



AGENDA

Wednesday, September 4, 2024

5:00 P.M. Closed Session

6:30 P.M. Open Session

REGULAR MEETING

**CITY COUNCIL, AIRPORT COMMISSION,
MARINA ABRAMS B NON-PROFIT CORPORATION, PRESTON PARK
SUSTAINABLE COMMUNITY NON-PROFIT CORPORATION, SUCCESSOR
AGENCY OF THE FORMER MARINA REDEVELOPMENT AGENCY**

THIS MEETING WILL BE HELD IN PERSON AND VIRTUALLY (HYBRID).

Council Chambers
211 Hillcrest Avenue
Marina, California

AND

Zoom Meeting URL: <https://zoom.us/j/730251556>

Zoom Meeting Telephone Only Participation: 1-669-900-9128 - Webinar ID: 730 251 556

PARTICIPATION

You may participate in the City Council meeting in person or in real-time by calling Zoom Meeting via the weblink and phone number provided at the top of this agenda. Instructions on how to access, view and participate in remote meetings are provided by visiting the City's home page at <https://cityofmarina.org/>. Attendees can make oral comments during the meeting by using the "Raise Your Hand" feature in the webinar or by pressing *9 on your telephone keypad if joining by phone only.

The most effective method of communication with the City Council is by sending an email to marina@cityofmarina.org. Comments will be reviewed and distributed before the meeting if received by 5:00 p.m. on the day of the meeting. All comments received will become part of the record. Council will have the option to modify their action on items based on comments received.

AGENDA MATERIALS

Agenda materials, staff reports and background information related to regular agenda items are available on the City of Marina's website www.cityofmarina.org. Materials related to an item on this agenda submitted to the Council after distribution of the agenda packet will be made available on the City of Marina website www.cityofmarina.org subject to City staff's ability to post the documents before the meeting.

VISION STATEMENT

Marina will grow and mature from a small town bedroom community to a small city which is diversified, vibrant and through positive relationships with regional agencies, self-sufficient. The City will develop in a way that insulates it from the negative impacts of urban sprawl to become a desirable residential and business community in a natural setting. **(Resolution No. 2006-112 - May 2, 2006)**

MISSION STATEMENT

The City Council will provide the leadership in protecting Marina's natural setting while developing the City in a way that provides a balance of housing, jobs and business opportunities that will result in a community characterized by a desirable quality of life, including recreation and cultural opportunities, a safe environment and an economic viability that supports a high level of municipal services and infrastructure. **(Resolution No. 2006-112 - May 2, 2006)**

LAND ACKNOWLEDGEMENT

The City recognizes that it was founded and is built upon the traditional homelands and villages first inhabited by the Indigenous Peoples of this region - the Esselen and their ancestors and allies - and honors these members of the community, both past and present.

1. CALL TO ORDER 
2. ROLL CALL & ESTABLISHMENT OF QUORUM: (City Council, Airport Commissioners, Marina Abrams B Non-Profit Corporation, Preston Park Sustainable Communities Nonprofit Corporation, Successor Agency of the Former Redevelopment Agency Members and Marina Groundwater Sustainability Agency)

Jennifer McAdams, Brian McCarthy, Kathy Biala, Mayor Pro-Tem/Vice Chair Liesbeth Visscher, Mayor/Chair Bruce C. Delgado
3. PUBLIC COMMENT ON CLOSED SESSION ITEMS:
4. CLOSED SESSION:
 - a. Conference with Legal Counsel: Anticipated Litigation (Govt. Code § 54956.9(d)(2)), 1 case. A point has been reached where, in the opinion of the City Council on the advice of its legal counsel, based on existing facts and circumstances, there is significant exposure to litigation against the local agency.
 - b. Conference with Legal Counsel, Existing Litigation (Govt. Code § 54956.9(d)) 3 case(s):
 - (1) *City of Marina, et al. vs. Nemeth, Karla, et al.*, Monterey County Superior Court Case No. 19CV005270.
 - (2) *California-American Water Company v. All Persons Interested in the Validity of the City of Marina et al.*, Monterey County Superior Court Case No. 20CV002436.
 - (3) *City of Marina, et al. v. All Persons Interested in the Validity of the Monterey County Groundwater Sustainability Plan*, Monterey County Superior Court Case No. 21CV000493

6:30 PM - RECONVENE OPEN SESSION AND REPORT ON ANY ACTIONS TAKEN IN CLOSED SESSION

5. MOMENT OF SILENCE & PLEDGE OF ALLEGIANCE (Please stand)
6. SPECIAL PRESENTATIONS:
 - a. Jacobs Heart Proclamation
 - b. Ovarian Cancer Awareness Month
 - c. National Recover Month Proclamation

- d. Recreation & Cultural Services Summer Program and Facility Improvements Update
- e. Fire Department Open House

7. COUNCIL AND STAFF ANNOUNCEMENTS:

8. PUBLIC COMMENT: *Any member of the public may comment on any matter within the City Council's jurisdiction that is not on the agenda. This is the appropriate place to comment on items on the Consent Agenda. Action will not be taken on items not on the agenda. Comments are limited to a maximum of three (3) minutes. General public comment may be limited to thirty (30) minutes and/or continued to the end of the agenda. Any member of the public may comment on any matter listed on this agenda at the time the matter is being considered by the City Council. Whenever possible, written correspondence should be submitted to the Council in advance of the meeting, to provide adequate time for its consideration.*

9. CONSENT AGENDA FOR THE SUCCESSOR AGENCY TO THE FORMER MARINA REDEVELOPMENT AGENCY: *Background information has been provided to the Successor Agency of the former Redevelopment Agency on all matters listed under the Consent Agenda, and these items are considered to be routine and non-controversial. All items under the Consent Agenda are normally approved by one motion. Prior to such a motion being made, any member of the public or City Council may ask a question or make a comment about an agenda item and staff may provide a response. If discussion or a lengthy explanation is required, the Council may remove an item from the Consent Agenda for individual consideration. If an item is pulled for discussion, it will be placed at the end of Other Action Items Successor Agency to the former Marina Redevelopment Agency.*

10. CONSENT AGENDA: *These items are considered to be routine and non-controversial. All items under the Consent Agenda may be approved by one motion. Prior to such a motion being made, any member of City Council may ask a question or make a comment about an agenda item and staff may provide a response. If discussion or a lengthy explanation is required, Council may remove the item from the Consent Agenda and it will be placed at the end of Other Action Items.*

- a. ACCOUNTS PAYABLE: *(Not a Project under CEQA per Article 20, Section 15378)*

(1) Accounts Payable Check Numbers 105038-105213, totaling \$5,912,382.62
Accounts Payable Successor Agency EFT's totaling \$295.00

- b. MINUTES: *(Not a Project under CEQA per Article 20, Section 15378)*

(1) August 7, 2024, Regular City Council Meeting

- c. CLAIMS AGAINST THE CITY: None

- d. AWARD OF BID:

(1) Adopting Resolution No. 2024-, awarding a construction contract for the 2024 Citywide Street Repair: Phase 1 Residential Streets Reconstruction to Monterey Bay Engineering of Marina, CA for the total bid in the amount of \$7,222,216.55.

- e. CALL FOR BIDS: None

f. ADOPTION OF RESOLUTIONS: *(Not a Project under CEQA per Article 20, Section 15378)*

- (1) Adopting Resolution No. 2024-, approving the designation of a portion of various City properties as shown on the Phase 2 West Final Map as 8th Street Right of Way.
- (2) Adopting Resolution No. 2024- and Resolution No. 2024- (NPC), approving the Abrams B Housing Area Budget for FY 2024-2025, and; authorizing Finance Director to make appropriate accounting and budgetary entries.
- (3) Adopting Resolution No. 2024- and Resolution No. 2024- (PPSC-NPC), approving the Preston Park Sustainable Community Non-Profit Corporation Preston Park Housing Area Budget for FY 2024-25, and; authorizing Finance Director to make appropriate accounting and budgetary entries.

g. APPROVAL OF AGREEMENTS: *(Not a Project under CEQA per Article 20, Section 15378)*

- (1) Adopting Resolution No. 2024-, approving an agreement between the City of Marina and Shea Homes, LP, for the Landscape Maintenance of City Parcels 7, 28 and 30 as shown on the Phase 1B Promenade Final Map as well as portions of 2nd Avenue and 8th Street. *(Not a Project under CEQA per Article 20, Section 15378)*
- (2) Adopting Resolution No. 2024-, approving an agreement between the City of Marina and Shea Homes, LP, for the maintenance of right-of-way improvements within 8th Street and the Linear Park as shown on the Phase 1B and Phase 2 West Final Maps. *(Not a Project under CEQA per Article 20, Section 15378)*

h. ACCEPTANCE OF PUBLIC IMPROVEMENTS: None

i. MAPS: None

j. REPORTS: (RECEIVE AND FILE): None

k. FUNDING & BUDGET MATTERS: None

l. APPROVE ORDINANCES (WAIVE SECOND READING): None

m. APPROVE APPOINTMENTS: None

11. PUBLIC HEARINGS: *In the Council's discretion, the applicant/proponent of an item may be given up to ten (10) minutes to speak. All other persons may be given up to three (3) minutes to speak on the matter.*

12. OTHER ACTIONS ITEMS OF THE SUCCESSOR AGENCY TO THE FORMER MARINA REDEVELOPMENT AGENCY: *Action listed for each Agenda item is that which is requested by staff. The Successor Agency may, at its discretion, take action on any items. Members of the public may be given up to three (3) minutes to speak.*

13. OTHER ACTION ITEMS: *Action listed for each Agenda item is that which is requested by staff. The City Council may, at its discretion, take action on any items. Members of the public may be given up to three (3) minutes to speak.*

Note: No additional major projects or programs should be undertaken without review of the impacts on existing priorities (Resolution No. 2006-79 – April 4, 2006).

- a. Adopting Resolution No. 2024-, of Intention to establish the City of Marina Community Facilities District No. 2024-1 (The Dunes West Side Services); and adopting Successor Agency Resolution No. 2024-, approving execution and delivery of a consent and waiver regarding the proposed City of Marina Community Facilities District No. 2024-1 (The Dunes West Side Services) **(30-Minutes)**
 - b. Adopting Resolution No. 2024-, receiving an update presentation for the Del Monte Boulevard Landscaping, Multi-Modal Improvements, and Downtown Marina Streetscape, and; providing input and approval of final concept design and; approving phasing the delivery of the Del Monte Boulevard Landscaping, Multi-Modal Improvements, and Downtown Marina Streetscape, and; authorizing Call for Bids for the Del Monte Boulevard Median Landscaping Phase 1 Project. **(60-Minutes)**
 - c. Adopting Resolution No. 2024-, approving the Fiscal Year 2024-25 mid-cycle budget adjustments as outlined in the staff report, and provide direction for any other Council desired adjustments, and authorizing the Finance Director to make all necessary accounting and budgetary entries. **(120-Minutes)**
14. COUNCIL & STAFF INFORMATIONAL REPORTS:
- a. Monterey County Mayor's Association [Mayor Bruce Delgado]
 - b. Council reports on meetings and conferences attended (Gov't Code Section 53232).
15. ADJOURNMENT:

CERTIFICATION

I, Anita Sharp, Deputy City Clerk, of the City of Marina, do hereby certify that a copy of the foregoing agenda was posted at City Hall and Council Chambers Bulletin Board at 211 Hillcrest Avenue, Monterey County Library Marina Branch at 190 Seaside Circle, City Bulletin Board at the corner of Reservation Road and Del Monte Boulevard on or before 6:30 p.m., Friday, August 30, 2024.

ANITA SHARP, DEPUTY CITY CLERK

City Council, Airport Commission and Redevelopment Agency meetings are recorded on tape and available for public review and listening at the Office of the City Clerk and kept for a period of 90 days after the formal approval of MINUTES.

City Council meetings may be viewed live on the meeting night and at 12:30 p.m. and 3:00 p.m. on Cable Channel 25 on the Sunday following the Regular City Council meeting date. In addition, Council meetings can be viewed at 6:30 p.m. every Monday, Tuesday and Wednesday. For more information about viewing the Council Meetings on Channel 25, you may contact Access Monterey Peninsula directly at 831-333-1267.

Agenda items and staff reports are public record and are available for public review on the City's website (www.ciymarina.org), at the Monterey County Marina Library Branch at 190 Seaside Circle and at the Office of the City Clerk at 211 Hillcrest Avenue, Marina between the hours of 10:00 a.m. 5:00 p.m., on the Monday preceding the meeting.

Supplemental materials received after the close of the final agenda and through noon on the day of the scheduled meeting will be available for public review at the City Clerk's Office during regular office hours and in a 'Supplemental Binder' at the meeting.

ALL MEETINGS ARE OPEN TO THE PUBLIC. THE CITY OF MARINA DOES NOT DISCRIMINATE AGAINST PERSONS WITH DISABILITIES. Council Chambers are wheelchair accessible. Meetings are broadcast on cable channel 25 and recordings of meetings can be provided upon request. To request assistive listening devices, sign language interpreters, readers, large print agendas or other accommodations, please call (831) 884-1278 or e-mail: marina@cityofmarina.org. Requests must be made at least **48 hours** in advance of the meeting.

Upcoming 2024 Meetings of the City Council, Airport Commission, Marina Abrams B Non-Profit Corporation, Preston Park Sustainable Community Nonprofit Corporation, Successor Agency of the Former Redevelopment Agency and Marina Groundwater Sustainability Agency
Regular Meetings: 5:00 p.m. Closed Session;
6:30 p.m. Regular Open Sessions

Tuesday, September 17, 2024

*****Wednesday, November 6, 2024**

Tuesday, October 1, 2024

Tuesday, November 19, 2024

Tuesday, October 15, 2024

Tuesday, December 3, 2024

Tuesday, December 17, 2024

*** Regular Meeting rescheduled due to Monday Holiday**

**** Regular Meeting rescheduled due to National Night Out**

***** Regular Meeting rescheduled due to General Election Day**

CITY HALL 2024 HOLIDAYS
(City Hall Closed)

Labor Day ----- Monday, September 2, 2024
Veterans Day (City Offices Closed)----- Monday, November 11, 2024
Thanksgiving Day-----Thursday, November 28, 2024
Thanksgiving Break----- Friday, November 29, 2024
Winter Break----- Tuesday, December 24, 2024-Friday, December 31, 2024

2024 COMMISSION DATES

Upcoming 2024 Meetings of Planning Commission
2nd and 4th Thursday of every month. Meetings are held at the Council Chambers at 6:30 P.M.

September 12, 2024
September 26, 2024

October 10, 2024
October 24, 2024

November 14, 2024
November 28, 2024 (Cancelled)

December 12, 2024

Upcoming 2024 Meetings of Public Works Commission
3rd Thursday of every month. Meetings are held at the Council Chambers at 6:30 P.M.

September 19, 2024

October 17, 2024

November 21, 2024

December 19, 2024

**Upcoming 2024 Meetings of Recreation &
Cultural Services Commission**
1st Wednesday of every quarter month. Meetings are held at the Council Chambers at 6:30 P.M.

September 11, 2024

December 4, 2024

Upcoming 2024 Meetings of Marina Tree Committee
2nd Wednesday of every quarter month as needed. Meetings are held at the Council Chambers at 6:30 P.M.

October 12, 2024



Proclamation

HONORING JACOB'S HEART CHILDREN'S CANCER SUPPORT SERVICES AND DECLARING SEPTEMBER 2024 AS CHILDHOOD CANCER AWARENESS MONTH IN THE CITY OF MARINA

WHEREAS, the character of our community is revealed in how we treat our most vulnerable; and

WHEREAS, each year, 19.2 in every 100,000 children in our community will be diagnosed with cancer; and

WHEREAS, cancer remains the leading cause of death by disease among children - more than asthma, diabetes, cystic fibrosis, congenital anomalies, and AIDS combined; and

WHEREAS, Jacob's Heart has been keeping medically fragile children and families housed, fed, and emotionally supported by steadfastly adhering to the following commitments: 1) Parents of children with cancer and other serious illnesses will be relieved of financial fears and able to focus attention on their children; 2) No child undergoing intensive treatment in our community will be homeless; 3) Families of seriously ill children will not experience food insecurity during and after the pandemic; and 4) No child seriously ill child in our community will ever miss a medical appointment because of a lack of transportation; and

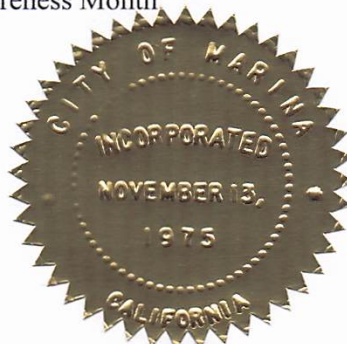
WHEREAS, Jacob's Heart holds the memories and honors legacies of hundreds of children from our local community who have been lost to cancer, ensuring that their memories will never be forgotten; and

WHEREAS, the oncology department at Lucile Packard Children's Hospital at Stanford has worked closely with Jacob's Heart for the past 26 years as a trusted community partner in providing family-centered care that addresses the emotional, practical, and financial struggles of families of children with cancer in the City of Marina; and

WHEREAS, it is important for all Marina City residents to recognize the impact of pediatric cancer on families within our community and honor the children in our community whose lives have been cut short by cancer.

NOW, THEREFORE, I, Bruce Delgado, Mayor of the City of Marina, hereby declare September 2024, as Childhood Cancer Awareness Month in the City of Marina and do hereby honor Jacob's Heart Children's Cancer Support Services for outstanding support to our community and acknowledge the organization's contributions to Childhood Cancer Awareness Month

September 4, 2024



Bruce Carlos Delgado, Mayor



Proclamation

Ovarian Cancer Awareness Month

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Whereas ovarian cancer is the fifth leading cause of cancer deaths of women in the United States and causes more deaths than any other gynecologic cancer; and

Whereas in the United States, a woman's lifetime risk of being diagnosed with ovarian cancer is about 1 in 78; and

Whereas the American Cancer Society estimates 19,680 cases of ovarian cancer will be newly diagnosed in 2024 and 12,740 individuals will die from the disease nationwide, including 2,300 new cases and 1,410 deaths in California; and

Whereas the five-year survival rate for ovarian cancer is 50 percent and survival rates vary greatly depending on the stage of diagnosis; and

Whereas there is not currently an effective diagnostic tool for screening and early detection does not exist

NOW, THEREFORE BE IT RESOLVED, that I, Mayor Bruce C. Delgado and the City Council of the City of Marina hereby proclaim ***September 2024***, as ***Ovarian Cancer Awareness Month*** in the City of Marina.

Dated this 4th day of September 2024



Bruce C. Delgado, Mayor



Proclamation

National Recovery Month September 2024

WHEREAS, September is observed across the nation as National Recovery Month.

WHEREAS, the impact of mental and substance use disorders and co-occurring disorders is apparent in our local community, and a great number of Marina residents are affected by these conditions. About 2 million Californians met the criteria for substance use disorder.

WHEREAS, Mental and substance use disorders, including co-occurring disorders affect all communities nationwide, but with commitment and support, people with these disorders can achieve healthy lifestyles and lead rewarding lives in recovery. By seeking help, people who experience mental and substance use disorders and cooccurring disorders can embark on a new path toward improved health and overall wellness. Sun Street Centers provides the community with the resources to begin and continue their recovery.

WHEREAS, Through Recovery Month, people become more aware and able to recognize the signs of mental and substance use disorders and co-occurring disorders and encourage people in need of treatment and recovery services to seek help. Managing the effects of these conditions helps individuals achieve healthy lifestyles, both physically and emotionally.

WHEREAS, The Recovery Month observance continues to work to improve the lives of those affected by mental and substance use disorders and co-occurring disorders by raising awareness of these disorders and educating communities about the effective treatment, and recovery services that are available. Sun Street Centers also educates youth to prevent substance use disorders from happening. For the above reasons, Sun Street Centers asks the citizens of Marina to join in celebrating this September as National Recovery Month.

THEREFORE, BE IT PROCLAIMED, that I, The Honorable Bruce Carlos Delgado, Mayor of the City of Marina, on behalf of the City Council, do hereby proclaim, the month of September 2024 as National Recovery Month. In doing so, call upon our community to observe this month with compelling programs and events that support this year's observance.

September 4, 2024



Bruce C. Delgado, Mayor



City of Marina Fire Prevention Open House

Tuesday, October 8th,
4:00pm to 7:00pm
208 Palm Avenue

Come join us
for a fun evening!

- Talk and interact with Firefighters
- Spray water from a fire hose
- Engine tours
- See life-saving equipment and tools
- Learn about fire safety
- Demos from community partners
- Games, crafts and activities
- Light refreshments and more.....



Marina Fire Dept (831) 275-1700





Accounts Payable by G/L Distribution Report

Payment Date Range 08/09/24 - 08/09/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 120 - City Mgr/HR/Risk										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.010 - Prof Svc Admin - Muni Code										
10149 - Code Publishing Inc. - General Code	GCI0014958	MMC Web Update	Paid by Check # 105086		07/31/2024	08/05/2024	08/05/2024		08/09/2024	872.50
Account 6300.010 - Prof Svc Admin - Muni Code Totals							Invoice Transactions 1			\$872.50
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	0256184-IN	City Fuel	Paid by Check # 105100		07/26/2024	08/05/2024	08/05/2024		08/09/2024	122.78
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel Totals							Invoice Transactions 1			\$122.78
Account 6400.565 - Material & Suppl Office Supplies										
10732 - Office Depot-General Account	376833610001	Office Depot	Paid by Check # 105109		07/18/2024	08/05/2024	08/05/2024		08/09/2024	99.80
10732 - Office Depot-General Account	376833613001	Office Depot	Paid by Check # 105109		07/18/2024	08/05/2024	08/05/2024		08/09/2024	82.04
10732 - Office Depot-General Account	376838574001	Office Depot	Paid by Check # 105109		07/18/2024	08/05/2024	08/05/2024		08/09/2024	(31.66)
Account 6400.565 - Material & Suppl Office Supplies Totals							Invoice Transactions 3			\$150.18
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 5			\$1,145.46
Division 000 - Non-Div Totals							Invoice Transactions 5			\$1,145.46
Department 120 - City Mgr/HR/Risk Totals							Invoice Transactions 5			\$1,145.46
Department 125 - I. T.										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.330 - Prof Svc IT - Information Tech Svc										
10897 - TechRx Technology Services	12017	IT Support - July 2024	Paid by EFT # 4969		07/31/2024	07/31/2024	07/31/2024		08/09/2024	9,120.00
Account 6300.330 - Prof Svc IT - Information Tech Svc Totals							Invoice Transactions 1			\$9,120.00
Account 6360.076 - Maint & Repairs Copier										
10406 - Monterey Bay Systems	474418	Contract Maintenance for CDD New Copier - July-Oct 2-24	Paid by EFT # 4966		07/30/2024	08/05/2024	08/05/2024		08/09/2024	221.58
10406 - Monterey Bay Systems	474417	CDD Copier Maintenance Overage- July 1-July 22 2024 - Old Copier	Paid by EFT # 4966		07/30/2024	08/05/2024	08/05/2024		08/09/2024	207.43
Account 6360.076 - Maint & Repairs Copier Totals							Invoice Transactions 2			\$429.01
Account 6360.342 - Maint & Repairs IT - System Annual Maint										
10897 - TechRx Technology Services	12001	Veeam - August 2024	Paid by EFT # 4969		08/01/2024	08/01/2024	08/01/2024		08/09/2024	380.00



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 125 - I. T.										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.342 - Maint & Repairs IT - System Annual Maint										
10897 - TechRx Technology Services	12000	Veeam O365 Backup & Glacier Storage - August 2024	Paid by EFT # 4969		08/01/2024	07/31/2024	07/31/2024		08/09/2024	385.00
10897 - TechRx Technology Services	11999	Ninite Subscription - August 2024	Paid by EFT # 4969		08/01/2024	07/31/2024	07/31/2024		08/09/2024	112.50
10897 - TechRx Technology Services	11987	Amazon Glacier - August 2024	Paid by EFT # 4969		08/01/2024	07/31/2024	07/31/2024		08/09/2024	460.00
Account 6360.342 - Maint & Repairs IT - System Annual Maint Totals							Invoice Transactions 4			\$1,337.50
Account 6360.343 - Maint & Repairs IT - Microsoft Ofc Maint										
10897 - TechRx Technology Services	12011	Citywide MS Office 365 - August 2024	Paid by EFT # 4969		08/01/2024	07/31/2024	07/31/2024		08/09/2024	2,664.20
Account 6360.343 - Maint & Repairs IT - Microsoft Ofc Maint Totals							Invoice Transactions 1			\$2,664.20
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 8			\$13,550.71
Division 000 - Non-Div Totals							Invoice Transactions 8			\$13,550.71
Department 125 - I. T. Totals							Invoice Transactions 8			\$13,550.71
Department 130 - Finance										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.210 - Prof Svc Fin - Actuarial										
11232 - Avenu MuniServices	INV06-018008	ACFR FY2022-2023	Paid by Check # 105073		01/08/2024	06/30/2024	06/30/2024		08/09/2024	2,940.00
Account 6300.210 - Prof Svc Fin - Actuarial Totals							Invoice Transactions 1			\$2,940.00
Account 6400.565 - Material & Suppl Office Supplies										
10732 - Office Depot-General Account	373075468001	Office Supplies-Finance (Roger -pouch laminating letter credit)	Paid by Check # 105109		07/11/2024	08/02/2024	08/02/2024		08/09/2024	(8.37)
10732 - Office Depot-General Account	374235321001	Office Supplies-Finance (Tori - Rest, foot, adjustable)	Paid by Check # 105109		07/10/2024	08/02/2024	08/02/2024		08/09/2024	32.76
Account 6400.565 - Material & Suppl Office Supplies Totals							Invoice Transactions 2			\$24.39
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 3			\$2,964.39
Division 000 - Non-Div Totals							Invoice Transactions 3			\$2,964.39
Department 130 - Finance Totals							Invoice Transactions 3			\$2,964.39



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 150 - City Attorney										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.450 - Prof Svc Legal - City Attorney Other Svc										
11718 - Noland, Hamerly, Etienne & Hoss	248355	000 - General Representation - July 2024	Paid by Check # 105108		07/31/2024	08/05/2024	08/05/2024		08/09/2024	47.00
Account 6300.450 - Prof Svc Legal - City Attorney Other Svc Totals							Invoice Transactions	1		\$47.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$47.00
Division 000 - Non-Div Totals							Invoice Transactions	1		\$47.00
Department 150 - City Attorney Totals							Invoice Transactions	1		\$47.00
Department 190 - Citywide Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6150.200 - Medical Dental										
10737 - Premier Access Insurance-Premium Payment	08-01-24.	Dental Claim (08/2024)	Paid by Check # 105129		08/01/2024	08/01/2024	08/01/2024		08/09/2024	(1,730.32)
Account 6150.200 - Medical Dental Totals							Invoice Transactions	1		(\$1,730.32)
Account 6150.500 - Medical Vision										
10607 - Vision Service Plan	08.-01-24	VSP Adjustment (08/2024)	Paid by Check # 105131		08/01/2024	08/01/2024	08/01/2024		08/09/2024	161.59
10607 - Vision Service Plan	.08-01-24	COBRA VSP (08/2024)	Paid by Check # 105131		08/01/2024	08/01/2024	08/01/2024		08/09/2024	182.48
Account 6150.500 - Medical Vision Totals							Invoice Transactions	2		\$344.07
Account 6300.217 - Prof Svc Fin - Business Lic Services										
10274 - Hinderliter, de Llamas & Associates (HDL)	SIN040769	June 2024 BL Admin Fee	Paid by EFT # 4956		06/30/2024	08/05/2024	06/30/2024		08/09/2024	1,468.24
Account 6300.217 - Prof Svc Fin - Business Lic Services Totals							Invoice Transactions	1		\$1,468.24
Account 6300.228 - Prof Svc Fin - SB90 State Mandate										
10041 - AK & Company / Anita Kerezsi	MARINA - 25-1	SB90 Professional Consulting Services FY24/25	Paid by Check # 105077		07/19/2024	08/06/2024	08/06/2024		08/09/2024	3,250.00
Account 6300.228 - Prof Svc Fin - SB90 State Mandate Totals							Invoice Transactions	1		\$3,250.00
Account 6300.570 - Prof Svc Other										
10588 - United Site Services	INV-4689083	2660 5th Ave Corp Yard	Paid by Check # 105124		08/02/2024	08/02/2024	08/02/2024		08/09/2024	77.89
11710 - HdL Coren & Cone	SIN041274	Contract Services Property Tax 07/24-09/24	Paid by EFT # 4963		07/23/2024	08/02/2024	08/02/2024		08/09/2024	2,204.78
10274 - Hinderliter, de Llamas & Associates (HDL)	SIN040770	June 2024 - HDL TOT	Paid by EFT # 4956		06/30/2024	08/05/2024	06/30/2024		08/09/2024	2,122.07
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions	3		\$4,404.74



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 190 - Citywide Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.570 - Maint & Repairs Other Svc Agr										
10129 - Cintas Corporation	4200881498	Mat Service City Hall	Paid by Check # 105085		08/02/2024	08/02/2024	08/02/2024		08/09/2024	52.05
Account 6360.570 - Maint & Repairs Other Svc Agr Totals										Invoice Transactions 1
										\$52.05
Account 6380.150 - Utilities Comm Phone System										
10758 - AT & T CALNET3	22053899	CALNET3-9391023471 (582-0100)	Paid by Check # 105082		07/27/2024	08/05/2024	08/05/2024		08/09/2024	62.34
10758 - AT & T CALNET3	22058987	CALNET3-9391023441 (384-0888)	Paid by Check # 105082		07/28/2024	08/05/2024	08/05/2024		08/09/2024	29.95
10758 - AT & T CALNET3	22059016	CALNET3-9391023468 (384-9148)	Paid by Check # 105082		07/28/2024	08/05/2024	08/05/2024		08/09/2024	29.95
10758 - AT & T CALNET3	22058986	CALNET3-9391023440 (384-0860)	Paid by Check # 105082		07/28/2024	08/05/2024	08/05/2024		08/09/2024	29.95
10758 - AT & T CALNET3	22058983	CALNET3-9391023437 (384-0425)	Paid by Check # 105082		07/28/2024	08/05/2024	08/05/2024		08/09/2024	58.35
10758 - AT & T CALNET3	22059011	CALNET3-9391023463 (384-7854)	Paid by Check # 105082		07/28/2024	08/05/2024	08/05/2024		08/09/2024	29.95
10758 - AT & T CALNET3	22059014	CALNET3-9391023466 (384-8477)	Paid by Check # 105082		07/28/2024	08/05/2024	08/05/2024		08/09/2024	58.35
10758 - AT & T CALNET3	22053905	CALNET3-9391023477 (582-9803)	Paid by Check # 105082		07/27/2024	08/05/2024	08/05/2024		08/09/2024	29.93
Account 6380.150 - Utilities Comm Phone System Totals										Invoice Transactions 8
										\$328.77
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	2025-00000140	PG&E 6793435313-6	Paid by Check # 105111		07/25/2024	08/05/2024	08/05/2024		08/09/2024	7,034.56
Account 6380.300 - Utilities Gas & Electric Totals										Invoice Transactions 1
										\$7,034.56
Account 6380.500 - Utilities Water & Sewer										
10432 - Monterey One Water - former MRWPCA	12001627 073124	211 Hillcrest Ave	Paid by Check # 105101		07/31/2024	08/05/2024	08/05/2024		08/09/2024	257.20
10432 - Monterey One Water - former MRWPCA	12000192 073124	3200 Del Monte Ave	Paid by Check # 105101		07/31/2024	08/05/2024	08/05/2024		08/09/2024	64.30
10432 - Monterey One Water - former MRWPCA	13002930 073124	3200 Del Monte Ave	Paid by Check # 105101		07/31/2024	08/05/2024	08/05/2024		08/09/2024	1,286.00
10432 - Monterey One Water - former MRWPCA	12001708 073124	304 Hillcrest Ave	Paid by Check # 105101		07/31/2024	08/05/2024	08/05/2024		08/09/2024	64.30
10432 - Monterey One Water - former MRWPCA	12003451 073124	0 Seaside Ave & Reservation Rd	Paid by Check # 105101		07/31/2024	08/05/2024	08/05/2024		08/09/2024	64.30
10432 - Monterey One Water - former MRWPCA	12003245 073124	3254 Abdy Way	Paid by Check # 105101		07/31/2024	08/05/2024	08/05/2024		08/09/2024	64.30



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Fund 100 - General Fund										
Department 190 - Citywide Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.500 - Utilities Water & Sewer										
10432 - Monterey One Water - former MRWPCA	12003949 073124	209 Cypress Ave	Paid by Check # 105101		07/31/2024	08/05/2024	08/05/2024		08/09/2024	128.60
10432 - Monterey One Water - former MRWPCA	13000143 073124	3220 Imjin Rd	Paid by Check # 105102		07/31/2024	08/05/2024	08/05/2024		08/09/2024	37.70
10432 - Monterey One Water - former MRWPCA	13000325 073124	2800 2nd Ave	Paid by Check # 105101		07/31/2024	08/05/2024	08/05/2024		08/09/2024	64.30
10432 - Monterey One Water - former MRWPCA	12000009 073124	208 Palm Ave	Paid by Check # 105101		07/31/2024	08/05/2024	08/05/2024		08/09/2024	257.20
Account 6380.500 - Utilities Water & Sewer Totals								Invoice Transactions	10	\$2,288.20
Account 6400.565 - Material & Suppl Office Supplies										
10540 - Sierra Springs & Alhambra	7266038 080224	Water Cooler Rentals and Replacement Water	Paid by Check # 105119		08/02/2024	08/05/2024	08/05/2024		08/09/2024	126.90
10897 - TechRx Technology Services	11976	Powerpoint Remote for Council Chambers	Paid by EFT # 4969		07/31/2024	07/31/2024	07/31/2024		08/09/2024	120.18
Account 6400.565 - Material & Suppl Office Supplies Totals								Invoice Transactions	2	\$247.08
Account 6400.635 - Material & Suppl Postage Shipping										
10509 - Reserve Account - Pitney Bowes	07-31-24	Postage Meter Refill	Paid by Check # 105115		07/31/2024	07/31/2024	07/31/2024		08/09/2024	1,500.00
Account 6400.635 - Material & Suppl Postage Shipping Totals								Invoice Transactions	1	\$1,500.00
Account 6600.350 - Other Charges Insur - Property										
10027 - Alliant Insurance Services - CSRMA	2770024	Physical Damage Program (4th Quarter Endorsement)	Paid by EFT # 4951		08/01/2024	08/02/2024	06/30/2024		08/09/2024	176.00
Account 6600.350 - Other Charges Insur - Property Totals								Invoice Transactions	1	\$176.00
Account 6600.460 - Other Charges Legal Notices & Pub										
10270 - Monterey County Herald	0006837716	Legal Notice - Notice of Consolidation of Election	Paid by Check # 105099		07/31/2024	08/06/2024	08/06/2024		08/09/2024	198.85
Account 6600.460 - Other Charges Legal Notices & Pub Totals								Invoice Transactions	1	\$198.85
Account 6600.496 - Other Charges Permits and Fees - MBARD										
10377 - Monterey Bay Air Resources District - MBUAPCD	0004391	Assessment per Capita Fees FY 24-25	Paid by Check # 105098		07/30/2024	08/06/2024	08/06/2024		08/09/2024	12,482.25
Account 6600.496 - Other Charges Permits and Fees - MBARD Totals								Invoice Transactions	1	\$12,482.25
Sub-Division 00 - Non-Subdiv Totals								Invoice Transactions	34	\$32,044.49
Division 000 - Non-Div Totals								Invoice Transactions	34	\$32,044.49
Department 190 - Citywide Non-Dept Totals								Invoice Transactions	34	\$32,044.49



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 210 - Police										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
11723 - Hardee Polygraph Services - Heather Hardee	MPD24-01	Polygraph - Smith, Kaleb - Pulido, Ruben	Paid by Check # 105051		06/02/2024	07/29/2024	06/30/2024		08/09/2024	600.00
12065 - Hasco Stations, LLC	134173	Car Wash	Paid by Check # 105052		06/15/2024	07/31/2024	06/30/2024		08/09/2024	93.50
12065 - Hasco Stations, LLC	133236	Car Wash	Paid by Check # 105052		05/31/2024	07/31/2024	06/30/2024		08/09/2024	136.00
12065 - Hasco Stations, LLC	132294	Car Wash	Paid by Check # 105052		05/15/2024	07/31/2024	06/30/2024		08/09/2024	110.50
12065 - Hasco Stations, LLC	131374	Car Wash	Paid by Check # 105052		04/30/2024	07/31/2024	06/30/2024		08/09/2024	119.00
12065 - Hasco Stations, LLC	130469	Car Wash	Paid by Check # 105052		04/15/2024	07/31/2024	06/30/2024		08/09/2024	76.50
12065 - Hasco Stations, LLC	129604	Car Wash	Paid by Check # 105052		03/31/2024	07/31/2024	06/30/2024		08/09/2024	76.50
12065 - Hasco Stations, LLC	INV-117177	Car Wash	Paid by Check # 105052		03/18/2024	07/31/2024	06/30/2024		08/09/2024	51.00
12065 - Hasco Stations, LLC	135086	Car Wash	Paid by Check # 105052		06/30/2024	08/01/2024	06/30/2024		08/09/2024	110.50
11941 - Humboldt Petroleum, Inc.	126186	Car Wash	Paid by Check # 105053		02/29/2024	08/02/2024	06/30/2024		08/09/2024	25.50
11941 - Humboldt Petroleum, Inc.	127038	Car Wash	Paid by Check # 105053		03/18/2024	08/02/2024	06/30/2024		08/09/2024	51.00
11874 - Just Ergonomics Inc	33291	Records - Work Station	Paid by Check # 105094		07/30/2024	08/01/2024	08/01/2024		08/09/2024	62.50
10326 - Language Line, LLC	11216027	Translation	Paid by Check # 105056		01/31/2024	07/30/2024	06/30/2024		08/09/2024	182.36
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions		13	\$1,694.86
Account 6360.342 - Maint & Repairs IT - System Annual Maint										
11131 - Online Solutions LLC - Citizenserve	5614	CitizenServe Subscription 10/15/24-10/14/25	Paid by Check # 105110		07/07/2024	08/01/2024	08/01/2024		08/09/2024	4,687.50
11131 - Online Solutions LLC - Citizenserve	5612	User Subscriptions	Paid by Check # 105110		07/07/2024	08/01/2024	08/01/2024		08/09/2024	10,500.00
Account 6360.342 - Maint & Repairs IT - System Annual Maint Totals							Invoice Transactions		2	\$15,187.50
Account 6360.570 - Maint & Repairs Other Svc Agr										
10493 - Pure H2O	22612	Water Cooler Service Police & Fire 08/01/24	Paid by Check # 105113		08/01/2024	08/07/2024	08/07/2024		08/09/2024	88.55
11637 - County of Santa Clara	1800090009	Coplink - Information Sharing System	Paid by Check # 105087		06/05/2024	08/01/2024	08/01/2024		08/09/2024	1,275.16
Account 6360.570 - Maint & Repairs Other Svc Agr Totals							Invoice Transactions		2	\$1,363.71



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Fund 100 - General Fund										
Department 210 - Police										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6370.015 - Shared Svc ACJIS Warrant										
10410 - Monterey County Sheriff's Department	2632	Criminal Justice Info System-10/1/23-12/31/23	Paid by Check # 105060		12/31/2023	07/25/2024	06/30/2024		08/09/2024	35,893.25
10410 - Monterey County Sheriff's Department	2759	Criminal Justice Info System- 4/1/24-6/30/24	Paid by Check # 105060		07/29/2024	07/29/2024	06/30/2024		08/09/2024	33,667.76
10410 - Monterey County Sheriff's Department	2644	Criminal Justice Info System- 1/1/24-3/31/24	Paid by Check # 105060		03/31/2024	07/25/2024	06/30/2024		08/09/2024	37,529.88
Account 6370.015 - Shared Svc ACJIS Warrant Totals									Invoice Transactions 3	\$107,090.89
Account 6380.120 - Utilities Comm Mobile & Pager										
10603 - Verizon Wireless	9969323682	Verizon dept Cell Phones 272493672-00001	Paid by EFT # 4970		07/18/2024	08/01/2024	08/01/2024		08/09/2024	1,587.95
Account 6380.120 - Utilities Comm Mobile & Pager Totals									Invoice Transactions 1	\$1,587.95
Account 6380.150 - Utilities Comm Phone System										
10053 - AT & T	04-01-24	Utilities	Paid by Check # 105039		04/01/2024	07/30/2024	06/30/2024		08/09/2024	17.20
10053 - AT & T	02-01-24	Utilities	Paid by Check # 105039		02/01/2024	07/30/2024	06/30/2024		08/09/2024	17.20
10053 - AT & T	02-13-24	Utilities	Paid by Check # 105039		02/13/2024	07/30/2024	06/30/2024		08/09/2024	197.30
10053 - AT & T	07-21-24	Utilities - Comm 051 935-4017 001	Paid by Check # 105081		07/21/2024	08/01/2024	08/01/2024		08/09/2024	48.40
10758 - AT & T CALNET3	000021422106	Utilities - Comm	Paid by Check # 105040		03/15/2024	07/30/2024	06/30/2024		08/09/2024	57.15
10057 - Avaya, Inc.	2734794255	Utilities Comm / Acct #0100828859	Paid by Check # 105072		03/04/2024	07/30/2024	06/30/2024		08/09/2024	12.49
10057 - Avaya, Inc.	2734783818	Utilities - Comm / Acct #0100828859	Paid by Check # 105072		02/04/2024	07/30/2024	06/30/2024		08/09/2024	12.49
Account 6380.150 - Utilities Comm Phone System Totals									Invoice Transactions 7	\$362.23
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	000056091 030124	Utilities	Paid by Check # 105058		03/01/2024	07/29/2024	06/30/2024		08/09/2024	154.88
10349 - Marina Coast Water District	014874000 032824	Utilities	Paid by Check # 105058		03/28/2024	07/30/2024	06/30/2024		08/09/2024	90.10
Account 6380.500 - Utilities Water & Sewer Totals									Invoice Transactions 2	\$244.98



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 210 - Police										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	0256184-IN	City Fuel	Paid by Check # 105100		07/26/2024	08/05/2024	08/05/2024		08/09/2024	4,665.52
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel Totals										Invoice Transactions 1
										\$4,665.52
Account 6400.565 - Material & Suppl Office Supplies										
10498 - Quill Corporation	39609076	Office Suuplies	Paid by Check # 105114		07/18/2024	08/01/2024	08/01/2024		08/09/2024	124.53
10627 - Zoom Imaging Solutions	IN3994526	Meter Read	Paid by Check # 105071		02/20/2024	07/30/2024	06/30/2024		08/09/2024	368.53
10627 - Zoom Imaging Solutions	IN3951398	Meter Read	Paid by Check # 105071		01/30/2024	07/30/2024	06/30/2024		08/09/2024	237.58
Account 6400.565 - Material & Suppl Office Supplies Totals										Invoice Transactions 3
										\$730.64
Account 6400.635 - Material & Suppl Postage Shipping										
10235 - FedEx	9-670-04963	Shipping	Paid by Check # 105048		03/08/2024	07/30/2024	06/30/2024		08/09/2024	8.00
10235 - FedEx	9-670-48851	Shipping	Paid by Check # 105048		03/15/2024	07/30/2024	06/30/2024		08/09/2024	10.56
10235 - FedEx	8-558-35712	Shipping	Paid by Check # 105048		07/12/2024	07/31/2024	06/30/2024		08/09/2024	77.28
10235 - FedEx	8-551-45324	Shipping	Paid by Check # 105048		07/05/2024	07/31/2024	06/30/2024		08/09/2024	62.84
10235 - FedEx	8-570-66383	Shipping	Paid by Check # 105091		07/26/2024	08/01/2024	08/01/2024		08/09/2024	3.48
Account 6400.635 - Material & Suppl Postage Shipping Totals										Invoice Transactions 5
										\$162.16
Account 6400.720 - Material & Suppl Safety Equip										
11400 - BPS Tactical, Inc.	24020857	Duty Vest - Richard Moreno	Paid by Check # 105043		05/03/2024	07/29/2024	06/30/2024		08/09/2024	754.98
10330 - LC Action	463189	Vest - Cassidy Elischer	Paid by Check # 105057		03/21/2024	07/29/2024	06/30/2024		08/09/2024	1,165.13
Account 6400.720 - Material & Suppl Safety Equip Totals										Invoice Transactions 2
										\$1,920.11
Account 6400.735 - Material & Suppl Office Equip										
11874 - Just Ergonomics Inc	33291	Records - Work Station	Paid by Check # 105094		07/30/2024	08/01/2024	08/01/2024		08/09/2024	326.66
Account 6400.735 - Material & Suppl Office Equip Totals										Invoice Transactions 1
										\$326.66
Account 6400.800 - Material & Suppl Uniform										
10309 - Salinas Valley Pro Squad	41193	Pulido, Ruben	Paid by Check # 105066		06/19/2024	08/01/2024	06/30/2024		08/09/2024	844.40
10309 - Salinas Valley Pro Squad	40597	Cassidy Elischer	Paid by Check # 105066		01/29/2024	08/01/2024	06/30/2024		08/09/2024	1,327.23



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 210 - Police										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6400.800 - Material & Suppl Uniform										
10309 - Salinas Valley Pro Squad	40992	R.Smith	Paid by Check # 105066		05/10/2024	08/01/2024	06/30/2024		08/09/2024	535.31
10309 - Salinas Valley Pro Squad	41207	Gibson	Paid by Check # 105117		07/09/2024	08/01/2024	08/01/2024		08/09/2024	21.84
10309 - Salinas Valley Pro Squad	41197	D.Gibson	Paid by Check # 105117		07/03/2024	08/01/2024	08/01/2024		08/09/2024	547.32
Account 6400.800 - Material & Suppl Uniform Totals							Invoice Transactions 5			\$3,276.10
Account 6500.620 - Training & Travel POST										
10629 - Aiello, Anthony	06-24-24	Per Diem - FTO Update	Paid by Check # 105038		06/24/2024	07/30/2024	06/30/2024		08/09/2024	105.00
10636 - Ball, Michael	06-26-24	Per Diem - PSP Driving	Paid by Check # 105041		06/11/2024	06/11/2024	06/11/2024		08/09/2024	18.00
10636 - Ball, Michael	07-09-24	Per Diem - Bullet Recovery & Trajectory	Paid by Check # 105041		07/09/2024	07/30/2024	06/30/2024		08/09/2024	35.00
10636 - Ball, Michael	09-18-23	Per Diem - SFST Class	Paid by Check # 105041		09/18/2023	07/30/2024	06/30/2024		08/09/2024	20.00
10637 - Barnet, Neola	05-16-24	Per Diem - CSAR	Paid by Check # 105042		05/16/2024	07/30/2024	06/30/2024		08/09/2024	59.00
10637 - Barnet, Neola	07-09-24	Per Diem - Bullet Recovery & Trajectory	Paid by Check # 105042		07/09/2024	07/30/2024	06/30/2024		08/09/2024	35.00
10637 - Barnet, Neola	08-07-24	Per Diem - Critical Incident	Paid by Check # 105083		08/07/2024	08/07/2024	08/01/2024		08/09/2024	30.00
10094 - California Peace Officers Association	361390	Advance 2022 Event - Russo	Paid by Check # 105044		09/20/2022	07/30/2024	06/30/2024		08/09/2024	450.00
10641 - Carr, Jeffery	06-26-24	Per Diem - PSP Driving	Paid by Check # 105045		06/11/2024	06/11/2024	06/11/2024		08/09/2024	18.00
10646 - Cox, Richard - Reimbursements Only	06-26-24	Per Diem - PSP Driving	Paid by EFT # 4952		06/11/2024	06/11/2024	06/11/2024		08/09/2024	18.00
11659 - Dhillon, Shivdev - Reimbursement only	07-23-24	Per Diem- CNOA	Paid by Check # 105088		07/23/2024	07/23/2024	08/01/2024		08/09/2024	30.00
11825 - Eric Garcia	02-27-24	Per Diem - Assertive Supervision	Paid by EFT # 4953		02/27/2024	07/30/2024	06/30/2024		08/09/2024	174.00
11752 - Francisco Tapia	05-28-24	Per Diem - Savage Training	Paid by EFT # 4954		05/28/2024	07/30/2024	06/30/2024		08/09/2024	36.00
11824 - Gabriel Rose	06-26-24	Per Diem - PSP Driving	Paid by Check # 105049		06/11/2024	06/11/2024	06/11/2024		08/09/2024	18.00
11824 - Gabriel Rose	05-28-24	Per Diem - Savage Training	Paid by Check # 105049		05/28/2024	07/30/2024	06/30/2024		08/09/2024	36.00
11768 - Ivan Santana	06-26-24	Per Diem - PSP Driving	Paid by EFT # 4957		06/11/2024	06/11/2024	06/11/2024		08/09/2024	18.00



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 210 - Police										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6500.620 - Training & Travel POST										
11768 - Ivan Santana	07-09-24	Per Diem - Bullet Recovery & Trajectory	Paid by EFT # 4957		07/09/2024	07/30/2024	06/30/2024		08/09/2024	35.00
11768 - Ivan Santana	08-13-24	Per Diem - CNOA	Paid by EFT # 4964		08/13/2024	08/13/2024	08/01/2024		08/09/2024	174.00
11669 - Jean, Triston - Non Taxable only	05-22-24	Tuition	Paid by Check # 105054		05/22/2024	07/30/2024	06/30/2024		08/09/2024	150.00
11781 - K'Shante Dela Cuadra - Employee	06-26-24	Per Diem - PSP Driving	Paid by Check # 105055		06/11/2024	06/11/2024	06/11/2024		08/09/2024	18.00
11781 - K'Shante Dela Cuadra - Employee	06-06-24	Per Diem - Savage Training	Paid by Check # 105055		06/06/2024	08/02/2024	06/30/2024		08/09/2024	82.00
11781 - K'Shante Dela Cuadra - Employee	08-07-24	Per Diem - Critical Incident	Paid by Check # 105095		08/07/2024	08/07/2024	08/01/2024		08/09/2024	30.00
11840 - Nicholas Beavers - Police Reimbursement	08-04-24	Per Diem - Firearm Instructor	Paid by Check # 105107		08/04/2024	08/04/2024	08/01/2024		08/09/2024	506.00
12063 - Ruben Pulido - Reimbursement only	06-26-24	Per Diem - PSP Driving	Paid by Check # 105063		06/26/2024	07/30/2024	06/30/2024		08/09/2024	18.00
10692 - Russo, Steven	06-26-24	Per Diem - PSP Driving	Paid by Check # 105064		06/11/2024	06/11/2024	06/11/2024		08/09/2024	18.00
11604 - Ryan Parra	04-21-24	Per Diem - Academy Instructor	Paid by Check # 105065		04/21/2024	08/07/2024	06/30/2024		08/09/2024	253.00
11604 - Ryan Parra	07-23-24	Per Diem - CNOA	Paid by Check # 105116		07/23/2024	07/23/2024	08/01/2024		08/09/2024	30.00
11715 - Savage Training Group LLC	2231	Tuition - Carolyn Peliova	Paid by Check # 105067		08/15/2023	07/29/2024	06/30/2024		08/09/2024	432.28
11760 - Shimabukuro, Rachel	06-26-24	Per Diem - PSP Driving	Paid by Check # 105068		06/11/2024	06/11/2024	06/11/2024		08/09/2024	18.00
10935 - South Bay Regional Public Safety Training Cons.	224758	Driving PSP Course 9 students	Paid by Check # 105069		06/30/2024	07/30/2024	06/30/2024		08/09/2024	1,350.00
10935 - South Bay Regional Public Safety Training Cons.	224747	Field Training Officer Update - Aiello	Paid by Check # 105069		06/30/2024	07/30/2024	06/30/2024		08/09/2024	300.00
Account 6500.620 - Training & Travel POST Totals									Invoice Transactions 31	\$4,514.28
Account 6600.460 - Other Charges Legal Notices & Pub										
10420 - Monterey County Weekly	9-030800-00002	Evidence - Sale of Property	Paid by Check # 105061		04/04/2024	07/29/2024	06/30/2024		08/09/2024	50.00
Account 6600.460 - Other Charges Legal Notices & Pub Totals									Invoice Transactions 1	\$50.00
Account 6600.485 - Other Charges Medical Svc - Investigations										
10776 - Central Valley Toxicology	334457	Abuse Screen/Drug Confirmation	Paid by Check # 105046		04/18/2024	07/29/2024	06/30/2024		08/09/2024	146.00
10157 - Community Hospital of the Monterey Peninsula	03-08-24	Blood Alcohol Testing - 401946109	Paid by Check # 105047		03/08/2024	08/02/2024	06/30/2024		08/09/2024	27.00



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Fund 100 - General Fund										
Department 210 - Police										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6600.485 - Other Charges Medical Svc - Investigations										
10445 - Natividad Medical Center	11-30-23	Coll Blood Alcohol	Paid by Check # 105062		11/30/2023	07/29/2024	06/30/2024		08/09/2024	124.00
10445 - Natividad Medical Center	02-13-24	Blood Alcohol Testing	Paid by Check # 105062		02/13/2024	07/29/2024	06/30/2024		08/09/2024	31.00
10445 - Natividad Medical Center	05-15-24	Blood Alcohol Testing	Paid by Check # 105062		05/15/2024	07/29/2024	06/30/2024		08/09/2024	93.00
10445 - Natividad Medical Center	05-20-24	Blood Alcohol Testing	Paid by Check # 105062		05/20/2024	07/29/2024	06/30/2024		08/09/2024	62.00
Account 6600.485 - Other Charges Medical Svc - Investigations Totals							Invoice Transactions 6			\$483.00
Account 6600.490 - Other Charges Membership Prof Orgs										
10094 - California Peace Officers Association	391260	COPSWEST - Steve Russo	Paid by Check # 105044		05/25/2023	07/30/2024	06/30/2024		08/09/2024	550.00
Account 6600.490 - Other Charges Membership Prof Orgs Totals							Invoice Transactions 1			\$550.00
Account 6600.600 - Other Charges Other										
11324 - Wex Bank (former Chevron Fuel Cards)	97783356	Fuel	Paid by EFT # 4958		06/10/2024	07/29/2024	06/30/2024		08/09/2024	174.00
11324 - Wex Bank (former Chevron Fuel Cards)	95218872	Fuel	Paid by EFT # 4958		02/23/2024	07/30/2024	06/30/2024		08/09/2024	112.58
Account 6600.600 - Other Charges Other Totals							Invoice Transactions 2			\$286.58
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 88			\$144,497.17
Division 000 - Non-Div Totals							Invoice Transactions 88			\$144,497.17
Department 210 - Police Totals							Invoice Transactions 88			\$144,497.17
Department 250 - Fire										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.070 - Maint & Repairs Bdg Public Safety										
10035 - Ruth Maria Milla-Leon/Andersen's Lock & Safe, Inc.	45254	211 Hillcrest Ave PD	Paid by EFT # 4968		07/23/2024	08/05/2024	08/05/2024		08/09/2024	343.77
Account 6360.070 - Maint & Repairs Bdg Public Safety Totals							Invoice Transactions 1			\$343.77
Account 6360.342 - Maint & Repairs IT - System Annual Maint										
11131 - Online Solutions LLC - Citizenserve	5614	CitizenServe Subscription 10/15/24-10/14/25	Paid by Check # 105110		07/07/2024	08/01/2024	08/01/2024		08/09/2024	4,687.50
Account 6360.342 - Maint & Repairs IT - System Annual Maint Totals							Invoice Transactions 1			\$4,687.50
Account 6360.570 - Maint & Repairs Other Svc Agr										
10493 - Pure H2O	22612	Water Cooler Service Police & Fire 08/01/24	Paid by Check # 105113		08/01/2024	08/07/2024	08/07/2024		08/09/2024	113.53



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Fund 100 - General Fund										
Department 250 - Fire										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.570 - Maint & Repairs Other Svc Agr										
10576 - Trace Analytics, Inc.	23-21949	Routine Analysis with Ambient, DT Included	Paid by Check # 105070		12/13/2023	08/07/2024	06/30/2024		08/09/2024	539.08
Account 6360.570 - Maint & Repairs Other Svc Agr Totals							Invoice Transactions 2			\$652.61
Account 6380.120 - Utilities Comm Mobile & Pager										
10603 - Verizon Wireless	9969938637	FD Mobile from June 26 - July 25 2024	Paid by EFT # 4970		07/25/2024	08/07/2024	08/07/2024		08/09/2024	598.95
Account 6380.120 - Utilities Comm Mobile & Pager Totals							Invoice Transactions 1			\$598.95
Account 6400.100 - Material & Suppl CSA 74 Funded										
10029 - Altius Medical	20899	Tri-annual medical waste service - bio hazard waste disposal	Paid by Check # 105078		08/05/2024	08/07/2024	08/07/2024		08/09/2024	106.00
Account 6400.100 - Material & Suppl CSA 74 Funded Totals							Invoice Transactions 1			\$106.00
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	0256184-IN	City Fuel	Paid by Check # 105100		07/26/2024	08/05/2024	08/05/2024		08/09/2024	1,665.89
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel Totals							Invoice Transactions 1			\$1,665.89
Account 6400.739 - Material & Suppl Special Dept Exp-Fire Prevent										
10470 - Peninsula Welding & Medical Supply	264695	Non-Liquid Cylinders	Paid by Check # 105112		07/31/2024	08/02/2024	08/02/2024		08/09/2024	12.90
Account 6400.739 - Material & Suppl Special Dept Exp-Fire Prevent Totals							Invoice Transactions 1			\$12.90
Account 6400.740 - Material & Suppl Special Dept Suppl										
10927 - Ace Hardware - Fire Dept.	088982	Bag to hold Etools batteries on 98, extension cord	Paid by Check # 105075		07/31/2024	08/07/2024	08/07/2024		08/09/2024	62.25
Account 6400.740 - Material & Suppl Special Dept Suppl Totals							Invoice Transactions 1			\$62.25
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 9			\$8,129.87
Division 000 - Non-Div Totals							Invoice Transactions 9			\$8,129.87
Department 250 - Fire Totals							Invoice Transactions 9			\$8,129.87
Department 310 - Public Works										
Division 311 - Buildings & Grounds										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
10005 - A-1 Sweeping Service	7-31-24	Marina Sweeper July 2024	Paid by Check # 105074		07/31/2024	08/06/2024	08/06/2024		08/09/2024	7,920.00
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions 1			\$7,920.00



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 310 - Public Works										
Division 311 - Buildings & Grounds										
Sub-Division 00 - Non-Subdiv										
Account 6360.065 - Maint & Repairs Bdg NonFlagship										
10034 - American Supply Co.	0186357	City Supplies	Paid by Check # 105079		07/24/2024	08/01/2024	08/01/2024		08/09/2024	743.34
Account 6360.065 - Maint & Repairs Bdg NonFlagship Totals										Invoice Transactions 1
										\$743.34
Account 6360.440 - Maint & Repairs Landscape General										
10728 - Ace Hardware-Public Works	088904	Grounds Tate Park	Paid by Check # 105076		07/23/2024	08/01/2024	08/01/2024		08/09/2024	43.68
10230 - Ewing	22972889	Cell Connection	Paid by Check # 105090		07/26/2024	08/06/2024	08/06/2024		08/09/2024	752.16
Account 6360.440 - Maint & Repairs Landscape General Totals										Invoice Transactions 2
										\$795.84
Account 6360.690 - Maint & Repairs Supplies										
10728 - Ace Hardware-Public Works	088933	Vince DiMaggio Park	Paid by Check # 105076		07/26/2024	08/01/2024	08/01/2024		08/09/2024	24.01
10728 - Ace Hardware-Public Works	088951	Vince DiMaggio Park	Paid by Check # 105076		07/29/2024	08/01/2024	08/01/2024		08/09/2024	37.07
10728 - Ace Hardware-Public Works	088948	Tate Park Scout House	Paid by Check # 105076		07/29/2024	08/02/2024	08/02/2024		08/09/2024	4.30
10728 - Ace Hardware-Public Works	088928	Tate Park Keys	Paid by Check # 105076		07/25/2024	08/02/2024	08/02/2024		08/09/2024	6.10
10728 - Ace Hardware-Public Works	088991	Community Center/City Hall Facilities	Paid by Check # 105076		08/01/2024	08/06/2024	08/06/2024		08/09/2024	61.10
10728 - Ace Hardware-Public Works	089034	Community Center	Paid by Check # 105076		08/06/2024	08/06/2024	08/06/2024		08/09/2024	6.99
10292 - Interstate Battery	110004816	PW/PD	Paid by Check # 105093		08/02/2024	08/06/2024	08/06/2024		08/09/2024	338.20
10403 - NAPA Auto Parts - former Monterey Auto Supply	072959	PW	Paid by Check # 105106		08/01/2024	08/06/2024	08/06/2024		08/09/2024	22.02
Account 6360.690 - Maint & Repairs Supplies Totals										Invoice Transactions 8
										\$499.79
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	0256184-IN	City Fuel	Paid by Check # 105100		07/26/2024	08/05/2024	08/05/2024		08/09/2024	184.15
10403 - NAPA Auto Parts - former Monterey Auto Supply	4006-071560	FD	Paid by Check # 105106		07/26/2024	08/01/2024	08/01/2024		08/09/2024	198.49
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel Totals										Invoice Transactions 2
										\$382.64
Account 6400.800 - Material & Suppl Uniform										
10659 - Hammond, Kelly	07-30-24	Boot Reimbursement	Paid by Check # 105092		07/11/2024	08/01/2024	08/01/2024		08/09/2024	225.00
10043 - VESTIS GROUP, INC./\f/k/a ARAMARK UNIFORM & C	5110516521	PW Uniforms	Paid by Check # 105126		08/02/2024	08/02/2024	08/02/2024		08/09/2024	184.24
Account 6400.800 - Material & Suppl Uniform Totals										Invoice Transactions 2
										\$409.24



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Fund 100 - General Fund										
Department 310 - Public Works										
Division 311 - Buildings & Grounds										
Sub-Division 00 - Non-Subdiv Totals								Invoice Transactions	16	\$10,750.85
Division 311 - Buildings & Grounds Totals								Invoice Transactions	16	\$10,750.85
Division 313 - Vehicle Maint										
Sub-Division 00 - Non-Subdiv										
Account 6360.850 - Maint & Repairs Vehicle										
10428 - Monterey Tire Service	1-118841	Tires 22 Ford F150 Supercrew	Paid by Check # 105104		07/22/2024	08/06/2024	08/06/2024		08/09/2024	1,253.28
10428 - Monterey Tire Service	1-119655	PD	Paid by Check # 105104		08/01/2024	08/06/2024	08/06/2024		08/09/2024	109.95
10437 - My Chevrolet	159759CVW	Rotor/Pad Kit	Paid by Check # 105105		07/12/2024	08/02/2024	08/02/2024		08/09/2024	1,068.89
Account 6360.850 - Maint & Repairs Vehicle Totals								Invoice Transactions	3	\$2,432.12
Sub-Division 00 - Non-Subdiv Totals								Invoice Transactions	3	\$2,432.12
Division 313 - Vehicle Maint Totals								Invoice Transactions	3	\$2,432.12
Department 310 - Public Works Totals								Invoice Transactions	19	\$13,182.97
Department 410 - Planning										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.342 - Maint & Repairs IT - System Annual Maint										
11131 - Online Solutions LLC - Citizenserve	5614	CitizenServe Subscription 10/15/24- 10/14/25	Paid by Check # 105110		07/07/2024	08/01/2024	08/01/2024		08/09/2024	9,375.00
Account 6360.342 - Maint & Repairs IT - System Annual Maint Totals								Invoice Transactions	1	\$9,375.00
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	0256184-IN	City Fuel	Paid by Check # 105100		07/26/2024	08/05/2024	08/05/2024		08/09/2024	122.78
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel Totals								Invoice Transactions	1	\$122.78
Account 6400.352 - Material & Suppl IT - Software (non-capitalize)										
10046 - ARC (Former San Jose Blue)	12542662	Plotter Lease July 2024	Paid by Check # 105080		07/23/2024	08/05/2024	08/05/2024		08/09/2024	343.22
Account 6400.352 - Material & Suppl IT - Software (non-capitalize) Totals								Invoice Transactions	1	\$343.22
Sub-Division 00 - Non-Subdiv Totals								Invoice Transactions	3	\$9,841.00
Division 000 - Non-Div Totals								Invoice Transactions	3	\$9,841.00
Department 410 - Planning Totals								Invoice Transactions	3	\$9,841.00



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Fund 100 - General Fund										
Department 420 - Engineering										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.342 - Maint & Repairs IT - System Annual Maint										
11131 - Online Solutions LLC - Citizenserve	5614	CitizenServe Subscription 10/15/24- 10/14/25	Paid by Check # 105110		07/07/2024	08/01/2024	08/01/2024		08/09/2024	9,375.00
Account 6360.342 - Maint & Repairs IT - System Annual Maint Totals							Invoice Transactions	1		\$9,375.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$9,375.00
Division 000 - Non-Div Totals							Invoice Transactions	1		\$9,375.00
Department 420 - Engineering Totals							Invoice Transactions	1		\$9,375.00
Department 430 - Building Inspection										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.342 - Maint & Repairs IT - System Annual Maint										
11131 - Online Solutions LLC - Citizenserve	5614	CitizenServe Subscription 10/15/24- 10/14/25	Paid by Check # 105110		07/07/2024	08/01/2024	08/01/2024		08/09/2024	9,375.00
Account 6360.342 - Maint & Repairs IT - System Annual Maint Totals							Invoice Transactions	1		\$9,375.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$9,375.00
Division 000 - Non-Div Totals							Invoice Transactions	1		\$9,375.00
Department 430 - Building Inspection Totals							Invoice Transactions	1		\$9,375.00
Department 440 - Economic Dev										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6600.630 - Other Charges Promotional Activities										
11620 - Certified Folder Display Service, Inc.	613281	Restaurant Guide Disbursement - September 2024	Paid by EFT # 4961		08/01/2024	08/06/2024	08/06/2024		08/09/2024	385.07
Account 6600.630 - Other Charges Promotional Activities Totals							Invoice Transactions	1		\$385.07
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$385.07
Division 000 - Non-Div Totals							Invoice Transactions	1		\$385.07
Department 440 - Economic Dev Totals							Invoice Transactions	1		\$385.07



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Fund 100 - General Fund										
Department 510 - Recreation & Culture										
Division 100 - Admin										
Sub-Division 00 - Non-Subdiv										
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	0256184-IN	City Fuel	Paid by Check # 105100		07/26/2024	08/05/2024	08/05/2024		08/09/2024	306.94
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel Totals									Invoice Transactions 1	\$306.94
Account 6400.650 - Material & Suppl Recr Donation - Gen Recr Prog										
12071 - VIP Event Rentals, Inc. / Funflicks	30014801	Movie in the Park - Aug 10, 2024	Paid by Check # 105127		08/05/2024	08/05/2024	08/05/2024		08/09/2024	995.47
Account 6400.650 - Material & Suppl Recr Donation - Gen Recr Prog Totals									Invoice Transactions 1	\$995.47
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 2	\$1,302.41
Division 100 - Admin Totals									Invoice Transactions 2	\$1,302.41
Department 510 - Recreation & Culture Totals									Invoice Transactions 2	\$1,302.41
Fund 100 - General Fund Totals									Invoice Transactions 175	\$245,840.54



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 110 - Vehicle and Equipment										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6600.450 - Other Charges Leases & Rents										
11491 - Enterprise FM Trust - Fleet Lease payments only	FBN5106135	Lease Payment/August 24	Paid by EFT # 4962		08/03/2024	08/05/2024	08/05/2024		08/09/2024	33,134.23
Account 6600.450 - Other Charges Leases & Rents Totals							Invoice Transactions	1		\$33,134.23
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$33,134.23
Division 000 - Non-Div Totals							Invoice Transactions	1		\$33,134.23
Department 000 - Non-Dept Totals							Invoice Transactions	1		\$33,134.23
Fund 110 - Vehicle and Equipment Totals							Invoice Transactions	1		\$33,134.23



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Fund 220 - Gas Tax										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.690 - Maint & Repairs Supplies										
10728 - Ace Hardware-Public Works	088924	Streets	Paid by Check # 105076		07/25/2024	08/01/2024	08/01/2024		08/09/2024	6.54
10560 - Suburban Propane	1602-516655	Propane Supply	Paid by Check # 105121		07/26/2024	08/02/2024	08/02/2024		08/09/2024	428.42
10560 - Suburban Propane	516655	Propane	Paid by Check # 105121		07/31/2024	08/06/2024	08/06/2024		08/09/2024	177.96
Account 6360.690 - Maint & Repairs Supplies Totals							Invoice Transactions 3			\$612.92
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	July 2024 483-6	PG&E - 3982644483-6	Paid by Check # 105111		07/19/2024	08/05/2024	08/05/2024		08/09/2024	17,073.52
10463 - Pacific Gas & Electric	2025-00000140	PG&E 6793435313-6	Paid by Check # 105111		07/25/2024	08/05/2024	08/05/2024		08/09/2024	983.18
Account 6380.300 - Utilities Gas & Electric Totals							Invoice Transactions 2			\$18,056.70
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	000056104 073124	2850 5th Ave	Paid by Check # 105096		07/31/2024	08/05/2024	08/05/2024		08/09/2024	87.09
Account 6380.500 - Utilities Water & Sewer Totals							Invoice Transactions 1			\$87.09
Account 6400.155 - Material & Suppl Dump Fees										
10427 - Monterey Regional Waste Management District	4127671	Street Sweeper Dirt	Paid by Check # 105103		07/29/2024	08/01/2024	08/01/2024		08/09/2024	520.52
10427 - Monterey Regional Waste Management District	4127777	Street Sweeper Dirt	Paid by Check # 105103		07/29/2024	08/01/2024	08/01/2024		08/09/2024	498.19
10427 - Monterey Regional Waste Management District	4128048	Street Sweeper Dirt	Paid by Check # 105103		07/29/2024	08/01/2024	08/01/2024		08/09/2024	472.01
Account 6400.155 - Material & Suppl Dump Fees Totals							Invoice Transactions 3			\$1,490.72
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	0256184-IN	City Fuel	Paid by Check # 105100		07/26/2024	08/05/2024	08/05/2024		08/09/2024	823.26
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel Totals							Invoice Transactions 1			\$823.26
Account 6400.733 - Material & Suppl Signs										
10108 - Capitol Barricade, Inc.	167573	U Bolt Bracket Assembly, Rivets, Chain Link Fence Hardware	Paid by Check # 105084		08/05/2024	08/06/2024	08/06/2024		08/09/2024	1,493.45
Account 6400.733 - Material & Suppl Signs Totals							Invoice Transactions 1			\$1,493.45
Account 6400.752 - Material & Suppl Street Paint & Legends										
10728 - Ace Hardware-Public Works	088965	Streets Community Center Parking Lot	Paid by Check # 105076		07/30/2024	08/01/2024	08/01/2024		08/09/2024	76.45



Accounts Payable by G/L Distribution Report

Payment Date Range 08/09/24 - 08/09/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 220 - Gas Tax										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6400.752 - Material & Suppl Street Paint & Legends										
10538 - Sherwin-Williams	4444-7	Street Painting	Paid by Check # 105118		08/07/2024	08/06/2024	08/06/2024		08/09/2024	237.02
Account 6400.752 - Material & Suppl Street Paint & Legends Totals										Invoice Transactions 2
										\$313.47
Account 6400.780 - Material & Suppl Traffic Signal										
11515 - Nor Cal Signal Supply - Ellen Lynnette Poole	1293-1	Red Ball Led Clear Lens	Paid by Check # 105132		08/01/2024	08/02/2024	08/02/2024		08/09/2024	410.78
Account 6400.780 - Material & Suppl Traffic Signal Totals										Invoice Transactions 1
										\$410.78
Account 6400.800 - Material & Suppl Uniform										
10427 - Monterey Regional Waste Management District	4127921	Street Sweeper Dirt	Paid by Check # 105103		07/29/2024	08/01/2024	08/01/2024		08/09/2024	468.93
10427 - Monterey Regional Waste Management District	4128166	Street Sweeper Dirt	Paid by Check # 105103		07/29/2024	08/01/2024	08/01/2024		08/09/2024	482.79
10043 - VESTIS GROUP, INC./f/k/a ARAMARK UNIFORM & C	5110516522	PW Shop Items	Paid by Check # 105126		08/02/2024	08/02/2024	08/02/2024		08/09/2024	70.51
Account 6400.800 - Material & Suppl Uniform Totals										Invoice Transactions 3
										\$1,022.23
Sub-Division 00 - Non-Subdiv Totals										Invoice Transactions 17
										\$24,310.62
Division 000 - Non-Div Totals										Invoice Transactions 17
										\$24,310.62
Department 000 - Non-Dept Totals										Invoice Transactions 17
										\$24,310.62
Fund 220 - Gas Tax Totals										Invoice Transactions 17
										\$24,310.62



Accounts Payable by G/L Distribution Report

Payment Date Range 08/09/24 - 08/09/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 225 - National Park Service										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.500 - Utilities Water & Sewer										
10432 - Monterey One Water - former MRWPCA	13000183073124	4th Ave Dy Dr	Paid by Check # 105101		07/31/2024	08/05/2024	08/05/2024		08/09/2024	385.80
Account 6380.500 - Utilities Water & Sewer Totals							Invoice Transactions	1		\$385.80
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$385.80
Division 000 - Non-Div Totals							Invoice Transactions	1		\$385.80
Department 000 - Non-Dept Totals							Invoice Transactions	1		\$385.80
Fund 225 - National Park Service Totals							Invoice Transactions	1		\$385.80



Accounts Payable by G/L Distribution Report

Payment Date Range 08/09/24 - 08/09/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 233 - Monterey Bay Estates AD										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	2025-00000140	PG&E 6793435313-6	Paid by Check # 105111		07/25/2024	08/05/2024	08/05/2024		08/09/2024	9.83
Account 6380.300 - Utilities Gas & Electric Totals							Invoice Transactions	1		\$9.83
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$9.83
Division 000 - Non-Div Totals							Invoice Transactions	1		\$9.83
Department 000 - Non-Dept Totals							Invoice Transactions	1		\$9.83
Fund 233 - Monterey Bay Estates AD Totals							Invoice Transactions	1		\$9.83



Accounts Payable by G/L Distribution Report

Payment Date Range 08/09/24 - 08/09/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 235 - Cypress Cove II AD										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	2025-00000140	PG&E 6793435313-6	Paid by Check # 105111		07/25/2024	08/05/2024	08/05/2024		08/09/2024	9.52
Account 6380.300 - Utilities Gas & Electric Totals							Invoice Transactions	1		\$9.52
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$9.52
Division 000 - Non-Div Totals							Invoice Transactions	1		\$9.52
Department 000 - Non-Dept Totals							Invoice Transactions	1		\$9.52
Fund 235 - Cypress Cove II AD Totals							Invoice Transactions	1		\$9.52



Accounts Payable by G/L Distribution Report

Payment Date Range 08/09/24 - 08/09/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 252 - CFD - Dunes No. 2015-1										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
10713 - Goodwin Consulting Group	13053	Annual CFD Tax Administration FY 2022 -23	Paid by EFT # 4955		02/15/2024	08/07/2024	06/30/2024		08/09/2024	340.00
Account 6300.570 - Prof Svc Other Totals									Invoice Transactions 1	\$340.00
Account 6360.700 - Maint & Repairs Roadways										
10005 - A-1 Sweeping Service	07-31-24	Dunes Sweeper	Paid by Check # 105074		07/31/2024	08/06/2024	08/06/2024		08/09/2024	330.00
Account 6360.700 - Maint & Repairs Roadways Totals									Invoice Transactions 1	\$330.00
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 2	\$670.00
Division 000 - Non-Div Totals									Invoice Transactions 2	\$670.00
Department 000 - Non-Dept Totals									Invoice Transactions 2	\$670.00
Fund 252 - CFD - Dunes No. 2015-1 Totals									Invoice Transactions 2	\$670.00



Accounts Payable by G/L Distribution Report

Payment Date Range 08/09/24 - 08/09/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 255 - Housing Assistance Fund										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6600.400 - Other Charges - Fees										
12067 - Sterling Management / Sterling Property Management	20240806 (306R)	306 Reservation Road - HOA Fees Aug-Oct 2024	Paid by Check # 105120		08/06/2024	08/06/2024	08/06/2024		08/09/2024	957.00
Account 6600.400 - Other Charges - Fees Totals							Invoice Transactions	1		\$957.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$957.00
Division 000 - Non-Div Totals							Invoice Transactions	1		\$957.00
Department 000 - Non-Dept Totals							Invoice Transactions	1		\$957.00
Fund 255 - Housing Assistance Fund Totals							Invoice Transactions	1		\$957.00



Accounts Payable by G/L Distribution Report

Payment Date Range 08/09/24 - 08/09/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 312 - 2015 GO Refunding Bonds Library										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.226 - Prof Svc Fin - Fees - Trustee										
11250 - U.S. Bank	7417300	2015 Refunding Bonds: Paid by Check Admin Fee 5/24-4/25 & # 105123 Tran Fee 5/23-4/24			07/25/2024	08/06/2024	08/06/2024		08/09/2024	600.00
Account 6300.226 - Prof Svc Fin - Fees - Trustee Totals							Invoice Transactions	1		\$600.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$600.00
Division 000 - Non-Div Totals							Invoice Transactions	1		\$600.00
Department 000 - Non-Dept Totals							Invoice Transactions	1		\$600.00
Fund 312 - 2015 GO Refunding Bonds Library Totals							Invoice Transactions	1		\$600.00



Accounts Payable by G/L Distribution Report

Payment Date Range 08/09/24 - 08/09/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 462 - City Capital Projects										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
10897 - TechRx Technology Services	11982	Council Chambers Audio Room Meeting Equipment	Paid by EFT # 4969		07/31/2024	07/31/2024	07/31/2024		08/09/2024	464.26
10588 - United Site Services	INV-4680334	2830 5th Ave Equestrian Center	Paid by Check # 105124		07/31/2024	08/01/2024	08/01/2024		08/09/2024	789.82
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions	2		\$1,254.08
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	2		\$1,254.08
Division 000 - Non-Div Totals							Invoice Transactions	2		\$1,254.08
Department 000 - Non-Dept Totals							Invoice Transactions	2		\$1,254.08
Fund 462 - City Capital Projects Totals							Invoice Transactions	2		\$1,254.08



Accounts Payable by G/L Distribution Report

Payment Date Range 08/09/24 - 08/09/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 555 - Marina Airport										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.450 - Prof Svc Legal - City Attorney Other Svc										
10249 - Gatzke Dillon & Ballance	15752	FY 23/24 Airport Issues for June 2024	Paid by Check # 105050		07/12/2024	07/29/2024	06/30/2024		08/09/2024	707.00
Account 6300.450 - Prof Svc Legal - City Attorney Other Svc Totals									Invoice Transactions 1	\$707.00
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	0256184-IN	City Fuel	Paid by Check # 105100		07/26/2024	08/05/2024	08/05/2024		08/09/2024	184.17
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel Totals									Invoice Transactions 1	\$184.17
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 2	\$891.17
Division 000 - Non-Div Totals									Invoice Transactions 2	\$891.17
Department 000 - Non-Dept Totals									Invoice Transactions 2	\$891.17
Fund 555 - Marina Airport Totals									Invoice Transactions 2	\$891.17
Grand Totals									Invoice Transactions 204	\$308,062.79



Accounts Payable by G/L Distribution Report

Payment Date Range 08/16/24 - 08/16/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 120 - City Mgr/HR/Risk										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.465 - Prof Svc Legal - Special Counsel										
11714 - Advisian, Inc. - Worley Group, Inc.	520555	Professional Services - MPWSP - June 2024	Paid by EFT # 5010		08/08/2024	08/09/2024	06/30/2024		08/16/2024	1,500.00
11425 - Formation Environmental, LLC	8658	Professional Services - MPWSP - May-June 2024	Paid by EFT # 5012		07/25/2024	08/09/2024	06/30/2024		08/16/2024	13,540.00
Account 6300.465 - Prof Svc Legal - Special Counsel Totals							Invoice Transactions 2			\$15,040.00
Account 6400.565 - Material & Suppl Office Supplies										
10732 - Office Depot-General Account	371057885001	Ink Toner	Paid by Check # 105169		06/07/2024	08/12/2024	08/12/2024		08/16/2024	118.57
Account 6400.565 - Material & Suppl Office Supplies Totals							Invoice Transactions 1			\$118.57
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 3			\$15,158.57
Division 000 - Non-Div Totals							Invoice Transactions 3			\$15,158.57
Department 120 - City Mgr/HR/Risk Totals							Invoice Transactions 3			\$15,158.57
Department 125 - I. T.										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.331 - Prof Svc IT - Website Svc										
11618 - Tripepi, Smith & Associates, Inc.	12902	Annual Website Hosting for Redistricting	Paid by Check # 105177		07/31/2024	08/12/2024	08/12/2024		08/16/2024	610.00
Account 6300.331 - Prof Svc IT - Website Svc Totals							Invoice Transactions 1			\$610.00
Account 6360.342 - Maint & Repairs IT - System Annual Maint										
10905 - Taygeta Scientific, Inc.	000423-R-0068	Computer Network Defense - August 2024	Paid by Check # 105175		08/01/2024	08/01/2024	08/01/2024		08/16/2024	2,750.00
10905 - Taygeta Scientific, Inc.	000708-R-0041	Barracuda Spam Firewall - August 2024	Paid by Check # 105175		08/01/2024	08/01/2024	08/01/2024		08/16/2024	475.80
Account 6360.342 - Maint & Repairs IT - System Annual Maint Totals							Invoice Transactions 2			\$3,225.80
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 3			\$3,835.80
Division 000 - Non-Div Totals							Invoice Transactions 3			\$3,835.80
Department 125 - I. T. Totals							Invoice Transactions 3			\$3,835.80



Accounts Payable by G/L Distribution Report

Payment Date Range 08/16/24 - 08/16/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 130 - Finance										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.216 - Prof Svc Fin - Accounting Services										
10511 - Richard B. Standridge	24-16	Service 07/29-08/08/2024	Paid by EFT # 5023		08/09/2024	08/14/2024	08/14/2024		08/16/2024	2,470.00
Account 6300.216 - Prof Svc Fin - Accounting Services Totals									Invoice Transactions 1	\$2,470.00
Account 6600.625 - Other Charges Printing Svc										
10028 - Altec	1236888	AP CHECK - 6000 QTY	Paid by Check # 105151		08/13/2024	08/13/2024	08/13/2024		08/16/2024	1,796.19
Account 6600.625 - Other Charges Printing Svc Totals									Invoice Transactions 1	\$1,796.19
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 2	\$4,266.19
Division 000 - Non-Div Totals									Invoice Transactions 2	\$4,266.19
Department 130 - Finance Totals									Invoice Transactions 2	\$4,266.19
Department 150 - City Attorney										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.450 - Prof Svc Legal - City Attorney Other Svc										
10257 - Goldfarb & Lipman	474732	Affordable Housing - July 2024	Paid by EFT # 5020		08/12/2024	08/12/2024	08/12/2024		08/16/2024	2,930.00
10257 - Goldfarb & Lipman	474731	The Dunes - July 2024	Paid by EFT # 5020		08/12/2024	08/12/2024	08/12/2024		08/16/2024	320.00
10257 - Goldfarb & Lipman	474730	Marina Heights - July 2024	Paid by EFT # 5020		08/12/2024	08/12/2024	08/12/2024		08/16/2024	736.00
10257 - Goldfarb & Lipman	474728	General - July 2024	Paid by EFT # 5020		08/12/2024	08/12/2024	08/12/2024		08/16/2024	4,842.00
Account 6300.450 - Prof Svc Legal - City Attorney Other Svc Totals									Invoice Transactions 4	\$8,828.00
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 4	\$8,828.00
Division 000 - Non-Div Totals									Invoice Transactions 4	\$8,828.00
Department 150 - City Attorney Totals									Invoice Transactions 4	\$8,828.00
Department 190 - Citywide Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6170.400 - Other Benefits State Unempl Insur										
10222 - Employment Development Department	L1595281232	Employment Development Department - 2nd quarter 2024	Paid by Check # 105136		07/30/2024	08/12/2024	06/30/2024		08/16/2024	6,610.45
Account 6170.400 - Other Benefits State Unempl Insur Totals									Invoice Transactions 1	\$6,610.45
Account 6300.570 - Prof Svc Other										
11423 - Wellman Advertising & Design	08-01-24	Bond Measure Brochure Outline, Content and Design,	Paid by Check # 105181		08/01/2024	08/01/2024	08/01/2024		08/16/2024	3,587.50



Accounts Payable by G/L Distribution Report

Payment Date Range 08/16/24 - 08/16/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 190 - Citywide Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
10588 - United Site Services	INV-4704915	Beach Rd & Deforest Rd Windy Hill Park	Paid by Check # 105179		08/08/2024	08/09/2024	08/09/2024		08/16/2024	260.35
Account 6300.570 - Prof Svc Other Totals										Invoice Transactions 2
										\$3,847.85
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	Aug 2024 562-0	PG&E - 4758891562-0	Paid by Check # 105170		08/09/2024	08/13/2024	08/13/2024		08/16/2024	1,754.79
Account 6380.300 - Utilities Gas & Electric Totals										Invoice Transactions 1
										\$1,754.79
Account 6400.635 - Material & Suppl Postage Shipping										
10235 - FedEx	8-585-30617	Shipping Charges - BMR Housing Program	Paid by Check # 105157		08/09/2024	08/12/2024	08/12/2024		08/16/2024	41.44
10480 - Pitney Bowes	3106782934	Postage Meter Quarterly Lease - June-Sept 2024	Paid by Check # 105171		08/11/2024	08/12/2024	08/12/2024		08/16/2024	1,375.38
Account 6400.635 - Material & Suppl Postage Shipping Totals										Invoice Transactions 2
										\$1,416.82
Account 6600.010 - Other Charges Alarm										
10981 - Sentry Alarm Systems of America, Inc.	2258149	Alarm Monitoring - Sports Center - Sept-Nov 2024	Paid by Check # 105173		08/15/2024	08/12/2024	08/12/2024		08/16/2024	285.00
Account 6600.010 - Other Charges Alarm Totals										Invoice Transactions 1
										\$285.00
Account 6600.452 - Other Charges Leased Copier										
11451 - Monterey Bay Office Products - US Bank	535259238	City Hall Copier Lease - August 2024	Paid by Check # 105165		08/04/2024	08/12/2024	08/12/2024		08/16/2024	380.20
10592 - U.S. Bank Equipment Finance-USbancorp	534794318	CDD New Copier Lease Payment and One-Time Origin Fee	Paid by Check # 105178		07/30/2024	08/01/2024	08/01/2024		08/16/2024	333.22
Account 6600.452 - Other Charges Leased Copier Totals										Invoice Transactions 2
										\$713.42
Sub-Division 00 - Non-Subdiv Totals										Invoice Transactions 9
										\$14,628.33
Division 000 - Non-Div Totals										Invoice Transactions 9
										\$14,628.33
Department 190 - Citywide Non-Dept Totals										Invoice Transactions 9
										\$14,628.33
Department 210 - Police										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
12065 - Hasco Stations, LLC	136904	July -Car Wash	Paid by Check # 105160		07/31/2024	08/07/2024	08/07/2024		08/16/2024	76.50
10334 - Lexis Nexis Risk Solutions	1308841-20240731	July 2024 Commitment	Paid by Check # 105162		07/31/2024	08/07/2024	08/07/2024		08/16/2024	150.00
Account 6300.570 - Prof Svc Other Totals										Invoice Transactions 2
										\$226.50



Accounts Payable by G/L Distribution Report

Payment Date Range 08/16/24 - 08/16/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 210 - Police										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.050 - Maint & Repairs Building										
10239 - First Alarm	838064	Monitoring	Paid by EFT # 5019		08/15/2024	08/13/2024	08/13/2024		08/16/2024	210.99
Account 6360.050 - Maint & Repairs Building Totals							Invoice Transactions 1			\$210.99
Account 6360.344 - Maint & Repairs IT - Office Equip & PC Upgrades										
10897 - TechRx Technology Services	12003	Jamf - Phones	Paid by EFT # 5024		08/01/2024	08/07/2024	08/07/2024		08/16/2024	75.00
Account 6360.344 - Maint & Repairs IT - Office Equip & PC Upgrades Totals							Invoice Transactions 1			\$75.00
Account 6360.570 - Maint & Repairs Other Svc Agr										
10434 - Monterey P. Regional Special Response Unit	54	SRU Yearly Contribution FY-2024-2025	Paid by Check # 105168		06/26/2024	08/07/2024	08/07/2024		08/16/2024	5,000.00
10592 - U.S. Bank Equipment Finance-USbancorp	534523808	Printers	Paid by Check # 105178		07/27/2024	08/07/2024	08/07/2024		08/16/2024	1,346.39
Account 6360.570 - Maint & Repairs Other Svc Agr Totals							Invoice Transactions 2			\$6,346.39
Account 6380.150 - Utilities Comm Phone System										
10053 - AT & T	08-01-24	Utilities - 248 134-7275 428 0	Paid by Check # 105152		08/01/2024	08/07/2024	08/07/2024		08/16/2024	17.20
10057 - Avaya, Inc.	2221869880	Phone System	Paid by EFT # 5016		07/28/2024	08/13/2024	08/13/2024		08/16/2024	10.30
10057 - Avaya, Inc.	2221876358	Phone System	Paid by EFT # 5016		08/03/2024	08/13/2024	08/13/2024		08/16/2024	2.19
10374 - Maynard Group Inc.	IN2048597	Utilities - Phones / Acct #AC3746	Paid by EFT # 5022		08/01/2024	08/07/2024	08/07/2024		08/16/2024	670.02
Account 6380.150 - Utilities Comm Phone System Totals							Invoice Transactions 4			\$699.71
Account 6400.350 - Material & Suppl IT-Computer & Hardware (non-cap)										
10897 - TechRx Technology Services	11979	Monitor- Rocha; SSD 1TB -Santana	Paid by EFT # 5024		07/31/2024	08/07/2024	08/07/2024		08/16/2024	169.34
Account 6400.350 - Material & Suppl IT-Computer & Hardware (non-cap) Totals							Invoice Transactions 1			\$169.34
Account 6400.565 - Material & Suppl Office Supplies										
10498 - Quill Corporation	39817746	Office Supplies	Paid by Check # 105172		07/31/2024	08/13/2024	08/13/2024		08/16/2024	150.75
10498 - Quill Corporation	39848541	Office Supplies	Paid by Check # 105172		08/02/2024	08/13/2024	08/13/2024		08/16/2024	52.43
10498 - Quill Corporation	39847913	Office Supplies	Paid by Check # 105172		08/02/2024	08/13/2024	08/13/2024		08/16/2024	110.33
10498 - Quill Corporation	39843464	Office Supplies	Paid by Check # 105172		08/01/2024	08/13/2024	08/13/2024		08/16/2024	28.39



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 210 - Police										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6400.565 - Material & Suppl Office Supplies										
10498 - Quill Corporation	39823663	Office Supplies	Paid by Check # 105172		08/01/2024	08/13/2024	08/13/2024		08/16/2024	120.16
Account 6400.565 - Material & Suppl Office Supplies Totals										Invoice Transactions 5
										\$462.06
Account 6400.635 - Material & Suppl Postage Shipping										
10235 - FedEx	9-679-17997	Shipping	Paid by Check # 105137		06/28/2024	08/07/2024	06/30/2024		08/16/2024	7.63
Account 6400.635 - Material & Suppl Postage Shipping Totals										Invoice Transactions 1
										\$7.63
Account 6500.620 - Training & Travel POST										
10636 - Ball, Michael	04-04-24	Per Diem - Urban Sniper Course	Paid by Check # 105133		03/25/2024	08/14/2024	06/30/2024		08/16/2024	115.00
10646 - Cox, Richard - Reimbursements Only	10-01-23	Parking Reimbursement - CPOA	Paid by EFT # 5011		10/01/2023	08/14/2024	06/30/2024		08/16/2024	54.00
11768 - Ivan Santana	10-05-23	Per Diem - DRE Recertification	Paid by EFT # 5013		10/05/2023	08/14/2024	06/30/2024		08/16/2024	10.00
11408 - Johnson, Christopher	10-05-23	Per Diem - DRE Recertification	Paid by EFT # 5014		10/05/2023	08/14/2024	06/30/2024		08/16/2024	10.00
11408 - Johnson, Christopher	10-22-23	Per Diem - SBRPSTC	Paid by EFT # 5014		10/22/2023	08/14/2024	06/30/2024		08/16/2024	253.00
11840 - Nicholas Beavers - Police Reimbursement	10-05-23	Per Diem - DRE Recertification	Paid by Check # 105143		10/05/2023	08/14/2024	06/30/2024		08/16/2024	10.00
10692 - Russo, Steven	10-02-23	Per Diem - CPOA	Paid by Check # 105144		10/02/2023	08/14/2024	06/30/2024		08/16/2024	138.00
10692 - Russo, Steven	10-14-23	Per Diem - IACP	Paid by Check # 105144		10/14/2023	08/14/2024	06/30/2024		08/16/2024	161.00
11751 - Ryan Rodrigues	10-22-23	Per Diem- SBRPSTC	Paid by Check # 105145		10/22/2023	08/14/2024	06/30/2024		08/16/2024	253.00
Account 6500.620 - Training & Travel POST Totals										Invoice Transactions 9
										\$1,004.00
Account 6600.400 - Other Charges - Fees										
10235 - FedEx	9-679-56808	Shipping	Paid by Check # 105157		08/09/2024	08/13/2024	08/13/2024		08/16/2024	4.58
10592 - U.S. Bank Equipment Finance- USBancorp	534523808	Printers	Paid by Check # 105178		07/27/2024	08/07/2024	08/07/2024		08/16/2024	114.05
Account 6600.400 - Other Charges - Fees Totals										Invoice Transactions 2
										\$118.63
Account 6600.485 - Other Charges Medical Svc - Investigations										
10445 - Natividad Medical Center	08-05-24	Blood Alcohol Testing -	Paid by Check # 105142		08/05/2024	08/07/2024	06/30/2024		08/16/2024	124.00
Account 6600.485 - Other Charges Medical Svc - Investigations Totals										Invoice Transactions 1
										\$124.00



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Fund 100 - General Fund										
Department 210 - Police										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6600.780 - Other Charges Transcription Svc										
10544 - SpeakWrite	c80113d1	Transcription	Paid by Check # 105174		08/01/2024	08/07/2024	08/07/2024		08/16/2024	826.12
Account 6600.780 - Other Charges Transcription Svc Totals								Invoice Transactions	1	\$826.12
Account 6600.850 - Other Charges K9 / Animal Supplies & Vet Svc										
11791 - Carey Harold Lindgre Lindgren's Canine Consultation Services	08-08-24	Monthly Maintenance Aug 2024-June 2025	Paid by Check # 105163		08/08/2024	08/13/2024	08/13/2024		08/16/2024	3,300.00
Account 6600.850 - Other Charges K9 / Animal Supplies & Vet Svc Totals								Invoice Transactions	1	\$3,300.00
Sub-Division 00 - Non-Subdiv Totals								Invoice Transactions	31	\$13,570.37
Division 000 - Non-Div Totals								Invoice Transactions	31	\$13,570.37
Department 210 - Police Totals								Invoice Transactions	31	\$13,570.37
Department 250 - Fire										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
10841 - Carmel Fire Protection Associates - Art Black	124341	Letter Processing & Insp at 3035 El Capitan Dr, Marina 6000	Paid by Check # 105154		07/31/2024	08/14/2024	08/14/2024		08/16/2024	230.00
10841 - Carmel Fire Protection Associates - Art Black	124340	Letter Processing & Insp at 587 Santa Lucia Way, Marina 6000	Paid by Check # 105154		07/31/2024	08/14/2024	08/14/2024		08/16/2024	230.00
10841 - Carmel Fire Protection Associates - Art Black	124346	Letter Processing & Insp at 585 Santa Lucia Way, Marina 6000	Paid by Check # 105154		08/01/2024	08/14/2024	08/14/2024		08/16/2024	230.00
10841 - Carmel Fire Protection Associates - Art Black	124342	Letter Processing & Insp at 3038 Arroyo Dr, Marina 6000	Paid by Check # 105154		07/31/2024	08/14/2024	08/14/2024		08/16/2024	230.00
10841 - Carmel Fire Protection Associates - Art Black	124353	Plan review & inspection at Wescom, 130 Gen Stillwell #100	Paid by Check # 105154		08/04/2024	08/14/2024	08/14/2024		08/16/2024	230.00
10841 - Carmel Fire Protection Associates - Art Black	124339	Letter Processing & Insp at 589 Santa Lucia Way, Marina 6000	Paid by Check # 105154		07/31/2024	08/14/2024	08/14/2024		08/16/2024	230.00
Account 6300.570 - Prof Svc Other Totals								Invoice Transactions	6	\$1,380.00



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 250 - Fire										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6400.565 - Material & Suppl Office Supplies										
10927 - Ace Hardware - Fire Dept.	089070	Cored Hex HD Plug	Paid by Check # 105148		08/08/2024	08/14/2024	08/14/2024		08/16/2024	3.05
Account 6400.565 - Material & Suppl Office Supplies Totals									Invoice Transactions 1	\$3.05
Account 6400.739 - Material & Suppl Special Dept Exp-Fire Prevent										
10323 - L.N. Curtis & Sons	INV795333	Nomex tactical pants for E. Prader	Paid by EFT # 5015		02/23/2024	08/12/2024	06/30/2024		08/16/2024	734.98
Account 6400.739 - Material & Suppl Special Dept Exp-Fire Prevent Totals									Invoice Transactions 1	\$734.98
Account 6400.740 - Material & Suppl Special Dept Suppl										
10927 - Ace Hardware - Fire Dept.	089089	Lube, WD40 & cord for station 1	Paid by Check # 105148		08/11/2024	08/14/2024	08/14/2024		08/16/2024	53.50
Account 6400.740 - Material & Suppl Special Dept Suppl Totals									Invoice Transactions 1	\$53.50
Account 6400.800 - Material & Suppl Uniform										
10323 - L.N. Curtis & Sons	INV811616	Uniform shirt for RFF E. Prader	Paid by EFT # 5015		04/10/2024	08/12/2024	06/30/2024		08/16/2024	140.52
10323 - L.N. Curtis & Sons	INV830257	Wildland pants for Sweeney, Thomas & Prader	Paid by EFT # 5015		05/31/2024	08/12/2024	06/30/2024		08/16/2024	704.03
Account 6400.800 - Material & Suppl Uniform Totals									Invoice Transactions 2	\$844.55
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 11	\$3,016.08
Division 000 - Non-Div Totals									Invoice Transactions 11	\$3,016.08
Department 250 - Fire Totals									Invoice Transactions 11	\$3,016.08
Department 310 - Public Works										
Division 311 - Buildings & Grounds										
Sub-Division 00 - Non-Subdiv										
Account 6360.065 - Maint & Repairs Bdg NonFlagship										
10250 - Gavilan Pest Control	0163711	Preston Park Squirrels	Paid by Check # 105158		07/31/2024	08/09/2024	08/09/2024		08/16/2024	180.00
10250 - Gavilan Pest Control	0163812	Gloria Jean Tate Park Gophers	Paid by Check # 105158		07/31/2024	08/09/2024	08/09/2024		08/16/2024	300.00
10250 - Gavilan Pest Control	0164306	211 Hillcrest Ave Rodents	Paid by Check # 105158		08/05/2024	08/09/2024	08/09/2024		08/16/2024	82.00
Account 6360.065 - Maint & Repairs Bdg NonFlagship Totals									Invoice Transactions 3	\$562.00



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 310 - Public Works										
Division 311 - Buildings & Grounds										
Sub-Division 00 - Non-Subdiv										
Account 6360.440 - Maint & Repairs Landscape General										
10250 - Gavilan Pest Control	0164307	120 Seaside Circle Pond/Restrooms	Paid by Check # 105158		08/08/2024	08/09/2024	08/09/2024		08/16/2024	80.00
Account 6360.440 - Maint & Repairs Landscape General Totals							Invoice Transactions	1		\$80.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	4		\$642.00
Division 311 - Buildings & Grounds Totals							Invoice Transactions	4		\$642.00
Department 310 - Public Works Totals							Invoice Transactions	4		\$642.00
Department 410 - Planning										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.610 - Prof Svc Planning - Consultant										
10268 - Harris & Associates	63985	In House Planning Support	Paid by Check # 105159		08/09/2024	08/13/2024	08/13/2024		08/16/2024	6,960.00
Account 6300.610 - Prof Svc Planning - Consultant Totals							Invoice Transactions	1		\$6,960.00
Account 6330.100 - Fee Agr Costs - Planning										
10171 - CSG Consultants	57520	Marina Station	Paid by EFT # 5018		08/08/2024	08/09/2024	08/09/2024		08/16/2024	11,843.00
10189 - Denise Duffy & Associates	9305	Las Animas Concrete Processing Plant	Paid by Check # 105135		07/18/2024	07/22/2024	06/30/2024		08/16/2024	15,544.50
Account 6330.100 - Fee Agr Costs - Planning Totals							Invoice Transactions	2		\$27,387.50
Account 6400.565 - Material & Suppl Office Supplies										
10732 - Office Depot-General Account	374878577001	Permit Tech Stamp	Paid by Check # 105169		07/16/2024	07/31/2024	07/31/2024		08/16/2024	26.21
Account 6400.565 - Material & Suppl Office Supplies Totals							Invoice Transactions	1		\$26.21
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	4		\$34,373.71
Division 000 - Non-Div Totals							Invoice Transactions	4		\$34,373.71
Department 410 - Planning Totals							Invoice Transactions	4		\$34,373.71
Department 420 - Engineering										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.175 - Prof Svc Eng Svc- Rev Funded Plan Check										
10171 - CSG Consultants	57521	Sea Haven Inspection Phase 3B	Paid by EFT # 5018		08/08/2024	08/08/2024	08/08/2024		08/16/2024	6,840.00



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 420 - Engineering										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.175 - Prof Svc Eng Svc- Rev Funded Plan Check										
10171 - CSG Consultants	57522	Sea Haven Inspections Phase 4	Paid by EFT # 5018		08/08/2024	08/08/2024	08/08/2024		08/16/2024	7,695.00
Account 6300.175 - Prof Svc Eng Svc- Rev Funded Plan Check Totals									Invoice Transactions 2	\$14,535.00
Account 6300.180 - Prof Svc Eng Svc- Rev Funded Inspection										
10171 - CSG Consultants	57538	PWD Services	Paid by EFT # 5018		08/08/2024	08/09/2024	08/09/2024		08/16/2024	25,293.50
10171 - CSG Consultants	57533	Permits/Development	Paid by EFT # 5018		08/08/2024	08/09/2024	08/09/2024		08/16/2024	11,084.00
10171 - CSG Consultants	57524	Sea Haven Phase 5A Inspection	Paid by EFT # 5018		08/08/2024	08/09/2024	08/09/2024		08/16/2024	684.00
Account 6300.180 - Prof Svc Eng Svc- Rev Funded Inspection Totals									Invoice Transactions 3	\$37,061.50
Account 6300.185 - Prof Svc Engineering Svs-Staff Augment										
10171 - CSG Consultants	57534	Staff Augmentation	Paid by EFT # 5018		08/08/2024	08/09/2024	08/09/2024		08/16/2024	8,037.00
Account 6300.185 - Prof Svc Engineering Svs-Staff Augment Totals									Invoice Transactions 1	\$8,037.00
Account 6300.190 - Prof Svc Engineering Svc Interagency										
10171 - CSG Consultants	57535	RWQCB	Paid by EFT # 5018		08/08/2024	08/09/2024	08/09/2024		08/16/2024	684.00
10171 - CSG Consultants	57536	MCWD	Paid by EFT # 5018		08/08/2024	08/09/2024	08/09/2024		08/16/2024	456.00
10171 - CSG Consultants	57537	FORA	Paid by EFT # 5018		08/08/2024	08/09/2024	08/09/2024		08/16/2024	456.00
Account 6300.190 - Prof Svc Engineering Svc Interagency Totals									Invoice Transactions 3	\$1,596.00
Account 6330.200 - Fee Agr Costs - Engineering										
10171 - CSG Consultants	57508	200 Reservation Rd (Starbucks)	Paid by EFT # 5018		08/08/2024	08/08/2024	08/08/2024		08/16/2024	342.00
10171 - CSG Consultants	57509	Dunes Hilltop Park Inspections	Paid by EFT # 5018		08/08/2024	08/08/2024	08/08/2024		08/16/2024	3,192.00
10171 - CSG Consultants	57510	Dunes Op Site 1A	Paid by EFT # 5018		08/08/2024	08/08/2024	08/08/2024		08/16/2024	228.00
10171 - CSG Consultants	57511	Dunes Op Site 1B/C	Paid by EFT # 5018		08/08/2024	08/08/2024	08/08/2024		08/16/2024	6,477.00
10171 - CSG Consultants	57512	Dunes Phase 1B Promenade	Paid by EFT # 5018		08/08/2024	08/08/2024	08/08/2024		08/16/2024	1,368.00
10171 - CSG Consultants	57513	Dunes Phase 2 West	Paid by EFT # 5018		08/08/2024	08/08/2024	08/08/2024		08/16/2024	5,790.00
10171 - CSG Consultants	57514	Dunes Phase 2 East Inspections	Paid by EFT # 5018		08/08/2024	08/08/2024	08/08/2024		08/16/2024	3,933.00



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Fund 100 - General Fund										
Department 420 - Engineering										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6330.200 - Fee Agr Costs - Engineering										
10171 - CSG Consultants	57515	Dunes Phase 2 West Inspections	Paid by EFT # 5018		08/08/2024	08/08/2024	08/08/2024		08/16/2024	6,669.00
10171 - CSG Consultants	57516	Dunes Phase 3 North	Paid by EFT # 5018		08/08/2024	08/08/2024	08/08/2024		08/16/2024	3,590.00
10171 - CSG Consultants	57517	Dunes Promenade 1B Inspections	Paid by EFT # 5018		08/08/2024	08/08/2024	08/08/2024		08/16/2024	1,596.00
10171 - CSG Consultants	57518	Home2Suites by Hilton	Paid by EFT # 5018		08/08/2024	08/08/2024	08/08/2024		08/16/2024	171.00
10171 - CSG Consultants	57519	Lightfighter Village 229 Hayes	Paid by EFT # 5018		08/08/2024	08/08/2024	08/08/2024		08/16/2024	171.00
10171 - CSG Consultants	57525	Seacrest Apartments 3108 Seacrest Ave	Paid by EFT # 5018		08/08/2024	08/09/2024	08/09/2024		08/16/2024	4,617.00
10171 - CSG Consultants	57526	Via Del Mar Subdivision (3220 Abdy Way)	Paid by EFT # 5018		08/08/2024	08/09/2024	08/09/2024		08/16/2024	3,591.00
Account 6330.200 - Fee Agr Costs - Engineering Totals							Invoice Transactions	14		<u>\$41,735.00</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	23		<u>\$102,964.50</u>
Division 000 - Non-Div Totals							Invoice Transactions	23		<u>\$102,964.50</u>
Department 420 - Engineering Totals							Invoice Transactions	23		<u>\$102,964.50</u>
Department 430 - Building Inspection										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.070 - Prof Svc Building Plan Check & Inspection										
11138 - Bureau Veritas North America, Inc.	RI 24035174	Restroom Remodel 3200 Imjin Rd	Paid by EFT # 5017		08/08/2024	08/08/2024	08/08/2024		08/16/2024	515.00
10171 - CSG Consultants	57523	Sea Haven Phase 4 Map/Plan Review	Paid by EFT # 5018		08/08/2024	08/09/2024	08/09/2024		08/16/2024	684.00
10171 - CSG Consultants	B241375	Building Plan Review Services	Paid by EFT # 5018		08/01/2024	08/14/2024	08/14/2024		08/16/2024	3,690.30
Account 6300.070 - Prof Svc Building Plan Check & Inspection Totals							Invoice Transactions	3		<u>\$4,889.30</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	3		<u>\$4,889.30</u>
Division 000 - Non-Div Totals							Invoice Transactions	3		<u>\$4,889.30</u>
Department 430 - Building Inspection Totals							Invoice Transactions	3		<u>\$4,889.30</u>
Department 510 - Recreation & Culture										
Division 511 - Youth										
Sub-Division 00 - Non-Subdiv										
Account 6400.652 - Material & Suppl Recr Special Progr / Events										
12060 - Fun4All LLC	50040	Science Camp - June 10-13, 2024	Paid by Check # 105138		06/14/2024	07/31/2024	06/30/2024		08/16/2024	1,650.00



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 510 - Recreation & Culture										
Division 511 - Youth										
Sub-Division 00 - Non-Subdiv										
Account 6400.652 - Material & Suppl Recr Special Progr / Events										
12060 - Fun4All LLC	50050	Science Workshop - June 14, 2024	Paid by Check # 105138		06/14/2024	07/31/2024	06/30/2024		08/16/2024	360.00
12060 - Fun4All LLC	50090	Outside the Lines Camp - June 17-21, 2024	Paid by Check # 105138		06/23/2024	07/31/2024	06/30/2024		08/16/2024	1,200.00
Account 6400.652 - Material & Suppl Recr Special Progr / Events Totals							Invoice Transactions	3		<u>\$3,210.00</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	3		<u>\$3,210.00</u>
Division 511 - Youth Totals							Invoice Transactions	3		<u>\$3,210.00</u>
Department 510 - Recreation & Culture Totals							Invoice Transactions	3		<u>\$3,210.00</u>
Fund 100 - General Fund Totals							Invoice Transactions	100		<u>\$209,382.85</u>



Accounts Payable by G/L Distribution Report

Payment Date Range 08/16/24 - 08/16/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 110 - Vehicle and Equipment										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6700.130 - Capital Outlay Vehicles										
10323 - L.N. Curtis & Sons	INV853975	Hurst Cutter, charger & battery for new fire truck	Paid by EFT # 5021		08/09/2024	08/12/2024	08/12/2024		08/16/2024	15,792.43
10323 - L.N. Curtis & Sons	INV853944	Hurst Ram, charger & battery for new fire truck	Paid by EFT # 5021		08/09/2024	08/12/2024	08/12/2024		08/16/2024	12,360.58
10323 - L.N. Curtis & Sons	INV853926	Hurst Spreader, charger & battery for new fire truck	Paid by EFT # 5021		08/09/2024	08/12/2024	08/12/2024		08/16/2024	17,209.80
Account 6700.130 - Capital Outlay Vehicles Totals							Invoice Transactions	3		\$45,362.81
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	3		\$45,362.81
Division 000 - Non-Div Totals							Invoice Transactions	3		\$45,362.81
Department 000 - Non-Dept Totals							Invoice Transactions	3		\$45,362.81
Fund 110 - Vehicle and Equipment Totals							Invoice Transactions	3		\$45,362.81



Accounts Payable by G/L Distribution Report

Payment Date Range 08/16/24 - 08/16/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 220 - Gas Tax										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	Aug 2024 085-2	PG&E - 5434906085-2	Paid by Check # 105170		08/09/2024	08/13/2024	08/13/2024		08/16/2024	107.83
10463 - Pacific Gas & Electric	Aug 2024 720-0	PG&E - 0167505720-0	Paid by Check # 105170		08/09/2024	08/13/2024	08/13/2024		08/16/2024	493.90
10463 - Pacific Gas & Electric	Aug 2024 202-3	PG&E - 6594070202-3	Paid by Check # 105170		08/09/2024	08/13/2024	08/13/2024		08/16/2024	120.84
10463 - Pacific Gas & Electric	Aug 2024 582-7	PG&E - 8161432582-7	Paid by Check # 105170		08/08/2024	08/13/2024	08/13/2024		08/16/2024	195.97
10463 - Pacific Gas & Electric	Aug 2024 353-7	PG&E - 9930567353-7	Paid by Check # 105170		08/08/2024	08/13/2024	08/13/2024		08/16/2024	71.18
10463 - Pacific Gas & Electric	Aug 2024 943-2	PG&E - 6150212943-2	Paid by Check # 105170		08/08/2024	08/13/2024	08/13/2024		08/16/2024	99.75
Account 6380.300 - Utilities Gas & Electric Totals							Invoice Transactions 6			\$1,089.47
Account 6400.800 - Material & Suppl Uniform										
10043 - VESTIS GROUP, INC./f/k/a ARAMARK UNIFORM & C	5110521037	PW Shop Items	Paid by Check # 105180		08/09/2024	08/09/2024	08/09/2024		08/16/2024	70.51
Account 6400.800 - Material & Suppl Uniform Totals							Invoice Transactions 1			\$70.51
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 7			\$1,159.98
Division 000 - Non-Div Totals							Invoice Transactions 7			\$1,159.98
Department 000 - Non-Dept Totals							Invoice Transactions 7			\$1,159.98
Fund 220 - Gas Tax Totals							Invoice Transactions 7			\$1,159.98



Accounts Payable by G/L Distribution Report

Payment Date Range 08/16/24 - 08/16/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 223 - FORA Dissolution										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
11489 - Wallace Group, Inc.	62837	Project Management	Paid by Check # 105146		07/22/2024	07/26/2024	06/30/2024		08/16/2024	4,590.50
10420 - Monterey County Weekly	303-090198-00002	Blight Removal Publication	Paid by Check # 105166		08/08/2024	08/09/2024	08/09/2024		08/16/2024	338.58
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions	2		<u>\$4,929.08</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	2		<u>\$4,929.08</u>
Division 000 - Non-Div Totals							Invoice Transactions	2		<u>\$4,929.08</u>
Department 000 - Non-Dept Totals							Invoice Transactions	2		<u>\$4,929.08</u>
Fund 223 - FORA Dissolution Totals							Invoice Transactions	2		<u>\$4,929.08</u>



Accounts Payable by G/L Distribution Report

Payment Date Range 08/16/24 - 08/16/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 251 - CFD - Locke Paddon										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.180 - Prof Svc Eng Svc- Rev Funded Inspection										
10171 - CSG Consultants	57527	Locke Paddon Park CFD	Paid by EFT # 5018		08/08/2024	08/09/2024	08/09/2024		08/16/2024	855.00
Account 6300.180 - Prof Svc Eng Svc- Rev Funded Inspection Totals							Invoice Transactions	1		\$855.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$855.00
Division 000 - Non-Div Totals							Invoice Transactions	1		\$855.00
Department 000 - Non-Dept Totals							Invoice Transactions	1		\$855.00
Fund 251 - CFD - Locke Paddon Totals							Invoice Transactions	1		\$855.00



Accounts Payable by G/L Distribution Report

Payment Date Range 08/16/24 - 08/16/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 252 - CFD - Dunes No. 2015-1										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.180 - Prof Svc Eng Svc- Rev Funded Inspection										
10171 - CSG Consultants	57528	Phase 1C CFD	Paid by EFT # 5018		08/08/2024	08/09/2024	08/09/2024		08/16/2024	456.00
Account 6300.180 - Prof Svc Eng Svc- Rev Funded Inspection Totals							Invoice Transactions	1		\$456.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$456.00
Division 000 - Non-Div Totals							Invoice Transactions	1		\$456.00
Department 000 - Non-Dept Totals							Invoice Transactions	1		\$456.00
Fund 252 - CFD - Dunes No. 2015-1 Totals							Invoice Transactions	1		\$456.00



Accounts Payable by G/L Distribution Report

Payment Date Range 08/16/24 - 08/16/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 422 - Capital Projects - Measure X										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
11847 - BKF Engineers	24070933	Residential Streets Reconstruction	Paid by Check # 105134		07/26/2024	08/08/2024	06/30/2024		08/16/2024	51,022.86
11847 - BKF Engineers	24070432	Marina Pavement Management Program	Paid by Check # 105134		07/26/2024	08/08/2024	06/30/2024		08/16/2024	15,838.87
11847 - BKF Engineers	24070434	Marina On-Call Design Services Slurry Seal Street	Paid by Check # 105134		07/26/2024	08/08/2024	06/30/2024		08/16/2024	8,817.37
10171 - CSG Consultants	57529	Annual St Resurfacing	Paid by EFT # 5018		08/08/2024	08/09/2024	08/09/2024		08/16/2024	9,861.00
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions 4			\$85,540.10
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 4			\$85,540.10
Division 000 - Non-Div Totals							Invoice Transactions 4			\$85,540.10
Department 000 - Non-Dept Totals							Invoice Transactions 4			\$85,540.10
Fund 422 - Capital Projects - Measure X Totals							Invoice Transactions 4			\$85,540.10



Accounts Payable by G/L Distribution Report

Payment Date Range 08/16/24 - 08/16/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 462 - City Capital Projects										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
10425 - Monterey Peninsula Engineering	06-19 13	Imjin Parkway Widening Project	Paid by Check # 105147		06/30/2024	08/13/2024	06/30/2024		08/16/2024	1,248,386.40
11489 - Wallace Group, Inc.	62837	Project Management	Paid by Check # 105146		07/22/2024	07/26/2024	06/30/2024		08/16/2024	34,923.93
10171 - CSG Consultants	57530	PFIF Update	Paid by EFT # 5018		08/08/2024	08/09/2024	08/09/2024		08/16/2024	456.00
10171 - CSG Consultants	57532	Imjin Widening	Paid by EFT # 5018		08/08/2024	08/09/2024	08/09/2024		08/16/2024	4,104.00
10171 - CSG Consultants	57539	Carmel Ave Drainage Improvements	Paid by EFT # 5018		08/08/2024	08/09/2024	08/09/2024		08/16/2024	4,610.00
10171 - CSG Consultants	57540	Marina Dr Drainage Improvements	Paid by EFT # 5018		08/08/2024	08/09/2024	08/09/2024		08/16/2024	2,710.00
10425 - Monterey Peninsula Engineering	24-06-15	Marina Library Irrigation	Paid by Check # 105141		07/09/2024	07/22/2024	06/30/2024		08/16/2024	2,537.07
10425 - Monterey Peninsula Engineering	24-06-16 RET	Marina Library Irrigation	Paid by Check # 105141		07/09/2024	07/22/2024	06/30/2024		08/16/2024	133.53
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions	8		\$1,297,860.93
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	8		\$1,297,860.93
Division 000 - Non-Div Totals							Invoice Transactions	8		\$1,297,860.93
Department 000 - Non-Dept Totals							Invoice Transactions	8		\$1,297,860.93
Fund 462 - City Capital Projects Totals							Invoice Transactions	8		\$1,297,860.93



Accounts Payable by G/L Distribution Report

Payment Date Range 08/16/24 - 08/16/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 555 - Marina Airport										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
10588 - United Site Services	INV-4677621	781 Neeson Rd (North Tarmac)	Paid by Check # 105179		07/31/2024	08/31/2024	08/01/2024		08/16/2024	424.95
Account 6300.570 - Prof Svc Other Totals Invoice Transactions 1										<u>424.95</u>
Account 6380.150 - Utilities Comm Phone System										
10758 - AT & T CALNET3	000022058995	AWOS-Auto Weather Service (9391023449)	Paid by Check # 105153		07/28/2024	09/03/2024	08/01/2024		08/16/2024	31.92
10758 - AT & T CALNET3	000022058990	Fire Alarms Hangar 524 & 533 (9391023444)	Paid by Check # 105153		07/28/2024	09/03/2024	08/01/2024		08/16/2024	58.35
10758 - AT & T CALNET3	000022058989	Fire Alarms Hangar 524 & 533 (9391023443)	Paid by Check # 105153		07/28/2024	09/03/2024	08/01/2024		08/16/2024	58.35
Account 6380.150 - Utilities Comm Phone System Totals Invoice Transactions 3										<u>148.62</u>
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	June 2024 56 097	3200 Imjin Rd (000056 097)	Paid by Check # 105139		06/28/2024	06/30/2024	06/30/2024		08/16/2024	446.33
10349 - Marina Coast Water District	June2024 56 096	3271 Imjin Rd (000056 096)	Paid by Check # 105139		06/28/2024	06/30/2024	06/30/2024		08/16/2024	111.81
10349 - Marina Coast Water District	June2024 56 051	721 Neeson Rd Bldg 533 (000056 051)	Paid by Check # 105139		06/28/2024	06/30/2024	06/30/2024		08/16/2024	243.64
10349 - Marina Coast Water District	June2024 56 044	781 Neeson Rd Bldg 520 (000056 044)	Paid by Check # 105139		06/28/2024	06/30/2024	06/30/2024		08/16/2024	161.34
10349 - Marina Coast Water District	July 2024 56-097	3200 Imjin Rd (000056 097)	Paid by Check # 105164		07/31/2024	08/06/2024	08/06/2024		08/16/2024	451.23
10349 - Marina Coast Water District	July 2024 56-096	3271 Imjin Rd (000056 096)	Paid by Check # 105164		07/31/2024	08/06/2024	08/06/2024		08/16/2024	106.91
10349 - Marina Coast Water District	July2024 56 051	721 Neeson Rd Bldg 533 (000056 051)	Paid by Check # 105164		07/31/2024	08/15/2024	08/06/2024		08/16/2024	200.54
10349 - Marina Coast Water District	July 2024 56-044	781 Neeson Rd Bldg 520 (000056 044)	Paid by Check # 105164		07/31/2024	08/15/2024	08/06/2024		08/16/2024	156.44
10432 - Monterey One Water - former MRWPCA	13-000142 33124	3261 Imjin Rd (13-000142)	Paid by Check # 105140		03/31/2024	04/24/2024	06/30/2024		08/16/2024	55.50
10432 - Monterey One Water - former MRWPCA	13-000142 53124	3261 Imjin Rd (13-000142)	Paid by Check # 105140		05/31/2024	06/30/2024	06/30/2024		08/16/2024	55.50
10432 - Monterey One Water - former MRWPCA	13-000142 73124	3261 Imjin Rd (13-000142)	Paid by Check # 105167		07/31/2024	08/24/2024	08/06/2024		08/16/2024	64.30
10432 - Monterey One Water - former MRWPCA	13-000144 73124	3200 Imjin Rd (13-000144)	Paid by Check # 105167		07/31/2024	08/24/2024	08/06/2024		08/16/2024	38.70
10432 - Monterey One Water - former MRWPCA	13-000145 73124	3260 Imjin Rd (13-000145)	Paid by Check # 105167		07/31/2024	08/24/2024	08/06/2024		08/16/2024	64.30
10432 - Monterey One Water - former MRWPCA	13-000148 73124	781 Neeson Rd (13-000148)	Paid by Check # 105167		07/31/2024	08/24/2024	08/01/2024		08/16/2024	64.30



Accounts Payable by G/L Distribution Report

Payment Date Range 08/16/24 - 08/16/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 555 - Marina Airport										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.500 - Utilities Water & Sewer										
10432 - Monterey One Water - former MRWPCA	13-000149 73124	791 Neeson Rd (13-000149)	Paid by Check # 105167		07/31/2024	08/24/2024	08/01/2024		08/16/2024	38.70
10432 - Monterey One Water - former MRWPCA	13-000153 73124	771 Neeson Rd (13-000153)	Paid by Check # 105167		07/31/2024	08/24/2024	08/01/2024		08/16/2024	3,900.00
10432 - Monterey One Water - former MRWPCA	13-000157 73124	721 Neeson Rd (13-000157)	Paid by Check # 105167		07/31/2024	08/24/2024	08/01/2024		08/16/2024	257.20
10432 - Monterey One Water - former MRWPCA	13-000158 73124	711 Neeson Rd (13-000158)	Paid by Check # 105167		07/31/2024	08/24/2024	08/01/2024		08/16/2024	64.30
10432 - Monterey One Water - former MRWPCA	13-000159 73124	761 Neeson Rd (13-000159)	Paid by Check # 105167		07/31/2024	08/24/2024	08/01/2024		08/16/2024	295.90
Account 6380.500 - Utilities Water & Sewer Totals							Invoice Transactions		19	\$6,776.94
Account 6400.352 - Material & Suppl IT - Software (non-capitalize)										
10897 - TechRx Technology Services	11974	Starlink services	Paid by EFT # 5024		07/31/2024	08/31/2024	08/01/2024		08/16/2024	273.13
Account 6400.352 - Material & Suppl IT - Software (non-capitalize) Totals							Invoice Transactions		1	\$273.13
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions		24	\$7,623.64
Division 000 - Non-Div Totals							Invoice Transactions		24	\$7,623.64
Department 000 - Non-Dept Totals							Invoice Transactions		24	\$7,623.64
Fund 555 - Marina Airport Totals							Invoice Transactions		24	\$7,623.64
Grand Totals							Invoice Transactions		150	\$1,653,170.39



Accounts Payable by G/L Distribution Report

Payment Date Range 08/23/24 - 08/23/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 120 - City Mgr/HR/Risk										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.240 - Prof Svc Grant Writer										
11084 - EMC Planning Group	23-089-3	23-089 City of Marina Coastal Conservancy Grant Application	Paid by Check # 105183		04/30/2024	08/15/2024	06/30/2024		08/23/2024	1,208.48
11084 - EMC Planning Group	23-089-2	23-089 City of Marina Coastal Conservancy Grant Application	Paid by Check # 105183		03/31/2024	08/15/2024	06/30/2024		08/23/2024	4,288.20
Account 6300.240 - Prof Svc Grant Writer Totals							Invoice Transactions 2			\$5,496.68
Account 6380.120 - Utilities Comm Mobile & Pager										
10603 - Verizon Wireless	9971115635	Monthly Verizon Bill-308174766	Paid by EFT # 5031		08/10/2024	08/20/2024	08/20/2024		08/23/2024	176.14
Account 6380.120 - Utilities Comm Mobile & Pager Totals							Invoice Transactions 1			\$176.14
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 3			\$5,672.82
Division 000 - Non-Div Totals							Invoice Transactions 3			\$5,672.82
Department 120 - City Mgr/HR/Risk Totals							Invoice Transactions 3			\$5,672.82
Department 130 - Finance										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.120 - Utilities Comm Mobile & Pager										
10603 - Verizon Wireless	9971115635	Monthly Verizon Bill-308174766	Paid by EFT # 5031		08/10/2024	08/20/2024	08/20/2024		08/23/2024	141.19
Account 6380.120 - Utilities Comm Mobile & Pager Totals							Invoice Transactions 1			\$141.19
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 1			\$141.19
Division 000 - Non-Div Totals							Invoice Transactions 1			\$141.19
Department 130 - Finance Totals							Invoice Transactions 1			\$141.19
Department 150 - City Attorney										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.450 - Prof Svc Legal - City Attorney Other Svc										
11964 - Shute Mihaly & Weinberaer LLP	287655	City Attorney Services - July 2024	Paid by Check # 105208		08/13/2024	08/16/2024	08/16/2024		08/23/2024	20,498.48
11964 - Shute Mihaly & Weinberaer LLP	287659	Human Resources and Risk - July 2024	Paid by Check # 105208		08/13/2024	08/16/2024	08/16/2024		08/23/2024	1,716.00
11964 - Shute Mihaly & Weinberaer LLP	287661	Finance - July 2024	Paid by Check # 105208		08/13/2024	08/16/2024	08/16/2024		08/23/2024	11,099.71
11964 - Shute Mihaly & Weinberaer LLP	287662	Planning Commission/Development	Paid by Check # 105208		08/13/2024	08/16/2024	08/16/2024		08/23/2024	21,516.62
11964 - Shute Mihaly & Weinberaer LLP	287664	Police Department - July 2024	Paid by Check # 105208		08/13/2024	08/16/2024	08/16/2024		08/23/2024	2,442.00



Accounts Payable by G/L Distribution Report

Payment Date Range 08/23/24 - 08/23/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 150 - City Attorney										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.450 - Prof Svc Legal - City Attorney Other Svc										
11964 - Shute Mihaly & Weinberaer LLP	287665	Public Works - July 2024	Paid by Check # 105208		08/13/2024	08/16/2024	08/16/2024		08/23/2024	2,079.00
Account 6300.450 - Prof Svc Legal - City Attorney Other Svc Totals							Invoice Transactions	6		\$59,351.81
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	6		\$59,351.81
Division 000 - Non-Div Totals							Invoice Transactions	6		\$59,351.81
Department 150 - City Attorney Totals							Invoice Transactions	6		\$59,351.81
Department 190 - Citywide Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.150 - Utilities Comm Phone System										
10758 - AT & T CALNET3	22160803	CALNET3-9391023485 (884-2573)	Paid by Check # 105190		08/15/2024	08/20/2024	08/20/2024		08/23/2024	32.28
10758 - AT & T CALNET3	22160801	CALNET3-9391023482 (884-0985)	Paid by Check # 105190		08/15/2024	08/20/2024	08/20/2024		08/23/2024	31.13
10758 - AT & T CALNET3	22160808	CALNET3-9391023490 (884-9568)	Paid by Check # 105190		08/15/2024	08/20/2024	08/20/2024		08/23/2024	59.15
10758 - AT & T CALNET3	22160809	CALNET3-9391023491 (884-9654)	Paid by Check # 105190		08/15/2024	08/20/2024	08/20/2024		08/23/2024	92.13
10758 - AT & T CALNET3	22147330	CALNET3-9391023436 (239-461-6578)	Paid by Check # 105190		08/13/2024	08/20/2024	08/20/2024		08/23/2024	64.10
Account 6380.150 - Utilities Comm Phone System Totals							Invoice Transactions	5		\$278.79
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	Augus 2024 683-2	PG&E 6217294683-2	Paid by Check # 105207		08/16/2024	08/20/2024	08/20/2024		08/23/2024	192.47
Account 6380.300 - Utilities Gas & Electric Totals							Invoice Transactions	1		\$192.47
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	07-31-24	Acct# 000056041 - 3260 Imjin Road	Paid by Check # 105201		07/31/2024	08/19/2024	08/19/2024		08/23/2024	287.53
Account 6380.500 - Utilities Water & Sewer Totals							Invoice Transactions	1		\$287.53
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	7		\$758.79
Division 000 - Non-Div Totals							Invoice Transactions	7		\$758.79
Department 190 - Citywide Non-Dept Totals							Invoice Transactions	7		\$758.79



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 210 - Police										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
11578 - Ana Maria Cordero	24009	Language Services - Ruben Pulido	Paid by Check # 105188		08/13/2024	08/19/2024	08/19/2024		08/23/2024	135.00
12065 - Hasco Stations, LLC	137816	Car Wash	Paid by Check # 105198		08/15/2024	08/19/2024	08/19/2024		08/23/2024	102.00
10326 - Language Line, LLC	11354697	Transcription	Paid by Check # 105200		07/31/2024	08/19/2024	08/19/2024		08/23/2024	113.74
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions 3			\$350.74
Account 6380.150 - Utilities Comm Phone System										
10758 - AT & T CALNET3	22160832	CALNET3-9391023435 (237-267-6922)	Paid by Check # 105190		08/15/2024	08/20/2024	08/20/2024		08/23/2024	171.47
10758 - AT & T CALNET3	000022147367	Acct #9391023434	Paid by Check # 105190		08/13/2024	08/19/2024	08/19/2024		08/23/2024	185.48
10758 - AT & T CALNET3	000022160797	Acct #9391023478	Paid by Check # 105190		08/15/2024	08/19/2024	08/19/2024		08/23/2024	60.71
Account 6380.150 - Utilities Comm Phone System Totals							Invoice Transactions 3			\$417.66
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	000056091 062824	751 Neeson Road, Bldg #526	Paid by Check # 105185		06/28/2024	08/20/2024	06/30/2024		08/23/2024	187.57
10349 - Marina Coast Water District	014874000 062924	014874-000	Paid by Check # 105201		07/31/2024	08/14/2024	08/14/2024		08/23/2024	131.76
10349 - Marina Coast Water District	000056091 062924	000056-091	Paid by Check # 105201		07/31/2024	08/14/2024	08/14/2024		08/23/2024	161.34
Account 6380.500 - Utilities Water & Sewer Totals							Invoice Transactions 3			\$480.67
Account 6600.400 - Other Charges - Fees										
10235 - FedEx	9-679-99846	Late Fee	Paid by Check # 105195		07/05/2024	08/19/2024	08/19/2024		08/23/2024	5.88
10349 - Marina Coast Water District	000056091 061424	000056-091 Penalty Fees	Paid by Check # 105185		06/14/2024	08/20/2024	06/30/2024		08/23/2024	31.13
Account 6600.400 - Other Charges - Fees Totals							Invoice Transactions 2			\$37.01
Account 6600.455 - Other Charges Leased Parking										
12070 - Open Road Investors, LLC	08-19-24	Parking Rental Fees	Paid by Check # 105206		08/19/2024	08/19/2024	08/19/2024		08/23/2024	1,047.00
Account 6600.455 - Other Charges Leased Parking Totals							Invoice Transactions 1			\$1,047.00
Account 6600.485 - Other Charges Medical Svc - Investigations										
10008 - Monterey County Department of Health - EHB	MRN PD FY 24-25	Retainer Fee	Paid by Check # 105202		08/14/2024	08/19/2024	08/19/2024		08/23/2024	2,000.00
Account 6600.485 - Other Charges Medical Svc - Investigations Totals							Invoice Transactions 1			\$2,000.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 13			\$4,333.08
Division 000 - Non-Div Totals							Invoice Transactions 13			\$4,333.08
Department 210 - Police Totals							Invoice Transactions 13			\$4,333.08



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 250 - Fire										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
10841 - Carmel Fire Protection Associates - Art Black	124359	Letter Processing & Insp at Bay House, 115 Sea Shell Avenue	Paid by Check # 105191		08/08/2024	08/19/2024	08/19/2024		08/23/2024	230.00
10841 - Carmel Fire Protection Associates - Art Black	124360	Letter Processing & Insp at Bay House, 113 Sea Shell Avenue	Paid by Check # 105191		08/08/2024	08/19/2024	08/19/2024		08/23/2024	230.00
10841 - Carmel Fire Protection Associates - Art Black	124361	Letter Processing & Insp at Bay House, 111 Sea Shell Avenue	Paid by Check # 105191		08/09/2024	08/19/2024	08/19/2024		08/23/2024	230.00
10841 - Carmel Fire Protection Associates - Art Black	124362	Letter Processing & Insp at Bay House, 109 Sea Shell Avenue	Paid by Check # 105191		08/09/2024	08/19/2024	08/19/2024		08/23/2024	230.00
10841 - Carmel Fire Protection Associates - Art Black	124363	Letter Processing & Insp at Bay House, 107 Sea Shell Avenue	Paid by Check # 105191		08/09/2024	08/19/2024	08/19/2024		08/23/2024	230.00
10841 - Carmel Fire Protection Associates - Art Black	124364	Letter Processing & Insp at Bay House, 105 Sea Shell Avenue	Paid by Check # 105191		08/09/2024	08/19/2024	08/19/2024		08/23/2024	230.00
10841 - Carmel Fire Protection Associates - Art Black	124365	Letter Processing & Insp at Bay House, 101 Sea Shell Avenue	Paid by Check # 105191		08/09/2024	08/19/2024	08/19/2024		08/23/2024	230.00
10841 - Carmel Fire Protection Associates - Art Black	124366	Letter Processing & Insp at Bay House, 103 Sea Shell Avenue	Paid by Check # 105191		08/09/2024	08/19/2024	08/19/2024		08/23/2024	230.00
10841 - Carmel Fire Protection Associates - Art Black	124367	Letter Processing & Insp at Light House, 2418 Schooner Ave	Paid by Check # 105191		08/09/2024	08/19/2024	08/19/2024		08/23/2024	230.00
10841 - Carmel Fire Protection Associates - Art Black	124368	Letter Processing & Insp at Light House, 2416 Schooner Ave	Paid by Check # 105191		08/10/2024	08/19/2024	08/19/2024		08/23/2024	230.00
10841 - Carmel Fire Protection Associates - Art Black	124369	Letter Processing & Insp at Light House, 2414 Schooner Ave	Paid by Check # 105191		08/10/2024	08/19/2024	08/19/2024		08/23/2024	230.00
10841 - Carmel Fire Protection Associates - Art Black	124370	Letter Processing & Insp at Light House, 2413 Sea Shell Ave	Paid by Check # 105191		08/10/2024	08/19/2024	08/19/2024		08/23/2024	230.00
10841 - Carmel Fire Protection Associates - Art Black	124371	Letter Processing & Insp at Light House, 2415 Sea Shell Ave	Paid by Check # 105191		08/10/2024	08/19/2024	08/19/2024		08/23/2024	230.00



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 250 - Fire										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
10841 - Carmel Fire Protection Associates - Art Black	124372	Letter Processing & Insp at Light House, 2417 Sea Shell Ave	Paid by Check # 105191		08/10/2024	08/19/2024	08/19/2024		08/23/2024	230.00
10841 - Carmel Fire Protection Associates - Art Black	124373	Letter Processing & Insp at Sky House, 2411 Schooner Ave	Paid by Check # 105191		08/10/2024	08/19/2024	08/19/2024		08/23/2024	230.00
10841 - Carmel Fire Protection Associates - Art Black	124374	Letter Processing & Insp at Sky House, 2411 Schooner Ave	Paid by Check # 105191		08/10/2024	08/19/2024	08/19/2024		08/23/2024	230.00
10841 - Carmel Fire Protection Associates - Art Black	124375	Letter Processing & Insp at Sky House, 2407 Schooner Ave	Paid by Check # 105191		08/11/2024	08/19/2024	08/19/2024		08/23/2024	230.00
10841 - Carmel Fire Protection Associates - Art Black	124376	Letter Processing & Insp at Sky House, 2417 Schooner Ave	Paid by Check # 105191		08/11/2024	08/19/2024	08/19/2024		08/23/2024	230.00
10841 - Carmel Fire Protection Associates - Art Black	124377	Letter Processing & Insp at Sky House, 2411 Schooner Ave	Paid by Check # 105191		08/11/2024	08/19/2024	08/19/2024		08/23/2024	230.00
10841 - Carmel Fire Protection Associates - Art Black	124378	Letter Processing & Insp at Sky House, 2413 Schooner Ave	Paid by Check # 105191		08/11/2024	08/19/2024	08/19/2024		08/23/2024	230.00
10841 - Carmel Fire Protection Associates - Art Black	124379	Letter Processing & Insp at Sky House, 2503 Sea Shell Ave	Paid by Check # 105191		08/11/2024	08/19/2024	08/19/2024		08/23/2024	230.00
10841 - Carmel Fire Protection Associates - Art Black	124380	Letter Processing & Insp at Sky House, 2505 Sea Shell Ave	Paid by Check # 105191		08/11/2024	08/19/2024	08/19/2024		08/23/2024	230.00
10841 - Carmel Fire Protection Associates - Art Black	124381	Letter Processing & Insp at Sky House, 2501 Sea Shell Ave	Paid by Check # 105191		08/11/2024	08/19/2024	08/19/2024		08/23/2024	230.00
10841 - Carmel Fire Protection Associates - Art Black	124385	Letter Processing & Insp for Wescom, 130 General Stillwell #100	Paid by Check # 105191		08/13/2024	08/20/2024	08/20/2024		08/23/2024	215.00
Account 6300.570 - Prof Svc Other Totals								Invoice Transactions	24	\$5,505.00
Account 6360.566 - Maint & Repairs Other Equipment										
10231 - FailSafe Testing LLC	13678	Ladder Testing & Setup Fee	Paid by Check # 105194		08/19/2024	08/19/2024	08/19/2024		08/23/2024	475.68
Account 6360.566 - Maint & Repairs Other Equipment Totals								Invoice Transactions	1	\$475.68



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 250 - Fire										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.570 - Maint & Repairs Other Svc Agr										
10129 - Cintas Corporation	4202330138	Shop Towels	Paid by Check # 105192		08/16/2024	08/19/2024	08/19/2024		08/23/2024	138.05
Account 6360.570 - Maint & Repairs Other Svc Agr Totals									Invoice Transactions 1	\$138.05
Account 6360.850 - Maint & Repairs Vehicle										
10323 - L.N. Curtis & Sons	INV856165	(5) 4500 G1 SCBA's w/quick connect, remote connection	Paid by EFT # 5027		08/16/2024	08/19/2024	08/19/2024		08/23/2024	6,786.19
10323 - L.N. Curtis & Sons	INV855872	Foam Pail Wrench	Paid by EFT # 5027		08/15/2024	08/19/2024	08/19/2024		08/23/2024	41.16
Account 6360.850 - Maint & Repairs Vehicle Totals									Invoice Transactions 2	\$6,827.35
Account 6400.796 - Material & Suppl Turnout Equip-Wildland Fires										
11666 - Vega, Carlos	08-19-24	Reimbursement for Wildland Fire Boots - Standing order #1201	Paid by Check # 105210		08/19/2024	08/20/2024	08/20/2024		08/23/2024	471.89
Account 6400.796 - Material & Suppl Turnout Equip-Wildland Fires Totals									Invoice Transactions 1	\$471.89
Account 6400.800 - Material & Suppl Uniform										
10323 - L.N. Curtis & Sons	INV856444	(2) Uniform shirts for Jason Mccoy	Paid by EFT # 5027		08/19/2024	08/20/2024	08/20/2024		08/23/2024	267.19
10323 - L.N. Curtis & Sons	INV846562	Uniform shirts for A. Prado & A. Thomas (2 each)	Paid by EFT # 5027		07/19/2024	08/20/2024	08/20/2024		08/23/2024	520.46
Account 6400.800 - Material & Suppl Uniform Totals									Invoice Transactions 2	\$787.65
Account 6500.700 - Training & Travel Training & Travel										
10138 - City Of Monterey	8125	Report Writing Class for (8) Fire Dept Staff	Paid by Check # 105193		08/09/2024	08/20/2024	08/20/2024		08/23/2024	800.00
Account 6500.700 - Training & Travel Training & Travel Totals									Invoice Transactions 1	\$800.00
Account 6600.455 - Other Charges Leased Parking										
12070 - Open Road Investors, LLC	08-19-24	Parking Rental Fees	Paid by Check # 105206		08/19/2024	08/19/2024	08/19/2024		08/23/2024	353.00
Account 6600.455 - Other Charges Leased Parking Totals									Invoice Transactions 1	\$353.00
Account 6600.480 - Other Charges Medical Svc - Employee										
11869 - Agile Occupational Medicine PC	EM025742-B	PPD/TB Skin Test for AS	Paid by EFT # 5025		08/06/2024	08/19/2024	08/19/2024		08/23/2024	175.00
Account 6600.480 - Other Charges Medical Svc - Employee Totals									Invoice Transactions 1	\$175.00
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 34	\$15,533.62
Division 000 - Non-Div Totals									Invoice Transactions 34	\$15,533.62
Department 250 - Fire Totals									Invoice Transactions 34	\$15,533.62



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 310 - Public Works										
Division 311 - Buildings & Grounds										
Sub-Division 00 - Non-Subdiv										
Account 6360.065 - Maint & Repairs Bdg NonFlagship										
10728 - Ace Hardware-Public Works	089076	Community Center	Paid by Check # 105187		08/08/2024	08/15/2024	08/15/2024		08/23/2024	62.22
10728 - Ace Hardware-Public Works	098054	Los Arboles Sports Complex	Paid by Check # 105187		08/07/2024	08/15/2024	08/15/2024		08/23/2024	44.75
10728 - Ace Hardware-Public Works	089052	Paint City Hall	Paid by Check # 105187		08/07/2024	08/15/2024	08/15/2024		08/23/2024	6.54
10728 - Ace Hardware-Public Works	089069	Wetlands Bathroom	Paid by Check # 105187		08/08/2024	08/15/2024	08/15/2024		08/23/2024	52.35
10728 - Ace Hardware-Public Works	089037	Community Center	Paid by Check # 105187		08/06/2024	08/16/2024	08/16/2024		08/23/2024	14.20
10728 - Ace Hardware-Public Works	089055	Vince DiMaggio Park	Paid by Check # 105187		08/07/2024	08/16/2024	08/16/2024		08/23/2024	21.83
10728 - Ace Hardware-Public Works	089108	Tate Park Playground	Paid by Check # 105187		08/13/2024	08/16/2024	08/16/2024		08/23/2024	38.20
Account 6360.065 - Maint & Repairs Bdg NonFlagship Totals									Invoice Transactions 7	\$240.09
Account 6360.690 - Maint & Repairs Supplies										
10728 - Ace Hardware-Public Works	089091	Vince DiMaggio Park	Paid by Check # 105187		08/12/2024	08/16/2024	08/16/2024		08/23/2024	76.46
10728 - Ace Hardware-Public Works	089116	Community Center	Paid by Check # 105187		08/14/2024	08/16/2024	08/16/2024		08/23/2024	20.74
10428 - Monterey Tire Service	1-119781	PD	Paid by Check # 105204		08/09/2024	08/15/2024	08/15/2024		08/23/2024	522.66
10403 - NAPA Auto Parts - former Monterey Auto Supply	4006-075092	Public Safety	Paid by Check # 105205		08/12/2024	08/15/2024	08/15/2024		08/23/2024	91.84
Account 6360.690 - Maint & Repairs Supplies Totals									Invoice Transactions 4	\$711.70
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	000056100	9th Street Irrigation	Paid by Check # 105201		07/31/2024	08/14/2024	08/14/2024		08/23/2024	608.74
10349 - Marina Coast Water District	073124	Parcels L&M	Paid by Check # 105201		07/31/2024	08/14/2024	08/14/2024		08/23/2024	177.74
10349 - Marina Coast Water District	000056099	9th Street West of 2nd Ave	Paid by Check # 105201		07/31/2024	08/14/2024	08/14/2024		08/23/2024	145.06
10349 - Marina Coast Water District	073124	2840 Fifth Ave	Paid by Check # 105201		07/31/2024	08/14/2024	08/14/2024		08/23/2024	127.31
10349 - Marina Coast Water District	000056102	9th St & 4th Ave	Paid by Check # 105201		07/31/2024	08/14/2024	08/14/2024		08/23/2024	45.56
10349 - Marina Coast Water District	000056105	2660 5th Ave Corp Yard Hydrant Meter	Paid by Check # 105201		07/31/2024	08/15/2024	08/15/2024		08/23/2024	45.56
Account 6380.500 - Utilities Water & Sewer Totals									Invoice Transactions 5	\$1,104.41
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 16	\$2,056.20
Division 311 - Buildings & Grounds Totals									Invoice Transactions 16	\$2,056.20
Department 310 - Public Works Totals									Invoice Transactions 16	\$2,056.20



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Fund 100 - General Fund										
Department 410 - Planning										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.120 - Utilities Comm Mobile & Pager										
10603 - Verizon Wireless	9971115635	Monthly Verizon Bill-308174766	Paid by EFT # 5031		08/10/2024	08/20/2024	08/20/2024		08/23/2024	103.23
Account 6380.120 - Utilities Comm Mobile & Pager Totals							Invoice Transactions 1			\$103.23
Account 6400.565 - Material & Suppl Office Supplies										
11790 - Quality Print & Copy	24012	Marisa Huntley Business Cards	Paid by EFT # 5028		08/14/2024	08/19/2024	08/19/2024		08/23/2024	135.18
Account 6400.565 - Material & Suppl Office Supplies Totals							Invoice Transactions 1			\$135.18
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 2			\$238.41
Division 000 - Non-Div Totals							Invoice Transactions 2			\$238.41
Department 410 - Planning Totals							Invoice Transactions 2			\$238.41
Department 430 - Building Inspection										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.070 - Prof Svc Building Plan Check & Inspection										
10171 - CSG Consultants	57491	Building Inspections	Paid by EFT # 5026		08/09/2024	08/16/2024	08/16/2024		08/23/2024	17,680.00
Account 6300.070 - Prof Svc Building Plan Check & Inspection Totals							Invoice Transactions 1			\$17,680.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 1			\$17,680.00
Division 000 - Non-Div Totals							Invoice Transactions 1			\$17,680.00
Department 430 - Building Inspection Totals							Invoice Transactions 1			\$17,680.00
Department 510 - Recreation & Culture										
Division 100 - Admin										
Sub-Division 00 - Non-Subdiv										
Account 6380.150 - Utilities Comm Phone System										
10053 - AT & T	Aug 2024 520 5	AT&T 831-582-9957 520 5	Paid by Check # 105189		08/13/2024	08/20/2024	08/20/2024		08/23/2024	390.82
Account 6380.150 - Utilities Comm Phone System Totals							Invoice Transactions 1			\$390.82
Account 6400.650 - Material & Suppl Recr Donation - Gen Recr Prog										
10581 - Trucksis Enterprises	13881	banners	Paid by EFT # 5030		08/07/2024	08/21/2024	08/21/2024		08/23/2024	128.92
Account 6400.650 - Material & Suppl Recr Donation - Gen Recr Prog Totals							Invoice Transactions 1			\$128.92
Account 6600.700 - Other Charges Refunds of Fees/Charges										
12061 - Elanis Magallan - Refund Only	10-19-24 vd B	refund of fees	Paid by Check # 105211		08/16/2024	08/16/2024	08/16/2024		08/23/2024	110.00
Account 6600.700 - Other Charges Refunds of Fees/Charges Totals							Invoice Transactions 1			\$110.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 3			\$629.74
Division 100 - Admin Totals							Invoice Transactions 3			\$629.74



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 510 - Recreation & Culture										
Division 511 - Youth										
Sub-Division 00 - Non-Subdiv										
Account 6400.652 - Material & Suppl Recr Special Progr / Events										
10301 - Janice Griffin	08-01-24	End of Summer Youth Center Party	Paid by Check # 105199		08/01/2024	08/21/2024	08/21/2024		08/23/2024	450.00
Account 6400.652 - Material & Suppl Recr Special Progr / Events Totals							Invoice Transactions	1		\$450.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$450.00
Division 511 - Youth Totals							Invoice Transactions	1		\$450.00
Department 510 - Recreation & Culture Totals							Invoice Transactions	4		\$1,079.74
Fund 100 - General Fund Totals							Invoice Transactions	87		\$106,845.66



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 220 - Gas Tax										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	080-9.Aug24	5th Ave Bldg 1A-136 (3479881080-9)	Paid by Check # 105207		08/08/2024	08/15/2024	08/15/2024		08/23/2024	23.82
10463 - Pacific Gas & Electric	Aug 2024 851-0	PG&E - 3440977851-0	Paid by Check # 105207		08/14/2024	08/20/2024	08/20/2024		08/23/2024	217.32
10463 - Pacific Gas & Electric	Aug 2024 827-8	PG&E - 0423929827-8	Paid by Check # 105207		08/13/2024	08/20/2024	08/20/2024		08/23/2024	192.77
10463 - Pacific Gas & Electric	Aug 2024 148-6	PG&E - 5593414148-6	Paid by Check # 105207		08/13/2024	08/20/2024	08/20/2024		08/23/2024	253.06
10463 - Pacific Gas & Electric	Aug 2024 535-3	PG&E - 6161832535-3	Paid by Check # 105207		08/13/2024	08/20/2024	08/20/2024		08/23/2024	309.95
10463 - Pacific Gas & Electric	Aug 2024 533-8	PG&E - 2253666533-8	Paid by Check # 105207		08/16/2024	08/20/2024	08/20/2024		08/23/2024	148.22
10463 - Pacific Gas & Electric	Augus 2024 683-2	PG&E 6217294683-2	Paid by Check # 105207		08/16/2024	08/20/2024	08/20/2024		08/23/2024	716.18
Account 6380.300 - Utilities Gas & Electric Totals Invoice Transactions 7										\$1,861.32
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	000056095 073124	2nd Ave	Paid by Check # 105201		07/31/2024	08/14/2024	08/14/2024		08/23/2024	177.74
10349 - Marina Coast Water District	000056036 073124	2nd Ave/Divarty & Intergarrison	Paid by Check # 105201		07/31/2024	08/14/2024	08/14/2024		08/23/2024	182.64
10349 - Marina Coast Water District	000056037 073124	2nd Ave	Paid by Check # 105201		07/31/2024	08/14/2024	08/14/2024		08/23/2024	177.74
10349 - Marina Coast Water District	000056049 073124	Imjin Rd (Irrigation/Backflow Accts)	Paid by Check # 105201		07/31/2024	08/14/2024	08/14/2024		08/23/2024	177.74
Account 6380.500 - Utilities Water & Sewer Totals Invoice Transactions 4										\$715.86
Account 6400.155 - Material & Suppl Dump Fees										
10427 - Monterey Regional Waste Management District	4135042	Sweepings	Paid by Check # 105203		08/07/2024	08/15/2024	08/15/2024		08/23/2024	297.99
10427 - Monterey Regional Waste Management District	4134726	Street Sweeper Dirt	Paid by Check # 105203		08/07/2024	08/15/2024	08/15/2024		08/23/2024	437.36
10427 - Monterey Regional Waste Management District	4134632	Street Sweeper Dirt	Paid by Check # 105203		08/07/2024	08/15/2024	08/15/2024		08/23/2024	381.15
10427 - Monterey Regional Waste Management District	4134864	Street Sweeper Dirt	Paid by Check # 105203		08/07/2024	08/15/2024	08/15/2024		08/23/2024	417.34
Account 6400.155 - Material & Suppl Dump Fees Totals Invoice Transactions 4										\$1,533.84
Account 6400.737 - Material & Suppl Tools & Equip										
10728 - Ace Hardware-Public Works	089083	Paint Gun Tools	Paid by Check # 105187		08/09/2024	08/15/2024	08/15/2024		08/23/2024	21.82
Account 6400.737 - Material & Suppl Tools & Equip Totals Invoice Transactions 1										\$21.82



Accounts Payable by G/L Distribution Report

Payment Date Range 08/23/24 - 08/23/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 220 - Gas Tax										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6400.740 - Material & Suppl Special Dept Suppl										
10540 - Sierra Springs & Alhambra	14225799 081324	209 Cypress Ave	Paid by Check # 105209		08/13/2024	08/15/2024	08/15/2024		08/23/2024	164.38
Account 6400.740 - Material & Suppl Special Dept Suppl Totals							Invoice Transactions 1			<u>\$164.38</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 17			<u>\$4,297.22</u>
Division 000 - Non-Div Totals							Invoice Transactions 17			<u>\$4,297.22</u>
Department 000 - Non-Dept Totals							Invoice Transactions 17			<u>\$4,297.22</u>
Fund 220 - Gas Tax Totals							Invoice Transactions 17			<u>\$4,297.22</u>



Accounts Payable by G/L Distribution Report

Payment Date Range 08/23/24 - 08/23/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 251 - CFD - Locke Paddon										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	Aug 2024 272-1	PG&E - 2862559272-1	Paid by Check # 105207		08/16/2024	08/20/2024	08/20/2024		08/23/2024	41.48
Account 6380.300 - Utilities Gas & Electric Totals							Invoice Transactions 1			\$41.48
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 1			\$41.48
Division 000 - Non-Div Totals							Invoice Transactions 1			\$41.48
Department 000 - Non-Dept Totals							Invoice Transactions 1			\$41.48
Fund 251 - CFD - Locke Paddon Totals							Invoice Transactions 1			\$41.48



Accounts Payable by G/L Distribution Report

Payment Date Range 08/23/24 - 08/23/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 255 - Housing Assistance Fund										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6600.400 - Other Charges - Fees										
10463 - Pacific Gas & Electric	Aug 2024 340-8	PG&E - 8376495340-8	Paid by Check # 105207		08/13/2024	08/20/2024	08/20/2024		08/23/2024	13.32
Account 6600.400 - Other Charges - Fees Totals							Invoice Transactions 1		\$13.32	
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 1		\$13.32	
Division 000 - Non-Div Totals							Invoice Transactions 1		\$13.32	
Department 000 - Non-Dept Totals							Invoice Transactions 1		\$13.32	
Fund 255 - Housing Assistance Fund Totals							Invoice Transactions 1		\$13.32	



Accounts Payable by G/L Distribution Report

Payment Date Range 08/23/24 - 08/23/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 462 - City Capital Projects										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
10268 - Harris & Associates	63954	Imjin Parkway Improvement Plan	Paid by Check # 105197		08/08/2024	08/19/2024	08/19/2024		08/23/2024	111,589.34
10425 - Monterey Peninsula Engineering	05-11 12	Imjin Parkway Widening Project	Paid by Check # 105186		05/31/2024	08/16/2024	06/30/2024		08/23/2024	1,714,709.14
11762 - Raimi + Associates, Inc	24-6494	Marina ODS	Paid by EFT # 5029		08/01/2024	08/16/2024	08/16/2024		08/23/2024	2,366.40
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions	3		\$1,828,664.88
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	3		\$1,828,664.88
Division 000 - Non-Div Totals							Invoice Transactions	3		\$1,828,664.88
Department 000 - Non-Dept Totals							Invoice Transactions	3		\$1,828,664.88
Fund 462 - City Capital Projects Totals							Invoice Transactions	3		\$1,828,664.88



Accounts Payable by G/L Distribution Report

Payment Date Range 08/23/24 - 08/23/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 555 - Marina Airport										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.450 - Prof Svc Legal - City Attorney Other Svc										
11964 - Shute Mihaly & Weinberaer LLP	287657	Airport - July 2024	Paid by Check # 105208		08/13/2024	08/16/2024	08/16/2024		08/23/2024	4,372.74
Account 6300.450 - Prof Svc Legal - City Attorney Other Svc Totals									Invoice Transactions 1	\$4,372.74
Account 6360.280 - Maint & Repairs Habitat Management Svc										
10250 - Gavilan Pest Control	0163971	781 Neeson rd Bldg 520 Spiders	Paid by Check # 105196		08/05/2024	09/03/2024	08/15/2024		08/23/2024	315.00
Account 6360.280 - Maint & Repairs Habitat Management Svc Totals									Invoice Transactions 1	\$315.00
Account 6380.120 - Utilities Comm Mobile & Pager										
10603 - Verizon Wireless	9971115635	Monthly Verizon Bill- 308174766	Paid by EFT # 5031		08/10/2024	08/20/2024	08/20/2024		08/23/2024	52.93
Account 6380.120 - Utilities Comm Mobile & Pager Totals									Invoice Transactions 1	\$52.93
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	June July 608-2	3260 Imjin Ave Bldg 514 (7383993608-2)	Paid by Check # 105207		07/11/2024	07/29/2024	08/15/2024		08/23/2024	1,238.93
10463 - Pacific Gas & Electric	July Aug 767-2	751 Neeson Rd Bldg 526 (2652040767-2)	Paid by Check # 105207		08/09/2024	08/26/2024	08/15/2024		08/23/2024	63.12
10463 - Pacific Gas & Electric	July Aug 288-5	781 Neeson Rd Bldg 520 (7175660288-5)	Paid by Check # 105207		08/09/2024	08/26/2024	08/15/2024		08/23/2024	246.90
10463 - Pacific Gas & Electric	July Aug 347-0	3263 Imji Rd Bldg 519 (6258961347-0)	Paid by Check # 105207		08/08/2024	08/26/2024	08/15/2024		08/23/2024	630.64
10463 - Pacific Gas & Electric	July Aug 608-2	3260 Imjin Ave Bldg 514 (7383993608-2)	Paid by Check # 105207		08/09/2024	08/26/2024	08/15/2024		08/23/2024	1,129.98
10463 - Pacific Gas & Electric	July Aug 451-7	3271 Imjin Rd (8600650451-7)	Paid by Check # 105207		08/08/2024	08/26/2024	08/15/2024		08/23/2024	342.50
10463 - Pacific Gas & Electric	July Aug 103-6	3200 Imjin Rd Bldg 507 (8030427103-6)	Paid by Check # 105207		08/08/2024	08/26/2024	08/15/2024		08/23/2024	5,241.89
10463 - Pacific Gas & Electric	Augus 2024 683-2	PG&E 6217294683-2	Paid by Check # 105207		08/16/2024	08/20/2024	08/20/2024		08/23/2024	130.53
Account 6380.300 - Utilities Gas & Electric Totals									Invoice Transactions 8	\$9,024.49
Account 6400.231 - Material & Suppl Fuel - Aviation 100LL										
10227 - Epic Aviation	7825035	AVGas 100LL	Paid by Check # 105184		07/01/2024	07/29/2024	06/30/2024		08/23/2024	21,947.00
Account 6400.231 - Material & Suppl Fuel - Aviation 100LL Totals									Invoice Transactions 1	\$21,947.00
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 12	\$35,712.16
Division 000 - Non-Div Totals									Invoice Transactions 12	\$35,712.16
Department 000 - Non-Dept Totals									Invoice Transactions 12	\$35,712.16
Fund 555 - Marina Airport Totals									Invoice Transactions 12	\$35,712.16
Grand Totals									Invoice Transactions 121	\$1,975,574.72



Accounts Payable by G/L Distribution Report

Payment Date Range 08/23/24 - 08/23/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 120 - City Mgr/HR/Risk										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.240 - Prof Svc Grant Writer										
11084 - EMC Planning Group	23-089-3	23-089 City of Marina Coastal Conservancy Grant Application	Paid by Check # 105183		04/30/2024	08/15/2024	06/30/2024		08/23/2024	1,208.48
11084 - EMC Planning Group	23-089-2	23-089 City of Marina Coastal Conservancy Grant Application	Paid by Check # 105183		03/31/2024	08/15/2024	06/30/2024		08/23/2024	4,288.20
Account 6300.240 - Prof Svc Grant Writer Totals							Invoice Transactions 2			\$5,496.68
Account 6380.120 - Utilities Comm Mobile & Pager										
10603 - Verizon Wireless	9971115635	Monthly Verizon Bill-308174766	Paid by EFT # 5031		08/10/2024	08/20/2024	08/20/2024		08/23/2024	176.14
Account 6380.120 - Utilities Comm Mobile & Pager Totals							Invoice Transactions 1			\$176.14
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 3			\$5,672.82
Division 000 - Non-Div Totals							Invoice Transactions 3			\$5,672.82
Department 120 - City Mgr/HR/Risk Totals							Invoice Transactions 3			\$5,672.82
Department 130 - Finance										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.120 - Utilities Comm Mobile & Pager										
10603 - Verizon Wireless	9971115635	Monthly Verizon Bill-308174766	Paid by EFT # 5031		08/10/2024	08/20/2024	08/20/2024		08/23/2024	141.19
Account 6380.120 - Utilities Comm Mobile & Pager Totals							Invoice Transactions 1			\$141.19
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 1			\$141.19
Division 000 - Non-Div Totals							Invoice Transactions 1			\$141.19
Department 130 - Finance Totals							Invoice Transactions 1			\$141.19
Department 150 - City Attorney										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.450 - Prof Svc Legal - City Attorney Other Svc										
11964 - Shute Mihaly & Weinberaer LLP	287655	City Attorney Services - July 2024	Paid by Check # 105208		08/13/2024	08/16/2024	08/16/2024		08/23/2024	20,498.48
11964 - Shute Mihaly & Weinberaer LLP	287659	Human Resources and Risk - July 2024	Paid by Check # 105208		08/13/2024	08/16/2024	08/16/2024		08/23/2024	1,716.00
11964 - Shute Mihaly & Weinberaer LLP	287661	Finance - July 2024	Paid by Check # 105208		08/13/2024	08/16/2024	08/16/2024		08/23/2024	11,099.71
11964 - Shute Mihaly & Weinberaer LLP	287662	Planning Commission/Development	Paid by Check # 105208		08/13/2024	08/16/2024	08/16/2024		08/23/2024	21,516.62
11964 - Shute Mihaly & Weinberaer LLP	287664	Police Department - July 2024	Paid by Check # 105208		08/13/2024	08/16/2024	08/16/2024		08/23/2024	2,442.00



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 150 - City Attorney										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.450 - Prof Svc Legal - City Attorney Other Svc										
11964 - Shute Mihaly & Weinberaer LLP	287665	Public Works - July 2024	Paid by Check # 105208		08/13/2024	08/16/2024	08/16/2024		08/23/2024	2,079.00
Account 6300.450 - Prof Svc Legal - City Attorney Other Svc Totals							Invoice Transactions	6		\$59,351.81
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	6		\$59,351.81
Division 000 - Non-Div Totals							Invoice Transactions	6		\$59,351.81
Department 150 - City Attorney Totals							Invoice Transactions	6		\$59,351.81
Department 190 - Citywide Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.150 - Utilities Comm Phone System										
10758 - AT & T CALNET3	22160803	CALNET3-9391023485 (884-2573)	Paid by Check # 105190		08/15/2024	08/20/2024	08/20/2024		08/23/2024	32.28
10758 - AT & T CALNET3	22160801	CALNET3-9391023482 (884-0985)	Paid by Check # 105190		08/15/2024	08/20/2024	08/20/2024		08/23/2024	31.13
10758 - AT & T CALNET3	22160808	CALNET3-9391023490 (884-9568)	Paid by Check # 105190		08/15/2024	08/20/2024	08/20/2024		08/23/2024	59.15
10758 - AT & T CALNET3	22160809	CALNET3-9391023491 (884-9654)	Paid by Check # 105190		08/15/2024	08/20/2024	08/20/2024		08/23/2024	92.13
10758 - AT & T CALNET3	22147330	CALNET3-9391023436 (239-461-6578)	Paid by Check # 105190		08/13/2024	08/20/2024	08/20/2024		08/23/2024	64.10
Account 6380.150 - Utilities Comm Phone System Totals							Invoice Transactions	5		\$278.79
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	Augus 2024 683-2	PG&E 6217294683-2	Paid by Check # 105207		08/16/2024	08/20/2024	08/20/2024		08/23/2024	192.47
Account 6380.300 - Utilities Gas & Electric Totals							Invoice Transactions	1		\$192.47
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	07-31-24	Acct# 000056041 - 3260 Imjin Road	Paid by Check # 105201		07/31/2024	08/19/2024	08/19/2024		08/23/2024	287.53
Account 6380.500 - Utilities Water & Sewer Totals							Invoice Transactions	1		\$287.53
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	7		\$758.79
Division 000 - Non-Div Totals							Invoice Transactions	7		\$758.79
Department 190 - Citywide Non-Dept Totals							Invoice Transactions	7		\$758.79



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 210 - Police										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
11578 - Ana Maria Cordero	24009	Language Services - Ruben Pulido	Paid by Check # 105188		08/13/2024	08/19/2024	08/19/2024		08/23/2024	135.00
12065 - Hasco Stations, LLC	137816	Car Wash	Paid by Check # 105198		08/15/2024	08/19/2024	08/19/2024		08/23/2024	102.00
10326 - Language Line, LLC	11354697	Transcription	Paid by Check # 105200		07/31/2024	08/19/2024	08/19/2024		08/23/2024	113.74
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions 3			\$350.74
Account 6380.150 - Utilities Comm Phone System										
10758 - AT & T CALNET3	22160832	CALNET3-9391023435 (237-267-6922)	Paid by Check # 105190		08/15/2024	08/20/2024	08/20/2024		08/23/2024	171.47
10758 - AT & T CALNET3	000022147367	Acct #9391023434	Paid by Check # 105190		08/13/2024	08/19/2024	08/19/2024		08/23/2024	185.48
10758 - AT & T CALNET3	000022160797	Acct #9391023478	Paid by Check # 105190		08/15/2024	08/19/2024	08/19/2024		08/23/2024	60.71
Account 6380.150 - Utilities Comm Phone System Totals							Invoice Transactions 3			\$417.66
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	000056091 062824	751 Neeson Road, Bldg #526	Paid by Check # 105185		06/28/2024	08/20/2024	06/30/2024		08/23/2024	187.57
10349 - Marina Coast Water District	014874000 062924	014874-000	Paid by Check # 105201		07/31/2024	08/14/2024	08/14/2024		08/23/2024	131.76
10349 - Marina Coast Water District	000056091 062924	000056-091	Paid by Check # 105201		07/31/2024	08/14/2024	08/14/2024		08/23/2024	161.34
Account 6380.500 - Utilities Water & Sewer Totals							Invoice Transactions 3			\$480.67
Account 6600.400 - Other Charges - Fees										
10235 - FedEx	9-679-99846	Late Fee	Paid by Check # 105195		07/05/2024	08/19/2024	08/19/2024		08/23/2024	5.88
10349 - Marina Coast Water District	000056091 061424	000056-091 Penalty Fees	Paid by Check # 105185		06/14/2024	08/20/2024	06/30/2024		08/23/2024	31.13
Account 6600.400 - Other Charges - Fees Totals							Invoice Transactions 2			\$37.01
Account 6600.455 - Other Charges Leased Parking										
12070 - Open Road Investors, LLC	08-19-24	Parking Rental Fees	Paid by Check # 105206		08/19/2024	08/19/2024	08/19/2024		08/23/2024	1,047.00
Account 6600.455 - Other Charges Leased Parking Totals							Invoice Transactions 1			\$1,047.00
Account 6600.485 - Other Charges Medical Svc - Investigations										
10008 - Monterey County Department of Health - EHB	MRN PD FY 24-25	Retainer Fee	Paid by Check # 105202		08/14/2024	08/19/2024	08/19/2024		08/23/2024	2,000.00
Account 6600.485 - Other Charges Medical Svc - Investigations Totals							Invoice Transactions 1			\$2,000.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 13			\$4,333.08
Division 000 - Non-Div Totals							Invoice Transactions 13			\$4,333.08
Department 210 - Police Totals							Invoice Transactions 13			\$4,333.08



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Payment Date Range 08/23/24 - 08/23/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 250 - Fire										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
10841 - Carmel Fire Protection Associates - Art Black	124359	Letter Processing & Insp at Bay House, 115 Sea Shell Avenue	Paid by Check # 105191		08/08/2024	08/19/2024	08/19/2024		08/23/2024	230.00
10841 - Carmel Fire Protection Associates - Art Black	124360	Letter Processing & Insp at Bay House, 113 Sea Shell Avenue	Paid by Check # 105191		08/08/2024	08/19/2024	08/19/2024		08/23/2024	230.00
10841 - Carmel Fire Protection Associates - Art Black	124361	Letter Processing & Insp at Bay House, 111 Sea Shell Avenue	Paid by Check # 105191		08/09/2024	08/19/2024	08/19/2024		08/23/2024	230.00
10841 - Carmel Fire Protection Associates - Art Black	124362	Letter Processing & Insp at Bay House, 109 Sea Shell Avenue	Paid by Check # 105191		08/09/2024	08/19/2024	08/19/2024		08/23/2024	230.00
10841 - Carmel Fire Protection Associates - Art Black	124363	Letter Processing & Insp at Bay House, 107 Sea Shell Avenue	Paid by Check # 105191		08/09/2024	08/19/2024	08/19/2024		08/23/2024	230.00
10841 - Carmel Fire Protection Associates - Art Black	124364	Letter Processing & Insp at Bay House, 105 Sea Shell Avenue	Paid by Check # 105191		08/09/2024	08/19/2024	08/19/2024		08/23/2024	230.00
10841 - Carmel Fire Protection Associates - Art Black	124365	Letter Processing & Insp at Bay House, 101 Sea Shell Avenue	Paid by Check # 105191		08/09/2024	08/19/2024	08/19/2024		08/23/2024	230.00
10841 - Carmel Fire Protection Associates - Art Black	124366	Letter Processing & Insp at Bay House, 103 Sea Shell Avenue	Paid by Check # 105191		08/09/2024	08/19/2024	08/19/2024		08/23/2024	230.00
10841 - Carmel Fire Protection Associates - Art Black	124367	Letter Processing & Insp at Light House, 2418 Schooner Ave	Paid by Check # 105191		08/09/2024	08/19/2024	08/19/2024		08/23/2024	230.00
10841 - Carmel Fire Protection Associates - Art Black	124368	Letter Processing & Insp at Light House, 2416 Schooner Ave	Paid by Check # 105191		08/10/2024	08/19/2024	08/19/2024		08/23/2024	230.00
10841 - Carmel Fire Protection Associates - Art Black	124369	Letter Processing & Insp at Light House, 2414 Schooner Ave	Paid by Check # 105191		08/10/2024	08/19/2024	08/19/2024		08/23/2024	230.00
10841 - Carmel Fire Protection Associates - Art Black	124370	Letter Processing & Insp at Light House, 2413 Sea Shell Ave	Paid by Check # 105191		08/10/2024	08/19/2024	08/19/2024		08/23/2024	230.00
10841 - Carmel Fire Protection Associates - Art Black	124371	Letter Processing & Insp at Light House, 2415 Sea Shell Ave	Paid by Check # 105191		08/10/2024	08/19/2024	08/19/2024		08/23/2024	230.00



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Fund 100 - General Fund										
Department 250 - Fire										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
10841 - Carmel Fire Protection Associates - Art Black	124372	Letter Processing & Insp at Light House, 2417 Sea Shell Ave	Paid by Check # 105191		08/10/2024	08/19/2024	08/19/2024		08/23/2024	230.00
10841 - Carmel Fire Protection Associates - Art Black	124373	Letter Processing & Insp at Sky House, 2411 Schooner Ave	Paid by Check # 105191		08/10/2024	08/19/2024	08/19/2024		08/23/2024	230.00
10841 - Carmel Fire Protection Associates - Art Black	124374	Letter Processing & Insp at Sky House, 2411 Schooner Ave	Paid by Check # 105191		08/10/2024	08/19/2024	08/19/2024		08/23/2024	230.00
10841 - Carmel Fire Protection Associates - Art Black	124375	Letter Processing & Insp at Sky House, 2407 Schooner Ave	Paid by Check # 105191		08/11/2024	08/19/2024	08/19/2024		08/23/2024	230.00
10841 - Carmel Fire Protection Associates - Art Black	124376	Letter Processing & Insp at Sky House, 2417 Schooner Ave	Paid by Check # 105191		08/11/2024	08/19/2024	08/19/2024		08/23/2024	230.00
10841 - Carmel Fire Protection Associates - Art Black	124377	Letter Processing & Insp at Sky House, 2411 Schooner Ave	Paid by Check # 105191		08/11/2024	08/19/2024	08/19/2024		08/23/2024	230.00
10841 - Carmel Fire Protection Associates - Art Black	124378	Letter Processing & Insp at Sky House, 2413 Schooner Ave	Paid by Check # 105191		08/11/2024	08/19/2024	08/19/2024		08/23/2024	230.00
10841 - Carmel Fire Protection Associates - Art Black	124379	Letter Processing & Insp at Sky House, 2503 Sea Shell Ave	Paid by Check # 105191		08/11/2024	08/19/2024	08/19/2024		08/23/2024	230.00
10841 - Carmel Fire Protection Associates - Art Black	124380	Letter Processing & Insp at Sky House, 2505 Sea Shell Ave	Paid by Check # 105191		08/11/2024	08/19/2024	08/19/2024		08/23/2024	230.00
10841 - Carmel Fire Protection Associates - Art Black	124381	Letter Processing & Insp at Sky House, 2501 Sea Shell Ave	Paid by Check # 105191		08/11/2024	08/19/2024	08/19/2024		08/23/2024	230.00
10841 - Carmel Fire Protection Associates - Art Black	124385	Letter Processing & Insp for Wescom, 130 General Stillwell #100	Paid by Check # 105191		08/13/2024	08/20/2024	08/20/2024		08/23/2024	215.00
Account 6300.570 - Prof Svc Other Totals								Invoice Transactions	24	\$5,505.00
Account 6360.566 - Maint & Repairs Other Equipment										
10231 - FailSafe Testing LLC	13678	Ladder Testing & Setup Fee	Paid by Check # 105194		08/19/2024	08/19/2024	08/19/2024		08/23/2024	475.68
Account 6360.566 - Maint & Repairs Other Equipment Totals								Invoice Transactions	1	\$475.68



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 250 - Fire										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.570 - Maint & Repairs Other Svc Agr										
10129 - Cintas Corporation	4202330138	Shop Towels	Paid by Check # 105192		08/16/2024	08/19/2024	08/19/2024		08/23/2024	138.05
Account 6360.570 - Maint & Repairs Other Svc Agr Totals									Invoice Transactions 1	\$138.05
Account 6360.850 - Maint & Repairs Vehicle										
10323 - L.N. Curtis & Sons	INV856165	(5) 4500 G1 SCBA's w/quick connect, remote connection	Paid by EFT # 5027		08/16/2024	08/19/2024	08/19/2024		08/23/2024	6,786.19
10323 - L.N. Curtis & Sons	INV855872	Foam Pail Wrench	Paid by EFT # 5027		08/15/2024	08/19/2024	08/19/2024		08/23/2024	41.16
Account 6360.850 - Maint & Repairs Vehicle Totals									Invoice Transactions 2	\$6,827.35
Account 6400.796 - Material & Suppl Turnout Equip-Wildland Fires										
11666 - Vega, Carlos	08-19-24	Reimbursement for Wildland Fire Boots - Standing order #1201	Paid by Check # 105210		08/19/2024	08/20/2024	08/20/2024		08/23/2024	471.89
Account 6400.796 - Material & Suppl Turnout Equip-Wildland Fires Totals									Invoice Transactions 1	\$471.89
Account 6400.800 - Material & Suppl Uniform										
10323 - L.N. Curtis & Sons	INV856444	(2) Uniform shirts for Jason Mccoy	Paid by EFT # 5027		08/19/2024	08/20/2024	08/20/2024		08/23/2024	267.19
10323 - L.N. Curtis & Sons	INV846562	Uniform shirts for A. Prado & A. Thomas (2 each)	Paid by EFT # 5027		07/19/2024	08/20/2024	08/20/2024		08/23/2024	520.46
Account 6400.800 - Material & Suppl Uniform Totals									Invoice Transactions 2	\$787.65
Account 6500.700 - Training & Travel Training & Travel										
10138 - City Of Monterey	8125	Report Writing Class for (8) Fire Dept Staff	Paid by Check # 105193		08/09/2024	08/20/2024	08/20/2024		08/23/2024	800.00
Account 6500.700 - Training & Travel Training & Travel Totals									Invoice Transactions 1	\$800.00
Account 6600.455 - Other Charges Leased Parking										
12070 - Open Road Investors, LLC	08-19-24	Parking Rental Fees	Paid by Check # 105206		08/19/2024	08/19/2024	08/19/2024		08/23/2024	353.00
Account 6600.455 - Other Charges Leased Parking Totals									Invoice Transactions 1	\$353.00
Account 6600.480 - Other Charges Medical Svc - Employee										
11869 - Agile Occupational Medicine PC	EM025742-B	PPD/TB Skin Test for AS	Paid by EFT # 5025		08/06/2024	08/19/2024	08/19/2024		08/23/2024	175.00
Account 6600.480 - Other Charges Medical Svc - Employee Totals									Invoice Transactions 1	\$175.00
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 34	\$15,533.62
Division 000 - Non-Div Totals									Invoice Transactions 34	\$15,533.62
Department 250 - Fire Totals									Invoice Transactions 34	\$15,533.62



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 310 - Public Works										
Division 311 - Buildings & Grounds										
Sub-Division 00 - Non-Subdiv										
Account 6360.065 - Maint & Repairs Bdg NonFlagship										
10728 - Ace Hardware-Public Works	089076	Community Center	Paid by Check # 105187		08/08/2024	08/15/2024	08/15/2024		08/23/2024	62.22
10728 - Ace Hardware-Public Works	098054	Los Arboles Sports Complex	Paid by Check # 105187		08/07/2024	08/15/2024	08/15/2024		08/23/2024	44.75
10728 - Ace Hardware-Public Works	089052	Paint City Hall	Paid by Check # 105187		08/07/2024	08/15/2024	08/15/2024		08/23/2024	6.54
10728 - Ace Hardware-Public Works	089069	Wetlands Bathroom	Paid by Check # 105187		08/08/2024	08/15/2024	08/15/2024		08/23/2024	52.35
10728 - Ace Hardware-Public Works	089037	Community Center	Paid by Check # 105187		08/06/2024	08/16/2024	08/16/2024		08/23/2024	14.20
10728 - Ace Hardware-Public Works	089055	Vince DiMaggio Park	Paid by Check # 105187		08/07/2024	08/16/2024	08/16/2024		08/23/2024	21.83
10728 - Ace Hardware-Public Works	089108	Tate Park Playground	Paid by Check # 105187		08/13/2024	08/16/2024	08/16/2024		08/23/2024	38.20
Account 6360.065 - Maint & Repairs Bdg NonFlagship Totals										Invoice Transactions 7
										\$240.09
Account 6360.690 - Maint & Repairs Supplies										
10728 - Ace Hardware-Public Works	089091	Vince DiMaggio Park	Paid by Check # 105187		08/12/2024	08/16/2024	08/16/2024		08/23/2024	76.46
10728 - Ace Hardware-Public Works	089116	Community Center	Paid by Check # 105187		08/14/2024	08/16/2024	08/16/2024		08/23/2024	20.74
10428 - Monterey Tire Service	1-119781	PD	Paid by Check # 105204		08/09/2024	08/15/2024	08/15/2024		08/23/2024	522.66
10403 - NAPA Auto Parts - former Monterey Auto Supply	4006-075092	Public Safety	Paid by Check # 105205		08/12/2024	08/15/2024	08/15/2024		08/23/2024	91.84
Account 6360.690 - Maint & Repairs Supplies Totals										Invoice Transactions 4
										\$711.70
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	000056100	9th Street Irrigation	Paid by Check # 105201		07/31/2024	08/14/2024	08/14/2024		08/23/2024	608.74
10349 - Marina Coast Water District	073124	Parcels L&M	Paid by Check # 105201		07/31/2024	08/14/2024	08/14/2024		08/23/2024	177.74
10349 - Marina Coast Water District	000056099	9th Street West of 2nd Ave	Paid by Check # 105201		07/31/2024	08/14/2024	08/14/2024		08/23/2024	145.06
10349 - Marina Coast Water District	073124	2840 Fifth Ave	Paid by Check # 105201		07/31/2024	08/14/2024	08/14/2024		08/23/2024	127.31
10349 - Marina Coast Water District	000056102	9th St & 4th Ave	Paid by Check # 105201		07/31/2024	08/14/2024	08/14/2024		08/23/2024	45.56
10349 - Marina Coast Water District	000056105	2660 5th Ave Corp	Paid by Check # 105201		07/31/2024	08/15/2024	08/15/2024		08/23/2024	45.56
10349 - Marina Coast Water District	073124	Yard Hydrant Meter	Paid by Check # 105201		07/31/2024	08/15/2024	08/15/2024		08/23/2024	45.56
Account 6380.500 - Utilities Water & Sewer Totals										Invoice Transactions 5
										\$1,104.41
Sub-Division 00 - Non-Subdiv Totals										Invoice Transactions 16
										\$2,056.20
Division 311 - Buildings & Grounds Totals										Invoice Transactions 16
										\$2,056.20
Department 310 - Public Works Totals										Invoice Transactions 16
										\$2,056.20



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Fund 100 - General Fund										
Department 410 - Planning										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.120 - Utilities Comm Mobile & Pager										
10603 - Verizon Wireless	9971115635	Monthly Verizon Bill-308174766	Paid by EFT # 5031		08/10/2024	08/20/2024	08/20/2024		08/23/2024	103.23
Account 6380.120 - Utilities Comm Mobile & Pager Totals							Invoice Transactions 1			\$103.23
Account 6400.565 - Material & Suppl Office Supplies										
11790 - Quality Print & Copy	24012	Marisa Huntley Business Cards	Paid by EFT # 5028		08/14/2024	08/19/2024	08/19/2024		08/23/2024	135.18
Account 6400.565 - Material & Suppl Office Supplies Totals							Invoice Transactions 1			\$135.18
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 2			\$238.41
Division 000 - Non-Div Totals							Invoice Transactions 2			\$238.41
Department 410 - Planning Totals							Invoice Transactions 2			\$238.41
Department 430 - Building Inspection										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.070 - Prof Svc Building Plan Check & Inspection										
10171 - CSG Consultants	57491	Building Inspections	Paid by EFT # 5026		08/09/2024	08/16/2024	08/16/2024		08/23/2024	17,680.00
Account 6300.070 - Prof Svc Building Plan Check & Inspection Totals							Invoice Transactions 1			\$17,680.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 1			\$17,680.00
Division 000 - Non-Div Totals							Invoice Transactions 1			\$17,680.00
Department 430 - Building Inspection Totals							Invoice Transactions 1			\$17,680.00
Department 510 - Recreation & Culture										
Division 100 - Admin										
Sub-Division 00 - Non-Subdiv										
Account 6380.150 - Utilities Comm Phone System										
10053 - AT & T	Aug 2024 520 5	AT&T 831-582-9957 520 5	Paid by Check # 105189		08/13/2024	08/20/2024	08/20/2024		08/23/2024	390.82
Account 6380.150 - Utilities Comm Phone System Totals							Invoice Transactions 1			\$390.82
Account 6400.650 - Material & Suppl Recr Donation - Gen Recr Prog										
10581 - Trucksis Enterprises	13881	banners	Paid by EFT # 5030		08/07/2024	08/21/2024	08/21/2024		08/23/2024	128.92
Account 6400.650 - Material & Suppl Recr Donation - Gen Recr Prog Totals							Invoice Transactions 1			\$128.92
Account 6600.700 - Other Charges Refunds of Fees/Charges										
12061 - Elanis Magallan - Refund Only	10-19-24 vd B	refund of fees	Paid by Check # 105211		08/16/2024	08/16/2024	08/16/2024		08/23/2024	110.00
Account 6600.700 - Other Charges Refunds of Fees/Charges Totals							Invoice Transactions 1			\$110.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 3			\$629.74
Division 100 - Admin Totals							Invoice Transactions 3			\$629.74



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 510 - Recreation & Culture										
Division 511 - Youth										
Sub-Division 00 - Non-Subdiv										
Account 6400.652 - Material & Suppl Recr Special Progr / Events										
10301 - Janice Griffin	08-01-24	End of Summer Youth Center Party	Paid by Check # 105199		08/01/2024	08/21/2024	08/21/2024		08/23/2024	450.00
Account 6400.652 - Material & Suppl Recr Special Progr / Events Totals							Invoice Transactions 1			\$450.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 1			\$450.00
Division 511 - Youth Totals							Invoice Transactions 1			\$450.00
Department 510 - Recreation & Culture Totals							Invoice Transactions 4			\$1,079.74
Fund 100 - General Fund Totals							Invoice Transactions 87			\$106,845.66



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 220 - Gas Tax										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	080-9.Aug24	5th Ave Bldg 1A-136 (3479881080-9)	Paid by Check # 105207		08/08/2024	08/15/2024	08/15/2024		08/23/2024	23.82
10463 - Pacific Gas & Electric	Aug 2024 851-0	PG&E - 3440977851-0	Paid by Check # 105207		08/14/2024	08/20/2024	08/20/2024		08/23/2024	217.32
10463 - Pacific Gas & Electric	Aug 2024 827-8	PG&E - 0423929827-8	Paid by Check # 105207		08/13/2024	08/20/2024	08/20/2024		08/23/2024	192.77
10463 - Pacific Gas & Electric	Aug 2024 148-6	PG&E - 5593414148-6	Paid by Check # 105207		08/13/2024	08/20/2024	08/20/2024		08/23/2024	253.06
10463 - Pacific Gas & Electric	Aug 2024 535-3	PG&E - 6161832535-3	Paid by Check # 105207		08/13/2024	08/20/2024	08/20/2024		08/23/2024	309.95
10463 - Pacific Gas & Electric	Aug 2024 533-8	PG&E - 2253666533-8	Paid by Check # 105207		08/16/2024	08/20/2024	08/20/2024		08/23/2024	148.22
10463 - Pacific Gas & Electric	Augus 2024 683-2	PG&E 6217294683-2	Paid by Check # 105207		08/16/2024	08/20/2024	08/20/2024		08/23/2024	716.18
Account 6380.300 - Utilities Gas & Electric Totals									Invoice Transactions 7	\$1,861.32
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	000056095 073124	2nd Ave	Paid by Check # 105201		07/31/2024	08/14/2024	08/14/2024		08/23/2024	177.74
10349 - Marina Coast Water District	000056036 073124	2nd Ave/Divarty & Intergarrison	Paid by Check # 105201		07/31/2024	08/14/2024	08/14/2024		08/23/2024	182.64
10349 - Marina Coast Water District	000056037 073124	2nd Ave	Paid by Check # 105201		07/31/2024	08/14/2024	08/14/2024		08/23/2024	177.74
10349 - Marina Coast Water District	000056049 073124	Imjin Rd (Irrigation/Backflow Accts)	Paid by Check # 105201		07/31/2024	08/14/2024	08/14/2024		08/23/2024	177.74
Account 6380.500 - Utilities Water & Sewer Totals									Invoice Transactions 4	\$715.86
Account 6400.155 - Material & Suppl Dump Fees										
10427 - Monterey Regional Waste Management District	4135042	Sweepings	Paid by Check # 105203		08/07/2024	08/15/2024	08/15/2024		08/23/2024	297.99
10427 - Monterey Regional Waste Management District	4134726	Street Sweeper Dirt	Paid by Check # 105203		08/07/2024	08/15/2024	08/15/2024		08/23/2024	437.36
10427 - Monterey Regional Waste Management District	4134632	Street Sweeper Dirt	Paid by Check # 105203		08/07/2024	08/15/2024	08/15/2024		08/23/2024	381.15
10427 - Monterey Regional Waste Management District	4134864	Street Sweeper Dirt	Paid by Check # 105203		08/07/2024	08/15/2024	08/15/2024		08/23/2024	417.34
Account 6400.155 - Material & Suppl Dump Fees Totals									Invoice Transactions 4	\$1,533.84
Account 6400.737 - Material & Suppl Tools & Equip										
10728 - Ace Hardware-Public Works	089083	Paint Gun Tools	Paid by Check # 105187		08/09/2024	08/15/2024	08/15/2024		08/23/2024	21.82
Account 6400.737 - Material & Suppl Tools & Equip Totals									Invoice Transactions 1	\$21.82



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 220 - Gas Tax										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6400.740 - Material & Suppl Special Dept Suppl										
10540 - Sierra Springs & Alhambra	14225799 081324	209 Cypress Ave	Paid by Check # 105209		08/13/2024	08/15/2024	08/15/2024		08/23/2024	164.38
Account 6400.740 - Material & Suppl Special Dept Suppl Totals							Invoice Transactions		1	\$164.38
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions		17	\$4,297.22
Division 000 - Non-Div Totals							Invoice Transactions		17	\$4,297.22
Department 000 - Non-Dept Totals							Invoice Transactions		17	\$4,297.22
Fund 220 - Gas Tax Totals							Invoice Transactions		17	\$4,297.22



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 251 - CFD - Locke Paddon										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	Aug 2024 272-1	PG&E - 2862559272-1	Paid by Check # 105207		08/16/2024	08/20/2024	08/20/2024		08/23/2024	41.48
Account 6380.300 - Utilities Gas & Electric Totals							Invoice Transactions 1			\$41.48
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 1			\$41.48
Division 000 - Non-Div Totals							Invoice Transactions 1			\$41.48
Department 000 - Non-Dept Totals							Invoice Transactions 1			\$41.48
Fund 251 - CFD - Locke Paddon Totals							Invoice Transactions 1			\$41.48



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 255 - Housing Assistance Fund										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6600.400 - Other Charges - Fees										
10463 - Pacific Gas & Electric	Aug 2024 340-8	PG&E - 8376495340-8	Paid by Check # 105207		08/13/2024	08/20/2024	08/20/2024		08/23/2024	13.32
Account 6600.400 - Other Charges - Fees Totals							Invoice Transactions 1		\$13.32	
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 1		\$13.32	
Division 000 - Non-Div Totals							Invoice Transactions 1		\$13.32	
Department 000 - Non-Dept Totals							Invoice Transactions 1		\$13.32	
Fund 255 - Housing Assistance Fund Totals							Invoice Transactions 1		\$13.32	



Accounts Payable by G/L Distribution Report

Payment Date Range 08/23/24 - 08/23/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 462 - City Capital Projects										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
10268 - Harris & Associates	63954	Imjin Parkway Improvement Plan	Paid by Check # 105197		08/08/2024	08/19/2024	08/19/2024		08/23/2024	111,589.34
10425 - Monterey Peninsula Engineering	05-11 12	Imjin Parkway Widening Project	Paid by Check # 105186		05/31/2024	08/16/2024	06/30/2024		08/23/2024	1,714,709.14
11762 - Raimi + Associates, Inc	24-6494	Marina ODS	Paid by EFT # 5029		08/01/2024	08/16/2024	08/16/2024		08/23/2024	2,366.40
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions	3		\$1,828,664.88
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	3		\$1,828,664.88
Division 000 - Non-Div Totals							Invoice Transactions	3		\$1,828,664.88
Department 000 - Non-Dept Totals							Invoice Transactions	3		\$1,828,664.88
Fund 462 - City Capital Projects Totals							Invoice Transactions	3		\$1,828,664.88



Accounts Payable by G/L Distribution Report

Payment Date Range 08/23/24 - 08/23/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 555 - Marina Airport										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.450 - Prof Svc Legal - City Attorney Other Svc										
11964 - Shute Mihaly & Weinberaer LLP	287657	Airport - July 2024	Paid by Check # 105208		08/13/2024	08/16/2024	08/16/2024		08/23/2024	4,372.74
Account 6300.450 - Prof Svc Legal - City Attorney Other Svc Totals									Invoice Transactions 1	\$4,372.74
Account 6360.280 - Maint & Repairs Habitat Management Svc										
10250 - Gavilan Pest Control	0163971	781 Neeson rd Bldg 520 Spiders	Paid by Check # 105196		08/05/2024	09/03/2024	08/15/2024		08/23/2024	315.00
Account 6360.280 - Maint & Repairs Habitat Management Svc Totals									Invoice Transactions 1	\$315.00
Account 6380.120 - Utilities Comm Mobile & Pager										
10603 - Verizon Wireless	9971115635	Monthly Verizon Bill- 308174766	Paid by EFT # 5031		08/10/2024	08/20/2024	08/20/2024		08/23/2024	52.93
Account 6380.120 - Utilities Comm Mobile & Pager Totals									Invoice Transactions 1	\$52.93
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	June July 608-2	3260 Imjin Ave Bldg 514 (7383993608-2)	Paid by Check # 105207		07/11/2024	07/29/2024	08/15/2024		08/23/2024	1,238.93
10463 - Pacific Gas & Electric	July Aug 767-2	751 Neeson Rd Bldg 526 (2652040767-2)	Paid by Check # 105207		08/09/2024	08/26/2024	08/15/2024		08/23/2024	63.12
10463 - Pacific Gas & Electric	July Aug 288-5	781 Neeson Rd Bldg 520 (7175660288-5)	Paid by Check # 105207		08/09/2024	08/26/2024	08/15/2024		08/23/2024	246.90
10463 - Pacific Gas & Electric	July Aug 347-0	3263 Imji Rd Bldg 519 (6258961347-0)	Paid by Check # 105207		08/08/2024	08/26/2024	08/15/2024		08/23/2024	630.64
10463 - Pacific Gas & Electric	July Aug 608-2	3260 Imjin Ave Bldg 514 (7383993608-2)	Paid by Check # 105207		08/09/2024	08/26/2024	08/15/2024		08/23/2024	1,129.98
10463 - Pacific Gas & Electric	July Aug 451-7	3271 Imjin Rd (8600650451-7)	Paid by Check # 105207		08/08/2024	08/26/2024	08/15/2024		08/23/2024	342.50
10463 - Pacific Gas & Electric	July Aug 103-6	3200 Imjin Rd Bldg 507 (8030427103-6)	Paid by Check # 105207		08/08/2024	08/26/2024	08/15/2024		08/23/2024	5,241.89
10463 - Pacific Gas & Electric	Augus 2024 683-2	PG&E 6217294683-2	Paid by Check # 105207		08/16/2024	08/20/2024	08/20/2024		08/23/2024	130.53
Account 6380.300 - Utilities Gas & Electric Totals									Invoice Transactions 8	\$9,024.49
Account 6400.231 - Material & Suppl Fuel - Aviation 100LL										
10227 - Epic Aviation	7825035	AVGas 100LL	Paid by Check # 105184		07/01/2024	07/29/2024	06/30/2024		08/23/2024	21,947.00
Account 6400.231 - Material & Suppl Fuel - Aviation 100LL Totals									Invoice Transactions 1	\$21,947.00
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 12	\$35,712.16
Division 000 - Non-Div Totals									Invoice Transactions 12	\$35,712.16
Department 000 - Non-Dept Totals									Invoice Transactions 12	\$35,712.16
Fund 555 - Marina Airport Totals									Invoice Transactions 12	\$35,712.16
Grand Totals									Invoice Transactions 121	\$1,975,574.72



Accounts Payable by G/L Distribution Report

Payment Date Range 08/16/24 - 08/16/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 758 - Successor Agency Oblig Retirement										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6650.010 - ROPS #10-Financial, RE Advisory Svc										
10315 - Keyser Marston Associates	0039013	July 2024 Prof. Service	Paid by EFT # 103		08/08/2024	08/09/2024	08/09/2024		08/16/2024	295.00
Account 6650.010 - ROPS #10-Financial, RE Advisory Svc Totals							Invoice Transactions	1		\$295.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$295.00
Division 000 - Non-Div Totals							Invoice Transactions	1		\$295.00
Department 000 - Non-Dept Totals							Invoice Transactions	1		\$295.00
Fund 758 - Successor Agency Oblig Retirement Totals							Invoice Transactions	1		\$295.00
Grand Totals							Invoice Transactions	1		\$295.00



DRAFT

Agenda Item: **10b(1)**
City Council Meeting of
September 4, 2024

MNUTES

Wednesday, August 7, 2024

6:30 P.M. Open Session

REGULAR MEETING

**CITY COUNCIL, AIRPORT COMMISSION,
MARINA ABRAMS B NON-PROFIT CORPORATION, PRESTON PARK
SUSTAINABLE COMMUNITY NON-PROFIT CORPORATION, SUCCESSOR
AGENCY OF THE FORMER MARINA REDEVELOPMENT AGENCY**

THIS MEETING WILL BE HELD IN PERSON AND VIRTUALLY (HYBRID).

Council Chambers
211 Hillcrest Avenue
Marina, California

AND

Zoom Meeting URL: <https://zoom.us/j/730251556>

Zoom Meeting Telephone Only Participation: 1-669-900-9128 - Webinar ID: 730 251 556

PARTICIPATION

You may participate in the City Council meeting in person or in real-time by calling Zoom Meeting via the weblink and phone number provided at the top of this agenda. Instructions on how to access, view and participate in remote meetings are provided by visiting the City's home page at <https://cityofmarina.org/>. Attendees can make oral comments during the meeting by using the "Raise Your Hand" feature in the webinar or by pressing *9 on your telephone keypad if joining by phone only.

The most effective method of communication with the City Council is by sending an email to marina@cityofmarina.org. Comments will be reviewed and distributed before the meeting if received by 5:00 p.m. on the day of the meeting. All comments received will become part of the record. Council will have the option to modify their action on items based on comments received.

1. CALL TO ORDER
2. ROLL CALL & ESTABLISHMENT OF QUORUM: (City Council, Airport Commissioners, Marina Abrams B Non-Profit Corporation, Preston Park Sustainable Communities Nonprofit Corporation, Successor Agency of the Former Redevelopment Agency Members and Marina Groundwater Sustainability Agency)
MEMBERS PRESENT: Jennifer McAdams, Brian McCarthy, Kathy Biala, Mayor Pro-Tem/Vice Chair Liesbeth Visscher, Mayor/Chair Bruce C. Delgado
3. PUBLIC COMMENT ON CLOSED SESSION ITEMS: None
4. CLOSED SESSION: None
5. MOMENT OF SILENCE & PLEDGE OF ALLEGIANCE (Please stand)

6. SPECIAL PRESENTATIONS:

- a. National Night Out Proclamation
- b. Breast Cancer Awareness Presentation

7. COUNCIL AND STAFF ANNOUNCEMENTS:

- Councilmember McCarthy – Commented on Fire Department Patch honoring Breast Cancer Awareness. Attended the Community Human Services 55th Annual Luncheon where City was presented a Certificate of Appreciation. Commented on the League of California Cities annual conference later this Fall and asked about sending a voting member.
- Councilmember Biala – Announced a moving being played at Lighthouse Cinemas this Sunday at 1:00pm called Kinsui, it is about the Japanese American internment camp.
- Mayor Pro Tem Visscher – Attended a 4-day seminar from the American Public Transportation in San Jose.
- Mayor Delgado – Announced on August 11th is regular monthly litter pick up from Beach Road to Charlie Benson Lane including Lapis Road. Let everyone know Marina's next Earth Day is on April 12, 2025. Announced he and city staff attended a meeting with UC Santa Cruz Chancellor and discussed their desire to put in some housing and commercial near the Blanco and Reservation Road on County property.
- Recreation Director Willer – Announced 2 more Movies In The Park. On August 10th is Cars and then on September 20th will be Mavericks.

8. PUBLIC COMMENT: *Any member of the public may comment on any matter within the City Council's jurisdiction that is not on the agenda. This is the appropriate place to comment on items on the Consent Agenda. Action will not be taken on items not on the agenda. Comments are limited to a maximum of three (3) minutes. General public comment may be limited to thirty (30) minutes and/or continued to the end of the agenda. Any member of the public may comment on any matter listed on this agenda at the time the matter is being considered by the City Council. Whenever possible, written correspondence should be submitted to the Council in advance of the meeting, to provide adequate time for its consideration.*

- Dennis McFarland – Volunteer with United Sovereign Americans also known as U.S.A. Commented on inaccurate and uncertain elections data. Presented a resolution hoping city council will place on a future agenda for approval.
- Frank Troia – Supports previous speaker and resolution.
- Roger Gilbert, Director Small Business Development Center (SBDC) – Here to introduce and provide the Council and public with an update on the programs and assistance provided by SBDC.
- Marta Kraftech – Commented on MPUSD's \$340 million bond measure on the November 5th election. Opposes this bond measure.
- Grace Silva-Santella – Provided council with a hard copy of citizen report on the Locke Paddon Wetland Community Park. Asked the council to pay attention to pages 32-36 where people made comments. Also noted a comment made by the Mayor on July 2nd that implied that 2 projects overseen by friends of the Marina Library had no advisory committee. Corrected the Mayor stating both projects had advisory committees.
- Denise Turley – Commented on National Night Out and asked why the Preston and Abrams Park housing area was not notified about this event, as was done in the past.

- Cristina Medina Dirksen – Spoke about school starting and gave kudos to the Recreation Department for ensuring that the kids stayed busy and had things to do over the summer break. Commented on National Night Out.

9. CONSENT AGENDA FOR THE SUCCESSOR AGENCY TO THE FORMER MARINA REDEVELOPMENT AGENCY: *Background information has been provided to the Successor Agency of the former Redevelopment Agency on all matters listed under the Consent Agenda, and these items are considered to be routine and non-controversial. All items under the Consent Agenda are normally approved by one motion. Prior to such a motion being made, any member of the public or City Council may ask a question or make a comment about an agenda item and staff may provide a response. If discussion or a lengthy explanation is required, the Council may remove an item from the Consent Agenda for individual consideration. If an item is pulled for discussion, it will be placed at the end of Other Action Items Successor Agency to the former Marina Redevelopment Agency.*
10. CONSENT AGENDA: *These items are considered to be routine and non-controversial. All items under the Consent Agenda may be approved by one motion. Prior to such a motion being made, any member of City Council may ask a question or make a comment about an agenda item and staff may provide a response. If discussion or a lengthy explanation is required, Council may remove the item from the Consent Agenda and it will be placed at the end of Other Action Items.*
 - a. ACCOUNTS PAYABLE: *(Not a Project under CEQA per Article 20, Section 15378)*
 - (1) Accounts Payable Check Numbers 104791-105037, totaling \$4,728,777.08.
Accounts Payable Successor Agency Check Number 125 and EFT's totaling \$8,196.87
 - b. MINUTES: *(Not a Project under CEQA per Article 20, Section 15378)*
 - (1) July 2, 2024, Regular City Council Meeting
 - (2) July 16, 2024, Special City Council Meeting
 - (3) July 23, 2024, Special City Council Meeting
 - c. CLAIMS AGAINST THE CITY: None
 - d. AWARD OF BID:
 - (1) Adopting Resolution No. 2024-87, Awarding a construction contract for the 2024 Citywide Slurry Seal Project to VSS International, Inc., of West Sacramento, CA for the total bid in the amount of \$342,000. *(Project is exempt from the California Environmental Quality Act (CEQA) Guidelines per Article 19, Section 15301, Class 1)*
 - e. CALL FOR BIDS: None
 - f. ADOPTION OF RESOLUTIONS: *(Not a Project under CEQA per Article 20, Section 15378)*
 - (1) Adopting Resolution No. 2024-88 and Resolution No. 2024-01 (SA-MRA), authorizing change in signatories on the City General, and Payroll, and Successor Agency General checking accounts with Chase JPMorgan. *(Not a Project under CEQA per Article 20, Section 15378)*
 - (2) Adopting Resolution No. 2024-89; and Resolution No. 2024-02 (SA-MRA), authorizing change in signatories on the City and Successor Agency investment accounts to open investment accounts and conduct investment activities as outlined by the City's investment policy. *(Not a Project under CEQA per Article 20, Section 15378)*

- (3) Adopting Resolution No. 2024-01 (PPSC-NPC), authorizing change in signatories on the Preston Park Sustainable Community Non-Profit Corporation (PPSC-NPC) capital reserve account. *(Not a Project under CEQA per Article 20, Section 15378)*

g. APPROVAL OF AGREEMENTS: *(Not a Project under CEQA per Article 20, Section 15378)*

- (1) Adopting Resolution No. 2024-90, approving an amendment to a temporary license agreement between the City of Marina and Joby Aero, Inc. for a portion of the property located at the Marina Municipal Airport (“License Agreement”) extending the term of the License Agreement for an additional year. *(Not a Project under CEQA per Article 20, Section 15378)*
- (2) Adopting Resolution No. 2024-91, approving agreements between the City of Marina and various qualified firms for on-call professional services in the disciplines of planning, airport engineering, architectural design, landscape architecture, civil engineering, traffic engineering, environmental services, construction management and geotechnical engineering. *(Not a Project under CEQA per Article 20, Section 15378)*
- (3) Adopting Resolution No. 2024-92, authorizing the City Manager to enter into an agreement with Kompan California Inc. for the purchase and installation of playground equipment and surface material for Windy Hill Park on behalf of the City. *(Not a Project under CEQA per Article 20, Section 15378)*
- (4) Adopting Resolution No. 2024-93, authorizing the City Manager to enter into an agreement with Kompan California, Inc. for the purchase and installation of playground equipment and surface materials for Sea Haven Park on behalf of the City. *(Not a Project under CEQA per Article 20, Section 15378)*

h. ACCEPTANCE OF PUBLIC IMPROVEMENTS: None

i. MAPS: None

j. REPORTS: (RECEIVE AND FILE):

- (1) Receiving Investment Reports for the City of Marina, City of Marina as Successor Agency to the Marina Redevelopment Agency, and Preston Park Sustainable Community Non-Profit Corporation (PPSC-NPC) and Abrams B Non-Profit Corporation for the quarter ended June 30, 2024. *(Not a Project under CEQA per Article 20, Section 15378)*

k. FUNDING & BUDGET MATTERS: None

l. APPROVE ORDINANCES (WAIVE SECOND READING):

- (1) Read by Title Only and adopting **Ordinance No. 2024- 07**, amending the Marina Municipal Code Title 2 (Administration and Personnel) to update terminology in the Code for inclusivity: replacing “councilman” with “councilmember”; and find that the action is not a project under CEQA.
- (2) Read by Title Only and adopting **Ordinance No. 2024-08**, establishing the City of Marina Special District Financing Code as Chapter 3.35 of the City of Marina Municipal Code. *(Not a Project under CEQA per Article 20, Section 15378)*

m. APPROVE APPOINTMENTS: None

Councilmember McCarthy recused himself from agenda item 10g(1).

BIALA/DELGADO: TO APPROVE THE CONSENT AGENDA MINUS 10g(1). 5-0-0-0 Motion Passes

MCADAMS/BIALA: TO APPROVE AGENDA ITEM 10g(1). 4-0-0-0 Motion Passes

11. PUBLIC HEARINGS: *In the Council's discretion, the applicant/proponent of an item may be given up to ten (10) minutes to speak. All other persons may be given up to three (3) minutes to speak on the matter.*
12. OTHER ACTIONS ITEMS OF THE SUCCESSOR AGENCY TO THE FORMER MARINA REDEVELOPMENT AGENCY: *Action listed for each Agenda item is that which is requested by staff. The Successor Agency may, at its discretion, take action on any items. Members of the public may be given up to three (3) minutes to speak.*
13. OTHER ACTION ITEMS: *Action listed for each Agenda item is that which is requested by staff. The City Council may, at its discretion, take action on any items. Members of the public may be given up to three (3) minutes to speak.*

Note: No additional major projects or programs should be undertaken without review of the impacts on existing priorities (Resolution No. 2006-79 – April 4, 2006).

- a. Adopting Resolution No. 2024-94, a resolution of the City Council of the City of Marina ordering a General Obligation Bond Election, establishing specifications, requesting consolidation with other elections occurring on November 5, 2024, and authorizing necessary actions in connection therewith; and open a public hearing, introduce and adopt Ordinance No. 2024-09, an ordinance of the City Council of the City of Marina ordering a General Obligation Bond Election, establishing specifications, requesting consolidation with other elections occurring on November 5, 2024, and authorizing necessary actions in connection therewith.

Public Comments:

- John Sanders – Commented on the lack of information provided to the public and opposes a bond measure being placed on the November 5th ballot.
- Grace Silva-Santella – Commented on the ballot questions and not sure she will be voting in favor of the ballot. Asked after August 20th what council and staff can legally do in promoting the ballot measure.
- Peter Le – Submitted questions via email prior to meeting. Asked city council to define what a community center is? Asked what are the dates to file arguments? Asked about dollar amounts paid by residents for the proposed bond measure.
- Denise Turley – Feeling bad about this worthwhile project. Marina citizens should think long and hard about voting on this.
- Hans Ongchua – Noted council would have a better chance at passing a smaller bond for a single fire station versus the \$50 million proposed.
- Cristina Medina Dirksen – City facility needs have been placed last. In favor of the bond measure because of the thought put into it.

MCCARTHY/BIALA: TO ADOPT RESOLUTION NO. 2024-94, ORDERING A GENERAL OBLIGATION BOND ELECTION, ESTABLISHING SPECIFICATIONS, REQUESTING CONSOLIDATION WITH OTHER ELECTIONS OCCURRING ON NOVEMBER 5, 2024, AND AUTHORIZING NECESSARY ACTIONS IN CONNECTION THEREWITH, WITH COUNCIL MEMBER(S): LIESBETH VISSCHER AND KATHY BIALA TO PREPARE AND FILE A WRITTEN ARGUMENT IN FAVOR OF THE MEASURE AND THE REBUTTAL TO THE ARGUMENT AGAINST THE MEASURE; WITH CHANGES TO SECTION 13, AND SECTION 14 OF THE RESOLUTION AND ORDINANCE AS STATED BY THE CITY ATTORNEY TO NOW READ: “FILING PRIMARY ARGUMENTS FOR AND AGAINST THE MEASURE AND THE IMPARTIAL ANALYSIS IS AUGUST 15, 2024. THE DEADLINE FOR FILING ANY REBUTTAL IS AUGUST 22, 2024. THE LOCATION FOR FILING OF SUCH ARGUMENTS IS THE CITY CLERK'S OFFICE”; AND EXHIBIT F, PARAGRAPH H TO ADD INDEPENDENT PERFORMANCE AUDITS 4-1(Delgado)-0-0 Motion Passes

MCCARTHY/MCADAMS: ORDINANCE NO. 2024-09, ORDERING A GENERAL OBLIGATION BOND ELECTION, ESTABLISHING SPECIFICATIONS, REQUESTING CONSOLIDATION WITH OTHER ELECTIONS OCCURRING ON NOVEMBER 5, 2024, AND AUTHORIZING NECESSARY ACTIONS IN CONNECTION THEREWITH, WITH COUNCIL MEMBER(S): LIESBETH VISSCHER AND KATHY BIALA TO PREPARE AND FILE A WRITTEN ARGUMENT IN FAVOR OF THE MEASURE AND THE REBUTTAL TO THE ARGUMENT AGAINST THE MEASURE; WITH CHANGES TO SECTION 13, AND SECTION 14 OF THE RESOLUTION AND ORDINANCE AS STATED BY THE CITY ATTORNEY TO NOW READ: “FILING PRIMARY ARGUMENTS FOR AND AGAINST THE MEASURE AND THE IMPARTIAL ANALYSIS IS AUGUST 15, 2024. THE DEADLINE FOR FILING ANY REBUTTAL IS AUGUST 22, 2024. THE LOCATION FOR FILING OF SUCH ARGUMENTS IS THE CITY CLERK'S OFFICE”; AND EXHIBIT F, PARAGRAPH H TO ADD INDEPENDENT PERFORMANCE AUDITS. 4-1-0-0 Motion Passes by Roll Call Vote. AYES: McAdams, McCarthy, Biala, Visscher – NOES: Delgado

b. Receive Downtown Vitalization Update Presentation.

Guido Persicone provided council and the public with an update on the Downtown Vitalization project.

Public Comments:

- John Sanders – Noted he had not seen any plans for the downtown
- Denise Turley – indicated she could not hear the previous speaker and suggested that council listen to their constituents versus their own voices.

14. COUNCIL & STAFF INFORMATIONAL REPORTS:

- a. Monterey County Mayor's Association [Mayor Bruce Delgado]
- b. Council reports on meetings and conferences attended (Gov't Code Section 53232).

15. ADJOURNMENT: The meeting adjourned at 9:30 PM in memory of Karen Anderson.

Anita Sharp, Deputy City Clerk

ATTEST:

Bruce C. Delgado, Mayor

August 19, 2024

Item No. **10d(1)**

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of September 4, 2024

**CITY COUNCIL CONSIDER ADOPTING RESOLUTION NO. 2024-,
AWARDING A CONSTRUCTION CONTRACT FOR THE CITY OF THE
2024 CITYWIDE STREET REPAIR: PHASE 1 RESIDENTIAL STREETS
RECONSTRUCTION PROJECT TO MONTEREY BAY ENGINEERING OF
MARINA, CA FOR THE TOTAL BID IN THE AMOUNT OF \$7,222,216.55;
AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACT
DOCUMENTS AND ALL CHANGE ORDERS ON BEHALF OF THE CITY
SUBJECT TO FINAL REVIEW AND APPROVAL BY THE CITY
ATTORNEY; AND, AUTHORIZING THE FINANCE DIRECTOR TO MAKE
NECESSARY ACCOUNTING AND BUDGETARY ENTRIES**

REQUEST:

It is requested that the City Council consider approving Resolution No. 2024-, for the following actions:

1. Awarding a construction contract for the 2024 Citywide Street Repair: Phase 1 Residential Streets Reconstruction to Monterey Bay Engineering of Marina, CA for the total bid in the amount of \$7,222,216.55; and
2. Authorizing the City Manager to execute contract documents and all change orders subject to final review and approval by the City Attorney; and
3. Authorizing the Finance Director to make necessary accounting and budgetary entries.

BACKGROUND:

At the regular meeting of June 20, 2023, the City Council of the City of Marina adopted Resolution No. 2023-66, receiving a presentation on the City's Pavement Management Program for Fiscal Years 23/24, 24/25 and 25/26. As part of the staff presentation, the City's annual street resurfacing project was introduced with Senate Bill 1 Road Maintenance and Rehabilitation Account funds, Measure X and General Fund funding for roadway maintenance.

At the regular meeting of June 4, 2024, the City Council adopted Resolution No. 2024-52, approving advertising and call for bids for the 2024 Citywide Street Reconstruction Project (see **EXHIBIT A**).

ANALYSIS:

On August 15, 2024, four (4) sealed bids were received, opened, and were publicly in-person. Following is the tabulation of bids received:

Name of Company and Address	GRAND TOTAL BID
Monterey Peninsula Engineering Marina, CA	\$ 7,222,216.55 (Lowest Bid)
Teichert Construction Pleasanton, CA	\$ 7,383,156.00
McKim Corporation Gilroy, CA	\$ 8,061,086.74
Granite Rock Company San Jose, CA	\$ 8,767,060.00

Grand Total Bid is the sum of Base Bid (bid items 1-43) and Bid Additive Alternates 1A and 1B. Using this information, Monterey Bay Engineering has been determined by staff to be the lowest responsive and responsible bidder.

FISCAL IMPACT:

Following is the estimated expenditure to execute the project to completion.

Estimated Expense	Amount
Construction Contract	
- Base Bid	\$ 6,803,945.05
- Bid Additive Alternates (Abdy Way, Peppertree Place)	\$ 418,271.50
- Total Construction Contract	\$7,222,216.55
Construction Contingency Allowance (15%)	\$1,083,332.48
Construction Management and Administration	\$ 704,907.33
Construction Design Support (As-needed)	\$ 35,056.00
Total Estimated Expenditure	\$ 9,045,512.36

Should the Council approved this request, there are sufficient funds in the Project CIP budget and Dunes CFD budget. The approved CIP project funding amount for Fiscal Year 23/24 is \$10,645,740 in the City's CIP Project Account XAPR1801 for Phase 1 (Reconstruction) and Phase 2 (Slurry). With the approved project budget of \$599,410 for Phase 2 Slurry Construction, the remaining balance is adequate to fund the Phase 1 Reconstruction Project.

CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA)

The City of Marina determined the project is exempt from the California Environmental Quality Act (CEQA) Guidelines per Article 19, Section 15301, Class 1 because the project is consisting of repair and maintenance of existing public structures and facilities with no expansion of use.

CONCLUSION:

This request is submitted for City Council consideration and possible action.

Respectfully submitted,

Edrie Delos Santos, PE
Public Works Department
City of Marina

REVIEWED/CONCUR:

Nourdin Khayata, P.E.
Interim Public Works Director/City Engineer
City of Marina

Layne P. Long
City Manager
City of Marina

RESOLUTION NO. 2024-

A RESOLUTION OF THE CITY COUNCIL OF MARINA AWARDING A CONSTRUCTION CONTRACT FOR THE CITY OF THE 2024 CITYWIDE STREET REPAIR: PHASE 1 RESIDENTIAL STREETS RECONSTRUCTION PROJECT TO MONTEREY BAY ENGINEERING OF MARINA, CA FOR THE TOTAL BID IN THE AMOUNT OF \$7,222,216.55; AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACT DOCUMENTS AND ALL CHANGE ORDERS ON BEHALF OF THE CITY SUBJECT TO FINAL REVIEW AND APPROVAL BY THE CITY ATTORNEY; AND, AUTHORIZING THE FINANCE DIRECTOR TO MAKE NECESSARY ACCOUNTING AND BUDGETARY ENTRIES

WHEREAS, at the regular meeting of June 20, 2023, the City Council of the City of Marina adopted Resolution No. 2023-66, receiving a presentation on the City's Pavement Management Program for Fiscal Years 23/24, 24/25 and 25/26. As part of the staff presentation, the City's annual street resurfacing project was introduced with Senate Bill 1 Road Maintenance and Rehabilitation Account funds, Measure X and General Fund funding for roadway maintenance.

WHEREAS, at the regular meeting of June 4, 2024, the City Council adopted Resolution No. 2024-52, approving advertising and call for bids for the 2024 Citywide Street Reconstruction Project, and;

WHEREAS, on August 15, 2024, four (4) sealed bids were received, opened, and were publicly in-person. Following is the tabulation of bids received: Monterey Peninsula Engineering (\$7,222,216.55), Teichert Construction (\$7,383,156.00), McKim Corporation (\$8,061,086.74), and Granite Rock Construction (\$8,767,060.00), and;

WHEREAS, Grand Total Bid is the sum of Base Bid (bid items 1-43) and Bid Additive Alternates 1A and 1B. Using this information, Monterey Bay Engineering has been determined by staff to be the lowest responsive and responsible bidder, and;

WHEREAS, following is the estimated expenditure to execute the project to completion: Construction Costs (\$7,222,216.55), Contingency (\$1,083,332.48), Construction Management & Administration (\$704,907.33), Construction Design Support (\$35,056.00), totaling \$9,045,512.36, and;

WHEREAS, should the Council approved this request, there are sufficient funds in the Project CIP budget and Dunes CFD budget. The approved CIP project funding amount for Fiscal Year 23/24 is \$10,645,740 in the City's CIP Project Account XAPR1801 for Phase 1 (Reconstruction) and Phase 2 (Slurry). With the approved project budget of \$599,410 for Phase 2 Slurry Construction, the remaining balance is adequate to fund the Phase 1 Reconstruction Project, and;

WHEREAS, the City of Marina determined the project is exempt from the California Environmental Quality Act (CEQA) Guidelines per Article 19, Section 15301, Class 1 because the project is consisting of repair and maintenance of existing public structures and facilities with no expansion of use.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Marina does hereby:

1. Award a construction contract for the 2024 Citywide Street Repair: Phase 1 Residential Streets Reconstruction to Monterey Bay Engineering of Marina, CA for the total bid in the amount of \$7,222,216.55; and
2. Authorize the City Manager to execute contract documents and all change orders subject to final review and approval by the City Attorney; and
3. Authorize the Finance Director to make necessary accounting and budgetary entries.

PASSED AND ADOPTED, at a regular meeting of the City Council of the City of Marina, duly held on the 4th day of September 2024, by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

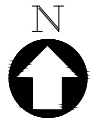
ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

Bruce C. Delgado, Mayor

ATTEST:

Anita Sharp, Deputy City Clerk



ABDY WAY
ANDREW CIRCLE
COSKY DRIVE
COSKY DRIVE
CRIVELLO ROAD
DREW STREET
ELBA CIRCLE
ELLEN COURT
EUCALYPTUS STREET
EVERETT CIRCLE
EVERETT DRIVE
GLORIA CIRCLE
GRANT STREET
HIBBING CIRCLE
JEAN CIRCLE
JERRY COURT
LARSON COURT
MARINA DRIVE
MICHAEL DRIVE
MORTIMER LANE
O'SULLIVAN COURT
PADDON PLACE
PEPPERTREE PLACE
PLEASANT CIRCLE
REDWOOD CIRCLE
RIDGEVIEW AVENUE
WHITE CIRCLE
WHITNEY PLACE
ZANETTA DRIVE



LOCATION MAP

NTS



PUBLIC WORKS DEPARTMENT
CITY OF MARINA
211 HILLCREST AVENUE
MARINA, CALIFORNIA 93933

PH: (831) 884-1212
FAX: (831) 384-0425



**CITYWIDE STREET
REPAIR: PHASE 1 -
RESIDENTIAL STREETS
RECONSTRUCTION**
CIP APR1801

SCALE: NONE

EXHIBIT A

08/28/2024

5

A9 FORM OF CONTRACT

**CITY OF MARINA
CONSTRUCTION SERVICES AGREEMENT
CITYWIDE STREET REPAIR:
PHASE 1- RESIDENTIAL STREETS RECONSTRUCTION
PROJECT NO. APR1801**

This CONSTRUCTION SERVICES AGREEMENT ("Agreement") is made and effective [insert date], by and between the City of Marina, a municipal corporation ("City"), and [insert contractor name] _____ ("CONTRACTOR"), License Number _____. In consideration of the mutual covenants and conditions set forth herein, the parties agree as follows:

TERM

This Agreement shall commence on [insert date] and shall remain and continue in effect until tasks described herein are completed, but in no event later than [insert date], unless sooner terminated pursuant to the provisions of this Agreement.

SCOPE OF WORK

CONTRACTOR shall perform within the time set forth in the project specifications and shall furnish all labor, materials, equipment, tools, utility services, and transportation and perform and complete all services required in connection with the construction of the Citywide Street Repair, Phase 2 – Slurry Seal (hereinafter "Project").

By entering into this Agreement, CONTRACTOR acknowledges that there may be other contractors on the site whose work will be coordinated with that of its own. CONTRACTOR expressly warrants and agrees that it will cooperate with other contractors and will do nothing to delay, hinder, or interfere with the work of other separate contractors, the City, the Construction Manager, the Architect, or utilities. CONTRACTOR also expressly agrees that, in the event its Work is hindered, delayed, interfered with, or otherwise affected by a separate contractor, its sole remedy will be a direct action against the separate contractor. To the extent allowed by law, CONTRACTOR shall have no remedy, and hereby expressly waives any remedy against the City, the Construction Manager, or the Architect on account of delay, hindrance, interference or other events caused by a separate contractor.

PERFORMANCE

CONTRACTOR shall at all times faithfully, competently and to the best of its ability, experience, and talent perform all tasks described herein. CONTRACTOR shall employ, at a minimum, generally accepted standards and practices utilized by persons engaged in providing similar services as are required of CONTRACTOR hereunder in meeting its obligations under this Agreement.

CONTRACTOR shall conform to the rules and regulations pertaining to safety established by the California Division of Industrial Safety. CONTRACTOR further agrees to take all necessary precautions for the safety of its employees and shall comply with all applicable provisions of federal, state and local regulations, ordinances and codes. CONTRACTOR shall be responsible for erecting and properly maintaining at all times as required by the conditions and progress of the Work, all necessary safeguards for the protection of workers and the public and shall post danger signs warning against known or reasonably foreseeable or unusual hazards.



CONTRACTOR shall possess at the time of commencing Work and throughout the Project duration, a Contractor's License, issued by the State of California, which is current and in good standing.

CONTRACTOR shall ensure that any subcontractor working on the Project possesses at the time of commencing Work and throughout the Project duration, a Contractor's License, issued by the State of California, which is current and in good standing.

CONTRACTOR shall obtain a valid City Business License and shall maintain said Business License for the term of this Agreement and any extensions.

CONTRACTOR shall keep itself informed of State and Federal laws and regulations that in any manner affect those employed by CONTRACTOR or in any way affect the performance of its service pursuant to this Agreement. CONTRACTOR shall at all times observe and comply with all such laws and regulations. City, and its officers, employees, and agents shall not be liable at law or in equity occasioned by failure of CONTRACTOR to comply with this Section.

CONTRACTOR agrees to comply with all the applicable provisions of Sections 1777.5 and 1777.6 of the Labor Code, which Sections are hereby specifically referred to, incorporated herein by reference and made a part hereof as though set forth at length herein.

CONTRACTOR agrees that in the performance of this Agreement or any sub-agreement hereunder, neither CONTRACTOR nor any person acting on CONTRACTOR's behalf shall refuse to employ or refuse to continue in any employment or discriminate against any person on the basis of race, religious creed, color, national origin, ancestry, disability, medical condition, genetic information, marital status, sexual orientation, sex, gender identity, gender expression, military or veteran status or age. Harassment in the workplace is not permitted in any form. CONTRACTOR further agrees to comply with all laws with respect to employment when performing this Agreement.

CONTRACTOR shall maintain prior to the beginning of and for the duration of this Agreement insurance coverage as specified in the Project Specifications.

To ensure performance, CONTRACTOR shall provide Faithful Performance and Labor and Material/Payment Bonds in favor of City, each in the amount of one hundred percent (100%) of the value of the Agreement.

CONTRACTOR declares and warrants that no undue influence or pressure shall be used against or in concert with any officer, employee or agent of the City in connection with the award, terms or implementation of this Agreement, including any method of coercion, confidential financial agreement or financial inducement. No officer, employee or agent of the City shall receive compensation, directly or indirectly, from CONTRACTOR, or from any officer, employee or agent of CONTRACTOR, in connection with the award of this Agreement or any Work to be conducted as a result of this Agreement. Violation of this Section shall be a material breach of this Agreement entitling City to any and all remedies at law or in equity.

REGISTRATION REQUIREMENTS

CONTRACTOR shall be registered with the Department of Industrial Relations ("DIR") of the State of California to be eligible to work on this Project. CONTRACTOR shall ensure registration with the DIR that is active and in good standing.

This Project shall be subject to compliance monitoring and enforcement by the DIR.



CONTRACTOR is not subject to public works requirements (including registration with the DIR) if the public works project is under \$1,000, unless the City knows that the same CONTRACTOR will be awarded total project costs in excess of \$1,000 for a given year.

CONTENTS OF REQUEST FOR PROPOSAL AND PROPOSAL

CONTRACTOR is bound by the contents of City's Request for Proposal on file at the Public Works Department Contents of the CONTRACTOR's proposal, available on file at the Public Works Department and incorporated herein by this reference. In the event of conflict, the requirements of City's Request for Proposal and this Agreement shall take precedence over those contained in CONTRACTOR's proposal.

CITY MANAGEMENT

The Public Works Director shall represent City in all matters pertaining to the administration of this Agreement, review and approval of all products submitted by CONTRACTOR, but not including the authority to enlarge the Scope of Work or change the compensation due to CONTRACTOR. The City Manager shall be authorized to act on City's behalf and to execute all necessary documents that enlarge the Scope of Work or change CONTRACTOR's compensation, subject to Section 7 hereof.

PAYMENT

City agrees to pay CONTRACTOR monthly, in accordance with the Proposal on file at the Public Works Department based upon actual time spent on the above tasks. THIS AMOUNT SHALL NOT EXCEED _____, which sum shall include all costs, if any, for the total term of the Agreement unless additional payment is approved as provided in this Agreement.

The City Manager's contract authority is limited to \$24,999.99, which includes all costs. Contracts, including any amendments or change orders that exceed the total threshold, shall require City Council approval. Any contracts, including contract amendments or change orders that exceed the total threshold, which do not have City Council approval, shall be void.

CONTRACTOR shall submit invoices monthly for actual Work performed. Invoices shall be submitted on or about the first business day of each month, or as soon thereafter as practical, for Work provided in the previous month. Payment shall be made within thirty (30) days of receipt of each invoice as to all non-disputed fees. If the City disputes any of CONTRACTOR's fees, it shall give written notice to CONTRACTOR within thirty (30) days of receipt of an invoice of any disputed fees set forth on the invoice.

Retention of securities: Public Contract Code Section 22300 permits the substitution of securities for any monies withheld by a public agency to ensure performance under a contract, at the request and expense of CONTRACTOR.

Final Payment: Final payment, constituting the entire unpaid balance of the Agreement Sum, shall be paid by the City to the CONTRACTOR no sooner than thirty-five (35) days after a Notice of Completion has been recorded, unless otherwise stipulated in the Notice of Completion, provided the Work has then been completed, the Agreement fully performed, and a final Certificate for Payment has been issued by the Architect.



INSPECTION

City shall at all times have the right to inspect the Work and materials. CONTRACTOR shall furnish all reasonable aid and assistance required by City for the proper examination of the Work and all parts thereof. Such inspection shall not relieve CONTRACTOR from any obligation to perform said Work strictly in accordance with the specifications or any modifications thereof and in compliance with the law.

CONTRACTOR'S FAILURE TO PROCURE COMPLETION OF PROJECT

In the event CONTRACTOR fails to furnish tools, equipment, or labor in the necessary quantity or quality, or fails to prosecute the Work or any part thereof contemplated by this Agreement in a diligent and workmanlike manner, and if CONTRACTOR for a period of three (3) calendar days after receipt of written demand from City or its designated representative to do so, fails to furnish tools, equipment, or labor in the necessary quantity or quality, and to prosecute its Work and all parts thereof in a diligent and workmanlike manner, or after commencing to do so within said three (3) calendar days, fails to continue to do so; then City may exclude the CONTRACTOR from the premises, or any portion thereof, and take possession of said Project premises or any portion thereof, together with all material and equipment thereon, and may complete the Work contemplated by this Agreement or any portion of said Work, either by furnishing the tools, equipment, labor or material necessary, or by letting the unfinished portion of said Work, or the portion taken over by the City to another contractor or by a combination of such methods. In any event, the procuring of the completion of said Work, or the portion thereof taken over by the City, shall be a charge against the CONTRACTOR, and may be deducted from any money due or becoming due to CONTRACTOR from the City, or the CONTRACTOR shall pay the City the amount of said charge, or the portion thereof unsatisfied. The sureties provided for under this Agreement shall become liable for payment should CONTRACTOR fail to pay in full any said cost incurred by the City.

SUSPENSION OR TERMINATION OF AGREEMENT WITHOUT CAUSE

City may at any time, for any reason, without cause, suspend or terminate this Agreement, or any portion hereof, by serving upon CONTRACTOR at least thirty (30) days prior written notice. Upon receipt of said notice, CONTRACTOR shall immediately cease all Work under this Agreement, unless the notice provides otherwise. If the City suspends or terminates a portion of this Agreement such suspension or termination shall not make void or invalidate the remainder of this Agreement.

In the event this Agreement is terminated pursuant to this Section, City shall pay to CONTRACTOR the actual value of the Work performed up to the time of termination, provided that the Work performed is of value to City. Upon termination of the Agreement pursuant to this Section, CONTRACTOR will submit an invoice to City pursuant to Section 7.c.

DEFAULT OF CONTRACTOR

CONTRACTOR's failure to comply with the provisions of this Agreement shall constitute a default. In the event CONTRACTOR is in default for cause under the terms of this Agreement, City shall have no obligation or duty to continue compensating CONTRACTOR for any Work performed after the date of default and can terminate this Agreement immediately by written notice to CONTRACTOR. If such failure by CONTRACTOR to make progress in the performance of Work hereunder arises out of causes beyond CONTRACTOR's control, and without fault or negligence of CONTRACTOR, it shall not be considered a default.



If the City Manager or designee determines CONTRACTOR is in default in the performance of any of the terms or conditions of this Agreement, they shall cause to be served upon CONTRACTOR a written notice of the default. CONTRACTOR shall have ten (10) days after service upon it of said notice in which to cure the default by rendering a satisfactory performance. In the event CONTRACTOR fails to cure its default within such period of time, City shall have the right, notwithstanding any other provision of this Agreement, to terminate this Agreement without further notice and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement.

OWNERSHIP OF DOCUMENTS

CONTRACTOR shall maintain complete and accurate records with respect to sales, costs, expenses, receipts, and other such information required by City that relate to the performance of Work under this Agreement. CONTRACTOR shall maintain adequate records of Work provided in sufficient detail to permit an evaluation of Work. All such records shall be maintained in accordance with generally accepted accounting principles and shall be clearly identified and readily accessible. CONTRACTOR shall provide free access to the representatives of City or its designees at reasonable times to such books and records; shall give City the right to examine and audit said books and records at CONTRACTOR's office; shall permit City to make copies and transcripts there from as necessary; and shall allow inspection of all Work, data, documents, proceedings, and activities related to this Agreement. Such records, together with supporting documents, shall be maintained at City Hall for a minimum period of five (5) years after receipt of final payment.

Upon completion of, or in the event of termination or suspension of this Agreement, all original documents, designs, drawings, maps, models, computer files, surveys, notes, and other documents prepared in the course of providing the Work to be performed pursuant to this Agreement shall become the sole property of City and may be used, reused, or otherwise disposed of by City without the permission of CONTRACTOR. With respect to computer files, CONTRACTOR shall make available to City, at City's office and upon reasonable written request by City, the necessary computer software and hardware for purposes of accessing, compiling, transferring, and printing computer files.

RECORD AUDIT

In accordance with Government Code, Section 8546.7, for expenditures of funds greater than \$10,000, records of both City and CONTRACTOR shall be subject to examination and audit by the Auditor General for a period of three (3) years after final payment.



INDEMNIFICATION

CONTRACTOR shall indemnify, defend with legal counsel approved by City, and hold harmless City, its officers, employees, agents and volunteers (collectively, City) from and against all liability, loss, damage, expense, cost (including without limitation reasonable legal counsel fees, expert fees and all other costs and fees of litigation) of every nature arising out of or in connection with CONTRACTOR's negligence, recklessness or willful misconduct in the performance of Work hereunder or its failure to comply with any of its obligations contained in this Agreement, except such loss or damage which is caused by the sole or active negligence or willful misconduct of the City. Should conflict of interest principles preclude a single legal counsel from representing both City and CONTRACTOR, or should City otherwise find CONTRACTOR's legal counsel unacceptable, then CONTRACTOR shall reimburse the City its costs of defense, including without limitation reasonable legal counsel fees, expert fees and all other costs and fees of litigation. The CONTRACTOR shall promptly pay any final judgment rendered against the City (and its officers, employees, agents and volunteers) with respect to claims determined by a trier of fact to have been the result of the CONTRACTOR's negligent, reckless or wrongful performance. It is expressly understood and agreed that the foregoing provisions are intended to be as broad and inclusive as is permitted by the law of the State of California and will survive termination of this Agreement.

CONTRACTOR obligations under this section apply regardless of whether such claim, charge, damage, demand, action, proceeding, loss, stop notice, cost, expense, judgment, civil fine or penalty, or liability was caused in part or contributed to by City. However, without affecting the rights of City under any provision of this Agreement, CONTRACTOR shall not be required to indemnify and hold harmless City for liability attributable to the active negligence of City, provided such active negligence is determined by agreement between the parties or by the findings of a court of competent jurisdiction. In instances where City is shown to have been actively negligent and where City's active negligence accounts for only a percentage of the liability involved, the obligation of CONTRACTOR will be for that entire portion or percentage of liability not attributable to the active negligence of City.

INSURANCE

Prior to the beginning of and throughout the duration of the Work, CONTRACTOR and its subcontractors shall maintain insurance in conformance with the requirements set forth in the Project Specifications. CONTRACTOR will use existing coverage to comply with these requirements. If that existing coverage does not meet the requirements set forth herein, CONTRACTOR agrees to amend, supplement or endorse the existing coverage to do so.

CONTRACTOR acknowledges that the insurance coverage and policy limits set forth in this section constitute the minimum amount of coverage required. Any insurance proceeds available to CONTRACTOR or its subcontractors in excess of the limits and coverage identified in this Agreement and which is applicable to a given loss, claim or demand, will be equally available to City.

INDEPENDENT CONTRACTOR

CONTRACTOR is and shall at all times remain as to City a wholly independent contractor. The personnel performing the Work under this Agreement on behalf of CONTRACTOR shall at all times be under CONTRACTOR's exclusive direction and control. Neither City nor any of its officers, employees, or agents shall have control over the conduct of CONTRACTOR or any of CONTRACTOR's officers, employees, or agents, except as set forth in this Agreement. CONTRACTOR shall not at any time or in any manner represent that it or any of its officers, employees, or agents are in any manner officers, employees, or agents of the City. CONTRACTOR shall not incur or have the power to incur any debt, obligation, or liability whatever against City, or bind City in any manner.



No employee benefits shall be available to CONTRACTOR in connection with the performance of this Agreement. Except for the fees paid to CONTRACTOR as provided in the Agreement, City shall not pay salaries, wages, or other compensation to CONTRACTOR for performing Work hereunder for City. City shall not be liable for compensation or indemnification to CONTRACTOR for injury or sickness arising out of performing Work hereunder.

Any and all employees or sub-contractors of CONTRACTOR under this Agreement, while engaged in the performance of any Work required by CONTRACTOR under this Agreement, shall be considered employees or sub-contractors of CONTRACTOR only and not of City. Any and all claims that may arise under the Workers' Compensation Act on behalf of said employees or sub-contractors, while so engaged and all claims made by a third party as a consequence of any negligent act or omission on the part of the CONTRACTOR's employees or sub-contractors, while so engaged in any of the Work provided for or rendered herein shall not be City's obligation.

PREVAILING WAGE

Wage rates for this Project shall be in accordance with the "General Wage Determination Made by the Director of Industrial Relations Pursuant to California Labor Code, Part 7, Chapter 1, Article 2, Sections 1770, 1773 and 1773.1", for Monterey County. Wage rates shall conform with those posted by CONTRACTOR and at the Project site. The following Labor Code sections are hereby referenced and made a part of this Agreement:

Section 1775 - Penalty for Failure to Comply with Prevailing Wage Rates.

Section 1777.4 - Apprenticeship Requirements.

Section 1777.5 - Apprenticeship Requirements.

Section 1813 - Penalty for Failure to Pay Overtime.

Sections 1810 and 1811 - Working Hour Restrictions.

Section 1775 - Payroll Records.

Section 1773.8 - Travel and Subsistence Pay.

Section 1778 — Kickbacks.

Section 1779, 1780 — Acceptance of Fees.

Section 1771.4 — Certified Payroll.

Pursuant to the Labor Code, City is required to withhold from any progress payments owed to CONTRACTOR any amount that has been forfeited as penalties, or as wages owed to employees who have not been paid the prevailing wage for Work performed. This allows the intervention by the Division of Labor Standards Enforcement, which is headed by the State Labor Commission, in a contractor's lawsuit for recovery of amounts withheld by an awarding body. All withheld wages and penalties will be transferred to the Labor Commissioner for disbursement in those cases where a contractor fails to bring a lawsuit for amounts withheld within ninety (90) days after completion of the public works contract and formal acceptance of the job by the awarding body. The Labor Commissioner is then permitted to intervene in any lawsuit brought by CONTRACTOR against an awarding body for recovery of amounts withheld.

NO BENEFIT TO ARISE TO CITY OFFICERS AND EMPLOYEES

No officer, or employee of City, or their designees or agents, and no public official who exercises authority over or responsibilities with respect to the Project during their tenure or for one year thereafter, shall have any interest, direct or indirect, in any agreement or sub-agreement, or the proceeds thereof, for Work to be performed in connection with the Project performed under this Agreement.



CONFLICT OF INTEREST

CONTRACTOR shall at all times avoid conflicts of interest, or the appearance of conflicts of interest, in the performance of this Agreement.

CONTRACTOR covenants that neither they nor any officer or principal of their firm have any interest in, or shall acquire any interest, directly nor indirectly, which will conflict in any manner or degree with the performance of their services hereunder. CONTRACTOR further covenants that in the performance of this Agreement, no person having such interest shall be employed by them as an officer, employee, agent, or subcontractor. CONTRACTOR further covenants that CONTRACTOR has not contracted with nor is performing any services, directly or indirectly, with any developer(s) and/or property owner(s) and/or firm(s) and/or partnership(s) owning property in the City or the study area and further covenants and agrees that CONTRACTOR and/or its subcontractors shall provide no service or enter into any agreement or agreements with any developer(s) and/or property owner(s) and/or firm(s) and/or partnership(s) owning property in the City or the study area prior to the completion of the Work under this Agreement.

If City determines CONTRACTOR comes within the definition of Contractor under the Political Reform Act (Government Code §87100 et seq.), CONTRACTOR shall complete and file and shall require any other person doing Work under this Agreement to complete and file a "Statement of Economic Interest" with CITY disclosing CONTRACTOR's and/or such other person's financial interests.

NO WAIVER OF BREACH/TIME

The waiver by CITY of any breach of any term or promise contained in this Agreement shall not be deemed to be a waiver of such term or provision or any subsequent breach of the same or any other term or promise contained in this Agreement. Time is of the essence in carrying out the duties hereunder.

CONFIDENTIAL INFORMATION/RELEASE OF INFORMATION

All information gained by CONTRACTOR in performance of this Agreement shall be considered confidential and shall not be released by CONTRACTOR without City's prior written authorization. CONTRACTOR, its officers, employees, agents, or sub-contractors, shall not without written authorization from the City Manager or unless requested by the City Attorney, voluntarily provide declarations, letters of support, testimony at depositions, response to interrogatories, or other information concerning the Work performed under this Agreement or relating to any project or property located within the City. Response to a subpoena or court order shall not be considered "voluntary" provided CONTRACTOR gives City notice of such court order or subpoena.

CONTRACTOR shall promptly notify City should CONTRACTOR, its officers, employees, agents, or sub-contractors be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions, or other discovery request, court order, or subpoena from any person or party regarding this Agreement and the Work performed thereunder or with respect to any project or property located within the City. City retains the right, but has no obligation, to represent CONTRACTOR and/or be present at any deposition, hearing, or similar proceeding. CONTRACTOR agrees to cooperate fully with City and to provide the opportunity to review any response to discovery requests provided by CONTRACTOR. However, City's right to review any such response does not imply or mean the right by City to control, direct, or rewrite said response.



SUBSURFACE HAZARDOUS MATERIALS

In the event trenches or other excavations extend deeper than four (4) feet below the surface, CONTRACTOR shall promptly, and before the following conditions are disturbed, notify the City in writing of any:

Material CONTRACTOR believes may be hazardous waste, as defined in Section 25117 of the Health and Safety Code, that is required to be removed to a Class I, Class II or Class III disposal site in accordance with the provisions of existing law;

Subsurface or latent physical conditions at the site differing from those indicated; or

Unknown physical conditions at the Project site of any unusual nature, different materially from those ordinarily encountered and generally recognized as inherent in the Work or the character provided for in the Agreement.

Upon receipt of said notification, City will investigate the conditions, and if it finds that the conditions do materially so differ, or do involve hazardous waste, and cause a decrease or increase in the CONTRACTOR's cost of or the time required for performance of any part of the Work, the City will issue a change order under the procedures described in the Specifications.

In the event a dispute arises between the City and CONTRACTOR whether the conditions materially differ, or involve hazardous waste or cause a decrease or increase in the CONTRACTOR's cost of or time required for performance of any part of the Work, CONTRACTOR shall not be excused from any scheduled completion date provided for by the Agreement, but shall proceed with all Work to be performed under the Agreement. CONTRACTOR shall retain any and all rights provided either by Agreement or by law which pertain to the resolution of disputes and protests between the contracting parties.

LIQUIDATED DAMAGES

Pursuant to Government Code Section 53069.85, if Work is not completed within the Agreement time or in strict accordance with the Project Schedule, it is understood, acknowledged and agreed that the City will suffer damage. It is therefore agreed CONTRACTOR shall pay to the City the \$4,000 for each and every working day of delay beyond the Agreement Term, or beyond any completion schedule, construction schedule or Project milestones established in or pursuant to the Project Schedule, or beyond the time indicated in the Project Schedule for any individual Agreement activity.

CONTRACTOR expressly understands, acknowledges and agrees that such Liquidated Damages can and shall be imposed if the CONTRACTOR does not meet each and every aspect of any activity schedule, completion schedule, construction schedule or Project milestones established in or pursuant to the Project Schedule. If the City accepts Work or makes any payment under this Agreement after a default by reason of delays, the acceptance of such Work and/or payment(s) shall in no respect constitute a waiver or modification of any provisions regarding Agreement Time, a completion schedule, the Project Schedule or the accrual of liquidated damages. In the event the same is not paid, the CONTRACTOR further agrees that City may deduct the amount thereof from any money due or that may become due the CONTRACTOR under the Agreement. This Section does not exclude recovery of damages under provisions of the Agreement Documents and is expressly in addition to the City's ability to seek other damages.



Parties will meet and agree on a Project schedule. Liquidated damages may be assessed if any individual activity duration exceeds the time indicated for that activity on the Project Construction Schedule.

WARRANTY

In addition to any and all warranties provided or implied by law or public policy, CONTRACTOR warrants that all Work (including but not limited to all equipment and materials supplied in connection therewith) shall be free from defects in design and workmanship, and that CONTRACTOR shall perform all Services in accordance with all applicable engineering, construction and other codes and standards, and with the degree of high professional skill normally exercised by or expected from recognized professional firms engaged in the practice of supplying services of a nature similar to the Services in question. CONTRACTOR further warrants that, in addition to furnishing all tools, equipment and supplies customarily required for performance of Work, CONTRACTOR shall furnish personnel with the training, experience and physical ability, as well as adequate supervision, required to perform the Services in accordance with the preceding standards and the other requirements of this Agreement. In addition to all other rights and remedies which City may have, City shall have the right to require, and CONTRACTOR shall be obligated at its own expense to perform, all further services which may be required to correct any deficiencies which result from CONTRACTOR's failure to perform any Services in accordance with the standards required by this Agreement. Moreover, if, during the term of this Agreement (or during the one (1) year period following the term hereof), any equipment, goods or other materials or Services used or provided by CONTRACTOR under this Agreement fail due to defects in material and/or workmanship or other breach of this Agreement, CONTRACTOR shall, upon any reasonable notice from City, replace or repair the same to City's satisfaction. Unless otherwise expressly permitted, all materials and supplies to be used by CONTRACTOR in the performance of the Services shall be new and best of kind.

CONTRACTOR hereby assigns to City all additional warranties, extended warranties, or benefits like warranties, such as insurance, provided by or reasonably obtainable from suppliers of equipment and material used in the Services.

CLAIM PROCEDURES UNDER PUBLIC CONTRACT CODE SECTION 9204

CONTRACTOR shall comply with the procedure set forth in Public Contracts Code section 9204 for any claim, as that term is defined therein, for one or more of the following: 1) a time extension, including, without limitation, for relief from damages or penalties for delay, 2) payment of money or damages arising from Work done pursuant to this Agreement, and/or 3) payment of an amount disputed by the City under this Agreement.

NOTICES

Any notices which either party may desire to give to the other party under this Agreement must be in writing and may be given either by (i) personal service, (ii) delivery by a reputable document delivery service, such as but not limited to, Federal Express, which provides a receipt showing date and time of delivery, or (iii) mailing in the United States Mail, by first class mail, addressed to the address of the party as set forth below or at any other address as that party may later designate by notice:

TO CITY:
Layne Long
City Manager
City of Marina
211 Hillcrest Ave
Marina, CA 93933

TO CONTRACTOR:.....
.....
.....

Notice is effective on the date of personal service, or 5 days following deposit in a United States mailbox, or date of postmark. The parties may agree to notice by email. The parties may agree to notice by email.

THIRD-PARTY BENEFICIARIES

Nothing contained in this Agreement shall be construed to create, and the parties do not intend to create, any rights in third parties.

ASSIGNMENT

CONTRACTOR shall not assign the performance of this Agreement, nor any part thereof, nor any monies due hereunder, without prior written consent of the City. Subject to the foregoing, all terms of the Agreement will be binding upon, enforceable by and inure to the benefit of the parties and their successors and assigns.

GOVERNING LAW

City and CONTRACTOR understand and agree that the laws of the State of California shall govern the rights, obligations, duties, and liabilities of the parties to this Agreement and also govern the interpretation of this Agreement. Any litigation concerning this Agreement shall take place in Monterey County, or the federal district court with jurisdiction over the City. CONTRACTOR agrees not to commence or prosecute any dispute arising out of or in connection with this Agreement other than in the aforementioned courts and irrevocably consents to the exclusive personal jurisdiction and venue of the aforementioned courts.

ATTORNEY'S FEES AND COURT VENUE

Should either party to this Agreement bring legal action against the other (formal judicial proceeding, mediation or arbitration) the party prevailing in such action shall be entitled to reasonable attorney's fees, which shall be fixed by the judge, mediator or arbitrator hearing the case, and such fee shall be included in the judgment together with all costs.

AUTHORITY TO EXECUTE THIS AGREEMENT

The person or persons executing this Agreement on behalf of CONTRACTOR warrants and represents that they have the authority to execute this Agreement on behalf of the CONTRACTOR and the authority to bind CONTRACTOR to the performance of its obligations hereunder.

ENTIRE AGREEMENT

This Agreement contains the entire understanding between the parties relating to the obligations of the parties described in this Agreement. All prior or contemporaneous agreements, understandings, representations, and statements, oral or written, are merged into this Agreement and shall be of no further force or effect. Each party is entering into this Agreement based solely upon the representations set forth herein and upon each party's own independent investigation of any and all facts such party deems material. Any modification or amendment to this Agreement must be in writing.

WAIVER

Neither City nor CONTRACTOR shall be deemed to have waived any obligation of the other, or to have agreed to any modification to this Agreement unless it is in writing, and signed by the party giving the waiver.



INTERPRETATION OF CONFLICTING PROVISIONS

In the event of any conflict or inconsistency between the provisions of this Agreement and the Provisions of any exhibit or other attachment to this Agreement, the provisions of this Agreement shall prevail and control.

SEVERABILITY

If any term of this Agreement is held invalid by a court of competent jurisdiction or arbitrator the remainder of this Agreement shall remain in effect.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year first above written.

CITY OF MARINA

.....
Date: _____ By: _____
Department Director

.....
Date: _____ By: _____
City Manager

CONTRACTOR

.....
Date: _____ By: _____
Authorized Agent
Approved as to form:

.....
Date: _____ By: _____
City Attorney



August 27, 2024

Item No. **10f(1)**

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of September 4, 2024

RECOMMENDATION TO CONSIDER ADOPTING RESOLUTION NO. 2021-, APPROVING THE DESIGNATION OF A PORTION OF CITY PROPERTIES AS SHOWN ON THE PHASE 2 WEST FINAL MAP AS 8th STREET RIGHT OF WAY.

RECOMMENDATION:

It is recommended that the City Council consider approving the designation of a portion of various City properties as shown on the Phase 2 West Final Map as 8th Street Right of Way.

BACKGROUND:

At the regularly scheduled meeting of December 5, 2017, the City Council adopted Resolution No. 2017-108, accepting the offer of dedication of right-of-way on 8th/9th Street from Marina Community Partners, LLC, and designating City Property as right-of-way of 8th/9th Street. Remaining parcels along the southern portion of the 8th/9th Street dedication would be designated as right-of-way as development of Phase 2 West was developed.

At the regularly scheduled meeting of October 6, 2022, the City Council adopted Resolution No. 2022-119, approving an amendment to residential lots, open space and roadways in Phase 2 West. The amendment included the multimodal pathway within the remaining City property along the southern portion of 8th/9th Street not yet designated as right of way.

At the regular meeting of November 21, 2023, the City Council adopted Resolution No. 2023-123, approving the Phase 2 West/Residential Final Map for the Dunes on Monterey Bay Development Project Subdivision. This map showed the remaining areas of the roadway owned by the City needing right-of-way designation as Lots 17 and a portion of Lot 15.

ANALYSIS:

The areas to be designated as right-of-way are shown on Exhibit A. Along with the multimodal pathway, there are overhead power lines that require to be relocated underground within the right-of-way. PG&E requires that the lands shown in the Exhibit be designated before any undergrounding can take place.

In evaluation of this dedication, the intended right-of-way area through City properties are in substantial conformance with the tentative map as amended as well as the project Specific Plan. With these findings, staff is recommending the designation of a portion of City properties as City right-of-way.

FISCAL IMPACT:

There is no fiscal impact should the City Council approve this request. The right-of-way improvements will be funded by Development Impact Fees. Maintenance of the multimodal pathway will be covered by private parties through agreements with the City that will be considered at a later date.

CONCLUSION:

This request is submitted for City Council consideration and possible action.

Respectfully submitted,

Edrie Delos Santos, P.E.
Senior Engineer
Public Works Department
City of Marina

REVIEWED/CONCUR:

Nourdin Khayata, P.E.
Interim Public Works Director/City Engineer
City of Marina

Layne P. Long
City Manager
City of Marina

RESOLUTION NO. 2024-

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARINA
APPROVING THE DESIGNATION OF A PORTION OF CITY PROPERTIES AS
SHOWN ON THE PHASE 2 WEST FINAL MAP AS 8th STREET RIGHT OF WAY.

WHEREAS, at the regularly scheduled meeting of December 5, 2017, the City Council adopted Resolution No. 2017-108, accepting the offer of dedication of right-of-way on 8th/9th Street from Marina Community Partners, LLC, and designating City Property as right-of-way of 8th/9th Street. Remaining parcels along the southern portion of the 8th/9th Street dedication would be designated as right-of-way as development of Phase 2 West was developed, and;

WHEREAS, at the regularly scheduled meeting of October 6, 2022, the City Council adopted Resolution No. 2022-119, approving an amendment to residential lots, open space and roadways in Phase 2 West. The amendment included the multimodal pathway within the remaining City property along the southern portion of 8th/9th Street not yet designated as right of way, and;

WHEREAS, at the regular meeting of November 21, 2023, the City Council adopted Resolution No. 2023-123, approving the Phase 2 West/Residential Final Map for the Dunes on Monterey Bay Development Project Subdivision. This map showed the remaining areas of the roadway owned by the City needing right-of-way designation as Lots 17 and a portion of Lot 15, and;

WHEREAS, the areas to be designated as right-of-way are shown on Exhibit A. Along with the multimodal pathway, there are overhead power lines that require to be relocated underground within the right-of-way. PG&E requires that the lands shown in the Exhibit be designated before any undergrounding can take place, and;

WHEREAS, in evaluation of this dedication, the intended right-of-way area through City properties are in substantial conformance with the tentative map as amended as well as the project Specific Plan. With these findings, staff is recommending the designation of a portion of City properties as City right-of-way, and;

WHEREAS, there is no fiscal impact should the City Council approve this request. The right-of-way improvements will be funded by Development Impact Fees. Maintenance of the multimodal pathway will be covered by private parties through agreements with the City that will be considered at a later date, and;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Marina does hereby approve the designation of a portion of various City properties as shown on the Phase 2 West Final Map as 8th Street Right of Way.

PASSED AND ADOPTED by the City Council of the City of Marina at a regular meeting held on the 4th day of September 2024, by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

Bruce Delgado, Mayor

ATTEST:

Anita Sharp, City Clerk

**LEGAL DESCRIPTION
RIGHT-OF-WAY DESIGNATION OVER A PORTION OF
LOT 15, VOLUME 23 OF CITIES AND TOWNS, PAGE 36**

Certain real property in the City of Marina, County of Monterey, State of California, being a portion of Lot 15 as shown on the map filed for record August 25, 2006 in Volume 23 of Cities and Towns at Page 36 in the Office of the County Recorder of said County, described as follows:

Beginning at the most westerly corner of Lot 17 as shown on the map filed for record June 1, 2023 in Volume 24 of Cities and Towns at Page 86; thence along the southerly line of said Lot 17

- 1) South 88°20'00" East, 28.58 feet to a point along the southerly boundary of said Lot 15; thence along said southerly boundary the following three (3) courses and distances
- 2) Westerly 312.30 feet along the arc of a non-tangent curve to the right having a radius of 568.00 feet (a radial bearing to the beginning of said curve bears South 29°48'46" East), through a central angle of 31°30'11"; thence tangentially
- 3) North 88°18'35" West, 267.19 feet; thence
- 4) Northwesterly 26.84 feet along the arc of a non-tangent curve to the left having a radius of 50.00 feet (a radial bearing to the beginning of said curve bears North 69°01'36" East), through a central angle of 30°45'12" to a point on the southerly boundary of the property described as "9th Street Dedication Parcel 3" in Exhibits B-1 and B-2 of the document recorded as Document No. 2018042489, Official Records of Monterey County; thence along the southerly boundary of said "9th Street Dedication Parcel 3" the following four (4) courses and distances
- 5) South 88°20'00" East, 221.47 feet; thence
- 6) South 72°04'23" East, 25.00 feet; thence
- 7) South 88°20'00" East, 37.49 feet; thence
- 8) Easterly 280.67 feet along the arc of a tangent curve to the left having a radius of 554.00 feet, through a central angle of 29°01'40" to the point of beginning.

Containing 9,595 square feet, more or less.

As shown on the plat attached hereto and made a part hereof.

END OF DESCRIPTION

PREPARED BY:
WHITSON ENGINEERS



RICHARD P. WEBER, LS
L.S. No. 8002
Job No.: 3140.33

8/21/2024
DATE



**LEGAL DESCRIPTION
RIGHT-OF-WAY DESIGNATION OVER
LOT 17, VOLUME 24 OF CITIES AND TOWNS, PAGE 86**

Certain real property in the City of Marina, County of Monterey, State of California, being a portion of Lot 15 as shown on the map filed for record August 25, 2006 in Volume 23 of Cities and Towns at Page 36 in the Office of the County Recorder of said County, described as follows:

That portion of said Lot 15 further subdivided and designated as Lot 17 as per the map filed for record June 1, 2023 in Volume 24 of Cities and Towns at Page 86.

Containing 1,986 square feet, more or less, as shown on said map.

END OF DESCRIPTION

PREPARED BY:
WHITSON ENGINEERS



8/21/2024

RICHARD P. WEBER, LS
L.S. No. 8002
Job No.: 3140.33

DATE

100 0 100 200

SCALE: 1" = 100'

LEGEND

--- PROPERTY BOUNDARIES
 DESCRIBED AREA

PARCEL 1
23 PM 61

REMAINDER
PARCEL
23 PM 27

LOT 35
24 C&T 86

LOT 36

LOT 34
24 C&T 86

24 C&T 86

LOT 33
24 C&T 86

8TH STREET
POR. LOT 15
23 C&T 36

POINT OF
BEGINNING

EXISTING ROW DEDICATED PER
DOC#2018042489

8th St

8th St

S29°48'46"E
(RADIAL)

LOT 17
24 C&T 86

LOT 18
23 C&T 36

DESCRIBED
RIGHT-OF-WAY:
9,595± SQ. FT.

LINE & CURVE DATA

No.	DELTA/BEARING	RADIUS	LENGTH
1	S88°20'00"E		28.58
2	31°30'11"	568.00	312.30
3	N88°18'35"W		267.19
4	30°45'12"	50.00	26.84
5	S88°20'00"E		221.47
6	S72°04'23"E		25.00
7	S88°20'00"E		37.49
8	29°01'40"	554.00	280.67



20 SUR 90

LOT 19
23 C&T 36

1st Ave

PLAT TO ACCOMPANY DESCRIPTION DUNES ON MONTEREY BAY - PHASE 2 WEST RIGHT-OF-WAY DESIGNATION

MARINA, CALIFORNIA
8/21/2024



Civil Engineering +
Land Surveying
6 Harris Court
Monterey, CA 93940
831.649.5225
whitsonengineers.com

August 26, 2024

Item No. **10f(2)**

Honorable Mayor and Members
Meeting of the Marina City Council

City Council
of September 4, 2024

Chair and Board Members of
Abrams B Non-Profit Corporation

Corporation Board Meeting
of September 4, 2024

**CITY COUNCIL AND ABRAMS B NON-PROFIT CORPORATION
BOARD CONSIDER ADOPTING RESOLUTION NO. 2024-, AND 2024-
(NPC), APPROVING ABRAMS B HOUSING AREA BUDGET FOR FY
2024-25 AND AUTHORIZING FINANCE DIRECTOR TO MAKE
APPROPRIATE ACCOUNTING AND BUDGETARY ENTRIES**

REQUEST:

It is requested that the City Council and Corporation Board consider:

1. Adopting Resolution No. 2024- and Resolution No. 2024- (NPC), approving the Abrams B Housing Area Budget for FY 2024-2025, and;
2. Authorizing Finance Director to make appropriate accounting and budgetary entries.

BACKGROUND:

The City of Marina is the owner of the 194-unit Abrams Park Housing Area. Greystar has been retained to provide property management services.

ANALYSIS:

The budget package provided for the City Council's consideration includes:

- Greystar Abrams Park FY 2024/2025 Proposed Budget Memo
- Attachment A Abrams Park Budget Overview
- Attachment B Abrams Park Income
- Attachment C Market Survey
- Attachment D Affordable Rents
- Attachment E Abrams Park Expenses
- Attachment F Abrams Park Capital Budget Projections 2024-2025

Information in each of the sections below is intended to highlight each of these pieces of the budget package. Please refer to the attachments themselves for greater details.

Greystar Abrams Park FY 2024/2025 Proposed Budget Memo

This document provides larger capital project accomplishments for the year, summary of revenue/rents, summary of expenses and capital budget spending.

Attachment A: Abrams Park Budget Overview

This document provides an overall summary of the Approved Fiscal Year 2023-24 Budget and the estimated year-end results; and the Proposed Fiscal Year 2024-25 Budget. In addition to net income from operations, the worksheet also includes non-operating revenues and expenses, such as ownership distributions, capital/renovation expenses, and contributions from capital reserves. At the close of Fiscal Year 2023/24, the Abrams Park net income from operations was \$2,462,609. This was \$46,693 or 1.9% less than the original budget. This variance resulted from total income

that was \$33,704 less than projected and \$12,989 in increased expenses. The net difference in non-operating revenues and expenditures, such as capital and renovation expenses; owner distributions, and transfers-in from capital reserves was \$82,098 less than anticipated. The decrease in non-operating expenses was primarily due to projects that were carried forward in the capital improvement plan.

In Fiscal Year 2024-25, Abrams Park is anticipated to yield net income of \$2,486,044. This is \$23,257 or 0.9% less than the Approved budget, and \$23,436 or 1.0% greater than the Fiscal Year 2023-24 Estimated Year-End amount. The Fiscal Year 2024-25 Proposed Budget includes \$1.8 million in owner distributions, capital/renovation expenditures of \$1.4 million, and transfer-in from capital reserves of just over \$1 million.

Details and assumptions related to revenues, expenditures, and estimated cash balances are provided within the subsequent sections and attachments.

Attachment B: Abrams Park Income

The Fiscal Year 2023-24 estimated ending income for Abrams Park was \$3,805,529. This represents a decrease of \$33,704 or 0.9% less than the Approved Budget. The budgetary variance reflects rental income that was \$52,195 or 1.4% less than initially projected. This net reduction can be primarily attributed to writing off approximately \$54,000 in unpaid rent for a COVID-related eviction. This adjustment should be considered an anomaly; and similar instances are not expected in the future.

The Proposed Fiscal Year 2024/25 revenues are projected to be \$55,358 greater than the Fiscal Year 2023/24 Approved Budget; and \$89,062 or 2.3% greater than the Estimated Year-End results. The projected increase includes \$96,435 or 2.6% in additional rental income, along with a modest reduction in Other Income. The proposed budget includes a 3% increase for all market rate in-place residents at lease renewal; and an estimate to adjust lease rates to reflect market conditions for new occupants.

Supporting line item details, as well as assumptions are included in Attachment B.

Attachment C: Market Survey

Current market survey for five similar apartment communities in Marina, plus a “shadow market” or non-apartment complex comparable units. This survey is used to determine the rents for new market rate move-in tenants. The survey is updated throughout the year to reflect the most recent market rents of the comparable apartment homes in Marina.

Attachment D: Affordable Rents

Current year Affordable Rents included in the proposed budget memo for the current 49-Very Low-Income qualifying units, 15-Low/Lower Income, and 7-Low Income qualifying units.

Attachment E: Abrams Park Expenses

In Fiscal Year 2023-24, the estimated amount of ending operating expenses for Abrams Park was \$1,342,921. This represents an increase of \$12,989 or 1.0% greater than the Approved Budget. The budgetary variance reflects increased insurance costs of \$24,988, net of changes within other expense categories.

The Proposed Fiscal Year 2024-25 expenses are projected to be \$1,408,547. This reflects an increase of \$78,615 when compared to the Fiscal Year 2023/24 approved budget; and \$65,626 or 4.9% greater than the Estimated Year-End amounts. The proposed expense budget incorporates estimates to reflect the rising costs of goods and services, as well as \$20,929 in additional utility costs.

Supporting line item details, as well as assumptions are included in Attachment E.

Attachment F: Abrams Park Capital Budget Projections

A five-year projection of capital projects is included in Attachment F. The beginning balance of the Capital Reserve set aside funds is \$1,075,214. The Proposed Budget includes an additional transfer-in of \$1,025,000 from cash flow and lender reserve accounts and capital expenses of \$1,457,686. The budget includes funds for unit renovations; and appliances, new flooring and paint for occupied units in need. Notable projects include \$492,500 in funding to paint the exterior of half of the units within the property, with the second half funded in Fiscal Years 2025-26; \$195,000 for parking expansion, \$150,000 for slurry seal coating for streets, and \$9,990 for a formal Capital Reserve or asset management study. The current capital replacement plan serves as the foundation for setting aside reserve funds and maintaining the property, however it is an internal document that was developed several years ago. The proposed formal study will serve as a future roadmap for capital projects, equipment replacement, and financial planning.

The Capital Reserve is estimated to be \$642,528 at the end FY 2024-2025.

2024/25 Budget Changes and Highlights

The property today has been able to fund much of the initial capital improvements that were identified when the City acquired the property. Abrams Park is also on a stable path to support ongoing capital improvements and replacements. Key projects for Fiscal Year 2024-25 include funding to paint half of the units in Abrams Park, with the second half scheduled for the next fiscal year, parking expansion, slurry seal coating, and a capital reserve or asset management study.

There is no proposed change to the City's ownership distribution. The proposed annual distribution of \$1.8 provides funding for the City's Administration and Building Division staff to regularly perform duties related to the property; and approximately \$750,000 for annual debt service on the Abrams B Housing Revenue Bonds.

FISCAL IMPACT:

Should the City Council and Corporation Board elect to approve the Proposed FY 2024-2025 Budget, the owner distribution will be \$1,782,216. This includes a \$670,000 allocation to the General Fund, a \$750,000 transfer to the Abrams B Debt Service Fund for principal and interest payments on the Abrams B Housing Revenue Bonds; and the remainder apportioned through the debt service escrow process to fund insurance, reserve set-asides and various administrative fees.

CONCLUSION:

This request is submitted for City Council and NPC Corporation Board consideration and possible action.

Respectfully submitted,

Tori Hannah
Finance Director
City of Marina

REVIEWED/CONCUR:

Layne P. Long
City Manager
City of Marina

RESOLUTION NO. 2024-
RESOLUTION NO. 2024- (NPC)

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARINA AND THE ABRAMS B
NON-PROFIT CORPORATION APPROVING ABRAMS B HOUSING AREA BUDGET FOR
FY 2024-2025 AND AUTHORIZING FINANCE DIRECTOR TO MAKE APPROPRIATE
ACCOUNTING AND BUDGETARY ENTRIES

WHEREAS, Greystar Real Estate Partners (“Greystar”), as the management agent of Abrams Park Sustainable Community Housing, has submitted a draft FY 2024-2025 budget; and

WHEREAS, Greystar submitted a budget letter describing highlights of the proposed Abrams Park Housing Area FY 2024-2025 Budget and accompanied by updated proposed budgets; and

WHEREAS, the rental revenues are used to provide funds for debt service payments on the Abrams Park property purchase; and

WHEREAS, City staff has reviewed the budget package for FY 2024-2025; and

WHEREAS, the City Council of Marina and the Board of the Abrams B Non-Profit Corporation reviewed and considered the proposed budgets.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Marina and the Corporation Board of the Abrams B Non-Profit Corporation do hereby:

1. Approve the Abrams Park Housing Area Budget for FY 2024-2025, and;
2. Authorize the Finance Director to make appropriate accounting and budgetary entries.

PASSED AND ADOPTED, by the City Council of the City of Marina and the Corporation Board of the Abrams B Non-Profit Corporation at a regular meeting duly held on the 4th day of September 2024, by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ATTEST:

Bruce C. Delgado, Mayor

Anita Sharp, Deputy City Clerk

**Abrams Park
682 Wahl Court
Marina, CA 93933
831-384-0119**

August 21, 2024

Mr. Layne Long
City Manager
City of Marina
211 Hillcrest Avenue
Marina, California 93933

Re: Abrams Park FY 2024/2025 Proposed Budget

Dear Mr. Long:

It has been a pleasure to continue to work with residents and the City of Marina over the last year. With the combination of wonderful residents and effective staff, a number of positive changes have been seen in Abrams Park:

- 1) **Building Upgrades:** Solar lighting installation was completed in the month of January.
- 2) **Landscaping/Asphalt Repairs/Preventative Maintenance:** The annual tree trimming, gutter cleaning, irrigation repairs and replanting were completed in May and June. Gopher abatement has been a continual project year over year with the assistance of ADM. Roof preventative maintenance was completed in February 2024 and Dryer Vent cleaning was performed in June.
- 3) **Units of Long-Term Residents:** In a typical year, several long-term residents go through the process to refresh their flooring, paint and appliances. These services are extended to long-term residents upon notification or inspection indicating replacement is necessary based on age or condition.
- 4) **Green Initiatives:** In addition to the Marina Coast Water District's and other utility conservation programs, Greystar purchases and installs water or energy saving devices as replacement fixtures as needed. PG&E continues to work directly with income eligible residents to weatherize their homes at no cost to the resident or the community.

Greystar continues to provide the residents at Abrams Park a comfortable and quality living experience. Continued capital improvements throughout the community will allow this property to remain a desirable neighborhood for renters, as well a source of housing that is essential to the general populace of Marina.

Revenue

The primary source of revenue is rents, Section 8 voucher payments from the Housing Authority of the County of Monterey, and associated charges to residents such as late fees.

The City Council of the City of Marina and the Corporation Board of the Abrams B Non-Profit Corporation adopted rent formulas at a regular meeting held on the 2nd of June 2010. The formula states that the annual increase in market rents for in-place residents shall be capped at the lesser of three percent (3%) or the Department of Labor's Consumer Price Index for San Francisco-Oakland-San Jose of (4.6%), All Items, for All Urban Consumers (referred to as CPI-U) Average percentage for the previous year (February to February) to be applied to the next fiscal year, provided that the increased rent for in-place tenants does not exceed the market rent charged to move-in residents.

Proposed Budget – Targeted Rental Increase applies the allowable 3% Rental Increase to in-place residents who are currently under the Fair Market Rental Rate as computed by averaging rates from the Monterey County Housing Authority and the HUD Fair Market Rent schedule and is adjusted for a determined amount for the Water, Sewer and Garbage that residents pay directly to the provider for those services. A reduced Rental Increase amount proportionate to their current rent would be applied to households that may not qualify for the standard Rental Increase.

Current Market Rent Conditions

The market rent for new move-ins is calculated by comparable market rent levels in the competitive market throughout the year. As shown in the proposed Budget, a year over year increase of 1.2% in overall Total Rental Income from the 23/24 budget year to the proposed 24/25 budget year totals \$44,240. This figure includes a budgeted 3% increase for all market rate in place residents at lease renewal in addition to new occupant move in's at current market rates, with a turnover ratio of 3% annually. This accounts for 63% of the resident population in Abrams Park. Per the Marina City Council approved rent formula in 2010, the market rents for new move-ins are fluid throughout the year and change according to market conditions. Currently, market rents for incoming residents are as follows:

Unit Size	Current Rent Range for Incoming Market Rate Residents
Two Bedroom	\$2,350
Remodeled – Two BR	\$2,500
Four Bedroom	\$3,225- \$3,350
Remodeled – Four BR	\$3,450

* Note: Five 2-Bedroom homes and eight 4-Bedroom homes have additional features that warrant higher than average rental rates.

The Average of HUD Fair Market Rents (FMR) published in May 2024 and the Monterey County Housing Authority Peninsula Payment Standards published in January 2024 are as follows:

Unit Bedroom Size	Fair Market Rent	Utility Allowance	Adjusted Rental Amount
Two Bedroom	\$3,139.00	\$292.00	\$2,847.00
Four Bedroom	\$4,833.00	\$473.00	\$4,360.00

A number of in-place market renters in Abrams Park homes are leasing below the averaged Fair Market Rent. The Fair Market Rates above include an allowance for utilities paid directly by Abrams

Park residents in addition to their monthly rental amount. The two-bedroom average in-place market rent at Abrams Park is \$1,899, while the average four-bedroom in-place market rent at Abrams Park is \$2,483.

Affordable Rents

Affordable rental rates are derived from median income schedules published by governmental agencies. Rental rates at Abrams Park are based upon 50% and 60% and 80% of the median income for Monterey County. The U.S. Department of Housing and Urban Development calculates the maximum household income by family size in Monterey County, generally once a year. As of the date of this memo, the rental rates are based upon families at 50% and 60% and 80% of the Monterey County median income for 2024. Rental increases are not being proposed for the proposed budget year.

Maximum Household Income Limits for 2024 as published in May of 2024.

Income Category	Two Person	Three Person	Four Person	Five Person	Six Person	Seven Person	Eight Person	Nine Person
50% Very Low	\$53,000	\$59,600	\$66,200	\$71,500	\$76,800	\$82,100	\$87,400	\$92,680
60% Low/Lower	\$82,550	\$92,900	\$103,220	\$111,450	\$119,700	\$127,950	\$136,200	\$144,508
80% Low	\$84,800	\$95,400	\$105,950	\$114,450	\$122,950	\$131,400	\$139,900	\$148,330

Projected Revenue and Expenses in FY 24/25

FY 24/25 budget includes \$3,894,591 in Total Revenue vs. FY 23/24 budget of \$3,839,233. Further, FY 24/25 budget includes \$1,408,547 in Total Operating Expenses vs. FY 23/24 budget of \$1,329,931 resulting in an increase of (\$78,615) or 5.9% variance.

Expenses

Expenses include Operating Expense projections and relevant changes from the FY 2023/2024 budget to the FY 2024/2025 proposed budget. Operating expenses typically include expenditures for routine maintenance of the property, redecorating expenses as they apply to unit turns, and expenditures relating to the daily operations of the Leasing Office. Overall, total operating expenses proposed for FY 2024/2025 are 5.9% higher than the Estimated Actuals for FY 2023/2024. Greystar seeks to maximize cost savings, e.g., lower utilities expenses through installation of water/energy saving devices, while contending with cost increases.

Owner Distributions

The proposed budget accounts for \$1.7M in annual distributions.

Capital Expenses

Expenses categorized as Capital expenses directly impact the long-term value of the community, including roof replacements, exterior painting, large-scale landscaping improvements, and interior

upgrades including appliances and carpeting/vinyl. Note that amounts labeled for interior upgrades in future budget years are placeholders and are anticipated to change based on Annual Inspection findings.

Recommended capital projects include:

- 1) Sidewalk, tree root and gutter repairs - \$45,000
- 2) Reserve Study - \$9,990
- 3) Gutter Cleaning - \$8,250
- 4) Roof Maintenance - \$20,790
- 5) Dryer Vent Cleaning - \$7,700
- 6) Termite Inspection \$14,300
- 7) Landscape Upgrades, Tree Trimming, Arborist, Irrigation Repairs and Timer Repl - \$38,500
- 8) Solar Lighting Additions - \$10,000
- 9) Unit renovations x2 - \$81,620
- 10) Ingman Parking Lot Expansion - \$195,000
- 11) Asphalt Repairs and Tree Root removal of roads - \$159,000
- 12) Exterior Repainting 1/2 - \$492,500

Capital Reserve Fund

Adoption of the proposed budget will result in a contribution of \$4,854 per unit during this fiscal year. Please note the replacement reserve only conceptualizes typical replacements. It does not contemplate or allow for unknown expenses which are typical, particularly as a building continues to age. Furthermore, a Capital Reserve Study is proposed to be conducted by a consulting firm to further assess future costs to maintain the project over a span of 30+ years in the 24/25 proposed budget.

In reviewing the physical needs of the property, and in conjunction with recommendations from the City of Marina Building Department, Greystar recommends the maximum reserve withholding per unit per year going forward. This withholding would ensure that the asset holds adequate reserves to perform necessary replacements and repairs to protect the useful life of the buildings (**Attachment F**).

We will continue to look for new ways to improve our services over the coming year and remain committed to meeting the objectives set by the City of Marina. Please feel free to contact me at (831) 384-0119 should you have additional questions or concerns.

Regards,
Analily Puckett
Community Manager

Cc: Sumer Perkins, Director of Real Estate Greystar
Cc: Vanessa Gonzales, Regional Manager

Attachments:

- FY 2024/25 Budget Summary
- F. Capital Improvement Plan/Reserve Withholding

Attachment A - Budget Summary

Abrams Park
Budget Year 2024 - 2025

GREYSTAR®

	Fiscal Year 2023-24				Proposed Fiscal Year 2024-25				
	Approved Budget	Estimated Year-End	Variance of Estimated Year-End to Approved		Proposed	Variance from Fiscal Year 2023-24 Approved		Variance from Fiscal Year 2023-24 Estimated	
INCOME									
TOTAL RENTAL INCOME-RESIDENTIAL	\$ 3,801,373	\$ 3,749,178	(52,195)	-1.4%	3,845,613	44,240	1.2%	96,435	2.6%
Other Income-Residential	37,860	56,351	18,491	48.8%	48,978	11,118	29.4%	(7,373)	(13.1)%
TOTAL INCOME	\$ 3,839,233	\$ 3,805,529	\$ (33,704)	-0.9%	\$ 3,894,591	55,358	1.4%	89,062	2.3%
EXPENSES									
Payroll & Benefits	425,257	424,005	(1,252)	(0.3)%	440,927	15,670	3.7%	16,922	4.0%
Repairs & Maintenance	133,840	110,578	(23,262)	(17.4)%	121,868	(11,972)	(8.9)%	11,290	10.2%
Make-Ready / Redecorating	65,755	73,908	8,153	12.4%	81,299	15,544	23.6%	7,391	10.0%
Contract Services	84,743	89,893	5,150	6.1%	98,525	13,782	16.3%	8,632	9.6%
Advertising / Marketing / Promotions	1,866	3,242	1,376	73.7%	3,607	1,741	93.3%	365	11.3%
Office Expenses	34,323	39,937	5,614	16.4%	40,696	6,373	18.6%	759	1.9%
Other General & Administrative	36,122	42,043	5,920	16.4%	49,958	13,836	38.3%	7,915	18.8%
Utilities	188,058	180,178	(7,880)	(4.2)%	201,108	13,050	6.9%	20,929	11.6%
Management Fees	95,981	94,652	(1,328)	(1.4)%	96,621	640	0.7%	1,969	2.1%
Taxes	62,088	57,600	(4,488)	(7.2)%	58,751	(3,337)	(5.4)%	1,151	2.0%
Insurance	201,898	226,886	24,988	12.4%	215,187	13,289	6.6%	(11,699)	(5.2)%
TOTAL OPERATING EXPENSES	\$ 1,329,931	\$ 1,342,921	12,989	1.0%	\$ 1,408,547	78,615	5.9%	65,626	4.9%
NET OPERATING INCOME	\$ 2,509,302	\$ 2,462,609	(46,693)	(1.9)%	\$ 2,486,044	(23,257)	(0.9)%	23,436	1.0%
Less Distributions	1,782,216	1,782,216	-	0.0%	1,782,216	-	0.0%	-	0.0%
Less Capital / Renovation Expense	839,051	712,890	(126,161)	(15.0)%	1,443,284	604,233	72.0%	730,394	102.5%
Less Other: Partnership/Ownership expenses, prepaids,escrow	-	44,063	44,063	100%	-	-	-	(44,063)	(100.0)%
Net of Transfer-in from Capital Reserve	(400,000)	(400,000)	-	0.0%	(1,025,000)	(625,000)	156.3%	(625,000)	156.3%
TOTAL NON-OPERATING	\$ 2,221,267	\$ 2,139,169	(82,098)	(3.7)%	\$ 2,200,500	(20,767)	(0.9)%	61,331	2.9%
NET INCOME AFTER NON-OPERATING	\$ 288,035	\$ 323,440	\$ 35,405	12.3%	\$ 285,544	\$ (2,490)	(0.9)%	\$ (37,895)	(11.7)%

Attachment B - Income Budget Summary

Detailed Budgetary Comparison - Abrams Park

INCOME	Fiscal Year 2023-24 Approved and Year End Estimate				Fiscal Year 2024/25 Proposed			General Comments
	Approved	Year-End Estimate	Variance from Approved		Proposed	Variance from FY 23/24 Year-End		
			Amount	%		Amount	%	
Potential Rent	\$ 3,862,469	\$ 3,860,932	\$ 1,537	0.0%	\$ 3,909,588	\$ 48,656	1.3%	Potential Rent: Budget assumes Market Rents starting at \$323,293 per month or \$3.9M annually with annual projected rent growth of 1.3%.
One-Time Concessions	-	(711)	711	-100.0%	-	711	-100.0%	
Vacancy Loss	(39,732)	(17,134)	(22,598)	131.9%	(13,815)	3,319	-19.4%	Vacancy Loss: Budget assumes an average annual occupancy rate of 99%, with a projection of 6 move outs, 6 move in's, 71 lease renewals and an average economic occupancy rate of 98.4%.
Non Revenue Units	(15,364)	(38,237)	22,873	-59.8%	(47,160)	(8,923)	23.3%	Non Revenue Units: Budget represents one (1) exempt staff unit at 100%. YOY unfavorable variance attributable to prior year accounting for zero (0) units, whereas we now have one (1) unit at Abrams and one (1) at Preston, fulfilling DRE requirements.
Bad Debt	(6,000)	(55,673)	49,673	-89.2%	(3,000)	52,673	-94.6%	Bad Debt: Budget assumes a write off of (\$500) every other month as a contingency for unpaid move out balances. YOY variance attributed to one (1) COVID Eviction balance of \$54k written off in the Feb/24 period, which is an anomaly and not expected to occur aoina forward.
Other Income-Residential	37,860	56,351	(18,491)	-32.8%	48,978	(7,373)	-13.1%	Other Income: Budget assumes other income sources such as application fees, damages, late fees, pet rent and \$27k per month in interest income.
TOTAL INCOME	\$ 3,839,233	\$ 3,805,529	(33,704)	-0.9%	\$ 3,894,591	\$ 89,062	2.3%	Total Income: Budget Assumes total Income of \$3.9M.

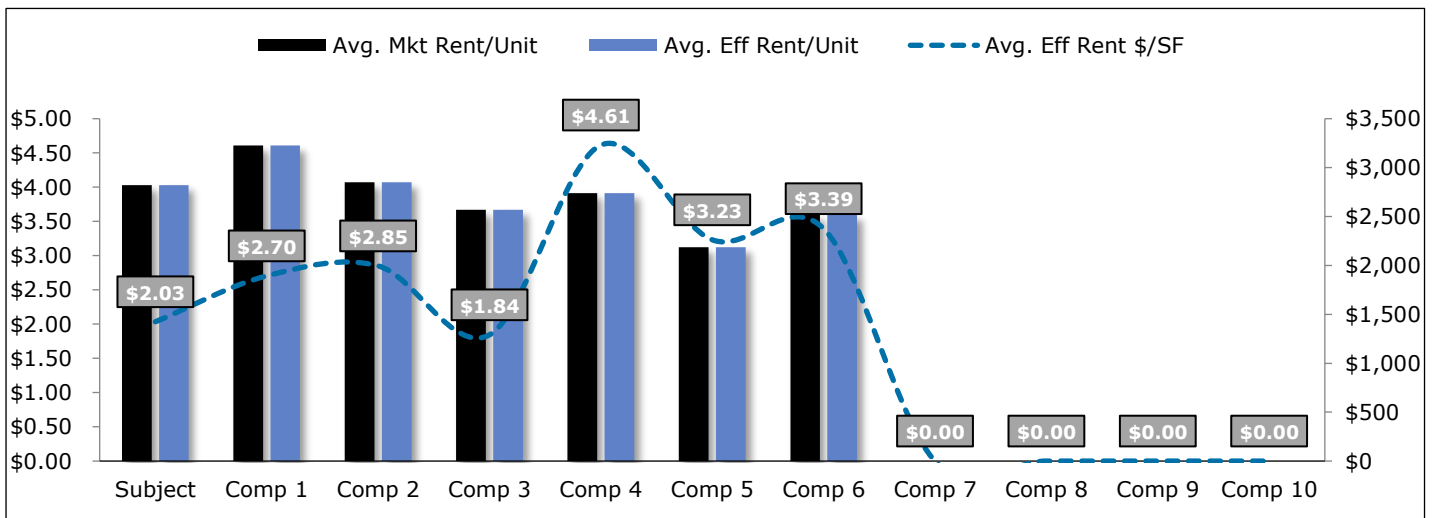
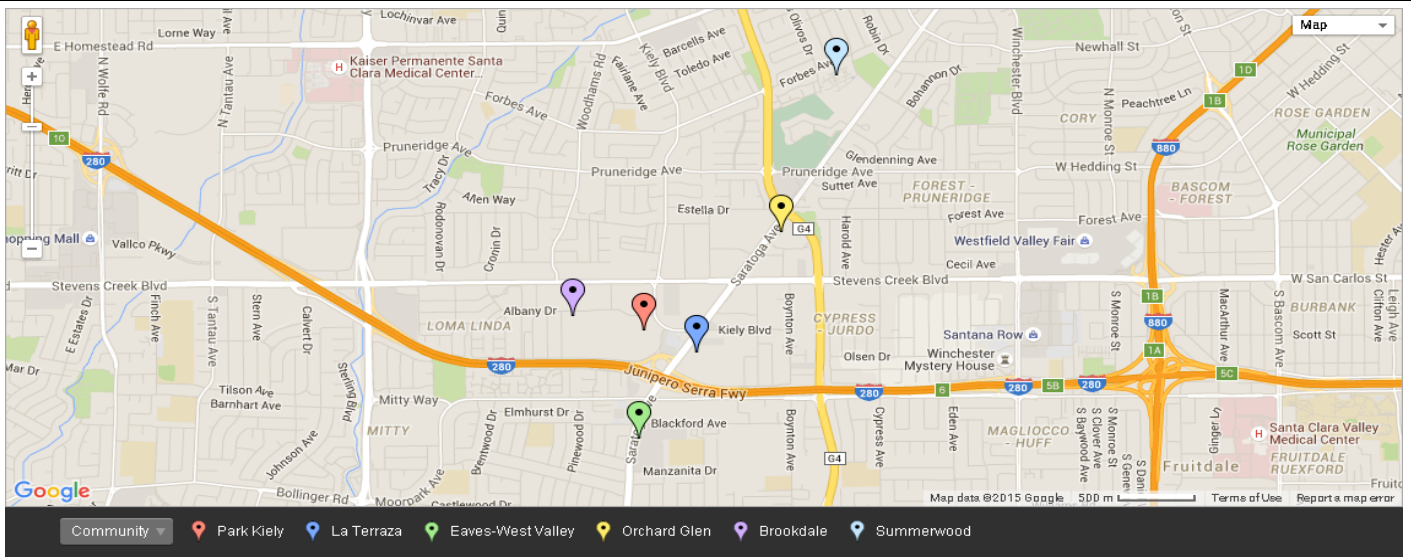
Attachment C - Market Survey



GREYSTAR: THE GLOBAL LEADER IN RENTAL HOUSING™

	Property Name	Year Built	# of units	% Occupied	Avg. Unit Size (SF)	Avg. Mkt Rent/Unit	Avg. Mkt Rent \$/SF	Avg. Eff Rent/Unit	Avg. Eff Rent \$/SF
Subject	Abrams Park	1978	194	99%	1386	\$2,820	\$2.03	\$2,820	\$2.03
Comp 1	Shadow Market	1973	3	100%	1193	\$3,225	\$2.70	\$3,225	\$2.70
Comp 2	Marina Square Apartments	1978	48	100%	1000	\$2,850	\$2.85	\$2,850	\$2.85
Comp 3	Preston Park	1987	354	99%	1393	\$2,569	\$1.84	\$2,569	\$1.84
Comp 4	Sunbay Suites	1989	266	93%	593	\$2,737	\$4.61	\$2,737	\$4.61
Comp 5	Marina Del Sol	1977	108	98%	677	\$2,188	\$3.23	\$2,188	\$3.23
Comp 6	Shoreline Apartments	1973	84	98%	742	\$2,518	\$3.39	\$2,518	\$3.39
Comp 7	7	0	0	0%	0	\$0	\$0.00	\$0	\$0.00
Comp 8	8	0	0	0%	0	\$0	\$0.00	\$0	\$0.00
Comp 9	9	0	0	0%	0	\$0	\$0.00	\$0	\$0.00
Comp 10	10	0	0	0%	0	\$0	\$0.00	\$0	\$0.00
Total/Avg (Market)			1057	98%	1047	\$2,629	\$2.89	\$2,629	\$2.89
Total/Avg. (Market less Subject)			863	98%	971	\$2,586	\$3.08	\$2,586	\$3.08

Marina I O



Attachment D

Calculation of Affordable Units - FY 24/25 Rent Levels

(A) MAXIMUM HOUSEHOLD INCOME LIMITS (ANNUAL)

HUD AMI Limit	Number of Persons							
	1	2	3	4	5	6	7	8
Very Low (50% of AMI)	46,350	53,000	59,600	66,200	71,500	76,800	82,100	87,400
Low (80% of AMI)	74,150	84,800	95,400	105,950	114,450	122,950	131,400	139,900

Source: California Department of Housing and Community Development, 2024

	2 Bedroom		3 Bedroom (Preston Only)		4 Bedroom	
	23/24	22/23	23/24	22/23	23/24	22/23
Very Low (50% AMI)	1,091	1,091	1,260	1,260	1,406	1,406
Less Utilities	(202)	(202)	(264)	(264)	(328)	(328)
Monthly Rent Net of Utilities	889	889	996	996	1,078	1,078
Low (60% AMI)	1,310	1,310	1,512	1,512	1,688	1,688
Less Utilities	(202)	(202)	(264)	(264)	(328)	(328)
Monthly Rent Net of Utilities	1,108	1,108	1,248	1,248	1,360	1,360

Attachment E - Expense Budget Details

Detailed Budgetary Comparison - Abrams Park

	Fiscal Year 2023-24				Fiscal Year 2024-25 Proposed			General Comments
	Approved	Year-End Estimate	Variance from Approved		Proposed	Variance from FY 23-24 Year-End		
			Amount	%		Amount	%	
EXPENSES								
Payroll & Benefits	\$ 425,257	\$ 424,005	(1,252)	-0.3%	\$ 440,927	\$ 16,922	4.0%	Payroll & Benefits: Budget assumes a full staff of 14 employees billed 40% to Abrams Park. Turnover of five (5) employees occurred in the 23/24 budget year.
Repairs & Maintenance	133,840	110,578	(23,263)	-21.0%	121,868	11,290	10.2%	Repairs & Maintenance: Budget assumes \$121k annually to account for higher projected turnover and higher demand for in place residents in repairs and maintenance. Annual increase projected at 10.2%.
Make-Ready / Redecorating	65,755	73,908	8,153	11.0%	81,299	7,391	10.0%	Make Ready/Redec: Budget assumes \$81k annually to account for higher projected make ready/redec cost which not only account for turnover but in place resident refresh supplies. Annual increase projected at 10%.
Contract Services	84,743	89,893	5,150	5.7%	98,525	8,632	9.6%	Contract Services: Budget assumes \$98k annually to account for a 10% projected increase in contract services overall. Annual increase projected at 10%.
Advertising / Marketing / Promotions	1,866	3,242	1,376	42.4%	3,607	365	11.3%	Advertising/Marketing: Budget assumes \$3.6k annually in marketing costs. Annual increase projected at 11.3%.
Office Expenses	34,323	39,937	5,614	14.1%	40,696	759	1.9%	Office Exp: Budget assumes \$40k annually in office expenses which includes a year over year projected increase of 1.9% as a result of increased software and equipment costs.
Other General & Administrative	36,122	42,043	5,920	14.1%	49,958	7,915	18.8%	Other General & Admin: Budget assumes \$49k annually in administrative expenses which includes a year over year projected increase of 18.8%.
Utilities	188,058	180,178	(7,880)	-4.4%	201,108	20,929	11.6%	Utilities: Budget assumes utilities with a projected overall increase of 13.1%. PG&E average utility rate increases propose a 14.4% increase, whereas water is projected at 10% and sewer projected at 15% in the 24/25 FY. Overall annual increase is 11.6%.
Management Fees	95,981	94,652	(1,328)	-1.4%	96,621	1,968	2.1%	Management Fees: Budget assumes management fees at 2.5% of gross receipts per the PMA.
Taxes	62,088	57,600	(4,489)	-7.8%	58,751	1,151	2.0%	Taxes: Budget assumes property taxes annualized with a 2% annual overall increase.
Insurance	201,898	226,886	24,987	11.0%	215,187	(11,699)	(0)	Insurance: Budget assumes insurance premiums with a 5.2% overall increase to general and flood insurance policies year over year.
TOTAL OPERATING EXPENSES	\$ 1,329,932	\$ 1,342,921	\$ 12,988	1.0%	\$ 1,408,546	\$ 65,626	4.9%	Total operating expenses year over year at 4.9%

Attachment F

Abrams Park		Attachment F					
CAPITAL REPLACEMENT AND RENOVATION EXPENDITURES - 2024/2025							
					8/21/2024		
		Completed					
Project	Detail	2023 - 2024	2024 - 2025	2025 - 2026	2026 - 2027	2027 - 2028	2028 - 2029
Projected Replacement Reserve Fund Balance		\$1,212,272	\$1,075,214	\$642,528	\$530,570	\$878,032	\$1,250,394
Projected Replacement Reserve Fund Contribution		\$558,458	\$1,025,000	\$941,770	\$941,770	\$941,770	\$941,770
<u>COMMUNITY WIDE</u>							
Lighting	Replacement and Additions - Solar	\$ 79,146	\$ 10,000	\$ -	\$ -	\$ -	\$ -
Landscape/irrigation	Replacement / Upgrades	\$ 61,644	\$ 38,500	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Parking Expansion	Add parking spaces	\$ 18,485	\$ 195,000	\$ -	\$ -	\$ -	\$ -
Playgrounds	Replacement/Upgrades	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Mailbox Replacenet	Replacement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Seal Coat Streets	Seal Coat Streets	\$ -	\$ 150,000	\$ -	\$ 20,000	\$ 20,000	\$ -
Trip Hazards & Sidewalk repairs	Fix uplifted/broken sidewalks	\$ 35,187	\$ 45,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
<u>BUILDINGS</u>							
Garage Door Openers	Install gararage door openers and power outlets	\$ -	\$ -	\$ 69,300	\$ 69,300	\$ 69,300	\$ 69,300
Roof	Repairs/Replacement/Gutter Cleaning	\$ 18,900	\$ 20,790	\$ 22,000	\$ 22,000	\$ 22,000	\$ 22,000
Exterior Paint	Full repaint	\$ -	\$ 492,500	\$ 500,000	\$ -	\$ -	\$ -
Exterior Unit Doors	Steel Front/Back Doors	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Windows / Sliding Glass Doors	Replace Windows/Sliding Doors	\$ 2,800	\$ -	\$ -	\$ -	\$ -	\$ -
Building Exterior	Dry rot Repairs, etc.	\$ 95,000	\$ -	\$ -	\$ -	\$ -	\$ -
Fence repairs / slat replacement	Fencing repair and replacement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Gutter Cleaning	Annual cleaning of gutters	\$ 7,500	\$ 8,250	\$ 8,250	\$ 8,250	\$ 8,250	\$ 8,250
Termite Inspection	Inspecting buildings for termites	\$ -	\$ 14,300	\$ -	\$ 14,000	\$ -	\$ 14,000
Balcony/stairs/railings	SB721 Inspection every 5 yrs	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ 3,750
Misc Non-Routine Maintenance	Includes plumbing, storm repairs, leaks, etc.	\$ 12,667	\$ 13,936	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
<u>UNITS</u>							
Duct & Vent Repairs	Repairing Heater vents 26/27 yr. Dryer vent cleaning 23/24 & 25/26.	\$ 5,335	\$ -	\$ 7,600	\$ 47,500	\$ 55,100	\$ -
Full Unit Renovations	4 per year @ \$38,500 each	\$ 42,750	\$ 77,000	\$ 77,000	\$ 80,000	\$ 80,000	\$ 80,000
Occupied Unit Renovations	Paint, reglaze and repair of tubs, kitchen countertops, bathroom vanity.	\$ 115,691	\$ 127,260	\$ 125,000	\$ 120,000	\$ 115,000	\$ 100,000
Dishwasher	Replacement (assume 10 year life). Represents 15 units	\$ 8,556	\$ 9,412	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Refrigerators	Replacement (assume 15 year life). Represents 15 units	\$ 7,973	\$ 8,770	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Stove/Range hood/Microwave	Replacement (assume 15 year life). Represents 12 range, 27 hoods	\$ 13,010	\$ 14,311	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
Garbage Disposal	Replacement (assume 10 year life). Represents 24 units	\$ 3,010	\$ 3,311	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500
Hot Water Heaters	Replacement (assume 15 year life). Represents 15 units	\$ 10,071	\$ 11,078	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
Carpet	Replacement (assume 10 year life). Represents 12 units	\$ 39,627	\$ 43,590	\$ 45,000	\$ 40,000	\$ 30,000	\$ 20,000
Vinyl	Replacement (assume 10 year life). Represents 12 units	\$ 79,101	\$ 87,013	\$ 51,180	\$ 51,180	\$ 51,180	\$ 51,180
HVAC Furnace	Replacement (assume 15 year life). Represents 3-4 units @ \$5,335ea.	\$ 14,550	\$ 16,005	\$ 21,120	\$ 21,120	\$ 21,120	\$ 21,120
<u>PROPERTY MANAGEMENT</u>							
Resident Business Center (Preston Park)	Resident Business Center	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Leasing Office	Leasing Office	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
New Office Computers	Purchase New	\$ -	\$ 3,500	\$ -	\$ 3,500	\$ -	\$ -
Maintenance Vehicles	Purchase New	\$ 8,500	\$ -	\$ -	\$ -	\$ -	\$ -
Reserve Study	Fee for Capital Reserve Study	\$ -	\$ 9,990	\$ -	\$ -	\$ -	\$ -
Applicable Construction Management Fee	Miscellaneous (6% fee on all items over \$15k)	\$ 13,014	\$ 58,170	\$ 38,778	\$ 8,958	\$ 8,958	\$ 8,958
Capital Expenses - uninflated (included as Capital Assets in the Standard Budget)		\$ 695,517	\$ 1,457,686	\$ 1,053,728	\$ 594,308	\$ 569,408	\$ 487,058
Ending Replacement Reserve Fund Balance - uninflated		\$1,075,214	\$642,528	\$530,570	\$878,032	\$1,250,394	\$1,705,106

August 22, 2024

Item No. **10f(3)**

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of September 4, 2024

Chair and Board Members of
Preston Park Sustainable Community Non-Profit Corporation

Corporation Board Meeting
of September 4, 2024

**CITY COUNCIL AND PRESTON PARK SUSTAINABLE COMMUNITY
NON-PROFIT CORPORATION BOARD CONSIDER ADOPTING
RESOLUTION NO. 2024-, AND 2024- (PPSC-NPC), APPROVING
PRESTON PARK HOUSING AREA BUDGET FOR FY 2024-25 AND
AUTHORIZING FINANCE DIRECTOR TO MAKE APPROPRIATE
ACCOUNTING AND BUDGETARY ENTRIES**

REQUEST:

It is requested that the City Council and Corporation Board consider:

1. Adopting Resolution No. 2024- and Resolution No. 2024- (PPSC-NPC), approving the Preston Park Sustainable Community Non-Profit Corporation Preston Park Housing Area Budget for FY 2024-25, and;
2. Authorizing Finance Director to make appropriate accounting and budgetary entries.

BACKGROUND:

The City of Marina purchased the 354-apartment unit community of Preston Park in 2016. Greystar Residential has been retained to provide property management services.

ANALYSIS:

The budget package provided for the City Council's consideration includes:

- Greystar Preston Park FY 2024/2025 Proposed Budget Memo
- Attachment A Preston Park Budget Overview
- Attachment B Preston Park Income
- Attachment C Market Survey
- Attachment D Affordable Rents
- Attachment E Preston Park Expenses
- Attachment F Preston Park Capital Budget Projections 2024-2025
- Attachment G Preston Park Cash Allocations

Information in each of the sections below is intended to highlight each of these pieces of the budget package. Please refer to the attachments themselves for greater details.

Greystar Preston Park FY 2024/2025 Proposed Budget Memo

This document provides larger capital project accomplishments for the year, summary of revenue/rents, summary of expenses and capital budget spending.

Attachment A: Preston Park Budget Overview

This document provides an overall summary of the Approved Fiscal Year 2023-24 Budget and the estimated year-end results; and the Proposed Fiscal Year 2024-25 Budget. In addition to net income from operations, this worksheet also includes non-operating revenues and expenses, such as ownership distributions, capital/renovation expenses, and contributions from capital reserves.

At the close of Fiscal Year 2023/24, the Preston Park net income from operations was \$6,081,966. This was \$629,192 or 10.3% greater than the original budget, while net non-operating expenses were \$346,233 less than anticipated. The reduction in non-operating expenses was primarily due to the continuation of projects or the carry-forward of capital expenses, net of greater than planned debt service costs.

In Fiscal Year 2024-25, Preston Park is anticipated to yield net income of \$6,135,870. This is \$683,096 or 12.5% greater than the originally approved budget, or \$53,904 or 0.9% greater than the Fiscal Year 2023-24 Estimated Year-End. The Fiscal Year 2024-25 Proposed Budget includes \$2 million in owner distributions, annual debt service costs, and capital/renovation expenditures of \$1.1 million.

Details and assumptions related to revenues, expenditures, and estimated cash balances are provided within the subsequent sections and attachments.

Attachment B: Preston Park Income

The Fiscal Year 2023-24 estimated ending income for Preston Park was \$8,090,110. This represents an increase of \$646,078 or 8.0% greater than the Approved Budget. The budgetary variance reflects rental income that was \$206,483 or 2.7% higher than initially projected due to increased market rents associated with new move-ins. Other Income receipts also exceeded budgetary projections by \$435,595, which was primarily driven by increased interest earnings.

The Proposed Fiscal Year 2024/25 revenues are projected to be \$800,932 greater than the Fiscal Year 2023/24 approved revenues; and \$154,854 or 1.9% greater than the Estimated Year-End amounts. This primarily reflects a \$150,024 or 2% increase in rental income revenues, resulting along with a modest increase in Other Income. The Fiscal Year 2024-25 Budget includes a 3% increase for all market rate in-place residents at lease renewal; and an estimate to adjust lease rates to reflect market conditions for new occupants.

Supporting line item details, as well as assumptions are included in Attachment B.

Attachment C: Market Survey

Current market survey for five similar apartment communities in Marina, plus a “shadow market” or non-apartment complex comparable units. This survey is used to determine the rents for new market rate move-in tenants. The survey is updated throughout the year to reflect the most recent market rents of the comparable apartment homes in Marina.

Attachment D: Affordable Rents

Current year Affordable Rents included in the proposed budget memo for the current 19-Very Low-Income qualifying units and 29-Low/Low Income and 2-Low Income qualifying units.

Attachment E: Preston Park Expenses

In Fiscal Year 2023-24, the estimated amount of ending operating expenses for Preston Park were \$2,008,144. This represents an increase of \$16,886 or 0.8% greater than the Approved Budget. The budgetary variance reflects increased insurance costs of \$47,708, net of changes within other expense categories.

The Proposed Fiscal Year 2024/25 expenses are projected to be \$2,109,094. This reflects an increase of \$117,836 when compared to the Fiscal Year 2023/24 approved budget; and \$100,950 or 5.0% greater than the Estimated Year-End amounts. This projected increase reflects approximately \$29,000 in additional sewer service fees; \$19,000 for management fees to align with management fee calculation of 2.5% of gross receipts; and various other costs to reflect the rising costs of goods and services.

Supporting line item details, as well as assumptions are included in Attachment E.

Attachment G: Preston Park Capital Budget Projections

A five-year projection of capital projects. This sheet also provides accounting for the Capital Reserves. The beginning balance of the Capital Reserve set aside funds is \$580,643. The proposed capital expenditures for FY 2024-2025 are \$1,121,773, which includes replacement funds for unit renovations, appliances, new flooring and paint for occupied units in need. The budget also includes an additional \$190,000 for slurry seal coating for streets within the property and \$13,990 for a formal Capital Reserve or asset management study. The current asset management plan, which serves as the foundation for setting aside reserve funds and maintaining the property, is an internal document that was developed several years ago. The proposed study, which will be performed by a firm that specializes in facility and rental property maintenance, will serve as a future roadmap for capital projects, equipment replacement, and financial planning.

In accordance with the established plan, the budget includes a \$1.2 million set-aside contribution (Replacement Reserve) in the budget. After the set-aside contribution and capital expenses, the final Capital Reserve set aside funds for FY 2024-2025 are estimated to \$652,621.

Attachment G: Preston Park Cash Allocations

This attachment is an accounting of all cash on hand and how it is allocated for the Preston Park bank accounts. Demonstrated are the actual bank balances for each of the three bank accounts that are maintained by Preston Park. The operating account is a checking account and used to pay ongoing operating expenses. The Security Deposit account is a trust account where security deposits are held. The final account is a savings account for the property's reserves. This account handles the reserves for capital expenses and reserves for debt retirement. Excess cash in the Operating account is annually swept into the debt retirement portion of the reserve account where they are dedicated towards buying down the debt. The reserve account balance, as of June 30, 2024 is \$580,643 for capital expenses and \$10,822,197 in debt retirement reserves. To fund the \$1,121,773 in capital expenses this year, the Capital Reserve will need an additional \$1.2 million contribution from the operating funds. This amount is based on a steady annual contribution that meets the long-term capital replacement needs within budgetary means. The ending balance for the capital reserves is projected to be \$652,621.

2023-24 Budget Changes and Highlights

The property today has been able to fund much of the initial capital improvements needed when the City acquired the property and is on a stable path for continued ongoing capital improvements and replacements needed going forward. The target to set aside for debt buy down in 2026 has been \$10 million. At the close of Fiscal Year 2023-2024, the loan reserve balance was \$10,822,197, while the Fiscal Year 2024-2025 ending loan reserve balance is projected to be approximately \$12.2 million. The Preston Park loan is due to be refinanced before the end of 2026. In addition to continuing to set aside funds for the refinancing effort, the City plans to explore options to refinance the loan in 2025.

There is no proposed change to the City's ownership distribution. The proposed annual distribution of \$2.0 million supports the use of the City's Administration and Building Division staff to regularly perform duties related to this property.

FISCAL IMPACT:

Should the City Council and Corporation Board elect to approve this request for the FY 2024-2025 Budget, the owner distribution as proposed will be \$2.0 million.

CONCLUSION:

This request is submitted for City Council and PPSC-NPC Corporation Board consideration and possible action.

Respectfully submitted,

Tori Hannah
Finance Director
City of Marina

REVIEWED/CONCUR:

Layne P. Long
City Manager
City of Marina

RESOLUTION NO. 2024-
RESOLUTION NO. 2024- (PPSC-NPC)

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARINA AND
THE PRESTON PARK SUSTAINABLE COMMUNITY NON-PROFIT
CORPORATION APPROVING PRESTON PARK HOUSING AREA
BUDGET FOR FY 2024-2025 AND AUTHORIZING FINANCE DIRECTOR
TO MAKE APPROPRIATE ACCOUNTING AND BUDGETARY ENTRIES

WHEREAS, Greystar Real Estate Partners (“Greystar”), as the management agent of Preston Park Sustainable Community Housing, has submitted a draft FY 2024-2025 budget; and

WHEREAS, Greystar submitted a budget letter describing highlights of the proposed Preston Park Housing Area FY 2024-2025 Budget and accompanied by updated proposed budgets; and

WHEREAS, the rental revenues are used to provide funds for debt service payments on the 2016 Preston Park property purchase; and

WHEREAS, City staff has reviewed the budget package for FY 2024-2025; and

WHEREAS, the City Council of Marina and the Board of the Preston Park Sustainable Community Non-Profit Corporation reviewed and considered the proposed budgets.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Marina and the Corporation Board of the Preston Park Sustainable Community Non-Profit Corporation do hereby:

1. Approve the Preston Park Housing Area Budget for FY 2024-2025, and;
2. Authorize the Finance Director to make appropriate accounting and budgetary entries.

PASSED AND ADOPTED, by the City Council of the City of Marina and the Corporation Board of the Preston Park Sustainable Community Non-Profit Corporation at a regular meeting duly held on the 4th day of September 2024, by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

Bruce C. Delgado, Mayor

ATTEST:

Anita Sharp, Deputy City Clerk

August 21, 2024

Mr. Layne Long
City Manager
City of Marina
211 Hillcrest Avenue
Marina, CA 93933

Re: Preston Park FY 2024/2025 Proposed Budget

Dear Mr. Long,

It has been a pleasure to continue to work with residents and the City of Marina over the last year. With the combination of wonderful residents and effective staff, a number of positive changes have been seen at Preston Park:

- 1) **Building Upgrades:** Solar lighting installation was completed in the month of January.
- 2) **Landscaping/Asphalt Repairs/Preventative Maintenance:** The annual tree trimming, gutter cleaning, irrigation repairs and replanting were completed in May and June. Irrigation Smart Timers were installed property wide in November. Gopher abatement has been a continual project year over year with the assistance of ADM. Roof preventative maintenance was completed in February 2024. Dryer Vent cleaning is included in the 24/25 proposed budget year.
- 3) **Units of Long-Term Residents:** In a typical year, several long-term residents go through the process to refresh their flooring, paint and appliances. These services are extended to long-term residents upon notification or inspection indicating replacement is necessary based on age or condition.
- 4) **Green Initiatives:** In addition to the Marina Coast Water District's and other utility conservation programs, Greystar purchases and installs water or energy saving devices as replacement fixtures as needed. PG&E continues to work directly with income eligible residents to weatherize their homes at no cost to the resident or the community.

Greystar continues to provide the residents at Preston Park a comfortable and quality living experience. Continued capital improvements throughout the community will allow this property to remain a desirable neighborhood for renters, as well as a continued source of affordable housing for the general populace of Marina.

Revenues

The primary source of revenue is rents, Section 8 voucher payments from the Housing Authority of the County of Monterey, and associated charges to residents such as late fees.

At a regular meeting on the 2nd of June, 2010, the City Council of the City of Marina adopted a rent formula stating that the annual increase in market rents for in-place residents shall be

capped at the lesser of three percent (3%) or the Department of Labor's Consumer Price Index for San Francisco-Oakland-San Jose of (4.6%), All Items, for All Urban Consumers (referred to as CPI-U) Average percentage for the previous year (February to February) to be applied to the next fiscal year, provided that the increased rent for in-place tenants does not exceed the market rent charged to move-in residents.

Proposed Budget Targeted Rental Increase applies the allowable 3% Rental Increase to in-place residents who are currently under the Fair Market Rental Rate as computed by averaging rates from the Monterey County Housing Authority and the HUD Fair Market Rent schedule and is adjusted for a determined amount for the Water, Sewer and Garbage that residents pay directly to the provider for those services. A reduced Rental Increase amount proportionate to their current rent would be applied to households that may not qualify for the standard Rental Increase.

Current Market Rent Conditions

The market rent for new move-ins is calculated by comparable market rent levels in the competitive market throughout the year. As shown in the proposed Budget, a year over year increase of 4.86% in overall Total Rental Income from the 23/24 budget year to the proposed 24/25 budget year totals \$356,507. This figure includes a budgeted 3% increase for all market rate in place residents at lease renewal in addition to new occupant move in's at current market rates, with a turnover ratio of 8% annually. This accounts for 85% of the resident population in Preston Park. Per the Marina City Council approved rent formula in 2010, the market rents for new move-ins are fluid throughout the year and change according to market conditions. Currently, market rents for incoming residents are as follows:

Unit Size	Current Rent Range for Incoming Market Rate Residents
Two Bedroom	\$2,375- \$2,475
Upgraded/Remodeled – Two BR	\$2,525 - \$2,675
Three Bedroom	\$2,800
Upgraded/Remodeled – Three BR	\$2,925 - \$3,000

* Note: Twenty 2-Bedroom homes and Nine 3-Bedroom home have additional features that warrant higher than average rental rates.

The Average of HUD Fair Market Rents (FMR) published in May 2024 and the Monterey County Housing Authority Peninsula Payment Standards published in January 2024 are as follows:

Unit Bedroom Size	Averaged HUD Fair Market & HA Peninsula Payment Standard Rent	Utility Allowance	Adjusted Rental Amount
Two Bedroom	\$3,139.00	\$292.00	\$2,847.00
Three Bedroom	\$4,403.00	\$382.00	\$4,021.00

A number of in-place market renters in Preston Park homes are leasing below the averaged Fair Market Rent. The Fair Market Rates above include an allowance for utilities paid directly by Preston

Park residents in addition to their monthly rental amount. The two-bedroom average in-place market rent at Preston Park is \$1,825, while the average three-bedroom in-place market rent at Preston Park is \$2,455.

Affordable Rents

Affordable rental rates are derived from median income schedules published by governmental agencies. Rental rates at Preston Park are based upon 50% and 60% and 80% of the median income for Monterey County. The U.S. Department of Housing and Urban Development calculates the maximum household income by family size in Monterey County, generally once a year. As of the date of this memo, the rental rates are based upon families at 50% and 60% and 80% of the Monterey County median income for 2024. Rental increases are not being proposed for the proposed budget year.

Maximum Household Income Limits for 2024 as published in May of 2024.

Income Category	Two Person	Three Person	Four Person	Five Person	Six Person	Seven Person	Eight Person	Nine Person
50% Very Low	\$53,000	\$59,600	\$66,200	\$71,500	\$76,800	\$82,100	\$87,400	\$92,680
60% Low/Lower	\$82,550	\$92,900	\$103,220	\$111,450	\$119,700	\$127,950	\$136,200	\$144,508
80% Low	\$84,800	\$95,400	\$105,950	\$114,450	\$122,950	\$131,400	\$139,900	\$148,330

Income

FY 24/25 budget assumes \$8,244,964 in Total Income vs. FY 23/24 budget of \$7,444,032. Further, FY 24/25 budget includes \$2,109,094 in Total Operating Expenses vs. FY 23/24 budget of \$1,991,258 resulting in an increase of (\$117,836) or a 5.92% variance.

Expenses

Expenses include Operating Expense projections and relevant changes from the FY 2023/2024 budget to the FY 2024/2025 proposed budget. Operating expenses typically include expenditures for routine maintenance of the property, redecorating expenses as they apply to unit turns, and expenditures relating to the daily operations of the Leasing Office. Overall, total operating expenses proposed for FY 2024/2025 is 5.92% higher than the Estimated Actuals for FY 2023/2024. Greystar seeks to maximize cost savings, e.g., lower utilities expenses through installation of water/energy saving devices, while contending with cost increases.

Owner Distributions

The proposed budget accounts for \$2M in annual distributions.

Capital Expenses

Expenses categorized as Capital Expenses directly impact the long-term value of the community, including roof replacements, exterior painting, large-scale landscaping improvements, and interior upgrades including appliances, carpeting and vinyl. Note that amounts labeled for interior upgrades in future budget years are placeholders and are anticipated to change based on Annual Inspection findings.

Recommended capital projects include:

- 1) Sidewalk, tree root and gutter repairs - \$49,500
- 2) Reserve Study - \$13,990
- 3) Gutter Cleaning - \$7,810
- 4) Dryer Vent Cleaning - \$11,000
- 5) Roof Maintenance - \$25,828
- 6) Termite Inspection \$20,900
- 7) Landscape Upgrades, Tree Trimming, Arborist, Irrigation Repairs and Valve Repl - \$76,495
- 8) Unit renovations x4 - \$174,900
- 9) Asphalt Repairs and Tree Root removal of roads - \$201,400

Capital Reserves Fund

Adoption of the proposed budget will result in a maximum contribution of \$3,372 per unit during this fiscal year. Please note the replacement reserve only conceptualizes typical replacements. It does not contemplate or allow for unknown expenses which are typical, particularly as a building continues to age. Furthermore, a Capital Reserve Study is proposed to be conducted by a consulting firm to further assess future costs to maintain the project over a span of 30+ years in the 24/25 proposed budget.

In reviewing the physical needs of the property, and in conjunction with recommendations from the City of Marina Building Department, Greystar recommends the maximum reserve withholding per unit per year going forward. This withholding would ensure that the asset holds adequate reserves to perform necessary replacements and repairs to protect the useful life of the buildings **(Attachment F)**.

We will continue to look for new ways to improve our services over the coming year and remain committed to meeting the objectives set by the City of Marina.

Please feel free to contact me at (831) 384-0119 should you have additional questions or concerns.

Regards,

Analily Puckett
Community Manager

Cc: Sumer Perkins, Director of Real Estate
Cc: Vanessa Gonzales, Regional Manager

Attachments:

- FY 2024/25 Budget Summary
- F. Capital Improvement Plan/Reserve Withholding

Preston Park
Budget Year 2024 - 2025

GREYSTAR™

	Fiscal Year 2023-24				Fiscal Year 2024-25				
	Approved Budget	Estimated Year-End	Variance of Estimated Year-End to Approved		Proposed Budget	Variance from Fiscal Year 2023-24 Approved		Variance from Fiscal Year 2023-24 Estimated	
INCOME									
TOTAL RENTAL INCOME-RESIDENTIAL	\$ 7,330,173	\$ 7,536,656	\$ 206,483	2.8%	\$ 7,686,680	\$ 356,507	4.86%	\$ 150,024	2.0%
Other Income-Residential	113,859	553,454	439,595	386.1%	558,285	444,426	390.3%	4,830	0.9%
TOTAL INCOME	\$ 7,444,032	\$ 8,090,110	\$ 646,078	8.7%	\$ 8,244,964	\$ 800,932	10.8%	\$ 154,854	1.9%
EXPENSES									
Payroll & Benefits	635,843	623,492	(12,351)	(1.9)%	646,948	11,105	1.7%	23,456	3.8%
Repairs & Maintenance	142,675	151,030	8,355	5.9%	152,847	10,172	7.1%	1,817	1.2%
Make-Ready / Redecorating	176,240	143,549	(32,691)	(18.5)%	157,527	(18,713)	-10.6%	13,978	9.7%
Contract Services	121,226	119,589	(1,637)	(1.4)%	121,963	737	0.6%	2,374	2.0%
Advertising / Marketing / Promotions	2,448	4,446	1,998	81.6%	4,330	1,882	76.9%	(116)	(2.6)%
Office Expenses	43,354	50,100	6,746	15.6%	56,883	13,529	31.2%	6,783	13.5%
Other General & Administrative	47,107	60,382	13,275	28.2%	62,572	15,465	32.8%	2,190	3.6%
Utilities	221,580	209,973	(11,607)	(5.2)%	239,452	17,872	8.1%	29,479	14.0%
Management Fees	186,101	187,164	1,063	0.6%	206,124	20,023	10.8%	18,960	10.1%
Taxes	140,532	136,559	(3,973)	(2.8)%	139,290	(1,242)	-0.9%	2,731	2.0%
Insurance	274,152	321,860	47,708	17.4%	321,157	47,005	17.1%	(703)	(0.2)%
TOTAL OPERATING EXPENSES	\$ 1,991,258	\$ 2,008,144	\$ 16,886	0.8%	\$ 2,109,094	\$ 117,836	5.9%	\$ 100,950	5.0%
NET OPERATING INCOME	\$ 5,452,774	\$ 6,081,966	\$ 629,192	11.5%	\$ 6,135,870	\$ 683,096	12.5%	\$ 53,904	0.9%
NON-OPERATING									
Less Distributions	1,999,992	1,999,992	-	0.0%	1,999,992	-	0.00%	-	0.0%
Less Debt Service	1,491,925	1,520,935	29,010	1.9%	1,541,656	49,731	3.33%	20,721	1.4%
Less Capital / Renovation Expense	1,296,653	920,910	(375,743)	-29.0%	1,094,160	(202,493)	(15.62%)	173,250	18.8%
Net of Transfer-In from Capital Reserves	(400,000)	(400,000)	-	0.0%	-	400,000	-100.00%	400,000	100.0%
TOTAL NON OPERATING	\$ 4,388,570	\$ 4,041,837	\$ (346,733)	(7.9)%	\$ 4,635,808	\$ 247,238	5.63%	\$ 593,971	14.7%
NET INCOME AFTER NON-OPERATING	\$ 1,064,204	\$ 2,040,129	\$ 975,925	91.7%	\$ 1,500,062	\$ 435,858	41.0%	\$ (540,067)	(26.5)%

Attachment B

Detailed Budgetary Comparison - Preston Park Revenues

	Fiscal Year 23-24 Approved and Year-End Estimate				Fiscal Year 24-25 Proposed			General Comments
	Approved	Year-End Estimate	Variance from Approved		Proposed	Variance from FY 23-24 Year-End		
			Amount	%		Amount	%	
INCOME								
Potential Rent	\$ 7,526,140	\$ 7,706,722	\$ 180,582	2.40%	\$ 7,931,664	\$ 224,943	3%	Budget assumes Market Rents starting at \$649,659 per month or \$7.9M annually with annual projected rent growth of 2.9%.
One-Time Concessions	-	(313)	(313)		-			
Vacancy Loss	(106,066)	(69,655)	36,411	-34.33%	(201,652)	(131,997)	190%	Budget assumes an average annual occupancy rate of 97.5%, with a projection of 30 move outs, 30 move in's, 270 lease renewals and an average economic occupancy rate of 96.9%. Annual Vacancy trends have increased and are attributed to turnover at pre-pandemic rates realized in the 23/24 FY.
Non Revenue Units	(76,901)	(65,950)	10,951	-14.24%	(37,332)	28,618	-43%	Budget represents one (1) exempt staff unit at 100%. Annual favorable variance attributable to prior year accounting for two (2) units, whereas we now have one (1) unit at Preston and one (1) at Abrams, fulfilling DRE requirements.
Bad Debt	(13,000)	(34,147)	(21,147)	162.67%	(6,000)	28,147	-82%	Budget assumes \$6k annually as a contingency for bad debt write off's. Annual anomaly due to one eviction balance write off.
Other Income-Residential	113,859	553,454	439,595	386%	558,285	4,830	1%	Budget assumes other income sources such as application fees, damages, late fees, pet rent and \$29k per month in interest income.
TOTAL INCOME	\$ 7,444,032	\$ 8,090,110	\$ 646,078	8.7%	\$ 8,244,964	\$ 154,854	1.9%	Budget assumes Total Income of \$8.2M

GREYSTAR: THE GLOBAL LEADER IN RENTAL HOUSING™

	Property Name	Year Built	# of units	% Occupied	Avg. Unit Size (SF)	Avg. Mkt Rent/Unit	Avg. Mkt Rent \$/SF	Avg. Eff Rent/Unit	Avg. Eff Rent \$/SF
Subject	Preston Park	1987	354	99%	1393	\$2,569	\$1.84	\$2,569	\$1.84
Comp 1	Shadow Market	1973	16	100%	1193	\$3,225	\$2.70	\$3,225	\$2.70
Comp 2	Marina Square Apartments	1978	48	100%	1000	\$2,850	\$2.85	\$2,850	\$2.85
Comp 3	Abrams Park	1978	194	99%	1386	\$2,820	\$2.03	\$2,820	\$2.03
Comp 4	Sunbay Suites	1989	266	95%	593	\$2,353	\$3.97	\$2,353	\$3.97
Comp 5	Marina Del Sol	1977	108	98%	677	\$2,188	\$3.23	\$2,188	\$3.23
Comp 6	Shoreline Apartments	1973	84	98%	742	\$2,518	\$3.39	\$2,518	\$3.39
Comp 7	7	0	0	0%	0	\$0	\$0.00	\$0	\$0.00
Comp 8	8	0	0	0%	0	\$0	\$0.00	\$0	\$0.00
Comp 9	9	0	0	0%	0	\$0	\$0.00	\$0	\$0.00
Comp 10	10	0	0	0%	0	\$0	\$0.00	\$0	\$0.00
Total/Avg (Market)			1070	98%	1049	\$2,541	\$2.73	\$2,541	\$2.73
Total/Avg. (Market less Subject)			716	98%	879	\$2,527	\$3.16	\$2,527	\$3.16

Marina I O

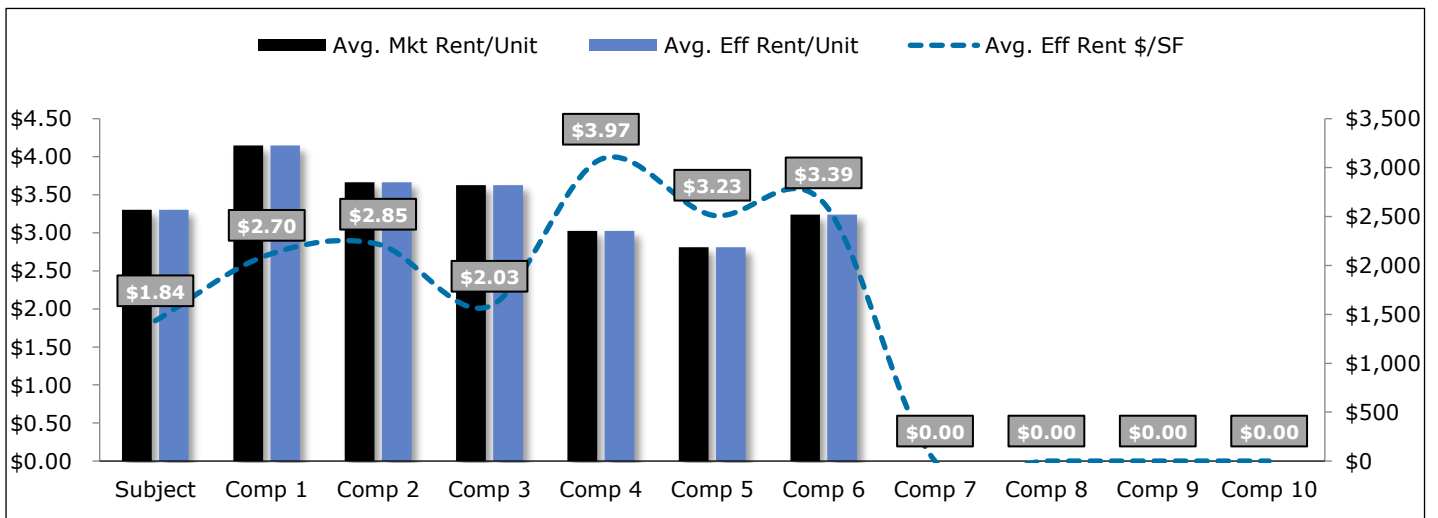
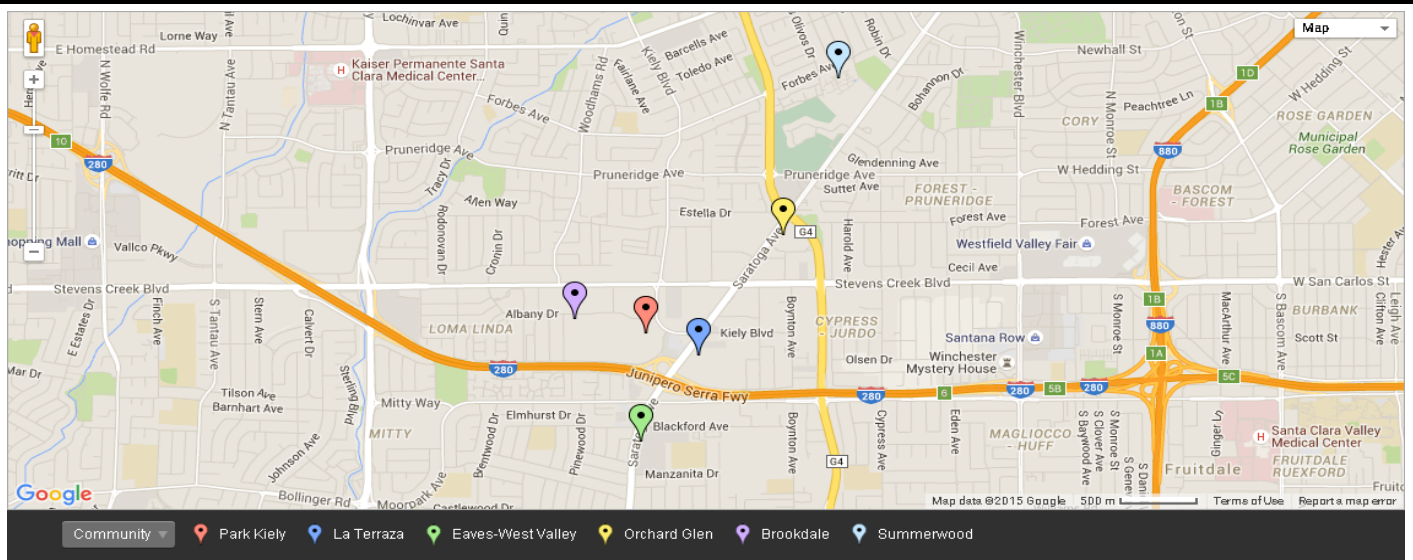


Exhibit D

Calculation of Affordable Units - FY 24/25 Rent Levels

(A) MAXIMUM HOUSEHOLD INCOME LIMITS (ANNUAL)

HUD AMI Limit	Number of Persons							
	1	2	3	4	5	6	7	8
Very Low (50% of AMI)	46,350	53,000	59,600	66,200	71,500	76,800	82,100	87,400
Low (80% of AMI)	74,150	84,800	95,400	105,950	114,450	122,950	131,400	139,900

Source: California Department of Housing and Community Development, 2024

	2 Bedroom		3 Bedroom (Preston Only)		4 Bedroom	
	23/24	22/23	23/24	22/23	23/24	22/23
Very Low (50% AMI)	1,091	1,091	1,260	1,260	1,406	1,406
Less Utilities	(202)	(202)	(264)	(264)	(328)	(328)
Monthly Rent Net of Utilities	889	889	996	996	1,078	1,078
Low (60% AMI)	1,310	1,310	1,512	1,512	1,688	1,688
Less Utilities	(202)	(202)	(264)	(264)	(328)	(328)
Monthly Rent Net of Utilities	1,108	1,108	1,248	1,248	1,360	1,360

Attachment E - Preston Park Expense Budget

Detailed Budgetary Comparison - Preston Park Expenses

	Fiscal Year 23-24 Approved and Year-End Estimate				Fiscal Year 24-25 Proposed			General Comments
	Approved	Year-End Estimate	Variance from Approved		Proposed	Variance from FY 23-24 Year-End		
			Amount	%		Amount	%	
EXPENSES								
Payroll & Benefits	\$ 635,843	\$ 623,492	\$ (12,351)	-2%	\$ 646,948.5	\$ 23,456.3	3.8%	Budget assumes a full staff of 14 employees billed 60% to Preston Park. Annual Turnover of five (5) employees occurred in the 23/24 budget year.
Repairs & Maintenance	142,675	151,030	8,355	6%	152,847	1,817	1.2%	Budget assumes \$152k annually to account for higher turnover in repairs and maintenance. Reflects a 1.2% increase overall.
Make-Ready / Redecorating	176,240	143,549	(32,691)	-19%	157,527	13,978	9.7%	Budget assumes \$157k annually to account for higher projected turnover in make ready/redec costs. 9.7% increase overall.
Contract Services	121,226	119,589	(1,637)	-1%	121,963	2,375	2.0%	Budget assumes \$121k annually to account for a 2% projected increase in contract services overall.
Advertising / Marketing / Promotions	2,448	4,446	1,998	82%	4,330	(116)	-2.6%	Budget assumes \$4.3k annually in marketing costs. 0% projected increase as costs remain static.
Office Expenses	43,354	50,100	6,746	16%	56,883	6,782	13.5%	Budget assumes \$56k annually in office expenses which includes a year over year projected increase of 13.5% as a result of increased software and contract equipment cost increases.
Other General & Administrative	47,107	60,382	13,274	28%	62,572	2,190	3.6%	Budget assumes \$62k annually in administrative expenses which includes a year over year projected increase of 3.6%.
Utilities	221,580	209,973	(11,607)	-5%	239,452	29,478	14.0%	Budget assumes utilities with a projected overall increase of 14.0%. PG&E average utility rate increases propose a 14.4% increase, whereas water is projected at 10% and sewer projected at 15% in the 24/25 FY.
Management Fees	186,101	187,164	1,063	1%	206,124	18,960	10.1%	Budget assumes management fees at 2.5% of gross receipts per the PMA.
Taxes	140,532	136,559	(3,973)	-3%	139,290	2,732	2.0%	Budget assumes property taxes annualized with a 2% annual overall increase.
Insurance	274,152	321,860	47,708	17%	321,157	(703)	-0.2%	Budget assumes insurance premiums based on recent policy renewal.
TOTAL OPERATING EXPENSES	\$ 1,991,258	\$ 2,008,144	\$ 16,887	0.8%	\$ 2,109,094	\$ 100,950	5.0%	Budget assumes total operating expenses with an overall increase of 5% YOY.

**CAPITAL REPLACEMENT AND
RENOVATION EXPENDITURES - 2024/2025**

8/21/2024

Project	Detail	Completed 2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
Projected Replacement Reserve Fund Balance		\$ 250,134	\$ 580,643	\$ 652,621	\$ 961,092	\$ 1,297,663	\$ 1,711,659
Projected Replacement Reserve Fund Contribution		\$ 1,193,751	\$ 1,193,751	\$ 1,193,751	\$ 1,193,751	\$ 1,193,751	\$ 1,193,751
<u>COMMUNITY WIDE</u>							
Lighting	Replacement and Additions	\$ 93,783	\$ -	\$ -	\$ -	\$ -	\$ -
Landscape/ Irrigation	Replacement / Upgrades	\$ 75,937	\$ 76,495	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Parking Expansion	Additional Parking Spaces	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Playgrounds	Replacement/Upgrades	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Mailbox Replacement	Replacement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Asphalt (Slurry)	Seal Coat Streets	\$ -	\$ 190,000	\$ -	\$ -	\$ -	\$ -
Concrete Repairs (Trip Hazards)	fix uplifted/broken sidewalks	\$ 25,105	\$ 49,500	\$ 49,500	\$ 49,500	\$ 49,500	\$ 49,500
<u>BUILDINGS</u>							
Garage Door Openers	install gararage door openers and power outlets	\$ -	\$ -	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000
Roof	Repair/*Replacement	\$ 23,480	\$ 25,828	\$ 26,000	\$ 26,000	\$ 26,000	\$ 26,000
Exterior Paint	Exterior Paint	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Exterior Unit Doors	Replacement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Windows / Sliding Glass Doors	Replace Windows/Sliding Doors	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Building Exterior	Dry rot Repairs, etc.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fence repairs / slat replacement	Fencing repair and replacement	\$ 750	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
Gutter Cleaning	Annual cleaning of gutters	\$ 7,100	\$ 7,810	\$ 7,810	\$ 7,810	\$ 7,810	\$ 7,810
Termite Inspection	Inspecting buildings for termites	\$ -	\$ 20,900	\$ -	\$ 20,900	\$ -	\$ 20,900
Miscellaneous Capital	Includes plumbing, leaks, etc.	\$ 8,577	\$ 9,435	\$ -	\$ -	\$ -	\$ -
<u>UNITS</u>							
Duct Cleaning/Heater Vent							
Cleaning/Repairs/Dryer Vent Cleaning	Repairing Heater vents every 5; Dryer vent cleaning every other year.	\$ -	\$ 11,000	\$ -	\$ 12,000	\$ -	\$ 12,000
Full Unit Renovations	3 per year @ \$55,000 each	\$ 107,000	\$ 165,651	\$ 165,000	\$ 165,000	\$ 165,000	\$ 165,000
Occupied Unit Renovations	Paint, reglaze and repair of tubs, kitchen countertops, bathroom vanity	\$ 148,659	\$ 163,525	\$ 156,000	\$ 120,000	\$ 108,000	\$ 108,000
Dishwasher	Replacement (assume 10 year life). Represents 19 units	\$ 10,026	\$ 11,029	\$ 11,000	\$ 11,000	\$ 11,000	\$ 11,000
Refrigerators	Replacement (assume 15 year life). Represents 36 units	\$ 23,770	\$ 26,147	\$ 26,000	\$ 26,000	\$ 26,000	\$ 26,000
Stove/Range hood/Microwave	Replacement (assume 15 year life). Represents 19 units	\$ 31,148	\$ 34,263	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000
Garbage Disposal	Replacement (assume 10 year life). Represents 30 units	\$ 4,011	\$ 4,412	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500
Hot Water Heaters	Replacement (assume 15 year life). Represents 15 units	\$ 13,306	\$ 14,637	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
Carpet	Replacement (assume 10 year life). Represents 15 units.	\$ 56,508	\$ 62,159	\$ 62,500	\$ 62,500	\$ 62,500	\$ 62,500
Vinyl	Replacement (assume 10 year life). Represents 24 units.	\$ 142,663	\$ 156,929	\$ 125,000	\$ 100,000	\$ 63,975	\$ 63,975
HVAC Furnace	Replacement (assume 15 year life). Represents 4 units.	\$ 20,300	\$ 22,332	\$ 22,500	\$ 22,500	\$ 22,500	\$ 22,500
Fire Extinguishers	Replacement (assume 15 year life). Represents 4 units.	\$ 20,300	\$ 22,332	\$ 22,500	\$ 22,500	\$ 22,500	\$ 22,500
<u>PROPERTY MANAGEMENT</u>							
Resident Business Center	Resident Business Center contribution	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Leasing Office	Leasing Office maintenance contribution	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Signage (Bldg Signage refresh & Street Signs)	Property wide	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
New Office Computers	Replace existing old computers	\$ -	\$ 3,500	\$ -	\$ -	\$ 3,500	\$ -	\$ -
Maintenance Vehicles	Purchase new	\$ 32,709	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Reserve Study	Fee for Capital Reserve Study	\$ -	\$ 13,990	\$ -	\$ -	\$ -	\$ -	\$ -
Applicable Construction Management Fees	Miscellaneous (6% fee on all items requiring a project manager)	\$ 18,110	\$ 28,899	\$ 20,970	\$ 20,970	\$ 20,970	\$ 20,970	\$ 20,970
Capital Expenses - uninflated (included as Capital Assets in the Standard Budget)								
Ending Replacement Reserve Fund Balance - uninflated		\$ 863,242	\$ 1,121,773	\$ 885,280	\$ 857,180	\$ 779,755	\$ 809,155	

Attachment G - Preston Park Cash Allocations

	Bank Statement	Proposed Fiscal Year 2024-25						Fiscal Year 2025-26
		Beginning					Reallocated End.	Est. Beginning
	June 30, 2024	Balance	Revenues	Transfers	Expenses	Est. Ending Balance	Balance	Balance ⁽¹⁾
Banking Balances								
Operating	\$ 534,400	\$ 200,000	\$ 8,244,964		\$ (6,772,515)	\$ 1,672,449	\$ 200,000	\$ 200,000
Security deposit	581,161	581,161	-		-	581,161	581,161	581,161
Replacement reserves in trust	250,138	250,138	-		-	250,138	250,138	250,138
Bridgebank Reserve	11,068,440	11,402,840	-		-	11,402,840	12,875,289	12,875,289
	<u>\$ 12,434,139</u>	<u>\$ 12,434,139</u>	<u>\$ 8,244,964</u>		<u>\$ (6,772,515)</u>	<u>\$ 13,906,588</u>	<u>\$ 13,906,588</u>	<u>\$ 13,906,588</u>
Allocation of Operating and Capital Balances								
Operating cash	200,000	200,000	8,244,964	(1,193,751)	(5,650,742)	1,600,471	200,000	200,000
Restricted security deposit	581,161	581,161	-	-	-	581,161	581,161	581,161
Replacement reserves in trust	250,138	250,138	-	-	-	250,138	250,138	250,138
Replacement reserves	580,643	580,643	-	1,193,751	(1,121,773)	652,621	652,621	1,846,372
Loan reserves	10,822,197	10,822,197	-	-	-	10,822,197	12,222,668	11,028,917
	<u>\$ 12,434,139</u>	<u>\$ 12,434,139</u>	<u>\$ 8,244,964</u>	<u>\$ -</u>	<u>\$ (6,772,515)</u>	<u>\$ 13,906,588</u>	<u>\$ 13,906,588</u>	<u>\$ 13,906,588</u>

(1) Adjusted for Fiscal Year 25/26 Reserve Commitment

-

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of September 4, 2024

RECOMMENDATION TO CONSIDER ADOPTING RESOLUTION NO. 2024-, APPROVING AN AGREEMENT BETWEEN THE CITY OF MARINA AND SHEA HOMES, LP, FOR THE MAINTENANCE OF RIGHT OF WAY IMPROVEMENTS WITHIN 8TH STREET AND THE LINEAR PARK AS SHOWN ON THE PHASE 1B AND PHASE 2 WEST FINAL MAPS, AND; AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENTS ON BEHALF OF CITY SUBJECT TO FINAL REVIEW AND APPROVAL BY THE CITY ATTORNEY.

RECOMMENDATION:

It is recommended that the City Council consider:

1. Adopting Resolution No. 2024-, approving an agreement between the City of Marina and Shea Homes, LP, for the maintenance of right-of-way improvements within 8th Street and the Linear Park as shown on the Phase 1B and Phase 2 West Final Maps, and;
2. Authorizing the City Manager to execute the agreements on behalf of the City subject to final review and approval by the City Attorney.

BACKGROUND:

At the regularly scheduled meeting of March 21, 2023 and November 21, 2023, the City Council approved the Phase 1B Promenade Final Map and Phase 2 West Final Map for The Dunes on Monterey Bay Development Project Subdivision. As part of the approval for the Final Maps, right of way had been dedicated to the City for multimodal pathways, lighting and landscape improvements.

ANALYSIS:

Shea Homes (“Developer”) has expressed to the City interest in taking over maintenance of proposed improvements within the parcels and streets noted in **EXHIBIT A**. Maintenance responsibilities to be covered shall consist of all improvements within the areas denoted in Exhibit A including but not limited to landscaping (including irrigation & meter charges), artwork, benches and any lighting not related to public street lighting. Water charges from irrigation will also paid by the Developer. Staff has reviewed the agreement with the Developer (**EXHIBIT B**) and recommend it for approval.

FISCAL IMPACT:

Improvements within the 8th Street Multimodal Pathway, the 8th Street Roundabout, and the linear park along Ocean Bluff/Sand Dune Ave. shall be funded and constructed by the Developer. The Homeowners Association will continue to fully fund and manage the maintenance of these improvements noted above.

CONCLUSION:

This request is submitted for City Council consideration and possible action.

Respectfully submitted,

Edrie Delos Santos, P.E.
Senior Engineer
Public Works Department
City of Marina

REVIEWED/CONCUR:

Nourdin Khayata, P.E.
Interim Public Works Director/City Engineer
City of Marina

Layne P. Long
City Manager
City of Marina

RESOLUTION NO. 2024-

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARINA
APPROVING AN AGREEMENT BETWEEN THE CITY OF MARINA AND SHEA HOMES,
LP, FOR THE MAINTENANCE OF RIGHT OF WAY IMPROVEMENTS WITHIN 8TH
STREET AND THE LINEAR PARK AS SHOWN ON THE PHASE 1B AND PHASE 2 WEST
FINAL MAPS, AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE
AGREEMENTS ON BEHALF OF CITY SUBJECT TO FINAL REVIEW AND APPROVAL
BY THE CITY ATTORNEY.

WHEREAS, at the regularly scheduled meeting of March 21, 2023 and November 21, 2023, the City Council approved the Phase 1B Promenade Final Map and Phase 2 West Final Map for The Dunes on Monterey Bay Development Project Subdivision. As part of the approval for the Final Maps, right of way had been dedicated to the City for multimodal pathways, lighting and landscape improvements, and;

WHEREAS, Shea Homes (“Developer”) has expressed to the City interest in taking over maintenance of proposed improvements within the parcels and streets noted in **Exhibit A**. Maintenance responsibilities to be covered shall consist of all improvements within the areas denoted in Exhibit A including but not limited to landscaping (including irrigation & meter charges), artwork, benches and any lighting not related to public street lighting. Water charges from irrigation will also paid by the Developer. Staff has reviewed the agreement with the Developer (**Exhibit B**) and recommend it for approval, and;

WHEREAS, improvements within the 8th Street Multimodal Pathway, the 8th Street Roundabout, and the linear park along Ocean Bluff/Sand Dune Ave. shall be funded and constructed by the Developer. The Homeowners Association will continue to fully fund and manage the maintenance of these improvements noted above, and;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Marina does hereby:

1. Approve an agreement between the City of Marina and Shea Homes, LP, for the maintenance of right-of-way improvements within 8th Street and the Linear Park as shown on the Phase 1B and Phase 2 West Final Maps, and;
2. Authorize the City Manager to execute the agreements on behalf of the City subject to final review and approval by the City Attorney.

PASSED AND ADOPTED by the City Council of the City of Marina at a regular meeting held on the 4th day of September 2024, by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

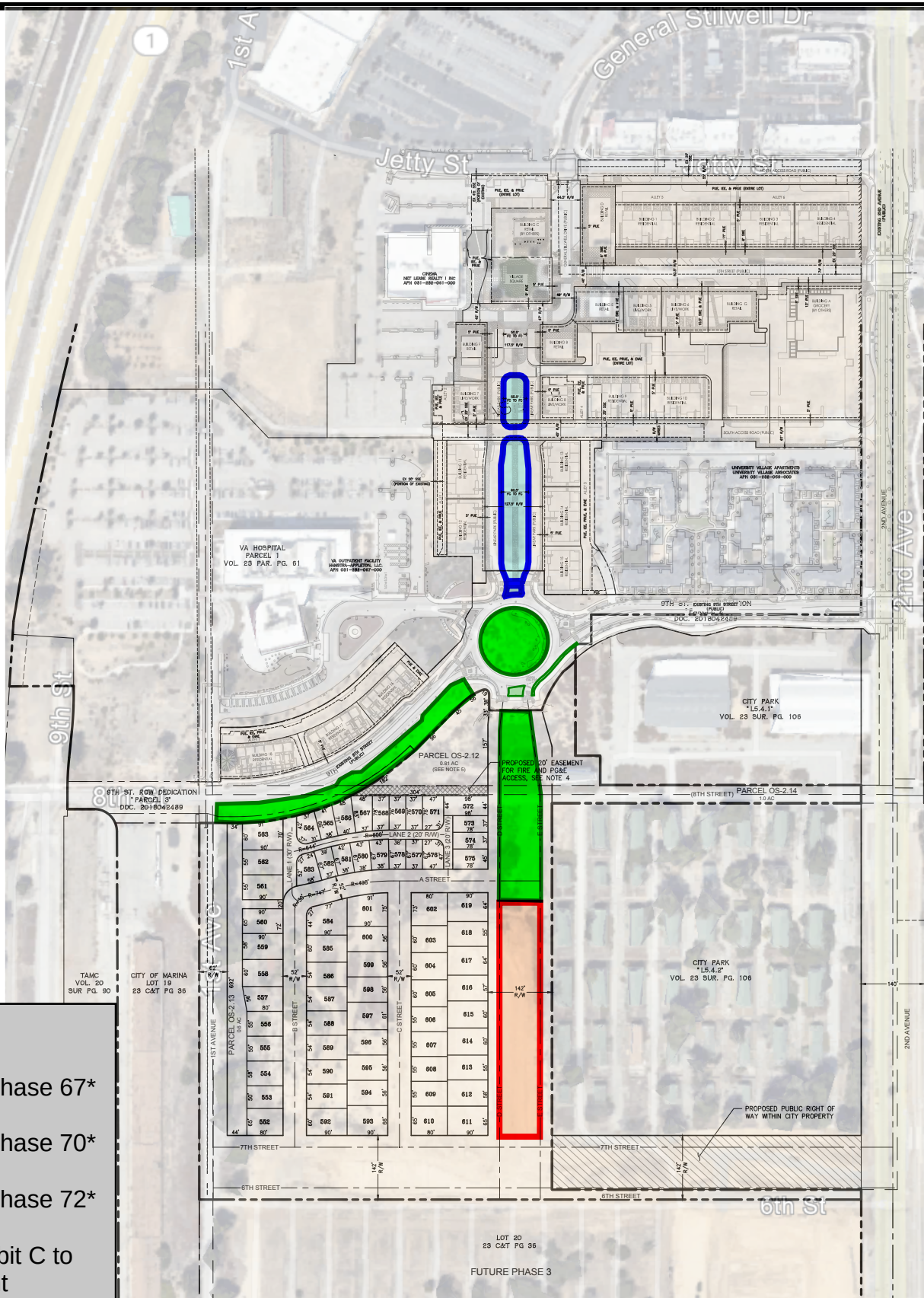
ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

Bruce Delgado, Mayor

ATTEST:

Anita Sharp, City Clerk



Legend

- Phase 67*
- Phase 70*
- Phase 72*

*See Exhibit C to Agreement



PUBLIC WORKS DEPARTMENT
CITY OF MARINA
211 HILLCREST AVENUE
MARINA, CALIFORNIA 93933

PH: (831) 884-1212
FAX: (831) 384-0425



Right of Way Maintenance Exhibit for Private Improvements within Phase 1B and 2 West

EXHIBIT A

08/26/2024

SCALE: NONE

NO FEE DOCUMENT

Government Code §6103
RECORDING REQUESTED BY AND
WHEN RECORDED MAIL TO:

City of Marina
 211 Hillcrest Avenue
 Marina, CA 93933
 Attn: City Clerk

The Above Space For Recorder's Use Only

RIGHT OF WAY ACCESS AND MAINTENANCE AGREEMENT
 (The Dunes on Monterey Bay - Public Right of Way Maintenance Areas)

THIS AGREEMENT ("**Agreement**") is made and entered into on this _____ day of _____ 2024 by and between the CITY OF MARINA, a California municipal corporation ("**City**") and SHEA HOMES LIMITED PARTNERSHIP, a California limited partnership ("**Owner**").

1. Owner owns real property in the City of Marina, County of Monterey, State of California, more specifically described in the legal description in **Exhibit "A"** attached hereto and incorporated herein by this reference ("**Common Area**").
2. Owner is developing the Common Area as a portion of that certain residential condominium community commonly known as "The Dunes on Monterey Bay". Owner will convey the Common Area to THE DUNES ON MONTEREY BAY ASSOCIATION, a California nonprofit mutual benefit corporation in phases ("**Association**").
3. Owner has or will install: (i) improvements (including but not limited to power and water meters) (collectively, "**Phase 67 Private Improvements**") within City owned median right of way property described and depicted on **Exhibit "B-1"** attached hereto and incorporated herein ("**Phase 67 City Property**"), (ii) improvements (including but not limited to power and water meters) (collectively, "**Phase 70 Private Improvements**") within City owned median right of way property described and depicted on **Exhibit "B-2"** attached hereto and incorporated herein ("**Phase 70 City Property**"), and (iii) improvements (including but not limited to power and water meters) (collectively, "**Phase 72 Private Improvements**") within City owned right of way property described and depicted on **Exhibit "B-3"** attached hereto and incorporated herein ("**Phase 72 City Property**"). The Phase 67 Private Improvements, Phase 70 Private Improvements, and the Phase 72 Private Improvements are collectively or individually referred to herein as the "**Private Improvements**". The Phase 67 City Property, the Phase 70 City Property, and the Phase 72 City Property are collectively or individually referred to herein as the "**City Property**".
4. The City and Owner desire that the Private Improvements within the City Property be maintained by the Responsible Party, in the same manner as the Common Area. Notwithstanding the foregoing, the obligation for Owner to maintain the City Property shall not commence until: (i) the Owner has confirmed that the Private Improvements have been installed within the City Property, and (ii) the City and the Owner have jointly conducted an inspection walk of the City Property (collectively, the "**Maintenance Commencement Date**").
5. The burdens and benefits of this Agreement are intended to be covenants that run with the land, binding Owner, and any subsequent party with ownership or control of the Common Area ("**Responsible Party**").
6. Owner shall be responsible for its obligations under this Agreement as to the Phase 67 Private Improvements, until the date that Owner closes escrow of the first residential lot in DRE Phase 67 (defined in Exhibit "C") under the authority of the California Department of Real Estate Final Subdivision Public Report and transfers the Common Area to the Association, at which time the Association shall assume all rights and obligations of Owner for the Phase 67 Private Improvements under this Agreement ("**Phase 67 Association Transfer Date**"). Owner shall be responsible for

its obligations under this Agreement as to the Phase 70 Private Improvements, until the date that Owner closes escrow of the first residential lot in DRE Phase 70 (defined in Exhibit "C") under the authority of the California Department of Real Estate Final Subdivision Public Report, at which time the Association shall assume all rights and obligations of Owner for the Phase 70 Private Improvements under this Agreement ("**Phase 70 Association Transfer Date**"). Owner shall be responsible for its obligations under this Agreement as to the Phase 72 Private Improvements, until the date that Owner closes escrow of the first residential lot in DRE Phase 72, at which time the Association shall assume all rights and obligations of Owner for the Phase 72 Private Improvements under this Agreement ("**Phase 72 Association Transfer Date**"). The Phase 67 Association Transfer Date, the Phase 70 Association Transfer Date and the Phase 72 Association Transfer Date are individually or collectively referred to herein as "**Association Transfer Dates**". Owner shall have no further rights or obligations under this Agreement for any matters arising after any Association Transfer Date as to any Private Improvement which the Association is deemed the Responsible Party and the Association will be deemed the sole Responsible Party under this Agreement as to such improvements. Each party hereto agrees to execute and deliver such additional documents and instruments and to perform such additional acts as may be necessary or appropriate to effectuate, carry out and perform all of the terms, provisions and conditions of this Agreement.

7. As of the Maintenance Commencement Date, the Responsible Party shall, at its sole cost and expense, be responsible for maintaining the Private Improvements in accordance with the Declaration of Restrictions (CC&Rs) A Master Planned Community recorded on July 23, 2015, as Document No. 2015041008 in the records of Monterey County, California, as amended by a First Amendment recorded on August 11, 2015, as Document No. 2015044900, as further amended by a Second Amendment recorded on October 7, 2015, as Document No. 2015057565, as further amended by a Third Amendment recorded on May 27, 2016, as Document No. 2016028749, all recorded in the records of Monterey County, California, and any additional amendments thereto (collectively, the "**Declaration**") and all federal, state or local laws and regulations. Given the multiple Association Transfer Dates, both Owner and the Association may both be deemed a Responsible Party under this Agreement as to different portions of the Private Improvements.

8. If the Responsible Party makes any material alterations to the Private Improvements (excluding typical maintenance and plant replacement), the Responsible Party shall gain the approval from the City prior to completing such material alterations and provide as-built plans to the City within 2 weeks of completion of such alternations.

9. The City hereby grants to Owner, for the benefit of the Responsible Party complete access and a right-of-entry onto the City Property to accomplish its obligations under this Agreement.

10. If any provision in this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions shall continue in full force without being impaired.

11. This Agreement shall be deemed to be made in, and the rights and liabilities of the parties, and the interpretation and construction of the Agreement governed by and construed in accordance with the laws of the State of California. Any legal action arising out of this Agreement shall be filed in and adjudicated by a court of competent jurisdiction in the County of Monterey, State of California.

12. This Agreement may be executed in counterparts, each of which when taken together will constitute one fully executed original.

IN WITNESS THEREOF, the parties hereto have affixed their signatures as of the date first written above.

CITY OF MARINA,
a Municipal corporation

SHEA HOMES LIMITED PARTNERSHIP,
a California limited partnership

By: _____
Name: Layne Long
Its: City Manager

By: _____
Name: _____
Title: _____

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
County of)

On _____, before me, _____, a Notary Public, personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(is), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
County of)

On _____, before me, _____, a Notary Public, personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____

EXHIBIT "A"
Legal Description of Common Area

REAL PROPERTY IN THE CITY OF MARINA, COUNTY OF MONTEREY, STATE OF CALIFORNIA, DESCRIBED AS FOLLOWS:

Parcels L2W.1, OS-2W.1 and OS-2W.2 as shown on that certain Map entitled "Tract No. 1566 The Dunes on Monterey Bay Phase 2 West", filed for record on December 20, 2023, in Volume 24 of Cities and Towns, at Page 89, filed in the Office of the County Recorder, County of Monterey, State of California.

EXHIBIT "B-1"
Depiction of Phase 67 City Property
(Median Landscaping on Ocean Bluff north of Sea Shell and 8th ROW)
[Attached Hereto]

LEGEND

 COA MAINTENANCE AREA 67

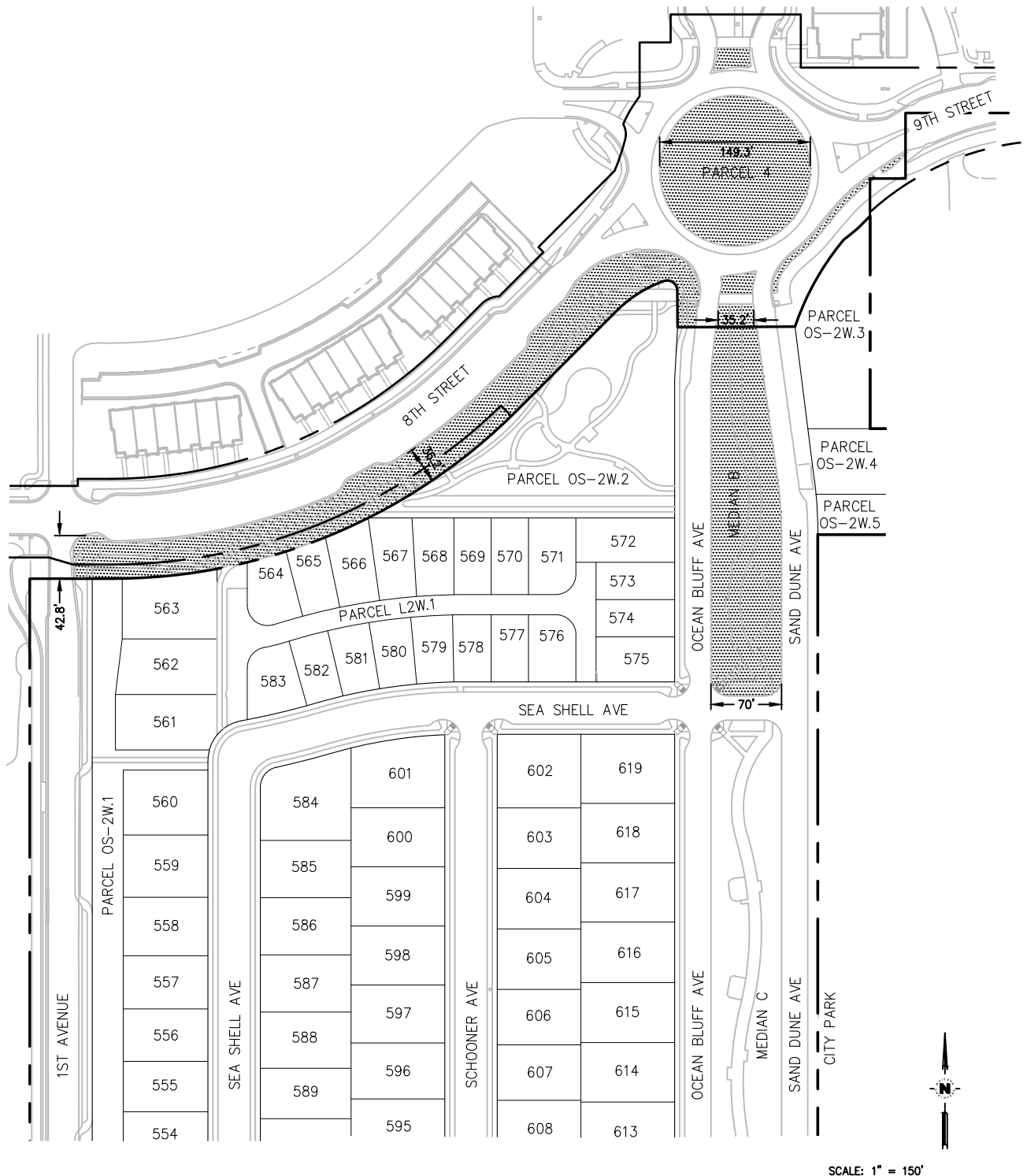


EXHIBIT B-1

PHASE 67 MEDIAN LANDSCAPING THE DUNES ON MONTEREY BAY

MARINA, CALIFORNIA

JULY 26, 2024

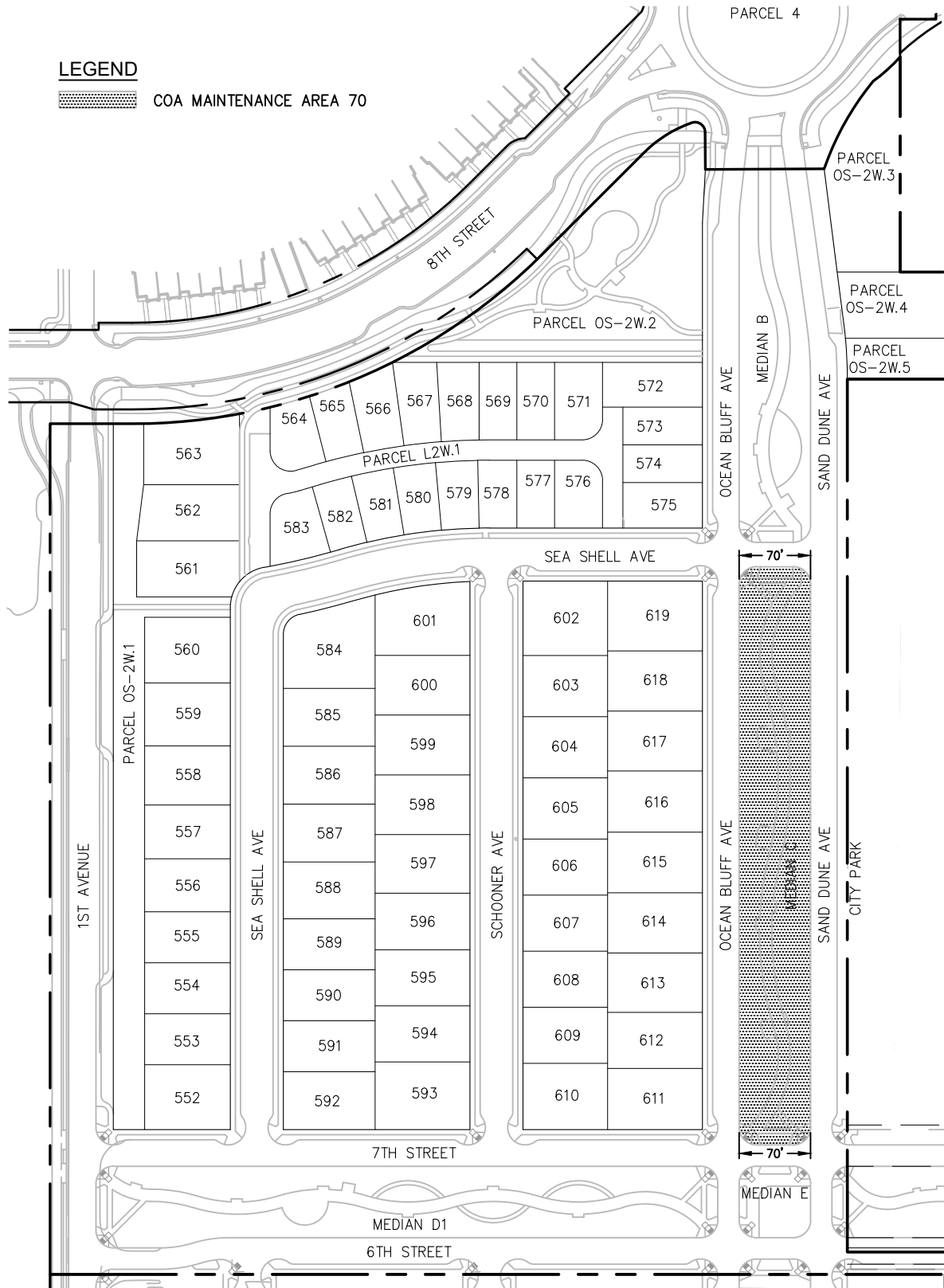


**Civil Engineering +
Land Surveying**
6 Harris Court
Monterey, CA 93940
831.649.5225
whitsonengineers.com

EXHIBIT “B-2”
Depiction of Phase 70 City Property
(Median Landscaping on Ocean Bluff north of 7th)
[Attached Hereto]

LEGEND

 COA MAINTENANCE AREA 70



PHASE 3

SCALE: 1" = 150'

EXHIBIT B-2

PHASE 70 MEDIAN LANDSCAPING THE DUNES ON MONTEREY BAY

MARINA, CALIFORNIA

JULY 26, 2024



Civil Engineering +
Land Surveying
6 Harris Court
Monterey, CA 93940
831.649.5225
whitsonengineers.com

EXHIBIT "B-3"

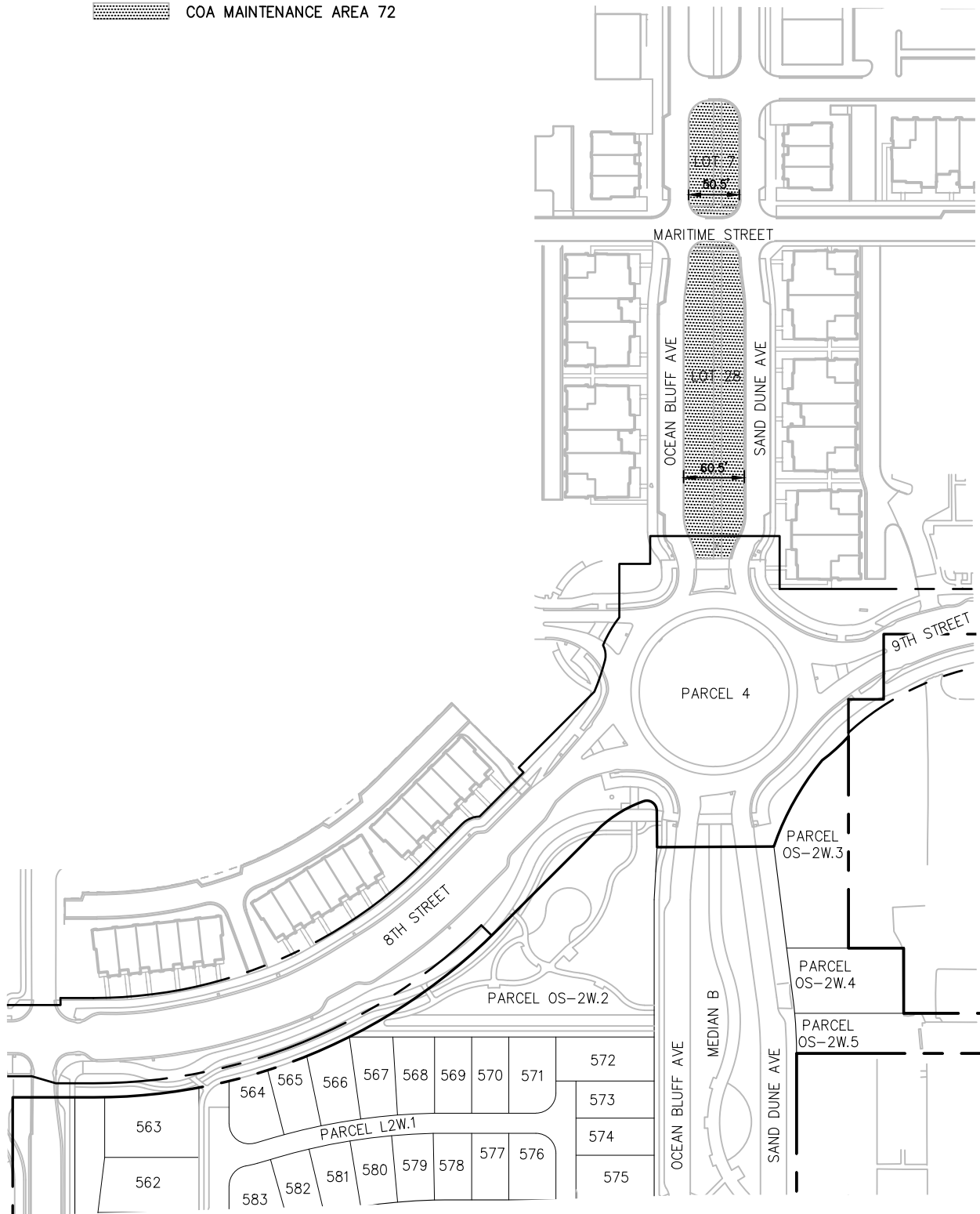
Legal Description and Depiction of Phase 72 City Property

(Improvements within Lots 7 and 28 as shown on that certain Map entitled " Tract 1563 The Dunes Promenade-Phase 1B", filed for record on June 1, 2023, in Volume 24 of Cities and Towns, at Page 86, Official Records of Monterey County.)

[Attached Hereto]

LEGEND

COA MAINTENANCE AREA 72



SCALE: 1" = 150'

EXHIBIT B-3**PHASE 72 MEDIAN LANDSCAPING
THE DUNES ON MONTEREY BAY**

MARINA, CALIFORNIA

JULY 26, 2024



**Civil Engineering +
Land Surveying**
6 Harris Court
Monterey, CA 93940
831.649.5225
whitsonengineers.com

EXHIBIT “C”
Association Transfer Dates – DRE Phases

DRE Phase	Residential Lots in DRE Phase
Phase 67	Lots 566-569, 578-579 as shown on that certain Map entitled “Tract No. 1566 The Dunes on Monterey Bay Phase 2 West”, filed for record on December 20, 2023, in Volume 24 of Cities and Towns, at Page 89, filed in the Office of the County Recorder, County of Monterey, State of California
Phase 70	Lots 608-610, 556, 557, 587, 588 as shown on that certain Map entitled “Tract No. 1566 The Dunes on Monterey Bay Phase 2 West”, filed for record on December 20, 2023, in Volume 24 of Cities and Towns, at Page 89, filed in the Office of the County Recorder, County of Monterey, State of California
Phase 72	Lots 554, 555, 589, 590, 552, 553, 591, 592 as shown on that certain Map entitled “Tract No. 1566 The Dunes on Monterey Bay Phase 2 West”, filed for record on December 20, 2023, in Volume 24 of Cities and Towns, at Page 89, filed in the Office of the County Recorder, County of Monterey, State of California

August 27, 2024

Item No. **10g(2)**

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of September 4, 2024

RECOMMENDATION TO CONSIDER ADOPTING RESOLUTION NO. 2024-, APPROVING AN AGREEMENT BETWEEN THE CITY OF MARINA AND SHEA HOMES, LP, FOR THE LANDSCAPE MAINTENANCE OF CITY RIGHT OF WAY PARCELS 7, 28, AND 30 AS SHOWN ON THE PHASE 1B PROMENADE FINAL MAP AS WELL AS PORTIONS OF 2ND AVENUE AND 8TH STREET, AND; AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENTS ON BEHALF OF CITY SUBJECT TO FINAL REVIEW AND APPROVAL BY THE CITY ATTORNEY.

RECOMMENDATION:

It is recommended that the City Council consider:

1. Adopting Resolution No. 2024-, approving an agreement between the City of Marina and Shea Homes, LP, for the Landscape Maintenance of City Parcels 7, 28 and 30 as shown on the Phase 1B Promenade Final Map as well as portions of 2nd Avenue and 8th Street, and;
2. Authorizing the City Manager to execute the agreements on behalf of the City subject to final review and approval by the City Attorney.

BACKGROUND:

At the regularly scheduled meeting of March 21, 2023, the City Council adopted Resolution No. 2023-29, approving the Phase 1B Promenade Final Map for The Dunes on Monterey Bay Development Project Subdivision. As part of the approval for the Phase 1B Promenade Final Map, right of way had been dedicated to the City for roadway, lighting and landscape improvements.

ANALYSIS:

Shea Homes (“Developer”) has expressed to the City interest in taking over maintenance of proposed landscaping within the parcels and streets noted in **EXHIBIT A**. Maintenance responsibilities to be covered shall consist of all improvements within the areas denoted in Exhibit A including but not limited to landscaping (including irrigation & meter charges), windscreens, artwork, benches and any lighting not related to public street lighting. Water charges from irrigation will also paid by the Developer. Staff has reviewed the agreement with the Developer (**EXHIBIT B**) and recommend it for approval.

FISCAL IMPACT:

Improvements within Parcels 7, 28 and 30 along with the portions of 2nd Avenue and 8th Street shall be funded and constructed by the Developer through a Homeowners Association that will continue to fully fund and manage the maintenance of these improvements noted above.

CONCLUSION:

This request is submitted for City Council consideration and possible action.

Respectfully submitted,

Edrie Delos Santos, P.E.
Senior Engineer
Public Works Department
City of Marina

REVIEWED/CONCUR:

Nourdin Khayata, P.E.
Interim Public Works Director/City Engineer
City of Marina

Layne P. Long
City Manager
City of Marina

RESOLUTION NO. 2024-

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARINA
APPROVING AN AGREEMENT BETWEEN THE CITY OF MARINA AND SHEA HOMES,
LP, FOR THE LANDSCAPE MAINTENANCE OF CITY RIGHT OF WAY PARCELS 7, 28,
AND 30 AS SHOWN ON THE PHASE 1B PROMENADE FINAL MAP AS WELL AS
PORTIONS OF 2ND AVENUE AND 8TH STREET, AND; AUTHORIZING THE CITY
MANAGER TO EXECUTE THE AGREEMENTS ON BEHALF OF CITY SUBJECT TO
FINAL REVIEW AND APPROVAL BY THE CITY ATTORNEY.

WHEREAS, at the regularly scheduled meeting of March 21, 2023, the City Council adopted Resolution No. 2023-29, approving the Phase 1B Promenade Final Map for The Dunes on Monterey Bay Development Project Subdivision. As part of the approval for the Phase 1B Promenade Final Map, right of way had been dedicated to the City for roadway, lighting and landscape improvements.

WHEREAS, Shea Homes ("Developer") has expressed to the City interest in taking over maintenance of proposed landscaping within the parcels and streets noted in **Exhibit A**. Maintenance responsibilities to be covered shall consist of all improvements within the areas denoted in Exhibit A including but not limited to landscaping (including irrigation & meter charges), windscreens, artwork, benches and any lighting not related to public street lighting. Water charges from irrigation will also paid by the Developer. Staff has reviewed the agreement with the Developer (**Exhibit B**) and recommend it for approval.

WHEREAS, improvements within Parcels 7, 28 and 30 along with the portions of 2nd Avenue and 8th Street shall be funded and constructed by the Developer through a Homeowners Association that will continue to fully fund and manage the maintenance of these improvements noted above.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Marina does hereby:

1. Approve an agreement between the City of Marina and Shea Homes, LP, for the Landscape Maintenance of City Parcels 7, 28 and 30 as shown on the Phase 1B Promenade Final Map as well as portions of 2nd Avenue and 8th Street, and;
2. Authorize the City Manager to execute the agreements on behalf of the City subject to final review and approval by the City Attorney.

PASSED AND ADOPTED by the City Council of the City of Marina at a regular meeting held on the 4th day of September 2024, by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

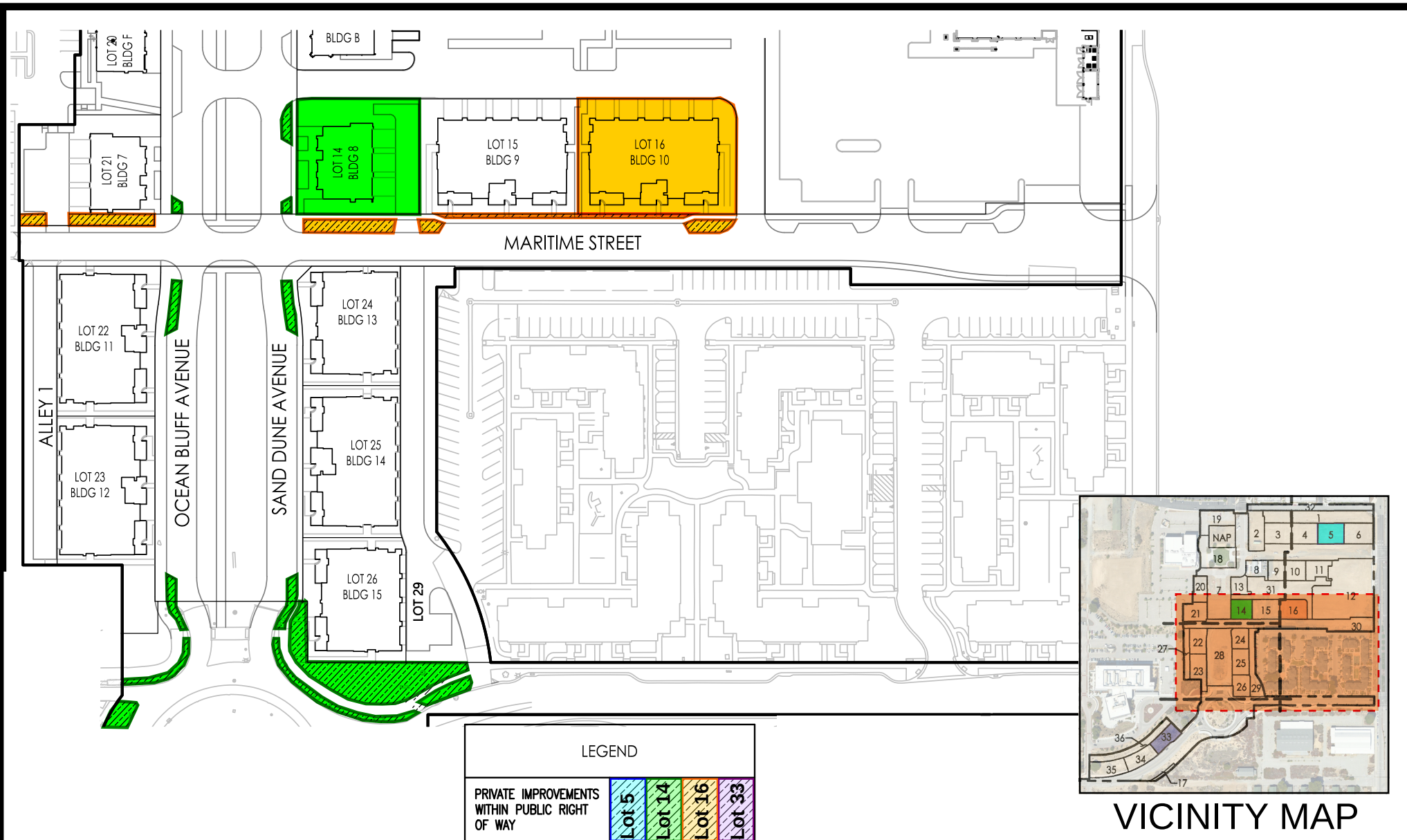
ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ATTEST:

Bruce Delgado, Mayor

Anita Sharp, City Clerk



PUBLIC WORKS DEPARTMENT
CITY OF MARINA
211 HILLCREST AVENUE
MARINA, CALIFORNIA 93933

PH: (831) 884-1212
FAX: (831) 384-0425



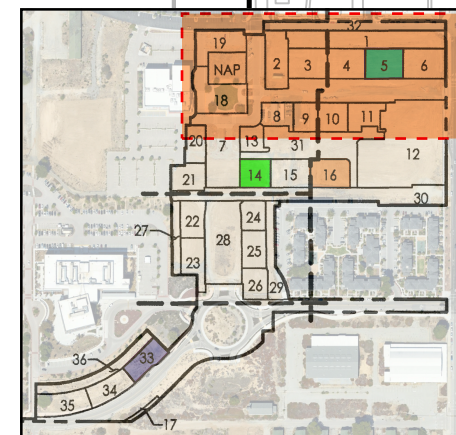
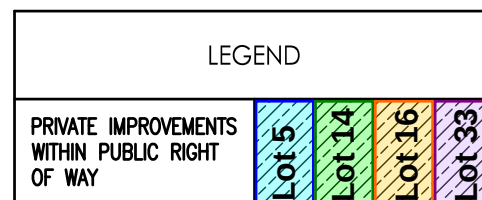
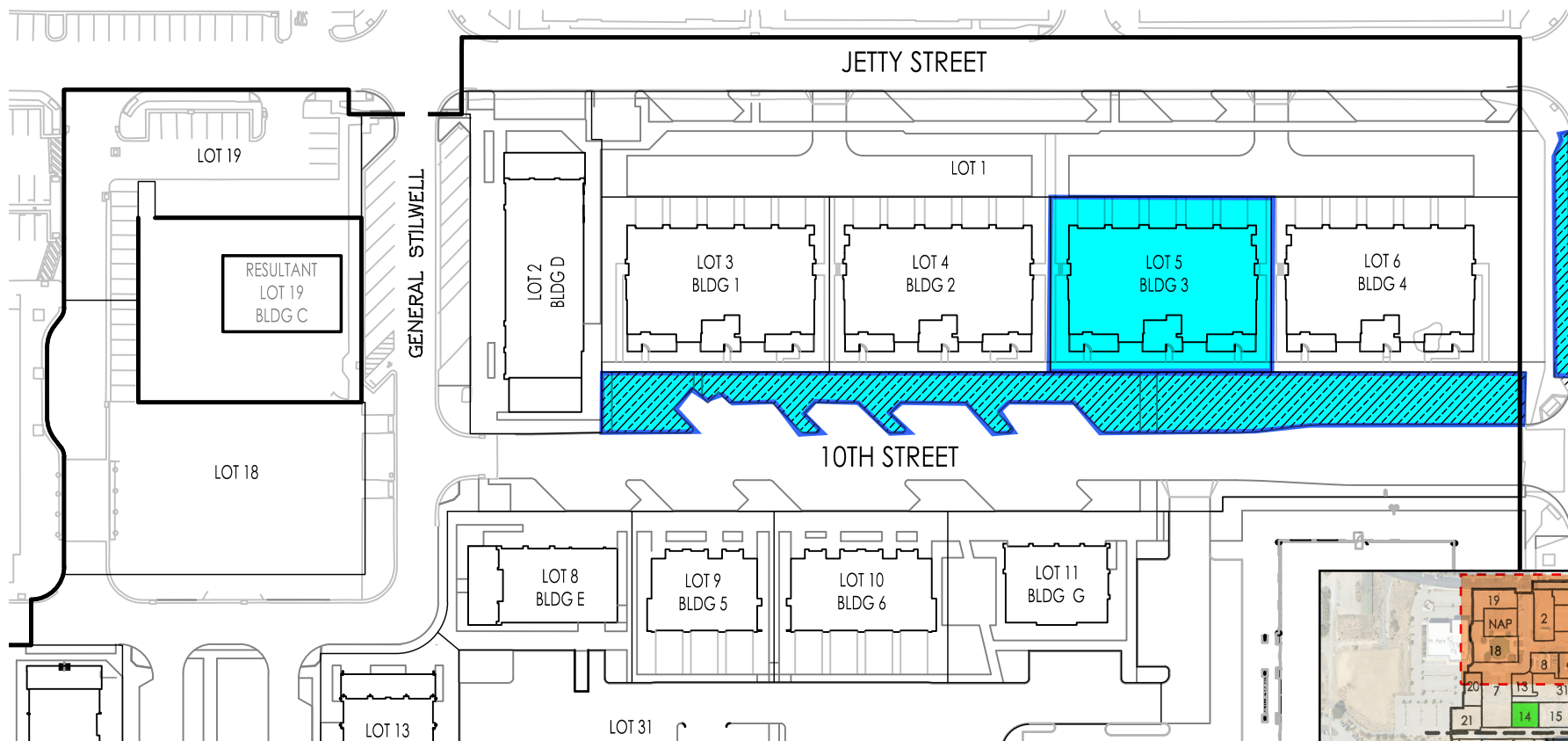
Landscaping, Art & Lighting Improvement Areas within Public Right-of-Way

from "Exhibit B" of Right of Way Access &
Maintenance Agreement

**Exhibit A
to Staff
Report**

07/31/2024

SCALE: NONE



VICINITY MAP



PUBLIC WORKS DEPARTMENT
CITY OF MARINA
211 HILLCREST AVENUE
MARINA, CALIFORNIA 93933

PH: (831) 884-1212
FAX: (831) 384-0425



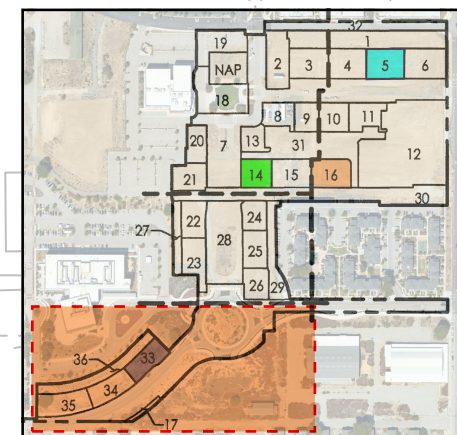
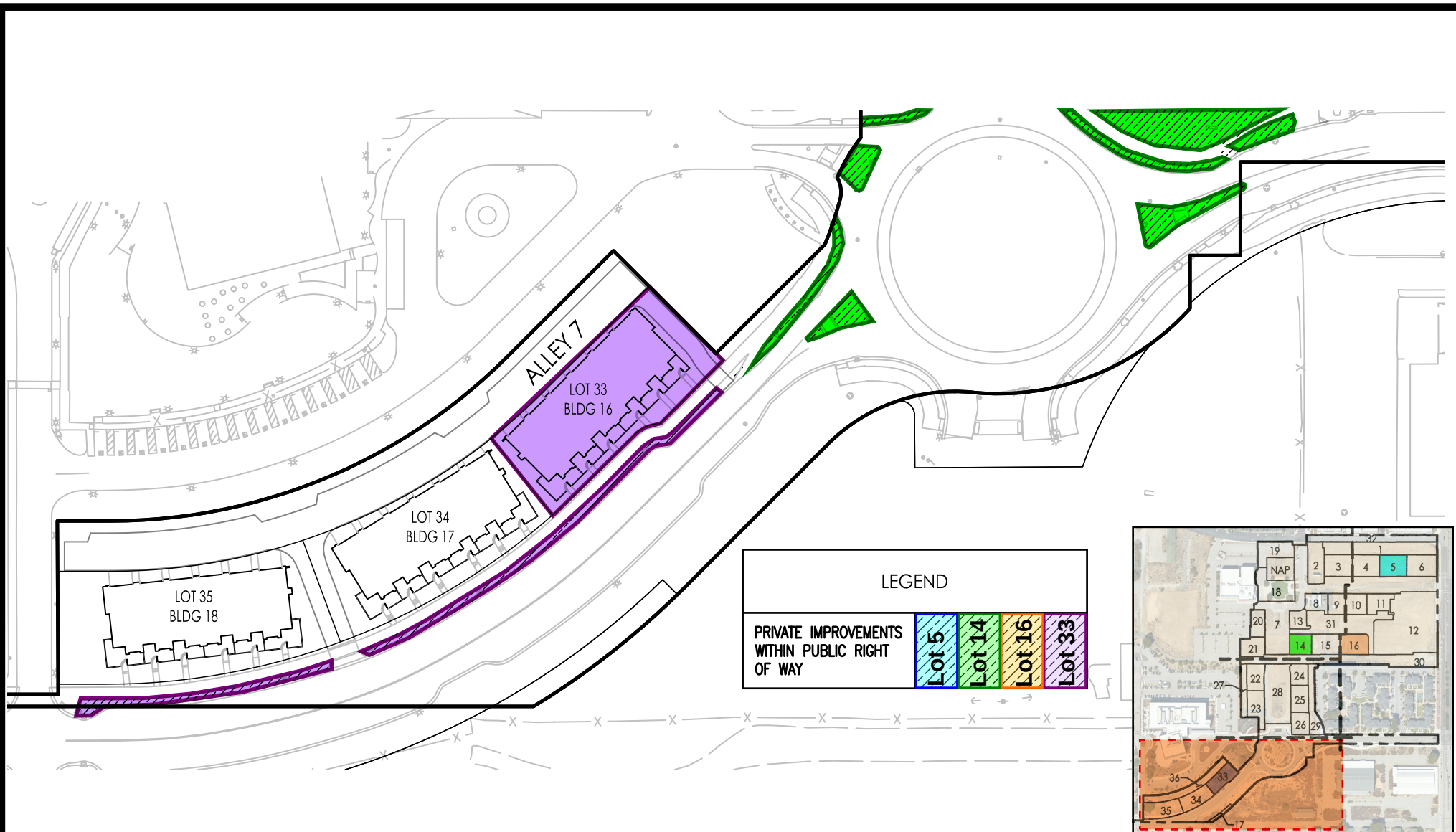
Landscaping, Art & Lighting Improvement Areas **within Public Right-of-Way**

from "Exhibit B" of Right of Way Access & Maintenance Agreement

Exhibit A
to Staff
Report

SCALE: NONE

07/31/2024



VICINITY MAP



PUBLIC WORKS DEPARTMENT
CITY OF MARINA
211 HILLCREST AVENUE
MARINA, CALIFORNIA 93933

PH: (831) 884-1212
FAX: (831) 384-0425



Landscaping, Art & Lighting Improvement Areas **within Public Right-of-Way**

from "Exhibit B" of Right of Way Access & Maintenance Agreement

Exhibit A
to Staff
Report

07/31/2024

SCALE: NONE

NO FEE DOCUMENTGovernment Code §6103**RECORDING REQUESTED BY AND**
WHEN RECORDED MAIL TO:

City of Marina
 211 Hillcrest Avenue
 Marina, CA 93933
 Attn: City Clerk

The Above Space For Recorder's Use Only

RIGHT OF WAY ACCESS AND MAINTENANCE AGREEMENT
 (Rooftops at the Dunes Public Right of Way Maintenance Areas)

THIS AGREEMENT ("**Agreement**") is made and entered into on this ____ day of _____ 2024, by and between the CITY OF MARINA, a California municipal corporation ("**City**") and SHEA HOMES LIMITED PARTNERSHIP, a California limited partnership ("**Owner**") (collectively referred to as "**Parties**").

1. Owner owns real property in the City of Marina, County of Monterey, State of California, more specifically described in the legal description in **Exhibit "A"** attached hereto and incorporated herein by this reference ("**Association Property**").
2. Owner is developing the Association Property as a portion of that certain residential condominium community commonly known as "Rooftop at the Dunes". Owner will convey the Association Property to Rooftops at The Dunes Homeowners Association, a California nonprofit mutual benefit corporation in phases ("**Association**").
3. Owner has or will install landscaping, windscreens, art, benches, any lighting not maintained by the City's communities facilities district, community monumentation signage and related irrigation improvements (including but not limited to irrigation water and power meters serving such improvements) (collectively, "**Private Improvements**") within City owned right of way property depicted on **Exhibit "B"** attached hereto and incorporated herein ("**City Property**"). The City and Owner desire that the Private Improvements within the City Property be maintained (and irrigated with water provided by the Responsible Party (as hereinafter defined) for the landscaping) by the Responsible Party, in the same manner as the Association Property. Notwithstanding the foregoing, the obligation for Owner to maintain the City Property shall not commence until: (i) the Owner has confirmed that the Private Improvements have been installed within the City Property, and (ii) the City and the Owner have jointly conducted an inspection walk of the City Property (collectively, the "**Maintenance Commencement Date**").
4. The burdens and benefits of this Agreement are intended to be covenants that run with the land, binding Owner, and any subsequent party with ownership or control of the Association Property ("**Responsible Party**"). Owner shall be responsible for its obligations under this Agreement, until each date that Owner transfers a portion of the Association Property to the Association, at which time the Association shall assume all rights and obligations of Owner for the Private Improvements under this Agreement tied to such Association Property as set forth on **Exhibit "C"** ("**Association Transfer Dates**"). Owner shall have no further rights or obligations under this Agreement for any matters arising after any Association Transfer Date as to any Private Improvement which the Association is deemed the Responsible Party and the Association will be deemed the sole Responsible Party under this Agreement as to such improvements. In connection with the transfer of Association Property from Owner to the Association, each party hereto agrees to execute and deliver such additional documents and instruments and to perform such additional acts as may be necessary or appropriate to effectuate, carry out and perform all of the terms, provisions and conditions of this Agreement.
5. As of the Maintenance Commencement Date, the Responsible Party shall, at its sole cost and expense, be responsible for maintaining the Private Improvements in accordance with the Declaration of Covenants, Conditions and Restrictions and Establishment of Easements of Rooftop at the Dunes which has been or will be recorded in the records

of Monterey County, California, and any additional amendments thereto (collectively, the "**Declaration**") and all federal, state or local laws and regulations. Given the multiple Association Transfer Dates, both Owner and the Association may both be deemed a Responsible Party under this Agreement as to different portions of the Private Improvements.

6. If the Responsible Party makes any material alterations to the Private Improvements (excluding typical maintenance and plant replacement), the Responsible Party shall gain the approval from the City prior to completing such material alterations and provide as-built plans to the City within 2 weeks of completion of such alterations.

7. The City hereby grants to Owner, for the benefit of the Responsible Party complete access and a right-of-entry onto the City Property to accomplish its obligations under this Agreement.

8. If any provision in this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions shall continue in full force without being impaired.

9. This Agreement shall be deemed to be made in, and the rights and liabilities of the parties, and the interpretation and construction of the Agreement governed by and construed in accordance with the laws of the State of California. Any legal action arising out of this Agreement shall be filed in and adjudicated by a court of competent jurisdiction in the County of Monterey, State of California.

10. This Agreement may be executed in counterparts, each of which when taken together will constitute one fully executed original.

IN WITNESS THEREOF, the parties hereto have affixed their signatures as of the date first written above.

CITY OF MARINA,
a Municipal corporation

SHEA HOMES LIMITED PARTNERSHIP,
a California limited partnership

By: _____
Name: Layne Long
Its: City Manager

By: _____
Name: _____
Title: _____

EXHIBIT "A"
Legal Description of Association Property

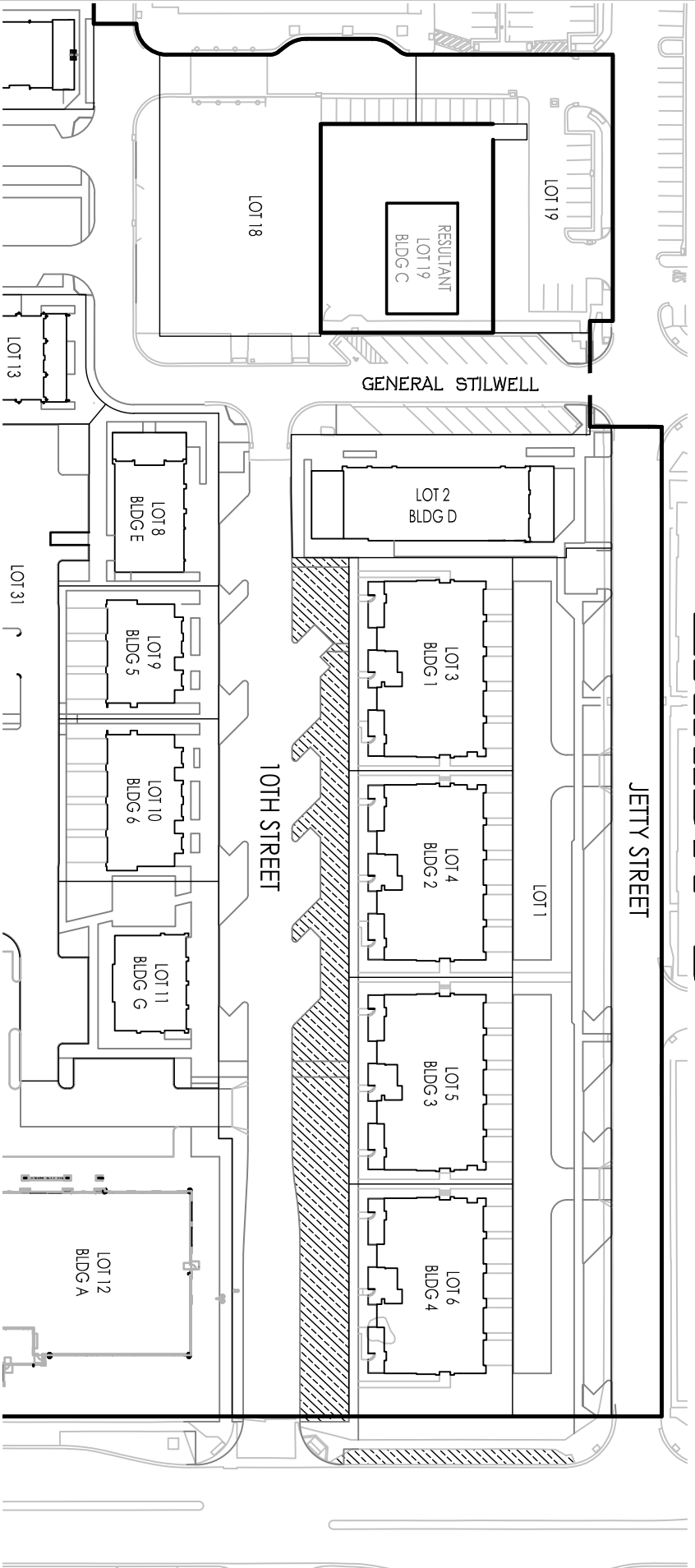
REAL PROPERTY IN THE CITY OF MARINA, COUNTY OF MONTEREY, STATE OF CALIFORNIA, DESCRIBED AS FOLLOWS:

LOTS 5, 16, 33 AND 14 AS SHOWN ON THAT CERTAIN MAP ENTITLED " TRACT NO. 1563 THE DUNES PROMENADE-PHASE 1B", FILED FOR RECORD ON JUNE 1, 2023, IN VOLUME 24 OF CITIES AND TOWNS, AT PAGE 86, OFFICIAL RECORDS OF MONTEREY COUNTY.

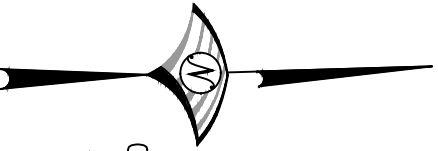
EXHIBIT “B”
Depiction of City Property

[Attached Hereto]

EXHIBIT B



LEGEND	
PRIVATE IMPROVEMENTS WITHIN PUBLIC RIGHT OF WAY	

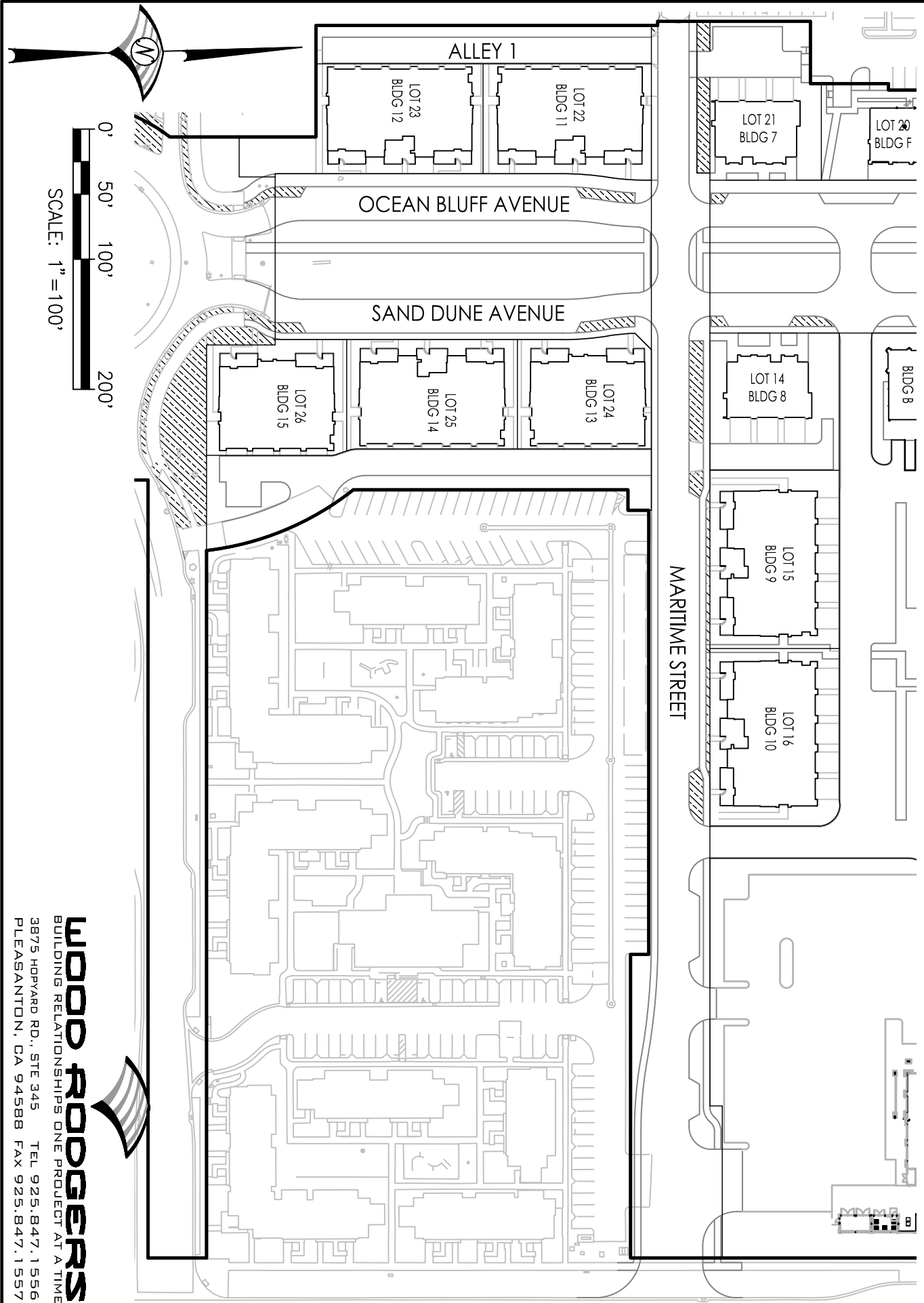


SCALE: 1"=100'



WOOD ROGERS
BUILDING RELATIONSHIPS ONE PROJECT AT A TIME
3875 HOPVARD RD., STE 345 TEL 925.847.1556
PLEASANTON, CA 94588 FAX 925.847.1557

EXHIBIT B

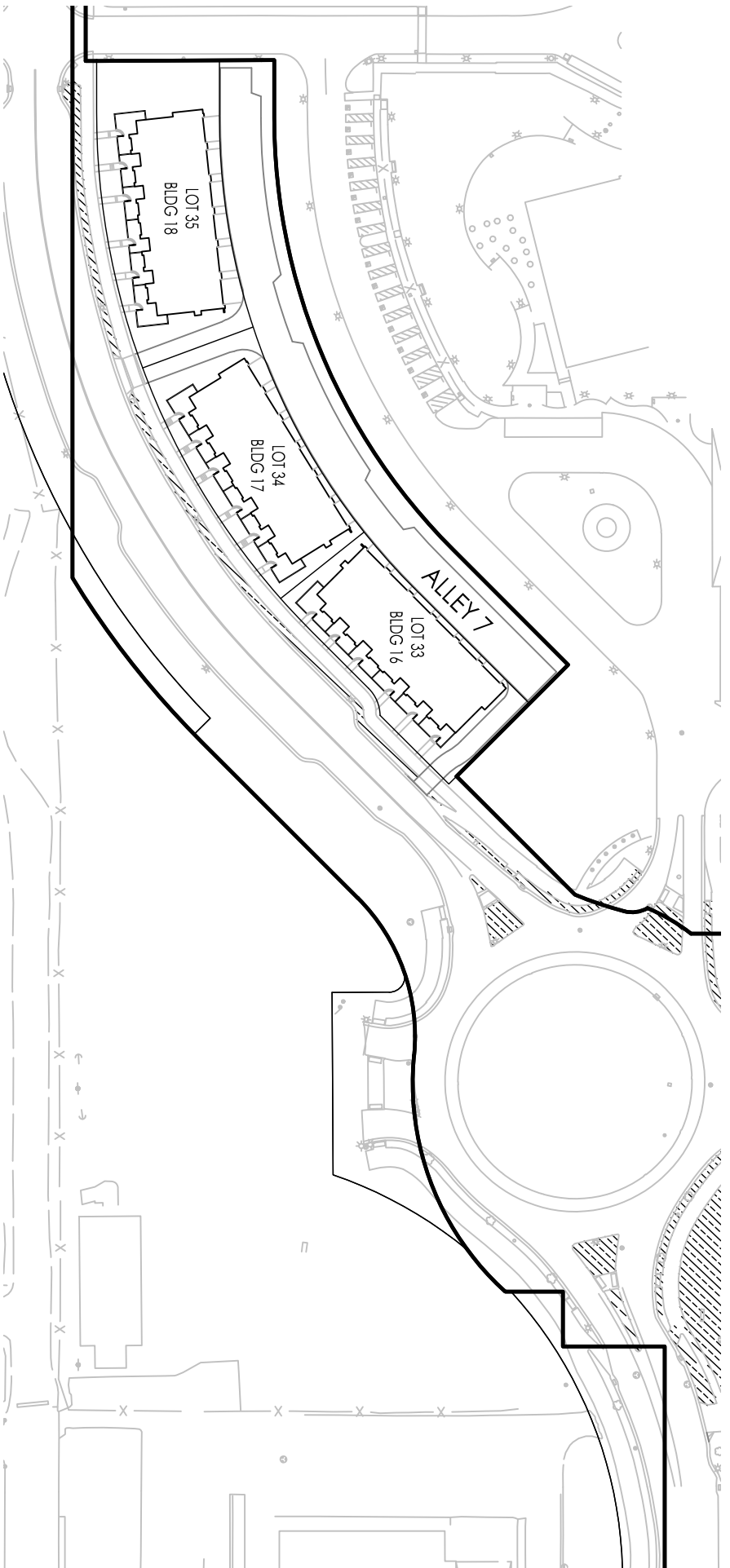


WOOD ROGERS

BUILDING RELATIONSHIPS ONE PROJECT AT A TIME

3875 HOPVARD RD., STE 345 TEL 925.847.1556
PLEASANTON, CA 94588 FAX 925.847.1557

EXHIBIT B



SCALE: 1"=150'



WOOD ROGERS

BUILDING RELATIONSHIPS ONE PROJECT AT A TIME
3875 HOPVARD RD., STE 345 TEL 925.847.1556
PLEASANTON, CA 94588 FAX 925.847.1557

EXHIBIT "C"
Association Transfer Dates

Association Property	City Improvement
Lot 5	10 th Street and 2 nd Avenue Right of Ways
Lot 16	Maritime Street Right of Ways
Lot 33	8 th Street Right of Ways
Lot 14	Ocean Bluff Avenue, Sand Dune Avenue and 9 th Street Rights of Ways

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
County of)

On _____, before me, _____, a Notary Public, personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(is), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
County of)

On _____, before me, _____, a Notary Public, personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____

August 22, 2024

Item No. **13a**

Honorable Mayor and Members
Of the Marina City Council

City Council Meeting
of September 4, 2024

**CITY COUNCIL OF THE CITY OF MARINA AND THE SUCCESSOR
AGENCY BOARD OF THE MARINA REDEVELOPMENT AGENCY
CONSIDER ADOPTING RESOLUTION OF INTENTION TO ESTABLISH
THE CITY OF MARINA COMMUNITY FACILITIES DISTRICT NO.
2024-1 (THE DUNES WEST SIDE SERVICES) AND TO AUTHORIZE THE
LEVY OF SPECIAL TAXES TO PAY THE COSTS OF PROVIDING
CERTAIN PUBLIC SERVICES AND A RESOLUTION APPROVING
EXECUTION AND DELIVERY OF A CONSENT AND WAIVER
REGARDING THE PROPOSED CITY OF MARINA COMMUNITY
FACILITIES DISTRICT NO. 2024-1 (THE DUNES WEST SIDE SERVICES)**

RECOMMENDATION:

It is recommended that the City Council and Successor Agency Board consider:

1. Adopting City Council Resolution No. 2024-__, of Intention to establish the City of Marina Community Facilities District No. 2024-1 (The Dunes West Side Services)
2. Adopting Successor Agency Resolution No. 2024-__, approving execution and delivery of a consent and waiver regarding the proposed City of Marina Community Facilities District No. 2024-1 (The Dunes West Side Services) and

BACKGROUND:

The City Council had previously approved a Disposition and Development Agreement (“DDA”) with Marina Community Partners (“MCP”) back in 2005 for the transfer of property from the City to MCP for The Dunes Development. A key component of the DDA was a provision requiring The Dunes Development be “Fiscally Neutral” to the City. In 2015, the City formed Community Facilities District No. 2015-1 (“Dunes CFD”) to levy a special tax to fund all or a part of the public services required to maintain infrastructure to be owned by the City at The Dunes Development within Phase 1 of the Dunes Development. The City has been levying special taxes since 2015 to pay for services and maintenance for The Dunes Development.

The City has received a petition, consent and waiver of certain CFD formation and election procedures and timeframes from MCP and its affiliate Shea Homes Limited Partnership, requesting the City to create a new Community Facilities District to be designated City of Marina Community Facilities District No. 2024-1 (The Dunes West Side Services) (“The Dunes West Side Services CFD”) to levy a special tax to fund all or a part of the public services (the “Services”) required to maintain infrastructure at The Dunes West Side Development as well as to pay for some of the costs incurred by the owners association for the maintenance of the town square including the restroom and certain other improvements owned or managed by the owners association (“POA Services”). A map of the Proposed West Side Services CFD is included as Attachment A to the Resolution of Intention.

ANALYSIS:

The proposed annual amount of the special taxes to be levied to fund all or a part of the Services required for maintaining the infrastructure to be owned by the City of Marina and the POA Services required for maintaining the infrastructure owned by the owners association at The Dunes West Side Development is estimated to be \$2,305.63 for a Single Family Detached Property, between \$1,844.51 and \$2,075.07 for a Single Family Attached Property, between \$6,442.00 and \$18,794.36 per acre for a Non-Residential Property, and either \$1,500.00 or \$18,974.36 per acre for undeveloped property, depending on the tax zone in which such property is located. The Dunes West Side Services CFD is expected to include 3 tax zones as shown on Exhibit 1 of the rate and method of apportionment. The special tax amounts described above will be escalated each year to adjust for inflation. Engineering staff has prepared this estimate in conjunction with the City Manager and Shea Homes Limited Partnership. The Services to be funded include maintenance of streets, sidewalks, curbs & gutters, decorative lighting, storm drains, landscaping and restrooms.

Legal Documents

At tonight's City Council meeting there will be several legal documents prepared by Stradling Yocca Carlson & Rauth, the City's Special Counsel related to the formation of City of Marina Community Facilities District No. 2024-1 (The Dunes West Side Services) for your consideration and approval:

Petitions – The Petitions submitted by Shea Homes Limited Partnership and Marina Community Partners, LLC are signed by their authorized representatives and cover all the commercial and residential property in The Dunes West Side Services CFD owned by them. In addition, Marina Bay Hotels, LP (owner of the Hotel site at the Dunes West Side Services CFD) and its affiliate Dunes Development LP (owner of the gas station site), were provided petitions, but have not signed the petition, consent and waiver document relating to formation of The Dunes West Side Services CFD. If directed by the City Council, acting as governing board of the Successor Agency to the Marina Redevelopment Agency, the Successor Agency will submit a Consent and Waiver for the property they currently own at the Dunes West Side Services CFD which consists of an undeveloped parcel of 1.33 acres. There is a Resolution on tonight's agenda approving execution and delivery of the Consent and Waiver by the Successor Agency. All these properties are proposed to be included in the CFD boundaries. A list of the Properties to be included in the CFD boundaries is provided below:

Tax Zone	Entity	Total Acreage as of Formation
1	Shea Homes Limited Partnership	12.00
2	Marina Community Partners, LLC, a Delaware limited liability company	61.71
	The Marina Redevelopment Agency	1.33
3	Marina Community Partners, LLC, a Delaware limited liability company	36.62
	Monterey Bay Hotels, LP, a California limited partnership	9.53
	Dunes Development LP, a California limited partnership	1.20
		122.40

Resolution of Intention – The Resolution of Intention does the following: a) accepts the petition filed by Shea with respect to the Dunes CFD; b) declares the intention of the City to form The Dunes West Side Services CFD; (c) describes the territories within the boundaries of The Dunes West Side Services CFD; d) describes the types of services that will be funded by special taxes; e) describes the rate and method of apportionment of the special taxes to be levied in the Dunes West Side Services CFD; f) calls a public hearing to be held on October 15, 2024; and g) describes the proposed voting procedures for the Dunes West Side Services CFD.

Conclusion and Next Steps – Adoptions of tonight’s Resolution of Intention is the first step to establish Dunes West Side CFD. The formation of The Dunes West Side Services CFD will occur after the public hearing, scheduled for October 15, 2024. At that hearing, the City Council will be presented with information regarding The Dunes West Side Services CFD, the special taxes, and public services. The public will be able to comment on The Dunes West Side Services CFD. After the conclusion of the October 15 public hearing the City Council may take the following actions:

1. Adopt a resolution establishing the Dunes West Side Services CFD (the “ROF”)
2. Call a special election
3. Approve a Services Funding Agreement

Since not all the Property owners located in the Dunes West Side Services CFD has signed the petition and waiver and consent form the special election to form the Dunes West Side Services CFD will not be held on October 15th. The adoption of the Resolution of Intention under consideration this evening will not commit the City Council to establish The Dunes West Side Services CFD nor authorize the levy of special taxes. The City Council may establish The Dunes West Side Services CFD only after conducting the October 15 public hearing and may levy the special taxes only if the result of the special election shows 2/3rds landowner approval. Following the October 15 public hearing, the proposed actions to complete the formation of The Dunes West Side Services CFD are as follows:

1. at least 45 days after the adoption of the ROF: Conduct Landowner Election
2. Adopt a Resolution declaring the results of the election
3. Introduce for first reading an ordinance authorizing the levy of special taxes

At the following or subsequent meeting: Second Reading of ordinance authorizing special tax levy
30 days later: Special Tax Ordinance becomes effective

The resolutions and related documents have been prepared and reviewed by the City’s consultant team, which includes special counsels (Stradling, Yocca, Carlson & Rauth LLP and Goldfarb & Lipman LLP), city attorney (Shute, Mihaly & Weinberger LLP), municipal advisor (Fieldman, Rolapp and Associates) and special tax consultant (Goodwin Consulting).

FISCAL IMPACT:

There is an impact to the City’s General Fund if the Dunes West Side CFD is not formed due to the potential services costs estimated at \$1,009,442 per year being paid out of the General Fund.

CONCLUSION:

This request is submitted for City Council consideration and possible action.

Tori Hannah
Finance Director
City of Marina

REVIEWED/CONCUR:

Layne P. Long
City Manager
City of Marina

PETITION, CONSENT AND WAIVER

Shea Homes Limited Partnership

**PETITION TO THE CITY COUNCIL OF THE CITY OF MARINA
REQUESTING INSTITUTION OF PROCEEDINGS FOR
ESTABLISHMENT OF CITY OF MARINA COMMUNITY
FACILITIES DISTRICT NO. 2024-1 (THE DUNES WEST SIDE
SERVICES) – INCLUDING CONSENT AND WAIVER OF
CERTAIN ELECTION PROCEDURES WITH RESPECT TO
LANDOWNER ELECTION**

The undersigned, Don Hofer and Doug Yount, on behalf of Shea Homes Limited Partnership, a California limited partnership (the “Owner”), hereby certifies to the City of Marina, California (the “City”), with respect to the proposed formation of the City of Marina Community Facilities District No. 2024-1 (The Dunes West Side Services), as follows:

1. The undersigned have been duly authorized by the Owner and possess all authority necessary to execute this Petition, Consent, and Waiver (this “Petition and Waiver”) on behalf of the Owner.

2. The Owner requests that the City Council of the City of Marina (the “City Council”) institute proceedings to establish a community facilities district to be known as “City of Marina Community Facilities District No. 2024-1 (The Dunes West Side Services)” (referred to herein as the “District”) pursuant to Chapter 2.5 (commencing with Section 53311), Part 1, Division 2, Title 5, of the California Government Code, commonly known as the “Mello-Roos Community Facilities Act of 1982” and Chapter 3.35 of the Marina Municipal Code, which is proposed to be added by Ordinance of the City Council on August 7, 2024.

3. Owner is the current owner of approximately 12 acres of property in the City, which is depicted in Exhibit A hereto and described in Exhibit B hereto (the “Property”). The Property is located within the proposed District, which consists of approximately 122.39 acres in total. The Property is located within the boundaries of the City of Marina, County of Monterey, State of California.

4. The boundaries of the territory which are proposed for inclusion in the District are those depicted in Exhibit C hereto.

5. The Owner requests that the proposed District be established to finance the services described in Exhibit D hereto (the “Services”). In addition, the District may fund actual or reasonably estimated costs directly related to the administration of the District, including the costs of computing the special taxes and preparing the annual special tax collection schedules (whether by the City or designee thereof or both); the costs of collecting the special taxes (whether by the City or otherwise); the costs associated with preparing special tax disclosure statements and responding to public inquiries regarding the special taxes; the costs of the City, the District or any designee thereof related to an appeal of the special tax; and the City’s annual administration fees and third party expenses. Such administrative expenses shall also include amounts estimated or advanced by the City or the District for any other administrative purposes of the District, including attorney’s fees and

other costs related to commencing and pursuing to completion any foreclosure, or otherwise addressing the disposition of delinquent special taxes.

6. The Owner further requests that the City Council, as legislative body of the District, annually levy special taxes on the property within the District for the Services, and for the payment of administrative expenses of the District.

7. To the best knowledge of the undersigned, there are no registered voters residing at the Property and there have been none during the 90-day period preceding the October 15, 2024 public hearing to be conducted by the City Council.

8. The Owner has received notice of the October 15, 2024 public hearing to be held by the City Council regarding the levy of a special tax in the District. The Owner agrees that it received adequate notice of the October 15, 2024 public hearing.

9. The Owner has received from the City and the City has made available to the Owner necessary and relevant information regarding the proposed formation of the District and the imposition of the special tax, as set forth in the resolution of intention to establish the District proposed for adoption by the City Council on September 4, 2024 (the "Resolution") to finance the services as set forth in the Resolution. The special tax levy is expected to generate approximately \$1,009,442 each fiscal year, increasing annually as described in Section C of the Rate and Method of Apportionment of Special Tax attached hereto as Exhibit E (the "Rate and Method").

10. The Owner has received all information deemed by it to be necessary and relevant regarding the formation of the District, and the imposition of the special taxes to finance the Services described in Exhibit D hereto, and the Owner has had adequate opportunity to review such materials and consult with its own advisors and legal counsel, if the Owner so chose, and has reviewed and participated in discussions regarding and provided comments and input on the documents and instruments constituting the proceedings for the establishment of the District and the levy of the special taxes, including this Petition and Waiver and the resolutions of intention and formation, which include the description of the Services to be financed, the proposed Rate and Method, and the form of the ballot (a copy of which is attached as Exhibit F hereto (the "Sample Ballot")). The Owner understands that the City, its staff, council members, attorneys, consultants and advisors do not represent the Owner in the formation of the District and have no duty to advise the Owner.

11. The Owner understands and agrees that if the District is formed on or after October 15, 2024, an election will be held by the District on the propositions set forth in the Sample Ballot less than 90 days after the close of the October 15, 2024 public hearing as in accordance with Section 53326 of the Government Code, without the preparation of an impartial analysis, arguments or rebuttals concerning the election as provided for by Elections Code Sections 9160 to 9167, inclusive, and 9190 and without preparation of a tax rate statement as provided in Section 9401 of the Elections Code and without further notice of such election as required pursuant to the Elections Code or the Government Code. Having been fully advised with respect to the election, in accordance with the authority contained in Government Code Sections 53326 and 53327, the Owner waives compliance with the foregoing provisions of the Elections Code and Government Code, with any time limits, ballot, word limitation, or other information requirements or any other procedural requirements

pertaining to the conduct of the election which are not being complied with and consents to having the election on any date on or after the close of the October 15, 2024 public hearing and consents to the closing of the election as soon as all ballots are received by the City Clerk of the City of Marina.

12. The Owner hereby represents that compliance with the procedural requirements for conducting the election, including the receipt of any ballot arguments and impartial analysis, any information requirements to be included in the ballot measures themselves, and the time limitations which apply in connection with scheduling, mailing and publishing notices for such an election, are unnecessary in light of the fact that the undersigned is a sophisticated voter, has received sufficient information regarding the imposition of the special tax as set forth in the Resolution to allow it to properly complete the attached ballot, and has had adequate time to analyze the special tax with its counsel and advisors in order to make an informed vote. The Owner further waives its right to make any protest or complaint or undertake any legal action challenging the validity of the election or the right of the District to levy the special tax to finance the Services for the benefit of the District pursuant to the approved Rate and Method.

13. The undersigned has been duly authorized by the Owner and possesses all authority necessary to execute this Petition and Waiver on behalf of the Owner in connection with the election to be called by the City Council of the City of Marina with respect to the District. The Owner hereby appoints Don Hofer to act as the Owner's authorized representative to vote in the election referred to herein and certifies that his/her true and exact signature is set forth below:

DocuSigned by:

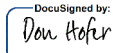
 F41718BAE0924BD...
 [signature]

14. This Petition and Waiver may be executed in counterparts.

Dated: 8/26/2024 | 9:12:13 AM PDT
_____, 2024

OWNER:

SHEA HOMES LIMITED PARTNERSHIP,
a California limited partnership,

By: 
Name: Don Hofer
Its: Authorized Agent

By: 
Name: Doug Yount
Its: Authorized Agent

EXHIBIT A

MAP OF THE PROPERTY
OWNED BY SHEA HOMES LIMITED PARTNERSHIP

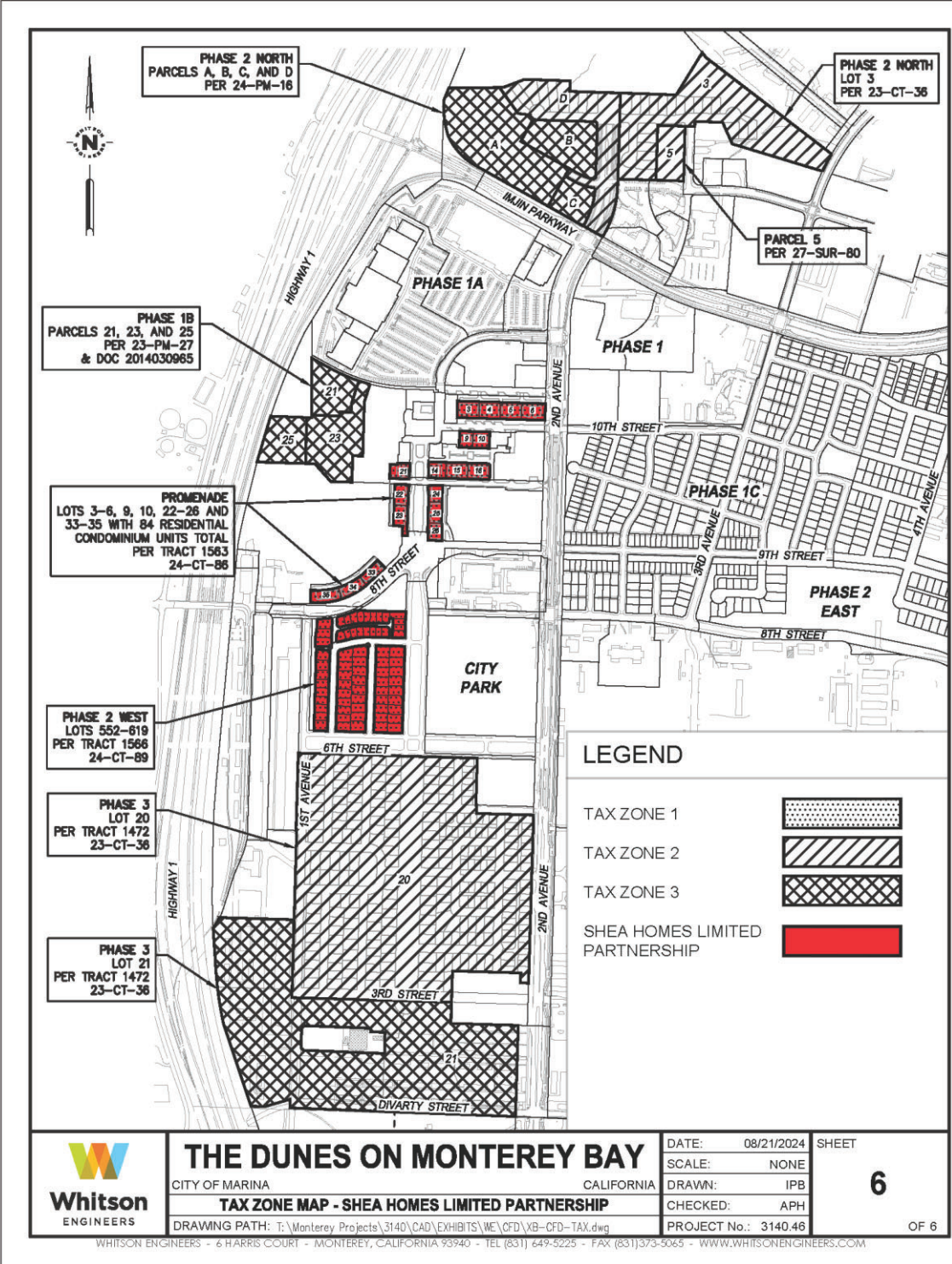


EXHIBIT B**ASSESSOR PARCEL NUMBERS**

**APNS OF PROPERTY OWNED BY THE OWNER WITHIN
PROPOSED CITY OF MARINA
COMMUNITY FACILITIES DISTRICT NO. 2024-1
(THE DUNES WEST SIDE SERVICES)**

031-296-001-0000	031-296-002-0000	031-296-003-0000	031-296-004-0000
031-296-005-0000	031-296-007-0000	031-296-008-0000	031-296-009-0000
031-296-010-0000	031-296-011-0000	031-296-013-0000	031-296-014-0000
031-296-015-0000	031-296-016-0000	031-296-017-0000	031-296-019-0000
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031-297-016-0000	031-297-017-0000	031-297-018-0000	031-298-001-0000
031-298-002-0000	031-298-003-0000	031-298-004-0000	031-298-005-0000
031-298-007-0000	031-298-008-0000	031-298-009-0000	031-298-011-0000
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031-284-042-000	031-284-043-000	031-284-044-000	031-284-045-000
031-284-046-000	031-284-047-000	031-284-048-000	031-284-049-000
031-284-050-000	031-284-051-000	031-284-052-000	031-284-053-000
031-284-054-000	031-284-055-000	031-284-056-000	031-284-057-000
031-284-058-000	031-284-059-000	031-284-060-000	031-284-061-000
031-284-062-000	031-284-063-000	031-284-064-000	031-284-065-000
031-284-066-000	031-284-067-000	031-284-068-000	

EXHIBIT D

DESCRIPTION OF AUTHORIZED SERVICES

The City of Marina Community Facilities District No. 2024-1 (The Dunes West Side Services) (the “District”) shall be authorized to finance all or a portion of the costs of the types of services permitted pursuant to Government Section 53313, which shall include, but not be limited to, the following:

- (i) street maintenance;
- (ii) sidewalk maintenance;
- (iii) curb and gutter maintenance;
- (iv) decorative lighting maintenance;
- (v) storm drain maintenance;
- (vi) publicly accessible park and landscape maintenance; and
- (vii) publicly accessible restroom facilities.

In addition to payment of the cost and expense of the forgoing services, proceeds of the special tax may be expended to pay “Administrative Expenses” as said term is defined in the Rate and Method of Apportionment of Special Tax and to establish an operating reserve for the costs of services as determined by the District Administrator. Capitalized terms used and not defined herein shall have the meanings set forth in the Rate and Method of Apportionment of Special Tax for the District.

EXHIBIT E

RATE AND METHOD OF APPORTIONMENT OF SPECIAL TAX

[See Attached]

**CITY OF MARINA
COMMUNITY FACILITIES DISTRICT NO. 2024-1
(THE DUNES WEST SIDE SERVICES)**

RATE AND METHOD OF APPORTIONMENT OF SPECIAL TAX

A Special Tax applicable to each Assessor's Parcel in the City of Marina Community Facilities District No. 2024-1 (The Dunes West Side Services) shall be levied and collected according to the tax liability determined by the Administrator through the application of the appropriate amount or rate for Taxable Property, as described below. All of the property in CFD No. 2024-1, unless exempted by law or by the provisions of Section E below, shall be taxed for the purposes, to the extent, and in the manner herein provided, including property subsequently annexed to the CFD, unless a separate Rate and Method of Apportionment of Special Tax is adopted for the annexation area.

A. DEFINITIONS

The terms hereinafter set forth have the following meanings:

"Accessory Unit" means a second residential unit of limited size (e.g., granny cottage, second unit) that shares a Parcel with a single-family detached unit.

"Acre" or "Acreage" means the land area of an Assessor's Parcel as shown on an Assessor's Parcel Map, or if the land area is not shown on an Assessor's Parcel Map, the land area shown on the applicable Final Map or other recorded County parcel map.

"Act" means the Mello-Roos Community Facilities Act of 1982, as amended, being Chapter 2.5 (commencing with Section 53311), Part 1, Division 2, of Title 5 of the Government Code of the State of California.

"Administrative Expenses" means the following actual or reasonably estimated costs directly related to administration of the CFD: the costs of computing the Special Tax and preparing the annual Special Tax collection schedules (whether by the City, a designee thereof, or both); costs of collecting the Special Taxes; costs associated with preparing Special Tax disclosure statements and responding to public inquiries, protests, or appeals regarding the Special Taxes; and the City's annual administration fees and third party expenses. Administrative Expenses shall also include amounts estimated or advanced by the City for any other administrative purposes of the CFD, including attorney's fees, costs associated with annexations to the CFD, and other costs related to commencing and pursuing to completion any foreclosure of delinquent Special Taxes.

"Administrator" means an official of the City, or any designee thereof, responsible for determining the Special Tax Requirement and providing for the levy and collection of the Special Tax.

“Assessor’s Parcel” or “Parcel” means a lot or parcel shown on an Assessor’s Parcel Map with an assigned Assessor’s Parcel Number.

“Assessor’s Parcel Map” means an official map of the County Assessor designating parcels by Assessor’s Parcel Number.

“Assessor’s Parcel Number” means a unique number assigned to an Assessor’s Parcel by the County Assessor for purposes of identifying a property.

“Authorized Services” means the public services authorized to be funded by the CFD as set forth in the documents adopted by the City Council at CFD Formation.

“CFD” or “CFD No. 2024-1” means the City of Marina Community Facilities District No. 2024-1 (The Dunes West Side Services).

“CFD Formation” means the date on which the Resolution of Formation to form the CFD was adopted by the City Council.

“City” means the City of Marina.

“City Council” means the City Council of the City of Marina, acting as the legislative body of the CFD.

“County” means the County of Monterey.

“Developed Property” means, in any Fiscal Year, all Parcels of Taxable Property for which a use permit or building permit for new construction of a residential or non-residential structure (which shall not include a permit issued solely for construction of the foundation if another permit remains to be issued for vertical construction of the building) was issued prior to June 1 of the preceding Fiscal Year.

“Escalation Factor” means, in any Fiscal Year, the lesser of (i) the percentage increase, if any, in the Construction Cost Index for the San Francisco region in the twelve (12)-month period ending June 1 of the prior Fiscal Year, as published in the Engineering News Record (or other comparable source if the Engineering News Record is discontinued or otherwise not available), or (ii) four percent (4.0%). If, in any Fiscal Year, it is determined that the Construction Cost Index decreased in the prior Fiscal Year, the Escalation Factor shall be zero, and there shall be no corresponding decrease in the Maximum Special Taxes calculated pursuant to Section C below.

“Final Map” means a final map approved by the City pursuant to the Subdivision Map Act (California Government Code Section 66410, *et seq.*) that creates individual lots on which a building permit can be issued for construction of Residential Units without further subdivision of the lots.

“Fiscal Year” means the period starting on July 1 and ending on the following June 30.

“Maximum Special Tax” means the maximum Special Tax, determined in accordance with Section C, that can be levied in any Fiscal Year.

“Non-Residential Property” means, in any Fiscal Year, all Parcels of Developed Property that are not Single Family Detached Property, Single Family Attached Property, Owners Association Property, or Public Property.

“Owners Association” means a homeowners association or property owners association that provides services to, and collects assessments, fees, dues, or charges from, property within the CFD.

“Owners Association Property” means, in any Fiscal Year, all Parcels within the CFD that are owned in fee or by easement by the Owners Association, not including any such property that is located directly under a residential structure.

“Proportionately” means, for Developed Property, that the ratio of the actual annual Special Tax levied in any Fiscal Year to the Maximum Special Tax authorized to be levied in that Fiscal Year is equal for all Assessor’s Parcels of Developed Property. For Undeveloped Property, “Proportionately” means that the ratio of the actual annual Special Tax levied in any Fiscal Year to the Maximum Special Tax authorized to be levied in that Fiscal Year is equal for all Assessor’s Parcels of Undeveloped Property.

“Public Property” means, in any Fiscal Year: (i) all Parcels within the boundaries of the CFD that are owned by or irrevocably offered for dedication to the federal government, the State of California, the City, the Successor Agency to the Marina Redevelopment Agency, or any other public agency; provided, however, that any property leased by a public agency to a private entity and subject to taxation under Section 53340.1 of the Act (as such section may be amended or replaced) shall be taxed and classified in accordance with its use; or (ii) all Parcels within the boundaries of the CFD that are encumbered by an unmanned utility easement making impractical its utilization for other than the purpose set forth in the easement.

“Residential Unit” means an individual single-family detached unit, an individual residential unit within a duplex, halfplex, triplex, fourplex, townhome, live/work or condominium structure, or an individual apartment unit. An Accessory Unit that shares a Parcel with a single-family detached unit shall not be considered a separate Residential Unit for purposes of this RMA.

“RMA” means this Rate and Method of Apportionment of Special Tax.

“Single Family Attached Property” means, in any Fiscal Year, all Parcels of Developed Property in Tax Zone 2 for which a building permit was issued for construction of a residential structure consisting of two or more Residential Units that share common walls.

“Single Family Detached Property” means, in any Fiscal Year, all Parcels of Developed Property in Tax Zone 2 for which a building permit was issued for construction of a Residential Unit that does not share a common wall with another Residential Unit.

“Special Tax” means any tax levied within the CFD to pay the Special Tax Requirement.

“Special Tax Requirement” means the amount of revenue needed in any Fiscal Year to pay for: (i) Authorized Services, (ii) establishment of reserves, (iii) Administrative Expenses, and (iv) amounts needed to cure any delinquencies in the payment of Special Taxes which have occurred in prior Fiscal Years.

“Taxable Property” means all Assessor’s Parcels within the boundaries of the CFD that are not exempt from the Special Tax pursuant to law or Section E below.

“Tax Zone” means a mutually exclusive geographic area within which the Special Tax may be levied pursuant to this RMA. The three Tax Zones in the CFD are identified in Attachment 1 hereto.

“Tax Zone 1” means the area identified as Tax Zone 1 in Attachment 1 of this RMA.

“Tax Zone 2” means the area identified as Tax Zone 2 in Attachment 1 of this RMA.

“Tax Zone 3” means the area identified as Tax Zone 3 in Attachment 1 of this RMA.

“Undeveloped Property” means, in any Fiscal Year, all Parcels of Taxable Property in the CFD that are not Developed Property.

B. DATA FOR ANNUAL TAX LEVY

Each Fiscal Year, the Administrator shall identify the current Assessor’s Parcel Numbers for all Parcels of Taxable Property within the CFD. The Administrator shall also determine: (i) whether each Parcel of Taxable Property is Developed Property or Undeveloped Property, (ii) in which Tax Zone each Assessor’s Parcel is located, (iii) whether each Parcel of Developed Property in Tax Zone 2 or Tax Zone 3 is Single Family Detached Property, Single Family Attached Property, or Non-Residential Property, and (iv) the Special Tax Requirement for the then-current Fiscal Year.

In any Fiscal Year, if it is determined that (i) a Final Map or parcel map for a portion of property in the CFD was recorded after the last date upon which the Assessor will incorporate the newly-created Parcels into the then current tax roll, (ii) because of the date the Final Map or parcel map was recorded, the Assessor does not yet recognize the new Parcels created by the Final Map or parcel map, and (iii) one or more of the newly-created Parcels meets the definition of Developed Property, the Administrator shall calculate the Special Tax for the property affected by recordation of the Final Map or parcel map by determining the Special Tax that applies separately to each newly-created Parcel, then applying the sum of the individual Special Taxes to the Parcel that was subdivided by recordation of the Final Map or parcel map.

C. **MAXIMUM SPECIAL TAXES**

1. **Developed Property, Tax Zone 1**

The Maximum Special Tax for each Parcel of Developed Property in Tax Zone 1 for Fiscal Year 2024-25 is the Maximum Special Tax identified for the Parcel in Attachment 2 of this RMA. On July 1, 2025 and each July 1 thereafter, the Maximum Special Tax amounts in Attachment 2 shall be adjusted by the Escalation Factor. The Maximum Special Tax assigned to each Parcel shall continue to apply to the Parcel regardless of changes in configuration, Acreage, or Assessor’s Parcel Number. If two or more Parcels are combined, the Maximum Special Taxes assigned to such Parcels shall also be combined. If a Parcel is subdivided, the Administrator shall determine the appropriate allocation of the Maximum Special Tax to the new Parcels created by the subdivision based on the land uses that are constructed or anticipated to be constructed on each new Parcel.

2. **Undeveloped Property, Tax Zone 1**

The Maximum Special Tax for each Parcel of Undeveloped Property in Tax Zone 1 for Fiscal Year 2024-25 is the Maximum Special Tax identified for the Parcel in Attachment 2 of this RMA. On July 1, 2025 and each July 1 thereafter, the Maximum Special Tax amounts in Attachment 2 shall be adjusted by the Escalation Factor.

3. **Developed Property, Tax Zone 2**

The Maximum Special Tax for a Parcel of Developed Property in Tax Zone 2 shall be determined by reference to Table 1 below.

Table 1
Maximum Special Tax
Developed Property in Tax Zone 2

Land Use Category	Maximum Special Tax Fiscal Year 2024-25 *
Single Family Detached Property	\$2,305.63 per Residential Unit
Single Family Attached Property	\$1,959.79 per Residential Unit
Non-Residential Property	\$18,974.36 per Acre

* On July 1, 2025, and on each July 1 thereafter, all figures shown in Table 1 above shall be increased by the Escalation Factor.

4. **Undeveloped Property, Tax Zone 2**

The Maximum Special Tax for Undeveloped Property in Tax Zone 2 for Fiscal Year 2024-25 is \$18,974.36 per Acre, which amount shall, on July 1, 2025 and each July 1 thereafter, be adjusted by the Escalation Factor.

5. **Developed Property, Tax Zone 3**

The Maximum Special Tax for a Parcel of Developed Property in Tax Zone 3 shall be determined by reference to Table 2 below.

Table 2
Maximum Special Tax
Developed Property in Tax Zone 3

Land Use Category	Maximum Special Tax Fiscal Year 2024-25 *
Single Family Detached Property	\$2,305.63 per Residential Unit
Single Family Attached Property	\$2,075.07 per Residential Unit
Non-Residential Property	\$6,442.00 per Acre

* On July 1, 2025, and on each July 1 thereafter, all figures shown in Table 1 above shall be increased by the Escalation Factor.

6. **Undeveloped Property, Tax Zone 3**

The Maximum Special Tax for Undeveloped Property in Tax Zone 3 for Fiscal Year 2024-25 is \$1,500 per Acre, which amount shall, on July 1, 2025 and each July 1 thereafter, be adjusted by the Escalation Factor.

D. METHOD OF LEVY AND COLLECTION OF SPECIAL TAXES

Each Fiscal Year, the Administrator shall determine the Special Tax Requirement for that Fiscal Year and levy the Special Tax on all Parcels of Taxable Property as follows:

- Step 1.** The Special Tax shall be levied Proportionately on each Parcel of Developed Property in all three Tax Zones up to 100% of the Maximum Special Tax for each Parcel for such Fiscal Year until the amount levied is equal to the Special Tax Requirement.
- Step 2.** If additional revenue is needed after Step 1, the Special Tax shall be levied Proportionately on each Parcel of Undeveloped Property in Tax Zone 1 up to 100% of the Maximum Special Tax for each Parcel for such Fiscal Year until the amount levied, when combined with the amount levied pursuant to Step 1, is equal to the Special Tax Requirement.
- Step 3.** If additional revenue is needed after Step 2, the Special Tax shall be levied Proportionately on each Parcel of Undeveloped Property in Tax Zone 2 up to 100% of the Maximum Special Tax for each Parcel for such Fiscal Year

until the amount levied, when combined with the amount levied pursuant to Steps 1 and 2, is equal to the Special Tax Requirement.

Step 4. If additional revenue is needed after Step 3, the Special Tax shall be levied Proportionately on each Parcel of Undeveloped Property in Tax Zone 3 up to 100% of the Maximum Special Tax for each Parcel for such Fiscal Year until the amount levied, when combined with the amount levied pursuant to Steps 1, 2 and 3, is equal to the Special Tax Requirement.

The Special Tax for the CFD shall be collected at the same time and in the same manner as ordinary ad valorem property taxes provided, however, that the City may (under the authority of Government Code Section 53340) collect Special Taxes at a different time or in a different manner if necessary to meet the financial obligations of the CFD, and the Special Tax shall be equally subject to foreclosure if delinquent. The Special Tax shall be levied in perpetuity as necessary to pay the Special Tax Requirement.

E. EXEMPTIONS

Notwithstanding any other provision of this RMA, no Special Tax shall be levied on Parcels of Public Property or Owners Association Property, except as otherwise provided in the Act.

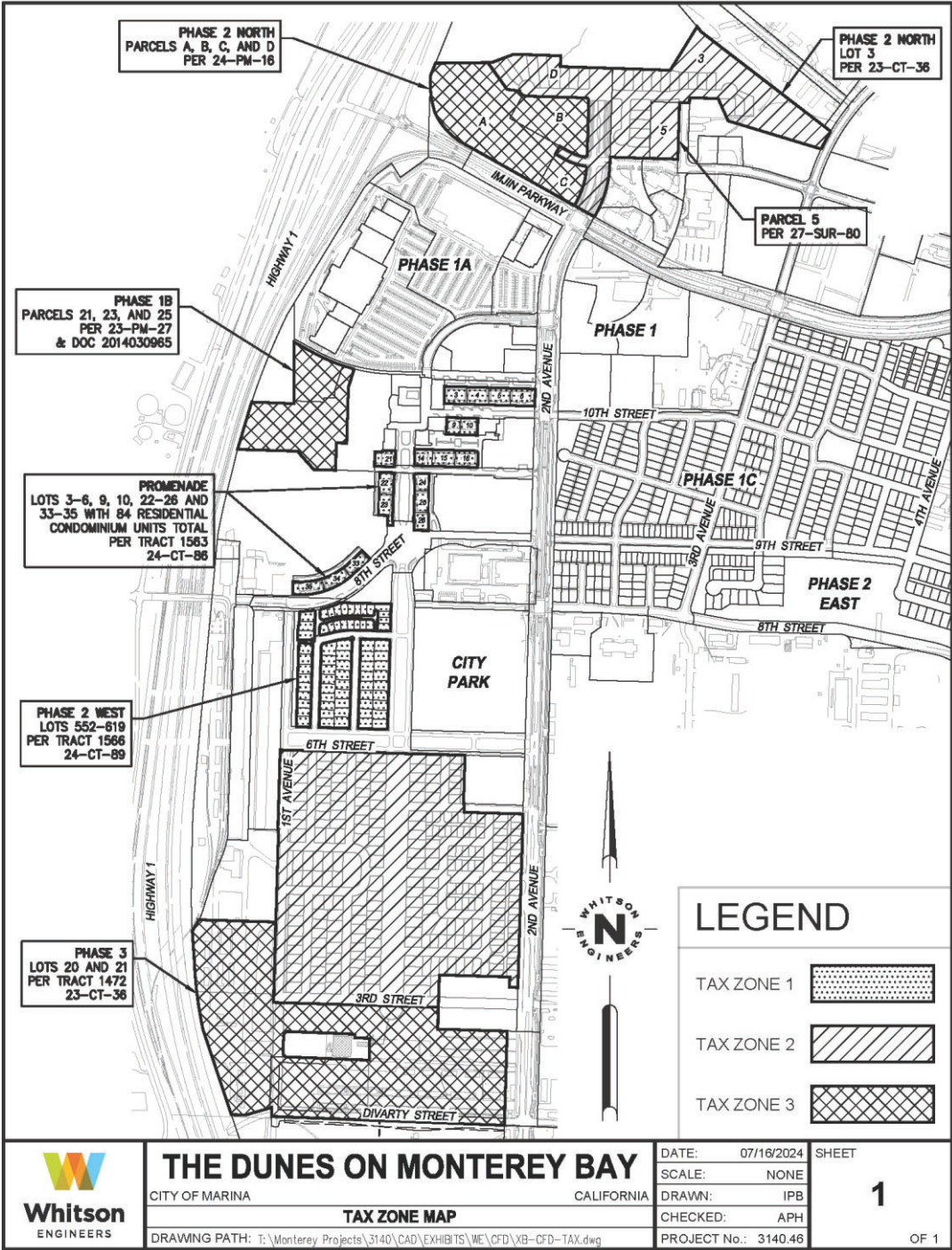
F. INTERPRETATION OF SPECIAL TAX FORMULA

The City reserves the right to make minor administrative and technical changes to this document that do not materially affect the rate and method of apportioning Special Taxes. In addition, the interpretation and application of any section of this document shall be left to the City's discretion. Interpretations may be made by the City by resolution of the City Council for purposes of clarifying any vagueness or ambiguity in this RMA.

ATTACHMENT 1

**City of Marina
Community Facilities District No. 2024-1
(The Dunes West Side Services)**

Identification of Tax Zones



ATTACHMENT 2

**City of Marina
Community Facilities District No. 2024-1
(The Dunes West Side Services)**

**Tax Zone 1
Maximum Special Tax by Parcel**

ATTACHMENT 2

City of Marina
Community Facilities District No. 2024-1
(The Dunes West Side Services)

Tax Zone 1
Maximum Special Tax by Parcel

Fiscal Year 2024-25 Assessor's Parcel No.	Fiscal Year 2024-25 Maximum Special Tax
031-284-001-000	\$2,305.63
031-284-002-000	\$2,305.63
031-284-003-000	\$2,305.63
031-284-004-000	\$2,305.63
031-284-005-000	\$2,305.63
031-284-006-000	\$2,305.63
031-284-007-000	\$2,305.63
031-284-008-000	\$2,305.63
031-284-009-000	\$2,305.63
031-284-010-000	\$2,305.63
031-284-011-000	\$2,305.63
031-284-012-000	\$2,305.63
031-284-013-000	\$1,959.79
031-284-014-000	\$1,959.79
031-284-015-000	\$1,959.79
031-284-016-000	\$1,959.79
031-284-017-000	\$1,959.79
031-284-018-000	\$1,959.79
031-284-019-000	\$1,959.79
031-284-020-000	\$1,959.79
031-284-021-000	\$1,959.79
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031-284-027-000	\$1,959.79
031-284-028-000	\$1,959.79
031-284-029-000	\$1,959.79
031-284-030-000	\$1,959.79
031-284-031-000	\$1,959.79
031-284-032-000	\$1,959.79
031-284-033-000	\$2,305.63

Fiscal Year 2024-25 Assessor's Parcel No.	Fiscal Year 2024-25 Maximum Special Tax
031-284-034-000	\$2,305.63
031-284-035-000	\$2,305.63
031-284-036-000	\$2,305.63
031-284-037-000	\$2,305.63
031-284-038-000	\$2,305.63
031-284-039-000	\$2,305.63
031-284-040-000	\$2,305.63
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031-284-058-000	\$2,305.63
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031-284-060-000	\$2,305.63
031-284-061-000	\$2,305.63
031-284-062-000	\$2,305.63
031-284-063-000	\$2,305.63
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031-284-065-000	\$2,305.63
031-284-066-000	\$2,305.63
031-284-067-000	\$2,305.63
031-284-068-000	\$2,305.63
031-285-001-000	\$2,075.07
031-285-002-000	\$1,844.51
031-285-003-000	\$1,844.51
031-285-004-000	\$2,075.07
031-285-006-000	\$2,075.07
031-285-007-000	\$1,844.51

Fiscal Year 2024-25 Assessor's Parcel No.	Fiscal Year 2024-25 Maximum Special Tax
031-285-008-000	\$2,075.07
031-285-009-000	\$1,844.51
031-285-010-000	\$2,075.07
031-285-012-000	\$2,075.07
031-285-013-000	\$1,844.51
031-285-014-000	\$1,844.51
031-285-015-000	\$2,075.07
031-286-001-000	\$2,075.07
031-286-002-000	\$2,075.07
031-286-003-000	\$2,075.07
031-286-004-000	\$2,075.07
031-286-005-000	\$2,075.07
031-286-006-000	\$2,075.07
031-286-008-000	\$2,075.07
031-286-009-000	\$2,075.07
031-286-010-000	\$2,075.07
031-286-011-000	\$2,075.07
031-286-012-000	\$2,075.07
031-286-013-000	\$2,075.07
031-286-015-000	\$2,075.07
031-286-016-000	\$2,075.07
031-286-017-000	\$2,075.07
031-286-018-000	\$2,075.07
031-286-019-000	\$2,075.07
031-286-020-000	\$2,075.07
031-296-001-000	\$2,075.07
031-296-002-000	\$1,844.51
031-296-003-000	\$2,075.07
031-296-004-000	\$1,844.51
031-296-005-000	\$2,075.07
031-296-007-000	\$2,075.07
031-296-008-000	\$1,844.51
031-296-009-000	\$2,075.07
031-296-010-000	\$1,844.51
031-296-011-000	\$2,075.07
031-296-013-000	\$2,075.07
031-296-014-000	\$1,844.51
031-296-015-000	\$2,075.07
031-296-016-000	\$1,844.51
031-296-017-000	\$2,075.07
031-296-019-000	\$2,075.07

Fiscal Year 2024-25 Assessor's Parcel No.	Fiscal Year 2024-25 Maximum Special Tax
031-296-020-000	\$1,844.51
031-296-021-000	\$2,075.07
031-296-022-000	\$1,844.51
031-296-023-000	\$2,075.07
031-297-001-000	\$2,075.07
031-297-002-000	\$2,075.07
031-297-003-000	\$2,075.07
031-297-005-000	\$2,075.07
031-297-006-000	\$2,075.07
031-297-007-000	\$2,075.07
031-297-008-000	\$2,075.07
031-297-010-000	\$2,075.07
031-297-011-000	\$2,075.07
031-297-012-000	\$2,075.07
031-297-014-000	\$2,075.07
031-297-015-000	\$1,844.51
031-297-016-000	\$2,075.07
031-297-017-000	\$1,844.51
031-297-018-000	\$2,075.07
031-298-001-000	\$2,075.07
031-298-002-000	\$1,844.51
031-298-003-000	\$2,075.07
031-298-004-000	\$1,844.51
031-298-005-000	\$2,075.07
031-298-007-000	\$2,075.07
031-298-008-000	\$2,075.07
031-298-009-000	\$2,075.07
031-298-011-000	\$2,075.07
031-298-012-000	\$1,844.51
031-298-013-000	\$2,075.07
031-298-014-000	\$1,844.51
031-298-015-000	\$2,075.07
031-298-017-000	\$2,075.07
031-298-018-000	\$1,844.51
031-298-019-000	\$2,075.07
031-298-020-000	\$1,844.51
031-298-021-000	\$2,075.07

* On July 1, 2025, and each July 1 thereafter, all dollar amounts shown above shall be adjusted by the Escalation Factor, as defined by the RMA.

EXHIBIT F

SAMPLE BALLOT

CITY OF MARINA
COMMUNITY FACILITIES DISTRICT NO. 2024-1
(THE DUNES WEST SIDE SERVICES)

SPECIAL TAX ELECTION

October 15, 2024

PROPOSITION A: Shall the City of Marina Community Facilities District No. 2024-1 (The Dunes West Side Services) (the “District”), in order to finance certain services and administrative expenses, be authorized to levy a special tax at the rates of (a) for Tax Zone 1, between \$1,844.51 and \$2,305.63 per parcel, (b) for Tax Zone 2, \$2,305.63 per single-family detached unit, \$1,959.79 per single-family attached unit, and \$18,974.36 per acre of non-residential property and undeveloped property, and (c) for Tax Zone 3, \$2,305.63 per single-family detached unit, \$2,075.07 per single-family attached unit, \$6,442.00 per acre of non-residential property, and \$1,500 per acre of undeveloped property, each increased by 4% or less per year, in perpetuity, as provided in the resolution of the City Council of the City of Marina, adopted on September 4, 2024?

YES_____

NO_____

PROPOSITION B: For each year commencing with Fiscal Year 2024-25, shall the appropriations limit, as defined by subdivision (h) of Section 8 of Article XIII B of the California Constitution, for the District be an amount equal to \$50,000,000, increased annually in accordance with California law?

YES_____

NO_____

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Don Hofer

don.hofer@sheahomes.com

Authorized Agent

Shea Homes

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doug.yount@sheahomes.com

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VLegbrandt@stradlinglaw.com

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Signing Complete	Security Checked	8/26/2024 9:41:18 AM
Completed	Security Checked	8/26/2024 9:41:21 AM
Payment Events	Status	Timestamps

PETITION, CONSENT AND WAIVER

Marina Community Partners, LLC

**PETITION TO THE CITY COUNCIL OF THE CITY OF MARINA
REQUESTING INSTITUTION OF PROCEEDINGS FOR
ESTABLISHMENT OF CITY OF MARINA COMMUNITY
FACILITIES DISTRICT NO. 2024-1 (THE DUNES WEST SIDE
SERVICES) – INCLUDING CONSENT AND WAIVER OF
CERTAIN ELECTION PROCEDURES WITH RESPECT TO
LANDOWNER ELECTION**

The undersigned, Don Hofer and Doug Yount, on behalf of Marina Community Partners, LLC, a Delaware limited liability company (the “Owner”), hereby certifies to the City of Marina, California (the “City”), with respect to the proposed formation of the City of Marina Community Facilities District No. 2024-1 (The Dunes West Side Services), as follows:

1. The undersigned have been duly authorized by the Owner and possess all authority necessary to execute this Petition, Consent, and Waiver (this “Petition and Waiver”) on behalf of the Owner.

2. The Owner requests that the City Council of the City of Marina (the “City Council”) institute proceedings to establish a community facilities district to be known as “City of Marina Community Facilities District No. 2024-1 (The Dunes West Side Services)” (referred to herein as the “District”) pursuant to Chapter 2.5 (commencing with Section 53311), Part 1, Division 2, Title 5, of the California Government Code, commonly known as the “Mello-Roos Community Facilities Act of 1982” and Chapter 3.35 of the Marina Municipal Code, which is proposed to be added by Ordinance of the City Council on August 7, 2024.

3. Owner is the current owner of approximately 98.33 acres of property in the City, which is depicted in Exhibit A hereto and described in Exhibit B hereto (the “Property”). The Property constitutes more than 10% of the land within the proposed District, which consists of approximately 122.39 acres in total. The Property is located within the boundaries of the City of Marina, County of Monterey, State of California.

4. The boundaries of the territory which are proposed for inclusion in the District are those depicted in Exhibit C hereto.

5. The Owner requests that the proposed District be established to finance the services described in Exhibit D hereto (the “Services”). In addition, the District may fund actual or reasonably estimated costs directly related to the administration of the District, including the costs of computing the special taxes and preparing the annual special tax collection schedules (whether by the City or designee thereof or both); the costs of collecting the special taxes (whether by the City or otherwise); the costs associated with preparing special tax disclosure statements and responding to public inquiries regarding the special taxes; the costs of the City, the District or any designee thereof related to an appeal of the special tax; and the City’s annual administration fees and third party expenses. Such administrative expenses shall also include amounts estimated or advanced by the City or the District for any other administrative purposes of the District, including attorney’s fees and other costs related

to commencing and pursuing to completion any foreclosure, or otherwise addressing the disposition of delinquent special taxes.

6. The Owner further requests that the City Council, as legislative body of the District, annually levy special taxes on the property within the District for the Services, and for the payment of administrative expenses of the District.

7. To the best knowledge of the undersigned, there are no registered voters residing at the Property and there have been none during the 90-day period preceding the October 15, 2024 public hearing to be conducted by the City Council.

8. The Owner has received notice of the October 15, 2024 public hearing to be held by the City Council regarding the levy of a special tax in the District. The Owner agrees that it received adequate notice of the October 15, 2024 public hearing.

9. The Owner has received from the City and the City has made available to the Owner necessary and relevant information regarding the proposed formation of the District and the imposition of the special tax, as set forth in the resolution of intention to establish the District proposed for adoption by the City Council on September 4, 2024 (the "Resolution") to finance the services as set forth in the Resolution. The special tax levy is expected to generate approximately \$1,009,422 each fiscal year, increasing annually as described in Section C of the Rate and Method of Apportionment of Special Tax attached hereto as Exhibit E (the "Rate and Method").

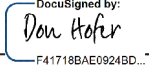
10. The Owner has received all information deemed by it to be necessary and relevant regarding the formation of the District, and the imposition of the special taxes to finance the Services described in Exhibit D hereto, and the Owner has had adequate opportunity to review such materials and consult with its own advisors and legal counsel, if the Owner so chose, and has reviewed and participated in discussions regarding and provided comments and input on the documents and instruments constituting the proceedings for the establishment of the District and the levy of the special taxes, including this Petition and Waiver and the resolutions of intention and formation, which include the description of the Services to be financed, the proposed Rate and Method, and the form of the ballot (a copy of which is attached as Exhibit F hereto (the "Sample Ballot")). The Owner understands that the City, its staff, council members, attorneys, consultants and advisors do not represent the Owner in the formation of the District and have no duty to advise the Owner.

11. The Owner understands and agrees that if the District is formed on or after October 15, 2024, an election will be held by the District on the propositions set forth in the Sample Ballot less than 90 days after the close of the October 15, 2024 public hearing as in accordance with Section 53326 of the Government Code, without the preparation of an impartial analysis, arguments or rebuttals concerning the election as provided for by Elections Code Sections 9160 to 9167, inclusive, and 9190 and without preparation of a tax rate statement as provided in Section 9401 of the Elections Code and without further notice of such election as required pursuant to the Elections Code or the Government Code. Having been fully advised with respect to the election, in accordance with the authority contained in Government Code Sections 53326 and 53327, the Owner waives compliance with the foregoing provisions of the Elections Code and Government Code, with any time limits, ballot, word limitation, or other information requirements or any other procedural requirements

pertaining to the conduct of the election which are not being complied with and consents to having the election on any date on or after the close of the October 15, 2024 public hearing and consents to the closing of the election as soon as all ballots are received by the City Clerk of the City of Marina.

12. The Owner hereby represents that compliance with the procedural requirements for conducting the election, including the receipt of any ballot arguments and impartial analysis, any information requirements to be included in the ballot measures themselves, and the time limitations which apply in connection with scheduling, mailing and publishing notices for such an election, are unnecessary in light of the fact that the undersigned is a sophisticated voter, has received sufficient information regarding the imposition of the special tax as set forth in the Resolution to allow it to properly complete the attached ballot, and has had adequate time to analyze the special tax with its counsel and advisors in order to make an informed vote. The Owner further waives its right to make any protest or complaint or undertake any legal action challenging the validity of the election or the right of the District to levy the special tax to finance the Services for the benefit of the District pursuant to the approved Rate and Method.

13. The undersigned has been duly authorized by the Owner and possesses all authority necessary to execute this Petition and Waiver on behalf of the Owner in connection with the election to be called by the City Council of the City of Marina with respect to the District. The Owner hereby appoints Don Hofer to act as the Owner's authorized representative to vote in the election referred to herein and certifies that his/her true and exact signature is set forth below:

[signature]  F41718BAE0924BD...

14. This Petition and Waiver may be executed in counterparts.

Dated: 8/26/2024 | 9:12:13 AM PDT
_____, 2024

OWNER:

MARINA COMMUNITY PARTNERS, LLC,
a Delaware limited liability company

By: Shea Homes Limited Partnership,
a California limited partnership
Its: Sole Member

By: 
Name: Don Hofer
Title: Authorized Agent

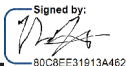
By: 
Name: Doug Young
Title: Authorized Agent

EXHIBIT A

MAP OF THE PROPERTY
OWNED BY MARINA COMMUNITY PARTNERS, LLC

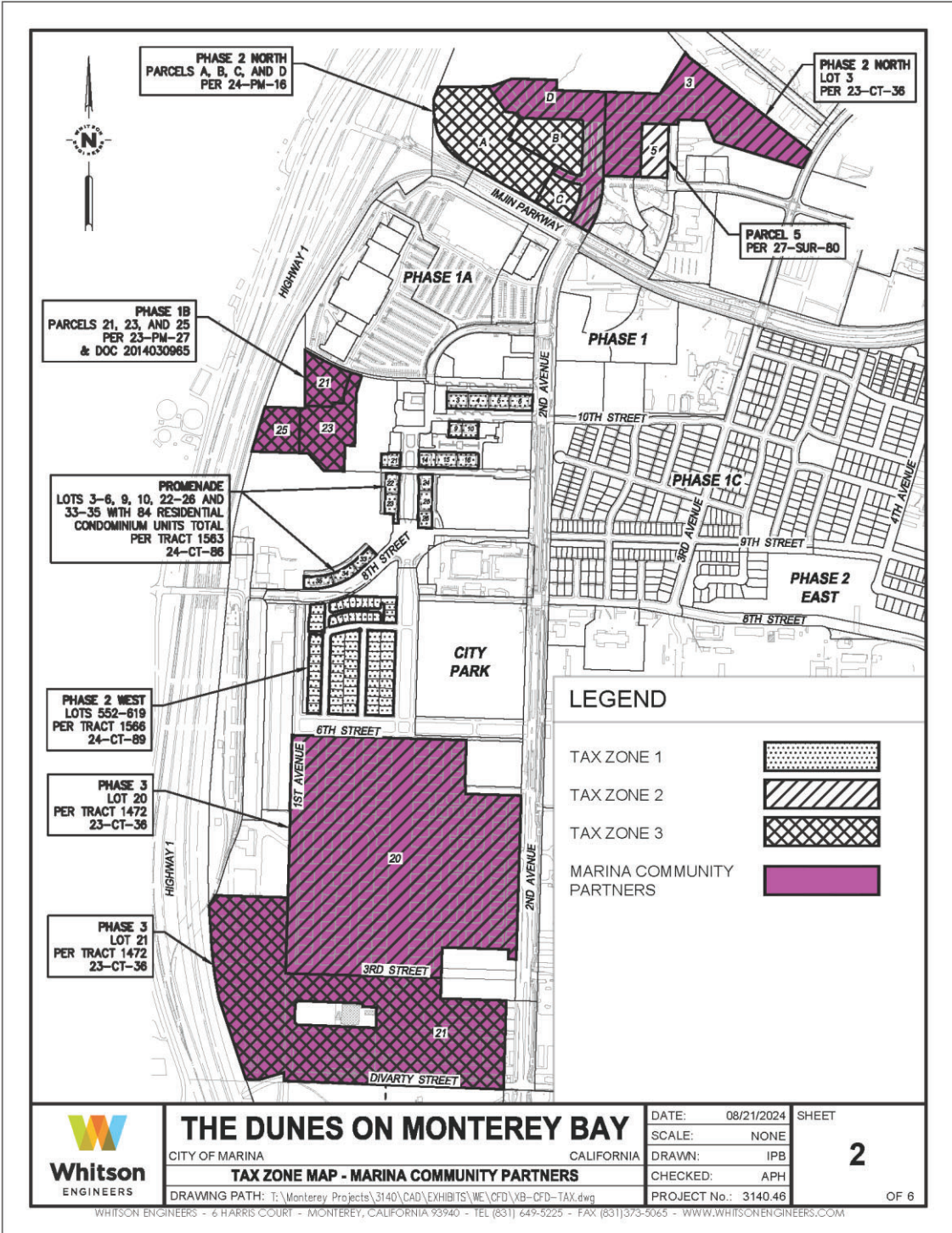


EXHIBIT B

ASSESSOR PARCEL NUMBERS

**APNS OF PROPERTY OWNED BY THE OWNER WITHIN
PROPOSED CITY OF MARINA
COMMUNITY FACILITIES DISTRICT NO. 2024-1
(THE DUNES WEST SIDE SERVICES)**

031-282-044-000
031-282-048-000
031-282-062-000
031-251-074-000
031-221-021-000
031-251-075-000
031-221-022-000

EXHIBIT C

BOUNDARY MAP

PROPOSED BOUNDARIES
OF THE CITY OF MARINA
COMMUNITY FACILITIES DISTRICT NO. 2024-1
(THE DUNES WEST SIDE SERVICES)

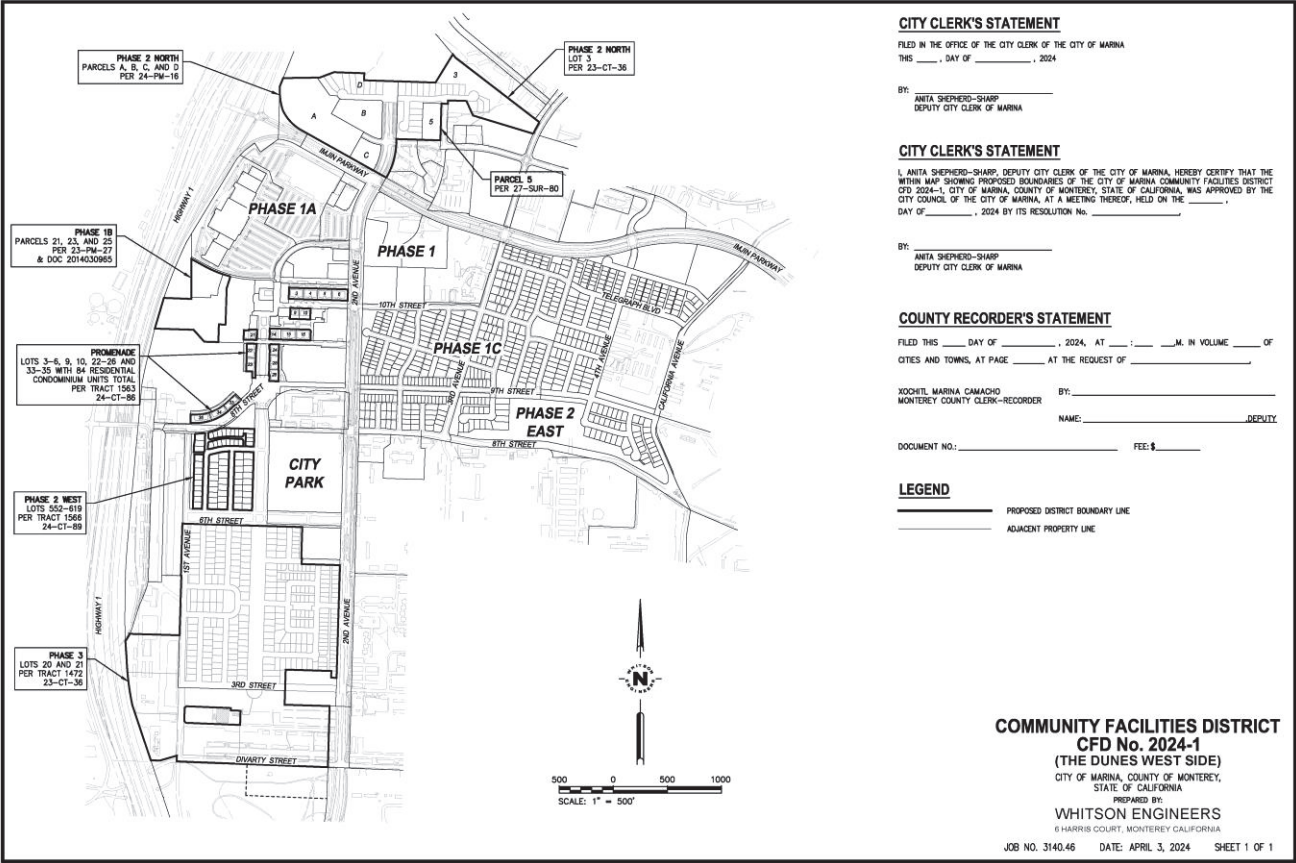


EXHIBIT D

DESCRIPTION OF AUTHORIZED SERVICES

The City of Marina Community Facilities District No. 2024-1 (The Dunes West Side Services) (the “District”) shall be authorized to finance all or a portion of the costs of the types of services permitted pursuant to Government Section 53313, which shall include, but not be limited to, the following:

- (i) street maintenance;
- (ii) sidewalk maintenance;
- (iii) curb and gutter maintenance;
- (iv) decorative lighting maintenance;
- (v) storm drain maintenance;
- (vi) publicly accessible park and landscape maintenance; and
- (vii) publicly accessible restroom facilities.

In addition to payment of the cost and expense of the forgoing services, proceeds of the special tax may be expended to pay “Administrative Expenses” as said term is defined in the Rate and Method of Apportionment of Special Tax and to establish an operating reserve for the costs of services as determined by the District Administrator. Capitalized terms used and not defined herein shall have the meanings set forth in the Rate and Method of Apportionment of Special Tax for the District.

EXHIBIT E
RATE AND METHOD OF APPORTIONMENT OF SPECIAL TAX

[See Attached]

**CITY OF MARINA
COMMUNITY FACILITIES DISTRICT NO. 2024-1
(THE DUNES WEST SIDE SERVICES)**

RATE AND METHOD OF APPORTIONMENT OF SPECIAL TAX

A Special Tax applicable to each Assessor's Parcel in the City of Marina Community Facilities District No. 2024-1 (The Dunes West Side Services) shall be levied and collected according to the tax liability determined by the Administrator through the application of the appropriate amount or rate for Taxable Property, as described below. All of the property in CFD No. 2024-1, unless exempted by law or by the provisions of Section E below, shall be taxed for the purposes, to the extent, and in the manner herein provided, including property subsequently annexed to the CFD, unless a separate Rate and Method of Apportionment of Special Tax is adopted for the annexation area.

A. DEFINITIONS

The terms hereinafter set forth have the following meanings:

"Accessory Unit" means a second residential unit of limited size (e.g., granny cottage, second unit) that shares a Parcel with a single-family detached unit.

"Acre" or "Acreage" means the land area of an Assessor's Parcel as shown on an Assessor's Parcel Map, or if the land area is not shown on an Assessor's Parcel Map, the land area shown on the applicable Final Map or other recorded County parcel map.

"Act" means the Mello-Roos Community Facilities Act of 1982, as amended, being Chapter 2.5 (commencing with Section 53311), Part 1, Division 2, of Title 5 of the Government Code of the State of California.

"Administrative Expenses" means the following actual or reasonably estimated costs directly related to administration of the CFD: the costs of computing the Special Tax and preparing the annual Special Tax collection schedules (whether by the City, a designee thereof, or both); costs of collecting the Special Taxes; costs associated with preparing Special Tax disclosure statements and responding to public inquiries, protests, or appeals regarding the Special Taxes; and the City's annual administration fees and third party expenses. Administrative Expenses shall also include amounts estimated or advanced by the City for any other administrative purposes of the CFD, including attorney's fees, costs associated with annexations to the CFD, and other costs related to commencing and pursuing to completion any foreclosure of delinquent Special Taxes.

"Administrator" means an official of the City, or any designee thereof, responsible for determining the Special Tax Requirement and providing for the levy and collection of the Special Tax.

“Assessor’s Parcel” or **“Parcel”** means a lot or parcel shown on an Assessor’s Parcel Map with an assigned Assessor’s Parcel Number.

“Assessor’s Parcel Map” means an official map of the County Assessor designating parcels by Assessor’s Parcel Number.

“Assessor’s Parcel Number” means a unique number assigned to an Assessor’s Parcel by the County Assessor for purposes of identifying a property.

“Authorized Services” means the public services authorized to be funded by the CFD as set forth in the documents adopted by the City Council at CFD Formation.

“CFD” or **“CFD No. 2024-1”** means the City of Marina Community Facilities District No. 2024-1 (The Dunes West Side Services).

“CFD Formation” means the date on which the Resolution of Formation to form the CFD was adopted by the City Council.

“City” means the City of Marina.

“City Council” means the City Council of the City of Marina, acting as the legislative body of the CFD.

“County” means the County of Monterey.

“Developed Property” means, in any Fiscal Year, all Parcels of Taxable Property for which a use permit or building permit for new construction of a residential or non-residential structure (which shall not include a permit issued solely for construction of the foundation if another permit remains to be issued for vertical construction of the building) was issued prior to June 1 of the preceding Fiscal Year.

“Escalation Factor” means, in any Fiscal Year, the lesser of (i) the percentage increase, if any, in the Construction Cost Index for the San Francisco region in the twelve (12)-month period ending June 1 of the prior Fiscal Year, as published in the Engineering News Record (or other comparable source if the Engineering News Record is discontinued or otherwise not available), or (ii) four percent (4.0%). If, in any Fiscal Year, it is determined that the Construction Cost Index decreased in the prior Fiscal Year, the Escalation Factor shall be zero, and there shall be no corresponding decrease in the Maximum Special Taxes calculated pursuant to Section C below.

“Final Map” means a final map approved by the City pursuant to the Subdivision Map Act (California Government Code Section 66410, *et seq.*) that creates individual lots on which a building permit can be issued for construction of Residential Units without further subdivision of the lots.

“Fiscal Year” means the period starting on July 1 and ending on the following June 30.

“Maximum Special Tax” means the maximum Special Tax, determined in accordance with Section C, that can be levied in any Fiscal Year.

“Non-Residential Property” means, in any Fiscal Year, all Parcels of Developed Property that are not Single Family Detached Property, Single Family Attached Property, Owners Association Property, or Public Property.

“Owners Association” means a homeowners association or property owners association that provides services to, and collects assessments, fees, dues, or charges from, property within the CFD.

“Owners Association Property” means, in any Fiscal Year, all Parcels within the CFD that are owned in fee or by easement by the Owners Association, not including any such property that is located directly under a residential structure.

“Proportionately” means, for Developed Property, that the ratio of the actual annual Special Tax levied in any Fiscal Year to the Maximum Special Tax authorized to be levied in that Fiscal Year is equal for all Assessor’s Parcels of Developed Property. For Undeveloped Property, “Proportionately” means that the ratio of the actual annual Special Tax levied in any Fiscal Year to the Maximum Special Tax authorized to be levied in that Fiscal Year is equal for all Assessor’s Parcels of Undeveloped Property.

“Public Property” means, in any Fiscal Year: (i) all Parcels within the boundaries of the CFD that are owned by or irrevocably offered for dedication to the federal government, the State of California, the City, the Successor Agency to the Marina Redevelopment Agency, or any other public agency; provided, however, that any property leased by a public agency to a private entity and subject to taxation under Section 53340.1 of the Act (as such section may be amended or replaced) shall be taxed and classified in accordance with its use; or (ii) all Parcels within the boundaries of the CFD that are encumbered by an unmanned utility easement making impractical its utilization for other than the purpose set forth in the easement.

“Residential Unit” means an individual single-family detached unit, an individual residential unit within a duplex, halfplex, triplex, fourplex, townhome, live/work or condominium structure, or an individual apartment unit. An Accessory Unit that shares a Parcel with a single-family detached unit shall not be considered a separate Residential Unit for purposes of this RMA.

“RMA” means this Rate and Method of Apportionment of Special Tax.

“Single Family Attached Property” means, in any Fiscal Year, all Parcels of Developed Property in Tax Zone 2 for which a building permit was issued for construction of a residential structure consisting of two or more Residential Units that share common walls.

“Single Family Detached Property” means, in any Fiscal Year, all Parcels of Developed Property in Tax Zone 2 for which a building permit was issued for construction of a Residential Unit that does not share a common wall with another Residential Unit.

“Special Tax” means any tax levied within the CFD to pay the Special Tax Requirement.

“Special Tax Requirement” means the amount of revenue needed in any Fiscal Year to pay for: (i) Authorized Services, (ii) establishment of reserves, (iii) Administrative Expenses, and (iv) amounts needed to cure any delinquencies in the payment of Special Taxes which have occurred in prior Fiscal Years.

“Taxable Property” means all Assessor’s Parcels within the boundaries of the CFD that are not exempt from the Special Tax pursuant to law or Section E below.

“Tax Zone” means a mutually exclusive geographic area within which the Special Tax may be levied pursuant to this RMA. The three Tax Zones in the CFD are identified in Attachment 1 hereto.

“Tax Zone 1” means the area identified as Tax Zone 1 in Attachment 1 of this RMA.

“Tax Zone 2” means the area identified as Tax Zone 2 in Attachment 1 of this RMA.

“Tax Zone 3” means the area identified as Tax Zone 3 in Attachment 1 of this RMA.

“Undeveloped Property” means, in any Fiscal Year, all Parcels of Taxable Property in the CFD that are not Developed Property.

B. DATA FOR ANNUAL TAX LEVY

Each Fiscal Year, the Administrator shall identify the current Assessor’s Parcel Numbers for all Parcels of Taxable Property within the CFD. The Administrator shall also determine: (i) whether each Parcel of Taxable Property is Developed Property or Undeveloped Property, (ii) in which Tax Zone each Assessor’s Parcel is located, (iii) whether each Parcel of Developed Property in Tax Zone 2 or Tax Zone 3 is Single Family Detached Property, Single Family Attached Property, or Non-Residential Property, and (iv) the Special Tax Requirement for the then-current Fiscal Year.

In any Fiscal Year, if it is determined that (i) a Final Map or parcel map for a portion of property in the CFD was recorded after the last date upon which the Assessor will incorporate the newly-created Parcels into the then current tax roll, (ii) because of the date the Final Map or parcel map was recorded, the Assessor does not yet recognize the new Parcels created by the Final Map or parcel map, and (iii) one or more of the newly-created Parcels meets the definition of Developed Property, the Administrator shall calculate the Special Tax for the property affected by recordation of the Final Map or parcel map by determining the Special Tax that applies separately to each newly-created Parcel, then applying the sum of the individual Special Taxes to the Parcel that was subdivided by recordation of the Final Map or parcel map.

C. **MAXIMUM SPECIAL TAXES**

1. **Developed Property, Tax Zone 1**

The Maximum Special Tax for each Parcel of Developed Property in Tax Zone 1 for Fiscal Year 2024-25 is the Maximum Special Tax identified for the Parcel in Attachment 2 of this RMA. On July 1, 2025 and each July 1 thereafter, the Maximum Special Tax amounts in Attachment 2 shall be adjusted by the Escalation Factor. The Maximum Special Tax assigned to each Parcel shall continue to apply to the Parcel regardless of changes in configuration, Acreage, or Assessor’s Parcel Number. If two or more Parcels are combined, the Maximum Special Taxes assigned to such Parcels shall also be combined. If a Parcel is subdivided, the Administrator shall determine the appropriate allocation of the Maximum Special Tax to the new Parcels created by the subdivision based on the land uses that are constructed or anticipated to be constructed on each new Parcel.

2. **Undeveloped Property, Tax Zone 1**

The Maximum Special Tax for each Parcel of Undeveloped Property in Tax Zone 1 for Fiscal Year 2024-25 is the Maximum Special Tax identified for the Parcel in Attachment 2 of this RMA. On July 1, 2025 and each July 1 thereafter, the Maximum Special Tax amounts in Attachment 2 shall be adjusted by the Escalation Factor.

3. **Developed Property, Tax Zone 2**

The Maximum Special Tax for a Parcel of Developed Property in Tax Zone 2 shall be determined by reference to Table 1 below.

Table 1
Maximum Special Tax
Developed Property in Tax Zone 2

Land Use Category	Maximum Special Tax Fiscal Year 2024-25 *
Single Family Detached Property	\$2,305.63 per Residential Unit
Single Family Attached Property	\$1,959.79 per Residential Unit
Non-Residential Property	\$18,974.36 per Acre

* On July 1, 2025, and on each July 1 thereafter, all figures shown in Table 1 above shall be increased by the Escalation Factor.

4. **Undeveloped Property, Tax Zone 2**

The Maximum Special Tax for Undeveloped Property in Tax Zone 2 for Fiscal Year 2024-25 is \$18,974.36 per Acre, which amount shall, on July 1, 2025 and each July 1 thereafter, be adjusted by the Escalation Factor.

5. **Developed Property, Tax Zone 3**

The Maximum Special Tax for a Parcel of Developed Property in Tax Zone 3 shall be determined by reference to Table 2 below.

Table 2
Maximum Special Tax
Developed Property in Tax Zone 3

Land Use Category	Maximum Special Tax Fiscal Year 2024-25 *
Single Family Detached Property	\$2,305.63 per Residential Unit
Single Family Attached Property	\$2,075.07 per Residential Unit
Non-Residential Property	\$6,442.00 per Acre

* On July 1, 2025, and on each July 1 thereafter, all figures shown in Table 1 above shall be increased by the Escalation Factor.

6. **Undeveloped Property, Tax Zone 3**

The Maximum Special Tax for Undeveloped Property in Tax Zone 3 for Fiscal Year 2024-25 is \$1,500 per Acre, which amount shall, on July 1, 2025 and each July 1 thereafter, be adjusted by the Escalation Factor.

D. **METHOD OF LEVY AND COLLECTION OF SPECIAL TAXES**

Each Fiscal Year, the Administrator shall determine the Special Tax Requirement for that Fiscal Year and levy the Special Tax on all Parcels of Taxable Property as follows:

- Step 1.

The Special Tax shall be levied Proportionately on each Parcel of Developed Property in all three Tax Zones up to 100% of the Maximum Special Tax for each Parcel for such Fiscal Year until the amount levied is equal to the Special Tax Requirement.
- Step 2.

If additional revenue is needed after Step 1, the Special Tax shall be levied Proportionately on each Parcel of Undeveloped Property in Tax Zone 1 up to 100% of the Maximum Special Tax for each Parcel for such Fiscal Year until the amount levied, when combined with the amount levied pursuant to Step 1, is equal to the Special Tax Requirement.
- Step 3.

If additional revenue is needed after Step 2, the Special Tax shall be levied Proportionately on each Parcel of Undeveloped Property in Tax Zone 2 up to 100% of the Maximum Special Tax for each Parcel for such Fiscal Year

until the amount levied, when combined with the amount levied pursuant to Steps 1 and 2, is equal to the Special Tax Requirement.

Step 4. If additional revenue is needed after Step 3, the Special Tax shall be levied Proportionately on each Parcel of Undeveloped Property in Tax Zone 3 up to 100% of the Maximum Special Tax for each Parcel for such Fiscal Year until the amount levied, when combined with the amount levied pursuant to Steps 1, 2 and 3, is equal to the Special Tax Requirement.

The Special Tax for the CFD shall be collected at the same time and in the same manner as ordinary ad valorem property taxes provided, however, that the City may (under the authority of Government Code Section 53340) collect Special Taxes at a different time or in a different manner if necessary to meet the financial obligations of the CFD, and the Special Tax shall be equally subject to foreclosure if delinquent. The Special Tax shall be levied in perpetuity as necessary to pay the Special Tax Requirement.

E. EXEMPTIONS

Notwithstanding any other provision of this RMA, no Special Tax shall be levied on Parcels of Public Property or Owners Association Property, except as otherwise provided in the Act.

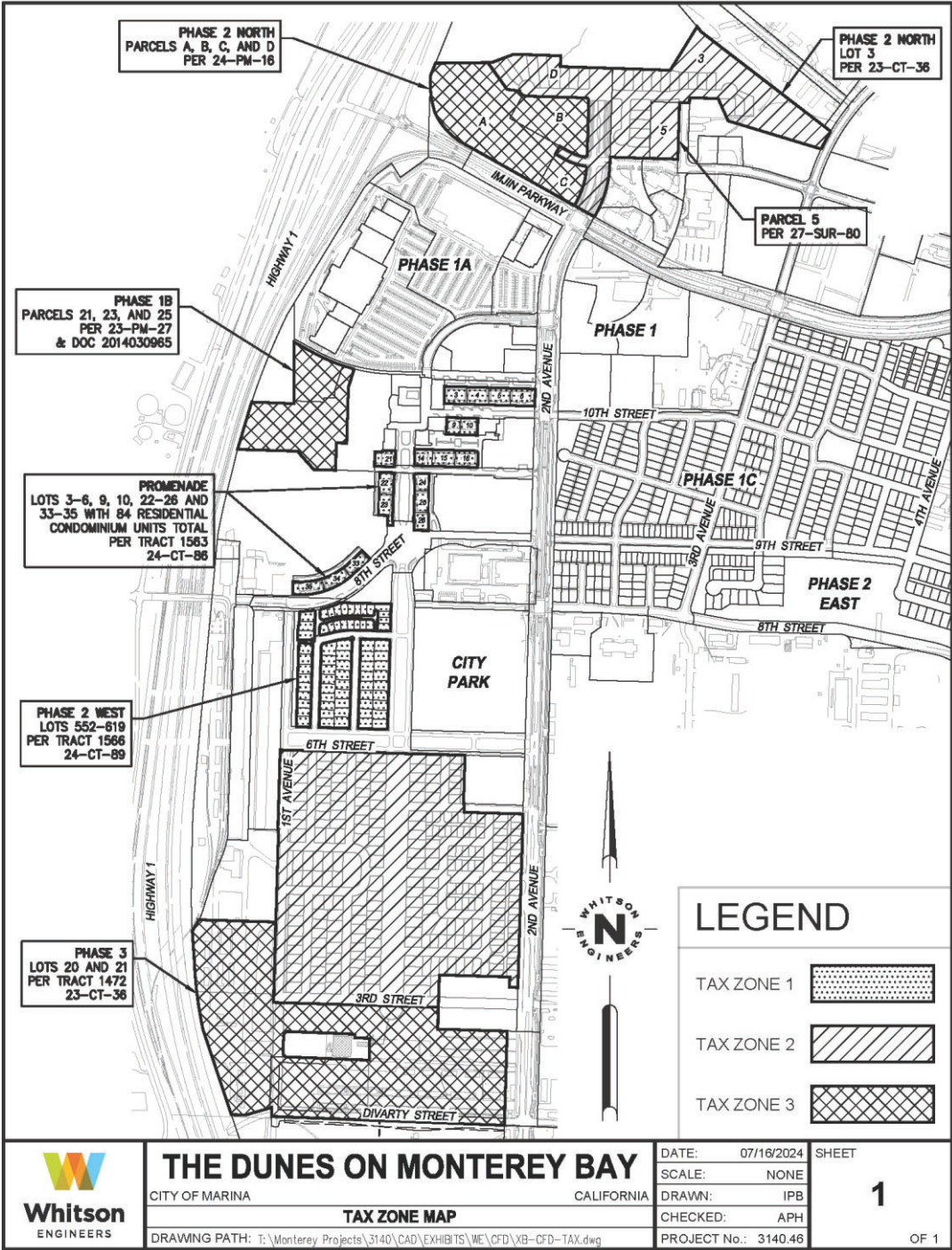
F. INTERPRETATION OF SPECIAL TAX FORMULA

The City reserves the right to make minor administrative and technical changes to this document that do not materially affect the rate and method of apportioning Special Taxes. In addition, the interpretation and application of any section of this document shall be left to the City's discretion. Interpretations may be made by the City by resolution of the City Council for purposes of clarifying any vagueness or ambiguity in this RMA.

ATTACHMENT 1

**City of Marina
Community Facilities District No. 2024-1
(The Dunes West Side Services)**

Identification of Tax Zones



ATTACHMENT 2

**City of Marina
Community Facilities District No. 2024-1
(The Dunes West Side Services)**

**Tax Zone 1
Maximum Special Tax by Parcel**

ATTACHMENT 2

City of Marina
Community Facilities District No. 2024-1
(The Dunes West Side Services)

Tax Zone 1
Maximum Special Tax by Parcel

Fiscal Year 2024-25 Assessor's Parcel No.	Fiscal Year 2024-25 Maximum Special Tax
031-284-001-000	\$2,305.63
031-284-002-000	\$2,305.63
031-284-003-000	\$2,305.63
031-284-004-000	\$2,305.63
031-284-005-000	\$2,305.63
031-284-006-000	\$2,305.63
031-284-007-000	\$2,305.63
031-284-008-000	\$2,305.63
031-284-009-000	\$2,305.63
031-284-010-000	\$2,305.63
031-284-011-000	\$2,305.63
031-284-012-000	\$2,305.63
031-284-013-000	\$1,959.79
031-284-014-000	\$1,959.79
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031-284-016-000	\$1,959.79
031-284-017-000	\$1,959.79
031-284-018-000	\$1,959.79
031-284-019-000	\$1,959.79
031-284-020-000	\$1,959.79
031-284-021-000	\$1,959.79
031-284-022-000	\$1,959.79
031-284-023-000	\$1,959.79
031-284-024-000	\$1,959.79
031-284-025-000	\$1,959.79
031-284-026-000	\$1,959.79
031-284-027-000	\$1,959.79
031-284-028-000	\$1,959.79
031-284-029-000	\$1,959.79
031-284-030-000	\$1,959.79
031-284-031-000	\$1,959.79
031-284-032-000	\$1,959.79
031-284-033-000	\$2,305.63

Fiscal Year 2024-25 Assessor's Parcel No.	Fiscal Year 2024-25 Maximum Special Tax
031-284-034-000	\$2,305.63
031-284-035-000	\$2,305.63
031-284-036-000	\$2,305.63
031-284-037-000	\$2,305.63
031-284-038-000	\$2,305.63
031-284-039-000	\$2,305.63
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031-284-061-000	\$2,305.63
031-284-062-000	\$2,305.63
031-284-063-000	\$2,305.63
031-284-064-000	\$2,305.63
031-284-065-000	\$2,305.63
031-284-066-000	\$2,305.63
031-284-067-000	\$2,305.63
031-284-068-000	\$2,305.63
031-285-001-000	\$2,075.07
031-285-002-000	\$1,844.51
031-285-003-000	\$1,844.51
031-285-004-000	\$2,075.07
031-285-006-000	\$2,075.07
031-285-007-000	\$1,844.51

Fiscal Year 2024-25 Assessor's Parcel No.	Fiscal Year 2024-25 Maximum Special Tax
031-285-008-000	\$2,075.07
031-285-009-000	\$1,844.51
031-285-010-000	\$2,075.07
031-285-012-000	\$2,075.07
031-285-013-000	\$1,844.51
031-285-014-000	\$1,844.51
031-285-015-000	\$2,075.07
031-286-001-000	\$2,075.07
031-286-002-000	\$2,075.07
031-286-003-000	\$2,075.07
031-286-004-000	\$2,075.07
031-286-005-000	\$2,075.07
031-286-006-000	\$2,075.07
031-286-008-000	\$2,075.07
031-286-009-000	\$2,075.07
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031-286-011-000	\$2,075.07
031-286-012-000	\$2,075.07
031-286-013-000	\$2,075.07
031-286-015-000	\$2,075.07
031-286-016-000	\$2,075.07
031-286-017-000	\$2,075.07
031-286-018-000	\$2,075.07
031-286-019-000	\$2,075.07
031-286-020-000	\$2,075.07
031-296-001-000	\$2,075.07
031-296-002-000	\$1,844.51
031-296-003-000	\$2,075.07
031-296-004-000	\$1,844.51
031-296-005-000	\$2,075.07
031-296-007-000	\$2,075.07
031-296-008-000	\$1,844.51
031-296-009-000	\$2,075.07
031-296-010-000	\$1,844.51
031-296-011-000	\$2,075.07
031-296-013-000	\$2,075.07
031-296-014-000	\$1,844.51
031-296-015-000	\$2,075.07
031-296-016-000	\$1,844.51
031-296-017-000	\$2,075.07
031-296-019-000	\$2,075.07

Fiscal Year 2024-25 Assessor's Parcel No.	Fiscal Year 2024-25 Maximum Special Tax
031-296-020-000	\$1,844.51
031-296-021-000	\$2,075.07
031-296-022-000	\$1,844.51
031-296-023-000	\$2,075.07
031-297-001-000	\$2,075.07
031-297-002-000	\$2,075.07
031-297-003-000	\$2,075.07
031-297-005-000	\$2,075.07
031-297-006-000	\$2,075.07
031-297-007-000	\$2,075.07
031-297-008-000	\$2,075.07
031-297-010-000	\$2,075.07
031-297-011-000	\$2,075.07
031-297-012-000	\$2,075.07
031-297-014-000	\$2,075.07
031-297-015-000	\$1,844.51
031-297-016-000	\$2,075.07
031-297-017-000	\$1,844.51
031-297-018-000	\$2,075.07
031-298-001-000	\$2,075.07
031-298-002-000	\$1,844.51
031-298-003-000	\$2,075.07
031-298-004-000	\$1,844.51
031-298-005-000	\$2,075.07
031-298-007-000	\$2,075.07
031-298-008-000	\$2,075.07
031-298-009-000	\$2,075.07
031-298-011-000	\$2,075.07
031-298-012-000	\$1,844.51
031-298-013-000	\$2,075.07
031-298-014-000	\$1,844.51
031-298-015-000	\$2,075.07
031-298-017-000	\$2,075.07
031-298-018-000	\$1,844.51
031-298-019-000	\$2,075.07
031-298-020-000	\$1,844.51
031-298-021-000	\$2,075.07

* On July 1, 2025, and each July 1 thereafter, all dollar amounts shown above shall be adjusted by the Escalation Factor, as defined by the RMA.

EXHIBIT F

SAMPLE BALLOT

CITY OF MARINA
COMMUNITY FACILITIES DISTRICT NO. 2024-1
(THE DUNES WEST SIDE SERVICES)

SPECIAL TAX ELECTION

October 15, 2024

PROPOSITION A: Shall the City of Marina Community Facilities District No. 2024-1 (The Dunes West Side Services) (the “District”), in order to finance certain services and administrative expenses, be authorized to levy a special tax at the rates of (a) for Tax Zone 1, between \$1,844.51 and \$2,305.63 per parcel, (b) for Tax Zone 2, \$2,305.63 per single-family detached unit, \$1,959.79 per single-family attached unit, and \$18,974.36 per acre of non-residential property and undeveloped property, and (c) for Tax Zone 3, \$2,305.63 per single-family detached unit, \$2,075.07 per single-family attached unit, \$6,442.00 per acre of non-residential property, and \$1,500 per acre of undeveloped property, each increased by 4% or less per year, in perpetuity, as provided in the resolution of the City Council of the City of Marina, adopted on September 4, 2024?

YES_____

NO_____

PROPOSITION B: For each year commencing with Fiscal Year 2024-25, shall the appropriations limit, as defined by subdivision (h) of Section 8 of Article XIII B of the California Constitution, for the District be an amount equal to \$50,000,000, increased annually in accordance with California law?

YES_____

NO_____

Certificate Of Completion

Envelope Id: 63A81219221A4CE5ADCAAC98458DB53D

Status: Completed

Subject: Petition with Waiver (Marina Dunes Services CFD 2024-1) - MCP & SHLP

Source Envelope:

Document Pages: 48

Signatures: 6

Envelope Originator:

Certificate Pages: 2

Initials: 0

Kathy Barlow

AutoNav: Enabled

655 Brea Canyon Rd

Envelopel Stamping: Enabled

Walnut, CA 91789-3078

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

kathy.barlow@sheahomes.com

IP Address: 73.48.255.70

Record Tracking

Status: Original

Holder: Kathy Barlow

Location: DocuSign

8/23/2024 4:30:53 PM

kathy.barlow@sheahomes.com

Signer Events

Don Hofer

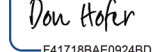
don.hofer@sheahomes.com

Authorized Agent

Shea Homes

Security Level: Email, Account Authentication
(None)**Signature**

DocuSigned by:



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Timestamp

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Signed: 8/26/2024 9:12:13 AM

Signature Adoption: Pre-selected Style

Using IP Address: 72.253.124.14

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Doug Yount

doug.yount@sheahomes.com

Authorized Agent

Security Level: Email, Account Authentication
(None)

Signed by:



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Not Offered via DocuSign

In Person Signer Events**Signature****Timestamp****Editor Delivery Events****Status****Timestamp****Agent Delivery Events****Status****Timestamp****Intermediary Delivery Events****Status****Timestamp****Certified Delivery Events****Status****Timestamp****Carbon Copy Events****Status****Timestamp**

Vanessa S. Legbrandt

VLegbrandt@stradlinglaw.com

Security Level: Email, Account Authentication
(None)**COPIED**

Sent: 8/26/2024 9:41:21 AM

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Electronic Record and Signature Disclosure:

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Witness Events**Signature****Timestamp****Notary Events****Signature****Timestamp**

Envelope Summary Events	Status	Timestamps
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Completed	Security Checked	8/26/2024 9:41:21 AM
Payment Events	Status	Timestamps

RESOLUTION NO. 2024-__

**RESOLUTION OF INTENTION OF THE CITY COUNCIL OF THE CITY
OF MARINA TO ESTABLISH CITY OF MARINA COMMUNITY
FACILITIES DISTRICT NO. 2024-1 (THE DUNES WEST SIDE
SERVICES) AND TO AUTHORIZE THE LEVY OF SPECIAL TAXES TO
PAY THE COSTS OF PROVIDING CERTAIN PUBLIC SERVICES**

WHEREAS, the City of Marina (the “City”) received a petition signed by the owners of more than ten percent of the land within the boundaries of the territory which is proposed for inclusion in a proposed community facilities district, which petition meets the requirements of Sections 53318 and 53319 of the California Government Code (the “Government Code”); and

WHEREAS, as provided in Section 53321 of the Government Code, the City Council of the City (the “City Council”) desires to adopt this resolution of intention to establish a community facilities district consisting of the territory described in Attachment “A” hereto and incorporated herein by this reference pursuant to Sections 53329.6 and 53339 *et seq.* of the Government Code, which the City Council hereby determines shall be known as “City of Marina Community Facilities District No. 2024-1 (The Dunes West Side Services)” (“Community Facilities District No. 2024-1” or the “District”) pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, commencing with Section 53311 of the Government Code (the “Act”) to finance (1) the services authorized by Sections 53313 of the Act, which shall include but not be limited to those described in Attachment “B” (collectively, the “Services”), and (2) the incidental expenses to be incurred in connection with financing the Services and forming and administering the District (the “Incidental Expenses”); and

WHEREAS, the City Council further intends to approve an estimate of the costs of the Services and the Incidental Expenses for proposed Community Facilities District No. 2024-1; and

WHEREAS, it is the intention of the City Council to consider financing the Services and the Incidental Expenses through the formation of Community Facilities District No. 2024-1 and the levy of a special tax within the District to pay for the Services and the Incidental Expenses, provided that the special tax levies are approved at an election to be held within the boundaries of the proposed District; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Marina as follows:

SECTION 1. The above recitals are true and correct.

SECTION 2. A community facilities district is proposed to be established under the terms of the Act. It is further proposed that the legal boundaries of Community Facilities District No. 2024-1 shall be those described in Attachment “A” hereto, which boundaries shall, upon recordation of the boundary map for proposed Community Facilities District No. 2024-1, include the entirety of any parcel subject to taxation by the District.

The proposed boundaries of the District are depicted on the map of proposed Community Facilities District No. 2024-1 which is on file with the City Clerk. The City Clerk is hereby directed to sign the original map of the proposed boundaries and record it with all proper endorsements thereon with the County Recorder of Monterey County within 15 days after the adoption of this resolution, all as required by Section 3111 of the California Streets and Highways Code.

SECTION 3. The name of the proposed community facilities district shall be “City of Marina Community Facilities District No. 2024-1 (The Dunes West Side Services).”

SECTION 4. The Services proposed to be provided within Community Facilities District No. 2024-1 and to be financed are services described in the Act and the City Council finds and determines that the Services to be financed are in addition to those provided in the territory of the District at the present time and do not supplant services already available within the territory of the District at the present time. The City Council hereby finds and determines that the description of the Services herein is sufficiently informative to allow taxpayers within the proposed District to understand what the funds of the District may be used to finance. The Incidental Expenses expected to be incurred include the costs of planning the Services, the costs of forming the District and the costs of levying and collecting a special tax within the District and any other Administrative Expenses (as defined in Attachment “C” hereto).

SECTION 5. Except where funds are otherwise available, it is the intention of the City Council to levy annually in accordance with the procedures contained in the Act a special tax within the District, secured by recordation of a continuing lien against all nonexempt real property within the District sufficient to pay for the Services and the Incidental Expenses. The rate and method of apportionment and manner of collection of the special tax for the District are described in detail in Attachment “C” attached hereto, which Attachment “C” is incorporated herein by this reference. Attachment “C” allows each landowner within the proposed District to estimate the maximum amount that may be levied against each parcel. In the first year in which such special tax is levied in the District, the levy shall include an amount sufficient to repay to the District all amounts, if any, transferred to the District pursuant to Section 53314 of the Act and interest thereon.

The special taxes for Services may be increased annually by the lesser of (i) the percentage increase, if any, in the Construction Cost Index for the San Francisco region, as published in the Engineering News Record, or (ii) four percent (4.0%) to the extent permitted in the rate and method of apportionment of special tax as described in Attachment “C” hereto. The special tax for Services may be levied for such period as the Services are needed, as further described in Attachment “C” hereto.

The special tax within the District is based on the expected demand that each parcel of real property within the District will place on the Services and on the benefit that each parcel derives from the right to access the Services. The City Council hereby determines that the proposed Services are necessary to meet the increased demand placed upon the City and other local government agencies in the City as a result of the development of the land proposed for inclusion in the District. The City Council hereby determines the rate and method of apportionment of the special tax for the proposed District as set forth in Attachment “C” to be reasonable. The special tax is apportioned to each parcel on the foregoing basis pursuant to Section 53325.3 of the Act and such special tax is not on or based upon the value or ownership of real property. In the event that a portion of the property within the District shall become for any reason exempt, wholly or partially, from the levy of the special tax specified on Attachment “C,” the City Council shall, on behalf of Community Facilities District No. 2024-1, cause the levy to be increased, subject to the limitation of the maximum special tax for a parcel as set forth in Attachment “C” to the extent necessary upon the remaining property within the proposed District which is not exempt in order to yield the special tax revenues required for the purposes described in this Section 5.

SECTION 6. A public hearing (the “Hearing”) on the proposed establishment of Community Facilities District No. 2024-1, and the rate and method of apportionment of the special tax proposed for the District to finance the Services and the Incidental Expenses shall be held at 5:00 p.m., or as soon thereafter as practicable, on October 15, 2024, at the City Council Chambers of the City of Marina located at 211 Hillcrest Avenue, Marina, California. Should the City Council determine to form the District, a special election will be held within the District to authorize the levy of a special tax within the District in accordance with the procedures contained in Section 53326 of the Act. If held, the proposed voting procedure at the elections will be a landowner vote with each landowner who is the owner of record of land within the District at the close of the Hearing, or the authorized representative thereof, having one vote for each acre or portion thereof owned within the District. Ballots for the special elections may be distributed by mail or by personal service.

SECTION 7. At the time and place set forth above for the Hearing, the City Council will receive testimony as to whether the proposed Community Facilities District No. 2024-1 shall be established, as to the rate and method of apportionment of the special tax within the District.

SECTION 8. At the time and place set forth above for the Hearing, any interested person, including all persons owning lands or registered to vote within proposed Community Facilities District No. 2024-1 may appear and be heard.

SECTION 9. Each officer who is or will be responsible for providing the Services within proposed Community Facilities District No. 2024-1, if it is established, is hereby directed to study the proposed District and, at or before the time of the above-mentioned Hearing, file a report with the City Council containing a brief description of the public services by type which will in his or her opinion be required to meet adequately the needs of proposed Community Facilities District No. 2024-1 and an estimate of the cost of providing those public services, including an estimate of the fair and reasonable cost of any Incidental Expenses to be incurred.

SECTION 10. The District may accept advances of funds or work-in-kind from any source, including, but not limited to, private persons or private entities, for any authorized purpose, including, but not limited to, paying any cost incurred in establishing Community Facilities District No. 2024-1 and providing any of the Services. The District may enter into an agreement with the person or entity advancing the funds or work-in-kind, to repay all or a portion of the funds advanced, or to reimburse the person or entity for the value, or cost, whichever is less, of the work-in-kind, as determined by the City Council, with or without interest.

SECTION 11. The City Clerk is hereby directed to publish a notice (the “Notice”) of the Hearing pursuant to Section 6061 of the Government Code in a newspaper of general circulation published in the area of proposed Community Facilities District No. 2024-1. The City Clerk is further directed to mail a copy of the Notice to each of the landowners within the proposed boundaries of the District at least 15 days prior to the Hearing. The Notice shall contain the text or a summary of this Resolution, the time and place of the Hearing, a statement that the testimony of all interested persons or taxpayers will be heard, a description of the protest rights of the registered voters and landowners in the proposed district and a description of the proposed voting procedure for the elections required by the Act. Such publication shall be completed at least seven (7) days prior to the date of the Hearing.

PASSED AND ADOPTED by the City Council of the City of Marina at a regular meeting held on the 4th day of September 2024, by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ATTEST:

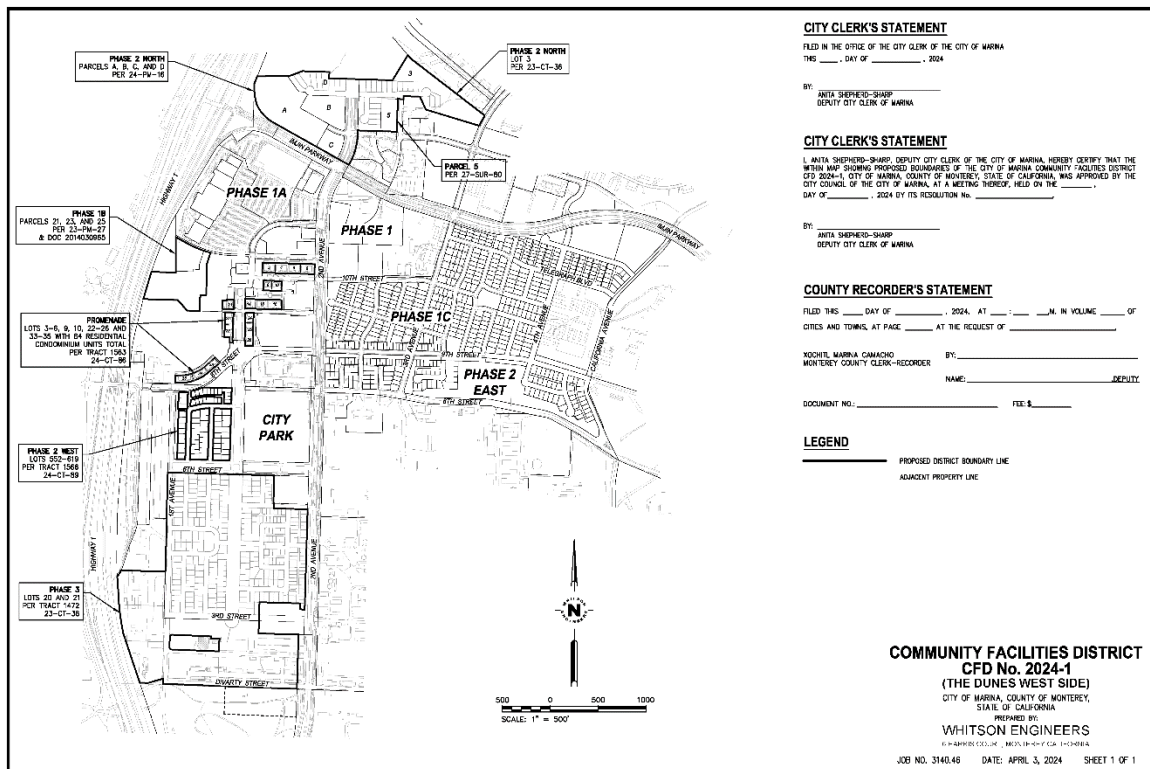
Bruce Delgado, Mayor

Anita Sharp, City Clerk

ATTACHMENT A

PROPOSED BOUNDARIES OF THE CITY OF MARINA COMMUNITY FACILITIES DISTRICT NO. 2024-1 (THE DUNES WEST SIDE SERVICES)

The property proposed to be included in the City of Marina Community Facilities District No. 2024-1 (The Dunes West Side Services) consists of the property included in the initial boundaries of the Community Facilities District No. 2024-1 depicted below:



APNs of Proposed Community Facilities District No. 2024-1:

031-296-001-0000	031-296-002-0000	031-296-003-0000	031-296-004-0000
031-296-005-0000	031-296-007-0000	031-296-008-0000	031-296-009-0000
031-296-010-0000	031-296-011-0000	031-296-013-0000	031-296-014-0000
031-296-015-0000	031-296-016-0000	031-296-017-0000	031-296-019-0000
031-296-020-0000	031-296-021-0000	031-296-022-0000	031-296-023-0000
031-297-001-0000	031-297-002-0000	031-297-003-0000	031-297-005
031-297-006	031-297-007	031-297-008	031-297-010-0000
031-297-011-0000	031-297-012-0000	031-297-014-0000	031-297-015-0000
031-297-016-0000	031-297-017-0000	031-297-018-0000	031-298-001-0000
031-298-002-0000	031-298-003-0000	031-298-004-0000	031-298-005-0000
031-298-007-0000	031-298-008-0000	031-298-009-0000	031-298-011-0000
031-298-012-0000	031-298-013-0000	031-298-014-0000	031-298-015-0000
031-298-017-0000	031-298-018-0000	031-298-019-0000	031-298-020-0000
031-298-021-0000	031-285-001-0000	031-285-002-0000	031-285-003-0000
031-285-004-0000	031-285-006-0000	031-285-007-0000	031-285-008-0000
031-285-009-0000	031-285-010-0000	031-285-012-0000	031-285-013-0000
031-285-014-0000	031-285-015-0000	031-286-001-0000	031-286-002-0000
031-286-003-0000	031-286-004-0000	031-286-005-0000	031-286-006-0000
031-286-008-0000	031-286-009-0000	031-286-010-0000	031-286-011-0000
031-286-012-0000	031-286-013-0000	031-286-015-0000	031-286-017-0000
031-286-018-0000	031-286-019-0000	031-286-020-0000	031-284-001-000
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031-284-006-000	031-284-007-000	031-284-008-000	031-284-009-000
031-284-010-000	031-284-011-000	031-284-012-000	031-284-013-000
031-284-014-000	031-284-015-000	031-284-016-000	031-284-017-000
031-284-018-000	031-284-019-000	031-284-020-000	031-284-021-000
031-284-022-000	031-284-023-000	031-284-024-000	031-284-025-000
031-284-026-000	031-284-027-000	031-284-028-000	031-284-029-000
031-284-030-000	031-284-031-000	031-284-032-000	031-284-033-000
031-284-034-000	031-284-035-000	031-284-036-000	031-284-037-000
031-284-038-000	031-284-039-000	031-284-040-000	031-284-041-000
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031-284-054-000	031-284-055-000	031-284-056-000	031-284-057-000
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031-284-062-000	031-284-063-000	031-284-064-000	031-284-065-000
031-284-066-000	031-284-067-000	031-284-068-000	031-251-074-000
031-251-075-000	031-251-005-000	031-221-021-000	031-282-044-000
031-282-048-000	031-282-062-000	031-251-071-000	031-251-072-000
031-251-073-000	031-221-022-000		

ATTACHMENT B

Types of Services To Be Financed By City of Marina Community Facilities District No. 2024-1 (The Dunes West Side Services)

The City of Marina Community Facilities District No. 2024-1 (The Dunes West Side Services) (the “District”) shall be authorized to finance all or a portion of the costs of the types of services permitted pursuant to Government Section 53313, which shall include, but not be limited to, the following:

- (i) street maintenance;
- (ii) sidewalk maintenance;
- (iii) curb and gutter maintenance;
- (iv) decorative lighting maintenance;
- (v) storm drain maintenance;
- (vi) publicly accessible park and landscape maintenance; and
- (vii) publicly accessible restroom facilities.

In addition to payment of the cost and expense of the forgoing services, proceeds of the special tax may be expended to pay “Administrative Expenses” as said term is defined in the Rate and Method of Apportionment of Special Tax and to establish an operating reserve for the costs of services as determined by the CFD Administrator. Capitalized terms used and not defined herein shall have the meanings set forth in the Rate and Method of Apportionment of Special Tax for Community Facilities District No. 2024-1.

ATTACHMENT C

**RATE AND METHOD OF APPORTIONMENT OF SPECIAL TAX FOR
CITY OF MARINA COMMUNITY FACILITIES DISTRICT NO. 2024-1
(THE DUNES WEST SIDE SERVICES)**

[See Attached]

**CITY OF MARINA
COMMUNITY FACILITIES DISTRICT No. 2024-1
(THE DUNES WEST SIDE SERVICES)**

RATE AND METHOD OF APPORTIONMENT OF SPECIAL TAX

A Special Tax applicable to each Assessor's Parcel in the City of Marina Community Facilities District No. 2024-1 (The Dunes West Side Services) shall be levied and collected according to the tax liability determined by the Administrator through the application of the appropriate amount or rate for Taxable Property, as described below. All of the property in CFD No. 2024-1, unless exempted by law or by the provisions of Section E below, shall be taxed for the purposes, to the extent, and in the manner herein provided, including property subsequently annexed to the CFD, unless a separate Rate and Method of Apportionment of Special Tax is adopted for the annexation area.

A. DEFINITIONS

The terms hereinafter set forth have the following meanings:

"Accessory Unit" means a second residential unit of limited size (e.g., granny cottage, second unit) that shares a Parcel with a single-family detached unit.

"Acre" or "Acreage" means the land area of an Assessor's Parcel as shown on an Assessor's Parcel Map, or if the land area is not shown on an Assessor's Parcel Map, the land area shown on the applicable Final Map or other recorded County parcel map.

"Act" means the Mello-Roos Community Facilities Act of 1982, as amended, being Chapter 2.5 (commencing with Section 53311), Part 1, Division 2, of Title 5 of the Government Code of the State of California.

"Administrative Expenses" means the following actual or reasonably estimated costs directly related to administration of the CFD: the costs of computing the Special Tax and preparing the annual Special Tax collection schedules (whether by the City, a designee thereof, or both); costs of collecting the Special Taxes; costs associated with preparing Special Tax disclosure statements and responding to public inquiries, protests, or appeals regarding the Special Taxes; and the City's annual administration fees and third party expenses. Administrative Expenses shall also include amounts estimated or advanced by the City for any other administrative purposes of the CFD, including attorney's fees, costs associated with annexations to the CFD, and other costs related to commencing and pursuing to completion any foreclosure of delinquent Special Taxes.

"Administrator" means an official of the City, or any designee thereof, responsible for determining the Special Tax Requirement and providing for the levy and collection of the Special Tax.

“Assessor’s Parcel” or **“Parcel”** means a lot or parcel shown on an Assessor’s Parcel Map with an assigned Assessor’s Parcel Number.

“Assessor’s Parcel Map” means an official map of the County Assessor designating parcels by Assessor’s Parcel Number.

“Assessor’s Parcel Number” means a unique number assigned to an Assessor’s Parcel by the County Assessor for purposes of identifying a property.

“Authorized Services” means the public services authorized to be funded by the CFD as set forth in the documents adopted by the City Council at CFD Formation.

“CFD” or **“CFD No. 2024-1”** means the City of Marina Community Facilities District No. 2024-1 (The Dunes West Side Services).

“CFD Formation” means the date on which the Resolution of Formation to form the CFD was adopted by the City Council.

“City” means the City of Marina.

“City Council” means the City Council of the City of Marina, acting as the legislative body of the CFD.

“County” means the County of Monterey.

“Developed Property” means, in any Fiscal Year, all Parcels of Taxable Property for which a use permit or building permit for new construction of a residential or non-residential structure (which shall not include a permit issued solely for construction of the foundation if another permit remains to be issued for vertical construction of the building) was issued prior to June 1 of the preceding Fiscal Year.

“Escalation Factor” means, in any Fiscal Year, the lesser of (i) the percentage increase, if any, in the Construction Cost Index for the San Francisco region in the twelve (12)-month period ending June 1 of the prior Fiscal Year, as published in the Engineering News Record (or other comparable source if the Engineering News Record is discontinued or otherwise not available), or (ii) four percent (4.0%). If, in any Fiscal Year, it is determined that the Construction Cost Index decreased in the prior Fiscal Year, the Escalation Factor shall be zero, and there shall be no corresponding decrease in the Maximum Special Taxes calculated pursuant to Section C below.

“Final Map” means a final map approved by the City pursuant to the Subdivision Map Act (California Government Code Section 66410, *et seq.*) that creates individual lots on which a building permit can be issued for construction of Residential Units without further subdivision of the lots.

“Fiscal Year” means the period starting on July 1 and ending on the following June 30.

“Maximum Special Tax” means the maximum Special Tax, determined in accordance with Section C, that can be levied in any Fiscal Year.

“Non-Residential Property” means, in any Fiscal Year, all Parcels of Developed Property that are not Single Family Detached Property, Single Family Attached Property, Owners Association Property, or Public Property.

“Owners Association” means a homeowners association or property owners association that provides services to, and collects assessments, fees, dues, or charges from, property within the CFD.

“Owners Association Property” means, in any Fiscal Year, all Parcels within the CFD that are owned in fee or by easement by the Owners Association, not including any such property that is located directly under a residential structure.

“Proportionately” means, for Developed Property, that the ratio of the actual annual Special Tax levied in any Fiscal Year to the Maximum Special Tax authorized to be levied in that Fiscal Year is equal for all Assessor’s Parcels of Developed Property. For Undeveloped Property, “Proportionately” means that the ratio of the actual annual Special Tax levied in any Fiscal Year to the Maximum Special Tax authorized to be levied in that Fiscal Year is equal for all Assessor’s Parcels of Undeveloped Property.

“Public Property” means, in any Fiscal Year: (i) all Parcels within the boundaries of the CFD that are owned by or irrevocably offered for dedication to the federal government, the State of California, the City, the Successor Agency to the Marina Redevelopment Agency, or any other public agency; provided, however, that any property leased by a public agency to a private entity and subject to taxation under Section 53340.1 of the Act (as such section may be amended or replaced) shall be taxed and classified in accordance with its use; or (ii) all Parcels within the boundaries of the CFD that are encumbered by an unmanned utility easement making impractical its utilization for other than the purpose set forth in the easement.

“Residential Unit” means an individual single-family detached unit, an individual residential unit within a duplex, halfplex, triplex, fourplex, townhome, live/work or condominium structure, or an individual apartment unit. An Accessory Unit that shares a Parcel with a single-family detached unit shall not be considered a separate Residential Unit for purposes of this RMA.

“RMA” means this Rate and Method of Apportionment of Special Tax.

“Single Family Attached Property” means, in any Fiscal Year, all Parcels of Developed Property in Tax Zone 2 for which a building permit was issued for construction of a residential structure consisting of two or more Residential Units that share common walls.

“Single Family Detached Property” means, in any Fiscal Year, all Parcels of Developed Property in Tax Zone 2 for which a building permit was issued for construction of a Residential Unit that does not share a common wall with another Residential Unit.

“Special Tax” means any tax levied within the CFD to pay the Special Tax Requirement.

“Special Tax Requirement” means the amount of revenue needed in any Fiscal Year to pay for: (i) Authorized Services, (ii) establishment of reserves, (iii) Administrative Expenses, and (iv) amounts needed to cure any delinquencies in the payment of Special Taxes which have occurred in prior Fiscal Years.

“Taxable Property” means all Assessor’s Parcels within the boundaries of the CFD that are not exempt from the Special Tax pursuant to law or Section E below.

“Tax Zone” means a mutually exclusive geographic area within which the Special Tax may be levied pursuant to this RMA. The three Tax Zones in the CFD are identified in Attachment 1 hereto.

“Tax Zone 1” means the area identified as Tax Zone 1 in Attachment 1 of this RMA.

“Tax Zone 2” means the area identified as Tax Zone 2 in Attachment 1 of this RMA.

“Tax Zone 3” means the area identified as Tax Zone 3 in Attachment 1 of this RMA.

“Undeveloped Property” means, in any Fiscal Year, all Parcels of Taxable Property in the CFD that are not Developed Property.

B. DATA FOR ANNUAL TAX LEVY

Each Fiscal Year, the Administrator shall identify the current Assessor’s Parcel Numbers for all Parcels of Taxable Property within the CFD. The Administrator shall also determine: (i) whether each Parcel of Taxable Property is Developed Property or Undeveloped Property, (ii) in which Tax Zone each Assessor’s Parcel is located, (iii) whether each Parcel of Developed Property in Tax Zone 2 or Tax Zone 3 is Single Family Detached Property, Single Family Attached Property, or Non-Residential Property, and (iv) the Special Tax Requirement for the then-current Fiscal Year.

In any Fiscal Year, if it is determined that (i) a Final Map or parcel map for a portion of property in the CFD was recorded after the last date upon which the Assessor will incorporate the newly-created Parcels into the then current tax roll, (ii) because of the date the Final Map or parcel map was recorded, the Assessor does not yet recognize the new Parcels created by the Final Map or parcel map, and (iii) one or more of the newly-created Parcels meets the definition of Developed Property, the Administrator shall calculate the Special Tax for the property affected by recordation of the Final Map or parcel map by determining the Special Tax that applies separately to each newly-created Parcel, then applying the sum of the individual Special Taxes to the Parcel that was subdivided by recordation of the Final Map or parcel map.

C. MAXIMUM SPECIAL TAXES

1. Developed Property, Tax Zone 1

The Maximum Special Tax for each Parcel of Developed Property in Tax Zone 1 for Fiscal Year 2024-25 is the Maximum Special Tax identified for the Parcel in Attachment 2 of this RMA. On July 1, 2025 and each July 1 thereafter, the Maximum Special Tax amounts in Attachment 2 shall be adjusted by the Escalation Factor. The Maximum Special Tax assigned to each Parcel shall continue to apply to the Parcel regardless of changes in configuration, Acreage, or Assessor's Parcel Number. If two or more Parcels are combined, the Maximum Special Taxes assigned to such Parcels shall also be combined. If a Parcel is subdivided, the Administrator shall determine the appropriate allocation of the Maximum Special Tax to the new Parcels created by the subdivision based on the land uses that are constructed or anticipated to be constructed on each new Parcel.

2. Undeveloped Property, Tax Zone 1

The Maximum Special Tax for each Parcel of Undeveloped Property in Tax Zone 1 for Fiscal Year 2024-25 is the Maximum Special Tax identified for the Parcel in Attachment 2 of this RMA. On July 1, 2025 and each July 1 thereafter, the Maximum Special Tax amounts in Attachment 2 shall be adjusted by the Escalation Factor.

3. Developed Property, Tax Zone 2

The Maximum Special Tax for a Parcel of Developed Property in Tax Zone 2 shall be determined by reference to Table 1 below.

Table 1
Maximum Special Tax
Developed Property in Tax Zone 2

Land Use Category	Maximum Special Tax Fiscal Year 2024-25 *
Single Family Detached Property	\$2,305.63 per Residential Unit
Single Family Attached Property	\$1,959.79 per Residential Unit
Non-Residential Property	\$18,974.36 per Acre

* On July 1, 2025, and on each July 1 thereafter, all figures shown in Table 1 above shall be increased by the Escalation Factor.

4. Undeveloped Property, Tax Zone 2

The Maximum Special Tax for Undeveloped Property in Tax Zone 2 for Fiscal Year 2024-25 is \$18,974.36 per Acre, which amount shall, on July 1, 2025 and each July 1 thereafter, be adjusted by the Escalation Factor.

5. Developed Property, Tax Zone 3

The Maximum Special Tax for a Parcel of Developed Property in Tax Zone 3 shall be determined by reference to Table 2 below.

Table 2
Maximum Special Tax
Developed Property in Tax Zone 3

Land Use Category	Maximum Special Tax Fiscal Year 2024-25 *
Single Family Detached Property	\$2,305.63 per Residential Unit
Single Family Attached Property	\$2,075.07 per Residential Unit
Non-Residential Property	\$6,442.00 per Acre

* On July 1, 2025, and on each July 1 thereafter, all figures shown in Table 1 above shall be increased by the Escalation Factor.

6. Undeveloped Property, Tax Zone 3

The Maximum Special Tax for Undeveloped Property in Tax Zone 3 for Fiscal Year 2024-25 is \$1,500 per Acre, which amount shall, on July 1, 2025 and each July 1 thereafter, be adjusted by the Escalation Factor.

D. METHOD OF LEVY AND COLLECTION OF SPECIAL TAXES

Each Fiscal Year, the Administrator shall determine the Special Tax Requirement for that Fiscal Year and levy the Special Tax on all Parcels of Taxable Property as follows:

- Step 1.** The Special Tax shall be levied Proportionately on each Parcel of Developed Property in all three Tax Zones up to 100% of the Maximum Special Tax for each Parcel for such Fiscal Year until the amount levied is equal to the Special Tax Requirement.
- Step 2.** If additional revenue is needed after Step 1, the Special Tax shall be levied Proportionately on each Parcel of Undeveloped Property in Tax Zone 1 up to 100% of the Maximum Special Tax for each Parcel for such Fiscal Year until the amount levied, when combined with the amount levied pursuant to Step 1, is equal to the Special Tax Requirement.
- Step 3.** If additional revenue is needed after Step 2, the Special Tax shall be levied Proportionately on each Parcel of Undeveloped Property in Tax Zone 2 up to 100% of the Maximum Special Tax for each Parcel for such Fiscal Year

until the amount levied, when combined with the amount levied pursuant to Steps 1 and 2, is equal to the Special Tax Requirement.

- Step 4.** If additional revenue is needed after Step 3, the Special Tax shall be levied Proportionately on each Parcel of Undeveloped Property in Tax Zone 3 up to 100% of the Maximum Special Tax for each Parcel for such Fiscal Year until the amount levied, when combined with the amount levied pursuant to Steps 1, 2 and 3, is equal to the Special Tax Requirement.

The Special Tax for the CFD shall be collected at the same time and in the same manner as ordinary ad valorem property taxes provided, however, that the City may (under the authority of Government Code Section 53340) collect Special Taxes at a different time or in a different manner if necessary to meet the financial obligations of the CFD, and the Special Tax shall be equally subject to foreclosure if delinquent. The Special Tax shall be levied in perpetuity as necessary to pay the Special Tax Requirement.

E. EXEMPTIONS

Notwithstanding any other provision of this RMA, no Special Tax shall be levied on Parcels of Public Property or Owners Association Property, except as otherwise provided in the Act.

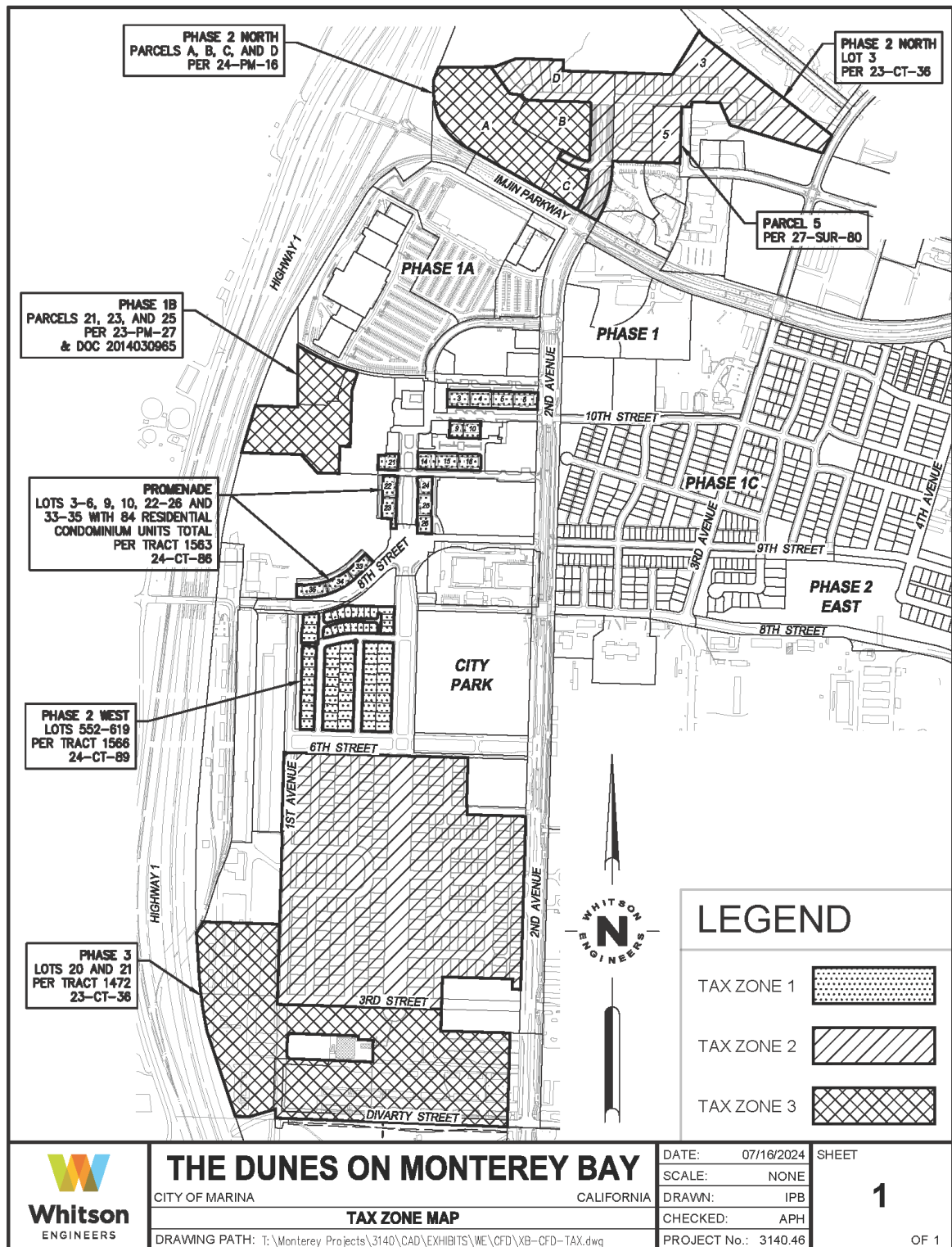
F. INTERPRETATION OF SPECIAL TAX FORMULA

The City reserves the right to make minor administrative and technical changes to this document that do not materially affect the rate and method of apportioning Special Taxes. In addition, the interpretation and application of any section of this document shall be left to the City's discretion. Interpretations may be made by the City by resolution of the City Council for purposes of clarifying any vagueness or ambiguity in this RMA.

ATTACHMENT 1

**City of Marina
Community Facilities District No. 2024-1
(The Dunes West Side Services)**

Identification of Tax Zones



ATTACHMENT 2

**City of Marina
Community Facilities District No. 2024-1
(The Dunes West Side Services)**

**Tax Zone 1
Maximum Special Tax by Parcel**

ATTACHMENT 2

City of Marina
Community Facilities District No. 2024-1
(The Dunes West Side Services)

Tax Zone 1
Maximum Special Tax by Parcel

Fiscal Year 2024-25 Assessor's Parcel No.	Fiscal Year 2024-25 Maximum Special Tax
031-284-001-000	\$2,305.63
031-284-002-000	\$2,305.63
031-284-003-000	\$2,305.63
031-284-004-000	\$2,305.63
031-284-005-000	\$2,305.63
031-284-006-000	\$2,305.63
031-284-007-000	\$2,305.63
031-284-008-000	\$2,305.63
031-284-009-000	\$2,305.63
031-284-010-000	\$2,305.63
031-284-011-000	\$2,305.63
031-284-012-000	\$2,305.63
031-284-013-000	\$1,959.79
031-284-014-000	\$1,959.79
031-284-015-000	\$1,959.79
031-284-016-000	\$1,959.79
031-284-017-000	\$1,959.79
031-284-018-000	\$1,959.79
031-284-019-000	\$1,959.79
031-284-020-000	\$1,959.79
031-284-021-000	\$1,959.79
031-284-022-000	\$1,959.79
031-284-023-000	\$1,959.79
031-284-024-000	\$1,959.79
031-284-025-000	\$1,959.79
031-284-026-000	\$1,959.79
031-284-027-000	\$1,959.79
031-284-028-000	\$1,959.79
031-284-029-000	\$1,959.79
031-284-030-000	\$1,959.79
031-284-031-000	\$1,959.79
031-284-032-000	\$1,959.79
031-284-033-000	\$2,305.63

Fiscal Year 2024-25 Assessor's Parcel No.	Fiscal Year 2024-25 Maximum Special Tax
031-284-034-000	\$2,305.63
031-284-035-000	\$2,305.63
031-284-036-000	\$2,305.63
031-284-037-000	\$2,305.63
031-284-038-000	\$2,305.63
031-284-039-000	\$2,305.63
031-284-040-000	\$2,305.63
031-284-041-000	\$2,305.63
031-284-042-000	\$2,305.63
031-284-043-000	\$2,305.63
031-284-044-000	\$2,305.63
031-284-045-000	\$2,305.63
031-284-046-000	\$2,305.63
031-284-047-000	\$2,305.63
031-284-048-000	\$2,305.63
031-284-049-000	\$2,305.63
031-284-050-000	\$2,305.63
031-284-051-000	\$2,305.63
031-284-052-000	\$2,305.63
031-284-053-000	\$2,305.63
031-284-054-000	\$2,305.63
031-284-055-000	\$2,305.63
031-284-056-000	\$2,305.63
031-284-057-000	\$2,305.63
031-284-058-000	\$2,305.63
031-284-059-000	\$2,305.63
031-284-060-000	\$2,305.63
031-284-061-000	\$2,305.63
031-284-062-000	\$2,305.63
031-284-063-000	\$2,305.63
031-284-064-000	\$2,305.63
031-284-065-000	\$2,305.63
031-284-066-000	\$2,305.63
031-284-067-000	\$2,305.63
031-284-068-000	\$2,305.63
031-285-001-000	\$2,075.07
031-285-002-000	\$1,844.51
031-285-003-000	\$1,844.51
031-285-004-000	\$2,075.07
031-285-006-000	\$2,075.07
031-285-007-000	\$1,844.51

Fiscal Year 2024-25 Assessor's Parcel No.	Fiscal Year 2024-25 Maximum Special Tax
031-285-008-000	\$2,075.07
031-285-009-000	\$1,844.51
031-285-010-000	\$2,075.07
031-285-012-000	\$2,075.07
031-285-013-000	\$1,844.51
031-285-014-000	\$1,844.51
031-285-015-000	\$2,075.07
031-286-001-000	\$2,075.07
031-286-002-000	\$2,075.07
031-286-003-000	\$2,075.07
031-286-004-000	\$2,075.07
031-286-005-000	\$2,075.07
031-286-006-000	\$2,075.07
031-286-008-000	\$2,075.07
031-286-009-000	\$2,075.07
031-286-010-000	\$2,075.07
031-286-011-000	\$2,075.07
031-286-012-000	\$2,075.07
031-286-013-000	\$2,075.07
031-286-015-000	\$2,075.07
031-286-016-000	\$2,075.07
031-286-017-000	\$2,075.07
031-286-018-000	\$2,075.07
031-286-019-000	\$2,075.07
031-286-020-000	\$2,075.07
031-296-001-000	\$2,075.07
031-296-002-000	\$1,844.51
031-296-003-000	\$2,075.07
031-296-004-000	\$1,844.51
031-296-005-000	\$2,075.07
031-296-007-000	\$2,075.07
031-296-008-000	\$1,844.51
031-296-009-000	\$2,075.07
031-296-010-000	\$1,844.51
031-296-011-000	\$2,075.07
031-296-013-000	\$2,075.07
031-296-014-000	\$1,844.51
031-296-015-000	\$2,075.07
031-296-016-000	\$1,844.51
031-296-017-000	\$2,075.07
031-296-019-000	\$2,075.07

Fiscal Year 2024-25 Assessor's Parcel No.	Fiscal Year 2024-25 Maximum Special Tax
031-296-020-000	\$1,844.51
031-296-021-000	\$2,075.07
031-296-022-000	\$1,844.51
031-296-023-000	\$2,075.07
031-297-001-000	\$2,075.07
031-297-002-000	\$2,075.07
031-297-003-000	\$2,075.07
031-297-005-000	\$2,075.07
031-297-006-000	\$2,075.07
031-297-007-000	\$2,075.07
031-297-008-000	\$2,075.07
031-297-010-000	\$2,075.07
031-297-011-000	\$2,075.07
031-297-012-000	\$2,075.07
031-297-014-000	\$2,075.07
031-297-015-000	\$1,844.51
031-297-016-000	\$2,075.07
031-297-017-000	\$1,844.51
031-297-018-000	\$2,075.07
031-298-001-000	\$2,075.07
031-298-002-000	\$1,844.51
031-298-003-000	\$2,075.07
031-298-004-000	\$1,844.51
031-298-005-000	\$2,075.07
031-298-007-000	\$2,075.07
031-298-008-000	\$2,075.07
031-298-009-000	\$2,075.07
031-298-011-000	\$2,075.07
031-298-012-000	\$1,844.51
031-298-013-000	\$2,075.07
031-298-014-000	\$1,844.51
031-298-015-000	\$2,075.07
031-298-017-000	\$2,075.07
031-298-018-000	\$1,844.51
031-298-019-000	\$2,075.07
031-298-020-000	\$1,844.51
031-298-021-000	\$2,075.07

* On July 1, 2025, and each July 1 thereafter, all dollar amounts shown above shall be adjusted by the Escalation Factor, as defined by the RMA.

SUCCESSOR AGENCY TO THE MARINA REDEVELOPMENT AGENCY

RESOLUTION NO. 2024-__ (SA-MRA)

**RESOLUTION APPROVING EXECUTION AND DELIVERY OF A
CONSENT AND WAIVER REGARDING THE PROPOSED COMMUNITY
FACILITIES DISTRICT NO. 2024-1 OF THE CITY OF MARINA (THE
DUNES WEST SIDE SERVICES)**

THE CITY COUNCIL OF THE CITY OF MARINA, ACTING AS THE GOVERNING BOARD OF THE SUCCESSOR AGENCY TO THE MARINA REDEVELOPMENT AGENCY, DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Shea Homes-Marina Community Partners (the “Developer”) has requested that the City of Marina (the “City”) undertake proceedings under section 53311 *et seq.* of the California Government Code (the “Act”) to create a community facilities district to be designated “Community Facilities District No. 2024-1 of the City of Marina (The Dunes West Side Services)” (the “CFD”).

Section 2. The proposed boundaries of the CFD includes approximately 1.33 acres of property owned by the Successor Agency to the Marina Redevelopment Agency (the “Successor Agency”) designated as APN 031-251-005-000.

Section 3. In order to streamline and simplify the process for forming the CFD, the Successor Agency desires to consent to and waive certain provisions of the Act as specifically set forth in the Consent and Waiver, which is attached as Exhibit A hereto and incorporated herein (the “Consent and Waiver”). In furtherance thereof the Successor Agency hereby directs and authorizes the Authorized Officers (defined below), or any of them, to execute and deliver the Consent and Waiver to the City on or prior to the date set for the public hearing relating to the formation of the CFD required by the Act.

Section 4. The Mayor, the City Manager, the Finance Director, City Clerk and all other officers of the City (the “Authorized Officers”), acting on behalf of the Successor Agency, are each hereby authorized and directed to take all actions and do all things necessary or desirable hereunder with respect to the implementation of the Agreement, including but not limited to the execution and delivery of the Consent and Waiver and to make any necessary or appropriate modifications thereto which they, or any of them, may deem necessary or desirable and not inconsistent with the purposes of this Resolution, including modifications to the Rate and Method of Apportionment of Special Tax, CFD boundary map, and the sample ballot attached thereto.

PASSED AND ADOPTED by the City Council of the City of Marina at a regular meeting held on the 4th day of September 2024, by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

Bruce Delgado, Mayor

ATTEST:

Anita Sharp, City Clerk

EXHIBIT A
CONSENT AND WAIVER
[to be attached]

CONSENT AND WAIVER

Successor Agency to the Marina Redevelopment Agency

CONSENT AND WAIVER REGARDING CERTAIN ELECTION PROCEDURES FOR ESTABLISHMENT OF CITY OF MARINA COMMUNITY FACILITIES DISTRICT NO. 2024-1 (THE DUNES WEST SIDE SERVICES)

The undersigned, Layne Long, on behalf of the Successor Agency to the Marina Redevelopment Agency (the “Owner”), hereby certifies to the City of Marina, California (the “City”), with respect to the proposed formation of the City of Marina Community Facilities District No. 2024-1 (The Dunes West Side Services), as follows:

1. The undersigned has been duly authorized by the Owner and possesses all authority necessary to execute this Consent and Waiver (this “Consent and Waiver”) on behalf of the Owner.

2. The City Council of the City of Marina (the “City Council”) has been requested to institute proceedings to establish a community facilities district to be known as “City of Marina Community Facilities District No. 2024-1 (The Dunes West Side Services)” (referred to herein as the “District”) pursuant to Chapter 2.5 (commencing with Section 53311), Part 1, Division 2, Title 5, of the California Government Code, commonly known as the “Mello-Roos Community Facilities Act of 1982” and Chapter 3.35 of the Marina Municipal Code, which is proposed to be added by Ordinance of the City Council on August 7, 2024.

3. Owner is the current owner of approximately 1.33 acres of property in the City, which is depicted in Exhibit A hereto and described in Exhibit B hereto (the “Property”). The Property is located within the proposed District, which consists of approximately 122.39 acres in total. The Property is located within the boundaries of the City of Marina, County of Monterey, State of California.

4. The boundaries of the territory which are proposed for inclusion in the District are those depicted in Exhibit C hereto.

5. The Owner requests that the proposed District be established to finance the services described in Exhibit D hereto (the “Services”). In addition, the District may fund actual or reasonably estimated costs directly related to the administration of the District, including the costs of computing the special taxes and preparing the annual special tax collection schedules (whether by the City or designee thereof or both); the costs of collecting the special taxes (whether by the City or otherwise); the costs associated with preparing special tax disclosure statements and responding to public inquiries regarding the special taxes; the costs of the City, the District or any designee thereof related to an appeal of the special tax; and the City’s annual administration fees and third party expenses. Such administrative expenses shall also include amounts estimated or advanced by the City or the District for any other administrative purposes of the District, including attorney’s fees and other costs related to commencing and pursuing to completion any foreclosure, or otherwise addressing the disposition of delinquent special taxes.

6. The Owner further requests that the City Council, as legislative body of the District, annually levy special taxes on the property within the District for the Services, and for the payment of administrative expenses of the District.

7. To the best knowledge of the undersigned, there are no registered voters residing at the Property and there have been none during the 90-day period preceding the October 15, 2024 public hearing to be conducted by the City Council.

8. The Owner has received notice of the October 15, 2024 public hearing to be held by the City Council regarding the levy of a special tax in the District. The Owner agrees that it received adequate notice of the October 15, 2024 public hearing.

9. The Owner has received from the City and the City has made available to the Owner necessary and relevant information regarding the proposed formation of the District and the imposition of the special tax, as set forth in the resolution of intention to establish the District proposed for adoption by the City Council on September 4, 2024 (the "Resolution") to finance the services as set forth in the Resolution. The special tax levy is expected to generate approximately \$1,009,442 each fiscal year, increasing annually as described in Section C of the Rate and Method of Apportionment of Special Tax attached hereto as Exhibit E (the "Rate and Method").

10. The Owner has received all information deemed by it to be necessary and relevant regarding the formation of the District, and the imposition of the special taxes to finance the Services described in Exhibit D hereto, and the Owner has had adequate opportunity to review such materials and consult with its own advisors and legal counsel, if the Owner so chose, and has reviewed and participated in discussions regarding and provided comments and input on the documents and instruments constituting the proceedings for the establishment of the District and the levy of the special taxes, including this Consent and Waiver and the resolutions of intention and formation, which include the description of the Services to be financed, the proposed Rate and Method, and the form of the ballot (a copy of which is attached as Exhibit F hereto (the "Sample Ballot")). The Owner understands that the City, its staff, council members, attorneys, consultants and advisors do not represent the Owner in the formation of the District and have no duty to advise the Owner.

11. The Owner understands and agrees that if the District is formed on or after October 15, 2024, an election will be held by the District on the propositions set forth in the Sample Ballot less than 90 days after the close of the October 15, 2024 public hearing as in accordance with Section 53326 of the Government Code, without the preparation of an impartial analysis, arguments or rebuttals concerning the election as provided for by Elections Code Sections 9160 to 9167, inclusive, and 9190 and without preparation of a tax rate statement as provided in Section 9401 of the Elections Code and without further notice of such election as required pursuant to the Elections Code or the Government Code. Having been fully advised with respect to the election, in accordance with the authority contained in Government Code Sections 53326 and 53327, the Owner waives compliance with the foregoing provisions of the Elections Code and Government Code, with any time limits, ballot, word limitation, or other information requirements or any other procedural requirements pertaining to the conduct of the election which are not being complied with and consents to having the election on any date on or after the close of the October 15, 2024 public hearing and consents to the closing of the election as soon as all ballots are received by the City Clerk of the City of Marina.

12. The Owner hereby represents that compliance with the procedural requirements for conducting the election, including the receipt of any ballot arguments and impartial analysis, any information requirements to be included in the ballot measures themselves, and the time limitations which apply in connection with scheduling, mailing and publishing notices for such an election, are unnecessary in light of the fact that the undersigned is a sophisticated voter, has received

sufficient information regarding the imposition of the special tax as set forth in the Resolution to allow it to properly complete the attached ballot, and has had adequate time to analyze the special tax with its counsel and advisors in order to make an informed vote. The Owner further waives its right to make any protest or complaint or undertake any legal action challenging the validity of the election or the right of the District to levy the special tax to finance the Services for the benefit of the District pursuant to the approved Rate and Method.

13. The undersigned has been duly authorized by the Owner and possesses all authority necessary to execute this Consent and Waiver on behalf of the Owner in connection with the election to be called by the City Council of the City of Marina with respect to the District. The Owner hereby appoints Layne Long to act as the Owner's authorized representative to vote in the election referred to herein and certifies that his/her true and exact signature is set forth below:

[signature]

14. This Consent and Waiver may be executed in counterparts.

Dated: _____, 2024

OWNER:

SUCCESSOR AGENCY TO THE
MARINA REDEVELOPMENT AGENCY

By: _____
Layne Long, City Manager of the City of
Marina

EXHIBIT A

MAP OF THE PROPERTY OWNED BY MARINA REDEVELOPMENT AGENCY

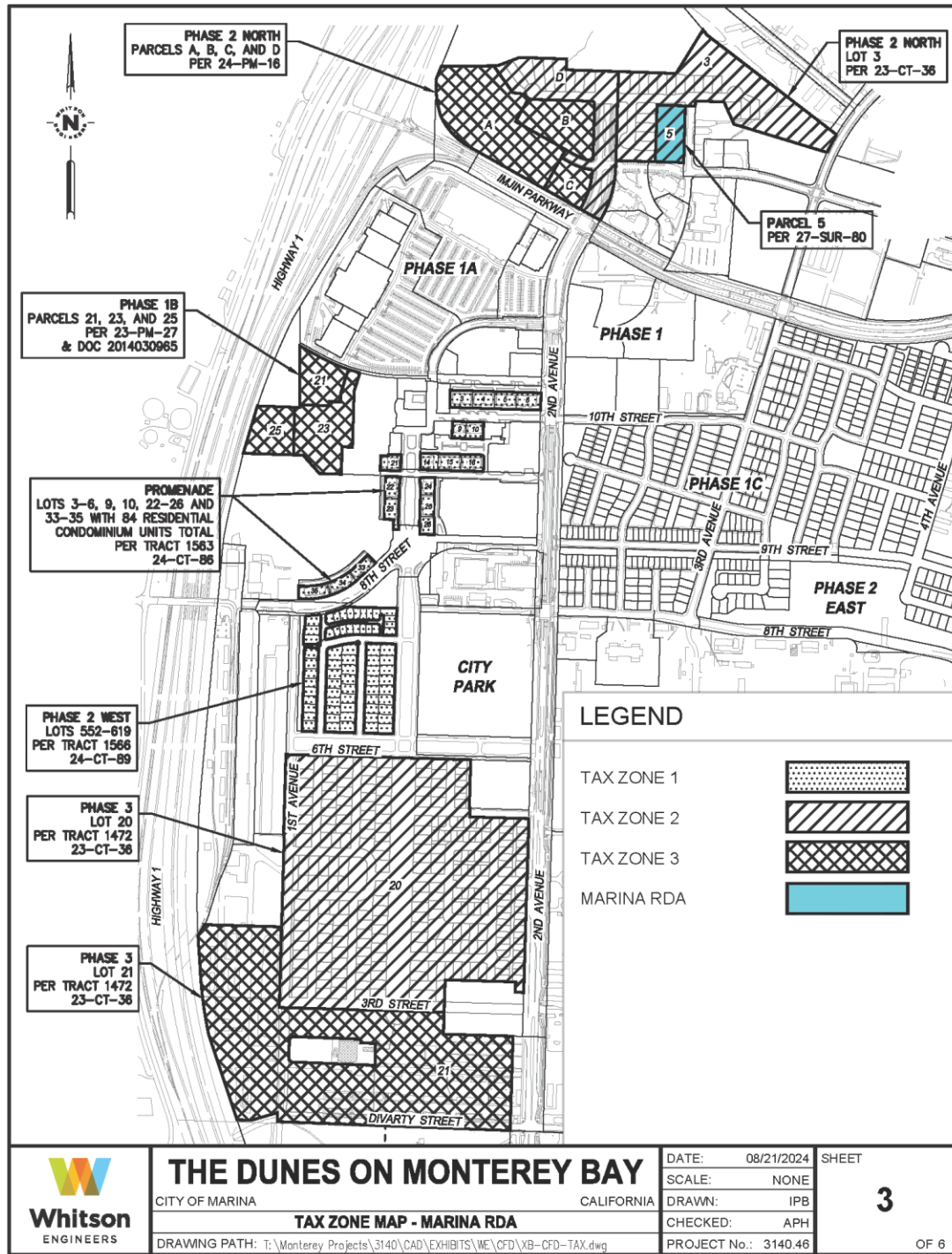


EXHIBIT B

ASSESSOR PARCEL NUMBERS

**APN OF PROPERTY OWNED BY THE OWNER WITHIN
PROPOSED CITY OF MARINA
COMMUNITY FACILITIES DISTRICT NO. 2024-1
(THE DUNES WEST SIDE SERVICES)**

031-251-005-000

EXHIBIT C

BOUNDARY MAP

PROPOSED BOUNDARIES OF THE CITY OF MARINA COMMUNITY FACILITIES DISTRICT NO. 2024-1 (THE DUNES WEST SIDE SERVICES)

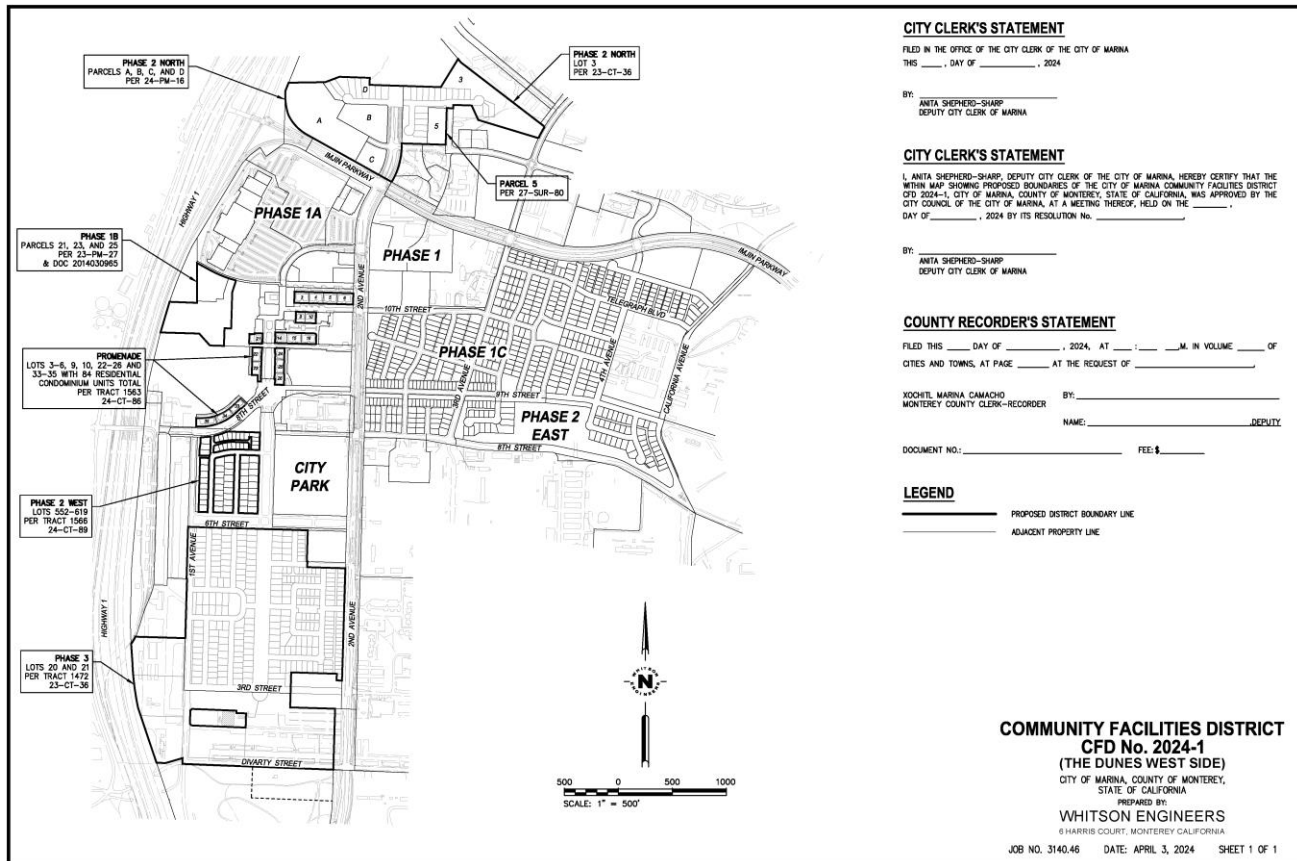


EXHIBIT D

DESCRIPTION OF AUTHORIZED SERVICES

The City of Marina Community Facilities District No. 2024-1 (The Dunes West Side Services) (the “District”) shall be authorized to finance all or a portion of the costs of the types of services permitted pursuant to Government Section 53313, which shall include, but not be limited to, the following:

- (i) street maintenance;
- (ii) sidewalk maintenance;
- (iii) curb and gutter maintenance;
- (iv) decorative lighting maintenance;
- (v) storm drain maintenance;
- (vi) publicly accessible park and landscape maintenance; and
- (vii) publicly accessible restroom facilities.

In addition to payment of the cost and expense of the forgoing services, proceeds of the special tax may be expended to pay “Administrative Expenses” as said term is defined in the Rate and Method of Apportionment of Special Tax and to establish an operating reserve for the costs of services as determined by the District Administrator. Capitalized terms used and not defined herein shall have the meanings set forth in the Rate and Method of Apportionment of Special Tax for the District.

EXHIBIT E

RATE AND METHOD OF APPORTIONMENT OF SPECIAL TAX

[See Attached]

**CITY OF MARINA
COMMUNITY FACILITIES DISTRICT NO. 2024-1
(THE DUNES WEST SIDE SERVICES)**

RATE AND METHOD OF APPORTIONMENT OF SPECIAL TAX

A Special Tax applicable to each Assessor's Parcel in the City of Marina Community Facilities District No. 2024-1 (The Dunes West Side Services) shall be levied and collected according to the tax liability determined by the Administrator through the application of the appropriate amount or rate for Taxable Property, as described below. All of the property in CFD No. 2024-1, unless exempted by law or by the provisions of Section E below, shall be taxed for the purposes, to the extent, and in the manner herein provided, including property subsequently annexed to the CFD, unless a separate Rate and Method of Apportionment of Special Tax is adopted for the annexation area.

A. DEFINITIONS

The terms hereinafter set forth have the following meanings:

"Accessory Unit" means a second residential unit of limited size (e.g., granny cottage, second unit) that shares a Parcel with a single-family detached unit.

"Acre" or **"Acreage"** means the land area of an Assessor's Parcel as shown on an Assessor's Parcel Map, or if the land area is not shown on an Assessor's Parcel Map, the land area shown on the applicable Final Map or other recorded County parcel map.

"Act" means the Mello-Roos Community Facilities Act of 1982, as amended, being Chapter 2.5 (commencing with Section 53311), Part 1, Division 2, of Title 5 of the Government Code of the State of California.

"Administrative Expenses" means the following actual or reasonably estimated costs directly related to administration of the CFD: the costs of computing the Special Tax and preparing the annual Special Tax collection schedules (whether by the City, a designee thereof, or both); costs of collecting the Special Taxes; costs associated with preparing Special Tax disclosure statements and responding to public inquiries, protests, or appeals regarding the Special Taxes; and the City's annual administration fees and third party expenses. Administrative Expenses shall also include amounts estimated or advanced by the City for any other administrative purposes of the CFD, including attorney's fees, costs associated with annexations to the CFD, and other costs related to commencing and pursuing to completion any foreclosure of delinquent Special Taxes.

"Administrator" means an official of the City, or any designee thereof, responsible for determining the Special Tax Requirement and providing for the levy and collection of the Special Tax.

“Assessor’s Parcel” or **“Parcel”** means a lot or parcel shown on an Assessor’s Parcel Map with an assigned Assessor’s Parcel Number.

“Assessor’s Parcel Map” means an official map of the County Assessor designating parcels by Assessor’s Parcel Number.

“Assessor’s Parcel Number” means a unique number assigned to an Assessor’s Parcel by the County Assessor for purposes of identifying a property.

“Authorized Services” means the public services authorized to be funded by the CFD as set forth in the documents adopted by the City Council at CFD Formation.

“CFD” or **“CFD No. 2024-1”** means the City of Marina Community Facilities District No. 2024-1 (The Dunes West Side Services).

“CFD Formation” means the date on which the Resolution of Formation to form the CFD was adopted by the City Council.

“City” means the City of Marina.

“City Council” means the City Council of the City of Marina, acting as the legislative body of the CFD.

“County” means the County of Monterey.

“Developed Property” means, in any Fiscal Year, all Parcels of Taxable Property for which a use permit or building permit for new construction of a residential or non-residential structure (which shall not include a permit issued solely for construction of the foundation if another permit remains to be issued for vertical construction of the building) was issued prior to June 1 of the preceding Fiscal Year.

“Escalation Factor” means, in any Fiscal Year, the lesser of (i) the percentage increase, if any, in the Construction Cost Index for the San Francisco region in the twelve (12)-month period ending June 1 of the prior Fiscal Year, as published in the Engineering News Record (or other comparable source if the Engineering News Record is discontinued or otherwise not available), or (ii) four percent (4.0%). If, in any Fiscal Year, it is determined that the Construction Cost Index decreased in the prior Fiscal Year, the Escalation Factor shall be zero, and there shall be no corresponding decrease in the Maximum Special Taxes calculated pursuant to Section C below.

“Final Map” means a final map approved by the City pursuant to the Subdivision Map Act (California Government Code Section 66410, *et seq.*) that creates individual lots on which a building permit can be issued for construction of Residential Units without further subdivision of the lots.

“Fiscal Year” means the period starting on July 1 and ending on the following June 30.

“Maximum Special Tax” means the maximum Special Tax, determined in accordance with Section C, that can be levied in any Fiscal Year.

“Non-Residential Property” means, in any Fiscal Year, all Parcels of Developed Property that are not Single Family Detached Property, Single Family Attached Property, Owners Association Property, or Public Property.

“Owners Association” means a homeowners association or property owners association that provides services to, and collects assessments, fees, dues, or charges from, property within the CFD.

“Owners Association Property” means, in any Fiscal Year, all Parcels within the CFD that are owned in fee or by easement by the Owners Association, not including any such property that is located directly under a residential structure.

“Proportionately” means, for Developed Property, that the ratio of the actual annual Special Tax levied in any Fiscal Year to the Maximum Special Tax authorized to be levied in that Fiscal Year is equal for all Assessor’s Parcels of Developed Property. For Undeveloped Property, “Proportionately” means that the ratio of the actual annual Special Tax levied in any Fiscal Year to the Maximum Special Tax authorized to be levied in that Fiscal Year is equal for all Assessor’s Parcels of Undeveloped Property.

“Public Property” means, in any Fiscal Year: (i) all Parcels within the boundaries of the CFD that are owned by or irrevocably offered for dedication to the federal government, the State of California, the City, the Successor Agency to the Marina Redevelopment Agency, or any other public agency; provided, however, that any property leased by a public agency to a private entity and subject to taxation under Section 53340.1 of the Act (as such section may be amended or replaced) shall be taxed and classified in accordance with its use; or (ii) all Parcels within the boundaries of the CFD that are encumbered by an unmanned utility easement making impractical its utilization for other than the purpose set forth in the easement.

“Residential Unit” means an individual single-family detached unit, an individual residential unit within a duplex, halfplex, triplex, fourplex, townhome, live/work or condominium structure, or an individual apartment unit. An Accessory Unit that shares a Parcel with a single-family detached unit shall not be considered a separate Residential Unit for purposes of this RMA.

“RMA” means this Rate and Method of Apportionment of Special Tax.

“Single Family Attached Property” means, in any Fiscal Year, all Parcels of Developed Property in Tax Zone 2 for which a building permit was issued for construction of a residential structure consisting of two or more Residential Units that share common walls.

“Single Family Detached Property” means, in any Fiscal Year, all Parcels of Developed Property in Tax Zone 2 for which a building permit was issued for construction of a Residential Unit that does not share a common wall with another Residential Unit.

“Special Tax” means any tax levied within the CFD to pay the Special Tax Requirement.

“Special Tax Requirement” means the amount of revenue needed in any Fiscal Year to pay for: (i) Authorized Services, (ii) establishment of reserves, (iii) Administrative Expenses, and (iv) amounts needed to cure any delinquencies in the payment of Special Taxes which have occurred in prior Fiscal Years.

“Taxable Property” means all Assessor’s Parcels within the boundaries of the CFD that are not exempt from the Special Tax pursuant to law or Section E below.

“Tax Zone” means a mutually exclusive geographic area within which the Special Tax may be levied pursuant to this RMA. The three Tax Zones in the CFD are identified in Attachment 1 hereto.

“Tax Zone 1” means the area identified as Tax Zone 1 in Attachment 1 of this RMA.

“Tax Zone 2” means the area identified as Tax Zone 2 in Attachment 1 of this RMA.

“Tax Zone 3” means the area identified as Tax Zone 3 in Attachment 1 of this RMA.

“Undeveloped Property” means, in any Fiscal Year, all Parcels of Taxable Property in the CFD that are not Developed Property.

B. DATA FOR ANNUAL TAX LEVY

Each Fiscal Year, the Administrator shall identify the current Assessor’s Parcel Numbers for all Parcels of Taxable Property within the CFD. The Administrator shall also determine: (i) whether each Parcel of Taxable Property is Developed Property or Undeveloped Property, (ii) in which Tax Zone each Assessor’s Parcel is located, (iii) whether each Parcel of Developed Property in Tax Zone 2 or Tax Zone 3 is Single Family Detached Property, Single Family Attached Property, or Non-Residential Property, and (iv) the Special Tax Requirement for the then-current Fiscal Year.

In any Fiscal Year, if it is determined that (i) a Final Map or parcel map for a portion of property in the CFD was recorded after the last date upon which the Assessor will incorporate the newly-created Parcels into the then current tax roll, (ii) because of the date the Final Map or parcel map was recorded, the Assessor does not yet recognize the new Parcels created by the Final Map or parcel map, and (iii) one or more of the newly-created Parcels meets the definition of Developed Property, the Administrator shall calculate the Special Tax for the property affected by recordation of the Final Map or parcel map by determining the Special Tax that applies separately to each newly-created Parcel, then applying the sum of the individual Special Taxes to the Parcel that was subdivided by recordation of the Final Map or parcel map.

C. MAXIMUM SPECIAL TAXES

1. Developed Property, Tax Zone 1

The Maximum Special Tax for each Parcel of Developed Property in Tax Zone 1 for Fiscal Year 2024-25 is the Maximum Special Tax identified for the Parcel in Attachment 2 of this RMA. On July 1, 2025 and each July 1 thereafter, the Maximum Special Tax amounts in Attachment 2 shall be adjusted by the Escalation Factor. The Maximum Special Tax assigned to each Parcel shall continue to apply to the Parcel regardless of changes in configuration, Acreage, or Assessor's Parcel Number. If two or more Parcels are combined, the Maximum Special Taxes assigned to such Parcels shall also be combined. If a Parcel is subdivided, the Administrator shall determine the appropriate allocation of the Maximum Special Tax to the new Parcels created by the subdivision based on the land uses that are constructed or anticipated to be constructed on each new Parcel.

2. Undeveloped Property, Tax Zone 1

The Maximum Special Tax for each Parcel of Undeveloped Property in Tax Zone 1 for Fiscal Year 2024-25 is the Maximum Special Tax identified for the Parcel in Attachment 2 of this RMA. On July 1, 2025 and each July 1 thereafter, the Maximum Special Tax amounts in Attachment 2 shall be adjusted by the Escalation Factor.

3. Developed Property, Tax Zone 2

The Maximum Special Tax for a Parcel of Developed Property in Tax Zone 2 shall be determined by reference to Table 1 below.

**Table 1
Maximum Special Tax
Developed Property in Tax Zone 2**

Land Use Category	Maximum Special Tax Fiscal Year 2024-25 *
Single Family Detached Property	\$2,305.63 per Residential Unit
Single Family Attached Property	\$1,959.79 per Residential Unit
Non-Residential Property	\$18,974.36 per Acre

* On July 1, 2025, and on each July 1 thereafter, all figures shown in Table 1 above shall be increased by the Escalation Factor.

4. Undeveloped Property, Tax Zone 2

The Maximum Special Tax for Undeveloped Property in Tax Zone 2 for Fiscal Year 2024-25 is \$18,974.36 per Acre, which amount shall, on July 1, 2025 and each July 1 thereafter, be adjusted by the Escalation Factor.

5. Developed Property, Tax Zone 3

The Maximum Special Tax for a Parcel of Developed Property in Tax Zone 3 shall be determined by reference to Table 2 below.

Table 2
Maximum Special Tax
Developed Property in Tax Zone 3

Land Use Category	Maximum Special Tax Fiscal Year 2024-25 *
Single Family Detached Property	\$2,305.63 per Residential Unit
Single Family Attached Property	\$2,075.07 per Residential Unit
Non-Residential Property	\$6,442.00 per Acre

* On July 1, 2025, and on each July 1 thereafter, all figures shown in Table 1 above shall be increased by the Escalation Factor.

6. Undeveloped Property, Tax Zone 3

The Maximum Special Tax for Undeveloped Property in Tax Zone 3 for Fiscal Year 2024-25 is \$1,500 per Acre, which amount shall, on July 1, 2025 and each July 1 thereafter, be adjusted by the Escalation Factor.

D. METHOD OF LEVY AND COLLECTION OF SPECIAL TAXES

Each Fiscal Year, the Administrator shall determine the Special Tax Requirement for that Fiscal Year and levy the Special Tax on all Parcels of Taxable Property as follows:

- Step 1.** The Special Tax shall be levied Proportionately on each Parcel of Developed Property in all three Tax Zones up to 100% of the Maximum Special Tax for each Parcel for such Fiscal Year until the amount levied is equal to the Special Tax Requirement.
- Step 2.** If additional revenue is needed after Step 1, the Special Tax shall be levied Proportionately on each Parcel of Undeveloped Property in Tax Zone 1 up to 100% of the Maximum Special Tax for each Parcel for such Fiscal Year until the amount levied, when combined with the amount levied pursuant to Step 1, is equal to the Special Tax Requirement.
- Step 3.** If additional revenue is needed after Step 2, the Special Tax shall be levied Proportionately on each Parcel of Undeveloped Property in Tax Zone 2 up to 100% of the Maximum Special Tax for each Parcel for such Fiscal Year

until the amount levied, when combined with the amount levied pursuant to Steps 1 and 2, is equal to the Special Tax Requirement.

- Step 4.** If additional revenue is needed after Step 3, the Special Tax shall be levied Proportionately on each Parcel of Undeveloped Property in Tax Zone 3 up to 100% of the Maximum Special Tax for each Parcel for such Fiscal Year until the amount levied, when combined with the amount levied pursuant to Steps 1, 2 and 3, is equal to the Special Tax Requirement.

The Special Tax for the CFD shall be collected at the same time and in the same manner as ordinary ad valorem property taxes provided, however, that the City may (under the authority of Government Code Section 53340) collect Special Taxes at a different time or in a different manner if necessary to meet the financial obligations of the CFD, and the Special Tax shall be equally subject to foreclosure if delinquent. The Special Tax shall be levied in perpetuity as necessary to pay the Special Tax Requirement.

E. EXEMPTIONS

Notwithstanding any other provision of this RMA, no Special Tax shall be levied on Parcels of Public Property or Owners Association Property, except as otherwise provided in the Act.

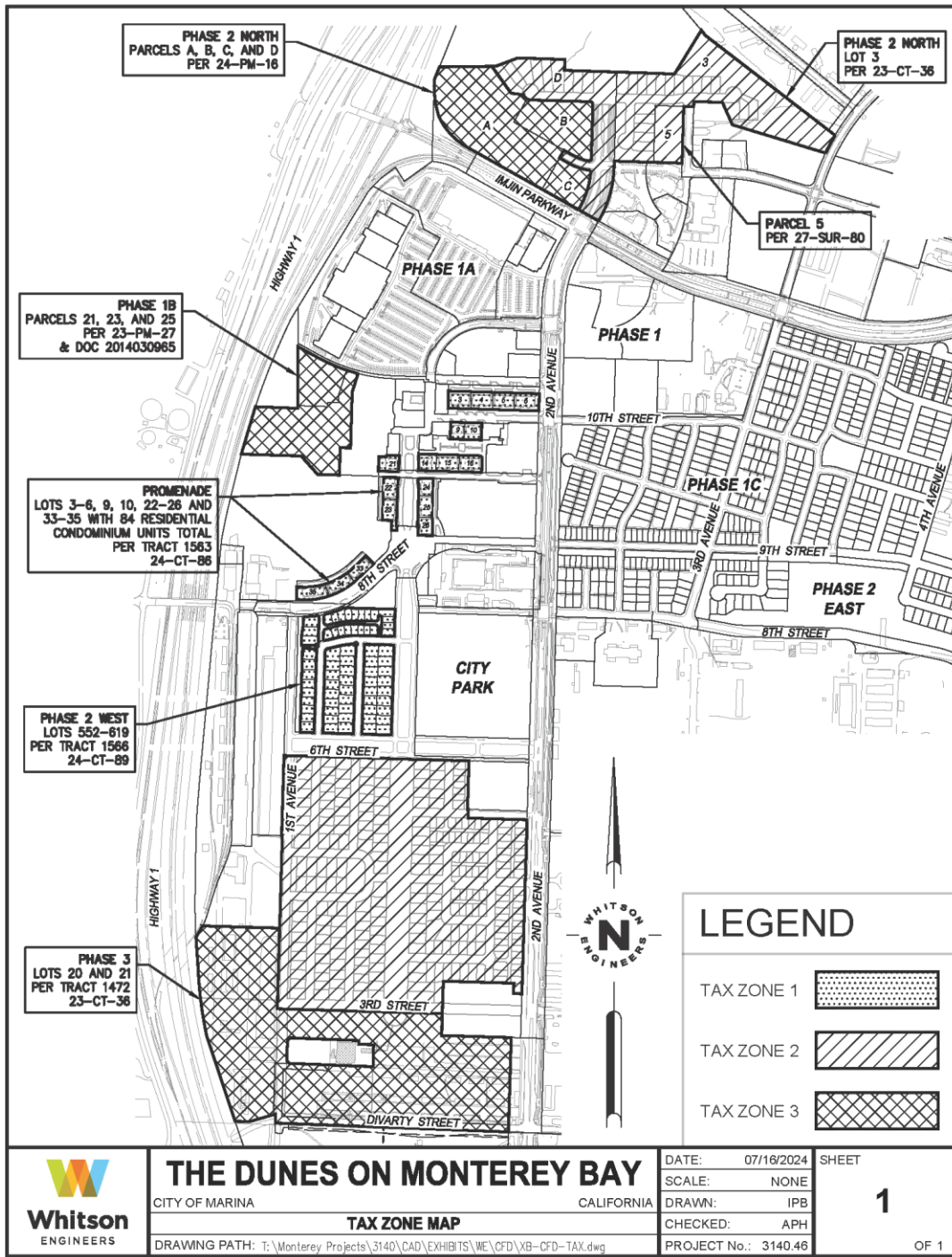
F. INTERPRETATION OF SPECIAL TAX FORMULA

The City reserves the right to make minor administrative and technical changes to this document that do not materially affect the rate and method of apportioning Special Taxes. In addition, the interpretation and application of any section of this document shall be left to the City's discretion. Interpretations may be made by the City by resolution of the City Council for purposes of clarifying any vagueness or ambiguity in this RMA.

ATTACHMENT 1

**City of Marina
Community Facilities District No. 2024-1
(The Dunes West Side Services)**

Identification of Tax Zones



ATTACHMENT 2

**City of Marina
Community Facilities District No. 2024-1
(The Dunes West Side Services)**

**Tax Zone 1
Maximum Special Tax by Parcel**

ATTACHMENT 2

City of Marina
Community Facilities District No. 2024-1
(The Dunes West Side Services)

Tax Zone 1
Maximum Special Tax by Parcel

Fiscal Year 2024-25 Assessor's Parcel No.	Fiscal Year 2024-25 Maximum Special Tax
031-284-001-000	\$2,305.63
031-284-002-000	\$2,305.63
031-284-003-000	\$2,305.63
031-284-004-000	\$2,305.63
031-284-005-000	\$2,305.63
031-284-006-000	\$2,305.63
031-284-007-000	\$2,305.63
031-284-008-000	\$2,305.63
031-284-009-000	\$2,305.63
031-284-010-000	\$2,305.63
031-284-011-000	\$2,305.63
031-284-012-000	\$2,305.63
031-284-013-000	\$1,959.79
031-284-014-000	\$1,959.79
031-284-015-000	\$1,959.79
031-284-016-000	\$1,959.79
031-284-017-000	\$1,959.79
031-284-018-000	\$1,959.79
031-284-019-000	\$1,959.79
031-284-020-000	\$1,959.79
031-284-021-000	\$1,959.79
031-284-022-000	\$1,959.79
031-284-023-000	\$1,959.79
031-284-024-000	\$1,959.79
031-284-025-000	\$1,959.79
031-284-026-000	\$1,959.79
031-284-027-000	\$1,959.79
031-284-028-000	\$1,959.79
031-284-029-000	\$1,959.79
031-284-030-000	\$1,959.79
031-284-031-000	\$1,959.79
031-284-032-000	\$1,959.79
031-284-033-000	\$2,305.63

Fiscal Year 2024-25 Assessor's Parcel No.	Fiscal Year 2024-25 Maximum Special Tax
031-284-034-000	\$2,305.63
031-284-035-000	\$2,305.63
031-284-036-000	\$2,305.63
031-284-037-000	\$2,305.63
031-284-038-000	\$2,305.63
031-284-039-000	\$2,305.63
031-284-040-000	\$2,305.63
031-284-041-000	\$2,305.63
031-284-042-000	\$2,305.63
031-284-043-000	\$2,305.63
031-284-044-000	\$2,305.63
031-284-045-000	\$2,305.63
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031-284-047-000	\$2,305.63
031-284-048-000	\$2,305.63
031-284-049-000	\$2,305.63
031-284-050-000	\$2,305.63
031-284-051-000	\$2,305.63
031-284-052-000	\$2,305.63
031-284-053-000	\$2,305.63
031-284-054-000	\$2,305.63
031-284-055-000	\$2,305.63
031-284-056-000	\$2,305.63
031-284-057-000	\$2,305.63
031-284-058-000	\$2,305.63
031-284-059-000	\$2,305.63
031-284-060-000	\$2,305.63
031-284-061-000	\$2,305.63
031-284-062-000	\$2,305.63
031-284-063-000	\$2,305.63
031-284-064-000	\$2,305.63
031-284-065-000	\$2,305.63
031-284-066-000	\$2,305.63
031-284-067-000	\$2,305.63
031-284-068-000	\$2,305.63
031-285-001-000	\$2,075.07
031-285-002-000	\$1,844.51
031-285-003-000	\$1,844.51
031-285-004-000	\$2,075.07
031-285-006-000	\$2,075.07
031-285-007-000	\$1,844.51

Fiscal Year 2024-25 Assessor's Parcel No.	Fiscal Year 2024-25 Maximum Special Tax
031-285-008-000	\$2,075.07
031-285-009-000	\$1,844.51
031-285-010-000	\$2,075.07
031-285-012-000	\$2,075.07
031-285-013-000	\$1,844.51
031-285-014-000	\$1,844.51
031-285-015-000	\$2,075.07
031-286-001-000	\$2,075.07
031-286-002-000	\$2,075.07
031-286-003-000	\$2,075.07
031-286-004-000	\$2,075.07
031-286-005-000	\$2,075.07
031-286-006-000	\$2,075.07
031-286-008-000	\$2,075.07
031-286-009-000	\$2,075.07
031-286-010-000	\$2,075.07
031-286-011-000	\$2,075.07
031-286-012-000	\$2,075.07
031-286-013-000	\$2,075.07
031-286-015-000	\$2,075.07
031-286-016-000	\$2,075.07
031-286-017-000	\$2,075.07
031-286-018-000	\$2,075.07
031-286-019-000	\$2,075.07
031-286-020-000	\$2,075.07
031-296-001-000	\$2,075.07
031-296-002-000	\$1,844.51
031-296-003-000	\$2,075.07
031-296-004-000	\$1,844.51
031-296-005-000	\$2,075.07
031-296-007-000	\$2,075.07
031-296-008-000	\$1,844.51
031-296-009-000	\$2,075.07
031-296-010-000	\$1,844.51
031-296-011-000	\$2,075.07
031-296-013-000	\$2,075.07
031-296-014-000	\$1,844.51
031-296-015-000	\$2,075.07
031-296-016-000	\$1,844.51
031-296-017-000	\$2,075.07
031-296-019-000	\$2,075.07

Fiscal Year 2024-25 Assessor's Parcel No.	Fiscal Year 2024-25 Maximum Special Tax
031-296-020-000	\$1,844.51
031-296-021-000	\$2,075.07
031-296-022-000	\$1,844.51
031-296-023-000	\$2,075.07
031-297-001-000	\$2,075.07
031-297-002-000	\$2,075.07
031-297-003-000	\$2,075.07
031-297-005-000	\$2,075.07
031-297-006-000	\$2,075.07
031-297-007-000	\$2,075.07
031-297-008-000	\$2,075.07
031-297-010-000	\$2,075.07
031-297-011-000	\$2,075.07
031-297-012-000	\$2,075.07
031-297-014-000	\$2,075.07
031-297-015-000	\$1,844.51
031-297-016-000	\$2,075.07
031-297-017-000	\$1,844.51
031-297-018-000	\$2,075.07
031-298-001-000	\$2,075.07
031-298-002-000	\$1,844.51
031-298-003-000	\$2,075.07
031-298-004-000	\$1,844.51
031-298-005-000	\$2,075.07
031-298-007-000	\$2,075.07
031-298-008-000	\$2,075.07
031-298-009-000	\$2,075.07
031-298-011-000	\$2,075.07
031-298-012-000	\$1,844.51
031-298-013-000	\$2,075.07
031-298-014-000	\$1,844.51
031-298-015-000	\$2,075.07
031-298-017-000	\$2,075.07
031-298-018-000	\$1,844.51
031-298-019-000	\$2,075.07
031-298-020-000	\$1,844.51
031-298-021-000	\$2,075.07

* On July 1, 2025, and each July 1 thereafter, all dollar amounts shown above shall be adjusted by the Escalation Factor, as defined by the RMA.

EXHIBIT F

SAMPLE BALLOT

**CITY OF MARINA
COMMUNITY FACILITIES DISTRICT NO. 2024-1
(THE DUNES WEST SIDE SERVICES)**

SPECIAL TAX ELECTION

October 15, 2024

PROPOSITION A: Shall the City of Marina Community Facilities District No. 2024-1 (The Dunes West Side Services) (the “District”), in order to finance certain services and administrative expenses, be authorized to levy a special tax at the rates of (a) for Tax Zone 1, between \$1,844.51 and \$2,305.63 per parcel, (b) for Tax Zone 2, \$2,305.63 per single-family detached unit, \$1,959.79 per single-family attached unit, and \$18,974.36 per acre of non-residential property and undeveloped property, and (c) for Tax Zone 3, \$2,305.63 per single-family detached unit, \$2,075.07 per single-family attached unit, \$6,442.00 per acre of non-residential property, and \$1,500 per acre of undeveloped property, each increased by 4% or less per year, in perpetuity, as provided in the resolution of the City Council of the City of Marina, adopted on September 4, 2024?

YES_____

NO_____

PROPOSITION B: For each year commencing with Fiscal Year 2024-25, shall the appropriations limit, as defined by subdivision (h) of Section 8 of Article XIII B of the California Constitution, for the District be an amount equal to \$50,000,000, increased annually in accordance with California law?

YES_____

NO_____

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of September 4, 2024

**CITY COUNCIL TO CONSIDER ADOPTING RESOLUTION NO. 2024-,
RECEIVING An UPDATE PRESENTATION AND, PROVIDING INPUT
AND APPROVAL OF FINAL CONCEPT DESIGN AND APPROVAL OF
PHASING THE PROJECT DELIVERY FOR DEL MONTE BOULEVARD
LANDSCAPING, MULTI-MODAL IMPROVEMENTS, AND DOWNTOWN
MARINA STREETSCAPE AND AUTHORIZE CALL FOR BIDS FOR THE
DEL MONTE BOULEVARD MEDIAN LANDSCAPING, PHASE 1
PROJECT**

REQUEST:

It is requested that the City Council consider approving and adopting Resolution No. 2024-, for the following actions:

1. Receiving an update presentation, **EXHIBIT A**, for the Del Monte Boulevard Landscaping, Multi-Modal Improvements, and Downtown Marina Streetscape, and;
2. Providing input and approval of final concept design, and;
3. Approving phasing the delivery of the Del Monte Boulevard Landscaping, Multi-Modal Improvements, and Downtown Marina Streetscape, and;
4. Authorizing Call for Bids for the Del Monte Boulevard Median Landscaping Phase 1 Project.

BACKGROUND:

Since Marina's incorporation in 1975, the City has facilitated many surveys, public workshops, and studies to vitalize Marina's existing commercial areas in its Central Business District. The closure of Fort Ord military base in 1995 and the loss of jobs and population associated with that further emphasized the need to vitalize the City's downtown.

This was reiterated again with the adoption of the General Plan in 2000 and with other City Council actions in 2001 recognizing that the creation of an attractive pedestrian-friendly and visitor-serving commercial district was key to establishing Marina's identity and image.

In 2002 an Ad Hoc Marina Downtown Committee was formed that encouraged goals to revitalize Marina's retail commercial areas. In its report to the City Council the Committee stated:

"Revitalization of Marina's commercial area along Del Monte Boulevard and Reservation Road was identified by the Marina City Council in 2001 as one of a number of strategic issues which the City needed to address. In its Strategic Issues Report, the Council recognized that the creation of an attractive, pedestrian friendly and visitor-serving commercial district was key to Marina's evolving identity and image.

In 2005, the City Council adopted the Marina Downtown Vision and Downtown Design Guidelines for developing a vital downtown core. This Vision Plan illustrated design concepts for Downtown Marina. While the Plan focused on the Reservation Road corridor, it identified concepts for public streetscape right-of-way that would provide benefits of reduced automobile speeds, safe pedestrian crossings, wider sidewalks, and accommodation of multiple modes of transportation (cars, buses, bicycles, and pedestrians). Suggested concepts included:

- Reduce through-traffic travel lanes from four lanes to two lanes
- Provide roundabouts at key intersections
- Provide on-street parallel parking
- Provide bicycle lanes
- Provide wider sidewalks to encourage pedestrian travel
- Provide pedestrian street crossings to improve pedestrian visibility for drivers, and to reduce pedestrian crossing distance and time
- Provide landscaped medians
- Consider public art as part of the streetscape

It was then decided that to fulfill this vision a Specific Plan should be developed. The Downtown Vitalization Specific Plan was initiated in 2006. The stated goal of the Plan was to “transform Central Marina and its two major corridors, Reservation Road and Del Monte Boulevard, into a unique, vibrant, and pedestrian-friendly Downtown with diverse shopping venues and increased housing opportunities.”

A draft of the Downtown Vitalization Specific Plan was presented publicly in March 2011. The overall goals of the Specific Plan included:

- Create a destination center for the Marina community that accommodates a mix of commercial, retail, dining, entertainment, and residential uses served by a multi-faceted transportation system
- Establish Downtown as a place of cultural, social, economic, and civic vitality.
- Maximize the City’s ability to capture economic opportunities that may otherwise be lost to competing jurisdictions.

The Final Plan was never formally approved, and due to lack of funding the project stalled again until 2017 when the City Council appointed another Ad Hoc Committee to address new issues in the Downtown and complete the long-anticipated Specific Plan. This process has been actively going on since 2018. Draft Plans and Environmental Impact Reports have now been completed and the Final Downtown Vitalization Specific Plan is going before the Planning Commission this month, and to the City Council in October 2024 for final approval. The Vision of the Specific Plan is to establish Downtown Marina as:

“A place with a unique, small coastal town character where people can work, live, and shop in an environment that creates a feeling of cohesiveness, compactness, and individual community identity; a place with a vibrant economy that accommodates a variety of businesses, residences, and civic uses; and, a place that is architecturally pleasing and sustainable, achieved through attractive storefronts, eco-friendly design, and plentiful landscaping and pedestrian amenities to encourage people to walk along tree-lined streets and socialize in civic and public spaces.”

One of the Specific Plan key goals is, “Invest in strategic infrastructure projects through the City’s Capital Improvement Program to upgrade pavement and enhance traffic circulation.”

Since the City’s incorporation in 1975, it has been a desire and goal to improve and vitalize the City’s Downtown Business District. Lack of funding has been a primary deterrent to achieving this goal. The Del Monte Boulevard Medians & Downtown Marina Streetscape final concept plan before the City Council tonight is a beginning step to achieving this goal from almost 50 years ago.

The Downtown Vitalization Specific Plan has an implementation section that identifies various strategies to move the plan forward which will require investment from both the public and private sector. This Del Monte Boulevard Medians & Downtown Marina Streetscape Plan represents a major public investment that will transform the medians into a welcoming and identifying placemaker for the Downtown Business District, and will begin the streetscape transformation of reducing automobile speeds and pedestrian and bike improvements envisioned in 2005 by reducing the travel lanes from four to two and building key roundabouts that will better serve the City's needs and transition away from what originally functioned as a state highway.

To that end, the City Council included \$4M funding within the current Capital Improvement Program (Project No. EDC2126) for landscape and right-of-way streetscape improvements to serve as a change catalyst to initiate beneficial changes in the downtown.

The City also applied for and was successful in being selected for a Regional Surface Transportation Improvement Program funding in the amount of \$ 1,717,500 to implement pedestrian and bicycle safety improvements at the intersection of Del Monte Boulevard and Reservation Road.

ANALYSIS:

The City has engaged the services of Wallace Group and BEK Collective to develop median landscape plans and streetscape features for consideration. The traffic engineering firm, Kimley-Horn has modeled traffic in response to a road diet (reduction from four automobile lanes to two automobile lanes with additional bicycle and pedestrian facilities), as well as intersection roundabouts at Del Monte Boulevard/ Reindollar Avenue and Del Monte Boulevard/Palm Street intersections. The road diet addresses traffic speeds with traffic calming and multi-modal improvements for more balanced and safer vehicular, bicycle, and pedestrian use.

An online survey and several well attended communities outreach events were completed to collect input and feedback. The concept plans for the Del Monte Boulevard Median landscaping, downtown streetscape, and lane reallocation, and intersection roundabouts were presented to the Public Works Commission on November 16, 2023. Input from community outreach events and the Public Works Commission was addressed and are included in the presentation.

At the December 5th, 2023, City Council meeting, BEK Collective and Kimley Horn presented landscaping concept and traffic simulation for the multi-modal improvements for the Del Monte Boulevard. The traffic simulation showed that the road diet meets the city's standards for level of service for the intersections. Additionally, it showed that the northbound and southbound travel times along Del Monte from Highway 1 to Reservation Road did not increase from today's traffic volume and the traffic volume projected at 2040 with the road diet and two roundabouts. The road diet does not work as far as maintaining or improving travel times without the two roundabouts.

The City Council continued the discussion of this project on February 6th, 2024, City Council meeting and provided feedback to staff regarding cultural art area, plants and shrubs, median lighting, flags, bicycle safety and maintenance of proposed improvements.

Since the last presentation, staff/consultants completed the following:

- Arborist Report, **EXHIBIT B**
- Tree Committee Approval, **EXHIBIT B**
- ATP Grant Application for \$14.2 million submitted for the proposed roundabouts, road diet and streetscape. The horizontal layouts of roundabouts and road diet were refined to

address Right of Way limits and enhance traffic calming features, (Roundabout footprints and median alignments are slightly different from previous presentation).

- Topographic Survey of existing conditions

The Del Monte Boulevard Landscaping, Multi-Modal Improvements, and Downtown Marina Streetscape project is recommended to be phased for delivery due to funding source and construction efficiency. The Del Monte Boulevard Landscaping, Phase 1 Project will include the installation of landscaping improvements of medians between Reservation Road and Carmel Avenue. Phase 2 of the Del Monte Boulevard Landscaping will be incorporated during the construction of the proposed roundabouts and road diet and streetscape.

The arborist identified twenty-two total existing trees in the proposed project site, Del Monte Blvd. median between Reservation Road and Highway 1 on ramp. The Tree Committee approved removal of eleven trees, one (1) Monterey cypress, four (4) paperbarks, four (4) myoporum and two (2) olive trees. All trees to be removed are in poor health condition and are located within the raised median of Del Monte Blvd. Impact of the proposed construction will exacerbate their conditions and become a safety hazard. In the event of failure any of the trees could cause a safety issue for passing cars and their occupants.

Tree replacements shall be planted at a 2:1 ratio for a total of twenty-two new trees. Staff recommends tree replacement with Monterey cypress with accent colorful low-profile trees/large shrubs such as Arbutus ‘Marina’ and Toyon. Monterey cypress is recommended as it thrives in windy areas and blends well with the existing Monterey cypress to remain.

The planting palette is a balance of California native species and high performing, low water demand, low maintenance, non- invasive, and Marina weather/soils tolerant ornamentals. This palette includes a mix of groundcovers, ornamental grasses, small to medium shrubs and accent color for texture and movement inspired by the wind and waves of the region.

The median will include hard scape of stamped concrete and cobble stones to match existing, decorative concrete and cobble stone paving to remain. The landscaping includes low, precast concrete modular walls scalloping along the median. Decorative and interactive lights will be incorporated on the walls and can be programmed to change colors for City events. Flag holders will be re-established along the medians.

The Del Monte Boulevard Median Landscape project, Phase 1 is estimated to be in construction in Spring 2025.

The Reservation Road and Del Monte Boulevard Intersections Safety Improvements Project, a grant funded project is currently being designed and will be presented at a future City Council meeting. Construction of these two projects will be coordinated to minimize public inconvenience and maximize construction efficiencies.

FISCAL IMPACT:

The Del Monte Boulevard Median Landscape Demonstration project (QLR 1901) and Downtown Vitalization Implementation project (EDC2126) are included in the Capital Improvement Program with a budget of \$25,000 and \$4,000,000, respectively funded from the General Fund. At this point, the funding may be sufficient to cover all the median landscaping improvements. The Phase 1 landscaping is estimated to cost \$2.1 million. The Phase 2 landscaping portion is estimated to cost \$1.9 million.

The Del Monte Boulevard improvement portion of this project from Reservation Road to Hwy 1 consisting of the road diet reduction from four to two lanes, roundabouts, bike and pedestrian facilities, and streetscape improvements is estimated to cost \$16.2 million dollars. The City has applied for a \$14.2 million dollar transportation grant for the design and construction of the Del Monte Boulevard improvements. This grant will require a \$2.0 million dollar match (not yet funded) from the city if approved.

The project competes for a share of \$568M in funding available through the Active Transportation Program Grants (ATP). Award and certification are anticipated to be announced in December of 2024 or January 2025. Design and construction of this phase of work is contingent on successful grant selection of the project

California Environmental Quality Act (CEQA)

The presentation and providing design input for Del Monte Boulevard landscaping and multi modal improvements and downtown Marina streetscape is not a project as defined by the California Environmental Quality Act (CEQA) per Article 20 Section 15378 and under General Rule Article 5 Section 15061.

CONCLUSION:

This request is submitted to the City Council for consideration and input.

Respectfully submitted,

Elvira Morla-Camacho, P.E., QSD
Project Management Services
Wallace Group

REVIEWED/CONCUR:

Layne P. Long
City Manager
City of Marina

RESOLUTION NO. 2024-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARINA RECEIVING AN UPDATE PRESENTATION AND, PROVIDING INPUT AND APPROVAL OF FINAL CONCEPT DESIGN AND APPROVAL OF PHASING THE PROJECT DELIVERY FOR DEL MONTE BOULEVARD LANDSCAPING, MULTI-MODAL IMPROVEMENTS, AND DOWNTOWN MARINA STREETScape AND AUTHORIZE CALL FOR BIDS FOR THE DEL MONTE BOULEVARD MEDIAN LANDSCAPING, PHASE 1 PROJECT

WHEREAS, the City of Marina is in the process of developing a Downtown Vitalization Specific Plan. One aspect of this plan is changing the right-of-way to better serve the City's needs and transition away from what originally functioned as a state highway; and

WHEREAS, the Del Monte Boulevard Median Landscape Demonstration project (QLR 1901) and Downtown Vitalization Implementation Project (EDC2126) are included in the Capital Improvement Program with a budget of \$25,000 and \$4,000,000, respectively; and

WHEREAS, staff have engaged the services of the Wallace Group and BEK Collective to develop median landscape plans and streetscape features for consideration. The traffic engineering firm, Kimley-Horn has modeled traffic in response to a road diet (reduction from four automobile lanes to two automobile lanes with additional bicycle and pedestrian facilities), as well as possible intersection roundabouts on Del Monte Boulevard between Highway 1 and Reservation Road. The road diet addresses traffic calming and multi-modal improvements for a more balance and safer vehicular, bicycle and pedestrian use; and

WHEREAS, an online survey and several well attended community outreaches were completed to collect input and feedback. The concept plans for the Del Monte Boulevard Median landscaping, downtown streetscape, and lane reallocation and intersection roundabouts were presented to the Public Works Commission on November 16, 2023; and

WHEREAS, on December 5th, 2023, the City Council Meeting, BEK and Kimly Horm presented landscaping concept and traffic simulation for the multi-modal improvements for the Del Monte Boulevard. The City Council continued the discussion of this project on February 6th, 2024, City Council meeting and provided feedback to staff regarding cultural art area, plants and shrubs, median lighting, flags, bicycle safety and maintenance of proposed improvements.; and

WHEREAS, since the last presentation, staff completed the following: Arborist Report, **EXHIBIT B**, Tree Committee Approval, **EXHIBIT B** and ATP Grant Application submitted for the proposed roundabouts, road diet and streetscape. The horizontal layouts of roundabouts and road diet were refined to address Right of Way limits and enhance traffic calming features, (Roundabout footprints and median alignments are slightly different from previous presentation); and

WHEREAS, the presentation and providing design input for Del Monte Boulevard Landscaping and Multi Modal Improvements and Downtown Marina Streetscape Projects is not a project as defined by the California Environmental Quality Act (CEQA); and

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Marina that does hereby:

1. Received an update presentation for the Del Monte Boulevard Landscaping and Multi-Modal Improvements and Downtown Marina Streetscape; and
2. Provided input and approval of final concept design; and
3. Approved phasing the delivery of the Del Monte Boulevard Landscaping, Multi-Modal Improvements, and Downtown Marina Streetscape; and
4. Authorized Call for Bids for the Del Monte Boulevard Median Landscaping Phase 1 Project.

PASSED AND ADOPTED by the City Council of the City of Marina at a regular meeting duly held on the 4th day of September 2024, by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ATTEST:

Bruce C. Delgado, Mayor

Anita Sharp, Deputy City Clerk



***DEL MONTE BLVD MEDIANS
& DOWNTOWN MARINA STREETSCAPE***

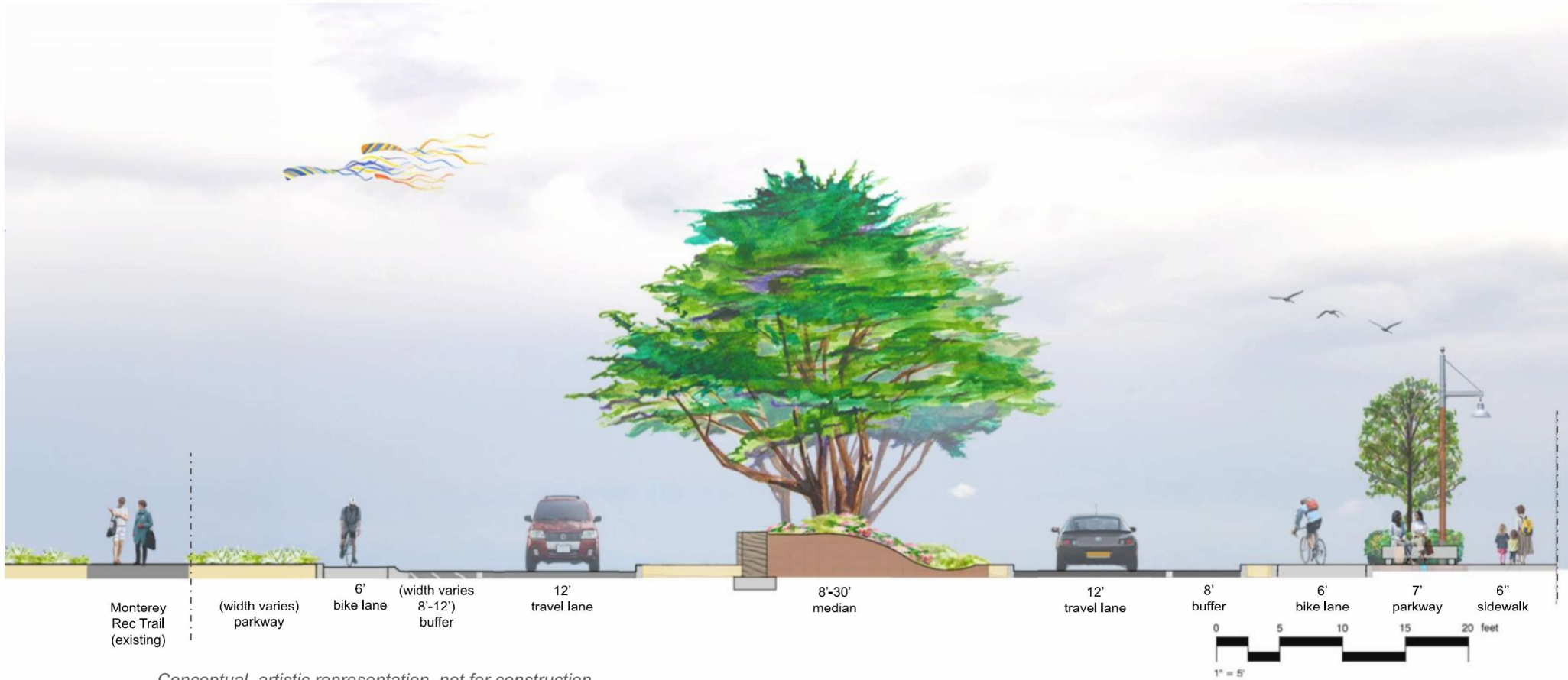
City Council Meeting
September 4, 2024



***DEL MONTE BLVD MEDIANS
DOWNTOWN MARINA STREETSCAPE***



DEL MONTE BLVD MEDIANS DOWNTOWN MARINA STREETSCAPE



DEL MONTE BLVD MEDIANS DOWNTOWN MARINA STREETSCAPE



A beautiful and safe place
for residents and visitors of Marina
to linger,
to feel at home,
to connect with diverse people (both familiar and new),
to support local businesses,
to walk and move with wellness,
to delight in art, culture, and play.



DEL MONTE BLVD MEDIANS
DOWNTOWN MARINA STREETScape

DEL MONTE BLVD MEDIANS UPDATES

Trees/Survey

Arborist Report, March 29, 2024

Tree Committee Review, May 6, 2024

Topographic Map, May 2024

Traffic Safety

ATP Grant and Plan Update June 2024, Notifications December 2024/January 2025

Project Phasing

Final Design Concept Review and Approval

Decorative Paving and Feature Wall

Decorative Lighting

Plant Palette



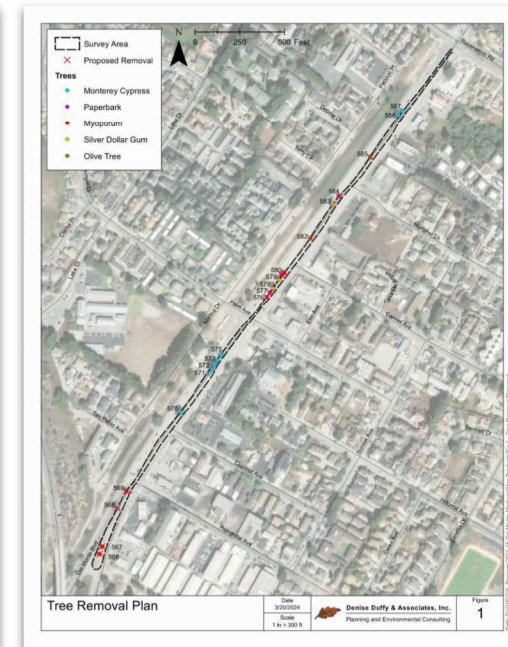
***DEL MONTE BLVD MEDIANS
DOWNTOWN MARINA STREETSCAPE***

TREE COMMITTEE REVIEW

Trees for Removal*: 11

Tree Replacement
Required (2:1): 22

*Tree removal due to
poor/declining tree health
and potential for disease.



DEL MONTE BLVD MEDIANS DOWNTOWN MARINA STREETSCAPE

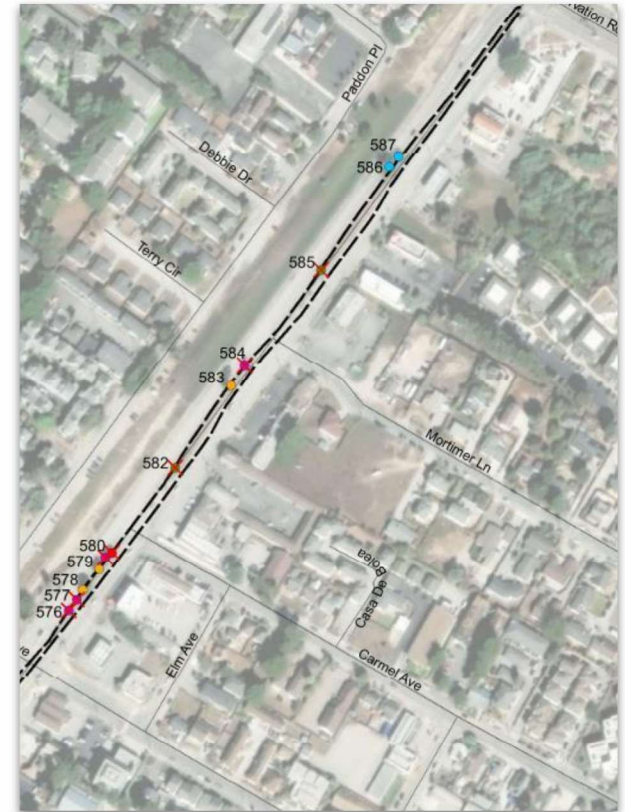
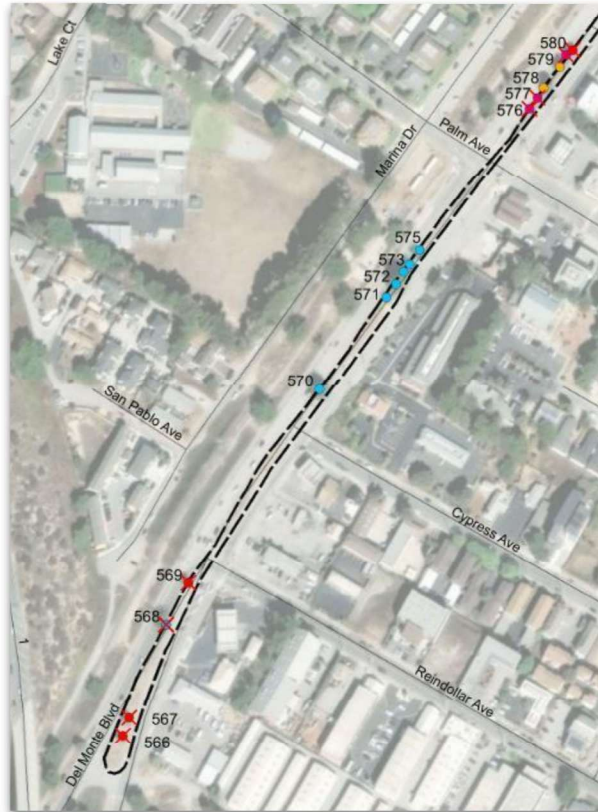
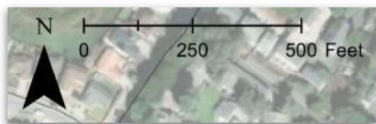
TREE COMMITTEE REVIEW

-  Survey Area
 Proposed Removal

Trees

	Monterey Cypress	1
	Paperbark	4
	Myoporum	4
	Silver Dollar Gum	0
	Olive Tree	2

Total Trees for removal: 11



DEL MONTE BLVD MEDIANS
DOWNTOWN MARINA STREETSCAPE

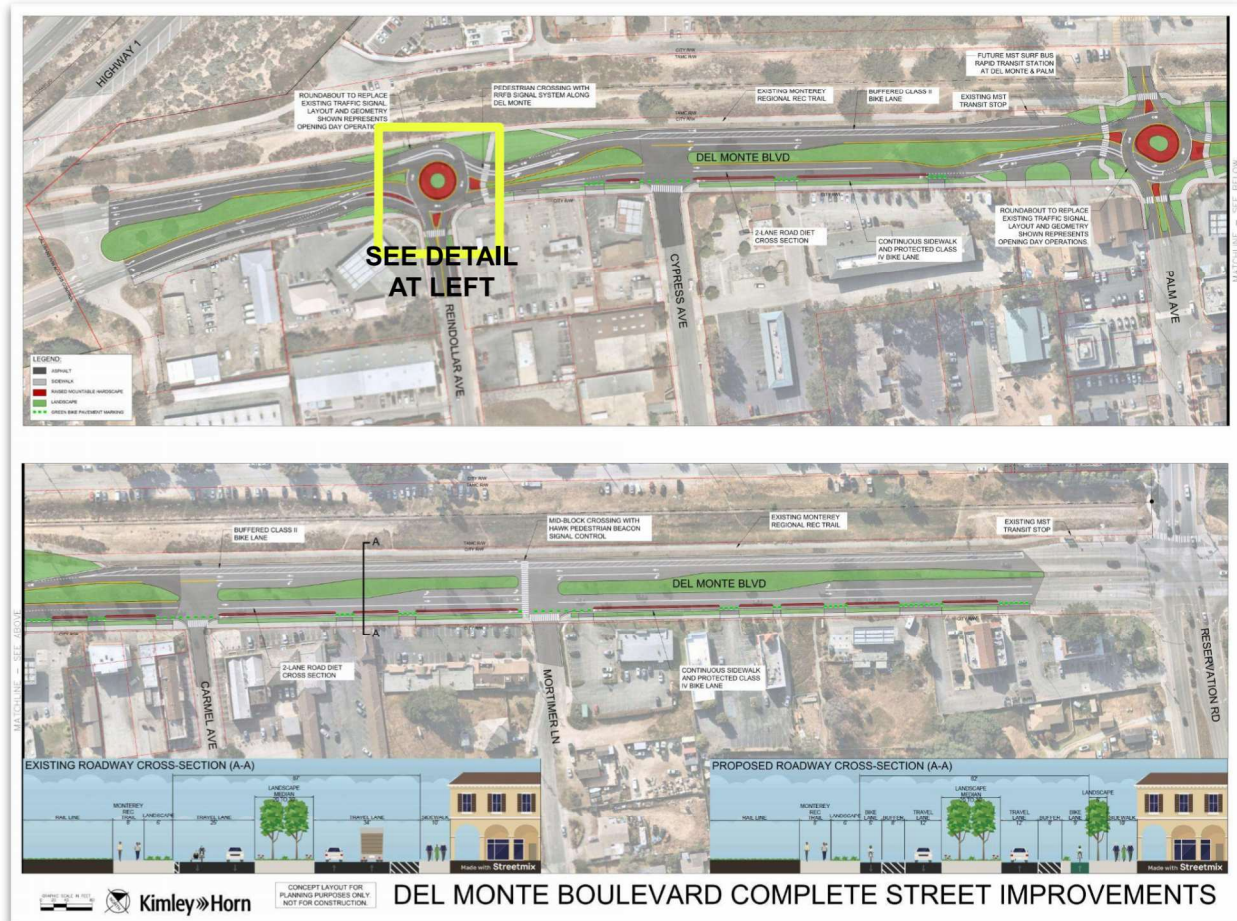
TRAFFIC SAFETY

Updates:

- ATP Grant Submitted
- Property/ROW limits
- Final Curve Design



At Reindollar



DEL MONTE BLVD MEDIANS DOWNTOWN MARINA STREETSCAPE

**DETAILED DESIGN
LANDSCAPE
MEDIAN**

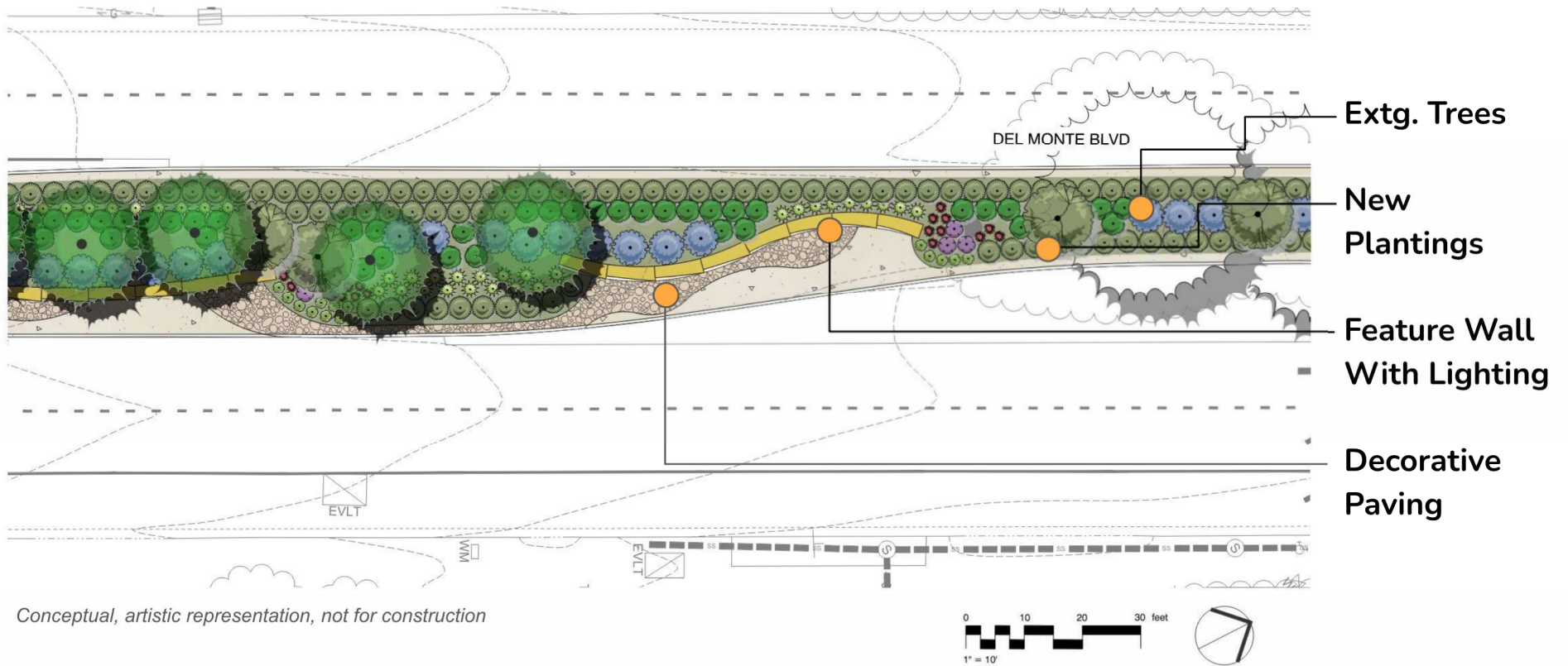


Conceptual, artistic representation, not for construction



**DEL MONTE BLVD MEDIANS
DOWNTOWN MARINA STREETSCAPE**

DETAILED DESIGN



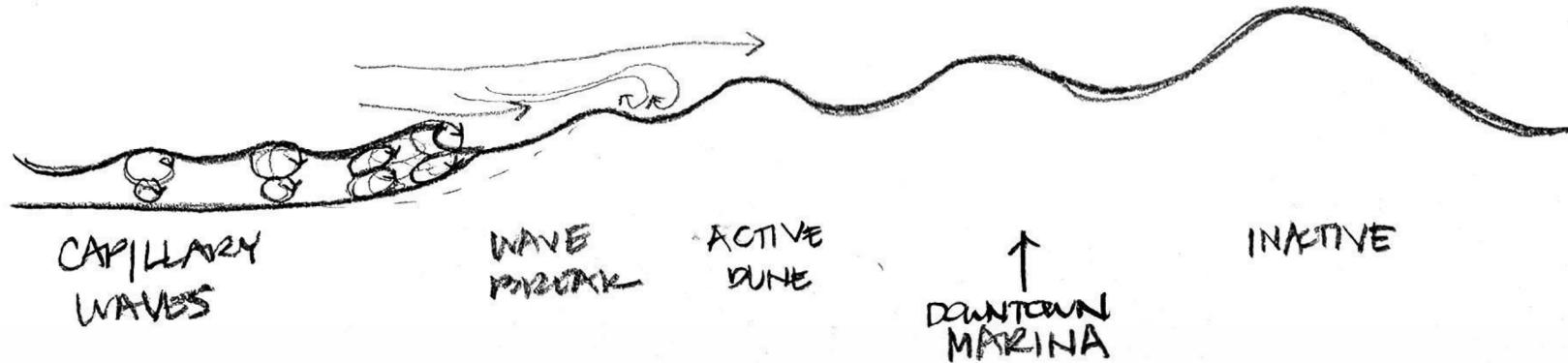
DEL MONTE BLVD MEDIANS DOWNTOWN MARINA STREETSCAPE

**DESIGN
CONCEPT**

Wind shapes Waves.
Waves shape Stone.
Water shapes Light.

=

Coastal habitats and
the land that makes
Marina unique.



DEL MONTE BLVD MEDIANS
DOWNTOWN MARINA STREETSCAPE

**WIND AND WAVES
SHAPE THE LAND**



DEL MONTE BLVD MEDIANS
DOWNTOWN MARINA STREETSCAPE

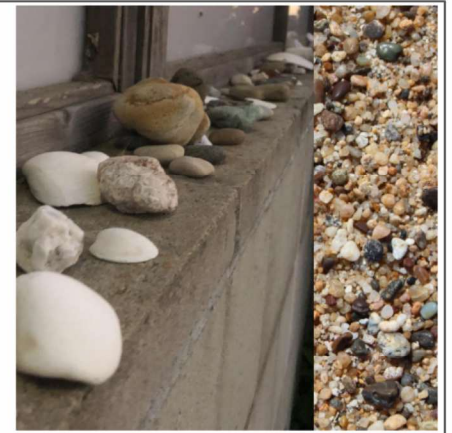
DECORATIVE PAVING



Sandy
Beach
Concrete



Beachcomber
Cobble



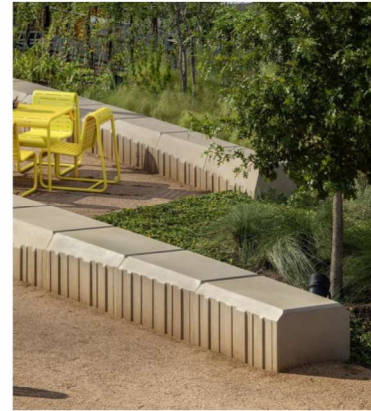
DEL MONTE BLVD MEDIANS
DOWNTOWN MARINA STREETSCAPE

FEATURE WALL



DEL MONTE BLVD MEDIANS
DOWNTOWN MARINA STREETSCAPE

FEATURE WALL - LIGHTING



**DEL MONTE BLVD MEDIANS
DOWNTOWN MARINA STREETSCAPE**

PLANTING DESIGN



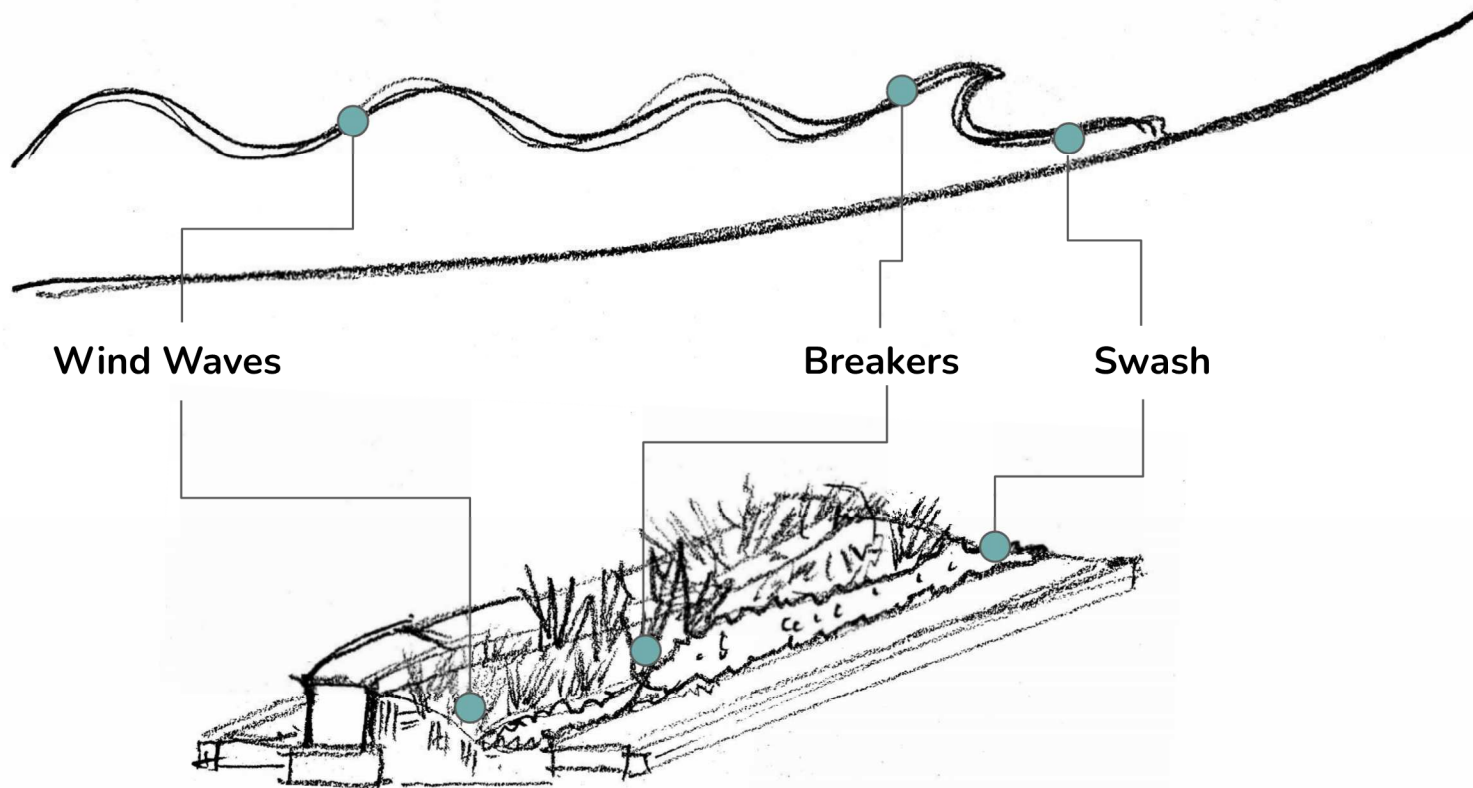
DESIGN & MAINTENANCE CONSIDERATIONS

- Drought-tolerant/water-wise
- Non-invasive
- Weed suppressing plants
- Cost/SF at install vs. maintenance
- Appropriate plant size/space/shape for site constraints (access, utilities, sightlines)
- Demonstrated plant success in the region/microclimate, Year-round appearance
- Diversity of plant species
- Low maintenance, Expectation levels for shearing/hedging
- Durable and high-efficiency irrigation
- Smart irrigation



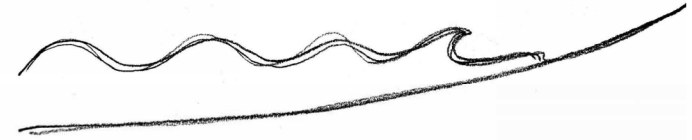
DEL MONTE BLVD MEDIANS
DOWNTOWN MARINA STREETSCAPE

PLANTING DESIGN CONCEPT



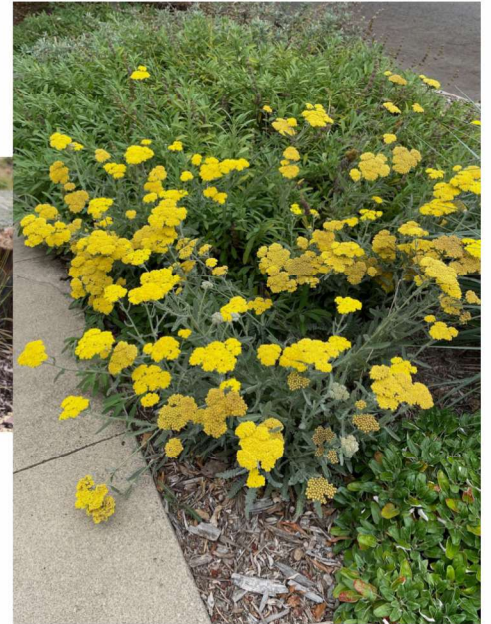
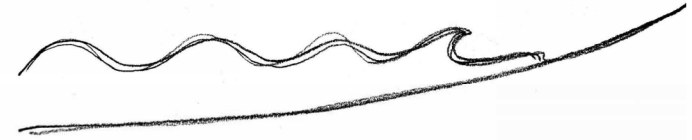
DEL MONTE BLVD MEDIANS
DOWNTOWN MARINA STREETSCAPE

PLANTING DESIGN



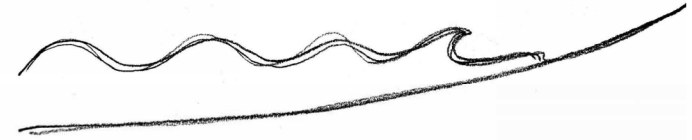
DEL MONTE BLVD MEDIANS
DOWNTOWN MARINA STREETSCAPE

PLANTING DESIGN



DEL MONTE BLVD MEDIANS
DOWNTOWN MARINA STREETSCAPE

PLANTING DESIGN



DEL MONTE BLVD MEDIANS
DOWNTOWN MARINA STREETSCAPE

TREE PALETTE



Existing Trees

Large Trees



Accent Trees and Large Shrubs



DEL MONTE BLVD MEDIANS
DOWNTOWN MARINA STREETSCAPE

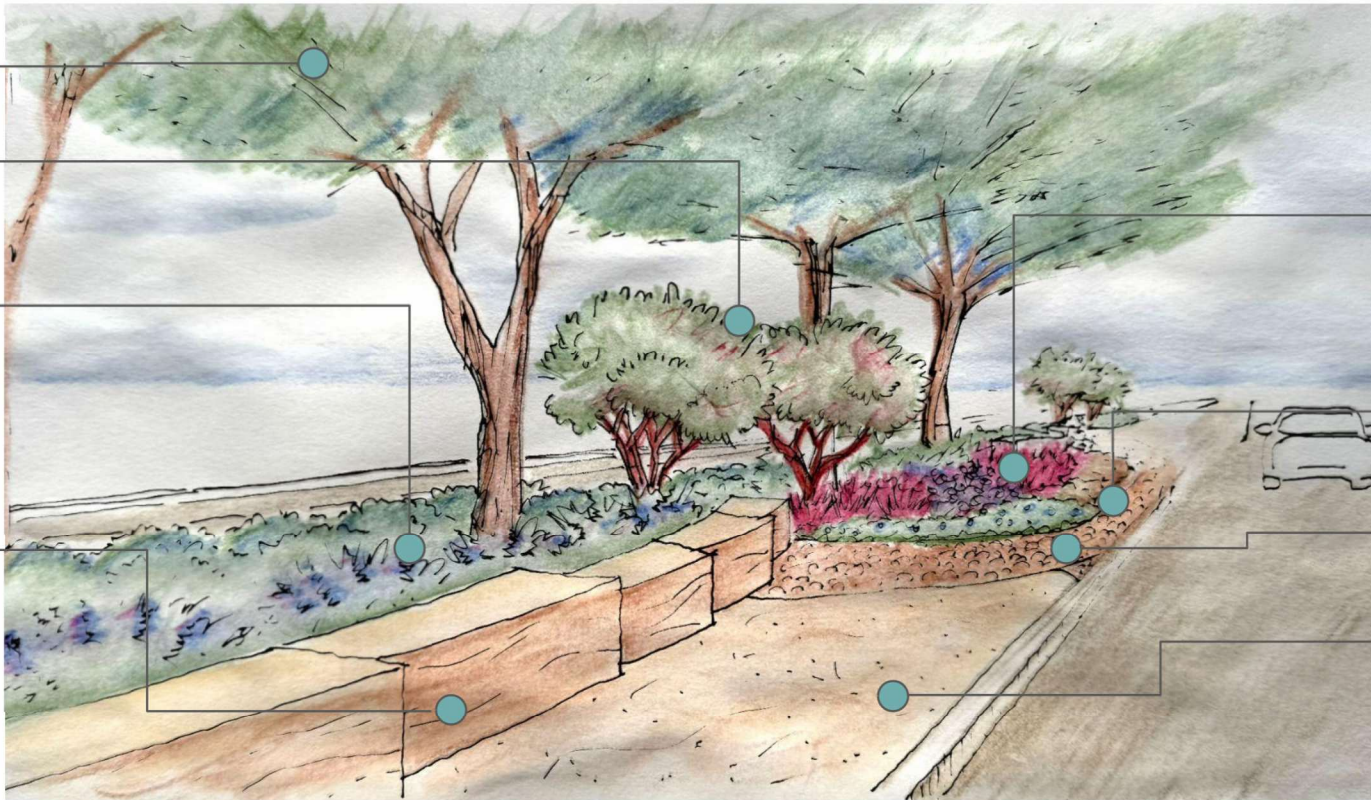
MEDIAN DESIGN - DOWNHILL VIEW

Large Trees

Accent Trees

Breakers
(Medium
Shrubs and
Color)

Pre-cast
Concrete
Feature Wall
With Lighting



Wind Waves
(Color and
Grasses)

Swash
(Groundcovers)

Beachcomber
Cobbles

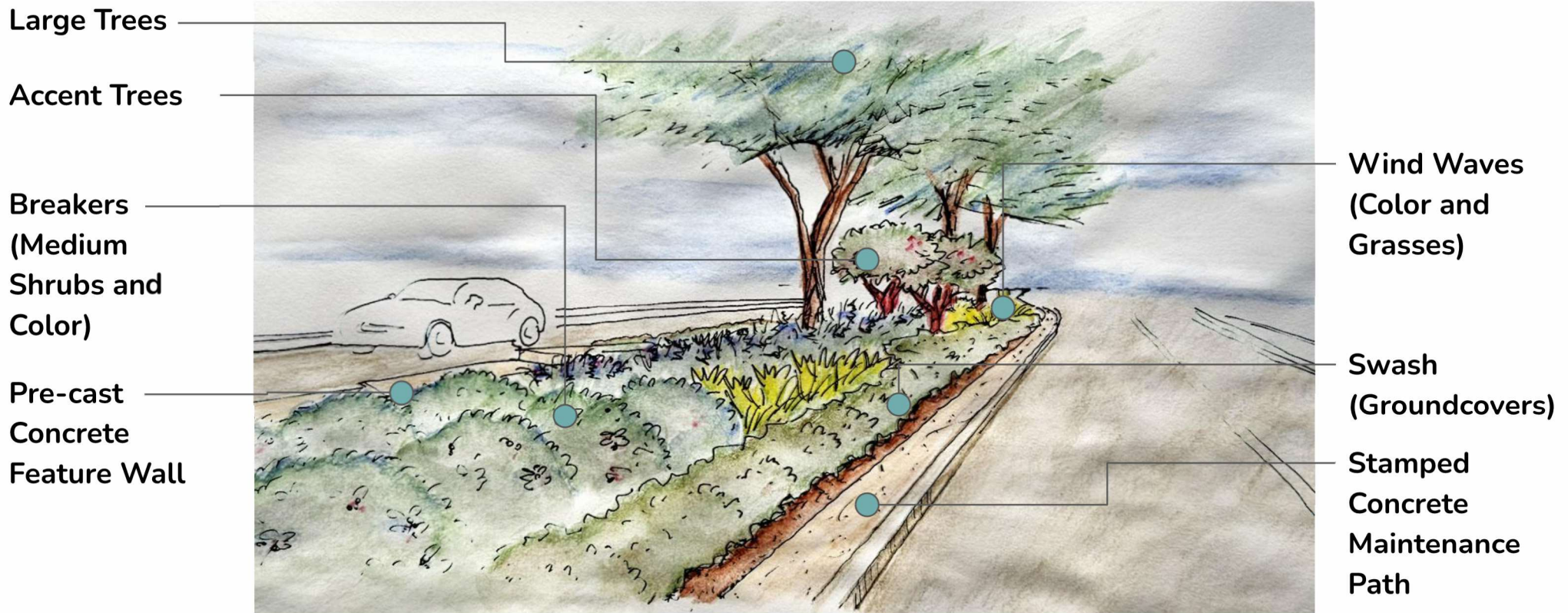
Stamped
Concrete

Conceptual, artistic representation, not for construction



DEL MONTE BLVD MEDIANS
DOWNTOWN MARINA STREETSCAPE

MEDIAN DESIGN - UPHILL VIEW



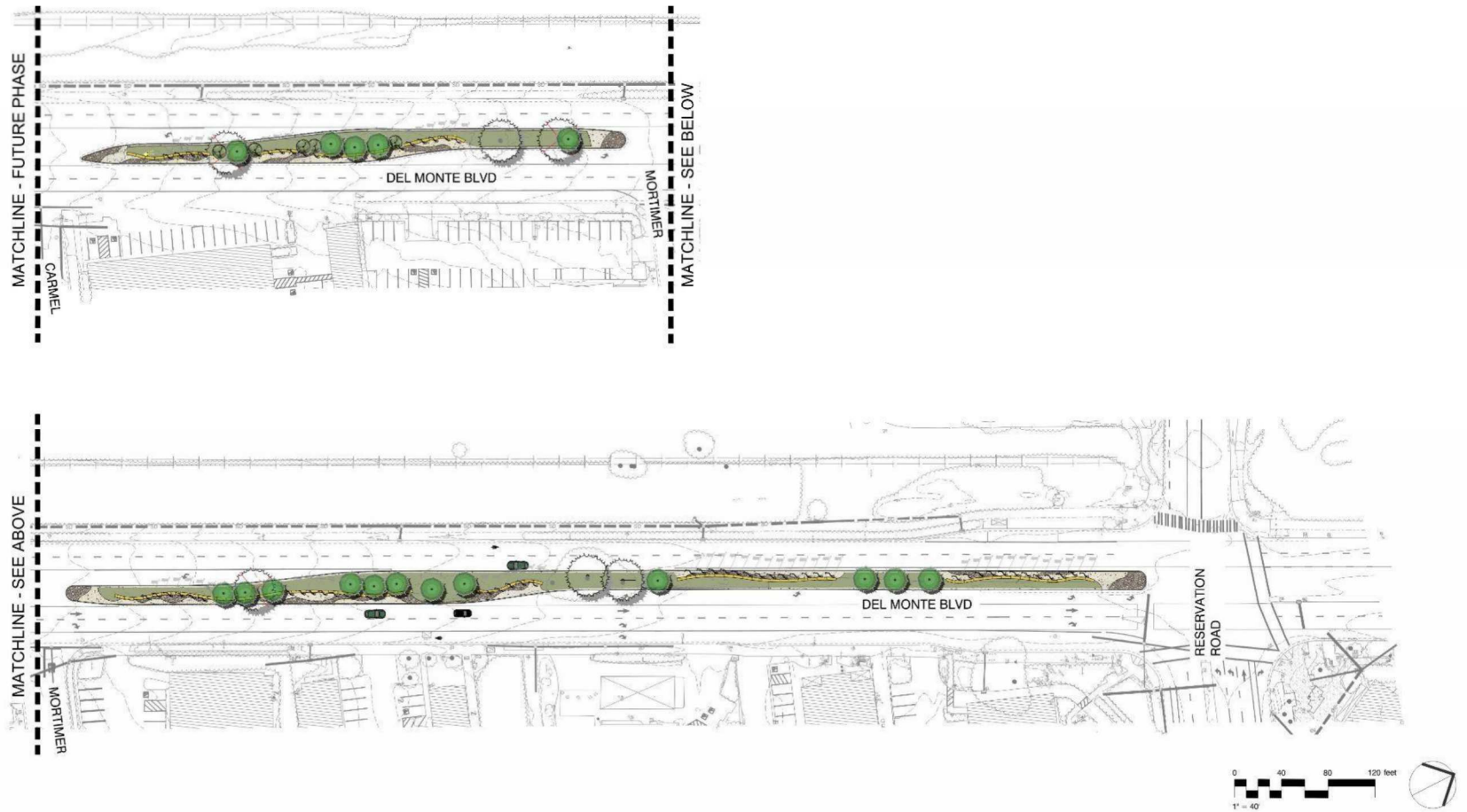
Conceptual, artistic representation, not for construction



DEL MONTE BLVD MEDIANS
DOWNTOWN MARINA STREETSCAPE

**PHASE
ONE
MEDIANS**

*Carmel to
Reservation*



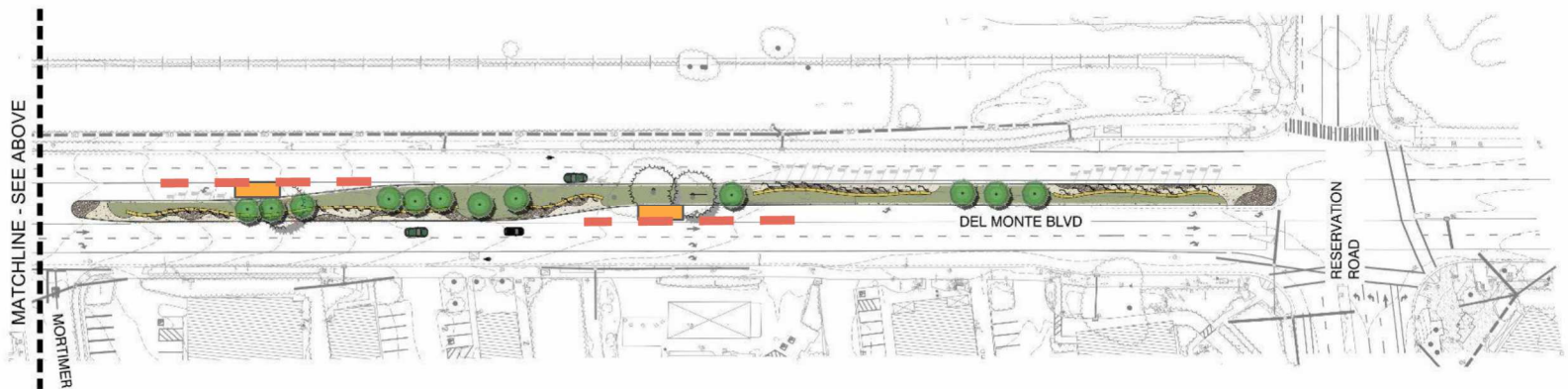
**DEL MONTE BLVD MEDIANS
DOWNTOWN MARINA STREETSCAPE**

MAINTENANCE ACCESS



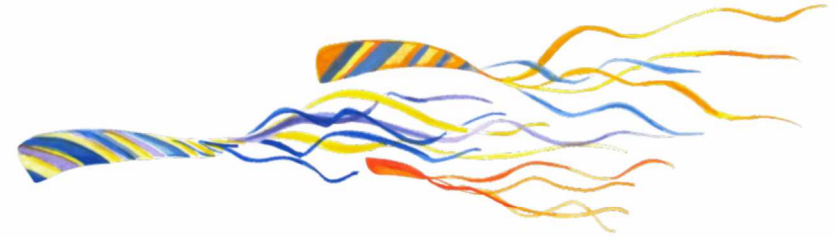
Orange rectangle: Temporary Maintenance Parking/Access

Red dashed line: Temporary Turning Lane Closure



DEL MONTE BLVD MEDIANS DOWNTOWN MARINA STREETSCAPE

NEXT STEPS



PART ONE: DEL MONTE MEDIAN AND DEL MONTE/RESERVATION INTERSECTION

- | | | |
|---------------|---|---|
| December 2024 | ● | Final Design Documents and Permitting (Phase 1) |
| January 2025 | ● | Authorize call for bids |
| Spring 2025 | ● | Start Construction |

PART TWO: DEL MONTE BLVD. ROADWAY IMPROVEMENTS

- | | | |
|-----------|---|---|
| 2024-2025 | ● | Coordinate with grant/funding opportunities |
|-----------|---|---|



DEL MONTE BLVD MEDIANS
DOWNTOWN MARINA STREETSCAPE

CONTACT PROJECT TEAM:

Email: delmonte@cityofmarina.org



Kimley»Horn



City of Marina

Layne Long, City Manager

City Project Manager

Elvie Camacho, Wallace Group

Landscape Architecture

Bianca Koenig, BEK Collective

Matt Wilkins, Wallace Group

Traffic Engineering

Frederik Venter, Kimley Horn

Derek Wu, Kimley Horn

Arborist

Patric Krabacher, DD&A, Inc.



DEL MONTE BLVD MEDIANS
DOWNTOWN MARINA STREETSCAPE

TREE COMMITTEE RESOLUTION NO. 2024-03

TREE COMMITTEE RESOLUTION RECOMMENDING THAT THE COMMUNITY DEVELOPMENT DIRECTOR OR THEIR DESIGNEE APPROVE THE REMOVAL OF 11 TREES IN THE PUBLIC RIGHT-OF-WAY ON DEL MONTE BLVD. THIS RECOMMENDATION IS EXEMPT FROM ENVIRONMENTAL REVIEW PER § 15304 OF THE CEQA GUIDELINES.

WHEREAS, on April 8, 2024, ISA Certified Arborist Patric Krabacher of Densie Duffy & Assoc. (DD&A) submitted an Arborist Report “**Exhibit A**” prepared in accordance with Marina Municipal Code (MMC) Chapter 17.62 (Tree Removal, Preservation and Protection) for the proposed project to remove 11 trees;

WHEREAS, on May 6, 2024, at a duly noticed special public hearing, the Tree Committee considered TP24-03 requesting the removal of eleven (11) trees in the public right-of-way on Del Monte Blvd.

WHEREAS, after receiving public testimony and deliberating on the item; and

WHEREAS, the project is exempt from environmental review per Section 15304 of the CEQA Guidelines (Minor alterations to land).

WHEREAS, Marina is located in an oceanic and natural environment and there is interest in the connection to the environment. The Tree Committee recommends magnificent, well suited street trees where appropriate including Monterey Cypress, Coastal Live Oak, Cork Bark Oak and the landscaping to incorporate some local shrubs.

NOW THEREFORE BE IT RESOLVED that the Tree Committee, based on findings in “**Exhibit B**” and conditions of approval in “**Exhibit C**”, and CEQA exemptions, does hereby recommend that the CDD Director approve the removal of eleven (11) trees subject to Chapter 17.62 of the Marina Municipal Code.

PASSED AND ADOPTED by the Tree Committee of the City of Marina at a duly noticed special meeting on the 6th of May, 2024, by the following vote:

AYES, MEMBERS: Simmons, Gardner, Elvira, Markham

NOES, MEMBERS: None

ABSENT, MEMBERS: Walton

ABSTAIN, MEMBERS: None

Greg Simmons
Greg Simmons (May 11, 2024 07:15 PDT)

Greg Simmons, Chair

ATTEST:

Nicholas McIlroy

 Nicolas McIlroy
 Senior Planner
 City of Marina

Exhibit A
Arborist Report
(On Separate Sheet)

Exhibit B
Conditions of Approval

1. **Timing of Tree Removal.** Given the types and sizes of trees to be removed, all tree removal activities shall either: 1) occur outside of bird nesting season which is March 1 – August 31; or 2) a qualified biologist shall survey the trees no more that two (2) weeks prior to start of work if within the nesting season.
2. **Display of Tree Removal Permit.** Prior to and during the removal of any tree approved for removal, a copy of the tree removal permit shall be displayed on site. If no tree removal permit is displayed, the City will issue a stop work order and commence the City's administrative fine process.
3. **Tree Protection.** All trees in the project area which are scheduled for preservation or potential removal shall be temporarily fenced prior to all project-related activities. Fencing shall be installed at the edge of the root zone (the area located within 15 times the trunk diameter in all directions) or located at the edge of pavement furthest from the trunk (whichever comes first). Fencing shall consist of chain link or plastic link fence which is maintained at a minimum height of four feet above grade during all phases of construction.

Fenced areas shall not be used for material stockpile, storage, or vehicle parking. Dumping of materials, chemicals, or garbage shall be prohibited within fenced areas. Fenced areas shall be maintained in natural condition at natural or existing grade and shall not be compacted.

4. **Replacement Trees.** Upon completion of grading and site work for the medians, new trees shall be planted at a 2:1 ratio, i.e. 22 trees.
5. **Site Restoration Plan.** The ground surface shall be restored in the vicinity of the tree removals. Restoration shall include but not be limited to the removal of tree stumps and filling of any holes left by the removal.

Exhibit C
Tree Removal Permit Findings

MMC 17.62.060.C. *Required Findings for Approval of Tree Removal Permit.* The following findings are required prior to approval or conditional approval of a tree removal permit:

1. The tree is in poor condition and is in danger of falling within proximity to existing structures, high pedestrian traffic areas such as parking lots, playgrounds and pedestrian walkways, or interference with utility services that cannot be controlled or remedied through reasonable preservation and/or preventive procedures and practices; or

The trees slated for removal are all in fair or poor health and are located within the raised median of Del Monte Blvd. In the event of failure any of the trees could cause a safety issue for drivers.

2. The tree is host to a plant, or insect, or other parasitic organism which endangers other adjacent healthy trees; or

Trees #568, #576, #577, #580, and #584 have boring beetle infestation.

3. The location of more than three trees conflicts with the construction of street or sidewalk improvements, storm drain, traffic signals or signs; or

The trees are in medians that are planned to be renovated and new landscaping installed in conjunction with improvements to Del Monte Blvd.

4. The number of trees on the site is in excess of the number of healthy trees the site is able to support, based on such considerations as tree species, growth characteristics, general health of the stand, tree age, solar orientation and soil condition; or

n/a

5. The applicant outlines other clearly documented and compelling reasons for the removal or relocation of a tree which do not include the elimination of falling leaves or shade, or improving a view; and

The trees are in poor or fair condition with codominant stems and girdling roots.

6. The tree does not serve as part of a windbreak system, or assist in drainage or in the avoidance of soil erosion, or serve as a component of a wildlife habitat, or otherwise play a prominent role in maintaining the existing urban forest; and

Due to the size, health, and location, the trees proposed for removal do not serve as a windbreak system or as a habitat.

7. Due to the tree's contribution to the aesthetic beauty of the area, the removal would not have a substantial detrimental effect on neighboring property values; and

The trees are in poor and fair condition and do not contribute significantly to the aesthetic beauty of the area.

8. If the removal request is concurrent with development plans for the property and the development plans indicate that it is necessary to remove or relocate the tree to enable reasonable and conforming use of the property which is otherwise prevented by the location of the tree.

All trees will be replaced with the new median landscaping that includes new street trees.



DENISE DUFFY & ASSOCIATES, INC.
PLANNING AND ENVIRONMENTAL CONSULTING

Date: March 29, 2024

To: Elvie Camacho, Senior Civil Engineer
Wallace Group

From: Patric Krabacher, ISA Certified Arborist 11759
Denise Duffy & Associates, Inc.

RE: Arborist Report for the City of Marina Del Monte Medians and Downtown Streetscape Project

Denise Duffy & Associates, Inc. (DD&A) is contracted by the City of Marina (City) to provide on-call environmental consulting services for City projects. The City is proposing improvements to the medians along Del Monte Boulevard as part of the City's Del Monte Medians and Downtown Streetscape Project (project), which would require tree removal. In support of this effort, DD&A conducted an inventory of trees within the vicinity of the medians which are proposed for improvements. This Arborist Report documents the results of the tree inventory, recommends tree removal where necessary to facilitate construction, and recommends mitigation to avoid, minimize, or mitigate potential adverse impacts of tree removal.

METHODS

Limitations

It is not the intent of this report to provide a monetary valuation of the trees or provide risk assessment for any tree on this parcel, as any tree can fail at any time. No clinical diagnosis was performed on any pest or pathogen that may or may not be present within the site. In addition to an inspection of the property, DD&A relied on information provided by the City and/or the City's consultants (e.g., survey boundaries, property boundaries, project description) to prepare this report, and must reasonably rely on the accuracy of the information provided. DD&A shall not be responsible for another's means, methods, techniques, schedules, or procedures, or for contractor safety or any other related programs, or for another's failure to complete work in accordance with approved plans and specifications.

Regulatory Setting

City of Marina Municipal Code

MMC Section 17.62.030 requires a tree removal permit to remove, damage, or relocate, or cause to be removed, damaged, or relocated any tree on any property within City limits, unless exempted by MMC Sections 17.62.040 or 17.62.050. MMC Section 17.62.030 also prohibits construction activities within the root zone dripline of any tree, unless these activities are conducted in compliance with tree protection guidelines adopted by resolution of the planning commission.

MMC Section 17.62.060 requires replacement trees and/or payment based upon the replacement of the healthy trees to be removed on a minimum two-for-one basis or multiplied by three for each tree removed in violation of City Code.

MMC defines “tree” as any living woody perennial plant having a single stem of six (6) inches or more diameter at breast height (DBH; measured at 4.5 feet above ground) or a multi-stemmed plant having an aggregate diameter of ten inches or more measured at DBH, and any living woody perennial plant which was planted in accordance with requirements of an approved compensation plan or was planted as part of a landscaping plan approved by the city. MMC defines “dripline” as the greater of the outermost edge of the tree’s canopy, or fifteen times DBH measured from the center point of the tree. Saplings which do not meet MMC’s definition of a tree (i.e., are less than six [6] inches DBH) are not protected by City Code.

California Fish and Game Code

Section 3503 of the California Fish and Game Code states that it is “unlawful to take, possess, or destroy the nest or eggs of any such bird except as otherwise provided by this code or any regulation adopted pursuant thereto.” Section 3503.5 prohibits the killing, possession, or destruction of any birds in the orders Falconiformes or Strigiformes (birds-of-prey). Section 3511 prohibits take or possession of fully protected birds. Section 3513 prohibits the take or possession of any migratory nongame birds designated under the federal Migratory Bird Treaty Act. Section 3800 prohibits the take of nongame birds.

Survey Methods

DD&A ISA Certified Arborist Patric Krabacher conducted an inventory of trees at the project site on March 13, 2024. The tree inventory included the mapping and tagging of all trees, as defined by City Code, within the project site. Trees were inventoried with City Code, as follows:

- All trees 6” diameter at breast height (DBH) or greater were tagged with a global positioning system (GPS) location and a numbered aluminum marker (on the most feasible/visible location possible).
- Diameter was recorded at breast height (4.5 feet above ground) or, for multi-stemmed trees, at the most representable location.
- Multi-stemmed trees were recorded as one tree if the root crown (the point where the trunk meets natural grade) was contiguous. Multi-stemmed tree DBH was calculated by taking the square root of the squared sum of all stems measured ($\sqrt{[\text{Stem 1 DBH}^2 + \text{Stem 2 DBH}^2 + \text{Stem 3 DBH}^2 \dots]}$). This equation returns the diameter at the base of the tree (Chojnacky, 1999).
- Species, size, and health class were recorded for each tree. Tree health was recorded based on the following definitions:
 - *Good*. Tree is healthy and vigorous, as indicated by foliage color and density, and has no apparent signs of insect, disease, structural defects, or mechanical injury. Tree has good form and structure.
 - *Fair*. Tree is in average condition and vigor for the area, but may show minor insect, disease, or physiological problems. Trees in fair condition may be improved with correctional pruning.

- *Poor.* Tree is in a general state of decline. Tree may show severe structural or mechanical defects which may lead to failure, and may have insect or disease damage, but is not dead.

Tree health was evaluated by visually inspecting each tree from its root crown to its foliar canopy for signs of decay, disease, or insect infestations. In accordance with MMC's definition of a "tree," dead trees were not inventoried.

GPS data were collected using a Trimble® TDC600 GPS and were then digitized using Trimble® TerraFlex and ESRI® ArcGIS 10.4. GPS data were collected using geographic coordinate system Universal Transverse Mercator (UTM) Zone 10 North and the World Geodetic System 1984 (WGS84) datum.

RESULTS

DD&A inventoried 22 trees in the proposed project site, including nine (9) Monterey cypresses (*Hesperocyparis macrocarpa*), four (4) paperbarks (*Melaleuca quinquenervia*), four (4) myoporum (*Myoporum laetum*), three (3) silver dollar gums (*Eucalyptus polyanthemos*), and two (2) olive trees (*Olea europaea*) (**Figure 1; Appendix A**).

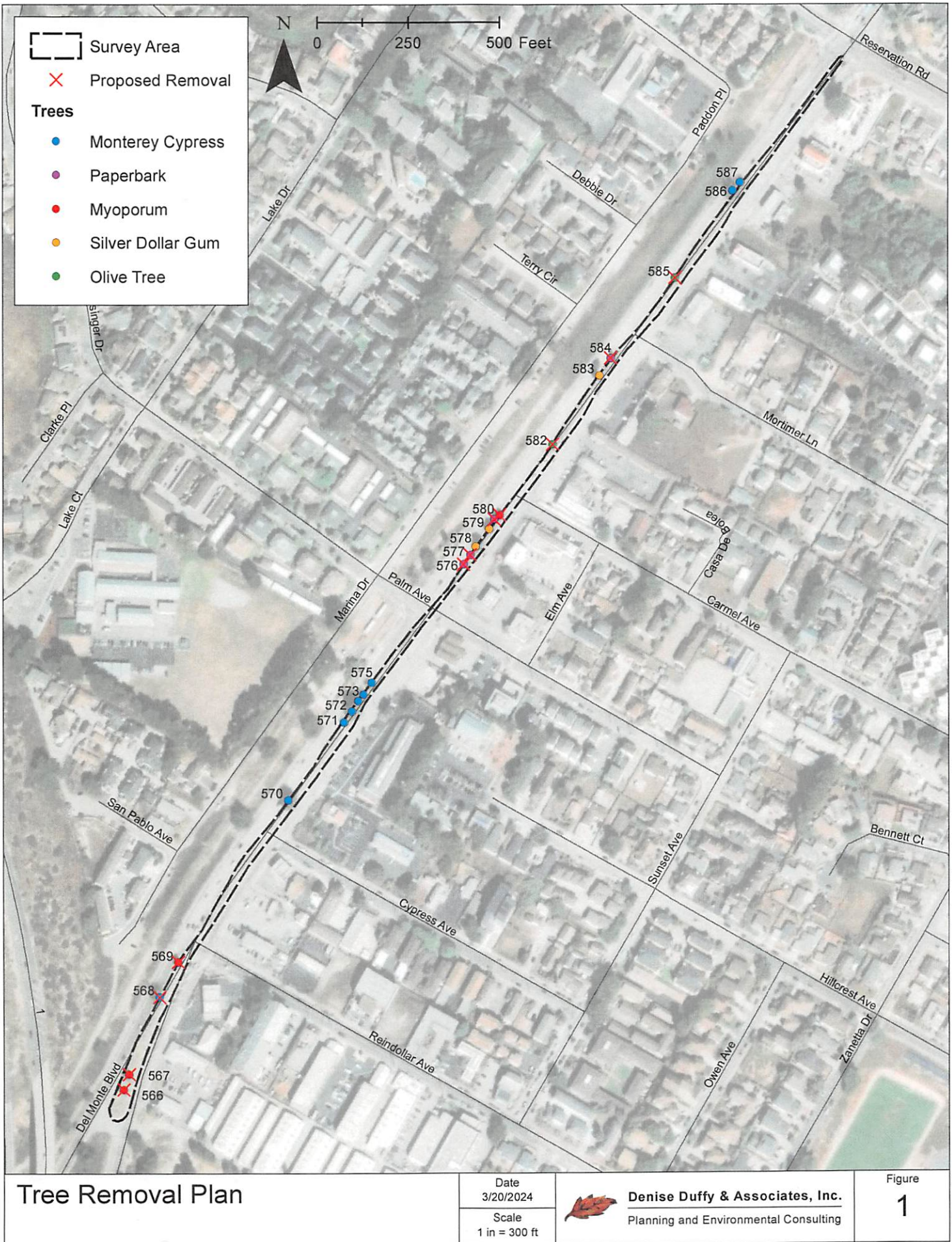
Approximately half (11) of the trees are in good or fair condition; the rest (11) are in poor condition. Observations per tree include:

- Trees 568 and 570, both Monterey cypress trees, are showing signs of boring beetles, and/or excessive pitch which is assumed to be the response to the beetles.
- Trees 579 (silver dollar eucalyptus), 566 (myoporum), 567 (myoporum), 569 (myoporum), 570 (Monterey cypress), and 581 (myoporum) have structural issues including co-dominant stems with poor response growth and/or girdling roots.
- Trees 569 (myoporum), 574 (Monterey cypress), and 575 (Monterey cypress) have crown dieback.
- Trees 576 (paperback), 577 (paperback), 578 (silver dollar eucalyptus), 580 (paperback), 584 (paperback), and 585 (olive tree) have severe leans, root collar damage, boring beetles, and crown dieback.
- Trees 582 (olive tree) and 585 (olive tree) have poor structural integrity. No symptoms of sudden oak death were observed.

DISCUSSION

DD&A is recommending the removal of eleven trees, including one (1) Monterey cypress, four (4) paperbarks, four (4) myoporum, and two (2) olive trees (**Appendices A and B**). All trees proposed for removal are in poor condition. It is anticipated that these proposed removals would not survive construction of the project due to their declining health. It is also anticipated that the remaining trees in the project site can be avoided during construction.

In accordance with City Code, a tree removal permit from the City would be required to remove all living trees, including trees in poor condition; however, poor (or unhealthy) trees do not require mitigation in the form of replacement per City Code. Therefore, the City must acquire a tree removal permit from the Planning Commission for the eleven trees prior to construction. Tree removal must conform to any requirements established in the approved tree removal permit. In accordance with City Code and California



Fish and Game Code, the following measures are recommended to avoid or minimize impacts potential adverse impacts resulting from tree removal:

1. Work should be timed to avoid the breeding and nesting season for raptors and other protected avian species. If work must occur during the avian breeding and nesting season (approximately February 1 through September 15), surveys for nesting birds shall be conducted no more than 15 days prior to project activities in all areas within 300 feet of the project footprint that may provide suitable nesting habitat. If nesting birds are identified during surveys, an appropriate buffer shall be imposed within which no work or disturbance will take place (generally 300 feet in all directions). A qualified biologist shall be on-site during work re-initiation in the vicinity of the nest offset to ensure that the buffer is adequate and that the nest is not stressed and/or abandoned. No work shall proceed in the vicinity of an active nest until such time as all young are fledged, or until after September 16, when young are assumed fledged.
2. To reduce impacts to trees not scheduled for removal, the tree removal contractor shall implement the best managements practices for working near trees established in **Appendix C**. Trees which will be retained on site shall be allowed to develop their natural forms and shall not be trimmed as topiaries or other unnatural forms.
3. Prior to ground-disturbing activities, the project contractor shall install protective fencing around trees directly adjacent to the work area which are not scheduled for removal. Protective fencing shall be maintained throughout the duration of construction. A qualified arborist, forester, or biological monitor shall conduct a site visit weekly throughout the duration of construction to ensure that protective fencing remains intact.
4. A qualified arborist, forester, or biological monitor shall be on-site during all initial ground-disturbing activities and vegetation removal. Following initial ground-disturbing activities, the qualified arborist, foresters, or biological monitor shall conduct a site visit weekly throughout the duration of construction to ensure that the tree protection measures identified in **Attachment C** are implemented.

Because all trees proposed for removal are in poor condition, no replacement trees are recommended or required by City Code.

If you have any comments or questions about this report, please contact Patric Krabacher at pkrabacher@ddaplaning.com or (831) 373-4341 ext. 29.

REFERENCES

David C. Chojnacky. 1999. Converting Tree Diameter Measured at Root Collar to Diameter at Breast Height.

APPENDIX A

Tree Table

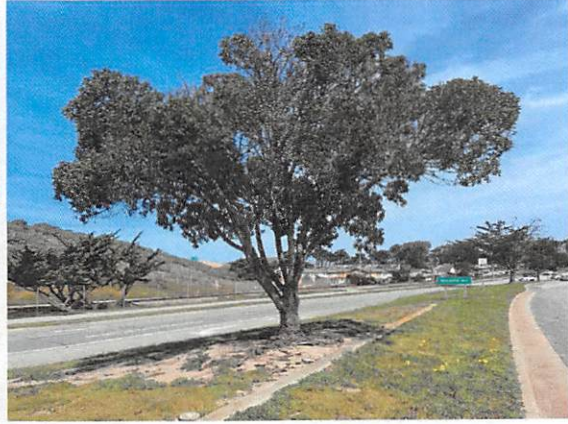
Tag	Scientific Name	Common Name	Individual Stem DBH (in)				Total DBH (in)	Dripline (ft)	Health	Status	Tolerance to Construction	Comments
566	<i>Myoporum laetum</i>	Myoporum	6				6	8	Fair	Remove	Medium	Codominant stems, girdling roots
567	<i>Myoporum laetum</i>	Myoporum	18				18	23	Fair	Remove	Medium	Codominant stems, girdling roots
568	<i>Hesperocyparis macrocarpa</i>	Monterey Cypress	32				32	40	Poor	Remove	Low	Boring beetle, 1/3 canopy deadwood
569	<i>Myoporum laetum</i>	Myoporum	17				17	21	Poor	Remove	Low	Girdling roots, excessive crown dieback
570	<i>Hesperocyparis macrocarpa</i>	Monterey Cypress	33				33	41	Good	Retain	Medium	Girdling roots
571	<i>Hesperocyparis macrocarpa</i>	Monterey Cypress	10				10	13	Fair	Retain	Medium	Excessive pitch, boring beetle
572	<i>Hesperocyparis macrocarpa</i>	Monterey Cypress	29				29	36	Good	Retain	Medium	Potential raptor nest
573	<i>Hesperocyparis macrocarpa</i>	Monterey Cypress	21				21	26	Good	Retain	Medium	
574	<i>Hesperocyparis macrocarpa</i>	Monterey Cypress	13				13	16	Fair	Retain	Medium	Crown dieback
575	<i>Hesperocyparis macrocarpa</i>	Monterey Cypress	14				14	18	Fair	Retain	Medium	Crown dieback
576	<i>Melaleuca quinquenervia</i>	Paperbark	12				12	15	Poor	Remove	Low	Severe lean, root collar damage, boring beetle, crown dieback
577	<i>Melaleuca quinquenervia</i>	Paperbark	12				12	15	Poor	Remove	Low	Severe lean, root collar damage, boring beetle, crown dieback
578	<i>Eucalyptus polyanthemos</i>	Silver Dollar Gum	23				23	29	Poor	Retain	Medium	Severe lean, root collar damage, boring beetle, crown dieback
579	<i>Eucalyptus polyanthemos</i>	Silver Dollar Gum	11	9	9	7	14	18	Fair	Retain	Medium	Codominant stems
580	<i>Melaleuca quinquenervia</i>	Paperbark	17				17	21	Poor	Remove	Low	Severe lean, root collar damage, boring beetle, crown dieback
581	<i>Myoporum laetum</i>	Myoporum	17				17	21	Poor	Remove	Low	Girdling roots, codominant stems
582	<i>Olea europaea</i>	Olive Tree	6				6	8	Poor	Remove	Low	Structural pruning would help tree health
583	<i>Eucalyptus polyanthemos</i>	Silver Dollar Gum	20				20	25	Fair	Retain	Medium	
584	<i>Melaleuca quinquenervia</i>	Paperbark	19				19	24	Poor	Remove	Low	Severe lean, root collar damage, boring beetle, crown dieback
585	<i>Olea europaea</i>	Olive Tree	10				10	13	Poor	Remove	Low	Severe lean, root collar damage, poor structure, crown dieback
586	<i>Hesperocyparis macrocarpa</i>	Monterey Cypress	28				28	35	Good	Retain	Medium	
587	<i>Hesperocyparis macrocarpa</i>	Monterey Cypress	17				17	21	Fair	Retain	Medium	

APPENDIX B

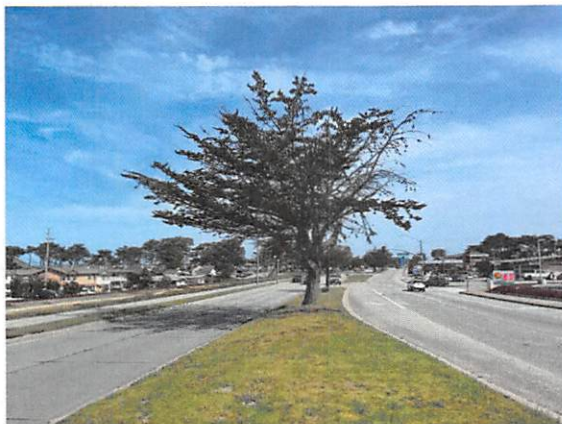
Photo Log



Tree #566



Tree #567



Tree #568



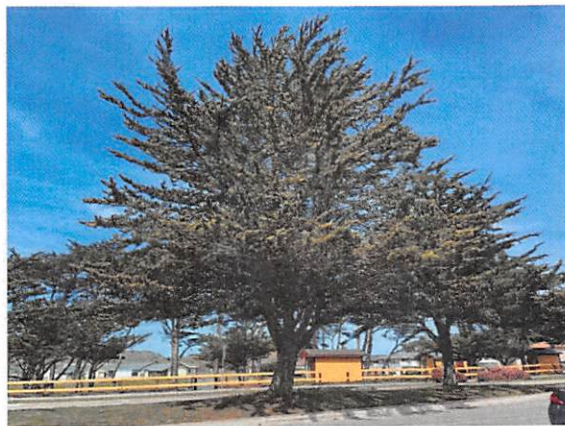
Tree #569



Tree #570



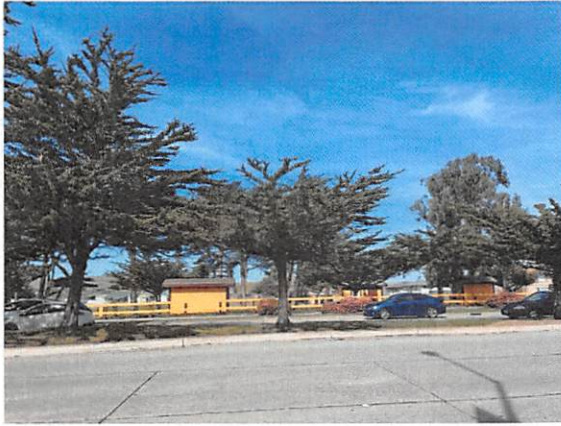
Tree #571



Tree #572



Tree #573



Tree #574



Tree #575



Tree #576



Tree #577



Tree #578



Tree #579



Tree #580



Tree #581



Tree #582



Tree #583



Tree #584



Tree #585



Tree #586



Tree #587

APPENDIX C

Best Management Practices for Working Near Trees

Tree Protection and Best Management Practices (BMPs)

Prior to the commencement of project related activities, the following tree BMPs shall be implemented and approved by a qualified arborist or forester:

- Trees located adjacent to the construction area shall be protected from damage by construction through the use of temporary fencing and wrapping of trunks with protective materials.
- Fencing shall consist of chain link, supported snowdrift or plastic mesh, hay bales, or field fence. Fencing shall have cross bracing (typically 2x4 material) on both the top and lower edges of the fencing material to prevent sagging and provide lateral support. Fencing shall stand a minimum height of four feet above grade and be placed to the farthest extent possible from the base of the trees, protecting the trees drip line area (typically 10-12 feet away from the base of a tree).
- In the cases where access or space is limited it is permissible to protect trees within the 10-12-foot distance after determination and approval are made by a qualified forester or arborist.
- Soil compaction, parking of vehicles or heavy equipment, stockpiling of construction materials, and/or dumping of materials is not permitted adjacent to trees on the property, especially within fenced areas.
- Fenced areas and the trunk protection materials shall remain in place during the entire construction period. Torn or damaged roots shall be cleanly cut to sound wood wherever possible to minimize decay entry points. Any roots found that must be cut should be cut by manually digging a trench and cutting exposed roots with a saw, vibrating knife, rock saw, narrow trencher with sharp blades, or other approved root pruning equipment. No tree seals shall be used as the seal material only promotes decay.
- A mulch layer up to approximately 4 inches deep should be applied to the ground under-protected trees following construction. Only 1 to 2 inches of mulch should be applied within 1 to 2 feet of the trunk, and under no circumstances should any soil or mulch be placed against the root crown (base) of trees. The best source of mulch would be from chipped material generated on-site.
- Irrigation should be that of normal for exterior planting. Normal watering means that soil should be kept evenly moist and watered regularly, as conditions require. Most plants prefer one (1) inch of water a week during the growing season, but care needs to be taken not to over water. It is better to water once (1) a week and water deeply (over 24 inches), than to water frequently for a few minutes.

Tree Pruning

It is to be understood that the pruning of retained trees is expected for this site. Pruning shall conform to the following standards:

- Clear the crown of diseased, crossing, weak, and dead wood to a general minimum size of 1-1/2 inch in diameter.
- Remove stubs, cutting outside the wound wood tissue that has formed around the branch.
- Interior branches shall not be stripped out.

- Reduce end weight on heavy, horizontal branches by selectively removing small- diameter branches, no greater than three (3) inches, near the ends of the scaffolds. In some cases, larger diameters may be removed depending on the situation (where critical for safety).
- Pruning cuts larger than four (4) inches in diameter, except for deadwood, shall be avoided, unless deemed crucial for safety (broken, cracked, crossing, rubbing, etc.). Pruning cuts that expose heartwood shall be avoided whenever possible.
- Pruning shall not be performed during periods of flight of adult boring insects because fresh wounds attract pests (generally spring). Pruning shall be performed only when the danger of infestation has passed.
- All pruning shall be performed by a qualified arborist or under the supervision of an ISA Certified Arborist or Tree Worker. Arborists are required to have a State of California Contractors License for Tree Service (C-61/D49) and provide proof of worker's compensation and general liability insurance.
- All pruning shall be following the Tree Pruning Guidelines (International Society of Arboriculture) and/or the ANSI A300 Pruning Standard (American National Standard for Tree Care Operations) and adhere to the most recent edition of ANSI Z133.1.
- No more than 20 percent of live foliage shall be removed within the trees.
- Brush shall be chipped, and chips shall be spread underneath trees within the tree protection zone to a maximum depth of 6 inches, leaving the trunk clear of mulch.

Following construction, a qualified arborist should monitor trees adjacent to the area of the improvements and if any decline in health that is attributable to the construction is noted, additional trees should be planted on the site.

Root Barriers

Severe pruning of tree roots may lead to a major decline or tree death. The best solution is to select trees that are less likely to become a problem or to plant further away from foundations, curbs, gutters, parking lots, sidewalks, and driveways to reduce tree growth or to allow them to grow in another direction. Place barriers in the soil to a depth of 18 to 24 inches (see landscape details) by trenching along the area to be protected at a distance of five (5) times the trunk diameter. In the cases where access or space is limited, it is permissible to reduce the distance after determination and approval are made by a qualified forester or arborist.

TC Resolution 2024-03 - Del Monte Median Project

Final Audit Report

2024-05-11

Created:	2024-05-08
By:	Nick McIlroy (nmcilroy@cityofmarina.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAXhzZ0N-VSaqlCq-50J-cc2uPjkDSP96

"TC Resolution 2024-03 - Del Monte Median Project" History



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2024-05-11 - 2:15:03 PM GMT



Document e-signed by Greg Simmons (simmonsgreg@onemain.com)

Signature Date: 2024-05-11 - 2:15:43 PM GMT - Time Source: server



Agreement completed.

2024-05-11 - 2:15:43 PM GMT



Adobe Acrobat Sign

August 22, 2024

Item No. **13c**

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of September 4, 2024

**CITY COUNCIL CONSIDER ADOPTING RESOLUTION NO. 2024-,
ADOPTING FISCAL YEAR 2024-25 MID-CYCLE BUDGET ADJUSTMENTS,
AND AUTHORIZING THE FINANCE DIRECTOR TO MAKE ALL
NECESSARY ACCOUNTING AND BUDGETARY ENTRIES**

REQUEST:

It is requested that the City Council:

- 1) Consider adopting Resolution No. 2024-, approving the Fiscal Year 2024-25 mid-cycle budget adjustments as outlined in the staff report, and
- 2) Provide direction for any other Council desired adjustments, and
- 3) Authorizing the Finance Director to make all necessary accounting and budgetary entries

BACKGROUND:

The City operates on a two-year budget cycle. In September 2023, the City Council adopted the two-year structurally balanced budget for Fiscal Years 2023-24 and 2024-25. Between the two-year budget period, it is customary to provide a mid-cycle financial update to the City Council, including proposed adjustments to revenues and expenditures. The mid-cycle review also provides an opportunity for the City Council to provide direction to staff for other adjustments. As part of this process, staff will also be providing an update on the previously established top Council priorities.

ANALYSIS:

The General Fund is the City's main operating fund that supports Police, Fire, Recreation and Cultural Services, Community Development, and administrative departments. The information presented in this report will primarily focus on the General Fund budget and any significant proposed changes. An overview of the General Fund fiscal year-end estimates and recommended budgetary changes for Fiscal Year 2024-25 are included in **EXHIBIT A**. Additional updates to other funds are included in **EXHIBITS B and C**. While the City's fiscal year ends on June 30th, the City accrues or applies revenues and expenditures that were incurred during the fiscal year through the end of August. In addition, accounting adjustments and reconciliations take place through September. Due to this process, the amounts listed for Fiscal Year 2023-24 are listed as "estimated", rather than "actual". The final year-end results will be provided with the independent auditor's report or as part of the Strategic Planning Retreat in early 2025.

General Fund Revenues

Major Revenues

Staff continuously monitors the City's budgetary performance. In Fiscal Year 2023-24, General Fund revenues are expected to exceed budgetary projections by \$12.7 million. This is primarily due to a one-time \$8.4 million land sale, strong tax performance, and increased investment returns. Property tax, transient occupancy tax, and sales tax are considered major revenues and represent over 68% of the General Fund's on-going receipts. In Fiscal Year 2023-24, these three revenues are projected to be \$1.8 million more than the adopted budget.

An overview of the revenue performance as it relates to the budget is presented in Table I.

Tables I: Fiscal Year 2023-24 Major Revenues

	FY 2023-24 Adopted	FY 2023-24 Estimated	Variance
Property Tax	\$9,179,800	\$10,362,489	\$1,182,689
Sales Tax	9,722,900	9,977,747	254,847
Transient Occupancy Tax	4,847,764	5,247,774	400,010
Combined Major Revenues	\$23,750,464	\$25,588,010	\$1,837,546

The Fiscal Year 2023-24 property tax revenues include a Fort Ord Reuse Authority (FORA) property tax surplus payment of \$130,000 and a Recognized Obligation Payment Schedule (ROPS) residual property tax distribution of \$765,000. The City's residual ROPS distribution has ranged from \$84,000 to \$863,000 over the last five years, while Fiscal Year 2023-24 was the first year the City received a FORA property tax surplus payment.

The Fiscal Year 2024-25 projected revenues build upon the prior years' performance and represent a \$1.2 million increase over the original adopted budget. An overview of the proposed revision to the City's three major revenue sources is provided in Table II.

Table II: Fiscal Year 2024-25 Major Revenues

	FY 2024-25 Adopted	FY 2024-25 Proposed Revision	Variance
Property Tax	\$9,479,800	\$10,432,421	\$952,621
Sales Tax	9,850,900	10,065,000	214,100
Transient Occupancy Tax	5,324,159	5,352,000	27,841
Combined Major Revenues	\$24,654,859	\$25,849,421	\$1,194,562

The proposed revision to the current fiscal year property taxes is \$952,621. While this is greater than the adopted budget, it is in closer alignment with the prior year's revenues. The annual projected growth when compared to the prior year estimate is less than 1%, however the Fiscal Year 2024-25 amount includes a reduced ROPS residual property tax of \$633,000 and omits a FORA property tax surplus payment. When adjusted for the two residual property taxes, the annual increase would be closer to 3.2%. The estimates for these two unique residual payments were reviewed with the City's property tax consultant.

Additional General Fund Revenues

Use of Money and Property – Interest

In Fiscal Year 2023-24, interest earnings are projected to peak at approximately \$3.2 million. This is approximately \$2.4 million greater than the budgetary estimate and \$2.7 million greater than the five-year average of \$516,000. This growth in interest earnings resulted from strong investment returns, as well as the General Fund's cash position. In Fiscal Year 2024-25, it is anticipated that the Federal Reserve will begin reducing the federal lending rate; and more cash will be expended as approved capital projects will enter into the construction phase. This includes providing bridge funding while waiting for grant reimbursements for the Imjin Widening Project. Based on these factors, the Fiscal Year 2024-25 interest earnings are projected to be closer to \$1.6 million.

Business Licenses

In Fiscal Year 2022-23 the combined business license tax, fees, and penalties were \$2.5 million; however, in Fiscal Year 2023-24, they are projected to be \$1.9 million. This variance is primarily related to a timing difference in the receipt and accrual of approximately \$336,000 in business license revenues. The Fiscal Year 2024-25 revised estimate of \$2.1 million adjusts for the regular receipting/reporting period.

Intergovernmental

Intergovernmental revenues primarily reflect operational grants. In Fiscal Year 2023-24, the full amount of grant award reimbursements was not requested prior to the end of the fiscal year. This can be attributed to the timing of purchasing goods or services; or deferrals in grant billings. In Fiscal Year 2024-25, the proposed revision includes a carry-forward amount of approximately \$539,000. The carry-forward is primarily related to Community Development and Fire Department grants.

Estimated year-end amounts, as well as proposed revisions to the Fiscal Year 2024-25 budgeted amounts can be found in **EXHIBIT A**.

General Fund Expenditures

In Fiscal Year 2023-24, it is estimated that the actual expenditures will be approximately \$4 million below the budgeted amount. This is primarily due to approximately \$2.6 million in salary savings resulting from position vacancies; and \$1.2 million in funds that were committed to contracts or purchases that were reappropriated in the next fiscal year. This amount includes carry-forward grant-funded expenditures, one-time contracts, and \$719,000 in capital outlay.

The Police and Recreation and Cultural Services Departments have the most significant increase in requested expenditures. The Police Department budget includes the addition of a Community Service Officer position; and increased expenditures to support training for new officers, 9-1-1 center costs, and overtime and canine supplies/services to align with historical use. The Recreation and Cultural Services Department's proposed revisions include the reclassification of one position, omitted annual software subscription costs, and funding to support more robust community programs. Additional details regarding the requested positions are included in the subsequent section.

ADDITIONAL BUDGET RECOMMENDATIONS

In addition to revenue projections, staff has also analyzed current operational needs, as well as administrative changes. Key changes to expenditures within the General Fund, Capital Improvement Fund, and Vehicle and Equipment fund are listed below.

Authorized Positions

Staff is requesting the following changes to authorized positions to reflect current operational needs.

Addition of a 1.0 Community Service Officer

Estimated Annual Cost: \$115,000

The Police Department is requesting an additional Community Services Officer (CSO) to address the growing needs of the City's homeless population, as well as managing encampments. This position will serve as a liaison between the Police Department, homeless service organizations and ensure a coordinated response to these challenges. The CSO will also collaborate with other cities on the peninsula to provide a regional perspective on available resources and best practices for assisting individuals in need, while maintaining public safety. In addition to facilitating these partnerships, the CSO will ensure Marina's compliance with municipal codes, federal laws, and California's executive orders related to the cleanup of encampments. This role is critical in navigating the legal landscape, ensuring that both the City and its residents are protected under all applicable regulations. This

dedicated position will also assist in managing the risks associated with an increased number of individuals seeking refuge in unmanaged spaces, which could lead to public safety and health concerns.

Addition of a 1.0 Arborist / Botanist / Landscape Architect

Estimated Cost: \$170,000

In Fiscal Year 2023-24, the City allocated \$150,000 for a two-year period for a Landscape Architect/Arborist. Staff is proposing to add a regular 1.0 Arborist/Botanist/landscape architect position to assist with city-wide needs. This includes serving as an botanist and arborist, monitoring endangered species, and maintenance of parks medians, and open space areas. This position would also have oversight of the City's Habitat Resources Management Plan which is being developed. This position is not currently on the City's salary schedule. While the formal job description and salary for the position are still being developed, it is estimated there are sufficient funds in the Fiscal Year 2024-25 Budget and the on-going unassigned fund balance to support this position.

Reclassify a 1.0 Recreation Leader to a Recreation Manager

Estimated Cost: \$46,000

The Recreation and Cultural Services Department is responsible for year-round after and out-of-school care programs from Kindergarten through High School, adult and senior programs, sports programs, facility reservations and rentals, as well as multiple mid-large scale community events. Current staffing levels include the Recreation and Cultural Services Director, three Recreation Leaders, and one Administrative Assistant.

The Recreation Leaders are very hands on at the program level, while the Director is heavily involved in CIP projects, park design and development; and playground design, development, and installation. The Department Director also focuses on mid to long-term planning, which includes oversight of a Parks Master Plan, Recreation Facility Plan, and the related capital improvements. A mid-management level position is needed to provide direct supervision and oversight of the daily operation of the Recreation programs and services. This reclassified position would be responsible for the supervision and administration of recreation programs, facility coordination, scheduling, programming, marketing, software administration, financial management, as well as related functions. This position is critical to the success of this growing and changing department.

Hilltop Park Maintenance

Staff is in the process of developing a maintenance plan for Hilltop Park which will soon be turned over to the city. It is anticipated that another maintenance worker will need to be added to be able to adequately maintain this park. We expect to bring this to the Council for consideration in the next month or two. The fully burdened cost of a maintenance worker is approximately \$92,000.

SAFER Grant

The Fire Department has applied for a SAFER grant to add two additional firefighters which will increase the minimum staffing for the 2nd engine company from two to three. We should hear back in the next couple months if we receive this grant. If we don't receive the grant, we will be coming back to the Council to discuss funding these positions for remaining unallocated on-going fund balance. The fully burdened cost for these two firefighters is estimated to be \$270,000.

Capital Outlay

The Fiscal Year 2024/25 Budget includes the following new capital outlay request, as well as the carry-forward of funds into the current fiscal year. The carry forward purchases are included in **EXHIBIT D**, while new requests are listed below.

Fire Water Rescue Equipment
Funding Source: General Fund

\$18,000

The City currently does not have the appropriate equipment to safely assist with ocean/water rescues such as swimmers caught in a rip current. Staff is recommending the purchase of a remotely deployed flotation device known as EMILY (Emergency Integrated Lifesaving Lanyard). The device is a battery powered, remote controlled boat that can be deployed to an individual in need, with sufficient power to return the person(s) to the shore. EMILY can be deployed into the surf and pull up to four people back to shore.

Public Works Landscape Trailer
Funding Source: General Fund

\$15,000

The Public Works Department has recently divided the maintenance crew into the following three divisions to strengthen service levels: Facilities, Grounds/Landscaping, and Streets. Two maintenance crews have a trailer to carry to their equipment; however, the Grounds/Landscaping crew does not have a sufficient mechanism to transfer much-needed equipment to their worksite. The proposed new trailer would be assigned to the Grounds/Landscaping crew with the goal of creating operational efficiencies and providing a stronger level of service.

Police Radios
Funding Source: Vehicle and Equipment Fund

\$52,000

The County Shared 9-1-1 Emergency Services is requiring the City Police Department to initiate a phase two upgrade to the City's Motorola and Harris radios. This new equipment will include essential encryption upgrades. The requested funds will allow the Police Department to proceed with the necessary communication upgrades.

Capital Projects

The following additional three capital projects are included for consideration in the Fiscal Year 2024-25 Budget. Two of the projects are partially funded by external sources, while one project is funded through the unallocated General fund balance.

Fort Ord Dunes State Park Trailhead and Coastal Access Point Improvements
Initial Funding Source: Coastal Conservancy Grant

\$800,000

The City received an \$800,000 Coastal Conservancy Grant to conduct community engagement, prepare technical studies to evaluate beach improvements, and design alternatives for improved access and new restrooms at the Fort Ords Dune Park. Additional project components include preparation of both a dune restoration and a long-term maintenance plan and a wayfinding and interpretive sign plan. This initial study will serve as the foundation for future capital improvement project.

Windy Hill Park Restrooms
Funding Source: Developer reimbursement

\$275,000

The Fiscal Year 2023-24 Budget included \$1.1 million in funding to replace the Windy Hill Park playground equipment and construct new restroom facilities. On June 12, 2024, the City Council adopted a resolution approving a playground design for Windy Hill Park. The restroom was excluded from the project due to Marina Station submitting plans for a restroom facility adjacent to the park. To allow the restroom to move forward, the City worked with the Marina Station developer to partially fund a restroom that would serve the Marina Station and Windy Hill Parks. This project would be funded through a reimbursable developer contribution of \$275,000 and \$118,340 from the original project funds.

Temporary Fire Shelter

Funding Source: General Fund

\$24,000

The City is purchasing a new fire truck; however, the city does not have any facilities that can house the new truck. This temporary facility will provide a shelter to secure and protect the new fire truck until a facility that can accommodate the truck can be built.

Tree Maintenance

It is estimated that the City has a backlog of tree maintenance work that needs to be done in our parks, open spaces, medians, and facilities. The estimated one-time costs are about \$250,000.

Balanced Budget Formula

City Council policy (Resolution 2012-46), requires the City to adopt a structurally balanced budget. This structural balanced budget is defined as recurring annual expenses not exceeding recurring annual revenues and excludes one-time transfers. The adopted FY 2024-25 budget was structurally balanced for the General Fund budget and only required the use of unallocated fund balance to support capital projects and other one-time expenditures.

The recommended budget adjustments are in compliance with Resolution 2012-46. The FY 2024-25 is projected to have a deficit balance of close to \$1 million; however this is primarily related to one-time capital expenditures. The table below shows the calculation of the Fiscal Year 2024-2025 balanced budget formula before and after the recommended budget adjustments. The revised net difference of revenues as compared to on-going expenses is a surplus of approximately \$1 million. Staff has also attached **EXHIBIT D** to reconcile the full budget with the balanced budget formula that excludes one-time transactions.

Tables III: Structural Budgets (Balanced Budget Formula)

Fiscal Year 2024-25 Structural Budget Formula			
	Original Budget Presentation	Adopted Budget	Proposed Revision
Revenues	\$34,977,946	\$34,977,946	\$37,852,112
On-going Expenses	34,506,636	34,923,870	36,851,827
Surplus (Deficit)	\$471,310	\$54,076	\$1,000,285

Emergency Reserve Policy

The City has a General Fund Emergency Reserve Policy that establishes a reserve level at 20% of operating revenues. When the Fiscal Year 2023-24 Budget was adopted, the reserve level was reduced to 18% to provide for additional on-going expenditures. Staff recommends retaining this reserve level to align with the original budget adoption. Based on the revision to revenues, the emergency reserves would require an additional contribution of \$745,352 to meet the 20% target. This would decrease unallocated fund balance by the same amount.

Unallocated Fund Balance

The General Fund was initially anticipated to end Fiscal Year 2023-24 with an adjusted unassigned fund balance of \$7.7 million; however, when the actual estimated performance is considered, the projected balance increases to \$23.2 million. This is largely due to the \$8.4 million land sale, greater than anticipated revenue performance, and one-time salary savings. Based on the proposed budgetary revisions to the current fiscal year, the General Fund ending unassigned fund balance for Fiscal Year 2024-25 is estimated to be \$22.5 million.

OTHER FUNDS

Updates to other funds primarily focus on on-going revenues and expenditures with the exception of the proposed purchases listed in the capital outlay and capital project sections. A brief overview of the proposed changes is included in **EXHIBITS B and C**.

CONSIDERATIONS

The City Council will have its Strategic Planning Retreat in February or March. While the projected \$22.5 million in the General Fund unassigned fund balance is projected to be available for appropriation, consideration also needs to be given in relation to cash flow requirements related to the Imjin Widening Project and any reimbursable grants. The Imjin Widening Project is fully underway and approximately \$39 million is subject to grant reimbursements. All funds that have been retained at the City have been expended; and currently \$9 million in expenditures are awaiting reimbursement. The lead time to receive a reimbursement may take up to four to eight months, depending on the granting agency. Deferring appropriation of any significant funds until the Strategic Planning Retreat will provide the City with a better opportunity to assess cash flow requirements, as well as receive the audited financial statements.

FISCAL IMPACT:

The actions recommended in the report will allow the City to function in a fiscally responsible manner. All proposed changes are anticipated to result in a positive fund balance.

CONCLUSION:

This request is submitted for City Council consideration and possible action.

Respectfully submitted,

Tori A. Hannah
Finance Director
City of Marina

REVIEWED/CONCUR:

Layne P. Long
City Manager
City of Marina

RESOLUTION NO. 2024-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARINA ADOPTING THE FISCAL YEAR 2024-25 MID-CYCLE BUDGET ADJUSTMENTS, AND AUTHORIZING THE FINANCE DIRECTOR TO TAKE ALL NECESSARY ACCOUNTING AND BUDGETARY ENTRIES

WHEREAS, the City and Agency budget is an estimation of resources, revenues and expenditures for a fiscal year period, which is July 1st through June 30th and;

WHEREAS, the City Council previously adopted the two-year budget for Fiscal Years 2023-24 and 2024-25, and;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Marina:

1. That the City Council adopts the FY 2024-25 budget adjustments as detailed and recommended in the accompanying staff report and **Exhibits A-D as adopted**, and;
2. Continues established procedures for amending the budget as follows:

BUDGET ADJUSTMENTS, REALIGNMENTS & AMENDMENTS

The Marina City Manager and Executive Director of the Successor Agency to the Marina Redevelopment Agency, or his designee, shall be authorized to transfer budget authority within a fund as long as the total budget authority for that fund is not exceeded.

The Marina Finance Director for the City of Marina and the Successor Agency to the Marina Redevelopment Agency may move budget authority within a department amount operating expenditures and among salary accounts but may not move budget authority from operating accounts to salary accounts.

The Marina City Manager and Executive Director of the Successor Agency to the Marina Redevelopment Agency, or his designee, shall be authorized to modify the budget(s) as follows:

- a. Transfer revenues/appropriations within General Fund department
- b. Transfer revenues/appropriations within projects/departments of any fund
- c. Transfer revenues/appropriations between/among General Fund departments
- d. Transfer revenues/appropriations between/among projects/departments of any fund

Only the City Council or the Successor Agency to the Marina Redevelopment Agency Board of Directors shall be authorized to:

- a. Increase/decrease the appropriation of any fund
- b. Transfer cash and/or appropriations from one fund to another
- c. Authorize any interfund loan of cash or other resources
- d. Authorize expenditure, transfer, or encumbrance of the fund balance of any fund

3. Authorize the Finance Director to make all necessary and budgetary accounting entries, including the temporary transfer of cash due to timing of revenue payments.

PASSED AND ADOPTED by the City Council of the City of Marina at an adjourned regular meeting duly held on the 4th day of September 2024, by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS: None

ABSENT: COUNCIL MEMBERS: None

ABSTAIN: COUNCIL MEMBERS: None

Bruce C. Delgado, Mayor

ATTEST:

Anita Sharp, Deputy City Clerk

	Fiscal Year 23/24 Preliminary and Estimated				Fiscal Year 2024-25				
	FY 23/24 Adopted	FY23/24 Amended	FY 23/24 Estimate	Budget Variance	FY 24/25 Adopted Budget	FY 24/25 Amended	Preliminary Carry-forwards	Change in Estimate/New Items	FY 24/25 Proposed Revision
Revenues									
Property tax	9,179,800	9,179,800	10,362,489	1,182,689	\$ 9,479,800	9,479,800	-	952,621	10,432,421
Sales tax	9,722,900	9,722,900	9,977,747	254,847	9,850,900	9,850,900	-	214,100	10,065,000
Transient occupancy tax	4,847,764	4,847,764	5,247,774	400,010	5,324,159	5,324,159	-	27,841	5,352,000
Business License	1,885,800	1,885,800	1,885,625	(175)	1,885,800	1,885,800	-	254,374	2,140,174
Franchise tax	1,181,500	1,181,500	1,393,282	211,782	1,181,500	1,181,500	-	189,500	1,371,000
Cardroom	200,000	200,000	208,916	8,916	200,000	200,000	-	-	200,000
Cannabis	250,000	250,000	407,992	157,992	250,000	250,000	-	94,000	344,000
Subtotal Taxes	27,267,764	\$ 27,267,764	29,483,824	\$ 2,216,060	\$ 28,172,159	\$ 28,172,159	\$ -	\$ 1,732,436	29,904,595
Licenses, permits, and fees	\$ 835,200	\$ 835,200	\$ 855,792	\$ 20,592	\$ 885,200	\$ 885,200		28,300	\$ 913,500
Fines and penalties	64,600	64,600	44,042	(20,558)	64,600	64,600		-	64,600
Intergovernmental	380,200	1,013,080	529,137	(483,943)	312,700	480,200	538,517	8,900	1,027,617
Charges for services	3,831,350	3,831,350	3,975,882	144,532	3,831,350	3,831,350		74,450	3,905,800
Use of Money and Property	1,105,000	1,105,000	3,442,275	2,337,275	1,005,000	1,039,800		875,000	1,914,800
Other revenues	80,600	80,600	118,039	37,439	73,600	73,600		47,600	121,200
(Subtotal Operating	\$ 33,564,714	\$ 34,197,594	\$ 38,448,992	\$ 4,251,398	\$ 34,344,609	\$ 34,546,909	\$ 538,517	\$ 2,766,686	\$ 37,852,112
Non-Operating Revenues									
Land Sales		-	8,426,523	8,426,523	-	-	-	-	-
Transfers	133,337	133,337	133,837	500	633,337	633,337	-	-	633,337
Total Revenues	\$ 33,698,051	\$ 34,330,931	\$ 47,009,352	\$ 12,678,421	\$ 34,977,946	\$ 35,180,246	\$ 538,517	\$ 2,766,686	\$ 38,485,449
Expenditures									
City Council	\$ 56,269	\$ 56,269	\$ 34,204	(22,065)	\$ 56,269	\$ 56,269	\$ -	-	\$ 56,269
City Mgr/HR/Risk	4,149,691	4,353,989	4,589,108	235,119	3,991,575	3,991,575	-	-	3,991,575
Information Technology	330,927	330,927	293,096	(37,831)	339,182	339,182	-	10,234	349,416
Finance	1,305,932	1,305,932	1,143,798	(162,134)	1,273,794	1,273,794	32,500	31,400	1,337,694
City Attorney	800,000	800,000	681,741	(118,259)	800,000	800,000	-	-	800,000
Police	9,477,325	9,457,737	8,375,550	(1,082,187)	9,792,310	9,792,310	25,603	228,065	10,045,978
Fire	4,965,795	5,275,795	5,192,302	(83,493)	5,186,939	5,659,439	-	36,100	5,695,539
Public Works	2,609,495	2,608,892	1,995,011	(613,881)	2,646,851	2,646,851	13,364	31,875	2,692,090
Planning	1,258,365	1,812,474	1,356,691	(455,783)	1,258,812	1,258,812	424,038	-	1,682,850
Engineering	1,977,832	1,977,832	1,708,562	(269,271)	1,196,838	1,236,838	-	-	1,236,838
Building Inspection	898,621	898,621	679,073	(219,548)	849,815	849,815	-	-	849,815
Economic Development	317,884	317,884	140,578	(177,306)	334,644	334,644	-	-	334,644
Recreation & Culture	1,373,830	1,389,080	1,252,887	(136,193)	1,403,085	1,431,817	-	148,668	1,580,485
Citywide Non-Department	3,951,236	4,013,236	3,855,327	(157,909)	4,195,524	4,245,524	-	-	4,245,524
Subtotal Operating	\$ 33,473,202	34,598,668	31,297,928	(3,300,740)	33,325,638	33,916,870	495,505	486,342	34,898,717
Non-Operating Expenditures							-	-	
Capital Outlay	\$ 729,690	\$ 773,881	\$ 57,449	(716,432)	1,425,199	\$ 1,425,199	719,002	40,500	2,184,701
Citywide Transfers Out	19,210,000	19,210,000	19,260,000	50,000	2,375,000	2,375,000	-	24,000	2,399,000
Subtotal Non-Operating	\$ 19,939,690	\$ 19,983,881	\$ 19,317,449	\$ (666,432)	\$ 3,800,199	\$ 3,800,199	\$ 719,002	\$ 64,500	\$ 4,583,701
Total Expenditures	\$ 53,412,892	\$ 54,582,549	\$ 50,615,377	\$ (3,967,172)	\$ 37,125,837	\$ 37,717,069	\$ 1,214,507	\$ 550,842	\$ 39,482,418

EXHIBIT B

Fund Code	Other Fund - Proposed Revenue Revisions ⁽¹⁾							
	Fiscal Year 2023-24		Fiscal Year 2024-25					Notes
	Amended Budget	Year-End Estimate	Adopted	Amended	Carry-Forwards	New Adjustments	Proposed Revision	
215 - Public Facilities Impact Fee	\$ 3,640,000	\$ 6,209,342	\$ 3,612,000	\$ 3,612,000		\$ 2,122,000	\$ 5,734,000	FY 24/25 adjusted to reflect projected building activity and interest earnings
220 - Gas Tax	567,000	583,807	567,000	567,000		39,933	606,933	FY 24/25 gas tax revenues adjusted to State estimate
221 - RMRA	501,500	568,209	511,500	511,500		60,500	572,000	FY 24/25 updated to reflect FY 23/24 revenue performance
222 - Measure X	951,000	1,005,220	951,000	951,000		53,000	1,004,000	FY 24/25 revenues adjusted based on projected prior year performance
223 - FORA Dissolution / CFD	2,075,000	4,396,182	1,125,000	1,125,000	-	2,018,000	3,143,000	FY 23/24 includes one-time FOR A Dissolution payment of \$995,133, other growth; FY 24/25 considers on-going revenues and adjusted for a decline in interest earnings
252 - CFD Dunes 2015-1	305,944	344,651	306,156	306,156	-	25,000	331,156	Adjustment for increased interest earnings
255 - Housing Assistance Fund	75,093	122,663	15,000	15,000	-	47,000	62,000	Adjustment for increased interest earnings
312 - 2015 GO Refunding Bonds Library	583,700	628,502	583,700	583,700	-	31,500	615,200	Adjusted to reflect prior year performance
351 - Abrams B Hsg Revenue Bond	697,000	776,202	697,000	697,000	-	73,155	770,155	Adjustment reflects debt transfer which is relatively in alignment with the prior year estimated actuals
352 - Measure X COP Debt Service	877,325	1,325,518	875,575	875,575	-	411,000	1,286,575	Adjusted to equate with debt service schedule and prior year amounts
422 - Measure X	10,340,000	3,780,534	4,555,000	4,555,000	6,829,220	115,000	11,499,220	Adjustment reflects draw-down of debt proceed revenues to align with expenditures
460 - Airport Capital Projects	993,000	1,065,035	260,000	260,000	-	52,000	312,000	Adjusted for interest earnings
462 - City Capital Projects	28,991,000	27,320,483	6,475,000	6,475,000	25,528,849	1,099,000	33,102,849	Reflects \$800,000 in new Coastal Conservancy Grant, a \$275,000 developer contribution for Windy Hill Park restrooms, and a transfer of \$24,000 for the Fire Truck Shelter Project; and adjustment to carry-forward previously planned grant revenues for the Imjim Widening Project to align with expenditures of approximately \$25.5 million
556 - Preston Park	7,444,000	8,090,110	7,444,000	7,444,000	-	801,000	8,245,000	Adjusted to reflect FY 24/25 projected revenues
557 - Abrams Non-Profit	4,239,233	3,805,529	4,239,233	4,239,233	-	(344,643)	3,894,590	Adjusted to reflect FY 24/25 projected revenues
723 - FORA Dissolution	3,005,100	4,273,879	3,005,100	3,005,100	-	1,248,000	4,253,100	Pledged Property Tax Revenue has been gradually increasing, adjusted to align to prior year, net of interest reduction
758 - Successor Agency Obligation	5,127,650	5,025,529	5,127,650	5,127,650	-	910,110	6,037,760	Adjusted to align with Redevelopment Property Tax Trust Fund estimates
	\$ 70,413,545	\$ 69,321,395	\$ 40,349,914	\$ 40,349,914	\$ 32,358,069	\$ 8,761,555	\$ 81,469,538	

(1) This worksheet only includes funds where there have been requested revisions. All other funds are initially projected to be consistent with the Adopted Budget.

Fund Code	Fiscal Year 2023-24		Fiscal Year 2024-25					Notes
	Amended Budget	Year-End Estimate	Adopted	Amended	Carry-forwards	Adjustments	Proposed Revision	
110 - Vehicle and Equipment Expense	\$1,757,440	\$343,863	\$601,440	\$601,440	\$1,261,000	\$52,000	\$1,914,440	New Police radios to align with 9-1-1 Center requirements, and carry-forward of vehicle and equipment purchases that were ordered, but not delivered until FY 24/25
220 - Gas Tax	512,369	568,031	521,672	521,672		85,000	606,672	Adjusted to reflect \$45,000 in additional utility costs based on the prior year; and new funding for greater pothole and streetlight maintenance, and related tools and supplies
223 - FORA Dissolution / CFD	9,310,000	4,974,917	4,610,000	4,610,000	4,335,083	-	8,945,083	Carry-forward of estimated TAMC portion of FORA CFD fees; and professional service contract
235 - Cypress Cove AD	23,822	27,767	19,105	19,105	-	6,000	25,105	Estimated increase in maintenance expenses, based on prior year
251 - Locke Paddon	16,036	21,185	12,151	12,151	-	4,000	16,151	Estimated increase in maintenance expenses, based on prior year
252 - CFD Dunes	345,740	9,689	365,851	365,851	316,045	-	681,896	Carry-forward of costs appropriated for maintenance and repairs of roadways, curbs, and gutters that were not expended in FY 23/24
312 - 2015 GO Refunding	544,855	547,446	544,855	544,855	-	12,331	557,186	Adjustments based on debt service schedule and related costs
352 - Measure X COP Debt Service	9,457,325	2,631,105	3,595,575	3,595,575	6,829,220	-	10,424,795	Carry-forward of project expenditures from FY 23/24
422 - Capital Projects - Measure X	10,300,000	845,812	7,365,000	7,365,000	9,454,188	-	16,819,188	Carry-forward of committed project expenditures for use in FY 24/25
460 - Airport Capital Projects	2,015,000	576,477	250,000	250,000	1,438,523	-	1,688,523	Carry-forward of unexpended project expenditures
462 - City Capital Projects	35,328,989	12,644,125	47,140,017	47,140,017	22,611,676	1,099,000	70,850,693	Carry-forward of unexpended project expenditures, addition of Coastal Access Project of \$800,000, Windy Hill Bathroom Project at \$275,000 and the costs for the Fire Truck Housing for \$24,000.
556 - Preston Park	7,067,709	6,449,989	7,067,709	7,067,709		418,810	7,486,519	Adjustment based on Greystar and City estimates
557 - Abrams B NonProfit	3,551,199	3,882,090	3,551,199	3,551,199	-	665,796	4,216,995	Adjustment based on Greystar and City estimates
723 - FORA Dissolution	3,187,000	3,636,892	2,262,000	2,262,000	-	409,000	2,671,000	Adjusted to align with prior year distribution, net of one time payment of \$995,133
758 - Successor Agency Obligation	4,978,371	4,914,374	4,985,091	4,985,091	-	1,080,550	6,065,641	Adjusted to align with ROPS Schedule, adjusted for timing differences
	\$88,395,855	\$42,073,763	\$82,891,665	\$82,891,665	\$46,245,735	\$3,832,487	\$132,969,887	

(1) This worksheet only includes funds where there have been requested revisions. All other funds are initially projected to be consistent with the Adopted Budget.

Exhibit D - Balanced Budget Detailed Calculation

	Fiscal Year 2024-25		
	Original Budget Presentation	Adopted	Proposed Revision
Combined General Fund Expenditures	\$ 36,835,835	\$ 37,267,108	\$ 39,482,418
Contribution to Reserves	(129,000)	(143,039)	(888,390)
	<u>\$ 36,706,835</u>	<u>\$ 37,124,069</u>	<u>\$ 38,594,028</u>
One-Time Transfers			
Downtown Vitalization Implementation	\$ 500,000	\$ 500,000	\$ 500,000
Streetlight Replacement	125,000	125,000	125,000
Temporary fire structure			24,000
One-Time Expenses			
Rosenbauer Fire Truck (second payment)	1,425,199	1,425,199	1,425,199
Landscape Architect/Arborist (transitions to regular staffing, rather than one-time cost)	150,000	150,000	-
Fire rescue equipment - New request			18,000
Landscaping trailer for Public Works - New request			15,000
One-time expenses - Capital outlay carry-forwards			
Rosenbauer Fire Truck (first payment)			464,690
Fire vehicle outfitting (resolution 2024-852)			24,000
Vacuum excavator for streets, potholes, and clean-up			76,821
Bobcat track loader equipment			78,491
Fire air compressor			75,000
Additional Item			
Projected interest earnings, greater than five-year average			(1,084,000)
Total one-time expenses, net of revenue adjustment	<u>\$ 2,200,199</u>	<u>\$ 2,200,199</u>	<u>\$ 1,742,201</u>
FY 24/25 On-going			
Revenues	\$ 34,977,946	\$ 34,977,946	\$ 37,852,112
Expenditures	34,506,636	34,923,870	36,851,827
Surplus/Deficit	<u>\$ 471,310</u>	<u>\$ 54,076</u>	<u>\$ 1,000,285</u>