



SMALL AND LARGE FAMILY CHILD CARE HOMES

APPLICATION REQUIREMENTS:

- ☐ City of Marina Business License Application
- ☐ Description of the proposed childcare use in the home
- ☐ Signed and Initialed Family Child Care Standards and Agreement

Project Address/Location: _____ **APN:** _____

Applicant

Name: _____

Mailing Address: _____

Phone: _____ Email: _____

Owner (If different from applicant)

Name: _____

Mailing Address: _____

Phone: _____ Email: _____

DESCRIBE THE CHILD CARE USE: _____

Check one: Large (no more than 14 children): ☐ Small (no more than 8 children): ☐

Property Owner Authorization:

By signing this application, I certify that I have reviewed this completed application and the attached material and consent to its filing. I agree to allow the Community Development Department to duplicate and distribute plans to interested persons as it determines is necessary for the processing of the application.

Permission to Access Property:

This section is to be completed by the **property owner** and/or occupant who controls access to the property. To adequately evaluate many project proposals Community Development Department Staff, Commissioners and City Council Members will have to gain access to the exterior of the real property to adequately review and report on the proposed project. Your signature below certifies that you agree to give the City permission to access the project site from 8 a.m. to 5 p.m., Monday through Friday, as part of the normal review of this planning application.

Applicant/Representative Certification:

I understand the City might not approve what I am applying for or might set conditions of approval. I agree to allow the Community Development Department to duplicate and distribute plans to interested persons as it determines is necessary for processing of the application.

Indemnification Agreement:

The Owner/Applicant shall defend, indemnify and hold harmless the City or its agents or officers and employees from any claim, action or proceeding against the City or its agents, officers or employees, to attack, set aside, void, or annul, in whole or in part, the City's approval of this project. In the event that the City fails to promptly notify the Owner / Applicant of any such claim, action or proceeding, or that the City fails to cooperate fully in the defense of said claim, this condition shall thereafter be of no further force or effect.

Property Owner Signature _____ Date _____ Applicant Signature _____ Date _____

FOR OFFICE USE ONLY:

Date Application Submitted: _____ Received by Staff Member: _____



LARGE AND SMALL FAMILY CHILD CARE HOME STANDARDS AND AGREEMENT

Large and small family child care homes as defined in § 17.06.212 & 213 of the Marina Municipal Code: Large and small family child care homes shall comply with the following standards of MMC § 17.42.135:

	Large and small family child care homes shall comply with the following standards:	Initial:
1.	Location and Concentration. Large and small family child care homes shall have vehicular access from a public street or a private street improved to city standards. No large or small family child care home shall be located within a three-hundred-foot radius of an existing large or small family child care home. This requirement may be waived by the community development director if it can be determined that certain physical conditions exist and if the waiver would not be detrimental to the public peace, health, safety and comfort of the affected neighborhood. Examples of physical conditions that may warrant granting of a waiver include the presence of major nonresidential structures or uses between child care facilities or the presence of an arterial between the facilities.	
2.	Parking—Drop-Off Area. At least two parking spaces for passenger loading/unloading must be available either on street or off street. If on street, there shall be at least twenty-two feet of legally permitted parking along the frontage of the parcel. If on site, an existing driveway may be used for this purpose. Such parking must not restrict access to neighboring residences. A home located on an arterial shall provide a drop-off/pick-up area designed to prevent vehicles from backing onto the street (e.g., circular driveway).	
3.	Noise. Outdoor activities shall be limited to the hours between eight a.m. and eight p.m. in residential zone districts and between seven a.m. and eight-thirty p.m. in all other zones.	
4.	Health and Safety. Each large and small family child care home shall comply with applicable building and fire codes, as well as with licensing requirements of the state department of social services. Each large family child care home shall receive fire safety clearance from the fire department prior to beginning operations. Consistent with 22 CCR Section 102371(b) , as may be amended, fire clearance shall not be required for small family child care homes.	
5.	Conforming Use and Building. The residence must be in compliance with the development standards for the zone, including, but not limited to, minimum building site area, lot coverage, parking, and fencing.	
6.	Occupancy Requirement/Property Owner Authorization. The large or small child care home shall be the principal residence of the provider. If the provider is not the owner of the principal residence, a letter authorizing the use of the residence and site for large or small family child care use shall be obtained from the property owner.	
7.	Residential Use. The facility shall be operated in a manner so as not to appear as a commercial operation. No structural changes shall be approved that will alter the character of the building as a residence.	
8.	Number of Children. The maximum number of children for whom care may be provided at any one time shall be regulated by 12 CCR Section 102416.5 , as may be amended.	

AFFIDAVIT:

I HEREBY ATTEST THAT I HAVE REVIEWED THE STANDARDS FOR CHILDCARE HOMES IN THE CITY OF MARINA AND FULLY UNDERSTAND THEM AND, FURTHER, THAT I SHALL COMPLY WITH THE CITY OF MARINA'S CHILDCARE STANDARDS AS SET FORTH HEREIN DURING THE COURSE OF OPERATING MY CHILDCARE USE AND ALL APPLICABLE STATE AND FEDERAL LAWS.

APPLICANT

DATE

SIGNATURE OF PROPERTY OWNER/AGENT (for rental property only):

I HEREBY AGREE TO THE PROPOSED CHILDCARE USE FOR THE RENTAL PROPERTY AT: _____,
MARINA, CALIFORNIA, TO BE CONDUCTED BY THE ABOVE-SIGNED TENANT PER CONDITION # 6 ABOVE.

PROPERTY OWNER / AGENT FOR OWNER (Circle One)

DATE