



AGENDA

Tuesday, February 4, 2025

5:00 P.M. Closed Session

6:30 P.M. Open Session

REGULAR MEETING

**CITY COUNCIL, AIRPORT COMMISSION,
MARINA ABRAMS B NON-PROFIT CORPORATION, PRESTON PARK
SUSTAINABLE COMMUNITY NON-PROFIT CORPORATION, SUCCESSOR
AGENCY OF THE FORMER MARINA REDEVELOPMENT AGENCY AND MARINA
GROUNDWATER SUSTAINABILITY AGENCY**

THIS MEETING WILL BE HELD IN PERSON AND VIRTUALLY (HYBRID).

Council Chambers
211 Hillcrest Avenue
Marina, California

AND

Zoom Meeting URL: <https://zoom.us/j/730251556>

Zoom Meeting Telephone Only Participation: 1-669-900-9128 - Webinar ID: 730 251 556

PARTICIPATION

You may participate in the City Council meeting in person or in real-time by calling Zoom Meeting via the weblink and phone number provided at the top of this agenda. Instructions on how to access, view and participate in remote meetings are provided by visiting the City's home page at <https://cityofmarina.org/>. Attendees can make oral comments during the meeting by using the "Raise Your Hand" feature in the webinar or by pressing *9 on your telephone keypad if joining by phone only.

The most effective method of communication with the City Council is by sending an email to marina@cityofmarina.org. Comments will be reviewed and distributed before the meeting if received by 5:00 p.m. on the day of the meeting. All comments received will become part of the record. Council will have the option to modify their action on items based on comments received.

AGENDA MATERIALS

Agenda materials, staff reports and background information related to regular agenda items are available on the City of Marina's website www.cityofmarina.org. Materials related to an item on this agenda submitted to the Council after distribution of the agenda packet will be made available on the City of Marina website www.cityofmarina.org subject to City staff's ability to post the documents before the meeting.

VISION STATEMENT

Marina will grow and mature from a small town bedroom community to a small city which is diversified, vibrant and through positive relationships with regional agencies, self-sufficient. The City will develop in a way that insulates it from the negative impacts of urban sprawl to become a desirable residential and business community in a natural setting. **(Resolution No. 2006-112 - May 2, 2006)**

MISSION STATEMENT

The City Council will provide the leadership in protecting Marina's natural setting while developing the City in a way that provides a balance of housing, jobs and business opportunities that will result in a community characterized by a desirable quality of life, including recreation and cultural opportunities, a safe environment and an economic viability that supports a high level of municipal services and infrastructure. **(Resolution No. 2006-112 - May 2, 2006)**

LAND ACKNOWLEDGEMENT

The City recognizes that it was founded and is built upon the traditional homelands and villages first inhabited by the Indigenous Peoples of this region - the Esselen and their ancestors and allies - and honors these members of the community, both past and present.

1. CALL TO ORDER



2. ROLL CALL & ESTABLISHMENT OF QUORUM: (City Council, Airport Commissioners, Marina Abrams B Non-Profit Corporation, Preston Park Sustainable Communities Nonprofit Corporation, Successor Agency of the Former Redevelopment Agency Members and Marina Groundwater Sustainability Agency)

Jenny McAdams, Brian McCarthy, Kathy Biala, Mayor Pro-Tem/Vice Chair Liesbeth Visscher, Mayor/Chair Bruce C. Delgado

3. PUBLIC COMMENT ON CLOSED SESSION ITEMS:

4. CLOSED SESSION:

- a. Conference with Legal Counsel, Existing Litigation (§ 54956.9(d)(1)) 3 cases:
 - i. *City of Marina, et. al. v. California Coastal Commission, et al.*, 22-CV-004063, Monterey Superior Court
 - ii. *City of Marina, et. al. v. RMC Lonestar, et. al.*, 20-CV-001387, Monterey Superior Court
 - iii. *Adeeb, Ayman v. City of Marina*, 24- CV-004796, Monterey Superior Court
- b. Conference with Legal Counsel: Anticipated Litigation (Govt. Code § 54956.9(d)(2)), 2 potential cases. Based on existing facts and circumstances, there is significant exposure to litigation.
- c. Conference with Legal Counsel: Anticipated Litigation (Govt. Code § 54956.9(d)(3)), 2 potential cases. Based on existing facts and circumstances, the City Council is meeting to decide whether a closed session is authorized pursuant to Govt. Code § 54956.9(d)(2).
- d. Real Property Negotiation (Govt. Code Section 54956.8)
 - i. Property: 499 9th Street, Marina, CA, APN: 860-004-696-000
Negotiating Party: Las Animas Concrete & Building Supply Inc.
Negotiator(s): City Manager
Terms: Price and Terms

6:30 PM - RECONVENE OPEN SESSION AND REPORT ON ANY ACTIONS TAKEN IN CLOSED SESSION

5. MOMENT OF SILENCE & PLEDGE OF ALLEGIANCE (Please stand)
6. SPECIAL PRESENTATIONS:
 - a. GIS Program Update
7. COUNCIL AND STAFF ANNOUNCEMENTS:
8. PUBLIC COMMENT: *Any member of the public may comment on any matter within the City Council's jurisdiction that is not on the agenda. This is the appropriate place to comment on items on the Consent Agenda. Action will not be taken on items not on the agenda. Comments are limited to a maximum of three (3) minutes. General public comment may be limited to thirty (30) minutes and/or continued to the end of the agenda. Any member of the public may comment on any matter listed on this agenda at the time the matter is being considered by the City Council. Whenever possible, written correspondence should be submitted to the Council in advance of the meeting, to provide adequate time for its consideration.*
9. CONSENT AGENDA FOR THE SUCCESSOR AGENCY TO THE FORMER MARINA REDEVELOPMENT AGENCY: *Background information has been provided to the Successor Agency of the former Redevelopment Agency on all matters listed under the Consent Agenda, and these items are considered to be routine and non-controversial. All items under the Consent Agenda are normally approved by one motion. Prior to such a motion being made, any member of the public or City Council may ask a question or make a comment about an agenda item and staff may provide a response. If discussion or a lengthy explanation is required, the Council may remove an item from the Consent Agenda for individual consideration. If an item is pulled for discussion, it will be placed at the end of Other Action Items Successor Agency to the former Marina Redevelopment Agency.*
10. CONSENT AGENDA: *These items are considered to be routine and non-controversial. All items under the Consent Agenda may be approved by one motion. Prior to such a motion being made, any member of City Council may ask a question or make a comment about an agenda item and staff may provide a response. If discussion or a lengthy explanation is required, Council may remove the item from the Consent Agenda and it will be placed at the end of Other Action Items.*
 - a. ACCOUNTS PAYABLE: (Not a Project under CEQA per Article 20, Section 15378)
 - (1) Accounts Payable Check Numbers 106143-106236, totaling \$1,110,221.21
Successor Agency Payables, EFT Numbers 113-114, totaling \$2,816.88.
 - b. MINUTES: None
 - c. CLAIMS AGAINST THE CITY:
 - (1) Staff recommends that the City Council reject the following claim and direct sending appropriate notice of rejection to claimant: Cassidy Elischer for a claim received on January 21, 2025.
 - (2) Staff recommends that the City Council reject the following claim and direct sending appropriate notice of rejection to claimant: Clemente Herrera for a claim received on January 23, 2025.
 - d. AWARD OF BID: None
 - e. CALL FOR BIDS: None

f. ADOPTION OF RESOLUTIONS: None

g. APPROVAL OF AGREEMENTS: *(Not a Project under CEQA per Article 20, Section 15378)*

- (1) Adopting Resolution No. 2025-, authorizing the City Manager to enter into an agreement with Monterey Peninsula School District to establish the City of Marina as an independent contractor to administer the Expanded Learning Opportunities Program at the Marina Teen Center, subject to review and approval by the City Attorney.
- (2) Adopting Resolution No. 2025-, increasing the amount of the construction contract for the City of Marina Buildings Blight Removal 2024 Project previously awarded to Randazzo Enterprises of Castroville.

h. ACCEPTANCE OF PUBLIC IMPROVEMENTS: None

i. MAPS: None

j. REPORTS: (RECEIVE AND FILE):

- (1) Community Human Services, January 16, 2025, Board Meeting Highlights

k. FUNDING & BUDGET MATTERS: None

l. APPROVE ORDINANCES (WAIVE SECOND READING):

- (1) Read by Title Only and adopting Ordinance No. 2025-, establishing Chapter 12.13, Dog Park Rules and Regulations, in Title 12 of the City of Marina Municipal Code; and finding the proposed ordinance is not a project under CEQA.

m. APPROVE APPOINTMENTS:

- (1) Approve appointment to Planning Commission: Glenn Woodson, Victor Jacobsen and Surinder Rana. 3-seats expiring February 2027 *(This item is exempt from environmental review per §15378 of the CEQA guidelines)*
- (2) Approve appointment to Public Works Commission: Stephen Rouland, Jim Felton and Steve Hunt. 3-seats expiring February 2027 *(This item is exempt from environmental review per §15378 of the CEQA guidelines)*
- (3) Approve appointment to Recreation and Cultural Services Commission: Christina Rosa, 1-seat expiring February 2026 and Jainesh Singh and Robert Weisskirch, 2-seats expiring February 2027 *(This item is exempt from environmental review per §15378 of the CEQA guidelines)*
- (4) Adopting Resolution No. 2025-, approving the appointment of four (4) community members to the Tree Committee for two-year terms from the date of the City Council action; and find that this action is exempt from Environmental Review Per § 15378 of the CEQA Guidelines.

11. PUBLIC HEARINGS: *In the Council's discretion, the applicant/proponent of an item may be given up to ten (10) minutes to speak. All other persons may be given up to three (3) minutes to speak on the matter.*

12. OTHER ACTIONS ITEMS OF THE SUCCESSOR AGENCY TO THE FORMER MARINA REDEVELOPMENT AGENCY: *Action listed for each Agenda item is that which is requested by staff. The Successor Agency may, at its discretion, take action on any items. Members of the public may be given up to three (3) minutes to speak.*
13. OTHER ACTION ITEMS: *Action listed for each Agenda item is that which is requested by staff. The City Council may, at its discretion, take action on any items. Members of the public may be given up to three (3) minutes to speak.*

Note: No additional major projects or programs should be undertaken without review of the impacts on existing priorities (Resolution No. 2006-79 – April 4, 2006).

- a. Consider introducing Ordinance No. 2025-, amending Ordinances Nos. 90-8, 86-6, 85-3, and 79-12 to revise the compensation for Mayor and Councilmembers. ***Continued from January 22, 2025***
 - b. Adopting Resolution No. 2025-, authorizing the City Manager to execute a Public Improvement and Reimbursement Agreement for the rehabilitation of the City of Marina Arts Village Project. ***Continued from January 22, 2025***
 - c. Receive Traffic Speed Study presentation by Kimley-Horn Engineering and the proposed implementation of Assembly Bill 43 (AB 43) related to speed limit adjustments on City streets; and provide any input.
 - d. Adopting Resolution No. 2025, receiving an update on the City Park at Sea Haven design and costs; and approving allocations up to \$1,800,000 from Public Facility Impact Fees to Capital Project # 2016 to complete the approved park design.
14. COUNCIL & STAFF INFORMATIONAL REPORTS:
 - a. Monterey County Mayor's Association [Mayor Bruce Delgado]
 - b. Council reports on meetings and conferences attended (Gov't Code Section 53232).
 15. ADJOURNMENT:

CERTIFICATION

I, Anita Sharp, Deputy City Clerk, of the City of Marina, do hereby certify that a copy of the foregoing agenda was posted at City Hall and Council Chambers Bulletin Board at 211 Hillcrest Avenue, Monterey County Library Marina Branch at 190 Seaside Circle, City Bulletin Board at the corner of Reservation Road and Del Monte Boulevard on or before 7:00 p.m., Friday, January 31, 2025.

ANITA SHARP, DEPUTY CITY CLERK

City Council, Airport Commission and Redevelopment Agency meetings are recorded on tape and available for public review and listening at the Office of the City Clerk and kept for a period of 90 days after the formal approval of MINUTES.

City Council meetings may be viewed live on the meeting night and at 12:30 p.m. and 3:00 p.m. on Cable Channel 25 on the Sunday following the Regular City Council meeting date. In addition, Council meetings can be viewed at 6:30 p.m. every Monday, Tuesday and Wednesday. For more information about viewing the Council Meetings on Channel 25, you may contact Access Monterey Peninsula directly at 831-333-1267.

Agenda items and staff reports are public record and are available for public review on the City's website (www.cityofmarina.org), at the Monterey County Marina Library Branch at 190 Seaside Circle and at the Office of the City Clerk at 211 Hillcrest Avenue, Marina between the hours of 10:00 a.m. 5:00 p.m., on the Monday preceding the meeting.

Supplemental materials received after the close of the final agenda and through noon on the day of the scheduled meeting will be available for public review at the City Clerk's Office during regular office hours and in a 'Supplemental Binder' at the meeting.

ALL MEETINGS ARE OPEN TO THE PUBLIC. THE CITY OF MARINA DOES NOT DISCRIMINATE AGAINST PERSONS WITH DISABILITIES. Council Chambers are wheelchair accessible. Meetings are broadcast on cable channel 25 and recordings of meetings can be provided upon request. To request assistive listening devices, sign language interpreters, readers, large print agendas or other accommodations, please call (831) 884-1278 or e-mail: marina@cityofmarina.org. Requests must be made at least **48 hours** in advance of the meeting.

Upcoming 2025 Meetings of the City Council, Airport Commission, Marina Abrams B Non-Profit Corporation, Preston Park Sustainable Community Nonprofit Corporation, Successor Agency of the Former Redevelopment Agency and Marina Groundwater Sustainability Agency
Regular Meetings: 5:00 p.m. Closed Session;
6:30 p.m. Regular Open Sessions

***Wednesday, February 19, 2025**

Tuesday, July 1, 2025

Tuesday, July 15, 2025 (Cancelled)

Tuesday, March 4, 2025

Tuesday, March 18, 2025(Cancelled)

****Wednesday, August 6, 2025**

Tuesday, August 19, 2025 (Cancelled)

Tuesday, April 1, 2025

Tuesday, April 15, 2025

***Wednesday, September 3, 2025**

Tuesday, September 16, 2025

Tuesday, May 6, 2025

Tuesday, May 20, 2025

Tuesday, October 7, 2025

Tuesday, October 21, 2025

Tuesday, June 3, 2025

Tuesday, June 17, 2025

Tuesday, November 4, 2025

Tuesday, November 18, 2025

Tuesday, December 2, 2025

Tuesday, December 16, 2025

*** Regular Meeting rescheduled due to Monday Holiday**

**** Regular Meeting rescheduled due to National Night Out**

***** Regular Meeting rescheduled due to General Election Day**

C I T Y H A L L 2 0 2 5 H O L I D A Y S
(City Hall Closed)

Presidents' Day ----- Monday, February 17, 2025
 Memorial Day ----- Monday, May 26, 2025
 Juneteenth Day----- Thursday, June 19, 2025
 Independence Day (City Offices Closed) -----Friday, July 4, 2025
 Labor Day ----- Monday, September 1, 2025
 Veterans Day (City Offices Closed)----- Tuesday, November 11, 2025
 Thanksgiving Day-----Thursday, November 27, 2025
 Thanksgiving Break----- Friday, November 28, 2025
 Winter Break----- Wednesday, December 24, 2025-Wednesday, December 31, 2025

2025 COMMISSION DATES

Upcoming 2025 Meetings of Planning Commission
2nd and 4th Thursday of every month. Meetings are held at the Council Chambers at 6:30 P.M.

January 23, 2025	May 8, 2025	September 11, 2025
	May 22, 2025	September 25, 2025
February 13, 2025	June 12, 2025	October 9, 2025
February 27, 2025	June 26, 2025	October 23, 2025
March 13, 2025	July 10, 2025	November 13, 2025
March 27, 2025	July 24, 2025	November 27, 2025 (Cancelled)
April 10, 2025	August 14, 2025	December 11, 2025
April 24, 2025	August 28, 2025	

Upcoming 2025 Meetings of Public Works Commission
3rd Thursday of every month. Meetings are held at the Council Chambers at 6:30 P.M.

January 16, 2025	May 15, 2025	September 18, 2025
February 20, 2025	June 19, 2025	October 16, 2025
March 20, 2025	July 17, 2025	November 20, 2025
April 17, 2025	August 21, 2025	December 18, 2025

Upcoming 2025 Meetings of Recreation & Cultural Services Commission
1st Wednesday of every second month. Meetings are held at the Council Chambers at 6:30 P.M.

March 5, 2025	July 2, 2025	November 5, 2025
May 7, 2025	September 10, 2025	

Upcoming 2025 Meetings of Marina Tree Committee
2nd Wednesday of every quarter month as needed. Meetings are held at the Council Chambers at 6:30 P.M.

April 9, 2025

July 9, 2025

October 8, 2025

rincon

RINCON CONSULTANTS, INC.
Environmental Scientists | Planners | Engineers



City of Marina GIS Support

2025

Introduction

Guido Persicone– City of Marina, Community Development Director

Mark Sweeney– City of Marina Fire Department, Division Chief

Max Antono– Rincon Consultants, GIS Analyst



GIS Program Background

Original State

- Maps and data in various forms
- No GIS capacity in CDD in 2021

A Need For:

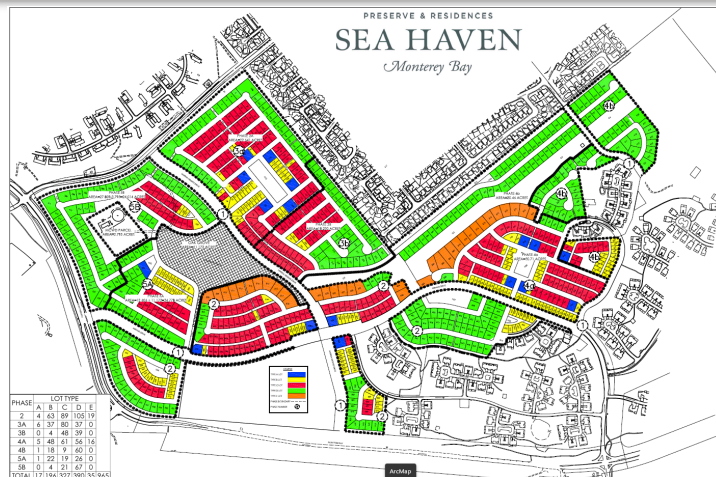
- Data creation, conversion, and organization
- Product creation – online and paper maps
- Recusal Maps
- Multiple department support
 - Planning
 - Engineering
 - Fire Department

City Manager authorized a \$25,000 contract with Rincon to build the City of Marina GIS Platform

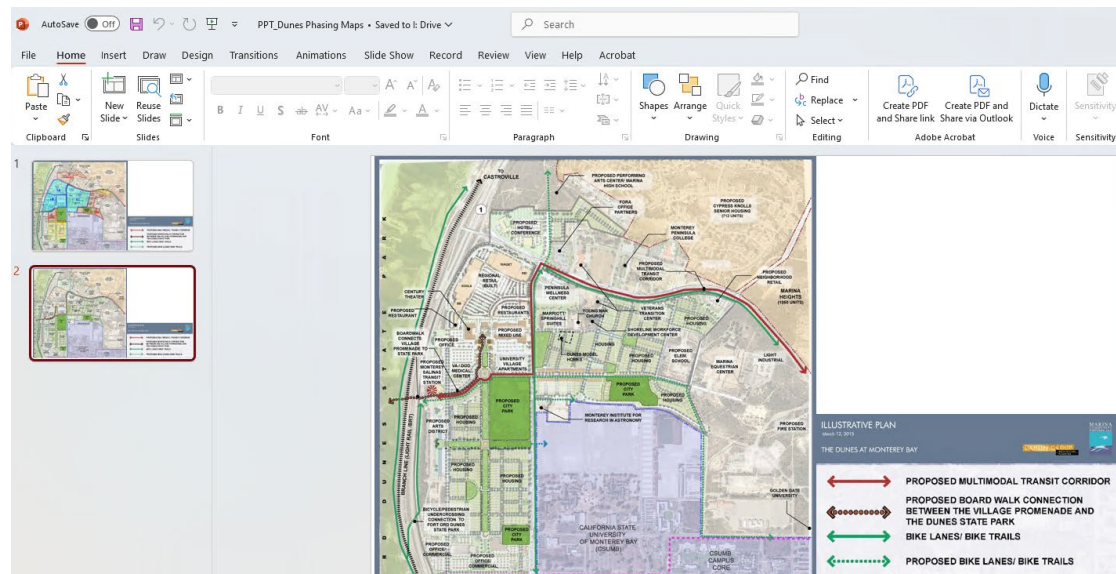




rincon



Type	Name	Address	Street Number	Street Name	Street Suffix	Suite	City	Zip	APN
School	Jane Olson Elementary School	261 Beach Rd, Marina, CA 93953	261	Beach	Rd		Marina	93953	175-011-003-000
School	Marina Child Development Center	3066 Lake Dr, Marina, CA 93953	3066	Lake	Dr		Marina	93953	033-161-004-000
School	Los Arboles Middle School	327 Reindollar Ave, Marina, CA 93953	327	Reindollar	Ave		Marina	93953	032-331-046-000
School	Los Arboles Middle School	294 Hillcrest Ave, Marina, CA 93953	294	Hillcrest	Ave		Marina	93954	032-322-001-000
School	Marina High School	298 Patton Plwy, Marina, CA 93953	298	Patton	Plwy		Marina	93953	031-021-006-000
School	Crumpton Elementary School	460 Carmel Ave, Marina, CA 93953	460	Carmel	Ave		Marina	93953	032-251-001-000
School	Marina Vista Elementary School	390 Carmel Ave, Marina, CA 93953	390	Carmel	Ave		Marina	93953	032-273-024-000
Church	Holy Assembly Missionary Baptist	3365 Body Way, Marina, CA 93953	3365	Body	Way		Marina	93953	033-072-007-000
Church	Marina United Methodist	281 Beach Rd, Marina, CA 93953	281	Beach	Rd		Marina	93953	175-011-032-000
Church	Calvary Baptist Church	160 Seaside Cir, Marina, CA 93953	160	Seaside	Cir		Marina	93953	033-182-006-000
Church	Canaan Korean United Methodist	281 Beach Rd, Marina, CA 93953	281	Beach	Rd		Marina	93953	175-011-032-000
Church	Church of God of Prophecy	281 Beach Rd, Marina, CA 93953	281	Beach	Rd		Marina	93953	175-011-032-000
Church	Iglesia Ni Cristo - Locale of Monterey	3229 De Forest Rd, Marina, CA 93953	3229	De Forest	Rd		Marina	93953	032-071-090-000
Church	Marina First Assembly of God	3185 De Forest Rd, Marina, CA 93953	3185	De Forest	Rd		Marina	93953	032-462-022-000
Church	Temple Un Dam	3204 Eucalyptus St, Marina, CA 93953	3204	Eucalyptus	St		Marina	93953	032-062-032-000
Church	Marina Church-God of Prophecy	226 Carmel Ave, Marina, CA 93953	226	Carmel	Ave		Marina	93953	032-302-026-000
Church	First Baptist Church	234 Carmel Ave, Marina, CA 93953	234	Carmel	Ave		Marina	93953	032-302-021-000
Church	Church of Christ/Marina	219 Cypress Ave, Marina, CA 93953	219	Cypress	Ave		Marina	93953	032-011-011-000
Church	Saint Jude Catholic Church	383 Hillcrest Ave, Marina, CA 93953	383	Hillcrest	Ave		Marina	93953	032-282-074-000
Church	Yielded Vessels Ministries	348 Reservation Rd, Marina, CA 93953	348	Reservation	Road		Marina	93953	032-161-004-000
Church	Ocean Rock Church	443 Reservation Rd Suite D, Marina, CA 93953	443	Reservation	Road	D	Marina	93953	032-121-043-000
Church	Eastern Presbyterian Church	476 Reservation Rd, Marina, CA 93953	476	Reservation	Road		Marina	93953	032-331-002-000



BUILD-OUT LOTTING EXHIBIT
MARINA STATION
CITY OF MARINA, CALIFORNIA

OCT. 28, 2020
Project No. 14105.01
Whitson
City of Marina
Sheet 1 of 1



What we've Accomplished

Data Creation and Customization

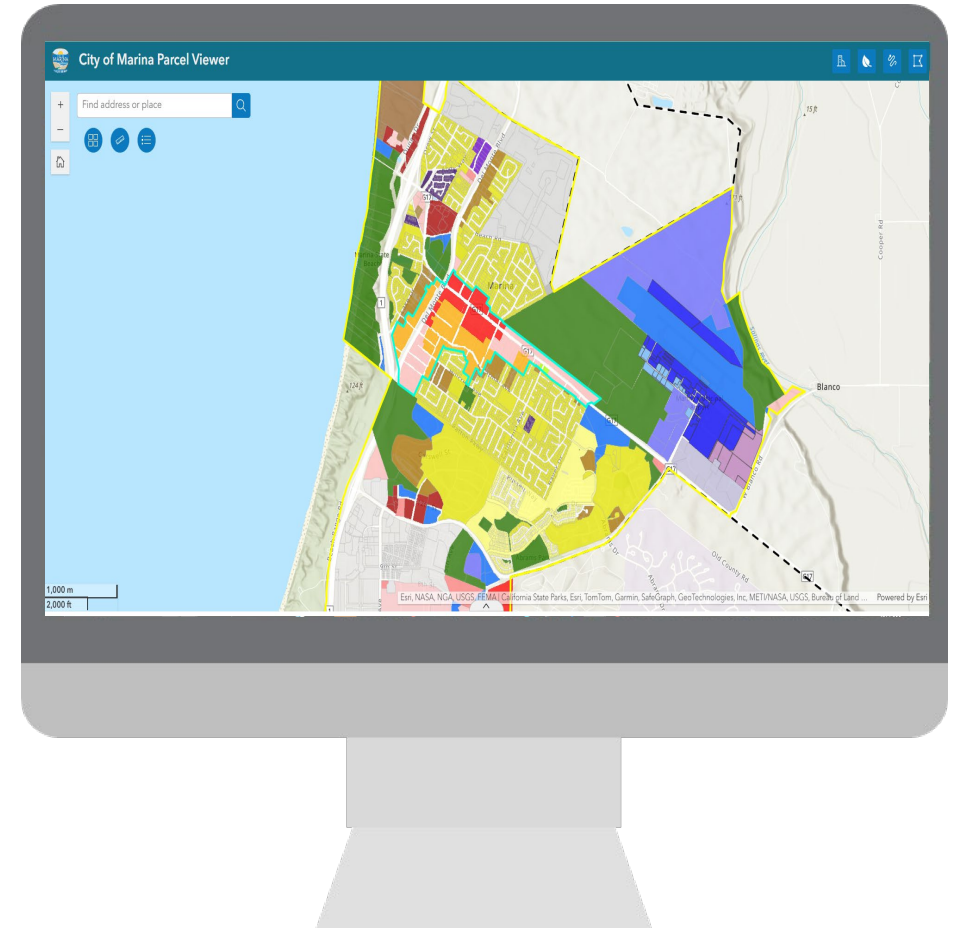
- Zoning and General Plan Data
- Housing Opportunity Sites
- Downtown Specific Plan Data

Product Creation

- City of Marina Parcel Viewer
- Recusal Map Creation and Updates
- Road Maps and Wall Maps for the Fire Department
- Interactive Council District Web Application

Creation of the City of Marina ArcGIS Online Account

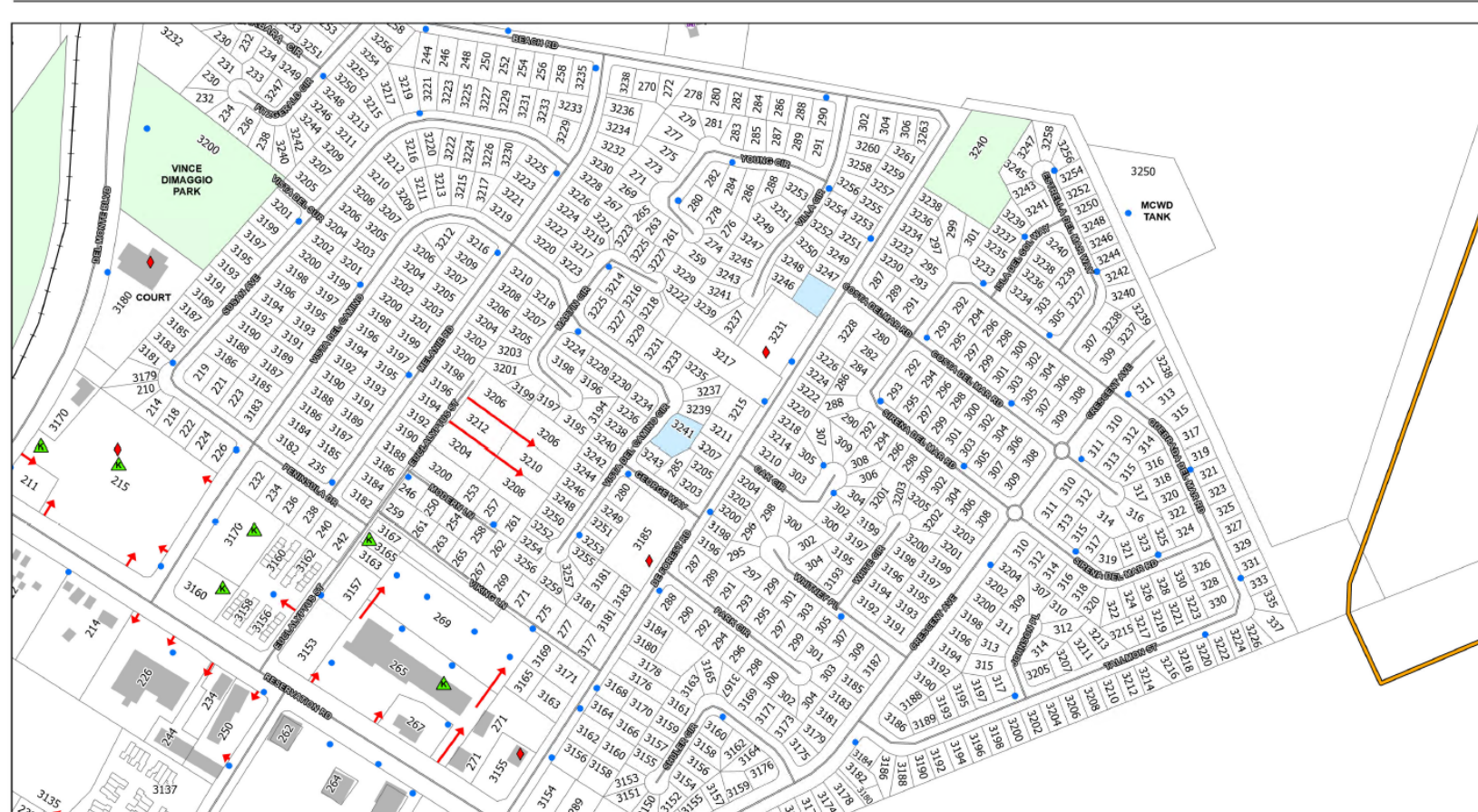
- Internal and External Interactive Viewer Creation
- Real Time Data





Fire Department Collaboration Deputy Chief Sweeney

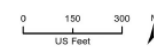
Marina Roads Mapbook
City of Marina Fire Department



Date provided by City of Marina, 2024.

- City of Marina
- Parks and Open Space
- Union Pacific Railroad
- Commercial Hazard Points
- Building Footprint
- Roads
- Fire Hydrant
- Church
- Percolation Lot
- Driveway
- Knox Box

ArcMap
"#" indicates a building number.





Fire Department Collaboration Deputy Chief Sweeney

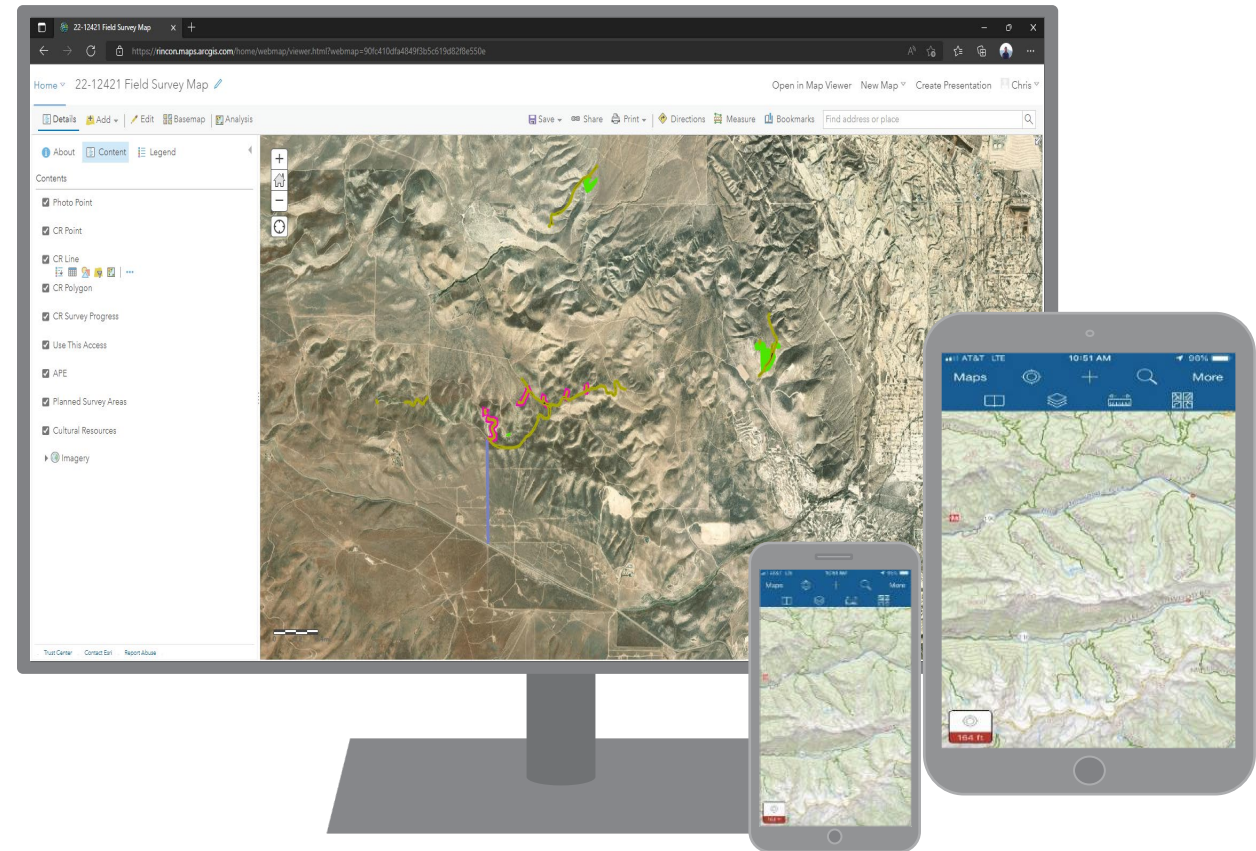
Photo of every day use.



GIS Program Next Steps

Enhancements and Evolution

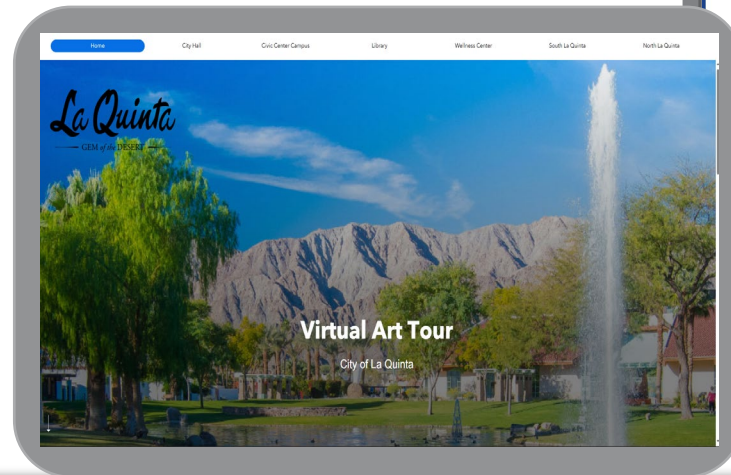
- Converting the City of Marina Parcel Viewer to a new and enhanced platform.
- Continued work with the Fire Department to ensure Public Safety maps and data remain updated for operational use.
- Supporting City of Marina Engineering and Planning Departments.
- Embracing the power of ArcGIS Online and the ESRI Ecosystem to create Hub Sites with interactive data.
- Developing robust and interactive public facing web applications.





City of La Quinta GIS Product Examples

- **Project Development Map**
 - Interactive web application that shows the location and status of on-going developments within the City.
 - Displays information such as name, project description, project status, and staff assigned.
- **La Quinta Art Inventory Tour**
 - Interactive web application that highlights the 300+ unique art pieces in the City.



Questions?

Contact:

Guido Persicone:

gpersicone@cityofmarina.org

831.884.1289

Mark Sweeney:

msweeney@cityofmarina.org

831.275.7500

Max Antono:

mantono@rinconconsultants.com

805.538.9642





Accounts Payable by G/L Distribution Report

Payment Date Range 01/24/25 - 01/24/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 120 - City Mgr/HR/Risk										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.305 - Prof Svc HR - Citywide Recruit/Background										
11869 - Agile Occupational Medicine PC	EM034694	Agile Occupational Medicine - Pre Emp Px	Paid by EFT # 5636		12/11/2024	12/23/2024	12/23/2024		01/24/2025	415.00
Account 6300.305 - Prof Svc HR - Citywide Recruit/Background Totals										Invoice Transactions 1
										<u>\$415.00</u>
Account 6300.570 - Prof Svc Other										
12040 - Boucher Law, PC	2156	Boucher Law Professional Services	Paid by Check # 106149		07/12/2024	07/22/2024	06/30/2024		01/24/2025	4,026.00
12040 - Boucher Law, PC	2252	Boucher Law Professional Services	Paid by Check # 106149		10/31/2024	01/08/2025	01/08/2025		01/24/2025	1,749.00
12040 - Boucher Law, PC	2317	Boucher Law Professional Services	Paid by Check # 106149		12/27/2024	01/08/2025	01/08/2025		01/24/2025	1,188.00
12040 - Boucher Law, PC	2357	Boucher Law Professional Services	Paid by Check # 106149		12/27/2024	01/08/2025	01/08/2025		01/24/2025	2,541.00
12040 - Boucher Law, PC	2398	Boucher Law Professional Services	Paid by Check # 106149		12/27/2024	01/08/2025	01/08/2025		01/24/2025	3,234.00
10335 - Liebert Cassidy Whitmore	282558	LCW - Professional Services	Paid by EFT # 5641		11/30/2024	12/30/2024	12/30/2024		01/24/2025	495.00
10335 - Liebert Cassidy Whitmore	282559	LCW - Professional Services	Paid by EFT # 5641		11/30/2024	12/30/2024	12/30/2024		01/24/2025	106.50
10335 - Liebert Cassidy Whitmore	284045	LCW - Professional Services	Paid by EFT # 5641		12/29/2024	01/14/2025	01/14/2025		01/24/2025	900.00
Account 6300.570 - Prof Svc Other Totals										Invoice Transactions 8
										<u>\$14,239.50</u>
Account 6380.120 - Utilities Comm Mobile & Pager										
10603 - Verizon Wireless	5103233575	Monthly Verizon Bill-308174766	Paid by EFT # 5643		01/10/2025	01/22/2025	01/22/2025		01/24/2025	214.24
Account 6380.120 - Utilities Comm Mobile & Pager Totals										Invoice Transactions 1
										<u>\$214.24</u>
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	268315	City Fuel	Paid by Check # 106166		12/18/2024	01/10/2025	01/10/2025		01/24/2025	110.21
10416 - Monterey County Petroleum-Sturdy Oil Co.	268306	Regular Ethenol	Paid by Check # 106166		12/16/2024	01/10/2025	01/10/2025		01/24/2025	63.48
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel Totals										Invoice Transactions 2
										<u>\$173.69</u>
Account 6400.565 - Material & Suppl Office Supplies										
10732 - Office Depot-General Account	404033797001	Office Depot	Paid by Check # 106173		12/30/2024	01/14/2025	01/14/2025		01/24/2025	414.37
10732 - Office Depot-General Account	404033798001	Office Depot	Paid by Check # 106173		01/03/2025	01/16/2025	01/16/2025		01/24/2025	212.56
Account 6400.565 - Material & Suppl Office Supplies Totals										Invoice Transactions 2
										<u>\$626.93</u>



Accounts Payable by G/L Distribution Report

Payment Date Range 01/24/25 - 01/24/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 120 - City Mgr/HR/Risk										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6500.100 - Training & Travel Citywide										
12040 - Boucher Law, PC	2202	Boucher Law Professional Services	Paid by Check # 106149		07/18/2024	07/22/2024	06/30/2024		01/24/2025	4,304.00
Account 6500.100 - Training & Travel Citywide Totals							Invoice Transactions	1		\$4,304.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	15		\$19,973.36
Division 000 - Non-Div Totals							Invoice Transactions	15		\$19,973.36
Department 120 - City Mgr/HR/Risk Totals							Invoice Transactions	15		\$19,973.36
Department 130 - Finance										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.120 - Utilities Comm Mobile & Pager										
10603 - Verizon Wireless	5103233575	Monthly Verizon Bill-308174766	Paid by EFT # 5643		01/10/2025	01/22/2025	01/22/2025		01/24/2025	103.28
Account 6380.120 - Utilities Comm Mobile & Pager Totals							Invoice Transactions	1		\$103.28
Account 6600.625 - Other Charges Printing Svc										
10163 - Monterey County Clerk	Sept24-Jan25	Customer Statements for Monterey County Clerk-Recorder Document	Paid by Check # 106165		01/22/2025	01/22/2025	01/22/2025		01/24/2025	14.00
Account 6600.625 - Other Charges Printing Svc Totals							Invoice Transactions	1		\$14.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	2		\$117.28
Division 000 - Non-Div Totals							Invoice Transactions	2		\$117.28
Department 130 - Finance Totals							Invoice Transactions	2		\$117.28
Department 190 - Citywide Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6150.500 - Medical Vision										
10607 - Vision Service Plan	02-01-25.	VSP Adjustment (02/2025)	Paid by Check # 106187		02/01/2025	02/01/2025	02/01/2025		01/24/2025	204.36
10607 - Vision Service Plan	02.-01-25	VSP Adjustment (02.2025)	Paid by Check # 106187		02/01/2025	02/01/2025	02/01/2025		01/24/2025	45.62
Account 6150.500 - Medical Vision Totals							Invoice Transactions	2		\$249.98



Accounts Payable by G/L Distribution Report

Payment Date Range 01/24/25 - 01/24/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 190 - Citywide Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
11835 - Environmental Innovations, Inc.	2877	SB1383 Compliance and Outreach	Paid by Check # 106158		01/06/2025	01/15/2025	01/15/2025		01/24/2025	920.00
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions		1	\$920.00
Account 6360.570 - Maint & Repairs Other Svc Agr										
10129 - Cintas Corporation	4218287410	Mat Service City Hall	Paid by Check # 106153		01/17/2025	01/22/2025	01/22/2025		01/24/2025	61.72
Account 6360.570 - Maint & Repairs Other Svc Agr Totals							Invoice Transactions		1	\$61.72
Account 6380.150 - Utilities Comm Phone System										
10758 - AT & T CALNET3	000022896681	CALNET3-9391023491 (884-9654)	Paid by Check # 106147		01/15/2025	01/22/2025	01/22/2025		01/24/2025	92.53
10758 - AT & T CALNET3	000022896673	CALNET3-9391023482 (884-0985)	Paid by Check # 106147		01/15/2025	01/22/2025	01/22/2025		01/24/2025	31.53
10758 - AT & T CALNET3	000022896675	CALNET3-9391023485 (884-2573)	Paid by Check # 106147		01/15/2025	01/22/2025	01/22/2025		01/24/2025	32.79
10758 - AT & T CALNET3	000022896680	CALNET3-9391023490 (884-9568)	Paid by Check # 106147		01/15/2025	01/22/2025	01/22/2025		01/24/2025	59.95
Account 6380.150 - Utilities Comm Phone System Totals							Invoice Transactions		4	\$216.80
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	Jan 2025 562-0	PG&E - 4758891562-0	Paid by Check # 106174		01/09/2025	01/22/2025	01/22/2025		01/24/2025	1,519.80
Account 6380.300 - Utilities Gas & Electric Totals							Invoice Transactions		1	\$1,519.80
Account 6600.350 - Other Charges Insur - Property										
10027 - Alliant Insurance Services - CSRMA	2960048	Physical Damage Program (2nd Quarter Endorsement)	Paid by EFT # 5637		01/19/2025	01/20/2025	01/20/2025		01/24/2025	2,227.00
Account 6600.350 - Other Charges Insur - Property Totals							Invoice Transactions		1	\$2,227.00
Account 6600.765 - Other Charges Taxes - Water Distr Levy										
10395 - Monterey County Tax Collector	2024-2025 - add	2024-2025 Property Tax (additional parcels)	Paid by Check # 106167		01/22/2025	01/22/2025	01/22/2025		01/24/2025	68.24
Account 6600.765 - Other Charges Taxes - Water Distr Levy Totals							Invoice Transactions		1	\$68.24
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions		11	\$5,263.54
Division 000 - Non-Div Totals							Invoice Transactions		11	\$5,263.54
Department 190 - Citywide Non-Dept Totals							Invoice Transactions		11	\$5,263.54



Accounts Payable by G/L Distribution Report

Payment Date Range 01/24/25 - 01/24/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 210 - Police										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
12065 - Hasco Stations, LLC	HCL-008483-25	Car Wash	Paid by Check # 106161		01/15/2025	01/16/2025	01/16/2025		01/24/2025	85.00
11298 - Paragon Investigative Services - Allen Huggins	IA 24-04	Marina Police Department IA 24-04	Paid by Check # 106175		01/11/2025	01/22/2025	01/22/2025		01/24/2025	8,250.00
10456 - Shred-it USA - Stericycle, Inc.	8009574324	Shredding - Onsite	Paid by Check # 106178		01/18/2025	01/21/2025	01/21/2025		01/24/2025	571.61
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions 3			<u>\$8,906.61</u>
Account 6360.570 - Maint & Repairs Other Svc Agr										
12146 - MRC Smart Tech. Solutions/MR COPY INC DBA:XBS-WEST	IN4604450	Acct # SOS-CIT1600-Z	Paid by Check # 106169		01/20/2025	01/21/2025	01/21/2025		01/24/2025	258.32
Account 6360.570 - Maint & Repairs Other Svc Agr Totals							Invoice Transactions 1			<u>\$258.32</u>
Account 6380.150 - Utilities Comm Phone System										
10053 - AT & T	Jan 2025 0676	Acct # 325820676	Paid by Check # 106146		01/13/2025	01/21/2025	01/21/2025		01/24/2025	214.74
Account 6380.150 - Utilities Comm Phone System Totals							Invoice Transactions 1			<u>\$214.74</u>
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	268315	City Fuel	Paid by Check # 106166		12/18/2024	01/10/2025	01/10/2025		01/24/2025	4,188.08
10416 - Monterey County Petroleum-Sturdy Oil Co.	268306	Regular Ethenol	Paid by Check # 106166		12/16/2024	01/10/2025	01/10/2025		01/24/2025	2,412.20
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel Totals							Invoice Transactions 2			<u>\$6,600.28</u>
Account 6400.565 - Material & Suppl Office Supplies										
10498 - Quill Corporation	42237199	Office Supplies	Paid by Check # 106176		01/06/2025	01/21/2025	01/21/2025		01/24/2025	38.39
10498 - Quill Corporation	42239959	Office Supplies	Paid by Check # 106176		01/06/2025	01/21/2025	01/21/2025		01/24/2025	97.54
10498 - Quill Corporation	42237368	Office Supplies	Paid by Check # 106176		01/06/2025	01/21/2025	01/21/2025		01/24/2025	89.63
Account 6400.565 - Material & Suppl Office Supplies Totals							Invoice Transactions 3			<u>\$225.56</u>
Account 6400.635 - Material & Suppl Postage Shipping										
10235 - FedEx	8-743-55465	Acct # 3995-9218-6	Paid by Check # 106159		01/17/2025	01/22/2025	01/22/2025		01/24/2025	72.03
Account 6400.635 - Material & Suppl Postage Shipping Totals							Invoice Transactions 1			<u>\$72.03</u>
Account 6400.720 - Material & Suppl Safety Equip										
11400 - BPS Tactical, Inc.	25010098	Duty Vests - Johnson; Gibson; Tapia	Paid by Check # 106150		01/20/2025	01/21/2025	01/21/2025		01/24/2025	2,368.10
Account 6400.720 - Material & Suppl Safety Equip Totals							Invoice Transactions 1			<u>\$2,368.10</u>
Account 6500.620 - Training & Travel POST										
12172 - Kirandeep Bains - Reimbursement only	01-13-25	Per Diem Bains - PC 832 Laws of Arrest #92	Paid by Check # 106163		01/21/2025	01/21/2025	01/21/2025		01/24/2025	50.00



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 210 - Police										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6500.620 - Training & Travel POST										
10935 - South Bay Regional Public Safety Training Cons.	169766 INV	Bains - PC 832 Laws of Arrest #92	Paid by Check # 106180		01/13/2025	01/21/2025	01/21/2025		01/24/2025	151.00
Account 6500.620 - Training & Travel POST Totals							Invoice Transactions 2			<u>\$201.00</u>
Account 6600.465 - Other Charges Live Scan										
10193 - California Department of Justice	786293	Livescans	Paid by Check # 106151		01/06/2025	01/16/2025	01/16/2025		01/24/2025	32.00
Account 6600.465 - Other Charges Live Scan Totals							Invoice Transactions 1			<u>\$32.00</u>
Account 6600.485 - Other Charges Medical Svc - Investigations										
10157 - Community Hospital of the Monterey Peninsula	01-08-25	Guarantor: 12252	Paid by Check # 106156		01/08/2025	01/22/2025	01/22/2025		01/24/2025	27.00
Account 6600.485 - Other Charges Medical Svc - Investigations Totals							Invoice Transactions 1			<u>\$27.00</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 16			<u>\$18,905.64</u>
Division 000 - Non-Div Totals							Invoice Transactions 16			<u>\$18,905.64</u>
Department 210 - Police Totals							Invoice Transactions 16			<u>\$18,905.64</u>
Department 250 - Fire										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
10841 - Carmel Fire Protection Associates - Art Black	125011	Plan review & inspections for Marina 6000 Lot 016	Paid by Check # 106152		01/10/2025	01/17/2025	01/17/2025		01/24/2025	230.00
10841 - Carmel Fire Protection Associates - Art Black	125012	Plan review & inspections for Marina 6000 Lot 018	Paid by Check # 106152		01/10/2025	01/17/2025	01/17/2025		01/24/2025	230.00
10841 - Carmel Fire Protection Associates - Art Black	125013	Plan review & inspections for Marina 6000 Lot 216	Paid by Check # 106152		01/10/2025	01/17/2025	01/17/2025		01/24/2025	230.00
10841 - Carmel Fire Protection Associates - Art Black	125014	Plan review & inspections for Marina 6000 Lot 225	Paid by Check # 106152		01/10/2025	01/17/2025	01/17/2025		01/24/2025	230.00
10841 - Carmel Fire Protection Associates - Art Black	125028	Plan review & inspections for Marina 6000 Lot 874	Paid by Check # 106152		01/12/2025	01/17/2025	01/17/2025		01/24/2025	230.00
10841 - Carmel Fire Protection Associates - Art Black	125029	Plan review & inspections for Marina 6000 Lot 877	Paid by Check # 106152		01/12/2025	01/17/2025	01/17/2025		01/24/2025	230.00
10841 - Carmel Fire Protection Associates - Art Black	125030	Plan review & inspections for Marina 6000 Lot 962	Paid by Check # 106152		01/12/2025	01/17/2025	01/17/2025		01/24/2025	230.00



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Payment Date Range 01/24/25 - 01/24/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 250 - Fire										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
10841 - Carmel Fire Protection Associates - Art Black	125032	Plan review & inspections for Marina 6000 Lot 965	Paid by Check # 106152		01/12/2025	01/17/2025	01/17/2025		01/24/2025	230.00
10841 - Carmel Fire Protection Associates - Art Black	125031	Plan review & inspections for Marina 6000 Lot 963	Paid by Check # 106152		01/12/2025	01/17/2025	01/17/2025		01/24/2025	230.00
10841 - Carmel Fire Protection Associates - Art Black	125025	Plan review & inspection Marina 5000 Lot 786	Paid by Check # 106152		01/11/2025	01/21/2025	01/21/2025		01/24/2025	230.00
10841 - Carmel Fire Protection Associates - Art Black	125026	Plan review & inspections for Marina 5000 Lot 787	Paid by Check # 106152		01/12/2025	01/21/2025	01/21/2025		01/24/2025	230.00
10841 - Carmel Fire Protection Associates - Art Black	125027	Plan review & inspections for Marina 5000 Lot 795	Paid by Check # 106152		01/12/2025	01/21/2025	01/21/2025		01/24/2025	230.00
10841 - Carmel Fire Protection Associates - Art Black	125016	Plan review & inspections for Cottages lot 729	Paid by Check # 106152		01/10/2025	01/21/2025	01/21/2025		01/24/2025	230.00
10841 - Carmel Fire Protection Associates - Art Black	125017	Plan review & inspections for Marina Cottages lot 730	Paid by Check # 106152		01/10/2025	01/21/2025	01/21/2025		01/24/2025	230.00
10841 - Carmel Fire Protection Associates - Art Black	125015	Plan review & inspections for Cottages Lot 727	Paid by Check # 106152		01/10/2025	01/21/2025	01/21/2025		01/24/2025	230.00
10841 - Carmel Fire Protection Associates - Art Black	125018	Plan review & inspections for Cottages Lot 731	Paid by Check # 106152		01/11/2025	01/21/2025	01/21/2025		01/24/2025	230.00
10841 - Carmel Fire Protection Associates - Art Black	125019	Plan review & inspections for Cottages lot 732	Paid by Check # 106152		01/11/2025	01/21/2025	01/21/2025		01/24/2025	230.00
10841 - Carmel Fire Protection Associates - Art Black	125020	Plan review & inspections for Cottages lot 733	Paid by Check # 106152		01/11/2025	01/21/2025	01/21/2025		01/24/2025	230.00
10841 - Carmel Fire Protection Associates - Art Black	125021	Plan review & inspections for Cottages lot 734	Paid by Check # 106152		01/11/2025	01/21/2025	01/21/2025		01/24/2025	230.00
10841 - Carmel Fire Protection Associates - Art Black	125022	Plan review & inspections for Cottages lot 735	Paid by Check # 106152		01/11/2025	01/21/2025	01/21/2025		01/24/2025	230.00



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 250 - Fire										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
10841 - Carmel Fire Protection Associates - Art Black	125023	Plan review & inspections for Cottages lot 736	Paid by Check # 106152		01/11/2025	01/21/2025	01/21/2025		01/24/2025	230.00
10841 - Carmel Fire Protection Associates - Art Black	125024	Plan review & inspections for Cottages lot 737	Paid by Check # 106152		01/11/2025	01/21/2025	01/21/2025		01/24/2025	230.00
Account 6300.570 - Prof Svc Other Totals									Invoice Transactions 22	\$5,060.00
Account 6360.070 - Maint & Repairs Bdg Public Safety										
12151 - King garage doors inc.	12-10-24	Marina Police Station	Paid by Check # 106162		12/10/2024	01/15/2025	01/15/2025		01/24/2025	230.00
10250 - Gavilan Pest Control	0167589	Pest Control 3260 Imjim Rd.	Paid by Check # 106160		01/10/2025	01/21/2025	01/21/2025		01/24/2025	90.00
Account 6360.070 - Maint & Repairs Bdg Public Safety Totals									Invoice Transactions 2	\$320.00
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	268315	City Fuel	Paid by Check # 106166		12/18/2024	01/10/2025	01/10/2025		01/24/2025	1,509.30
10416 - Monterey County Petroleum-Sturdy Oil Co.	268306	Regular Ethenol	Paid by Check # 106166		12/16/2024	01/10/2025	01/10/2025		01/24/2025	190.44
10416 - Monterey County Petroleum-Sturdy Oil Co.	268307	Diesel	Paid by Check # 106166		12/16/2024	01/10/2025	01/10/2025		01/24/2025	208.68
10403 - NAPA Auto Parts - former Monterey Auto Supply	107645	DEF for Diesel Fuel	Paid by Check # 106171		01/20/2025	01/21/2025	01/21/2025		01/24/2025	167.68
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel Totals									Invoice Transactions 4	\$2,076.10
Account 6400.737 - Material & Suppl Tools & Equip										
10927 - Ace Hardware - Fire Dept.	090405	Blank Key and Lock lubricant	Paid by Check # 106143		01/15/2025	01/21/2025	01/21/2025		01/24/2025	16.37
Account 6400.737 - Material & Suppl Tools & Equip Totals									Invoice Transactions 1	\$16.37
Account 6500.700 - Training & Travel Training & Travel										
10927 - Ace Hardware - Fire Dept.	090434	Galvanized nails for training	Paid by Check # 106143		01/18/2025	01/21/2025	01/21/2025		01/24/2025	10.91
Account 6500.700 - Training & Travel Training & Travel Totals									Invoice Transactions 1	\$10.91
Account 6700.110 - Capital Outlay Equipment										
10331 - Stommell Inc. / LEHR	SI114257	Mounting Equipment for IPads	Paid by EFT # 5642		01/22/2025	02/21/2025	01/21/2025		01/24/2025	1,804.47
Account 6700.110 - Capital Outlay Equipment Totals									Invoice Transactions 1	\$1,804.47
Account 6700.130 - Capital Outlay Vehicles										
12039 - COASTAL FABRICATION COMPANY, INC.	34233	installed slanted shelves with hinges in truck 19-01	Paid by Check # 106154		01/17/2025	01/21/2025	01/21/2025		01/24/2025	2,288.52
Account 6700.130 - Capital Outlay Vehicles Totals									Invoice Transactions 1	\$2,288.52



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 250 - Fire										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	32		\$11,576.37
Division 000 - Non-Div Totals							Invoice Transactions	32		\$11,576.37
Department 250 - Fire Totals							Invoice Transactions	32		\$11,576.37
Department 310 - Public Works										
Division 311 - Buildings & Grounds										
Sub-Division 00 - Non-Subdiv										
Account 6360.065 - Maint & Repairs Bdg NonFlagship										
10728 - Ace Hardware-Public Works	090336	Corp Yard Gate	Paid by Check # 106144		01/07/2025	01/14/2025	01/14/2025		01/24/2025	18.39
10728 - Ace Hardware-Public Works	090350	Windy Hill Fountain	Paid by Check # 106144		01/08/2025	01/14/2025	01/14/2025		01/24/2025	36.04
10034 - American Supply Co.	0189883	City Supplies	Paid by Check # 106145		01/08/2025	01/14/2025	01/14/2025		01/24/2025	3,947.42
10250 - Gavilan Pest Control	0167094	3254 Abdy Way	Paid by Check # 106160		12/30/2024	01/10/2025	01/10/2025		01/24/2025	300.00
10250 - Gavilan Pest Control	0167012	Preston Park	Paid by Check # 106160		12/30/2024	01/10/2025	01/10/2025		01/24/2025	330.00
10250 - Gavilan Pest Control	0166951	Marina Library	Paid by Check # 106160		12/30/2024	01/10/2025	01/10/2025		01/24/2025	300.00
10250 - Gavilan Pest Control	0167398	2660 5th Ave Corp Yard	Paid by Check # 106160		01/06/2025	01/10/2025	01/10/2025		01/24/2025	105.00
10250 - Gavilan Pest Control	0167587	211 Hillcrest Ave	Paid by Check # 106160		01/09/2025	01/10/2025	01/10/2025		01/24/2025	82.00
Account 6360.065 - Maint & Repairs Bdg NonFlagship Totals							Invoice Transactions	8		\$5,118.85
Account 6360.440 - Maint & Repairs Landscape General										
10427 - Monterey Regional Waste Management District	4224373	Windy Hill Tree Work	Paid by Check # 106168		12/19/2024	01/14/2025	01/14/2025		01/24/2025	46.53
10427 - Monterey Regional Waste Management District	4232352	VD Park Xmas Trees	Paid by Check # 106168		01/03/2025	01/14/2025	01/14/2025		01/24/2025	23.87
10427 - Monterey Regional Waste Management District	4225203	VD Park Xmas Trees	Paid by Check # 106168		12/20/2024	01/14/2025	01/14/2025		01/24/2025	40.89
10427 - Monterey Regional Waste Management District	4223772	Windy Hill Tree Work	Paid by Check # 106168		12/18/2024	01/14/2025	01/14/2025		01/24/2025	40.89
Account 6360.440 - Maint & Repairs Landscape General Totals							Invoice Transactions	4		\$152.18
Account 6400.155 - Material & Suppl Dump Fees										
10427 - Monterey Regional Waste Management District	4225557	Wetlands	Paid by Check # 106168		12/20/2024	01/14/2025	01/14/2025		01/24/2025	70.97
10427 - Monterey Regional Waste Management District	4232372	VD Park	Paid by Check # 106168		01/03/2025	01/14/2025	01/14/2025		01/24/2025	66.99
Account 6400.155 - Material & Suppl Dump Fees Totals							Invoice Transactions	2		\$137.96



Accounts Payable by G/L Distribution Report

Payment Date Range 01/24/25 - 01/24/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 310 - Public Works										
Division 311 - Buildings & Grounds										
Sub-Division 00 - Non-Subdiv										
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	268315	City Fuel	Paid by Check # 106166		12/18/2024	01/10/2025	01/10/2025		01/24/2025	165.32
10416 - Monterey County Petroleum-Sturdy Oil Co.	268306	Regular Ethenol	Paid by Check # 106166		12/16/2024	01/10/2025	01/10/2025		01/24/2025	95.22
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel Totals									Invoice Transactions 2	\$260.54
Account 6400.737 - Material & Suppl Tools & Equip										
10599 - Valley Saw & Garden Equipment	104697	Chain saw	Paid by Check # 106182		12/03/2024	01/15/2025	01/15/2025		01/24/2025	314.42
Account 6400.737 - Material & Suppl Tools & Equip Totals									Invoice Transactions 1	\$314.42
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 17	\$5,983.95
Division 311 - Buildings & Grounds Totals									Invoice Transactions 17	\$5,983.95
Division 313 - Vehicle Maint										
Sub-Division 00 - Non-Subdiv										
Account 6360.690 - Maint & Repairs Supplies										
10403 - NAPA Auto Parts - former Monterey Auto Supply	100233	Oil	Paid by Check # 106171		12/10/2024	01/14/2025	01/14/2025		01/24/2025	305.68
10560 - Suburban Propane	1602-616042	Propane	Paid by Check # 106181		01/03/2025	01/14/2025	01/14/2025		01/24/2025	766.60
Account 6360.690 - Maint & Repairs Supplies Totals									Invoice Transactions 2	\$1,072.28
Account 6360.850 - Maint & Repairs Vehicle										
10438 - My Jeep Chrysler Dodge	JECS340488	PD 2020 Dodge Durango	Paid by Check # 106170		01/08/2025	01/10/2025	01/10/2025		01/24/2025	4,441.78
Account 6360.850 - Maint & Repairs Vehicle Totals									Invoice Transactions 1	\$4,441.78
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 3	\$5,514.06
Division 313 - Vehicle Maint Totals									Invoice Transactions 3	\$5,514.06
Department 310 - Public Works Totals									Invoice Transactions 20	\$11,498.01
Department 410 - Planning										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.120 - Utilities Comm Mobile & Pager										
10603 - Verizon Wireless	5103233575	Monthly Verizon Bill-308174766	Paid by EFT # 5643		01/10/2025	01/22/2025	01/22/2025		01/24/2025	103.33
Account 6380.120 - Utilities Comm Mobile & Pager Totals									Invoice Transactions 1	\$103.33
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	268315	City Fuel	Paid by Check # 106166		12/18/2024	01/10/2025	01/10/2025		01/24/2025	110.21



Accounts Payable by G/L Distribution Report

Payment Date Range 01/24/25 - 01/24/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 410 - Planning										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	268306	Regular Ethenol	Paid by Check # 106166		12/16/2024	01/10/2025	01/10/2025		01/24/2025	63.48
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel Totals							Invoice Transactions	2		\$173.69
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	3		\$277.02
Division 000 - Non-Div Totals							Invoice Transactions	3		\$277.02
Department 410 - Planning Totals							Invoice Transactions	3		\$277.02
Department 420 - Engineering										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.175 - Prof Svc Eng Svc- Rev Funded Plan Check										
10171 - CSG Consultants	59619	Dunes Phase 2 North Inspections	Paid by EFT # 5640		01/09/2025	01/14/2025	01/14/2025		01/24/2025	342.00
Account 6300.175 - Prof Svc Eng Svc- Rev Funded Plan Check Totals							Invoice Transactions	1		\$342.00
Account 6300.180 - Prof Svc Eng Svc- Rev Funded Inspection										
10171 - CSG Consultants	59612	Staff Augmentation	Paid by EFT # 5640		01/09/2025	01/14/2025	01/14/2025		01/24/2025	7,296.00
10171 - CSG Consultants	59616	TAMC Task Eng Staff Aug	Paid by EFT # 5640		01/09/2025	01/14/2025	01/14/2025		01/24/2025	912.00
Account 6300.180 - Prof Svc Eng Svc- Rev Funded Inspection Totals							Invoice Transactions	2		\$8,208.00
Account 6300.190 - Prof Svc Engineering Svc Interagency										
10171 - CSG Consultants	59613	MCWD	Paid by EFT # 5640		01/09/2025	01/14/2025	01/14/2025		01/24/2025	228.00
10171 - CSG Consultants	59614	TAMC	Paid by EFT # 5640		01/09/2025	01/14/2025	01/14/2025		01/24/2025	1,824.00
Account 6300.190 - Prof Svc Engineering Svc Interagency Totals							Invoice Transactions	2		\$2,052.00
Account 6330.200 - Fee Agr Costs - Engineering										
10171 - CSG Consultants	59617	Dunes Hilltop Park Inspections	Paid by EFT # 5640		01/09/2025	01/14/2025	01/14/2025		01/24/2025	2,280.00
10171 - CSG Consultants	59618	Dunes Phase 2 West	Paid by EFT # 5640		01/09/2025	01/14/2025	01/14/2025		01/24/2025	1,938.00
10171 - CSG Consultants	59620	Dunes Phase 2 West Inspections	Paid by EFT # 5640		01/09/2025	01/14/2025	01/14/2025		01/24/2025	6,241.50
10171 - CSG Consultants	59621	Dunes Phase 3 North	Paid by EFT # 5640		01/09/2025	01/14/2025	01/14/2025		01/24/2025	4,387.00



Accounts Payable by G/L Distribution Report

Payment Date Range 01/24/25 - 01/24/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 420 - Engineering										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6330.200 - Fee Agr Costs - Engineering										
10171 - CSG Consultants	59622	Dunes Promenade (1B) Inspections	Paid by EFT # 5640		01/09/2025	01/14/2025	01/14/2025		01/24/2025	3,847.50
Account 6330.200 - Fee Agr Costs - Engineering Totals							Invoice Transactions	5		\$18,694.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	10		\$29,296.00
Division 000 - Non-Div Totals							Invoice Transactions	10		\$29,296.00
Department 420 - Engineering Totals							Invoice Transactions	10		\$29,296.00
Department 430 - Building Inspection										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.070 - Prof Svc Building Plan Check & Inspection										
11138 - Bureau Veritas North America, Inc.	RI 25001108	3200 Imjin Rd	Paid by EFT # 5639		01/16/2025	01/17/2025	01/17/2025		01/24/2025	562.50
Account 6300.070 - Prof Svc Building Plan Check & Inspection Totals							Invoice Transactions	1		\$562.50
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$562.50
Division 000 - Non-Div Totals							Invoice Transactions	1		\$562.50
Department 430 - Building Inspection Totals							Invoice Transactions	1		\$562.50
Department 510 - Recreation & Culture										
Division 100 - Admin										
Sub-Division 00 - Non-Subdiv										
Account 6360.360 - Maint & Repairs Janitorial										
10080 - Branch's Janitorial	228859	Custodial Service for December 2024	Paid by EFT # 5638		12/25/2024	01/22/2025	01/22/2025		01/24/2025	906.47
Account 6360.360 - Maint & Repairs Janitorial Totals							Invoice Transactions	1		\$906.47
Account 6380.150 - Utilities Comm Phone System										
10053 - AT & T	Jan 2025 520 5	AT&T 831-582-9957 520 5	Paid by Check # 106146		01/13/2025	01/22/2025	01/22/2025		01/24/2025	391.42
Account 6380.150 - Utilities Comm Phone System Totals							Invoice Transactions	1		\$391.42
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	268315	City Fuel	Paid by Check # 106166		12/18/2024	01/10/2025	01/10/2025		01/24/2025	275.53
10416 - Monterey County Petroleum-Sturdy Oil Co.	268306	Regular Ethenol	Paid by Check # 106166		12/16/2024	01/10/2025	01/10/2025		01/24/2025	158.70
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel Totals							Invoice Transactions	2		\$434.23
Account 6400.651 - Material & Suppl Recr Donation - Spec Recr Prog										
12165 - Rebecca Roudman	1	4th of July event	Paid by Check # 106177		01/09/2025	01/22/2025	01/22/2025		01/24/2025	500.00
Account 6400.651 - Material & Suppl Recr Donation - Spec Recr Prog Totals							Invoice Transactions	1		\$500.00



Accounts Payable by G/L Distribution Report

Payment Date Range 01/24/25 - 01/24/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 510 - Recreation & Culture										
Division 100 - Admin										
Sub-Division 00 - Non-Subdiv										
Account 6500.700 - Training & Travel Training & Travel										
12173 - Andrea Diallo - Reimbursement Only	01-30-25	training lead/senior academy foundation	Paid by Check # 106183		01/22/2025	01/22/2025	01/22/2025		01/24/2025	53.23
Account 6500.700 - Training & Travel Training & Travel Totals							Invoice Transactions		1	\$53.23
Account 6600.740 - Other Charges Special Event										
11792 - Johnson/Kona Jerry's BBQ	INV0073	MLK Event 2025	Paid by Check # 106184		12/26/2024	01/22/2025	01/22/2025		01/24/2025	5,437.50
Account 6600.740 - Other Charges Special Event Totals							Invoice Transactions		1	\$5,437.50
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions		7	\$7,722.85
Division 100 - Admin Totals							Invoice Transactions		7	\$7,722.85
Division 511 - Youth										
Sub-Division 00 - Non-Subdiv										
Account 6360.360 - Maint & Repairs Janitorial										
10080 - Branch's Janitorial	228859	Custodial Service for December 2024	Paid by EFT # 5638		12/25/2024	01/22/2025	01/22/2025		01/24/2025	350.00
Account 6360.360 - Maint & Repairs Janitorial Totals							Invoice Transactions		1	\$350.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions		1	\$350.00
Division 511 - Youth Totals							Invoice Transactions		1	\$350.00
Division 512 - Teen										
Sub-Division 00 - Non-Subdiv										
Account 6360.360 - Maint & Repairs Janitorial										
10080 - Branch's Janitorial	228859	Custodial Service for December 2024	Paid by EFT # 5638		12/25/2024	01/22/2025	01/22/2025		01/24/2025	474.00
Account 6360.360 - Maint & Repairs Janitorial Totals							Invoice Transactions		1	\$474.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions		1	\$474.00
Division 512 - Teen Totals							Invoice Transactions		1	\$474.00
Division 513 - Senior										
Sub-Division 00 - Non-Subdiv										
Account 6360.360 - Maint & Repairs Janitorial										
10080 - Branch's Janitorial	228859	Custodial Service for December 2024	Paid by EFT # 5638		12/25/2024	01/22/2025	01/22/2025		01/24/2025	329.00
Account 6360.360 - Maint & Repairs Janitorial Totals							Invoice Transactions		1	\$329.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions		1	\$329.00
Division 513 - Senior Totals							Invoice Transactions		1	\$329.00
Department 510 - Recreation & Culture Totals							Invoice Transactions		10	\$8,875.85
Fund 100 - General Fund Totals							Invoice Transactions		120	\$106,345.57



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Payment Date Range 01/24/25 - 01/24/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 130 - Library Maintenance										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.060 - Maint & Repairs Bdg Library										
10368 - Martin's Irrigation Supply	669063	Library	Paid by Check # 106164		01/07/2025	01/14/2025	01/14/2025		01/24/2025	220.56
10446 - New Image Landscape Co.	149346	Landscape Maintenance December 2024	Paid by Check # 106172		12/31/2024	01/15/2025	01/15/2025		01/24/2025	894.00
Account 6360.060 - Maint & Repairs Bdg Library Totals							Invoice Transactions	2		\$1,114.56
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	2		\$1,114.56
Division 000 - Non-Div Totals							Invoice Transactions	2		\$1,114.56
Department 000 - Non-Dept Totals							Invoice Transactions	2		\$1,114.56
Fund 130 - Library Maintenance Totals							Invoice Transactions	2		\$1,114.56



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Payment Date Range 01/24/25 - 01/24/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 220 - Gas Tax										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.780 - Maint & Repairs Traffic Signals										
11248 - Bear Electrical Solutions, Inc.	25092	Traffic Signal	Paid by Check		11/30/2024	01/10/2025	01/10/2025		01/24/2025	5,135.00
		Maintenance Response	# 106148							
11248 - Bear Electrical Solutions, Inc.	24925	Traffic Signal	Paid by Check		11/30/2024	01/10/2025	01/10/2025		01/24/2025	250.00
		Maintenance Services	# 106148							
		Routine								
Account 6360.780 - Maint & Repairs Traffic Signals Totals									Invoice Transactions 2	\$5,385.00
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	Jan 2025 080-9	5th Ave Building 1A-136 (3479881080-9)	Paid by Check		01/08/2025	01/15/2025	01/15/2025		01/24/2025	26.28
			# 106174							
10463 - Pacific Gas & Electric	Dec 2024 329-1	430 Marina Heights Dr Unit A (2391581329-1)	Paid by Check		12/12/2024	01/15/2025	01/15/2025		01/24/2025	47.14
			# 106174							
10463 - Pacific Gas & Electric	Jan 2025 851-0	PG&E - 3440977851-0	Paid by Check		01/14/2025	01/22/2025	01/22/2025		01/24/2025	221.50
			# 106174							
10463 - Pacific Gas & Electric	Jan 2025 535-3	PG&E - 6161832535-3	Paid by Check		01/12/2025	01/22/2025	01/22/2025		01/24/2025	394.72
			# 106174							
10463 - Pacific Gas & Electric	Jan 2025 827-8	PG&E - 0423929827-8	Paid by Check		01/12/2025	01/22/2025	01/22/2025		01/24/2025	172.38
			# 106174							
10463 - Pacific Gas & Electric	Jan 2025 720-0	PG&E - 0167505720-0	Paid by Check		01/09/2025	01/22/2025	01/22/2025		01/24/2025	1,450.33
			# 106174							
10463 - Pacific Gas & Electric	Jan 2025 085-2	PG&E - 5434906085-2	Paid by Check		01/09/2025	01/22/2025	01/22/2025		01/24/2025	134.49
			# 106174							
10463 - Pacific Gas & Electric	Jan 2025 202-3	PG&E - 6594070202-3	Paid by Check		01/09/2025	01/22/2025	01/22/2025		01/24/2025	145.68
			# 106174							
Account 6380.300 - Utilities Gas & Electric Totals									Invoice Transactions 8	\$2,592.52
Account 6400.155 - Material & Suppl Dump Fees										
10427 - Monterey Regional Waste Management District	4237359	Street City Trash	Paid by Check		01/10/2025	01/10/2025	01/10/2025		01/24/2025	461.23
			# 106168							
10427 - Monterey Regional Waste Management District	4237691	Street Sweeper	Paid by Check		01/10/2025	01/10/2025	01/10/2025		01/24/2025	447.37
			# 106168							
10427 - Monterey Regional Waste Management District	4237223	Street Sweeper	Paid by Check		01/10/2025	01/14/2025	01/14/2025		01/24/2025	472.78
			# 106168							
Account 6400.155 - Material & Suppl Dump Fees Totals									Invoice Transactions 3	\$1,381.38
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	268315	City Fuel	Paid by Check		12/18/2024	01/10/2025	01/10/2025		01/24/2025	745.86
			# 106166							
10416 - Monterey County Petroleum-Sturdy Oil Co.	268306	Regular Ethenol	Paid by Check		12/16/2024	01/10/2025	01/10/2025		01/24/2025	95.22
			# 106166							
10416 - Monterey County Petroleum-Sturdy Oil Co.	268307	Diesel	Paid by Check		12/16/2024	01/10/2025	01/10/2025		01/24/2025	102.78
			# 106166							
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel Totals									Invoice Transactions 3	\$943.86



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 220 - Gas Tax										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6400.740 - Material & Suppl Special Dept Suppl										
10949 - Edges Electrical Group	S6261522.001	LED Retrofit Kit	Paid by Check # 106157		11/06/2024	01/14/2025	01/14/2025		01/24/2025	1,053.95
10540 - Sierra Springs & Alhambra	9696351 011125	2660 5th Ave Corp Yard	Paid by Check # 106179		01/11/2025	01/10/2025	01/10/2025		01/24/2025	302.32
10540 - Sierra Springs & Alhambra	14225799 011325	209 Cypress Ave	Paid by Check # 106179		01/13/2025	01/15/2025	01/15/2025		01/24/2025	75.94
Account 6400.740 - Material & Suppl Special Dept Suppl Totals							Invoice Transactions	3		\$1,432.21
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	19		\$11,734.97
Division 000 - Non-Div Totals							Invoice Transactions	19		\$11,734.97
Department 000 - Non-Dept Totals							Invoice Transactions	19		\$11,734.97
Fund 220 - Gas Tax Totals							Invoice Transactions	19		\$11,734.97



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Payment Date Range 01/24/25 - 01/24/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 232 - Seabreeze AD										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.440 - Maint & Repairs Landscape General										
10446 - New Image Landscape Co.	149346	Landscape Maintenance December 2024	Paid by Check # 106172		12/31/2024	01/15/2025	01/15/2025		01/24/2025	226.00
Account 6360.440 - Maint & Repairs Landscape General Totals							Invoice Transactions	1		\$226.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$226.00
Division 000 - Non-Div Totals							Invoice Transactions	1		\$226.00
Department 000 - Non-Dept Totals							Invoice Transactions	1		\$226.00
Fund 232 - Seabreeze AD Totals							Invoice Transactions	1		\$226.00



Accounts Payable by G/L Distribution Report

Payment Date Range 01/24/25 - 01/24/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 233 - Monterey Bay Estates AD										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.440 - Maint & Repairs Landscape General										
10446 - New Image Landscape Co.	149346	Landscape Maintenance December 2024	Paid by Check # 106172		12/31/2024	01/15/2025	01/15/2025		01/24/2025	485.00
Account 6360.440 - Maint & Repairs Landscape General Totals							Invoice Transactions	1		\$485.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$485.00
Division 000 - Non-Div Totals							Invoice Transactions	1		\$485.00
Department 000 - Non-Dept Totals							Invoice Transactions	1		\$485.00
Fund 233 - Monterey Bay Estates AD Totals							Invoice Transactions	1		\$485.00



Accounts Payable by G/L Distribution Report

Payment Date Range 01/24/25 - 01/24/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 235 - Cypress Cove II AD										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.440 - Maint & Repairs Landscape General										
10446 - New Image Landscape Co.	149346	Landscape Maintenance December 2024	Paid by Check # 106172		12/31/2024	01/15/2025	01/15/2025		01/24/2025	549.00
Account 6360.440 - Maint & Repairs Landscape General Totals							Invoice Transactions	1		<u>\$549.00</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		<u>\$549.00</u>
Division 000 - Non-Div Totals							Invoice Transactions	1		<u>\$549.00</u>
Department 000 - Non-Dept Totals							Invoice Transactions	1		<u>\$549.00</u>
Fund 235 - Cypress Cove II AD Totals							Invoice Transactions	1		<u>\$549.00</u>



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Payment Date Range 01/24/25 - 01/24/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 251 - CFD - Locke Paddon										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.440 - Maint & Repairs Landscape General										
10446 - New Image Landscape Co.	149346	Landscape Maintenance December 2024	Paid by Check # 106172		12/31/2024	01/15/2025	01/15/2025		01/24/2025	258.00
Account 6360.440 - Maint & Repairs Landscape General Totals							Invoice Transactions	1		\$258.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$258.00
Division 000 - Non-Div Totals							Invoice Transactions	1		\$258.00
Department 000 - Non-Dept Totals							Invoice Transactions	1		\$258.00
Fund 251 - CFD - Locke Paddon Totals							Invoice Transactions	1		\$258.00



Accounts Payable by G/L Distribution Report

Payment Date Range 01/24/25 - 01/24/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 255 - Housing Assistance Fund										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6600.400 - Other Charges - Fees										
10463 - Pacific Gas & Electric	Jan 2025 340-8	PG&E - 8376495340-8	Paid by Check # 106174		01/12/2025	01/22/2025	01/22/2025		01/24/2025	36.50
Account 6600.400 - Other Charges - Fees Totals							Invoice Transactions 1			\$36.50
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 1			\$36.50
Division 000 - Non-Div Totals							Invoice Transactions 1			\$36.50
Department 000 - Non-Dept Totals							Invoice Transactions 1			\$36.50
Fund 255 - Housing Assistance Fund Totals							Invoice Transactions 1			\$36.50



Accounts Payable by G/L Distribution Report

Payment Date Range 01/24/25 - 01/24/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 422 - Capital Projects - Measure X										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
10171 - CSG Consultants	59608	Annual Street Resurfacing	Paid by EFT # 5640		01/09/2025	01/14/2025	01/14/2025		01/24/2025	7,068.00
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions	1		\$7,068.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$7,068.00
Division 000 - Non-Div Totals							Invoice Transactions	1		\$7,068.00
Department 000 - Non-Dept Totals							Invoice Transactions	1		\$7,068.00
Fund 422 - Capital Projects - Measure X Totals							Invoice Transactions	1		\$7,068.00



Accounts Payable by G/L Distribution Report

Payment Date Range 01/24/25 - 01/24/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 462 - City Capital Projects										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
10171 - CSG Consultants	59609	PFIF	Paid by EFT # 5640		01/09/2025	01/14/2025	01/14/2025		01/24/2025	228.00
10171 - CSG Consultants	59610	Imjin Parkway Widening	Paid by EFT # 5640		01/09/2025	01/14/2025	01/14/2025		01/24/2025	3,192.00
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions	2		<u>\$3,420.00</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	2		<u>\$3,420.00</u>
Division 000 - Non-Div Totals							Invoice Transactions	2		<u>\$3,420.00</u>
Department 000 - Non-Dept Totals							Invoice Transactions	2		<u>\$3,420.00</u>
Fund 462 - City Capital Projects Totals							Invoice Transactions	2		<u>\$3,420.00</u>



Accounts Payable by G/L Distribution Report

Payment Date Range 01/24/25 - 01/24/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 555 - Marina Airport										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.440 - Maint & Repairs Landscape General										
10446 - New Image Landscape Co.	149346	Landscape Maintenance December 2024	Paid by Check # 106172		12/31/2024	01/15/2025	01/15/2025		01/24/2025	2,340.00
Account 6360.440 - Maint & Repairs Landscape General Totals									Invoice Transactions 1	\$2,340.00
Account 6380.120 - Utilities Comm Mobile & Pager										
10603 - Verizon Wireless	5103233575	Monthly Verizon Bill-308174766	Paid by EFT # 5643		01/10/2025	01/22/2025	01/22/2025		01/24/2025	51.64
Account 6380.120 - Utilities Comm Mobile & Pager Totals									Invoice Transactions 1	\$51.64
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	268315	City Fuel	Paid by Check # 106166		12/18/2024	01/10/2025	01/10/2025		01/24/2025	165.32
10416 - Monterey County Petroleum-Sturdy Oil Co.	268306	Regular Ethenol	Paid by Check # 106166		12/16/2024	01/10/2025	01/10/2025		01/24/2025	95.21
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel Totals									Invoice Transactions 2	\$260.53
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 4	\$2,652.17
Division 000 - Non-Div Totals									Invoice Transactions 4	\$2,652.17
Department 000 - Non-Dept Totals									Invoice Transactions 4	\$2,652.17
Fund 555 - Marina Airport Totals									Invoice Transactions 4	\$2,652.17
Grand Totals									Invoice Transactions 153	\$133,889.77



Accounts Payable by G/L Distribution Report

Payment Date Range 01/31/25 - 01/31/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 110 - City Council										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6500.700 - Training & Travel Training & Travel										
12121 - Jennifer McAdams - refund only	1-14-25	Reimbursement - LCC January 23-24 2025 Policy Committee Meeting	Paid by Check # 106209		01/15/2025	01/15/2025	01/15/2025		01/31/2025	518.27
Account 6500.700 - Training & Travel Training & Travel Totals							Invoice Transactions	1		\$518.27
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$518.27
Division 000 - Non-Div Totals							Invoice Transactions	1		\$518.27
Department 110 - City Council Totals							Invoice Transactions	1		\$518.27
Department 120 - City Mgr/HR/Risk										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.465 - Prof Svc Legal - Special Counsel										
11425 - Formation Environmental, LLC	9078	Groundwater Sustainability Plan	Paid by EFT # 5662		12/29/2024	01/21/2025	01/21/2025		01/31/2025	1,517.50
Account 6300.465 - Prof Svc Legal - Special Counsel Totals							Invoice Transactions	1		\$1,517.50
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$1,517.50
Division 000 - Non-Div Totals							Invoice Transactions	1		\$1,517.50
Department 120 - City Mgr/HR/Risk Totals							Invoice Transactions	1		\$1,517.50
Department 125 - I. T.										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.331 - Prof Svc IT - Website Svc										
10143 - Civicplus	323808	Quarterly Website Hosting and Support	Paid by EFT # 5659		01/01/2025	01/17/2025	01/17/2025		01/31/2025	4,111.94
Account 6300.331 - Prof Svc IT - Website Svc Totals							Invoice Transactions	1		\$4,111.94
Account 6360.076 - Maint & Repairs Copier										
10406 - Monterey Bay Systems	484671	City Hall Copier Maintenance Contract - Jan-Apr 2025	Paid by EFT # 5670		01/16/2025	01/27/2025	01/27/2025		01/31/2025	768.45
10406 - Monterey Bay Systems	484670	CDD Copier Maintenance Contract and Overage	Paid by EFT # 5670		01/16/2025	01/27/2025	01/27/2025		01/31/2025	1,022.08
Account 6360.076 - Maint & Repairs Copier Totals							Invoice Transactions	2		\$1,790.53
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	3		\$5,902.47
Division 000 - Non-Div Totals							Invoice Transactions	3		\$5,902.47
Department 125 - I. T. Totals							Invoice Transactions	3		\$5,902.47



Accounts Payable by G/L Distribution Report

Payment Date Range 01/31/25 - 01/31/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 130 - Finance										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.342 - Maint & Repairs IT - System Annual Maint										
10834 - Tyler Technologies, Inc.(Former New World System)	045-500360	Tyler Technologies (3/1/25-2/28/26)	Paid by Check # 106228		02/15/2025	02/23/2025	01/22/2025		01/31/2025	33,030.08
Account 6360.342 - Maint & Repairs IT - System Annual Maint Totals							Invoice Transactions		1	<u>\$33,030.08</u>
Account 6500.700 - Training & Travel Training & Travel										
12176 - Tori A. Hannah - reimbursement only	01-22-25	CSMFO rep: League of California Cities	Paid by Check # 106226		01/27/2025	01/27/2025	01/27/2025		01/31/2025	249.20
Account 6500.700 - Training & Travel Training & Travel Totals							Invoice Transactions		1	<u>\$249.20</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions		2	<u>\$33,279.28</u>
Division 000 - Non-Div Totals							Invoice Transactions		2	<u>\$33,279.28</u>
Department 130 - Finance Totals							Invoice Transactions		2	<u>\$33,279.28</u>
Department 190 - Citywide Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.217 - Prof Svc Fin - Business Lic Services										
10274 - Hinderliter, de Llamas & Associates (HDL)	SIN046572	December 2024 BL Admin Fee	Paid by EFT # 5667		12/31/2024	01/28/2025	01/28/2025		01/31/2025	1,355.04
Account 6300.217 - Prof Svc Fin - Business Lic Services Totals							Invoice Transactions		1	<u>\$1,355.04</u>
Account 6300.285 - Prof Svc Hazardous Mat Service										
10181 - Dave's Repair Service	38161	Disposal Material and Filters	Paid by Check # 106196		01/16/2025	01/24/2025	01/24/2025		01/31/2025	692.50
Account 6300.285 - Prof Svc Hazardous Mat Service Totals							Invoice Transactions		1	<u>\$692.50</u>
Account 6300.570 - Prof Svc Other										
11710 - HdL Coren & Cone	SIN046947	Contract Services Property Tax 01/25-03/25	Paid by EFT # 5666		01/28/2025	01/28/2025	01/28/2025		01/31/2025	2,204.78
10274 - Hinderliter, de Llamas & Associates (HDL)	SIN046573	December 2024 - HDL TOT	Paid by EFT # 5667		12/31/2024	01/28/2025	01/28/2025		01/31/2025	2,238.90
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions		2	<u>\$4,443.68</u>
Account 6300.765 - Prof Svc Tax Measure Svc										
10712 - Fieldman, Rolapp & Associates, Inc.	29930	MARINA: 24160 / 2024 GO Ballot Measure	Paid by Check # 106202		10/10/2024	01/21/2025	01/21/2025		01/31/2025	231.00
Account 6300.765 - Prof Svc Tax Measure Svc Totals							Invoice Transactions		1	<u>\$231.00</u>
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	Jan 2025 172-2	PG&E - 5618207172-2	Paid by Check # 106223		01/17/2025	01/28/2025	01/28/2025		01/31/2025	985.92
10463 - Pacific Gas & Electric	Jan 2025 683-2	PG&E 6217294683-2	Paid by Check # 106223		01/16/2025	01/28/2025	01/28/2025		01/31/2025	196.90



Accounts Payable by G/L Distribution Report

Payment Date Range 01/31/25 - 01/31/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 190 - Citywide Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	Jan 2025	PG&E - 4467294795-7	Paid by Check # 106223		01/18/2025	01/28/2025	01/28/2025		01/31/2025	666.09
Account 6380.300 - Utilities Gas & Electric Totals										Invoice Transactions 3
										\$1,848.91
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	Jan 2025 56-020	304 Hillcrest Ave	Paid by Check # 106213		01/13/2025	01/17/2025	01/17/2025		01/31/2025	86.58
10349 - Marina Coast Water District	Jan 2025 56-018	208 Palm Ave	Paid by Check # 106213		01/13/2025	01/17/2025	01/17/2025		01/31/2025	250.66
10349 - Marina Coast Water District	Jan 2025 56-017	208 Palm Ave Unit A	Paid by Check # 106213		01/13/2025	01/17/2025	01/17/2025		01/31/2025	71.59
Account 6380.500 - Utilities Water & Sewer Totals										Invoice Transactions 3
										\$408.83
Account 6400.635 - Material & Suppl Postage Shipping										
10509 - Reserve Account - Pitney Bowes	1-29-25	Postage Meter Refill	Paid by Check # 106225		01/29/2025	01/28/2025	01/28/2025		01/31/2025	1,500.00
Account 6400.635 - Material & Suppl Postage Shipping Totals										Invoice Transactions 1
										\$1,500.00
Account 6600.010 - Other Charges Alarm										
10239 - First Alarm	864001	Alarm Monitoring - City Hall - Feb-Apr 2025	Paid by EFT # 5661		01/15/2025	01/28/2025	01/28/2025		01/31/2025	138.00
10239 - First Alarm	865017	Alarm Monitoring - 327 Reindollar Ave - Feb-Apr 2025	Paid by EFT # 5661		01/15/2025	01/28/2025	01/28/2025		01/31/2025	170.97
10239 - First Alarm	866752	Fire Alarm Service Call - 304 Hillcrest Ave	Paid by EFT # 5661		01/14/2025	01/28/2025	01/28/2025		01/31/2025	206.25
Account 6600.010 - Other Charges Alarm Totals										Invoice Transactions 3
										\$515.22
Account 6600.452 - Other Charges Leased Copier										
11451 - Monterey Bay Office Products - US Bank	546228099	City Hall Copier Lease - January 2025	Paid by Check # 106215		01/04/2025	01/10/2025	01/10/2025		01/31/2025	380.20
Account 6600.452 - Other Charges Leased Copier Totals										Invoice Transactions 1
										\$380.20
Account 6600.495 - Other Charges Membership League CA Cities										
10738 - League of CA Cities - Sacramento	INV-26839-C2Y1J6	2025 Annual Membership	Paid by Check # 106211		01/01/2025	01/27/2025	01/27/2025		01/31/2025	10,012.00
Account 6600.495 - Other Charges Membership League CA Cities Totals										Invoice Transactions 1
										\$10,012.00
Sub-Division 00 - Non-Subdiv Totals										Invoice Transactions 17
										\$21,387.38
Division 000 - Non-Div Totals										Invoice Transactions 17
										\$21,387.38
Department 190 - Citywide Non-Dept Totals										Invoice Transactions 17
										\$21,387.38



Accounts Payable by G/L Distribution Report

Payment Date Range 01/31/25 - 01/31/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 210 - Police										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.570 - Maint & Repairs Other Svc Agr										
12146 - MRC Smart Tech. Solutions/MR COPY INC DBA:XBS-WEST	IN4611015	Meter Read	Paid by Check # 106219		01/23/2025	01/24/2025	01/24/2025		01/31/2025	111.88
Account 6360.570 - Maint & Repairs Other Svc Agr Totals							Invoice Transactions 1			\$111.88
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	Dec 2024 74-000	Acct # 014874-000	Paid by Check # 106213		12/31/2024	01/24/2025	01/24/2025		01/31/2025	162.07
Account 6380.500 - Utilities Water & Sewer Totals							Invoice Transactions 1			\$162.07
Account 6500.620 - Training & Travel POST										
12103 - Drew Gibson - reimbursement only	1-26-25	Per Diem Gibson - Basic Traffic Collision course	Paid by Check # 106199		01/27/2025	01/27/2025	01/27/2025		01/31/2025	253.00
11752 - Francisco Tapia	2-02-25	Per Diem Tapia - Basic CSI course	Paid by EFT # 5663		01/27/2025	01/27/2025	01/27/2025		01/31/2025	253.00
11768 - Ivan Santana	2-03-25	Per Diem Santana - CSI course	Paid by EFT # 5668		01/27/2025	01/27/2025	01/27/2025		01/31/2025	175.00
Account 6500.620 - Training & Travel POST Totals							Invoice Transactions 3			\$681.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 5			\$954.95
Division 000 - Non-Div Totals							Invoice Transactions 5			\$954.95
Department 210 - Police Totals							Invoice Transactions 5			\$954.95
Department 250 - Fire										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	273393	Diesel	Paid by Check # 106217		01/14/2025	01/24/2025	01/24/2025		01/31/2025	2,577.89
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel Totals							Invoice Transactions 1			\$2,577.89
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 1			\$2,577.89
Division 000 - Non-Div Totals							Invoice Transactions 1			\$2,577.89
Department 250 - Fire Totals							Invoice Transactions 1			\$2,577.89
Department 310 - Public Works										
Division 311 - Buildings & Grounds										
Sub-Division 00 - Non-Subdiv										
Account 6360.065 - Maint & Repairs Bdg NonFlagship										
10728 - Ace Hardware-Public Works	090354	Windy Hill	Paid by Check # 106188		01/09/2025	01/27/2025	01/27/2025		01/31/2025	10.91
10080 - Branch's Janitorial	228876	Custodial Services for January 2025	Paid by EFT # 5658		01/24/2025	01/27/2025	01/27/2025		01/31/2025	2,190.46
10181 - Dave's Repair Service	37969	Monthly Site Inspections	Paid by Check # 106196		01/08/2025	01/16/2025	01/16/2025		01/31/2025	100.00



Accounts Payable by G/L Distribution Report

Payment Date Range 01/31/25 - 01/31/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 310 - Public Works										
Division 311 - Buildings & Grounds										
Sub-Division 00 - Non-Subdiv										
Account 6360.065 - Maint & Repairs Bdg NonFlagship										
10181 - Dave's Repair Service	38161	Disposal Material and Filters	Paid by Check # 106196		01/16/2025	01/24/2025	01/24/2025		01/31/2025	47.82
10187 - Della Mora Heating, Inc.	16450	302 Hillcrest Ave	Paid by Check # 106197		01/22/2025	01/23/2025	01/23/2025		01/31/2025	453.41
10250 - Gavilan Pest Control	0167590	190 Seaside Cir	Paid by Check # 106203		01/23/2025	01/27/2025	01/27/2025		01/31/2025	300.00
10275 - Home Depot Credit Service	Jan 2025 59813	PW Home Depot (6035 3225 0395 9813)	Paid by Check # 106207		01/13/2025	01/27/2025	01/27/2025		01/31/2025	62.05
10035 - Ruth Maria Milla-Leon/Andersen's Lock & Safe, Inc.	45595	Community Center	Paid by EFT # 5674		01/15/2025	01/16/2025	01/16/2025		01/31/2025	474.99
10588 - United Site Services	114-14003898	3044 Del Monte Blvd	Paid by Check # 106230		01/20/2025	01/21/2025	01/21/2025		01/31/2025	332.73
Account 6360.065 - Maint & Repairs Bdg NonFlagship Totals									Invoice Transactions 9	\$3,972.37
Account 6360.075 - Maint & Repairs Bdg Teen Center										
10187 - Della Mora Heating, Inc.	16431	Teen Center	Paid by Check # 106197		01/15/2025	01/16/2025	01/16/2025		01/31/2025	322.50
Account 6360.075 - Maint & Repairs Bdg Teen Center Totals									Invoice Transactions 1	\$322.50
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	Jan 2025 56-019	211 Hillcrest Ave	Paid by Check # 106213		01/13/2025	01/17/2025	01/17/2025		01/31/2025	683.50
10349 - Marina Coast Water District	Jan 2025 56-001	209-13 Cypress Ave	Paid by Check # 106213		01/13/2025	01/17/2025	01/17/2025		01/31/2025	197.90
10349 - Marina Coast Water District	Jan 2025 56-011	3254 Abdy Way (Tate Park-Irrigation)	Paid by Check # 106213		01/06/2025	01/23/2025	01/23/2025		01/31/2025	204.26
10349 - Marina Coast Water District	Jan 2025 56-014	3200 Del Monte Blvd	Paid by Check # 106213		01/06/2025	01/23/2025	01/23/2025		01/31/2025	1,342.03
10349 - Marina Coast Water District	Jan 2025 56-034	3240 Deforest Rd	Paid by Check # 106213		01/06/2025	01/23/2025	01/23/2025		01/31/2025	572.09
10349 - Marina Coast Water District	Jan 2025 56-098	3254 Abdy Way (Tate-Park-Building)	Paid by Check # 106213		01/06/2025	01/24/2025	01/24/2025		01/31/2025	72.62
Account 6380.500 - Utilities Water & Sewer Totals									Invoice Transactions 6	\$3,072.40
Account 6400.630 - Material & Suppl Portable Toilet										
10588 - United Site Services	INV-5083146	Beach Rd & DeForest Rd Windy Hill Park	Paid by Check # 106230		01/23/2025	01/23/2025	01/23/2025		01/31/2025	260.35
Account 6400.630 - Material & Suppl Portable Toilet Totals									Invoice Transactions 1	\$260.35
Account 6400.733 - Material & Suppl Signs										
10967 - Monterey Signs, Inc.	25587	Decals City of Marina	Paid by EFT # 5671		10/30/2024	01/16/2025	01/16/2025		01/31/2025	300.44



Accounts Payable by G/L Distribution Report

Payment Date Range 01/31/25 - 01/31/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 310 - Public Works										
Division 311 - Buildings & Grounds										
Sub-Division 00 - Non-Subdiv										
Account 6400.733 - Material & Suppl Signs										
10967 - Monterey Signs, Inc.	25913	Pop up tent	Paid by EFT # 5671		01/16/2025	01/16/2025	01/16/2025		01/31/2025	1,059.73
Account 6400.733 - Material & Suppl Signs Totals									Invoice Transactions 2	\$1,360.17
Account 6400.742 - Material & Suppl Sprinklers/Plants/Fertilizer										
10275 - Home Depot Credit Service	Jan 2025 5 9813	PW Home Depot (6035 3225 0395 9813)	Paid by Check # 106207		01/13/2025	01/27/2025	01/27/2025		01/31/2025	76.34
Account 6400.742 - Material & Suppl Sprinklers/Plants/Fertilizer Totals									Invoice Transactions 1	\$76.34
Account 6400.800 - Material & Suppl Uniform										
12041 - Ernesto Guevarra - refund only	01-27-25	Safety Glasses	Paid by Check # 106201		01/27/2025	01/27/2025	01/27/2025		01/31/2025	180.47
10264 - Green Rubber-Kennedy AG	S-794621	Boot/Lime	Paid by Check # 106205		01/13/2025	01/24/2025	01/24/2025		01/31/2025	278.21
10043 - VESTIS GROUP, INC./(f/k/a ARAMARK UNIFORM & C	5110618807	PW Uniforms	Paid by Check # 106232		01/10/2025	01/16/2025	01/16/2025		01/31/2025	206.32
10043 - VESTIS GROUP, INC./(f/k/a ARAMARK UNIFORM & C	5110618808	PW Shop Supplies	Paid by Check # 106232		01/10/2025	01/16/2025	01/16/2025		01/31/2025	73.51
10043 - VESTIS GROUP, INC./(f/k/a ARAMARK UNIFORM & C	5110622333	PW Uniforms	Paid by Check # 106232		01/17/2025	01/21/2025	01/21/2025		01/31/2025	183.02
10043 - VESTIS GROUP, INC./(f/k/a ARAMARK UNIFORM & C	5110622334	PW Shop Supplies	Paid by Check # 106232		01/17/2025	01/21/2025	01/21/2025		01/31/2025	73.51
10043 - VESTIS GROUP, INC./(f/k/a ARAMARK UNIFORM & C	5110626529	PW Uniforms	Paid by Check # 106232		01/24/2025	01/24/2025	01/24/2025		01/31/2025	520.24
10043 - VESTIS GROUP, INC./(f/k/a ARAMARK UNIFORM & C	5110626530	PW Shop Supplies	Paid by Check # 106232		01/24/2025	01/24/2025	01/24/2025		01/31/2025	73.51
Account 6400.800 - Material & Suppl Uniform Totals									Invoice Transactions 8	\$1,588.79
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 28	\$10,652.92
Division 311 - Buildings & Grounds Totals									Invoice Transactions 28	\$10,652.92
Division 313 - Vehicle Maint										
Sub-Division 00 - Non-Subdiv										
Account 6360.690 - Maint & Repairs Supplies										
10080 - Branch's Janitorial	228876	Custodial Services for January 2025	Paid by EFT # 5658		01/24/2025	01/27/2025	01/27/2025		01/31/2025	695.89
Account 6360.690 - Maint & Repairs Supplies Totals									Invoice Transactions 1	\$695.89
Account 6360.850 - Maint & Repairs Vehicle										
12138 - M.C. LLC / Jiffy Lube	418415758	PD 2020 Dodge Durango	Paid by Check # 106212		01/14/2025	01/16/2025	01/16/2025		01/31/2025	124.77
12138 - M.C. LLC / Jiffy Lube	418415779	2017 Ford Taurus 811	Paid by Check # 106212		01/15/2025	01/17/2025	01/17/2025		01/31/2025	167.16



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 310 - Public Works										
Division 313 - Vehicle Maint										
Sub-Division 00 - Non-Subdiv										
Account 6360.850 - Maint & Repairs Vehicle										
12138 - M.C. LLC / Jiffy Lube	41839113	2017 Ford Explorer PD 814	Paid by Check # 106212		11/22/2024	01/17/2025	01/17/2025		01/31/2025	113.46
12138 - M.C. LLC / Jiffy Lube	415416557	2015 Ford Expedition	Paid by Check # 106212		01/28/2025	01/27/2025	01/27/2025		01/31/2025	146.43
10428 - Monterey Tire Service	1-122370	Ford Taurus	Paid by Check # 106218		01/15/2025	01/17/2025	01/17/2025		01/31/2025	32.92
10428 - Monterey Tire Service	1-122470	15 Ford Expedition	Paid by Check # 106218		01/29/2025	01/27/2025	01/27/2025		01/31/2025	1,128.00
Account 6360.850 - Maint & Repairs Vehicle Totals							Invoice Transactions	6		\$1,712.74
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	7		\$2,408.63
Division 313 - Vehicle Maint Totals							Invoice Transactions	7		\$2,408.63
Department 310 - Public Works Totals							Invoice Transactions	35		\$13,061.55
Department 410 - Planning										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.610 - Prof Svc Planning - Consultant										
11131 - Online Solutions LLC - Citizenserve	5920	GIS Data Mapping Update	Paid by Check # 106222		01/28/2025	01/28/2025	01/28/2025		01/31/2025	1,500.00
Account 6300.610 - Prof Svc Planning - Consultant Totals							Invoice Transactions	1		\$1,500.00
Account 6330.100 - Fee Agr Costs - Planning										
10171 - CSG Consultants	59626	Marina Station	Paid by EFT # 5660		01/09/2025	01/14/2025	01/14/2025		01/31/2025	4,956.00
10713 - Goodwin Consulting Group	13824	Marina Station CFD Formation	Paid by EFT # 5664		01/20/2025	01/23/2025	01/23/2025		01/31/2025	8,548.75
Account 6330.100 - Fee Agr Costs - Planning Totals							Invoice Transactions	2		\$13,504.75
Account 6400.352 - Material & Suppl IT - Software (non-capitalize)										
10046 - ARC (Former San Jose Blue)	12705526	Plotter Lease Jan 2025/Cdd	Paid by Check # 106189		01/22/2025	01/28/2025	01/28/2025		01/31/2025	335.83
Account 6400.352 - Material & Suppl IT - Software (non-capitalize) Totals							Invoice Transactions	1		\$335.83
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	4		\$15,340.58
Division 000 - Non-Div Totals							Invoice Transactions	4		\$15,340.58
Department 410 - Planning Totals							Invoice Transactions	4		\$15,340.58
Department 420 - Engineering										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.175 - Prof Svc Eng Svc- Rev Funded Plan Check										
10171 - CSG Consultants	59628	Sea Haven Inspection Phase 3B	Paid by EFT # 5660		01/09/2025	01/14/2025	01/14/2025		01/31/2025	4,104.00



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 420 - Engineering										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.175 - Prof Svc Eng Svc- Rev Funded Plan Check										
10171 - CSG Consultants	59629	Sea Haven Inspection Phase 4	Paid by EFT # 5660		01/09/2025	01/14/2025	01/14/2025		01/31/2025	5,301.00
Account 6300.175 - Prof Svc Eng Svc- Rev Funded Plan Check Totals										Invoice Transactions 2
										\$9,405.00
Account 6300.180 - Prof Svc Eng Svc- Rev Funded Inspection										
10171 - CSG Consultants	59611	Permits/Development	Paid by EFT # 5660		01/09/2025	01/14/2025	01/14/2025		01/31/2025	12,845.00
10171 - CSG Consultants	59615	PWD Services	Paid by EFT # 5660		01/09/2025	01/14/2025	01/14/2025		01/31/2025	12,899.00
Account 6300.180 - Prof Svc Eng Svc- Rev Funded Inspection Totals										Invoice Transactions 2
										\$25,744.00
Account 6330.200 - Fee Agr Costs - Engineering										
10171 - CSG Consultants	59627	Marina Station Inspections Phase 1 and 2	Paid by EFT # 5660		01/09/2025	01/14/2025	01/14/2025		01/31/2025	11,605.00
10171 - CSG Consultants	59623	Inspections dunes Phase 3 North Improvements	Paid by EFT # 5660		01/09/2025	01/14/2025	01/14/2025		01/31/2025	7,353.00
10171 - CSG Consultants	59624	L-1 Lightfighter Village (229 Hayes)	Paid by EFT # 5660		01/09/2025	01/14/2025	01/14/2025		01/31/2025	1,767.00
10171 - CSG Consultants	59631	Seacrest Apartments - 3108 Seacrest Ave	Paid by EFT # 5660		01/09/2025	01/14/2025	01/14/2025		01/31/2025	171.00
10171 - CSG Consultants	59632	Via Del Mar	Paid by EFT # 5660		01/09/2025	01/14/2025	01/14/2025		01/31/2025	855.00
10171 - CSG Consultants	59633	Via Del Mar Subdivision (3320 Abdy Way)	Paid by EFT # 5660		01/09/2025	01/14/2025	01/14/2025		01/31/2025	513.00
10171 - CSG Consultants	59246	Grocery @ Promenade	Paid by EFT # 5660		12/12/2024	01/27/2025	01/27/2025		01/31/2025	855.00
Account 6330.200 - Fee Agr Costs - Engineering Totals										Invoice Transactions 7
										\$23,119.00
Account 6400.565 - Material & Suppl Office Supplies										
10734 - Office Depot-Public Works Dept.	40052298001	Calendars	Paid by Check # 106221		01/05/2025	01/24/2025	01/24/2025		01/31/2025	36.03
10734 - Office Depot-Public Works Dept.	405355976001	Annex Supplies	Paid by Check # 106221		01/09/2025	01/24/2025	01/24/2025		01/31/2025	35.69
11790 - Quality Print & Copy	24124	Ismael's cards	Paid by EFT # 5673		01/21/2025	01/23/2025	01/23/2025		01/31/2025	118.79
Account 6400.565 - Material & Suppl Office Supplies Totals										Invoice Transactions 3
										\$190.51
Sub-Division 00 - Non-Subdiv Totals										Invoice Transactions 14
										\$58,458.51
Division 000 - Non-Div Totals										Invoice Transactions 14
										\$58,458.51
Department 420 - Engineering Totals										Invoice Transactions 14
										\$58,458.51



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 430 - Building Inspection										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.070 - Prof Svc Building Plan Check & Inspection										
10171 - CSG Consultants	59564	Building Inspection	Paid by EFT # 5660		01/08/2025	01/17/2025	01/17/2025		01/31/2025	16,640.00
10171 - CSG Consultants	59630	Sea Haven Phase 4 Map/Plan Review	Paid by EFT # 5660		01/09/2025	01/14/2025	01/14/2025		01/31/2025	228.00
Account 6300.070 - Prof Svc Building Plan Check & Inspection Totals							Invoice Transactions	2		\$16,868.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	2		\$16,868.00
Division 000 - Non-Div Totals							Invoice Transactions	2		\$16,868.00
Department 430 - Building Inspection Totals							Invoice Transactions	2		\$16,868.00
Department 510 - Recreation & Culture										
Division 100 - Admin										
Sub-Division 00 - Non-Subdiv										
Account 6360.360 - Maint & Repairs Janitorial										
10080 - Branch's Janitorial	228875	Custodial Services for January 2025	Paid by EFT # 5658		01/24/2025	01/24/2025	01/24/2025		01/31/2025	906.47
Account 6360.360 - Maint & Repairs Janitorial Totals							Invoice Transactions	1		\$906.47
Account 6380.150 - Utilities Comm Phone System										
10603 - Verizon Wireless	6103822907	542484588-00001	Paid by EFT # 5675		01/17/2025	01/29/2025	01/29/2025		01/31/2025	313.23
Account 6380.150 - Utilities Comm Phone System Totals							Invoice Transactions	1		\$313.23
Account 6400.651 - Material & Suppl Recr Donation - Spec Recr Prog										
11792 - Johnson/Kona Jerry's BBQ	INV0076	Thanksgiving 2024 Event	Paid by Check # 106235		01/24/2025	01/27/2025	01/27/2025		01/31/2025	2,128.74
Account 6400.651 - Material & Suppl Recr Donation - Spec Recr Prog Totals							Invoice Transactions	1		\$2,128.74
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	3		\$3,348.44
Division 100 - Admin Totals							Invoice Transactions	3		\$3,348.44
Division 511 - Youth										
Sub-Division 00 - Non-Subdiv										
Account 6360.360 - Maint & Repairs Janitorial										
10080 - Branch's Janitorial	228875	Custodial Services for January 2025	Paid by EFT # 5658		01/24/2025	01/24/2025	01/24/2025		01/31/2025	350.00
Account 6360.360 - Maint & Repairs Janitorial Totals							Invoice Transactions	1		\$350.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$350.00
Division 511 - Youth Totals							Invoice Transactions	1		\$350.00



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 510 - Recreation & Culture										
Division 512 - Teen										
Sub-Division 00 - Non-Subdiv										
Account 6360.360 - Maint & Repairs Janitorial										
10080 - Branch's Janitorial	228875	Custodial Services for January 2025	Paid by EFT # 5658		01/24/2025	01/24/2025	01/24/2025		01/31/2025	474.00
Account 6360.360 - Maint & Repairs Janitorial Totals							Invoice Transactions	1		\$474.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$474.00
Division 512 - Teen Totals							Invoice Transactions	1		\$474.00
Division 513 - Senior										
Sub-Division 00 - Non-Subdiv										
Account 6360.360 - Maint & Repairs Janitorial										
10080 - Branch's Janitorial	228875	Custodial Services for January 2025	Paid by EFT # 5658		01/24/2025	01/24/2025	01/24/2025		01/31/2025	329.00
Account 6360.360 - Maint & Repairs Janitorial Totals							Invoice Transactions	1		\$329.00
Account 6400.652 - Material & Suppl Recr Special Progr / Events										
11784 - John Upshaw John Upshaw - DJ Monterey	02-13-25	Senior Valentine Dance & Luncheon	Paid by Check # 106234		01/23/2025	01/24/2025	01/24/2025		01/31/2025	600.00
Account 6400.652 - Material & Suppl Recr Special Progr / Events Totals							Invoice Transactions	1		\$600.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	2		\$929.00
Division 513 - Senior Totals							Invoice Transactions	2		\$929.00
Department 510 - Recreation & Culture Totals							Invoice Transactions	7		\$5,101.44
Fund 100 - General Fund Totals							Invoice Transactions	92		\$174,967.82



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Fund 220 - Gas Tax										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.780 - Maint & Repairs Traffic Signals										
10159 - Consolidated Electrical Distributors, Inc	4914-1053041	Candela	Paid by Check # 106195		01/17/2025	01/21/2025	01/21/2025		01/31/2025	327.75
10159 - Consolidated Electrical Distributors, Inc	4914-1053089	Photo Control	Paid by Check # 106195		01/24/2025	01/27/2025	01/27/2025		01/31/2025	501.46
Account 6360.780 - Maint & Repairs Traffic Signals Totals Invoice Transactions 2										\$829.21
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	Jan 2025 329-1	430 Marina Heights Dr Unit A (2391581329-1)	Paid by Check # 106223		01/14/2025	01/24/2025	01/24/2025		01/31/2025	47.86
10463 - Pacific Gas & Electric	Jan 2025 362-9	PG&E - 5996678362-9	Paid by Check # 106223		01/17/2025	01/28/2025	01/28/2025		01/31/2025	183.78
10463 - Pacific Gas & Electric	Jan 2025 683-2	PG&E 6217294683-2	Paid by Check # 106223		01/16/2025	01/28/2025	01/28/2025		01/31/2025	1,550.74
Account 6380.300 - Utilities Gas & Electric Totals Invoice Transactions 3										\$1,782.38
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	Jan 2025 56-024	Del Monte/Palm	Paid by Check # 106213		01/13/2025	01/17/2025	01/17/2025		01/31/2025	190.34
10349 - Marina Coast Water District	Jan 2025 56-027	Calif Ave at Reindollar	Paid by Check # 106213		01/13/2025	01/17/2025	01/17/2025		01/31/2025	65.06
10349 - Marina Coast Water District	Jan 2025 56-022	Reser/Marina Auto Stereo/Irrigation	Paid by Check # 106213		01/13/2025	01/17/2025	01/17/2025		01/31/2025	65.06
10349 - Marina Coast Water District	Jan 2025 56-021	Reservation Rd/By 290-308 Reservation	Paid by Check # 106213		01/13/2025	01/17/2025	01/17/2025		01/31/2025	65.06
10349 - Marina Coast Water District	Jan 2025 56-016	Resev Rd & Seacrest Ave-Next to Fire Hyd	Paid by Check # 106213		01/13/2025	01/17/2025	01/17/2025		01/31/2025	65.06
10349 - Marina Coast Water District	Jan 2025 56-008	Reservation & Del Monte	Paid by Check # 106213		01/06/2025	01/23/2025	01/23/2025		01/31/2025	42.29
10349 - Marina Coast Water District	Jan 2025 56-030	Crescent Ave/Reser Rd/Ramada Inn	Paid by Check # 106213		01/06/2025	01/23/2025	01/23/2025		01/31/2025	65.06
10349 - Marina Coast Water District	Jan 2025 56-032	Crescent Ave/Costa Del Mar East Side	Paid by Check # 106213		01/06/2025	01/23/2025	01/23/2025		01/31/2025	122.01
10349 - Marina Coast Water District	Jan 2025 56-084	Crescent/Schuler/Irrigation	Paid by Check # 106213		01/06/2025	01/23/2025	01/23/2025		01/31/2025	42.29
10349 - Marina Coast Water District	Jan 2025 56-085	Crescent/Whitney Irrigation	Paid by Check # 106213		01/06/2025	01/23/2025	01/23/2025		01/31/2025	42.29
10349 - Marina Coast Water District	Jan 2025 56-086	Crescent Ave/Sirena Del Mar Irrigation	Paid by Check # 106213		01/06/2025	01/23/2025	01/23/2025		01/31/2025	42.29
10349 - Marina Coast Water District	Jan 2025 56-087	Crescent Ave/Costa Del Mar Irrigation	Paid by Check # 106213		01/06/2025	01/24/2025	01/24/2025		01/31/2025	42.29
Account 6380.500 - Utilities Water & Sewer Totals Invoice Transactions 12										\$849.10



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Fund 220 - Gas Tax										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	273393	Diesel	Paid by Check # 106217		01/14/2025	01/24/2025	01/24/2025		01/31/2025	1,269.71
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel Totals										Invoice Transactions 1
										<u>\$1,269.71</u>
Account 6400.737 - Material & Suppl Tools & Equip										
10728 - Ace Hardware-Public Works	090380	Signs	Paid by Check # 106188		01/13/2025	01/27/2025	01/27/2025		01/31/2025	49.10
10275 - Home Depot Credit Service	Jan 2025 5 9813	PW Home Depot (6035 3225 0395 9813)	Paid by Check # 106207		01/13/2025	01/27/2025	01/27/2025		01/31/2025	130.97
Account 6400.737 - Material & Suppl Tools & Equip Totals										Invoice Transactions 2
										<u>\$180.07</u>
Account 6400.750 - Material & Suppl Street Material (non-capitalize)										
12132 - Maxwell Products Inc.	INV6872	Kettle Rental GAP Patch	Paid by Check # 106214		11/18/2024	01/29/2025	01/29/2025		01/31/2025	11,439.43
12132 - Maxwell Products Inc.	1329	Kettle Rental GAP Patch	Paid by Check # 106214		12/12/2024	01/29/2025	01/29/2025		01/31/2025	4,588.50
10728 - Ace Hardware-Public Works	090418	Streets	Paid by Check # 106188		01/16/2025	01/27/2025	01/27/2025		01/31/2025	15.27
10728 - Ace Hardware-Public Works	090320	Streets	Paid by Check # 106188		01/06/2025	01/27/2025	01/27/2025		01/31/2025	14.19
10261 - Graniterock/Pavex Construction	2205077	Granitepatch	Paid by EFT # 5665		01/18/2025	01/23/2025	01/23/2025		01/31/2025	1,170.59
Account 6400.750 - Material & Suppl Street Material (non-capitalize) Totals										Invoice Transactions 5
										<u>\$17,227.98</u>
Account 6400.780 - Material & Suppl Traffic Signal										
10728 - Ace Hardware-Public Works	090370	Streets	Paid by Check # 106188		01/13/2025	01/27/2025	01/27/2025		01/31/2025	34.94
11515 - Nor Cal Signal Supply - Ellen Lynnette Poole	1335-1	Backplates	Paid by EFT # 5672		01/21/2025	01/24/2025	01/24/2025		01/31/2025	1,112.47
Account 6400.780 - Material & Suppl Traffic Signal Totals										Invoice Transactions 2
										<u>\$1,147.41</u>
Sub-Division 00 - Non-Subdiv Totals										Invoice Transactions 27
										<u>\$23,285.86</u>
Division 000 - Non-Div Totals										Invoice Transactions 27
										<u>\$23,285.86</u>
Department 000 - Non-Dept Totals										Invoice Transactions 27
										<u>\$23,285.86</u>
Fund 220 - Gas Tax Totals										Invoice Transactions 27
										<u>\$23,285.86</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 222 - Measure X Trans Sfty/Investment										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.218 - Prof Svc Fin - Debt Admin/Issuance										
10712 - Fieldman, Rolapp & Associates, Inc.	30160	MARINA: AB22198d / COP - CDIAC Consulting Services	Paid by Check # 106202		12/16/2024	01/21/2025	01/21/2025		01/31/2025	1,022.50
Account 6300.218 - Prof Svc Fin - Debt Admin/Issuance Totals							Invoice Transactions	1		<u>\$1,022.50</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		<u>\$1,022.50</u>
Division 000 - Non-Div Totals							Invoice Transactions	1		<u>\$1,022.50</u>
Department 000 - Non-Dept Totals							Invoice Transactions	1		<u>\$1,022.50</u>
Fund 222 - Measure X Trans Sfty/Investment Totals							Invoice Transactions	1		<u>\$1,022.50</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 223 - FORA Dissolution										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
10189 - Denise Duffy & Associates	9596	Blight Removal 2024	Paid by Check # 106198		01/16/2025	01/23/2025	01/23/2025		01/31/2025	18,981.35
10189 - Denise Duffy & Associates	9471	Blight Removal 2024 Project	Paid by Check # 106198		10/24/2024	01/21/2025	01/21/2025		01/31/2025	1,703.68
11884 - National Construction Rentals, Inc.	7688129	2nd Ave & 8th Street Fencing	Paid by Check # 106220		01/02/2025	01/24/2025	01/24/2025		01/31/2025	363.12
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions	3		<u>\$21,048.15</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	3		<u>\$21,048.15</u>
Division 000 - Non-Div Totals							Invoice Transactions	3		<u>\$21,048.15</u>
Department 000 - Non-Dept Totals							Invoice Transactions	3		<u>\$21,048.15</u>
Fund 223 - FORA Dissolution Totals							Invoice Transactions	3		<u>\$21,048.15</u>



Accounts Payable by G/L Distribution Report

Payment Date Range 01/31/25 - 01/31/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 251 - CFD - Locke Paddon										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	Jan 2025 272-1	PG&E - 2862559272-1	Paid by Check # 106223		01/16/2025	01/28/2025	01/28/2025		01/31/2025	53.85
Account 6380.300 - Utilities Gas & Electric Totals							Invoice Transactions	1		\$53.85
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$53.85
Division 000 - Non-Div Totals							Invoice Transactions	1		\$53.85
Department 000 - Non-Dept Totals							Invoice Transactions	1		\$53.85
Fund 251 - CFD - Locke Paddon Totals							Invoice Transactions	1		\$53.85



Accounts Payable by G/L Distribution Report

Payment Date Range 01/31/25 - 01/31/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 422 - Capital Projects - Measure X										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
11847 - BKF Engineers	24111103	Marina on-call Design Services Slurry Seal Street	Paid by Check # 106191		11/21/2024	01/17/2025	01/17/2025		01/31/2025	14,927.67
12055 - Ghirardelli Associates, Inc	22084.002-1	Marina Residential Streets Slurry Treatment	Paid by Check # 106204		10/18/2024	01/16/2025	01/16/2025		01/31/2025	35,234.75
11847 - BKF Engineers	24121199	Marina Pavement Mangement Program	Paid by Check # 106191		12/16/2024	01/16/2025	01/16/2025		01/31/2025	485.00
12055 - Ghirardelli Associates, Inc	22084.001-4	Pavement Repairs-digouts	Paid by Check # 106204		11/14/2024	01/16/2025	01/16/2025		01/31/2025	121.50
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions	4		\$50,768.92
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	4		\$50,768.92
Division 000 - Non-Div Totals							Invoice Transactions	4		\$50,768.92
Department 000 - Non-Dept Totals							Invoice Transactions	4		\$50,768.92
Fund 422 - Capital Projects - Measure X Totals							Invoice Transactions	4		\$50,768.92



Accounts Payable by G/L Distribution Report

Payment Date Range 01/31/25 - 01/31/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 460 - Airport Capital Projects										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
11199 - WALD, RUHNKE & DOST ARCHITECTS, LLP	2305305	Building 533 Interior Improvements 2004	Paid by Check # 106233		04/30/2024	01/13/2025	01/13/2025		01/31/2025	620.00
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions 1		\$620.00	
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 1		\$620.00	
Division 000 - Non-Div Totals							Invoice Transactions 1		\$620.00	
Department 000 - Non-Dept Totals							Invoice Transactions 1		\$620.00	
Fund 460 - Airport Capital Projects Totals							Invoice Transactions 1		\$620.00	



Accounts Payable by G/L Distribution Report

Payment Date Range 01/31/25 - 01/31/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 462 - City Capital Projects										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
12157 - Brandon Wright / Centricity GIS, LLC	1663	Trimble Unity Maintain *Powered by Cityworks Implementation Cost	Paid by Check # 106192		01/28/2025	01/29/2025	01/29/2025		01/31/2025	11,700.00
11084 - EMC Planning Group	24-074-1	Fort Ord Dunes State Park Improvements	Paid by Check # 106200		12/31/2024	01/23/2025	01/23/2025		01/31/2025	32,349.79
10268 - Harris & Associates	65903	Imjin Parkway Improvement Plan	Paid by Check # 106206		01/06/2025	01/14/2025	01/14/2025		01/31/2025	78,824.67
10316 - Kimley-Horn & Associates	30426406	Imjin Parkway PS&E	Paid by Check # 106210		12/31/2024	01/17/2025	01/17/2025		01/31/2025	23,292.50
10316 - Kimley-Horn & Associates	28893168	Del Monte Reservation PS&E	Paid by Check # 106210		07/31/2024	01/23/2025	01/23/2025		01/31/2025	26,771.84
10316 - Kimley-Horn & Associates	29165614	Del Monte Reservation PS&E	Paid by Check # 106210		08/31/2024	01/23/2025	01/23/2025		01/31/2025	10,727.90
10316 - Kimley-Horn & Associates	30117515	Imjin Parkway PS&E	Paid by Check # 106210		11/30/2024	01/28/2025	01/28/2025		01/31/2025	11,597.00
10831 - Kompan, Inc.	INV127562	Gloria Jean Tate Park	Paid by EFT # 5669		12/03/2024	01/28/2025	01/28/2025		01/31/2025	103,007.45
10349 - Marina Coast Water District	12-13-24	Hilltop Park	Paid by Check # 106236		12/13/2024	01/29/2025	01/29/2025		01/31/2025	180,450.00
12014 - Pueblo Construction, Inc.	240101-6	Vince DiMaggio building remodel Floor Replacement	Paid by Check # 106224		12/11/2024	01/15/2025	01/15/2025		01/31/2025	25,544.01
11266 - Verde Design, Inc.	20-2207300	Gloria Jean Tate Park Improvements Project	Paid by Check # 106231		01/14/2025	01/28/2025	01/28/2025		01/31/2025	34,755.00
11266 - Verde Design, Inc.	19-2207300	Gloria Jean Tate Park Improvements Project	Paid by Check # 106231		12/16/2024	01/28/2025	01/28/2025		01/31/2025	46,265.00
10046 - ARC (Former San Jose Blue)	12699904	Imjin Parkway Sign	Paid by Check # 106189		01/15/2025	01/24/2025	01/24/2025		01/31/2025	970.69
12171 - Butano Geotechnical Engineering, Inc	8380	Preston Park	Paid by Check # 106193		12/17/2024	01/27/2025	01/27/2025		01/31/2025	4,315.00
10171 - CSG Consultants	59634	Carmel Ave Drainage Improvements	Paid by EFT # 5660		01/09/2025	01/14/2025	01/14/2025		01/31/2025	130.00
10189 - Denise Duffy & Associates	9472	Del Monte Medians	Paid by Check # 106198		10/22/2024	01/21/2025	01/21/2025		01/31/2025	1,154.00
10316 - Kimley-Horn & Associates	28776239	Del Monte Reservation PS&E	Paid by Check # 106210		06/30/2024	01/21/2025	01/21/2025		01/31/2025	8,025.96



Accounts Payable by G/L Distribution Report

Payment Date Range 01/31/25 - 01/31/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 462 - City Capital Projects										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
12014 - Pueblo Construction, Inc.	240108-8	Marina Equestrian Center Stable Roof Abatement	Paid by Check # 106224		01/21/2025	01/21/2025	01/21/2025		01/31/2025	7,758.39
Account 6300.570 - Prof Svc Other Totals									Invoice Transactions 18	\$607,639.20
Account 6700.105 - Capital Outlay Construction										
10831 - Kompan, Inc.	INV127562	Gloria Jean Tate Park	Paid by EFT # 5669		12/03/2024	01/28/2025	01/28/2025		01/31/2025	65,806.60
Account 6700.105 - Capital Outlay Construction Totals									Invoice Transactions 1	\$65,806.60
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 19	\$673,445.80
Division 000 - Non-Div Totals									Invoice Transactions 19	\$673,445.80
Department 000 - Non-Dept Totals									Invoice Transactions 19	\$673,445.80
Fund 462 - City Capital Projects Totals									Invoice Transactions 19	\$673,445.80



Accounts Payable by G/L Distribution Report

Payment Date Range 01/31/25 - 01/31/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 555 - Marina Airport										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
10712 - Fieldman, Rolapp & Associates, Inc.	29929	MARINA: 23177 / Joby Aviation EIFD	Paid by Check # 106202		10/10/2024	01/21/2025	01/21/2025		01/31/2025	18,354.00
10900 - Monterey County Assessor	400	Custom Report for Airport Economic Impact Study	Paid by Check # 106216		01/17/2025	02/17/2025	01/27/2025		01/31/2025	600.00
Account 6300.570 - Prof Svc Other Totals									Invoice Transactions 2	\$18,954.00
Account 6360.050 - Maint & Repairs Building										
10728 - Ace Hardware-Public Works	090365	GFI Receptacle for B-4 Box Hangar	Paid by Check # 106188		01/10/2025	01/24/2025	01/13/2025		01/31/2025	58.97
10728 - Ace Hardware-Public Works	090509	Ant Bait for admin office	Paid by Check # 106188		01/28/2025	02/05/2025	01/27/2025		01/31/2025	54.56
11424 - California Fire Protection Inc.	20-16240	Service call for NFPA 5 year Sprinkler Inspection	Paid by Check # 106194		01/03/2025	02/03/2025	01/13/2025		01/31/2025	950.00
10239 - First Alarm	866535	721 Neeson Rd Bldg 533 Alarm Monitoring	Paid by EFT # 5661		01/15/2025	02/07/2025	01/27/2025		01/31/2025	438.66
Account 6360.050 - Maint & Repairs Building Totals									Invoice Transactions 4	\$1,502.19
Account 6360.280 - Maint & Repairs Habitat Management Svc										
10250 - Gavilan Pest Control	0167321	Bldg 520 Rodents	Paid by Check # 106203		01/23/2025	02/04/2025	01/27/2025		01/31/2025	75.00
Account 6360.280 - Maint & Repairs Habitat Management Svc Totals									Invoice Transactions 1	\$75.00
Account 6360.440 - Maint & Repairs Landscape General										
10275 - Home Depot Credit Service	Jan 2025 59813	PW Home Depot (6035 3225 0395 9813)	Paid by Check # 106207		01/13/2025	01/27/2025	01/27/2025		01/31/2025	59.02
Account 6360.440 - Maint & Repairs Landscape General Totals									Invoice Transactions 1	\$59.02
Account 6360.448 - Maint & Repairs Lighting										
10728 - Ace Hardware-Public Works	090523	FD GFI Receptacles	Paid by Check # 106188		01/29/2025	02/05/2025	01/27/2025		01/31/2025	82.99
Account 6360.448 - Maint & Repairs Lighting Totals									Invoice Transactions 1	\$82.99
Account 6360.566 - Maint & Repairs Other Equipment										
10582 - Uline Shipping Supply	187929291	55g Drum for wind cone circle	Paid by Check # 106229		01/15/2025	02/14/2025	01/23/2025		01/31/2025	479.03
10582 - Uline Shipping Supply	188245589	55g Drum for wind cone circle	Paid by Check # 106229		01/22/2025	02/21/2025	01/23/2025		01/31/2025	904.47
Account 6360.566 - Maint & Repairs Other Equipment Totals									Invoice Transactions 2	\$1,383.50
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	Jan 2025 347-0	3263 Imjil Rd Bldg 519 (6258961347-0)	Paid by Check # 106223		01/08/2025	01/27/2025	01/21/2025		01/31/2025	980.75
10463 - Pacific Gas & Electric	Jan 2025 103-6	3200 Imjin Rd Bldg 507 (8030427103-6)	Paid by Check # 106223		01/08/2025	01/27/2025	01/21/2025		01/31/2025	5,207.25



Accounts Payable by G/L Distribution Report

Payment Date Range 01/31/25 - 01/31/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 555 - Marina Airport										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	Jan 2025 608-2	3260 Imjin Ave Bldg 514 (7383993608-2)	Paid by Check # 106223		01/09/2025	01/27/2025	01/21/2025		01/31/2025	1,459.73
10463 - Pacific Gas & Electric	Jan 2025 767-2	751 Neeson Rd Bldg 526 (2652040767-2)	Paid by Check # 106223		01/09/2025	01/27/2025	01/21/2025		01/31/2025	122.91
10463 - Pacific Gas & Electric	Jan 2025 288-5	781 Neeson Rd Bldg 520 (7175660288-5)	Paid by Check # 106223		01/09/2025	01/27/2025	01/21/2025		01/31/2025	345.91
10463 - Pacific Gas & Electric	Jan 2025 451-7	3271 Imjin Rd (8600650451-7)	Paid by Check # 106223		01/08/2025	01/27/2025	01/21/2025		01/31/2025	466.91
10463 - Pacific Gas & Electric	Jan 2025 683-2	PG&E 6217294683-2	Paid by Check # 106223		01/16/2025	01/28/2025	01/28/2025		01/31/2025	383.53
Account 6380.300 - Utilities Gas & Electric Totals							Invoice Transactions 7			\$8,966.99
Account 6600.452 - Other Charges Leased Copier										
11451 - Monterey Bay Office Products - US Bank	546164757	Airport Copier Lease December January	Paid by Check # 106215		01/05/2025	01/29/2025	01/23/2025		01/31/2025	94.85
Account 6600.452 - Other Charges Leased Copier Totals							Invoice Transactions 1			\$94.85
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 19			\$31,118.54
Division 000 - Non-Div Totals							Invoice Transactions 19			\$31,118.54
Department 000 - Non-Dept Totals							Invoice Transactions 19			\$31,118.54
Fund 555 - Marina Airport Totals							Invoice Transactions 19			\$31,118.54
Grand Totals							Invoice Transactions 167			\$976,331.44



Accounts Payable by G/L Distribution Report

Payment Date Range 01/24/25 - 01/24/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 758 - Successor Agency Oblig Retirement										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6650.010 - ROPS #10-Financial, RE Advisory Svc										
10315 - Keyser Marston Associates	0039389	Prof Svcs (SA)- ROPS, resolution, and staff report	Paid by EFT # 114		01/10/2025	01/15/2025	01/15/2025		01/24/2025	2,360.00
Account 6650.010 - ROPS #10-Financial, RE Advisory Svc Totals									Invoice Transactions 1	\$2,360.00
Account 6650.015 - ROPS #15- Website Hosting Services										
10143 - Civicplus	323808-SA	Quarterly Website Hosting and Support	Paid by EFT # 113		01/01/2025	01/17/2025	01/17/2025		01/24/2025	456.88
Account 6650.015 - ROPS #15- Website Hosting Services Totals									Invoice Transactions 1	\$456.88
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 2	\$2,816.88
Division 000 - Non-Div Totals									Invoice Transactions 2	\$2,816.88
Department 000 - Non-Dept Totals									Invoice Transactions 2	\$2,816.88
Fund 758 - Successor Agency Oblig Retirement Totals									Invoice Transactions 2	\$2,816.88
Grand Totals									Invoice Transactions 2	\$2,816.88



CITY OF MARINA
HUMAN RESOURCES & RISK DEPARTMENT
211 Hillcrest Avenue
Marina, CA 93933
Phone: 831.884.1283
Fax: 831.384.0860

CLAIM FORM

This form is provided pursuant to Government Code Section 910.4 and shall be used by any person presenting a claim to the City of Marina under Government Code Section 810 et seq., except as provided in Government Code Sections 905 and 905.1. If additional space is needed for any of the required information, please attach additional sheets.

SECTION 1: CLAIMANT INFORMATION

Cassady Elischer [REDACTED]
Name of Claimant Telephone Number (include area code)

[REDACTED]
Mailing Address City CA Zip Code

SECTION 2: NOTICES

The person presenting this claim desires that notices be sent to the following address:

Cassady Elischer [REDACTED]
Name of Claimant Telephone Number (include area code)

[REDACTED]
Mailing Address City CA Zip Code

SECTION 3: CLAIM INFORMATION

Date of the occurrence/transaction which gave rise to the claim: 01/13/25
Month, Day & Year

Provide the location of the occurrence/transaction which gave rise to the claim. If applicable, include street address, city or county, highway number, mile post number and direction of travel.

EMPLOYEE PARKING LOT FOR POLICE AND FIRE DEPARTMENT ON PALM AVE.

Explain the circumstances of the occurrence or transaction which gave rise to the claim. State all facts that support your claim against the City of Marina and why you believe the City of Marina is responsible for the alleged damage or injury.

DRIVING INTO THE EMPLOYEE PARKING AREA BEFORE MY SHIFT. I ENTERED BEHIND ANOTHER EMPLOYEE, THE ELECTRIC GATE BEGAN CLOSING AND DAMAGED MY VEHICLE DOOR -

Provide a general description of the indebtedness, obligation, injury, damage or loss incurred so far as it may be known at the time of presentation of the claim.

THE GATE SENSOR HAS BEEN BROKEN SINCE DECEMBER 2024. ON DECEMBER 17 2024 PUBLIC WORKS SENT AN EMAIL TO SGT. JOHNSON REGARDING KNOWLEDGE OF THE BROKEN SENSOR AND THE INTENT TO REPAIR IT WITHIN SEVERAL DAYS.

Provide the name(s) of the City of Marina employee(s) causing the injury, damage or lost, if known.

AUTOMATIC GATE TO THE POLICE AND FIRE PARKING LOT.

Provide the amount claimed if said amount totals less than ten thousand dollars (\$10,000.00) as of the date presentation of the claim (including the estimated amount of any prospective injury, damage, or lost, insofar as it may be known at the time of the presentation of the claim), together with the basis of computation of the amount claim.

Amount Claimed: \$ 5308.33

Basis for computation: _____

If the amount claimed exceeds ten thousand dollars (\$10,000.00), do not provide the dollar amount of the claim. However, please indicate below whether the claim would be a limited civil case. A limited civil case is one where the amount claimed does not exceed twenty-five thousand dollars (\$25,000.00).

☐ Limited Civil Case

☐ Non-Limited Civil Case

SECTION 4: INSURANCE INFORMATION (OPTIONAL – MAY BE COMPLETE IF CLAIM INVOLVES A MOTOR VEHICLE)

Has a claim for the alleged damage/injury been filled or will it be filed with your insurance carrier?

☐ Yes (If marked, please provide information below.)

☐ No

Name of Insurance Carrier

()

Telephone Number (include area code)

Mailing Address City State Zip Code

Policy Number: _____ Deductible: \$ _____

Name of registered owner(s) of the vehicle: Cassady Elischer

Vehicle Make: GMC Model: AT4X Year: 2024

SECTION 5: REPRESENTATIVE INFORMATION (OPTIONAL – MAY BE COMPLETED IF FILED BY ATTORNEY OR REPRESENTATIVE)

Name of Attorney/Representative

()

Telephone Number (include area code)

Mailing Address City State Zip Code

Is the claim filed on behalf of minor? ☐ Yes ☒ No

If yes, please indicate:

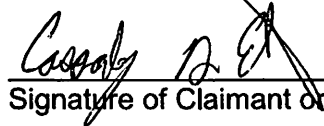
Relationship to minor: _____

Minor's date of birth: _____
Month, Day & Year

SECTION 6: ADVISORY

Section 72 of the Penal Code provides that "every person who, with intent to defraud, presents for allowance or for payment to any State Board or Officer, or to any county, town, city, district, ward, or village, board or officer, authorized to allow or pay the same if genuine, any false or fraudulent claim, bill, account, voucher, or writing, is guilty of a felony."

SECTION 7: SIGNATURE



Signature of Claimant or Claimant's Attorney /Representative

1/13/25
Date

SECTION 8: SUBMISSION OF CLAIM FORM

Completed claim forms must be submitted by personal delivery or by United States mail, postage paid, to the following address:

City of Marina
Marina City Hall
Attention: Human Resources & Risk Department
211 Hillcrest Avenue
Marina, CA 93933

Office: (831) 884-1283
Fax: (831) 384-0860
HR@cityofmarina.org

Incomplete and un-signed claim forms will not be processed and will be returned to the claimant's address indicated on this form.

Once your completed and signed claim form is received in the City's Risk Management Department it may require placement on the City Council agenda for consideration to deny your claim. This action to deny your claim is required by law for public entities and does not mean the City will not process your claim. Rather, your claim will be researched by the City's Risk Management process, or it will be referred to the City's Risk Management Authority, MBASIA (Monterey Bay Area Self Insurance Authority) for investigation by the Claims Adjuster, Parmit Randhawa.

Ms. Randhawa will handle your claim through settlement or resolution. You will be notified in writing by MBASIA of any actions pertaining to the status of your claim and if additional information is required. You may also contact Parmit Randhawa (707)261-0906 , if you wish to discuss your claim.

Thank you.

February 4, 2025

CITY OF MARINA

HUMAN RESOURCES & RISK DEPARTMENT

211 Hillcrest Avenue

Marina, CA 93933

Phone: 831.884.1283

Fax: 831.384.0860

**RECEIVED**

1/23/25

C@

CLAIM FORM

This form is provided pursuant to Government Code Section 910.4 and shall be used by any person presenting a claim to the City of Marina under Government Code Section 810 et seq., except as provided in Government Code Sections 905 and 905.1. If additional space is needed for any of the required information, please attach additional sheets.

SECTION 1: CLAIMANT INFORMATIONClemente Herrera

Name of Claimant

[Redacted]

Telephone Number (include area code)

Mailing Address

City

CA

Zip Code

SECTION 2: NOTICES

The person presenting this claim desires that notices be sent to the following address:

Clemente Herrera

Name of Claimant

[Redacted]

Telephone Number (include area code)

Same as above.

Mailing Address

City

CA

Zip Code

SECTION 3: CLAIM INFORMATION

Date of the occurrence/transaction which gave rise to the claim: _____

Month, Day & Year

Provide the location of the occurrence/transaction which gave rise to the claim. If applicable, include street address, city or county, highway number, mile post number and direction of travel.

See Attached

Explain the circumstances of the occurrence or transaction which gave rise to the claim. State all facts that support your claim against the City of Marina and why you believe the City of Marina is responsible for the alleged damage or injury.

See Attached

Provide a general description of the indebtedness, obligation, injury, damage or loss incurred so far as it may be known at the time of presentation of the claim.

See Attached

Provide the name(s) of the City of Marina employee(s) causing the injury, damage or lost, if known.

See Attached

Provide the amount claimed if said amount totals less than ten thousand dollars (\$10,000.00) as of the date presentation of the claim (including the estimated amount of any prospective injury, damage, or lost, insofar as it may be known at the time of the presentation of the claim), together with the basis of computation of the amount claim.

Amount Claimed: \$ 1,675.00 (Approximately)

Basis for computation: Proposal #23959 from Community Tree Service LLC.

See proposal attached.

If the amount claimed exceeds ten thousand dollars (\$10,000.00), do not provide the dollar amount of the claim. However, please indicate below whether the claim would be a limited civil case. A limited civil case is one where the amount claimed does not exceed twenty-five thousand dollars (\$25,000.00).

____ Limited Civil Case

____ Non-Limited Civil Case

SECTION 4: INSURANCE INFORMATION (OPTIONAL – MAY BE COMPLETE IF CLAIM INVOLVES A MOTOR VEHICLE)

Has a claim for the alleged damage/injury been filled or will it be filed with your insurance carrier?

☐ Yes (If marked, please provide information below.

☒ No

Name of Insurance Carrier

() _____
Telephone Number (include area code)

Mailing Address City State Zip Code

Policy Number: _____ Deductible: \$ _____

Name of registered owner(s) of the vehicle: _____

Vehicle Make: _____ Model: _____ Year: _____

SECTION 5: REPRESENTATIVE INFORMATION (OPTIONAL – MAY BE COMPLETED IF FILED BY ATTORNEY OR REPRESENTATIVE)

Self.

Name of Attorney/Representative

() _____
Telephone Number (include area code)

Mailing Address City State Zip Code

Is the claim filed on behalf of minor? ☐ Yes ☒ No

If yes, please indicate:

Relationship to minor: _____

Minor's date of birth: _____
Month, Day & Year

SECTION 6: ADVISORY

Section 72 of the Penal Code provides that "every person who, with intent to defraud, presents for allowance or for payment to any State Board or Officer, or to any county, town, city, district, ward, or village, board or officer, authorized to allow or pay the same if genuine, any false or fraudulent claim, bill, account, voucher, or writing, is guilty of a felony."

SECTION 7: SIGNATURE


Signature of Claimant or Claimant's Attorney /Representative

01-22-2025
Date

SECTION 8: SUBMISSION OF CLAIM FORM

Completed claim forms must be submitted by personal delivery or by United States mail, postage paid, to the following address:

**City of Marina
Marina City Hall
Attention: Human Resources & Risk Department
211 Hillcrest Avenue
Marina, CA 93933**

**Office: (831) 884-1283
Fax: (831) 384-0860
HR@cityofmarina.org**

Incomplete and un-signed claim forms will not be processed and will be returned to the claimant's address indicated on this form.

Once your completed and signed claim form is received in the City's Risk Management Department it may require placement on the City Council agenda for consideration to deny your claim. This action to deny your claim is required by law for public entities and does not mean the City will not process your claim. Rather, your claim will be researched by the City's Risk Management process, or it will be referred to the City's Risk Management Authority, MBASIA (Monterey Bay Area Self Insurance Authority) for investigation by the Claims Adjuster, Parmit Randhawa.

Ms. Randhawa will handle your claim through settlement or resolution. You will be notified in writing by MBASIA of any actions pertaining to the status of your claim and if additional information is required. You may also contact Parmit Randhawa (707)261-0906 , if you wish to discuss your claim.

Thank you.

ATTACHMENT TO CITY OF MARINA CLAIM FORM

Section 3

Location: 2998 Max Cir., Marina, CA 93933, the area located south of the home, in between Patton Parkway and the wood and chain fence marking the property.

Circumstances: The circumstances is that the City is presumed to have landscaped a project on a city sidewalk where a tree has been either been planted or grown causing damage to the Homeowner's property.

General Description: A tree of approximately _____ feet in height and adjacent to the homeowner's fence has grown its roots north towards the homeowner's fence causing damage to a wood fence and concrete fence on the homeowner's property.

Name(s) of City of Marina employees causing injury, damage or lost: Does 1 through 100

January 30, 2025

Item No. **10g(1)**

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of February 4, 2025

**CITY COUNCIL CONSIDER ADOPTING RESOLUTION NO. 2025-,
AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT
WITH MONTEREY PENINSULA SCHOOL DISTRICT TO ESTABLISH THE
CITY OF MARINA AS AN INDEPENDENT CONTRACTOR TO
ADMINISTER THE EXPANDED LEARNING OPPORTUNITIES PROGRAM
AT THE MARINA TEEN CENTER SUBJECT TO REVIEW AND APPROVAL
BY THE CITY ATTORNEY.**

REQUEST:

It is requested that the City Council:

1. Consider adopting Resolution No. 2025-, authorizing the City Manager to enter into an agreement with Monterey Peninsula School District to establish the City of Marina as an independent contractor to administer the Expanded Learning Opportunities Program at the Marina Teen Center, subject to review and approval by the City Attorney.

BACKGROUND:

Derived from Assembly Bill (AB) 130, California Education Code (EC) Section 46120 established the program plan and funding for the Expanded Learning Opportunities Program (ELO-P)

The Expanded Learning Opportunities Program (ELO-P) provides funding for afterschool and summer school enrichment programs for transitional kindergarten through eighth grade.

“Expanded learning” means before school, after school, summer, or intersession learning programs that focus on developing the academic, social, emotional, and physical needs and interests of pupils through hands-on, engaging learning experiences. It is the intent of the Legislature that expanded learning programs are pupil-centered, results driven, include community partners, and complement, but do not replicate, learning activities in the regular school day and school year.

MPUSD does not have adequate facilities or staffing to meet the requirements of the Expanded Learning Opportunity for all enrolled students.

In Spring 2024, MPUSD and City staff met to determine the viability of the Recreation & Cultural Services Department administering the ELO-P by utilizing existing City facilities, infrastructure, and staff associated with the After School Program at the Rocky Hann Community Center. After several meetings to discuss the requirements, details, and logistics of the program, both parties agreed that the City has the capacity to administer the ELO-P program as an Independent Contractor.

As an approved Independent Contractor, the Recreation & Cultural Services Department administered the ELO-P program during the 2024 summer session and is currently administering the program for the 2024-25 academic year for elementary students.

Recently, MPUSD requested the Recreation & Cultural Services Department enter into a new agreement to administer the ELO-P program for middle school students for the remainder of the 2024-25 academic year.

ANALYSIS:

The intent of the proposed agreement is to ensure certain safety measures are implemented as set forth in the agreement; alignment with the ELO-P fiscal allocation requirements set forth by the state of California; support of the school day curriculum; successful operation following established policies and procedures; strong financial operations, communication, and coordination between MPUSD and the City.

Program components include literacy and enrichment activities, physical activity, and an afternoon snack in a safe environment that promotes emotional wellness and relationship building. These are areas of strength within the Recreation & Cultural Services Department that will enhance the positive impacts for youth participating in the program.

It is also intended to ensure continued successful student performance through a collaborative relationship between Los Arboles Middle School and the City.

FISCAL IMPACT:

MPUSD agrees to pay the City \$2500.00 per month for the administration of the ELO-P at the Marina Teen Center.

The City's afterschool program is already meeting all of the requirements of the agreement, including staff to student ratios, therefore there are no additional expenses to administer the ELO-P agreement.

CONCLUSION:

This request is submitted for City Council consideration and possible action.

Respectfully submitted,

Andrea M. Willer
Recreation & Cultural Services Director
City of Marina

REVIEWED/CONCUR:

Layne P. Long
City Manager
City of Marina

RESOLUTION NO. 2025-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARINA
APPROVING THE EXPANDED LEARNING OPPORTUNITIES AGREEMENT
BETWEEN THE CITY OF MARINA AND THE MARINA PENINSULA SCHOOL
DISTRICT.

WHEREAS, the Monterey Peninsula School District is seeking an independent contractor to administer the Expanded Learning Opportunity Program for Los Arboles Middle School students for the remainder of the 2024-2025 academic year; and

WHEREAS, the City of Marina has the facilities, infrastructure, and staffing to meet the requirements of the ELO-P; and

WHEREAS, there are no foreseeable additional expenses to administering the ELO-P; and

WHEREAS, the estimated revenue for the Department is approximately \$10,000; and

NOW, THEREFORE, BE IT RESOLVED, That the City Council of the City of Marina does hereby authorize the City Manager to enter into and execute the Expanded Learning Opportunities Agreement between the City of Marina and Monterey Peninsula School District, subject to approval by the City Attorney.

PASSED AND ADOPTED, by the City Council of the City of Marina at a regular meeting adult held on the 4th day of February 2025, by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

Buce C. Delgado, Mayor

ATTEST:

Anita Sharp, Deputy City Clerk

**MONTEREY PENINSULA UNIFIED SCHOOL DISTRICT
INDEPENDENT CONTRACTOR SERVICES AGREEMENT
Consultants/Contracted Services**

GENERAL INFORMATION:School/Department: Expanded Learning Opportunities

Budget Class: _____

District Contact Person: Tony Sanchez

Budget Approval: _____

Contractor: City of MarinaContractor's Contact Person: Andrea WillerContractor's Taxpayer Identification #: 94-2321991 or SSN: _____

Requisition #: _____

This Independent Contractor Services Agreement ("Agreement") is made and entered into effective ____, 2025 (the "Effective Date"), by and between the Monterey Peninsula School District ("District") and **City of Marina** ("Contractor"). District and Contractor may each be referred to as "Party" or together as the "Parties."

1. **Contractor Services.** Contractor agrees to provide the following services to District (collectively, the "Services"):

(SEE ATTACHED PROPOSAL/SCOPE OF WORK at Attachment A)

2. **Contractor Qualifications.** Contractor represents and warrants to District that Contractor and all of Contractor's employees, agents or volunteers (the "Contractor Parties") have in effect and shall maintain in full force throughout the Term of this Agreement all licenses, credentials, permits and any other qualifications required by law to perform the Services and to fully and faithfully satisfy all of the terms set forth in this Agreement. Contractor and any Contractor Parties performing Services shall be competent to perform those Services.

3. **Term.** This Agreement shall begin on March 1, 2025, and shall terminate upon completion of the Services, but no later than June 6, 2025 ("Term"), except as otherwise stated in Paragraph 4 below. There shall be no extension of the Term of this Agreement without the express written consent of the Parties. Written notice by the District Superintendent or designee shall be sufficient to stop further performance of the Services by Contractor or the Contractor Parties. In the event of early termination, Contractor shall be paid for satisfactory Services provided to the date of termination. Upon payment by District, District shall be under no further obligation to Contractor, monetarily or otherwise, and District may proceed with the Services in any manner District deems proper.

4. **Termination.** Either Party may terminate this Agreement at any time by giving thirty (30) days advance written notice to the other Party, however the Parties may agree in writing to a shorter notice period. Notwithstanding the foregoing, District may terminate this Agreement at any time by giving written notice to Contractor if: (1) Contractor materially breaches any of the terms of this Agreement; (2) any act or omission by Contractor or the Contractor Parties exposes District

to potential liability or may cause an increase in District's insurance premiums; (3) Contractor is adjudged a bankrupt; (4) Contractor makes a general assignment for the benefit of creditors; (5) a receiver is appointed because of Contractor's insolvency; or (6) or Contractor Parties fail to comply with or make material representations as to the fingerprinting, criminal background check, and/or tuberculosis certification sections of this Agreement. Such termination shall be effective immediately upon Contractor's receipt of said notice.

5. **Payment.** District agrees to pay Contractor at the rate of \$2,500.00 per Month ("Rate") for Services satisfactorily performed. The Rate shall not be increased by Contractor over the course of this Agreement. Total fees (the "Fee") paid by District to Contractor shall not exceed \$10,00.00. Any work performed by Contractor in excess of the Fee shall not be compensated. District agrees to pay Contractor, up to the maximum amount provided herein, within sixty (60) days of receipt of a detailed invoice from Contractor, which shall include any additional supporting documentation reasonably requested by District.

5.1 **Incidental Expenses.** In addition to the above Fee, District shall reimburse Contractor for incidental expenses ("Incidental Expenses") as follows:

- a. Lodging: Actual cost of single occupancy. Not to exceed \$100 per night. (Receipt required).
- b. Meals: Reimbursement limited to current rate for District employees.
- c. Travel: Contractor shall not be reimbursed for travel costs within Monterey County. Other travel costs to be reimbursed at the current allowable IRS rate.

Contractor's total reimbursement for Incidental Expenses shall not exceed \$0.00.

6. **California Residency.** Contractor is a resident of the State of California.

X YES ___ NO

If "NO", Contractor shall complete and attach California Form 590-Withholding Exemption Certificate.

7. **Indemnity.** Contractor shall defend, indemnify, and hold harmless District and its agents, representatives, officers, consultants, employees, Board of Education, and members of the Board of Education (collectively, the "District Parties"), from and against any and all claims, demands, liabilities, damages, losses, suits and actions, and expenses (including, but not limited to attorney fees and costs including fees of consultants) of any kind, nature and description (collectively, the "Claims") directly or indirectly arising out of, connected with, or resulting from any act, error, omission, negligence, or willful misconduct of Contractor, the Contractor Parties or their respective agents, subcontractors, employees, material or equipment suppliers, invitees, or licensees in the performance of or failure to perform Contractor's obligations under this Agreement, including, but not limited to Contractor's or the Contractor Parties' use of the site, Contractor's or the Contractor Parties' performance of the Services, Contractor's or the Contractor Parties' breach of any of the representations or warranties contained in this Agreement, or for injury to or death of persons or damage to property or delay or damage to the District or the District Parties. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity, which would otherwise exist as to a Party, person, or entity described in

this Paragraph. The indemnification provided for in this Section 7 includes, without limitation to the foregoing, claims that may be made against District by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, and any claims made against District alleging civil rights violations by Contractor or Contractor Parties under the California Fair Employment and Housing Act ("FEHA").

8. **Equipment and Materials.** Contractor at its sole cost and expense shall provide and furnish all tools, labor, materials, equipment, transportation services, and any other items (collectively, "Equipment") which are required or necessary to perform the Services in a manner which is consistent with generally accepted standards of the profession for similar services. Notwithstanding the foregoing, District shall not be responsible for any damages to persons or property as a result of the use, misuse or failure of any Equipment used by Contractor or the Contractor Parties, even if such Equipment is furnished, rented or loaned to Contractor or the Contractor Parties by District. Furthermore, any Equipment or workmanship that does not conform to the regulations of this Agreement may be rejected by District and in such case must be promptly remedied or replaced by Contractor at no additional cost to District and subject to District's reasonable satisfaction.

9. **Insurance.** Without in any way limiting Contractor's liability or indemnification obligations set forth in Paragraph 7 above, Contractor shall secure and maintain throughout the Term of this Agreement the following insurance: (i) comprehensive general liability insurance with limits of not less than \$1,000,000 (One Million Dollars) each occurrence and \$2,000,000 (Two Million Dollars) in the aggregate; (ii) commercial automobile liability insurance with limits not less than \$1,000,000 each per accident; (iii) worker's compensation insurance as required by Labor Code section 3200, et seq., if applicable; and (iv) employer's liability insurance with limits of not less than \$1,000,000 per accident, disease, and annual aggregate; and neither Contractor nor any of the Contractor Parties shall commence performing any portion of the Services until all required insurance has been obtained and certificates indicating the required coverages have been delivered to and approved by District. The liability insurance provided as a requirement of this Agreement must not contain any exclusions and/or limitations of coverage for mental, physical, emotional and/or sexual abuse, including molestation. All insurance policies shall include an endorsement stating that District and District Parties are named additional insureds. All of the policies shall be amended to provide that the insurance shall not be suspended, voided, canceled, reduced in coverage or in limits except after thirty (30) days' prior written notice has been given to District. If any of the required insurance is not reinstated, District may, at its sole option, terminate this Agreement. All of the policies shall also include an endorsement stating that it is primary to any insurance or self-insurance maintained by District and shall waive all rights of subrogation against District and/or the District Parties. A copy of the declarations page of Contractor's insurance policies shall be attached to this Agreement as proof of insurance.

10. **Independent Contractor Status.** Contractor, in the performance of this Agreement, shall be and act as an independent contractor. Contractor is engaged in an independently established trade, occupation, or business to provide the Services required by this Agreement and is hereby retained to provide specialized services for District that are outside the usual course of District's business. Contractor is free from the control and direction of District in connection with the

manner in which it provides the Services to District Contractor understands and agrees that s/he and the Contractor Parties shall not be considered officers, employees, agents, partners, or joint ventures of District, and are not entitled to benefits of any kind or nature normally provided to District employees and/or to which District's employees are normally entitled.

11. **Taxes.** All payments made by District to Contractor pursuant to this Agreement shall be reported to the applicable federal and state taxing authorities as required. District will not withhold any money from compensation payable to Contractor, including FICA (social security), state or federal unemployment insurance contributions, or state or federal income tax or disability insurance. Contractor shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Contractor and the Contractor Parties and otherwise in connection with this Agreement.

12. **Fingerprinting/Criminal Background Investigation Certification.** Contractor and Contractor Parties shall at all times comply with the fingerprinting and criminal background investigation requirements of the California Education Code ("Education Code") section 45125.1. Before performing any Services, Contractor shall execute and return the District's Fingerprinting Notice and Acknowledgement form and the required Certification, attached to this Agreement as **Attachment B**.

Contractor further agrees and acknowledges that if at any time during the Term of this Agreement Contractor learns or becomes aware of additional information which differs in any way from the information learned or provided pursuant to Section 45125.1, or Contractor or Contractor Parties add personnel who will provide Services under this Agreement, Contractor shall immediately notify District and prohibit any new personnel from interacting with District students until the fingerprinting and background check requirements have been satisfied and District determines whether any interaction is permissible.

13. **Tuberculosis Certification.** Contractor and the Contractor Parties shall at all times comply with the tuberculosis ("TB") certification requirements of Education Code section 49406. Accordingly, by checking the applicable boxes below, Contractor hereby represents and warrants to District the following:

A. • Contractor and Contractor Parties will have **only have limited or no contact** (as determined by District) with District students at all times during the Term of this Agreement.

B. X Contractor and Contractor Parties will have **more than limited contact** (as determined by District) with District students during the Term of this Agreement and, at no cost to District, have received a TB test or risk assessment in full compliance with the requirements of Education Code section 49406:

_____. [Attach and sign additional pages, as needed.]

Contractor shall maintain on file the certificates showing that Contractor and Contractor Parties was examined and found free from active TB. These forms shall be regularly maintained and updated by Contractor and shall be available to District upon request or audit.

Contractor further agrees and acknowledges that all new personnel hired by Contractor and Contractor Parties after the Effective Date who will provide Services under this Agreement are subject to the TB certification requirements of Education Code section 49406 and shall be prohibited from having any contact with District students until those TB certification requirements have been satisfied and District determines whether any such contact is permissible.

14. COVID-19 and Other Contagious Diseases. During the Services, the Contractor and the Contractor Parties shall comply with all applicable legal, contractual, and local government requirements related to the to prevention of the transmission of COVID-19 and other contagious diseases, including “social distancing,” masks, and hygiene as may be ordered by the State or local authorities.

15. Confidential Information. All District information disclosed to Contractor during the course of performance of the Services under this Agreement shall be treated as confidential and shall not be disclosed to any other persons or parties except as authorized by District or required by law. Contractor shall maintain the confidentiality of and protect from unauthorized disclosure, any and all individual student information received from the District, including but not limited to student names and other identifying information. Contractor shall not use such student information for any purpose other than carrying out the obligations under this Agreement. Upon termination of this Agreement, Contractor shall turn over to District all educational records related to the Services provided to any District student pursuant to this Agreement.

16. Reports. Contractor shall maintain complete and accurate records with respect to the Services rendered and the costs incurred under this Agreement, including records with respect to any payments to employees and subcontractors. All such records shall be prepared in accordance with generally accepted accounting procedures. Upon request, Contractor shall make such records available to District for the purpose of auditing and copying such records for a period of five years from the date of final payment under this Agreement.

17. Ownership of Documents. All plans, studies, drawings, calculations, reports, specifications, estimates, and other documents or any other works of authorship fixed in any tangible medium of expression, including but not limited to physical drawings, data magnetically or otherwise recorded on computer disks, or other writings prepared or caused to be prepared by the Contractor under this Agreement (“Documents”) shall be and shall remain the property of the District for all purposes, not only as they relate or may relate to the Services but as they relate or may relate to any other project. Contractor will provide the District with a complete set of Documents, and will retain, on the District's behalf, the originals or reproducible copies of all Documents, however stored, in the Contractor's files for a period of no less than fifteen (15) years. Contractor shall promptly make available to District any original documents it has retained under this Agreement upon request by the District.

18. **Assignment/Successors and Assigns.** Contractor shall not assign or transfer by operation of law or otherwise any or all of its rights, burdens, duties or obligations under this Agreement without the prior written consent of District. Subject to the foregoing, this Agreement shall be binding on the heirs, executors, administrators, successors, and assigns of the respective Parties.

19. **Severability.** If any provision of this Agreement shall be held invalid or unenforceable by a court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision of this Agreement.

20. **Amendments.** The terms of this Agreement shall not be waived, altered, modified, supplemented or amended in any manner whatsoever except by written agreement signed by both Parties.

21. **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of California, excluding its choice of law rules. Any action or proceeding seeking any relief under or with respect to this Agreement shall be brought solely in the Superior Court of the State of California for the County of Monterey, subject to transfer of venue under applicable State law, provided that nothing in this Agreement shall constitute a waiver of immunity to suit by the District.

22. **Written Notice.** Written notice shall be deemed to have been duly served if delivered by personal service, regular mail, overnight mail with proof of delivery, facsimile with proof of transmission, or email provided receipt is acknowledged at the address, fax number, or email address located next to the Party signatures below, or if delivered at or sent by registered or certified mail to the last business address known to the person who sends the notice.

23. **Compliance with Law.** Each and every provision of law and clause required by law to be inserted into this Agreement shall be deemed to be inserted herein and this Agreement shall be read and enforced as though it were included therein. Contractor shall comply with all applicable federal, state, and local laws, rules, regulations and ordinances, including but not limited to fingerprinting under Education Code section 45125.1, confidentiality of records, Education Code section 49406 and others. Contractor agrees that it shall comply with all legal requirements for the performance of duties under this Agreement and that failure to do so shall constitute material breach.

24. **Non-Discrimination.** There shall be no unlawful discrimination in the contracting of persons under this Agreement because of race, color, national origin, age, ancestry, religion, sex, or sexual orientation of such persons. Contractor and Contractor Parties shall comply with all state and federal laws regarding non-discrimination.

25. **Attorney Fees.** If any legal action is taken to enforce the terms of this Agreement, the prevailing Party shall be entitled to recover reasonable attorneys' fees and other reasonable costs and expenses incurred in connection with that legal action.

26. **Liability of District.** Notwithstanding anything stated herein to the contrary, District shall not be liable for any special, consequential, indirect or incidental damages, including but not limited to lost profits in connection with this Agreement.

27. **Time.** Time is of the essence to this Agreement.

28. **Waiver.** No delay or omission by District in exercising any right under this Agreement shall operate as a waiver of that or any other right and no single or partial exercise of any right shall preclude the District from any or further exercise of any right or remedy.

29. **Entire Agreement.** This Agreement is intended by the Parties as the final expression of their agreement with respect to such terms as are included herein and as the complete and exclusive statement of its terms and may not be contradicted by evidence of any prior agreement or of a contemporaneous oral agreement, nor explained or supplemented by evidence of consistent additional terms.

30. **Ambiguity.** The Parties to this Agreement, and each of them, hereby represent that the language contained herein is to be construed as jointly proposed and jointly accepted, and in the event of any subsequent determination of ambiguity, all Parties shall be treated as equally responsible for such ambiguity.

31. **Execution of Other Documents.** The Parties to this Agreement shall cooperate fully in the execution of any and all other documents and in the completion of any additional actions that may be necessary or appropriate to give full force and effect to the terms and intent of this Agreement.

32. **Execution in Counterparts.** This Agreement may be executed in counterparts such that the signatures may appear on separate signature pages. A copy, facsimile, or an original, with all signatures appended together, shall be deemed a fully executed Agreement.

33. **Warranty of Authority.** The persons who have signed this Agreement warrant that they are legally authorized to do so on behalf of the respective Parties, and by their signatures to bind the respective Parties to this Agreement.

[Signatures follow on next page]

DISTRICT:
MONTEREY PENINSULA
UNIFIED SCHOOL DISTRICT

CONTRACTOR:

By: _____

Name: Ryan Altemeyer

Title: Associate Superintendent/CBO

Date: _____

By: _____

Name: Layne Long

Title: City Manager

Date: _____

Address for District Notices:

700 Pacific Street

Monterey, CA 93942

Fax: _____

Email: _____

Attn: Business Services

Address for Contractor Notices:

211 Hillcrest Ave.

Marina, CA 93933

Fax: _____

Email: _____

Attn: Recreation & Cultural Services

ATTACHMENT A

Proposal/Scope of Work

The intent of this contract is to ensure the safety of children; alignment with the ELO-P fiscal allocation requirements set forth by the state of California, support of the school day curriculum; successful operation following established policies and procedures; strong financial operations, communication between MPUSD and City of Marina; protection of school facilities, and coordination of schedules.

It is also intended to ensure continued successful student performance through a collaborative relationship between **Los Arboles Middle School** and the **City of Marina**. It should be noted that all after-school programs are to be operated at **Marina Teen Center, 304 Hillcrest Ave. Marina, CA 93933** only; no other off-site locations are approved for program services.

Administrative, Fiscal and Program requirements are **subject to change** per ELO-P, 21st Century or other District funding requirements, guidelines or audit guides.

Safety

1. The **City of Marina** will develop an emergency plan for **Marina Teen Center**. MPUSD and City of Marina will ensure that all site staff read and understand these emergency procedures and evacuation plans prior to the beginning of the program.
2. Any **City of Marina** safety plans, behavior plans, and emergency plans drafted by **City of Marina** will be provided to MPUSD's Program Director.
3. **City of Marina** after school staff will have access to enrollment information, including students who have been suspended, expelled, or moved from the school so that after- school staff can update records and enroll new participants.
4. In the event that a student or students are not picked up on time after program dismissal, the **City of Marina** Site Coordinator must contact the parents / guardians and / or other adults listed on the emergency contact list.

Alignment

1. **The City of Marina** Program Director and MPUSD's ELO Program Director shall work with the **City of Marina** Site Coordinators to create a recruitment plan to ensure that programs meet the needs of the grant/funding guidelines.
2. The MPUSD's ELO Program Director and **City of Marina** staff will attend at least two scheduled meetings per year to discuss effectiveness and alignment of the program.
3. Within District guidelines, the MPUSD's ELO Program Director shall provide **City of Marina** Site Coordinators and **City of Marina** Program Director information necessary for monitoring student attendance, benchmarks, and program goals to ensure that after school activities are of high quality and are meeting goals and objectives set by the program. This monitoring is part of an overall plan for evaluating the effectiveness of after school programs. MPUSD's ELO Program Director/Site Director shall assist **City of Marina** staff in monitoring program effectiveness and then provide yearly feedback to the principals and after school staff regarding outcomes and results.
4. At the beginning of each program, **Los Arboles Middle School** staff or MPUSD ELO staff shall provide student identification numbers for all enrolled students and any other information that will aid in meeting the needs of the students (academic history, special needs, attendance problems, behavior problems, etc.) within 30 days of operation.
5. Administrative, Fiscal and Program requirements are **subject to change** per ELO-P, 21st Century

or other District funding requirements, guidelines or audit guides.

Operation

1. MPUSD's ELO Program Director/Site Director will ensure that Principals have been informed of the number of students and the days of operation for the **City of Marina** program.
2. **City of Marina** staff shall provide MPUSD's ELO Program Director/ELO Site Director with 1.) Weekly attendance for each school site by no later than 12:00 p.m. the following Monday morning and 2.) Monthly attendance for each of the school sites by no later than 12:00 p.m. on the eighth day of each month. In the case that the deadlines are on a weekend or a holiday, **City of Marina** shall provide these weekly and monthly attendance reports on the day prior to the weekend or holiday.
3. MPUSD's ELO Program Director/ELO Site Director, Principals, **City of Marina** Site Coordinators and **City of Marina** Program Director shall cooperate in the recruiting and retaining of students to achieve the number of students budgeted to be served.
4. **City of Marina** Site Coordinators, other staff and MPUSD's ELO Program Director/Site Director will meet at least monthly to monitor program activities, attendance goals, and other plan components.
5. **City of Marina** Site Coordinators will notify **City of Marina** Program Director and MPUSD's ELO Program Director/ELO Site Director, with each Principal being invited when the attendance drops below the goal number of students to be served, and together they shall develop a written plan for increasing and maintaining enrollment. **City of Marina** Program Director and other after-school personnel shall assist the **City of Marina** Site Coordinator in the implementation of the plan.
6. **City of Marina** Site Coordinators will maintain a waiting list of students to ensure that vacancies are filled as soon as they occur.
7. Administrative, Fiscal and Program requirements are **subject to change** per ELO-P, 21st Century or other District funding requirements, guidelines or audit guides.

Staff

1. All **City of Marina** staff must meet MPUSD's requirements for an instructional aide or sign the MPUSD's paraprofessional plan to remedy.
2. MPUSD's ELO Program Director will review and approve position descriptions for all **City of Marina** Program Director, Program Specialist, Site Coordinator and Program Leader positions that are funded by MPUSD.
3. MPUSD will provide academic support for students at each school site as funds permit and is responsible for all costs associated with these teachers.

Communication

1. **City of Marina** Site Coordinators shall immediately address any concerns on the part of parents, teachers, employees, students, or neighbors regarding the operations of the **City of Marina** program. This may involve direct communication with the Principal, respective Program Coordinators, or MPUSD's ELO Program Director/ELO Site Director. Both the Principal and **City of Marina** Site Coordinator shall immediately communicate to the other any issue as it arises so that it may be adequately addressed and resolved; and the MPUSD ELO Program Director/ELO Site Director shall be copied on all such correspondence.
2. Principals and MPUSD's ELO Program Director will receive at the beginning of the program a roster of **City of Marina** staff, with their work contact information.
6. MPUSD's ELO Program Director/ELO Site Director will meet at least monthly or more if

necessary, with Principals to review program quality, successes, and concerns. Information will be shared with the City of Marina Site Coordinator and City of Marina Program Director.

7. City of Marina Site Coordinators will make at least one informal weekly contact with Principals.

8. MPUSD's ELO Program Director will visit each site a minimum of two times a year or more often depending on individual site needs and/or requests.

9. Following MPUSD contract guidelines and policies, City of Marina will give 60 days' notice on the termination of this contract. All final invoices, inventories, and expense reports will be submitted by City of Marina within 30 days after the close of its contract. During the 60-day close of the program City of Marina staff and the MPUSD staff will conduct inventories.

10. The City of Marina Program Director and MPUSD ELO Program Director/ELO Site Director shall meet once a month at an agreeable location. During the weeks that there is not a face-to-face meeting, these individuals will have a conference call if necessary. These meetings and calls will be scheduled for the entire year. Either party must get prior approval from the other party if there are to be additional individuals attending these meetings from either organization.

11. Administrative, Fiscal and Program requirements are **subject to change** per ELO-P, 21st Century or other District funding requirements, guidelines or audit guides.

Program Coordination

1. ALL City of Marina after school programs must be open every day during the regular school calendar year until 6:00 pm.

2. Principals and Site Coordinators shall develop a system that ensures students move from the regular school program to the after-school program so that they are accounted for and identified.

3. City of Marina shall not charge fees to families to enroll or participate in the City of Marina program.

Snack Program

1. MPUSD will provide a daily nutritious snack for each student prior to leaving the school site.

Finance and Administrative Records

1. MPUSD will maintain a budget to show that all 21st Century grant funds, ELO-P funds or other district funds will be spent on direct services. Administrative costs/indirect costs may not exceed 85/15 of the budget.

2. Inventory: MPUSD will maintain the inventory of any items purchased with 21st Century Funds, ELO-P funds or other District funds for the City of Marina program. City of Marina understands that all items purchased with the grant monies are the property of the MPUSD and/or property of the school for which they were purchased.

3. All attendance records (sign-in and sign-out sheets) and other program records are the property of MPUSD and must be submitted to the MPUSD Program Director/Site Director according to the schedule provided.

4. MPUSD will be responsible for the entry of all data into ASSIST, including but not limited to: attendance, fiscal reports, statewide evaluation results and any other correspondence, surveys and requests for data from the After-School Division of the CA Department of Education.

5. Administrative, Fiscal and Program requirements are **subject to change** per ELO-P, 21st Century or other District funding requirements, guidelines or audit guides.

Budget Contingency

It is mutually agreed that if sufficient funds are not appropriated for the program in the current year budget and/or subsequent years covered under this contract, then this contract shall be of no further force and effect. In this event, MPUSD shall have no liability to pay any funds to **City of Marina** or furnish any other considerations under this contract and **City of Marina** shall not be obligated to perform any provisions of this Contract.

Reporting Requirements

MPUSD shall submit all financial documents including a written budget of estimated expenses for each program site at the beginning of the fiscal year and statistical and narrative reports required, as further outlined in the policies and procedures. Administrative, Fiscal and Program requirements are subject **to change** per ELO-P, 21st Century or other District funding requirements, guidelines or audit guides.

ATTACHMENT B
Fingerprinting Notice and Acknowledgment
(Non-Construction Contracts)

FINGERPRINTING NOTICE AND ACKNOWLEDGEMENT
FOR CONTRACTS OTHER THAN CONSTRUCTION CONTRACTS
(Education Code Section 45125.1)

Other than business entities performing construction, reconstruction, rehabilitation, or repair who have complied with Education Code section 45125.2, business entities entering into contracts with the District must comply with Education Code sections 45125.1. Such entities are responsible for ensuring full compliance with the law and should therefore review all applicable statutes and regulations. The following information is provided simply to assist such entities with compliance with the law:

1. You (as a business entity) shall ensure that each of your employees who interacts with pupils outside of the immediate supervision and control of the pupil's parent or guardian or a school employee has a valid criminal records summary as described in Education Code section 44237. (Education Code §45125.1(a).) You shall do the same for any other employees as directed by the District. (Education Code §45125.1(c).) When you perform the criminal background check, you shall immediately provide any subsequent arrest and conviction information it receives to the District pursuant to the subsequent arrest service. (Education Code §45125.1(a).)
2. You shall not permit an employee to interact with pupils until the Department of Justice has ascertained that the employee has not been convicted of a felony as defined in Education Code section 45122.1. (Education Code §45125.1(e).) See the lists of violent and serious felonies in **Attachment B-1** to this Notice.
3. Prior to performing any work or services under your contract with the District, and prior to being present on District property or being within the vicinity of District pupils, you shall certify in writing to the District under the penalty of perjury that neither the employer nor any of its employees who are required to submit fingerprints, and who may interact with pupils, have been convicted of a felony as defined in Education Code section 45122.1, and that you are in full compliance with Education Code section 45125.1. (Education Code §45125.1(f).) For this certification, you shall use the form in **Attachment B-2** to this Notice.
4. If you are providing the above services in an emergency or exceptional situation, you are not required to comply with Education Code section 45125.1, above. An "emergency or exceptional" situation is one in which pupil health or safety is endangered or when repairs are needed to make a facility safe and habitable. The District shall determine whether an emergency or exceptional situation exists. (Education Code §45125.1(b).)

5. If you are an individual operating as a sole proprietor of a business entity, you are considered an employee of that entity for purposes of Education Code section 45125.1, and the District shall prepare and submit your fingerprints to the Department of Justice as described in Education Code section 45125.1(a). (Education Code §45125.1(h).)

I, as **Human Resources & Risk Management Director** of **City of Marina**, have read the foregoing and agree that **City of Marina** will comply with the requirements of Education Code §45125.1 as applicable, including submission of the certificate mentioned above.

Dated: _____

Signature: _____

Name: **Belinda Varela**

Title: **Human Resources & Risk Management Director**

- Not Applicable

ATTACHMENT B-1

Violent and Serious Felonies

Under Education Code sections 45122.1 and 45125.1, no employee of a contractor or subcontractor who has been convicted of or has criminal proceedings pending for a violent or serious felony may come into contact with any student. A violent felony is any felony listed in subdivision (c) of Section 667.5 of the Penal Code. Those felonies are presently defined as:

- (1) Murder or voluntary manslaughter.
- (2) Mayhem.
- (3) Rape as defined in paragraph (2) or (6) of subdivision (a) of Section 261 or paragraph (1) or (4) of subdivision (a) of Section 262.
- (4) Sodomy as defined in subdivision (c) or (d) of Section 286.
- (5) Oral copulation as defined in subdivision (c) or (d) of Section 288a.
- (6) Lewd or lascivious act as defined in subdivision (a) or (b) of Section 288.
- (7) Any felony punishable by death or imprisonment in the state prison for life.
- (8) Any felony in which the defendant inflicts great bodily injury on any person other than an accomplice which has been charged and proved as provided for in Section 12022.7, 12022.8, or 12022.9 on or after July 1, 1977, or as specified prior to July 1, 1977, in Sections 213, 264, and 461, or any felony in which the defendant uses a firearm which use has been charged and proved as provided in subdivision (a) of Section 12022.3, or Section 12022.5 or 12022.55.
- (9) Any robbery.
- (10) Arson, in violation of subdivision (a) or (b) of Section 451.
- (11) Sexual penetration as defined in subdivision (a) or (j) of Section 289.
- (12) Attempted murder.
- (13) A violation of Section 18745, 18750, or 18755.
- (14) Kidnapping.
- (15) Assault with the intent to commit a specified felony, in violation of Section 220.
- (16) Continuous sexual abuse of a child, in violation of Section 288.5.
- (17) Carjacking, as defined in subdivision (a) of Section 215.
- (18) Rape, spousal rape, or sexual penetration, in concert, in violation of Section 264.1.
- (19) Extortion, as defined in Section 518, which would constitute a felony violation of Section 186.22 of the Penal Code.
- (20) Threats to victims or witnesses, as defined in Section 136.1, which would constitute a felony violation of Section 186.22 of the Penal Code.
- (21) Any burglary of the first degree, as defined in subdivision (a) of Section 460, wherein it is charged and proved that another person, other than an accomplice, was present in the residence during the commission of the burglary.
- (22) Any violation of Section 12022.53.
- (23) A violation of subdivision (b) or (c) of Section 11418.

A serious felony is any felony listed in subdivision (c) Section 1192.7 of the Penal Code. Those felonies are presently defined as:

- (1) Murder or voluntary manslaughter; (2) Mayhem; (3) Rape; (4) Sodomy by force, violence, duress, menace, threat of great bodily injury, or fear of immediate and unlawful bodily injury on

the victim or another person; (5) Oral copulation by force, violence, duress, menace, threat of great bodily injury, or fear of immediate and unlawful bodily injury on the victim or another person; (6) Lewd or lascivious act on a child under the age of 14 years; (7) Any felony punishable by death or imprisonment in the state prison for life; (8) Any felony in which the defendant personally inflicts great bodily injury on any person, other than an accomplice, or any felony in which the defendant personally uses a firearm; (9) Attempted murder; (10) Assault with intent to commit rape, or robbery; (11) Assault with a deadly weapon or instrument on a peace officer; (12) Assault by a life prisoner on a non-inmate; (13) Assault with a deadly weapon by an inmate; (14) Arson; (15) Exploding a destructive device or any explosive with intent to injure; (16) Exploding a destructive device or any explosive causing bodily injury, great bodily injury, or mayhem; (17) Exploding a destructive device or any explosive with intent to murder; (18) Any burglary of the first degree; (19) Robbery or bank robbery; (20) Kidnapping; (21) Holding of a hostage by a person confined in a state prison; (22) Attempt to commit a felony punishable by death or imprisonment in the state prison for life; (23) Any felony in which the defendant personally used a dangerous or deadly weapon; (24) Selling, furnishing, administering, giving, or offering to sell, furnish, administer, or give to a minor any heroin, cocaine, phencyclidine (PCP), or any methamphetamine-related drug, as described in paragraph (2) of subdivision (d) of Section 11055 of the Health and Safety Code, or any of the precursors of methamphetamines, as described in subparagraph (A) of paragraph (1) of subdivision (f) of Section 11055 or subdivision (a) of Section 11100 of the Health and Safety Code; (25) Any violation of subdivision (a) of Section 289 where the act is accomplished against the victim's will by force, violence, duress, menace, or fear of immediate and unlawful bodily injury on the victim or another person; (26) Grand theft involving a firearm; (27) carjacking; (28) any felony offense, which would also constitute a felony violation of Section 186.22; (29) assault with the intent to commit mayhem, rape, sodomy, or oral copulation, in violation of Section 220; (30) throwing acid or flammable substances, in violation of Section 244; (31) assault with a deadly weapon, firearm, machine gun, assault weapon, or semiautomatic firearm or assault on a peace officer or firefighter, in violation of Section 245; (32) assault with a deadly weapon against a public transit employee, custodial officer, or school employee, in violation of Sections 245.2, 245.3, or 245.5; (33) discharge of a firearm at an inhabited dwelling, vehicle, or aircraft, in violation of Section 246; (34) commission of rape or sexual penetration in concert with another person, in violation of Section 264.1; (35) continuous sexual abuse of a child, in violation of Section 288.5; (36) shooting from a vehicle, in violation of subdivision (c) or (d) of Section 26100; (37) intimidation of victims or witnesses, in violation of Section 136.1; (38) criminal threats, in violation of Section 422; (39) any attempt to commit a crime listed in this subdivision other than an assault; (40) any violation of Section 12022.53; (41) a violation of subdivision (b) or (c) of Section 11418; and (42) any conspiracy to commit an offense described in this subdivision.

ATTACHMENT B-2

Form for Certification of Lack of Felony Convictions

Note: This form must be submitted by the owner, or an officer, of the contracting entity before it may commence any work or services, and before it may be present on District property or be within the vicinity of District pupils.

Entity Name: City of Marina
Date of Entity's Contract with District: _____
Scope of Entity's Contract with District: _____

I, **Belinda Varela**, am the **Human Resources and Risk Management Director** for **City of Marina**, which entered a contract on _____, 20__, with the District for **ELO-P**.

I certify that (1) neither the Entity, nor any of its employees who are required to submit fingerprints and who may interact with pupils, have been convicted of a felony as defined in Education Code section 45122.1; and (2) the Entity is in full compliance with Education Code section 45125.1, including but not limited to each employee who will interact with a pupil outside of the immediate supervision and control of the pupil's parent or guardian having a valid criminal background check as described in Education Code section 44237.

I declare under penalty of perjury that the foregoing is true and correct to the best of my knowledge.

Date: _____, 20__ Signature: _____

Typed Name: **Belinda Varela**

Title: **Human Resources & Risk Management Director**

Entity: **City of Marina**

- Not Applicable

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
February 4, 2025

CITY COUNCIL CONSIDER ADOPTING RESOLUTION NO. 2025-, INCREASING THE VALUE OF THE CONSTRUCTION CONTRACT FOR THE MARINA BUILDINGS BLIGHT REMOVAL 2024 PROJECT PREVIOUSLY AWARDED TO RANDAZZO ENTERPRISES, INC. OF CASTROVILLE CA. BY \$65,000, TO ACCOUNT FOR ALL CHANGE ORDERS INCURRED TO DATE AND PROVIDE FOR ANY UNFORSEEN CONDITIONS THAT MAY ARISE BETWEEN NOW AND PROJECT CLOSEOUT; AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACT DOCUMENTS SUBJECT TO FINAL REVIEW AND APPROVAL BY THE CITY ATTORNEY; AND AUTHORIZING THE FINANCE DIRECTOR TO MAKE NECESSARY ACCOUNTING AND BUDGETARY ENTRIES.

RECOMMENDATION:

It is requested that the City Council consider:

1. Adopting Resolution No. 2025-, increasing the amount of the construction contract for the City of Marina Buildings Blight Removal 2024 Project previously awarded to Randazzo Enterprises of Castroville, CA by \$65,000 from \$1,401,011.70 (base bid of \$1,273,647 + \$127,365 construction contingency) to \$1,466,012 (base bid of \$1,273,647 + \$192,365 construction contingency) to account for all change orders incurred to date and provide for any unforeseen conditions that may arise between now and project closeout; and
2. Authorizing the City Manager to execute contract documents, **EXHIBIT A**, subject to final review and approval by the City Attorney; and
3. Authorizing the Finance Director to make necessary accounting and budgetary entries.

BACKGROUND:

The City Council adopted a resolution at the October 1st, 2024 Council Meeting to award the execution of the Base Bid only for the City of Marina Buildings Blight Removal 2024 Project to Randazzo Enterprises in the amount of \$1,273,647 and to authorize the City Manager or designee to expend up to an additional 10% of the contract amount for potential construction contingencies and to execute all construction change orders on behalf of the City.

The City of Marina Buildings Blight Removal 2024 Project has since approved two Contract Change Orders to date totaling \$21,858 leaving \$105,507 of remaining contingency.

The City of Marina Buildings Blight Removal 2024 Project has incurred a third Contract Change Order request totaling \$163,342, thereby exceeding the remaining contingency by \$57,835.

An increase of \$65,000 would provide the balance required to settle Change Order #3 and provide an additional \$7,165 in the event of any additional unforeseen conditions that may arise between now and project closeout, knowing the city shall retain any unspent funds.

ANALYSIS:

The third and final Contract Change Order was incurred based on the results of the soil testing which revealed high levels of lead and pesticides, thereby requiring the contractor to excavate and off-haul 33% more soil than required by contract to reach the “clean” soil below. Following excavation, the contaminated soil had to be trucked an additional 8,400 miles in total due to the level of contamination requiring disposal at a Class 1 site in Kettleman City (163 miles away) vs. a Class 2 site in Morgan Hill (43 miles away), which resulted in higher trucking and disposal costs.

FISCAL IMPACT:

Following is the estimated expenditure to execute the project to completion.

Estimated Expense	Amount
Construction Contract (Base Bid Only)	\$1,273,647.00
Construction Contingency Allowance (15%)	\$ 192,364.70
Construction Management and Inspection and Monitoring and Testing Allowance	\$ 250,000.00
Project Management, Surveys, Engineering & Misc. Expenses	\$ 120,000.00
Total Estimated Expenditure	\$ 1,836,011.70

This is an approved CIP project (HSF2101) with an available funding amount of \$ 2.2 M being sufficient to increase the construction contingency amount by \$65,000.

CONCLUSION:

This request is submitted for City Council consideration and possible action.

Respectfully submitted,

Marcus Jackson, Senior Program Manager
Project Management Services
Wallace Group

REVIEWED/CONCUR:

Layne P. Long
City Manager
City of Marina

RESOLUTION NO. 2025-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARINA INCREASING THE VALUE OF THE CONSTRUCTION CONTRACT FOR THE MARINA BUILDINGS BLIGHT REMOVAL 2024 PROJECT PREVIOUSLY AWARDED TO RANDAZZO ENTERPRISES, INC. OF CASTROVILLE CA. BY \$65,000, TO ACCOUNT FOR ALL CHANGE ORDERS INCURRED TO DATE AND PROVIDE FOR ANY UNFORSEEN CONDITIONS THAT MAY ARISE BETWEEN NOW AND PROJECT CLOSEOUT; AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACT DOCUMENTS SUBJECT TO FINAL REVIEW AND APPROVAL BY THE CITY ATTORNEY; AND AUTHORIZING THE FINANCE DIRECTOR TO MAKE NECESSARY ACCOUNTING AND BUGETARY ENTRIES.

WHEREAS, the City Council adopted a resolution at the October 1st, 2024 Council Meeting to award the execution of the Base Bid only for the City of Marina Buildings Blight Removal 2024 Project to Randazzo Enterprises in the amount of \$1,273,647 and to authorize the City Manager or designee to expend up to an additional 10% of the contract amount for potential construction contingencies and to execute all construction change orders on behalf of the City; and

WHEREAS, the City of Marina Buildings Blight Removal 2024 Project has approved two Contract Change Orders to date totaling \$21,253 leaving \$105,507 of remaining contingency; and

WHEREAS, the amount of PCO 03 exceeds the remaining available project contingency by \$57,835; and

WHEREAS, this is an approved CIP project (HSF2101) with an available funding amount of \$2.2 M being sufficient to increase the construction contract amount by \$65,000

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Marina does hereby:

1. Increase the amount of the construction contract for the City of Marina Buildings Blight Removal 2024 Project previously awarded to Randazzo Enterprises of Castroville, CA by \$65,000; and
2. Authorize the City Manager to execute contract documents, **Exhibit A**, subject to final review and approval by the City Attorney; and
3. Authorize the Finance Director to make necessary accounting and budgetary entries.

PASSED AND ADOPTED, at a regular meeting of the City Council of the City of Marina, duly held on the 4th day of February 2025 by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ATTEST:

Bruce C. Delgado, Mayor

Anita Sharp, Deputy City Clerk

City of Marina



City of Marina
211 HILLCREST AVENUE
MARINA, CA 93933
831- 884-1212; FAX 831- 384-0425
www.ci.marina.ca.us

Project HSF2101
CONTRACT CHANGE ORDER #03R1

I. PERFORM THE FOLLOWING EXTRA WORK AT AGREED LUMP SUM PRICE:

1	Labor & Equipment	Base Bid Item #6 Excavate additional 3" in depth (See attached Cost proposal)	Cost:	\$	14,602.00
2	Labor & Equipment	Base Bid Item #7 Soil Disposal , RCRA Hazardous Waste credit (See attached Cost proposal)		\$	(4,510.00)
3	Labor & Equipment	Base Bid Item #8 Dispose of additional Non-RCRA Waste		\$	186,080.54
4	Labor & Equipment	Base Bid Item #9 Soil Disposal Non-Hazardous Waste Credit		\$	(47,680.00)
Sub total					\$ 148,492.54
5	Profit	Prime Contractor Mark up		\$	14,849.25
TOTAL					\$ 163,341.79

II. CONTRACT COST SUMMARY:

Original Contract Amount	\$ 1,273,647.00
Total Approved CCO To Date	\$ 21,858.05
Sub Total	\$ 1,295,505.05
Amount of this CCO	\$ 163,341.79
Total Contract Amount To Date	\$ 1,458,846.84
 Initial Project Contingency	 \$ 127,364.70
Total Approved CCO to Date	\$ 21,858.05
Current Remaining Contingency	\$ 105,506.65
Amount of this CCO	\$ 163,341.79
Remaining Balance to be Requested of CC on 2/4/25	\$ (57,835.14)

III. ADJUSTMENT ON TIME COMPLETION:

Original Contract Time (working days)	60
Total Approved Additional Time (Work Days)	3
Weather Delay	
Additional Work	
City Delay	
Holidays	
Original Completion Date	10-Feb-24
Adjusted Completion Date	13-Feb-24

RECOMMENDED BY :

Project Inspector :	_____	Date:	_____
Construction Manager or Resident			
Engineer:	_____	Date:	_____

APPROVED BY:

Director of Public Works:	_____	Date:	_____
City Manager:	_____	Date:	_____

We, the undersigned Contractor, have given careful consideration to the change proposed and hereby agree, if this proposal is approved, that we will provide all equipment, furnish all materials, except as may otherwise be noted above, and perform all services necessary for the work specified, and will accept as full payment therefore the prices shown above.

ACCEPTED BY :

Contractor :	_____	Date:	_____
Signed By:	_____	Title:	_____

Randazzo Enterprises, Inc.
13550 Blackie Road
Castroville, CA 95012
CA Lie. #471936 A, B, C-8, & C-21

Phone: 831-633-4420
Fax: 831-633-4588

web-site: Randazzoenterprises.com

1/3/2025 Revised 1-24-2025

Wallace Group
612 Clarion Court
San Luis Obispo, CA 939401
Attn. Marcus Jackson

805-544-4011 Office
805-234-4093 Cell
marcusi@wallacegroup.us

RE: Request For Change Order #3-Blight Removal Location #1

Marcus,

Randazzo Enterprises, Inc. is requesting a change order regarding increased soil volume/Non RCRA soil disposal.

Base Bid Item # 6

Excavate additional 3" in depth (123cys X \$140/yd) ----- \$17,179
15% Credit for doing conjunction with 9" lift ----- (\$2,577)
Total Add ----- \$14,602

Base Bid Item #7

Soil Disposal, RCRA-Waste credit-----(\$4,510)

Base Bid Item #8

Dispose of Non-RCRA Waste (602.69 tons X \$308.75/ton) -----\$186,080.54
West Environmental report: 494 tons + (123cy X 1.6 =197tons) = 691tons
Original Bid: \$325 per ton – REDUCED 5% (\$16.25/TON)

Total tonnage will be confirmed with weight tags

Base Bid item #9

Soil Dispose of Non-hazardous waste credit -----(\$47,680)

Estimated total change order cost ----- \$148,492.54

Randazzo Markup 10% ----- \$14,849.25

Total Change Order Request ----- \$163,341.79

Regards,

Mark Randazzo
President

Our goals are safety and satisfied customers

1010724014 - Cal-Haz Soil Tonnage

Date	Profile #	Manifest	Ticket #	Material	Facility	Carrier	Vehicle	Tons
1/15/2025	CA625589	018368194FLE	115034	Calif Haz Waste - Disposal	CWM Kettleman Hills Landfill	CAR000148809	G1491	22.09
1/15/2025	CA625589	018368195FLE	115035	Calif Haz Waste - Disposal	CWM Kettleman Hills Landfill	CAR000148809	G644	24.8
1/16/2025	CA625589	018368196FLE	115053	Calif Haz Waste - Disposal	CWM Kettleman Hills Landfill	CAR000367961	G1139	23.14
1/16/2025	CA625589	018368193FLE	115061	Calif Haz Waste - Disposal	CWM Kettleman Hills Landfill	CAR000263707	G1649	23.26
1/16/2025	CA625589	018368197FLE	115056	Calif Haz Waste - Disposal	CWM Kettleman Hills Landfill	CAR000355362	G1865	25.53
1/17/2025	CA625589	018368199FLE	115098	Calif Haz Waste - Disposal	CWM Kettleman Hills Landfill	CAR000263707	G1649	24.17
1/17/2025	CA625589	018368198FLE	115099	Calif Haz Waste - Disposal	CWM Kettleman Hills Landfill	CAR000309393	G1311	22.95
1/17/2025	CA625589	018368200FLE	115100	Calif Haz Waste - Disposal	CWM Kettleman Hills Landfill	CAR000306506	G1272	23.25
1/21/2025	CA625589	018368201FLE	115133	Calif Haz Waste - Disposal	CWM Kettleman Hills Landfill	CAR000309393	G1311	23.19
1/21/2025	CA625589	018368202FLE	115134	Calif Haz Waste - Disposal	CWM Kettleman Hills Landfill	CAR000306506	G1272	23.29
1/21/2025	CA625589	018368204FLE	115135	Calif Haz Waste - Disposal	CWM Kettleman Hills Landfill	CAR000355362	G1865	23.33
1/21/2025	CA625589	018368203FLE	115136	Calif Haz Waste - Disposal	CWM Kettleman Hills Landfill	CAR000371096	G1922	26.24
1/21/2025	CA625589	018368205FLE	115137	Calif Haz Waste - Disposal	CWM Kettleman Hills Landfill	CAR000352500	G1750	25.36
1/21/2025	CA625589	018368206FLE	115139	Calif Haz Waste - Disposal	CWM Kettleman Hills Landfill	CAR000278564	G1245	23.98
1/22/2025	CA625589	018368208FLE	115175	Calif Haz Waste - Disposal	CWM Kettleman Hills Landfill	CAR000148809	G1688	21.78
1/22/2025	CA625589	018368207FLE	115177	Calif Haz Waste - Disposal	CWM Kettleman Hills Landfill	CAR000309393	G1311	24.22
1/22/2025	CA625589	018368209FLE	115180	Calif Haz Waste - Disposal	CWM Kettleman Hills Landfill	CAR000371096	G1922	25.7
1/22/2025	CA625589	018368215FLE	115184	Calif Haz Waste - Disposal	CWM Kettleman Hills Landfill	CAR000352500	G1750	23.07
1/22/2025	CA625589	018368216FLE	115186	Calif Haz Waste - Disposal	CWM Kettleman Hills Landfill	CAR000336487	G465	24.38
1/22/2025	CA625589	018368210FLE	115185	Calif Haz Waste - Disposal	CWM Kettleman Hills Landfill	CAR000355362	G1865	23.18
1/23/2025	CA625589	018368219FLE	115225	Calif Haz Waste - Disposal	CWM Kettleman Hills Landfill	CAR000371096	G1922	20.81
1/23/2025	CA625589	018368217FLE	115220	Calif Haz Waste - Disposal	CWM Kettleman Hills Landfill	CAR000309393	G1311	22.26
1/23/2025	CA625589	018368218FLE	115223	Calif Haz Waste - Disposal	CWM Kettleman Hills Landfill	CAR000306506	G1272	23.42
1/23/2025	CA625589	018368220FLE	115227	Calif Haz Waste - Disposal	CWM Kettleman Hills Landfill	CAR000355362	G1865	21.83
1/23/2025	CA625589	018368222FLE	115231	Calif Haz Waste - Disposal	CWM Kettleman Hills Landfill	CAR000352500	G1750	15.4
1/23/2025	CA625589	018368221FLE	115233	Calif Haz Waste - Disposal	CWM Kettleman Hills Landfill	CAR000336487	G465	22.06
TOTAL TONNAGE:								602.69
TOTAL LOADS:								26

**HIGHLIGHTS OF
REGULAR BOARD MEETING
*January 16, 2025***

1. Mary Ann Carbone, Board Chair, called the meeting to order at 11:15 a.m. at City Hall in Sand City.
2. The Board approved routine consent items, including minutes of the December 19, 2024 Board meeting and disbursements for the period of December 1-31, 2024 in the amount of \$1,054,521.19.
3. CEO Robin McCrae and Board Chair Mary Ann Carbone presented a certificate of appreciation to former Board Member Loren Steck for serving 21 years on the CHS Board of Directors representing Monterey Peninsula College.
4. From the CEO report:
 - The MCGives campaign totaled \$171,183 from 159 donors, not including the “match.” This is significantly higher than last year’s total of \$56,550 (\$66,160 with match).
 - Board giving totaled \$1,760 from 11 board members (69%). There’s still time for Board Members to make an annual contribution to CHS to help us reach 100% board giving.
 - We continued to secure furnishings from donors (Yellow Brick Road, realtors, estate sales, etc.) for shelter guests moving into permanent housing.
 - Charitable Contributions Summaries will be sent to donors by January 31 for tax-purposes.
 - Bombas donated 2,500 pairs of socks for distribution to Shuman HeartHouse, Casa de Noche Buena, the SHARE Center, Safe Place Youth Shelter, Safe Passage, the Youth Navigation Center and the Street Outreach Teams for our clients experiencing homelessness.
 - Grant applications were submitted to:
 - City of Monterey Community Development Block Grant:
 - \$20K Safe Place Youth Shelter
 - \$20K Casa De Noche Buena
 - \$20K Shuman HeartHouse
 - Rotary Club of Monterey, \$5K for Shuman HeartHouse
 - Monterey Peninsula Foundation, \$60K for Monterey Peninsula Street Outreach Program and Safe Place Youth Shelter
 - December’s “Pick It Up, Pay It Forward” campaign resulted in an \$11,000 donation from Coastal Roots (the Tarpy’s, Montrieo, Rio Grill restaurant group).
 - A fundraising event will take place on Saturday, April 12, at the Sand City Art Park—“Banding Together: A Jamfest to Support Mental Health, Substance Abuse, and Homeless Services”
 - We continue to interview for vacant Senior Program Officer of Mental Health Services and Development Director positions.
 - Our programs celebrated the holidays in style, spreading cheer to all our clients. Here are some photo highlights!



5. From the COO report:

- There are currently three facilities improvements projects taking place:
 - Genesis House Bathroom Improvement Project, funded by City of Seaside CDBG, Gateway-Beacon Foundation and CHS
 - Safe Passage Bathroom Improvements Project, funded by HUD and CHS
 - Seaside Family Service Center Mainline Plumbing Project, funded by City of Seaside CDBG and CHS
- Commission for the Accreditation of Rehabilitation Facilities received our Quality Improvement Plan (QIP) for Off Main Clinic, which recently received a three-year accreditation.
- Monterey County Behavioral Health accepted our Corrective Action Plan (CAP) for the Outpatient Mental Health ACCESS Program at the South County satellite
- The SHARE Center held a holiday event on December 29, which was well attended by County and City of Salinas elected officials, news outlets, CHS staff, community members, and shelter guests.

6. Finance Committee Chair reported out from the Finance Committee meeting held earlier in the day. The Dashboard looks great. Year-to-date net income is high but will adjust considerably lower once anticipated salary improvements are implemented. The County is staying on top of making payments. FY 2023-24 net income was \$123K.
7. The board approved the annual resolution authorizing agency signers for legal agreements.
8. The board approved a resolution designating and authorizing signers at financial institutions.
9. The board approved additional Support Counselor Hours at Genesis House.
10. The board approved the targeted salary improvements for some classifications identified in a recent salary study and a 5% COLA for all employees, retroactive to June 26, 2024, as proposed by the Personnel Committee.

11. The board approved miscellaneous revision to the CHS personnel policies, as proposed by the Personnel Committee.
12. The board approved the PBS “Empowered Program with Meg Ryan” video production project at a projected cost of \$32,900.
13. Board Member Jeniffer McNary reported that PGUSD will be having a wellness event on January 25th at Pacific Grove Middle School.
14. Board Member Lori McDonell asked Rosie Angulo Executive Assistant to send out an email with BLAAC Heritage Celebration information.
15. Board Chair Mary Ann Carbone adjourned the meeting at 1:21p.m.

The next regular board meeting is scheduled for Thursday, February 20th from 11:00 a.m. to 1:00 p.m. at the Sand City City Hall, Sand City, CA.

Mayor and Members of the
City Council

City Council Meeting
of February 4, 2025

ORDINANCE NO. 2025-____

AN ORDINANCE AMENDING TITLE 12 TO ADD A NEW CHAPTER, CHAPTER 1.13-
DOG PARK RULES AND REGULATIONS, TO THE MARINA MUNICIPAL CODE TO
REGULATE CONDUCT AND USE OF CITY DOG PARKS.

-oOo-

1. Until recently, City of Marina did not have any parks designated for the exclusive purpose of exercise and recreation by dogs. However, the City opened its first dog park at “Hilltop Park” on December 6, 2024 and plans to open additional dog parks in the future.

2. Establishing regulations in Title 12 (Streets, Sidewalks and Public Places) of the Marina Municipal Code (MMC) would allow dog owners to enjoy use of dog parks and ensure City Staff have adequate tools to manage conduct and use of dog parks in the City of Marina.

3. The proposed ordinance, if approved and implemented, would establish the definitions, rules and regulations, and enforcement of dog parks.

4. On January 8, 2025, the Recreation & Cultural Services Commission, reviewed the proposed rules and regulations and recommended City Council adopt the proposed ordinance.

5. Environmental. In accordance with the California Environmental Quality Act (CEQA), this ordinance is not subject to CEQA pursuant to the State CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, Section 15061(b)(3), because the proposed ordinance is covered by the general rule that CEQA applies only to project which have the potential for causing a significant effect on the environment. Therefore, the adoption of this ordinance is exempt from CEQA and no further environmental review is necessary.

NOW, THE CITY COUNCIL OF THE CITY OF MARINA DOES HEREBY ORDAIN
AS FOLLOWS:

SECTION 1. The foregoing recitals are adopted by the City Council as though set forth fully herein.

SECTION 2. The City Council of the City of Marina determines the proposed ordinance amendment is not a project pursuant to CEQA Guideline Section 15061(b)(3).

SECTION 3. Severability. If any portion of this Ordinance is found to be unconstitutional or invalid the City Council hereby declares that it would have enacted the remainder of this Ordinance regardless of the absence of any such invalid part.

SECTION 4. The City Manager is directed to execute all documents and to perform all other necessary acts to implement this Ordinance.

SECTION 5. Effective Date. This Ordinance shall be in full force and effect thirty (30) days after its final passage and adoption.

The foregoing Ordinance was introduced on January 22, 2025, and passed and adopted by the City Council of the City of Marina at a regular meeting duly held on February 4, 2025, by the following vote:

AYES: -COUNCIL MEMBERS:

NOES: -COUNCIL MEMBERS:

ABSENT: -COUNCIL MEMBERS:

ABSTAIN: -COUNCIL MEMBERS:

Bruce C. Delgado, Mayor

ATTEST:

Anita Sharp, Deputy City Clerk

Chapter 12.13
Dog Park Rules & Regulations

<u>12.13.010</u>	<u>Purpose</u>
<u>12.13.020</u>	<u>Definitions</u>
<u>12.13.030</u>	<u>Applicability of chapter – Use of dog park</u>
<u>12.13.040</u>	<u>Dog park rules & regulations</u>
<u>12.13.050</u>	<u>Violations – Enforcement</u>

10.13.010 Purpose

The purpose of this chapter is to establish rules & regulations for conduct, use, and enforcement for dog parks.

10.13.020 Definitions

For purposes of this chapter:

- (a) “Director” means the Recreation and Cultural Services Director or their designee as the person responsible for administering the provisions of this chapter.
- (b) “Dog” shall mean and include any canine (*Canis familiaris*).
- (c) “Dog Park” shall mean and include a fenced area of any city park, or any portion of a city park or any other city-owned land approved and designated by the city council for the exercise and recreation of dogs, including areas designated off-leash by city signage.
- (d) “Owner” means a person either owning or having the charge, care, control, possession or custody of a dog.
- (e) “Vicious dog” means (i) any dog that bites or attempts to bite any human or dog without provocation, or which has a disposition or propensity to attack, bite or menace any human or dog without provocation and endangers the health and safety of any person, or (ii) any dog previously declared vicious by an animal control officer or pursuant to any other state or local law.

12.13.030 Applicability of chapter—Use of dog park.

- (a) The prohibition set forth in section 12.12.030 of this Code against having a dog in any city park shall not apply to dogs which are in a dog park designated by the city council for the exclusive purpose of exercise and recreation by dogs and so long as the rules and regulations with respect to the use of the dog park set forth in this chapter are followed.
- (b) The hours that members of the general public and dogs may be in Dog Parks shall be set at the discretion of the Director and posted on signage at the entrance(s) to a Dog Park.

12.13.040 Dog park rules and regulations.

The following rules and regulations apply to the use of any dog park:

- (a) The sole or primary purpose of a Dog Park is for the exercise and recreation by dogs that are under the control of an adult and for no other use or purpose.
- (b) Use of any area designated as a “Small Dog Park area” is limited to dogs weighing 30 pounds or less.
- (c) Use of any area designated as a “Large Dog Park area” is limited to dogs weighing over 30 pounds.
- (d) ~~Children under the age of 13~~ All minors must be accompanied by an adult.
- (e) All dogs must be licensed and, vaccinated as required by section 6.04.020 of this Code or other applicable local ordinance wherein such dog resides, and wearing a collar with appropriate tags evidencing same.
- (f) Dogs under 4 months of age are not permitted in the park.
- (g) Female dogs in heat are not permitted in the park.
- (h) Dogs must be on leash when entering and exiting the off-leash dog area.
- (i) Owners must have possession of the dog leash at all times.
- (j) Food (for dogs and owners) is prohibited.
- (k) Dogs must be under control and in view of their owner at all times.
- (l) Vicious dogs are not permitted in the park.
- (m) Aggressive dog behavior is not allowed. The owner of any dog exhibiting aggressive or unruly behavior, such as growling, snarling, snapping, lunging, biting, humping, or hysterical barking, is required to immediately remove the offending animal.
- (n) Owners must clean up after their dogs by immediately picking up and disposing of their dog’s feces in the provided waste receptacles.
- (o) No more than two dogs per owner are permitted.
- (p) Owners must be in the park, within view of, and be able to maintain voice and/or physical control of their dog(s) at all times.
- (q) Dogs must never be left unattended.
- (r)  Owners are personally liable for their dog(s) and any damage and/or injury caused by their dog(s).
- (s) Users of the facility do so at their own risk. The City of Marina shall not be liable for any injury or damage caused by any dog-.

(t) The City of Marina reserves the right to close the facility for maintenance and repair.

12.13.050 Violation—Enforcement.

Any city employee may request anyone who violates a posted rule to leave the dog park. It is unlawful for any person to fail to leave the dog park for violating any posted rule after being requested to do so by a city representative.

It shall be unlawful for any person to violate or fail to comply with the provisions of this chapter. Violation of or noncompliance with this chapter shall constitute a crime punishable as a misdemeanor or infraction in the discretion of the city attorney, or may be punished as an administrative matter in accordance with the civil fines and the administrative procedures for the imposition, enforcement, collection, and administrative review of civil fines set forth in Chapter 1.12 of this Code.

The remedies and penalties provided herein are cumulative, alternative, and nonexclusive. The use of one does not prevent the use of any other criminal, civil, or administrative remedy or penalty authorized by, or set forth in, this Code or under state statute which may be available to enforce this chapter or to abate a public nuisance.



DATE: JANUARY 14, 2025

TO: MARINA CITY COUNCIL

FROM: RECREATION & CULTURAL SERVICES COMMISSION INTERVIEW PANEL

SUBJECT: RECOMMENDATION FOR APPOINTMENT

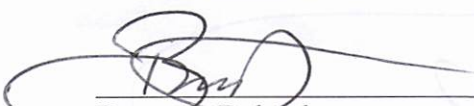
We, the undersigned members of the Recreation and Cultural Services Commission Interview Panel, hereby make the following recommendation to the City Council for consideration to fill three (3) seats based on interviews conducted on: January 14, 2025.

ONE APPOINTMENT, TERM EXPIRING FEBRUARY 2026

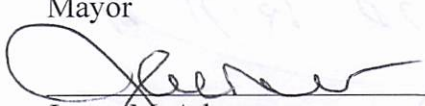
1. TINA ROSA

TWO APPOINTMENTS, TERM EXPIRING FEBRUARY 2027

1. Jainesh Singh
2. Rob Weisskirch



Bruce C. Delgado
Mayor



Jenny McAdams
Council Member
Recreation & Cultural Services Commission Liaison

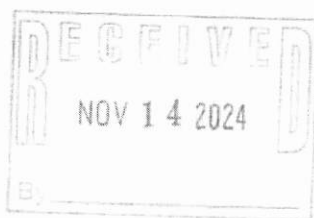
1/14/25

Date

1/14/25

Date

City of Marina



City of Marina
211 HILLCREST AVENUE
MARINA, CA 93933
831-884-1278; FAX 831-384-9148
www.ci.marina.ca.us

Office Use Only

Received On: _____

Interview Date: 1/4/25

Registered Voter: Yes

☐ Approved ☐ Denied

Application Valid Thru _____

CANDIDATE FOR PUBLIC SERVICE APPOINTMENT

Committee/Commission Applying for: _____

Recreation Cultural Services Commission

Section A - General Information

Name (last, first, middle): _____

Rosa, Christine Anela

Home Address (address, city): _____

MAILING →

Home Phone: _____

Business Phone: _____

Fax Number: _____

E-Mail: _____

Employer: SELF

Address: _____

Section B - Residency

Length of Residency in the City of Marina: 48 (yrs.)

Length of Residency in Monterey County 54 (yrs.)

Are you a registered voter in Marina? ☒ yes ☐ no

Section C - Questionnaire

How many hours can you devote to the Commission / Committee per month? 10 (hrs.)

**Please include years or period of membership or service below.*

If additional space needed, please feel free to attach additional pages to application.

1) Educational Background: High school diploma

2) Occupational Experience: ART, Journaling Instructor

3) Professional or technical organization memberships: MARINA YOUTH ARTS

211 Hillcrest Avenue
Marina, California 93933
(831) 884-1278 (831) 384-9148 (fax)

4) Civic or Community experience, group memberships, or previous service appointments: _____

P.A.L., MONTEREY COUNTY YOUTH BOARD, SEASIDE
HIGH VOLLEYBALL, SEASIDE CLUB

5) Experience and or knowledge pertaining to the area of interest: Art projects with
the city, current partnership

I hereby place my signature below which constitutes that the information on this form are true and correct.



Signature

11/14/2024

Date

City of Marina



City of Marina
211 HILLCREST AVENUE
MARINA, CA 93933
831- 884-1278; FAX 831- 384-9148
www.ci.marina.ca.us

Verification of
Voter Registration

I, CHRISTINE ROSA, hereby declare that I am a registered voter in the City of Marina at the address indicated below and that the following information is true and correct:

(Please Print or type)

Name: CHRISTINE ROSA

Address: [REDACTED]

City: MARINA Marina, California 93933

Phone Number: (home) [REDACTED] (work) [REDACTED]

Fax Number (if any): [REDACTED]

Email Address: [REDACTED]

Dated this November 14 day of 2024.

[REDACTED]
Signature

Monterey County Elections Department

☒ Yes, registered voter of Marina

☐ No, not a registered voter of Marina

[Signature]
Signature of MCED Verifying

211 Hillcrest Avenue
Marina, California 93933
(831) 884-1278 (831) 384-9148 (fax)

INTERVIEW EVALUATION FORM

RECREATION & CULTURAL SERVICES COMMISSION

APPLICANT

Name: Christine Rosa

Date: January 14, 2025

SECTION A

RESIDENCY IN CITY/COUNTY	COMMUNITY & CIVIC INVOLVEMENT	EDUCATIONAL EXPERIENCE	PROFESSIONAL EXPERIENCE	ATTENDANCE OR PARTICIPATION AT PAST REC. & COMMUNITY SERVICES COMMISSION MEETINGS
Knowledge of area (10 pts)	Participation in City commissions and/or civic organizations (10 pts)	Knowledge in the field of recreation & community services (10 pts)	Understanding local municipal recreation programs and community services (10 pts)	Attendance or participation at past or current Recreation & Community Services Commission Meetings (10 pts)

SECTION B - QUESTIONS (10 points each)

- Why did you apply for this commission? Caroline - matches w/ what she does in the county already. Youth
- What do you see as the role of a Recreation & Community Services Commission member? arts
- What is your perception of the City's future and how can you facilitate it? Connect new w/ older Marin neighborhoods - MUSIC
- Do you have ideas for improvement to current recreation services offered or additional programs to add? Connect w/ other cultures - Art and K.
- Why are you the best choice for this position? family w/ arts, what we lack K-12 art. Display kids art. *
Bring art + culture to the city.

Comments:

Qualified: ☒ yes () no

Recommended for further consideration by City Council ☒ yes () no

Evaluated by: Jenny McAdams

SECTION C - SCORING

Sec. A	Residency / Knowledge of Area	Involvement / Participation	Education Experience	Profession Experience	Attendance / Participation in meetings	Total Points for Section A
Sec. B	Question 1 <u>10</u>	Question 2 <u>10</u>	Question 3 <u>7</u>	Question 4 <u>10</u>	Question 5 <u>10</u>	Total Points for Section B

Grand Total _____

INTERVIEW EVALUATION FORM

RECREATION & CULTURAL SERVICES COMMISSION

APPLICANT

Traw

Name: Christine Rosa

Date: January 14, 2025

SECTION A

RESIDENCY IN CITY/COUNTY	COMMUNITY & CIVIC INVOLVEMENT	EDUCATIONAL EXPERIENCE	PROFESSIONAL EXPERIENCE	ATTENDANCE OR PARTICIPATION AT PAST REC. & COMMUNITY SERVICES COMMISSION MEETINGS
Knowledge of area (10 pts)	Participation in City commissions and/or civic organizations (10 pts)	Knowledge in the field of recreation & community services (10 pts)	Understanding local municipal recreation programs and community services (10 pts)	Attendance or participation at past or current Recreation & Community Services Commission Meetings (10 pts)

SECTION B – QUESTIONS (10 points each)

- Why did you apply for this commission? *Cardina referred her. Matches what she already does for city*
- What do you see as the role of a Recreation & Community Services Commission member?
- What is your perception of the City's future and how can you facilitate it? *Need to connect 2 marinas into one*
- Do you have ideas for improvement to current recreation services offered or additional programs to add? *More cultural events*
- Why are you the best choice for this position? *Drummers at different levels*

Can bring art + culture to city so it can improve

Comments: *flyer*

Qualified: (☒) yes () no

Recommended for further consideration by City Council () yes () no

Evaluated by: *Bruce D.*

SECTION C - SCORING

Sec. A	Residency / Knowledge of Area	Involvement / Participation	Education Experience	Profession Experience	Attendance / Participation in meetings	Total Points for Section A
	<i>9</i>	<i>10</i>	<i>7</i>	<i>7</i>	<i>10</i>	<i>43</i>
Sec. B	Question 1	Question 2	Question 3	Question 4	Question 5	Total Points for Section B
	<i>7</i>	<i>16</i>	<i>7</i>	<i>8</i>	<i>7</i>	<i>35</i>

Grand Total *78*

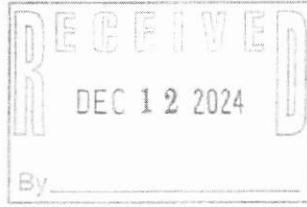
1) more programs to city

2)

3) can help create more cultural conn— such as crafts fair at
fil Am.

4) Hula dance participation, wants more, Explore more cultures
for more events in Meina. ART WALKS Student K-12
Art in businesses, BIG GOAL Art festival that
connects food w/ art or different art media

City of Marina



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www.ci.marina.ca.us

Office Use Only

Received On: _____

Interview Date: 1/14/25

Registered Voter: Yes

☐ Approved ☐ Denied

Application Valid Thru _____

CANDIDATE FOR PUBLIC SERVICE APPOINTMENT

Committee/Commission Applying for: Recreation and Cultural Services

Section A - General Information

Name (last, first, middle): Singh, Jainesh

Home Address (address, city): _____ Marina Ca 93933

Home Phone: _____ Business Phone: _____ Fax Number: _____

E-Mail: _____

Employer: Foundation for Cal Community Colleges Address: Remote

Section B - Residency

Length of Residency in the City of Marina: 20 (yrs.) Length of Residency in Monterey County 20 (yrs.)

Are you a registered voter in Marina? Y yes _____ no

Section C - Questionnaire

How many hours can you devote to the Commission / Committee per month? 2-6 (hrs.)

**Please include years or period of membership or service below.*

If additional space needed, please feel free to attach additional pages to application.

1) Educational Background: I have a B.S in Business, Masters in Education and a Doctorate in Education
(Higher Education and Policy)

2) Occupational Experience: I have worked in higher education at the university, community college and
system parnter for 18 years

3) Professional or technical organization memberships: I am a member of various higher education associations.

211 Hillcrest Avenue
Marina, California 93933
(831) 884-1278 (831) 384-9148 (fax)

4) Civic or Community experience, group memberships, or previous service appointments: _____
I am interested in increasing my involvement within the community. This commission would be a great opportunity to be more involved
~~within the community~~

5) Experience and or knowledge pertaining to the area of interest: _____
I have attended various events in Marina, this included Earth Day, the Cultural and Diversity Day and Dr. Martin Luther King Sculpture
Garden and Dedication event at the library. I would like to continue supporting these events and future events that focus and celebrate
the diversity of our community

I hereby place my signature below which constitutes that the information on this form are true and correct.


Signature

November 7, 2024

Date

211 Hillcrest Avenue
Marina, California 93933
(831) 884-1278 (831) 384-9148 (fax)

City of Marina



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211 HILLCREST AVENUE
MARINA, CA 93933
831- 884-1278; FAX 831- 384-9148
www.ci.marina.ca.us

Verification of
Voter Registration

I, Jainesh Singh, hereby declare that I am a registered voter in the City of Marina at the address indicated below and that the following information is true and correct:

(Please Print or type)

Name: Jainesh Singh

Address: [REDACTED]

City: Marina, California 93933

Phone Number: (home) [REDACTED] (work)

Fax Number (if any):

Email Address: [REDACTED]

Dated this day of October 8, 2024.

[REDACTED]
Signature

Monterey County Elections Department

 Y Yes, registered voter of Marina

 No, not a registered voter of Marina

Signature of MCED Verifying

211 Hillcrest Avenue
Marina, California 93933
(831) 884-1278 (831) 384-9148 (fax)

INTERVIEW EVALUATION FORM

RECREATION & CULTURAL SERVICES COMMISSION

APPLICANT

Name: Jainesh Singh

Date: January 14, 2025

SECTION A

RESIDENCY IN CITY/COUNTY	COMMUNITY & CIVIC INVOLVEMENT	EDUCATIONAL EXPERIENCE	PROFESSIONAL EXPERIENCE	ATTENDANCE OR PARTICIPATION AT PAST REC. & COMMUNITY SERVICES COMMISSION MEETINGS
Knowledge of area (10 pts)	Participation in City commissions and/or civic organizations (10 pts)	Knowledge in the field of recreation & community services (10 pts)	Understanding local municipal recreation programs and community services (10 pts)	Attendance or participation at past or current Recreation & Community Services Commission Meetings (10 pts)

SECTION B – QUESTIONS (10 points each)

1. Why did you apply for this commission?	<u>Reside early here, serve the community.</u>
2. What do you see as the role of a Recreation & Community Services Commission member?	<u>Help w/ vision, contribute to work</u>
3. What is your perception of the City's future and how can you facilitate it?	<u>growth, access to parks & clubs</u>
4. Do you have ideas for improvement to current recreation services offered or additional programs to add?	<u>Communications on events, long term w/ school</u>
5. Why are you the best choice for this position?	
Comments:	
Qualified: (x) yes () no	
Recommended for further consideration by City Council (x) yes () no	
Evaluated by: <u>Jenny Madison</u>	

SECTION C - SCORING

Sec. A	Residency / Knowledge of Area	Involvement / Participation	Education Experience	Profession Experience	Attendance / Participation in meetings	Total Points for Section A
Sec. B	Question 1 <u>10</u>	Question 2 <u>10</u>	Question 3 <u>10</u>	Question 4 <u>10</u>	Question 5 <u>10</u>	Total Points for Section B

Grand Total _____

INTERVIEW EVALUATION FORM

RECREATION & CULTURAL SERVICES COMMISSION

APPLICANT

Name: Jainesh Singh

Date: January 14, 2025

SECTION A

RESIDENCY IN CITY/COUNTY	COMMUNITY & CIVIC INVOLVEMENT	EDUCATIONAL EXPERIENCE	PROFESSIONAL EXPERIENCE	ATTENDANCE OR PARTICIPATION AT PAST REC. & COMMUNITY SERVICES COMMISSION MEETINGS
Knowledge of area (10 pts)	Participation in City commissions and/or civic organizations (10 pts)	Knowledge in the field of recreation & community services (10 pts)	Understanding local municipal recreation programs and community services (10 pts)	Attendance or participation at past or current Recreation & Community Services Commission Meetings (10 pts)

SECTION B – QUESTIONS (10 points each)

- Why did you apply for this commission? *Attended multicult event at UDP. CSUMB grad. Support colls.*
- What do you see as the role of a Recreation & Community Services Commission member? *Letta grow. Enrich*
- What is your perception of the City's future and how can you facilitate it? *but maybe too much*
- Do you have ideas for improvement to current recreation services offered or additional programs to add? *Good staple events*
- Why are you the best choice for this position?

Comments: *Commission outreach to public better
service to thrive*

Qualified: () yes () no

Recommended for further consideration by City Council () yes () no

Evaluated by:

SECTION C - SCORING

Sec. A	Residency / Knowledge of Area	Involvement / Participation	Education Experience	Profession Experience	Attendance / Participation in meetings	Total Points for Section A
	<i>7</i>		<i>8</i>			
Sec. B	Question 1	Question 2	Question 3	Question 4	Question 5	Total Points for Section B
	<i>8</i>	<i>8</i>	<i>9</i>			

Grand Total _____

1) engage more w/ community esp people of color.
important for kids to see cultural event.

Use programming + planning to benefit city
wants

2) attend meetings. Build quorum. Learn how to improve city.
Work well together. Develop vision for commission.
get involved to support events day of events

3) Central Marine has great outdoor spaces

4) use MLU more love Earth Day

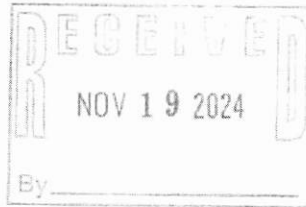
Study impacts of what we do. More for young people.

Live performance at events

Better outreach. Nite Market like in San Diego.

Be fiscally responsible

City of Marina



City of Marina
211 HILLCREST AVENUE
MARINA, CA 93933
831-884-1278; FAX 831-384-9148
www.ci.marina.ca.us

Office Use Only

Received On: _____
Interview Date: 1/14/25
Registered Voter: YES
☐ Approved ☐ Denied
Application Valid Thru _____

CANDIDATE FOR PUBLIC SERVICE APPOINTMENT

Committee/Commission Applying for: Recreation & Cultural Services

Section A - General Information

Name (last, first, middle): Weisskirch, Robert Steven
Home Address (address, city): [REDACTED] Marina 93933
Home Phone: [REDACTED] Business Phone: [REDACTED] Fax Number: [REDACTED]
E-Mail: [REDACTED] use → Cell [REDACTED]
Employer: CSUMB Address: 100 Campus Center Seaside CA 93955

Section B - Residency

Length of Residency in the City of Marina: 16 (yrs.) Length of Residency in Monterey County 24 (yrs.)
Are you a registered voter in Marina? ☒ yes ☐ no

Section C - Questionnaire

How many hours can you devote to the Commission / Committee per month? 10 (hrs.)

**Please include years or period of membership or service below.
If additional space needed, please feel free to attach additional pages to application.*

- 1) Educational Background: Ph.D. in Human Development; MSW in Social Work; Teaching credential; BA in Psychology
- 2) Occupational Experience: 24 years as Professor at CSUMB
- 3) Professional or technical organization memberships: American Psych. Association; National Committee on Family Relations; Society for Research on Child Development; Society for Research on Adolescence

211 Hillcrest Avenue
Marina, California 93933
(831) 884-1278 (831) 384-9148 (fax)

4) Civic or Community experience, group memberships, or previous service appointments: _____

NICH Parenting Advisory (2014-2019), Dominican Hospital
District 4 Commissioner, Social Services Commission (2002-2008)
County of Monterey; Downtown Redevelopment Committee,
2001-2002; City of Marina

5) Experience and or knowledge pertaining to the area of interest: _____

Worked in recreation throughout college, Active user
of parks and recreation

I hereby place my signature below which constitutes that the information on this form are true and correct.



Signature

Nov 19, 2024

Date



Verification of
Voter Registration

I, Robert S. Weisskirch, hereby declare that I am a registered voter in the City of Marina at the address indicated below and that the following information is true and correct:

(Please Print or type)

Name: ROBERT WEISSKIRCH

Address: [REDACTED]

City: Marina Marina, California 93933

Phone Number: (home) [REDACTED] (work) [REDACTED]

cell
Fax Number (if any): [REDACTED] use this

Email Address: [REDACTED]

Dated this 19 day of November, 2024.

[REDACTED]

Signature

Monterey County Elections Department

☒ Yes, registered voter of Marina

☐ No, not a registered voter of Marina

[Signature]
Signature of MCED Verifying

INTERVIEW EVALUATION FORM

RECREATION & CULTURAL SERVICES COMMISSION

APPLICANT

Name: Robert Weisskirch

Date: January 14, 2025

SECTION A

RESIDENCY IN CITY/COUNTY	COMMUNITY & CIVIC INVOLVEMENT	EDUCATIONAL EXPERIENCE	PROFESSIONAL EXPERIENCE	ATTENDANCE OR PARTICIPATION AT PAST REC. & COMMUNITY SERVICES COMMISSION MEETINGS
Knowledge of area (10 pts)	Participation in City commissions and/or civic organizations (10 pts)	Knowledge in the field of recreation & community services (10 pts)	Understanding local municipal recreation programs and community services (10 pts)	Attendance or participation at past or current Recreation & Community Services Commission Meetings (10 pts)

SECTION B – QUESTIONS (10 points each)

- Why did you apply for this commission? Support recreation + events.
- What do you see as the role of a Recreation & Community Services Commission member? Advise the council. Bring ideas
- What is your perception of the City's future and how can you facilitate it? Path connection from parks to beaches. Partnerships
- Do you have ideas for improvement to current recreation services offered or additional programs to add? CLUMB Partnership + Cultural events
- Why are you the best choice for this position?

Comments:

Qualified: ☒ yes () no

Recommended for further consideration by City Council (☒ yes () no

Evaluated by: Jenny McAdams

SECTION C - SCORING

Sec. A	Residency / Knowledge of Area	Involvement / Participation	Education Experience	Profession Experience	Attendance / Participation in meetings	Total Points for Section A
Sec. B	Question 1 <u>10</u>	Question 2 <u>10</u>	Question 3 <u>10</u>	Question 4 <u>10</u>	Question 5 <u>10</u>	Total Points for Section B

Grand Total _____

INTERVIEW EVALUATION FORM

RECREATION & CULTURAL SERVICES COMMISSION

APPLICANT

Name: Robert Weisskirch

Date: January 14, 2025

SECTION A

RESIDENCY IN CITY/COUNTY	COMMUNITY & CIVIC INVOLVEMENT	EDUCATIONAL EXPERIENCE	PROFESSIONAL EXPERIENCE	ATTENDANCE OR PARTICIPATION AT PAST REC. & COMMUNITY SERVICES COMMISSION MEETINGS
Knowledge of area (10 pts)	Participation in City commissions and/or civic organizations (10 pts)	Knowledge in the field of recreation & community services (10 pts)	Understanding local municipal recreation programs and community services (10 pts)	Attendance or participation at past or current Recreation & Community Services Commission Meetings (10 pts)

SECTION B – QUESTIONS (10 points each)

- Why did you apply for this commission? Enjoying this awhile to support rec + cult events
- What do you see as the role of a Recreation & Community Services Commission member? Support trajectories
- What is your perception of the City's future and how can you facilitate it? Growths. Park facilities need to reflect
- Do you have ideas for improvement to current recreation services offered or additional programs to add? Cultural events more
- Why are you the best choice for this position? that celebrate history/diversity. 2nd day to

Comments: Montreux Bay in Marine
ART Center.

Has a vision for Marina. Takes it up to people. Measures data perspective. Good link to Crum. Has kids.

Qualified: (☒) yes () no

Recommended for further consideration by City Council (☒) yes () no

Evaluated by: Bauer D

SECTION C - SCORING

Sec. A	Residency / Knowledge of Area	Involvement / Participation	Education Experience	Profession Experience	Attendance / Participation in meetings	Total Points for Section A
	<u>8</u>	<u>7</u>	<u>10</u>	<u>10</u>	<u>7</u>	<u>42</u>
Sec. B	Question 1	Question 2	Question 3	Question 4	Question 5	Total Points for Section B
	<u>10</u>	<u>10</u>	<u>10</u>	<u>10</u>	<u>8</u>	<u>48</u>

Grand Total 90

1) New accessible park. CSUMB connects Brian Mc. refuse & job. Maintaining & keep access to park to beaches. Clear pathway from Windy Hill to beach and to VDF.

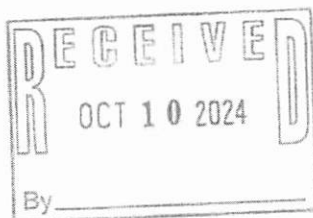
Windy Hill no cover or gravel bathroom. Live in Main log home

2) reciprocity. find as what Council want. Payath to plan in the work and city needs. International festival. ~~Overage~~ More ~~to~~ work to draw people to Market. We need better bday locations w/

Coire. More cultural events. More food events. Marine changing again. New use of people on far side looking for opportunities to do here.

3. incomes coming to town. High income. Job employees need rec spaces to live here. spend & have Sport center will be placed to create rec. Climate. Job will think about purchasing. ATT parking lot could bring city to CSUMB needs

City of Marina



City of Marina
211 HILLCREST AVENUE
MARINA, CA 93933
831-884-1278; FAX 831-384-9148
www.ci.marina.ca.us

Office Use Only

Received On: _____
Interview Date: 1/14/25
Registered Voter: Yes
☐ Approved ☐ Denied
Application Valid Thru _____

CANDIDATE FOR PUBLIC SERVICE APPOINTMENT

Committee/Commission Applying for: Recreation & Cultural

Section A - General Information

Name (last, first, middle): Woodman, Patricia, Marie
Home Address (address, city): [REDACTED] Marina 93933
Home Phone: [REDACTED] Business Phone: _____ Fax Number: _____
E-Mail: [REDACTED]@com
Employer: Retired Address: _____

Section B - Residency

Length of Residency in the City of Marina: One (yrs.) Length of Residency in Monterey County One (yrs.)
Are you a registered voter in Marina? ☒ yes ☐ no

Section C - Questionnaire

How many hours can you devote to the Commission / Committee per month? 10+ (hrs.)

*Please include years or period of membership or service below.
If additional space needed, please feel free to attach additional pages to application.

1) Educational Background: B. A. Comparative Literature - SDSU

M. A. Ed. Counseling - CSUDH

2) Occupational Experience: Youth Recreation Leader, Lifeguard & Coach 1973-86,

5th grade teacher 1979-81, LADOC Youth Commission 1982-84, Americorps UESC

Associate Director - CSUDH 2001-03, Middle School Guidance Counselor LAUSD 2003-2020

3) Professional or technical organization memberships: Girl Scouts of America, Los Angeles

Olympic Committee Youth Commission 1982-84, Cal Schl Counselors Assoc.

Mindful Parents & Educators

211 Hillcrest Avenue
Marina, California 93933
(831) 884-1278 (831) 384-9148 (fax)

Teacher Assistant
SDUSD
1976-79

4) Civic or Community experience, group memberships, or previous service appointments: PTA,
Cal Schl Counselor's Assoc, Various School Committees: Culture & Climate, Discipline,
School Site Counsel, Single School Plan, Restorative Justice-School Site Lead,
School-Wide Positive Behavior Interventions & Supports, Public School Choice-Design Team,

5) Experience and or knowledge pertaining to the area of interest: 12 years experience in Rec &
Parks Aquatics Division - 1 year as Director of Synchronized Swimming Program
for Los Angeles Dept of Rec & Parks, Yoga Club Teacher, Certified Instructor
Mindfulness Based Stress Reduction for teens, Participant in many recreation
programs over the years.

I hereby place my signature below which constitutes that the information on this form are true and correct.


Signature

9-27-24
Date

City of Marina



City of Marina
211 HILLCREST AVENUE
MARINA, CA 93933
831- 884-1278; FAX 831- 384-9148
www.ci.marina.ca.us

Verification of
Voter Registration

I, Patricia Marie Woodman, hereby declare that I am a registered voter in the City of Marina at the address indicated below and that the following information is true and correct:

(Please Print or type)

Name: Patricia Marie Woodman

Address: [REDACTED]

City: Marina CA Marina, California 93933

Phone Number: [REDACTED] (work) _____

Fax Number (if any): _____

Email Address: [REDACTED]

Dated this 27th day of September, 2024.

[REDACTED]
Signature

Monterey County Elections Department

☒ Yes, registered voter of Marina

☐ No, not a registered voter of Marina

[Signature]
Signature of MCED Verifying

211 Hillcrest Avenue
Marina, California 93933
(831) 884-1278 (831) 384-9148 (fax)

INTERVIEW EVALUATION FORM

RECREATION & CULTURAL SERVICES COMMISSION

APPLICANT

Name: Patricia Woodman

Date: January 14, 2025

SECTION A

RESIDENCY IN CITY/COUNTY	COMMUNITY & CIVIC INVOLVEMENT	EDUCATIONAL EXPERIENCE	PROFESSIONAL EXPERIENCE	ATTENDANCE OR PARTICIPATION AT PAST REC. & COMMUNITY SERVICES COMMISSION MEETINGS
Knowledge of area (10 pts)	Participation in City commissions and/or civic organizations (10 pts)	Knowledge in the field of recreation & community services (10 pts)	Understanding local municipal recreation programs and community services (10 pts)	Attendance or participation at past or current Recreation & Community Services Commission Meetings (10 pts)

SECTION B – QUESTIONS (10 points each)

- Why did you apply for this commission? *Experienced w/ recreation + service, wants to give back to the community*
- What do you see as the role of a Recreation & Community Services Commission member? *Idea to Council, bring more down*
- What is your perception of the City's future and how can you facilitate it?
- Do you have ideas for improvement to current recreation services offered or additional programs to add? *Art classes, landscape garden*
- Why are you the best choice for this position? *Wants to encourage membership w/ out journey.*

Comments:

Qualified: ☒ yes () no

Recommended for further consideration by City Council ☒ yes (X) no

Evaluated by: *Jenny McAdams*

SECTION C - SCORING

Sec. A	Residency / Knowledge of Area	Involvement / Participation	Education Experience	Profession Experience	Attendance / Participation in meetings	Total Points for Section A
Sec. B	Question 1	Question 2	Question 3	Question 4	Question 5	Total Points for Section B

Grand Total _____

INTERVIEW EVALUATION FORM

RECREATION & CULTURAL SERVICES COMMISSION

APPLICANT

Name: Patricia Woodman

Date: January 14, 2025

SECTION A

RESIDENCY IN CITY/COUNTY	COMMUNITY & CIVIC INVOLVEMENT	EDUCATIONAL EXPERIENCE	PROFESSIONAL EXPERIENCE	ATTENDANCE OR PARTICIPATION AT PAST REC. & COMMUNITY SERVICES COMMISSION MEETINGS
Knowledge of area (10 pts)	Participation in City commissions and/or civic organizations (10 pts)	Knowledge in the field of recreation & community services (10 pts)	Understanding local municipal recreation programs and community services (10 pts)	Attendance or participation at past or current Recreation & Community Services Commission Meetings (10 pts)

SECTION B – QUESTIONS (10 points each)

- Why did you apply for this commission? *Looking way for community involvement. Apply skills meet*
- What do you see as the role of a Recreation & Community Services Commission member? *Watch meetings. Act as*
- What is your perception of the City's future and how can you facilitate it? *Big experience to table. More art*
- Do you have ideas for improvement to current recreation services offered or additional programs to add? *More arts needed*
- Why are you the best choice for this position? *Many leadership team experience. Municipal pool expertise. Authentic. Same person to everyone. Responsive. Address problems*

Comments: *What does commission do aside from clearing houses mention arts habitat*

Qualified: ☒ yes () no

Recommended for further consideration by City Council () yes () no

Evaluated by: *Bruce D*

SECTION C - SCORING

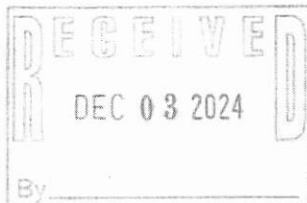
Sec. A	Residency / Knowledge of Area	Involvement / Participation	Education Experience	Profession Experience	Attendance / Participation in meetings	Total Points for Section A
	<i>6</i>	<i>8</i>	<i>9</i>	<i>9</i>	<i>0</i>	<i>32</i>
Sec. B	Question 1	Question 2	Question 3	Question 4	Question 5	Total Points for Section B
	<i>7</i>	<i>8</i>	<i>7</i>	<i>8</i>	<i>7</i>	<i>37</i>

Grand Total

69

- 1) people be more community involved
- 2) clearing house, explore ideas, discuss programs/
participate in special events eye examination open house,
multi cultural fair
- 3) Some businesses do great upkeep properties. Jack in Box always
look nice. Send letter of thanks.
- 4) Wants to learn more about senior center such as games at
VDP spread info at these programs ~~and~~
no charge. to attract new members.
TAUGHT YOGA TO KIDS AT ROCKY HAW

City of Marina



City of Marina
211 HILLCREST AVENUE
MARINA, CA 93933
831- 884-1278; FAX 831- 384-9148
www.cityofmarina.org

Office Use Only

Received On: _____

Interview Date: 1/11/25

Registered Voter: Yes

☐ Approved ☐ Denied

Application Valid Thru _____

CANDIDATE FOR PUBLIC SERVICE APPOINTMENT

Committee/Commission Applying for: Recreation + Cultural Services

Section A - General Information

Name (last, first, middle): Adams, Shawn, Roy

Home Address (address, city): [Redacted] Marina

Home Phone: [Redacted] Business Phone: [Redacted] Fax Number: _____

E-Mail: [Redacted]

Employer: Monterey Signs Address: _____

Section B - Residency

Length of Residency in the City of Marina: 9 (yrs.) Length of Residency in Monterey County 12 (yrs.)

Are you a registered voter in Marina? ☒ yes ☐ no

Section C - Questionnaire

How many hours can you devote to the Commission / Committee per month? 5 (hrs.)

**Please include years or period of membership or service below.*

If additional space needed, please feel free to attach additional pages to application.

1) Educational Background: BA, Geography

2) Occupational Experience: Small Business Owner

3) Professional or technical organization memberships: International Sign Association,
Licensed State Contractor

211 Hillcrest Avenue
Marina, California 93933
(831) 884-1278 (831) 384-9148 (fax)

4) Civic or Community experience, group memberships, or previous service appointments: _____

Local Disc Golf leader.

5) Experience and or knowledge pertaining to the area of interest: _____

I have two teenagers

I hereby place my signature below which constitutes that the information on this form are true and correct.


Signature

12/3/24
Date

211 Hillcrest Avenue
Marina, California 93933
(831) 884-1278 (831) 384-9148 (fax)

City of Marina



City of Marina
211 HILLCREST AVENUE
MARINA, CA 93933
831- 884-1278; FAX 831- 384-9148
www.cityofmarina.org

Verification of Voter Registration

I, Shawn Adams, hereby declare that I am a registered voter in the City of Marina at the address indicated below and that the following information is true and correct:

(Please Print or type)

Name: Shawn Adams

Address: [REDACTED]

City: Marina Marina, California 93933

Phone Number: (home) [REDACTED] (work) _____

Fax Number (if any): _____

Email Address: [REDACTED]

Dated this 3 day of December, 20 09.

[REDACTED]
Signature

Monterey County Elections Department

☒ Yes, registered voter of Marina

☐ No, not a registered voter of Marina

[Signature]
Signature of MCED Verifying

211 Hillcrest Avenue
Marina, California 93933
(831) 884-1278 (831) 384-9148 (fax)

INTERVIEW EVALUATION FORM

RECREATION & CULTURAL SERVICES COMMISSION

APPLICANT

Name: Shawn Adams

Date: January 14, 2025

SECTION A

RESIDENCY IN CITY/COUNTY	COMMUNITY & CIVIC INVOLVEMENT	EDUCATIONAL EXPERIENCE	PROFESSIONAL EXPERIENCE	ATTENDANCE OR PARTICIPATION AT PAST REC. & COMMUNITY SERVICES COMMISSION MEETINGS
Knowledge of area (10 pts)	Participation in City commissions and/or civic organizations (10 pts)	Knowledge in the field of recreation & community services (10 pts)	Understanding local municipal recreation programs and community services (10 pts)	Attendance or participation at past or current Recreation & Community Services Commission Meetings (10 pts)

SECTION B – QUESTIONS (10 points each)

- Why did you apply for this commission? likes here has had interest
- What do you see as the role of a Recreation & Community Services Commission member? listen + represent the interest of the community
- What is your perception of the City's future and how can you facilitate it?
- Do you have ideas for improvement to current recreation services offered or additional programs to add? need more ideas + add more people
- Why are you the best choice for this position? has kids, shows up, ... don't get case + nature trail

Comments:

Qualified: ☒ yes () no

Recommended for further consideration by City Council ☒ yes () no

Evaluated by: Jenny McAdams

SECTION C - SCORING

Sec. A	Residency / Knowledge of Area	Involvement / Participation	Education Experience	Profession Experience	Attendance / Participation in meetings	Total Points for Section A
Sec. B	Question 1	Question 2	Question 3	Question 4	Question 5	Total Points for Section B

Grand Total _____

INTERVIEW EVALUATION FORM

RECREATION & CULTURAL SERVICES COMMISSION

APPLICANT

Name: Shawn Adams

Date: January 14, 2025

SECTION A

RESIDENCY IN CITY/COUNTY	COMMUNITY & CIVIC INVOLVEMENT	EDUCATIONAL EXPERIENCE	PROFESSIONAL EXPERIENCE	ATTENDANCE OR PARTICIPATION AT PAST REC. & COMMUNITY SERVICES COMMISSION MEETINGS
Knowledge of area (10 pts)	Participation in City commissions and/or civic organizations (10 pts)	Knowledge in the field of recreation & community services (10 pts)	Understanding local municipal recreation programs and community services (10 pts)	Attendance or participation at past or current Recreation & Community Services Commission Meetings (10 pts)

SECTION B – QUESTIONS (10 points each)

- Why did you apply for this commission? Live here w/ kids. Interest in rec being more integral to city.
- What do you see as the role of a Recreation & Community Services Commission member? Continue as commissioner
- What is your perception of the City's future and how can you facilitate it? Take down sign for it happening in Soledad, meet more often.
- Do you have ideas for improvement to current recreation services offered or additional programs to add? Disc golf course
- Why are you the best choice for this position? Add more people to committee. Disc golf course

Comments: not a burden. Sensibility. Has kids. Wisdom. Life + work experience. Not too old to represent 55 and under

Qualified: (☒) yes () no

Recommended for further consideration by City Council () yes () no

Evaluated by: Bruce D

SECTION C - SCORING

Sec. A	Residency / Knowledge of Area	Involvement / Participation	Education Experience	Profession Experience	Attendance / Participation in meetings	Total Points for Section A
	<u>8</u>	<u>89</u>	<u>8</u>	<u>8</u>	<u>10</u>	<u>43</u>
Sec. B	Question 1	Question 2	Question 3	Question 4	Question 5	Total Points for Section B
	<u>7</u>	<u>7</u>	<u>7</u>	<u>7</u>	<u>8</u>	<u>36</u>

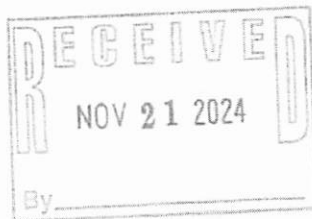
Grand Total 79

2) to advice on rec + cults

3. rapid changes for better or worse. Needs governed strategic thoughtful way. As commission ask for 2 projects, and one tax & well.

4) w/ nature trails and botanical markers. Listen to public's 100's of ideas

City of Marina



City of Marina
211 HILLCREST AVENUE
MARINA, CA 93933
831- 884-1278; FAX 831- 384-9148
www.ci.marina.ca.us

CANDIDATE FOR PUBLIC SERVICE APPOINTMENT

Committee/Commission Applying for: Recreation and Cultural Services

Office Use Only

Received On: _____

Interview Date: 1/14/25

Registered Voter: YES

☐ Approved ☐ Denied

Application Valid Thru _____

Section A - General Information

Name (last, first, middle): Moeller, Cosette G.

Home Address (address, city): [Redacted] Marina

Home Phone: [Redacted] Business Phone: N/A Fax Number: N/A

E-Mail: [Redacted]

Employer: Hamemaker Address: _____

Section B - Residency

Length of Residency in the City of Marina: 3 (yrs.) Length of Residency in Monterey County 6 (yrs.)

Are you a registered voter in Marina? X yes _____ no

Section C - Questionnaire

How many hours can you devote to the Commission / Committee per month? 11 (hrs.)

**Please include years or period of membership or service below.*

If additional space needed, please feel free to attach additional pages to application.

1) Educational Background: AA Language and Rationality with minor in Health Science. 2020 graduate

2) Occupational Experience: 10 yrs. ESRW assistant, 3 year certified nurse assistant, office assistant 5 years.

3) Professional or technical organization memberships: N/A

211 Hillcrest Avenue
Marina, California 93933
(831) 884-1278 (831) 384-9148 (fax)

4) Civic or Community experience, group memberships, or previous service appointments: _____

Secretary for South City Neighborhood Association, Pop Warner football cheer and dance coach, Associate Working Advisor in Rainbow for girls, Board Member for Marina Youth Arts, and volunteering at local events.

5) Experience and or knowledge pertaining to the area of interest: _____

Attend many local events in the cities I've lived my entire life. Studied culture in my classes in college. The more activities we can get the community involved in the better it is for society to befriend and learn from one another.

I hereby place my signature below which constitutes that the information on this form are true and correct.



Signature

November 20, 2024

Date



Verification of
Voter Registration

I, Cosette G. Moeller, hereby declare that I am a registered voter in the City of Marina at the address indicated below and that the following information is true and correct:

(Please Print or type)

Name: Cosette G. Moeller

Address: [REDACTED]

City: Marina Marina, California 93933

Phone Number: (home) [REDACTED] (work) N/A

Fax Number (if any): N/A

Email Address: [REDACTED]

Dated this 20th day of November, 2024.

[REDACTED]
Signature

Monterey County Elections Department

X Yes, registered voter of Marina

 No, not a registered voter of Marina

[Signature]
Signature of MCED Verifying

INTERVIEW EVALUATION FORM

RECREATION & CULTURAL SERVICES COMMISSION

APPLICANT

Name: Cosette Moeller

Date: January 14, 2025

SECTION A

RESIDENCY IN CITY/COUNTY	COMMUNITY & CIVIC INVOLVEMENT	EDUCATIONAL EXPERIENCE	PROFESSIONAL EXPERIENCE	ATTENDANCE OR PARTICIPATION AT PAST REC. & COMMUNITY SERVICES COMMISSION MEETINGS
Knowledge of area (10 pts)	Participation in City commissions and/or civic organizations (10 pts)	Knowledge in the field of recreation & community services (10 pts)	Understanding local municipal recreation programs and community services (10 pts)	Attendance or participation at past or current Recreation & Community Services Commission Meetings (10 pts)

SECTION B - QUESTIONS (10 points each) *likes being involved in the city.*

- Why did you apply for this commission?
- What do you see as the role of a Recreation & Community Services Commission member? *Ask questions + give input.*
- What is your perception of the City's future and how can you facilitate it? *Being more involved, watching meetings, participating.*
- Do you have ideas for improvement to current recreation services offered or additional programs to add? *Enjoyed the events he had attended. Come night.*
- Why are you the best choice for this position? *Has the time and available will do homework*

Comments:

Qualified: ☒ yes ☐ no

Recommended for further consideration by City Council: ☒ yes ☒ no

Evaluated by: *[Signature]*

SECTION C - SCORING

Sec. A	Residency / Knowledge of Area	Involvement / Participation	Education Experience	Profession Experience	Attendance / Participation in meetings	Total Points for Section A
Sec. B	Question 1	Question 2	Question 3	Question 4	Question 5	Total Points for Section B
					7	

Grand Total _____

INTERVIEW EVALUATION FORM

RECREATION & CULTURAL SERVICES COMMISSION

APPLICANT

Name: Cosette Moeller

Date: January 14, 2025

SECTION A

RESIDENCY IN CITY/COUNTY	COMMUNITY & CIVIC INVOLVEMENT	EDUCATIONAL EXPERIENCE	PROFESSIONAL EXPERIENCE	ATTENDANCE OR PARTICIPATION AT PAST REC. & COMMUNITY SERVICES COMMISSION MEETINGS
Knowledge of area (10 pts)	Participation in City commissions and/or civic organizations (10 pts)	Knowledge in the field of recreation & community services (10 pts)	Understanding local municipal recreation programs and community services (10 pts)	Attendance or participation at past or current Recreation & Community Services Commission Meetings (10 pts)

SECTION B – QUESTIONS (10 points each)

- Why did you apply for this commission? Like being involved, would be successful, Not physically
- What do you see as the role of a Recreation & Community Services Commission member? Short answer
- What is your perception of the City's future and how can you facilitate it? Growing many forward. All inclusive
- Do you have ideas for improvement to current recreation services offered or additional programs to add? Enjoy cultural events
- Why are you the best choice for this position? Have time, Available to do for homework

Also taken park great in C.W.

Comments:

Qualified: (☒) yes () no

Recommended for further consideration by City Council () yes () no

Evaluated by: Bruce D

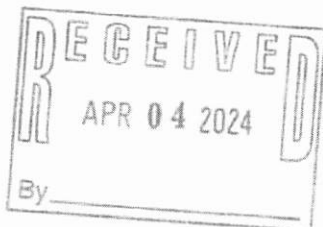
SECTION C - SCORING

Sec. A	Residency / Knowledge of Area	Involvement / Participation	Education Experience	Profession Experience	Attendance / Participation in meetings	Total Points for Section A
	<u>8</u>	<u>9</u>	<u>8</u>	<u>8</u>	<u>10</u>	<u>42</u>
Sec. B	Question 1	Question 2	Question 3	Question 4	Question 5	Total Points for Section B
	<u>6</u>	<u>7</u>	<u>7</u>	<u>7</u>	<u>7</u>	<u>34</u>

Grand Total 76

- 3) would make Marina better. Beif involved asking questions
~~is not~~ how she could facilitate Tally talking to people
and going to events.
- 4) xmas lights, fair aerobics class. Wants a foam
night such as other places.

City of Marina



City of Marina
211 HILLCREST AVENUE
MARINA, CA 93933
831-884-1278; FAX 831-384-9148
www.ci.marina.ca.us

Office Use Only

Received On: _____

Interview Date: 7/14/25

Registered Voter: Yes

☐ Approved ☐ Denied

Application Valid Thru _____

CANDIDATE FOR PUBLIC SERVICE APPOINTMENT

Committee/Commission Applying for: Recreational Commissioner

Section A - General Information

Name (last, first, middle): FROEHLING, HAROLD, ROBERT

Home Address (address, city): [REDACTED] Marina, CA 93933

Home Phone: [REDACTED] Business Phone: — Fax Number: —

E-Mail: [REDACTED]@com

Employer: Retired Address: —

Section B - Residency

Length of Residency in the City of Marina: 1.5 (yrs.) Length of Residency in Monterey County 1.5 (yrs.)

Are you a registered voter in Marina? ☒ yes ☐ no

Section C - Questionnaire

How many hours can you devote to the Commission / Committee per month? 16 (hrs.)

**Please include years or period of membership or service below.*

If additional space needed, please feel free to attach additional pages to application.

1) Educational Background: B.S. Physics, B.S. Computer Sci, MS Comp. Sci

2) Occupational Experience: ~18 yrs software engineer, tech consultant

3) Professional or technical organization memberships: None

211 Hillcrest Avenue
Marina, California 93933
(831) 884-1278 (831) 384-9148 (fax)

4) Civic or Community experience, group memberships, or previous service appointments: _____

None

5) Experience and or knowledge pertaining to the area of interest: _____

None

I hereby place my signature below which constitutes that the information on this form are true and correct.

Signature

Date

4 Apr 2024



Verification of
Voter Registration

I, Harold Froehling, hereby declare that I am a registered voter in the City of Marina at the address indicated below and that the following information is true and correct:

(Please Print or type)

Name: Harold Froehling

Address: [REDACTED]

City: Marina Marina, California 93933

Phone Number: (home) [REDACTED] (work) _____

Fax Number (if any): —

Email Address: [REDACTED]

Dated this 4 day of April, 20 24.

Signature [REDACTED]

Monterey County Elections Department

☒ Yes, registered voter of Marina

☐ No, not a registered voter of Marina

[Signature]
Signature of MCED Verifying

INTERVIEW EVALUATION FORM

RECREATION & CULTURAL SERVICES COMMISSION

APPLICANT

Name: Harold Froehling

Date: January 14, 2025

SECTION A

RESIDENCY IN CITY/COUNTY	COMMUNITY & CIVIC INVOLVEMENT	EDUCATIONAL EXPERIENCE	PROFESSIONAL EXPERIENCE	ATTENDANCE OR PARTICIPATION AT PAST REC. & COMMUNITY SERVICES COMMISSION MEETINGS
Knowledge of area (10 pts)	Participation in City commissions and/or civic organizations (10 pts)	Knowledge in the field of recreation & community services (10 pts)	Understanding local municipal recreation programs and community services (10 pts)	Attendance or participation at past or current Recreation & Community Services Commission Meetings (10 pts)

SECTION B – QUESTIONS (10 points each)

1.	Why did you apply for this commission?	User of senior case. Teaching
2.	What do you see as the role of a Recreation & Community Services Commission member?	
3.	What is your perception of the City's future and how can you facilitate it?	
4.	Do you have ideas for improvement to current recreation services offered or additional programs to add?	
5.	Why are you the best choice for this position?	
Comments: Very personable, experienced. Will come prepared.		
Qualified: ☒ yes ☒ no		
Recommended for further consideration by City Council ☒ yes ☒ no		
Evaluated by: Jenny McDonald		

SECTION C - SCORING

Sec. A	Residency / Knowledge of Area	Involvement / Participation	Education Experience	Profession Experience	Attendance / Participation in meetings	Total Points for Section A
Sec. B	Question 1 6	Question 2 8	Question 3 9	Question 4 8	Question 5 4	Total Points for Section B

Grand Total _____

INTERVIEW EVALUATION FORM

RECREATION & CULTURAL SERVICES COMMISSION

APPLICANT

Name: Harold Froehling

Date: January 14, 2025

SECTION A

RESIDENCY IN CITY/COUNTY	COMMUNITY & CIVIC INVOLVEMENT	EDUCATIONAL EXPERIENCE	PROFESSIONAL EXPERIENCE	ATTENDANCE OR PARTICIPATION AT PAST REC. & COMMUNITY SERVICES COMMISSION MEETINGS
Knowledge of area (10 pts)	Participation in City commissions and/or civic organizations (10 pts)	Knowledge in the field of recreation & community services (10 pts)	Understanding local municipal recreation programs and community services (10 pts)	Attendance or participation at past or current Recreation & Community Services Commission Meetings (10 pts)

SECTION B – QUESTIONS (10 points each)

1. Why did you apply for this commission?	<i>Uses parks. Pickleball. Interested. Shows up. Does homework.</i> →
2. What do you see as the role of a Recreation & Community Services Commission member?	<i>Understand issues - e.g. Tennis</i> →
3. What is your perception of the City's future and how can you facilitate it?	<i>Small town feel. New developments.</i> →
4. Do you have ideas for improvement to current recreation services offered or additional programs to add?	<i>- rainy day pickle ball</i> →
5. Why are you the best choice for this position?	<i>Does homework since elementary school</i> →
Comments: <i>Intelligent, articulate, enthusiastic, proactive, will attend meetings</i>	
Qualified: ☒ yes ☐ no	
Recommended for further consideration by City Council ☐ yes ☐ no	
Evaluated by: <i>Bruce D.</i>	

SECTION C - SCORING

Sec. A	Residency / Knowledge of Area	Involvement / Participation	Education Experience	Profession Experience	Attendance / Participation in meetings	Total Points for Section A
	<i>6</i>	<i>6</i>	<i>9</i>	<i>8</i>	<i>0</i>	<i>29</i>
Sec. B	Question 1	Question 2	Question 3	Question 4	Question 5	Total Points for Section B
	<i>7</i>	<i>7</i>	<i>7</i>	<i># 8</i>	<i>8</i>	<i>37</i>

Grand Total *66*

1)

2) vs pickleball. Prefers pickleball. Advocate for music program
more of voice

3) maybe spread out facilities. Advising role, communicate
w/ others.

4) cont'd. Music program. Listen to others encourage
~~for~~ them to come to meetings

5) Used to being more social, no longer in a cubicle
Will attend meetings and talk to people



DATE: JANUARY 14, 2025
TO: MARINA CITY COUNCIL
FROM: PUBLIC WORKS COMMISSION INTERVIEW PANEL
SUBJECT: RECOMMENDATION FOR APPOINTMENT

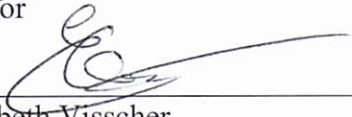
We, the undersigned members of the Recreation and Cultural Services Commission Interview Panel, hereby make the following recommendation to the City Council for consideration to fill three (3) seats based on interviews conducted on: January 17, 2025.

THREE APPOINTMENTS, TERM EXPIRING FEBRUARY 2027

1. Stephen Rouland
2. Jim Felton
3. Steve Hunt



Bruce C. Delgado
Mayor



Liesbeth Visscher
Mayor Pro Tem
Public Works Commission Liaison

1/17/25

Date

January 17, 2025

Date

City of Marina



City of Marina
211 HILLCREST AVENUE
MARINA, CA 93933
831-884-1278; FAX 831-384-9148
www.cityofmarina.org

CANDIDATE FOR PUBLIC SERVICE APPOINTMENT

Committee/Commission Applying for: Public Works

Office Use Only

Received On: _____

Interview Date: _____

Registered Voter: Yes

☐ Approved ☐ Denied

Application Valid Thru _____

Section A - General Information

Name (last, first, middle): Hunt, Steve, G

Home Address (address, city): _____

Home Phone: (831) _____ Business Phone: SAME Fax Number: _____

E-Mail: _____

Employer: Sotbeby's International Realty Address: Pacmel, CA

Section B - Residency

Length of Residency in the City of Marina: 32 (yrs.) Length of Residency in Monterey County 32 (yrs.)

Are you a registered voter in Marina? ☒ yes ☐ no

Section C - Questionnaire

How many hours can you devote to the Commission / Committee per month? _____ (hrs.)

**Please include years or period of membership or service below.*

If additional space needed, please feel free to attach additional pages to application.

1) Educational Background: B.S. 1988 - Oregon St. Univ.

2) Occupational Experience: Sales since 1988

3) Professional or technical organization memberships: Rec Hor, NAR, CAR, MCA

211 Hillcrest Avenue
Marina, California 93933
(831) 884-1278 (831) 384-9148 (fax)

4) Civic or Community experience, group memberships, or previous service appointments: _____

Public Works Commissioner

Marina Rodery

5) Experience and or knowledge pertaining to the area of interest: _____

4 years - Public Works Commissioner

I hereby place my signature below which constitutes that the information on this form are true and correct.

Signature

Date

01/02/2025

City of Marina



City of Marina
211 HILLCREST AVENUE
MARINA, CA 93933
831-884-1278; FAX 831-384-9148
www.cityofmarina.org

Verification of Voter Registration

I, Steve Hunt, hereby declare that I am a registered voter in the City of Marina at the address indicated below and that the following information is true and correct:

(Please Print or type)

Name: Steve Hunt

Address: [REDACTED]

City: [REDACTED] Marina, California 93933

Phone Number: (home) (831) [REDACTED] (work) [REDACTED]

Fax Number (if any): N/A

Email Address: [REDACTED]

Dated this JAN 2 day of JAN 2, 2025.

Signature [REDACTED]

Monterey County Elections Department

☒ Yes, registered voter of Marina

☐ No, not a registered voter of Marina

[Signature]

Signature of MCED Verifying

211 Hillcrest Avenue
Marina, California 93933
(831) 884-1278 (831) 384-9148 (fax)

INTERVIEW EVALUATION FORM

PUBLIC WORKS COMMISSION

APPLICANT

Name: Steve Hunt

Date: January 17, 2025

SECTION A

RESIDENCY IN CITY/COUNTY	COMMUNITY & CIVIC INVOLVEMENT	EDUCATIONAL EXPERIENCE	PROFESSIONAL EXPERIENCE	PARTICIPATION IN CITY EVENTS OR MEETINGS
Knowledge of area (10 pts)	Participation in City commissions and/or civic organizations (10 pts)	Application to field of City Operations (10 pts)	Understanding local municipal ordinances (10 pts)	Attendance or participation at past or current City Services & Improvement Commission Meetings (10 pts)

SECTION B – QUESTIONS (10 points each)

- Why did you apply for this commission? Always involved in the community
- What do you see as the role of a Public Works Commission member? Understand what the projects are and help shape them.
- What is your perception of the City's future and how can you facilitate it? Future looks pretty good. changes to the south of us, Pund, Sea Haven, shopping continue to expand. It further growth/cation
- Do you have ideas for improvement to services offered or to enhance the over all appearance of Marina? See next page
- Why are you the best choice for this position? Doing it for the right reasons. He will take the new commissioners on a tour. Marina is a beautiful town!

Comments:

Qualified: (☒) yes () no

Recommended for further consideration by City Council (☒) yes () no

Evaluated by: EG

SECTION C - SCORING

Sec. A	Residency / Knowledge of Area	Involvement / Participation	Education Experience	Profession Experience	Attendance / Participation in meetings	Total Points for Section A
	10 10 <u>8</u>	10 <u>8</u>	8	8	10	44
Sec. B	Question 1	Question 2	Question 3	Question 4	Question 5	Total Points for Section B
	8	8	8	7	9	40

Grand Total 84

Steve Hunt.

4. PW Director Hernandez is on top of it with "My Marina" and the app. Steve wants to be able to easily communicate with the city leaders. At the moment, nothing is easy to do on the website.

Would like to see beautification; decorate the roundabouts.

The city doesn't have a heart, no downtown.

We should market the mountain bike trails. Instead of in Monterey, people could start in Marina. Bring your bike!

INTERVIEW EVALUATION FORM

PUBLIC WORKS COMMISSION

APPLICANT

Name: Steve Hunt

Date: January 17, 2025

SECTION A

RESIDENCY IN CITY/COUNTY	COMMUNITY & CIVIC INVOLVEMENT	EDUCATIONAL EXPERIENCE	PROFESSIONAL EXPERIENCE	PARTICIPATION IN CITY EVENTS OR MEETINGS
Knowledge of area (10 pts)	Participation in City commissions and/or civic organizations (10 pts)	Application to field of City Operations (10 pts)	Understanding local municipal ordinances (10 pts)	Attendance or participation at past or current City Services & Improvement Commission Meetings (10 pts)

SECTION B – QUESTIONS (10 points each)

1. Why did you apply for this commission?	<i>Involved in Community</i>
2. What do you see as the role of a Public Works Commission member?	<i>undertake projects, help shape them</i>
3. What is your perception of the City's future and how can you facilitate it?	<i>looks good. Marina has changed. Sea Hare</i>
4. Do you have ideas for improvement to services offered or to enhance the over all appearance of Marina?	
5. Why are you the best choice for this position?	<i>Do it for right reasons. My money & ppl</i>
Comments:	
Qualified: ☒ yes () no	
Recommended for further consideration by City Council (☒) yes () no	
Evaluated by: <i>[Signature]</i>	

SECTION C - SCORING

Sec. A	Residency / Knowledge of Area	Involvement / Participation	Education Experience	Profession Experience	Attendance / Participation in meetings	Total Points for Section A
	9	10	8	8	10	45
Sec. B	Question 1	Question 2	Question 3	Question 4	Question 5	Total Points for Section B
	6	6	6	7	8	32

Grand Total 77

3) Brass Tap, LaLa Grill, rooftop projects, $\frac{1}{2}$ sold

4) Easily communicate w/ ~~an~~ elected official,
deputy RA's

Better gateways Better advertising forum

City of Marina



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www.cityofmarina.org

CANDIDATE FOR PUBLIC SERVICE APPOINTMENT

Office Use Only

Received On: _____

Interview Date: _____

Registered Voter: Yes

☐ Approved ☐ Denied

Application Valid Thru

Committee/Commission Applying for: Public Works Commisson

Section A - General Information

Name (last, first, middle): Rouland, Stephen, C

Home Address (address, city): _____ Marina

Home Phone: (_____) _____ Business Phone: _____ Fax Number: _____

E-Mail: scrouland@gmail.com

Employer: retired Address: _____

Section B - Residency

Length of Residency in the City of Marina: 15 (yrs.) Length of Residency in Monterey County 17 (yrs.)

Are you a registered voter in Marina? X yes _____ no

Section C - Questionnaire

How many hours can you devote to the Commission / Committee per month? 4 (hrs.)

**Please include years or period of membership or service below.*

If additional space needed, please feel free to attach additional pages to application.

1) Educational Background: Rutgers University, Batchelor of Science, Business Administration

2) Occupational Experience: Computer Science, Software Developer, Insurance industry.
Sr. Project Manager Software development, Insurance industry

3) Professional or technical organization memberships: _____

211 Hillcrest Avenue
Marina, California 93933
(831) 884-1278 (831) 384-9148 (fax)

4) Civic or Community experience, group memberships, or previous service appointments: _____

Currently serving as Marina Public Works volunteer Commissioner

Vice President and Treasurer automobile club

Running for secretary of local Porsche automobile Club.

5) Experience and or knowledge pertaining to the area of interest: _____

Currently serving as Marina Public Works volunteer Commissioner

I hereby place my signature below which constitutes that the information on this form are true and correct.



Signature

12/9/24

Date

211 Hilicrest Avenue
Marina, California 93933
(831) 884-1278 (831) 384-9148 (fax)

City of Marina



City of Marina
211 HILLCREST AVENUE
MARINA, CA 93933
831-884-1278; FAX 831-384-9148
www.cityofmarina.org

Verification of Voter Registration

I, Stephen C. Rouland, hereby declare that I am a registered voter in the City of Marina at the address indicated below and that the following information is true and correct:

(Please Print or type)

Name: Stephen Rouland

Address: [REDACTED]

City: Marina, California 93933

Phone Number: (home) [REDACTED] (work)

Fax Number (if any):

Email Address: [REDACTED]

Dated this 9th day of December, 20 24

[REDACTED]
Signature

Monterey County Elections Department

2 Yes, registered voter of Marina

 No, not a registered voter of Marina

[Signature]
Signature of MCED Verifying

211 Hillcrest Avenue
Marina, California 93933
(831) 884-1278 (831) 384-9148 (fax)

INTERVIEW EVALUATION FORM

PUBLIC WORKS COMMISSION

APPLICANT

Name: Stephen Rouland

Date: January 17, 2025

SECTION A

RESIDENCY IN CITY/COUNTY	COMMUNITY & CIVIC INVOLVEMENT	EDUCATIONAL EXPERIENCE	PROFESSIONAL EXPERIENCE	PARTICIPATION IN CITY EVENTS OR MEETINGS
Knowledge of area (10 pts)	Participation in City commissions and/or civic organizations (10 pts)	Application to field of City Operations (10 pts)	Understanding local municipal ordinances (10 pts)	Attendance or participation at past or current City Services & Improvement Commission Meetings (10 pts)

SECTION B - QUESTIONS (10 points each)

1. Why did you apply for this commission?	<i>Excited by new PW Dir. traffic background</i>
2. What do you see as the role of a Public Works Commission member?	<i>Focus on how to improve infrastructure</i>
3. What is your perception of the City's future and how can you facilitate it?	<i>Large need for infrastructure finance</i>
4. Do you have ideas for improvement to services offered or to enhance the over all appearance of Marina?	<i>glad to see</i>
5. Why are you the best choice for this position?	<i>15 yr resident, on PW. Perfect Attendance</i>
Comments: <i>walk bike down ground talk to people learn about street project status / infrastructure</i>	
Qualified: (X) yes () no	
Recommended for further consideration by City Council (X) yes () no	
Evaluated by: <i>Bruce D.</i>	

SECTION C - SCORING

Sec. A	Residency / Knowledge of Area	Involvement / Participation	Education Experience	Profession Experience	Attendance / Participation in meetings	Total Points for Section A
	8	10	8	7	10	43
Sec. B	Question 1	Question 2	Question 3	Question 4	Question 5	Total Points for Section B
	8	7	8	7	8	38

Grand Total 81

- 1) Like Ismael's energy to address backlogs + planning to address needs
- 3) 02 of prevention with a 16 of cure
new parks, maintaining them. Public Safety, streetlights important. Analytical probing question is what Stephen can do. Is there a maintenance plan.
Exposure to top priority list
Wants condition of projects from yellow red +
Who's responsible
- 4) website improvements to free up staff and understand public priority
- 5) interested in design, constructing, maint. of infrastructure
Interested in staff, budget, + maintaining infrastructure.

INTERVIEW EVALUATION FORM

PUBLIC WORKS COMMISSION

APPLICANT

Name: Stephen Rouland

Date: January 17, 2025

SECTION A

RESIDENCY IN CITY/COUNTY	COMMUNITY & CIVIC INVOLVEMENT	EDUCATIONAL EXPERIENCE	PROFESSIONAL EXPERIENCE	PARTICIPATION IN CITY EVENTS OR MEETINGS
Knowledge of area (10 pts)	Participation in City commissions and/or civic organizations (10 pts)	Application to field of City Operations (10 pts)	Understanding local municipal ordinances (10 pts)	Attendance or participation at past or current City Services & Improvement Commission Meetings (10 pts)

SECTION B – QUESTIONS (10 points each)

- Why did you apply for this commission? *Interested in what's happening in government. Excited about new PW Director.*
- What do you see as the role of a Public Works Commission member? *Wants to find out how they can be of greater value. + see other page*
- What is your perception of the City's future and how can you facilitate it? *} See other page.*
- Do you have ideas for improvement to services offered or to enhance the over all appearance of Marina? *} See other page.*
- Why are you the best choice for this position? *15-year resident, current PW Comm, Perfect attendance, actively engaged in the meetings. Excited about PW Director, part. maintenance.*

Comments:

Qualified: (X) yes () no

Recommended for further consideration by City Council (X) yes () no

Evaluated by: *ES*

SECTION C - SCORING

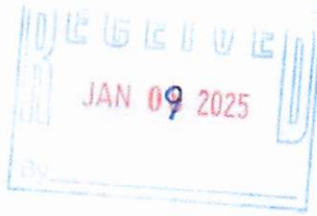
Sec. A	Residency / Knowledge of Area	Involvement / Participation	Education Experience	Profession Experience	Attendance / Participation in meetings	Total Points for Section A
	8	8	8	8	10	42
Sec. B	Question 1	Question 2	Question 3	Question 4	Question 5	Total Points for Section B
	8	7	9	7	9	40

Grand Total 82

Stephen Rowland

2. Wants to find out how they can be of greater value. He takes the meetings seriously and participates.
3. Is expecting large requests for finances to improve the infrastructure. Make sure that maintenance is done, to avoid neglect and potential replacement. "An ounce of prevention is worth a pound of cure." He is glad to see participation from residents. He is an analytical person, asks lots of questions for clarity. How do we get exposure to what the projects are?
4. Website/app for people to report. It frees up staff time and you find out what the public thinks is to be important.

City of Marina



City of Marina
211 HILLCREST AVENUE
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831- 884-1278; FAX 831- 384-9148
www.ci.marina.ca.us

Office Use Only

Received On: _____
Interview Date: 4/1/25
Registered Voter: Yes
☐ Approved ☐ Denied
Application Valid Thru _____

CANDIDATE FOR PUBLIC SERVICE APPOINTMENT

Committee/Commission Applying for: PUBLIC WORKS COMMISSION

Section A - General Information

Name (last, first, middle): FELTON JAMES (JIM) LOFGREN
Home Address (address, city): [REDACTED] DRIVE
Home Phone: [REDACTED] Cell Phone: [REDACTED] Fax Number: _____
E-Mail: [REDACTED]
Employer: RETIRED Address: _____

Section B - Residency

Length of Residency in the City of Marina: 34 (yrs.) Length of Residency in Monterey County 36 (yrs.)
Are you a registered voter in Marina? ☒ yes ☐ no

Section C - Questionnaire

How many hours can you devote to the Commission / Committee per month? 6 (hrs.)

**Please include years or period of membership or service below.
If additional space needed, please feel free to attach additional pages to application.*

- 1) Educational Background: BACHELOR OF ARCHITECTURE (5 YEAR-
120 HOUR PROFESSIONAL DEGREE) IN 1972 12 HOURS POST GRADUATE
- 2) Occupational Experience: CITY PLANNER FOR 31+ YEARS (19 WITH
CITY OF MARINA AND 12 WITH CITY OF LINCOLN-LANCASTER CO.
PLANNING DEPARTMENT) 8 YEARS OTHER WORK (DESIGN, CAD, SURVEYING)
- 3) Professional or technical organization memberships: _____

- 4) Civic or Community experience, group memberships, or previous service appointments: 2009-2013
CITIZENS FOR SUSTAINABLE MARINA, 2011-2014 MONTEREY CO.
HOUSING ADVISORY COMMITTEE, 2013-2017 MCWD WATER
CONSERVATION COMMISSION, 2021 MARINA P.W. COMMISSION
- 5) Experience and or knowledge pertaining to the area of interest: ARCHITECTURE, CITY PLANNING
URBAN DESIGN, LANDSCAPE DESIGN, SUSTAINABLE AND HUMAN
SCALE DESIGN

I hereby place my signature below which constitutes that the information on this form are true and correct.

Signature

Date

1/9/2025



Verification of
Voter Registration

I, JAMES L. FELTON, hereby declare that I am a registered voter in the City of Marina at the address indicated below and that the following information is true and correct:

(Please Print or type)

Name: JAMES L. FELTON

Address: [REDACTED] DRIVE

City: MARINA Marina, California 93933

Phone Number: (home) [REDACTED] (work) [REDACTED]

Fax Number (if any): _____

Email Address: [REDACTED]

Dated this 9th day of JANUARY, 20 25.

[REDACTED]

Signature

Monterey County Elections Department	
☒	Yes, registered voter of Marina
☐	No, not a registered voter of Marina
<u>[Signature]</u>	
Signature of MCED Verifying	

INTERVIEW EVALUATION FORM

PUBLIC WORKS COMMISSION

APPLICANT

Name: Jim Felton

Date: January 17, 2025

SECTION A

RESIDENCY IN CITY/COUNTY	COMMUNITY & CIVIC INVOLVEMENT	EDUCATIONAL EXPERIENCE	PROFESSIONAL EXPERIENCE	PARTICIPATION IN CITY EVENTS OR MEETINGS
Knowledge of area (10 pts)	Participation in City commissions and/or civic organizations (10 pts)	Application to field of City Operations (10 pts)	Understanding local municipal ordinances (10 pts)	Attendance or participation at past or current City Services & Improvement Commission Meetings (10 pts)

SECTION B – QUESTIONS (10 points each)

1. Why did you apply for this commission?	<i>Ken Gray talked him into it. Want good things to happen</i>
2. What do you see as the role of a Public Works Commission member?	<i>provide diff perspective on facility</i>
3. What is your perception of the City's future and how can you facilitate it?	<i>Marina has big impact on Peninsula</i>
4. Do you have ideas for improvement to services offered or to enhance the over all appearance of Marina?	<i>Re: RB/DMB</i>
5. Why are you the best choice for this position?	<i>around the block a time or two, know stuff</i>
Comments:	<i>Planning experience since 1960's</i>
Qualified: (☒) yes () no	
Recommended for further consideration by City Council (☒) yes () no	
Evaluated by: <i>[Signature]</i>	

SECTION C - SCORING

Sec. A	Residency / Knowledge of Area	Involvement / Participation	Education Experience	Profession Experience	Attendance / Participation in meetings	Total Points for Section A
	<i>9</i>	<i>10</i>	<i>8</i>	<i>9</i>	<i>10</i>	<i>46</i>
Sec. B	Question 1	Question 2	Question 3	Question 4	Question 5	Total Points for Section B
	<i>7</i>	<i>6</i>	<i>6</i>	<i>7</i>	<i>7</i>	<i>33</i>

Grand Total *79*

- 1) in Marina. Has ~~ideas~~ ideas to improve walkability, bike paths.
- 2) Improvements.
- 3) Can help on margins. Want walkable bicyclable town.
- 4) set the tone for Marina's appearance. ~~Remove~~
Want good diet on Res Rd ~~from~~ and BOMB.

INTERVIEW EVALUATION FORM

PUBLIC WORKS COMMISSION

APPLICANT

Name: Jim Felton

Date: January 17, 2025

SECTION A

RESIDENCY IN CITY/COUNTY	COMMUNITY & CIVIC INVOLVEMENT	EDUCATIONAL EXPERIENCE	PROFESSIONAL EXPERIENCE	PARTICIPATION IN CITY EVENTS OR MEETINGS
Knowledge of area (10 pts)	Participation in City commissions and/or civic organizations (10 pts)	Application to field of City Operations (10 pts)	Understanding local municipal ordinances (10 pts)	Attendance or participation at past or current City Services & Improvement Commission Meetings (10 pts)

SECTION B – QUESTIONS (10 points each)

1. Why did you apply for this commission? *Originally: because Ken Gray asked him. Reapplied because he wants to see good things happening in Marina, like bike paths and pedestrians.*

2. What do you see as the role of a Public Works Commission member? *See other page.*

3. What is your perception of the City's future and how can you facilitate it? *See other page.*

4. Do you have ideas for improvement to services offered or to enhance the over all appearance of Marina? *See other page.*

5. Why are you the best choice for this position? *Has been around the block a few times and knows a thing or two. Has been an urbanist since the 60's.*

Comments:

Qualified: (☒) yes () no

Recommended for further consideration by City Council (☒) yes () no

Evaluated by: *GF*

SECTION C - SCORING

Sec. A	Residency / Knowledge of Area	Involvement / Participation	Education Experience	Profession Experience	Attendance / Participation in meetings	Total Points for Section A
	8	8	9	9	9	41
Sec. B	Question 1	Question 2	Question 3	Question 4	Question 5	Total Points for Section B
	8	6	9	7	8	38

Grand Total 79

Jim Felton

2. Provide different perspective on facilities/improvements.
He is glad to see PW do this.
3. Marina is in an enviable situation, there aren't many places with so much development/growth. You can make a lot of progress with baby steps; he can help with this. Walkability and bike lanes.
4. Reservation Rd. and Del Monte Blvd. set the tone for the appearance of Marina, we should concentrate on beautifying those 2 roads. He would like to see driving lanes removed and still thinks that there could be a roundabout at the Reservation/DMB intersection.
~~Walkability and~~



DATE: JANUARY 27, 2025

TO: MARINA CITY COUNCIL

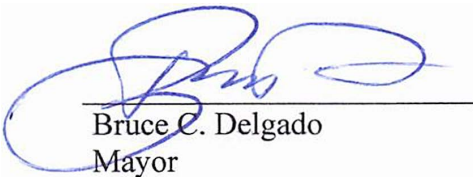
FROM: PLANNING COMMISSION INTERVIEW PANEL

SUBJECT: RECOMMENDATION FOR APPOINTMENTS

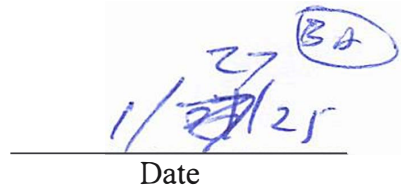
We, the undersigned members of the Planning Commission Interview Panel, hereby make the following recommendation to the City Council for consideration to fill three (3) seats based on interviews conducted on January 24, 2025, and January 27, 2025.

THREE APPOINTMENTS. TERM EXPIRING FEBRUARY 2027

1. Glean Woodson
2. Victor Jacobson
3. Srinivas Rana



Bruce C. Delgado
Mayor



Date

Kathy Biala
Council Member
Planning Commission Liaison

Date

City of Marina



City of Marina
211 HILLCREST AVENUE
MARINA, CA 93933
831- 884-1278; FAX 831- 384-9148
www.cityofmarina.org

Office Use Only

Received On: _____
Interview Date: 1/27/25
Registered Voter: Yes
☐ Approved ☐ Denied
Application Valid Thru _____

CANDIDATE FOR PUBLIC SERVICE APPOINTMENT

Committee/Commission Applying for: Planning Commission

Section A - General Information

Name (last, first, middle): Woodson, Glenn Joseph

Home Address (address, city): Marina, CA 93933

Home Phone: _____ Business Phone: _____ Fax Number: N/A

E-Mail: _____

Employer: Self employed (Pending US Government) Address: Work from home

Section B - Residency

Length of Residency in the City of Marina: 9 (yrs.) Length of Residency in Monterey County 19 (yrs.)

Are you a registered voter in Marina? X yes _____ no

Section C - Questionnaire

How many hours can you devote to the Commission / Committee per month? 20 (hrs.)

**Please include years or period of membership or service below.*

If additional space needed, please feel free to attach additional pages to application.

1) Educational Background: BS Civil Engineering (Florida Tech), MS Defense Analysis (NPS) along with multiple courses: Lean Six Sigma Black Belt, Community Planning, Program Management, Leadership

2) Occupational Experience: With 30 years of experience, I have led the creation of comprehensive general plans for the military, managed projects up to \$100M and shaped key regulations policies and regulations as an engineer and program manager. My expertise spans government, civil/environmental engineering, healthcare, tech, and social media.

3) Professional or technical organization memberships: American Society of Civil Engineers, Veterans of Foreign Wars, American Legion, Disabled American Veterans, Scouting America (Boy Scouts of America), Six Sigma (process improvement)

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Marina, California 93933
(831) 884-1278 (831) 384-9148 (fax)

4) Civic or Community experience, group memberships, or previous service appointments: 4.75 years Marina Planning Commission (last year as Chair), over 15 years as youth sports coach, over 15 years as scout leader, 5 years board member of PTA/PTSA within MPUSD schools, 2 years president of Sierra Educational Foundation

5) Experience and or knowledge pertaining to the area of interest: My experience as a current planning commissioner, combined with 20 years as a military leader, has given me a unique perspective on strategic and effective governance. My background in civil engineering and technical expertise allows me to evaluate complex projects and infrastructure with precision. Additionally, my knowledge of how regulations are written ensures that that I can contribute to well-informed, compliant planning decisions for the city's future.

I hereby place my signature below which constitutes that the information on this form are true and correct.


Glenn Woodson

Digitally signed by Glenn Woodson
DN: cn=Glenn Woodson, o=eu, email=glenn.woodson@gmail.com, c=US
Date: 2024.12.20 06:10:01 -0800

Signature

December 20, 2024

Date

211 Hillcrest Avenue
Marina, California 93933
(831) 884-1278 (831) 384-9148 (fax)



Verification of Voter Registration

I, Glenn Joseph Woodson, hereby declare that I am a registered voter in the City of Marina at the address indicated below and that the following information is true and correct:

(Please Print or type)

Name: Glenn Joseph Woodson

Address: [REDACTED]

City: Marina CA 93933 Marina, California 93933

Phone Number: (home) [REDACTED] (work) [REDACTED]

Fax Number (if any): N/A

Email Address: [REDACTED]

Dated this day of 20th day of December, 20 24

Glenn Woodson

Digitally signed by Glenn Woodson
DN: cn=Glenn Woodson, o=City of Marina
email=glenn.woodson@cityofmarina.org, c=US
Date: 2024.12.20 06:07:35 -0800

Signature

Monterey County Elections Department

☒

Yes, registered voter of Marina

☐

No, not a registered voter of Marina

[Signature]

Signature of MCED Verifying

INTERVIEW EVALUATION FORM

PLANNING COMMISSION

APPLICANT

Name: Glenn Woodson

Date: January 27, 2025

SECTION A

RESIDENCY IN CITY/COUNTY	COMMUNITY & CIVIC INVOLVEMENT	EDUCATIONAL EXPERIENCE	PROFESSIONAL EXPERIENCE	ATTENDANCE OR PARTICIPATION AT PAST PLANNING COMMISSION MEETINGS
Knowledge of area (10 pts)	Participation in City commissions and/or civic organizations (10 pts)	Application to field of planning and zoning (10 pts)	Understanding local municipal planning or development ordinances (10 pts)	Attendance or participation at past or current Planning Commission Meetings (10 pts)

SECTION B - QUESTIONS (10 points each) "making a difference" / wish to develop newer commissioners, encourage them to ask questions +

- Why did you apply for this commission? *make motions / have been past active member + Chair, explosion of growth in city!*
- What do you see as the role of a Planning Commissioner? *Ensure transparency in important decision-making (DVSP, GP) / update of processes*
- What is your perception of the City's future and how can you facilitate it? *growth ↑ 40-50% in 10 yrs / growing pains / challenge for afford. housing / ed. permits / zoning appeals process*
- What is your understanding of the City's General Plan and its function? *city's long term strategic plan over 20 yrs / updates necessary with GP and spec. plans*
- Why are you the best choice for this position? *provided impartial direction + leadership / aware also of a time for "new blood" on PC membership / has leadership ability, knowledge base, + desire to serv.*

Comments: *A= current Chair, applicant has demonstrated diplomacy + inclusivity of commissioners and the public, shows respect to all, asks important questions, fosters commissioners' development.*

Qualified: ☒ yes ☐ no

Recommended for further consideration by City Council ☒ yes ☐ no

Evaluated by: Kathy Brala

SECTION C - SCORING

Sec. A	Residency / Knowledge of Area	Involvement / Participation	Education Experience	Profession Experience	Attendance / Participation in meetings	Total Points for Section A
	10	10	9	10	10	49
Sec. B	Question 1	Question 2	Question 3	Question 4	Question 5	Total Points for Section B
	10	8	8	9	10	45

Grand Total 94

INTERVIEW EVALUATION FORM

PLANNING COMMISSION

APPLICANT

Name: Glenn Woodson

Date: January 27, 2025

SECTION A

RESIDENCY IN CITY/COUNTY	COMMUNITY & CIVIC INVOLVEMENT	EDUCATIONAL EXPERIENCE	PROFESSIONAL EXPERIENCE	ATTENDANCE OR PARTICIPATION AT PAST PLANNING COMMISSION MEETINGS
Knowledge of area (10 pts)	Participation in City commissions and/or civic organizations (10 pts)	Application to field of planning and zoning (10 pts)	Understanding local municipal planning or development ordinances (10 pts)	Attendance or participation at past or current Planning Commission Meetings (10 pts)

SECTION B – QUESTIONS (10 points each)

- Why did you apply for this commission? *making a diff. Has done a good job integrating w/ staff*
- What do you see as the role of a Planning Commissioner? *Transparency, etc. for transparency + DTSP*
- What is your perception of the City's future and how can you facilitate it? *Strong in 15-20 years*
- What is your understanding of the City's General Plan and its function? *Coherent, consistent, where it can provide position (enrich)*
- Why are you the best choice for this position? *4-yr level, can provide position (enrich)*

Comments:

Qualified: (☒) yes () no

Recommended for further consideration by City Council (☒) yes () no

Evaluated by: *[Signature]*

SECTION C - SCORING

Sec. A	Residency / Knowledge of Area	Involvement / Participation	Education Experience	Profession Experience	Attendance / Participation in meetings	Total Points for Section A
	10	10	9	10	10	49
Sec. B	Question 1	Question 2	Question 3	Question 4	Question 5	Total Points for Section B
	7	7	8	8	8	38

Grand Total 87

1) Biggest Challenge - Shift day, great job but the members need to speed up.
Summer + Galia (new) and a Vic Paul (old)
Staying on will help other communities see it holistically.

2) Input to General Plan - day to day - plans zoning updates, regulations

3) over 30,000. How do we grow to medium size. Not a ~~se~~ gentrification but for values are going up

How do we move ~~that~~ RWA and fair market value relate? Rental price ↑ more ↑ controlled

SLR, one community role is to ensure what's

good for marine is understood by seaside, CSU
Guido + staff can handle negotiations at community

4) Modifiak - mes - This city

City of Marina



City of Marina
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831- 884-1278; FAX 831- 384-9148
www.cityofmarina.org

CANDIDATE FOR PUBLIC SERVICE APPOINTMENT

Committee/Commission Applying for: Planning Commission

Office Use Only

Received On: _____
Interview Date: 1/24/25
Registered Voter: yes
☐ Approved ☐ Denied
Application Valid Thru _____

Section A - General Information

Name (last, first, middle): Jacobson, Victor J.
Home Address (address, city): [REDACTED] Marina, CA 93933
Home Phone: [REDACTED] Business Phone: N/A Fax Number: N/A
E-Mail: [REDACTED]
Employer: Retired Address: _____

Section B - Residency

Length of Residency in the City of Marina: 25 (yrs.) Length of Residency in Monterey County 36 (yrs.)
Are you a registered voter in Marina? ☒ yes ☐ no

Section C - Questionnaire

How many hours can you devote to the Commission / Committee per month? 24 (hrs.)

**Please include years or period of membership or service below.
If additional space needed, please feel free to attach additional pages to application.*

- 1) Educational Background: B.S. Business, Regis University,
Denver, Co.
- 2) Occupational Experience: 27 yrs in Corrections, Architectural Programming,
Retired Executive Xerox Corp.
- 3) Professional or technical organization memberships: B.O.D. Pebble Beach Junior Golf,
B.O.D. Pacific Grove Golf Club, Northern CA Golf Association,
U.S. Golf Association

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(831) 884-1278 (831) 384-9148 (fax)

- 4) Civic or Community experience, group memberships, or previous service appointments: 2 terms
Marina Planning Commission, Volunteer SPCA,
Volunteer Pebble Beach Junior Golf, Volunteer
First Tee of MC, Volunteer, AT&T Pebble Beach, First Tee Champions
- 5) Experience and or knowledge pertaining to the area of interest: Architectural
Programming, 2 Term Marina Planning
Commissioner

I hereby place my signature below which constitutes that the information on this form are true and correct.


Signature

12/19/24
Date

City of Marina



City of Marina
211 HILLCREST AVENUE
MARINA, CA 93933
831- 884-1278; FAX 831- 384-9148
www.cityofmarina.org

Verification of Voter Registration

I, Victor J. Jacobsen, hereby declare that I am a registered voter in the City of Marina at the address indicated below and that the following information is true and correct:

(Please Print or type)

Name: Victor James Jacobsen

Address: [REDACTED]

City: Marina Marina, California 93933

Phone Number: (home) [REDACTED] (work) N/A

Fax Number (if any): N/A

Email Address: [REDACTED]

Dated this 9 day of December, 20 24.

[Signature]
Signature

Monterey County Elections Department

☒ Yes, registered voter of Marina

☐ No, not a registered voter of Marina

[Signature]
Signature of MCED Verifying

211 Hillcrest Avenue
Marina, California 93933
(831) 884-1278 (831) 384-9148 (fax)

INTERVIEW EVALUATION FORM PLANNING COMMISSION

APPLICANT

Name: Victor Jacobsen

Date: January 24, 2025

SECTION A

RESIDENCY IN CITY/COUNTY	COMMUNITY & CIVIC INVOLVEMENT	EDUCATIONAL EXPERIENCE	PROFESSIONAL EXPERIENCE	ATTENDANCE OR PARTICIPATION AT PAST PLANNING COMMISSION MEETINGS
Knowledge of area (10 pts)	Participation in City commissions and/or civic organizations (10 pts)	Application to field of planning and zoning (10 pts)	Understanding local municipal planning or development ordinances (10 pts)	Attendance or participation at past or current Planning Commission Meetings (10 pts)

SECTION B – QUESTIONS (10 points each)

- Why did you apply for this commission? *enjoys PC, learn about city / likes involvement + meeting people.*
- What do you see as the role of a Planning Commissioner? *Reviewing, understanding + analyzing dev. projects / synth. input commission + community for Council recommendations*
- What is your perception of the City's future and how can you facilitate it? *Huge growth + dev, implement Housing Element, live up to diligent about infrastructure to keep up with growth.*
- What is your understanding of the City's General Plan and its function? *goals of supporting low income residents*
- Why are you the best choice for this position? *Experienced, diligent, not afraid of controversial issues / represent the community well / like commission diversity.*

Comments: *In observation of applicant's participation on PC, he has shown tremendous growth from a previous term + now is highly participatory, creates culture of respect + thoughtful comments, comes prepared for the meetings.*

Qualified: (X) yes () no

Recommended for further consideration by City Council (X) yes () no

Evaluated by: *Kathy Biala*

SECTION C - SCORING

Sec. A	Residency / Knowledge of Area	Involvement / Participation	Education Experience	Profession Experience	Attendance / Participation in meetings	Total Points for Section A
	9	9	8	8	10	44
Sec. B	Question 1	Question 2	Question 3	Question 4	Question 5	Total Points for Section B
	9	9	10	9	9	46

Grand Total 90

INTERVIEW EVALUATION FORM

PLANNING COMMISSION

APPLICANT

Name: Victor Jacobsen

Date: January 24, 2025

SECTION A

RESIDENCY IN CITY/COUNTY	COMMUNITY & CIVIC INVOLVEMENT	EDUCATIONAL EXPERIENCE	PROFESSIONAL EXPERIENCE	ATTENDANCE OR PARTICIPATION AT PAST PLANNING COMMISSION MEETINGS
Knowledge of area (10 pts)	Participation in City commissions and/or civic organizations (10 pts)	Application to field of planning and zoning (10 pts)	Understanding local municipal planning or development ordinances (10 pts)	Attendance or participation at past or current Planning Commission Meetings (10 pts)

SECTION B – QUESTIONS (10 points each)

- Why did you apply for this commission? *Enjoy it, learned a lot are making. Want to be part of it*
- What do you see as the role of a Planning Commissioner? *Review, understand, analyze development*
- What is your perception of the City's future and how can you facilitate it? *Since 1975 come together after 50 yrs*
- What is your understanding of the City's General Plan and its function? *Major footprint of city - boundaries, zoning, bible for city but out dated*
- Why are you the best choice for this position? *Experienced at PC understand it. Diligent in work. Not afraid to be controversial. Represent community well. Like City Council diversity, even as an old white guy*

Comments: *Experienced at PC understand it. Diligent in work. Not afraid to be controversial. Represent community well. Like City Council diversity, even as an old white guy*

Qualified: (☒) yes () no

Recommended for further consideration by City Council (☒) yes () no

Evaluated by: *Bruce D*

SECTION C - SCORING

Sec. A	Residency / Knowledge of Area	Involvement / Participation	Education Experience	Profession Experience	Attendance / Participation in meetings	Total Points for Section A
	<i>8</i>	<i>10</i>	<i>8</i>	<i>8</i>	<i>10</i>	<i>44</i>
Sec. B	Question 1	Question 2	Question 3	Question 4	Question 5	Total Points for Section B
	<i>8</i>	<i>10</i>	<i>8</i>	<i>8</i>	<i>8</i>	<i>42</i>

Grand Total

86

- 1) future. Connects him to people.
- 2) incl GP ~~as~~ ensure city council get solid recommendation.
Represent people of Marina
- 3) lot of growth, new housing, challenge infrastructure of the Housing Element. It has to stop at some point or we can't support that. Modern City where people want to come shop + hang out. He will remain active diligent re: growth + PC
Next couple years w/ Marina Station and water, roads, Hwy 1
Congestion. Must ensure housing is built to comply w/ Element but ~~be~~ must ensure affordable \$8000 HH income not enough.
- 4) new GP thru 2045, ~~goals b~~ All we do comes back to GP
incl Specific Plan

City of Marina



City of Marina
211 HILLCREST AVENUE
MARINA, CA 93933
831- 884-1278; FAX 831- 384-9148
www.cityofmarina.org

Office Use Only

Received On: _____
Interview Date: 1/24/25
Registered Voter: yes
☐ Approved ☐ Denied
Application Valid Thru

CANDIDATE FOR PUBLIC SERVICE APPOINTMENT

Committee/Commission Applying for: Planning Commission

Section A - General Information

Name (last, first, middle): Rana, Surinder K
Home Address (address, city): _____ Marina CA 93933
Home Phone: _____ Business Phone: _____ Fax Number: _____
E-Mail: _____
Employer: DLIFLC Monterey Address: 400 Gigling Road Seaside CA 93955

Section B - Residency

Length of Residency in the City of Marina: 24 (yrs.) Length of Residency in Monterey County 25 (yrs.)
Are you a registered voter in Marina? Yes yes _____ no

Section C - Questionnaire

How many hours can you devote to the Commission / Committee per month? 5-8 (hrs.)

**Please include years or period of membership or service below.
If additional space needed, please feel free to attach additional pages to application.*

- 1) Educational Background: Doctorate in Education
- 2) Occupational Experience: 2005-current -DLIFLC Monterey; 2001-2005 Naval Postgraduate School
1978-2001 (Indian Military)
- 3) Professional or technical organization memberships: Life Member, American Council for
Teaching of Foreign Languages (ACTFL)

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(831) 884-1278 (831) 384-9148 (fax)

4) Civic or Community experience, group memberships, or previous service appointments: _____
Active Planning Commission Members since 2020

5) Experience and or knowledge pertaining to the area of interest: _____
Active Planning Commission Members since 2020

I hereby place my signature below which constitutes that the information on this form are true and correct.



Signature

12/13/2024

Date

211 Hillcrest Avenue
Marina, California 93933
(831) 884-1278 (831) 384-9148 (fax)

City of Marina



City of Marina
211 HILLCREST AVENUE
MARINA, CA 93933
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www.cityofmarina.org

Verification of Voter Registration

I, Rana, Surinder K, hereby declare that I am a registered voter in the City of Marina at the address indicated below and that the following information is true and correct:

(Please Print or type)

Name: Surinder K Rana

Address: [REDACTED]

City: Marina Marina, California 93933

Phone Number: (home) [REDACTED] (work) [REDACTED]

Fax Number (if any): NA

Email Address: [REDACTED]

Dated this day of December 13, 2024.

[REDACTED]
Signature

Monterey County Elections Department

Yes Yes, registered voter of Marina

No No, not a registered voter of Marina

[Signature]
Signature of MCED Verifying

211 Hillcrest Avenue
Marina, California 93933
(831) 884-1278 (831) 384-9148 (fax)

INTERVIEW EVALUATION FORM

PLANNING COMMISSION

APPLICANT

Name: Surinder Rana

Date: January 24, 2025

SECTION A

RESIDENCY IN CITY/COUNTY	COMMUNITY & CIVIC INVOLVEMENT	EDUCATIONAL EXPERIENCE	PROFESSIONAL EXPERIENCE	ATTENDANCE OR PARTICIPATION AT PAST PLANNING COMMISSION MEETINGS
Knowledge of area (10 pts)	Participation in City commissions and/or civic organizations (10 pts)	Application to field of planning and zoning (10 pts)	Understanding local municipal planning or development ordinances (10 pts)	Attendance or participation at past or current Planning Commission Meetings (10 pts)

SECTION B - QUESTIONS (10 points each)

- Why did you apply for this commission? *"transformative time" for city/making positive contributions/able to give dissenting opinions*
- What do you see as the role of a Planning Commissioner? *contributing input/representing community/spokesperson/stands up*
- What is your perception of the City's future and how can you facilitate it? *city growing with new projects/felt we are going in the right direction/10 yrs MRCMA will be a major hub for region*
- What is your understanding of the City's General Plan and its function? *need for open discussion with public, leader in Indian community to promote awareness + participation*
- Why are you the best choice for this position? *Experience in job of PC + experience in life, contributes to the diversity of Merma. We are in final stages of GP/much discussion with dedicated resources but people's willingness to participate critical.*

Comments: *Pleased to see applicant re-application with further development + continued commitment to serve on PC at this period of huge planning + dev. in our city*

Qualified: ☒ yes () no

Recommended for further consideration by City Council ☒ yes () no

Evaluated by: *Kathy Biala*

SECTION C - SCORING

Sec. A	Residency / Knowledge of Area	Involvement / Participation	Education Experience	Profession Experience	Attendance / Participation in meetings	Total Points for Section A
	<i>8</i>	<i>7</i>	<i>10</i>	<i>9</i>	<i>9</i>	<i>43</i>
Sec. B	Question 1	Question 2	Question 3	Question 4	Question 5	Total Points for Section B
	<i>9</i>	<i>7</i>	<i>8</i>	<i>9</i>	<i>10</i>	<i>43</i>

Grand Total *86*

INTERVIEW EVALUATION FORM

PLANNING COMMISSION

APPLICANT

Name: Surinder Rana

Date: January 24, 2025

SECTION A

RESIDENCY IN CITY/COUNTY	COMMUNITY & CIVIC INVOLVEMENT	EDUCATIONAL EXPERIENCE	PROFESSIONAL EXPERIENCE	ATTENDANCE OR PARTICIPATION AT PAST PLANNING COMMISSION MEETINGS
Knowledge of area (10 pts)	Participation in City commissions and/or civic organizations (10 pts)	Application to field of planning and zoning (10 pts)	Understanding local municipal planning or development ordinances (10 pts)	Attendance or participation at past or current Planning Commission Meetings (10 pts)

SECTION B – QUESTIONS (10 points each)

- Why did you apply for this commission? *Like what we're doing, transformative time →*
- What do you see as the role of a Planning Commissioner? *give input & represent community →*
- What is your perception of the City's future and how can you facilitate it? *City growing like other cities, new projects →*
- What is your understanding of the City's General Plan and its function?
- Why are you the best choice for this position? *Overall vision. Plan for 20 yrs. Traffic, housing, aff. housing, middle - low income*

Comments: *experience on the job*
" " life
a rep for diversity & inclusion

Qualified: (X) yes () no

Recommended for further consideration by City Council (Y) yes () no

Evaluated by: *Bur*

SECTION C - SCORING

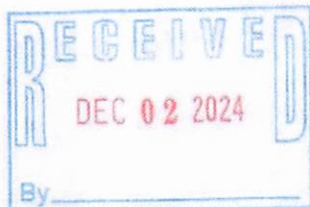
Sec. A	Residency / Knowledge of Area	Involvement / Participation	Education Experience	Profession Experience	Attendance / Participation in meetings	Total Points for Section A
	<i>8</i>	<i>10</i>	<i>10</i>	<i>10</i>	<i>10</i>	<i>48</i>
Sec. B	Question 1	Question 2	Question 3	Question 4	Question 5	Total Points for Section B
	<i>7</i>	<i>6</i>	<i>7</i>	<i>6</i>	<i>7</i>	<i>33</i>

Grand Total 81

20+

- 1) many projects coming in. lot of value to be put of it
Good learning experience + great satisfaction.
- 2) spokesman for community
- 3) city's approach + development plan comes out. New people coming, new
businesses, more tourism. may attract
more crime, positive orientation, open discussion,
critical analysis of challenges/issues.
Interacts a lot w/ community members, especially leading voice Indian Comm.

City of Marina



City of Marina
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MARINA, CA 93933
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www.ci.marina.ca.us

CANDIDATE FOR PUBLIC SERVICE APPOINTMENT

Office Use Only

Received On: _____
Interview Date: 1/24/25
Registered Voter: Yes
☐ Approved ☐ Denied
Application Valid Thru _____

Committee/Commission Applying for: Planning Commission

Section A - General Information

Name (last, first, middle): Keivanfar, Parvaneh

Home Address (address, city): Marina, CA 93933

Home Phone: _____ Business Phone: _____ Fax Number: _____

E-Mail: _____com

Employer: Defense Language Institute Address: 1759 Lewis Rd, Monterey, CA 93944

Section B - Residency

Length of Residency in the City of Marina: 1 (yrs.) Length of Residency in Monterey County 3.5 (yrs.)

Are you a registered voter in Marina? ☒ yes ☐ no

Section C - Questionnaire

How many hours can you devote to the Commission / Committee per month? 10 (hrs.)

**Please include years or period of membership or service below.
If additional space needed, please feel free to attach additional pages to application.*

1) Educational Background: Master's Degree in Applied Linguistics

2) Occupational Experience: Education, public work, marketing research, business

3) Professional or technical organization memberships: _____

Assistant Professor and Senator of Academic Senate at Defense Language Institute

Vice President of Academic Senate Executive Board at Defense Language Institute

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Marina, California 93933
(831) 884-1278 (831) 384-9148 (fax)

4) Civic or Community experience, group memberships, or previous service appointments: _____
Member of Environmental Commission of Seaside, California State Park Volunteer, Snowy Plover Guardian
Textline Crisis Helper, NorCal Resist Translator, Member of Translators Without Borders.

5) Experience and or knowledge pertaining to the area of interest: _____
Education, Environment, Public Work, Planning

I hereby place my signature below which constitutes that the information on this form are true and correct.



Signature

12/01/2024

Date

211 Hillcrest Avenue
Marina, California 93933
(831) 884-1278 (831) 384-9148 (fax)

City of Marina



City of Marina
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831- 884-1278; FAX 831- 384-9148
www.ci.marina.ca.us

Verification of
Voter Registration

I, Parvaneh Keivanfar, hereby declare that I am a registered voter in the City of Marina at the address indicated below and that the following information is true and correct:

(Please Print or type)

Name: Parvaneh Keivanfar

Address: [REDACTED]

City: Marina Marina, California 93933

Phone Number: (home) [REDACTED] (work) _____

Fax Number (if any): _____

Email Address: [REDACTED]com

Dated this 01 day of December, 20 24.

[REDACTED]
Signature

Monterey County Elections Department

Y Yes, registered voter of Marina

____ No, not a registered voter of Marina

[Signature]

Signature of MCED Verifying

211 Hillcrest Avenue
Marina, California 93933
(831) 884-1278 (831) 384-9148 (fax)

INTERVIEW EVALUATION FORM

PLANNING COMMISSION

APPLICANT

Name: Parvaneh Keivanfar

Date: January 24, 2025

SECTION A

RESIDENCY IN CITY/COUNTY	COMMUNITY & CIVIC INVOLVEMENT	EDUCATIONAL EXPERIENCE	PROFESSIONAL EXPERIENCE	ATTENDANCE OR PARTICIPATION AT PAST PLANNING COMMISSION MEETINGS
Knowledge of area (10 pts)	Participation in City commissions and/or civic organizations (10 pts)	Application to field of planning and zoning (10 pts)	Understanding local municipal planning or development ordinances (10 pts)	Attendance or participation at past or current Planning Commission Meetings (10 pts)

SECTION B – QUESTIONS (10 points each)

1. Why did you apply for this commission?	<i>Has experience as Seaside Environmental Commission / passion for the community</i>
2. What do you see as the role of a Planning Commissioner?	<i>Advisory to planners; hear from residents → developers / bridge between</i>
3. What is your perception of the City's future and how can you facilitate it?	<i>Help with new/old development / infrastructure / make more council members / bike paths / road safer</i>
4. What is your understanding of the City's General Plan and its function?	<i>Multiple sections for infrastructure / housing / involve different groups and experts / greener / playgrounds / new</i>
5. Why are you the best choice for this position?	<i>roads / new schools</i>
<i>provide benefits through opinions + ideas.</i>	
Comments: <i>would encourage applicant to re-apply, attend PC/Council/other commission meetings + continue to be involved in community volunteerism.</i>	
Qualified: () yes (X) no	
Recommended for further consideration by City Council () yes (X) no	
Evaluated by: <i>Kathy Biala</i>	

SECTION C - SCORING

Sec. A	Residency / Knowledge of Area	Involvement / Participation	Education Experience	Profession Experience	Attendance / Participation in meetings	Total Points for Section A
	7	7	8	7	5	34
Sec. B	Question 1	Question 2	Question 3	Question 4	Question 5	Total Points for Section B
	7	7	8	6	8	36

Grand Total 70

INTERVIEW EVALUATION FORM

PLANNING COMMISSION

APPLICANT

Name: Parvaneh Keivanfar

Date: January 24, 2025

SECTION A

RESIDENCY IN CITY/COUNTY	COMMUNITY & CIVIC INVOLVEMENT	EDUCATIONAL EXPERIENCE	PROFESSIONAL EXPERIENCE	ATTENDANCE OR PARTICIPATION AT PAST PLANNING COMMISSION MEETINGS
Knowledge of area (10 pts)	Participation in City commissions and/or civic organizations (10 pts)	Application to field of planning and zoning (10 pts)	Understanding local municipal planning or development ordinances (10 pts)	Attendance or participation at past or current Planning Commission Meetings (10 pts)

SECTION B – QUESTIONS (10 points each)

1.	Why did you apply for this commission? <i>Worked Service Environ. Center. Passion for community</i>	
2.	What do you see as the role of a Planning Commissioner? <i>Various jobs. Advising team to plan.</i>	
3.	What is your perception of the City's future and how can you facilitate it? <i>Active Development can see it in</i>	
4.	What is your understanding of the City's General Plan and its function? <i>city has been focused on development</i>	
5.	Why are you the best choice for this position?	
Comments: <i>Passion for community. Want to play a role. Have volunteered in various fields, good fit</i>		
Qualified: ☒ yes () no		
Recommended for further consideration by City Council () yes ☒ no		
Evaluated by: <i>B. Wess</i>		

SECTION C - SCORING

Sec. A	Residency / Knowledge of Area	Involvement / Participation	Education Experience	Profession Experience	Attendance / Participation in meetings	Total Points for Section A
	6	6	9	9	6	36
Sec. B	Question 1	Question 2	Question 3	Question 4	Question 5	Total Points for Section B
	6	6	7	6	7	32

Grand Total

68

- 1) Volunteer alot doing commission part way to save community
- 2) Seaside green planth how to implement. Target areas.
Gray commission comes w/ experts + listen to residents
give advice to people such as contractors.
City council hires professionals, civil engineers, developers. etc
is a bridge bet. contractors + city council/staff.
- 3) Sea Haven. Increased appreciate new growth aff. housing
want to contribute to development of city infrastructure
more modern infrastructure.
Want more bike paths, want to help w/ ports
Make rds safer. Build more aff. housing.
Make rds safer. Build more aff. housing.
- 4) Infrastructure + housing Multiple sections. Each section
is managed by diff. groups. Such as commissions, experts.
Maina going going green. More playgrounds, new rds
facilitate bike rds. Schools being upgraded.

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of February 4, 2025

**CITY COUNCIL TO CONSIDER ADOPTING RESOLUTION NO 2025-,
APPROVING FOUR APPOINTMENTS TO THE TREE COMMITTEE
FOR TWO-YEAR TERMS. THIS ACTION IS EXEMPT FROM
ENVIRONMENTAL REVIEW PER § 15378 OF THE CEQA GUIDELINES.**

RECOMMENDATION: It is recommended that the City Council consider:

1. Adopt Resolution No. 2025-, approving the appointment of four (4) community members to the Tree Committee for two-year terms from the date of the City Council action.
2. Find that this action is exempt from Environmental Review Per § 15378 of the CEQA Guidelines.

BACKGROUND

On November 21, 2023, the City Council extended the existing Tree Committee's term by one year or until January 1, 2025.

On April 16, 2024, the City Council adopted Ordinance No. 2024-04 to amend Marina Municipal Code (MMC) Section 17.62.090.A to allow a term of two (2) years for Tree Committee members.

On January 23, 2025, the Planning Commission appointed Richard St. John as the primary representative from the Planning Commission and Paul Cheng as the alternate. Further, the Commission approved Planning Commission Resolution No. 2025-03, recommending that the City Council approve the four members of the public to the Tree Committee.

STAFF ANALYSIS

The Tree Committee is a subcommittee of the Planning Commission. Its two main obligations are to make recommendations regarding tree removal permits and landmark trees to the Planning Commission or the Community Development Director depending on the project. The Committee consists of five members with four members that are recommended by the Planning Commission and appointed by the City Council¹. The fifth member is appointed by the Planning Commission with an alternate.

The Tree Committee has met nine times in the past two years since the Committee was re-established after the COVID pandemic in 2023. Three of the four previously appointed members of the Tree Committee have re-applied with one stepping down. All three returning members have excellent attendance at Tree Committee meetings and wish to return. The final applicant is new and has been interviewed by the Planning Commission Chair and staff. Further, all four members of the public have been recommended by the Planning Commission for a two-year term on the Tree Committee:

- Greg Simmons (Member since 2023)
- Jackie Gardner (Member since 2023)
- Jeff Markham (Member since 2023)
- Joey Silva (New member)

¹ Marina Municipal Code 17.62.090, Tree Committee, link: <https://marina.municipal.codes/Code/17.62.090>

ENVIRONMENTAL IMPACT

This item is not a project under CEQA per Article 20 Section 15378.

FISCAL IMPACT

None

CONCLUSION This request is submitted to the City Council for consideration and action.

Respectfully submitted:

Nicholas McIlroy, AICP,
Senior Planner

REVIEWED/CONCUR:

Guido Persicone, AICP, Director
Community Development Department
City of Marina

Layne P. Long
City Manager
City of Marina

RESOLUTION NO. 2025-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARINA
APPROVING FOUR NEW APPOINTMENTS TO THE TREE COMMITTEE FOR
TERMS OF TWO-YEAR FROM THE DATE OF THE CITY COUNCIL ACTION.

WHEREAS, on November 21, 2023, the City Council extended the existing Tree Committee's term by one year or until January 1, 2025.

WHEREAS, on April 16, 2024, the City Council adopted Ordinance No. 2024-04 to amend Marina Municipal Code (MMC) Section 17.62.090.A to allow a term of two (2) years for Tree Committee members.

WHEREAS, on January 23, 2025, the Commission approved Planning Commission Resolution No. 2025-03, recommending that the City Council approve the new appointments to the Tree Committee.

WHEREAS three of the four previously appointed members of the Tree Committee have re-applied with one stepping down. All three returning members have excellent attendance at Tree Committee meetings and wish to return. The final applicant is new and has been interviewed by the Planning Commission Chair and staff.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Marina do hereby appoint the following four people to the Tree Committee for a two-year term:

- Greg Simmons
- Jackie Gardner
- Jeff Markham
- Joey Silva

PASSED AND ADOPTED by the City Council of the City of Marina at a regular meeting duly held on the 4th day of February 2025, by the following vote:

AYES, COUNCIL MEMBERS:

NOES, COUNCIL MEMBERS:

ABSENT, COUNCIL MEMBERS:

ABSTAIN, COUNCIL MEMBERS:

Bruce Delgado, Mayor

ATTEST:

Anita Sharp, Deputy City Clerk

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of February 4, 2025

**CITY COUNCIL CONSIDER INTRODUCING ORDINANCE NO. 2025,
AMENDING ORDINANCES NOS. 90-8, 86-6, 85-3, AND 79-12 TO REVISE
THE COMPENSATION FOR MAYOR AND COUNCILMEMBERS**

REQUEST:

It is recommended that the City Council consider:

1. Consider introducing Ordinance No. 2025-, amending Ordinances Nos. 90-8, 86-6, 85-3, and 79-12 to revise the compensation for mayor and councilmembers
2. Provide direction regarding mayor and councilmember benefits.

BACKGROUND:

The attached ordinance (**EXHIBIT A – Proposed Ordinance**) is based on the direction from Council at the March 5th, 2024 meeting, to set the salary for the Mayor at \$2,250 and Councilmembers at \$2,000 per month. After Council discussion, a motion was passed directing staff to conduct further research regarding benefits packages, including current benefits offered to City employees.

As previously noted in the March 5th, 2024 report, the City of Marina is a charter city under California state law. Under the city's charter, the City Council has the authority to adopt an ordinance to increase salary for the mayor and city councilmembers.

The salary for the mayor and city councilmembers was last increased almost 34 years ago on September 4, 1990. (**EXHIBIT B, Ordinance No. 90-8**). Since that time, the cost of living alone has increased more than 300%. Additionally, as the city has grown in population and complexity, the hours required, and resources needed to prepare for and attend city council meetings and perform other functions of the city council have increased significantly. The current salary for the mayor is set at \$250 per month and a city councilmember at \$200 per month. These salaries are some of the lowest in the Monterey County area.

The California Legislature recognized this problem in 2023 and adopted Senate Bill 329 (Dodd) which authorized general law city council's to be able to enact an ordinance to provide a salary for a mayor and councilmembers based upon the population of the city and authorized the ability for that amount to be increased to not exceed 5% for each calendar year from the operative date of the last adjustment of the salary.

While the City of Marina is not a general law city and thus SB 329 is not applicable, as a reference point, SB 329 authorized cities with populations up to 35,000 to pay their city councilmembers salaries up to \$950 per month. The goal of the bill was to address recent inflationary increases and economic realities and remove barriers to achieving more equitable representation in local government by making it easier for public servants to balance careers and personal obligations. SB 329 had findings to help city councils become more diverse because increased compensation can help individuals from across different income levels receive sufficient income from their service to help ensure that they can continue to serve the public and support their families making it easier for members of marginalized communities to serve.

The League of California Cities supported SB 329 and noted that lengthy time commitments and limited pay discourage many, especially low-income residents, single parents, people of color, and young people, from running for public office.

ANALYSIS:

An updated salary and benefit survey (**EXHIBIT C - Survey**) comparing the City of Marina salary and benefits to our neighboring peninsula cities is attached. As is reflected in the survey, Monterey, Seaside, and Sand City cover the costs of health, dental and vision insurance for their mayors and councilmembers. Pacific Grove Mayor and Councilmembers are eligible to participate in health coverage, but the City does not cover the cost. The City of Del Rey Oaks covers the costs vision insurance only. Currently the City of Marina does not cover the costs of any health benefits for the Mayor or Council.

The City Council also requested that staff survey cities regarding auto allowance, cellphone, travel reimbursement and childcare reimbursement. The City of Sand City was the only City to offer a car allowance for the Mayor of \$300 and provides City issued cell phones. None of the other cities provide auto allowance or cell phone stipends. We are still receiving responses regarding travel reimbursement from the surveyed cities and will that information provide prior to the February 4, 2025 Council meeting.

Although none of the surveyed cities offered childcare reimbursement, the City of Marina may be able to provide childcare through our recreational programming at the Community Center, not only for Council, but for members of the public attending City Council meetings.

As reference, the process for annual salary increases and benefit package changes for employees is conducted through a budgetary process, looking at the current financial position of the City, as well as an overview of committed funds and reserves. Additionally, average salaries, benefits and labor agreements of comparable cities are surveyed, to ensure that employee salaries and benefits align with current labor market conditions.

Additional information is provided in EXHIBIT D & New Survey (EXHIBIT E)

FISCAL IMPACT

The impact of the proposed salary changes only would require an additional ongoing costs of \$123,000. If benefits for health, dental and vision are included, that would require an additional \$123,600. The total costs of salary increases and benefits are approximately \$246,600 per year.

CONCLUSION:

This request is submitted for City Council consideration and direction.

Respectfully submitted,

Belinda Varela, Director
Human Resources & Risk Management
City of Marina

REVIEWED/CONUR:

Layne Long
City Manager,
City of Marina

AN ORDINANCE AMENDING ORDINANCES NOS. 90-8, 86-6, 85-3, AND 79-12

TO REVISE THE COMPENSATION FOR MAYOR AND COUNCILMEMBERS

WHEREAS, the compensation for the mayor and city councilmembers was last increased over 34 years ago on September 4, 1990; and

WHEREAS, since that time, the cost of living alone has increased more than 300%; and

WHEREAS, as the city has grown in population and complexity, the hours required, and resources needed to prepare for and attend city council meetings and perform other functions of the city council have increased significantly; and

WHEREAS, the current salary for the mayor is set at \$250 per month and a city councilmember at \$200 per month; these salaries are some of the lowest in the Monterey County area; and

WHEREAS, the California Legislature recognized the low compensation for members of city councils as a problem in 2023 and adopted Senate Bill 329 (Dodd) which authorized general law cities to enact an ordinance to increase compensation for each member of a city council based upon the population and authorized that amount to be increased by up to 5% for each calendar year from the operative date of the last adjustment; and

WHEREAS, although the City of Marina is not a general law city and thus SB 329 is not applicable, the goal of the bill was to address inflationary increases and economic realities and remove barriers to achieving more equitable representation in local government by making it easier for public servants to balance careers and personal obligations; and

WHEREAS, the intent of SB 329 was to assist city councils in become more diverse because increased compensation can help individuals from across different income levels receive sufficient income from their service to help ensure that they can continue to serve the public and support their families making it easier for members of marginalized communities to serve;

WHEREAS, the City Council of the City of Marina finds that, consistent with the findings of SB 329, increasing the compensation for it councilmembers would facilitate equitable representation in local government by making it easier for public servants to balance careers and personal obligations, and increase the opportunity for individuals across different income levels, as well as those individuals in marginalized communities, to participate in public service; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MARINA DOES ORDAIN AS FOLLOWS:

1. Ordinance Nos. 90-8, 86-6, 85-3, and 79-12 Amended. Ordinance No. 90-8, adopted on September 4, 1990, Ordinance No. 86-6, adopted on May 6, 1986, Ordinance No. 85-3, adopted on May 21, 1985, and Ordinance No. 79-12, adopted on September 26, 1979, all of which relate to the compensation for Mayor and Councilmembers, are hereby amended to read in their entirety as follows:

Ordinance No. 2025 -

- a. Compensation. Each Councilmember shall receive compensation of \$2,000 per month, and the directly elected Mayor shall receive compensation of \$2,250 per month.
 - b. Reimbursement. The compensation prescribed by this ordinance are inclusive of vehicle expenses incurred in the performance of duties within the boundaries of the City but are exclusive of any other amount payable to a member of the Council as reimbursement for other actual and necessary expenses incurred in the performance of official duties.
 - c. Effective Date. This ordinance shall take effect and be in force 30 days after adoption.
2. Posting of Ordinance. Within fifteen (15) days after the passage of this ordinance, the City Clerk shall cause it to be posted in the three public places designated by resolution of the City Council.

The foregoing ordinance was introduced at a regular meeting of the City Council of the City of Marina duly held on February 4, 2025, and was passed and adopted at a regular meeting duly held on _____, by the following vote:

AYES, COUNCIL MEMBERS
NOES, COUNCIL MEMBERS
ABSENT, COUNCIL MEMBERS
ABSTAIN, COUNCIL MEMBER

Bruce C. Delgado, Mayor

ATTEST:

Anita Sharp, Deputy City Clerk

ORDINANCE NO. 90-8

AN ORDINANCE AMENDING ORDINANCES 79-12, 85-3
AND 86-6 SO AS TO REVISE THE COMPENSATION
PAID TO COUNCILMEMBERS AND ELIMINATE
THE MONTHLY VEHICLE EXPENSE
ALLOWANCE

-oOo-

THE CITY COUNCIL OF THE CITY OF MARINA DOES ORDAIN AS FOLLOWS:

1. Ordinance Nos. 79-12, 85-3 and 86-6 Amended. Ordinance No. 79-12, adopted on September 26, 1979, Ordinance No. 85-3, adopted on May 21, 1985, and Ordinance No. 86-6, adopted on May 6, 1986, all of which relate to the compensation for councilmembers and the mayor, are hereby amended in part by deleting paragraphs 2 and 3 of Ordinance No. 79-12, as amended by Ordinance No. 85-3 and Ordinance No. 86-6, and revising same to read in its entirety as follows:

"2. Compensation. Each councilmember shall receive a salary in the sum of \$200.00 per month, and the directly elected mayor shall receive a salary of \$250.00 per month.

3. Reimbursement. The salaries prescribed by this ordinance are inclusive of vehicle expenses incurred in the performance of duties within the boundaries of the City but are exclusive of any other amount payable to a member of the Council as reimbursement for other actual and necessary expenses incurred in the performance of official duties."

2. Effective Date. This ordinance shall take effect and be in force, pursuant to Government Code Section 36516.5 commencing with the new terms of office for councilmembers and mayor following the next municipal election.

1 3. Posting of Ordinance. Within fifteen (15) days after the
2 passage of this ordinance, the City Clerk shall cause it to
3 be posted in the three public places designated by resolution
4 of the City Council.

5 The foregoing ordinance was introduced at a regular
6 meeting of the City Council of the City of Marina duly held
7 on August 21, 1990, and was passed and adopted at a regular
8 meeting duly held on September 4, 1990, by the following vote:

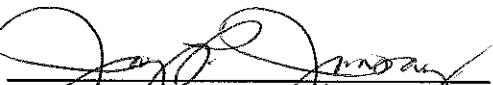
9 AYES: COUNCIL MEMBERS: Takali, Blake, Kosorek, Yates and Mayor
10 Takahashi.

11 NOES: COUNCIL MEMBERS: None

12 ABSENT: COUNCIL MEMBERS: None

13 
14 George J. Takahashi, Mayor

15 ATTEST:

16 
17 Joy P. Junsay, City Clerk

City	Council Salary	Mayor Salary	Health	Dental	Vision	Auto Allowance	Cell phone Internet Stipend		Cash in lieu of benefits
Marina	\$2,000.00	\$2,250.00	No	No	No	No	No	No	No
Del Rey Oaks	\$100.00	\$225.00	No	Yes	No	No	No	No	No
Monterey	\$965.25	\$1,417.50	Yes	Yes	Yes	No	No	No	No
Pacific Grove	\$420.00	\$700.00	Eligible but member pays full cost of premiums			Parking Permits Only	No	No	No
Sand City	\$950.00	\$1,450.00	Yes	Yes	Yes	\$300 Mayor Only	Yes - City issued Cell phone	No	No
Seaside	\$395.42	\$395.42	Yes	Yes	Yes	No	No	No	No

COUNCIL SALARY	
Average	\$805.11

MAYOR SALARY	
Average	\$1,072.99

EXHIBIT D - Additional Information

A survey of Council compensation and benefits was conducted using a list of comparable cities that is used to determine current labor market trends for our General Labor Group (non-safety employees) (EXHIBIT E). The list of cities is also used to ensure the City remains competitive in salaries and benefits to attract the most qualified applicants during recruitment and marketing efforts.

In looking at the survey results, all of the cities provide Medical, Dental and Vision coverage for elected officials. The employer or City contribution aligns with their general unit labor group. As mentioned in the staff report, Pacific Grove does not cover the cost, however Council members are eligible to enroll in health plans at their own expense.

The City of Marina's contributions toward Medical, Dental and Vision for the General Labor Group provides 75% of the lowest cost premium, currently PERS Gold, a Cafeteria Allowance and covers both Dental and Vision at 100%. Depending on individual health plan selections, which can vary based on family status or number of dependents, the City's contribution ranges from \$795 to \$2031 monthly for the General Labor Group employees.

The salary survey for comparable cities (8) show the average salary for Councilmembers at \$1,111 and for the Mayor at \$1,375. Additionally, these cities provide medical, dental and vision coverage for the Mayor and Council. Under the City of Marina's healthcare benefits program, the cost would range between \$795 to \$2031 per employee, depending on the selected health plan.

The combined salary and healthcare costs, depending on selected plan and coverage, would range between \$1,906 to \$3,141 for Councilmembers and between \$2,170 and \$3,406 for the Mayor. This would align with the current labor market salary and benefits for elected Mayor and Council in the area.

Should the Council select the current proposed salary increase of \$2,000 for the Council and \$2,250 for the Mayor and eligibility to health plans with No contribution from the City towards healthcare costs, this would also align with the current labor market, as that salary may be diverted towards the cost of healthcare coverage.

The previous Fiscal Impact statement assumes the selection of the highest plan coverage (Employee plus Family). This is similar to determining the fully burdened rate of a new or vacant position. A survey of the Council was conducted, asking what plan option they would select, should benefits be made available to them. Based on the responses, the costs of benefits would be approximately: \$42,000 for the current Council and Mayor. The costs of the salary increase would remain at \$123,000 and the total cost is estimated at approximately \$166,800.

Note: The previous survey included Del Rey Oaks and Sand City and was limited to small Peninsula cities. Staff has included a list of comparable cities that used to compare employee salaries and benefits to the current labor market in the area.

EXHIBIT E

City	Population	Council Salary	Mayor Salary	Health	Dental	Vision	Auto Allowance	Cell phone Internet Stipend	Childcare Reimbursement	Cash in lieu of benefits
Marina	23,000	\$200.00	\$250.00	No	No	No	No	No	No	No
Gilroy	58,000	\$1,021.67	\$1,531.92	Yes	Yes	Yes	No	No	No	No
Hollister	45,000	\$820.00	\$1,020.00	Yes	Yes	Yes	No	City Issued Cell Phones	No	No
Monterey	29,000	\$965.25	\$1,417.50	Yes	Yes	Yes	No	No	No	No
Pacific Grove	15,000	\$420.00	\$700.00	Eligible but member pays full cost of premiums			Parking Permits Only	No	No	No
Salinas	160,000	\$2,550.00	\$2,550.00	Yes	Yes	Yes	\$750.00	No	No	No
San Luis Obispo	49,000	\$2,140.00	\$2,698.00	Yes	Yes	Yes	No	\$50.00	No	No
Seaside	31,000	\$395.42	\$395.42	Yes	Yes	Yes	No	No	No	No
Watsonville	51,000	\$578.81	\$689.06	Yes	Yes	Yes	No	No	No	No

COUNCIL SALARY	
Average	\$1,111.39

MAYOR SALARY	
Average	\$1,375.24

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of February 4, 2025

**CITY COUNCIL TO CONSIDER ADOPTING RESOLUTION NO. 2025 –
AUTHORIZING THE CITY MANAGER TO EXECUTE A PUBLIC IMPROVEMENT
AND REIMBURSEMENT AGREEMENT WITH SHEA HOMES FOR THE
REHABILITATION OF THE MARINA ARTS VILLAGE**

REQUEST:

It is requested that the City Council:

1. Adopt Resolution No. 2025-, authorizing the City Manager to execute a Public Improvement and Reimbursement Agreement with Shea Homes Limited Partnership for the rehabilitation of the Marina Arts Village.
2. Give direction to the City Manager what options to include in the Agreement and authorization for additional funding for an amount certain from Unallocated General Fund Balance if needed.

DISCUSSION

At the January 22, 2025, City Council meeting, the Council discussed again the Arts Village project. Attached is the staff report and Resolution from the January 22, 2025 City Council meeting. The City Council gave direction to staff to reach out to Jacquie Atchison with the Arts Council for Monterey County and other potential interested artists from the area to get their input on the potential Arts Village project. A walk through of the Arts Village was held on Thursday, with Jacquie Atchison and some of the staff from the Arts Council of Monterey County as well other artists and directors of art centers in our area (eight total) to get their input on the potential project. They all supported the project and had ideas for suggested potential uses and ideas, while acknowledging the challenge will be funding to move the project forward.

The Council also had additional questions about the breakdown of the costs of the project and questions about insulation and other components of the project, such as the life expectancy of the shingles, paint etc. The attached letter from Don Hofer should answer these questions. Additionally, Don Hofer has said they are willing to provide a full accounting of expenditures for the project.

Finally, the Council requested a high-level financial summary of where the money might come from to complete the Arts Village and what projects the City would potentially give up in funding the Arts Village project.

The \$1.3 million the City has already allocated for stabilizing the Arts Village comes from General Fund revenues. A previous feasibility study conducted in 2019 indicated an amount of approximately \$7.5 million to activate the Arts Village project. More recent estimates indicate construction costs to renovate the building could be as high as \$10 million dollars per 12,000 square foot segment of the 60,000 square foot building.

Future funding for this project will most likely have to rely heavily on State and Federal funding and various arts grants available. Support could also be pursued from non-profits, philanthropic groups, and other organizations that support the arts.

Current City priorities are the replacement and renovation of city facilities which include a new fire station, a 2nd fire substation, a police station, senior center, community facilities including city council chamber and city offices. These total costs will be over \$60 million dollars. Which currently are not funded.

The City additionally is preparing a comprehensive maintenance plan for all city infrastructure which includes city facilities, roads, medians, parks, open space, storm water, lights, traffic signals etc. This maintenance plan will also need to be funded.

The General Fund Unallocated Fund balance is estimated to be at around \$21.2 million dollars at the end of fiscal year 2024/25. This is a potential funding source for all unfunded city priorities.

City impact fees charged for new development are not available to use for an Arts Village.

Respectfully submitted

Layne Long
City Manager
City of Marina

January 31, 2025

CITY OF MARINA
Attn: Layne Long, City Manager
211 Hillcrest Ave
Marina, CA 93933



RE: Arts District – Stabilization Program – Additional Information

Dear Mr. Long:

In follow up to recent questions forwarded to us regarding additional information on the proposed Arts District stabilization program, please note the following.

1. What is the budget for the project broken down into major components of work?

MCP/Shea Response:

Arts District Re-Hab Proposal		
Scope of Work	Cost	Additional Comments
Environmental testing	\$ 16,715	All buildings will be tested for hazardous material presence (ALREADY COMPLETE)
Demolition	\$ 441,085	Center building will be removed down to the slab (slab remains). Remaining four buildings all existing siding, roof sheathing roof material removed along with all miscellaneous debris inside all buildings, strip all nails for reinstall of new siding and roof
Framing Labor/Material	\$ 1,400,000	Repair walls and roof structure as necessary, re-sheet entire roof area (1/2" OSB), supply and install new Hardy board and batten siding with batts 4 foot on center for four buildings (includes new fascia and all other exterior trim as needed)
Re-Roof - Material/Labor	\$ 320,761	Supply and install all roof metal and composition shingles
Paint	\$ 58,210	Supply and install primer and finish coat to paint all new siding and exterior trim
Fencing	\$ 10,000	
Portable Toilets/Wash Stations	\$ 3,500	
Temp Power/Generators	\$ 5,000	
Dumpsters / Dump fees	\$ 10,000	
Prevailing wage Monitor	\$ 7,500	
Overhead Door Repairs	\$ 50,000	Repairs/ replacement as needed
Shea Construction Management	\$ 30,000	
Total	\$ 2,352,771	
Project Contingency 15%	\$ 352,916	
Total Cost	\$ 2,705,687	

2. What is the cost to re-roof the buildings with new gutters and downspouts?

MCP/Shea Response: Simply re-roofing the buildings leaves a significant amount of blight in place since the exterior of the buildings is in very poor condition and is remarkably unsightly. Additionally dry-rot and other structural issues that exists around the perimeter of the buildings needs to be addressed in order to ensure the roof is stabilized and also to recognize full source of funding for this program. For this

reason, MPC/Shea is not able to provide a price to re-roof the buildings independent of the rest of the project program.

3. What is the cost breakdown for galvanized gutters & downspouts?

MCP/Shea Response: Galvanized Gutters & Downspouts – Supply and Install gutters, downspouts, as well as all roof flashing and O’Hagen roof vents has been included in the proposal at a price of \$74,375.

4. Will it be possible to replace gutters without need to demolish part of the roof?

MCP/Shea Response: Yes, this is a standard industry detail and practice. Gutters can be replaced without removing the roof.

5. What is the proposed material for the re-sheathing: plywood or other?

MCP/Shea Response: The project proposal includes using 1/2” oriented strand board (OSB) for roof sheathing.

6. What is the specification of the proposed Composite shingles: 40 or 50 years?

MCP/Shea Response: The project proposal includes using a 50 year composition shingle.

7. What is the cost to use an insulated composite panel system on the roof.

MCP/Shea Response: This is a very expensive approach to insulating buildings based on our initial investigation of cost. It looks like in total it will add about \$11 psf for this type of system, the cost being somewhat dependent on the thickness of the rigid insulation panel. The total cost to add this type of a system is approximately \$715K.

	Roof Area (Flat)		Area (Slope)		Materials		
Building 1 (2084)	14,628.50	sf	14,921.07	sf	\$ 164,132		
Building 2 (2083)	12,361.22	sf	12,608.44	sf	\$ 138,693		
Building 3 (2082)	12,274.61	sf	12,520.10	sf	\$ 137,721		
Building 4 (2081)	12,281.66	sf	12,527.29	sf	\$ 137,800		
Building 5 (2080)	12,155.94	sf	12,399.06	sf	\$ 136,390		
Total Rigid Insulation Cost					\$ 714,736	\$ 11.00	PSF

8. Is the removal of ALL hazardous waste materials, as listed in the 10/09/2024 Hazardous Building Materials Assessment, included in the Scope of Work? (Including some vinyl floor tiles in building 2081).

MCP/Shea Response: No, removal of ALL hazardous waste is not included. In general if hazardous materials exist in products that are being effected by the stabilization project they will be removed as more particularly described below.

- Removal of all hazardous waste in building 2082 is included.
- For all other buildings the following **will be completed**;

- Roof Systems – all hazardous materials that exist in roofing, roofing mastic, caulk and flashing will be removed
- Transite flue pipes – will be removed
- Transite wall panels – will be removed
- Exterior original windows including components and louvers – will be removed
- Interior drywall, sound board, cementitious panels, and fiber board that exists on exterior walls and ceilings – will be removed
- Removal of asbestos floor tile.
- Removal of fluorescent lamps, and fluorescent fixture ballasts
- Removal misc. ‘household’ hazardous wastes.
- The following is specifically **not included**:
 - Removal in interior lead based paint (other than what is on drywall noted above) that exists on walls (including separation and partition walls), columns, door jambs, doors, and otherwise is not included
 - Removal of lead based paint from soil (if it exists)

9. Please provide photos of Board and Batten Siding; Representative photos of cementitious siding with vertical board and battens is included below. Battens are included at 4' spacing in our proposal.



10. Please Provide Photos of Scrim Sheeting installed over insulation under roof deck;

Shea/MCP Response; While insulation and scrim sheeting is not included in the project scope, the photos below represent what could be done in the future. The white sheeting in the photos below is paintable (with the proper primer).



11. Can the existing roof boards (skip sheeting) be kept in place?

Shea/MCP response – Unfortunately no they cannot. While they may appear to be in good condition in some areas, they are not. There are large sections of the existing roof sheeting boards that are badly dry rotted due to voids and leaks in the roof. All buildings exhibit signs of dry rot, fungus and mold growth on the current roof sheeting boards. The plan as presented includes removing these boards and re-sheeting the roofs.

As we recently discussed, we plan to start sales on adjacent homes in mid-February and so final agreement with the City is important prior to that time. Additionally, we will agree to provide a final accounting of costs with backup to The City of Marina once the project is complete and as a method to determine equitably the split of costs between Shea and the city.

If you have any questions or require any additional information, please do not hesitate to contact me.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Don Hofer', with a large, stylized initial 'D'.

Don Hofer
Vice President – Northern CA
Shea Homes/MCP

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of February 4, 2025

**CITY COUNCIL TO CONSIDER ADOPTING RESOLUTION NO. 2025 –
AUTHORIZING THE CITY MANAGER TO EXECUTE A PUBLIC IMPROVEMENT
AND REIMBURSEMENT AGREEMENT WITH SHEA HOMES FOR THE
REHABILITATION OF THE MARINA ARTS VILLAGE**

REQUEST:

It is requested that the City Council:

1. Adopt Resolution No. 2025-, authorizing the City Manager to execute a Public Improvement and Reimbursement Agreement with Shea Homes Limited Partnership for the rehabilitation of the Marina Arts Village.
2. Give direction to the City Manager what alternative to include in the Agreement and authorization for additional funding for an amount certain from Unallocated General Fund Balance if needed.

BACKGROUND

At the City Council meeting on December 17, 2024, the City Council discussed executing a Public Improvement and Reimbursement Agreement with Shea Homes Limited Partnership for the rehabilitation of the Marina Arts Village. See attached staff report and proposed agreement. **(EXHIBIT A).**

The City Council requested a site visit be scheduled to look at the current condition of the Arts Village and to understand visually more clearly what is being proposed in the Public Improvement and Reimbursement Agreement with Shea Homes. Key components in the scope of work identified in the Agreement includes:

- Hazardous material testing and cleanup
- Debris removal
- Building demolition
- Re-sheath and new roof
- New hardy board siding
- Painting
- Fencing
- Overhead door repair and replacement

At the December 17, 2024, meeting City Council expressed concerns about the proposed removal of the Building three (3) section which is the center building of five (5) attached buildings of approximately one thousand feet in total length.

The City Council also wanted to be sure that the City retained control of the design of the rehabilitation project in coordination with Shea Homes. The City Council directed staff to schedule a Special City Council meeting for a site visit to walk through the building with the public.

The site visit was held on January 7, 2025. About 40 members from the public attended along with the City Council. Brief comments were taken from the public and City Council. The City Council requested the following additional information be provided at the next meeting City Council meeting for consideration before making a decision.

1. What would be the cost to demolish the whole Arts Village structure.
2. What would be the cost to remove the foundation of the Building 3 section.
3. What would be the additional cost to stabilize the whole building, including the middle section (Building 3).
4. What would be the cost to provide copper gutters and downspouts.

Attached is a letter from Shea Homes providing the requested information. **(EXHIBIT B)**

The estimated cost to demolish the whole structure including foundations is estimated to be approximately \$752,000.

The estimated cost to remove the foundation of the Building 3 section is approximately \$93,650.

The additional estimated cost to stabilize the whole building including the middle section (Building 3) is approximately \$505,000.

The additional cost to provide copper gutters and downspouts is approximately \$185,000.

Shea Homes is committed to spend up to \$1,353 million for the demolition of the Arts Village or for the stabilization of the Arts Village. Staff needs direction from the Council on the following or other alternatives:

Alternative 1. Stabilize the Arts Village with removal of Building 3 section with the existing foundation still in place. Total cost \$2,706,000, with the Shea splitting the cost equally with the City with each party contributing \$1,353,000 to the cost.

Alternative 2. Same as Alternative 1 except the foundation would be removed from the Building 3 section which will be an additional estimated cost of \$93,650 to be paid by the City.

Alternative 3. Stabilize the entire Arts Building structure including the Building 3 middle section. This would be an additional estimated cost of \$505,000 to be paid by the City.

Alternative 4. If the building is stabilized, replace the gutters and downspouts with copper instead of vinyl. This would be an estimated additional cost of \$185,000 to the City.

Currently the City has \$1,350,000 budgeted in our Capital Improvement Program for this project. Any additional funding needed would have to come from Unallocated General Fund Balance.

Respectfully submitted

Layne Long
City Manager
City of Marina

RESOLUTION NO. 2025-

CITY COUNCIL AUTHORIZING THE CITY MANAGER TO EXECUTE A PUBLIC
IMPROVEMENT AND REIMBURSEMENT AGREEMENT WITH SHEA HOMES FOR THE
REHABILITATION OF THE MARINA ARTS VILLAGE

WHEREAS, A component of the University Villages Specific Plan includes an area designated as a proposed Arts District envisioned as a combination of individual studio spaces, galleries, or shops for artis, retails sales and food shops and co-worker spaces; and

WHEREAS, This property was transferred back to the City in December 2019 and the primary component is a 60,000 square foot warehouse structure that is decaying over time; and

WHEREAS, This warehouse structure has value to the community to develop in the future as an Arts Village or Marina Arts and Innovation Center; and

WHEREAS, Both the City and Shea Homes are jointly interested in stabilizing and securing the structure in a manner to keep the original architectural integrity and will jointly share the costs in doing this; and

WHEREAS, The total cost is estimated to be \$2,700,000 and the City has previously approved Capital Project No. EDF 2008 and allocated \$1,350,000 for the rehabilitation of the Arts Village warehouse.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Marina that the City Manager is authorized to execute a Public Improvement Agreement with Shea Homes for the rehabilitation of the Marina Arts Village.

PASSED AND ADOPTED by the City Council of the City of Marina at a regular meeting duly held on the 4th day of February 2025, by the following vote:

AYES: COUNCILMEMBERS:

NOES: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

Bruce C. Delgado, Mayor

ATTEST:

Anita Sharp, Deputy City Clerk

December 12, 2024

Item No. **10g(6)**

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of December 17, 2024

**CITY COUNCIL TO CONSIDER ADOPTING RESOLUTION NO. 2024-
AUTHORIZING THE CITY MANAGER TO EXECUTE A PUBLIC
IMPROVEMENT AND REIMBURSEMENT AGREEMENT WITH SHEA
HOMES FOR THE REHABILITATION OF THE MARINA ARTS VILLAGE**

REQUEST:

It is requested that the City Council:

1. Adopt Resolution No. 2024-, authorizing the City Manager to execute a Public Improvement and Reimbursement Agreement with Shea Homes Limited Partnership for the rehabilitation of the Marina Arts Village.

BACKGROUND:

A component of the University Villages Specific Plan is an area designated as a proposed Arts District. This was initially envisioned as a combination of individual studio spaces, galleries or shops for artists, designers and high-profile interactive art/learning center types of facilities that capitalize on the unique resources of the Monterey area. This area consists of an old Army warehouse about sixty feet wide by one thousand feet long on approximately six acres of land at the corner of 1st street and 8th avenue.

This area is in an opportunity phase of the development and was expected to be continually refined regarding the programming and development of the area.

The City and Marina Community Partners (Shea Homes) entered into an amendment to their Operating Agreement on December 17, 2019. With this amendment Marina Community Partners relinquished this property, and the City agreed to accept the City in accordance with the Specific Plan. Marina Community Partners agreed to assist the City with grant applications and planning for the maintenance and improvements of the Arts District.

The original concept was to allocate up to 40 percent of the space for art and performance areas, 25 percent for retail/food and 35 percent for co-working office space and innovation center. There are potential economic and arts grants available for this project.

ANALYSIS:

The City and Shea Homes are both interested in stabilizing and securing the approximately 60,000 square foot warehouse structure so that the facility can remain an asset for the City of Marina and the community in the future to develop as an Arts Village or Marina Arts and Innovation Center.

The City and Shea Homes will jointly agree to stabilize and secure the structures in a manner that will keep the original architectural integrity but will be adaptively reused and refurbished without a wholesale change to their former character.

The City and Shea Homes will jointly finance the rehabilitation of the structure to the Arts Village with Shea Homes undertaking the management, design, and construction of the rehabilitation as outlined in the scope of work attached to the Public Improvement and Reimbursement Agreement.

The City and Shea Homes will each pay 50 percent or approximately \$1,350,000. **(EXHIBIT A)**
The attached scope of work estimates the total project cost at \$2,700,000.

Also attached is a previous concept plan for the development of this area. **(EXHIBIT B)**.

This will support one of the City Council top priorities to stabilize useful city buildings which included the Arts Village.

This project is expected to begin immediately. This project will only stabilize and secure the buildings and will not include all the utilities, infrastructure and ADA code requirements to allow occupants to work in the buildings. This will be done at a later date.

FISCAL IMPACT:

Funding of \$1,350,000 for the rehabilitation of the Arts Village warehouse was approved in the Capital Improvement Program budgets for fiscal years 2023-2024 and 2024-2025. (Capital Project No. EDF 2008. Shea Homes' matching contribution of \$1,350,000 is expected to cover the costs of stabilization and rehabilitation of this facility.

CONCLUSION:

This request is submitted for City Council consideration and comment.

Layne P. Long
City Manager
City of Marina

RESOLUTION NO. 2024-

CITY COUNCIL AUTHORIZING THE CITY MANAGER TO EXECUTE A PUBLIC
IMPROVEMENT AND REIMBURSEMENT AGREEMENT WITH SHEA HOMES FOR THE
REHABILITATION OF THE MARINA ARTS VILLAGE

WHEREAS, A component of the University Villages Specific Plan includes an area designated as a proposed Arts District envisioned as a combination of individual studio spaces, galleries, or shops for artis, retails sales and food shops and co-worker spaces; and

WHEREAS, This property was transferred back to the City in December 2019 and the primary component is a 60,000 square foot warehouse structure that is decaying over time; and

WHEREAS, This warehouse structure has value to the community to develop in the future as an Arts Village or Marina Arts and Innovation Center; and

WHEREAS, Both the City and Shea Homes are jointly interested in stabilizing and securing the structure in a manner to keep the original architectural integrity and will jointly share the costs in doing this; and

WHEREAS, The total cost is estimated to be \$2,700,000 and the City has previously approved Capital Project No. EDF 2008 and allocated \$1,350,000 for the rehabilitation of the Arts Village warehouse.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Marina that the City Manager is authorized to execute a Public Improvement Agreement with Shea Homes for the rehabilitation of the Marina Arts Village.

PASSED AND ADOPTED by the City Council of the City of Marina at a regular meeting duly held on the 17th day of December 2024, by the following vote:

AYES: COUNCILMEMBERS:

NOES: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

Bruce C. Delgado, Mayor

ATTEST:

Anita Sharp, Deputy City Clerk

**PUBLIC IMPROVEMENT AND REIMBURSEMENT AGREEMENT FOR
CITY OF MARINA ARTS AND INNOVATION DISTRICT REHABILITATION**

THIS AGREEMENT (“Agreement”) is made effective this ___ day of _____, 2024 (“Effective Date”), by and between the City of Marina, herein called the “City,” a municipal corporation, and Shea Homes Limited Partnership, a real property owner, developer or subdivider, herein called the “Developer.”

RECITALS

A. City is the owner of that certain real property identified for purposes of the “Dunes Specific Plan,” (formerly “University Villages Specific Plan”) adopted by City on May 31, 2005, as the “Arts District,” approximately bounded by 1st Avenue, 8th Street in the City of Marina, County of Monterey, State of California (the “Property”). The Property is more particularly described in **Exhibit A**, which is attached and incorporated herein by reference.

B. City also owns the structures at the Property, which comprise approximately 60,000 square feet of decaying army-era warehouses that are in very poor condition, attract vandalism, graffiti, and are an eyesore in the community (“Structures”).

C. The City and Developer desire to stabilize and secure the Structures so that they can remain an asset for the City of Marina and the community into the future. While the Structures targeted for adaptive reuse are not on the historic register, they have a certain visual character that is important to maintain. In order to keep their architectural integrity, they will be adaptively re-used and refurbished, without a wholesale change to their former character.

D. To achieve these ends, Developer has proposed the scope of work attached hereto as **Exhibit B**, and incorporated herein (the “Scope of Work” or “Work” as applicable). Such work is consistent with, and in furtherance of, the goals of the City and the Dunes Specific Plan.

E. The City and Developer desire to jointly finance the rehabilitation of the Structures in the Arts District with Developer undertaking the management, design, and construction of the rehabilitation work as more particularly described in the Scope of Work. City and Developer propose to split the costs of this program between them, with each paying 50 percent or approximately \$1,352,843.50. An estimated cost breakdown of the Scope of Work is attached hereto as **Exhibit C**.

F. The City’s agreement to jointly finance the rehabilitation shall not itself constitute an approval of any license, permit, temporary or permanent interest in land, or other permission necessary to carry out the Scope of Work. The Parties’ respective obligations under this Agreement shall be contingent upon issuance of all approvals necessary to conduct the Scope of Work (the “Approvals”). The City will consider any necessary approvals once an application has been submitted and/or such approvals are presented to the City for consideration, if any.

G. The Parties desire to enter into this Agreement to memorialize City’s agreement to reimburse Developer for the reasonable, actual, and verifiable expenses to complete Scope of Work.

NOW, THEREFORE, in consideration of the faithful performance of the terms and conditions set forth in this Agreement, it is agreed between the Developer and the City (collectively, the “Parties”) as follows:

1. **Incorporation of Recitals.** The terms of the Recitals are hereby incorporated by this reference as if set forth in full herein.

2. **Duty to Make Improvements.** Developer agrees to design, manage, construct, install, and complete, or cause to be constructed, installed, and completed, the rehabilitation of the Arts District Structures, as more particularly described in the Scope of Work (the “Project”). Developer shall select and retain all companies necessary to perform the Work and complete the Project, and any associated design and management related to the Work.

3. **Right of Entry; Performance of Work.** Developer has right to enter the Property for purposes of performing the Work. Developer agrees that the Project will be done in a good and workmanlike manner in accordance with accepted construction practices and in a manner equal or superior to the requirements of the City’s Municipal Code (“Code”) and rulings made under it. In the event that any conflict between the Project (including any plans developed to implement it) and the Code should arise after the date of this Agreement but before the City issues a Certificate of Completion (as defined herein) for the Project, the provisions of the Code shall control. Further, the work will be conducted in accordance with all City standards, specifications and applicable laws, rules and regulations, and to the satisfaction of the City. It is agreed that the City shall have the right to reject any or all of the work performed under this Agreement if such work does not conform to any City standards and specifications, applicable law, rule, or regulation.

4. **Reimbursement.** Developer shall be reimbursed for completion of the Project as follows:

(a) The breakdown of estimated costs for the Work is detailed in attached **Exhibit C**, Estimated Cost Breakdown.

(b) The Parties acknowledge that the Estimated Cost Breakdown is only an estimate, and agree that it is the Parties’ intent that City shall reimburse Developer for fifty percent (50%) of the actual, verifiable costs incurred in performing the Work based on the procedure described in section (c), below.

(c) **Method of Payment.** City shall reimburse Developer as follows:

i. On a periodic basis, Developer shall submit to City an itemized invoice for the costs incurred by Developer for performance of the Work in the period immediately preceding such submittal (the “**Documentation**”). The Documentation shall include any applicable consultant, subcontractor, architect, engineer, contractor and other third-party invoices and backup documentation related to such Work. Such Documentation shall be submitted to **Layne Long**, City Manager, at the address set forth in Paragraph 15 of this Agreement, with a courtesy copy by e-mail to Finance Director, **Tori Hannah**.

- ii. City shall review Documentation to determine if it is consistent with the Scope of the Work necessary to implement the Project. Upon City's satisfactory review, City shall reimburse Developer for the invoiced amount set forth in the Documentation within thirty (30) days following receipt of the Documentation. The fact that a cost for a component of Work exceeds the estimate for that Work in the Estimated Cost Breakdown shall not be a basis for City to object and/or reject the cost so long as the associated Work, in the City's view, is necessary to implement the Project.
 - iii. If, based on City's review of Documentation, City determines in good faith that the Documentation is outside the Scope of the Work necessary to implement the Project, then City shall notify Developer in writing of the same (a **"Dispute"**) within fourteen (14) days following receipt of the Documentation, setting forth in detail the reasons for its determination.
 - iv. In the event of a Dispute, the Parties shall meet and confer in an attempt to resolve the Dispute (in person or via teleconference) within five (5) days after City notifies Developer of the same. Upon resolution of any Dispute, City shall reimburse Developer at the mutually agreed upon amount within ten (10) days of such resolution.
 - v. Any Dispute not resolved pursuant to the above shall, at the written request of either Party be submitted for mediation (a **"Mediation Request"**), which Mediation Request shall be given to the other Party in the manner for notices set forth in Paragraph 15 be submitted to binding meditation. Within fifteen (15) days thereafter, the Parties will select a mutually acceptable mediator. The mediation shall be completed within thirty (30) days after the mediator is selected, unless otherwise agreed to in writing by both Parties. To the extent that the Parties cannot resolve the Dispute submitted to mediation, the mediator shall issue a binding decision.
5. **Compliance with Laws/Prevailing Wage.**
- (a) Each party's performance hereunder shall comply with all applicable laws of the United States of America, the State of California and the City including but not limited to laws regarding health and safety, labor and employment, wage and hours and licensing laws which affect employees. This Agreement shall be governed by, enforced and interpreted under the laws of the State of California. Contractor must be in good standing and registered with the California Department of Industrial Relations in accordance with California labor Code section 1725.5 and shall comply with new, amended or revised laws, regulations or procedures that apply to the performance of this Agreement.
 - (b) The Project is a "public work" such that prevailing wages are required. Contractor shall comply with all provision of California Labor Code section 1720 *et seq.*, as applicable, and laws dealing with prevailing wages, apprentices and hours of work.

6. **Notice and Certification of Completion.** Developer shall advise the City in writing of the completion of the Project and request certification of completion. Upon receipt of Developer's request for certification of completion, City shall promptly inspect the Property and any structures subject to this Agreement. If the City determines, upon such inspection, that the Project has been satisfactorily completed, the City shall issue a certificate indicating the same (the "Certificate of Completion"). For the purposes of this Agreement, the date of completion shall be the date that the City issues a Certificate of Completion. The decision of the City shall be final as to whether any material or workmanship meets the applicable plans, specifications, and standards as set forth herein.

7. **Nonperformance, Breach, Notice and Costs.** If, within the time specified in this Agreement and any approved extension, Developer fails to complete the Project, to act promptly as required by this Agreement, fails to complete the work within such time, or if the Developer is adjudged as bankrupt or makes a general assignment for the benefit of creditors, or if a receiver is appointed in the event of Developer's insolvency, or if Developer or Developer's contractors, subcontractors, agents, or employees violate this Agreement, or Developer otherwise breaches this Agreement, the City shall provide written notice to Developer of such failure or violation and provide a timeframe within which Developer must act or complete the work ("Notice"). If within thirty (30) calendar days after the serving of such Notice upon Developer, Developer does not give the City written notice of its intention to correct the deficiencies or complete the work within the time specified in the Notice, then the City may take over the work and prosecute the same to completion by contract, or by any other method the City may deem advisable, for the account and at the expense of the Developer's share of the cost of the work together with a fifteen percent (15%) administrative charge. In this event, the City, without liability for doing so, may take possession of and utilize in completing the work such materials, appliances, plants, and other property belonging to Developer as may be on the work site and necessary for completion of the work.

8. **Remedies.** The City may bring legal action to: (1) compel performance of this Agreement; (2) ensure compliance with any Approvals; and (3) recover the costs (including the City's administrative costs) of completing the Project pursuant to Paragraph 7. Notwithstanding the above, the City may also seek any and all remedies available in law or equity. The Developer agrees that, if legal action is brought by the City, the Developer shall pay all of the costs of suit and reasonable attorneys' fees and all other expenses of litigation as determined by the court having jurisdiction over such suit, if such court rules that the Developer has failed to carry out any of its obligations under this Agreement.

9. **Responsibilities for Damage.** Any damage to the Structures, utilities, concrete work, or paving, or to any portion of adjacent properties that is caused by Developer or its employees, agents, or contractors, and that occurs during or from the Project construction shall be completely repaired by the Developer to the satisfaction of the City.

10. **Utility Deposits.** Developer shall satisfy the City that it has made the deposits required for utilities to be supplied and connected with the applicable portion of the project prior to obtaining a Certificate of Completion.

11. **Inspections - Payment of Fees.** The City is authorized to enter the Property for inspection purposes at any time. Developer shall at all times maintain the Property so that the City and any agency authorized to make inspections can safely access and inspect all parts of the Property. Developer shall pay to the City the cost of inspecting the Property and structures thereon, including the costs of staff time and any consulting services determined to be necessary by the City, consistent with the City's fee schedules.

12. **Estimate of Costs; Security.** Developer shall furnish a Payment Bond, which shall be in an amount not less than one hundred percent (100%) of the total estimated cost of the Project described in this Agreement. The Payment Bond shall secure the payment of those persons or entities to whom the Developer may become legally indebted for labor, materials, tools, equipment or services of any kind used or employed by the contractor or subcontractor in performing the work, or taxes or amounts to be withheld thereon. The Payment Bond shall provide that the surety will pay the following amounts should the Developer, or its contractor or subcontractors fail to pay the same, plus reasonable attorneys' fees to be fixed by the court if suit is brought upon the bond: (1) amounts due to any person that has a lien right pursuant to California Civil Code Sections 8520, 8530 and 9100; (2) amounts due under the Unemployment Insurance Code with respect to work or labor performed for the Project described in this Agreement; and (3) any amounts required to be deducted, withheld, and paid over to the Employment Development Department from the wages of employees of the Developer, its contractors and subcontractors pursuant to Section 13020 of the Unemployment Insurance Code with respect to the work and labor. The Payment Bond shall, by its terms, inure to the benefit of any person that has a lien right pursuant to Civil Code Sections 8520, 8530 and 9100 so as to give a right of action to those persons or their assigns in any suit brought upon the bond.

The Developer shall submit the following for the surety that furnishes the Payment Bond: (1) a current printout from California Department of Insurances website (www.insurance.ca.gov) showing that the surety is admitted to do business in the State; or (2) a certificate from the Clerk of the County of Monterey that the surety's certificate of authority has not been surrendered, revoked, canceled, annulled, or suspended or in the event that it has, than renewed authority has been granted.

13. **No Waiver by City.** Inspection of the work and/or materials, or approval of work and/or materials inspected, or a statement by an officer, agent, or employee of the City indicating the work complies with this Agreement, or acceptance of all of these acts shall not relieve Developer of its obligation to fulfill this Agreement; nor is the City by these acts prohibited from bringing an action for damages or specific enforcement arising from the Developer's failure to comply with this Agreement. No action or omission by the City shall constitute a waiver of any provision of this Agreement unless expressly provided in writing. No course of dealing between Developer and the City, or any delay on the part of the City in exercising any rights hereunder, shall operate as a waiver of any rights by the City, except to the extent these rights are expressly waived in writing by the City.

14. **Hold Harmless; Indemnification Agreement.** Developer shall hold harmless, defend, and indemnify the City, its officers, employees, and agents from and against any and all damage, injury, and/or death to persons and property, and any and all claims, demands, costs, losses, damages, injuries, or liability, including attorneys' fees, howsoever caused, resulting

directly or indirectly from the performance or nonperformance of any and all work done or to be done pursuant to this Agreement. Developer shall not be required to indemnify and hold harmless the City as set forth in this Paragraph for liability attributable to the sole fault of the City, provided such sole fault is determined by agreement between the Parties or the findings of a court of competent jurisdiction.

15. **Insurance.** As a condition precedent to the effectiveness of this Agreement and without limiting Developer's indemnification of the City pursuant to Paragraph 14, Developer agrees to obtain and maintain in full force and effect at its own expense the insurance policies set forth in **Exhibit D** - "Insurance". Developer shall furnish the City with original certificates of insurance, executed by a person authorized by that insurer to bind coverage on its behalf, along with copies of all required endorsements. All certificates and endorsements must be received and approved by the City before any work commences. All insurance policies shall be subject to approval by the City Attorney and Risk Manager as to form and content. Specifically, such insurance shall: (1) be endorsed to protect City as an additional insured for commercial general and business auto liability; (2) provide City prior notice of cancellation; and (3) be primary with respect to City's insurance program. Developer's insurance is not expected to respond to claims that may arise from the acts or omissions of the City.

16. **Notices.** All notices required shall be in writing and delivered by Registered mail, postage prepaid, or any nationally recognized overnight courier that routinely issues receipts (e.g., FedEx). A party may change its address by notice in writing to the other party and thereafter notices shall be addressed and transmitted to the new address. All notices shall be deemed received three (3) business days after dispatch by United States Postal Service regular mail, or one (1) business day after dispatch by a reputable overnight courier service.

Notices to be given to the City shall be addressed as follows:

City Manager
City of Marina
Attn: Layne Long
211 Hillcrest Avenue
Marina, CA 93933
llong@cityofmarina.org

With a cc to:

Shute, Mihaly & Weinberger
Attn: City Attorney, City of Marina
396 Hayes Street
San Francisco, CA 94102
rortega@smwlaw.com

Notices to the Developer shall be addressed as follows:

[INSERT ADDRESS]

17. **Heirs, Successors and Assigns.** This Agreement shall be binding upon and inure to the benefit of the heirs, successors and assigns of the Parties.

18. **Miscellaneous Terms and Provisions.**

- (a) If any provision of this Agreement is adjudged illegal, inoperative, or invalid, the remaining provisions of this Agreement, to the extent practicable, shall continue in full force and affect.
- (b) This Agreement contains a full, final and exclusive statement of the Agreement of the Parties regarding the subject matter hereof.
- (c) The obligations upon the Developer signing this Agreement terminate upon issuance of a Notice of Completion as referenced herein.
- (d) This Agreement shall be administered, interpreted and enforced under the laws of the State of California and the City of Marina. In case of dispute, venue shall reside in Monterey County, California.
- (e) Developer warrants and represents that the person signing on behalf of Developer has the authority to execute this Agreement on behalf of Developer, and has the authority to bind the Developer to the terms and obligations set forth in this Agreement. Developer agrees that this Agreement, and any instrument or agreement required hereunder, are within the Developer's powers, and have been duly authorized and delivered, and do not conflict with Developer's organizational powers.
- (f) Developer agrees that this Agreement is a valid, legal, and binding Agreement, enforceable against Developer in accordance with its terms, and that any instrument or agreement required hereunder, when executed and delivered, will be similarly legal, valid, binding, and enforceable. Developer agrees that this Agreement does not conflict with any law, agreement, or obligations by which Developer is bound.

IN WITNESS WHEREOF, the Parties have executed the Agreement on the day and year above written.

- Signature Page Follows -

City of Marina,
a municipal corporation,

By: _____

Layne Long
City Manager

Attest:

City Clerk

Approved as to Form:

City Attorney

Developer,

By: _____

Name: _____

Title: _____

Exhibit “A”

Property Description/Map of Work Area

Exhibit “B”

Scope of Work

Arts District Stabilization Scope of Work

- Hazardous Material Testing – all buildings will be tested for hazardous materials with multiple samples taken per industry acceptable sampling protocol.
- Debris removal – all debris inside buildings will be removed and vegetation and debris on the exteriors of the buildings will be cleared within 15 feet of all buildings.
- Building 3 Demolition – The center building will be removed down to the concrete slab. The concrete slab will not be removed and will remain in place.
- Building preparation – all existing siding, roof material and roof sheathing will be removed from the buildings.
- Carpentry Work – The entire roof area will be re-sheathed and new Hardy Board Cementitious siding material (or equivalent) will be installed. This will include a board and batten style material with batts 4 feet on center, new fascia, and other exterior trim as needed. Also included is dry rot repairs as necessary.
- New Roofing – Supply and install all new roof flashings, gutters and downspouts and other roofing metal as needed as well as composition shingles.
- Paint – supply and install primer and finish coat of paint to all new siding and exterior trim.
- Fencing – removal of existing fencing and installation of gates and/or barriers to control access
- Prevailing Wages are included for all work, as well as third party prevailing wage monitoring.
- Overhead doors will be repaired if possible, or replaced.
- Engineering – a structural engineer will be retained to provide assistance with material selection and installation details. Note that this is a stabilization program and not intended to be building code compliant or occupancy ready. That said the intent is that the roof material and siding will be installed in a manner that facilitates future building renovation/permit efforts.
- Inspections – we’d ask that the City of Marina provide inspections as they would feel appropriate.

Exhibit “C”

Estimated Cost Breakdown

Arts District Re-Hab Costs		
Scope of Work	Cost	Additional Comments
Environmental testing	\$ 16,715	All buildings will be tested for hazardous material status
Demolition	\$ 441,085	Center building will be removed down to the slab (slab remains). Remaining four buildings all existing siding, roof sheathing roof material removed along with all miscellaneous debris inside all buildings, strip all nails for reinstall of new siding and roof
Framing Labor/Material	\$ 1,400,000	Re- sheathe entire roof area, supply and install new Hardy board and batten siding with batts 4 foot on center for four buildings (includes new fascia and all other exterior trim as needed)
Re-Roof - Material/Labor	\$ 320,761	Supply and install all roof metal and composition shingles
Paint	\$ 58,210	Supply and install primer and finish coat to paint all new siding and exterior trim
Fencing	\$ 10,000	
Portable Toilets/Wash Stations	\$ 3,500	
Temp Power/Generators	\$ 5,000	
Dumpsters / Dump fees	\$ 10,000	
Prevailing wage Monitor	\$ 7,500	
Overhead Door Repairs	\$ 50,000	Repairs/ replacement as needed
Shea Construction Management	\$ 30,000	
Total	\$ 2,352,771	
Project Contingency 15%	\$ 352,916	
Total Cost	\$ 2,705,687	

Exhibit “D”

Insurance

Contractor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by Contractor, its agents, representatives, or employees.

MINIMUM SCOPE AND LIMIT OF INSURANCE

Coverage shall be at least as broad as:

1. **Commercial General Liability (CGL):** Insurance Services Office Form CG 00 01 covering CGL on an “occurrence” basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than **\$1,000,000** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit.
2. **Automobile Liability:** Insurance Services Office Form Number CA 0001 covering, Code 1 (any auto), or if Contractor has no owned autos, Code 8 (hired) and 9 (non-owned), with limit no less than **\$1,000,000** per accident for bodily injury and property damage.
3. **Workers’ Compensation** insurance as required by the State of California, with Statutory Limits, and Employer’s Liability Insurance with limit of no less than **\$1,000,000** per accident for bodily injury or disease. (Not required if Contractor provides written verification it has no employees)
4. **Professional Liability (Errors and Omissions):** Insurance appropriate to Contractor’s profession, with limit no less than **\$2,000,000** per occurrence or claim, \$2,000,000 aggregate.

If Contractor maintains broader coverage and/or higher limits than the minimums shown above, the City requires and shall be entitled to the broader coverage and/or the higher limits maintained by Contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

Other Insurance Provisions

The insurance policies are to contain, or be endorsed to contain, the following provisions:

Additional Insured Status

City, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of Contractor including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to Contractor’s insurance (at least as broad as ISO Form CG 20 10 11 85 or if not available,

through the addition of both CG 20 10, CG 20 26, CG 20 33, or CG 20 38; and CG 20 37 if a later edition is used).

Primary Coverage

For any claims related to this contract, Contractor's insurance coverage shall be primary and non-contributory and at least as broad as ISO CG 20 01 04 13 as respects the City, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees, or volunteers shall be excess of Contractor's insurance and shall not contribute with it. This requirement shall also apply to any Excess or Umbrella liability policies.

Umbrella or Excess Policy

Contractor may use Umbrella or Excess Policies to provide the liability limits as required in this agreement. This form of insurance will be acceptable provided that all of the Primary and Umbrella or Excess Policies shall provide all of the insurance coverages herein required, including, but not limited to, primary and non-contributory, additional insured, Self-Insured Retentions (SIRs), indemnity, and defense requirements. The Umbrella or Excess policies shall be provided on a true "following form" or broader coverage basis, with coverage at least as broad as provided on the underlying Commercial General Liability insurance. No insurance policies maintained by the Additional Insureds, whether primary or excess, and which also apply to a loss covered hereunder, shall be called upon to contribute to a loss until Contractor's primary and excess liability policies are exhausted.

Notice of Cancellation

Each insurance policy required above shall provide that coverage shall not be canceled, except with notice to the City.

Waiver of Subrogation

Contractor hereby grants to City a waiver of any right to subrogation which any insurer of said Contractor may acquire against the City by virtue of the payment of any loss under such insurance. Contractor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

Self-Insured Retentions

Self-insured retentions must be declared to and approved by the City. The City may require Contractor to purchase coverage with a lower retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or City. The CGL and any policies, including Excess liability policies, may not be subject to a self-insured retention (SIR) or deductible that exceeds \$25,000 unless approved in writing by City. Any and all deductibles and SIRs shall be the sole responsibility of Contractor or subcontractor who procured such insurance and shall not apply to the Indemnified Additional Insured Parties. City may deduct from any amounts otherwise due Contractor to fund the SIR/deductible. Policies shall NOT contain any self-insured retention (SIR) provision that limits the satisfaction of the SIR to the City. The policy must also provide

that Defense costs, including the Allocated Loss Adjustment Expenses, will satisfy the SIR or deductible. City reserves the right to obtain a copy of any policies and endorsements for verification.

Acceptability of Insurers

Insurance is to be placed with insurers authorized to conduct business in the state with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to the City.

Claims Made Policies

If any of the required policies provide claims-made coverage:

1. The Retroactive Date must be shown, and must be before the date of the contract or the beginning of contract work.
2. Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the contract of work.
3. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, Contractor must purchase "extended reporting" coverage for a minimum of five (5) years after completion of work.

Verification of Coverage

Contractor shall furnish the City with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause and a copy of the Declarations and Endorsements Pages of the CGL and any Excess policies listing all policy endorsements. All certificates and endorsements and copies of the Declarations & Endorsements pages are to be received and approved by the City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive Contractor's obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time. City reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

Subcontractors

Contractor shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and Contractor shall ensure that City is an additional insured on insurance required from subcontractors.

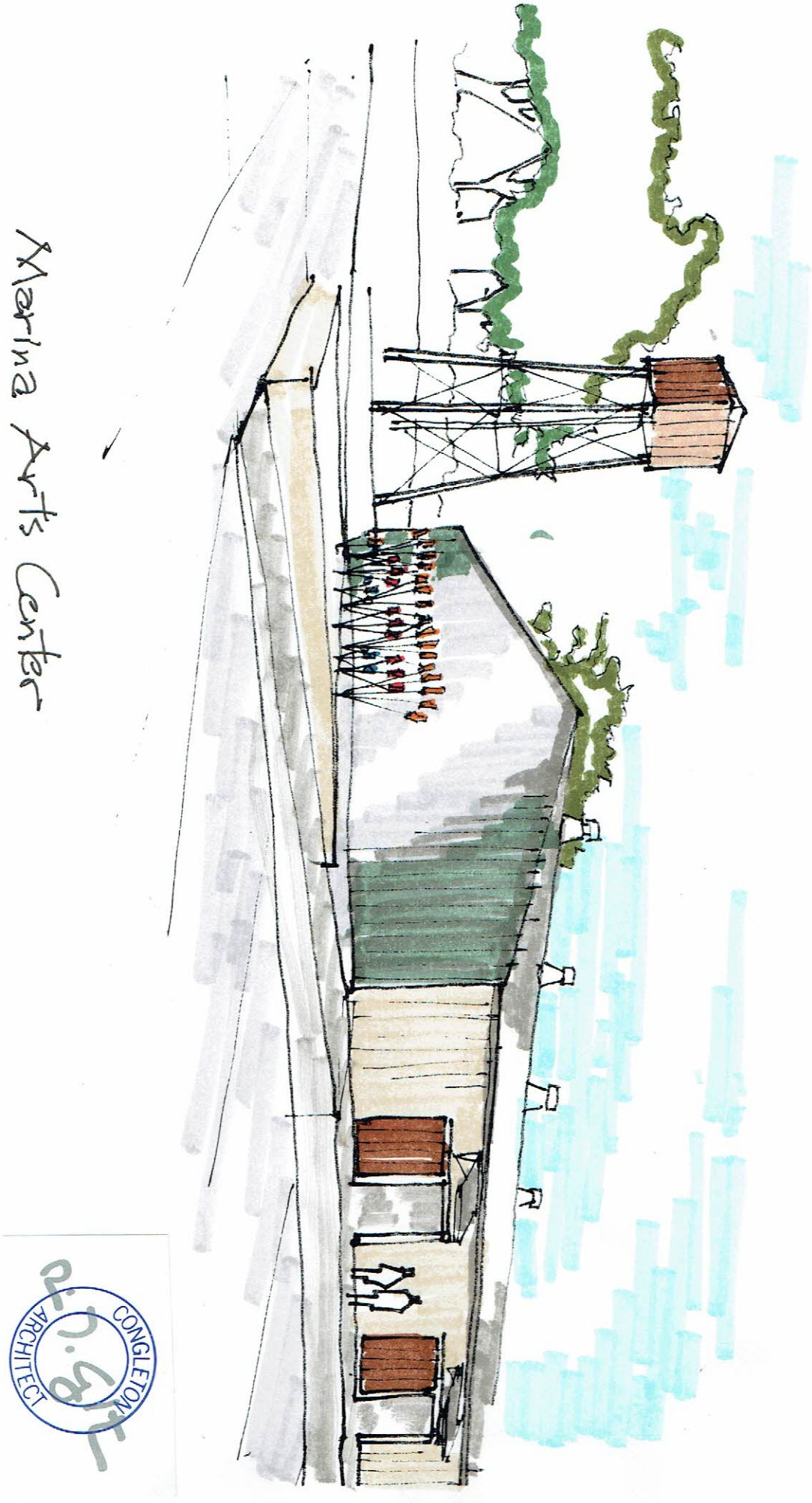
Duration of Coverage

CGL & Excess liability policies for any construction related work, including, but not limited to, maintenance, service, or repair work, shall continue coverage for a minimum of five (5) years for Completed Operations liability coverage. Such Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the contract of work.

Special Risks or Circumstances

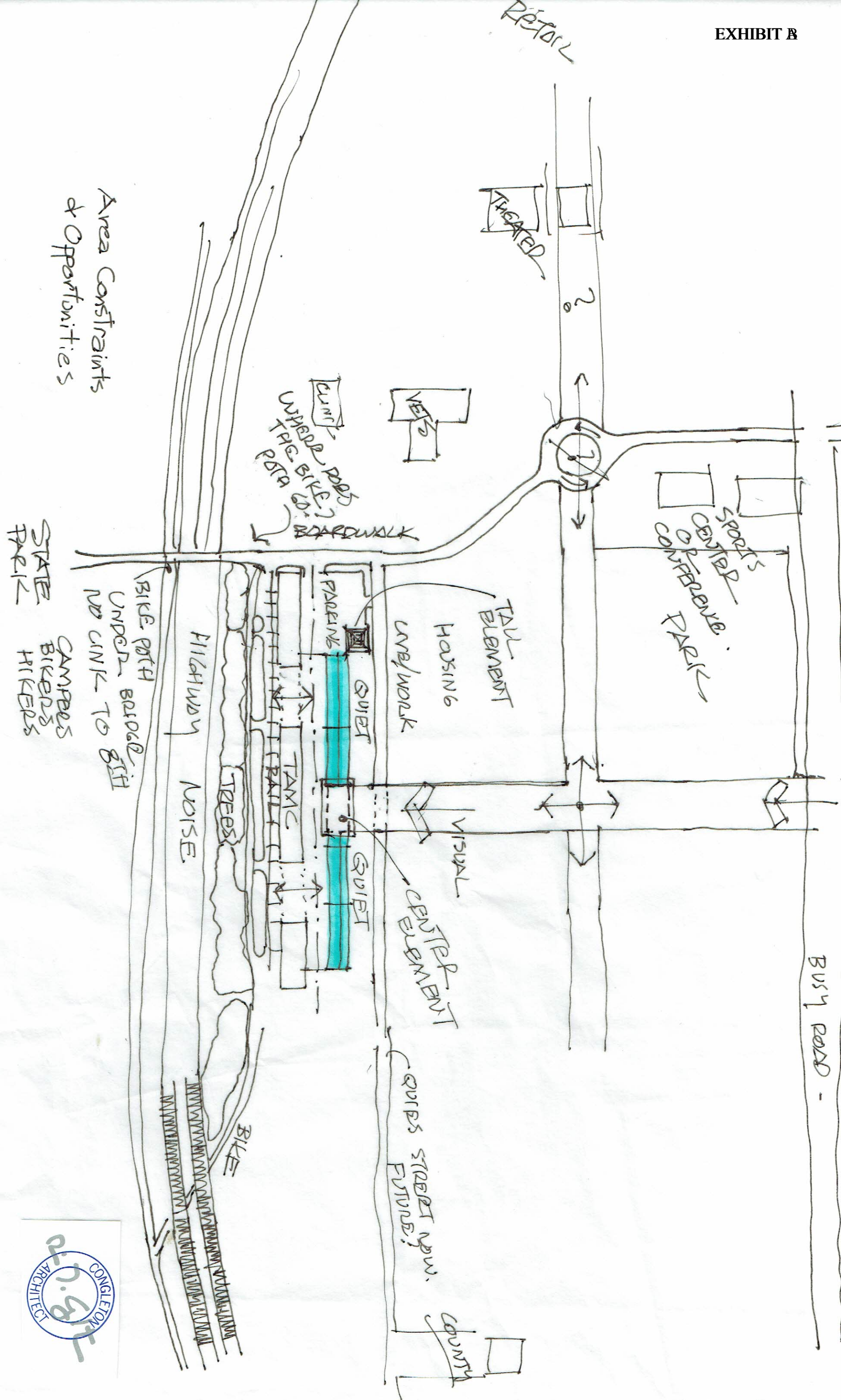
City reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

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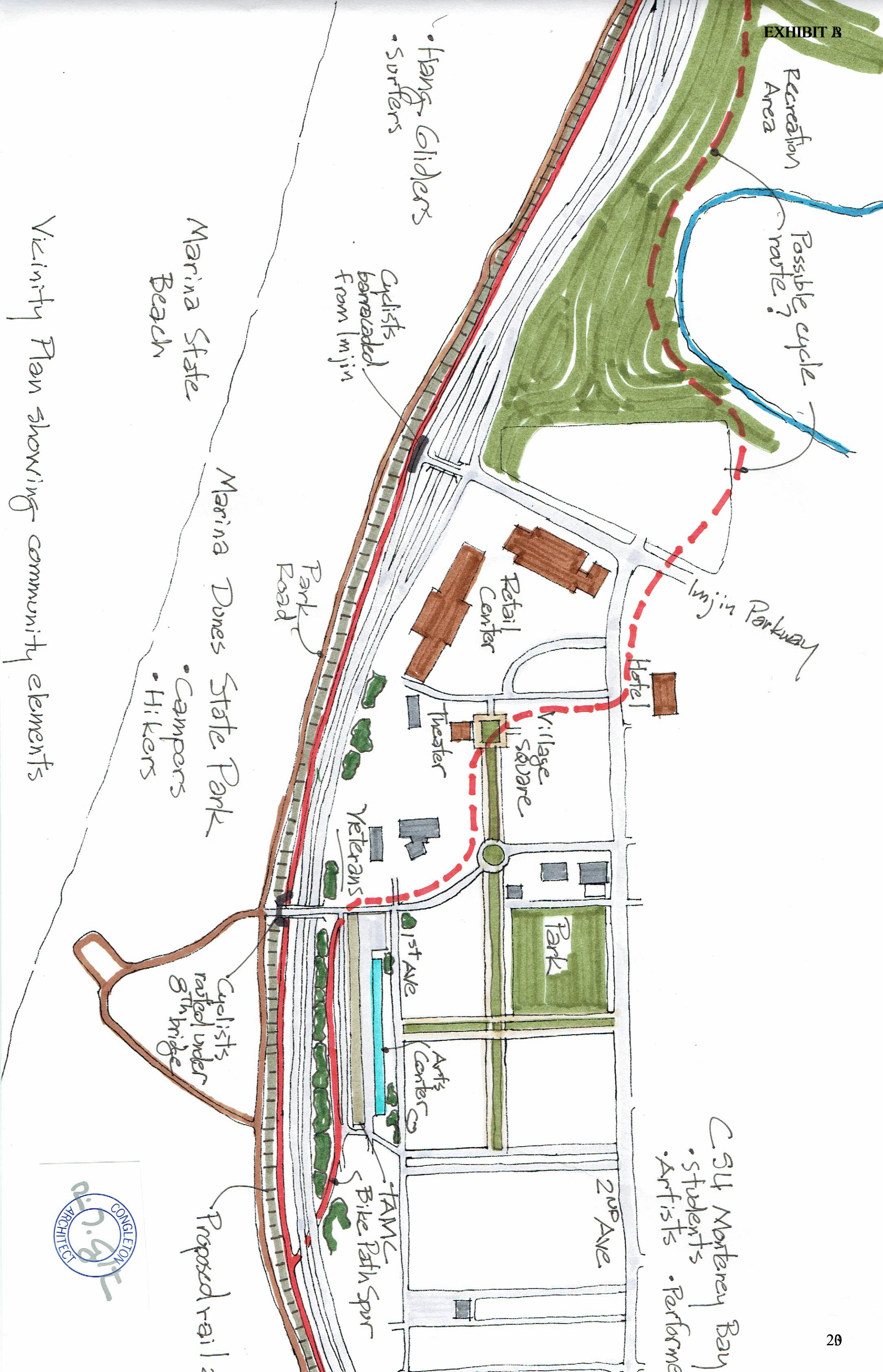
Marina Arts Center





Area Constraints
& Opportunities





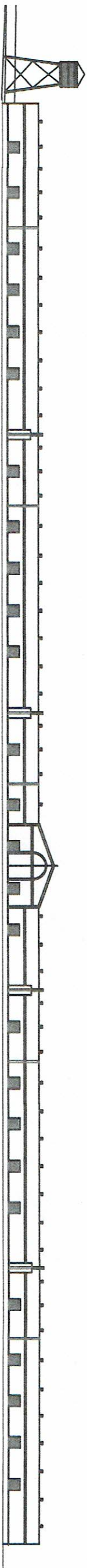
Vicinity Plan showing community elements

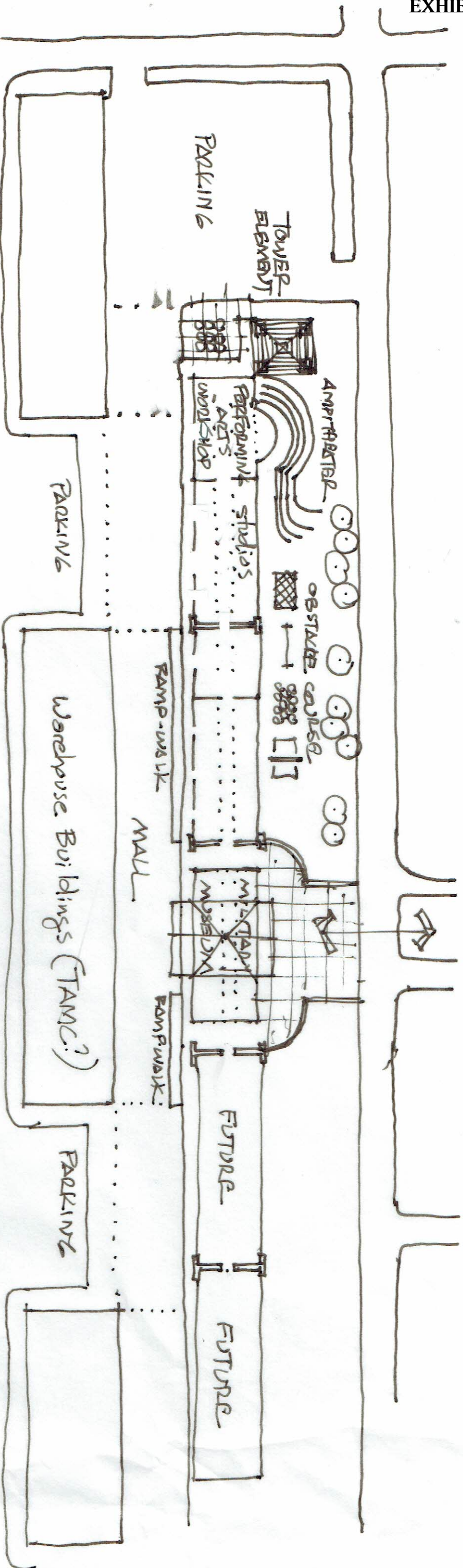


Warehouse - existing



Arts Center - proposed

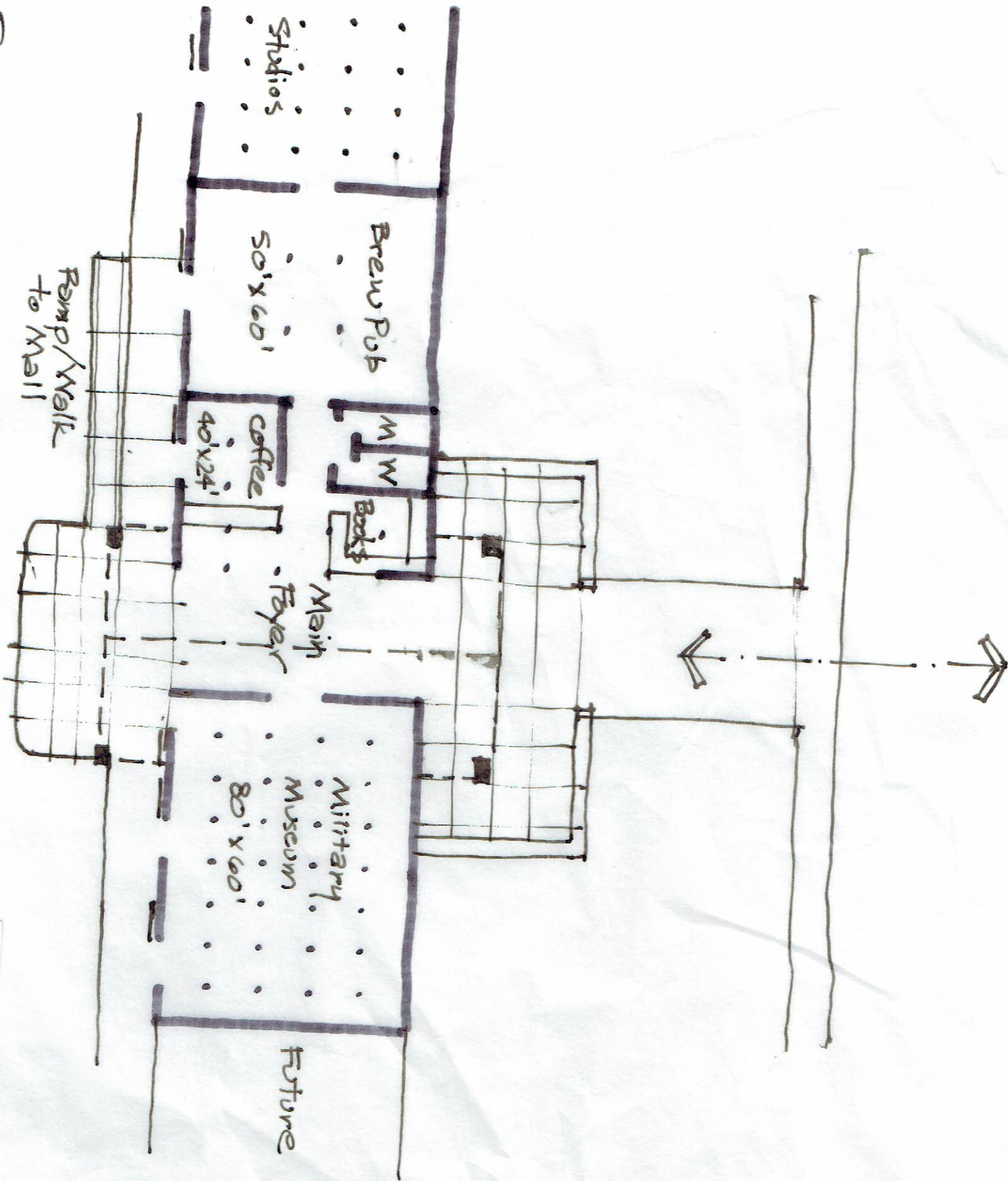




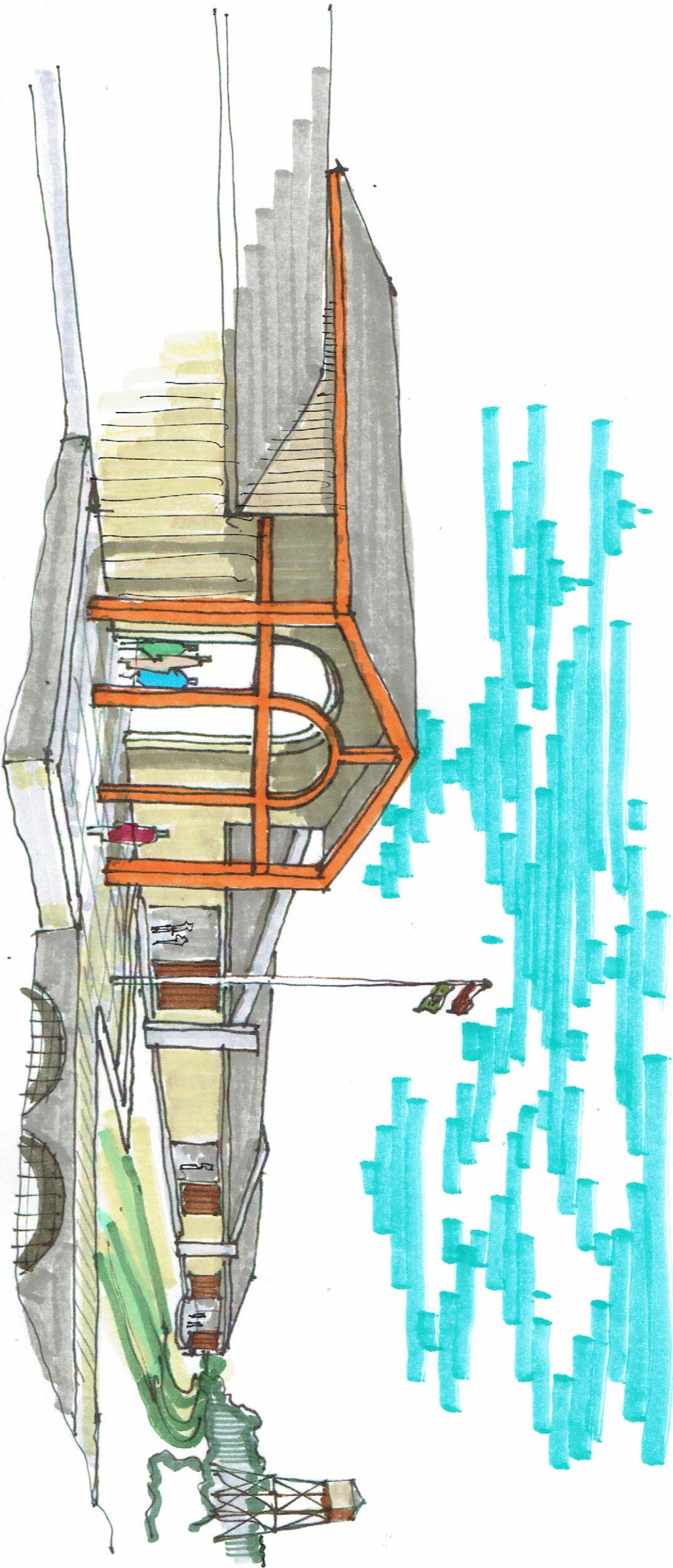
Concept Plan - Arts Center

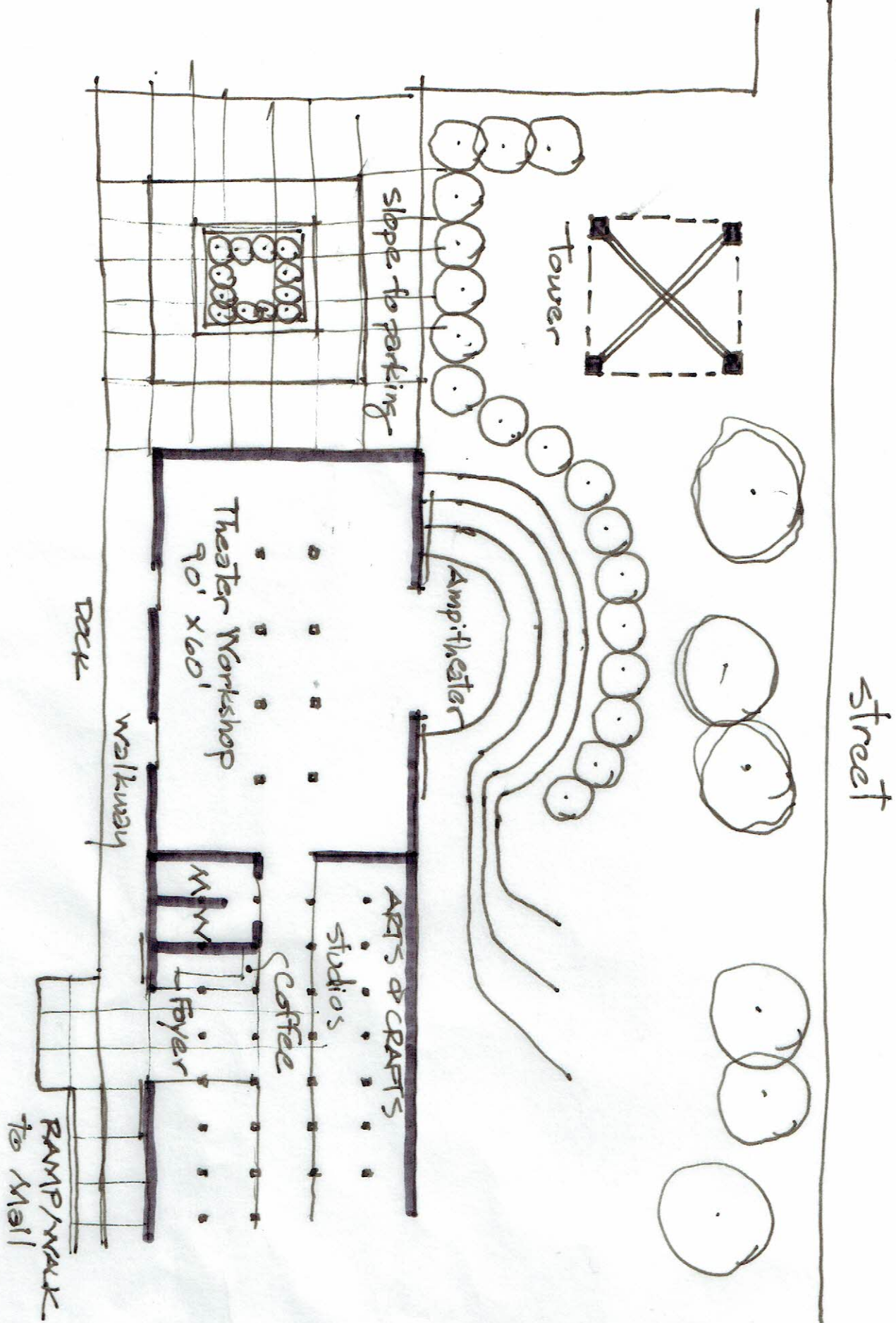


Plan - Main Entry/Military Museum



Arts Center Main Entrance
Military Museum

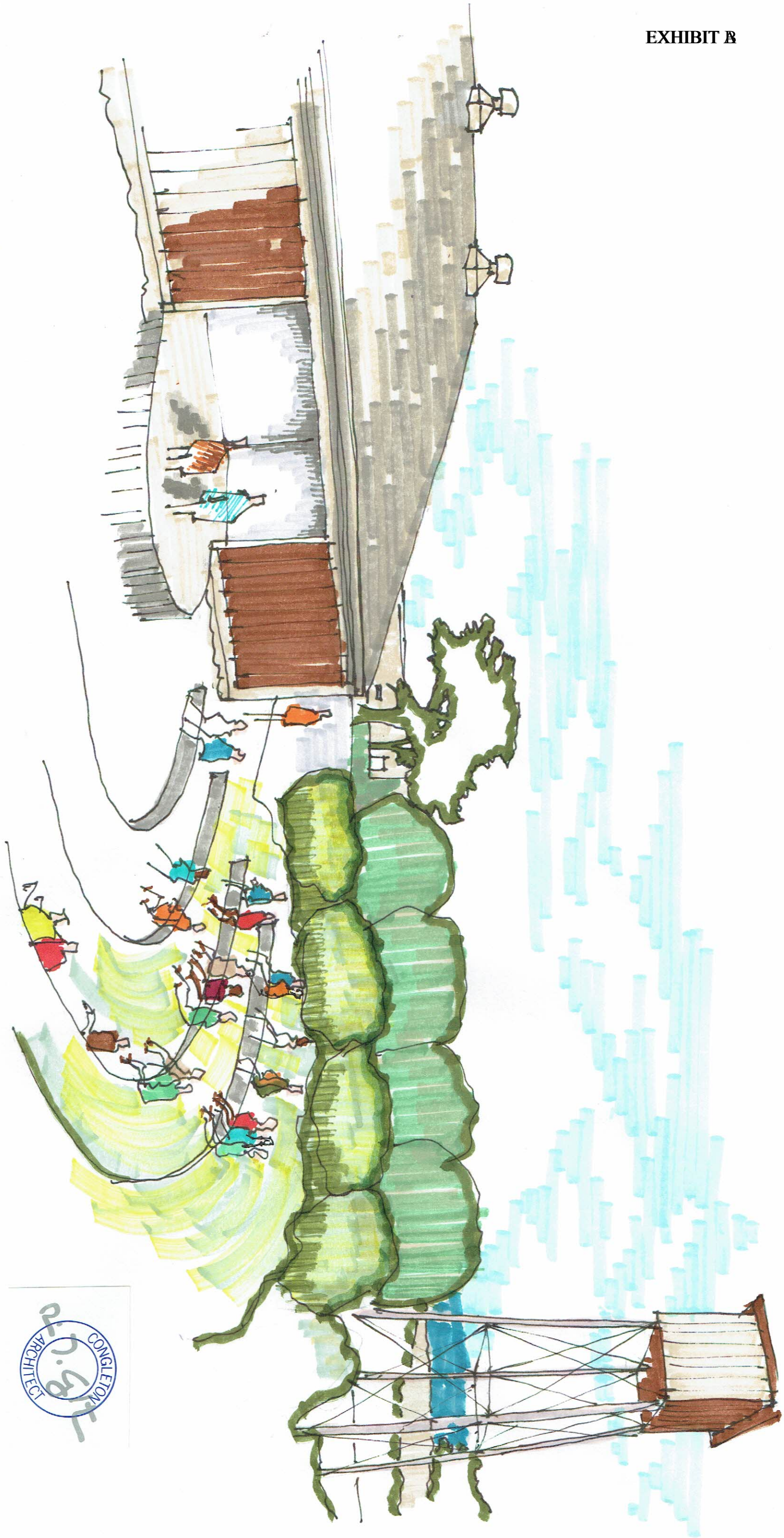


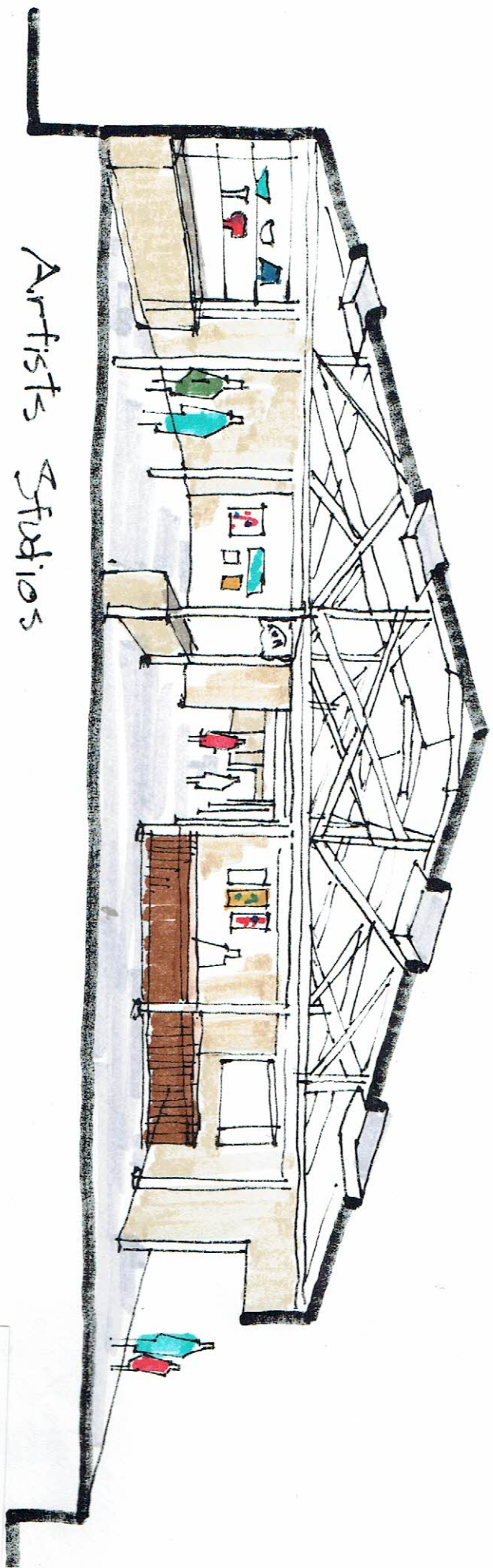


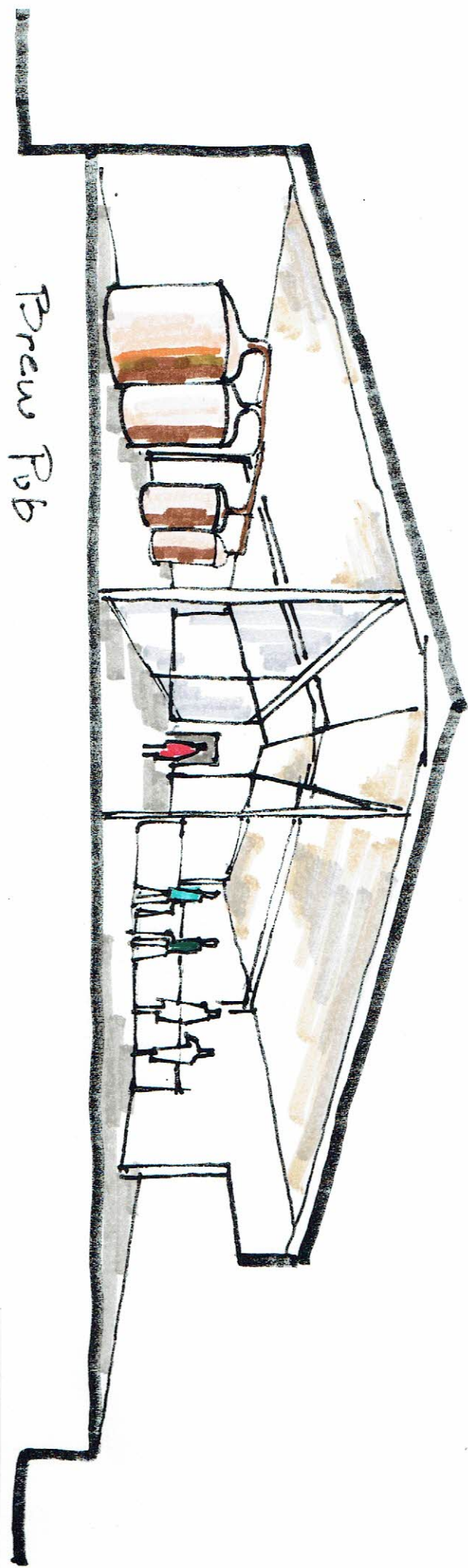
North Entry - Theater Workshop



Amphitheater









January 16, 2025

CITY OF MARINA
Attn: Layne Long, City Manager
211 Hillcrest Ave
Marina, CA 93933

RE: Arts District – Stabilization Program

Dear Mr. Long:

In follow up to the City Council Meeting held on January 3, 2025 at the Arts District buildings, we have put together some additional information based on scenarios and questions asked by City Council members. This information is included below along with the original proposal provided by Shea Homes;

1. Cost to Stabilize 4 Buildings and Demo Building 3 \$2,706,000

Shea Homes/MCP will agree to split this cost with the City of Marina each paying 50% up to a total contribution of \$1,353,000. Scope of work was previously described in my email dated October 1, 2024 and is attached hereto for reference.

2. Additional Cost to Remove Building 3 Foundation \$93,650

In addition to the program noted in item 1. above, this is the additional cost associated with removing the foundation associated with Building #3.

3. Cost to retain/stabilize Building 3 \$505,000

As requested, Shea Homes/MCP has analyzed the costs associated with keeping the middle building in place and not demolishing it as planned in item 1. above. This would be the additional costs associated with extending the building stabilization program as noted in the October 1, 2024 email to this building with the same standards. Note that included in the costs for item 1. is \$40,525 for building demolition that would be used to carefully remove siding and all roofing materials (similar to other buildings). This is a labor intensive effort and includes prevailing wages, and so there is no difference between the cost to demo Building 3, and the cost to prepare it for stabilization (no net savings in demo cost).

4. Copper Gutters and Downspouts \$185,000

The additional costs associated with adding copper gutters and downspouts to the project stabilization noted in item #1 above is \$185k. Note that copper pricing is relatively volatile and can fluctuate greatly from day to day between \$80-\$100/lb of roof gutter. For this reason, this pricing is included at \$88/lb net of any savings in galvanized gutters as is included in item #1.

5. Demolition Cost – All Buildings and Foundations \$752,000

The total cost associated with demolition of all 5 buildings is \$752k and includes removal of all debris, including all foundations. Foundation concrete will be crushed and recycled in accordance with requirements of The Dunes project and used as aggregate base under roadways, parking lots and as otherwise required. For this reason, disposal costs associated with concrete debris only include those costs associated with delivery of the material to a crushing site within The Dunes project as well as crushing costs.

As we discussed previously, Shea Homes/MCP completed a hazardous materials assessment of the building which I have included a copy of with this letter. Please let me know if you have any questions about this.

Also, during the site walk there were some questions about the building sizes which I have included below. These are based on the site survey by Whitson Engineers.

Building Sizes - North to South

	Area		
Building 1 (2084)	14,628.50	sf	23%
Building 2 (2083)	12,361.22	sf	19%
Building 3 (2082)	12,274.61	sf	19%
Building 4 (2081)	12,281.66	sf	19%
Building 5 (2080)	12,155.94	sf	19%
TOTAL	63,701.93	sf	
Total Length	1,051.50	ft	
Total Width	60.79	ft	

As we have represented, Shea Homes/MCP is committed to providing up to \$1.353M in funding, and to manage the building stabilization program described in item 1. above. This commitment would also extend to the last option (item 5. above) should the City decide that demolition of the arts district is preferable. Any other option that would increase the overall project budget beyond \$2.706M would need to include funding by the City of Marina for the incremental additional costs.

As the City considers it's options and decides how it would like to move forward, we hope that careful consideration is being paid the 2019 Arts Village Feasibility Analysis performed by Applied Development Economics (ADE) in conjunction with EMC Planning Group. Not only did this analysis identify limitations as to the scalability, but also revenue potential for these types of programs. Note that the ADE analysis summarized that only up to 40% of 60,000 SF (24,000 sf) could reasonably be used by an art and performance program. Additionally, the analysis relied on uses such as office, co-working, retail and restaurants to fill the remaining space, all of which have limitations on revenue potential that in the post-pandemic Monterey market have only become more challenged.

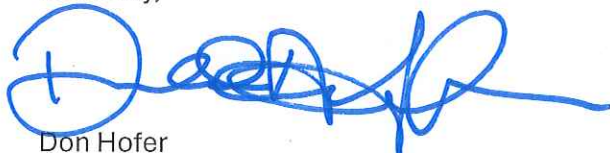
January 16, 2025

We believe it is exhibited in the ADE analysis that keeping all 5 buildings in-tact is overly costly and does not provide a positive return on investment needed to complete a project like this. It is a program decision that not only will cost the City significantly in terms of the stabilization program noted above, but then again in terms of upkeep and maintenance, design, and future renovation and code updates. At 60,000 SF we believe the arts district is simply too large and overly costly and could cause the program to languish in perpetuity due to the scale of funding needed to advance it. Removal of building 3 helps to alleviate this risk and provides aesthetic benefits to the community by breaking up the building massing.

Please note that timing is critical to this offer. Not only are the prices and budget numbers we provided impacted by inflation, Shea Homes/MCP's ability to provide the contribution noted herein is directly related to the arts district effect on sales of the adjacent homes. Once the sale of homes in the area adjacent to the arts district (east of 1st Ave) begin, our offer to provide funding assistance will terminate should a final agreement not be reached between MCP/Shea and The City of Marina as to either a stabilization or demo program (items 1. or 2. above). We anticipate that sales in this area will begin in mid-February of this year.

If you have any questions or require any additional information please do not hesitate to contact me.

Sincerely,



Don Hofer
Vice President – Northern CA
Shea Homes/MCP

Attachments

1. October 1, 2024 Email from Don Hofer showing scope of work for stabilization program.
2. Hazardous Building Materials Assessment, S Tech Consulting, LLC, October 9, 2024

PUBLIC IMPROVEMENT AND REIMBURSEMENT AGREEMENT FOR CITY OF MARINA ARTS AND INNOVATION DISTRICT REHABILITATION

THIS AGREEMENT (“Agreement”) is made effective this ___ day of _____, 2024 (“Effective Date”), by and between the City of Marina, herein called the “City,” a municipal corporation, and Shea Homes Limited Partnership, a real property owner, developer or subdivider, herein called the “Developer.”

RECITALS

A. City is the owner of that certain real property identified for purposes of the “Dunes Specific Plan,” (formerly “University Villages Specific Plan”) adopted by City on May 31, 2005, as the “Arts District.” It’s approximately eight and a half (8.5) acres bounded by 1st Avenue, 8th Street, 5th Street, and Quartermaster Avenue in the City of Marina, County of Monterey, State of California (the “Property”). The Property is more particularly described in **Exhibit A**, which is attached and incorporated herein by reference.

B. City also owns the structure at the Property, which is an army-era warehouse approximately 75,000 square feet (75 ft. x 1,000 ft.) that is structurally sound, but is decaying on the exterior, attracts vandalism, graffiti, and is an eyesore in the community (“Structures”).

C. The property as proposed in the University Villages Specific Plan is an opportunity to create a unique regional draw to the City of Marina that is envisioned as a combination of individual studio spaces, galleries or shops for artists, interactive art/learning center, co-working spaces, light retail, entertainment, or performing arts and music spaces.

D. The City and Developer desire to stabilize and secure the Structures so that they can remain an asset for the City of Marina and the community into the future. While the Structures targeted for adaptive reuse are not on the historic register, they have a certain visual character that is important to maintain. In order to keep their architectural integrity, they will be adaptively re-used and refurbished, without a wholesale change to their former character.

E. To achieve these ends, Developer has proposed the scope of work attached hereto as **Exhibit B**, and incorporated herein (the “Scope of Work” or “Work” as applicable). Such work is consistent with, and in furtherance of, the goals of the City and the Dunes Specific Plan.

F. The City and Developer desire to jointly finance the rehabilitation of the Structures in the Arts District with Developer undertaking the management, design, and construction of the rehabilitation work as more particularly described in the Scope of Work. City and Developer propose to split the costs of this program between them up to the cost of \$2,706,000, with each paying 50 percent or approximately \$1,353,000.00. Any cost beyond \$2,706,000 will be borne solely by the City. An estimated cost breakdown of the Scope of Work is attached hereto as **Exhibit C**.

G. The City’s agreement to jointly finance the rehabilitation shall not itself constitute an approval of any license, permit, temporary or permanent interest in land, or other permission necessary to carry out the Scope of Work. The Parties’ respective obligations under this Agreement

shall be contingent upon issuance of all approvals necessary to conduct the Scope of Work (the “Approvals”). The City will consider any necessary approvals once an application has been submitted and/or such approvals are presented to the City for consideration, if any.

H. The Parties desire to enter into this Agreement to memorialize City’s agreement to reimburse Developer for the reasonable, actual, and verifiable expenses to complete Scope of Work.

NOW, THEREFORE, in consideration of the faithful performance of the terms and conditions set forth in this Agreement, it is agreed between the Developer and the City (collectively, the “Parties”) as follows:

1. **Incorporation of Recitals.** The terms of the Recitals are hereby incorporated by this reference as if set forth in full herein.

2. **Duty to Make Improvements.** Developer agrees to design, manage, construct, install, and complete, or cause to be constructed, installed, and completed, the rehabilitation of the Arts District Structures, as more particularly described in the Scope of Work (the “Project”). Developer shall select and retain all companies necessary to perform the Work and complete the Project, and any associated design and management related to the Work.

3. **Right of Entry; Performance of Work.** Developer has right to enter the Property for purposes of performing the Work. Developer agrees that the Project will be done in a good and workmanlike manner in accordance with accepted construction practices and in a manner equal or superior to the requirements of the City’s Municipal Code (“Code”) and rulings made under it. In the event that any conflict between the Project (including any plans developed to implement it) and the Code should arise after the date of this Agreement but before the City issues a Certificate of Completion (as defined herein) for the Project, the provisions of the Code shall control. Further, the work will be conducted in accordance with all City standards, specifications and applicable laws, rules and regulations, and to the satisfaction of the City. It is agreed that the City shall have the right to reject any or all of the work performed under this Agreement if such work does not conform to any City standards and specifications, applicable law, rule, or regulation.

4. **Reimbursement.** Developer shall be reimbursed for completion of the Project as follows:

- (a) The breakdown of estimated costs for the Work is detailed in attached **Exhibit C**, Estimated Cost Breakdown.
- (b) The Parties acknowledge that the Estimated Cost Breakdown is only an estimate, and agree that it is the Parties’ intent that City shall reimburse Developer for fifty percent (50%) of the actual, verifiable costs incurred in performing the Work up to the maximum set forth herein based on the procedure described in section (c), below.
- (c) **Method of Payment.** City shall reimburse Developer as follows:

- i. On a periodic basis, Developer shall submit to City an itemized invoice for the costs incurred by Developer for performance of the Work in the period immediately preceding such submittal (the **“Documentation”**). The Documentation shall include any applicable consultant, subcontractor, architect, engineer, contractor and other third-party invoices and backup documentation related to such Work. Such Documentation shall be submitted to **Layne Long**, City Manager, at the address set forth in Paragraph 15 of this Agreement, with a courtesy copy by e-mail to Finance Director, **Tori Hannah**.
 - ii. City shall review Documentation to determine if it is consistent with the Scope of the Work necessary to implement the Project. Upon City's satisfactory review, City shall reimburse Developer for the invoiced amount set forth in the Documentation within thirty (30) days following receipt of the Documentation. The fact that a cost for a component of Work exceeds the estimate for that Work in the Estimated Cost Breakdown shall not be a basis for City to object and/or reject the cost so long as the associated Work, in the City's view, is necessary to implement the Project.
 - iii. If, based on City's review of Documentation, City determines in good faith that the Documentation is outside the Scope of the Work necessary to implement the Project, then City shall notify Developer in writing of the same (a **“Dispute”**) within fourteen (14) days following receipt of the Documentation, setting forth in detail the reasons for its determination.
 - iv. In the event of a Dispute, the Parties shall meet and confer in an attempt to resolve the Dispute (in person or via teleconference) within five (5) days after City notifies Developer of the same. Upon resolution of any Dispute, City shall reimburse Developer at the mutually agreed upon amount within ten (10) days of such resolution.
 - v. Any Dispute not resolved pursuant to the above shall, at the written request of either Party be submitted for mediation (a **“Mediation Request”**), which Mediation Request shall be given to the other Party in the manner for notices set forth in Paragraph 15 be submitted to binding meditation. Within fifteen (15) days thereafter, the Parties will select a mutually acceptable mediator. The mediation shall be completed within thirty (30) days after the mediator is selected, unless otherwise agreed to in writing by both Parties. To the extent that the Parties cannot resolve the Dispute submitted to mediation, the mediator shall issue a binding decision.
5. **Compliance with Laws/Prevailing Wage.**
- (a) Each party's performance hereunder shall comply with all applicable laws of the United States of America, the State of California and the City including but not limited to laws regarding health and safety, labor and employment, wage and hours and licensing laws which affect employees. This Agreement shall be governed by, enforced and interpreted under the laws of the State of California. Contractor must be in good standing and registered with the California Department of Industrial

Relations in accordance with California labor Code section 1725.5 and shall comply with new, amended or revised laws, regulations or procedures that apply to the performance of this Agreement.

- (b) The Project is a “public work” such that prevailing wages are required. Contractor shall comply with all provision of California Labor Code section 1720 *et seq.*, as applicable, and laws dealing with prevailing wages, apprentices and hours of work.

6. **Notice and Certification of Completion.** Developer shall advise the City in writing of the completion of the Project and request certification of completion. Upon receipt of Developer’s request for certification of completion, City shall promptly inspect the Property and any structures subject to this Agreement. If the City determines, upon such inspection, that the Project has been satisfactorily completed, the City shall issue a certificate indicating the same (the “Certificate of Completion”). For the purposes of this Agreement, the date of completion shall be the date that the City issues a Certificate of Completion. The decision of the City shall be final as to whether any material or workmanship meets the applicable plans, specifications, and standards as set forth herein.

7. **Nonperformance, Breach, Notice and Costs.** If, within the time specified in this Agreement and any approved extension, Developer fails to complete the Project, to act promptly as required by this Agreement, fails to complete the work within such time, or if the Developer is adjudged as bankrupt or makes a general assignment for the benefit of creditors, or if a receiver is appointed in the event of Developer’s insolvency, or if Developer or Developer’s contractors, subcontractors, agents, or employees violate this Agreement, or Developer otherwise breaches this Agreement, the City shall provide written notice to Developer of such failure or violation and provide a timeframe within which Developer must act or complete the work (“Notice”). If within thirty (30) calendar days after the serving of such Notice upon Developer, Developer does not give the City written notice of its intention to correct the deficiencies or complete the work within the time specified in the Notice, then the City may take over the work and prosecute the same to completion by contract, or by any other method the City may deem advisable, for the account and at the expense of the Developer’s share of the cost of the work together with a fifteen percent (15%) administrative charge. In this event, the City, without liability for doing so, may take possession of and utilize in completing the work such materials, appliances, plants, and other property belonging to Developer as may be on the work site and necessary for completion of the work.

8. **Remedies.** The City may bring legal action to: (1) compel performance of this Agreement; (2) ensure compliance with any Approvals; and (3) recover the costs (including the City’s administrative costs) of completing the Project pursuant to Paragraph 7. Notwithstanding the above, the City may also seek any and all remedies available in law or equity. The Developer agrees that, if legal action is brought by the City, the Developer shall pay all of the costs of suit and reasonable attorneys’ fees and all other expenses of litigation as determined by the court having jurisdiction over such suit, if such court rules that the Developer has failed to carry out any of its obligations under this Agreement.

9. **Responsibilities for Damage.** Any damage to the Structures, utilities, concrete work, or paving, or to any portion of adjacent properties that is caused by Developer or its

employees, agents, or contractors, and that occurs during or from the Project construction shall be completely repaired by the Developer to the satisfaction of the City.

10. **Utility Deposits.** Developer shall satisfy the City that it has made the deposits required for utilities to be supplied and connected with the applicable portion of the project prior to obtaining a Certificate of Completion.

11. **Inspections - Payment of Fees.** The City is authorized to enter the Property for inspection purposes at any time. Developer shall at all times maintain the Property so that the City and any agency authorized to make inspections can safely access and inspect all parts of the Property. Developer shall pay to the City the cost of inspecting the Property and structures thereon, including the costs of staff time and any consulting services determined to be necessary by the City, consistent with the City's fee schedules.

12. **Estimate of Costs; Security.** Developer shall furnish a Payment Bond, which shall be in an amount not less than one hundred percent (100%) of the total estimated cost of the Project described in this Agreement. The Payment Bond shall secure the payment of those persons or entities to whom the Developer may become legally indebted for labor, materials, tools, equipment or services of any kind used or employed by the contractor or subcontractor in performing the work, or taxes or amounts to be withheld thereon. The Payment Bond shall provide that the surety will pay the following amounts should the Developer, or its contractor or subcontractors fail to pay the same, plus reasonable attorneys' fees to be fixed by the court if suit is brought upon the bond: (1) amounts due to any person that has a lien right pursuant to California Civil Code Sections 8520, 8530 and 9100; (2) amounts due under the Unemployment Insurance Code with respect to work or labor performed for the Project described in this Agreement; and (3) any amounts required to be deducted, withheld, and paid over to the Employment Development Department from the wages of employees of the Developer, its contractors and subcontractors pursuant to Section 13020 of the Unemployment Insurance Code with respect to the work and labor. The Payment Bond shall, by its terms, inure to the benefit of any person that has a lien right pursuant to Civil Code Sections 8520, 8530 and 9100 so as to give a right of action to those persons or their assigns in any suit brought upon the bond.

The Developer shall submit the following for the surety that furnishes the Payment Bond: (1) a current printout from California Department of Insurances website (www.insurance.ca.gov) showing that the surety is admitted to do business in the State; or (2) a certificate from the Clerk of the County of Monterey that the surety's certificate of authority has not been surrendered, revoked, canceled, annulled, or suspended or in the event that it has, than renewed authority has been granted.

13. **No Waiver by City.** Inspection of the work and/or materials, or approval of work and/or materials inspected, or a statement by an officer, agent, or employee of the City indicating the work complies with this Agreement, or acceptance of all of these acts shall not relieve Developer of its obligation to fulfill this Agreement; nor is the City by these acts prohibited from bringing an action for damages or specific enforcement arising from the Developer's failure to comply with this Agreement. No action or omission by the City shall constitute a waiver of any provision of this Agreement unless expressly provided in writing. No course of dealing between Developer and the City, or any delay on the part of the City in exercising any rights hereunder,

shall operate as a waiver of any rights by the City, except to the extent these rights are expressly waived in writing by the City.

14. **Hold Harmless; Indemnification Agreement.** Developer shall hold harmless, defend, and indemnify the City, its officers, employees, and agents from and against any and all damage, injury, and/or death to persons and property, and any and all claims, demands, costs, losses, damages, injuries, or liability, including attorneys' fees, howsoever caused, resulting directly or indirectly from the performance or nonperformance of any and all work done or to be done pursuant to this Agreement. Developer shall not be required to indemnify and hold harmless the City as set forth in this Paragraph for liability attributable to the sole fault of the City, provided such sole fault is determined by agreement between the Parties or the findings of a court of competent jurisdiction.

15. **Insurance.** As a condition precedent to the effectiveness of this Agreement and without limiting Developer's indemnification of the City pursuant to Paragraph 14, Developer agrees to obtain and maintain in full force and effect at its own expense the insurance policies set forth in **Exhibit D** - "Insurance". Developer shall furnish the City with original certificates of insurance, executed by a person authorized by that insurer to bind coverage on its behalf, along with copies of all required endorsements. All certificates and endorsements must be received and approved by the City before any work commences. All insurance policies shall be subject to approval by the City Attorney and Risk Manager as to form and content. Specifically, such insurance shall: (1) be endorsed to protect City as an additional insured for commercial general and business auto liability; (2) provide City prior notice of cancellation; and (3) be primary with respect to City's insurance program. Developer's insurance is not expected to respond to claims that may arise from the acts or omissions of the City.

16. **Notices.** All notices required shall be in writing and delivered by Registered mail, postage prepaid, or any nationally recognized overnight courier that routinely issues receipts (e.g., FedEx). A party may change its address by notice in writing to the other party and thereafter notices shall be addressed and transmitted to the new address. All notices shall be deemed received three (3) business days after dispatch by United States Postal Service regular mail, or one (1) business day after dispatch by a reputable overnight courier service.

Notices to be given to the City shall be addressed as follows:

City Manager
City of Marina
Attn: Layne Long
211 Hillcrest Avenue
Marina, CA 93933
llong@cityofmarina.org

With a cc to:

Shute, Mihaly & Weinberger
Attn: City Attorney, City of Marina
396 Hayes Street

San Francisco, CA 94102
rortega@smwlaw.com

Notices to the Developer shall be addressed as follows:

[INSERT ADDRESS]

17. **Heirs, Successors and Assigns.** This Agreement shall be binding upon and inure to the benefit of the heirs, successors and assigns of the Parties.

18. **Miscellaneous Terms and Provisions.**

- (a) If any provision of this Agreement is adjudged illegal, inoperative, or invalid, the remaining provisions of this Agreement, to the extent practicable, shall continue in full force and affect.
- (b) This Agreement contains a full, final and exclusive statement of the Agreement of the Parties regarding the subject matter hereof.
- (c) The obligations upon the Developer signing this Agreement terminate upon issuance of a Notice of Completion as referenced herein.
- (d) This Agreement shall be administered, interpreted and enforced under the laws of the State of California and the City of Marina. In case of dispute, venue shall reside in Monterey County, California.
- (e) Developer warrants and represents that the person signing on behalf of Developer has the authority to execute this Agreement on behalf of Developer, and has the authority to bind the Developer to the terms and obligations set forth in this Agreement. Developer agrees that this Agreement, and any instrument or agreement required hereunder, are within the Developer's powers, and have been duly authorized and delivered, and do not conflict with Developer's organizational powers.
- (f) Developer agrees that this Agreement is a valid, legal, and binding Agreement, enforceable against Developer in accordance with its terms, and that any instrument or agreement required hereunder, when executed and delivered, will be similarly legal, valid, binding, and enforceable. Developer agrees that this Agreement does not conflict with any law, agreement, or obligations by which Developer is bound.

IN WITNESS WHEREOF, the Parties have executed the Agreement on the day and year above written.

- Signature Page Follows -

City of Marina,
a municipal corporation,

By: _____

Layne Long
City Manager

Attest:

City Clerk

Approved as to Form:

City Attorney

Developer,

By: _____

Name: _____

Title: _____

Exhibit “A”

Property Description/Map of Work Area

Exhibit “B”

Scope of Work

Exhibit “C”

Estimated Cost Breakdown

Exhibit “D”

Insurance

Contractor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by Contractor, its agents, representatives, or employees.

MINIMUM SCOPE AND LIMIT OF INSURANCE

Coverage shall be at least as broad as:

1. **Commercial General Liability (CGL):** Insurance Services Office Form CG 00 01 covering CGL on an “occurrence” basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than **\$1,000,000** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit.
2. **Automobile Liability:** Insurance Services Office Form Number CA 0001 covering, Code 1 (any auto), or if Contractor has no owned autos, Code 8 (hired) and 9 (non-owned), with limit no less than **\$1,000,000** per accident for bodily injury and property damage.
3. **Workers’ Compensation** insurance as required by the State of California, with Statutory Limits, and Employer’s Liability Insurance with limit of no less than **\$1,000,000** per accident for bodily injury or disease. (Not required if Contractor provides written verification it has no employees)
4. **Professional Liability (Errors and Omissions):** Insurance appropriate to Contractor’s profession, with limit no less than **\$2,000,000** per occurrence or claim, \$2,000,000 aggregate.

If Contractor maintains broader coverage and/or higher limits than the minimums shown above, the City requires and shall be entitled to the broader coverage and/or the higher limits maintained by Contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

Other Insurance Provisions

The insurance policies are to contain, or be endorsed to contain, the following provisions:

Additional Insured Status

City, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of Contractor including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to Contractor’s insurance (at least as broad as ISO Form CG 20 10 11 85 or if not available,

through the addition of both CG 20 10, CG 20 26, CG 20 33, or CG 20 38; and CG 20 37 if a later edition is used).

Primary Coverage

For any claims related to this contract, Contractor's insurance coverage shall be primary and non-contributory and at least as broad as ISO CG 20 01 04 13 as respects the City, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees, or volunteers shall be excess of Contractor's insurance and shall not contribute with it. This requirement shall also apply to any Excess or Umbrella liability policies.

Umbrella or Excess Policy

Contractor may use Umbrella or Excess Policies to provide the liability limits as required in this agreement. This form of insurance will be acceptable provided that all of the Primary and Umbrella or Excess Policies shall provide all of the insurance coverages herein required, including, but not limited to, primary and non-contributory, additional insured, Self-Insured Retentions (SIRs), indemnity, and defense requirements. The Umbrella or Excess policies shall be provided on a true "following form" or broader coverage basis, with coverage at least as broad as provided on the underlying Commercial General Liability insurance. No insurance policies maintained by the Additional Insureds, whether primary or excess, and which also apply to a loss covered hereunder, shall be called upon to contribute to a loss until Contractor's primary and excess liability policies are exhausted.

Notice of Cancellation

Each insurance policy required above shall provide that coverage shall not be canceled, except with notice to the City.

Waiver of Subrogation

Contractor hereby grants to City a waiver of any right to subrogation which any insurer of said Contractor may acquire against the City by virtue of the payment of any loss under such insurance. Contractor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

Self-Insured Retentions

Self-insured retentions must be declared to and approved by the City. The City may require Contractor to purchase coverage with a lower retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or City. The CGL and any policies, including Excess liability policies, may not be subject to a self-insured retention (SIR) or deductible that exceeds \$25,000 unless approved in writing by City. Any and all deductibles and SIRs shall be the sole responsibility of Contractor or subcontractor who procured such insurance and shall not apply to the Indemnified Additional Insured Parties. City may deduct from any amounts otherwise due Contractor to fund the SIR/deductible. Policies shall NOT contain any self-insured retention (SIR) provision that limits the satisfaction of the SIR to the City. The policy must also provide

that Defense costs, including the Allocated Loss Adjustment Expenses, will satisfy the SIR or deductible. City reserves the right to obtain a copy of any policies and endorsements for verification.

Acceptability of Insurers

Insurance is to be placed with insurers authorized to conduct business in the state with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to the City.

Claims Made Policies

If any of the required policies provide claims-made coverage:

1. The Retroactive Date must be shown, and must be before the date of the contract or the beginning of contract work.
2. Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the contract of work.
3. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, Contractor must purchase "extended reporting" coverage for a minimum of five (5) years after completion of work.

Verification of Coverage

Contractor shall furnish the City with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause and a copy of the Declarations and Endorsements Pages of the CGL and any Excess policies listing all policy endorsements. All certificates and endorsements and copies of the Declarations & Endorsements pages are to be received and approved by the City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive Contractor's obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time. City reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

Subcontractors

Contractor shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and Contractor shall ensure that City is an additional insured on insurance required from subcontractors.

Duration of Coverage

CGL & Excess liability policies for any construction related work, including, but not limited to, maintenance, service, or repair work, shall continue coverage for a minimum of five (5) years for Completed Operations liability coverage. Such Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the contract of work.

Special Risks or Circumstances

City reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

1845209.2

January 31, 2025

Item No. **13c**

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
February 4, 2025

**CITY COUNCIL RECEIVE TRAFFIC SPEED STUDY PRESENTATION
BY KIMLEY-HORN ENGINEERING AND ASSEMBLY BILL 43
IMPLEMENTATION.**

RECOMMENDATION: It is requested that the City Council:

1. Provide any input regarding the presentation on the Traffic Speed Study by Kimley-Horn Engineering and the proposed implementation of Assembly Bill 43 (AB 43) related to speed limit adjustments on City streets.

BACKGROUND:

The City of Marina is undertaking a review of speed limits to enhance road safety and align with the provisions established by Assembly Bill 43 (AB 43). This legislation provides local governments with increased authority to set and lower speed limits based on unique local conditions rather than strictly adhering to the 85th percentile rule previously mandated.

Under the former regulation, speed limits were primarily determined based on the speed at which 85% of vehicles traveled, which restricted local agencies from making context-sensitive decisions regarding speed limits. AB 43 allows the City to consider various factors such as road usage, safety issues, and community feedback when establishing speed limits.

Kimley-Horn Engineering has been engaged to conduct a five-year Traffic Speed Study, providing valuable data and analysis to support this initiative. The study's findings will be instrumental in helping the City strategically modify speed limits where necessary to enhance safety for pedestrians, cyclists, and motorists alike.

This study aims to empower the Council with the information needed to make informed decisions on potential changes to existing speed limits throughout the City.

FISCAL IMPACT:

There is no fiscal impact.

CONCLUSION:

This presentation is intended to inform the Council on the Traffic Speed Study and the implications of AB 43. Staff and our consultant welcome any input the Council may have regarding this initiative, which aims to enhance safety and address community concerns related to traffic speeds on municipal streets.

Respectfully submitted,

REVIEWED/CONCUR:

Ismael Hernandez
Public Works Director
City of Marina

Layne P. Long
City Manager
City of Marina

January 30, 2025

Agenda Item: **13d**

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of February 4, 2025

**CITY COUNCIL TO CONSIDER ADOPTING RESOLUTION NO. 2025-,
RECEIVING AN UPDATE ON THE CITY PARK AT SEA HAVEN DESIGN
AND COSTS AND ALLOCATING AN ADDITIONAL \$1.8 MILLION FROM
PUBLIC FACILITY IMPACT FEES TO COMPLETE THE PARK.**

REQUEST:

It is requested that the City Council consider approving and adopting Resolution No. 2025-, for the following actions:

1. Receiving an update on the City Park at Sea Haven design and costs.
2. Approving allocations up to \$1,800,000 from Public Facility Impact Fees to Capital Project # 2016 to complete the approved park design.

BACKGROUND:

In 2005 the City of Marina adopted a Parks and Recreation Facilities Master Plan. One of the key goals of this plan was to, “Prioritize the improvement of existing parks and development of new parks.” The City Council has prioritized the funding, design, and construction of city parks including the new City Park at Sea Haven and City Park at The Dunes and the renovation of the existing Glorya Jean Tate Park, Windy Hill Park, and Preston Park.

The funding for these parks improvements primarily comes from the Public Facility Impact Fees which are charged to each new residential building permit that is issued and is approximately \$10,500 per single family unit. This fee provides for the development of new parks impacted by the new homes being built.

Many public meetings and open houses have been held for improvements to city parks, particularly, City Park at Sea Haven, City Park at The Dunes, and Glorya Jean Tate Park. An open house on parks design was held on November 13th, 2018. At the open house, community members viewed plan sheets that showed the existing parks and bubble diagrams containing elements identified in master plans.

The parks concept plans were presented to a joint Public Works Commission and Recreation and Cultural Services Commission on February 21, 2019. The Commissioners received the presentation, heard comments from the public, and made recommendations for changes.

The City Park at Sea Haven concept plan was presented to City Council on April 9, 2019, when City Council provided comments which were incorporated into the concept plan.

On February 19, 2020, the revised concept plan was approved by Resolution 2020-18.

The revised City Park at Sea Haven concept plan was presented to City Council again on July 7, 2021. The City Council approved the revised plan with the addition of one restroom and pickleball courts by Resolution 2021-82.

Wathens Castanos Developers (WCD), the developer for Sea Haven, is responsible, by contract for the construction of the City Park at Sea Haven. In December 2023, WCD went out to bid for construction of the City Park at Sea Haven and bid prices came back at \$4,524,071, approximately \$1.5 million over their established budget of \$3.0 million. This excluded the playground equipment and playground safety surface.

On June 18, 2024, the City Council passed Resolution 2024-71, approving the final City Park at Sea Haven design including relocating the original playground purchased for the City Park at Sea Haven to Glorya Jean Tate Park, adding one shade pavilion, and transferring the anticipated unexpended fund balance of approximately \$1,813,136 from Glorya Jean Tate Park (Capital Project # QLP 2119) to the City Park at Sea Haven (Capital Project #2016) to close the funding gap.

ANALYSIS:

On December 6, 2024, City Staff met with Wathens Castanos Developers (WCD) to review the most current estimates. Staff were informed that the new estimate is \$5,395,416.79 not including the playground and safety surfacing. With the playground and surfacing included, the new project total is estimated at \$6,441,113.42. WCD is obligated to contribute \$3,000,000 and the City has allocated \$1,800,000 (CIP #2016), leaving a funding gap of approximately \$1,641,113.42.

Concurrently, the Glorya Jean Tate Park Phase II bid also came back higher than expected and staff does not anticipate any unexpended funds available to transfer to the City Park at Sea Haven project. Glorya Jean Tate Park Phase II increases are attributed to the redesign, structural engineering fees, PG& E fees, and construction costs associated with the addition of two pavilions, twenty-two (22) parking spaces, and EV charging stations.

FISCAL IMPACT:

An additional \$1.8 million is needed to fund the increased project costs. There is currently \$4.4 million available in the Public Facility Impact Fee (PFIF) Fund's balance that is designated for parks, with a projected Fiscal Year 24/25 ending fund balance of approximately \$5.8 million. This estimate takes into consideration the \$3 million in PFIF fees that were previously allocated for the Preston Park Upgrades Project. If the Council chooses to approve funding this project, the estimated Fiscal Year 24/25 ending unallocated PFIF fund balance for parks would be approximately \$4.0 million.

It should be noted that the Preston Park Upgrade Project references a need for an additional \$4.0 million in years following Fiscal Year 27/28. If applicable, the remaining \$4.0 million in funds could be later allocated to that project; however, it is anticipated that the City will continue to receive park-related PFIF funds in the forthcoming years.

California Environmental Quality Act (CEQA)

This presentation and approving an additional allocation of funds for the City Park at Sea Haven is not a project as defined by the California Environmental Quality Act (CEQA) per Article 20 Section 15378 and under General Rule Article 5 Section 15061.

CONCLUSION:

This request is submitted to the City Council for consideration and input.

Respectfully submitted,

REVIEW/CONCUR

Andrea M. Willer, Ed. D.
Recreation & Cultural Services Director
City of Marina

Layne P. Long
City Manager
City of Marina

RESOLUTION NO. 2025-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARINA RECEIVING AN UPDATE ON THE CITY PARK AT SEA HAVEN DESIGN AND COSTS AND ALLOCATING AN ADDITIONAL \$1.8 MILLION FROM PUBLIC FACILITY IMPACT FEES TO COMPLETE THE PARK.

WHEREAS, one of the key goals of the City of Marina Parks and Recreation Facilities Master Plan is to, “prioritize the improvement of existing parks and development of new parks.”; and

WHEREAS, the City Council has prioritized the funding, design, and construction of new city parks public and renovating existing city parks; and

WHEREAS, the parks concept plans were presented to a joint Public Works Commission and Recreation and Cultural Services Commission on February 21, 2019. The Commissioners received the presentation, heard comments from the public, and made recommendations for changes; and

WHEREAS, on April 9, 2019, the City Council passed Resolution 2019-36, receiving presentations on park concept plans for Sea Haven Park and provided comments; and

WHEREAS, the revised concept plan was approved by Resolution 2020-18 on February 19, 2020; and

WHEREAS, the revised City Park at Sea Haven concept plan was presented to City Council again on July 7, 2021. The City Council approved the revised plan with the addition of one restroom and pickleball courts by Resolution 2021-82; and

WHEREAS, in December 2023, WCD went out to bid for construction of the City Park at Sea Haven and bid prices came back at \$4,524,071, approximately \$1.5 million over their established budget of \$3.0 million. This excluded the playground equipment and playground safety surface; and

WHEREAS, on June 18, 2024, the City Council passed Resolution 2024-71, approving the final City Park at Sea Haven design including relocating the original playground purchased for the City Park at Sea Haven to Glorya Jean Tate Park, adding one shade pavilion, and transferring the anticipated unexpended fund balance of approximately \$1,813,136 from Glorya Jean Tate Park (Capital Project # QLP 2119) to the City Park at Sea Haven (Capital Project #2016) to close the funding gap; and

WHEREAS, on December 6, 2024, the City was informed that the new estimate is \$5,395,416.79 not including the playground and safety surfacing. With the playground and surfacing included, the new project total is estimated at \$6,441,113.42. WCD is obligated to contribute \$3,000,000 and the City has allocated \$1,800,000 (CIP #2016), leaving a funding gap of approximately \$1,641,113.42; and

WHEREAS, the Glorya Jean Tate Park Phase II bid also came back higher than expected and staff does not anticipate any unexpended funds available to transfer to the City Park at Sea Haven project; and

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Marina does hereby incorporate the recitals set forth above as if fully set forth herein, and does hereby:

1. Approve allocating up to \$1,800,000 from Public Facility Impact Fees to Capital Project # 2016 to complete the approved park design.

PASSED AND ADOPTED by the City Council of the City of Marina at a regular meeting duly held on the 4th day of February 2025 by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

Bruce C. Delgado, Mayor

ATTEST:

Anita Sharp, Deputy City Clerk