28/2024   | 04/08/2024 | 04/08/2024 |               | 04/12/2024   | 1,166.57                             |
| 10734 - Office Depot-Public Works Dept.                               | 354617186001       | Printer Corp Yard                      | Paid by Check<br># 104378 |             | 03/07/2024   | 04/03/2024 | 04/03/2024 |               | 04/12/2024   | 329.26                               |
| Account <b>6400.565 - Material &amp; Suppl Office Supplies</b> Totals |                    |                                        |                           |             |              |            |            |               |              | Invoice Transactions 2<br>\$1,495.83 |
| Account <b>6400.635 - Material &amp; Suppl Postage Shipping</b>       |                    |                                        |                           |             |              |            |            |               |              |                                      |
| 10235 - FedEx                                                         | 8-460-22647        | Shipping Charges - BMR Housing Program | Paid by Check<br># 104359 |             | 04/05/2024   | 04/08/2024 | 04/08/2024 |               | 04/12/2024   | 42.86                                |



# Accounts Payable by G/L Distribution Report

Payment Date Range 04/12/24 - 04/12/24

| Vendor                                                                      | Invoice No. | Invoice Description                                   | Status                 | Held Reason | Invoice Date | Due Date   | G/L Date   | Received Date | Payment Date            | Invoice Amount |
|-----------------------------------------------------------------------------|-------------|-------------------------------------------------------|------------------------|-------------|--------------|------------|------------|---------------|-------------------------|----------------|
| <b>Fund 100 - General Fund</b>                                              |             |                                                       |                        |             |              |            |            |               |                         |                |
| Department <b>190 - Citywide Non-Dept</b>                                   |             |                                                       |                        |             |              |            |            |               |                         |                |
| Division <b>000 - Non-Div</b>                                               |             |                                                       |                        |             |              |            |            |               |                         |                |
| Sub-Division <b>00 - Non-Subdiv</b>                                         |             |                                                       |                        |             |              |            |            |               |                         |                |
| Account <b>6400.635 - Material &amp; Suppl Postage Shipping</b>             |             |                                                       |                        |             |              |            |            |               |                         |                |
| 10509 - Reserve Account - Pitney Bowes                                      | 04-05-24    | Postage Meter Refill                                  | Paid by Check # 104380 |             | 04/05/2024   | 04/05/2024 | 04/05/2024 |               | 04/12/2024              | 1,500.00       |
| Account <b>6400.635 - Material &amp; Suppl Postage Shipping</b> Totals      |             |                                                       |                        |             |              |            |            |               | Invoice Transactions 2  | \$1,542.86     |
| Account <b>6600.452 - Other Charges Leased Copier</b>                       |             |                                                       |                        |             |              |            |            |               |                         |                |
| 11451 - Monterey Bay Office Products - US Bank                              | 526248828   | City Hall Copier Lease - April 2024                   | Paid by Check # 104369 |             | 04/04/2024   | 04/08/2024 | 04/08/2024 |               | 04/12/2024              | 380.20         |
| Account <b>6600.452 - Other Charges Leased Copier</b> Totals                |             |                                                       |                        |             |              |            |            |               | Invoice Transactions 1  | \$380.20       |
| Sub-Division <b>00 - Non-Subdiv</b> Totals                                  |             |                                                       |                        |             |              |            |            |               | Invoice Transactions 17 | \$9,067.47     |
| Division <b>000 - Non-Div</b> Totals                                        |             |                                                       |                        |             |              |            |            |               | Invoice Transactions 17 | \$9,067.47     |
| Department <b>190 - Citywide Non-Dept</b> Totals                            |             |                                                       |                        |             |              |            |            |               | Invoice Transactions 17 | \$9,067.47     |
| Department <b>210 - Police</b>                                              |             |                                                       |                        |             |              |            |            |               |                         |                |
| Division <b>000 - Non-Div</b>                                               |             |                                                       |                        |             |              |            |            |               |                         |                |
| Sub-Division <b>00 - Non-Subdiv</b>                                         |             |                                                       |                        |             |              |            |            |               |                         |                |
| Account <b>6400.230 - Material &amp; Suppl Fuel - Gas and Diesel</b>        |             |                                                       |                        |             |              |            |            |               |                         |                |
| 10416 - Monterey County Petroleum-Sturdy Oil Co.                            | 35657A-IN   | Regular Ethenol                                       | Paid by Check # 104370 |             | 03/26/2024   | 04/05/2024 | 04/05/2024 |               | 04/12/2024              | 6,706.66       |
| Account <b>6400.230 - Material &amp; Suppl Fuel - Gas and Diesel</b> Totals |             |                                                       |                        |             |              |            |            |               | Invoice Transactions 1  | \$6,706.66     |
| Sub-Division <b>00 - Non-Subdiv</b> Totals                                  |             |                                                       |                        |             |              |            |            |               | Invoice Transactions 1  | \$6,706.66     |
| Division <b>000 - Non-Div</b> Totals                                        |             |                                                       |                        |             |              |            |            |               | Invoice Transactions 1  | \$6,706.66     |
| Department <b>210 - Police</b> Totals                                       |             |                                                       |                        |             |              |            |            |               | Invoice Transactions 1  | \$6,706.66     |
| Department <b>250 - Fire</b>                                                |             |                                                       |                        |             |              |            |            |               |                         |                |
| Division <b>000 - Non-Div</b>                                               |             |                                                       |                        |             |              |            |            |               |                         |                |
| Sub-Division <b>00 - Non-Subdiv</b>                                         |             |                                                       |                        |             |              |            |            |               |                         |                |
| Account <b>6300.570 - Prof Svc Other</b>                                    |             |                                                       |                        |             |              |            |            |               |                         |                |
| 10171 - CSG Consultants                                                     | 55088       | Fire Plan Review, Jim Diaz & Inspections, E. Rodewald | Paid by EFT # 4493     |             | 02/09/2024   | 04/04/2024 | 04/04/2024 |               | 04/12/2024              | 665.00         |
| 10171 - CSG Consultants                                                     | 55471       | Fire Plan Review, Jim Diaz & Inspections, E. Rodewald | Paid by EFT # 4493     |             | 03/06/2024   | 04/04/2024 | 04/04/2024 |               | 04/12/2024              | 1,045.00       |
| Account <b>6300.570 - Prof Svc Other</b> Totals                             |             |                                                       |                        |             |              |            |            |               | Invoice Transactions 2  | \$1,710.00     |
| Account <b>6380.120 - Utilities Comm Mobile &amp; Pager</b>                 |             |                                                       |                        |             |              |            |            |               |                         |                |
| 10603 - Verizon Wireless                                                    | 9960061840  | FD Mobile from February 26 - March 25 2024            | Paid by EFT # 4501     |             | 03/25/2024   | 04/04/2024 | 04/04/2024 |               | 04/12/2024              | 863.73         |
| Account <b>6380.120 - Utilities Comm Mobile &amp; Pager</b> Totals          |             |                                                       |                        |             |              |            |            |               | Invoice Transactions 1  | \$863.73       |



# Accounts Payable by G/L Distribution Report

Payment Date Range 04/12/24 - 04/12/24

| Vendor                                                                      | Invoice No. | Invoice Description                                          | Status                 | Held Reason | Invoice Date | Due Date   | G/L Date   | Received Date | Payment Date            | Invoice Amount    |
|-----------------------------------------------------------------------------|-------------|--------------------------------------------------------------|------------------------|-------------|--------------|------------|------------|---------------|-------------------------|-------------------|
| <b>Fund 100 - General Fund</b>                                              |             |                                                              |                        |             |              |            |            |               |                         |                   |
| Department <b>250 - Fire</b>                                                |             |                                                              |                        |             |              |            |            |               |                         |                   |
| Division <b>000 - Non-Div</b>                                               |             |                                                              |                        |             |              |            |            |               |                         |                   |
| Sub-Division <b>00 - Non-Subdiv</b>                                         |             |                                                              |                        |             |              |            |            |               |                         |                   |
| Account <b>6400.100 - Material &amp; Suppl CSA 74 Funded</b>                |             |                                                              |                        |             |              |            |            |               |                         |                   |
| 10029 - Altius Medical                                                      | 20456       | Tri-annual medical waste service - bio hazard waste disposal | Paid by Check # 104347 |             | 04/02/2024   | 04/04/2024 | 04/04/2024 |               | 04/12/2024              | 116.00            |
| 10029 - Altius Medical                                                      | 20457       | Tri-annual medical waste service - bio hazard waste disposal | Paid by Check # 104347 |             | 04/02/2024   | 04/04/2024 | 04/04/2024 |               | 04/12/2024              | 116.00            |
| Account <b>6400.100 - Material &amp; Suppl CSA 74 Funded</b> Totals         |             |                                                              |                        |             |              |            |            |               | Invoice Transactions 2  | <u>\$232.00</u>   |
| Account <b>6400.230 - Material &amp; Suppl Fuel - Gas and Diesel</b>        |             |                                                              |                        |             |              |            |            |               |                         |                   |
| 10416 - Monterey County Petroleum-Sturdy Oil Co.                            | 35653A-IN   | Diesel Fuel                                                  | Paid by Check # 104370 |             | 03/25/2024   | 04/05/2024 | 04/05/2024 |               | 04/12/2024              | 1,855.36          |
| 10416 - Monterey County Petroleum-Sturdy Oil Co.                            | 35657A-IN   | Regular Ethenol                                              | Paid by Check # 104370 |             | 03/26/2024   | 04/05/2024 | 04/05/2024 |               | 04/12/2024              | 529.47            |
| Account <b>6400.230 - Material &amp; Suppl Fuel - Gas and Diesel</b> Totals |             |                                                              |                        |             |              |            |            |               | Invoice Transactions 2  | <u>\$2,384.83</u> |
| Account <b>6400.740 - Material &amp; Suppl Special Dept Suppl</b>           |             |                                                              |                        |             |              |            |            |               |                         |                   |
| 10927 - Ace Hardware - Fire Dept.                                           | 087984      | Plug, decor single switch and fasteners                      | Paid by Check # 104344 |             | 04/06/2024   | 04/10/2024 | 04/10/2024 |               | 04/12/2024              | 18.63             |
| 11393 - Carmel Roasters, Inc.                                               | 69225       | FD Coffee - 3 boxes                                          | Paid by Check # 104353 |             | 04/10/2024   | 04/10/2024 | 04/10/2024 |               | 04/12/2024              | 262.20            |
| 11939 - MSM Sales & Distrib., Inc/Central Coast P&S Sales                   | 618064      | Paint Supplies                                               | Paid by Check # 104374 |             | 01/04/2024   | 04/04/2024 | 04/04/2024 |               | 04/12/2024              | 16.33             |
| Account <b>6400.740 - Material &amp; Suppl Special Dept Suppl</b> Totals    |             |                                                              |                        |             |              |            |            |               | Invoice Transactions 3  | <u>\$297.16</u>   |
| Sub-Division <b>00 - Non-Subdiv</b> Totals                                  |             |                                                              |                        |             |              |            |            |               | Invoice Transactions 10 | <u>\$5,487.72</u> |
| Division <b>000 - Non-Div</b> Totals                                        |             |                                                              |                        |             |              |            |            |               | Invoice Transactions 10 | <u>\$5,487.72</u> |
| Department <b>250 - Fire</b> Totals                                         |             |                                                              |                        |             |              |            |            |               | Invoice Transactions 10 | <u>\$5,487.72</u> |
| Department <b>310 - Public Works</b>                                        |             |                                                              |                        |             |              |            |            |               |                         |                   |
| Division <b>311 - Buildings &amp; Grounds</b>                               |             |                                                              |                        |             |              |            |            |               |                         |                   |
| Sub-Division <b>00 - Non-Subdiv</b>                                         |             |                                                              |                        |             |              |            |            |               |                         |                   |
| Account <b>6360.065 - Maint &amp; Repairs Bdg NonFlagship</b>               |             |                                                              |                        |             |              |            |            |               |                         |                   |
| 10034 - American Supply Co.                                                 | 0183691     | Supplies Corp Yard                                           | Paid by Check # 104348 |             | 03/29/2024   | 04/05/2024 | 04/05/2024 |               | 04/12/2024              | 963.26            |
| 10250 - Gavilan Pest Control                                                | 0161130     | Preston Park                                                 | Paid by Check # 104361 |             | 03/29/2024   | 04/05/2024 | 04/05/2024 |               | 04/12/2024              | 180.00            |
| 10250 - Gavilan Pest Control                                                | 0161231     | Gloria Jean Tate Park                                        | Paid by Check # 104361 |             | 03/29/2024   | 04/05/2024 | 04/05/2024 |               | 04/12/2024              | 300.00            |
| 10250 - Gavilan Pest Control                                                | 0161707     | 211 Hillcrest Ave Rodents                                    | Paid by Check # 104361 |             | 04/02/2024   | 04/08/2024 | 04/08/2024 |               | 04/12/2024              | 82.00             |
| 10560 - Suburban Propane                                                    | 1602-516518 | Propane Exchange                                             | Paid by Check # 104382 |             | 03/29/2024   | 04/03/2024 | 04/03/2024 |               | 04/12/2024              | 490.55            |



# Accounts Payable by G/L Distribution Report

Payment Date Range 04/12/24 - 04/12/24

| Vendor                                                                      | Invoice No.         | Invoice Description                      | Status                    | Held Reason | Invoice Date | Due Date   | G/L Date   | Received Date | Payment Date | Invoice Amount         |
|-----------------------------------------------------------------------------|---------------------|------------------------------------------|---------------------------|-------------|--------------|------------|------------|---------------|--------------|------------------------|
| <b>Fund 100 - General Fund</b>                                              |                     |                                          |                           |             |              |            |            |               |              |                        |
| Department <b>310 - Public Works</b>                                        |                     |                                          |                           |             |              |            |            |               |              |                        |
| Division <b>311 - Buildings &amp; Grounds</b>                               |                     |                                          |                           |             |              |            |            |               |              |                        |
| Sub-Division <b>00 - Non-Subdiv</b>                                         |                     |                                          |                           |             |              |            |            |               |              |                        |
| Account <b>6360.065 - Maint &amp; Repairs Bdg NonFlagship</b>               |                     |                                          |                           |             |              |            |            |               |              |                        |
| 10580 - Tri County Fire Protection                                          | HP63185             | Fire Extinguishers                       | Paid by Check<br># 104384 |             | 03/22/2024   | 04/03/2024 | 04/03/2024 |               | 04/12/2024   | 645.48                 |
| Account <b>6360.065 - Maint &amp; Repairs Bdg NonFlagship</b> Totals        |                     |                                          |                           |             |              |            |            |               |              | Invoice Transactions 6 |
|                                                                             |                     |                                          |                           |             |              |            |            |               |              | \$2,661.29             |
| Account <b>6360.440 - Maint &amp; Repairs Landscape General</b>             |                     |                                          |                           |             |              |            |            |               |              |                        |
| 10250 - Gavilan Pest Control                                                | 0161063             | 3126 Shoemaker at<br>Pond Rodents        | Paid by Check<br># 104361 |             | 03/25/2024   | 04/03/2024 | 04/03/2024 |               | 04/12/2024   | 80.00                  |
| Account <b>6360.440 - Maint &amp; Repairs Landscape General</b> Totals      |                     |                                          |                           |             |              |            |            |               |              | Invoice Transactions 1 |
|                                                                             |                     |                                          |                           |             |              |            |            |               |              | \$80.00                |
| Account <b>6360.690 - Maint &amp; Repairs Supplies</b>                      |                     |                                          |                           |             |              |            |            |               |              |                        |
| 10728 - Ace Hardware-Public Works                                           | 087915              | Supplies                                 | Paid by Check<br># 104345 |             | 03/28/2024   | 04/03/2024 | 04/03/2024 |               | 04/12/2024   | 30.34                  |
| 10728 - Ace Hardware-Public Works                                           | 087907              | Cleaner                                  | Paid by Check<br># 104345 |             | 03/27/2024   | 04/03/2024 | 04/03/2024 |               | 04/12/2024   | 28.38                  |
| 10728 - Ace Hardware-Public Works                                           | 087912              | Supplies                                 | Paid by Check<br># 104345 |             | 03/28/2024   | 04/03/2024 | 04/03/2024 |               | 04/12/2024   | 34.09                  |
| 10728 - Ace Hardware-Public Works                                           | 087975              | Supplies                                 | Paid by Check<br># 104345 |             | 04/05/2024   | 04/08/2024 | 04/08/2024 |               | 04/12/2024   | 28.38                  |
| 10728 - Ace Hardware-Public Works                                           | 087974              | Propane Exchange                         | Paid by Check<br># 104345 |             | 04/05/2024   | 04/08/2024 | 04/08/2024 |               | 04/12/2024   | 58.97                  |
| 10728 - Ace Hardware-Public Works                                           | 087954              | Supplies                                 | Paid by Check<br># 104345 |             | 04/03/2024   | 04/08/2024 | 04/08/2024 |               | 04/12/2024   | 18.56                  |
| 10728 - Ace Hardware-Public Works                                           | 087950              | Supplies                                 | Paid by Check<br># 104345 |             | 04/03/2024   | 04/08/2024 | 04/08/2024 |               | 04/12/2024   | 38.23                  |
| Account <b>6360.690 - Maint &amp; Repairs Supplies</b> Totals               |                     |                                          |                           |             |              |            |            |               |              | Invoice Transactions 7 |
|                                                                             |                     |                                          |                           |             |              |            |            |               |              | \$236.95               |
| Account <b>6380.500 - Utilities Water &amp; Sewer</b>                       |                     |                                          |                           |             |              |            |            |               |              |                        |
| 10349 - Marina Coast Water District                                         | 000056088<br>032224 | Marina Backflow<br>Accounts              | Paid by Check<br># 104368 |             | 03/22/2024   | 04/03/2024 | 04/03/2024 |               | 04/12/2024   | 1,015.00               |
| 10349 - Marina Coast Water District                                         | 000056098<br>040524 | 3254 Abdy Way (Tate<br>Park-Building)    | Paid by Check<br># 104368 |             | 04/05/2024   | 04/05/2024 | 04/05/2024 |               | 04/12/2024   | 52.60                  |
| 10349 - Marina Coast Water District                                         | 000056014<br>040524 | 3200 Del Monte Blvd                      | Paid by Check<br># 104368 |             | 04/05/2024   | 04/08/2024 | 04/08/2024 |               | 04/12/2024   | 733.32                 |
| 10349 - Marina Coast Water District                                         | 000056034<br>040524 | 3240 De Forest Road                      | Paid by Check<br># 104368 |             | 04/05/2024   | 04/08/2024 | 04/08/2024 |               | 04/12/2024   | 62.91                  |
| 10349 - Marina Coast Water District                                         | 000056011<br>040524 | 3254 Abdy Way (Tate-<br>Park Irrigation) | Paid by Check<br># 104368 |             | 04/05/2024   | 04/08/2024 | 04/08/2024 |               | 04/12/2024   | 96.35                  |
| Account <b>6380.500 - Utilities Water &amp; Sewer</b> Totals                |                     |                                          |                           |             |              |            |            |               |              | Invoice Transactions 5 |
|                                                                             |                     |                                          |                           |             |              |            |            |               |              | \$1,960.18             |
| Account <b>6400.230 - Material &amp; Suppl Fuel - Gas and Diesel</b>        |                     |                                          |                           |             |              |            |            |               |              |                        |
| 10416 - Monterey County Petroleum-Sturdy<br>Oil Co.                         | 35657A-IN           | Regular Ethenol                          | Paid by Check<br># 104370 |             | 03/26/2024   | 04/05/2024 | 04/05/2024 |               | 04/12/2024   | 264.73                 |
| Account <b>6400.230 - Material &amp; Suppl Fuel - Gas and Diesel</b> Totals |                     |                                          |                           |             |              |            |            |               |              | Invoice Transactions 1 |
|                                                                             |                     |                                          |                           |             |              |            |            |               |              | \$264.73               |



# Accounts Payable by G/L Distribution Report

Payment Date Range 04/12/24 - 04/12/24

| Vendor                                                        | Invoice No. | Invoice Description          | Status                 | Held Reason | Invoice Date | Due Date   | G/L Date                | Received Date | Payment Date | Invoice Amount    |
|---------------------------------------------------------------|-------------|------------------------------|------------------------|-------------|--------------|------------|-------------------------|---------------|--------------|-------------------|
| Fund <b>100 - General Fund</b>                                |             |                              |                        |             |              |            |                         |               |              |                   |
| Department <b>310 - Public Works</b>                          |             |                              |                        |             |              |            |                         |               |              |                   |
| Division <b>311 - Buildings &amp; Grounds</b>                 |             |                              |                        |             |              |            |                         |               |              |                   |
| Sub-Division <b>00 - Non-Subdiv</b>                           |             |                              |                        |             |              |            |                         |               |              |                   |
| Account <b>6400.800 - Material &amp; Suppl Uniform</b>        |             |                              |                        |             |              |            |                         |               |              |                   |
| 10043 - Aramark Uniform Service                               | 5110438785  | PW Uniforms                  | Paid by Check # 104349 |             | 04/05/2024   | 04/05/2024 | 04/05/2024              |               | 04/12/2024   | 152.08            |
| 11955 - Walter Giracca - Reimbursement only                   | 04-03-24    | Reimbursement for Work Boots | Paid by Check # 104386 |             | 04/03/2024   | 04/03/2024 | 04/03/2024              |               | 04/12/2024   | 218.45            |
| Account <b>6400.800 - Material &amp; Suppl Uniform</b> Totals |             |                              |                        |             |              |            | Invoice Transactions 2  |               |              | <u>\$370.53</u>   |
| Sub-Division <b>00 - Non-Subdiv</b> Totals                    |             |                              |                        |             |              |            | Invoice Transactions 22 |               |              | <u>\$5,573.68</u> |
| Division <b>311 - Buildings &amp; Grounds</b> Totals          |             |                              |                        |             |              |            | Invoice Transactions 22 |               |              | <u>\$5,573.68</u> |
| Division <b>313 - Vehicle Maint</b>                           |             |                              |                        |             |              |            |                         |               |              |                   |
| Sub-Division <b>00 - Non-Subdiv</b>                           |             |                              |                        |             |              |            |                         |               |              |                   |
| Account <b>6360.850 - Maint &amp; Repairs Vehicle</b>         |             |                              |                        |             |              |            |                         |               |              |                   |
| 10292 - Interstate Battery                                    | 50292864    | Batteries                    | Paid by Check # 104363 |             | 03/27/2024   | 04/03/2024 | 04/03/2024              |               | 04/12/2024   | 161.45            |
| 10292 - Interstate Battery                                    | 4503973     | Batteries                    | Paid by Check # 104363 |             | 04/03/2024   | 04/03/2024 | 04/03/2024              |               | 04/12/2024   | 153.80            |
| 10428 - Monterey Tire Service                                 | 1-117376    | Tires                        | Paid by Check # 104373 |             | 03/19/2024   | 04/03/2024 | 04/03/2024              |               | 04/12/2024   | 522.66            |
| 10428 - Monterey Tire Service                                 | 1-117644    | Unit 811                     | Paid by Check # 104373 |             | 04/02/2024   | 04/08/2024 | 04/08/2024              |               | 04/12/2024   | 650.22            |
| 10403 - NAPA Auto Parts - former Monterey Auto Supply         | 4006-047323 | Oil Filter                   | Paid by Check # 104375 |             | 03/29/2024   | 04/03/2024 | 04/03/2024              |               | 04/12/2024   | 32.58             |
| 10403 - NAPA Auto Parts - former Monterey Auto Supply         | 4006-046415 | Brake Pad                    | Paid by Check # 104375 |             | 03/26/2024   | 04/03/2024 | 04/03/2024              |               | 04/12/2024   | 97.21             |
| 10403 - NAPA Auto Parts - former Monterey Auto Supply         | 4006-046603 | Fleet Pads                   | Paid by Check # 104375 |             | 03/26/2024   | 04/03/2024 | 04/03/2024              |               | 04/12/2024   | 72.99             |
| 10403 - NAPA Auto Parts - former Monterey Auto Supply         | 4006-045850 | Brake Pads                   | Paid by Check # 104375 |             | 03/22/2024   | 04/03/2024 | 04/03/2024              |               | 04/12/2024   | 44.44             |
| Account <b>6360.850 - Maint &amp; Repairs Vehicle</b> Totals  |             |                              |                        |             |              |            | Invoice Transactions 8  |               |              | <u>\$1,735.35</u> |
| Sub-Division <b>00 - Non-Subdiv</b> Totals                    |             |                              |                        |             |              |            | Invoice Transactions 8  |               |              | <u>\$1,735.35</u> |
| Division <b>313 - Vehicle Maint</b> Totals                    |             |                              |                        |             |              |            | Invoice Transactions 8  |               |              | <u>\$1,735.35</u> |
| Department <b>310 - Public Works</b> Totals                   |             |                              |                        |             |              |            | Invoice Transactions 30 |               |              | <u>\$7,309.03</u> |



# Accounts Payable by G/L Distribution Report

Payment Date Range 04/12/24 - 04/12/24

| Vendor                                                                               | Invoice No. | Invoice Description                     | Status                 | Held Reason | Invoice Date | Due Date   | G/L Date             | Received Date | Payment Date | Invoice Amount     |
|--------------------------------------------------------------------------------------|-------------|-----------------------------------------|------------------------|-------------|--------------|------------|----------------------|---------------|--------------|--------------------|
| Fund <b>100 - General Fund</b>                                                       |             |                                         |                        |             |              |            |                      |               |              |                    |
| Department <b>410 - Planning</b>                                                     |             |                                         |                        |             |              |            |                      |               |              |                    |
| Division <b>000 - Non-Div</b>                                                        |             |                                         |                        |             |              |            |                      |               |              |                    |
| Sub-Division <b>00 - Non-Subdiv</b>                                                  |             |                                         |                        |             |              |            |                      |               |              |                    |
| Account <b>6300.610 - Prof Svc Planning - Consultant</b>                             |             |                                         |                        |             |              |            |                      |               |              |                    |
| 10508 - Regional Government Services                                                 | 16550       | Planning Brass Tap Feb 2024             | Paid by EFT # 4498     |             | 02/29/2024   | 04/04/2024 | 04/04/2024           |               | 04/12/2024   | 159.88             |
| Account <b>6300.610 - Prof Svc Planning - Consultant</b> Totals                      |             |                                         |                        |             |              |            | Invoice Transactions |               | 1            | <u>\$159.88</u>    |
| Account <b>6400.230 - Material &amp; Suppl Fuel - Gas and Diesel</b>                 |             |                                         |                        |             |              |            |                      |               |              |                    |
| 10416 - Monterey County Petroleum-Sturdy Oil Co.                                     | 35657A-IN   | Regular Ethenol                         | Paid by Check # 104370 |             | 03/26/2024   | 04/05/2024 | 04/05/2024           |               | 04/12/2024   | 176.49             |
| Account <b>6400.230 - Material &amp; Suppl Fuel - Gas and Diesel</b> Totals          |             |                                         |                        |             |              |            | Invoice Transactions |               | 1            | <u>\$176.49</u>    |
| Account <b>6400.352 - Material &amp; Suppl IT - Software (non-capitalize)</b>        |             |                                         |                        |             |              |            |                      |               |              |                    |
| 10046 - ARC (Former San Jose Blue)                                                   | 12421220    | Plotter Lease March 2024 (Planning)     | Paid by Check # 104350 |             | 03/21/2024   | 04/09/2024 | 04/09/2024           |               | 04/12/2024   | 286.48             |
| Account <b>6400.352 - Material &amp; Suppl IT - Software (non-capitalize)</b> Totals |             |                                         |                        |             |              |            | Invoice Transactions |               | 1            | <u>\$286.48</u>    |
| Account <b>6500.700 - Training &amp; Travel Training &amp; Travel</b>                |             |                                         |                        |             |              |            |                      |               |              |                    |
| 11996 - Galia Baron - refunds only                                                   | 03-08-24    | Planning Commissioner Reimbursement     | Paid by Check # 104360 |             | 03/08/2024   | 04/04/2024 | 04/04/2024           |               | 04/12/2024   | 197.56             |
| 11833 - Hyunsoo Hur                                                                  | 03-09-2024  | Training Expenses                       | Paid by Check # 104362 |             | 03/09/2024   | 04/04/2024 | 04/04/2024           |               | 04/12/2024   | 614.94             |
| 11995 - Vic Jacobsen - refunds only                                                  | 03-08-24    | Planning Commissioner Reimbursement     | Paid by Check # 104385 |             | 03/08/2024   | 04/04/2024 | 04/04/2024           |               | 04/12/2024   | 284.88             |
| Account <b>6500.700 - Training &amp; Travel Training &amp; Travel</b> Totals         |             |                                         |                        |             |              |            | Invoice Transactions |               | 3            | <u>\$1,097.38</u>  |
| Sub-Division <b>00 - Non-Subdiv</b> Totals                                           |             |                                         |                        |             |              |            | Invoice Transactions |               | 6            | <u>\$1,720.23</u>  |
| Division <b>000 - Non-Div</b> Totals                                                 |             |                                         |                        |             |              |            | Invoice Transactions |               | 6            | <u>\$1,720.23</u>  |
| Department <b>410 - Planning</b> Totals                                              |             |                                         |                        |             |              |            | Invoice Transactions |               | 6            | <u>\$1,720.23</u>  |
| Department <b>420 - Engineering</b>                                                  |             |                                         |                        |             |              |            |                      |               |              |                    |
| Division <b>000 - Non-Div</b>                                                        |             |                                         |                        |             |              |            |                      |               |              |                    |
| Sub-Division <b>00 - Non-Subdiv</b>                                                  |             |                                         |                        |             |              |            |                      |               |              |                    |
| Account <b>6300.570 - Prof Svc Other</b>                                             |             |                                         |                        |             |              |            |                      |               |              |                    |
| 11984 - Duffy Group, Inc                                                             | COM-004     | Contract Research Public Works Director | Paid by Check # 104357 |             | 04/05/2024   | 04/05/2024 | 04/05/2024           |               | 04/12/2024   | 12,975.00          |
| Account <b>6300.570 - Prof Svc Other</b> Totals                                      |             |                                         |                        |             |              |            | Invoice Transactions |               | 1            | <u>\$12,975.00</u> |
| Sub-Division <b>00 - Non-Subdiv</b> Totals                                           |             |                                         |                        |             |              |            | Invoice Transactions |               | 1            | <u>\$12,975.00</u> |
| Division <b>000 - Non-Div</b> Totals                                                 |             |                                         |                        |             |              |            | Invoice Transactions |               | 1            | <u>\$12,975.00</u> |
| Department <b>420 - Engineering</b> Totals                                           |             |                                         |                        |             |              |            | Invoice Transactions |               | 1            | <u>\$12,975.00</u> |



# Accounts Payable by G/L Distribution Report

Payment Date Range 04/12/24 - 04/12/24

| Vendor                                                                            | Invoice No. | Invoice Description                           | Status                 | Held Reason | Invoice Date | Due Date   | G/L Date             | Received Date | Payment Date | Invoice Amount |
|-----------------------------------------------------------------------------------|-------------|-----------------------------------------------|------------------------|-------------|--------------|------------|----------------------|---------------|--------------|----------------|
| <b>Fund 100 - General Fund</b>                                                    |             |                                               |                        |             |              |            |                      |               |              |                |
| Department <b>430 - Building Inspection</b>                                       |             |                                               |                        |             |              |            |                      |               |              |                |
| Division <b>000 - Non-Div</b>                                                     |             |                                               |                        |             |              |            |                      |               |              |                |
| Sub-Division <b>00 - Non-Subdiv</b>                                               |             |                                               |                        |             |              |            |                      |               |              |                |
| Account <b>6380.120 - Utilities Comm Mobile &amp; Pager</b>                       |             |                                               |                        |             |              |            |                      |               |              |                |
| 10603 - Verizon Wireless                                                          | 9959518975  | Verizon Wireless March 2024 (972476364-00001) | Paid by EFT # 4501     |             | 03/18/2024   | 04/03/2024 | 04/03/2024           |               | 04/12/2024   | 182.86         |
| Account <b>6380.120 - Utilities Comm Mobile &amp; Pager</b> Totals                |             |                                               |                        |             |              |            | Invoice Transactions | 1             |              | \$182.86       |
| Sub-Division <b>00 - Non-Subdiv</b> Totals                                        |             |                                               |                        |             |              |            | Invoice Transactions | 1             |              | \$182.86       |
| Division <b>000 - Non-Div</b> Totals                                              |             |                                               |                        |             |              |            | Invoice Transactions | 1             |              | \$182.86       |
| Department <b>430 - Building Inspection</b> Totals                                |             |                                               |                        |             |              |            | Invoice Transactions | 1             |              | \$182.86       |
| Department <b>440 - Economic Dev</b>                                              |             |                                               |                        |             |              |            |                      |               |              |                |
| Division <b>000 - Non-Div</b>                                                     |             |                                               |                        |             |              |            |                      |               |              |                |
| Sub-Division <b>00 - Non-Subdiv</b>                                               |             |                                               |                        |             |              |            |                      |               |              |                |
| Account <b>6600.630 - Other Charges Promotional Activities</b>                    |             |                                               |                        |             |              |            |                      |               |              |                |
| 11620 - Certified Folder Display Service, Inc.                                    | 610171      | Restaurant Guide Disbursement - May 2024      | Paid by EFT # 4492     |             | 04/01/2024   | 04/05/2024 | 04/05/2024           |               | 04/12/2024   | 385.10         |
| Account <b>6600.630 - Other Charges Promotional Activities</b> Totals             |             |                                               |                        |             |              |            | Invoice Transactions | 1             |              | \$385.10       |
| Sub-Division <b>00 - Non-Subdiv</b> Totals                                        |             |                                               |                        |             |              |            | Invoice Transactions | 1             |              | \$385.10       |
| Division <b>000 - Non-Div</b> Totals                                              |             |                                               |                        |             |              |            | Invoice Transactions | 1             |              | \$385.10       |
| Department <b>440 - Economic Dev</b> Totals                                       |             |                                               |                        |             |              |            | Invoice Transactions | 1             |              | \$385.10       |
| Department <b>510 - Recreation &amp; Culture</b>                                  |             |                                               |                        |             |              |            |                      |               |              |                |
| Division <b>100 - Admin</b>                                                       |             |                                               |                        |             |              |            |                      |               |              |                |
| Sub-Division <b>00 - Non-Subdiv</b>                                               |             |                                               |                        |             |              |            |                      |               |              |                |
| Account <b>6360.690 - Maint &amp; Repairs Supplies</b>                            |             |                                               |                        |             |              |            |                      |               |              |                |
| 10239 - First Alarm                                                               | 807679      | Cust # 100049121                              | Paid by EFT # 4495     |             | 03/12/2024   | 03/25/2024 | 03/25/2024           |               | 04/12/2024   | 37.15          |
| Account <b>6360.690 - Maint &amp; Repairs Supplies</b> Totals                     |             |                                               |                        |             |              |            | Invoice Transactions | 1             |              | \$37.15        |
| Account <b>6400.230 - Material &amp; Suppl Fuel - Gas and Diesel</b>              |             |                                               |                        |             |              |            |                      |               |              |                |
| 10416 - Monterey County Petroleum-Sturdy Oil Co.                                  | 35657A-IN   | Regular Ethenol                               | Paid by Check # 104370 |             | 03/26/2024   | 04/05/2024 | 04/05/2024           |               | 04/12/2024   | 441.23         |
| Account <b>6400.230 - Material &amp; Suppl Fuel - Gas and Diesel</b> Totals       |             |                                               |                        |             |              |            | Invoice Transactions | 1             |              | \$441.23       |
| Account <b>6400.652 - Material &amp; Suppl Recr Special Progr / Events</b>        |             |                                               |                        |             |              |            |                      |               |              |                |
| 11999 - Ho-Wah Restaurant / Steve Chow                                            | 04-13-24    | Earth Day Event                               | Paid by Check # 104387 |             | 04/11/2024   | 04/11/2024 | 04/11/2024           |               | 04/12/2024   | 2,500.00       |
| Account <b>6400.652 - Material &amp; Suppl Recr Special Progr / Events</b> Totals |             |                                               |                        |             |              |            | Invoice Transactions | 1             |              | \$2,500.00     |
| Sub-Division <b>00 - Non-Subdiv</b> Totals                                        |             |                                               |                        |             |              |            | Invoice Transactions | 3             |              | \$2,978.38     |
| Division <b>100 - Admin</b> Totals                                                |             |                                               |                        |             |              |            | Invoice Transactions | 3             |              | \$2,978.38     |



# Accounts Payable by G/L Distribution Report

Payment Date Range 04/12/24 - 04/12/24

| Vendor                                                                            | Invoice No. | Invoice Description | Status                    | Held Reason | Invoice Date | Due Date   | G/L Date                | Received Date | Payment Date | Invoice Amount |
|-----------------------------------------------------------------------------------|-------------|---------------------|---------------------------|-------------|--------------|------------|-------------------------|---------------|--------------|----------------|
| Fund <b>100 - General Fund</b>                                                    |             |                     |                           |             |              |            |                         |               |              |                |
| Department <b>510 - Recreation &amp; Culture</b>                                  |             |                     |                           |             |              |            |                         |               |              |                |
| Division <b>511 - Youth</b>                                                       |             |                     |                           |             |              |            |                         |               |              |                |
| Sub-Division <b>00 - Non-Subdiv</b>                                               |             |                     |                           |             |              |            |                         |               |              |                |
| Account <b>6400.652 - Material &amp; Suppl Recr Special Progr / Events</b>        |             |                     |                           |             |              |            |                         |               |              |                |
| 11784 - John Upshaw John Upshaw - DJ Monterey                                     | 03-30-24    | DJ services         | Paid by Check<br># 104388 |             | 02/08/2024   | 03/25/2024 | 03/25/2024              |               | 04/12/2024   | 225.00         |
| Account <b>6400.652 - Material &amp; Suppl Recr Special Progr / Events</b> Totals |             |                     |                           |             |              |            | Invoice Transactions 1  |               | \$225.00     |                |
| Sub-Division <b>00 - Non-Subdiv</b> Totals                                        |             |                     |                           |             |              |            | Invoice Transactions 1  |               | \$225.00     |                |
| Division <b>511 - Youth</b> Totals                                                |             |                     |                           |             |              |            | Invoice Transactions 1  |               | \$225.00     |                |
| Department <b>510 - Recreation &amp; Culture</b> Totals                           |             |                     |                           |             |              |            | Invoice Transactions 4  |               | \$3,203.38   |                |
| Fund <b>100 - General Fund</b> Totals                                             |             |                     |                           |             |              |            | Invoice Transactions 78 |               | \$66,664.70  |                |



# Accounts Payable by G/L Distribution Report

Payment Date Range 04/12/24 - 04/12/24

| Vendor                                                            | Invoice No. | Invoice Description    | Status             | Held Reason | Invoice Date | Due Date   | G/L Date             | Received Date | Payment Date | Invoice Amount |
|-------------------------------------------------------------------|-------------|------------------------|--------------------|-------------|--------------|------------|----------------------|---------------|--------------|----------------|
| Fund <b>110 - Vehicle and Equipment</b>                           |             |                        |                    |             |              |            |                      |               |              |                |
| Department <b>000 - Non-Dept</b>                                  |             |                        |                    |             |              |            |                      |               |              |                |
| Division <b>000 - Non-Div</b>                                     |             |                        |                    |             |              |            |                      |               |              |                |
| Sub-Division <b>00 - Non-Subdiv</b>                               |             |                        |                    |             |              |            |                      |               |              |                |
| Account <b>6600.450 - Other Charges Leases &amp; Rents</b>        |             |                        |                    |             |              |            |                      |               |              |                |
| 11491 - Enterprise FM Trust - Fleet Lease payments only           | FBN5010551  | Lease Payment/April 24 | Paid by EFT # 4494 |             | 04/03/2024   | 04/08/2024 | 04/08/2024           |               | 04/12/2024   | 21,319.73      |
| Account <b>6600.450 - Other Charges Leases &amp; Rents</b> Totals |             |                        |                    |             |              |            | Invoice Transactions | 1             |              | \$21,319.73    |
| Sub-Division <b>00 - Non-Subdiv</b> Totals                        |             |                        |                    |             |              |            | Invoice Transactions | 1             |              | \$21,319.73    |
| Division <b>000 - Non-Div</b> Totals                              |             |                        |                    |             |              |            | Invoice Transactions | 1             |              | \$21,319.73    |
| Department <b>000 - Non-Dept</b> Totals                           |             |                        |                    |             |              |            | Invoice Transactions | 1             |              | \$21,319.73    |
| Fund <b>110 - Vehicle and Equipment</b> Totals                    |             |                        |                    |             |              |            | Invoice Transactions | 1             |              | \$21,319.73    |



# Accounts Payable by G/L Distribution Report

Payment Date Range 04/12/24 - 04/12/24

| Vendor                                                                 | Invoice No. | Invoice Description              | Status                 | Held Reason | Invoice Date | Due Date   | G/L Date             | Received Date | Payment Date | Invoice Amount |
|------------------------------------------------------------------------|-------------|----------------------------------|------------------------|-------------|--------------|------------|----------------------|---------------|--------------|----------------|
| Fund <b>130 - Library Maintenance</b>                                  |             |                                  |                        |             |              |            |                      |               |              |                |
| Department <b>000 - Non-Dept</b>                                       |             |                                  |                        |             |              |            |                      |               |              |                |
| Division <b>000 - Non-Div</b>                                          |             |                                  |                        |             |              |            |                      |               |              |                |
| Sub-Division <b>00 - Non-Subdiv</b>                                    |             |                                  |                        |             |              |            |                      |               |              |                |
| Account <b>6360.440 - Maint &amp; Repairs Landscape General</b>        |             |                                  |                        |             |              |            |                      |               |              |                |
| 10446 - New Image Landscape Co.                                        | 146401      | Landscape Maintenance March 2024 | Paid by Check # 104376 |             | 03/31/2024   | 04/08/2024 | 04/08/2024           |               | 04/12/2024   | 675.00         |
| Account <b>6360.440 - Maint &amp; Repairs Landscape General</b> Totals |             |                                  |                        |             |              |            | Invoice Transactions | 1             |              | \$675.00       |
| Sub-Division <b>00 - Non-Subdiv</b> Totals                             |             |                                  |                        |             |              |            | Invoice Transactions | 1             |              | \$675.00       |
| Division <b>000 - Non-Div</b> Totals                                   |             |                                  |                        |             |              |            | Invoice Transactions | 1             |              | \$675.00       |
| Department <b>000 - Non-Dept</b> Totals                                |             |                                  |                        |             |              |            | Invoice Transactions | 1             |              | \$675.00       |
| Fund <b>130 - Library Maintenance</b> Totals                           |             |                                  |                        |             |              |            | Invoice Transactions | 1             |              | \$675.00       |



# Accounts Payable by G/L Distribution Report

Payment Date Range 04/12/24 - 04/12/24

| Vendor                                                           | Invoice No.      | Invoice Description                           | Status                 | Held Reason | Invoice Date | Due Date   | G/L Date   | Received Date          | Payment Date | Invoice Amount |
|------------------------------------------------------------------|------------------|-----------------------------------------------|------------------------|-------------|--------------|------------|------------|------------------------|--------------|----------------|
| Fund 220 - Gas Tax                                               |                  |                                               |                        |             |              |            |            |                        |              |                |
| Department 000 - Non-Dept                                        |                  |                                               |                        |             |              |            |            |                        |              |                |
| Division 000 - Non-Div                                           |                  |                                               |                        |             |              |            |            |                        |              |                |
| Sub-Division 00 - Non-Subdiv                                     |                  |                                               |                        |             |              |            |            |                        |              |                |
| Account 6380.120 - Utilities Comm Mobile & Pager                 |                  |                                               |                        |             |              |            |            |                        |              |                |
| 10603 - Verizon Wireless                                         | 9959518975       | Verizon Wireless March 2024 (972476364-00001) | Paid by EFT # 4501     |             | 03/18/2024   | 04/03/2024 | 04/03/2024 |                        | 04/12/2024   | 539.82         |
| Account 6380.120 - Utilities Comm Mobile & Pager Totals          |                  |                                               |                        |             |              |            |            | Invoice Transactions 1 |              | \$539.82       |
| Account 6380.300 - Utilities Gas & Electric                      |                  |                                               |                        |             |              |            |            |                        |              |                |
| 10463 - Pacific Gas & Electric                                   | March 2024 313-6 | PG&E 6793435313-6                             | Paid by Check # 104379 |             | 03/27/2024   | 04/05/2024 | 04/05/2024 |                        | 04/12/2024   | 1,014.18       |
| Account 6380.300 - Utilities Gas & Electric Totals               |                  |                                               |                        |             |              |            |            | Invoice Transactions 1 |              | \$1,014.18     |
| Account 6380.500 - Utilities Water & Sewer                       |                  |                                               |                        |             |              |            |            |                        |              |                |
| 10349 - Marina Coast Water District                              | 000056032040524  | Crescent Ave/Costa Del Mar East Side          | Paid by Check # 104368 |             | 04/05/2024   | 04/05/2024 | 04/05/2024 |                        | 04/12/2024   | 62.91          |
| 10349 - Marina Coast Water District                              | 000056084040524  | Crescent/Schuler/Irrigation                   | Paid by Check # 104368 |             | 04/05/2024   | 04/05/2024 | 04/05/2024 |                        | 04/12/2024   | 68.34          |
| 10349 - Marina Coast Water District                              | 000056087040524  | Crescent Ave/Costa Del Mar Irrigation         | Paid by Check # 104368 |             | 04/05/2024   | 04/05/2024 | 04/05/2024 |                        | 04/12/2024   | 28.34          |
| 10349 - Marina Coast Water District                              | 000056085040524  | Crescent/Whitney Irrigation                   | Paid by Check # 104368 |             | 04/05/2024   | 04/05/2024 | 04/05/2024 |                        | 04/12/2024   | 28.34          |
| 10349 - Marina Coast Water District                              | 000056008040524  | Reservation & Del Monte                       | Paid by Check # 104368 |             | 04/05/2024   | 04/05/2024 | 04/05/2024 |                        | 04/12/2024   | 28.34          |
| 10349 - Marina Coast Water District                              | 000056030040524  | Crescent Ave/Reser Rd/Ramada Inn              | Paid by Check # 104368 |             | 04/05/2024   | 04/08/2024 | 04/08/2024 |                        | 04/12/2024   | 38.22          |
| 10349 - Marina Coast Water District                              | 000056086040524  | Crescent Ave/Sirena Del Mar Irrigation        | Paid by Check # 104368 |             | 04/05/2024   | 04/08/2024 | 04/08/2024 |                        | 04/12/2024   | 28.34          |
| Account 6380.500 - Utilities Water & Sewer Totals                |                  |                                               |                        |             |              |            |            | Invoice Transactions 7 |              | \$282.83       |
| Account 6400.230 - Material & Suppl Fuel - Gas and Diesel        |                  |                                               |                        |             |              |            |            |                        |              |                |
| 10416 - Monterey County Petroleum-Sturdy Oil Co.                 | 35653A-IN        | Diesel Fuel                                   | Paid by Check # 104370 |             | 03/25/2024   | 04/05/2024 | 04/05/2024 |                        | 04/12/2024   | 913.83         |
| 10416 - Monterey County Petroleum-Sturdy Oil Co.                 | 35657A-IN        | Regular Ethenol                               | Paid by Check # 104370 |             | 03/26/2024   | 04/05/2024 | 04/05/2024 |                        | 04/12/2024   | 264.74         |
| Account 6400.230 - Material & Suppl Fuel - Gas and Diesel Totals |                  |                                               |                        |             |              |            |            | Invoice Transactions 2 |              | \$1,178.57     |
| Account 6400.733 - Material & Suppl Signs                        |                  |                                               |                        |             |              |            |            |                        |              |                |
| 10108 - Capitol Barricade, Inc.                                  | 163179           | W3-2 Reflective Signs                         | Paid by Check # 104352 |             | 04/05/2024   | 04/05/2024 | 04/05/2024 |                        | 04/12/2024   | 449.16         |
| Account 6400.733 - Material & Suppl Signs Totals                 |                  |                                               |                        |             |              |            |            | Invoice Transactions 1 |              | \$449.16       |
| Account 6400.740 - Material & Suppl Special Dept Suppl           |                  |                                               |                        |             |              |            |            |                        |              |                |
| 10540 - Sierra Springs & Alhambra                                | 9696351040624    | Corp Yard                                     | Paid by Check # 104381 |             | 04/06/2024   | 04/08/2024 | 04/08/2024 |                        | 04/12/2024   | 191.84         |
| Account 6400.740 - Material & Suppl Special Dept Suppl Totals    |                  |                                               |                        |             |              |            |            | Invoice Transactions 1 |              | \$191.84       |



# Accounts Payable by G/L Distribution Report

Payment Date Range 04/12/24 - 04/12/24

| Vendor                                                                                 | Invoice No. | Invoice Description | Status                    | Held Reason | Invoice Date | Due Date   | G/L Date   | Received Date | Payment Date            | Invoice Amount    |
|----------------------------------------------------------------------------------------|-------------|---------------------|---------------------------|-------------|--------------|------------|------------|---------------|-------------------------|-------------------|
| Fund <b>220 - Gas Tax</b>                                                              |             |                     |                           |             |              |            |            |               |                         |                   |
| Department <b>000 - Non-Dept</b>                                                       |             |                     |                           |             |              |            |            |               |                         |                   |
| Division <b>000 - Non-Div</b>                                                          |             |                     |                           |             |              |            |            |               |                         |                   |
| Sub-Division <b>00 - Non-Subdiv</b>                                                    |             |                     |                           |             |              |            |            |               |                         |                   |
| Account <b>6400.750 - Material &amp; Suppl Street Material (non-capitalize)</b>        |             |                     |                           |             |              |            |            |               |                         |                   |
| 10327 - Las Animas                                                                     | 60902       | Supplies            | Paid by Check<br># 104367 |             | 03/22/2024   | 04/03/2024 | 04/03/2024 |               | 04/12/2024              | 540.23            |
| Account <b>6400.750 - Material &amp; Suppl Street Material (non-capitalize) Totals</b> |             |                     |                           |             |              |            |            |               | Invoice Transactions 1  | <u>\$540.23</u>   |
| Account <b>6400.800 - Material &amp; Suppl Uniform</b>                                 |             |                     |                           |             |              |            |            |               |                         |                   |
| 10043 - Aramark Uniform Service                                                        | 5110438786  | PW Supplies         | Paid by Check<br># 104349 |             | 04/05/2024   | 04/05/2024 | 04/05/2024 |               | 04/12/2024              | 70.51             |
| Account <b>6400.800 - Material &amp; Suppl Uniform Totals</b>                          |             |                     |                           |             |              |            |            |               | Invoice Transactions 1  | <u>\$70.51</u>    |
| Sub-Division <b>00 - Non-Subdiv Totals</b>                                             |             |                     |                           |             |              |            |            |               | Invoice Transactions 15 | <u>\$4,267.14</u> |
| Division <b>000 - Non-Div Totals</b>                                                   |             |                     |                           |             |              |            |            |               | Invoice Transactions 15 | <u>\$4,267.14</u> |
| Department <b>000 - Non-Dept Totals</b>                                                |             |                     |                           |             |              |            |            |               | Invoice Transactions 15 | <u>\$4,267.14</u> |
| Fund <b>220 - Gas Tax Totals</b>                                                       |             |                     |                           |             |              |            |            |               | Invoice Transactions 15 | <u>\$4,267.14</u> |



# Accounts Payable by G/L Distribution Report

Payment Date Range 04/12/24 - 04/12/24

| Vendor                                                       | Invoice No.        | Invoice Description | Status                    | Held Reason | Invoice Date | Due Date   | G/L Date             | Received Date | Payment Date | Invoice Amount |
|--------------------------------------------------------------|--------------------|---------------------|---------------------------|-------------|--------------|------------|----------------------|---------------|--------------|----------------|
| Fund <b>225 - National Park Service</b>                      |                    |                     |                           |             |              |            |                      |               |              |                |
| Department <b>000 - Non-Dept</b>                             |                    |                     |                           |             |              |            |                      |               |              |                |
| Division <b>000 - Non-Div</b>                                |                    |                     |                           |             |              |            |                      |               |              |                |
| Sub-Division <b>00 - Non-Subdiv</b>                          |                    |                     |                           |             |              |            |                      |               |              |                |
| Account <b>6380.500 - Utilities Water &amp; Sewer</b>        |                    |                     |                           |             |              |            |                      |               |              |                |
| 10432 - Monterey One Water - former<br>MRWPCA                | 13000183<br>033124 | 4th Ave Dy Dr       | Paid by Check<br># 104371 |             | 03/31/2024   | 04/03/2024 | 04/03/2024           |               | 04/12/2024   | 333.00         |
| Account <b>6380.500 - Utilities Water &amp; Sewer</b> Totals |                    |                     |                           |             |              |            | Invoice Transactions | 1             |              | \$333.00       |
| Sub-Division <b>00 - Non-Subdiv</b> Totals                   |                    |                     |                           |             |              |            | Invoice Transactions | 1             |              | \$333.00       |
| Division <b>000 - Non-Div</b> Totals                         |                    |                     |                           |             |              |            | Invoice Transactions | 1             |              | \$333.00       |
| Department <b>000 - Non-Dept</b> Totals                      |                    |                     |                           |             |              |            | Invoice Transactions | 1             |              | \$333.00       |
| Fund <b>225 - National Park Service</b> Totals               |                    |                     |                           |             |              |            | Invoice Transactions | 1             |              | \$333.00       |



# Accounts Payable by G/L Distribution Report

Payment Date Range 04/12/24 - 04/12/24

| Vendor                                                                 | Invoice No. | Invoice Description              | Status                 | Held Reason | Invoice Date | Due Date   | G/L Date             | Received Date | Payment Date | Invoice Amount |
|------------------------------------------------------------------------|-------------|----------------------------------|------------------------|-------------|--------------|------------|----------------------|---------------|--------------|----------------|
| Fund <b>232 - Seabreeze AD</b>                                         |             |                                  |                        |             |              |            |                      |               |              |                |
| Department <b>000 - Non-Dept</b>                                       |             |                                  |                        |             |              |            |                      |               |              |                |
| Division <b>000 - Non-Div</b>                                          |             |                                  |                        |             |              |            |                      |               |              |                |
| Sub-Division <b>00 - Non-Subdiv</b>                                    |             |                                  |                        |             |              |            |                      |               |              |                |
| Account <b>6360.440 - Maint &amp; Repairs Landscape General</b>        |             |                                  |                        |             |              |            |                      |               |              |                |
| 10446 - New Image Landscape Co.                                        | 146401      | Landscape Maintenance March 2024 | Paid by Check # 104376 |             | 03/31/2024   | 04/08/2024 | 04/08/2024           |               | 04/12/2024   | 218.00         |
| Account <b>6360.440 - Maint &amp; Repairs Landscape General</b> Totals |             |                                  |                        |             |              |            | Invoice Transactions | 1             |              | \$218.00       |
| Sub-Division <b>00 - Non-Subdiv</b> Totals                             |             |                                  |                        |             |              |            | Invoice Transactions | 1             |              | \$218.00       |
| Division <b>000 - Non-Div</b> Totals                                   |             |                                  |                        |             |              |            | Invoice Transactions | 1             |              | \$218.00       |
| Department <b>000 - Non-Dept</b> Totals                                |             |                                  |                        |             |              |            | Invoice Transactions | 1             |              | \$218.00       |
| Fund <b>232 - Seabreeze AD</b> Totals                                  |             |                                  |                        |             |              |            | Invoice Transactions | 1             |              | \$218.00       |



Accounts Payable by G/L Distribution Report

Payment Date Range 04/12/24 - 04/12/24

| Vendor                                                      | Invoice No.       | Invoice Description              | Status                 | Held Reason | Invoice Date | Due Date   | G/L Date   | Received Date | Payment Date           | Invoice Amount |
|-------------------------------------------------------------|-------------------|----------------------------------|------------------------|-------------|--------------|------------|------------|---------------|------------------------|----------------|
| Fund 233 - Monterey Bay Estates AD                          |                   |                                  |                        |             |              |            |            |               |                        |                |
| Department 000 - Non-Dept                                   |                   |                                  |                        |             |              |            |            |               |                        |                |
| Division 000 - Non-Div                                      |                   |                                  |                        |             |              |            |            |               |                        |                |
| Sub-Division 00 - Non-Subdiv                                |                   |                                  |                        |             |              |            |            |               |                        |                |
| Account 6360.440 - Maint & Repairs Landscape General        |                   |                                  |                        |             |              |            |            |               |                        |                |
| 10446 - New Image Landscape Co.                             | 146401            | Landscape Maintenance March 2024 | Paid by Check # 104376 |             | 03/31/2024   | 04/08/2024 | 04/08/2024 |               | 04/12/2024             | 468.00         |
| Account 6360.440 - Maint & Repairs Landscape General Totals |                   |                                  |                        |             |              |            |            |               | Invoice Transactions 1 | \$468.00       |
| Account 6380.300 - Utilities Gas & Electric                 |                   |                                  |                        |             |              |            |            |               |                        |                |
| 10463 - Pacific Gas & Electric                              | March 2024 313 -6 | PG&E 6793435313-6                | Paid by Check # 104379 |             | 03/27/2024   | 04/05/2024 | 04/05/2024 |               | 04/12/2024             | 9.87           |
| Account 6380.300 - Utilities Gas & Electric Totals          |                   |                                  |                        |             |              |            |            |               | Invoice Transactions 1 | \$9.87         |
| Sub-Division 00 - Non-Subdiv Totals                         |                   |                                  |                        |             |              |            |            |               | Invoice Transactions 2 | \$477.87       |
| Division 000 - Non-Div Totals                               |                   |                                  |                        |             |              |            |            |               | Invoice Transactions 2 | \$477.87       |
| Department 000 - Non-Dept Totals                            |                   |                                  |                        |             |              |            |            |               | Invoice Transactions 2 | \$477.87       |
| Fund 233 - Monterey Bay Estates AD Totals                   |                   |                                  |                        |             |              |            |            |               | Invoice Transactions 2 | \$477.87       |



# Accounts Payable by G/L Distribution Report

Payment Date Range 04/12/24 - 04/12/24

| Vendor                                                                 | Invoice No.       | Invoice Description              | Status                 | Held Reason | Invoice Date | Due Date   | G/L Date   | Received Date | Payment Date           | Invoice Amount |
|------------------------------------------------------------------------|-------------------|----------------------------------|------------------------|-------------|--------------|------------|------------|---------------|------------------------|----------------|
| Fund <b>235 - Cypress Cove II AD</b>                                   |                   |                                  |                        |             |              |            |            |               |                        |                |
| Department <b>000 - Non-Dept</b>                                       |                   |                                  |                        |             |              |            |            |               |                        |                |
| Division <b>000 - Non-Div</b>                                          |                   |                                  |                        |             |              |            |            |               |                        |                |
| Sub-Division <b>00 - Non-Subdiv</b>                                    |                   |                                  |                        |             |              |            |            |               |                        |                |
| Account <b>6360.440 - Maint &amp; Repairs Landscape General</b>        |                   |                                  |                        |             |              |            |            |               |                        |                |
| 10446 - New Image Landscape Co.                                        | 146401            | Landscape Maintenance March 2024 | Paid by Check # 104376 |             | 03/31/2024   | 04/08/2024 | 04/08/2024 |               | 04/12/2024             | 530.00         |
| Account <b>6360.440 - Maint &amp; Repairs Landscape General</b> Totals |                   |                                  |                        |             |              |            |            |               | Invoice Transactions 1 | \$530.00       |
| Account <b>6380.300 - Utilities Gas &amp; Electric</b>                 |                   |                                  |                        |             |              |            |            |               |                        |                |
| 10463 - Pacific Gas & Electric                                         | March 2024 313 -6 | PG&E 6793435313-6                | Paid by Check # 104379 |             | 03/27/2024   | 04/05/2024 | 04/05/2024 |               | 04/12/2024             | 9.53           |
| Account <b>6380.300 - Utilities Gas &amp; Electric</b> Totals          |                   |                                  |                        |             |              |            |            |               | Invoice Transactions 1 | \$9.53         |
| Sub-Division <b>00 - Non-Subdiv</b> Totals                             |                   |                                  |                        |             |              |            |            |               | Invoice Transactions 2 | \$539.53       |
| Division <b>000 - Non-Div</b> Totals                                   |                   |                                  |                        |             |              |            |            |               | Invoice Transactions 2 | \$539.53       |
| Department <b>000 - Non-Dept</b> Totals                                |                   |                                  |                        |             |              |            |            |               | Invoice Transactions 2 | \$539.53       |
| Fund <b>235 - Cypress Cove II AD</b> Totals                            |                   |                                  |                        |             |              |            |            |               | Invoice Transactions 2 | \$539.53       |



# Accounts Payable by G/L Distribution Report

Payment Date Range 04/12/24 - 04/12/24

| Vendor                                                                 | Invoice No. | Invoice Description              | Status                 | Held Reason | Invoice Date | Due Date   | G/L Date             | Received Date | Payment Date | Invoice Amount |
|------------------------------------------------------------------------|-------------|----------------------------------|------------------------|-------------|--------------|------------|----------------------|---------------|--------------|----------------|
| Fund <b>251 - CFD - Locke Paddon</b>                                   |             |                                  |                        |             |              |            |                      |               |              |                |
| Department <b>000 - Non-Dept</b>                                       |             |                                  |                        |             |              |            |                      |               |              |                |
| Division <b>000 - Non-Div</b>                                          |             |                                  |                        |             |              |            |                      |               |              |                |
| Sub-Division <b>00 - Non-Subdiv</b>                                    |             |                                  |                        |             |              |            |                      |               |              |                |
| Account <b>6360.440 - Maint &amp; Repairs Landscape General</b>        |             |                                  |                        |             |              |            |                      |               |              |                |
| 10446 - New Image Landscape Co.                                        | 146401      | Landscape Maintenance March 2024 | Paid by Check # 104376 |             | 03/31/2024   | 04/08/2024 | 04/08/2024           |               | 04/12/2024   | 249.00         |
| Account <b>6360.440 - Maint &amp; Repairs Landscape General</b> Totals |             |                                  |                        |             |              |            | Invoice Transactions | 1             |              | \$249.00       |
| Sub-Division <b>00 - Non-Subdiv</b> Totals                             |             |                                  |                        |             |              |            | Invoice Transactions | 1             |              | \$249.00       |
| Division <b>000 - Non-Div</b> Totals                                   |             |                                  |                        |             |              |            | Invoice Transactions | 1             |              | \$249.00       |
| Department <b>000 - Non-Dept</b> Totals                                |             |                                  |                        |             |              |            | Invoice Transactions | 1             |              | \$249.00       |
| Fund <b>251 - CFD - Locke Paddon</b> Totals                            |             |                                  |                        |             |              |            | Invoice Transactions | 1             |              | \$249.00       |



Accounts Payable by G/L Distribution Report

Payment Date Range 04/12/24 - 04/12/24

| Vendor                                         | Invoice No. | Invoice Description                | Status                 | Held Reason | Invoice Date | Due Date   | G/L Date               | Received Date | Payment Date | Invoice Amount |
|------------------------------------------------|-------------|------------------------------------|------------------------|-------------|--------------|------------|------------------------|---------------|--------------|----------------|
| Fund 422 - Capital Projects - Measure X        |             |                                    |                        |             |              |            |                        |               |              |                |
| Department 000 - Non-Dept                      |             |                                    |                        |             |              |            |                        |               |              |                |
| Division 000 - Non-Div                         |             |                                    |                        |             |              |            |                        |               |              |                |
| Sub-Division 00 - Non-Subdiv                   |             |                                    |                        |             |              |            |                        |               |              |                |
| Account 6300.570 - Prof Svc Other              |             |                                    |                        |             |              |            |                        |               |              |                |
| 11847 - BKF Engineers                          | 24031004    | Marina Pavement Management Program | Paid by Check # 104351 |             | 03/21/2024   | 04/03/2024 | 04/03/2024             |               | 04/12/2024   | 1,962.50       |
| Account 6300.570 - Prof Svc Other Totals       |             |                                    |                        |             |              |            | Invoice Transactions 1 |               | \$1,962.50   |                |
| Sub-Division 00 - Non-Subdiv Totals            |             |                                    |                        |             |              |            | Invoice Transactions 1 |               | \$1,962.50   |                |
| Division 000 - Non-Div Totals                  |             |                                    |                        |             |              |            | Invoice Transactions 1 |               | \$1,962.50   |                |
| Department 000 - Non-Dept Totals               |             |                                    |                        |             |              |            | Invoice Transactions 1 |               | \$1,962.50   |                |
| Fund 422 - Capital Projects - Measure X Totals |             |                                    |                        |             |              |            | Invoice Transactions 1 |               | \$1,962.50   |                |



# Accounts Payable by G/L Distribution Report

Payment Date Range 04/12/24 - 04/12/24

| Vendor                                          | Invoice No. | Invoice Description                            | Status                 | Held Reason | Invoice Date | Due Date   | G/L Date             | Received Date | Payment Date | Invoice Amount |
|-------------------------------------------------|-------------|------------------------------------------------|------------------------|-------------|--------------|------------|----------------------|---------------|--------------|----------------|
| Fund <b>462 - City Capital Projects</b>         |             |                                                |                        |             |              |            |                      |               |              |                |
| Department <b>000 - Non-Dept</b>                |             |                                                |                        |             |              |            |                      |               |              |                |
| Division <b>000 - Non-Div</b>                   |             |                                                |                        |             |              |            |                      |               |              |                |
| Sub-Division <b>00 - Non-Subdiv</b>             |             |                                                |                        |             |              |            |                      |               |              |                |
| Account <b>6300.570 - Prof Svc Other</b>        |             |                                                |                        |             |              |            |                      |               |              |                |
| 10425 - Monterey Peninsula Engineering          | 12-10-7     | Imjin Parkway Widening Project                 | Paid by Check # 104372 |             | 12/31/2023   | 04/05/2024 | 04/05/2024           |               | 04/12/2024   | 129,910.84     |
| 11084 - EMC Planning Group                      | 22-003-21   | Marina Local Coastal Program Update March 2024 | Paid by Check # 104358 |             | 03/31/2024   | 04/04/2024 | 04/04/2024           |               | 04/12/2024   | 5,932.84       |
| 10316 - Kimley-Horn & Associates                | 27564866    | Salinas Ave Traffic Study                      | Paid by Check # 104365 |             | 02/29/2024   | 04/08/2024 | 04/08/2024           |               | 04/12/2024   | 1,120.86       |
| Account <b>6300.570 - Prof Svc Other</b> Totals |             |                                                |                        |             |              |            | Invoice Transactions | 3             |              | \$136,964.54   |
| Sub-Division <b>00 - Non-Subdiv</b> Totals      |             |                                                |                        |             |              |            | Invoice Transactions | 3             |              | \$136,964.54   |
| Division <b>000 - Non-Div</b> Totals            |             |                                                |                        |             |              |            | Invoice Transactions | 3             |              | \$136,964.54   |
| Department <b>000 - Non-Dept</b> Totals         |             |                                                |                        |             |              |            | Invoice Transactions | 3             |              | \$136,964.54   |
| Fund <b>462 - City Capital Projects</b> Totals  |             |                                                |                        |             |              |            | Invoice Transactions | 3             |              | \$136,964.54   |



# Accounts Payable by G/L Distribution Report

Payment Date Range 04/12/24 - 04/12/24

| Vendor                                                                      | Invoice No.         | Invoice Description                                       | Status                    | Held Reason | Invoice Date | Due Date   | G/L Date   | Received Date | Payment Date | Invoice Amount         |
|-----------------------------------------------------------------------------|---------------------|-----------------------------------------------------------|---------------------------|-------------|--------------|------------|------------|---------------|--------------|------------------------|
| <b>Fund 555 - Marina Airport</b>                                            |                     |                                                           |                           |             |              |            |            |               |              |                        |
| Department <b>000 - Non-Dept</b>                                            |                     |                                                           |                           |             |              |            |            |               |              |                        |
| Division <b>000 - Non-Div</b>                                               |                     |                                                           |                           |             |              |            |            |               |              |                        |
| Sub-Division <b>00 - Non-Subdiv</b>                                         |                     |                                                           |                           |             |              |            |            |               |              |                        |
| Account <b>6300.570 - Prof Svc Other</b>                                    |                     |                                                           |                           |             |              |            |            |               |              |                        |
| 10315 - Keyser Marston Associates                                           | 0038672             | Professional Services-<br>Joby CIIP Revenue<br>March 2024 | Paid by EFT #<br>4497     |             | 04/10/2024   | 04/24/2024 | 04/10/2024 |               | 04/12/2024   | 1,343.75               |
| Account <b>6300.570 - Prof Svc Other</b> Totals                             |                     |                                                           |                           |             |              |            |            |               |              | Invoice Transactions 1 |
|                                                                             |                     |                                                           |                           |             |              |            |            |               |              | \$1,343.75             |
| Account <b>6360.050 - Maint &amp; Repairs Building</b>                      |                     |                                                           |                           |             |              |            |            |               |              |                        |
| 10239 - First Alarm                                                         | 812296              | Bldg 510 Service<br>Call/Labor                            | Paid by EFT #<br>4495     |             | 03/22/2024   | 04/22/2024 | 04/10/2024 |               | 04/12/2024   | 231.25                 |
| Account <b>6360.050 - Maint &amp; Repairs Building</b> Totals               |                     |                                                           |                           |             |              |            |            |               |              | Invoice Transactions 1 |
|                                                                             |                     |                                                           |                           |             |              |            |            |               |              | \$231.25               |
| Account <b>6360.440 - Maint &amp; Repairs Landscape General</b>             |                     |                                                           |                           |             |              |            |            |               |              |                        |
| 10236 - La Sirenita Tree Service                                            | 0026                | Trimming/Removal<br>Airport                               | Paid by Check<br># 104366 |             | 03/18/2024   | 04/11/2024 | 04/04/2024 |               | 04/12/2024   | 4,950.00               |
| Account <b>6360.440 - Maint &amp; Repairs Landscape General</b> Totals      |                     |                                                           |                           |             |              |            |            |               |              | Invoice Transactions 1 |
|                                                                             |                     |                                                           |                           |             |              |            |            |               |              | \$4,950.00             |
| Account <b>6360.450 - Maint &amp; Repairs Maint &amp; Repairs</b>           |                     |                                                           |                           |             |              |            |            |               |              |                        |
| 11299 - JR Fencing                                                          | 9604                | First section of<br>Fence/Barbwire<br>replacement         | Paid by Check<br># 104364 |             | 04/08/2024   | 04/22/2024 | 04/08/2024 |               | 04/12/2024   | 2,340.00               |
| Account <b>6360.450 - Maint &amp; Repairs Maint &amp; Repairs</b> Totals    |                     |                                                           |                           |             |              |            |            |               |              | Invoice Transactions 1 |
|                                                                             |                     |                                                           |                           |             |              |            |            |               |              | \$2,340.00             |
| Account <b>6380.120 - Utilities Comm Mobile &amp; Pager</b>                 |                     |                                                           |                           |             |              |            |            |               |              |                        |
| 10603 - Verizon Wireless                                                    | 9959518975          | Verizon Wireless March<br>2024 (972476364-<br>00001)      | Paid by EFT #<br>4501     |             | 03/18/2024   | 04/03/2024 | 04/03/2024 |               | 04/12/2024   | 194.77                 |
| Account <b>6380.120 - Utilities Comm Mobile &amp; Pager</b> Totals          |                     |                                                           |                           |             |              |            |            |               |              | Invoice Transactions 1 |
|                                                                             |                     |                                                           |                           |             |              |            |            |               |              | \$194.77               |
| Account <b>6380.500 - Utilities Water &amp; Sewer</b>                       |                     |                                                           |                           |             |              |            |            |               |              |                        |
| 10349 - Marina Coast Water District                                         | March 56 096        | 3271 Imjin Rd (000056<br>096)                             | Paid by Check<br># 104368 |             | 03/28/2024   | 04/15/2024 | 04/09/2024 |               | 04/12/2024   | 166.81                 |
| 10349 - Marina Coast Water District                                         | March 56 097        | 3200 Imjin Rd (000056<br>097)                             | Paid by Check<br># 104368 |             | 03/28/2024   | 04/15/2024 | 04/09/2024 |               | 04/12/2024   | 501.33                 |
| 10349 - Marina Coast Water District                                         | March 56 051        | 721 Neeson Rd Bldg<br>533 (000056 051)                    | Paid by Check<br># 104368 |             | 03/28/2024   | 04/15/2024 | 04/09/2024 |               | 04/12/2024   | 195.64                 |
| 10349 - Marina Coast Water District                                         | March 56 044        | 781 Neeson Rd Bldg<br>520 (000056 044)                    | Paid by Check<br># 104368 |             | 03/28/2024   | 04/15/2024 | 04/09/2024 |               | 04/12/2024   | 161.34                 |
| 10432 - Monterey One Water - former<br>MRWPCA                               | 13-002930<br>033124 | 3200 Imjin Rd (13-<br>002930)                             | Paid by Check<br># 104371 |             | 03/31/2024   | 04/24/2024 | 04/08/2024 |               | 04/12/2024   | 1,100.00               |
| 10432 - Monterey One Water - former<br>MRWPCA                               | 13-000143<br>033124 | 3220 Imjin Rd (13-<br>000143)                             | Paid by Check<br># 104371 |             | 03/31/2024   | 04/24/2024 | 04/08/2024 |               | 04/12/2024   | 33.40                  |
| Account <b>6380.500 - Utilities Water &amp; Sewer</b> Totals                |                     |                                                           |                           |             |              |            |            |               |              | Invoice Transactions 6 |
|                                                                             |                     |                                                           |                           |             |              |            |            |               |              | \$2,158.52             |
| Account <b>6400.230 - Material &amp; Suppl Fuel - Gas and Diesel</b>        |                     |                                                           |                           |             |              |            |            |               |              |                        |
| 10416 - Monterey County Petroleum-Sturdy<br>Oil Co.                         | 35657A-IN           | Regular Ethenol                                           | Paid by Check<br># 104370 |             | 03/26/2024   | 04/05/2024 | 04/05/2024 |               | 04/12/2024   | 264.74                 |
| Account <b>6400.230 - Material &amp; Suppl Fuel - Gas and Diesel</b> Totals |                     |                                                           |                           |             |              |            |            |               |              | Invoice Transactions 1 |
|                                                                             |                     |                                                           |                           |             |              |            |            |               |              | \$264.74               |



# Accounts Payable by G/L Distribution Report

Payment Date Range 04/12/24 - 04/12/24

| Vendor                                                              | Invoice No. | Invoice Description                             | Status                    | Held Reason | Invoice Date | Due Date   | G/L Date             | Received Date | Payment Date | Invoice Amount |
|---------------------------------------------------------------------|-------------|-------------------------------------------------|---------------------------|-------------|--------------|------------|----------------------|---------------|--------------|----------------|
| Fund <b>555 - Marina Airport</b>                                    |             |                                                 |                           |             |              |            |                      |               |              |                |
| Department <b>000 - Non-Dept</b>                                    |             |                                                 |                           |             |              |            |                      |               |              |                |
| Division <b>000 - Non-Div</b>                                       |             |                                                 |                           |             |              |            |                      |               |              |                |
| Sub-Division <b>00 - Non-Subdiv</b>                                 |             |                                                 |                           |             |              |            |                      |               |              |                |
| Account <b>6600.490 - Other Charges Membership Prof Orgs</b>        |             |                                                 |                           |             |              |            |                      |               |              |                |
| 11993 - Airport Monitoring Systems<br>LLC/Airport Monitoring        | INV-000151  | One year Subscription<br>for Airport Monitoring | Paid by Check<br># 104346 |             | 04/01/2024   | 05/03/2024 | 04/04/2024           |               | 04/12/2024   | 1,995.00       |
| Account <b>6600.490 - Other Charges Membership Prof Orgs</b> Totals |             |                                                 |                           |             |              |            | Invoice Transactions |               | 1            | \$1,995.00     |
| Sub-Division <b>00 - Non-Subdiv</b> Totals                          |             |                                                 |                           |             |              |            | Invoice Transactions |               | 13           | \$13,478.03    |
| Division <b>000 - Non-Div</b> Totals                                |             |                                                 |                           |             |              |            | Invoice Transactions |               | 13           | \$13,478.03    |
| Department <b>000 - Non-Dept</b> Totals                             |             |                                                 |                           |             |              |            | Invoice Transactions |               | 13           | \$13,478.03    |
| Fund <b>555 - Marina Airport</b> Totals                             |             |                                                 |                           |             |              |            | Invoice Transactions |               | 13           | \$13,478.03    |
| Grand Totals                                                        |             |                                                 |                           |             |              |            | Invoice Transactions |               | 119          | \$247,149.04   |



# Accounts Payable by G/L Distribution Report

Payment Date Range 04/05/24 - 04/05/24

| Vendor                                                              | Invoice No. | Invoice Description                      | Status              | Held Reason | Invoice Date | Due Date   | G/L Date             | Received Date | Payment Date | Invoice Amount |
|---------------------------------------------------------------------|-------------|------------------------------------------|---------------------|-------------|--------------|------------|----------------------|---------------|--------------|----------------|
| Fund <b>758 - Successor Agency Oblig Retirement</b>                 |             |                                          |                     |             |              |            |                      |               |              |                |
| Department <b>000 - Non-Dept</b>                                    |             |                                          |                     |             |              |            |                      |               |              |                |
| Division <b>000 - Non-Div</b>                                       |             |                                          |                     |             |              |            |                      |               |              |                |
| Sub-Division <b>00 - Non-Subdiv</b>                                 |             |                                          |                     |             |              |            |                      |               |              |                |
| Account <b>6650.015 - ROPS #15- Website Hosting Services</b>        |             |                                          |                     |             |              |            |                      |               |              |                |
| 10143 - Civicplus                                                   | 291646-SA   | Quarterly Website<br>Hosting and Support | Paid by EFT #<br>96 |             | 04/01/2024   | 04/01/2024 | 04/01/2024           |               | 04/05/2024   | 425.12         |
| Account <b>6650.015 - ROPS #15- Website Hosting Services</b> Totals |             |                                          |                     |             |              |            | Invoice Transactions | 1             |              | \$425.12       |
| Sub-Division <b>00 - Non-Subdiv</b> Totals                          |             |                                          |                     |             |              |            | Invoice Transactions | 1             |              | \$425.12       |
| Division <b>000 - Non-Div</b> Totals                                |             |                                          |                     |             |              |            | Invoice Transactions | 1             |              | \$425.12       |
| Department <b>000 - Non-Dept</b> Totals                             |             |                                          |                     |             |              |            | Invoice Transactions | 1             |              | \$425.12       |
| Fund <b>758 - Successor Agency Oblig Retirement</b> Totals          |             |                                          |                     |             |              |            | Invoice Transactions | 1             |              | \$425.12       |
| Grand Totals                                                        |             |                                          |                     |             |              |            | Invoice Transactions | 1             |              | \$425.12       |



# Accounts Payable by G/L Distribution Report

Payment Date Range 04/12/24 - 04/12/24

| Vendor                                                               | Invoice No. | Invoice Description                                              | Status              | Held Reason | Invoice Date | Due Date   | G/L Date             | Received Date | Payment Date | Invoice Amount |
|----------------------------------------------------------------------|-------------|------------------------------------------------------------------|---------------------|-------------|--------------|------------|----------------------|---------------|--------------|----------------|
| Fund <b>758 - Successor Agency Oblig Retirement</b>                  |             |                                                                  |                     |             |              |            |                      |               |              |                |
| Department <b>000 - Non-Dept</b>                                     |             |                                                                  |                     |             |              |            |                      |               |              |                |
| Division <b>000 - Non-Div</b>                                        |             |                                                                  |                     |             |              |            |                      |               |              |                |
| Sub-Division <b>00 - Non-Subdiv</b>                                  |             |                                                                  |                     |             |              |            |                      |               |              |                |
| Account <b>6650.010 - ROPS #10-Financial, RE Advisory Svc</b>        |             |                                                                  |                     |             |              |            |                      |               |              |                |
| 10948 - Applied Best Practices                                       | 29285       | Filed FY22-23 CDAR on EMMA TAB-Continuing Disclosure Annual Repo | Paid by Check # 122 |             | 04/03/2024   | 04/05/2024 | 04/05/2024           |               | 04/12/2024   | 1,500.00       |
| Account <b>6650.010 - ROPS #10-Financial, RE Advisory Svc</b> Totals |             |                                                                  |                     |             |              |            | Invoice Transactions | 1             |              | \$1,500.00     |
| Sub-Division <b>00 - Non-Subdiv</b> Totals                           |             |                                                                  |                     |             |              |            | Invoice Transactions | 1             |              | \$1,500.00     |
| Division <b>000 - Non-Div</b> Totals                                 |             |                                                                  |                     |             |              |            | Invoice Transactions | 1             |              | \$1,500.00     |
| Department <b>000 - Non-Dept</b> Totals                              |             |                                                                  |                     |             |              |            | Invoice Transactions | 1             |              | \$1,500.00     |
| Fund <b>758 - Successor Agency Oblig Retirement</b> Totals           |             |                                                                  |                     |             |              |            | Invoice Transactions | 1             |              | \$1,500.00     |
| Grand Totals                                                         |             |                                                                  |                     |             |              |            | Invoice Transactions | 1             |              | \$1,500.00     |



**DRAFT**

Agenda Item: **10b(1)**  
City Council Meeting of  
April 6, 2024

## MINUTES

Tuesday, April 2, 2024

6:30 P.M. Open Session

### REGULAR MEETING

**CITY COUNCIL, AIRPORT COMMISSION,  
MARINA ABRAMS B NON-PROFIT CORPORATION, PRESTON PARK  
SUSTAINABLE COMMUNITY NON-PROFIT CORPORATION, SUCCESSOR  
AGENCY OF THE FORMER MARINA REDEVELOPMENT AGENCY AND MARINA  
GROUNDWATER SUSTAINABILITY AGENCY**

**THIS MEETING WILL BE HELD IN PERSON AND VIRTUALLY (HYBRID).**

Council Chambers  
211 Hillcrest Avenue  
Marina, California

**AND**

**Zoom Meeting URL: <https://zoom.us/j/730251556>**

**Zoom Meeting Telephone Only Participation: 1-669-900-9128 - Webinar ID: 730 251 556**

### PARTICIPATION

You may participate in the City Council meeting in person or in real-time by calling Zoom Meeting via the weblink and phone number provided at the top of this agenda. Instructions on how to access, view and participate in remote meetings are provided by visiting the City's home page at <https://cityofmarina.org/>. Attendees can make oral comments during the meeting by using the "Raise Your Hand" feature in the webinar or by pressing \*9 on your telephone keypad if joining by phone only.

The most effective method of communication with the City Council is by sending an email to [marina@cityofmarina.org](mailto:marina@cityofmarina.org). Comments will be reviewed and distributed before the meeting if received by 5:00 p.m. on the day of the meeting. All comments received will become part of the record. Council will have the option to modify their action on items based on comments received.

1. CALL TO ORDER
2. ROLL CALL & ESTABLISHMENT OF QUORUM: (City Council, Airport Commissioners, Marina Abrams B Non-Profit Corporation, Preston Park Sustainable Communities Nonprofit Corporation, Successor Agency of the Former Redevelopment Agency Members and Marina Groundwater Sustainability Agency)  
MEMBERS PRESENT: Jennifer McAdams, Brian McCarthy, Kathy Biala, Mayor Pro-Tem/Vice Chair Liesbeth Visscher, Mayor/Chair Bruce C. Delgado
3. PUBLIC COMMENT ON CLOSED SESSION ITEMS:
4. CLOSED SESSION: **None**

5. MOMENT OF SILENCE & PLEDGE OF ALLEGIANCE (Please stand)
6. SPECIAL PRESENTATIONS: None
7. COUNCIL AND STAFF ANNOUNCEMENTS:
  - Council Member McAdams – Special Recreation and Cultural Services Commission meeting on Wednesday, April 3, 2024, at 6:30 PM
  - Recreation Director Wiler – Announced recreation sports events. Starting April 5, 2024 the Marina recreation department will go live with online registration and payments. Spoke about the Bikefest event on April 13, 2024 at the Marina Pump Track.
8. PUBLIC COMMENT: *Any member of the public may comment on any matter within the City Council's jurisdiction that is not on the agenda. This is the appropriate place to comment on items on the Consent Agenda. Action will not be taken on items not on the agenda. Comments are limited to a maximum of three (3) minutes. General public comment may be limited to thirty (30) minutes and/or continued to the end of the agenda. Any member of the public may comment on any matter listed on this agenda at the time the matter is being considered by the City Council. Whenever possible, written correspondence should be submitted to the Council in advance of the meeting, to provide adequate time for its consideration.*

None received.

9. CONSENT AGENDA FOR THE SUCCESSOR AGENCY TO THE FORMER MARINA REDEVELOPMENT AGENCY: *Background information has been provided to the Successor Agency of the former Redevelopment Agency on all matters listed under the Consent Agenda, and these items are considered to be routine and non-controversial. All items under the Consent Agenda are normally approved by one motion. Prior to such a motion being made, any member of the public or City Council may ask a question or make a comment about an agenda item and staff may provide a response. If discussion or a lengthy explanation is required, the Council may remove an item from the Consent Agenda for individual consideration. If an item is pulled for discussion, it will be placed at the end of Other Action Items Successor Agency to the former Marina Redevelopment Agency.*
10. CONSENT AGENDA: *These items are considered to be routine and non-controversial. All items under the Consent Agenda may be approved by one motion. Prior to such a motion being made, any member of City Council may ask a question or make a comment about an agenda item and staff may provide a response. If discussion or a lengthy explanation is required, Council may remove the item from the Consent Agenda and it will be placed at the end of Other Action Items.*
  - a. ACCOUNTS PAYABLE: (Not a Project under CEQA per Article 20, Section 15378)
    - (1) Accounts Payable Check Numbers 104077-104281, totaling \$554,454.44.
  - b. MINUTES: (Not a Project under CEQA per Article 20, Section 15378)
    - (1) March 5, 2024, Regular City Council Meeting
  - c. CLAIMS AGAINST THE CITY: None
  - d. AWARD OF BID: None
  - e. CALL FOR BIDS: None

f. ADOPTION OF RESOLUTIONS: *(Not a Project under CEQA per Article 20, Section 15378)*

- (1) Adopting **Resolution No. 2024-28**, fixing and levying a special tax for principal and interest payments and administrative costs on the City's 2015 General Obligation Refunding Library Bonds for Fiscal Year 2024-2025; and **Resolution No. 2024-29**, certifying compliance with State Law (Proposition 218) with respect to special taxes for the 2015 General Obligation Refunding Library Bonds Tax Levy for Fiscal Year 2024-2025. *(This item is exempt from environmental review per §15378 of the CEQA guidelines)*

g. APPROVAL OF AGREEMENTS: *(Not a Project under CEQA per Article 20, Section 15378)*

- (1) Adopting **Resolution No. 2024-30**, approving Amendment No. 2 to the agreement between City of Marina and Kimley-Horn and Associates, Inc. of Salinas, California, to provide engineering services to complete the plans for widening of Imjin Parkway between Reservation Road and Imjin Road. *(This item is exempt from environmental review per §15378 of the CEQA guidelines)*

h. ACCEPTANCE OF PUBLIC IMPROVEMENTS: None

i. MAPS: None

j. REPORTS: (RECEIVE AND FILE): None

k. FUNDING & BUDGET MATTERS: None

l. APPROVE ORDINANCES (WAIVE SECOND READING):

- (1) **Objective Zoning Standards** - Read by Title Only and adopting **Ordinance No. 2024-02**, amending Marina Municipal Code sections 17.04 (Definitions), Article 2 (Zoning Districts, Use and Development Standards), Article 4 (Regulations and Standards Applicable to All Zones), and Article 5 (Regulations for Specific Land Uses) to accommodate the aAdoption of Objective Design Standards.
- (2) **Housing Element Implementation** - Read by Title Only and adopting **Ordinance No. 2024-03**, amending Chapter 17.44 (Parking Ordinance) to implement Program 3.1 of the Housing Element. *(This item is exempt from environmental review per §15378 of the CEQA guidelines).*

m. APPROVE APPOINTMENTS:

Council Member McCarthy – Agenda item 10l(1) asked about putting a 60-day timeline on bring the window issue in the Object Design Standards back to council.

**MCCARTHY/MCADAMS: MOVE TO APPROVE THE CONSENT AGENDA WITH THE ADDITION THAT UNDER ITEM 10L(1), THE OBJECTIVE DESIGN STANDARDS THAT THE ITEM ON WINDOWS WILL BE BROUGHT BACK WITHIN 60 DAYS. 5-0-0-0 Motion Passes**

11. PUBLIC HEARINGS: *In the Council's discretion, the applicant/proponent of an item may be given up to ten (10) minutes to speak. All other persons may be given up to three (3) minutes to speak on the matter.*

- a. Adopting **Resolution No. 2024-31** denying the appeal of a Coastal Development Permit (CDP 23-0004) approved by the Planning Commission on February 8, 2024. The application is for the legalization of an

existing single-family residence, the installation of a new 5,000-gallon water storage tank, and the development of a new detached garage. The property is in the coastal zone. The project is exempt from CEQA per Sections 15301 (Existing Facilities) and 15303 (New Construction). ***Continued from March 19, 2024.***

**Public Comments:**

- Jim Perrine – Spoke about the property and the this being a temporary water source. Noted 20-years ago city committed to extend sewer and water facilities down Lake Court, nothing transpired. Asked Council for a favorable consideration of this matter to deny the appeal, to allow the improvement down there on Lake Court to, and so that we can enhance that section of the community.
- Cristina Medina Dirksen – Supports the applicant and asked council to deny the appeal.
- Robert Despozo – Supports the applicant and asked the council to deny the appeal.
- Carlos – Supports the applicant and asked the council to deny the appeal.
- Jeff Markham – Supports the planning commission’s decision and urges council to deny the appeal.

Council discussed County Ord. 1836 and County Code 15.04.085(c) versus Marina ordinance and codes; appropriate use of public funds; restriction on storage tanks within districts; electric homes only, potable water storage maintenance, COA annual testing, esthetics of storage tank to blend in with nature.

**DELGADO/MCCARTHY: THAT WE DENY THE APPEAL AND AS CONDITIONS OF APPROVAL IN ADDITION TO THOSE THE PLANNING COMMISSION HAS MADE ADD:**

- (1) **THE WATER TANK VISIBILITY WILL BE MINIMIZED OF A SAND OR OTHER COLOR THAT BLENDS IN AS MUCH AS POSSIBLE.**
- (2) **THAT WE CONFIRM THAT NO ADUS WOULD BE ALLOWED, IN WRITING THAT WE CONFIRMED THERE'D BE NO RESIDENTIAL USE OF THE NEW GARAGE.**
- (3) **THAT IF PUBLIC WATER CONNECTION WAS PROVIDED DOWN LAKE COURT THAT IT WOULD BE A REQUIREMENT FOR THE, OWNER TO CONNECT TO THAT WATER LINE WITHIN 2 YEARS OR SO AFTER THE PUBLIC WATER IS PROVIDED AT STREET LEVEL.**
- (4) **SHORTEST TANK POSSIBLE TO MEET THE 5,000 AND IT'S TOLD THE STANDARD HEIGHT.**
- (5) **THIS WOULD NEED TO BE RENEWED IN 10 YEARS AND THE RENEWAL SHALL INCLUDE AN ASSESSMENT OF THE PROPERTY TO ENSURE NO ADDITIONAL DEVELOPMENT OTHER THAN WHAT IS AUTHORIZED RIGHT NOW TO ENSURE COMPLIANCE OF THE CONDITIONS.**

**5-0-0-0 Motion Passes**

12. **OTHER ACTIONS ITEMS OF THE SUCCESSOR AGENCY TO THE FORMER MARINA REDEVELOPMENT AGENCY:** *Action listed for each Agenda item is that which is requested by staff. The Successor Agency may, at its discretion, take action on any items. Members of the public may be given up to three (3) minutes to speak.*

13. OTHER ACTION ITEMS: *Action listed for each Agenda item is that which is requested by staff. The City Council may, at its discretion, take action on any items. Members of the public may be given up to three (3) minutes to speak.*

***Note: No additional major projects or programs should be undertaken without review of the impacts on existing priorities (Resolution No. 2006-79 – April 4, 2006).***

- a. Adopting Resolution No. 2024-, accepting and authorizing submission of the revised five (5) year Airport Capital Improvement Plan (ACIP) for Federal Aviation Administration (FAA) grant funded airport improvement projects, and; approving a grant agreement between City of Marina and Federal Aviation Administration (FAA) for the Airport Improvement Program (AIP) 2023 designated project – Rehabilitate Taxilane – Design Only, in the amount of \$133,200, and; Authorizing application for and acceptance of a State match grant in the amount of \$6,660. *(This item is exempt from environmental review per §15378 of the CEQA guidelines)* **This item did not require any action and was not discussed.**
- b. Council update on future Police, Fire and Community Facilities and potential General Obligation Bond ballot measure.

Presentation provided by Charles Heath, TeamCivX on the mailer, timelines, public education and outreach strategy.

Public Comments:

- Cristina Medina Dirksen – Asked if there would be more solid projections as to what it's going to cost people, will it be part of the communications? Will there be an oversight committee? Looking forward to supporting this.

Council discussed homeowners versus renter voters; Possible other ballot measures that might drive a certain demographic out to the poles; possibility of placing sale of city owned property on a ballot, concerned with 2 ballot measures on the ballot that might end up killing both measures. Misplaced residents in affordable units if city owned property sold. June 18<sup>th</sup> survey results for ballot measure decision. QR Code for Outreach languages would be helpful. Deferred maintenance plan for aging facilities. Costs to bring ADA Compliance for existing facilities. Offset costs by selling city owned facilities. AC1 Ballot measure passes can monies go towards ballfields.

14. COUNCIL & STAFF INFORMATIONAL REPORTS:

- a. Monterey County Mayor's Association [Mayor Bruce Delgado]
- b. Council reports on meetings and conferences attended (Gov't Code Section 53232).

15. ADJOURNMENT: The meeting adjourned at 10:05 PM

\_\_\_\_\_  
Anita Sharp, Deputy City Clerk

ATTEST:

\_\_\_\_\_  
Bruce C. Delgado, Mayor

April 16, 2024

Item No. **10f(1)**

Honorable Mayor and Members  
Of the Marina City Council

City Council Meeting  
of April 16, 2024

**CITY COUNCIL TO CONSIDER ADOPTING RESOLUTION NO. 2024-,  
APPROVING SUPPORT OF USING GRANT FUNDING FROM STATE  
COASTAL CONSERVANCY FOR ACCESS IMPROVEMENTS AT THE  
FORT ORD DUNES STATE PARK**

**RECOMMENDATION:**

It is requested that the City Council:

1. Consider adopting Resolution No. 2024-, approving the grant of funds from the State Coastal Conservancy for Monterey Bay Coastal Trail – Fort Ord Dunes State Park access improvements.

**BACKGROUND:**

In 2023 staff became aware of possible grants available from the California State Coastal Conservancy for improving access to the coast and beaches. City staff met with officials from the California State Coastal Conservancy (SCC) in October 2023 and toured the four primary beach access points in Marina, all of which do not allow those with mobility impairment or challenges to access the beach nor provide ADA-accessible pathways. Of those sites, the Fort Ord Dunes State Park was identified as a site that could potentially qualify for these grants.

City Council approved an agreement with EMC Planning Group, Inc. (EMC) at its December 19<sup>th</sup> City Council meeting (Resolution No. 2023-137) (**EXHIBIT A**), authorizing EMC staff to prepare a grant application to SCC for funding coastal access trail improvements at the Fort Ord Dunes State Park (**EXHIBIT B**). EMC submitted the application to SCC on March 12<sup>th</sup>, 2024. As a condition for approval, SCC requires support from the administrative body before they can proceed with the application.

**ANALYSIS:**

The grant application (**EXHIBIT C**) would be for preparation of planning, design, permitting, and CEQA documentation for coastal access improvements at the Fort Ord Dunes State Park parking lot at the 8<sup>th</sup> street entrance adjacent to the Monterey Bay Coastal Recreation Trail. The goal of the grant is to begin the process to improve once access point to the beach in the City of Marina so that all residents and visitors regardless of age, physical ability, or mobility challenges will be able to access the beach.

Currently at the site there is a beach access trail providing emergency vehicle access, and a trail to a viewing area built in early 2000. The 450-foot trail to the viewing area and platform itself are covered in sand with no bench for the viewing area, making the area no longer ADA-accessible. The trailhead shows significant erosion as a result of stormwater runoff.

A fence currently along the trail to the viewing platform is made of chicken wire and is frequently cut and jumped by visitors, thereby increasing public safety issues, and further eroding the dune entrance. There are chemical toilets at this parking lot, which State Parks staff identified as a high priority area to upgrade facilities into vault toilets. Dumpsters located at this site would also benefit from having an enclosure built.

Because of previous planning, design, sand movement and bluff erosion, the trails have not been resilient and require significant improvements to improve public safety operations and visual appeal. What is present at the site now does not reflect improvements typically associated with a viewing area.

The application completed by EMC identified several key areas where funding would be allocated towards the following:

1. Approximately 1,500 linear feet of coastal trail and emergency vehicle access improvements;
2. Installation of wayfinding coastal access, educational and directional signs;
3. One (1) restroom with two (2) vault toilets;
4. Installation of a more visually appealing fence to and around the viewing platform;
5. Dumpster enclosure;
6. Approximately 0.4 acres of dune restoration if/where required as mitigation for access improvements; and
7. Replace or relocate current boardwalk and viewing platform with bench and signage.<sup>1</sup>

Long-term management and maintenance of the existing trails and facilities would be maintained jointly by the City Public Works and the California Department of State Parks staff<sup>2</sup>. As part of the planning project funded by this grant, the City will develop a long-term management and maintenance plan as part of the permit.

**FISCAL IMPACT:**

The grant from SCC will fund 100% of the costs to develop and prepare the site plans for the beach access improvements as well as cover all the permitting costs. The City will be applying for a second SCC grant to fund 100% of the improvements.

The City will be required to fund the maintenance costs of the new improvements. These costs will be determined at a later date once the plans are developed.

**CONCLUSION:**

This request is submitted for City Council consideration and action.

Respectfully submitted,

---

Cyrah Caburian  
Executive Assistant  
City of Marina

**REVIEW/CONCUR**

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Layne Long  
City Manager  
City of Marina

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<sup>1</sup> As identified by SCC and State Parks staff and as part of the grant application, the project would include having a stormwater engineer study the behavior of stormwater runoff in this area. The stormwater engineer would also prepare a stormwater run-off control plan and recommend design improvements which include stormwater run-off measures to protect the trail improvements from future erosions. It is from this study which will assess whether a viewing platform and boardwalk in the current location would be maintained long-term due to the sand movement and bluff erosion.

<sup>2</sup> It should be noted that the property is owned by State Parks, who support the project and provided a letter of intent committing to working with Marina to plan for the proposed project (Exhibit A of the grant application). A written agreement would be prepared between State Parks and Marina during the planning process.

**RESOLUTION NO. 2024-**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARINA  
APPROVING THE GRANT OF FUNDS FROM THE STATE COASTAL  
CONSERVANCY FOR MONTEREY BAY COASTAL TRAIL - FORT ORD DUNES  
STATE PARK ACCESS IMPROVEMENTS**

**WHEREAS**, the Legislature of the State of California has established the State Coastal Conservancy (“Conservancy”) under Division 21 of the California Public Resources Code, and has authorized the Conservancy to award grants to public agencies and nonprofit organizations to implement the provisions of Division 21; and

**WHEREAS**, the Conservancy awards grants for projects that it determines are consistent with Division 21 of the Public Resources Code and with the Conservancy’s Strategic Plan and that best achieve the Conservancy’s statutory objectives, in light of limited funding; and

**WHEREAS**, at its June 6, 2024 meeting, the Conservancy expects to adopt a resolution authorizing a grant to City of Marina (“grantee”) for the Monterey Bay Coastal Trail – Fort Ord Dunes State Park Access Improvements (“the project”). The resolution to be adopted by the Conservancy is pursuant to and is included in the Conservancy staff recommendation (Project No. 24-024-01), a copy of which is on file with the grantee and with the Conservancy; and

**WHEREAS**, the Conservancy requires that governing body of the grantee certify through a resolution that it approves the award of Conservancy grant funding and authorizes the execution by a representative of the grantee of a grant agreement on terms and conditions required by the Conservancy.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Marina as follows:

1. Approve the award of grant funding from the Conservancy for the project.
2. Agree to be bound by all terms and conditions of the grant agreement and any other agreement or instrument as may be required by the Conservancy and as may be necessary to fulfill the terms of the grant agreement and to complete the project.
3. Authorize the City Manager, or his designee, to act as a representative of the grantee, to negotiate and execute on behalf of the grantee all agreements and instruments necessary to complete the project and to comply with the Conservancy’s grant requirements, including, without limitation, the grant agreement.

**PASSED AND ADOPTED** by the Marina City Council at a regular meeting duly held on the 16<sup>th</sup> day of April 2024 by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ATTEST:

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Bruce C. Delgado, Mayor

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Anita Sharp, Deputy City Clerk

## RESOLUTION NO. 2023-137

A RESOLUTION OF THE CITY OF MARINA APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH EMC PLANNING GROUP, INC. TOTALING \$33,647.50, FOR THE PREPARATION OF A GRANT APPLICATION TO THE CALIFORNIA COASTAL CONSERVANCY FOR COASTAL ACCESS TRAIL IMPROVEMENTS AT THE FORT ORD DUNES STATE PARK AND LAKE COURT DRIVE.

WHEREAS, Marina has limited access points to the coast due to the coastal dunes; and

WHEREAS, the Fort Ord Dunes Park and Lake Court access points are deteriorating and do not provide access by those with limited mobility and the California Coastal Conservancy has funds available to make improvements to access the coast.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Marina as follows:

1. Approve the agreement with EMC Planning Group, Inc. totaling \$33,647.50, for the preparation of a grant application to the California Coastal Conservancy for funding coastal access trail improvements at the Fort Ord Dunes State Park and Lake Court; and
2. Authorize the City Manager to execute the agreement on behalf of the City subject to final review and approval by the City Attorney.

PASSED AND ADOPTED by the Marina City Council at a regular meeting duly held on the 19<sup>th</sup> day of December 2023 by the following vote:

AYES: COUNCIL MEMBERS: Visscher, McCarthy, Biala, Delgado

NOES: COUNCIL MEMBERS: None

ABSENT: COUNCIL MEMBERS: Medina Dirksen

ABSTAIN: COUNCIL MEMBERS: None

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Bruce C. Delgado, Mayor

ATTEST:

---

Anita Sharp, Deputy City Clerk



*Planning for Success.*

November, 30, 2023

Cyrah Caburian  
Executive Assistant  
City of Marina  
211 Hillcrest Avenue  
Marina, CA 93933

Re: Proposal for Services: Coastal Conservancy Grant Application Assistance

Dear Cyrah,

Thank you for reaching out to EMC Planning Group to prepare a scope and budget for the preparation of a grant application to the California Coastal Conservancy. EMC Planning Group is currently assisting Sand City with a grant application to the Coastal Conservancy for a similar trail and coastal access improvement project involving State Parks land in Sand City. For Sand City, we helped the City define their project scope (including working with technical subconsultants), prepared a pre-application which was approved by Conservancy staff, have continued to meet and coordinate with Coastal Conservancy staff and State Parks staff, and anticipate grant approval in February, per recommendation from Conservancy staff to their board. During this process we have developed a strong working relationship with Coastal Conservancy staff and State Parks staff, and we look forward to continuing these relationships and assisting the City of Marina with their coastal conservancy grant project.

It is our understanding, based on conversations with Andrea Willer, Recreation & Cultural Services Director and Tim Duff, Coastal Conservancy Project Specialist, that the City of Marina would like to apply for grant funding for improvements to coastal access trails and beach access at Fort Ord Dunes State Park and improvements to coastal access trails and beach access from Lake Court which would help connect central Marina to the beach. We will continue to define the project description once under contract with City of Marina staff.

EMC Planning Group proposes to conduct the following services:

**EMC PLANNING GROUP INC.**  
A LAND USE PLANNING & DESIGN FIRM

601 Abrego Street, Monterey, CA 93940 Tel 831-649-1799 Fax 831-649-8399  
www.emcplanning.com

### **Task 1. Project Initiation, Administration, and Coordination**

This includes preparing schedules and budgets, contract execution, preparing project and contract files, preparing and monitoring budgets, processing invoices and payments, EMC Planning Group staff administration, overall project administration, and coordination with the City.

**Deliverables:** Invoices; Progress Reports

**Task 1 Costs: \$3,025**

### **Task 2. Meetings and Site Visits**

#### ***Task 2.1 Site Visits***

EMC Planning Group plans to attend up to two (2) site visits with City staff, State Parks staff, and Coastal Conservancy staff to walk the project site, discuss project ideas, constraints, and opportunities and take photographs for application graphics.

#### ***Task 2.2 Meetings with Marina staff***

EMC Planning Group anticipates ongoing coordination with City of Marina staff. This task assumes up to five (5) meetings with City staff.

#### ***Task 2.3 Meetings with State Parks Staff***

EMC Planning Group anticipates ongoing coordination with State Parks staff. This task assumes up to three (3) meetings with State Parks staff.

#### ***Task 2.4 Meetings with Coastal Conservancy Staff***

EMC Planning Group anticipates ongoing coordination with Coastal Conservancy staff. This task assumes up to two (2) meetings with Conservancy staff.

**Deliverables:** Meeting notes.

**Task 2 Costs: \$7,535**

### **Task 3. Pre-Application Submittal**

The coastal conservancy grant pre-application is a preliminary application that is required before a full application can be submitted. The pre-application requests short answers and is a high-level overview of the project. Conservancy staff review the pre-application and notify applicant's if they have been invited to submit the full application.

### ***Task 3.1 Refine Project Scope***

EMC Planning Group will work with City of Marina staff to refine the project description. This may require working with a landscape architect or civil engineer to refine project specifics, including producing high-level maps of the proposed project concept for the pre-application.

### ***Task 3.2 Prepare and Submit Pre-application***

EMC Planning Group will prepare the pre-application, including producing graphics and a written narrative.

**Deliverable:** Project description; identify necessary technical consultants; preliminary project concept map; pre-application submittal.

**Task 3 Costs: \$6,210**

## **Task 4. Full Application**

After review of the pre-application, Conservancy staff will notify the City if they are invited to submit a full application. The full application is much more in-depth and requires a full task breakdown and budget spreadsheet.

### ***Task 4.1 Meet with Coastal Conservancy Staff***

Once the preapplication is approved by Coastal Conservancy staff, EMC Planning Group will attend a zoom meeting with Coastal Conservancy staff to discuss the project, including any further deliverables or needs from conservancy staff in the full application.

### ***Task 4.2 Prepare Full Application***

Based on feedback from Conservancy staff, EMC Planning Group will prepare a full application in which a detailed project description, including project tasks and budget, will need to be provided. At this time, technical studies and subconsultants will be identified. For example, land and public right-of-way surveying, sea-level rise analysis, biological assessments, and 30% design plans will be required to be developed as part of the planning for the parking lot and trail improvements. In order to have a scope and budget for these tasks, EMC Planning Group will coordinate with technical subconsultants, as needed, for scope and budgets. EMC Planning Group will submit the full application.

### ***Task 4.3      Coordinate with Conservancy Staff in Advance of Hearing***

After the full application is submitted and Coastal Conservancy staff review the application, they will likely have requests for more information. Examples of this include: letters of support from Senator Laird and Assembly Member Dawn Addis' Office; additions to the project scope of work or budget; letters of support from State Parks; and ongoing email coordination. EMC Planning Group will handle all requests from Conservancy staff leading up to the hearing and will track it's progress to get on a hearing agenda.

**Deliverables:** Meeting notes; proposal from technical subconsultants; and full application submittal.

**Task 4 Costs: \$16,820**

### **Summary**

EMC Planning Group will provide planning services for the coastal conservancy grant application outlined herein and will charge on a time and materials basis to complete these tasks, in accordance with EMC Planning Groups' fee schedule (see [Exhibit A](#)). The total cost for the tasks outlined above is \$33,647.5. This cost was determined based on our estimated hours for each task (see [Exhibit B](#)) and from our experience of the time required to prepare the Sand City Coastal Conservancy Grant Application. We will not exceed this amount without authorization from you and will only charge for our actual work effort.

Please contact Michael Groves at [groves@emcplanning.com](mailto:groves@emcplanning.com) or Esme Wahl at [wahl@emcplanning.com](mailto:wahl@emcplanning.com) if you have any questions regarding this scope and budget.

We are very excited to work with the City of Marina on this project.

Sincerely,



Michael J. Groves, AICP  
President/Senior Principal



Esme Wahl  
Associate Planner

EMC Planning Group Fee Schedule





EMC PLANNING GROUP INC.  
A LAND USE PLANNING & DESIGN FIRM

## FEE SCHEDULE

(Effective January 1, 2023)

| Principals                                   |          | Hourly Billing Rate |  |
|----------------------------------------------|----------|---------------------|--|
| Senior Principal .....                       |          | \$275.00            |  |
| Principal .....                              |          | \$250.00            |  |
| Planners                                     |          |                     |  |
| Principal Planner .....                      |          | \$220.00            |  |
| Senior Planner .....                         |          | \$195.00            |  |
| Associate Planner .....                      |          | \$165.00            |  |
| Assistant Planner .....                      |          | \$140.00            |  |
| Biologists                                   |          | Monitoring Rate     |  |
| Principal Biologist .....                    | \$210.00 | (\$150.00)          |  |
| Senior Biologist .....                       | \$170.00 | (\$130.00)          |  |
| Associate Biologist .....                    | \$145.00 | (\$120.00)          |  |
| Assistant Biologist .....                    | \$125.00 | (\$100.00)          |  |
| Archaeologist                                |          |                     |  |
| Registered Professional Archaeologist .....  | \$145.00 |                     |  |
| Support Staff                                |          |                     |  |
| Desktop Publisher .....                      | \$150.00 |                     |  |
| Executive Assistant/Production Manager ..... | \$125.00 |                     |  |
| Administrative Assistant .....               | \$115.00 |                     |  |
| GIS/Graphics Technician .....                | \$140.00 |                     |  |

This fee schedule is exclusive of direct reimbursable expenses, such as word processing, editing, printing, copying, travel, lodging, dining, communications, supplies, equipment rental, etc. All expenses are billed at cost plus fifteen percent (15%) for administration. All outside services are billed at cost plus fifteen percent (15%) for administration. This fee schedule is subject to revision at any time.

A retainer of up to fifty percent (50%) of the approved contract amount may be required for new clients or projects. Invoices are due and payable within 30 days. Past due balances are subject to a service charge of one and one-half percent (1.5%) per month. Service charges are in addition to approved contract amount.

Expert witness services are provided at a fifty percent (50%) mark-up.

Project Budget

**B**  
EXHIBIT

| City of Marina - Fort Ord Dunes Improvements, Coastal Conservancy Grant Application |                         |                               |                     |          |                    |                    |                    |                   |
|-------------------------------------------------------------------------------------|-------------------------|-------------------------------|---------------------|----------|--------------------|--------------------|--------------------|-------------------|
| Task                                                                                | EMC Planning Group Inc. |                               |                     |          |                    |                    |                    |                   |
| Staff                                                                               | Senior Principal        | Associate Planner (Esme Wahl) | Principal Biologist | Graphics | Production Manager | Admin./ Production | Total Hours        | Total Cost        |
| Billing Rate (Per Hour)                                                             | \$275.00                | \$165.00                      | \$210.00            | \$140.00 | \$125.00           | \$115.00           |                    |                   |
| Task 1. Project Initiation, Adminsitration, and Coordination                        | 4                       | 8                             | 0                   | 0        | 3                  | 2                  | 17                 | \$3,025.00        |
| Task 2. Meetings and Site Visits                                                    |                         |                               |                     |          |                    |                    |                    |                   |
| Task 2.1 Site Visits                                                                | 6                       | 8                             | 0                   | 0        | 0                  | 0                  | 14                 | \$2,970.00        |
| Task 2.2 Meetings with Marina Staff                                                 | 3                       | 8                             | 0                   | 0        | 0                  | 0                  | 11                 | \$2,145.00        |
| Task 2.3 Meetings with State Parks Staff                                            | 2                       | 4                             | 0                   | 0        | 0                  | 0                  | 6                  | \$1,210.00        |
| Task 2.4 Meetings with Coastal Conservancy Staff                                    | 2                       | 4                             | 0                   | 0        | 0                  | 0                  | 6                  | \$1,210.00        |
| Task 3. Pre-Application                                                             |                         |                               |                     |          |                    |                    |                    |                   |
| Task 3.1 Refine Project Scope                                                       | 3                       | 14                            | 0                   | 0        | 0                  | 0                  | 17                 | \$3,135.00        |
| Task 3.2 Prepare and Submit Pre-Application                                         | 2                       | 12                            | 0                   | 3        | 1                  | 0                  | 18                 | \$3,075.00        |
| Task 4. Full Application Preparation and Submittal                                  |                         |                               |                     |          |                    |                    |                    |                   |
| Task 4.1. Meet with Coastal Conservancy Staff                                       | 1                       | 1                             | 0                   | 0        | 0                  | 0                  | 2                  | \$440.00          |
| Task 4.2 Prepare and Submit Full Application                                        | 5                       | 75                            | 2                   | 4        | 0                  | 0                  | 86                 | \$14,730.00       |
| Task 4.3 Coordinate with Conservancy Staff in Advance of Hear                       | 0                       | 10                            | 0                   | 0        | 0                  | 0                  | 10                 | \$1,650.00        |
| <b>Subtotal (Hours)</b>                                                             | 28                      | 144                           | 2                   | 7        | 4                  | 2                  | <b>Total Hours</b> | <b>Total Cost</b> |
| <b>Subtotal (Cost)</b>                                                              | \$7,700.00              | \$23,760.00                   | \$420.00            | \$980.00 | \$500.00           | \$230.00           | 187                | \$33,590.00       |

| Additional Costs             |                |
|------------------------------|----------------|
| Production Costs             | \$0.00         |
| Travel Costs @ 66 cents/mile | \$50.00        |
| Postal/Deliverables          | \$0.00         |
| Miscellaneous                | \$0.00         |
| Administrative Overhead 15%  | \$7.50         |
| <b>Total</b>                 | <b>\$57.50</b> |

|                    |                    |
|--------------------|--------------------|
| <b>Total Costs</b> | <b>\$33,647.50</b> |
|--------------------|--------------------|

NOTE: This proposed budget is valid for 90 days

December 5, 2023

Item No. **13c**

Honorable Mayor and Members  
Of the Marina City Council

City Council Meeting  
of December 19, 2023

**CITY COUNCIL TO CONSIDER ADOPTING RESOLUTION NO. 2023-,  
APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH  
EMC PLANNING GROUP, INC. TOTALING \$33,647.50, FOR THE  
PREPARATION OF A GRANT APPLICATION TO THE CALIFORNIA  
COASTAL CONSERVANCY FOR FUNDING COASTAL ACCESS  
TRAIL IMPROVEMENTS AT THE FORT ORD DUNES STATE PARK  
AND LAKE COURT.**

**RECOMMENDATION:**

It is requested that the City Council:

1. Consider adopting Resolution No. 2023-, approving a Professional Services Agreement with EMC Planning Group, Inc. totaling \$33,647.50, for the preparation of a grant application to the California Coastal Conservancy for funding coastal access trail improvements at the Fort Ord Dunes State Park and Lake Court.

**BACKGROUND:**

Earlier this year, staff became aware of possible grants available from the California State Coastal Conservancy for improving access to the coast and beaches. In October, city staff met with officials from the California State Coastal Conservancy (SCC) and toured the four primary beach access points in Marina: Fort Ord Dunes State Park, Lake Drive and Lake Court, Marina State Beach, North Marina Beach at Dunes Drive.

SCC felt that Marina could qualify for these grants and encouraged City staff to apply for a Coastal Conservancy grant with a focus on beach access improvements at the Fort Ord Dunes State Park and Lake Court and Lake Drive. SCC is working on a similar beach access project with City of Sand City and is working with Esme Wahl, Associate Planner at EMC Planning Group.

The intent of this grant is to improve access at these sites for everyone, but also specifically to help those with mobility, physical, and ADA limitations.

**ANALYSIS:**

The agreement, as outlined in **(EXHIBIT A)** lists EMC's full scope and role in working with both the City and staff from both SCC and the Coastal Conservancy Project. EMC will be the lead agency to facilitate the project initiation, administration, coordination, meeting and site visits, pre-application and full application submittal prior to the January 26, 2024 SCC Coastal Conservancy Grant deadline. The scope of improvements will be focused on coastal access trails and the beach at Fort Ord Dunes State Park, and improvements to coastal access trails and beach behind Lake Ct., which would connect Central Marina to the beach.

**FISCAL IMPACT:**

This project will be funded from Unallocated Fund Balance.

**CONCLUSION:**

This request is submitted for City Council consideration and action.

Respectfully submitted,

---

Cyrah Caburian  
Executive Assistant  
City of Marina

**REVIEWED/CONCUR:**

---

Layne P. Long  
City Manager  
City of Marina

**CITY OF MARINA  
AGREEMENT FOR PROFESSIONAL CONSULTANT SERVICES**

**THIS AGREEMENT** is made and entered into on FEBRUARY 12, 2024, by and between the City of Marina, a California charter city, hereinafter referred to as the "City," and EMC Planning Group, Inc., (a California corporation) hereinafter referred to as the "Contractor." City and Contractor are sometimes individually referred to as "party" and collectively as "parties" in this Agreement.

**Recitals**

- A. City desires to retain Contractor for the preparation of a grant application to the California Coastal Conservancy for funding coastal access trail improvement at Fort Ord Dunes State Park and Lake Court.
- B. Contractor represents and warrants that it has the qualifications, experience and personnel necessary to properly perform the services as set forth herein.
- C. City desires to retain Contractor to provide such services.

**Terms and Conditions**

For of good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged and in consideration of the mutual promises contained herein, City and Contractor agree to the following terms and conditions:

**1. Scope of Work.**

(a) Contractor is hereby hired and retained by the City to work in a cooperative manner with the City to fully and adequately perform those services set forth in Exhibit "A" attached hereto ("Scope of Work") and by this reference made a part hereof. With prior written notice to Contractor, City may elect to delete certain tasks of the Scope of Work at its sole discretion.

(b) Contractor shall perform all such work with skill and diligence and pursuant to generally accepted standards of practice in effect at the time of performance. Contractor shall provide corrective services without charge to the City for work which fails to meet these standards and which is reported to Contractor in writing within sixty days of discovery. Should Contractor fail or refuse to perform promptly its obligations under this Agreement, the City may render or undertake the performance thereof and the Contractor shall be liable for any expenses thereby incurred.

(c) If services under this Agreement are to be performed by a design professional, as that term is defined in California Civil Code §2782.8(b)(2), design professional certifies that all design professional services shall be provided by a person or persons duly licensed by the State of California to provide the type of services described in Section 1(a). By delivery of completed work, design professional certifies that the work conforms to the requirements of this Agreement and all applicable federal, state and local laws, and the professional standard of care in California.

(d) Contractor is responsible for making an independent evaluation and judgment of all relevant conditions affecting performance of the work, including without limitation site conditions, existing facilities, seismic, geologic, soils, hydrologic, geographic, climatic conditions, applicable

federal, state and local laws and regulations and all other contingencies or considerations.

(e) City shall cooperate with Contractor and will furnish all information data, records and reports existing and available to City to enable Contractor to carry out work outlined in Exhibit "A." Contractor shall be entitled to reasonably rely on information, data, records and reports furnished by the City, however, the City makes no warranty as to the accuracy or completeness of any such information, data, records or reports available to it and provided to Contractor which were furnished to the City by a third party. Contractor shall have a duty to bring to the City's attention any deficiency or error it may discover in any information provided to the Contractor by the City or a third party.

## **2. Term of Agreement & Commencement of Work.**

(a) Unless otherwise provided, the term of this Agreement shall begin on the date of its full execution and shall expire December 31, 2024 and will automatically be extended unless terminated by either party as provided herein. The date of full execution is defined as the date when all of the following events have occurred:

(i) This Agreement has been approved by the City's Council or by the board, officer or employee authorized to give such approval; and

(ii) The office of the City Attorney has indicated in writing its approval of this Agreement as to form; and

(iii) This Agreement has been signed on behalf of Contractor by the person or persons authorized to bind the Contractor hereto; and.

(iv) This Agreement has been signed on behalf of the City by the person designated to so sign by the City's Council or by the officer or employee authorized to enter into this Contract and is attested to by the Marina City Clerk.

(b) Agreement may be extended upon written agreement of both parties. Contractor may be required to prepare a written schedule for the work to be performed, which schedule shall be approved by the City and made a part of Exhibit A, and to perform the work in accordance with the approved schedule.

## **3. Compensation.**

(a) City liability for compensation to Contractor under this Agreement shall only be to the extent of the present appropriation to fund this Agreement. For services to be provided under this Agreement City shall compensate Contractor in an amount not to exceed \$33,647.50 (Thirty-three thousand six hundred forty-seven dollars and fifty cents) in accordance with the provisions of this Section and the Fee Schedule attached hereto as Exhibit B and incorporated herein by this reference.

(b) Invoice(s) in a format and on a schedule acceptable to the City shall be submitted to and be reviewed and verified by the Project Administrator (see Section 5(a)) and forwarded to the City's Finance Department for payment. City shall notify Contractor of exceptions or disputed items and their dollar value within fifteen days of receipt. Payment of the undisputed amount of the invoice will typically be made approximately thirty days after the invoice is submitted to the Finance

Department.

(c) Contractor will maintain clearly identifiable, complete and accurate records with respect to all costs incurred under this Agreement on an industry recognized accounting basis. Contractor shall make available to the representative of City all such books and records related to this Agreement, and the right to examine, copy and audit the same during regular business hours upon 24-hour's notice for a period of four years from the date of final payment under this Agreement.

(d) Contractor shall not receive any compensation for Extra Work without the prior written authorization of City. As used herein, "Extra Work" means any work that is determined by the City to be necessary for the proper completion of the Project but which is not included within the Scope of Work and which the parties did not reasonably anticipate would be necessary at the execution of this Agreement. Compensation for any authorized Extra Work shall be paid in accordance with Exhibit B.

(e) Expenses not otherwise addressed in the Scope of Services or the Fee Schedule incurred by Contractor in performing services under this Agreement shall be reviewed and approved in advance by the Project Administrator (Section 5(a)), be charged at cost and reimbursed to Contractor.

(f) There shall be no charge for transportation within Monterey, Santa Cruz and San Benito Counties required for the performance of the services under this Agreement; travel to other locations must be approved in writing and in advance by the City, mileage will be charged at the then current standard rate for business travel as set by the U.S. Internal Revenue Service for such approved travel.

#### **4. Termination or Suspension.**

(a) This Agreement may be terminated in whole or in part in writing by either party in the event of a substantial failure by the other party to fulfill its obligations under this Agreement through no fault of the terminating party, provided that no termination may be effected unless the other party is given (1) not less than ten days written notice of intent to terminate, and (2) provided an opportunity for consultation with the terminating party prior to termination.

(b) If termination for default is effected by the City, an equitable adjustment in the price provided for in this Agreement shall be made, but (1) no amount shall be allowed for anticipated profit on unperformed services or other work, and (2) any payment due the Contractor at the time of termination may be adjusted to cover any additional costs to the City because of the Contractor's default. If after the termination for failure of Contractor to fulfill its contractual obligations, it is determined that the Contractor had not failed to fulfill contractual obligations, the termination shall be deemed to have been for the convenience of the City.

(c) The City may terminate or suspend this Agreement at any time for its convenience upon not less than thirty days prior written notice to Contractor. Not later than the effective date of such termination or suspension, Contractor shall discontinue all affected work and deliver all work product and other documents, whether completed or in progress, to the City.

(d) If termination for default is effected by the Contractor or if termination for convenience is effected by the City, the equitable adjustment shall include a reasonable profit for services or other work performed. The equitable adjustment for termination shall provide for payment to the Contractor for services rendered and expenses incurred prior to the termination, in addition to

termination settlement costs reasonably incurred by Contractor relating to written commitments that were executed prior to the termination.

**5. Project Administrator, Project Manager & Key Personnel.**

(a) City designates as its Project Administrator Layne Long, City Manager or his designee who shall have the authority to act for the City under this Agreement. The Project Administrator or his/her authorized representative shall represent the City in all matters pertaining to the work to be performed pursuant to this Agreement.

(b) Contractor designates Esme Wahl, Associate Planner as its Project Manager who shall coordinate all phases of the Project. The Project manager shall be available to City at all reasonable times during the Agreement term.

(c) Contractor warrants that it will continuously furnish the necessary personnel to complete the Project on a timely basis as contemplated by this Agreement. Contractor, at the sole discretion of City, shall remove from the Project any of its personnel assigned to the performance of services upon written request of City. Contractor has represented to City that certain key personnel will perform and coordinate the work under this Agreement. Should one or more of such personnel become unavailable, Contractor may substitute other personnel of at least equal competence upon written approval of the City. In the event that City and Contractor cannot agree as to the substitution of key personnel, City shall be entitled to terminate this Agreement for cause. The key personnel for performance of this Agreement are as follows: Esme Wahl and other EMC Planning Group personnel of their choosing.

**6. Delegation of Work.**

(a) If Contractor utilizes any subcontractors, consultants, persons, employees or firms having applicable expertise to assist Contractor in performing the services under this Agreement, Contractor shall obtain City's prior written approval to such employment. Contractor's contract with any subcontractor shall contain a provision making the subcontract subject to all provisions of this Agreement. Contractor will be fully responsible and liable for the administration, completion, presentation, and quality of all work performed. If such persons are utilized, they shall be charged at cost. City reserves its right to employ other contractors in connection with this Project.

(b) If the work hereunder is performed by a design professional, design professional shall be directly involved with performing the work or shall work through his, her or its employees. The design professional's responsibilities under this Agreement shall not be delegated. The design professional shall be responsible to the City for acts, errors or omissions of his, her or its subcontractors. Negligence of subcontractors or agents retained by the design professional is conclusively deemed to be the negligence of the design professional if not adequately corrected by the design professional. Use of the term subcontractor in any other provision of this Agreement shall not be construed to imply authorization for a design professional to use subcontractors for performance of any professional service under this Agreement.

(c) The City is an intended beneficiary of any work performed by a subcontractor for purposes of establishing a duty of care between the subcontractor and the City.

**7. Skill of Employees.** Contractor shall ensure that any employees or agents providing services under this Agreement possess the requisite skill, training and experience to properly

perform such services.

**8. Confidential and Proprietary Information.** In the course of performing services under this Agreement Contractor may obtain, receive, and review confidential or proprietary documents, information or materials that are and shall remain the exclusive property of the City. Should Contractor undertake the work on behalf of other agencies, entities, firms or persons relating to the matters described in the Scope of Work, it is expressly agreed by Contractor that any such confidential or proprietary information or materials shall not be provided or disclosed in any manner to any of Contractor's other clients, or to any other third party, without the City's prior express written consent.

**9. Ownership of Data.** Unless otherwise provided for herein, all documents, material, data, drawings, plans, specifications, computer data files, basis for design calculations, engineering notes, and reports originated and prepared by Contractor, or any subcontractor of any tier, under this Agreement shall be and remain the property of the City for its use in any manner it deems appropriate. Contractor agrees that all copyrights which arise from creation of the work pursuant to this Agreement shall be vested in the City and waives and relinquishes all claims to copyright or intellectual property rights in favor of the City. Contractor shall provide two (2) sets of reproducible of the above-cited items, except for the computer data files which shall consist of one (1) set. Contractor shall use all reasonable efforts to ensure that any electronic files provided to the City will be compatible with the City's computer hardware and software. Contractor makes no representation as to long-term compatibility, usability or readability of the format resulting from the use of software application packages, operating systems or computer hardware differing from those in use by the City at the commencement of this Agreement. Contractor shall be permitted to maintain copies of all such data for its files. City acknowledges that its use of the work product is limited to the purposes contemplated by the Scope of Work and, should City use these products or data in connection with additions to the work required under this Agreement or for new work without consultation with and without additional compensation to Contractor, Contractor makes no representation as to the suitability of the work product for use in or application to circumstances not contemplated by the Scope of Work and shall have no liability or responsibility whatsoever in connection with such use which shall be at the City's sole risk. Any and all liability arising out of changes made by the City to Contractor's deliverables is waived against Contractor unless City has given Contractor prior written notice of the changes and has received Contractor's written consent to such changes.

**10. Conflict of Interest.**

(a) Contractor covenants that neither it, nor any officer or principal of its firm has or shall acquire any interest, directly or indirectly, which would conflict in any manner with the interests of the City or which would in any way hinder Contractor's performance of services under this Agreement. Contractor further covenants that in the performance of this Agreement, no person having any such interest shall be employed by it as an officer, employee, agent or subcontractor without the express written consent of the City Manager. Contractor agrees to at all times avoid conflicts of interest or the appearance of any conflicts of interest with the interests of the City in the performance of this Agreement.

(b) City understands and acknowledges that Contractor may be, as of the date of commencement of services under this Agreement, independently involved in the performance of non-related services for other governmental agencies and private parties. Contractor is unaware of any stated position of the City relative to such projects. Any future position of the City on such projects may result in a conflict of interest for purposes of this section.

(c) No official or employee of the City who is authorized in such capacity on behalf of the City to negotiate, make, accept, or approve, or take part in negotiating, making accepting or approving this contract, shall become directly or indirectly interested in this contract or in any part thereof. No officer or employee of the City who is authorized in such capacity and on behalf of the City to exercise any executive, supervisory, or similar function in connection with the performance of this contract shall become directly or indirectly interested personally in this contract or any part thereof.

**11. Disclosure.** Contractor may be subject to the appropriate disclosure requirements of the California Fair Political Practices Act, as determined by the City Manager.

**12. Non-Discrimination.**

(a) During the performance of this Agreement the Contractor shall comply with the applicable nondiscrimination and affirmative action provisions of the laws of the United States of America, the State of California and the City. In performing this Agreement, Contractor shall not discriminate, harass, or allow harassment, against any employee or applicant for employment because of sex, race, color, ancestry, religious creed, national origin, physical disability (including HIV and AIDS), medical condition (including cancer), age, marital status, denial of family and medical care leave and denial of pregnancy disability leave. Contractor shall give written notice of its obligations under this clause to labor organizations with which it has a collective bargaining or other agreement.

(b) Contractor shall include the nondiscrimination and compliance provisions of this Section in all subcontracts.

**13. Indemnification.**

(a) Other than in the performance of professional services by a design professional, which shall be solely as addressed by subsection (b) below, and to the full extent permitted by law, Contractor shall (1) immediately defend (with independent counsel reasonably acceptable to the City) and (2) indemnify the City, its Council, boards, commissions, employees, officials and agents ("Indemnified Parties" or in the singular "Indemnified Party") from and against all liabilities regardless of nature or type arising out of or resulting from Contractor's performance of services under this contract, or any negligent or wrongful act or omission of the Contractor or Contractor's officers, employees, agents or subcontractors. Liabilities subject to the duties to defend and indemnify include, without limitation, all claims, losses, damages, penalties, fines and judgments, associated investigation and administrative expenses; defense costs including but not limited to reasonable attorney's fees; court costs; expert witness fees; and costs of alternate dispute resolution ("Liabilities"). The Contractor's obligation to indemnify applies unless it is adjudicated that its liability was caused by the sole active negligence or sole willful misconduct of an indemnified party. If it is finally adjudicated that liability is caused by the comparative active negligence or willful misconduct of an Indemnified Party, the Contractor's indemnification obligation shall be reduced in proportion to the established comparative liability of the Indemnified Party.

(b) To the fullest extent permitted by law (including without limitation California Civil Code Sections 2782.8), when the services to be provided under this Agreement by Contractor are design professional services to be performed by a design professional, as that term is defined under said section 2782.8, the design professional shall (1) immediately defend (with independent counsel

reasonably acceptable to the City) and (2) indemnify the City and any Indemnified Party for all Liabilities regardless of nature or type that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of design professional, or the acts or omissions of an officer, employee, agent or subcontractor of the design professional. The design professional's obligation to indemnify applies unless it is finally adjudicated that the liability was caused by the sole active negligence or sole willful misconduct of an Indemnified Party. If it is finally adjudicated that liability is caused by the comparative active negligence or willful misconduct of an Indemnified Party, then design professional's indemnification obligation shall be reduced in proportion to the established comparative liability of the Indemnified Party.

(c) All obligations under this section are to be paid by Contractor as incurred by City. The provisions of this Section are not limited by the provisions of sections relating to insurance including provisions of any worker's compensation act or similar act. Contractor expressly waives its statutory immunity under such statutes or laws as to City, its employees and officials. An allegation or determination of comparative active negligence or willful misconduct by an Indemnified Party does not relieve the Contractor from its separate and distinct obligation to defend the City. Contractor agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this section from each and every subcontractor, sub tier contractor or any other person or entity involved by, for, with or on behalf of Contractor in the performance or subject matter of this Agreement. In the event Contractor fails to obtain such indemnity obligations from others as required here, Contractor agrees to be fully responsible according to the terms of this section. Failure of City to monitor compliance with these requirements imposes no additional obligations on City and will in no way act as a waiver of any rights hereunder.

(d) If any action or proceeding is brought against any Indemnified Party by reason of any of the matters against which the Contractor has agreed to defend the Indemnified Party, as provided above, Contractor, upon notice from the City, shall immediately defend any Indemnified Party at Contractor's expense by counsel reasonably acceptable to the City. An Indemnified Party need not have first paid for any of the matters to which it is entitled to indemnification in order to be so defended.

(e) The review, acceptance or approval of the Contractor's work or work product by any Indemnified Party shall not affect, relieve or reduce the Contractor's indemnification or defense obligations. This obligation to indemnify and defend City, as set forth herein, is binding on the successors, assigns, or heirs of Contractor and shall survive the completion of the services or the termination of this Agreement or this Section.

#### **14. Insurance.**

(a) As a condition precedent to the effectiveness of this Agreement and without limiting Contractor's indemnification of the City, Contractor agrees to obtain and maintain in full force and effect at its own expense the insurance policies set forth in Exhibit "C" "Insurance" attached hereto and made a part hereof. Contractor shall furnish the City with original certificates of insurance, manually autographed in ink by a person authorized by that insurer to bind coverage on its behalf, along with copies of all required endorsements. All certificates and endorsements must be received and approved by the City before any work commences. All insurance policies shall be subject to approval by the City Attorney and Risk Manager as to form and content. Specifically, such insurance shall: (1) protect City as an additional insured for commercial general and business auto liability; (2) provide City at least thirty days written notice of cancellation, material reduction in coverage or reduction in limits and ten days written notice for non-payment of premium; and (3) be primary with

respect to City's insurance program. Contractor's insurance is not expected to respond to claims that may arise from the acts or omissions of the City.

(b) City reserves the right at any time during the term of this Agreement to change the amounts and types of insurance required herein by giving Contractor ninety days advance written notice of such change. If such change should result in substantial additional cost of the Contractor, City agrees to negotiate additional compensation proportional to the increased benefit to City.

(c) All required insurance must be submitted and approved the City Attorney and Risk Manager prior to the inception of any operations by Contractor.

(d) The required coverage and limits are subject to availability on the open market at reasonable cost as determined by the City. Non availability or non affordability must be documented by a letter from Contractor's insurance broker or agency indicating a good faith effort to place the required insurance and showing as a minimum the names of the insurance carriers and the declinations or quotations received from each. Within the foregoing constraints, Contractor's failure to procure or maintain required insurance during the entire term of this Agreement shall constitute a material breach of this Agreement under which City may immediately suspend or terminate this Agreement or, at its discretion, procure or renew such insurance to protect City's interests and pay any and all premium in connection therewith and recover all monies so paid from Contractor.

(e) By signing this Agreement, Contractor hereby certifies that it is aware of the provisions of Section 3700 *et seq.*, of the Labor Code which require every employer to be insured against liability for Workers' Compensation or to undertake self-insurance in accordance with the provision of that Code, and that it will comply with such provisions at all such times as they may apply during the performance of the work pursuant to this Contract. Unless otherwise agreed, a waiver of subrogation in favor of the City is required.

**15. Independent Contractor.** The parties agree that Contractor, its officers, employees and agents, if any, shall be independent contractors with regard to the providing of services under this Agreement, and that Contractor's employees or agents shall not be considered to be employees or agents of the City for any purpose and will not be entitled to any of the benefits City provides for its employees. City shall make no deductions for payroll taxes or Social Security from amounts due Contractor for work or services provided under this Agreement.

**16. Claims for Labor and Materials.** Contractor shall promptly pay when due all amounts payable for labor and materials furnished in the performance of this Agreement, so as to prevent any lien or other claim under any provision of law from arising against any City property (including reports, documents, and other tangible matter produced by the Contractor hereunder), against the Contractor's rights to payments hereunder, or against the City, and shall pay all amounts due under the Unemployment Insurance Act with respect to such labor.

**17. Discounts.** Contractor agrees to offer the City any discount terms that are offered to its best customers for the goods and services to be provided herein, and apply such discounts to payment made under this Agreement which meet the discount terms.

**18. Cooperation; Further Acts.** The Parties shall fully cooperate with one another, and shall take any additional acts or sign any additional documents as may be necessary, appropriate or convenient to attain the purposes of this Agreement.

**19. Dispute Resolution.** If any dispute arises between the parties as to proper interpretation or

application of this Agreement, the parties shall first meet and confer in a good faith attempt to resolve the matter between themselves. If the dispute is not resolved by meeting and conferring, the matter shall be submitted for formal mediation to a mediator selected mutually by the parties. The expenses of such mediation shall be shared equally between the parties. If the dispute is not or cannot be resolved by mediation, the parties may mutually agree (but only as to those issues of the matter not resolved by mediation) to submit their dispute to arbitration. Before commencement of the arbitration, the parties may elect to have the arbitration proceed on an informal basis; however, if the parties are unable so to agree, then the arbitration shall be conducted in accordance with the rules of the American Arbitration Association. The decision of the arbitrator shall be binding, unless within thirty days after issuance of the arbitrator's written decision, any party files an action in court. Venue and jurisdiction for any such action between the parties shall lie in the Superior Court for the County of Monterey.

**20. Compliance with Laws.**

(a) Each party's performance hereunder shall comply with all applicable laws of the United States of America, the State of California and the City including but not limited to laws regarding health and safety, labor and employment, wage and hours and licensing laws which affect employees. This Agreement shall be governed by, enforced and interpreted under the laws of the State of California. Contractor shall comply with new, amended or revised laws, regulations or procedures that apply to the performance of this Agreement.

(b) If the Project is a "public work," or prevailing wages are otherwise required, Contractor shall comply with all provision of California Labor Code section 1720 *et seq.*, as applicable, and laws dealing with prevailing wages, apprentices and hours of work.

(c) Contractor represents that it has obtained and presently holds all permits and licenses necessary for performance hereunder, including a Business License required by the City's Business License Ordinance. For the term covered by this Agreement, the Contractor shall maintain or obtain as necessary, such permits and licenses and shall not allow them to lapse, be revoked or suspended.

**21. Assignment or Transfer.** This Agreement or any interest herein may not be assigned, hypothecated or transferred, either directly or by operation of law, without the prior written consent of the City. Any attempt to do so shall be null and void, and any assignees, hypothecates or transferees shall acquire no right or interest by reason of such attempted assignment, hypothecation or transfer.

**22. Notices.** All notices required or permitted to be given under this Agreement shall be in writing and shall be personally delivered, sent by or certified mail, postage prepaid with return receipt requested, addressed as follows:

To City: City Manager, City of Marina  
211 Hillcrest Avenue  
Marina, California 93933

To Contractor: Esme Wahl, Associate Planner  
601 Abrego Street  
Monterey, California 93940

Notice shall be deemed effective on the date personally delivered or transmitted by facsimile or, if mailed, three days after deposit in the custody of the U.S. Postal Service. A copy of any notice sent

as provided herein shall also be delivered to the Project Administrator and Project Manager.

23. **Amendments, Changes or Modifications.** This Agreement is not subject to amendment, change or modification except by a writing signed by the authorized representatives of City and Contractor.
24. **Force Majeure.** Notwithstanding any other provisions hereof, neither Contractor nor City shall be held responsible or liable for failure to meet their respective obligations under this Agreement if such failure shall be due to causes beyond Contractor's or the City's control. Such causes include but are not limited to: strike, fire, flood, civil disorder, act of God or of the public enemy, act of the federal government, or any unit of state or local government in either sovereign or contractual capacity, epidemic, quarantine restriction, or delay in transportation to the extent that they are not caused by the party's willful or negligent acts or omissions, and to the extent that they are beyond the party's reasonable control.
25. **Attorney's Fees.** In the event of any controversy, claim or dispute relating to this Agreement, or the breach thereof, the prevailing party shall be entitled to recover from the losing party reasonable expenses, attorney's fees and costs.
26. **Successors and Assigns.** All of the terms, conditions and provisions of this Agreement shall apply to and bind the respective heirs, executors, administrators, successors, and assigns of the parties. Nothing in this paragraph is intended to affect the limitation on assignment.
27. **Authority to Enter Agreement.** Contractor has all requisite power and authority to conduct its business and to execute, deliver and perform the Agreement. Each party warrants that the individuals who have signed this Agreement have the legal power, right and authority to make this Agreement and bind each respective party.
28. **Waiver.** A waiver of a default of any term of this Agreement shall not be construed as a waiver of any succeeding default or as a waiver of the provision itself. A party's performance after the other party's default shall not be construed as a waiver of that default.
29. **Severability.** Should any portion of this Agreement be determined to be void or unenforceable, such shall be severed from the whole and the Agreement will continue as modified.
30. **Construction, References, Captions.** Since the parties or their agents have participated fully in the preparation of this Agreement, the language of this Agreement shall be construed simply, according to its fair meaning, and not strictly for or against any party. Any term referencing time, days or period for performance shall be deemed calendar days and not work days. The captions of the various sections are for convenience and ease of reference only, and do not define, limit, augment or describe the scope, content or intent of this Agreement.
31. **Advice of Counsel.** The parties agree that they are aware that they have the right to be advised by counsel with respect to the negotiations, terms and conditions of this Agreement, and that the decision of whether to seek the advice of counsel with respect to this Agreement is a decision which is the sole responsibility of each of the parties hereto. This Agreement shall not be construed in favor or against either party by reason of the extent to which each party participated in the drafting of this Agreement.
32. **Counterparts.** This Agreement may be signed in counterparts, each of which shall

constitute an original.

33. **Time.** Time is of the essence in this contract.

34. **Entire Agreement.** This Agreement contains the entire agreement of the parties with respect to the matters as set forth in this Agreement, and no other agreement, statement or promise made by or to any party or by or to any employee, officer or agent of any party, which is not contained in this Agreement shall be binding or valid.

**IN WITNESS WHEREOF,** Contractor and the City by their duly authorized representatives, have executed this Agreement, on the date first set forth above, at Marina, California.

**CITY OF MARINA**

**CONTRACTOR**

  
Layne Long, City Manager  
Date: 2-12-24

  
Michael Groves, EMC President  
Date: 2-17-24

Approved as to form:

  
René A. Ortega, City Attorney

Authority: Resolution 2023-137

Attested:

  
Anita Sheperd-Sharp, Deputy City Clerk  
Date: 2-12-24

## RESOLUTION NO. 2023-137

A RESOLUTION OF THE CITY OF MARINA APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH EMC PLANNING GROUP, INC. TOTALING \$33,647.50, FOR THE PREPARATION OF A GRANT APPLICATION TO THE CALIFORNIA COASTAL CONSERVANCY FOR COASTAL ACCESS TRAIL IMPROVEMENTS AT THE FORT ORD DUNES STATE PARK AND LAKE COURT DRIVE.

WHEREAS, Marina has limited access points to the coast due to the coastal dunes; and

WHEREAS, the Fort Ord Dunes Park and Lake Court access points are deteriorating and do not provide access by those with limited mobility and the California Coastal Conservancy has funds available to make improvements to access the coast.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Marina as follows:

1. Approve the agreement with EMC Planning Group, Inc. totaling \$33,647.50, for the preparation of a grant application to the California Coastal Conservancy for funding coastal access trail improvements at the Fort Ord Dunes State Park and Lake Court; and
2. Authorize the City Manager to execute the agreement on behalf of the City subject to final review and approval by the City Attorney.

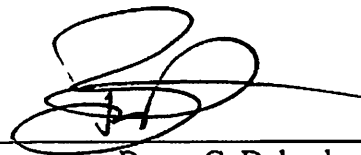
PASSED AND ADOPTED by the Marina City Council at a regular meeting duly held on the 19<sup>th</sup> day of December 2023 by the following vote:

AYES: COUNCIL MEMBERS: Visscher, McCarthy, Biala, Delgado

NOES: COUNCIL MEMBERS: None

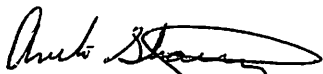
ABSENT: COUNCIL MEMBERS: Medina Dirksen

ABSTAIN: COUNCIL MEMBERS: None



Bruce C. Delgado, Mayor

ATTEST:



Anita Sharp, Deputy City Clerk

EMC Planning Group Fee Schedule



**INSERT EXHIBIT B**

**- FEE SCHEDULE -**

*Gyrah Caburian  
City of Marina  
November 30, 2023, Page 4*

### **Task 4.3      *Coordinate with Conservancy Staff in Advance of Hearing***

After the full application is submitted and Coastal Conservancy staff review the application, they will likely have requests for more information. Examples of this include: letters of support from Senator Laird and Assembly Member Dawn Addis' Office; additions to the project scope of work or budget; letters of support from State Parks; and ongoing email coordination. EMC Planning Group will handle all requests from Conservancy staff leading up to the hearing and will track it's progress to get on a hearing agenda.

**Deliverables:** Meeting notes; proposal from technical subconsultants; and full application submittal.

**Task 4 Costs: \$16,820**

### **Summary**

EMC Planning Group will provide planning services for the coastal conservancy grant application outlined herein and will charge on a time and materials basis to complete these tasks, in accordance with EMC Planning Groups' fee schedule (see Exhibit A). The total cost for the tasks outlined above is \$33,647.5. This cost was determined based on our estimated hours for each task (see Exhibit B) and from our experience of the time required to prepare the Sand City Coastal Conservancy Grant Application. We will not exceed this amount without authorization from you and will only charge for our actual work effort.

Please contact Michael Groves at [groves@emcplanning.com](mailto:groves@emcplanning.com) or Esme Wahl at [wahl@emcplanning.com](mailto:wahl@emcplanning.com) if you have any questions regarding this scope and budget.

We are very excited to work with the City of Marina on this project.

Sincerely,



Michael J. Groves, AICP  
President/Senior Principal



Esme Wahl  
Associate Planner

### ***Task 3.1 Refine Project Scope***

EMC Planning Group will work with City of Marina staff to refine the project description. This may require working with a landscape architect or civil engineer to refine project specifics, including producing high-level maps of the proposed project concept for the pre-application.

### ***Task 3.2 Prepare and Submit Pre-application***

EMC Planning Group will prepare the pre-application, including producing graphics and a written narrative.

**Deliverable:** Project description; identify necessary technical consultants; preliminary project concept map; pre-application submittal.

**Task 3 Costs:** \$6,210

## **Task 4. Full Application**

After review of the pre-application, Conservancy staff will notify the City if they are invited to submit a full application. The full application is much more in-depth and requires a full task breakdown and budget spreadsheet.

### ***Task 4.1 Meet with Coastal Conservancy Staff***

Once the preapplication is approved by Coastal Conservancy staff, EMC Planning Group will attend a zoom meeting with Coastal Conservancy staff to discuss the project, including any further deliverables or needs from conservancy staff in the full application.

### ***Task 4.2 Prepare Full Application***

Based on feedback from Conservancy staff, EMC Planning Group will prepare a full application in which a detailed project description, including project tasks and budget, will need to be provided. At this time, technical studies and subconsultants will be identified. For example, land and public right-of-way surveying, sea-level rise analysis, biological assessments, and 30% design plans will be required to be developed as part of the planning for the parking lot and trail improvements. In order to have a scope and budget for these tasks, EMC Planning Group will coordinate with technical subconsultants, as needed, for scope and budgets. EMC Planning Group will submit the full application.

### **Task 1. Project Initiation, Administration, and Coordination**

This includes preparing schedules and budgets, contract execution, preparing project and contract files, preparing and monitoring budgets, processing invoices and payments, EMC Planning Group staff administration, overall project administration, and coordination with the City.

**Deliverables:** Invoices; Progress Reports

**Task 1 Costs:** \$3,025

### **Task 2. Meetings and Site Visits**

#### ***Task 2.1 Site Visits***

EMC Planning Group plans to attend up to two (2) site visits with City staff, State Parks staff, and Coastal Conservancy staff to walk the project site, discuss project ideas, constraints, and opportunities and take photographs for application graphics.

#### ***Task 2.2 Meetings with Marina staff***

EMC Planning Group anticipates ongoing coordination with City of Marina staff. This task assumes up to five (5) meetings with City staff.

#### ***Task 2.3 Meetings with State Parks Staff***

EMC Planning Group anticipates ongoing coordination with State Parks staff. This task assumes up to three (3) meetings with State Parks staff.

#### ***Task 2.4 Meetings with Coastal Conservancy Staff***

EMC Planning Group anticipates ongoing coordination with Coastal Conservancy staff. This task assumes up to two (2) meetings with Conservancy staff.

**Deliverables:** Meeting notes.

**Task 2 Costs:** \$7,535

### **Task 3. Pre-Application Submittal**

The coastal conservancy grant pre-application is a preliminary application that is required before a full application can be submitted. The pre-application requests short answers and is a high-level overview of the project. Conservancy staff review the pre-application and notify applicant's if they have been invited to submit the full application.



*Planning for Success*

November, 30, 2023

Cyrah Caburian  
Executive Assistant  
City of Marina  
211 Hillcrest Avenue  
Marina, CA 93933

Re: Proposal for Services: Coastal Conservancy Grant Application Assistance

Dear Cyrah,

Thank you for reaching out to EMC Planning Group to prepare a scope and budget for the preparation of a grant application to the California Coastal Conservancy. EMC Planning Group is currently assisting Sand City with a grant application to the Coastal Conservancy for a similar trail and coastal access improvement project involving State Parks land in Sand City. For Sand City, we helped the City define their project scope (including working with technical subconsultants), prepared a pre-application which was approved by Conservancy staff, have continued to meet and coordinate with Coastal Conservancy staff and State Parks staff, and anticipate grant approval in February, per recommendation from Conservancy staff to their board. During this process we have developed a strong working relationship with Coastal Conservancy staff and State Parks staff, and we look forward to continuing these relationships and assisting the City of Marina with their coastal conservancy grant project.

It is our understanding, based on conversations with Andrea Willer, Recreation & Cultural Services Director and Tim Duff, Coastal Conservancy Project Specialist, that the City of Marina would like to apply for grant funding for improvements to coastal access trails and beach access at Fort Ord Dunes State Park and improvements to coastal access trails and beach access from Lake Court which would help connect central Marina to the beach. We will continue to define the project description once under contract with City of Marina staff.

EMC Planning Group proposes to conduct the following services:

**EMC PLANNING GROUP INC.**  
A LAND USE PLANNING & DESIGN FIRM

601 Abrego Street, Monterey, CA 93940 Tel 831-649-1700 Fax 831-649-8300  
[www.emcplanning.com](http://www.emcplanning.com)



**EMC PLANNING GROUP INC.**  
A LAND USE PLANNING & DESIGN FIRM

## FEE SCHEDULE

(Effective January 1, 2023)

### Principals

### Hourly Billing Rate

|                        |          |
|------------------------|----------|
| Senior Principal ..... | \$275.00 |
| Principal .....        | \$250.00 |

### Planners

|                         |          |
|-------------------------|----------|
| Principal Planner ..... | \$220.00 |
| Senior Planner .....    | \$195.00 |
| Associate Planner ..... | \$165.00 |
| Assistant Planner ..... | \$140.00 |

### Biologists

### Monitoring Rate

|                           |          |            |
|---------------------------|----------|------------|
| Principal Biologist ..... | \$210.00 | (\$150.00) |
| Senior Biologist .....    | \$170.00 | (\$130.00) |
| Associate Biologist ..... | \$145.00 | (\$120.00) |
| Assistant Biologist ..... | \$125.00 | (\$100.00) |

### Archaeologist

|                                             |          |
|---------------------------------------------|----------|
| Registered Professional Archaeologist ..... | \$145.00 |
|---------------------------------------------|----------|

### Support Staff

|                                              |          |
|----------------------------------------------|----------|
| Desktop Publisher .....                      | \$150.00 |
| Executive Assistant/Production Manager ..... | \$125.00 |
| Administrative Assistant .....               | \$115.00 |
| GIS/Graphics Technician .....                | \$140.00 |

This fee schedule is exclusive of direct reimbursable expenses, such as word processing, editing, printing, copying, travel, lodging, dining, communications, supplies, equipment rental, etc. All expenses are billed at cost plus fifteen percent (15%) for administration. All outside services are billed at cost plus fifteen percent (15%) for administration. This fee schedule is subject to revision at any time.

A retainer of up to fifty percent (50%) of the approved contract amount may be required for new clients or projects. Invoices are due and payable within 30 days. Past due balances are subject to a service charge of one and one-half percent (1.5%) per month. Service charges are in addition to approved contract amount.

Expert witness services are provided at a fifty percent (50%) mark-up.

Project Budget

B  
EXHIBIT

| City of Marina - Fort Ord Dunes Improvements, Coastal Conservancy Grant Application |                         |                               |                     |          |                    |                    |                    |                   |
|-------------------------------------------------------------------------------------|-------------------------|-------------------------------|---------------------|----------|--------------------|--------------------|--------------------|-------------------|
| Task                                                                                | EMC Planning Group Inc. |                               |                     |          |                    |                    |                    |                   |
| Staff                                                                               | Senior Principal        | Associate Planner (Esme Wahl) | Principal Biologist | Graphics | Production Manager | Admin./ Production | Total Hours        | Total Cost        |
| <b>Billing Rate (Per Hour)</b>                                                      | \$275.00                | \$165.00                      | \$210.00            | \$140.00 | \$125.00           | \$115.00           |                    |                   |
| Task 1. Project Initiation, Adminsitration, and Coordination                        | 4                       | 8                             | 0                   | 0        | 3                  | 2                  | 17                 | \$3,025.00        |
| Task 2. Meetings and Site Visits                                                    |                         |                               |                     |          |                    |                    |                    |                   |
| Task 2.1 Site Visits                                                                | 6                       | 8                             | 0                   | 0        | 0                  | 0                  | 14                 | \$2,970.00        |
| Task 2.2 Meetings with Marina Staff                                                 | 3                       | 8                             | 0                   | 0        | 0                  | 0                  | 11                 | \$2,145.00        |
| Task 2.3 Meetings with State Parks Staff                                            | 2                       | 4                             | 0                   | 0        | 0                  | 0                  | 6                  | \$1,210.00        |
| Task 2.4 Meetings with Coastal Conservancy Staff                                    | 2                       | 4                             | 0                   | 0        | 0                  | 0                  | 6                  | \$1,210.00        |
| Task 3. Pre-Application                                                             |                         |                               |                     |          |                    |                    |                    |                   |
| Task 3.1 Refine Project Scope                                                       | 3                       | 14                            | 0                   | 0        | 0                  | 0                  | 17                 | \$3,135.00        |
| Task 3.2 Prepare and Submit Pre-Application                                         | 2                       | 12                            | 0                   | 3        | 1                  | 0                  | 18                 | \$3,075.00        |
| Task 4. Full Application Preparation and Submittal                                  |                         |                               |                     |          |                    |                    |                    |                   |
| Task 4.1. Meet with Coastal Conservancy Staff                                       | 1                       | 1                             | 0                   | 0        | 0                  | 0                  | 2                  | \$440.00          |
| Task 4.2 Prepare and Submit Full Application                                        | 5                       | 75                            | 2                   | 4        | 0                  | 0                  | 86                 | \$14,730.00       |
| Task 4.3 Coordinate with Conservancy Staff in Advance of Hear                       | 0                       | 10                            | 0                   | 0        | 0                  | 0                  | 10                 | \$1,650.00        |
| <b>Subtotal (Hours)</b>                                                             | 28                      | 144                           | 2                   | 7        | 4                  | 2                  | <b>Total Hours</b> | <b>Total Cost</b> |
| <b>Subtotal (Cost)</b>                                                              | \$7,700.00              | \$23,760.00                   | \$420.00            | \$980.00 | \$500.00           | \$230.00           | 187                | \$33,590.00       |

| Additional Costs             |                |
|------------------------------|----------------|
| Production Costs             | \$0.00         |
| Travel Costs @ 66 cents/mile | \$50.00        |
| Postal/Deliverables          | \$0.00         |
| Miscellaneous                | \$0.00         |
| Administrative Overhead 15%  | \$7.50         |
| <b>Total</b>                 | <b>\$57.50</b> |

|                    |                    |
|--------------------|--------------------|
| <b>Total Costs</b> | <b>\$33,647.50</b> |
|--------------------|--------------------|

NOTE: This proposed budget is valid for 90 days

### **EXHIBIT C - INSURANCE**

Contractor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by Contractor, its agents, representatives, or employees.

#### **MINIMUM SCOPE AND LIMIT OF INSURANCE**

Coverage shall be at least as broad as:

1. **Commercial General Liability (CGL):** Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than **\$1,000,000** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit.
2. **Automobile Liability:** Insurance Services Office Form Number CA 0001 covering, Code 1 (any auto), or if Contractor has no owned autos, Code 8 (hired) and 9 (non-owned), with limit no less than **\$1,000,000** per accident for bodily injury and property damage.
3. **Workers' Compensation** insurance as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than **\$1,000,000** per accident for bodily injury or disease. (Not required if Contractor provides written verification it has no employees)
4. **Professional Liability (Errors and Omissions):** Insurance appropriate to Contractor's profession, with limit no less than **\$2,000,000** per occurrence or claim, **\$2,000,000** aggregate.

If Contractor maintains broader coverage and/or higher limits than the minimums shown above, the City requires and shall be entitled to the broader coverage and/or the higher limits maintained by Contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

#### **Other Insurance Provisions**

The insurance policies are to contain, or be endorsed to contain, the following provisions:

##### ***Additional Insured Status***

City, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of Contractor including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to Contractor's insurance (at least as broad as ISO Form CG 20 10 11 85 or if not available, through the addition of both CG 20 10, CG 20 26, CG 20 33, or CG 20 38; and CG 20 37 if a later edition is used).

##### ***Primary Coverage***

For any claims related to this contract, Contractor's insurance coverage shall be primary and non-contributory and at least as broad as ISO CG 20 01 04 13 as respects the City, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials,

employees, or volunteers shall be excess of Contractor's insurance and shall not contribute with it. This requirement shall also apply to any Excess or Umbrella liability policies.

#### ***Umbrella or Excess Policy***

Contractor may use Umbrella or Excess Policies to provide the liability limits as required in this agreement. This form of insurance will be acceptable provided that all of the Primary and Umbrella or Excess Policies shall provide all of the insurance coverages herein required, including, but not limited to, primary and non-contributory, additional insured, Self-Insured Retentions (SIRs), indemnity, and defense requirements. The Umbrella or Excess policies shall be provided on a true "following form" or broader coverage basis, with coverage at least as broad as provided on the underlying Commercial General Liability insurance. No insurance policies maintained by the Additional Insureds, whether primary or excess, and which also apply to a loss covered hereunder, shall be called upon to contribute to a loss until Contractor's primary and excess liability policies are exhausted.

#### ***Notice of Cancellation***

Each insurance policy required above shall provide that coverage shall not be canceled, except with notice to the City.

#### ***Waiver of Subrogation***

Contractor hereby grants to City a waiver of any right to subrogation which any insurer of said Contractor may acquire against the City by virtue of the payment of any loss under such insurance. Contractor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

#### ***Self-Insured Retentions***

Self-insured retentions must be declared to and approved by the City. The City may require Contractor to purchase coverage with a lower retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or City. The CGL and any policies, including Excess liability policies, may not be subject to a self-insured retention (SIR) or deductible that exceeds \$25,000 unless approved in writing by City. Any and all deductibles and SIRs shall be the sole responsibility of Contractor or subcontractor who procured such insurance and shall not apply to the Indemnified Additional Insured Parties. City may deduct from any amounts otherwise due Contractor to fund the SIR/deductible. Policies shall NOT contain any self-insured retention (SIR) provision that limits the satisfaction of the SIR to the City. The policy must also provide that Defense costs, including the Allocated Loss Adjustment Expenses, will satisfy the SIR or deductible. City reserves the right to obtain a copy of any policies and endorsements for verification.

#### ***Acceptability of Insurers***

Insurance is to be placed with insurers authorized to conduct business in the state with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to the City.

#### ***Claims Made Policies***

If any of the required policies provide claims-made coverage:

1. The Retroactive Date must be shown, and must be before the date of the contract or the

beginning of contract work.

2. Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the contract of work.
3. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, Contractor must purchase "extended reporting" coverage for a minimum of five (5) years after completion of work.

#### ***Verification of Coverage***

Contractor shall furnish the City with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause and a copy of the Declarations and Endorsements Pages of the CGL and any Excess policies listing all policy endorsements. All certificates and endorsements and copies of the Declarations & Endorsements pages are to be received and approved by the City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive Contractor's obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time. City reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

#### ***Subcontractors***

Contractor shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and Contractor shall ensure that City is an additional insured on insurance required from subcontractors.

#### ***Duration of Coverage***

CGL & Excess liability policies for any construction related work, including, but not limited to, maintenance, service, or repair work, shall continue coverage for a minimum of five (5) years for Completed Operations liability coverage. Such Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the contract of work.

#### ***Special Risks or Circumstances***

City reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

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## STATE COASTAL CONSERVANCY GRANT APPLICATION

Please read the Grant Application Guide, [found at this link:](https://scc.ca.gov/webmaster/ftp/pdf/forms/SCC_Application-Guide.docx)  
[https://scc.ca.gov/webmaster/ftp/pdf/forms/SCC\\_Application-Guide.docx](https://scc.ca.gov/webmaster/ftp/pdf/forms/SCC_Application-Guide.docx) , to  
help you fill out this application.

Submit your application to [grants@scc.ca.gov](mailto:grants@scc.ca.gov)

### SUMMARY INFORMATION

#### CONTACT INFORMATION

|                          |                                                                                                                                     |
|--------------------------|-------------------------------------------------------------------------------------------------------------------------------------|
| Organization:            | City of Marina                                                                                                                      |
| Contact Person:          | Layne Long / Esme Wahl                                                                                                              |
| Email:                   | <a href="mailto:llong@cityofmarina.org">llong@cityofmarina.org</a> / <a href="mailto:wahl@emcplanning.com">wahl@emcplanning.com</a> |
| Phone:                   | 831-884-1224 / 831-649-1799                                                                                                         |
| Webpage (if applicable): | <a href="https://cityofmarina.org/">https://cityofmarina.org/</a>                                                                   |

#### PROJECT INFORMATION

|              |                                                 |
|--------------|-------------------------------------------------|
| Project Name | Fort Ord State Park Coastal Access Improvements |
|--------------|-------------------------------------------------|

|                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|--------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Project Summary<br>(1 sentence)                        | The project will include preparation of planning, design, permitting and CEQA documentation for coastal access improvements at Fort Ord Dunes State Park parking lot and adjacent Monterey Bay Coastal Recreation Trail including 1) improvements to an eroded 1,500-foot beach access trail; 2) improvements to sustain emergency vehicle access to the beach; 3) a twin-vault restroom; 4) educational and directional signs; 5) replacement or potential re-siting of a historic 450-foot accessible boardwalk and viewing platform with benches and interpretive signage (with a more resilient boardwalk design); and 6) dune restoration if/where required as mitigation for access improvements. |
| Amount Requested                                       | \$725,000                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| Total Project Cost                                     | \$725,000                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| Estimated Start Date                                   | August 2024                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| Estimated End Date                                     | March 2026                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| Project Type:<br>(check all that apply)                | <input checked="" type="checkbox"/> Planning <input type="checkbox"/> Acquisition <input type="checkbox"/> Implementation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| Total Acres (if applicable)                            | 0.4-acre restoration as mitigation for trail impacts                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| Total Trail Miles (if applicable)                      | Approximately 0.28 miles (1,500 linear feet)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Assessor Parcel Numbers<br>(Acquisition projects only) | 031-031-001-000                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |

### LOCATION INFORMATION

|                                                                                    |                                                                      |
|------------------------------------------------------------------------------------|----------------------------------------------------------------------|
| County(ies)                                                                        | Monterey County                                                      |
| Specific Locations                                                                 | Fort Ord Dunes State Park, around 8 <sup>th</sup> Street Parking Lot |
| Latitude, Longitude (e.g., 37.80630, -122.2735)                                    | 36.393772, -121.491589                                               |
| What point is represented by the lat/long (e.g. parking lot, center of site, etc.) | Parking Lot                                                          |

|                                                                                                                                                                                                                                |                                                                                                        |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------|
| Is project in, or within 0.5 miles of, a Disadvantaged Community? (mapping tool: <a href="https://www.parksforcalifornia.org/communities/?overlays=parks">https://www.parksforcalifornia.org/communities/?overlays=parks</a> ) | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Partially |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------|

### LEGISLATIVE DISTRICTS

| District       | Number, Name of Representative |
|----------------|--------------------------------|
| State Assembly | District 29, Robert Rivas      |
| State Senate   | District 17, Senator Laird     |
| Congress       | District 19, Jimmy Panetta     |

## PROJECT DESCRIPTION

Complete each of the elements of the project description below with clear, but detailed answers. Add space to each answer as necessary but stay within the suggested limits. Refer to the [Grant Application Guide](#) for specific assistance on each question.

### 1. **Site Description** (1-2 paragraphs).

The proposed project is located at Fort Ord Dunes State Park within unincorporated Monterey County and directly adjacent to the City of Marina city-limits and California State University Monterey Bay (see [Figure 1, Project Location](#)). Marina is a small town that is designated as a disadvantaged community and is located in the southern Monterey Bay, bordered by State Route 1 and the Pacific Ocean to the west, the Salinas River and agricultural land to the north, Fort Ord State Park and agricultural land to the east, and the City of Seaside to the south.

Marina's coastline is characterized by an expansive dune ecosystem with sand dunes rising over 100-feet in elevation from the shore (see [Figure 8, Marina Dunes](#)). Marina currently has four coastal access points along its four-mile coastline, with three of the four coastal access points located in the northern section of the City's coastline. Only one coastal access area is located in the southern portion of the City, at Fort Ord Dunes State Park. Additionally, only one of the four coastal access points in Marina provides visitors with parking close to the beach. The three other coastal access points within the City require visitors to walk over a quarter-mile on unimproved sandy trails over the dunes to access the beach.

The coastal access in the southern portion of Marina is at Fort Ord Dunes State Park. There is a parking lot which is accessed from 8<sup>th</sup> Street. The coastal access at Fort Ord Dunes state park is also accessed by walkers, runners and bicyclists using the Monterey Bay Coastal Recreation Trail and Beach Range Road, both of which run adjacent to Fort Ord Dunes State Park. The Parking Lot currently includes two chemical toilets; a trail to an overlook (both of which have been covered by sand); a trail to the beach which is currently deeply rutted out and unsafe for use; and a road used for emergency vehicle access (see [Figure 2, Project Location Overview](#); [Figure 3, Viewing Platform and Coastal Amenities Improvements](#); and [Figure 4, Beach Access Trail Improvements](#)).

### 2. **Project Need** (one paragraph). Describe the specific problem, issue, or unserved need the project will address.

Fort Ord Dunes State Park is Marina's only coastal access point located in the southern portion of town. The nearest coastal access point to the south is located three miles away at Tioga Avenue in Sand City and 1.5 miles to the north at Lake Court Drive. The City of Marina is designated as a disadvantaged community, with some portions designated as severely disadvantaged. Additionally, California State University Monterey Bay (CSUMB) is located one-mile east of Fort Ord Dunes State Park. Marina's disadvantaged community and students at CSUMB are lacking access to the coast in the southern portion of Marina.

Additionally, as a result of Marina's coastal topography which is comprised of a large and steep coastal dune ecosystem that requires a long walk from the nearest parking to the beach, residents and visitors face topographical barriers to accessing the coast in Marina.

At Fort Ord Dunes State Park specifically, the conditions of the existing coastal access trail, viewing area, and public facilities are in great need of improvement. The existing trail to the viewing platform and the viewing platform itself is covered in sand and there is no bench at the viewing platform for visitors to use and enjoy the view (See [Figure 5, Site Photos](#)). Additionally, the fence along the trail to the viewing platform and around the perimeter of the viewing area is a chicken wire fence that is not visually pleasing, and is frequently cut and jumped by visitors, which poses safety issues and results in erosion to the dune (See [Figure 7, Existing Viewing Platform](#)). The existing trail to the beach, which is also used by emergency vehicles for public safety and rescues, has been deeply eroded and is posing a threat to visitor access as well as to public safety operations (See [Figure 6, Existing Beach Access at Trailhead](#)). State Parks has identified upgrading the chemical toilets at this frequently used parking area with vault toilets as a high priority. The dumpsters located in view as visitors drive in are visually unappealing and would benefit from having an enclosure built.

In summary, Fort Ord Dunes State Park is one of two coastal access area with a parking lot in Marina for coastal users, and is the only coastal access point in southern Marina. The existing viewing area and trail to the beach are in states of disrepair and could become unsafe for use soon. Planning for improvements to the existing facilities, and research into whether an ADA compliant boardwalk and viewing platform could be achieved to support disabled access in this disadvantaged community is a high priority for the City of Marina and State Parks alike, and is a great need for the residents and students in the area.

3. **Project Activities** (1-3 paragraphs). Describe specifically how the proposed project will address the project need identified in #2 above.

The project will identify multiple needs identified above: 1) the proposed trail improvements will safely connect students of CSUMB, residents in the southern portion of Marina, and visitors to Marina's shoreline and beach; 2) the project has the opportunity to provide people with disabilities and Marina's senior population with access to the viewing platform, if an ADA accessible boardwalk is deemed possible based on studies which will take place during the planning and design phase; 3) the project will address dune erosion and safety issues related to the cutting and jumping of the existing fence around the viewing platform; 4) the project will enhance coastal access in a disadvantaged community; 5) the project will increase amenities with the replacement of the chemical toilets with a twin-vault toilet; 6) the project will result in aesthetic improvements to the area; and 7) the project will protect public safety by

planning for necessary improvements to the existing trail to the beach which is used by visitors and by emergency vehicles as a main (and one of the only) points of access for rescues in Marina.

Technical studies, a biological resource assessment, special-status species surveys, an archaeological assessment, topographical surveying, a sea level rise and coastal hazards assessment, and an assessment of stormwater run-off will be completed and will inform the types of trail improvements (boardwalk vs sandy trail) which can be implemented to be resilient over time. In the case that trail alignments are re-routed and habitat is impacted, a habitat restoration plan will be prepared. The technical studies, and close coordination with State Parks staff, will inform schematic level plans prepared by a Landscape Architect. The schematic plans will include trail orientation and improvements, wayfinding signs, interpretive educational signs, a potential viewing platform with benches and enhanced fencing, erosion control measures, a twin-vault restroom, and a dumpster enclosure.

Involving the surrounding community as well as State Parks in project design will be an important aspect of the project, and thorough community outreach and tribal consultation is included in the scope. A community engagement plan will be prepared early in the process to identify key stakeholders and tribes, and to plan out the most effective methods for community engagement through information sharing, community meetings and site visits, outreach materials, and social media posts.

Community and Stakeholder review of the schematic plans will inform 30% design plans, which will include habitat restoration and erosion control. Based on 30% design plans, CEQA environmental review will occur. Based on further review, 95% design plans will be developed and a Coastal Development Permit application to the California Coastal Commission will be prepared and submitted, as well as permit applications to CDFW and USFWS for Incidental Take Permits, if deemed necessary.

4. **Project Outcomes.** To the extent known, provide information on both the quantitative and qualitative project outcomes. See application guide for sample project outcomes.

Quantitative Outcomes (e.g. Acres of habitat restored; Miles of trail planned or built; Number of each type of access amenities; Number of community members engaged in project, etc.)

- Approximately 1,500 linear feet of coastal trail/emergency vehicle access improvements, including a possible section of raised ADA compliant boardwalk;
- Approximately 0.4 acres of dune restoration;
- Wayfinding coastal access signs;
- Two (2) educational interpretive signs;
- Two (2) community workshops;

- Tribal Consultation and meetings with up to four (4) Tribes;
- Up to ten (10) coordination meetings with State Parks;
- One (1) restroom with up to two (2) vault toilets;
- Visually appealing fence to and around viewing platform;
- Dumpster enclosure; and
- Potential viewing platform with bench (if studies show it is possible given nature of sand movement).

Qualitative Outcomes (e.g. Habitat functions restored; Integration of community input into project/design plan; Tribal access to land restored, etc.)

- Integration of community input into project design;
- Partnership between the City of Marina and California Department of State Parks;
- Increased recreational opportunities for a disadvantaged community;
- Increased recreational opportunities for students at CSUMB;
- Important emergency vehicle beach access trail restored to maintain public safety;
- Dune restoration;
- Educational opportunities with interpretive signage;
- Protection of coastal bluff with enhanced fence design at viewing platform; and
- Tribal engagement.

## PROJECT SELECTION CRITERIA

The Grant Application Guide contains the complete list of our project eligibility and project selection criteria. This application only includes those criteria for which we need specific input from you. The other criteria will be assessed based the project description. Refer to the Grant Application Guide for specific assistance on each question.

### Project Eligibility

#### 5. **CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) Compliance** – IMPLEMENTATION Projects Only:

- Specify the current status of CEQA review:

☒ Not Started

☐ In Progress

☐ Complete

Estimated completion date:

- What document is the CEQA review expected to result in:

- ☐ EXEMPTION
- ☐ NEGATIVE DECLARATION (ND)
- ☒ MITIGATED NEGATIVE DECLARATION (MND)
- ☐ ENVIRONMENTAL REVIEW DOCUMENT (EIR)
- ☐ ADDENDUM

- If an ND, MND, or EIR is required, specify the CEQA LEAD AGENCY:
- If an ND, MND, or EIR has already been completed, provide a link to the document:

**6. Grantee capacity (1 paragraph)** – Summarize your organization’s experience administering grant funds and carrying out similar types of projects.

The City of Marina has received and administered numerous state grants including the California Coastal Commission LCP Local Assistance Rolling Grant (2022 and 2023); Regional Early Action Planning Grant (2020); Parks Bond Grant (2021); CDBG Grant (2019); and FAA Airport Improvement Program Grant (2022). The Coastal Commission LCP Grants are funding technical coastal hazards work and policy area updates including, but not limited to coastal hazards, environmentally sensitive habitat, and public access.

**7. Site ownership or control** – Check the applicable box. For ACQUISITION projects, the “written agreement” refers to a Purchase and Sale Agreement.

- ☐ Applicant owns the site(s) where the project will occur.
- ☐ Applicant has a written agreement with the property owner(s) to conduct the project on their property(ies). If checked, please provide a copy as an attachment to your application.
- ☒ Applicant does not yet have a written agreement with the property owner(s) to conduct the project on their property. If this answer is checked, specify how and when the property owner agreement will be reached.

State Parks is the property owner. The City of Marina has met with State Parks to discuss the grant application and State Parks has provided a letter of intent committing to working together to plan for the proposed project on lands owned by State Parks. See [Exhibit A, State Parks Letter of Intent](#). A written agreement would be prepared between State Parks and the City of Marina during the planning process.

**8. Long-term management and maintenance (1 paragraph)** – Summarize the plan for the long-term management, maintenance, and monitoring of the project.

The improvements to the existing trails and facilities will be maintained jointly by City of Marina Public Works staff and CA Department of State Parks staff. The trail improvements and potential boardwalk/viewing platform improvements will be designed based on State Parks experience of what has not worked on this site, as well as a coastal erosion study, stormwater run-off control and erosion plan, and resilient

design methods (including potential raised boardwalk and fencing to block blowing sand) to reduce the level of maintenance required as much as possible. As part of the planning project funded by this grant, the City of Marina will develop a long-term management and maintenance plan as part of the permit.

**Project Selection** (refer to the [Application Guide](#) for more information)

- 9. Project includes a serious effort to engage tribes.** (1-2 paragraphs). Describe how you have engaged tribes in the development of this project.

Early in the planning stage of the project, a registered archaeologist will conduct tribal outreach and consultation. Outreach will include writing letters and emails and following up with phone calls to tribes throughout the life of the project. Meetings with local tribal governments will be offered and conducted if requested. Educational signage will be developed to include traditional ecological knowledge and indigenous history of the area. Later in the process, best management practices will be incorporated into the construction plans to protect archaeological and cultural resources.

- 10. Project benefits will be sustainable or resilient over the project lifespan** (1-2 paragraphs). Describe how the benefits of your project will be sustainable or resilient over the project lifespan. If you already addressed this in other parts of the application, please indicate where.

There is currently a beach access trail (which also provides emergency vehicle access) and a trail to a viewing area at Fort Ord Dunes State Park. However, due to previous planning and design, the coastal access trails have not been resilient over time. The goal of this project is to implement improvements to these existing resources in a way which is resilient.

The existing beach access trail trailhead has been very deeply rutted out and eroded as a result of stormwater runoff (see [Figure 6, Existing Beach Access at Trailhead](#)). This project includes having a civil engineer study the behavior of stormwater runoff in this area and prepare a stormwater run-off control plan and recommend design improvements which include stormwater run-off measures to protect the trail improvements from future erosion. Lower down the beach access trail, the trail enters a wide and sandy drainage (see [Figure 9, Trail to Beach](#)). No area of the beach access trail is located on an actively moving dune area. The emergency vehicle access road starts at a slightly different area than the pedestrian beach access trailhead, and meets up with the pedestrian beach access trail mid-way down. In order for emergency vehicles to continue to use this important access point, improvements and maintenance that address erosion are needed.

A boardwalk and viewing platform were built in early 2000, and have been completely covered in sand and are no longer ADA accessible as a result. What is left of the viewing area is a sandy trail and a fenced in sandy area, with none of the improvements typically associated with a viewing area. In a meeting with State Parks staff, they informed the City that the boardwalk in the location of the existing viewing area was constantly covered in sand due to the wind and

the nature of the dune which is not vegetated in this area. It is the intent of this project to assess whether the viewing platform and boardwalk in the current location can be maintained over the long-term due to sand movement and bluff erosion. During the planning stages of the project, more resilient boardwalk designs, such as raised boardwalks and/or low fencing to block sand blowing onto the boardwalks will be considered. Additionally, working together, the City and State Parks will look into the possibility of other areas for the viewing platform which may be more practical over time due to wind direction and the nature of the dune ecosystem.

Additionally, dune restoration will be implemented and monitored with the intent that the restoration will be self-sufficient overtime. The monitoring of the restoration effort will be a collaborative effort with State Parks and a qualified biologist for a minimum of 2-5 years after project implementation.

**11. Project delivers multiple benefits and significant positive impact.** (1-2 paragraphs). List the specific project benefits and describe any additional significant positive impact. If you already addressed this in other parts of the application (for example, project outcomes), please indicate where. You do not need to repeat the information if it is already provided elsewhere.

The proposed improvements to the beach access trail, viewing platform area, and facilities at Fort Ord Dunes State Park increases equity and environmental justice by providing recreational amenities in a community which is designated as a disadvantaged community. There are numerous dedicated public access points with extensive amenities in more affluent neighboring towns such as Pacific Grove, Monterey, and Carmel. However, Marina only has two dedicated coastal access points with parking lots. Fort Ord Dunes State Parks is one of the two, and its trail and access areas are falling into disrepair and could soon be inaccessible.

In addition to the recreational and community benefits, the proposed project will also have habitat benefits and educational benefits. The planning process will engage community members, including students, disadvantaged community members, and tribes, and will invite community members to learn more about their coastline and have a stake in the improvements that take place.

Lastly, the project provides public safety benefits. The project will protect public safety by restoring an access route used by emergency vehicles and by addressing the issue of the chicken wire fence being cut at the viewing platform and people jumping over the side of the dune to access the beach from the viewing platform area. Some of the benefits have previously been mentioned under **Project Outcomes**.

**Project was (or will be) planned with meaningful community engagement and broad community support** (1-3 paragraphs). If the communities served by your projects are tribal groups, please write your answer in question 9. If you are serving other groups, please answer this question. Please summarize how you have (or will) engage relevant communities in all phases of the project and describe the community support for the project.

One of the major purposes driving the City’s desire for these improvements is to provide the residents and students nearby with safe and sufficient coastal access. It is particularly important to the City of Marina, which is a disadvantaged community, to bridge the gap and involve its community members in learning more about their coastal environment and reducing barriers to access the coast. Community meetings and community field trips to Fort Ord Dunes State Park to receive input and feedback from the community will be planned early on to inform what gets designed in the conceptual plan. The community will be involved during the life of the project following similar engagement strategies that Marina is utilizing in its General Plan update and Local Coastal Program update.

### PHOTOS AND RECORDS SUBMITTED WITH APPLICATION

Please specify whether you are submitting any photos, maps, or other materials with this application by checking the box below:

☒ I AM SUBMITTING PHOTOS, MAPS OR OTHER MATERIALS WITH THIS APPLICATION

☐ I AM NOT SUBMITTING PHOTOS, MAPS, OR OTHER MATERIALS WITH THIS APPLICATION

If you are submitting photos, maps, or other materials with this application, please confirm the following statement:

☒ I HEREBY CONFIRM THAT I OWN THE COPYRIGHT, TRADEMARK, OR HAVE SOME OTHER OWNERSHIP RIGHTS IN THE MATERIALS OR OTHERWISE HAVE PERMISSION TO USE AND HAVE AUTHORITY TO GRANT THE CONSERVANCY PERMISSION TO USE SUCH MATERIALS, AND I HEREBY GRANT TO THE CONSERVANCY THE UNLIMITED RIGHT TO USE SUCH MATERIALS FOR NON-COMMERCIAL PURPOSES.

### TASKS AND SCHEDULE

Fill in the appropriate task and schedule table for your project type. Look at the Grant Application Guide for example tasks and deliverables by different project types (e.g. acquisition, planning, and implementation). If you are not doing one of the tasks in the table, insert “N/A”. You may add tasks as needed and delete tables for the project categories that are not relevant for your project.

|   | Project Tasks      | Description                                                                                                                                                                                                                                                                                                                                                                                                       | Deliverables (Documents and Files)                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Start Date – End Date              |
|---|--------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|
| 1 | Project Management | Activities related to grant management, managing project logistics, managing consultants and subconsultants, and funding. This task includes frequent coordination, up to 10 meetings with State Parks, and collaboration with State Parks on project design and scope.                                                                                                                                           | <ul style="list-style-type: none"> <li>• Progress Reports</li> <li>• Invoices</li> <li>• Grant Administration</li> <li>• Meeting Notes</li> </ul>                                                                                                                                                                                                                                                                                                                                       | August 2024 – March 2026 (Ongoing) |
| 2 | Technical Studies  | <p>Conducting studies needed to inform project design, including biological studies (biological resource assessment and special-status species surveys), cultural resources study (archaeological assessment), topographic study, stormwater runoff assessment, and a sea-level rise assessment.</p> <p>All studies will occur before conceptual design to inform types and locations for trail improvements.</p> | <ul style="list-style-type: none"> <li>• Biological Resource Assessment</li> <li>• Special-status species surveys</li> <li>• Archaeological assessment</li> <li>• Topographic study/aerial survey</li> <li>• Stormwater Runoff Assessment</li> <li>• Sea Level Rise Assessment: A written memo explaining the methods, findings, adaptation pathways, and coastal resiliency strategies. A series of hazard maps and other graphics depicting the timing of vulnerabilities.</li> </ul> | August 2024 – February 2025        |

|   | Project Tasks        | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Deliverables (Documents and Files)                                                                                                                                                                                                                                                                                                                                                                                                                      | Start Date – End Date                 |
|---|----------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|
| 3 | Community Engagement | <p>Site-visit type community walks to Fort Ord Dunes SP to solicit ideas and feedback;</p> <p>Workshop at City of Marina Library for information sharing and community feedback;</p> <p>Informational presentation at a Planning Commission or City Council meeting;</p> <p>outreach materials including: informational flyers; postcards; and posts on City website and/or social media.</p> <p>Tribal consultation, including sending letters to all tribes and meetings as requested.</p> | <ul style="list-style-type: none"> <li>• Community site-visits</li> <li>• Interested Person Contact List</li> <li>• List of Tribes</li> <li>• Tribal Consultation Letters</li> <li>• Presentation and Notes from Community workshops (2)</li> <li>• Presentation for one (1) informational PC hearing</li> <li>• Outreach materials: postcard mailer, informational flyer, social media post</li> <li>• Up to four (4) meetings with Tribes.</li> </ul> | September 2024 – March 2026 (ongoing) |
| 4 | Conceptual Plan      | <p>Based on the information collected in the technical studies and community outreach, a landscape architect and civil engineer will create conceptual / schematic trail design plans. Plans will include trail</p>                                                                                                                                                                                                                                                                          | <ul style="list-style-type: none"> <li>• Dimensioned trail plan layout with sign, bench, fence locations</li> <li>• Schematic level drawings</li> <li>• Powerpoint</li> <li>• Trash enclosure design</li> <li>• Twin-vault restroom design</li> </ul>                                                                                                                                                                                                   | January 2025 - April 2025             |

|   | Project Tasks                       | Description                                                                                                                                                                                                                                                                                                                                                   | Deliverables (Documents and Files)                                                                                                                                                                                                                                                                     | Start Date – End Date        |
|---|-------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|
|   |                                     | alignment and improvements, interpretive and wayfinding signage, twin-vault restrooms, a potential viewing platform; fence improvements; and a dumpster enclosure.                                                                                                                                                                                            |                                                                                                                                                                                                                                                                                                        |                              |
| 5 | Design to 30% PSEs                  | This Task allows stakeholders (community members, City of Marina, State Parks, County of Monterey, Coastal Commission) to review the schematic trail, erosion control plan, and restoration plan, and restroom design plans and provide input. The landscape architect and civil engineer will create 30% design plans based on stakeholder review and input. | <ul style="list-style-type: none"> <li>• 30% Design Plans</li> <li>• Erosion Control Plan</li> <li>• Restoration Plan</li> <li>• Up to two meetings with State Parks staff</li> <li>• Up to two meetings with Coastal Commission Staff</li> <li>• Up to two meetings with interested tribes</li> </ul> | June 2025 - October 2025     |
| 6 | Environmental Review and Permitting | Prepare documents for required level of environmental review. Coordination with permitting                                                                                                                                                                                                                                                                    | <ul style="list-style-type: none"> <li>• Initial Study</li> <li>• Mitigated Negative Declaration</li> <li>• Proposed Mitigation</li> <li>• Compile CDP Application Package</li> </ul>                                                                                                                  | October 2025 – February 2026 |

|   | Project Tasks                          | Description                                                                                                                                                                                                                                                                      | Deliverables (Documents and Files)                                                                                                                                                                                                                                                                                                                                       | Start Date – End Date      |
|---|----------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|
|   |                                        | agencies; prepare and submit CDP application package to Coastal Commission. Permitting consultant will apply for incidental take permits if necessary. Attendance at Coastal Commission hearing.                                                                                 | <ul style="list-style-type: none"> <li>• Coordination with Coastal Commission</li> <li>• Coastal Commission Hearing attendance</li> <li>• Consultation with USFWS and CDFW</li> <li>• Prepare and submit CDFW</li> <li>• Incidental Take Permit Application</li> <li>• Prepare and submit USFWS Habitat Conservation Plan, Incidental Take Permit Application</li> </ul> |                            |
| 7 | 60% and 90% PSEs                       | Based on review and input, landscape architect will prepare 95% design plans.                                                                                                                                                                                                    | <ul style="list-style-type: none"> <li>• 60% Design Plans</li> <li>• Revisions</li> <li>• 90% Design Plans</li> </ul>                                                                                                                                                                                                                                                    | December 2025 – March 2026 |
| 8 | Long Term Management & Adaptation Plan | A long-term management and adaptation plan will be prepared and will specify who is responsible for maintenance; identify weekly, monthly, and annual maintenance activities; adaptation triggers and measures if the improvements are being jeopardized; for a time-frame of up | <ul style="list-style-type: none"> <li>• Long-term management and adaptation plan</li> </ul>                                                                                                                                                                                                                                                                             | March 2026                 |

|  | Project Tasks | Description           | Deliverables (Documents and Files) | Start Date – End Date |
|--|---------------|-----------------------|------------------------------------|-----------------------|
|  |               | to twenty (20) years. |                                    |                       |

### Permits

PLANNING and IMPLEMENTATION projects only. Check the permits needed to undertake the project. Refer to the Grant Application Guide to access informational links on each permit and how to obtain them for your project.

| Name of permit                                                                                | Secured                  | Pending                  | Included in Scope of Application    |
|-----------------------------------------------------------------------------------------------|--------------------------|--------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> Coastal or Shoreline Development Permit                   | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> Local Grading, Vegetation, or Other permit                           | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |
| <input type="checkbox"/> CDFW Lake/Streambed Alteration Permit (1600)                         | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |
| <input checked="" type="checkbox"/> CDFW California Endangered Species Act Take Authorization | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> Regional Water Quality Control Board Certification (401)             | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |
| <input type="checkbox"/> U.S. Army Corps 404 or 408 Permit                                    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |
| <input type="checkbox"/> U.S. Fish and Wildlife Service Biological Opinion                    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |
| <input type="checkbox"/> National Marine Fisheries Service Biological Opinion                 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |
| <input type="checkbox"/> Other – USFWS Incidental Take Permit                                 | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

### PROJECT COST ESTIMATE

Fill in the Project Cost Estimate table below. The tasks in the Project Cost Estimate table should match the tasks in the Task and Schedule table above. Refer to the Grant Application Guide for examples and specific assistance on each project type and the associated Budget Justification.

Please round all budget numbers up to the nearest \$100.

## Estimated Project Cost:

|   | Project Tasks                          | Conservancy Grant | Other Funding | Total     |
|---|----------------------------------------|-------------------|---------------|-----------|
| 1 | Project Management                     | \$50,000          |               | \$50,000  |
| 2 | Technical Studies                      | \$150,000         |               | \$150,000 |
| 3 | Community Engagement                   | \$55,000          |               | \$55,000  |
| 4 | Conceptual Plan                        | \$60,000          |               | \$60,000  |
| 5 | Design to 30% PSEs                     | \$100,000         |               | \$100,000 |
| 6 | Environmental Review and Permitting    | \$195,000         |               | \$195,000 |
| 7 | 60% and 90% PSEs                       | \$100,000         |               | \$100,000 |
| 8 | Long Term Management & Adaptation Plan | \$15,000          |               | \$15,000  |
|   | Indirect Costs                         | \$0               |               | \$0       |
|   | TOTAL                                  | \$725,000         |               | \$725,000 |

## Other Funding

For the Other Funding included in the Project Cost Estimate above, please list the source, the amount, and status (secured, pending, applied for) for each of the other funding sources.

- Funder, Amount, Status

## Budget Justification

Provide an explanation of the costs for each of the project tasks that will be charged to the Conservancy grant. See Grant Application Guide for assistance.

1. Project Management – Estimated 250 hours for grant administration; selection of consultants; invoicing; and coordination with State Parks
2. Technical Studies – Based on EMC Planning Group’s experience and previous similar work.
  - a. Biological Resource Assessment: \$12,000
  - b. Special-status species survey: \$8,000
  - c. Archaeological assessment: \$5,000
  - d. Topographic study/aerial surveying: \$30,000
  - e. Stormwater runoff assessment: \$30,000
  - f. Sea Level Rise Adaptation Plan: \$30,000

3. Community Engagement – Estimated 150 hours of consultant time for creating outreach materials; community meetings and site visits; creating community engagement plan; tribal consultation. Estimated 100 hours of City of Marina staff time as support to consultants.
4. Conceptual Plan – \$60,000 based in experience and previous similar work.
5. Design to 30% PSEs (includes habitat restoration and erosion control plans) – \$100,000 based in experience and previous similar work.
6. Environmental Review & Permitting – Based on previous experience and cost of permits
  - a. CEQA: \$57,000
  - b. Coastal Development Permit Application to CCC and hearing attendance: \$62,000
  - c. Incidental Take Permits: \$76,000
7. 60% and 90% PSEs – \$100,000, Based on past experience.
8. Long Term Management & Adaptation Plan – \$15,000

## PROJECT MAPS AND DESIGN PLANS

### Project Location Map

Include a map that clearly shows the project location(s) within the context of the surrounding area. Be sure map shows nearest road access to site. If site can only be accessed via water, show the location of the nearest water access launch point.

### Concept Level Site Plan

For IMPLEMENTATION and PLANNING projects where conceptual design work has been completed, you should include a conceptual level site plan showing the key project components. For IMPLEMENTATION projects, more detailed design documents can also be provided as an attachment.

### Site Photos

Provide one or more clear photos of the project site that clearly show the character of the site.

### Additional Documents

If there are any additional documents that are critical for understanding the project, please attach or provide a link(s) for up to two additional documents. Examples of attachments could include feasibility studies, CEQA documents, appraisals, or other documents that are directly related to the proposed project.

**See Exhibit B for all figures and photos.**

## NON-PROFIT APPLICANT REQUIREMENTS

Non-profit applicants should include the following with the applications:

1. Letter of Determination from the Internal Revenue Service indicating current 501(c)(3) status.

2. Completed [Nonprofit Organization Pre-Award Questionnaire](#).

### GRANT APPLICATION SURVEY

The Conservancy seeks to continuously improve our grant application process. Please take some time after completing this grant application to provide feedback on your experience as an applicant. The survey link can be accessed [here](#). Your response will be anonymous, and we will greatly appreciate your constructive criticism.

State Parks Letter of Intent





State of California • Natural Resources Agency

EXHIBIT C  
Gavin Newsom, Governor

DEPARTMENT OF PARKS AND RECREATION

Armando Quintero, Director

Monterey District  
2211 Garden Road  
Monterey, CA 93940

March 11, 2024

Mr. Doug Bosco, Chairman  
State Coastal Conservancy  
1515 Clay Street, 10<sup>th</sup> Floor  
Oakland, CA 94612

Re: Letter of Support Coastal Conservancy planning funds for the City of Marina

Dear Mr. Bosco,

The intent of this letter is to share California State Parks willingness to collaborate with the City of Marina to plan for proposed trail and restroom improvements at Fort Ord Dunes State Park. We have been engaged in a collaborative effort with the City of Marina to discuss the planning of these coastal access and facilities improvements, which are located on State Parks land.

It is the intent for the State Parks and the City of Marina to work together throughout the planning of these improvements to ensure that shared goals are achieved and by drawing on State Parks experience to help inform resilient design choices for the proposed improvements. The project may require an agreement between State Parks and the City of Marina, including the City's commitment to assisting with long-term maintenance if necessary. Recognizing this, State Parks remains committed to ensuring a collaboration that addresses State Parks and the City's goals for enhanced coastal access as well as State Park's responsibility as stewards of natural and cultural resources at Fort Ord Dunes State Park.

We are aware of the Coastal Conservancy's consideration of funding for the planning stage of this trail and restroom project and want to convey our support for its approval. Overall, the Fort Ord Dunes State Park Coastal Access Improvements align with our commitment to balancing conservation with responsible access and public safety, and we believe it can contribute positively to the community's recreational and educational experiences as well as ongoing public safety efforts.

Sincerely,

DocuSigned by:

2A56718F711A4DF...

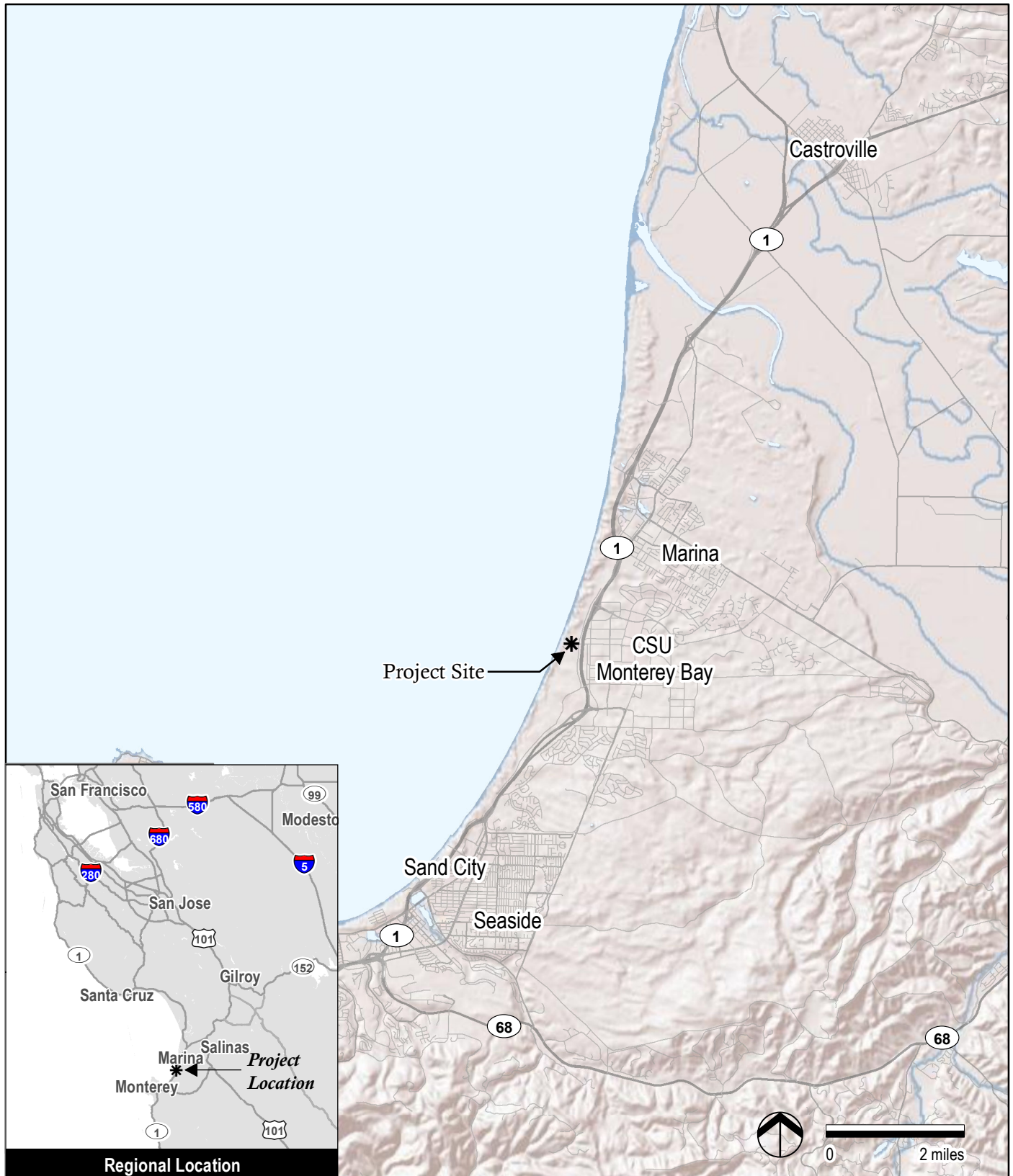
Dan Shaw

Deputy District Superintendent  
daniel.shaw@parks.ca.gov

Cc John Hiles (john.hiles@parks.ca.gov)

Figures and Photos

B  
EXHIBIT



Source: ESRI 2024

Figure 1

## Project Location





Source: Google Earth 2024

Figure 2  
Project Location Overview





Source: Google Earth 2024

Figure 3

# Viewing Platform and Coastal Amenities Improvements

City of Marina – Fort Ord Dunes State Park Coastal Access Improvements (Full Application)



Source: Google Earth 2024

Figure 4

## Beach Access Trail Improvements



① Existing unimproved trail to unimproved viewing area.



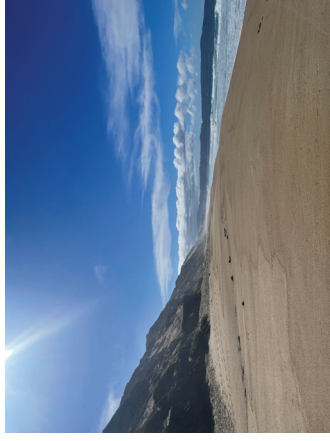
② Existing trail to the beach.



③ Existing portable restrooms.



Source: Google Earth 2024  
Photographs: EMC Planning Group 2024



④ Beach looking south from trail outlet.



⑤ Beach looking north from trail outlet.



⑥ Parking Lot.



Source: EMC Planning Group 2024

Figure 6

## Existing Beach Access at Trailhead



City of Marina – Fort Ord Dunes State Park Coastal Access Improvements  
(Full Application)



Source: EMC Planning Group 2024

Figure 7

## Existing Viewing Area



City of Marina – Fort Ord Dunes State Park Coastal Access Improvements  
(Full Application) 67



Source: EMC PLanning Group 2024

Figure 8  
Marina Dunes



Source: Google Earth 2024

Figure 9  
Trail to Beach

April 12, 2024

Agenda Item: **10f(2)**

Members of the Marina  
City Council

City Council Meeting  
of April 16, 2024

**CITY COUNCIL TO CONSIDER ADOPTING RESOLUTION NO. 2024-,  
OBJECTING TO THE PROPOSED SALE OF A TAX DEFAULTED  
PROPERTY IN THE CITY OF MARINA, FINDING THE  
ACQUISITION OF SUCH PROPERTY TO BE EXEMPT FROM THE  
CALIFORNIA ENVIRONMENTAL QUALITY ACT, AND  
AUTHORIZING THE CITY MANAGER TO EXECUTE AN  
APPLICATION TO PURCHASE TAX-DEFAULTED PROPERTY  
FROM MONTEREY COUNTY [ASSESSOR PARCEL NUMBER 032-  
411-063-000 ].**

**RECOMMENDATION:**

It is requested that the City Council:

- (1) Adopt Resolution No. 2024-, objecting to the proposes sale of a tax-defaulted property in the City of Marina, finding the acquisition such property is exempt from the California Environmental Quality Act (CEQA), and authorizing the City Manager to execute an application to purchase tax-defaulted property from the County of Monterey [APN 032-411-063-000].

**BACKGROUND**

The City has received a Notice to Taxing Agencies/Revenue Districts (“Notice”) from the County of Monterey dated March 29, 2024. In the notice, the County Board of Supervisors informs the City of the County’s authorization to sell various properties at public auction for non-payment of delinquent property taxes.

The Notice advises the City that as a taxing agency/revenue district, under Section 3695 of the California Revenue and Taxation Code, that the City has a right to object to the Tax Collector’s sale of any of the properties located in the City for which the County collects taxes. The Notice further advises the City that if it did object to the Tax Collector’s sale, that it must provide a completed application to purchase the tax defaulted property, a certified copy of a resolution adopted by the City Council objecting to the sale, and a copy of the City’s mission statement and a statement of intended use of the property. These items are to be received by the Tax Collector no later than May 1, 2024. Appendix A to the Notice includes property identified by APN 032-411-063-000 and located at 3005 Max Circle in Marina (the “property” or “subject property”). The property includes land and improvements and has a minimum bid based on the accrued delinquent tax of \$12,550.

**DISCUSSION**

City staff has begun discussions of whether to acquire the subject property, and has preliminarily concluded that the subject property may serve the City as City workforce housing. City staff is in the process of further investigating the property including its condition as well as the existence of any additional encumbrances that might not be affected by a tax default sale. Informally, City staff have learned that the property is in fair condition and, although there does not appear to be a mortgage on the property, there may be other fees that remain unpaid.

City staff will continue its investigation of the condition of the property and other circumstances that may affect the City's development of the property into City workforce housing. However, as a preliminary step in moving towards acquisition of the property, the City must submit a resolution objecting to the Tax Collector's sale of the property and submit an Application to Purchase Tax Defaulted Property to the County by May 1. The submission of this information to the County will remove the property from the County of Monterey Auction Listing. Subsequent to that, the City anticipates receiving further information as to the next step in the process from the County, including entering into negotiation of a purchase and sale agreement with the County. At the point at which sufficient information has been compiled, including the final or near final terms of an agreement with the County, staff will bring this item back to Council for further consideration and seek any necessary authorization from Council to complete the purchase of the property.

### **FISCAL IMPACT**

There are no initial fees to object to a Tax Collector's sale and to submit an Application to Purchase Tax Defaulted Property from the County; however the County may charge a fee to the City to process the tax sale, once the City and County have reached a mutually agreeable sale price.

### **ENVIRONMENTAL REVIEW**

The proposed action is exempt from the California Environmental Quality Act (CEQA) under CEQA Guidelines (Cal. Code Regs., title 14, § 15000 et seq.) sections 15301 (existing facilities), 15302 (replacement or reconstruction), and 15303 (new construction or conversion of small structures). Additionally, under CEQA Guidelines section 15061(b)(3) it can be seen with certainty that there is no reasonable possibility that the proposed action will have a significant effect on the environment. The proposed action merely objects to the sale of the subject property and submits the application to purchase the property, subject to other regulatory approvals and project-specific environmental review as necessary for any future development of the property. Therefore, no environmental review is required.

### **CONCLUSION**

This request is submitted for City Council consideration and action.

Respectfully submitted,

---

Layne Long,  
City Manager  
City of Marina

---

René Alejandro Ortega  
City Attorney

Exhibit A: Notice to Taxing Agencies/Revenue Districts  
Exhibit B: Application to Purchase Tax Defaulted Property

RESOLUTION NO. 2024-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARINA OBJECTING TO THE PROPOSED SALE OF A TAX DEFAULTED PROPERTY IN THE CITY OF MARINA, FINDING THE ACQUISITIONS OF SUCH PROPERTY TO BE EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT, AND AUTHORIZING THE CITY MANAGER TO EXECUTE AN APPLICATION TO PURCHASE TAX-DEFAULTED PROPERTY FROM MONTEREY COUNTY [ASSESSOR PARCEL NUMBER 032-411-063-000 ].

WHEREAS, pursuant to State Revenue and Taxation Code, properties that are determined to be in default for unpaid property taxes for five (5) years or more are periodically put up for public auction for a minimum bid amount of delinquent taxes due plus costs; and

WHEREAS, the City of Marina, as a taxing agency that is also a revenue district pursuant to California Tax and Revenue Sections 121, 122, 3695, and 3695.4, has the right to object to the County Tax Collector's proposed sale of said properties, by submitting an Application to Purchase, objection letter, and by providing a copy of a resolution objecting to the sale and delegating authority to purchase the tax-defaulted property; and

WHEREAS, following staff review of available tax defaulted properties, the City intends to submit an application to pursue acquisition of a tax delinquent property that may be used for the City's workforce housing, identified as Monterey County APN 032-411-063-000 (the "Property"); and

WHEREAS, there are no initial fees to submit an Application to Purchase Tax Defaulted Property from the County; however the County will charge a fee to the City to process the tax sale, once the City and County have reached a mutually agreeable sale price, and

WHEREAS, the City Council exercises its independent judgment and finds that the objection to the tax sale and the submittal of the application to purchase the Property is exempt from the California Environmental Quality Act (CEQA) under CEQA Guidelines (Cal. Code Regs., title 14, § 15000 et seq.) sections 15301 (existing facilities), 15302 (replacement or reconstruction), and 15303 (new construction or conversion of small structures). Additionally, under CEQA Guidelines section 15061(b)(3) it can be seen with certainty that there is no reasonable possibility that the proposed action will have a significant effect on the environment. The proposed action merely objects to the sale of the Property and submits the application to purchase the Property, subject to other regulatory approvals and project-specific environmental review as necessary for any future development of the Property. Therefore, no environmental review is required;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Marina hereby finds the objection to the tax sale and the submittal of the application to purchase the Property exempt from CEQA under CEQA Guidelines sections 15301 (existing facilities), 15302 (replacement or reconstruction), and 15303 (new construction or conversion of small structures). Additionally, under CEQA Guidelines section 15061(b)(3) it can be seen with certainty that there is no reasonable possibility that the proposed action will have a significant effect on the environment; and

BE IT FURTHER RESOLVED, that the City Council of the City of Marina objects to the Monterey County Tax Collector's sale of the Property identified as Monterey County APN 032-411-063-000 and authorizes the City Manager to complete and execute an Application to Purchase Tax Defaulted Property from Monterey County as well as complete and submit any other necessary documentation to effectuate the objection and remove the Property from the County's tax auction listing.

PASSED AND ADOPTED by the City Council of the City of Marina at a regular meeting duly held on the 16<sup>th</sup> day of April 2024 by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ATTEST:

---

Bruce Delgado, Mayor

---

Anita Sharp, Deputy City Clerk

# COUNTY OF MONTEREY

MARY A. ZEEB  
Treasurer-Tax Collector

P.O. Box 891  
Salinas, CA 93902  
Telephone (831) 755-5057



March 29, 2024

City of Marina  
City Clerk  
211 Hillcrest Ave  
Marina, CA 93933

## NOTICE TO TAXING AGENCIES/REVENUE DISTRICTS

In accordance with Section 3700 of the California Revenue and Taxation Code, notice is hereby given of the County of Monterey Board of Supervisors' authorization for the County of Monterey Tax Collector to sell various properties at public auction for non-payment of delinquent property taxes.

As a taxing agency and/or revenue district, under Section 3695 of the California Revenue and Taxation Code, you have the right to object to the Tax Collector's sale of any of the properties on the attached listing that reflect your special assessment levy. If you object to the Tax Collector's sale, you must provide us with a completed application to purchase the tax defaulted property, a certified copy of a resolution adopted by your governing body objecting to the sale, a copy of your mission statement and a statement of intended use of the property. All these items must be received by the Tax Collector no later May 1, 2024 .

When objecting to a sale, be prepared to enter into a Chapter 8 agreement to purchase the property for the minimum bid authorized by the County of Monterey Board of Supervisors plus the cost of advertising the sale.

If you decide to consent to the sale, the lien for taxes and/or assessments may be canceled by the sale at auction. As a taxing agency, you are entitled to your share of the proceeds (if any) derived from the delinquent tax sale trust fund. If your governing body does not file an objection before the date of sale, the tax agency and/or revenue district has consented to the sale at auction.

The date for the County of Monterey Tax Collector Public Internet Auction is May 25, 2024, and will be held at [www.Bid4Assets.com](http://www.Bid4Assets.com). If you have questions regarding this letter, please contact the undersigned at (831) 796-3083.

Sincerely,

MARY A. ZEEB,  
TREASURER-TAX COLLECTOR

Arturo P. Perez  
Management Analyst

Enclosures: County of Monterey Resolution No. 24-177  
Exhibit A County of Monterey Auction Listing  
Application to Purchase Tax Defaulted Property

## APPLICATION TO PURCHASE TAX DEFAULTED PROPERTY

This application must be completed by an eligible purchasing entity to commence purchase of tax defaulted property by agreement sale from the county under applicable provisions of the California Revenue and Taxation Code. Complete the following sections and supply supporting documentation accordingly. Prior to purchase approval the county may require the applicant submit additional information or documentation. **Completion of this application does not guarantee purchase approval.**

***For county use only:***

1. Date application received: (date)    2. If applicable, date written objection to Chapter 7 tax sale was received: (date)

**Applicant must complete Sections A through D.**

**A. Purchaser Information**

1. Name of organization: \_\_\_\_\_
2. Corporate structure:
- ☐ Nonprofit organization                      ☐ Public Agency (please select type of public agency)
- ☐ A taxing agency, revenue district, or special district
- ☐ The State or County

**B. Property Status and Use Information**

1. Is the parcel currently approved for a Chapter 7 tax sale as of the date of this application?

☐ Yes            ☐ No

If yes, a written objection must be included with the application. If a written objection was submitted to the county prior to application, what is the date of the objection? (date of objection)

2. The purpose of the purchase: (check one box only)

☐ For low income housing                      ☐ To otherwise serve low income persons

☐ To preserve open space                      ☐ To preserve a lien

☐ For public purpose: (describe public purpose)

**C. Property Information**

Provide the following information. (If more space is needed exhibits may be attached)

1. County where the parcel(s) is located: (county)
2. Assessor's Parcel Number (APN): (list all APNs for purchase with this application):

**D. Acknowledgement**

Identification and signature of the purchasing entity's authorized officer:

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Title

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

# Attachment "A"

## County of Monterey Auction Listing

| Item No. | Assessor's Parcel Number | Current Assessed Owner                | Property Location                    | Type               | Minimum Bid |
|----------|--------------------------|---------------------------------------|--------------------------------------|--------------------|-------------|
| 1        | 004-552-021-000          | Garcia Benedicto Roberto              | 240 Williams Rd, Salinas             | Land & Improvement | \$87,800    |
| 2        | 007-193-008-000          | Nishimura Thomas H & Yasuko O         | 2868 Forest Lodge Road, Pebble Beach | Land & Improvement | \$53,500    |
| 3        | 008-012-015-000          | Napoli Investments S A                | Spyglass Hill Rd, Pebble Beach       | Land Only          | \$3,200     |
| 4        | 011-144-003-000          | Bonds Richard Andrew Tr               | Ninth Way, Sand City                 | Land Only          | \$12,400    |
| 5        | 012-384-002-000          | Harp Jack D & Adeline G Trs           | 136 Santa Anna Ave, Seaside          | Land & Improvement | \$14,400    |
| 6        | 012-632-024-000          | Massie Dorothy V                      | 1455 Yosemite St, Seaside            | Land & Improvement | \$15,250    |
| 7        | 024-291-013-000          | Ramirez Edgar Mares                   | 1263 Victorian Cir, Greenfield       | Land Only          | \$12,700    |
| 8        | 026-205-001-000          | Segobia Rudolfo & Maria R             | 420 S Second St, King City           | Land & Improvement | \$28,750    |
| 9        | 032-411-063-000          | Blankenship Mary                      | 3005 Max Cir, Marina                 | Land & Improvement | \$12,550    |
| 10       | 109-116-003-000          | Maximus III Company                   |                                      | Land Only          | \$40,500    |
| 11       | 119-242-037-000          | Penir Ronald J & Nancy J              |                                      | Land Only          | \$22,850    |
| 12       | 125-091-088-000          | Reynolds Joseph S & Doreena Gutierrez | 9330 King Rd, Salinas                | Land & Improvement | \$58,550    |
| 13       | 153-591-052-000          | Ruiz Jose Angel Apodaca               | 20 Vermont Cir, Salinas              | Land & Improvement | \$8,650     |
| 14       | 221-144-015-000          | Davis Amy                             | 451 Merritt St, King City            | Land & Improvement | \$7,700     |
| 15       | 237-067-012-000          | Scattini Jo Ann                       | 62450 Cattlemen Rd, San Lucas        | Land & Improvement | \$15,300    |
| 16       | 259-261-002-000          | Signature York Highlands LLC          |                                      | Land Only          | \$51,400    |
| 17       | 259-261-006-000          | Signature York Highlands LLC          |                                      | Land Only          | \$54,650    |
| 18       | 259-261-008-000          | Signature York Highlands LLC          |                                      | Land Only          | \$209,550   |
| 19       | 259-261-009-000          | Signature York Highlands LLC          |                                      | Land Only          | \$104,950   |
| 20       | 259-261-010-000          | Signature York Highlands LLC          |                                      | Land Only          | \$32,850    |
| 21       | 259-261-011-000          | Signature York Highlands LLC          |                                      | Land Only          | \$51,400    |
| 22       | 259-261-012-000          | Signature York Highlands LLC          |                                      | Land Only          | \$84,100    |
| 23       | 259-261-018-000          | Signature YHM Land LLC                |                                      | Land Only          | \$164,150   |
| 24       | 259-261-021-000          | Signature YHM Land LLC                |                                      | Land Only          | \$75,650    |
| 25       | 259-261-022-000          | Signature YHM Land LLC                |                                      | Land Only          | \$260,000   |
| 26       | 417-081-044-000          | Rowland Diana                         | 34901 Sky Ranch Rd, Carmel Valley    | Land & Improvement | \$50,650    |
| 27       | 418-061-014-000          | Garapatos Redwoods Co                 |                                      | Land Only          | \$2,450     |
| 28       | 418-061-071-000          | Furberg Stig Vilhelm                  |                                      | Land Only          | \$2,600     |
| 29       | 418-061-083-000          | Furberg Stig Vilhelm                  |                                      | Land Only          | \$2,600     |
| 30       | 418-061-084-000          | Furberg Stig V                        |                                      | Land Only          | \$2,600     |
| 31       | 418-071-010-000          | Miles Daniel W & Sharon               |                                      | Land Only          | \$2,750     |
| 32       | 418-071-080-000          | Locke Joyce C                         |                                      | Land Only          | \$2,450     |
| 33       | 418-071-081-000          | Furberg Stig V                        |                                      | Land Only          | \$2,600     |
| 34       | 423-173-026-000          | Valdez Jose M                         | 240 Williams Rd, Salinas             | Land Only          | \$4,500     |



## Monterey County Board of Supervisors

### Board Order

168 West Alisal Street,  
1st Floor  
Salinas, CA 93901  
831.755.5066

[www.co.monterey.ca.us](http://www.co.monterey.ca.us)

A motion was made by Supervisor Luis A. Alejo, seconded by Supervisor Wendy Root Askew to:

- a. Authorize the Treasurer-Tax Collector to auction 34 specified tax defaulted properties as set forth in Attachment A-County of Monterey Auction Listing at public auction via the internet in accordance with Revenue and Taxation Code section 3691 et. seq. or as a sealed bid sale pursuant to Division 1, Part 6, Chapter 7 of the Revenue and Taxation Code for at least the minimum bid.
- b. Authorize the Treasurer-Tax Collector to reoffer any unsold properties at a reduced minimum bid, if deemed appropriate, within a 90-day period.

PASSED AND ADOPTED on this 19<sup>th</sup> day of March 2024, by roll call vote:

AYES: Supervisors Alejo, Church, Lopez, Askew, and Adams

NOES: None

ABSENT: None

I, Valerie Ralph, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 82 for the meeting March 19, 2024.

Dated: March 19, 2024

File ID: 24-177

Agenda Item No.: 30

Valerie Ralph, Clerk of the Board of Supervisors  
County of Monterey, State of California

*Emmanuel H. Santos*

Emmanuel H. Santos, Deputy

396 HAYES STREET, SAN FRANCISCO, CA 94102  
T: (415) 552-7272 F: (415) 552-5816  
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RENÉ A. ORTEGA  
Partner  
rortega@smwlaw.com

April 12, 2024

Mayor and City Council  
City of Marina  
211 Hillcrest Avenue  
Marina, CA 93933

Re: Waiver of Conflict of Interest and Consent to Concurrent Representation

Dear Mayor and Council:

The firm of Shute, Mihaly & Weinberger LLP (the “Firm”) currently serves as City Attorney and represents the City in connection with a wide variety of land use matters in the coastal zone. Additionally, as City Attorney, the Firm oversees special counsel representing the City in other matters, including overseeing special counsel in litigation brought against the California Coastal Commission (the “Commission”) for its approval of California-American Water Company’s desalination plant in the City (“Desalination Matter”).

Furthermore, the Firm currently represents the Commission in connection with litigation brought against the Commission by certain private parties related to the Commission’s decision to restrict off highway vehicle use in the coastal development permit for Pismo State Beach and Oceano Dunes State Vehicular Recreation Area (the “Oceano Matter”).

The Rules of Professional Conduct of the State Bar of California require an attorney to obtain the informed written consent of each client if the representation of one client is directly adverse to another client in the same or a separate matter.

We do not believe that there is any present, actual conflict of interest between our representation of the City of Marina and our Firm’s work for the Coastal Commission. The Oceano Matter is unrelated to our representation of the City as City Attorney or our firm’s oversight of the Desalination Matter. Nevertheless, our representation of the Commission and the City has the potential to give rise to divided loyalty, in that our

representation of the City and the Commission can put the Firm in a position of representing clients whose interests are adverse or potentially adverse. Although we are not currently aware of any actual or reasonably foreseeable adverse effects of such potential divided loyalty, it is possible that such effects may arise in the future. Should an actual conflict arise in a given matter, we will apprise you promptly of such conflict.

The Firm currently represents several clients which are adverse to the Commission and as a result, the Commission has provided the Firm with a waiver waiving any past, present or future conflict, an excerpt of which is included below:

[T]he Commission acknowledges that the Firm's representation of past, present, or future clients may involve matters in which the Commission's interests are or may become adverse to those clients. The Commission hereby gives its informed written consent to the Firm's representation of the Commission and the Firm's representation of past, present, or future clients whose interests are or may be adverse to the Commission, and agrees not to assert any conflict of interest or otherwise seek to disqualify the Firm from representing such clients in such matters, notwithstanding any existing or future adversity, including, without limitation, the submission of comments on matters before the Commission and the filing of any administrative or judicial action of any kind challenging decisions made and actions taken by the Commission; provided however that the Commission does not give such consent with respect to the Firm's representation of a client in a matter pertaining to the Oceano Matter.

The Coastal Commission has been advised as to our representation of the City of Marina, including our involvement with overseeing special counsel in the Desalination Matter, and they have agreed that this work is covered by the waiver they have provided to our Firm.

To limit any potential adverse effects, the Firm has taken, and will continue to take, steps to prevent such effects from occurring. No persons that are working on the Oceano Matter will work on City of Marina legal work involving the Coastal Commission. Additionally, no persons that are working on City of Marina matters involving the Coastal Commission will access any information concerning the Oceano Matter, and vice versa.

You have the right to seek independent counsel prior to giving informed consent if you so choose.

Mayor and City Council  
City of Marina  
April 12, 2024  
Page 3

Your approval and signature of this letter will provide your written informed consent to our continued representation of the City as City Attorney, including overseeing the work of any special counsel retained by the City. You further understand that your approval and signature signifies that you have either had independent consultation with respect to this waiver or that you have decided not to seek such independent consultation despite knowing you have such a right.

Very truly yours,

SHUTE, MIHALY & WEINBERGER LLP



René A. Ortega

ACCEPTED AND AGREED:

---

Layne Long  
City Manager

Pursuant to Authority provided by Resolution  
adopted by City Council on April 16, 2024

1769651.1

RESOLUTION NO. 2024-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARINA APPROVING A WAIVER OF CONFLICT OF INTEREST AND CONSENT TO REPRESENT CITY OF MARINA AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE WAIVER.

**WHEREAS**, the firm of Shute, Mihaly & Weinberger LLP (the “Firm”) currently serves as City Attorney; and

**WHEREAS**, the Firm currently represents the California Coastal Commission in connection with litigation brought against the Commission by certain private parties related to the Commission’s decision to restrict off highway vehicle use in the coastal development permit for Pismo State Beach and Oceano Dunes State Vehicular Recreation Area ( the “Oceano Matter”); and

**WHEREAS**, the City has brought litigation against the Coastal Commission for its approval of the California-American Water Company’s proposed desalination plant in the City of Marina (“Desalination Matter”); and

**WHEREAS**, the Oceano Matter is unrelated to the Desalination Matter or the Firms’ representation of the City as City Attorney; and

**WHEREAS**, the Coastal Commission has provided the Firm with a broad waiver, waiving any potential conflict of interest that exists or may exist in the future and has provided informed consent to the Firm’s representation as City Attorney, including waiver of the Firm’s involvement in the Desalination Matter; and

**WHEREAS**, the City desires to have the Firm continue to serve as City Attorney; and

**WHEREAS**, the City desires to provide informed consent and waive any potential conflict of interest or conflict of interest that may exist.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Marina does hereby:

1. Approve a waiver of conflict of interest and consent to represent City of Marina, and
2. Authorize the City Manager to execute the waiver.

**PASSED AND ADOPTED** by the City Council of the City of Marina at a regular meeting duly held on the 16<sup>th</sup> day of April 2024 by the following vote:

AYES, COUNCIL MEMBERS:

NOES, COUNCIL MEMBERS:

ABSENT, COUNCIL MEMBERS:

ABSTAIN, COUNCIL MEMBERS:

---

Bruce C. Delgado, Mayor

ATTEST:

---

Anita Sharp, Deputy City Clerk

March 14, 2024

Item No: **11a**

Honorable Mayor and Members  
of the Marina City Council

City Council Meeting  
of April 16, 2024

**CITY COUNCIL CONSIDER INTRODUCING ORDINANCE NO. 2024-AMENDING MARINA MUNICIPAL CODE (MMC) SECTION 17.62.090.A TO ALLOW A TERM OF TWO YEARS FOR TREE COMMITTEE MEMBERS. THIS ACTION IS EXEMPT FROM ENVIRONMENTAL REVIEW PER § 15378 OF THE CEQA GUIDELINES.**

**RECOMMENDATION:** It is recommended that the City Council

1. Introduce Ordinance No. 2024-, amending Marina Municipal Code (MMC) Section 17.62.090.A to change the term for Tree Committee members from one year to two years.

**BACKGROUND:**

Currently, MMC Sec. 17.62.090.A<sup>1</sup> requires the City Council to appoint new Tree Committee members on an annual basis. This makes it difficult for the Committee to undertake long-term workplan projects or maintain consistency in its membership, which impacts meeting efficiency. It also creates an undue burden on staff and the Council to recruit, review applications, and appoint members on an annual basis. The City's full Commissions are appointed to two-year terms per Chapter 2 in the MMC.

At its regular meeting on February 7, 2023, the City Council appointed the following individuals to the Tree Committee with a one-year term:

- Greg Simmons
- Jeff Markham
- Judith Elvira
- Jackie Gardner
- Planning Commission Member, Richard St. John
- Alternate Planning Commissioner, Audra Walton

On November 21, 2023, the Council adopted Resolution No. 2023-126 extending the terms of these members for an additional year to end on January 1, 2025. The proposed amendment will solidify the two-year term in the MMC effective January 1, 2025.

Planning Commission representative, Richard St. John, was not reappointed to the Planning Commission and, therefore, has also resigned from the Tree Committee. The Planning Commission will be appointing one of its members to fill this vacancy at its April 11, 2024, meeting.

Since February 2023, the Tree Committee has met seven (7) times. Staff requests that the City Council adopt the amendment thereby extending the current members' appointments for an additional nine (9) months or until January 1, 2026.

**ENVIRONMENTAL IMPACT:** This item is not a project under CEQA per Section 15378 of the CEQA Guidelines.

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<sup>1</sup> <https://marina.municipal.codes/Code/17.62.090>

**FISCAL IMPACT:** None.

**CONCLUSION:** This request is submitted to the City Council for consideration and action.

**Respectfully submitted:**

---

Alyson Hunter, AICP  
Planning Services Mgr.  
City of Marina

**REVIEW/CONCUR:**

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Guido F. Persicone, AICP,  
Community Development Director  
City of Marina

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Layne P. Long  
City Manager  
City of Marina

**ORDINANCE NO. 2024-**

**ORDINANCE NO. 2024- AMENDING MARINA MUNICIPAL CODE  
(MMC) SECTION 17.62.090.A TO ALLOW A TERM OF TWO YEARS  
FOR TREE COMMITTEE MEMBERS.**

1. During the COVID-19 pandemic, the City temporarily discontinued or combined certain City committees and boards, including transferring the duties and obligations of the Tree Committee to the Planning Commission.

2. On August 16, 2022, the City Council adopted Resolution No. 2022-11, directing staff to reconstitute the Tree Committee. On February 7, 2023, the City Council adopted Resolution No. 2023-11 appointing the membership of the Tree Committee for a one-year term. On November 21, 2023, the City Council adopted Resolution No. 2023-126 extending the term of the sitting Tree Committee for another year, expiring on January 1, 2025.

3. The proposed amendment will codify a two-year term for the Tree Committee beginning January 1, 2025, and allow for a more reliable, efficient, and effective process for the review of Tree Removal permits and other Committee tasks as needed.

4. The City Council reviewed the proposed amendments and considered the recommendations of the Planning Commission and held a duly noticed public hearing on April 16, 2024.

5. In accordance with the California Environmental Quality Act (CEQA), this ordinance is not subject to CEQA pursuant to the State CEQA Guidelines, California Code of Regulations, Title 14, Article 5, Section 15378 because the proposed ordinance will not, either directly or indirectly, result in a significant effect on the environment. Therefore, the adoption of this ordinance is exempt from CEQA and no further environmental review is necessary.

NOW, THE CITY COUNCIL OF THE CITY OF MARINA DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. The foregoing recitals are adopted as findings of the City Council as though set forth fully herein.

SECTION 2. The City Council of the City of Marina determines the proposed ordinance amendment is exempt from the California Environmental Quality Act pursuant to CEQA Guidelines Section 15378.

SECTION 3. The City Council hereby adopts the ordinance amendments as follows noting that ~~strike through~~ and underlined sections refer to those that are recommended for deletion or addition, respectively:

## **Chapter 17.62**

### **TREE REMOVAL, PRESERVATION AND PROTECTION**

#### **17.62.010 Purpose and intent.**

A. The city recognizes that the maintenance and new growth of healthy trees facilitates drainage, combats soil erosion, reduces global warming, adds real property and aesthetic values, and provides habitat for wildlife. To enhance the beauty of the city, while at the same time recognizing individual rights to develop private property, the city council adopts this chapter, establishing basic standards and measures to preserve and maintain existing trees and to encourage new tree planting.

B. It is the intent of the city by the adoption of these regulations to limit and restrict the removal of healthy and desirable trees in the city. However, regarding single-family residential properties which cannot be further subdivided, the intent is to limit and restrict only the removal of landmark trees.

...

#### **17.62.090 Tree committee.**

The committee members shall be appointed and the committee shall operate according to Chapter [2.12](#) and in the following prescribed manner:

A. The committee shall be established and appointed by the city council for a term of two years ~~on an annual basis~~ by a majority vote of the city council upon a recommendation from the planning commission.

B. The committee shall consist of five members plus one alternate as follows:

1. *Members 1 through 3.* At least three committee members shall be members of the public-at-large. One public-at-large member may reside outside the city. All other public-at-large members shall be residents of the city. All public-at-large members should preferably have a background, or some knowledge, of planning, landscaping, and/or trees, or any related field.

...

SECTION 5. Severability. If any portion of this Ordinance is found to be unconstitutional or invalid the City Council hereby declares that it would have enacted the remainder of this Ordinance regardless of the absence of any such invalid part.

SECTION 6. The City Manager is directed to execute all documents and to perform all other necessary acts to implement this Ordinance.

SECTION 7. Effective Date. This Ordinance shall be in full force and effect thirty (30) days after its final passage and adoption.

I HEREBY CERTIFY that the foregoing is a true and correct copy of an Ordinance introduced at a regular city council meeting held on April 16, 2024, and passed and adopted by the City Council of the City of Marina at a regular meeting duly held on May 7, 2024, by the following vote:

AYES: COUNCIL MEMBERS:  
NOES: COUNCIL MEMBERS:  
ABSENT: COUNCIL MEMBERS:  
ABSTAIN: COUNCIL MEMBERS:

---

Bruce C. Delgado, Mayor

ATTEST:

---

Anita Sharp, Deputy City Clerk

April 8, 2024

Agenda Item No. **11b**

Members of the Marina  
City Council

City Council Meeting  
of April 16, 2024

**CITY COUNCIL TO CONSIDER INTRODUCING ORDINANCE NO. 2024-,  
ADDING CHAPTER 8.70 (PUBLIC NUISANCE), TO THE MARINA  
MUNICIPAL CODE. THE PROPOSED AMENDMENTS ARE EXEMPT  
FROM CEQA PER SECTIONS 15060(C)(2) AND 15061(B)(3).**

**RECOMMENDATION:**

It is requested that the City Council:

1. Consider introducing Ordinance No. 2024-, adding Chapter 8.70 (Public Nuisance), to the Marina Municipal Code based on findings and California Environmental Quality Act (CEQA) exemptions Sections 15060(c)(2) and 15061(b)(3) of the CEQA Guidelines.

**BACKGROUND**

On January 25, 2024, staff presented an informational item to the Marina Planning Commission and received input on the proposed draft Public Nuisance Ordinance (PNO). The Planning Commission provided valuable feedback which was incorporated into the draft ordinance. The Planning Commission did not take formal action on the item as it is outside Title 17 of the Marina Municipal Code (MMC).

The proposed PNO is part of ongoing efforts to update and improve the MMC. Staff discovered that the City of Marina does not have an ordinance that addresses blight or public nuisance generally in the community. The Community Development Department (CDD) now has a full-time Code Enforcement Officer, so it is timely to add such a regulatory framework to the MMC. Staff recommends that the regulations be added to MMC Title 8 - Health and Safety. Title 8 of the MMC is the section of the Code that regulates abandoned vehicles, solid waste disposal, and hazardous materials storage and registration, among other potential enforcement-related activities. The draft ordinance would give Code Enforcement, a division of the CDD, additional tools to regulate public nuisances in the community. Staff has prepared a draft public nuisance ordinance, which is described below and attached as **EXHIBIT A**.

**Draft Ordinance**

The proposed Public Nuisance Ordinance (PNO) will improve the appearance of the community through the abatement of abandoned buildings or structures, attractive nuisances, buildings, or structures that are in a state of disrepair, property inadequately maintained, and burned buildings that have been abandoned. This is reflected in proposed Section 8.70.010-Purpose, which gives the intent of the ordinance: to promote the health, safety, and general welfare of the City of Marina. This is achieved by requiring maintenance and, when necessary, abatement of blight and/or nuisance conditions on private and public property. Further, the intent is to protect the livability, appearance, and socioeconomic vitality of the City.

As indicated in the table below, staff reviewed several other jurisdictions' blight and nuisance ordinances in an effort to craft one that best fits the unique needs of the City of Marina.

| <b>MMC Reference</b> | <b>Topic</b>                                              | <b>Summary</b>                                                                                                                                                                                                                                     | <b>Origin City or Cities</b>  |
|----------------------|-----------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|
| 8.70.010             | Purpose.                                                  | Intent of the ordinance.                                                                                                                                                                                                                           | Gilroy                        |
| 8.70.020             | Definitions.                                              | Definitions of terms in this code.                                                                                                                                                                                                                 | Gilroy, Berkeley, and Fremont |
| 8.70.030             | Property owner duty to abate nuisance.                    | All owners must keep their properties nuisance free.                                                                                                                                                                                               | Fremont                       |
| 8.70.040             | Enforcement responsibility.                               | City manager may delegate staff to enforce this chapter.                                                                                                                                                                                           | Gilroy                        |
| 8.70.050             | Nuisance defined.                                         | Defines the following nuisances on <u>private</u> property: abandoned building or structure, attractive nuisance, building or structure in a state of disrepair, property inadequately maintained, and fire hazard.                                | Gilroy and Fremont            |
| 8.70.060             | Unlawful nuisance on public property.                     | Defines the following nuisances on <u>public</u> property: discarding household items, depositing trash or vegetation, sand, dirt, etc. in the public right-of-way, obstructing the sidewalk, street, or public right-of-way and newspaper stands. | Fremont                       |
| 8.70.070             | Right of entry.                                           | The City has the right to inspect with owner's permission and get a warrant as needed.                                                                                                                                                             | Berkeley                      |
| 8.70.080             | Declaration of public nuisance.                           | Any property that is in violation of this code may be declared a public nuisance.                                                                                                                                                                  | Fremont                       |
| 8.70.090             | Notice to owner of abatement of nuisance.                 | Procedures to notify property owners of violations of this code.                                                                                                                                                                                   | Berkeley                      |
| 8.70.100             | Appeal procedure-- Administrative hearing.                | Appeal procedure for violations of this code.                                                                                                                                                                                                      | Berkeley                      |
| 8.70.110             | Abatement by city manager upon default of property owner. | If all remedies of this code are exhausted and nuisance conditions continue to exist, the City may abate the nuisance conditions.                                                                                                                  | Gilroy                        |
| 8.70.120             | Hearing Officer's decision final -- Judicial review.      | Final appeal decisions are subject to judicial review.                                                                                                                                                                                             | Berkeley and Fremont          |
| 8.70.130             | Summary specific abatement – Imminent danger.             | Faster timelines and response for nuisances that are determined to be an imminent danger.                                                                                                                                                          | Fremont and East Palo Alto    |
| 8.70.140             | Collection of abatement costs                             | If owner does not pay abatement costs, the City may place a lien against the property.                                                                                                                                                             | Cupertino                     |

The proposed municipal code amendment, if implemented, would establish the requirement for all properties to be kept free of nuisance and blight. Failure to maintain a property free of nuisance may result in enforcement action including notice to the property owner informing them of the nuisance on their property and instructions on how to abate the nuisance. For owners who do not comply with notices, staff may issue administrative citations, which the property owner has the right to appeal pursuant to MMC Chapter 1.12 (Administrative Fines). If the nuisance continues, the PNO outlines the process in proposed Sections 8.70.090 through 8.70.130 for the City to abate the issues. This includes an appeal process for abatement actions.

### **FISCAL IMPACT**

The proposed PNO will authorize staff to use existing administrative citations in Section 1.12.050 for properties in violation of the code as well as cost recovery tools such as liens for abatement actions. No change to the adopted fee schedule is required to accommodate this amendment to the MMC.

### **ENVIRONMENTAL REVIEW**

In accordance with the California Environmental Quality Act (CEQA), this ordinance is not subject to CEQA pursuant to the State CEQA Guidelines, California Code of Regulations, Title 14, Article 5, Sections 15060(c)(2) and 15061(b)(3) because the activity would not result in a direct or reasonably foreseeable indirect physical change in the environment and the proposed ordinance is covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment. Because the proposed action merely updates the Municipal Code to provide additional methods for the City to abate public nuisances, there is no possibility that the activity in question may have a significant effect on the environment. Therefore, the adoption of this ordinance is exempt from CEQA, and no further environmental review is necessary.

### **CONCLUSION**

This request is submitted for City Council consideration and action.

Respectfully submitted,

---

Nicholas McIlroy  
Senior Planner  
City of Marina

### **REVIEWED/CONCUR:**

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Guido Persicone, AICP,  
Community Development Director  
City of Marina

---

Layne Long  
City Manager  
City of Marina

**DRAFT ORDINANCE NO. 2024-\_\_**

**AN ORDINANCE OF THE CITY OF MARINA TO AMEND TITLE 8,  
ARTICLE OF THE MARINA MUNICIPAL CODE TO ADD CHAPTER 8.70  
PUBLIC NUISANCE.**

-oOo-

1. The Community Development Department (CDD) for the City of Marina (City), through its regular use and implementation of the Marina Municipal Code (MMC), discovered that Public Nuisance Ordinance (PNO) has not been established.

2. Through this amendment, the City seeks to modernize the MMC and create a process to abate blighted properties and nuisance conditions on public and private properties that is in common with other California municipalities.

3. The amendment will give staff, including the new Code Enforcement Officer, an enforcement tool to address blighted properties and nuisances in the City.

4. The proposed PNO will use the administrative citations in Section 1.12.050 for properties in violation of the code and cost recovery will be provided for abatement actions. No change to the adopted fee schedule is required to accommodate this amendment to the MMC.

5. The City Council desires to amend the MMC to promote the health, safety, and general welfare of the public by requiring a level of maintenance of private and public property that is not currently in the MMC.

6. The proposed ordinance adds new Chapter 8.70 (Public Nuisance), to MMC Title 8, Health and Safety of the MMC.

7. The Planning Commission held a duly noticed informational item on the Ordinance amendment on January 25, 2024.

8. The City Council held a duly noticed public hearing on the Ordinance amendment on April 16, 2024.

9. This Ordinance is not subject to environmental review pursuant to the State CEQA Guidelines, California Code of Regulations, Title 14, Article 5, Sections 15060(c)(2) and 15061(b)(3) because the activity would not result in a direct or reasonably foreseeable indirect physical change in the environment and the proposed ordinance is covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment. Because the proposed action merely updates the Municipal Code to provide additional methods for the City to abate public nuisances, there is no possibility that the activity in question may have a significant effect on the environment. Therefore, the adoption of this ordinance is exempt from CEQA, and no further environmental review is necessary.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MARINA DOES  
ORDAIN AS FOLLOWS:**

SECTION 1. The foregoing recitals are adopted as findings of the City Council as though set forth fully herein.

SECTION 2. The City Council hereby amends the MMC to add Chapter 8.70, as follows:

**Exhibit A: Draft Ordinance**

**Chapter 8.70**

**PUBLIC NUISANCE**

Sections:

8.70.010 Purpose.

8.70.020 Definitions.

8.70.030 Property owner duty to abate nuisance.

8.70.040 Enforcement responsibility – Delegation of authority.

8.70.050 Nuisance defined.

8.70.060 Unlawful nuisance on public property.

8.70.070 Right of entry.

8.70.080 Declaration of public nuisance.

8.70.090 Notice to property owner of abatement of nuisance.

8.70.100 Appeal procedure--Administrative hearing.

8.70.110 Abatement by city manager upon default of property owner.

8.70.120 Hearing Officer's decision final -- Judicial review.

8.70.130 Summary specific abatement – Imminent danger.

**8.70.010 Purpose.**

The purpose of this Chapter is to promote the health, safety, and general welfare of the public by requiring a level of maintenance of residential, commercial, and industrial property which will protect and preserve the livability, appearance, and social and economic stability of the city and which will also protect the public from the health and safety hazards and the impairment of property values which results from the neglect and deterioration of property.

This chapter is not intended to be applied, construed, or given effect in a manner that imposes upon the city, or upon any officer or employee thereof, any duty towards persons or property within the city or outside of the city that creates a basis for civil liability for damages, except as otherwise imposed by law.

**8.70.020 Definitions.**

For the purpose of this chapter, the following words and phrases shall have the meanings respectively ascribed to them by this section:

- A. "Abatement costs" means all specific abatement costs, including reasonable reinspection fees prescribed by city council resolution, administrative and incidental expenses. "Incidental expenses" includes, but is not limited to, personnel costs, both direct and indirect, costs incurred in inspecting the property, in documenting the nuisance, the actual expense to the city for the preparation of notices, preparation of specifications and contracts for abatement and the inspection of the work, the costs of printing and mailings required hereunder, and attorneys' fees pursuant to Cal. Gov't Code § 38773.5.
- B. "Administrative order" means specific conditions imposed on the property owner by the city manager as a condition of continued operation or occupancy of the property. Administrative orders shall be reasonably calculated to resolve the nuisance condition and may include, but are not limited to, modification of management practices and the physical character of the property.
- C. "Attractive nuisance" means property which is in an unsecured state to potentially constitute an attraction to children or other unauthorized persons, or to enable persons to resort there for the purpose of committing a nuisance or unlawful act.
- D. "Building/structure" means any structure, including but not limited to any house, garage, duplex, apartment, condominium, stock cooperative, mobile home, fence, wall, temporary structures, or other residential structure, and any commercial, industrial, or other establishment, warehouse, kiosk, or other structures affixed to or upon real property used for the purpose of dwelling, business, storage, or other activity.
- E. "City manager" shall mean, for the purposes of this code, the City manager and as necessary in consultation with the Community Development Director, Fire Chief, the Building Official, and / or the Chief of Police.
- F. "Commercial establishment" means a for-profit, nonprofit, or not-for-profit organization or institution offering goods or services to the public on a retail, wholesale or charitable basis including mail order, television, radio, Internet and other electronic or light beam impulse device, merchandiser, or service provider.
- G. "Common area" means an entire common interest development as defined in Cal. Civ. Code § 1351, except the separate interests therein.

- H. "Homeowners' association" means any California corporation, nonprofit mutual benefit corporation or unincorporated association created for the purposes of controlling, managing, or maintaining the common areas of a common interest development defined in Cal. Civ. Code § 1351.
- I. "Person" means any individual, firm, partnership, corporation, association or any other organization or entity, however formed. "Person" also includes any public entity or agency that acts as a property owner in the city, other than the City of Marina.
- J. "Property" means all residential, industrial, commercial, and other real property, including but not limited to front yards, side yards, rear yards, driveways, walkways, alleys, private parks, private parklets, common areas and sidewalks, and shall include any building, wall, fence, or other structure, whether fixed or moveable, located on such property.
- K. "Property owner" means any person, whether individual(s) or legal entity(ies), having legal record ownership of the subject property, or effective possession or control of the property, or the person(s) having responsibility for maintenance or management of the subject property, including but not limited to fee owners, lessees, occupants and homeowners' associations. A homeowners' association or a property management company which exercises control or management over a common area shall be deemed a property owner of such common area.
- L. "Specific abatement" includes, but is not limited to, closure of all business activity, vacating of the premises, imposition of administrative orders, revocation of business application and occupancy permits, demolition, removal, repair, maintenance, construction, reconstruction, replacement or reconditioning of structures, appliances or equipment; removal, transportation, disposal and treatment of waste and abandoned materials and equipment capable of attracting or harboring rodents or insects or producing odors or blight.
- M. "Substantial abatement" means continuous and consistent progress made by, or caused by, the property owner toward abatement of the conditions described in the abatement notice, which is commenced within the time for abatement stated in the notice and which is reasonably calculated to achieve full abatement in the near future.

#### **8.70.030 Property owner duty to abate nuisance.**

- A. Every owner of real property within the city shall manage their property in a manner to avoid violation of this code. The property owner shall be liable for violations thereof regardless of any contract or agreement with any third party regarding the property. When there are multiple property owners, the property owners shall have joint and several liability.
- B. Every property owner in the city is required to conduct all activities in a manner to avoid violation of this code and to correct any nuisance condition.
- C. It shall be the duty of every property owner to keep all parcels of land under the property owner's possession or control, free of nuisance conditions.

#### **8.70.040 Enforcement responsibility – Delegation of authority.**

The city manager or his/her designee is charged with the responsibility for the enforcement of this chapter. All city employees with enforcement responsibilities are authorized to make such inspections and take any actions on behalf of the city manager as may be required to enforce the provisions of this chapter.

#### **8.70.050 Nuisance defined.**

The existence of any one or more of the following conditions or activities on any property is a public nuisance for the purposes of this chapter. In addition to the conditions and activities identified herein, any condition or activity defined as a public nuisance in the Marina Municipal Code is a nuisance for the purpose of this chapter and may be abated pursuant to the provisions of this chapter.

##### **A. Abandoned Building or Structure.**

1. A building or structure which is not being inhabited, occupied or used and which is unsecured. For the purposes of this chapter, a building or structure is unsecured when the public can gain entry without the consent of the owner.
2. A partially constructed, reconstructed, burned, or demolished building or structure upon which work is abandoned. Work is deemed abandoned when there is no valid and current building or demolition permit or when there has not been any substantial work on the project for a period of six (6) months or more.

##### **B. Attractive Nuisance. Property which is in an unsecured state so as to potentially constitute an attraction to children or other unauthorized persons, or so as to enable persons to resort thereto for the purpose of committing a nuisance or unlawful act.**

##### **C. A building or structure which is in a state of disrepair such that any one or more of the following conditions is found to exist thereon:**

1. Exterior wall and/or roof coverings which have become deteriorated and do not provide adequate weather protection, resulting in termite infestation and/or dry rot.
2. Broken or missing windows or doors which constitute a hazardous condition or a potential attraction to trespassers.
3. Building exteriors, walls, fences, signs, retaining walls, driveways, walkways, sidewalks, or other structures on the property which are burned by at least 25% of the gross floor area, broken, deteriorated, or substantially defaced, to the extent that the disrepair is visible from any public right of way or visually impacts neighboring public or private property or presents an endangerment to public safety.
4. Occupied buildings whose doors or windows are boarded up or covered with tarps or similar opaque material, except as otherwise directed or approved by the city manager or designee.
5. Materials such as tarps or similar nonpermanent articles on roofs for more than 30 days, except as otherwise directed or approved by the city's city manager or designee.
6. Unoccupied buildings which are unsecured.
7. Any violations of California Health & Safety Code § 17920.3 (Substandard building; conditions).

##### **D. Property Inadequately Maintained.**

1. Overgrown, diseased, dead, or decayed trees, weeds, vegetation, or dilapidated structures that:
  - a. Harbors rats, vermin, or other vectors for disease; or

- b. Substantially detract from the aesthetic and property values of neighboring properties; or
  - c. Obstruct public right-of-way or sidewalk or obscure the necessary view of drivers or pedestrians on public streets or private driveways; or
  - d. Constitute a fire hazard or other condition that is dangerous to the public health, safety, or welfare.
2. Solid waste, which includes “garbage,” “refuse” and “rubbish” and all “solid waste” as additionally may be defined in this Code, constitutes blight and blighted property in the following situations:
- a. The accumulation of solid waste is visible from a street or public right-of-way, is not enclosed in a city-approved container, and is present for more than seventy-two (72) consecutive hours; or
  - b. The accumulation of solid waste is being stored or disposed of in a manner that would allow the material to be transported by wind, into the ground or groundwater system, or otherwise onto or upon any public street, public right-of-way, or neighboring property, unless the method of storage or disposal is specifically allowed by this Code; or
  - c. Accumulation of garbage, litter, bins, boxes, construction debris, bags, dirt, used motor oil, or other debris; or
  - d. Broken or discarded furniture, household furnishings, appliances, equipment, or other items intended for inside use; or
  - e. Washers, dryers, refrigerators, freezers or other appliances or similar items on the property that is viewable from the public right-of-way; or
  - f. Junk, trash, shopping carts, salvage materials, scrap metal, bottles, cans, wire, paint cans, or other debris kept on the property except recycling materials contained in an enclosed non habitable structure or appropriate container; or
  - g. Fuel tanks, storage tanks or cylinders for any type of liquid, vapor, or gas, or other such containers which are not in an approved and enclosed structure, connected to a gas appliance or attached to a recreational vehicle, camper, or camping trailer; or
  - h. Attractive nuisances or any dangerous machinery or conditions including, but not limited to, abandoned, broken or neglected equipment, tools, and vehicle repair equipment; or
  - i. The storage of construction materials on a construction site for more than 30 days where there is no ongoing construction activity.
3. Any swimming pool, pond or other body of water which is abandoned, unattended, unfiltered, or not otherwise maintained, resulting in the water becoming polluted or becoming a breeding ground for mosquitos. Polluted water is defined for the purpose of this chapter, as water which contains organic growth, including algae, remains of rubbish, refuse, debris, papers, and any other foreign matter or materials, which, because of its nature or locations, constitutes an unhealthy or unsafe condition.

E. Any fire hazard as defined in California Code of Regulations Title 19, Division 1.

**8.70.060 Unlawful nuisance on public property.**

It shall be unlawful for any property owner to maintain or to allow to be maintained property for any purpose so as to create any of the following conditions on adjacent or contiguous public property:

- A. The discarding of furniture, appliances, containers of used motor oil, car batteries, tires and other household waste upon a public street, right-of-way or other public property;
- B. The depositing or spilling of debris, including trash, paper, wood, plant cuttings and other vegetation onto the public right-of-way or other public property;
- F. The depositing of mud, dirt, sand, gravel, or concrete onto the public right-of-way;
- G. The existence of any condition or use which unlawfully obstructs the free passage or use of any public right-of-way, street, or sidewalk; and
- H. Newspaper and magazine racks, stands or boxes that are in disrepair with broken or missing doors, or broken glass, deteriorated exterior, or defaced with graffiti, or stickers.

**8.70.070 Right of entry.**

In the event that the property owner fails to consent to the City entering their property for the purposes of inspecting and/or abating a nuisance under this chapter, the City may obtain a warrant, to the extent legally required, from any court having jurisdiction if cause exists pursuant to Code of Civil Procedure Section 1822.52 to issue said warrants.

**8.70.080 Declaration of public nuisance – Remedy by civil penalty or infraction citation**

- A. Any property found to be maintained in violation of Section Sections 8.70.050 or 8.70.060 is hereby declared to be a public nuisance and may be abated pursuant to the procedures set forth in this chapter. The procedures for abatement set forth in this chapter shall not be exclusive and shall not in any manner limit or restrict the city from enforcing other city ordinances or abating public nuisances in any other manner provided by law including citations for infractions or civil penalties.
- B. Property nuisances determined pursuant to this chapter may be remedied by an infraction citation as provided in Chapter 1.08 (Code Violations – Penalties) or by civil penalties as provided in Chapter 1.12 (Administrative Fines). Whenever civil penalty citations are used to remedy nuisances, the procedures of Section 1.12.050 shall apply. This includes the administrative hearing procedures in Section 1.12.090.

**8.70.090 Notice to property owner of abatement of nuisance.**

Whenever the city manager or his/her designee determines that property in the City is maintained as a nuisance as provided for in this chapter and that abatement of such nuisance is to be required, the city manager or his/her designee may:

- A. Provide written notice to abate to the property owner in the manner and in the form provided in this chapter.
- B. The notice shall state the proper street address of the subject property and should be served personally to the property owner or by certified mail, postage prepaid, return receipt requested. Additionally, one copy of the notice shall be conspicuously posted on the property.

- C. The notice shall advise the property owner of a reasonable time limit in which the property owner shall take corrective action to remedy the nuisance. In no event shall the property owner be given less than seven (7) calendar days, and no more than 60 calendar days to take corrective action, except where there is an immediate threat to public health or safety when shorter notice may be prescribed pursuant to Section 8.70.130. The property owner must commence the corrective action requested in the notice within 30 days of the date of the notice. The City may waive the time limits of this subsection if a natural disaster, such as, fire, flood or earthquake interferes with the owner's ability to complete the corrective action within the specified time, or the work to be performed is inherently of a nature which cannot reasonably be completed within the time limits.
- D. The notice shall specify the section of law violated and state all the facts constituting the nuisance.
- E. The notice shall specify the corrective action required, including temporary corrective action when appropriate, and inform the property owner of City programs if available. The corrective action shall be such that it eliminates the adverse impact of the property on the neighborhood and/or eliminates the contribution of that property to the dilapidated or deteriorated appearance of the neighborhood as determined by the city manager or his/her designee.
- F. The notice shall advise the property owner that failure to correct the violation may result in the City's correcting the violation and collecting the charges by billing or by lien on the property.
- G. The notice shall advise the property owner of the right to file an appeal within fifteen calendar days if the owner seeks to challenge the charge that a nuisance exists. Appeals shall be conducted in the manner provided for appeal of administrative fines in Chapter 1.12.
- H. The notice shall advise the owner they must either correct the violation or request an appeal in order to avoid City abatement and liability for cost of abatement.
- I. The notice shall advise the owner that failure to appeal shall constitute waiver of the right to an administrative hearing to contest the charge of nuisance.
- J. The notice shall indicate whether the city has elected to seek, as a part of abatement costs, reasonable attorneys' fees incurred in abating the nuisance. Such notice shall also state that if the city elects to seek reasonable attorneys' fees, the prevailing party may be entitled to seek reimbursement of reasonable and necessarily incurred attorneys' fees, provided any such fees awarded against the city shall not exceed the amount of reasonable attorneys' fees incurred by the city.

#### **8.70.100 Appeal procedure--Administrative hearing.**

The property owner may appeal the nuisance determination to the City by filing an appeal within fifteen working days of the date of mailing of the notice to abate. The appeal shall identify the property and state the objections together with all material facts in support thereof. Nuisance determination appeals shall be conducted in the manner provided for appeal of administrative fines in in Chapter 1.12.

**8.70.110 Abatement by city manager upon default of property owner.**

If abatement of the nuisance has not been commenced and prosecuted to completion with due diligence as required by the written hearing decision, the city manager, or his/her designee, shall forthwith abate or cause to be abated the nuisance upon the premises and the abatement cost thereof shall be billed to the property owner. Payment of the abatement cost shall be due within 30 calendar days of the mailing date. A property owner has the right to appeal the cost of abatement within fifteen working days, in the manner provided for appeal of administrative fines in Chapter 1.12. The full payment of the abatement must be paid prior to the appeal hearing. If the costs are lowered after appeal, then the City shall refund those amounts within thirty days of the decision.

**8.70.120 Hearing Officer's decision final -- Judicial review.**

The hearing officer's decision shall be final and shall only be subject to judicial review in the manner provided for judicial review of administrative fines in Section 1.12.100 and the Code of Civil Procedure Sections 1094.5 and 1094.6.

**8.70.130 Summary specific abatement – Imminent danger.**

- A. If the city manager or his/her designee determines that any nuisance constitutes an immediate threat of serious injury or harm to persons or property that is likely to occur during the pendency of abatement proceedings, such official may cause the condition to be summarily abated in accordance with the procedures set forth in this section.
  - 1. Actions taken to specifically abate imminently dangerous property nuisances may include, but are not limited to, any specific abatement action determined by the city manager to be necessary.
  - 2. Summary specific abatement actions taken by the city manager shall be fully documented prior to or contemporaneously with specific abatement. Documentation may include photographs or drawings of the condition, and a written statement by city staff, and/or other firsthand witnesses as to the circumstance, condition or occurrence constituting the nuisance.
  - 3. Whenever the city manager determines that summary specific abatement is justified by an imminently dangerous condition, circumstance, or occurrence, the city manager shall, if practicable, give immediate written notice to the property owner and personal or written notice to the occupant of the premises as to the nuisance. If the property owner cannot be located or fails to take prompt appropriate action to abate the nuisance, the city manager may proceed to take abatement action authorized in this chapter to the extent necessary to remedy the immediate danger without further notice or right to a prior hearing.
  - 4. No imminently dangerous building or property shall be abated by demolition unless the order is based on a competent declaration under penalty of perjury by the city manager or the building official, describing the specific conditions existing in the structure which justify the demolition.
  - 5. Prior to any demolition as provided for in this chapter, the property owner may submit engineering or other information supporting preservation of the building rather than demolition. Such data or information shall be submitted to the city manager within five (5) city business days after the declaration of substandard building is received by the property owner. The city manager shall have no duty to withhold demolition in an emergency situation.

6. Once summary specific abatement action has been completed, the property owner may appeal the need for abatement action, and/or the abatement cost, in the manner provided for appeal of administrative fines in Sections 1.12.090 and 1.12.100, within 15 working days after service, by certified mail, postage prepaid, of the statement of abatement cost. No abatement cost shall be assessed against a property owner under this section if the city hearing officer makes a finding, based on the objections and protests, that the property owner did not create, acquiesce in, or allow to continue the nuisance which created the need for summary specific abatement or was otherwise not at fault.
  7. The procedures provided in this section shall not apply in the circumstances of a disaster event as described in Section 2.20.020.
- B. Nothing in this chapter shall prevent public safety officials from taking any and all actions in emergency situations they deem necessary or appropriate in order to protect the public health, safety and general welfare.

#### **8.70.140 Collection of abatement costs.**

Upon completion of the abatement work and appeal proceedings related to the report of costs served, if the property owner does not pay the abatement costs within the specified time, the city manager or his/her designee may either:

- A. Pursuant to and in accordance with Government Code § 38773.1, cause a lien to be charged against the parcel. Once payment in full is received by the city, the city shall provide the record owner with a notice of satisfaction so they may record the notice with the County Recorder. Recordation of the notice of satisfaction shall cancel the city's lien; or
- B. Pursuant to and in accordance with Government Code § 38773.5(a), cause a copy of the report of costs to be transmitted, together with a copy of the final decision (if applicable) confirming the same, to the County Treasurer-Tax Collector, who shall add the amount of abatement costs, or unpaid portion thereof, to the next regular tax bill as a special assessment, for the municipal purposes, against such parcel. The amount of the assessment shall be collected at the time and in the manner as ordinary municipal taxes. If such assessment is delinquent, the amount shall be subject to the same interest and penalties and procedure of foreclosure and sale provided for ordinary municipal taxes and the property may be sold after three years by the County Treasurer-Tax Collector for unpaid delinquent assessments. Notice shall be provided, by certified mail, to the property owner and shall be given at the time of imposing the assessment and shall specify that the property may be sold after three years by the County Treasurer-Tax Collector for unpaid delinquent assessments.

SECTION 5. Severability. If any portion of this Ordinance is found to be unconstitutional or invalid the City Council hereby declares that it would have enacted the remainder of this Ordinance regardless of the absence of any such invalid part.

SECTION 6. The City Manager is directed to execute all documents and to perform all other necessary acts to implement this Ordinance.

SECTION 7. Effective Date. This Ordinance shall be in full force and effect thirty (30) days after its final passage and adoption.

I HEREBY CERTIFY that the foregoing is a true and correct copy of an Ordinance introduced at a regular city council meeting held on April 16, 2024, and passed and adopted by the City Council of the City of Marina at a regular meeting duly held on May 7, 2024, by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

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Bruce C. Delgado, Mayor

ATTEST:

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Anita Sharp, Deputy City Clerk

## EXHIBIT B

### **DRAFT ORDINANCE FINDINGS**

#### ***General Plan Compliance***

- 1) Consistency with General Plan Policy 2.3, paragraph 4: *Housing and Neighborhoods. Policies pertaining to the use of land for residential purposes are found in this section. Here can be found the policies and recommendations for accommodating projected population growth, providing housing to meet the needs of all income levels and of residents with special needs, and protecting and enhancing the quality of neighborhoods.*

Evidence: The addition of the proposed Public Nuisance Ordinance (PNO) will ensure that all property owners must keep a level of maintenance, which will protect the livability, appearance, and socioeconomic stability of the city as it grows.

- 2) Consistency with General Plan Policy 2.22: *The General Plan's housing and neighborhood policies and related programs have a dual function: to protect and enhance the quality of the City's existing housing stock and neighborhoods; and to accommodate a fair and reasonable share of the region's growth over the next 20 years. The latter function should take place in a manner which responsibly addresses a full range of concerns, among which are: [...] (3) concerns related to quality of life, including community appearance and housing and neighborhood stability; and (4) socio-economic concerns related to affordability of housing, community diversity, a balance of housing with local jobs, and the maintenance of a sound fiscal base for the community. [...]*

Evidence: The addition of an PNO will protect the current and future neighborhoods from health and safety hazards and the impairment of property values which results from the neglect and deterioration of property.

#### ***Marina Municipal Code (MMC) Compliance***

- 1) Consistency with MMC Chapter 8.22 (Parking and Storage of Vehicles, Boats and Parts in Residential Areas), Finding and purpose: *It is found and determined that the parking and storage of vehicles, motor vehicles, trailers and boats and the parts thereof within the front and side yards of premises in residential areas within the city creates a condition which detracts from the appearance of residential neighborhoods and reduces the value of private property, promotes blight and deterioration, creates fire hazards, constitutes an attractive nuisance which creates a hazard to the health and safety of minors, and is injurious to the health, safety and general welfare.*

Evidence: The proposed ordinance will support this chapter that specifically addresses the blight and nuisance of parking and storage of vehicles in a way that detracts from the appearance of a residential neighborhood. The PNO expands the definition of blight and nuisance to include abandoned buildings or structures, other attractive nuisances on properties, buildings, or structures in a state of disrepair, properties inadequately maintained, and fire hazards. Further, the PNO also includes nuisance

conditions on public property such as dumping household items and obstructing the public right-of-way.

- 2) Consistency with MMC Chapter 12.28 (Graffiti): *The existence of graffiti tends to encourage other acts of malicious vandalism and may breed community discontent leading to other forms of criminal activity. The council finds and determines the graffiti is obnoxious and a public nuisance and that unless it is removed expeditiously from public and private property, it tends to remain. Other properties then become the target of graffiti with the result that entire neighborhoods are affected, and the entire community depreciates in value and becomes a less desirable place to live.*

Evidence: The proposed ordinance is consistent with this chapter's definition of a nuisance condition. Therefore, the proposed ordinance will expand the tools to abate it. Therefore, both the Graffiti chapter and the proposed ordinance protect the livability, appearance, and socioeconomic stability of the city.