





Vision & Mission

Vision Statement

Marina will grow and mature from a small town bedroom community to a small city which is diversified, vibrant and through positive relationships with regional agencies, self-sufficient. The City will develop in a way that insulates it from the negative impacts of urban sprawl to become a desirable residential and business community in a natural setting.

Mission Statement

The City Council will provide the leadership in protecting Marina's natural setting while developing the City in a way that provides a balance of housing, jobs and business opportunities that will result in a community characterized by a desirable quality of life, including recreation and cultural opportunities, a safe environment and an economic viability that supports a high level of municipal services and infrastructure.





City of Marina

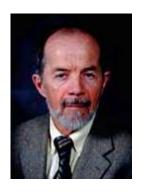
City Council & Administrators

Mayor



Bruce Delgado

City Council Members



Frank O'Connell



Gail Morton



Nancy Amadeo



David Brown (Mayor Pro Tem)

Layne Long, City Manager
Robert Wellington, City Attorney
Lauren Lai, CPA, Finance Director
Doug McCoun, Fire Chief
Tina Nieto, Police Chief

Fred Aegerter, Community Development Director

Brian McMinn, Public Works Director

Terry Siegrist, Recreation & Cultural Services Director



City of Marina

Adopted Budget FY2018-19

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BUDGET MESSAGE

Budget Adoption Staff Report (6/5/18)

REQUEST:

It is requested that the City Council, Successor Agency to Marina Redevelopment Agency Board, Abrams B NPC Board, Preston Park Sustainable Community NPC Board, and Airport Commission:

- 1. Consider adopting Resolution No. 2018-, 2018- (S/A MRA), 2018- (NPC), 2018- (PPSC-NPC) and 2018- (MAC) adopting Fiscal Year 2018-19 Budget, establishing procedures for amending budget, and authorizing the Finance Director to make necessary accounting and budgetary entries; and
- 2. Consider adopting Resolution No. 2018-, 2018- (S/A MRA), 2018- (NPC), 2018- (PPSC-NPC) and 2018- (MAC) authorizing Finance Director to make certain post year-end accounting adjustments to FY 2017-18 and FY 2018-19 Budgets; and
- 3. Consider adopting Resolution No. 2018-, establishing position classifications and pay rates for Payroll Technician, Assistant/Associate Planner and GIS Coordinator.

BACKGROUND:

Annually the City Council, Staff and Community engage in the consideration of the fiscal budget, wherein resources are allocated to provide various City services and programs. This is an important exercise in local government, that began with a strategic planning and priority setting 2-day retreat on February 2 and 3. On May 8 and 22, the City Council held two special meetings to discuss the proposed budget and receive public participation and input. During these meetings, Council also began defining fund balance definitions and the utilization of such resources. These meetings were publicly noticed and held at the City Council Chambers. Since May 8, the FY18-19 budgets have been posted on the city website and made available at City Hall.

ANALYSIS: --

The service level in this FY18-19 budget is fairly consistent with prior year. The City continues to prioritize and increase funding for pavement maintenance, public safety, economic development, various reserves, land use policies and community quality of life. Consistent with prior year, this is a balanced General Fund budget and maintains the Council reserve policies for emergency reserve, vehicle replacement and pension stabilization. Public safety investments include retaining ½ FTE for the police officer that was previously half funded by MPUSD, replacement of multiple police vehicles and emergency response communication equipment for police, fire and public works. Funding is set aside for the replacement of one fire engine, which Staff will request Council authorization before acquisition.

In May 2018, the Council approved the new City fees for service and this budget reflects a conservative revenue enhancement estimate. Consistent with prior years, Staff plans to bring an update to the City Council on the actual new revenues during the FY18/19 mid-year update.

On April 3, the Council directed staff to provide additional information regarding the proposed citizen initiatives on the upcoming November election, the additional revenue that might be generated from these initiatives, and how they would address funding shortfalls and city needs as part of the budget discussion. The three citizen initiatives are:

- 1. Transaction and Use Tax increase from one percent (1%) to one and one-half percent (1.5%), generating approximately \$1.5 million dollars annually.
- 2. Transient Occupancy Tax increase from twelve percent (12%) to fourteen percent (14%), generating approximately \$0.5 million dollars annually.
- 3. Cannabis Business Tax of between two and five percent (2-5%) of gross receipts, which would generate approximately \$40,000 to \$200,000 annually.

As of the date of this report, signatures for the three citizen's initiatives have been submitted to the Marina Deputy City Clerk for review. At a later date, the Monterey County Clerk will review the signatures and if signature requirements are met, the citizen initiative(s) will be brought to the City Council and then to the Marina voters on the November 2018 ballot.

There are insufficient resources to fund many Council and community priorities, especially pavement maintenance, facility acquisition and repairs, public safety (staffing and equipment), and pension liability. Staff remains focused on economic development, being financial stewards and implementing best practices to make the most of taxpayer resources. This budget supports the City Council's mission of creates a safe community, where we can live-work-play, and maintains economic and environmental sustainability.

<u>Combined General Fund</u> -- The City combined General Fund includes the General Fund and all other general-purpose funds, at the City Council's discretion. The summary is as follows:

	Change in					
	Estimated	FY18/19	FY18/19	Fund	Adj	Estimated
Funds	7/1/2018	Revenues	Expenditures	Balance	(non-cash)	6/30/2019
100 General Fund	9,309,825	22,937,714	22,937,714	-		9,309,825
110 Vehicle and Equipment	1,627,500	640,000	-	640,000		2,267,500
120 GASB 45 OPEB	200,000		-	-		200,000
125 Pension Stabilization Fund	300,000	650,000		650,000		950,000
130 Library Maintenance	295,143	-	50,000	(50,000)		245,143
140 Marina Technology Cluster	-	-	-	-		-
150 Development Activity	(1,585,228)	-	-	-		(1,585,228)
Combined General Fund	10,147,240	24,227,714	22,987,714	1,240,000		11,387,240

<u>Staffing</u> – Staying fairly consistent with FY17-18 staffing, the FY18-19 staffing includes 94 total authorized full-time equivalents (FTE) and 12,000 hours for recreation hourly staffing. The strategic staffing changes include:

Increase of 1.45 FTE (from Adopted FY17/18 to Adopted FY18/19):

- Permit Technician from 0.8 FTE to 1.0 FTE
- Intern within the Engineering Department (0.5 FTE)
- Intern within the City Manager Department (Increase 0.25 FTE)
- Assistant/Associate Planner, previously professional service contractor (0.5 FTE in FY17-18 Amended and FY18-19 Authorized)
- Police Officer, which MPUSD discontinued funding

Modifications of classifications:

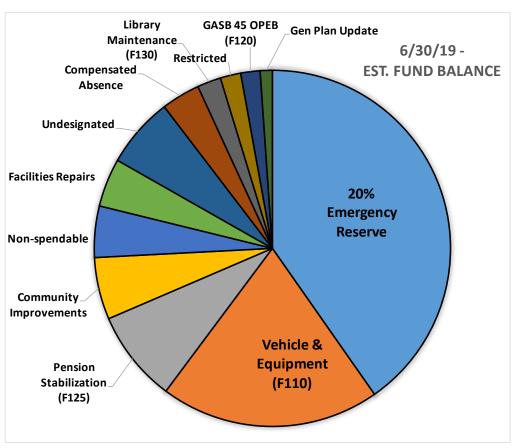
- Police Corporal to Police Sergeant
- PW Custodian to PW Maintenance Worker I
- Senior Building Inspector to Building Inspector
- Account Technician to Payroll Technician

	FY17/18	FY17/18	FY18/19
	Authorized	Amended	Authorized
General Fund	90.5	91.0	92.0
Airport Fund	2.0	2.0	2.0
Total FTE	92.5	93.0	94.0
Recreation Hourly Staffing (total hrs)	12,000	12,000	12,000

The position classifications and pay rates for Assistant/Associate Planner, Payroll Technician and GIS Coordinator are provided for Council approval (refer to resolution exhibits).

<u>General Fund Reserves Overview</u> – To ensure long-term sustainability and mitigate risks, the City maintains various reserves. Importantly, the City maintains a 20% emergency reserve, vehicle & equipment reserve and pension stabilization reserve.

Designated Fund Balance 6/30/19 (estimated)							
20% Emergency Reserve	\$	4,587,543					
Vehicle & Equipment (F110)		2,267,500					
Pension Stabilization (F125)		950,000					
Community Improvements		641,268					
Non-spendable		530,713					
Facilities Repairs		500,000					
Undesignated		728,702					
Compensated Absence		400,000					
Library Maintenance (F130)		245,143					
Restricted		211,371					
GASB 45 OPEB (F120)		200,000					
Gen Plan Update		125,000					
Fund Balance 6/30/19 - est.	\$	11,387,240					



<u>Other City Funds Overview</u> – The City maintains twenty-five (25) other funds, which include Special Revenue Funds, Assessment District Funds, Debt Service Funds, Capital Funds, Enterprise Funds and Successor Agency Fiduciary Funds. The summary is as follows:

		Change in				
	Estimated	FY18/19	FY18/19	Fund	Adj	Estimated
Funds	7/1/2018	Revenues	Expenditures	Balance	(non-cash)	6/30/2019
Special Revenue Funds	10,447,449	5,848,421	2,509,913	3,338,508	-	13,785,957
Assessment District Funds	264,688	208,858	53,148	155,710	-	420,398
Debt Service Funds	855,953	1,204,517	1,198,524	5,993	-	861,946
Capital Projects Funds	5,516,380	3,862,809	4,427,809	(565,000)	-	4,951,380
Enterprise Funds (cash balances) *	1,536,004	11,083,600	12,328,724	(1,245,124)	1,363,960	1,654,840
Other City Funds	18,620,474	22,208,205	20,518,118	1,690,087	1,363,960	21,674,521
Successor Agency	1,238,044	2,729,139	3,057,491	(328,352)	_	909,692

^{*} Enterprise Fund - \$1.4M non-cash adjustments such as depreciation expense.

Respectfully Submitted:

Lauren Lai, CPA

Finance Director City of Marina Layne P. Long

City Manager City of Marina

^{*}Enterprise Fund - \$1.4M non-cash adjustments such as depreciation expense.



About Marina

The City of Marina is located on the beautiful California Central coast, ten miles from Monterey and the famous Monterey Bay Aquarium. Marina is ideally suited for recreational and cultural opportunities, and offers a safe and friendly living environment. Initially the City served as a bedroom community for Fort Ord, which served as a major US Army facility from 1917 until the base closed in 1994. The City of Marina is now actively engaged in the redevelopment of Fort Ord, which serves as the home of California State University Monterey Bay, the Marina Municipal Airport, new retailers, hotel, VA Clinic and over 2,200 planned new housing units. The City's beautiful coastline includes Marina State Beach and the Fort Ord Dunes State Park. A portion of the Fort has also been designated as a National Monument, with beautiful vistas and 86 miles of multi-use trails.

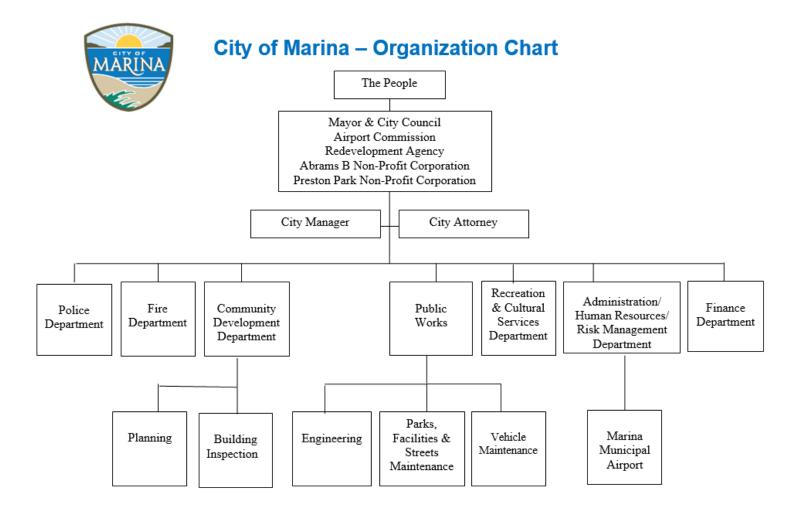
Marina is a close-knit community with a diverse population of 22,406*. The City is committed to protecting its natural environment while offering a balanced mix of residential and commercial uses designed to result in an outstanding quality of life for residents.



* Population source: City-Data.com

The City Organization

Marina is a charter city and operates under the Council-Manager form of government. The Mayor and City Council are responsible for establishing policy and providing direction to the City Manager. The Mayor and City Council are elected at-large and serve staggered four-year terms. The Mayor presides at official meetings and work sessions. The Marina City Council meets on the first and third Tuesday of each month at 211 Hillcrest Avenue, Marina, CA. Council Meetings are televised on cable channel 25 and streamed live on www.AMPmedica.org and replayed at various times on both mediums.



Marina City Services



Marina is a full-service city, providing public works, planning, police, building inspections. engineering, facilities maintenance, custodial services, parts & recreation and municipal airport services. Other services such as public education, water, garbage disposal and recycling, electric and gas utilities, sewer and storm water utilities, cable and phone are provided by local districts or franchise utility companies. The City is served by the Monterey Salinas Transit district which operates buses seven days per week.

History



William Locke-Paddon founded the town on 1,500 acres (6.1 km2) of land. The Marina post office opened in 1916. Marina incorporated in 1975. The City's history is intertwined with that of Fort Ord. Fort Ord lands were used as an infantry training center since the Mexican—American War. Major growth took place in 1938 with the first joint Army and Navy maneuvers held in 1940.

Fort Ord was selected in 1991 for decommissioning and the fort formally closed after troop reassignment in 1994. In July 1994 the first academic year of California State University, Monterey Bay opened, and barracks were soon transformed into dorms.

As a result of base closure, some of the last undeveloped natural wildlands on the Monterey Peninsula are now overseen by the Bureau of Land Management, including 86 miles of trails for the public to explore on foot, bike or horseback. In 2012, President Barack Obama designated 14,000 acres of the former fort as a National Monument managed by the BLM.

Miscellaneous Demographics and Statistical Summary

Setting

Central coast of California, 10 miles north of Monterey and about 100 miles south of San Francisco, on the south side Location:

of Monterey Bay

Founded: 1916 Incorporated: 1975

9.76 square miles Area: Government: Council-Manager

Demographics (source: City-Data.com)

Economic		
Population		
Male	11,085	49.50%
Female	11,321	50.50%
Total Population	22,406	
Ethnicity		
White	9,193	39%
Hispanic or Latino	6,429	27%
Asian	4,359	18%
Black	1,781	7%
Two or more races	1,704	7%
Native Pacific Islander	578	2%
American Indian	85	0%
Other Race	53	0%
Total Population	24,192	100%
Average Age	36.4 yrs	
Number of households		
Family households	18,168	
Non-Family Households	5,128	
Average Household Size	2.6	
Occupied Housing Units		
Owner Occupied Units	9,469	
Renter Occupied Units	5,667	
Total Occupied Units	15,136	
	A 22 :	
Median Household Income (2010-2017)	\$60,574	

Voter Participation - Last Election (November 8, 2016)

Registered Voters 9,667

Ballots Cast 4,581

Voter turn-out 47.39%

(Source: Monterey County Elections – "Statement of Votes")

Top 25 Sales Tax Generator – for calendar year 2017, in alphabetical order

1	7-Eleven	14	Noodle Bar
2	Bed Bath & Beyond	15	Old Navy
3	Best Buy	16	Party City
4	CVS Pharmacy	17	REI
5	Denny's	18	Sanctuary Beach Resort
6	Grocery Outlet	19	Save Mart Supermarket
7	Jack in the Box	20	Shell
8	Kohl's	21	Smashburger
9	Las Animas Concrete	22	Target
10	Marina Valero	23	University Chevron
11	Mattress Firm	24	Walgreens
12	McDonald's	25	Walmart Supercenter
13	Michael's Arts & Crafts		

(Source: HdL Services 2017 Report)





Budget Process

The City's fiscal year is July 1 through June 30.

To establish the budget, the Finance Department works with the City Manager and Executive team to develop a budget plan. This initial budget strategy is discussed at a conceptual level with the City Council at their annual retreat, usually in January or February. Key policy direction and/or service priorities are expressed by Council at this retreat.

Then, the Finance Department develops a more indepth plan for revenues and expenditures. Staff reviews revenue trends from topic experts and puts together a conservative revenue estimate for the upcoming year. Expenditures are compiled initially based upon the labor contracts, updated pension & medical costs and other known obligations. Similar



efforts are put into drafting the enterprise fund budgets and capital improvement projects, especially the 5-year CIP. Collectively, this forms the base operating and capital budgets.

Then, all departments directors are requested to participate in revising the budget according to their program area priorities, insights and recommendations. Ultimately a balanced proposed budget is drafted which takes into consideration city service level, priorities on public safety, infrastructure, quality of life, fiscal sustainability and other key city priorities.

This proposed budget is presented to the Mayor and City Council in May and posted publicly prior to the budget presentation. The Mayor and Council review the proposed operating and capital improvement budgets in public hearings. Typically, there are two to three budget workshops publicly held in May and June to provide public transparency and engagement and obtain Council direction. The budget is formally adopted by the vote of the City Council on or before June 30 of each year. Any changes to the proposed budget, as considered and approved by the City Council during budget hearings, are included in the Approved Budget document.

Subsequent budget amendments throughout the fiscal year are submitted to Council for approval by resolution. Funds may be transferred from one account to another within a fund through the approval of the City Manager. Transfers between funds may only be made with the approval of the City Council.

Budget Calendar

January	Council strategic planning and priority setting 2-day retreat
February	Revenues & Year-end Projections Completed
	Mid-year report presented
March	City Manager and Executive Team Budget Kick-Off
	Position control and staffing budget developed
April	Department fine-tune budget
	Capital budgets developed
	Proposed budget fine-tuned
May/June	Budget presentation
	Budget workshops
	Budget adoption
July	Adopted budget book produced

Basis of Budgeting

The City of Marina uses a modified accrual basis of accounting in preparing the budget for governmental funds. This is consistent with the basis of accounting used for the comprehensive Annual Financial Report (CAFR).

Under the modified accrual basis, revenues are recognized when measurable and available. The City considers all revenues reported in the governmental funds to be available if the revenues are collected within 60 days after fiscal year-end. Licenses, property taxes and taxpayer-assessed tax revenues (e.g., franchise taxes, sales taxes, motor vehicle fees, etc.), net of estimated refunds and uncollectible amounts, and interest associated with the current fiscal period are all considered susceptible to accrual and so have been recognized as revenues of the current fiscal period. Revenue from grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

Expenditures are recorded when the related fund liability is incurred, except for claims and judgments, and compensated absences, which are recognized as expenditures to the extent they have matured, and principal and interest on general long-term debt.

Fund Structure -

Department/Fund Relationships:

Department	General Fund	Special Revenues	Capital Projects	Enterprise	Agency
City Attorney	X				
City Manager & HR	X			X	
Finance	X	X	X	X	X
Police	X				
Fire	X				
Community Development	Х				
Public Works	X	X	X		
Recreation	X				

The City has the following fund type categories:

Government Fund Types

The governmental funds include General Fund, Capital Projects, Debt Service and Special Revenue Funds. Governmental Funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting.

General Fund	Seabreeze Assessment Dist	2015 GO Refunding Bond
Public Education Government	Monterey Bay Estate AD	Marina Landing Improv Bond
Gas Tax Fund	Cypress Cove II AD	Marina Greens Improv Bond
Road Maintenance & Rehab Acct	Locke-Paddon CFD	Abrams B Housing Rev Bonds
Transportation TAMC Measure X	Dunes 2015-1 CFD	Airport Capital Projects
National Parks Services		City Capital Projects

Proprietary Fund Types

The proprietary funds, which include the Enterprise Funds, are used to account for the City's business-type activities. Proprietary funds are reported using the economic resources measurement focus and the full accrual basis of accounting. Revenues are recorded when earned, and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place.

Enterprise Fund – Enterprise funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenue earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy,

management control, accountability, or other purposes. The City of Marina has three enterprise funds: Marina Municipal Airport Operations Fund, Abrams Housing Non-Profit Corporation Fund and Preston Park Housing Non-Profit Corporation Fund.



Fiduciary Fund Types

The Fiduciary Funds account for assets held by the City in trust or as an agent for various assessment and community facilities districts. The City maintains fiduciary funds for the Successor Agency for the Marina Redevelopment Agency.

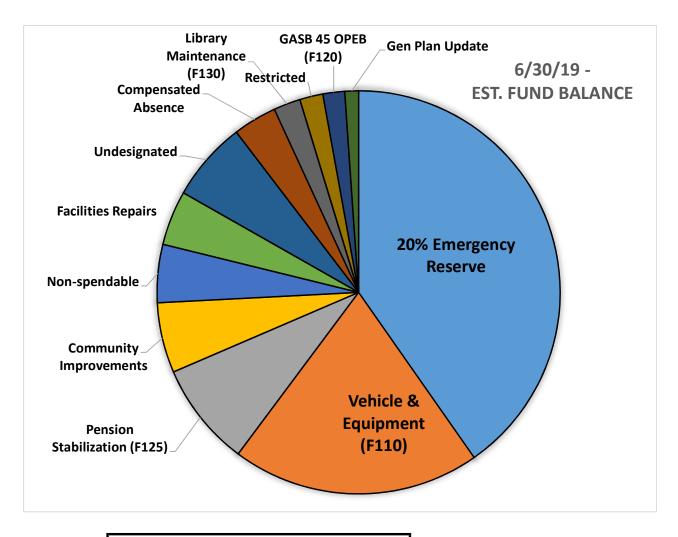
CITY OF MARINA

SUMMARY OF ALL FUNDS

Revenues, Expenditures & Change in Fund Balance FY18/19 BUDGET

	Estimated	FY18/19	FY18/19	Change in	Adj	Estimated
Funds	7/1/2018	Revenues		Fund Balance	(non-cash)	6/30/2019
100 General Fund	9,309,825	22,937,714	22,937,714	-	, ,	9,309,825
110 Vehicle and Equipment	1,627,500	640,000	-	640,000		2,267,500
120 GASB 45 OPEB	200,000		-	-		200,000
125 Pension Stabilization Fund	300,000	650,000		650,000		950,000
130 Library Maintenance	295,143	-	50,000	(50,000)		245,143
140 Marina Technology Cluster	-	-	-	-		-
150 Development Activity	(1,585,228)	-	-	-		(1,585,228)
Combined General Fund	10,147,240	24,227,714	22,987,714	1,240,000		11,387,240
201 CDBG Community Dev Block Grant	273,536	-	-	_		273,536
202 CDBG Housing	3,908	-		-		3,908
203 HOME Fund	-	-	-	-		-
210 Public Educ Govt PEG	101,908	100,000	150,000	(50,000)		51,908
215 Public Facilities Impact Fee	9,422,603	4,098,900	1,075,000	3,023,900		12,446,503
220 Gas Tax	28,127	591,463	609,104	(17,641)		10,486
221 Road Maintenance & Rehab Acct	116,000	357,495	122,500	234,995		350,995
222 Transportation Safety&Investment	-	587,563	500,000	87,563		87,563
225 National Park Service	501,367	113,000	53,309	59,691		561,058
Special Revenue Funds	10,447,449	5,848,421	2,509,913	3,338,508		13,785,957
231 Marina Woods AD	-	-		-		-
232 Seabreeze AD	6,885	6,750	7,495	(745)		6,140
233 Monterey Bay Estates AD	7,244	12,497	12,841	(344)		6,900
235 Cypress Cove II AD	13,322	19,886	19,021	865		14,187
251 CFD - Locke Paddon	5,165	7,125	6,020	1,105		6,270
252 CFD - Dunes No. 2015-1	232,073	162,600	7,771	154,829		386,902
Assessment District Funds	264,688	208,858	53,148	155,710		420,398
312 2015 GO Refunding Bonds Library	353,187	471,877	465,787	6,090		359,277
335 Marina Landing Improv Bonds	54,514	-	54	(54)		54,460
337 Marina Greens Improv Bonds	43,970	-	43	(43)		43,927
351 Abrams B Hsg Revenue Bond	404,283	732,640	732,640	-		404,283
Debt Service Funds	855,953	1,204,517	1,198,524	5,993		861,946
460 Airport Capital Projects	225,000	541,000	766,000	(225,000)		-
461 Park Facilities Capital Projects	809	-	-	-		809
462 City Capital Projects	5,290,571	3,321,809	3,661,809	(340,000)		4,950,571
Capital Projects Funds	5,516,380	3,862,809	4,427,809	(565,000)		4,951,380
555 Marina Airport	1,116,004	1,495,200	2,154,124	(658,924)	777,760	1,234,840
556 Preston Park NonProfit Corp	-	6,328,400	6,634,800	(306,400)	306,400	-
557 Abrams B NonProfit Corp	420,000	3,260,000	3,539,800	(279,800)	279,800	420,000
Enterprise Funds (cash balances)	1,536,004	11,083,600	12,328,724	(1,245,124)	1,363,960	1,654,840
Total City Funds	28,767,714	46,435,919	43,505,832	2,930,087	1,363,960	33,061,761
758 Successor Agency Retirement	818,044	2,729,139	3,001,423	(272,284)		545,760
759 Successor Agency Housing	420,000	-	56,068	(56,068)		363,932
Successor Agency	1,238,044	2,729,139	3,057,491	(328,352)	-	909,692
All Funds (City & Successor Agency)	30,005,758	49,165,058	46,563,323	2,601,735	1,363,960	33,971,453
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CITY OF MARINA (FUNDS 100 - 150) COMBINED GENERAL FUND DESIGNATED FUND BALANCE



Designated Fund Balance 6/30/19	(estim	ated)
20% Emergency Reserve	\$	4,587,543
Vehicle & Equipment (F110)		2,267,500
Pension Stabilization (F125)		950,000
Community Improvements		641,268
Non-spendable		530,713
Facilities Repairs		500,000
Undesignated		728,702
Compensated Absence		400,000
Library Maintenance (F130)		245,143
Restricted		211,371
GASB 45 OPEB (F120)		200,000
Gen Plan Update		125,000
Fund Balance 6/30/19 - est.	\$	11,387,240

CITY OF MARINA SUMMARY OF REVENUES BY FUNDS

	FY15/16	FY16/17	FY17/18	FY18/19
FUNDS	ACTUAL	ACTUAL	ADOPTED	ADOPTED
100 General Fund	57,055,577	21,092,537	20,484,600	22,937,714
110 Vehicle and Equipment	-	1,075,000	212,500	640,000
125 Pension Stabilization Fund	-	-	300,000	650,000
130 Library Maintenance	-	-	-	-
140 Marina Technology Cluster	6,337	-	-	-
150 Development Activity	-	-	-	-
201 CDBG Community Dev Block Grant	409,761	60,642	-	-
202 CDBG Housing	411	24	-	-
203 HOME Fund	-	-	-	-
210 Public Educ Govt PEG	102,923	100,833	100,000	100,000
215 Public Facilities Impact Fee	1,808,053	3,290,160	1,997,351	4,098,900
220 Gas Tax	564,568	383,834	489,033	591,463
221 Road Maintenance & Rehab Acct	-	-	-	357,495
222 Transportation Safety&Investment	-	-	500,000	587,563
225 National Park Service	115,837	105,707	109,000	113,000
231 Marina Woods AD	-	-	-	-
232 Seabreeze AD	7,200	6,768	6,750	6,750
233 Monterey Bay Estates AD	12,561	10,846	12,497	12,497
235 Cypress Cove II AD	21,053	19,992	19,886	19,886
251 CFD - Locke Paddon	25	5,894	7,305	7,125
252 CFD - Dunes No. 2015-1	54,128	98,827	97,817	162,600
310 1998 GO Refunding Bonds - PS BDG	1,345	-	-	-
311 2005 GO Refunding Bonds Library	-	-	-	-
312 2015 GO Refunding Bonds Library	398,740	434,114	427,892	471,877
335 Marina Landing Improv Bonds	175	351	-	-
337 Marina Greens Improv Bonds	135	276	-	-
351 Abrams B Hsg Revenue Bond	886,343	1,076,832	726,949	732,640
460 Airport Capital Projects	148,087	1,216,507	1,171,071	541,000
461 Park Facilities Capital Projects	2	5	-	-
462 City Capital Projects	6,253,466	2,184,013	2,700,000	3,321,809
469 Library Capital Projects	-	-	-	-
555 Marina Airport	1,149,329	1,165,535	1,270,200	1,495,200
556 Preston Park NonProfit Corp	4,934,163	6,328,247	6,248,840	6,328,400
557 Abrams B NonProfit Corp	3,200,465	3,266,437	3,167,800	3,260,000
753 Successor Agency Operating	-	-	-	-
758 Successor Agency Oblig Retiremt	1,433,218	1,689,410	2,529,139	2,729,139
759 Successor Agency Housing Assets	366	495	11,522	
Grand Total	78,564,267	43,613,284	42,590,152	49,165,058

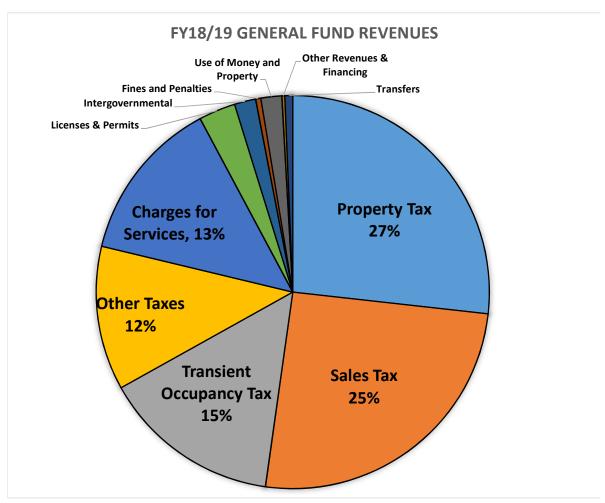
CITY OF MARINA SUMMARY OF EXPENDITURES BY FUNDS

	FY15/16	FY16/17	FY17/18	FY18/19
FUNDS	ACTUAL	ACTUAL	ADOPTED	ADOPTED
100 General Fund	56,985,632	20,961,339	20,444,000	22,937,714
110 Vehicle and Equipment	-	-	-	-
120 GASB 45 OPEB	-	-	-	-
130 Library Maintenance	32,975	19,587	50,000	50,000
140 Marina Technology Cluster	-	-	-	-
150 Development Activity	17	-	-	-
201 CDBG Community Dev Block Grant	193,932	150	-	-
203 HOME Fund	-	-	-	-
210 Public Educ Govt PEG	130,926	119,886	110,000	150,000
215 Public Facilities Impact Fee	3,717,450	129,158	85,000	1,075,000
220 Gas Tax	567,235	514,037	529,000	609,104
221 Road Maintenance & Rehab Acct	-	-	-	122,500
222 Transportation Safety&Investment	-	-	500,000	500,000
225 National Park Service	156,654	46,552	63,750	53,309
232 Seabreeze AD	4,060	4,305	5,935	7,495
233 Monterey Bay Estates AD	12,187	13,569	10,754	12,841
235 Cypress Cove II AD	19,702	26,157	14,614	19,021
251 CFD - Locke Paddon	4,579	9,781	7,540	6,020
252 CFD - Dunes No. 2015-1	3,218	4,948	5,535	7,771
310 1998 GO Refunding Bonds - PS BDG	323,654	-	-	-
311 2005 GO Refunding Bonds Library	-	-	-	-
312 2015 GO Refunding Bonds Library	188,350	350,154	427,892	465,787
335 Marina Landing Improv Bonds	2,389	2,389	2,389	54
337 Marina Greens Improv Bonds	1,181	1,181	1,181	43
351 Abrams B Hsg Revenue Bond	813,038	860,008	726,949	732,640
460 Airport Capital Projects	103,829	1,019,114	1,476,635	766,000
461 Park Facilities Capital Projects	-	-	-	-
462 City Capital Projects	3,004,172	4,912,291	3,080,021	3,661,809
469 Library Capital Projects	-	-	-	-
555 Marina Airport	1,578,539	1,608,413	2,123,037	2,154,124
556 Preston Park NonProfit Corp	3,940,705	6,435,459	5,158,092	6,634,800
557 Abrams B NonProfit Corp	3,224,211	3,106,604	2,897,764	3,539,800
753 Successor Agency Operating	-	-	-	-
758 Successor Agency Oblig Retiremt	957,599	1,289,985	2,911,875	3,001,423
759 Successor Agency Housing Assets	6,615	5,055	14,300	56,068
Grand Total	75,972,847	41,440,120	40,646,263	46,563,323

CITY OF MARINA
(FUND 100) GENERAL FUND REVENUE SUMMARY

	FY15/16	FY16/17	FY17/18	FY17/18	FY18/19
	Actual	Actual	Adopted	Estimate	Adopted
Taxes					
Property Tax	4,939,403	5,396,411	5,522,000	5,822,000	6,140,000
Sales Tax	5,210,921	5,366,144	5,544,700	5,544,700	5,840,000
Transient Occupancy Tax	2,549,531	2,680,927	3,207,900	3,207,900	3,367,600
Other Taxes	1,166,443	1,299,903	1,590,100	2,554,100	2,716,000
Taxes Total	13,866,297	14,743,385	15,864,700	17,128,700	18,063,600
Charges for Services	3,266,847	2,769,220	3,113,214	3,113,214	3,083,914
Licenses & Permits	416,662	511,450	520,300	520,300	693,700
Intergovernmental	925,418	822,740	370,000	1,214,647	402,166
Fines and Penalties	144,597	146,200	157,550	127,550	97,550
Use of Money and Property	160,527	223,789	215,434	230,434	393,882
Other Revenues	38,056,106	1,781,485	126,000	136,000	54,700
OFS - Transfers	219,123	94,267	117,402	117,402	148,202
Grand Total	\$ 57,055,577	\$ 21,092,537	\$ 20,484,600	\$ 22,588,247	\$ 22,937,714

FY15/16 \$19M net revenues, excluding acquisitions of \$35M Preston Park and \$2.9M Dunes infrastructure.



Revenue Analysis

Top 3 Revenues The City of Marina Top 3 General Fund revenues (property tax, sales tax and transient occupancy tax) represent 67% of total General Fund revenues. There are two development projects – The Dunes and Sea Haven – that are expected to add additional residential housing over the next decade. In 2017, the Veteran's Administration Clinic and Marriott's Springhill Suite Hotel opened, along with the Dunes restaurants and retail.

					% of
	FY15/16	FY16/17	FY17/18	FY18/19	Gen
Revenues	Actual	Actual	Estimate	Adopted	Fund
Property Tax	\$ 4,939,403	\$ 5,396,411	\$ 5,822,000	\$ 6,140,000	27%
Sales Tax	\$ 5,210,921	\$ 5,366,144	\$ 5,544,700	\$ 5,840,000	25%
TOT	\$ 2,549,531	\$ 2,680,927	\$ 3,207,900	\$ 3,367,600	15%
Total	\$ 12,699,854	\$ 13,443,482	\$ 14,574,600	\$ 15,347,600	67%
		FV46/470/	EV47/400/	EV47/400/	
		FY16/17 % vs	•	•	
Revenues		Prior Year	Prior Year	Prior Year	
Property Tax		9%	8%	5%	
Sales Tax		3%	3%	5%	
тот		5%	20%	5%	

Property Tax

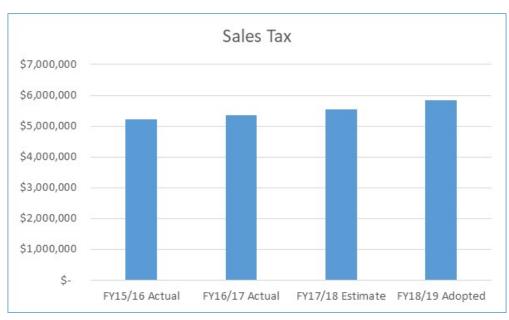
The FY18/19
Property Tax and
Property Tax InLieu of VLF total
\$6.1 million or
27% of General
Fund revenues.
Prior year growth
include CSUMB
housing, VA Clinic,
and residential
housing. Based
upon County
Assessor
information and



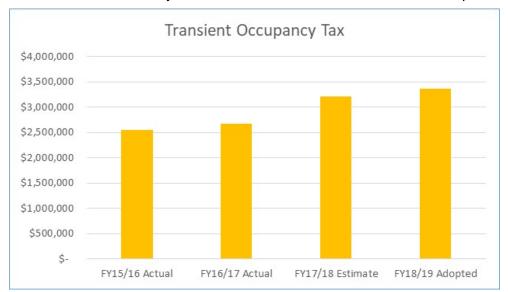
City building permit estimates, the FY18/19 conservatively assumes 5% property tax growth.

Sales Tax The FY18/19 Sales Tax and Transaction & Use Tax (local sales tax) total \$5.8 million or 25% of General Fund revenues. The City has a voter approved 1% transaction & use tax (local sales tax) which sunsets on March 31, 2026. FY17/18 and FY18/19 are showing moderate improvements due to new restaurants and retailers in the Dunes Development. The City uses the sales tax experts of HdL Companies to forecast sales tax revenues and perform

discovery audits. The City citizens successfully gathered enough signatures to qualify a 0.5% transaction & use tax on the November 2018 ballot. If approved, the City transaction & use tax rate would be 1.5% effective April 1, 2019 and sunset March 31, 2034, and generate an additional \$1.6 million annually Such new potential revenue is not included in the FY18/19 budget.



TOT The FY18/19 Transient Occupancy Tax ("TOT") totals \$3.4 million or 15% of General Fund revenues. The City has a 12% TOT rate. The Marriott's Hotel opened in FY17/18,



contributing to the revenue increase. FY18/10 growth is based upon recent year averages of 5%. The City citizens successfully gathered enough signatures to qualify a 14% TOT rate on the November 2018 ballot. If approved, the 14% TOT rate would be effective

January 1, 2019 and generate an additional \$0.6 million. Such new potential revenue is not included in the FY18/19 budget.

CITY OF MARINA (FUND 100) GENERAL FUND REVENUE DETAIL

	FY15/16 Actual	FY16/17 Actual	FY17/18 Adopted	FY17/18 Estimate	FY18/19 Adopted
Taxes			•		•
Property Tax					
5000.100 - Prop Tax, Secured CY	1,841,268	1,988,617	2,106,000	2,236,000	2,350,000
5000.110 - Prop Tax, Unsecured CY	75,181	78,820	70,000	80,000	70,000
5000.120 - Prop Tax, Unitary	42,824	44,193	-	-	-
5000.130 - Prop Tax, Suppl Roll	54,798	54,139	40,000	40,000	40,000
5000.140 - Prop Tax, Secured PY	30,703	28,362	50,000	50,000	50,00
5000.150 - Prop Tax, Unsecured PY	817	885	-	-	-
5000.160 - Prop Tax, HOPTR	10,442	10,484	10,000	10,000	10,00
5000.170 - Prop Tax, Interest	2,264	3,904	-	-	-
5000.180 - Prop Tax, Transfer	90,952	129,026	25,000	25,000	100,00
5000.190 - Prop Tax, Other Asset Distr (HS34179)	-	-	-	-	-
5000.200 - Prop Tax, In-Lieu of Motor Veh Lic Fee	2,685,134	2,934,743	3,081,000	3,241,000	3,450,00
5000.310 - Prop Tax, ROPS Pass Thru Pymt to City	9,644	19,492	10,000	10,000	10,00
5000.320 - Prop Tax, ROPS Residual Distrib (HS34183)	118,261	128,274	130,000	130,000	60,00
5000.800 - Prop Tax, Weed Abatement	-	-	-	-	-
5000.900 - Prop Tax, County Admin Cost	(22,885)	(24,529)	-	-	-
Property Tax Total	4,939,403	5,396,411	5,522,000	5,822,000	6,140,00
Sales Tax					
5010.100 - Sales Tax, Tax	1,838,821	2,337,631	2,399,700	2,399,700	2,523,50
5010.200 - Sales Tax, In-Lieu (Triple Flip)	396,593	-	-	-	-
5010.300 - Sales Tax, Measure F (T & U tax)	2,899,705	2,950,466	3,070,000	3,070,000	3,241,50
5010.400 - Sales Tax, SB 172	75,802	78,047	75,000	75,000	75,00
Sales Tax Total	5,210,921	5,366,144	5,544,700	5,544,700	5,840,00
Transient Occupancy Tax	, ,		. ,		
5050.100 - TOT, TOT	2,124,539	2,234,017	2,673,300	2,673,300	2,807,00
5050.200 - TOT, Measure E	424,992	446,911	534,600	534,600	560,60
Fransient Occupancy Tax Total	2,549,531	2,680,927	3,207,900	3,207,900	3,367,60
Other Taxes	_,,,,,,,,	_,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	0,=01,000	0,=01,000	-,,
5060.100 - Business Lic Tax, Tax	121,819	89,656	515,000	1,419,000	1,380,00
5060.120 - Business Lic Tax, Penalties	-	216	-	-	-
5060.150 - Business Lic Tax, Processing Fee	6,410	70,275	_	_	70,00
5060.200 - Business Lic Tax, State SB1186	396	1,232	1,000	1,000	1,00
5070.100 - Cardroom Tax, Tax	133,729	154,783	150,000	150,000	150,00
5080.100 - Franchise Tax, TV - Comcast	159,477	172,652	160,000	170,000	180,00
5080.110 - Franchise Tax, TV - Pacbell AT&T	46,052	35,937	50,000	50,000	50,00
5080.120 - Franchise Tax, TV - Suddenlink	732	1,434	50,000	-	30,00
5080.200 - Franchise Tax, FV - Suddenlink	481,034	526,260	494,100	524,100	600,00
5080.210 - Franchise Tax, Solid Waste - Street Maint	401,034	320,200	494,100	324,100	000,00
5080.300 - Franchise Tax, Gas & Electric	148,503	161,604	150,000	160,000	180,00
5080.400 - Franchise Tax, MCWD Water & Sewer	•	•	-	•	
ŕ	68,291	85,854	70,000	80,000	105,00
Other Taxes Total	1,166,443	1,299,903	1,590,100	2,554,100	2,716,00
xes Total	13,866,297	14,743,385	15,864,700	17,128,700	18,063,60
Charges for Services	401.074	401 712	420,000	420.000	420.00
5460.510 - Facilities Rents, Housing - Abrams	401,074	401,712	420,000	420,000	420,00
5460.520 - Facilities Rents, Housing - Preston	1,905,844	1,811,004	1,811,100	1,811,100	1,811,10
5600.040 - Charges for Svc, Building - Dept Training	9,196	12,470	13,000	13,000	9,00
5600.045 - Charges for Svc, Building- Residential Inspection	6,495	7,545	4,500	4,500	4,50
5600.050 - Charges for Svc, Building - Plan Check	95,136	140,999	165,400	165,400	206,00
5600.090 - Charges for Svc, CC - Candidate Filing	170	962	-	-	-
5600.095 - Charges for Svc, CC - Notary Svc	-	90	-	-	-
5600.120 - Charges for Svc, Developer Reimb	-	-	-	-	-
5600.130 - Charges for Svc, Docs - Copy & Duplication	2,342	2,989	3,300	3,300	3,50
5600.135 - Charges for Svc, Docs - Map/Publication/Docs	800	25	-	-	-
5600.165 - Charges for Svc, Eng - Inspection	41,109	38,514	216,000	216,000	126,00
5600.170 - Charges for Svc, Eng - Plan Check	71,208	27,244	20,000	20,000	50,00
5600.220 - Charges for Svc, Fin - Credit Card	542	641	514	514	51

CITY OF MARINA (FUND 100) GENERAL FUND REVENUE DETAIL

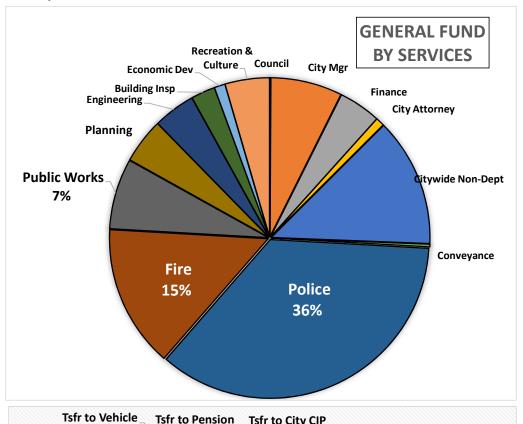
	FY15/16 Actual	FY16/17 Actual	FY17/18 Adopted	FY17/18 Estimate	FY18/19 Adopted
5600.300 - Charges for Svc, Fire - Fireworks Surcharge	10,940	13,828	8,000	8,000	9,000
5600.310 - Charges for Svc, Fire - Plan Check	19,770	29,094	15,000	15,000	60,000
5600.315 - Charges for Svc, Fire - Svc	12,317	16,958	15,000	15,000	27,000
5600.316 - Charges for Svc, Fire - Svc to MPC	2,472	1,421	1,500	1,500	1,500
5600.500 - Charges for Svc, Mobile Home Admin Svc	5,580	5,930	-	-	-
5600.610 - Charges for Svc, PL - Design Review	-	-	-	-	-
5600.615 - Charges for Svc, PL - General Plan	54,332	56,394	36,500	36,500	41,000
5600.625 - Charges for Svc, PL - Planning & Zoning	32,480	62,565	32,500	32,500	32,500
5600.630 - Charges for Svc, Police - Plan Check	-	-	2,000	2,000	-
5600.634 - Charges for Svc, Police - Svc	4,680	4,711	6,000	6,000	6,30
5600.635 - Charges for Svc, Police - Vehicle Release	23,405	21,261	15,000	15,000	15,00
5600.680 - Charges for Svc, Recr - Concession	21,389	17,050	25,000	25,000	20,00
5600.685 - Charges for Svc, Recr - Insurance Fee on rentals	712	124	-	-	-
5600.690 - Charges for Svc, Recr - Membership	12,304	15,048	19,500	19,500	17,00
5600.695 - Charges for Svc, Recr - Parks & Recreation	13,020	15,905	6,000	6,000	14,00
5600.700 - Charges for Svc, Recr - Special Event	4,633	6,514	4,100	4,100	6,00
5600.705 - Charges for Svc, Recr - Sports	11,726	9,105	13,000	13,000	10,00
5700.100 - Fee Agr-Charge for Svc, Planning	128,626	49,118	110,300	110,300	29,00
5700.200 - Fee Agr-Charge for Svc, Engineering	374,544	-	150,000	150,000	165,00
arges for Services Total	3,266,847	2,769,220	3,113,214	3,113,214	3,083,91
Licenses & Permits	-,,-	,,	-, -,	-, -,	-,,-
5200.020 - Lic & Permits, Animal Lic	13,589	12,657	14,000	14,000	14,00
5200.040 - Lic & Permits, Building Permit	29,158	17,822	13,500	13,500	13,50
5200.100 - Lic & Permits, Construction - Commerical	55,198	53,345	26,500	26,500	25,00
5200.110 - Lic & Permits, Construction - Residential	250,305	361,675	410,500	410,500	528,10
5200.130 - Lic & Permits, Demolition	4,800	1,700	1,200	1,200	1,50
5200.170 - Lic & Permits, Electrical	5,256	6,424	5,000	5,000	7,00
5200.180 - Lic & Permits, Engineering Permit	32,208	29,767	25,000	25,000	75,00
5200.450 - Lic & Permits, Life Certifications	40	100	25,000	25,000	73,00
5200.500 - Lic & Permits, Mechancial	1,679	1,752	1,700	1,700	1,70
5200.570 - Lic & Permits, Mechanical	14,674	11,097	12,600	12,600	17,60
5200.570 - Lic & Permits, Other 5200.620 - Lic & Permits, Plumbing & Gas	9,756	15,111	10,300	10,300	10,30
5250.100 - Fee Agr - Lic & Permit, inactive/blank	5,750	-	10,300	-	10,30
tenses & Permits Total	416,662	511,450	520,300	520,300	693,70
Intergovernmental	410,002	311,430	320,300	320,300	033,70
5500.010 - Reimb & Subvent, Abandoned Vehicle	19,398	22,001	15,000	15,000	15,00
5500.220 - Reimb & Subvent, FORA	-	-	-	176,000	143,00
5500.500 - Reimb & Subvent, Monterey Co CSA 74	18,848	19,201	17,000	17,000	18,00
5500.515 - Reimb & Subvent, Monterey Co School - SRO	63,305	74,517	74,500	74,500	10,00
5500.520 - Reimb & Subvent, Monterey Co Regional - SRU SWAT	12,000	36,002	74,300	74,300	_
5500.720 - Reimb & Subvent, Nonterey Co Regional - SNO SWAT	240,897	179,724	30,000	402,100	20.00
				•	30,00
5500.721 - Reimb & Subvent, State Fire Mutual Aid Apparatus	30,000	10,000	10,000	10,000	10,00
5500.725 - Reimb & Subvent, State COPS SLESF	114,618	129,593	100,000	100,000	100,00
5500.727 - Reimb & Subvent, State Mandated Cost (SB90)	39,482	-	-	-	25.00
5500.745 - Reimb & Subvent, State POST Training Reimb	31,678	7,776	35,000	35,000	35,00
5500.800 - Reimb & Subvent, State SRU Swat (DELETE)	9,000	-	-	-	-
5550.070 - Federal Grant - Oper, Bullet Proof Vests	-	-	2,500	2,500	2,50
5550.100 - Federal Grant - Oper, COPS CHP Grant (DOJ)	279,348	254,824	-	-	-
5550.210 - Federal Grant - Oper, FEMA Grant - SAFER	-	3,290	81,000	81,000	43,00
5570.050 - State Grant, BSCC	-	32,625	-	-	-
5570.116 - State Grant, CPSPP CA Public Safety Procuremt	-	-	-	296,547	-
5570.150 - State Grant, CalTrans Safe Route to Schools	-	-	-	-	-
5570.570 - State Grant, OTS - AVOID	40,010	-	-	-	-
5570.575 - State Grant, OTS - STEP	15,353	47,576	-	-	-
5570.690 - State Grant, Recycling	5,616	5,612	5,000	5,000	5,66
5590.300 - Other Intergov Grant, MBASIA Safety Grant	5,864	-			
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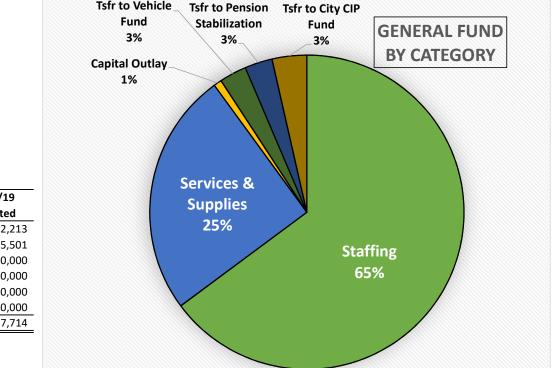
CITY OF MARINA (FUND 100) GENERAL FUND REVENUE DETAIL

	FY15/16 Actual	FY16/17 Actual	FY17/18 Adopted	FY17/18 Estimate	FY18/19 Adopted
Fines and Penalties			•		•
5300.100 - Fines & Penalties, Animal Svc Fines	270	214	300	300	300
5300.200 - Fines & Penalties, Code Enforcement	200	1,520	1,250	1,250	1,250
5300.300 - Fines & Penalties, False Alarm	980	400	1,000	1,000	1,000
5300.350 - Fines & Penalties, Fire	-	-	-	-	-
5300.500 - Fines & Penalties, Parking	33,926	39,955	25,000	25,000	25,000
5300.600 - Fines & Penalties, Vehicle Code	109,222	104,110	130,000	100,000	70,000
Fines and Penalties Total	144,597	146,200	157,550	127,550	97,550
Use of Money and Property					
5400.100 - Interest Income, Interest	41,376	96,574	105,434	120,434	283,882
5400.200 - Interest Income, Interest on LT Loans	-	-	-	-	-
5450.100 - Land Rents, Antenna	51,419	54,414	55,000	55,000	55,000
5450.200 - Land Rents, Land lease	49,803	60,005	45,000	45,000	45,000
5460.600 - Facilities Rents, Recreation	17,929	12,795	10,000	10,000	10,000
Use of Money and Property Total	160,527	223,789	215,434	230,434	393,882
Other Revenues					
5870.100 - Contributions, CM Dept	20	-	-	-	-
5870.650 - Contributions, Gen Parks & Recr	24,461	19,050	33,000	33,000	20,000
5870.651 - Contributions, Spec Parks & Recr	9,904	5,519	11,000	11,000	7,000
5870.700 - Contributions, Police	300	3,855	2,500	2,500	2,500
5870.900 - Contributions, Capital Assets	2,861,684	1,585,100	-	-	-
5880.010 - Other Revenues, Asset Forfeitures	-	7,928	10,000	10,000	5,475
5880.100 - Other Revenues, Health Premium Reimb	830	-	-	-	-
5880.200 - Other Revenues, Loss/Damage/Cost Reimb	18,951	27,347	-	10,000	-
5880.500 - Other Revenues, Misc	31,728	67,679	-	-	1,225
5880.700 - Other Revenues, Stale Dated Check Recovery	-	-	-	-	-
5880.720 - Other Revenues, Sale of Equipment/Vehicle	2,200	-	16,000	16,000	16,000
5880.730 - Other Revenues, Sale of Unclaimed Property	395	2,210	1,000	1,000	2,000
5880.770 - Other Revenues, TOT Mitigation Fee Agr	52,166	60,481	52,000	52,000	-
5880.780 - Other Revenues, TOT TID Admin Fee	2,138	1,663	-	-	-
5880.800 - Other Revenues, Unclaimed Money	143	654	500	500	500
5880.900 - Other Revenues, Sale of Leasehold Interest	35,051,185	-	-	-	-
Other Revenues Total	38,056,106	1,781,485	126,000	136,000	54,700
OFS - Transfers					
9100.130 - Transfers In (from), Library Maintenance	-	-	-	-	-
9100.140 - Transfers In (from), Marina Tech Cluster	-	-	-	-	-
9100.150 - Transfers In (from), Development Activity	-	-	-	-	-
9100.201 - Transfers In (from), Community Dev Block Grant	-	-	-	-	-
9100.220 - Transfers In (from), Gas Tax Streets	7,000	7,000	7,000	7,000	62,400
9100.225 - Transfers In (from), National Park Svc NPS	55,699	32,000	52,600	52,600	18,917
9100.232 - Transfers In (from), Seabreeze AD	1,740	1,740	1,740	1,740	1,740
9100.233 - Transfers In (from), Monterey Bay AD	2,871	2,871	2,871	2,871	2,871
9100.235 - Transfers In (from), Cypress Cove II AD	2,751	2,751	2,751	2,751	2,751
9100.251 - Transfers In (from), CFD 2007-2 Locke Paddon	-	-	-	-	-
9100.252 - Transfers In (from), CFD 2015-1 Dunes	2,535	-	2,535	2,535	2,771
9100.310 - Transfers In (from), 1998 GO PS Bdg DS	1,157	-	-	-	-
9100.311 - Transfers In (from), 2005 GO Library DS	-	-	-	-	-
9100.312 - Transfers In (from), 2015 GO Library DS	-	2,535	2,535	2,535	14,855
9100.335 - Transfers In (from), Marina Landing DS	2,389	2,389	2,389	2,389	54
9100.337 - Transfers In (from), Marina Greens DS	1,181	1,181	1,181	1,181	43
9100.462 - Transfers In (from), City Capital Projects	100,000	-	-	-	-
9100.555 - Transfers In (from), Marina Airport	41,800	41,800	41,800	41,800	41,800
9150.100 - Sale of Real Property, Land	-	-	-	-	-
OFS - Transfers Total	219,123	94,267	117,402	117,402	148,202

CITY OF MARINA (FUND 100) GENERAL FUND EXPENDITURES

	FY18/19
EXPENDITURE BY SERVICES	Adopted
Council	20,008
City Mgr	1,670,485
Finance	983,428
City Attorney	196,600
Citywide Non-Dept	3,004,775
Conveyance	61,200
Police	8,149,250
Fire	3,323,956
Public Works	1,649,147
Planning	1,050,224
Engineering	980,166
Building Insp	562,765
Economic Dev	250,383
Recreation & Culture	1,035,327
General Fund Total	\$ 22,937,714





Tsfr to Pension

	FY18/19
EXPENDITURE CATEGORY	Adopted
Staffing	14,872,213
Services & Supplies	5,765,501
Capital Outlay	190,000
Tsfr to Vehicle Fund	640,000
Tsfr to Pension Stabilization	650,000
Tsfr to City CIP Fund	820,000
Total General Fund (F100)	\$ 22,937,714

CITY OF MARINA (FUND 100) GENERAL FUND EXPENDITURES

	FY15/16	FY16/17	FY17/18	FY17/18	FY18/19
EXPENDITURE BY SERVICES	Actual	Actual	Adopted	Estimate	Adopted
100 General Fund	710000	7100001	, taoptoa		, taoptea
110 City Council	17,961	21,339	21,300	21,300	20,008
120 City Mgr/HR/Risk	637,669	842,129	1,113,900	1,613,900	1,670,485
130 Finance	762,934	850,480	912,500	912,500	983,428
140 (inactive)	-	-	-	-	-
150 City Attorney	185,884	195,196	179,000	179,000	196,600
190 Citywide Non-Dept	39,296,952	3,647,309	2,090,000	2,618,011	3,004,775
195 Conveyance	339,368	62,384	89,200	89,200	61,200
210 Police	8,089,422	7,886,525	8,059,000	8,355,547	8,149,250
250 Fire	3,261,733	3,294,504	3,020,350	3,392,350	3,323,956
310 Public Works	1,278,291	1,268,567	1,314,850	1,474,850	1,649,147
410 Planning	582,563	502,932	930,750	955,750	1,050,224
420 Engineering	721,874	820,511	999,550	999,550	980,166
430 Building Inspection	399,347	454,382	468,400	468,400	562,765
440 Economic Dev	445,657	184,608	234,900	234,900	250,383
510 Recreation & Culture	965,976	930,473	1,010,300	1,010,300	1,035,327
100 General Fund Total	56,985,632	20,961,339	20,444,000	22,325,558	22,937,714
Grand Total	56,985,632	20,961,339	20,444,000	22,325,558	22,937,714

	FY15/16	FY16/17	FY17/18	FY17/18	FY18/19
EXPENDITURE CATEGORY	Actual	Actual	Adopted	Estimate	Adopted
Salaries and Benefits	13,230,973	13,618,941	14,021,500	14,283,000	14,872,213
Services and Supplies	4,831,866	4,655,663	5,020,000	5,822,500	5,765,501
Capital Outlay	38,372,703	1,611,735	380,000	676,547	190,000
Debt Service	-	-	-	-	-
OFU - Transfer	550,089	1,075,000	1,022,500	1,543,511	2,110,000
Grand Total	56,985,632	20,961,339	20,444,000	22,325,558	22,937,714

Footnote:

FY15/16~\$19M~NET~expenditures, excluding~acquisitions~of~\$35M~Preston~Park~and~\$2.9M~Dunes~infrastructure.

 ${\it FY15/16}\ includes\ \$35M\ Preston\ Park\ acquisition\ and\ \$2.9M\ Dunes\ contributed\ infrastructure.$



Transfers 2018/19

Account	Account Description	2019 Adopted	
Fund 100	- General Fund	·	
9100.220	Transfers In (from) Gas Tax Streets	62,400.00	
9100.225	Transfers In (from) National Park Svc NPS	18,917.00	
9100.232	Transfers In (from) Seabreeze AD	1,740.00	
9100.233	Transfers In (from) Monterey Bay AD	2,871.00	
9100.235	Transfers In (from) Cypress Cove II AD	2,751.00	
9100.252	Transfers In (from) CFD 2015-1 Dunes	2,771.00	
9100.312	Transfers In (from) 2015 GO Library DS	14,855.00	
9100.335	Transfers In (from) Marina Landing DS	54.00	
9100.337	Transfers In (from) Marina Greens DS	43.00	
9100.555	Transfers In (from) Marina Airport	41,800.00	
9500.110	Transfers Out (to) Vehicle & Equipment Fund	640,000.00	
		•	
9500.125	Transfers Out (to) Pension Stabilization Fund	650,000.00	
9500.462	Transfers Out (to) City Capital Projects —	820,000.00	
	Fund 100 - General Fund Totals	(\$1,961,798.00)	
Fund 110	- Vehicle and Equipment		
9100.100	Transfers In (from) General Fund	640,000.00	
	Fund 110 - Vehicle and Equipment Totals	\$640,000.00	
	Tund 110 - Venicle and Equipment Totals		
Fund 125	- Pension Stabilization Fund		
9100.100	Transfers In (from) General Fund	650,000.00	
	Fund 125 - Pension Stabilization Fund Totals	\$650,000.00	
	_		
Fund 215	- Public Facilities Impact Fee		
9500.462	Transfers Out (to) City Capital Projects	1,075,000.00	
	Fund 215 - Public Facilities Impact Fee Totals	(\$1,075,000.00)	
	rund 225 rubile rucinites impuer rec rottis		
Fund 220	- Gas Tax		
9100.221	Transfers In (from) RMRA -SB1	62,500.00	
9500.100	Transfers Out (to) General Fund	62,400.00	
	Fund 220 - Gas Tax Totals	\$100.00	
Fund 221	- Road Maintenance & Rehab Acct		
9500.220	Transfers Out (to) Gas Tax Streets	62,500.00	
9500.462	Transfers Out (to) City Capital Projects	60,000.00	
Fund 221 -	- Road Maintenance & Rehab Acct	(\$122,500.00)	
Fund 222	- Transportation Safety Investment		
	Transfers Out (to) City Capital Projects	500,000.00	
	-	\$500,000.00)	
	Fund 222 - Transportation Safety Investment Totals	\$300,000.00)	
Fund 33E	National Bark Consider		
9500.100	- National Park Service Transfers Out (to) General Fund	18,917.00	
3300.100	-	(\$18,917.00)	
	Fund 225 - National Park Service Totals	(\$10,917.00)	
Fund 232	- Seabreeze AD		
9500.100	Transfers Out (to) General Fund	1,740.00	
	· · ·	(\$1,740.00)	
	Fund 232 - Seabreeze AD Totals	(4-1/0.00)	
Fund 233	- Monterey Bay Estates AD		
9500.100	Transfers Out (to) General Fund	2,871.00	
	Fund 233 - Monterey Bay Estates AD Totals	(\$2,871.00)	
	rana Loo Fronterrey Day Estates AD Totals	24	



Transfers 2018/19

Account	Account Description	2019 Adopted	
Fund 235 9500.100	5 – Cypress Cove II AD Transfers Out (to) General Fund	2,751.00	
	Fund 235 - Cypress Cove II AD Totals	(\$2,751.00)	
Fund 25 2	2 - CFD - Dunes No. 2015-1		
9500.100	Transfers Out (to) General Fund	2,771.00	
	Fund 252 - CFD - Dunes No. 2015-1 Totals	(\$2,771.00)	
	2 - 2015 GO Refunding Bonds Library	14,855.00	
9500.100	Transfers Out (to) General Fund	<u> </u>	
	Fund 312 - 2015 GO Refunding Bonds Library Totals	(\$14,855.00)	
Fund 335 9500.100	5 - Marina Landing Improv Bonds Transfers Out (to) General Fund	54.00	
9300.100			
F	Fund 335 - Marina Landing Improv Bonds Totals	(\$54.00)	
9500.100	7 - Marina Greens Improv Bonds Transfers Out (to) General Fund	43.00	
	Fund 337 - Marina Greens Improv Bonds Totals	(\$43.00)	
Fund 460) - Airport Capital Projects	,	
9100.555	Transfers In (from) Marina Airport	135,000.00	
9500.555	Transfers Out (to) Marina Airport	200,000.00	
	Fund 460 - Airport Capital Projects Totals	(\$65,000.00)	
Fund 463	City Cavital Projects		
9100.100	2 - City Capital Projects Transfers In (from) General Fund	820,000.00	
9100.215	Transfers In (from) Impact Fee PFIF	1,075,000.00	
9100.221	Transfers In (from) RMRA -SB1	60,000.00	
9100.222	Transfers In (from) Transportation Sfty	500,000.00	
9100.999	Transfers In (from) Intrafund	86,809.00	
9500.999	Transfers Out (to) Intrafund	86,809.00	
	Fund 462 - City Capital Projects Totals	\$2,455,000.00	
Fund 555	5 – Marina Airport		
9100.460	Transfers In (from) Airport Capital Projects	200,000.00	
9500.100	Transfers Out (to) General Fund	41,800.00	
9500.460	Transfers Out (to) Airport Capital Projects	135,000.00	
	Fund 555 - Marina Airport Totals	\$23,200.00	
	Net Grand Totals		
	REVENUE GRAND TOTALS	\$4,377,511.00	
	EXPENSE GRAND TOTALS	\$4,377,511.00	
	Net Grand Totals	\$0.00	
	Net Grand Totals	ψ3.00	



CITY OF MARINA STAFFING SUMMARY

	FY15/16	FY16/17	FY17/18	FY17/18	FY18/19
	Authorized	Authorized	Authorized	Amended	Authorized
General Fund	87.0	89.5	90.5	91.0	92.0
Airport Fund	2.0	2.0	2.0	2.0	2.0
Total FTE	89.0	91.5	92.5	93.0	94.0
Recreation Hourly Staffing (total hrs)	10,000	10,000	12,000	12,000	12,000

Changes from Prior Year

Staying fairly consistent with FY17-18 staffing, the FY18-19 staffing includes 94 total authorized FTE and 12,000 hours for recreation hourly staffing. The strategic staffing changes include:

Increase of 1.45 FTE (from Adopted FY17/18 to Adopted FY18/19):

Permit Technician from 0.8 FTE to 1.0 FTE

Intern within the Engineering Department (0.5 FTE)

Intern within the City Manager Department (Increase 0.25 FTE)

Assistant/Associate Planner, previously professional contractor (0.5 FTE in FY17-18 Amended &FY18-19)

Police Officer, which MPUSD discontinued funding

Modifications of classifications:

Police Corporal to Police Sergeant

PW Custodian to PW Maintenance Worker I

Senior Building Inspector to Building Inspector

Account Technician to Payroll Technician



CITY OF MARINA STAFFING SUMMARY

FY15/16 FY16/17 FY17/18 FY17/18 FY18/19
Authorized Authorized Authorized Amended Authorized

General Fund	AUTHORIZED FULL-TIME EQUIVALENTS (FTES)							
	FY15/16	FY16/17	FY17/18	FY17/18	FY18/19			
Positions	Authorized	Authorized	Authorized	Authorized	Authorized			
City Manager	1.0	1.0	1.0	1.0	1.0			
Assistant City Manager		1.0	1.0	1.0	1.0			
City Clerk	1.0							
Deputy City Clerk	1.0	1.0	1.0	1.0	1.0			
Executive Adm Assistant		1.0	1.0	1.0	1.0			
HR Risk Manager	0.5							
Human Resources Analyst	1.0	1.0	1.0	1.0	1.0			
Intern (part-time, non-benefited)	0.25	0.25	0.25	0.25	0.5			
City Manager	4.75	5.25	5.25	5.25	5.50			
E. S								
Finance Director	1	1	1	1	1			
Accounting Svc Manager	_	1	1	1	1			
Accounting Technician	3	3	3	3	2			
Payroll Technician					1			
Intern (part-time, non-benefited)	0.5	0.5	0.5	0.5	0.5			
Finance	4.5	5.5	5.5	5.5	5.5			
Police Chief	1	1	1	1	1			
Police Commanders	2	2	2	2	2			
Police Sergeant	4	4	4	4	5			
Police Corporal	3	3	3	3	2			
Public Safety Officer	7	0	0	0	0			
Police Officer	12	19	19	19	19			
Community Services Specialist	1	1	1	1	1			
Community Services Officer *	2	2	2	2	2			
Administrative Assistant II	1	1	1	1	1			
Public Safety Records Supervisor	1	1	1	1	1			
Public Safety Records Technicians	2	2	2	2	2			
Management Analyst (non-benefited)	0.5	0.5	0.5	0.5	0.5			
Training Manager (non-benefited)	0.5	0.5	0.5	0.5	0.5			
* Community Services Officer includes FTE for Animal C			0.5	0.5	0.5			
Police	37	37	37	37	37			
Fire Chief	1	1	1	1	1			
Div Fire Chief - Training & Ops	1	1	1	1	1			
Fire Captain	3	3	3	3	3			
Fire Engineer	6	6	6	6	6			
Firefighters	2	2	2	2	2			
Administrative Assistant II	1	1	1	1	1			
Fire	14	14	14	14	14			
Crew Lead	1	1	1	1	1			
Public Works Maint Worker III	3	3	2	2	2			
Public Works Maint Worker II	2	2	3	3	3			
Public Works Maint Worker I	3.5	3.5	3.5	3.5	4.5			
Custodian	1	1	1	1	0			
PW - Buildings & Grounds	10.5 27	10.5	10.5	10.5	10.5			



CITY OF MARINA STAFFING SUMMARY

	FY15/16 Authorized	FY16/17 Authorized	FY17/18 Authorized	FY17/18 Amended	FY18/19 Authorized
Equipment Mechanic	1	1	1	1	1
Mechanic Assistant	0.5	0.5	0.5	0.5	0.5
PW - Vehicle Maintenance	1.5	1.5	1.5	1.5	1.5
Community Development Director	1	1	1	1	1
Planning Services Manager	1	1	1	1	1
Senior Planner	1	1	1	1	1
Administrative Assistant II	1	1	1	1	1
Intern (part-time, non-benefited)			0.5	0.5	0.5
GIS Coord. (part-time, non-benefited)			0.5	0.5	0.5
Assitant/Associate Planner (part-time, non-ber	nefited)			0.5	0.5
Planning	4	4	5.0	5.5	5.5
Public Works Director		1	1	1	1
Engineering Svc Manager *					
Administrative Assistant II	1	1	1	1	1
Intern (part-time, non-benefit)					0.5
* Contractor					
Engineering	1	2	2	2	2.5
Chief Building Official	1	1	1	1	1
Senior Building Inspector	1	1	1	1	
Building Inspection					1
Permit Technician *	0.8	0.8	0.8	0.8	1.0
Building Inspection	2.8	2.8	2.8	2.8	3.0
Economic Development Coordinator	1	1	1	1	1
Economic Development	1	1	1	1	1
Economic Bevelopment			<u> </u>		
Recreation and Cultural Svc Director	1	1	1	1	1
Recreation Leader	4	4	4	4	4
Administrative Assistant II	1	1	1	1	1
Recreation & Cultural Services	6	6	6	6	6
Hourly Non-Benefited					
Recreation Leader (interim)			1,000	1,000	1,000
Recreation Instructor (total hourly)	10,000	10,000	11,000	11,000	11,000
Recreation & Cultural Services	10,000	10,000	11,000	11,000	11,000
Recreation & Chithral Services					

Airport Fund	AUTHORIZED FULL-TIME EQUIVALENTS (FTES)								
Positions	FY15/16 Authorized	FY16/17 Authorized	FY17/18 Authorized	FY17/18 Authorized	FY18/19 Authorized				
Airport Services Manager	1	1	1	1	1				
Maintenance Worker III	1	1	1	1	1				
Airport	2	2	2	2	2				

CITY OF MARINA

(FUNDS 100 - 150) COMBINED GENERAL FUND (FY18-19 BUDGET)

		110 Vehicle		125 Pension		140 Marina	150	
FUNDS 100-150	100 General	and	120 GASB 45	Stabilization	130 Library	Technology	Development	Combined
COMBINED GENERAL FUND	Fund	Equipment	OPEB	Fund	Maintenance	Cluster	Activity	General Fund
Revenue								
Taxes	18,063,600							18,063,600
Charges for Services	3,083,914							3,083,914
Licenses & Permits	693,700							693,700
Intergovernmental	402,166							402,166
Fines and Penalties	97,550							97,550
Use of Money and Property	393,882							393,882
Other Revenues	54,700							54,700
OFS - Transfers	148,202	640,000	-	650,000				1,438,202
Revenue Total	22,937,714	640,000	-	650,000	-	-	-	24,227,714
Expenses								
Salaries and Benefits	14,872,213							14,872,213
Services and Supplies	5,765,501				50,000			5,815,501
Capital Outlay	190,000							190,000
Debt Service	-							-
OFU - Transfers								-
Tsfr to Vehicle Fund	640,000							640,000
Tsfr to Pension Stabilization	650,000							650,000
Tsfr to City CIP Fund	820,000							820,000
Expenses Total	22,937,714	-	-	-	50,000	-	-	22,987,714
Change in Fund Balance	-	640,000	-	650,000	(50,000)	-	-	1,240,000
Fund Balance (Deficit) - July 1	9,309,825	1,627,500	200,000	300,000	295,143	-	(1,585,228)	10,147,240
Fund Balance (Deficit) - June 30	\$ 9,309,825	\$ 2,267,500	\$ 200,000	\$ 950,000	\$ 245,143	\$ -	\$ (1,585,228)	\$ 11,387,240

CITY OF MARINA

(FUNDS 100 - 150) COMBINED GENERAL FUND (FY17-18 ESTIMATE)

				125 Pension		140 Marina	150	
FUNDS 100-150	100 General	110 Vehicle	120 GASB 45	Stabilization	130 Library	Technology	Development	Combined
COMBINED GENERAL FUND	Fund	and Equipment	OPEB	Fund	Maintenance	Cluster	Activity	General Fund
Revenue								
Taxes	17,128,700							17,128,700
Charges for Services	3,113,214							3,113,214
Licenses & Permits	520,300							520,300
Intergovernmental	1,214,647							1,214,647
Fines and Penalties	127,550							127,550
Use of Money and Property	230,434							230,434
Other Revenues	136,000							136,000
OFS - Transfers	117,402	552,500		300,000				969,902
Revenue Total	22,588,247	552,500	-	300,000	-	-	-	23,440,747
Expenses								
Salaries and Benefits	14,283,000							14,283,000
Services and Supplies	5,822,500				56,000			5,878,500
Capital Outlay	676,547							676,547
Debt Service	-							-
OFU - Transfers								-
Tsfr to Vehicle Fund	552,500							552,500
Tsfr to Pension Stabilization	300,000							300,000
Tsfr to Gas Tax	10,000							10,000
Tsfr to City CIP Fund	681,011							681,011
Expenses Total	22,325,558	-	-	-	56,000	-	-	22,381,558
Change in Fund Balance	262,689	552,500	-	300,000	(56,000)	-	-	1,059,189
Fund Balance (Deficit) - July 1	9,047,136	1,075,000	200,000	-	351,143	-	(1,585,228)	9,088,051
Fund Balance (Deficit) - June 30	\$ 9,309,825	\$ 1,627,500	\$ 200,000	\$ 300,000	\$ 295,143	\$ -	\$ (1,585,228)	\$ 10,147,240

CITY OF MARINA (FUND 100) GENERAL FUND SUMMARY

	FY15/16	FY16/17	FY17/18	FY17/18	FY18/19
	Actual	Actual	Adopted	Estimate	Adopted
Revenue					
Taxes	13,866,297	14,743,385	15,864,700	17,128,700	18,063,600
Charges for Services	3,266,847	2,769,220	3,113,214	3,113,214	3,083,914
Licenses & Permits	416,662	511,450	520,300	520,300	693,700
Intergovernmental	925,418	822,740	370,000	1,214,647	402,166
Fines and Penalties	144,597	146,200	157,550	127,550	97,550
Use of Money and Property	160,527	223,789	215,434	230,434	393,882
Other Revenues	38,056,106	1,781,485	126,000	136,000	54,700
OFS - Transfers	219,123	94,267	117,402	117,402	148,202
Revenue Total	57,055,577	21,092,537	20,484,600	22,588,247	22,937,714
Expenses					
Salaries and Benefits	13,230,973	13,618,941	14,021,500	14,283,000	14,872,213
Services and Supplies	4,831,866	4,655,663	5,020,000	5,822,500	5,765,501
Capital Outlay	38,372,703	1,611,735	380,000	676,547	190,000
Debt Service	0	0	0	0	0
OFU - Transfer	550,089	1,075,000	1,022,500	1,543,511	2,110,000
Expenses Total	56,985,632	20,961,339	20,444,000	22,325,558	22,937,714
Change in Fund Balance	69,946	131,198	40,600	262,689	-
Fund Balance (Deficit) - July 1	8,845,992	8,915,938	7,823,140	9,047,136	9,309,825
Fund Balance (Deficit) - June 30	\$ 8,915,938	\$ 9,047,136	\$ 7,863,740	\$ 9,309,825	\$ 9,309,825

Footnote:

FY15/16 Other Financing \$38M consists of (1) \$35M Preston Park (2) \$2.9M Dunes Infrastructure

CITY OF MARINA (FUND 110) VEHICLE & EQUIPMENT FUND SUMMARY

	FY15/16	5	FY16/17	FY17/18	FY17/18	FY18/19	9
	Actual		Actual	Adopted	Estimate	Adopte	d
Revenue							
Other Revenues		-	-	-	-		-
OFS - Transfers		-	1,075,000	212,5	00 552,500	640,	000
Revenue Total		-	1,075,000	212,5	00 552,500	640,	000
Expenses							
Capital Outlay		-	-	-	-		-
Expenses Total		-	-	-	-		-
Change in Fund Balance		_	1,075,000	212,5	00 552,500	640,	000
Fund Balance (Deficit) - July 1			-	1,075,0	00 1,075,000	1,627,	500
Fund Balance (Deficit) - June 30	\$	- \$	1,075,000	\$ 1,287,5	00 \$ 1,627,500	\$ 2,267,	500

Footnote:

FY17/18 Estiimate includes Council approved mid-year adjustment of \$340k to fund 1/2 of Fire Engine.

Fy18/19 Budget includes amortization of purchases since 2014 through 2019, including 15-yr amortization of new Fire Engine

CITY OF MARINA (FUND 120) GASB45 OPEB FUND SUMMARY

	FY15/16 Actual	FY16/17 Actual	FY17/18 Adopted	FY17/18 Estimate	FY18/19 Adopted
Expenses					
Services and Supplies	-	-	-	-	-
Expenses Total	-	-	-	-	-
Change in Fund Balance	-	-	-	-	-
Fund Balance (Deficit) - July 1	200,000	200,000	200,000	200,000	200,000
Fund Balance (Deficit) - June 30	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000

CITY OF MARINA (FUND 125) PENSION STABILITIZATIN FUND SUMMARY

	FY15/ Actua		FY16/17 Actual	FY17/18 Adopted	FY17/18 Estimate	FY18/19 Adopted
Revenue						
OFS - Transfers		-	-	300,000	300,000	650,000
Revenue Total		-	-	300,000	300,000	650,000
Change in Fund Balance		-	-	300,000	300,000	650,000
Fund Balance (Deficit) - July 1		-	-	-	-	300,000
Fund Balance (Deficit) - June 30	\$	-	\$ -	\$ 300,000	\$ 300,000	\$ 950,000

Footnote:

Other Financing Sources represents the General Fund transfer-in.

CITY OF MARINA (FUND 130) LIBRARY MAINTENANCE FUND SUMMARY

	FY15/: Actua		Y16/17 Actual	Y17/18 dopted		7/18 mate	Y18/19 Adopted
Revenue							
Use of Money and Property		-	-	-		-	-
OFS - Transfers		-	-	-		-	-
Revenue Total		-	-	-		-	-
Expenses							
Salaries and Benefits		-	-	-		-	-
Services and Supplies	32,	975	19,587	50,000	į	56,000	50,000
OFU - Transfer		-	-	-		-	-
Expenses Total	32,	975	19,587	50,000	ţ	56,000	50,000
Change in Fund Balance	(32,	975)	(19,587)	(50,000)	(!	56,000)	(50,000)
Fund Balance (Deficit) - July 1	403,	705	370,730	320,730	3!	51,143	295,143
Fund Balance (Deficit) - June 30	\$ 370,	730 \$	351,143	\$ 270,730	\$ 29	95,143	\$ 245,143

Footnote:

CITY OF MARINA CITY COUNCIL DEPARTMENT (#110)

	FY15/16 Actual	FY16/17 Actual	FY17/18 Adopted	FY17/18 Estimate	FY18/19 Adopted
Expenses					
Salaries and Benefits	15,518	13,365	16,000	16,000	14,708
Services and Supplies	2,443	7,974	5,300	5,300	5,300
Expenses Total	17,961	21,339	21,300	21,300	20,008

ELECTED POSITIONS

	FY15/16	FY16/17	FY17/18	FY17/18	FY18/19
Positions	Authorized	Authorized	Authorized	Authorized	Authorized
Mayor	1	1	1	1	1
Council Members	4	4	4	4	4
Total	5	5	5	5	5

CITY OF MARINA CITY MANAGER DEPARTMENT (#120)

	FY15/16 Actual	FY16/17 Actual	FY17/18 Adopted	FY17/18 Estimate	FY18/19 Adopted
Revenue	Actual	Actual	Аиоріси	Litillate	Adopted
Charges for Services	170	1,052	-	-	-
Intergovernmental	5,864	-	-	-	-
Licenses & Permits	40	100	-	-	-
Other Revenues	20	-	-	-	-
Revenue Total	6,094	1,152	-	-	-
Expenses					
Salaries and Benefits	514,194	491,386	859,000	859,000	865,585
Services and Supplies	123,475	350,743	254,900	754,900	804,900
Expenses Total	637,669	842,129	1,113,900	1,613,900	1,670,485
Revenue Over/(Under) Expenditure	(631,575)	(840,977)	(1,113,900)	(1,613,900)	(1,670,485)

AUTHORIZED FULL-TIME EQUIVALENTS (FTES)

	FY15/16	FY16/17	FY17/18	FY17/18	FY18/19
Positions	Authorized	Authorized	Authorized	Authorized	Authorized
City Manager	1	1	1	1	1
Assistant City Manager		1	1	1	1
City Clerk	1				
Deputy City Clerk	1	1	1	1	1
Executive Adm Assistant		1	1	1	1
HR Risk Manager	0.5				
Human Resources Analyst	1	1	1	1	1
Intern (part-time, non-benefit)	0.25	0.25	0.25	0.5	0.5
Total	4.8	5.3	5.3	5.5	5.5



Marina Finance Department

Department – Marina Finance ensures the City's financial integrity, delivers quality service and promotes transparent government. Marina Finance strives to be a model for good government. Our Service Is: Accountable, Innovative, Transparent & Customer-Focused. Our Partnerships Are: Collaborative, Respectful & Trustworthy.

FY18/19 Highlights ---

- **Revenue** Finance Staff administers the collection, compliance reviews and audits, and regulatory reporting of the City revenues. Analytics and compliance is an important component of our revenue function.
- Staffing The proposed FY18/19 staffing is consistent or status quo with the current year, specifically, 5 full-time employees, 1 part-time CSUMB intern and a professional contractor. This is an exceptionally lean finance staffing level that supports the full-service City, enterprise funds, special revenues, debt services and the Successor Agency to the Former MRA.

Services & Supplies –

- Professional Services --- Consistent with prior year, the FY18/19 budget includes professional services for independent auditors, business license tax (BLT) administration & audit, and technical support. FY18/19 is higher than prior year due to anticipated business license tax audit effort and increase in audit fee.
- Material & Supplies To provide efficient service, the FY18/19 reflects replacement
 of obsolete computers and upgrading components necessary to keep up with
 technology. Replacing worn equipment ensures reliability.
- **Maintenance & Repairs** Status quo with prior year, consisting of financial system maintenance and repairs of miscellaneous office equipment. The financial system provides efficient and effective financial management and reporting.
- Training To meet regulatory requirements, stay informed about GAAP and identify best practices, training is critical. The FY18/19 training budget is consistent with FY16/17 actual expenditure.
- Capital Outlay None

- In 2017, the City completed 5 independent audits (City, S/A to MRA, Abrams Park, Preston Park and Single Audit). The Department achieved 100% "clean" auditor opinions.
- In 2017, the Department implemented the business license tax measure and issued 1,721 business licenses (914 based within Marina, 807 based outside of Marina)
- In 2017, the Department updated the City fee schedule for revenue and cost recovery.
- In 2017, the Department implemented the new TAMC and SB1 roadway revenues.

CITY OF MARINA FINANCE DEPARTMENT (#130)

	FY15/16	FY16/17	FY17/18	FY17/18	FY18/19
	Actual	Actual	Adopted	Estimate	Adopted
Expenses					
Salaries and Benefits	572,205	627,200	688,300	688,300	732,228
Services and Supplies	190,729	223,279	224,200	224,200	251,200
Expenses Total	762,934	850,480	912,500	912,500	983,428
Revenue Over/(Under) Expenditure	(762,934)	(850,480)	(912,500)	(912,500)	(983,428)

AUTHORIZED FULL-TIME EQUIVALENTS (FTES)

	FY15/16	FY16/17	FY17/18	FY17/18	FY18/19
Positions	Authorized	Authorized	Authorized	Authorized	Authorized
Finance Director	1	1	1	1	1
Accounting Svc Manager		1	1	1	1
Accounting Technician	3	3	3	3	2
Payroll Technician					1
Intern (part-time, non-benefit)	0.5	0.5	0.5	0.5	0.5
Total	4.5	5.5	5.5	5.5	5.5

CITY OF MARINA CITY ATTORNEY DEPARTMENT (#150)

	FY15/16	FY16/17	FY17/18	FY17/18	FY18/19
	Actual	Actual	Adopted	Estimate	Adopted
Expenses					
Salaries and Benefits	-	-	-	-	-
Services and Supplies	185,884	195,196	179,000	179,000	196,600
Expenses Total	185,884	195,196	179,000	179,000	196,600
Revenue Over/(Under)					
Expenditure	(185,884)	(195,196)	(179,000)	(179,000)	(196,600)

AUTHORIZED FULL-TIME EQUIVALENTS (FTES)

Positions	FY15/16 Authorized	FY16/17 Authorized	FY17/18 Authorized	FY17/18 Authorized	FY18/19 Authorized
Contract Services					
Total	-	-	-	-	-

CITY OF MARINA CITY NON-DEPARTMENT (#190)

	_	_	FY17/18	FY17/18	FY18/19
	FY15/16 Actual F	Y16/17 Actual	Adopted	Estimate	Adopted
Revenue					
Taxes	13,790,309	14,665,339	15,789,700	17,053,700	17,988,600
Charges for Services	406,654	407,642	420,000	420,000	420,000
Intergovernmental	39,482	-	-	-	-
Other Revenues	37,995,504	1,691,613	68,000	78,000	16,000
Use of Money and Property	95,062	150,989	160,434	175,434	338,882
OFS - Transfers	133,624	32,467	35,002	35,002	89,802
Revenue Total	52,460,635	16,948,049	16,473,136	17,762,136	18,853,284
Expenses					
Salaries and Benefits	31,620	48,667	72,000	72,000	78,175
Services and Supplies	809,802	938,542	995,500	1,002,500	1,011,600
Capital Outlay	37,912,869	1,585,100	-	-	-
Debt Service	-	-	-	-	-
OFU - Transfer	542,661	1,075,000	1,022,500	1,543,511	1,915,000
Expenses Total	39,296,952	3,647,309	2,090,000	2,618,011	3,004,775
Revenue Over/(Under) Expenditure	13,163,683	13,300,740	14,383,136	15,144,125	15,848,509

AUTHORIZED FULL-TIME EQUIVALENTS (FTES)

	Aomon	ILLD I OLL IIIVIL	LQUITALLITIS (I	. 23/	
	FY15/16	FY16/17	FY17/18	FY17/18	FY18/19
Positions	Authorized	Authorized	Authorized	Authorized	Authorized
None					
Total	-	-	-	-	-

Footnote:

FY15/16 includes \$35M Preston Park acquisition and \$2.9M Dunes contributed infrastructure.

FY18-19

Services & Supplies \$1 million primarily includes:

~ \$440k for insurance & claims, ~ \$225k for information technology & hardware, ~\$130k utilities

OFU-Transfer \$1.9 million includes:

\$600k to CIP Pavement Repairs \$25k to CIP Median Improvement \$640k to Vehicle & Equipment Replacement Fund \$650k to Pension Stabiliziation Fund

CITY OF MARINA CITY CONVEYANCE (#195)

	FY15/16	FY16/17	FY17/18	FY17/18	FY18/19
	Actual	Actual	Adopted	Estimate	Adopted
Revenue					
Charges for Services	1,905,844	1,811,004	1,811,100	1,811,100	1,811,100
Other Revenues	25,000	-	-	-	-
Revenue Total	1,930,844	1,811,004	1,811,100	1,811,100	1,811,100
Expenses					
Salaries and Benefits	8,843	8,037	10,000	10,000	-
Services and Supplies	323,098	54,347	79,200	79,200	61,200
OFU - Transfer	7,428	-	-	-	-
Expenses Total	339,368	62,384	89,200	89,200	61,200
Revenue Over/(Under)					
Expenditure	1,591,476	1,748,620	1,721,900	1,721,900	1,749,900

AUTHORIZED FULL-TIME EQUIVALENTS (FTES)

	AUTHO	AOTHORIZED FOLE-TIME EQUIVALENTS (FTES)						
	FY15/16	FY16/17	FY17/18	FY17/18	FY18/19			
Positions	Authorized	Authorized	Authorized	Authorized	Authorized			
None								
Total	-	-	-	-	-			

Footnote:

Charges for Services Revenues represent Preston Park rents

FY15/16 includes professional services related to Preston Park acquistion



POLICE DEPARTMENT

Department – The Police Department establishes and maintains a safe environment in our community by providing efficient and professional law enforcement services. We will provide these services with an attitude consistent with the idea that every contact with our community members must be helpful, courteous, and professional. We view the public as our customer and believe we are successful when a customer feels they have been well and fully served.

FY18/19 Highlights ---

- Staffing The Police Department staffing goal is to ensure adequate staffing to support public safety. The FY18/19 budget reflects these modifications: (1) reclassify School Resource Officer to Police Officer and (2) reclassify a Police Sergeant to Police Lieutenant. The FY 18/19 staffing will include 37 FTE personnel.
- Equipment –The FY18/19 budget includes a capital purchase of ~\$220,000 through a
 4-year manufacturer lease to purchase and \$65,000 annual lease payments for new
 Motorola Radios/Body-Worn Cameras to replace the current outdated handheld radios.
 The microphones for the radios include new Body Worn Cameras to include the "best
 practices" set forth in California Penal Code 832.18 and 2015-2016 Monterey Grand
 Jury set forth in "THE SLOWLY EXPANDING USE OF BODY-WORN VIDEO
 CAMERAS BY LAW ENFORCEMENT AGENCIES IN MONTEREY COUNTY". The
 FY18/19 budget purchase of two unmarked vehicles.

Divisions –

Administrative Services Division --- The Administrative Services Division performs most administrative functions for the department. These functions encompass:

Investigations Bureau Recruiting and hiring

Department-wide training
 Maintaining records and data

Managing property and evidence
 Monitoring policies and procedures

• Implementation of professional standards

Developing internship, cadet, and youth programs

Operations Division – The Operations Division is the largest and most diverse Division in the Department. This Division consists of the following sections and units:

Patrol Bureau Traffic Unit

K-9 Unit Community Services Unit

- That the police department also provides Animal Services in conjunction with the Salinas Animal Shelter.
- In 2017, the police department handled almost **27,000** calls for service.
- In 2017, the police department took 3,221 reports from our community.
- Year to date, crime is down in 27% compared to last year in the City of Marina.
- Year to date, Traffic Accidents are **down** in 3% over last year in the City of Marina.
- Since 2012, Part I Crimes are down 12%
- The City of Marina has lower crime than the National Average.
- The department re-introduced a Citizen Volunteer program (VIP) with four members.
- The department works with other agencies to share resources for a safer community.
- Department personnel donate their time and energies to assist other non-profit community organizations through coaching youth, raising monies, conducting Holiday events, and active volunteerism here in the City of Marina.

CITY OF MARINA POLICE DEPARTMENT (#210)

	FY15/16 Actual	FY16/17 Actual	FY17/18 Adopted	FY17/18 Estimate	FY18/19 Adopted
Revenue					
Taxes	75,802	78,047	75,000	75,000	75,000
Charges for Services	28,627	32,102	26,514	26,514	25,814
Intergovernmental	584,710	604,914	227,000	523,547	152,500
Other Revenues	1,351	27,531	14,000	14,000	11,700
Fines and Penalties	144,397	144,680	156,300	126,300	96,300
Licenses & Permits	27,533	22,854	26,000	26,000	26,000
OFS - Transfers	38000	38000	29000	29000	29000
Revenue Total	900,420	948,127	553,814	820,361	416,314
Expenses					
Salaries and Benefits	6,655,374	6,753,088	6,638,000	6,638,000	6,861,600
Services and Supplies	1,060,291	1,108,438	1,174,000	1,174,000	1,072,650
Capital Outlay	373,757	24,999	247,000	543,547	150,000
OFU - Transfer	-	-	-	-	65,000
Expenses Total	8,089,422	7,886,525	8,059,000	8,355,547	8,149,250
Revenue Over/(Under) Expenditure	(7,189,002)	(6,938,398)	(7,505,186)	(7,535,186)	(7,732,936

AUTHORIZED FULL-TIME EQUIVALENTS (FTES)

	FY15/16	FY16/17	FY17/18	FY17/18	FY18/19
Positions	Authorized	Authorized	Authorized	Authorized	Authorized
Police Chief	1	1	1	1	1
Police Captain					
Police Commanders	2	2	2	2	2
Public Safety Lieutenant					
Police Sergeant	4	4	4	4	5
Police Corporal	3	3	3	3	2
Public Safety Officer	7	0	0	0	0
Police Officer	12	19	19	19	19
Community Services Specialist	1	1	1	1	1
Community Services Officer *	2	2	2	2	2
Administrative Assistant II	1	1	1	1	1
Public Safety Records Supervisor	1	1	1	1	1
Public Safety Records Technicians	2	2	2	2	2
Management Analyst (960 hrs, non-benefited)	0.5	0.5	0.5	0.5	0.5
Training Manager (960 hrs, non-benefited)	0.5	0.5	0.5	0.5	0.5
* Community Services Officer includes FTE for Animal Control/V	eh Abatement Div				
Total	37	37	37	37	37

Footnote:

Summarize the prior year revenues.

 $\label{eq:effective FY17/18 COPS hiring grant ($280k/yr) ended which funded 2 police of ficers. }$

FY17/18 Revenues includes a regional UASI grant for a special unit vehicle.

 $Effective \ FY18/19 \ MPUSD \ ended \ its \ reimbursement \ for \ 1/2 \ School \ Resource \ Office \ (previously \ funded \ \$78k \ in \ FY16/17) \ .$



Marina Fire Department



Department – We are dedicated to protecting the lives and property of the residents, visitors, and businesses in our diverse community through public education, prevention, and all-risk emergency response. The Marina Fire Department responds to the challenging needs of the public and our ever-growing community.

FY18/19 Highlights ---

- Revenue The Departments revenue goal is \$203,450 consisting of grants, service fees, and State reimbursements. This reflects a conservative estimate for the new fee update. Also, if the Marina Fire Department assists with fighting fires throughout the state, the additional revenue will be accounted for at the Mid-Year budget.
- **Staffing** The Department needs an additional 12 personnel to ensure adequate staffing to support public demand. However, there is insufficient funding. The FY18/19 staffing is consistent or status quo with FY17/18.

Services & Supplies –

- **Professional Services ---** To assist with the Department building plan reviews and inspections, the FY18/19 includes professional service appropriation. FY18/19 budget is consistent with 2017 actual expenditures.
- **Training** To meet training mandates that comply with State, OSHA and NFPA standards, each firefighter needs close to 3 hours a day of training. The Marina Fire Department also puts an emphasis on public education. Some of the ways we provide public education is through the school system and our fire prevention open house.
- Material & Supplies To provide efficient service, the FY18/19 reflects replacement of obsolete computers and upgrading components necessary to keep up with technology. Replacing worn equipment ensures reliability.
- **Maintenance & Repairs** To compensate for deferred replacement of equipment and apparatus, maintenance & repairs can sometimes be costly.
- Capital Outlay The Department is in the final stages of developing a specification for a
 new Type 1 fire engine. Two of our three Type 1 engines are at end of life. The FY18/19
 budget includes the replacement of one engine. The Department is also in need of a Fire
 Truck for our larger buildings. The City's grant application to purchase a Fire Truck was
 recently declined. The budget does not address purchasing a Fire Truck.
- The FY18/19 budget includes replacing outdated portable and mobile radios estimated to cost \$280,000, with vendor lease financing over 4 years and \$80,000 annual lease payments.

- In 2017, the Marina Fire Department responded to 2,198 calls for service, a 43% increase in the last 10 years.
- In 2017, 37% of our calls (for service) were overlapping.
- In 2017, our average response time was 6 minutes and 28 seconds. This is due to increased call volume and overlapping calls for service. The National (NFPA) Standard is 5 minutes for a Medical call and 5 minutes and 20 seconds for a Fire.

CITY OF MARINA FIRE DEPARTMENT (#250)

	FY15/16	FY16/17	FY17/18	FY17/18	FY18/19
	Actual	Actual	Adopted	Estimate	Adopted
Revenue					
Charges for Services	45,511	54,432	36,000	36,000	93,050
Intergovernmental	289,745	212,214	138,000	510,100	101,000
Other Revenues	-	1,670	-	-	-
Fines and Penalties	-	-	-	-	-
Licenses & Permits	730	900	600	600	5,600
OFS - Transfers	4,431.36	3,800.00	3,800.00	3,800.00	3,800.00
Revenue Total	340,417	273,016	178,400	550,500	203,450
Expenses					
Salaries and Benefits	2,989,399	2,989,522	2,628,200	2,935,200	2,891,605
Services and Supplies	272,334	304,982	317,150	382,150	352,351
Capital Outlay	-	-	75,000	75,000	-
OFU - Transfer	-	-	-	-	80,000
Expenses Total	3,261,733	3,294,504	3,020,350	3,392,350	3,323,956
Revenue Over/(Under) Expenditure	(2,921,316)	(3,021,488)	(2,841,950)	(2,841,850)	(3,120,506)

AUTHORIZED FULL-TIME EQUIVALENTS (FTES)

Positions	FY15/16 Authorized	FY16/17 Authorized	FY17/18 Authorized	FY17/18 Authorized	FY18/19 Authorized
Fire Chief	1	1	1	1	1
Div Fire Chief - Training & Ops	1	1	1	1	1
Fire Captain	3	3	3	3	3
Fire Engineer	6	6	6	6	6
Firefighters	2	2	2	2	2
Administrative Assistant II	1	1	1	1	1
Total	14	14	14	14	14

Footnote:

Intergovernmental Revenues represent State reimbursement for Strike Team and various Federal & State grants (i.e. FEMA, SAFER)



PW - BUILDING & GROUNDS

Buildings and Grounds – The Public Works Department maintains the city's public facilities and parks. Public facilities include the City Council Chambers, City Hall, Public Safety Building, City Hall Annex, Community Center, Teen Center, Corporation Yard, and various buildings supporting park activities. Parks include Vince DiMaggio, Glorya Jean-Tate, Preston, Locke-Paddon, Windy Hill, and the Skate Park.

FY18/19 Highlights ---

- **Revenue** Revenue opportunities for maintenance functions are limited with funds coming from State Cal Recycle program funds. The balance of funding comes from the General Fund and National Parks Service Fund.
- **Staffing** –The FY18/19 budget reflects a change of a Custodian position to a Public Works Maintenance Worker I position. Custodial services will continue through contract services.
- Services & Supplies Although the budget for Buildings and Grounds is presented together, the average annual expenditures are 33% in Parks and 66% in Building Facilities.
- Capital Outlay –The FY18/19 budget includes replacing outdated portable and mobile radios estimated to cost \$165,000 with vendor lease financing over 4 years and \$50,000 annual lease payments.

- The City's 7 parks include 84 acres with more parks being added in the Dunes and Sea Haven developments.
- The 14 public buildings have almost 100,000 square feet of indoor space to be maintained.
- There are over 900 trees within the parks and public right of ways that are maintained by the city.

CITY OF MARINA PUBLIC WORKS BUILDINGS & GROUNDS (#310-311)

	FY15/16	FY16/17	FY17/18	FY17/18	FY18/19
	Actual	Actual	Adopted	Estimate	Adopted
Revenue					
Charges for Services	-	599	-	-	-
Intergovernmental	5,616	5,612	5,000	181,000	148,666
Other Revenues	116	35,984	-	-	-
OFS - Transfers	1177.15	0	5600	5600	5600
Revenue Total	6,909	42,195	10,600	186,600	154,266
Expenses					
Salaries and Benefits	770,733	773,553	783,400	783,400	826,074
Services and Supplies	219,201	215,299	244,250	404,250	454,250
Capital Outlay	46,287	-	-	-	-
OFU - Transfer	-	-	-	-	50,000
Expenses Total	1,036,221	988,852	1,027,650	1,187,650	1,330,324
Revenue Over/(Under) Expenditure	(1,029,312)	(946,657)	(1,017,050)	(1,001,050)	(1,176,058)

AUTHORIZED FULL-TIME EQUIVALENTS (FTES)

Positions	FY15/16 Authorized	FY16/17 Authorized	FY17/18 Authorized	FY17/18 Authorized	FY18/19 Authorized
Crew Lead	1	1	1	1	1
Public Works Maint Worker III	3	3	2	2	2
Public Works Maint Worker II	2	2	3	3	3
Public Works Maint Worker I	3.5	3.5	3.5	3.5	4.5
Custodian	1	1	1	1	0
Total	10.5	10.5	10.5	10.5	10.5

Footnote:



PW - VEHICLE MAINTENANCE

Vehicle Maintenance – The Public Works Department maintains the city's fleet of vehicles the Police, Fire, Public Works, Recreation and Cultural Services, Building Permits, Airport, and Administration staff utilize to provide public service.

FY18/19 Highlights ---

- **Revenue** Revenue opportunities for maintenance functions are limited with funds coming from State Cal Recycle program funds. The balance of funding comes from the General Fund and National Parks Service Fund.
- **Staffing** –The FY18/19 budget maintains staffing at one Maintenance Mechanic one worker that splits duties between Mechanic Assistant and Maintenance Worker.
- Maintenance & Repairs The budget for vehicle maintenance and repairs has been increased from \$85,000 to \$100,000 to account for maintenance of aging fire engines while a replacement is being purchased.

- The City has a fleet of 54 vehicles.
- The useful life of a police patrol vehicle is 5 years due to almost continuous use.
- A fire engine can cost more than \$600,000 and take a year to build and deliver.
- A fire engine will spend the first 10 years of it's useful life as a first out response vehicle, following the next 10 years of service are as a reserve engine for a total useful life of 20 years.

CITY OF MARINA PUBLIC WORKS VEHICLE MAINTENANCE (#310-313)

	FY15/16 Actual	FY16/17 Actual	FY17/18 Adopted	FY17/18 Estimate	FY18/19 Adopted
Revenue					
Other Revenues	-	119	-	-	-
Revenue Total	-	119	-	-	-
Expenses					
Salaries and Benefits	123,113	108,193	139,300	139,300	150,623
Services and Supplies	118,957	171,523	147,900	147,900	168,200
Expenses Total	242,070	279,715	287,200	287,200	318,823
Revenue Over/(Under) Expenditure	(242,070)	(279,596)	(287,200)	(287,200)	(318,823)

AUTHORIZED FULL-TIME EQUIVALENTS (FTES)

Positions	FY15/16 Authorized	FY16/17 Authorized	FY17/18 Authorized	FY17/18 Authorized	FY18/19 Authorized
Equipment Mechanic	1	1	1	1	1
Mechanic Assistant	0.5	0.5	0.5	0.5	0.5
Total	1.5	1.5	1.5	1.5	1.5

Footnote:

Engineering Division – The Engineering Division of the Public Works Department provides engineering guidance and oversight for all development and right-of-way activities throughout the city.

The Engineering Division annually updates the Capital Improvement Program, the Pavement Management Program and serves as project manager on construction of CIP projects. The Engineering Division also participates in application of government grants, managing the National Pollution Discharge Elimination System (NPDES) Phase II Permit, and various interagency coordination efforts (California Department of Transportation, Transportation Agency for Monterey County, Marina Coast Water District, Central Coast Regional Water Quality Control Board, etc.).

FY18/19 Highlights ---

- Revenue The Division collects permit fees for proposed work that encroaches into City right-of-way and grading improvements for new development. The Division also collects fees for reviewing proposed property line revisions (e.g. lot line adjustments, lot mergers, parcel maps, etc.) and site improvement plans.
- Staffing The Division staffing goal is to ensure adequate staffing to support public demand. The Division currently comprises of a Public Works Director (shared with other Public Works divisions), Senior Engineer (40 hours per week), an Administrative Assistant II (Full time, shared with Public Works), and as-needed project management and inspection services. The FY18/19 budget includes a new part-time intern position.

Services & Supplies –

- Professional Services --- The Division professional services goal is to ensure adequate professional services to support City program goals, including the NPDES permit requirements and on-call engineering services.
- Other Services The Division endeavors to improve customer service through the new online Permitting System, with an anticipated go-live in the upcoming months. The correlating system annual maintenance is reflected in the FY18/19 budget.
- Material & Supplies To provide efficient service, the FY18/19 reflects replacement of obsolete computing technology units.

- In Fiscal Year 2017-18, the Engineering Division processed 42 encroachment permits and completed three CIP projects totaling over \$1 million.
- Fiscal Year 2017-18 will see the first annual street resurfacing project funded by Measure X.

CITY OF MARINA ENGINEERING DEPARTMENT (# 420)

	FY15/16 Actual FY	'16/17 Actual	FY17/18 Adopted	FY17/18 Estimate	FY18/19 Adopted
Revenue					
Charges for Services	487,720	65,808	387,300	387,300	342,300
Licenses & Permits	32,208	29,767	25,000	25,000	75,000
Revenue Total	519,927	95,575	412,300	412,300	417,300
Expenses					
Salaries and Benefits	66,535	260,697	293,800	293,800	338,516
Services and Supplies	655,339	559,814	705,750	705,750	641,650
Expenses Total	721,874	820,511	999,550	999,550	980,166
Revenue Over/(Under) Expenditure	(201,946)	(724,936)	(587,250)	(587,250)	(562,866

AUTHORIZED FULL-TIME EQUIVALENTS (FTES)

Positions	FY15/16 Authorized	FY16/17 Authorized	FY17/18 Authorized	FY17/18 Authorized	FY18/19 Authorized
Public Works Director		1	1	1	1
Engineering Svc Manager *					
Administrative Assistant II	1	1	1	1	1
Intern (part-time, non-benefited)					0.5
* Contractor					
Total	1	2	2	2	2.5

Footnote:



PLANNING DIVISION

Department – The Planning Division includes current and long-range planning functions for the City. Long Range Planning assists elected officials in the development of policy direction for the physical development of the City. Current Planning reviews proposed developments under the policy direction developed by the Planning Commission and City Council.

FY18/19 Highlights ---

- **Revenue** The Division revenues goals are \$102,500. It does not reflect anticipated fee increases, which will be provided in the FY18/19 mid-year report.
- Staffing The Division staffing goal is to ensure adequate staffing to support public demand. The FY18/19 budget reflects a continuation of the current staffing levels with the exception that the Downtown Vitalization Planner will be reflect as a temporary part-time employee instead of professional contractor.

Services & Supplies –

Professional Services --- The Division professional services goal is to ensure adequate professional services to support customer demand. This includes both the development of planning documents, which will utilize consulting services and development services, which utilizes consulting services to address various state mandates such as CEQA and Coastal Commission-required reviews. The increase in Planning Consultant Services is to review options for additional units and better connectivity at Abrams and Preston Parks and beginning planning and design work for Cypress Knolls.

Other Services – The Division endeavors to improve customer service through the new online Permitting System, with an anticipated go-live during 2018-19. The correlating system annual maintenance is reflected in the FY18/19 budget.

- Material & Supplies To provide efficient service, the FY18/19 reflects replacement of obsolete computing technology units.
- Capital Outlay No major Capital Outlays are anticipated during this budget year for the Planning Division

- Almost 18% of all land within Marina is open space. This includes parks, protected and accessible open space.
- Less than 10% of developed land in the City is used for street right-of-way, while most cities average approximately 20% to 33%.

CITY OF MARINA PLANNING DEPARTMENT (#410)

	FY15/16 Actual	FY16/17 FY17/18 Actual Adopted		FY17/18 Estimate	FY18/19 Adopted	
Revenue						
Charges for Services	215,437	168,077	179,300	179,300	102,500	
Other Revenues	-	-	-	-	-	
Licenses & Permits	-	-	-	-	-	
OFS - Transfers	0.00	0.00	0.00	0.00	0.00	
Revenue Total	215,437	168,077	179,300	179,300	102,500	
Expenses						
Salaries and Benefits	421,314	430,437	614,400	624,900	741,374	
Services and Supplies	161,249	72,494	291,350	305,850	308,850	
Capital Outlay	-	-	25,000	25,000	-	
Expenses Total	582,563	502,932	930,750	955,750	1,050,224	
Revenue Over/(Under) Expenditure	(367,125)	(334,855)	(751,450)	(776,450)	(947,724)	

AUTHORIZED FULL-TIME EQUIVALENTS (FTES)

Positions	FY15/16 Authorized	FY16/17 Authorized	FY17/18 Authorized	FY17/18 Authorized	FY18/19 Authorized
Community Development Director	1	1	1	1	1
Planning Services Manager	1	1	1	1	1
Senior Planner	1	1	1	1	1
Administrative Assistant II	1	1	1	1	1
Intern (part-time, non-benefit)			0.5	0.5	0.5
GIS Coord. (part-time, non-benefit)			0.5	0.5	0.5
Assistant/Associate Planner (part-time,	non-benefit)			0.5	0.5
Total	4	4	5.0	5.5	5.5

Footnote:

Professional Services increase primarily represent various projects such as downtown vitalization plan,

 $\label{local cost} \mbox{local costal plan, general plan update and/or housing element update}.$

The Building Inspection Division ensures all construction complies with a set of rules that specify the minimum standards for construction. The main purpose of Building Inspection is to protect the public health, safety and general welfare as they relate to the construction and occupancy of buildings and structures.

The building inspection division also provides timely and professional review of plans and documents for all building permit applications to ensure that the purposed work complies with all state and local code requirements. Following permit issuance, building inspectors ensure that construction complies with approved plans and adopted codes in the plan review, permitting, and inspections of all buildings within the City of Marina.

FY18/19 Highlights ---

- **Revenue** The Division revenues goals are \$830,000. It assumes 140 residential unit permits and 0 commercial unit permits at the current fees. It reflects a conservative estimate for the anticipated fee increases.
- Staffing The Division staffing goal is to ensure adequate staffing to support public demand. The FY18/19 budget reflects these two modifications: (1) reclassify vacant Senior Building Inspector to Building Inspector (2) increase current part-time Permit Technician from 0.8 FTE to 1.0 FTE.
- Services & Supplies
 - Professional Services --- The Division professional services goal is to ensure adequate professional services to support public demand. Consistent with prior year, this includes plan check review. However, due to insufficient funding, the code enforcement service remains underfunded and reflects only a schedule of 1 day of code enforcement per week.
 - Other Services The Division endeavors to improve customer service through the new online Permitting System, with an anticipated go-live in the upcoming months. The correlating system annual maintenance is reflected in the FY18/19 budget.
 - Material & Supplies To provide efficient service, the FY18/19 reflects replacement of obsolete computing technology units.
- Capital Outlay The Division service includes site visits and inspections though the use of a City vehicle. The Fy18/19 budget includes the replacement of the 1999 Chevy Malibu used by the Division. The new vehicle will be safer, more fuel efficient and cost-effective.

Did you know??

• In 2017, 144 residential homes were constructed and 2,650 building inspections conducted.

CITY OF MARINA BUILDING INSPECTION DEPARTMENT (#430)

	FY15/16 Actual	FY16/17 Actual	FY17/18 Adopted	FY17/18 Estimate	FY18/19 Adopted
Davisions	•	·	·		·
Revenue	105				
Taxes	185	-	-	-	-
Charges for Services	113,099	163,939	184,900	184,900	221,650
Fines and Penalties	200	1,520	1,250	1,250	1,250
Licenses & Permits	356,152	457,830	468,700	468,700	587,100
OFS - Transfers	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00
Revenue Total	489,637	643,289	674,850	674,850	830,000
Expenses					
Salaries and Benefits	179,742	211,351	337,000	281,000	377,465
Services and Supplies	219,605	243,031	131,400	187,400	145,300
Capital Outlay	-	-	-	-	40,000
Expenses Total	399,347	454,382	468,400	468,400	562,765
Revenue Over/(Under) Expenditure	90,289	188,907	206,450	206,450	267,235

AUTHORIZED FULL-TIME EQUIVALENTS (FTES)

	FY15/16	FY16/17	FY17/18	FY17/18	FY18/19
Positions	Authorized	Authorized	Authorized	Authorized	Authorized
Chief Building Official	1	1	1	1	1
Senior Building Inspector	1	1	1	1	1
Permit Technician *	0.8	0.8	0.8	0.8	1.0
Total	2.8	2.8	2.8	2.8	3.0

Footnote:

CITY OF MARINA ECONOMIC DEVELOPMENT DEPARTMENT (#440)

	FY15/16 Actual	FY16/17 Actual	FY17/18 Adopted	FY17/18 Estimate	FY18/19 Adopted
Revenue					
Other Revenues	-	-	-	-	-
Use of Money and Property	47,537	60,005	45,000	45,000	45,000
Licenses & Permits	-	-	-	-	-
Revenue Total	47,537	60,005	45,000	45,000	45,000
Expenses					
Salaries and Benefits	90,782	102,443	116,500	116,500	125,633
Services and Supplies	354,875	82,165	118,400	118,400	124,750
Expenses Total	445,657	184,608	234,900	234,900	250,383
Revenue Over/(Under) Expenditure	(398,120)	(124,602)	(189,900)	(189,900)	(205,383)

AUTHORIZED FULL-TIME EQUIVALENTS (FTES)

Positions	FY15/16 Authorized	FY16/17 Authorized	FY17/18 Authorized	FY17/18 Authorized	FY18/19 Authorized
Economic Development Coordinator	1	1	1	1	1
Total	1	1	1	1	1

Footnote:

FY15/16 includes \$275k contribution to Cinemark.



RECREATION DEPARTMENT

Department – The City of Marina Recreation & Cultural Services Department Mission is to acquire, develop, operate and maintain a park and recreation system which enriches the quality of life for residents and visitors alike and preserve it for future generations. The Marina Recreation & Cultural Services Department oversees the Youth, Teen and Senior Centers and holds varies events and sport leagues. This is accomplished with dedicated Recreation staff and numerous volunteers.

FY18/19 Highlights ---

- Revenue The Department revenue goals attempt to balance cost recovery while
 optimizing participation. City recreation programs are "drop-in" programs and therefore,
 cost recovery is commonly low. Later in the fiscal year, staff will further analyze the facility
 rental revenue enhancement opportunities for Council consideration. In FY18/19, more
 focus and effort will be put into the partnership program to increase contributions.
- **Staffing** The Department staffing goal is to ensure adequate staffing to support public demand. The FY18/19 budget staffing level remains constant with prior year, which continues to leverage volunteer support.
- Services & Supplies
 - Professional Services --- None
 - Maintenance To provide facilities custodial service.
 - Material & Supplies To provide program equipment (i.e. teen center technology, concession goods, sports equipment) and fuel. All material & supply purchases require Department Director pre-approval prior to purchasing.
 - Other Charges Special Events The FY18/19 budget appropriates \$25,000 for new and/or resurrected City special events.
- Capital Outlay None

- The youth center currently serves an average of 140 members daily.
- The teen center currently serves and average of 176 members for the morning program daily and 227 members and 48 After School Academy students daily afterschool and 75 members evenings and weekends.
- The senior center currently has 176 active members.
- Youth sports has served over 1,200 youth in the various sports programs in addition to an additional 319 in our Police Athletic League programs.

CITY OF MARINA RECREATION & CULTURAL SERVICES DEPT (#510)

	FY15/16 Actual	FY16/17 Actual	FY17/18 Adopted	FY17/18 Estimate	FY18/19 Adopted
Revenue					
Charges for Services	63,784	64,565	68,100	68,100	67,500
Use of Money and Property	17,929	12,795	10,000	10,000	10,000
Other Revenues	34,116	24,569	44,000	44,000	27,000
OFS - Transfers	21,890.88	0.00	24,000.00	24,000.00	0.00
Revenue Total	137,719	101,929	146,100	146,100	104,500
Expenses					
Salaries and Benefits	791,601	801,001	825,600	825,600	868,627
Services and Supplies	134,585	127,837	151,700	151,700	166,700
Capital Outlay	39,790	1,635	33,000	33,000	-
Expenses Total	965,976	930,473	1,010,300	1,010,300	1,035,327
Revenue Over/(Under) Expenditure	(828,256)	(828,544)	(864,200)	(864,200)	(930,827)

AUTHORIZED FULL-TIME EQUIVALENTS (FTES)

				•	
Positions	FY15/16 Authorized	FY16/17 Authorized	FY17/18 Authorized	FY17/18 Authorized	FY18/19 Authorized
Recreation and Cultural Svc Director	1	1	1	1	1
Recreation Leader	4	4	4	4	4
Administrative Assistant II	1	1	1	1	1
Total	6	6	6	6	6
Hourly Non-Benefited					
Recreation Leader (interim)			1,000	1,000	1,000
Recreation Instructor (total hourly)	10,000	10,000	11,000	11,000	11,000
Total Hours Authorized (non-benefited)	10,000	10,000	12,000	12,000	12,000

Footnote:



PUBLIC, EDUCATION, AND GOVERNMENT ACCESS FUND (PEG)

The Public Education & Government Access Fund known as "PEG" is funded by franchise fees collected from cable television subscribers each month. According to State law, these funds must be used only to produce the Public, Education, and Government access programming.

Since September 2003, the City of Marina entered into an agreement with Access Monterey Peninsula (AMP) to provide related broadcasting services to the City of Marina. The channels feature content from the public, educational and government segments of the Marina community as well as on-screen listing of community events.

FY18/19 Highlights ---

- **Revenue** The PEG Fund revenues are based upon franchise fees collected from cable television subscribers. For the 2018/19 fiscal year, it is estimated that \$100,000 will be collected for this restricted purpose.
- **Services & Supplies** FY18/19 budget includes \$100,000 to Access Monterey Peninsula (AMP) for these services to the City of Marina community:
 - Broadcast and webcast of video programming on five channels
 - Equipment for public use including field cameras, studios and computer editing systems
- Capital Outlay FY18/19 budget includes \$50,000 for Marina Council Chamber broadcasting equipment purchases and upgrades.

Did you know??

 In 1984 Cable Franchise Policy and Communications Act amended the Communications Act of 1934 said, "A franchising authority may require as part of a cable operator's proposal for a franchise renewal that channel capacity be designated for public, educational or government use."

CITY OF MARINA (FUND 210) PUBLIC EDUCATION GOVERNMENT (PEG) FUND

	FY15/16 FY16/17 FY1		FY17/18	Y17/18 FY17/18	
	Actual	Actual	Adopted	Estimate	Adopted
Revenue					
Taxes	102,923	100,833	100,000	100,000	100,000
Revenue Total	102,923	100,833	100,000	100,000	100,000
Expenses					
Services and Supplies	130,926	119,886	100,000	100,000	100,000
Capital Outlay	0	0	10,000	10,000	50,000
OFU - Transfer	0	0	0	0	0
Expenses Total	130,926	119,886	110,000	110,000	150,000
Change in Fund Balance	(28,003)	(19,053)	(10,000)	(10,000)	(50,000)
Fund Balance (Deficit) - July 1	158,964	130,961	120,962	111,908	101,908
Fund Balance (Deficit) - June 30	\$ 130,961	\$ 111,908	\$ 110,962	\$ 101,908	\$ 51,908

Footnote:

A development impact fee is a monetary exaction other than a tax or special assessment that is charged by a local governmental agency to an applicant in connection with approval of a development project for the purpose of defraying all or a portion of the cost of public facilities related to the development project. The legal requirements for enactment of development impact fee program are set forth in Government Code §§ 66000-66025 (the "Mitigation Fee Act")

Ongoing development of the Dunes and Sea Haven represent most of the traffic and service impacts to the community and the associated impact fees collected. Other smaller developments also make contributions in relation to their impacts.

Development Impact fees fund projects that mitigate the increased demand such as roadway widening and intersection improvements for traffic capacity as well as future fire stations and park facilities. These are restricted revenues that cannot be used for general maintenance and repairs.

FY18/19 Highlights ---

- Impact fees to be collected for roadway improvements is estimated to be \$1,314,700.
- Impact fees to be collected for intersection improvements is estimated to be \$243,800.
- Impact fees to be collected for <u>park improvements</u> is estimated to be \$1,618,700.
- Impact fees to be collected for <u>public safety</u> improvements is estimated to be \$152,100.
- Impact fees to be collected for public building improvements is estimated to be \$769,600.
- \$1,000,000 in roadway and intersection impact fee revenue is being transferred to the Capital Improvement Program fund for the Imjin Parkway Widening project.
- \$50,000 is being transferred to the Capital Improvement Program fund for CIP administration.
- \$25,000 in public building impact fee revenue is being transferred to the Capital Improvement Program fund for the Pool Rehabilitation project.

CITY OF MARINA (FUND 215) PUBLIC FACILITY IMPACT FEE (PFIF) FUND

			FY17/18	FY17/18	FY18/19
	FY15/16 Actual	FY16/17 Actual	Adopted	Estimate	Adopted
Revenue					
Taxes	0	0	0	0	0
Charges for Services	1,790,346	2,203,871	1,757,351	1,757,351	4,098,900
Intergovernmental	0	0	0	0	0
Use of Money and Property	17,707	34,986	0	0	0
OFS - Transfers	0	1,051,303	240,000	0	0
Revenue Total	1,808,053	3,290,160	1,997,351	1,757,351	4,098,900
Expenses					
Services and Supplies	0	0	0	0	0
OFU - Transfer	3,717,450	129,158	85,000	85,000	1,075,000
Expenses Total	3,717,450	129,158	85,000	85,000	1,075,000
Change in Fund Balance	(1,909,397)	3,161,002	1,912,351	1,672,351	3,023,900
Fund Balance (Deficit) - July 1	6,498,647	4,589,250	7,630,269	7,750,252	9,422,603
Fund Balance (Deficit) - June 30	\$ 4,589,250	\$ 7,750,252	\$ 9,542,620	\$ 9,422,603	\$ 12,446,503

			FY17/18	FY17/18	FY18/19
Fund Balance Subtotals	FY15/16 Actual	FY16/17 Actual	Adopted	Estimate	Proposed
1- Intersections	54,517	832,050	977,162	947,068	665,768
2 - Roadways	220,135	1,540,025	2,190,118	2,086,127	2,882,327
3 - Public Safety	264,789	310,584	367,155	368,152	519,452
4- Public Buildings	1,440,492	1,734,164	1,989,405	2,001,064	2,767,464
5 - Parks	2,609,316	3,333,429	3,995,079	4,020,192	5,611,492
Interest Income			23,700		
Total	4,589,249	7,750,252	9,542,619	9,422,603	12,446,503

Fund Balance Rollforward	1-Intersection	2-Roadways	3-Pub Safety	4-Pub Bdg	5-Parks	Total
6/30/2017 Actual Balance	832,050	1,540,025	310,584	1,734,164	3,333,429	7,750,252
FY17/18 Adopted - revenues	217,286	721,023	59,666	275,213	724,163	1,997,351
FY17/18 Adopted - expenditures	(25,100)	(18,500)	(800)	(3,200)	(37,400)	(85,000)
Less FY17/18 Mid-yr Adj	(77,168)	(156,421)	(1,298)	(5,113)		(240,000)
Fy17/18 Estimate	947,068	2,086,127	368,152	2,001,064	4,020,192	9,422,603
FY18/19 Budget - revenues	243.800	1,314,700	152,100	769,600	1,618,700	4,098,900
FY18/19 Budget - revenues FY18/19 Budget - expenditures	243,600	1,314,700	132,100	769,600	1,018,700	4,096,900
Admin	(25,100)	(18,500)	(800)	(3,200)	(2,400)	(50,000)
EDR1808 Imjin widening	(500,000)	(500,000)				(1,000,000)
QLF1902 Pool Rehab					(25,000)	(25,000)
FY18/19 expenditures	(525,100)	(518,500)	(800)	(3,200)	(27,400)	(1,075,000)
6/30/2019 Estimated Balance	665,768	2,882,327	519,452	2,767,464	5,611,492	12,446,503



GAS TAX AND STREETS FUND

Gas Tax and Streets Fund ("Gas Tax Fund") – The Gas Tax and Streets Fund accounts for all revenues received from the state gas tax, traffic congestion relief grant, and other income in order to maintain Marina's roadway infrastructure including repair and maintenance of the roadways, traffic signals, and roadway median landscaping.

FY18/19 Highlights ---

- Revenue The Gas Tax Fund revenues are based upon the State January 2018 estimates, which may be updated in the Governor's May revised report. The FY18/19 estimate includes Road Maintenance and Rehabilitation Account (Senate Bill 1) augmentation.
- **Staffing** The Gas Tax Fund staffing represents the direct services rendered by the Public Works crew to perform street sweeping, storm drain cleaning, maintenance of pavement, median landscaping, traffic signs, traffic striping, streetlights, and traffic signals.
- **Services & Supplies** The Gas Tax Fund services & supplies primarily includes materials for painting traffic striping, maintaining streetlights and traffic signals, patching potholes, and replacing traffic signs.

- There are 156 lane miles of public streets in Marina.
- There are 20 signalized intersections and 11 roundabouts in Marina.
- There are 220 City street lights with 14 in need of replacement due to motorist knock downs (deferred maintenance amounting to a \$126,000 need). The remaining streetlights belong to PG&E.
- None of the city's storm water runoff flows to a stream or to the bay. Storm water is collected in 77 percolation lots throughout the city. The sand allows the water to soak into the ground.

CITY OF MARINA (FUND 220) GAS TAX FUND

	FY15/16	FY16/17	FY17/18	FY17/18	FY18/19
	Actual	Actual	Adopted	Estimate	Adopted
Revenue					
Taxes	470,938	382,996	489,033	489,033	528,963
	•	•	· _	_	
Use of Money and Property	828	838	0	0	0
Other Revenues	92,801	0	0	0	0
OFS - Transfers	0	0	0	10,000	62,500
Revenue Total	564,568	383,834	489,033	499,033	591,463
Expenses					
Salaries and Benefits	253,393	199,323	200,000	200,000	220,304
Services and Supplies	297,466	307,714	322,000	322,000	326,400
Capital Outlay	9,377	0	0	0	0
OFU - Transfer	7,000	7,000	7,000	37,000	62,400
Expenses Total	567,235	514,037	529,000	559,000	609,104
Change in Fund Balance	(2,667)	(130,203)	(39,967)	(59,967)	(17,641)
Fund Balance (Deficit) - July 1	220,964	218,297	57,351	88,094	28,127
Fund Balance (Deficit) - June 30	\$ 218,297	\$ 88,094	\$ 17,384	\$ 28,127	\$ 10,486

Footnote:

FY18/19 Budget revenues include RMRA transfer-in and new 2018 CAP to the General Fund.



ROAD MAINTENANCE AND REHABILITATION ACCOUNT (RMRA)

Road Maintenance and Rehabilitation Program (RMRP) known as Senate Bill 1, created to address deferred maintenance on the State Highway System and the local street and road system and the Road Maintenance Rehabilitation Account (RMRA) for the deposit of various funds for the program.

A percentage of this new RMRA funding will be apportioned by formula to eligible cities and counties. For the 2018-19 fiscal year the City of Marina is estimated to receive \$357,495 for street resurfacing, maintaining Marina's roadway infrastructure by repair and maintenance of roadways, traffic signals, and roadway landscaping.

FY18/19 Highlights ---

- Revenue \$357,495 is estimated by the State of California and is part of an apportionment based on gas taxes and an improvement fee imposed under the Vehicle License Fee law with a varying fee between \$25 and \$175 based on vehicle value.
- **Staffing** The RMRA Fund will transfer money to Gas Tax fund for staffing direct services rendered by the Public Works crew to perform road repair and maintenance.
- **Services & Supplies** The RMRA fund will transfer money to fund the annual street resurfacing project thorough contract services.

- Pavements are increasingly being designed for longer service lives, and longer-lasting pavements mean more opportunity for maintenance over the life of pavement structure.
- Rehabilitation is the act of repairing portions of an existing pavement to reset the deterioration process.

CITY OF MARINA (FUND 221) SB1 ROADWAY MAINTENANCE & REHAB ACCT FUND

	FY15/16	FY16/17	FY17/18	FY17/18	FY18/19
	Actual	Actual	Adopted	Estimate	Adopted
Revenue					
Taxes	0	0	0	116,000	357,495
Use of Money and Property	0	0	0	0	0
Revenue Total	0	0	0	116,000	357,495
Expenses					
OFU - Transfer	0	0	0	0	122,500
Expenses Total	0	0	0	0	122,500
Change in Fund Balance	-	-	-	116,000	234,995
Fund Balance (Deficit) - July 1	-	-	-	-	116,000
Fund Balance (Deficit) - June 30	\$ -	\$ - :	\$ - :	\$ 116,000	\$ 350,995

Footnote:

State SB1 began in FY17/18

FY18/19 Budget revenues include RMRA transfer-in and new 2018 CAP to the General Fund.



TRANSPORTATION SAFETY & INV PLAN (TAMC Measure X)

Transportation Safety & Investment Plan (TAMC Measure X)

On November 8, 2016, Measure X, the Transportation Safety & Investment Plan, was approved with 67.7% from Monterey County voters. The additional revenue is through retail transactions and use tax of a three-eights' of one-percent (3/8%). The estimated amount of revenue over the 30-year distribution for the City of Marina will be \$14,370,000. For the 2018-19 fiscal year, it is estimated that the City of Marina will receive \$587,563 to fund street resurfacing.

FY18/19 Highlights ---

- **Revenue** Measure X revenues of \$587,563 are based upon the County of Monterey's estimate of sales and use tax.
- **Services** The City of Marina will contract out to companies that provide street resurfacing services.

Did you know??

In 2017, there is 156 lane miles of public streets within the city Marina.

CITY OF MARINA (FUND 222) TRANSPORTATION SAFETY & INVESMENT (TAMC Measure X)

	FY15/1	6	FY16/17		FY17/18	FY17/18	FY18/19
	Actua		Actual		Adopted	Estimate	Adopted
Revenue							
Intergovernmental		0		0	500,000	500,000	587,563
Revenue Total		0		0	500,000	500,000	587,563
Expenses							
OFU - Transfer		0		0	500,000	500,000	500,000
Expenses Total		0		0	500,000	500,000	500,000
Change in Fund Balance		-	-		-	-	87,563
Fund Balance (Deficit) - July 1		-	-		-	-	-
Fund Balance (Deficit) - June 30	\$	- !	\$ -	\$	-	\$ -	\$ 87,563

Footnote:

TAMC Measure X was approved by voters in Nov. 2016 and distribution to the City began in FY17/18

CITY OF MARINA (FUND 225) NATIONAL PARKS SERVICE FUND

	F	Y15/16	F	Y16/17		FY17/18		FY17/18	ı	Y18/19	
		Actual		Actual	-	Adopted	l	Estimate		Adopted	
Paramora											
Revenue											
Use of Money and Property		115,837		105,707		109,000		109,000		113,000	
Other Revenues		=		-		-		-		-	
OFS - Transfers		0.00		0.00		0.00		0.00		0.00	
Revenue Total		115,837		105,707		109,000		109,000		113,000	
Expenses											
Salaries and Benefits		9,990		13,778		-		-		23,242	
Services and Supplies		15,115		774		11,150		11,150		11,150	
OFU - Transfer		131,549		32,000		52,600		52,600		18,917	
Expenses Total		156,654		46,552		63,750		63,750		53,309	
Change in Fund Balance		(40,817)		59,155		45,250		45,250		59,691	
Fund Balance (Deficit) - July 1		437,779		396,962		420,811		456,117		501,367	
	_										
Fund Balance (Deficit) - June 30	\$	396,962	\$	456,117	\$	466,061	\$	501,367	\$	561,058	

	FY15/16	FY16/17	FY17/18	FY17/18	FY18/19
Fund Balance Subtotals	Actual	Actual	Adopted	Estimate	Adopted
N1-Sports	65,673	66,846	32,962	66,460	72,061
N2-Equestrian	331,289	389,271	433,099	434,907	488,997
Interest Income					-
Total	396,962	456,117	466,061	501,367	561,058

Fund Balance Rollforward	Sports	Equestrian	Total
6/30/2017 Actual Balance	66,865	389,252	456,117
FY17/18 Adopted - revenues	27,000	82,000	109,000
FY17/18 Adopted - expenditures	(27,405)	(36,345)	(63,750)
Less FY17/18 Mid-yr Adj	-	-	-
Fy17/18 Estimate	66,460	434,907	501,367
FY18/19 Budget - revenues	28,000	85,000	113,000
FY18/19 Budget - expenditures			-
Salaries and Benefits	(9,064)	(14,178)	(23,242)
Services and Supplies	\$ (5,200)	\$ (5,950)	(11,150)
Other Financing Uses	\$ (8,134)	\$ (10,783)	(18,917)
FY18/19 expenditures	(22,399)	(30,910)	(53,309)
6/30/2019 Estimated Balance	72,061	488,997	561,058



LANDSCAPE MAINTENANCE ASSESSMENT DISTRICTS

Cypress Cove II Landscape Maintenance District

The Assessment District consists of the Cypress Cove II Subdivision located in the westerly portion of the City of Marina just east of the Highway I and Reservation Road interchange. The subdivision is bounded on three sides by Abdy Way, Cardoza Avenue, and Beach Road, contains 110 lots, a percolation pond parcel (Parcel B), and an emergency access road (Parcel C). The Assessment District has been formed for the purpose of maintaining the exterior boundary landscaping and retaining walls.

Monterey Bay Estates Lighting & Landscape Maintenance District

The Assessment District consists of the Monterey Bay Estates Subdivision located in the northeasterly portion of the City of Marina. The subdivision contains 162 lots, a percolation parcel, and a park parcel. The Assessment District has been formed for the purpose of maintaining and servicing the landscaping areas around the percolation parcel and along Crescent Avenue (not including the traffic circles). The public lighting facilities within the subdivision are also maintained and serviced by the District.

Seabreeze Landscape Maintenance District

The Assessment District contains 37 residential lots and encompasses the Seabreeze subdivision located on the north side of Beach Road and west of Marina Drive in the City of Marina. The Assessment District has been formed for the purpose of maintaining the landscape areas including the street scape along the Northerly side of Beach Road adjacent to Seabreeze Subdivision, and the buffer along the westerly side of the TAMC Railroad right-of-way. The landscaping surrounding the City percolation lot is also maintained by the Assessment District.

FY18/19 Highlights ---

- **Revenue** An annual assessment is completed for each District through an Engineer's Report that is approved through a Public Hearing at the City Council.
- Staffing Administrative oversight is being conducted by Public Works staff.
- **Services & Supplies** Landscape maintenance services are contracted by a private contractor.

Did you know??

- The Cypress Cove development and landscape district was created in 1987.
- The Monterey Bay Estates development and landscape district was created in 1989.
- The Seabreeze development and landscape district was created in 1996.

CITY OF MARINA
(FUND 232) SEABREEZE LANDSCAPE MAINTENANCE DISTRICT

	FY15/16	FY16/17	FY17/18	FY17/18	FY18/19
	Actual	Actual	Adopted	Estimate	Adopted
Revenue					
Taxes	7,191	6,733	6,750	6,750	6,750
Use of Money and Property	9	35	0	0	0
Revenue Total	7,200	6,768	6,750	6,750	6,750
Expenses					
Salaries and Benefits	0	0	800	1,800	
Services and Supplies	2,320	2,565	3,395	400	5,755
OFU - Transfer	1,740	1,740	1,740	1,740	1,740
Expenses Total	4,060	4,305	5,935	3,940	7,495
Adjustment - PY Invoice Coding				(1,754)	
Change in Fund Balance	3,140	2,463	815	2,810	(745)
Fund Balance (Deficit) - July 1	1,442	4,582	4,597	5,829	6,885
Fund Balance (Deficit) - June 30	\$ 4,582	\$ 7,045	\$ 5,412	\$ 6,885	\$ 6,140

CITY OF MARINA
(FUND 233) MONTEREY BAY ESTATES MAINTENANCE DISTRICT

	FY15/16	FY16/17	FY17/18	FY17/18	FY18/19	
	Actual	Actual	Adopted	Estimate	Adopted	
Revenue						
Taxes	12,547	10,821	12,497	12,497	12,497	
Use of Money and Property	14	25	0	0	0	
OFS - Transfers	0	0	0	0	0	
Revenue Total	12,561	10,846	12,497	12,497	12,497	
Expenses						
Salaries and Benefits	0	0	1,000		0	
Services and Supplies	9,316	10,698	6,883	3,270	9,970	
OFU - Transfer	2,871	2,871	2,871	2,871	2,871	
Expenses Total	12,187	13,569	10,754	6,141	12,841	
			-			
Change in Fund Balance	374	(2,723)	1,743	6,356	(344)	
Fund Balance (Deficit) - July 1	3,237	3,611	2,734	888	7,244	
Fund Balance (Deficit) - June 30	\$ 3,611	\$ 888	\$ 4,477	\$ 7,244	\$ 6,900	

CITY OF MARINA
(FUND 235) CYPRESS COVE II LANDSCAPE MAINTENANCE DISTRICT

	FY15/16 Actual	FY16/17 Actual	FY17/18 Adopted	FY17/18 Estimate	FY18/19 Adopted	
	Actual	Actual	Adopted	Littinate	Adopted	
Revenue						
Taxes	21,032	19,952	19,886	19,886	19,886	
Use of Money and Property	20	40	0	0	0	
Revenue Total	21,053	19,992	19,886	19,886	19,886	
Expenses						
Salaries and Benefits	0	0	1,000	0	0	
Services and Supplies	16,951	23,406	10,863	3,150	16,270	
OFU - Transfer	2,751	2,751	2,751	2,751	2,751	
Expenses Total	19,702	26,157	14,614	5,901	19,021	
Change in Fund Balance	1,350	(6,165)	5,272	13,985	865	
Fund Balance (Deficit) - July 1	4,152	5,502	4,124	(663)	13,322	
Fund Balance (Deficit) - June 30	\$ 5,502	\$ (663)	\$ 9,396	\$ 13,322	\$ 14,187	



Locke-Paddon Point Community Facilities District No. 2007-2

The CFD consists of the Locke Paddon Point Subdivision located in the central portion of the City of Marina. The subdivision contains 15 lots, a landscape strip (Parcel A), and a park parcel (Parcel B). The CFD has been formed for the purpose of maintaining and servicing the landscaping areas including Parcel A, Parcel B and the pathway area within the TAMC right of way and lighting areas along the pathway area within the TAMC right of way and along Reservation Road and Paddon Place.

The Dunes Community Facilities District No. 2015-01

The CFD consists of the Dunes Residential Subdivision, also known as Dunes Phase 1C. The subdivision contains 332 residential lots. The CFD has been formed for the purpose of maintenance services including all related administrative costs, expenses and related reserves for the maintenance of streets, sidewalks, curb & gutter, decorative lighting, and storm drain systems within the City right-of-way.

FY18/19 Highlights ---

- **Revenue** Each CFD has an established rate and method of apportionment of special taxes assessed annually per Chapter 3.32 of the City Municipal Code.
- Staffing Administrative oversight is being conducted by Public Works staff.
- Services & Supplies Maintenance services are contracted by private contractors.

Did you know??

- The Locke Paddon Point Subdivision and CFD was created in 2007.
- The Dunes Subdivision started development and created the CFD in 2015.

CITY OF MARINA (FUND 251) CFD - LOCKE PADDON

	FY15/16	FY16/17	FY17/18	FY17/18	FY18/19	
	Actual	Actual	Adopted	Estimate	Adopted	
Revenue						
Taxes	0	5,865	7,305	6,652	7,125	
Use of Money and Property	25	28	0	0	0	
Revenue Total	25	5,894	7,305	6,652	7,125	
Expenses						
Salaries and Benefits	0	0	1,500			
Services and Supplies	4,579	9,781	6,040	3,413	6,020	
Expenses Total	4,579	9,781	7,540	3,413	6,020	
Change in Fund Balance	(4,554)	(3,887)	(235)	3,239	1,105	
Fund Balance (Deficit) - July 1	10,367	5,813	2,434	1,926	5,165	
Fund Balance (Deficit) - June 30	\$ 5,813	\$ 1,926	\$ 2,199	\$ 5,165	\$ 6,270	

Footnote:

FY18/19 prelimary and subject to change when Council considers the CFD report in June 2018 by the Engineering Dept.

CITY OF MARINA (FUND 252) CFD - DUNES NO. 2015-1

	FY1	5/16	ı	FY16/17		FY17/18	F	Y17/18	F	Y18/19
	Ac	tual		Actual	-	Adopted	E	Estimate		Adopted
Revenue										
Taxes		54,041		98,268		97,817		97,817		162,600
Use of Money and Property		87		559		0		0		0
Revenue Total		54,128		98,827		97,817		97,817		162,600
Expenses										
Salaries and Benefits		0		0		0		0		0
Services and Supplies		683		4,948		3,000		8,000		5,000
OFU - Transfer		2,535		0		2,535		2,535		2,771
Expenses Total		3,218		4,948		5,535		10,535		7,771
Change in Fund Balance	ļ	50,911		93,880		92,282		87,282		154,829
Fund Balance (Deficit) - July 1		-		50,911		145,592		144,791		232,073
Fund Balance (Deficit) - June 30	\$!	50,911	\$	144,791	\$	237,874	\$	232,073	\$	386,902

Footnote:

FY18/19 prelimary and subject to change when Council considers the CFD report in June 2018 by the Engineering Dept.

CITY OF MARINA Summary of Debt

Debt Description	Source of Funding	Secured By	Year of Issuance	Year of Maturity	Callable in Year	Original Amount	Balance 6/30/19
Pension Obligation Bonds	General Fund revenues	Full faith & credit of City payble from any and all available resources	2007	2019		\$ 4,315,000	\$ -
2015 Marina Library Gen. Oblig. Refunding Bonds. Refinanced 2005 GO Bonds	General Obligation (GO) - Property tax assessment	General obligation - no limit	2015	2035	2025	\$ 7,640,000	\$ 7,195,000
Fund 351 - Abrams B Mulit-family Housing Revenue Bonds (org 2006, remarket 2016)	Abrams Park Rent Revenues	Abrams Park B rents	2006	2036	2023	\$ 11,275,000	\$ 10,435,000
2016 Preston Park Sustainable Community - Promissory Note (non-amortizing)	Preston Park Rent Revenues	Preston Park Revent Revenues	2016	2026		\$ 35,950,000	\$ 35,950,000
2001 MRA #2 Neeson Road Tax Allocation Bonds	Successor Agency (Previously, MRA #2 Airport Fund 46- Tax Increment)	All airport-area revenues including Tax Increment (TI)	2001	2031		\$ 700,000	\$ 400,000

Total \$ 59,880,000 \$ 53,980,000

CITY OF MARINA Marina Pension Obligation Bonds

(appropriated within Fund 100)

Fiscal Year			Total	0	utstanding
Ending June 30	Principal	Interest	Debt Sercie		Balance
				\$	4,315,000
2007-2008	\$ 15,000	\$ 252,687.41	\$ 267,687.41	\$	4,300,000
2008-2009	290,000	\$ 224,385.50	\$ 514,385.50		4,010,000
2009-2010	325,000	\$ 209,711.50	\$ 534,711.50		3,685,000
2010-2011	365,000	\$ 193,234.00	\$ 558,234.00		3,320,000
2011-2012	400,000	\$ 174,655.50	\$ 574,655.50		2,920,000
2012-2013	440,000	\$ 154,135.50	\$ 594,135.50		2,480,000
2013-2014	485,000	\$ 131,431.50	\$ 616,431.50		1,995,000
2014-2015	525,000	\$ 106,260.00	\$ 631,260.00		1,470,000
2015-2016	570,000	\$ 78,540.00	\$ 648,540.00		900,000
2016-2017	625,000	\$ 48,330.00	\$ 673,330.00		275,000
2017-2018	130,000	\$ 14,767.50	\$ 144,767.50		145,000
2018-2019	145,000	\$ 7,786.50	\$ 152,786.50		-
TOTAL	\$ 4,315,000	\$ 1,595,924.91	\$ 5,910,924.91		

Principal due June 1 of each year Interest due December 1 and June 1 of each year.

CITY OF MARINA (FUND 312) GO REFUNDING BONDS (LIBRARY)

	FY15/16	FY16/17	FY17/18	FY17/18	FY18/19
	Actual	Actual	Adopted	Estimate	Adopted
Revenue					
Taxes	368,653	415,393	427,892	427,892	471,877
Use of Money and Property	745	1,204	0	0	0
Other Revenues	0	17,516	0	0	0
OFS - Transfers	29,342	0	0	0	0
Revenue Total	398,740	434,114	427,892	427,892	471,877
Expenses					
Services and Supplies	1,020	3,513	5,000	5,000	5,000
Debt Service	187,330	344,106	420,357	420,357	445,932
OFU - Transfer	0	2,535 2,535		2,535	14,855
Expenses Total	188,350	350,154	427,892	427,892	465,787
Change in Fund Balance	210,390	83,960	-	-	6,090
Fund Balance (Deficit) - July 1	58,837	269,227	269,228	353,187	353,187
Fund Balance (Deficit) - June 30	\$ 269,227	\$ 353,187	\$ 269,228	\$ 353,187	\$ 359,277

CITY OF MARINA (FUND 335) MARINA LANDING IMROVEMENT BONDS

	FY15/16	FY16/17	FY17/18	FY17/18	FY18/19
	Actual	Actual	Adopted	Estimate	Adopted
Revenue					
Taxes	0	0	0	0	0
Use of Money and Property	175	351	0	0	0
Revenue Total	175	351	0	0	0
Expenses					
Services and Supplies	0	0	0	0	0
Debt Service	0	0	0	0	0
OFU - Transfer	2,389	2,389	2,389	2,389	54
Expenses Total	2,389	2,389	2,389	2,389	54
Change in Fund Balance	(2,214)	(2,038)	(2,389)	(2,389)	(54)
Fund Balance (Deficit) - July 1	61,155	58,941	56,304	56,903	54,514
Fund Balance (Deficit) - June 30	\$ 58,941	\$ 56,903	\$ 53,915	\$ 54,514	\$ 54,460

CITY OF MARINA (FUND 337) MARINA GREENS IMROVEMENT BONDS

	FY15/16	FY16/17	FY17/18	FY17/18	FY18/19
	Actual	Actual	Adopted	Estimate	Adopted
Revenue					
Taxes	C	0	0	0	0
Use of Money and Property	135	276	0	0	0
Revenue Total	135	276	0	0	0
Expenses					
Services and Supplies	C	0	0	0	0
Debt Service	C	0	0	0	0
OFU - Transfer	1,181	1,181	1,181	1,181	43
Expenses Total	1,181	1,181	1,181	1,181	43
Change in Fund Balance	(1,046)	(905)	(1,181)	(1,181)	(43)
Fund Balance (Deficit) - July 1	47,102	46,056	45,920	45,151	43,970
Fund Balance (Deficit) - June 30	\$ 46,056	\$ 45,151	\$ 44,739	\$ 43,970	\$ 43,927

CITY OF MARINA (FUND 351) ABRAMS B HOUSING REVENUE BONDS

	FY15/16	FY16/17	FY17/18	FY17/18	FY18/19
	Actual	Actual	Adopted	Estimate	Adopted
Revenue					
Use of Money and Property	36	378	-	-	-
Other Revenues	886,307	761,891	726,949	726,949	732,640
OFS - Transfers	-	314,563	-	-	-
Revenue Total	886,343	1,076,832	726,949	726,949	732,640
Expenses					
Services and Supplies	-	291,683	5,000	5,000	5,000
Debt Service	813,038	568,325	721,949	721,949	727,640
Expenses Total	813,038	860,008	726,949	726,949	732,640
Change in Fund Balance	73,305	216,825	-	-	-
Fund Balance (Deficit) - July 1	114,153	187,458	114,152	404,283	404,283
Fund Balance (Deficit) - June 30	\$ 187,458	\$ 404,283	\$ 114,152	\$ 404,283	\$ 404,283

Footnote:

FY16/17 \$314,563 Fund 557 Abrams B Park Enterprise Fund transfer-in due to non-routine trustee account bond remarketing transaction



AIRPORT CAPTIAL PROJECTS FUND

The Airport Capital Projects Fund demonstrates projects related to the airport's infrastructure including its buildings, grounds and aviation system. Airport Capital Projects budget includes large scale building improvements, FAA Grant Funded Airport Improvement Program projects, non-grant funded aviation system improvements and other large scale projects. Many of the projects included in the budget arise from the Airport Master Plan and the Airport Capital Improvement Projects list submitted annually to FAA and bi-annually to Caltrans.

FY18/19 Highlights ---

- \$100,000 of Airport Enterprise Funding added to the Building 529 (Restaurant)
 Improvements project for completion of the exterior improvements. Interior
 Improvements were completed in FY17-18.
- \$35,000 of Airport Enterprise Funding added to the Airport Storm Drain Mitigation Project to allow for going out to bid and completion of the project in FY18-19.
- The \$146,000 Fuel Farm -Fuel Tank Replacement project is contemplated to begin in fall of 2018.
- The 2014 Master Plan, the 2015 Perimeter Fence Replacement project and 2016
 Beacon Replacement and Pavement Maintenance Management Plan FAA Grant
 Funded Airport Improvement Program projects are coming to completion during summer
 of 2018.

Did you know?? —

- The Marina Municipal Airport has been open for public use since 1995 and is dynamic and growing.
- The Marina Municipal Airport is the newest general aviation airport on the Monterey Peninsula.
- The Marina Municipal Airport sits on approximately 845.5 acres of property.

CITY OF MARINA (FUND 460) AIRPORT CAPITAL PROJECTS FUND

	FY18/19
	Adopted
	-
Revenue	
Intergovernmental	406,000
Use of Money and Property	0
Other Revenues	0
OFS - Transfers	135,000
Revenue Total	541,000
Expenses	
Salaries and Benefits	21,000
Services and Supplies	15,000
Capital Outlay	530,000
OFU - Transfer	200,000
Expenses Total	766,000
Change in Fund Balance	(225,000)
Fund Balance (Deficit) - July 1	225,000
Fund Balance (Deficit) - June 30	\$ -

Airport Storm Drain Mitigation

Funding and Expenditure Request

Project Number 403

Project Scope Construct earthen dams to prevent storm water runoff into the Salinas River.

This project is necessary for the City to withdraw from the National Pollutant Discharge Elimination System **Project Justification**

(NPDES) Permit.

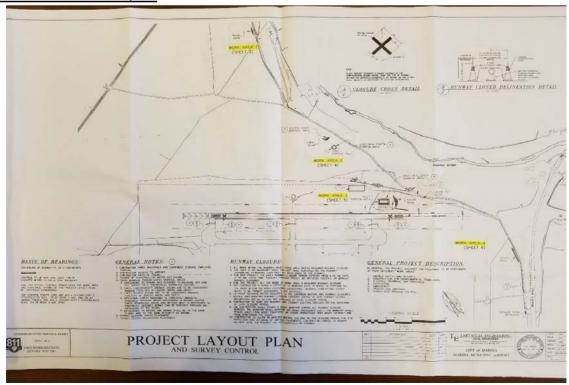
Project Funding Detail

	Prior Years	Proposed						
Funding Sources	Actuals	FY 2018-19	FY 2019-20	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
Airport Enterprise Fund	39,000	35,000						74,000
Interest	399							399
								-
Total Funding Sources	39,399	35,000	-	-	-	-		74,399

Project Expenditure Detail

	Prior Years	Estimated						
Expenditures	Expenditures	FY 2018-19	FY 2019-20	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
Staff Charges		1,000						1,000
Design & CM	15,000	7,000						22,000
Construction		1,000						1,000
Professional Services		50,000						50,000
Total Expenditures	15,000	59,000	1	-	-	-		74,000

Note: Out year expenditures are estimates and subject to change



Airport Building 529 (Restaurant) Improvements

Funding and Expenditure Request

Project Number 470

Project Scope Construct interior and exterior building improvements to render the building leasable.

Project JustificationThe Airport Building 529, former airport restaurant building, located at 771 Neeson Rd. is severely deteriorated and requires both interior and exterior improvements to render the building leasable.

Project Funding Detail

	Prior Years	Proposed						
Funding Sources	Actuals	FY 2018-19	FY 2019-20	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
Airport Enterprise Fund	160,000	100,000						260,000
								-
								-
Total Funding Sources	160,000	100,000	-	-	-	-		260,000

Project Expenditure Detail

	Prior Years	Estimated						
Expenditures	Expenditures	FY 2018-19	FY 2019-20	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
Staffing	34,445	20,000						54,445
Design	22,228	5,000						27,228
Construction	97,475	80,000						177,475
Total Expenditures	154,148	105,000	-	-	-	-		259,148

Note: Out year expenditures are estimates and subject to change



Airport Building 504 Improvements

Funding and Expenditure Request

Project Number 461

Construct building improvements to the exterior and interior of the building. **Project Scope**

The Airport Building 504 located at 3220 Imjin Rd. is desired to be leased by a regional law enforcement **Project Justification**

agency which has building specific requirements and are funding the building improvements.

Project Funding Detail

	Prior Years	Proposed						
Funding Sources	Actuals	FY 2018-19	FY 2019-20	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
Tenant Reimbursement	90,062	406,000						496,062
Airport Enterprise Fund	250,000							250,000
Interest	2,445							2,445
Total Funding Sources	342,507	406,000	-	-		-		748,507

Project Expenditure Detail

	Prior Years	Estimated						
Expenditures	Expenditures	FY 2018-19	FY 2019-20	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
Equipment	18,375							18,375
Design	40,645	2,000						42,645
Construction	24,700	400,000						424,700
Other Charges	10,508							10,508
Intrafund Transfer Out to								
Airport Enterprise Fund		200,000						200,000
Total Expenditures	94,228	602,000	-	-	-	-		696,228

Note: Out year expenditures are estimates and subject to change

Balance Forward 248,279



Airport Pilot's Lounge

Expenditure Request

Project Number 101

Project Scope Install wireless internet & contemplate heating solution.

The Pilot's Lounge currently offers basic amenities for sitting, reading and basic TV service. The

Project Justification contemplated improvement is to provide internet connectivity and then consider options to provide heat to the

lounge.

Project Funding Detail

	Prior Years	Proposed						
Funding Sources	Actuals	FY 2018-19	FY 2019-20	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
Airport Enterprise Fund	7,801							7,801
								-
								-
Total Funding Sources	7,801	-	-	-	-	•		7,801

Project Expenditure Detail

	Prior Years	Estimated						
Expenditures	Expenditures	FY 2018-19	FY 2019-20	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
Preliminary Study								-
Design								-
Construction		6,545						6,545
Intrafund Transfer Out	1,256							1,256
Total Expenditures	-	6,545	-	-	-	-		7,801

Note: Out year expenditures are estimates and subject to change



Airport 2014 Airport Master Plan

Funding Request

Project Number 401

Complete an updated Airport Master Plan. **Project Scope**

FAA encourages airports to update their Master Plans every seven (7) to ten (10) years. The last Airport **Project Justification**

Master Plan was 2008. This project is deemed a priority and funded through the Federal Airport

Improvement Program administered by FAA.

Project Funding Detail

	Prior Years	Proposed						
Funding Sources	Actuals	FY 2018-19	FY 2019-20	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
FAA Grant	300,000							300,000
Cal-DOT Grant Match		15,000						15,000
Airport Enterprise Fund	61,000							61,000
Interest	14							14
Total Funding Sources	361,014	15,000	-	-	-	-		376,014

Project Expenditure Detail

	Prior Years	Estimated						
Expenditures	Expenditures	FY 2018-19	FY 2019-20	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
Master Plan Update	368,199							368,199
								-
								-
								-
Total Expenditures	368,199	-	-	-	-	-		368,199

Note: Out year expenditures are estimates and subject to change

Balance Forward (7,185)



Airport 2015 Perimeter Fence Replacement

Funding and Expenditure Request

Project Number 404

Project Scope Replace existing 3 ft. perimeter fencing and gates with 6 ft. fencing and gates.

The project has been listed in the Airport Capital Improvement Projects submitted annually to FAA. This project is deemed a priority to enhance airport security and funded through the Federal Airport Improvement

Program administered by FAA.

Project Funding Detail

	Prior Years	Proposed						
Funding Sources	Actuals	FY 2018-19	FY 2019-20	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
FAA Grant	1,125,725							1,125,725
Cal-DOT Grant Match		52,286						52,286
Airport Enterprise Fund	68,795							68,795
Interest	49							49
Total Funding Sources	1,194,569	52,286	-	-	-	-		1,246,855

Project Expenditure Detail

	Prior Years	Estimated						
Expenditures	Expenditures	FY 2018-19	FY 2019-20	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
Staff Charges	14,814	5,186						20,000
Design	226,348	19,000						245,348
Construction	978,824							978,824
Total Expenditures	1,219,986	24,186	-	-	-	-		1,244,172

Note: Out year expenditures are estimates and subject to change

Balance Forward (25,417)



Airport 2016 Beacon Replacement and Pavement Maintenance Management Plan

Funding and Expenditure Request

Project Number 460

Project Scope Install a new rotating beacon on tip-down pole and complete Pavement Maintenance Management Plan.

The project has been listed in the Airport Capital Improvement Projects submitted annually to FAA. This **Project Justification**

project is deemed a priority and funded through the Federal Airport Improvement Program administered by

FAA.

Project Funding Detail

	Prior Years	Proposed						
Funding Sources	Actuals	FY 2018-19	FY 2019-20	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
FAA Grant	140,108	10,000						150,108
Cal-DOT Grant Match		7,500						7,500
Airport Enterprise Fund	10,144							10,144
Total Funding Sources	150,252	17,500	-	-	-	-		167,752

Project Expenditure Detail

	Prior Years	Estimated						
Expenditures	Expenditures	FY 2018-19	FY 2019-20	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
Staff Charges								-
Design & CM	64,376	12,000						76,376
Construction	91,852							91,852
Total Expenditures	156,228	12,000	-	-	-	-		168,228

Note: Out year expenditures are estimates and subject to change

Balance Forward (5,976)



Airport Building 510 Pavement Repair

Funding Request

Project Number 402

Remove and replace failed pavement caused by water main leak. **Project Scope**

The failed pavement is located at Airport Building 510, 3220 Imjin Rd. and is inside the perimeter fence. The **Project Justification**

repair is necessary to re-establish connectivity to Taxiway Alpha allowing for aircraft movement in this area.

Project Funding Detail

	Prior Years	Proposed						
Funding Sources	Actuals	FY 2018-19	FY 2019-20	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
MCWD		9,000						9,000
Airport Enterprise Fund	42,656							42,656
Intrafund Transfers	19,027							19,027
		·						-
Total Funding Sources	61,683	9,000	•	-	-	-		70,683

Project Expenditure Detail

	Prior Years	Estimated						
Expenditures	Expenditures	FY 2018-19	FY 2019-20	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
Preliminary Study								-
Design & CM	4,670							4,670
Construction	64,225							64,225
Professional Services	1,788							1,788
Total Expenditures	70,683	1	-	-	-	-		70,683

Note: Out year expenditures are estimates and subject to change

Balance Forward (9,000)



Airport Fuel Farm - Fuel Tank Replacement

Expenditure Request

Project Number 480 / HSA18D4

Project Scope Replace the 100 Low Lead Non-Standard Aviation Fuel Tank.

For several years, EPIC Aviation has inspected the fuel farm and has identified the current Convault fuel tank

for replacement with a standard aviation fuel tank. The current Convault tank contains internal ribs that

deteriorate over time and it's square design does not allow for effectively performing the daily sump **Project Justification**

procedures to remove sediments and moisture. The Convault fuel tank does not comply with the following minimum aviation standards: Aviation Transportation Association (ATA) 103 and American Petroleum

Institute (API) 1540.

Project Funding Detail

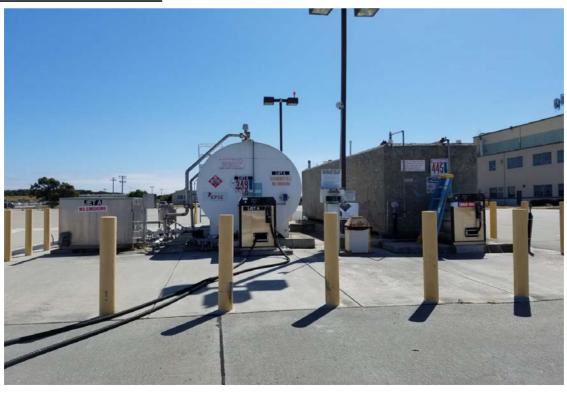
	Prior Years	Proposed						
Funding Sources	Actuals	FY 2018-19	FY 2019-20	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
Airport Enterprise Fund	146,000							146,000
								-
								-
Total Funding Sources	146,000	-	-	-	-	-		146,000

Project Expenditure Detail

	Prior Years	Estimated						
Expenditures	Expenditures	FY 2018-19	FY 2019-20	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
Preliminary Study								-
Design		10,000						10,000
Construction		136,000						136,000
Total Expenditures	-	146,000	-	-	-	-		146,000

Note: Out year expenditures are estimates and subject to change

Balance Forward 146,000



The Capital Improvement Program (CIP) is the City of Marina's short and long-term plan for projects related to the community's infrastructure including its streets, public facilities, parks, and traffic control devices. The CIP provides a link between the City's General Plan, various master planning documents, and budget; and provides a means for planning, scheduling, and implementing capital improvement projects over the next five years.

FY18/19 Highlights ---

- \$500,000 of Transportation Safety & Investment Plan (Measure X), \$60,000 of Roadway Maintenance and Rehabilitation Account (SB1), and \$600,000 of General Fund being added to the annual street resurfacing project.
- \$1,000,000 of Developer Impact Mitigation fees being added to the Imjin Parkway Widening project to streamline right-of-way activities and finalize the project design. Construction to start in 2019.
- \$25,000 of General Fund for a new project to separate the irrigation systems on Del Monte Boulevard into two zones per island. This will allow for adequate watering of median street trees while conserving water for other landscaping.
- \$25,000 of Developer Impact Mitigation Fees to begin developing alternatives for revitalizing the indoor pool.
- \$75,000 from a completed City CIP Project (intra-fund transfer) to begin design and construction at City Hall and the City Hall Annex to improve customer service and staff efficiency.
- \$195,000 or General Fund to pay for the first year of a four-year lease to replace emergency response radios in the Police, Fire, and Public Works Departments.

Did you know?? ---

- CIP is a short-range usually four to ten years, which identifies capital projects and equipment purchases, provides a planning schedule and identifies options for financing the program.
- CIP gives an opportunity to foster cooperation among departments and an ability to inform the community of its priorities.

CITY OF MARINA (FUND 462) CITY CAPITAL PROJECTS FUND

	FY15/16	FY16/17	FY17/18	FY17/18	FY18/19
	Actual	Actual	Adopted	Estimate	Adopted
Revenue					
Charges for Services	25,000	0	0	0	0
Intergovernmental	1,659,474	1,696,079	1,555,000	1,555,000	0
Other Revenues	629,642	168,000	290,000	290,000	0
OFS - Other	0	0	0	0	780,000
OFS - Transfers	3,939,350	319,934	855,000	1,316,011	2,541,809
Revenue Total	6,253,466	2,184,013	2,700,000	3,161,011	3,321,809
Expenses					
Salaries and Benefits	5,198	12,879	25,000	23,000	50,403
Services and Supplies	1,755,331	1,318,843	1,890,021	1,930,963	1,609,597
Capital Outlay	1,068,067	2,319,284	1,145,000	1,197,069	1,915,000
Debt Service	75,577	19,207	0	0	0
OFU - Transfer	100,000	1,242,079	20,000	20,000	86,809
Expenses Total	3,004,172	4,912,291	3,080,021	3,171,032	3,661,809
Change in Fund Balance	3,249,294	(2,728,278)	(380,021)	(10,021)	(340,000)
Fund Balance (Deficit) - July 1	4,779,576	8,028,870	4,883,388	5,300,592	5,290,571
Fund Balance (Deficit) - June 30	\$ 8,028,870	\$ 5,300,592	\$ 4,503,367	\$ 5,290,571	\$ 4,950,571

Footnote:

"OFS" - Other Financing Source

Asset Preservation

Annual Street Resurfacing

Additional Funding Request

APR1801 **Project Number**

Annual resurfacing of streets to extend the useful life of the City's pavement infrastructure. Streets are **Project Scope** selected by the pavement management program to provide the greatest benefit to the street network within

the given budget.

The City's 156 lane miles of streets are in varying states of deterioration and in need of maintenance and **Project Justification**

rehabilitation. Well maintained streets promote safe travel and community activity.

Project Funding Detail

	Prior Years	Proposed						
Funding Sources	Actuals	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Out Years	Total
Measure X	500,000	500,000	500,000	500,000	500,000	500,000	Ongoing	3,000,000
General Fund	600,000	600,000	600,000	600,000	600,000	600,000	Ongoing	3,600,000
RMRA (State)		60,000	300,000	300,000	300,000	300,000	Ongoing	1,260,000
Total Funding Sources	1,100,000	1,160,000	1,400,000	1,400,000	1,400,000	1,400,000		7,860,000

Project Expenditure Detail

	Prior Years	Estimated						
Expenditures	Expenditures	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Out Years	Total
Preliminary Study							Ongoing	-
Design		50,000	10,000	10,000	10,000	10,000	Ongoing	90,000
Construction		1,050,000	1,390,000	1,390,000	1,390,000	1,390,000	Ongoing	6,610,000
Total Expenditures	-	1,100,000	1,400,000	1,400,000	1,400,000	1,400,000		6,700,000

Note: Funding and expenditures beyond FY 2018/2019 are estimates and subject to change.

Balance Forward 1,100,000



Imjin Parkway Widening from Imjin Road to Reservation Road

Additional Funding Request

Project Number EDR1808/R46B

Widening of Imjin Parkway from 2 lanes to 4 lanes from Imjin Road to Reservation Road. Construction of a grade **Project Scope**

separated multi-use pathway. Modification of signals and construction of roundabouts at intersections are being

evaluated.

Imjin Parkway is the City's busiest arterial due to regional traffic. The increase in capacity will address the growing **Project Justification**

demands of new development in the city and region.

Project Funding Detail

	Prior Years	Proposed						
Funding Sources	Actuals	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Out Years	Total
State Grant (STIP)	1,650,000		13,017,000					14,667,000
Impact Fees-Intersections		500,000						500,000
Impact Fees-Roadways		500,000						500,000
Measure X			20,000,000					20,000,000
State Grants								•
Total Funding Sources	1,650,000	1,000,000	33,017,000	-	-	-		35,667,000

Project Expenditure Detail

	Prior Years	Estimated						
Expenditures	Expenditures	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Out Years	Total
Preliminary Study	100,000	1,550,000						1,650,000
Design		-	500,000					500,000
Construction			10,000,000	20,000,000	5,000,000			35,000,000
Total Expenditures	100,000	1,550,000	10,500,000	20,000,000	5,000,000	-		37,150,000

Note: Funding and expenditures beyond FY 2018/2019 are estimates and subject to change.

Balance Forward 1.550.000

Asset Preservation

City Hall and Annex Permit Center Reconfiguration

Additional Funding Request

EDF1810 **Project Number**

Reconfiguration of the City Hall offices to improve security while facilitating customer service during counter **Project Scope**

hours. Reconfiguration of the City Hall Annex building to better serve as a one-stop permit center.

The current City Hall configuration minimally provides for public service through compromises in employee **Project Justification**

security. The current Annex Building configuration is inefficient and requires the public to navigate between

two separate service counters by exiting the building.

Project Funding Detail

	Prior Years	Proposed						
Funding Sources	Actuals	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	Out Years	Total
Abrams B*	20,000	86,809						106,809
								ı
								-
Total Funding Sources	20,000	86,809		-	-			106,809

Project Expenditure Detail

	Prior Years	Estimated						
Expenditures	Expenditures	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	Out Years	Total
Preliminary Study		20,000						20,000
Design		15,000						15,000
Construction		60,000						60,000
Total Expenditures	-	95,000	-	•	•	-		95,000

*Intra-fund transfer from completed project TI13 California Reservation/Carmel

20,000



Del Monte Boulevard Median Landscape Demonstration

New Project

Project Number QLR1901

The irrigation system for the first island on Del Monte Boulevard as motorists enter from Highway 1 has already **Project Scope**

been split to two zones. The project would design and implement landscape changes. Emphasis will be on

sustainable landscape.

The Downtown Vitalization Specific Plan is currently being developed. Relandscaping one of the existing medians **Project Justification**

at the gateway to the downtown will demonstrate what the future downtown can loook like.

Project Funding Detail

	Prior Years	Proposed						
Funding Sources	Actuals	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Out Years	Total
General Fund		25,000						25,000
								-
								-
Total Funding Sources	-	25,000	-	-	-	-		25,000

Project Expenditure Detail

	Prior Years	Estimated						
Expenditures	Expenditures	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Out Years	Total
Preliminary Study								-
Design								-
Construction		25,000						25,000
Total Expenditures	-	25,000	-	-	-	-		25,000

Note: Funding and expenditures beyond FY 2018/2019 are estimates and subject to change.



Economic Development

Pool Rehabilitation

New Project

Project Number QLF1902

Project Scope Analyze and develop alternatives for the revitalization of the pool.

The pool building has been stabilized to preservet the facility for future use. The pool remains in a deteriorated condition with the pool mechanical equipment removed. Future rehabilitation of the pool will provide a much

needed indoor pool recreation facility.

Project Funding Detail

	Prior Years	Proposed						
Funding Sources	Actuals	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Out Years	Total
Impact Fee - Public Buildings		25,000						25,000
								-
								-
Total Funding Sources	-	25,000	_	_	-	-		25,000

Project Expenditure Detail

	Prior Years	Estimated						
Expenditures	Expenditures	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Out Years	Total
Preliminary Study		25,000						25,000
Design								-
Construction								-
Total Expenditures	-	25,000	-	-	-	-		25,000

Note: Funding and expenditures beyond FY 2018/2019 are estimates and subject to change.



Citywide Emergency Response Radio Replacement

New Project

Project Number HSF1903

Replace the ageing radio systems that provide communication for emergency resonse by Police Fire and Public **Project Scope**

Replacing outdated portable and mobile radios to ensure continued communications. The current radios are **Project Justification**

beyond their useful lif with replacement parts no longer available.

Project Funding Detail

	Prior Years	Proposed						
Funding Sources	Actuals	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Out Years	Total
General Fund		195,000	195,000	195,000	195,000			780,000
								-
								-
Total Funding Sources	-	195,000	195,000	195,000	195,000	-		780,000

Project Expenditure Detail

	Prior Years	Estimated						
Expenditures	Expenditures	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Out Years	Total
Leases and Rents		195,000	195,000	195,000	195,000			780,000
								1
								-
Total Expenditures	-	195,000	195,000	195,000	195,000	-		780,000

Note: Fund 462 City CIP will need to reflect the accounting for the capital lease inflow and outflow.



Community Center Playground Seating and Amenities

Existing Project

Project Justification

Project Number HSP1803

Construct concrete bench seating along the south end of the Community Center Playground. Addition of **Project Scope**

picnic tables and barbeque grill at the northwest corner.

An area has been graded for picnic facilities but needs equipment installation to be functional. Bench

seating will provide needed seating at the children's playground which requires adult supervision of activities. Seating will also provide a barrier between the playground and adjacent parking lot which currently has a six

inch high concrete curb at the end of parking stalls.

Project Funding Detail

	Prior Years	Proposed						
Funding Sources	Actuals	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Out Years	Total
Impact Fees (Parks)	15,000							15,000
								-
								-
Total Funding Sources	15,000	-	-	-	-	-		15,000

Project Expenditure Detail

	Prior Years	Estimated						
Expenditures	Expenditures	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Out Years	Total
Preliminary Study								-
Design		3,000						3,000
Construction		12,000						12,000
Total Expenditures	-	15,000	1	-	-	1		15,000



Asset Preservation

IT Server Room Air Conditioning Upgrade

Existing Project

Project Number APF1802

Project Scope Upgrade the existing air conditioning system in the IT server room located in the public safety building.

The existing air conditioning system needs to be upgraded to handle the heat load of additional IT equipment. **Project Justification**

The existing system has been unreliable during power outages.

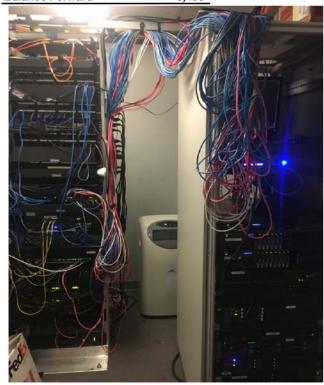
Project Funding Detail

	Prior Years	Proposed						
Funding Sources	Actuals	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Out Years	Total
General Fund	10,000							10,000
								-
								-
Total Funding Sources	10,000	-	-	-	-	-		10,000

Project Expenditure Detail

	Prior Years	Estimated						
Expenditures	Expenditures	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Out Years	Total
Preliminary Study								-
Design		2,000						2,000
Construction	600	7,400						8,000
Total Expenditures	600	9,400	-	-	-	-		10,000

Balance Forward 9,400





Parks Design, Glorya Jean Tate Park & Equestrian Center

Existing Project

Project Number QLP1805/P26

Redesign of Glorya Jean Tate Park to incorporate a bicycle pump track. Redesign of the Equestrian Center **Project Scope**Redesign of Glorya Jean Tate Park to incorporate a bicycle pump track. Redesign of the Equestrian Center to incorporate a trail connection to 9th Street. Design of the 9th Street multi-use trail, Dunes large recreation

conveyance parcel, and Seahaven park, financed by the Developers, shall be coordinated with City staff.

Glorya Jean Tate Park needs design for reinvestment to address the aging facility, accessibility, and the **Project Justification**Glorya Jean Tate Park needs design for reinvestment to address the aging facility, accessibility, and the addition of a bicycle pump track. New parks in Seahaven and the Dunes along with a trail connection to the

equestrian center will be needed to address the recreational needs of a growing residential population.

Project Funding Detail

	Prior Years	Proposed						
Funding Sources	Actuals	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Out Years	Total
Impact Fees (Parks)	70,000							70,000
								-
								-
Total Funding Sources	70,000	-	-	-	-	-		70,000

Project Expenditure Detail

	Prior Years	Estimated						
Expenditures	Expenditures	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Out Years	Total
Preliminary Study								-
Design		70,000						70,000
Construction								-
Total Expenditures	-	70,000	-	-	-	-		70,000

Balance Forward 70,000



Reservation Road Median and Streetlight Electrical Outlets

Existing Project

Project Number QLR1806

Add 12 volt electrical outlets to medians and existing streetlights for connection of holiday celebration lighting **Project Scope**

strings.

Beautification of the downtown and the Reservation Road approach to the downtown during festive times **Project Justification**

during the year.

Project Funding Detail

	Prior Years	Proposed						
Funding Sources	Actuals	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Out Years	Total
General Fund	10,000							10,000
								-
								-
Total Funding Sources	10,000	-	-	-	-	-		10,000

Project Expenditure Detail

	Prior Years	Estimated						
Expenditures	Expenditures	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Out Years	Total
Preliminary Study								-
Design								-
Construction		10,000						10,000
Total Expenditures	-	10,000	-	-	-	-		10,000

Balance Forward 10,000



Reservation Road Roundabouts at Beach Road and Cardoza Avenue

Existing Project

Project Number EDR1807/R55

Project Scope Construction of roundabouts on Reservation Road at the intersections with Beach Road and Cardoza Avenue.

Roundabouts assign right of way without the use of traffic signals. Reduction in operational and environmental cost while reducing the number and severity of accidents. Completion of design will position the project as a

candidate for grant funding.

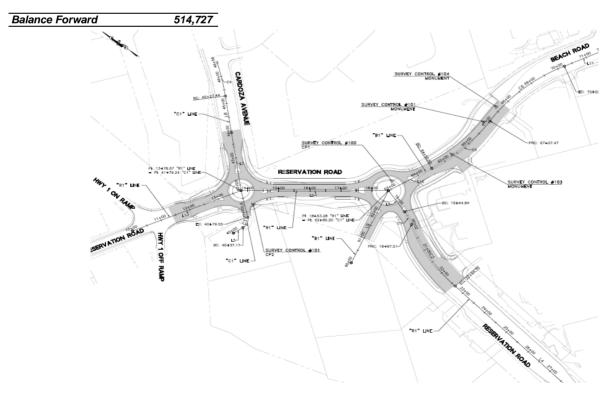
Project Funding Detail

	Prior Years	Proposed						
Funding Sources	Actuals	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Out Years	Total
Impact Fees (Roadway)	207,500							207,500
Impact Fees (Intersections)	250,000							250,000
TAMC RSTP	100,000							100,000
Abrams B Bond	352,809	-						352,809
Total Funding Sources	910,309			•	-			910,309

Project Expenditure Detail

	Prior Years	Estimated						
Expenditures	Expenditures	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Out Years	Total
Preliminary Study	44,009							44,009
Design	351,573	20,000						371,573
Construction								-
Total Expenditures	395,582	20,000	-	-	-	-		415,582

Note: Funding and expenditures beyond FY 2017018 are estimates and subject to change.



Economic Development

Gateway Entry Sign

Existing Project

Project Number EDP1809

Project Scope Design and construction of a City of Marina entry sign and landscaping.

Gateway signage provides a unique identity for the City and helps motorists associate the area with the City

Project Justification

Gateway signage provides a unique identity for the City and helps motorists associate the area with the City of Marina community. Funding is being provided by PG&E as mitigation for tree removal near their gas and

electric facilities.

Project Funding Detail

	Prior Years	Proposed						
Funding Sources	Actuals	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Out Years	Total
PG&E	250,000							250,000
								-
								-
Total Funding Sources	250,000	-	•	-	-	•		250,000

Project Expenditure Detail

	Prior Years	Estimated						
Expenditures	Expenditures	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Out Years	Total
Preliminary Study								-
Design		25,000						25,000
Construction		225,000						225,000
Total Expenditures	-	250,000	1	-	-	1		250,000

Balance Forward 250,000

Del Monte Boulevard Extension to 2nd Avenue

Existing Project

Project Number EDR1811/R5

Project Scope Extension of Del Monte Boulevard south to 2nd Avenue.

Project Justification

Central Marina and developments on the former Fort Ord have limited north-south roadway connectivity.

Extending 2nd Avenue through to Del Monte Boulevard will promote better circulation and support the community's economy and quality of life. Project is being developed as a candidate for grant funding of

construction.

Project Funding Detail

	Prior Years	Proposed						
Funding Sources	Actuals	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Out Years	Total
Impact Fees (Roadway)	661,200							661,200
FORA CFD			500,000	1,000,000	1,000,000	1,369,998		3,869,998
								-
Total Funding Sources	661,200		500,000	1,000,000	1,000,000	1,369,998		4,531,198

Project Expenditure Detail

	Prior Years	Estimated						
Expenditures	Expenditures	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Out Years	Total
Preliminary Study	217,854	20,000						237,854
Design			250,000	173,346				423,346
Construction					3,000,000	6,400,000		9,400,000
Total Expenditures	217,854	20,000	250,000	173,346	3,000,000	6,400,000		10,061,200

Note: Funding and expenditures beyond FY 2017018 are estimates and subject to change.

Balance Forward 443,346





AIRPORT OPERATING FUND

Airport Operations – The Airport Operating Fund is an enterprise fund exclusive of the other City Funds. Airport staff administers the operations of the airport including leasing, development of airport property, improvement of the aviation system, compliance with the FAA, Caltrans and the Airport Operating Ordinance, issuance of Conditional Airport Use Permits (CAUP), tenant and permittee compliance with lease and CAUP terms and the maintenance and up keep of the airport buildings, grounds and aviation system. The aviation system is inclusive of the runway, taxiways, tarmacs, perimeter fence, Automated Weather Operating System (AWOS), fuel farm and runway, taxiway and approach lighting.

FY18/19 Highlights ---

- Revenue The FY18/19 revenue from airport operations are estimated to increase by 18% over FY17/18 revenue. The main sources of airport revenue come from building leases, cell tower leases, non-aviation revenue from go-karting, motorsport activities/public safety drivers training and operating a parachute landing zone, aircraft hangar and tie down leases, ground leases and fuel sales.
- Staffing –The FY18/19 budget reflects the Airport Services Manager, a Public Works Maintenance Worker III position assigned to the airport and staff charges from other City Departments for time spent on airport items.
- Services & Supplies The FY18/19 budget includes: professional services for such activities as airport planning, engineering and legal services; various maintenance categories including buildings, habitat management services, landscape services; utilities including gas and electric and water and sewer, material and supplies including aircraft fuel and office supplies; training and travel and other charges including liability and property insurance.
- Capital Outlay –The FY18/19 budget contemplates equipment purchases in support of airport operations such as a tractor, a mower unit, a replacement airport vehicle or courtesy vehicle, cameras and/or aviation ground support equipment.
- Transfers Out The FY 18/19 budget includes additional funding for the Building 529 (Restaurant) Improvements and the Storm Drain Mitigation Airport Capital Projects.

Did you know??

- The current Airport Operational Area include over 200 acres comprised of aviation system, buildings and grounds.
- There are 15 airport buildings and 3 privately owned hangar buildings at the airport.
- The area approximately 55 based aircraft at the airport.

CITY OF MARINA
(FUND 555) MUNICIPAL AIRPORT OPERATIONS FUND

	ı	FY15/16		FY16/17	FY17/18		FY17/18		FY18/19
		Actual		Actual	Adopted	l	Estimate		Adopted
Revenue									
Charges for Services		1,164		-	200		200		200
Licenses & Permits		109,979		130,350	85,000		85,000		85,000
Intergovernmental		10,000		-	10,000		10,000		10,000
Use of Money and Property		685,519		785,907	875,000		875,000		900,000
Other Revenues		342,667		249,278	300,000		300,000		300,000
OFS - Transfers		0		0	0		0		200,000
Revenue Total		1,149,329		1,165,535	1,270,200		1,270,200		1,495,200
Expenses									
Salaries and Benefits		143,253		202,683	234,500		234,500		226,864
Services and Supplies		525,734		598,110	790,000		850,000		852,700
Capital Outlay		6,765		-	132,000		185,000		120,000
Depreciation Expense		777,192		370,496	777,760		777,760		777,760
OFU - Transfer		125,595		437,123	188,777		228,777		176,800
Expenses Total		1,578,539		1,608,413	2,123,037		2,276,037		2,154,124
Change in CASH Balance		(429,210)		(442,878)	(852,837)		(1,005,837)		(658,924)
Non-Cash Transactions		807,764		365,210	777,760		777,760		777,760
CASH Balance - July 1		1,043,195		1,421,749	1,136,949		1,344,081		1,116,004
CASH Balance - June 30	\$	1,421,749	\$	1,344,081	\$ 1,061,872	\$	1,116,004	\$	1,234,840

Footnote:



PRESTON PARK SUSTAINABLE NON-PROFIT CORP. FUND

The Preston Park Corporation consists of 352 units of two and three bedrooms, ranging from 1,300 to 1,572 square feet, rented to a mix of income levels: very low income, low income, and market. Preston Park was built in the 1980s as military housing for families assigned to Fort Ord.

Alliance Residential has been contracted by the City to manage the property.

FY18/19 Highlights ---

- **Revenue** Represents the rental income net of management and operating costs. The rents estimated for 2018-19 fiscal year is \$6,273,400.
- **Expense** Represents the cost of repairs and maintenance, utilities, professional services for property management and debt service for the 2018-19 fiscal year is \$5,927,800.

Did you know??

- Preston Park multi-family housing sits on 110-acre sit
- Preston Park was purchased by the City of Marina in 2016.

CITY OF MARINA (FUND 556) PRESTON PARK ENTERPRISE FUND

	EV1	IS/16 Actual	EV.	16/17 Actual		FY17/18 Adopted		FY17/18 Estimate		FY18/19 Adopted
Revenue	F1.	15/10 Actual	г.	10/17 Actual		Auopteu		Estimate		Auopteu
Charges for Services		4,888,812		6,273,413		6,192,250		6,192,250		6,273,400
Use of Money and Property		38		85		-		-		-
Other Revenues		45,313		54,749		56,590		56,590		55,000
OFS - Transfers		0		0		0		0		0
Revenue Total		4,934,163		6,328,247		6,248,840		6,248,840		6,328,400
Expenses										
Services and Supplies		2,607,369		4,215,813		3,446,344		3,449,844		4,215,800
Debt Service		773,628		1,512,646		1,711,748		1,711,748		1,712,000
Depreciation Expense		559,708		707,000		-		-		707,000
OFU - Transfer		0		0		0		0		0
Expenses Total		3,940,705		6,435,459		5,158,092		5,161,592		6,634,800
Change in CASH Balance		993,457		(107,212)		1,090,748		1,087,248		(306,400)
Non-Cash Transactions		(993,457)		107,212		(1,090,748)		(1,087,248)		306,400
Held by CITY ODEDATING CACH Delegate Light 4										
Held by CITY - OPERATING CASH Balance - July 1		-		-		-		-		-
Held by CITY - CASH Balance - June 30	\$	0	\$	0	\$	-	\$	-	\$	-
PLUS: Held by Agent: Operating Cash - June 30	\$	1,258,763	\$	633,431						
PLUS: Held by Agent: Deposits - June 30	\$	499,247	\$	522,075	CASH HELD BY AGENT					
PLUS: Held by Agent: Cash Reserve - June 30	\$	722,979	\$	2,065,611	NOT FORECAST IN FY17/18 OR FY18/19)R FY18/19
Held by Agent - Subtotal	\$	2,480,989	\$	3,221,117						
PLUS: Held by Trustee: Cash Reserve - June 30	\$	237,217								

Footnote:



ABRAMS B NON-PROFIT CORPORATION FUND

The Abrams B Non-Profit Corporation Fund was created for the Abrams housing in Marina that contains 192 units of two and four bedrooms, with rents appropriate to a mix of income levels: very low income, low income, and market. The housing was built by the U.S. Army as military housing for families assigned to Fort Ord and was transferred to the City October 2006.

FY18/19 Highlights ---

- **Revenue** Represents the rental income net of management and operating costs. The rents estimated for 2018-19 fiscal year is \$3,230,000.
- **Expense** Represents the cost of repairs and maintenance, utilities, professional services for property management and debt service for the 2018-19 fiscal year is \$3,244,800.

Did you know??

- Abrams B Apartments are located on 53.36-acre site with a club house and a tot lot.
- There are 84 2 BR/1 BA and 108 4 BR/2.5 BA

CITY OF MARINA (FUND 557) ABRAMS PARK ENTERPRISE FUND

	FY:	15/16 Actual	FY1	16/17 Actual		Y17/18 dopted		FY17/18 Estimate		FY18/19 Adopted
Revenue										
Charges for Services		3,157,211		3,234,318		3,127,800		3,127,800		3,230,000
Use of Money and Property		3,112		2,370		-		-		-
Other Revenues		40,142		29,749		40,000		40,000		30,000
OFS - Transfers		0		0		0		0		0
Revenue Total		3,200,465		3,266,437		3,167,800		3,167,800		3,260,000
Expenses										
Services and Supplies		2,498,660		2,156,618		1,907,150		1,910,650		2,496,800
Debt Service		456,886		366,758		721,949		721,949		728,000
Depreciation Expense		268,665		268,665		268,665		268,665		315,000
OFU - Transfer		0		314,563		0		0		0
Expenses Total		3,224,211		3,106,604		2,897,764		2,901,264		3,539,800
Plus Replacement Reserve						76,800		76,800		
Expenses Total						2,974,564		2,974,564		3,539,800
Change in CASH Balance		(23,745)		159,833		193,236		193,236		(279,800)
Non-Cash Transactions		24,383		9,002		(193,236)		(343,782)		279,800
Held by CITY - OPERATING CASH Balance - July 1		401,073		401,711		420,000		570,546		420,000
Held by CITY - CASH Balance - June 30	\$	401,711	\$	570,546	\$	420,000	\$	420,000	\$	420,000
PLUS: Held by Agent: Operating Cash - June 30	\$	1,365,051	\$	553,164						
PLUS: Held by Agent: Deposits - June 30	\$	283,142	\$	276,350		CASH HELD BY AGENT				
PLUS: Held by Agent: Cash Reserve - June 30	\$	533,565	\$	1,444,429		NOT FOR	ECA	ST IN FY17/1	8 O	R FY18/19
Held by Agent - Subtotal	\$	2,181,758	\$	2,273,943	•					
PLUS: Held by Trustee: Cash Reserve - June 30	\$	661,962	\$	3						

Footnote:

FY16/17 Cash held by trustee was resolved in the Bond Remarketing (refinancing)

CITY OF MARINA (FUND 758) Successor Agency - MRA Operations

	FY15/16	FY16/17	FY17/18	FY17/18	FY18/19
	Actual	Actual	Adopted	Estimate	Adopted
Revenue					
Taxes	1,431,193	1,684,926	2,529,139	2,529,139	2,729,139
Use of Money and Property	2,025	4,484	-	-	-
Revenue Total	1,433,218	1,689,410	2,529,139	2,529,139	2,729,139
Expenses					
Salaries and Benefits	-	767	-	-	329,223
Services and Supplies	957,599	1,289,218	2,911,875	2,911,875	2,672,200
OFU - Transfer	0	0	0	11,522	0
Expenses Total	957,599	1,289,985	2,911,875	2,923,397	3,001,423
Change in CASH Balance	475,619	399,424	(382,736)	(394,258)	(272,284)
CASH Balance - July 1					818,044
CASH Balance - June 30					\$ 545,760

Footnote:

CITY OF MARINA
(FUND 759) Successor Agency - MRA Housing

	FY15/16	FY16/17	FY17/18	FY17/18	FY18/19
	Actual	Actual	Adopted	Estimate	Adopted
Revenue					
Use of Money and Property	366	495	-	-	-
OFS - Transfers	0	0	11,522	11,522	0
Revenue Total	366	495	11,522	11,522	-
Expenses					
Salaries and Benefits	5,627	5,055	7,300	7,300	41,068
Services and Supplies	988	-	7,000	7,000	15,000
Expenses Total	6,615	5,055	14,300	14,300	56,068
Change in CASH Balance	(6,249)	(4,560)	(2,778)	(2,778)	(56,068)
CASH Balance - July 1					420,000
CASH Balance - June 30					\$ 363,932

Footnote:

Fiscal Policies

This section summarizes the policies the City follows in managing its finances.

Revenue Policies

- The City will set fees and user charges for each fund based upon a comprehensive cost and fee study, taking into consideration the total direct and indirect program costs and certain tax subsidies as Council deems necessary.
- The City will pursue collection of all revenues when due.

Operating Budget Policies

- The City Council will adopt and maintain a balanced annual operating budget and an integrated five-year capital improvement budget.
- Current annual revenues will be equal to or greater than current expenditures. The City will maintain a long-range fiscal perspective by annually analyzing long-term obligations, available reserve schedule and a five-year capital improvement plan.
- Any normal existing revenue inflation will be used to pay for normal existing expenditure inflation. The identification of funding sources should be identified for any new or expanded programs.
- As resource allocation plans are developed, consideration for citywide public safety shall be given high priority.
- The City will comply with all the requirements of Generally Accepted Accounting Principles (GAAP).
- The City will annually retain the services of an independent Certified Public Accounting firm to audit the City's financial statements and conduct any tests of the City's records deemed necessary to render an opinion on the City's compliance with Generally Accepted Accounting Principles (GAAP).

Capital Improvement Policies

- All estimated construction, maintenance and operating costs and potential funding sources for each proposed capital improvement will be identified before it is submitted to the City Council for approval.
- The City will finance only those capital improvements that are consistent with the adopted capital improvement plan and City priorities. All capital improvement operating and maintenance costs.

Debt Policies

- On May 1, 2018, City Council adopted Resolution No. 2018-38 "Debt Management Policy."
- Help maintain the City financial stability and encourage sound decision making on long-term financing commitments
- Debt will not be used to fund ongoing operating expenses of the City except for situations in which cash flow problems arise and the City may need to issue shortterm Tax or Revenue Anticipate Notes
- Annual debt service shall not exceed 10 percent of annual operating expenses for the General Fund unless an exception is approved by City Council.
- The term for repayment of long-term financing for capital improvements will not exceed the expected useful life of the asset.
- Interfund loans will be adopted by City Council with specific terms and conditions as to effective term, interest rate and amortization period.

Fund Balance Classification

 At year-end, restricted fund balances for specific purposes are determined (excluding non-spendable amounts). Remaining fund balance is classified into committed, assigned or unassigned categories depending upon the intended use of the balances. Fund balance amounts for other governmental funds are classified as restricted or committed depending upon the purpose and restrictions imposed on each specific fund.

Reserve Policies

- The City maintains reserves to mitigate risk in the form of the "Emergency Reserve."
 The City Council retains the authority to establish these reserves as Committed Fund Balance. The City met its goal to maintain the Emergency Reserve equivalent to 20% of the General Fund annual operating budget.
- At various funding level, the City Council maintains multiple other reserves such as pension stabilization fund, vehicle replacement, employee compensated leave balance, GASB 45 Other Post Employment Benefit, facility repairs and community improvements.

Property Management Policies

 Acquisition of real property shall be tied to a specific objective, with the source of adequate funds identified and considerations given for the long-term fiscal and policy impacts.

RESOLUTION NO. 2018-65 RESOLUTION NO. 2018-04 (S/A MRA) RESOLUTION NO. 2018-04 (NPC) RESOLUTION NO. 2018-04 (PPSC - NPC) RESOLUTION NO. 2018-03 (MAC)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARINA, SUCCESSOR AGENCY TO THE MARINA REDEVELOPMENT AGENCY BOARD, ABRAMS B NPC BOARD, PRESTON PARK SUSTAINABLE COMMUNITY NPC BOARD AND AIRPORT COMMISSION ADOPTING THE FISCAL YEAR 2018-19 BUDGETS, ESTABLISHING PROCEDURES FOR AMENDING THE BUDGET, AND AUTHORIZING THE FINANCE DIRECTOR TO MAKE ALL NECESSARY ACCOUNTING AND BUDGETARY ENTRIES

WHEREAS, the City and Agency budget is an estimation of resources, revenues and expenditures for a fiscal year period, which is July 1st through June 30th and;

WHEREAS, the City Council held multiple public meetings to discuss the proposed FY2018-19 budget in May and June 2018. and;

WHEREAS, the City Council and Successor Agency to the Marina Redevelopment Agency Board are receiving the Successor Agency Fund budget schedules as provided hereto and;

WHEREAS, Staff made presentations and addressed questions, and Council provided direction.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Marina, Successor Agency of the Marina Redevelopment Agency Board, Corporation Boards and Commission Board:

1. That the Fiscal Year 2018-19 columns of the following summaries and schedules, supported by additional detailed budget schedules, constitute the Fiscal Year 2018-19 budget(s) for the General Fund and other funds of the City of Marina, Successor Agency to the Marina Redevelopment Agency, Abrams B NPC, Preston Park Sustainable Community NPC, and Airport Commission and are hereby adopted:

SUMMARIES & SCHEDULES (EXHIBIT A)

Schedule - General Fund Available Balance

Schedule - City & Successor Agency Funds: Revenues, Expenditures & Fund Balances

Schedule – General Fund Revenues & Expenditures

Schedule - General Fund Revenues

Schedule - General Fund Expenditures

Schedule - Staffing Summary

Schedule - Interfund Transfers

Schedule – Successor Agency Funds

RESOLUTION NO. 2018-65 RESOLUTION NO. 2018-04 (S/A MRA) RESOLUTION NO. 2018-04 (NPC) RESOLUTION NO. 2018-04 (PPSC-NPC) RESOLUTION NO. 2018-03 (MAC) Page Two

2. Establish procedures for amending the budget as follows:

BUDGET ADJUSTMENTS, REALIGNMENTS & AMENDMENTS

The Marina City Manager and Executive Director of the Successor Agency to the Marina Redevelopment Agency, or his designee, shall be authorized to modify the budget(s) hereby adopted as follows:

- a. transfer revenues/appropriations within General Fund departments
- b. transfer revenues/appropriations within projects/departments of any fund
- c. transfer revenues/appropriations between/among General Fund departments
- d. transfer revenues/appropriations between/among projects/departments of any fund

Only the City Council or the Successor Agency to the Marina Redevelopment Agency Board of Directors shall be authorized to:

- a. Increase/decrease the total revenues/appropriation budget(s) of any fund
- b. Transfer cash, revenues and/or appropriations from one fund to another
- c. Authorize any interfund loan of cash or other resources
- d. Authorize expenditure, transfer, or encumbrance of the fund balance of any fund
- 3. Authorize the Finance Director to make all necessary and budgetary accounting entries.

BE IT FURTHER RESOLVED that copy(ies) of the adopted budget shall be available for Public viewing in the office of the City Clerk, and copy(ies) shall be filed as required by law.

PASSED AND ADOPTED by the City Council of the City of Marina, Successor Agency to the Redevelopment Agency Board, Abrams B NPC Board, Preston Park Sustainable Community NPC Board, and Airport Commission at a regular meeting duly held on the 5th day of June 2018, by the following vote:

AYES: COUNCIL/AGENCY/CORPORATIONS/COMMISSION MEMBERS: Amadeo, Morton, Brown, Delgado

NOES: COUNCIL/AGENCY/CORPORATIONS/COMMISSION MEMBERS: O'Connell ABSENT: COUNCIL/AGENCY/CORPORATIONS/COMMISSION MEMBERS: None ABSTAIN: COUNCIL/AGENCY/CORPORATIONS/COMMISSION MEMBERS: None

Bruce C. Delgado, Mayor/Chair

ATTEST:

Anita Sharp, Deputy City Clerk

RESOLUTION NO. 2017-60

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARINA ESTABLISHING APPROPRIATIONS LIMIT FOR FY 2016-17 and FY 2017-18

WHEREAS, Article XIIIB of the California Constitution requires a governmental entity to establish an appropriations limit, and;

WHEREAS, California Government Code Section 7910 requires a local government to establish its appropriations limits by resolution each year, for the following fiscal year, at a regularly scheduled or noticed special meeting, and;

WHEREAS, the appropriations limits were discussed at the June 20, 2017 regularly scheduled meeting, and;

WHEREAS, the FY2016-17 appropriations limits had the incorrect per capita calculation and this ("EXHIBIT C") reflects the correct calculation, and;

WHEREAS, in May 2017, the State of California Department of Finance determined the change in California's per capita personal income factor, the change in population for the City of Marina and the change in population for the County of Monterey ("EXHIBIT A"), and;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Marina establishes appropriations limit for FY2016-17 and FY 2017-18 at \$23,121,060 and \$24,544,814, respectively ("Exhibit B").

BE IT FURTHER RESOLVED that any challenge to the appropriations limit must be brought to the City of Marina's attention within forty-five (45) days of the effective date of this resolution.

PASSED AND ADOPTED by the City Council of the City of Marina at regular meeting duly held on the 20th day of June 2017, by the following vote:

Delgado, Mayor

AYES: COUNCIL MEMBERS: Amadeo, Morton, Delgado

NOES: COUNCIL MEMBERS: None

ABSENT: COUNCIL MEMBERS: O'Connell, Brown

ABSTAIN: COUNCIL MEMBERS: None

ATTEST:

Anita Sharp, Deputy City Clerk

Glossary

Accounts Payable - A short-term liability account reflecting amounts owed to private persons or organizations for goods and services received by a government.

Accounts Receivable - An asset account reflecting amounts due from private persons or organizations for goods and services furnished by a government.

Accrual Basis of Accounting - A method of accounting that recognizes the financial effect of transactions, events, and interfund activities when they occur, regardless of the timing of related cash flows.

Adopted Budget- The City Council approved annual budget establishing the legal authority for the expenditure of funds as set forth in the adopting Council budget resolution.

Amortization - The process of decreasing or allocating a lump sum amount over a period of time, particularly for loans and other forms of finance, including related interest and other finance charges.

Appropriation - Legal authorization, as required by the City Charter, granted to the City Manager by the City Council to expend monies, and/or to incur legal obligations for specific departmental purposes. An appropriation is usually limited in amount, as well as to the time when it may be expended.

Assessed Valuation - A dollar value placed upon real estate or other property by Monterey County as a basis for levying property taxes.

Assets - Property owned by a government, which has monetary value.

Audit - Prepared by an independent certified public accountant (CPA), the primary objective of an audit is to determine if the City's financial statements fairly present the City's financial position and results of operations in conformity with generally accepted accounting principles.

Authorized Positions - Regular positions authorized in the budget to be employed during the fiscal year.

Basis of Accounting - The timing of recognition, that is, when the effects of transactions or events are recognized for financial reporting or budgeting purposes. The three basis of accounting for governmental agencies are: (1) cash basis (when cash is received or paid), (2) accrual basis (when the underlying transaction or event takes place), and (3) modified accrual basis (revenues are recognized in the accounting period in which they become available and measurable and expenditures are recognized in the accounting period in which the fund liability occurred).

Balance Sheet - A statement purporting to present the financial position of an entity by disclosing the value of its assets, liabilities, and equities as of a specific date.

Balanced Budget - When the total of revenues and other financing sources is equal to or greater than the total of expenditures and other financing uses, the budget is balanced.

Beginning Fund Balance - Fund balance available in a fund from the end of the prior year for use in the following year.

Bond - A city may raise capital by issuing a written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, together with periodic interest at a special rate.

Bond Rating - An evaluation of a bond issuer's credit quality and perceived ability to pay the principal and interest on time and in full. Two agencies regularly review city bonds and generate bond ratings: Moody's Investors Service and Standard and Poor's Ratings Group.

BRAC - An acronym which stands for base realignment and closure. It is the process the Department of Defense (DoD) has used previously to reorganize its installation infrastructure to support its forces in more cost effective ways (e.g. budget reductions).

Budget - A plan of financial and program operation listing an estimate of proposed appropriations or expenses and the proposed means of financing them, for a particular time period. The budget is proposed or preliminary until it has been adopted by the City Council.

Budget Calendar - The schedule of key dates or milestones which a government follows in preparation and adoption of a budget.

Budget Adoption - Formal action by the City Council, which sets the spending path for the year.

Budgetary Control - The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and revenues.

CalPERS - State of California Public Employees' Retirement System.

Capital Asset - A tangible, fixed asset that is long-term in nature, of significant value, and obtained or controlled as a result of past transactions, events or circumstances. Fixed assets include land, buildings, equipment, improvements to buildings, and infrastructure (i.e., streets, highways, bridges, and other immovable assets). A capital asset is defined as an asset with a useful life extending beyond a single accounting period.

Capital Budget - A financial plan of proposed capital improvement projects and the means of financing them for a given period of time.

Capital Outlay - A budget category which budgets all equipment having a unit cost of more than \$5,000 and an estimated useful life of more than three years. Capital Outlay items are budgeted in the operating budget.

Cash Basis of Accounting - A basis of accounting under which transactions are recognized only when cash is received or disbursed.

Certificates of Participation (COPs) - This financing technique provides long-term financing through a lease, installment sale agreement or loan agreement. Certificates of Participation (COPs) allow the public to purchase (in \$5,000 increments) participation in a stream of lease payments, installment payments or loan payments relating to the acquisition or construction of specific equipment, land or facilities.

City Charter - Legal authority approved in 1975 by the voters of Marina under the State of California Constitution establishing the current "Council - Manager" form of government organization.

Community Priorities - Strategic work objectives that require collaborative action by several City departments and partnerships with other elements of the community.

Comprehensive Annual Financial Report (CAFR) - The official annual report of the City's financial condition at the conclusion of the fiscal year. The report is prepared to conform to Generally Accepted

Accounting Principles (GAAP) for governmental units and presentation of the financial data in conformity with the Adopted Budget.

Consumer Price Index (CPI) - A statistical description of price levels provided by the U.S Department of Labor. The change in this index from year to year is used to measure the cost of living and economic inflation.

Contingency - A budgetary reserve set aside for emergency or unanticipated expenditures, revenue shortfalls, and/or unknown expenditures.

Department - An operational and budgetary unit designated by the City Council to define and organize City operations, or a group of related operations within a functional area.

Debt - An obligation resulting from the borrowing of money or from the purchase of goods and services. Debts of governments include bonds, time warrants, and notes.

Debt Financing - Issuance of bonds and other debt instruments to finance municipal improvements and services.

Debt Service - Debt service refers to the interest and principal payments on bond issues and Certificate of Participation, and includes the issuance costs related to bond funding.

Deficit - The excess of an entity's liabilities over its assets, or the excess of expenditures or expenses over revenue during a single accounting period.

Depreciation - (1) Expiration in the service life of capital outlay assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence. (2) The portion of the cost of a capital asset that is charged as an expense during a particular period.

Division - An organizational unit consisting of program(s) or activity(ies) within a department which furthers the objectives of the City Council by providing services or a product.

Encumbrances - Financial commitments related to unperformed contracts for goods or services for which part of an appropriation is reserved. They cease to be encumbrances when the obligations are paid or otherwise terminated.

Enterprise Fund - A type of fund established to account for the total costs of those governmental facilities and services which are operated in a manner similar to private enterprises. These funds are entirely or predominately self-supporting.

Expenditure - The payment made for cost of services rendered, materials, equipment, and capital improvements.

Expense - Charges incurred (whether paid immediately or unpaid) for operations, maintenance, interest, or other charges.

Expense Category - Expense object categories: Salaries and Benefits, Supplies and Expenses, Internal Services, Capital Outlay

Fee - The payment for direct receipt of a public service by the party who benefits from the service.

Fiduciary Fund - A fund type to report assets held in a trustee or agency capacity for others and which therefore cannot be used to support the government's own programs. The fiduciary fund category includes pension, trust funds, investment trust funds, private-purpose trust funds, and agency funds.

Fiscal Year - A twelve-month accounting period of time to which the budget applies; for Marina, it is July 1 through June 30.

Fringe Benefits - Benefits including employee retirement, Medicare, health, dental, vision, life insurance, uniforms, and deferred compensation plans.

FTE - Full Time Equivalent Employee (FTE) 2,080 hours per year = 1.0 Full-Time Equivalent position.

Fund - An independent fiscal and accounting entity used to record all financial transactions related to the specific purpose for which the fund was created. There are three major types of fund:

- Governmental (general, special revenue, debt service, capital projects, and permanent),
- Proprietary (enterprise and internal service), and Fiduciary (trust and agency).

Fund Balance - The amount of financial resources immediately available for use. Generally, this represents the excess of unrestricted current assets over current liabilities.

Gann Appropriation Limit - Article XIIIB of the State constitution was amended by Proposition 4 (Gann initiative) in 1979. Article XIIIB limits growth in the spending of tax proceeds to tax proceeds appropriated in the "base year" of 1978-79 times the product of the allowable annual percentage change in a cost-of-living factor and the allowable annual percentage change in a population change factor. The cost-of-living factor is the larger of the annual percentage change in the State per capita personal income or the annual percentage change in the local non-residential assessed valuation due to new construction. The population change factor is the larger of the annual percentage change of the jurisdiction's population or the annual percentage population change of the county in which the jurisdiction is located.

General Fund - The primary fund of the City used to account for all revenues and expenditures of the City not legally restricted as to use. Examples of departments financed by the General Fund include City Council, Police and Fire Departments.

General Obligation Bond - A type of bond that is backed by the full faith, credit, and taxing power of the City.

Generally Accepted Accounting Principles (GAAP) - Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompass the conventions, rules, and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provide a standard by which to measure financial presentations. The primary authoritative body on the application of GAAP to state and local governments is the GASB.

Goal - Goals are general statements of desired results and serve as points of reference to guide actions, decisions, and resource allocation.

Governmental Accounting - The composite activity of analyzing, recording, summarizing, reporting, and interpreting the financial transactions of governments.

Governmental Accounting Standards Board (GASB) - The authoritative accounting and financial reporting standard-setting body for government entities

Governmental Fund - A fund type to account for tax-supported activities. There are five different types of governmental funds: the general fund, special revenue funds, debt service funds, capital projects funds, and permanent funds.

Grant - Contributions or gifts of cash or other assets from another governmental entity to be used or expended for a specific purpose, activity or facility. An example is the Community Development Block Grant given by the Federal government.

Indirect Cost Allocation Plan - The City uses an indirect cost allocation plan to ensure that enterprises and certain special revenue supported operations pay for themselves and are not subsidized by City taxpayers. General fund supported central services costs such as payroll, accounting, data processing, personnel, city management and facilities maintenance are allocated to those funds benefiting from these services based on statistical data reflecting use of these support services.

Infrastructure - Facilities on which the continuance and growth of a community depend on such as roads, water lines, sewers, public buildings, parks and airports.

Interfund Transactions - These budgetary transactions consist of quasi-external transactions which would be treated as revenues and expenditures if they involved organizations external to the governmental unit, reimbursements of expenditures initially made in one fund which are attributable to another fund, and operating transfers where monies are appropriated from one fund to another fund to reimburse expenses which are of benefit to the first fund.

Internal Service Fund - Funds used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government, on a cost-reimbursement basis.

Liability - Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date. Note: This term does not include encumbrances.

Line Item Detail - A budget that lists detailed expenditure categories (permanent salaries, utilities, travel, training, etc.) separately, along with the amount budgeted for each specified category.

Long-Term Debt - Debt with a maturity of more than one year after the date of issue.

Mission - A description of the basic purpose and responsibility of the division or department.

Modified Accrual Basis of Accounting - Basis of accounting whereby revenues are recognized in the accounting period in which they become available and measurable; expenditures are recognized in the accounting period in which the fund liability is incurred (if measurable), except for unmatured interest on general long-term debt and certain similar accrued obligations, which should be recognized when due.

Municipal Code - A compilation of City Council approved ordinances currently in effect. The Code defines City policy in various categories, for example, Civil Service rules, traffic regulations, sanitation and health standards, building regulations, and planning and zoning regulations.

Objective - Statement describing a significant result or service level change to be accomplished during the next fiscal year. It describes a specific, verifiable, and measurable actions, steps, or process undertaken in the service of a goal.

Operating Budget - A financial, programmatic and organizational plan for furthering the goals of the City Council through the departments of the City, which does not include one-time capital improvements projects.

Ordinance - A formal legislative enactment by the City Council. It has the full force and effect of law within the City boundaries unless it is in conflict with any higher form of law such as a State statute or constitutional provision. An ordinance has higher legal standing than a resolution.

Pay-As-You-Go Basis - A term used to describe a financial policy by which capital outlays are financed from current revenues rather than through borrowing.

Performance Measure - Quantifiable indicators that measure program workload or progress in achieving program objectives.

Program - An activity or division within a department which furthers the objectives of the City Council by providing services or a product.

Proprietary Fund - Funds that focus on the determination of operating income, changes in net assets (cost recovery), financial position, and cash flows. There are two types of proprietary funds: Enterprise and Internal Service Funds.

Purchase Order - A document issued to authorize a vendor to deliver specified merchandise or render a specified service for a stated estimated price. Outstanding purchase orders are called encumbrances.

Re-appropriation - The amount of money that is budgeted for a project in a prior year but is not spent or encumbered and needs to be appropriated again in the current year in order to continue the program originally intended.

Reimbursements - Payments of amounts remitted on behalf of another party, department or fund. They are recorded as expenditures or expenses in the reimbursing fund and as reductions of the expenditure or expense in the fund that is reimbursed (see Interfund Transactions).

Reserve - An account used to set aside a portion of the fund balance as legally segregated for a specific use.

Resolution - A special order of the City Council which requires less legal formality than an ordinance in terms of public notice and the number of public readings prior to approval. A resolution has lower legal standing than an ordinance. The adopted City budget is approved by resolution and requires a majority vote of the Council members present at budget adoption time. During the fiscal year other budget modifications made by the City Council require a majority vote.

Return on Investment - Requests for additional resources previously classified as enhancements are now categorized as Return on Investments. Requests will only be considered when the investment increases revenue, decreases operating expenses, or creates operating efficiency.

Revenue - Sources of income used to finance City governmental services.

Salaries and Wages - A budget category which generally accounts for full-time, part-time, and temporary employees' salaries, overtime costs and fringe benefits for a particular division or program.

Self Insurance - A term often used to describe the retention by an entity of a risk of loss arising out of the ownership of property or the activity of the agency.

Service Benchmark - A short list of indicators (outputs, outcomes, trends over time) for the departmental or interdepartmental efforts important to Council and the community to communicate the City's strategic and day-to-day work.

Special Revenue Funds - Revenues that can be spent only for specific purposes stipulated by the Constitution, external resource providers, or through enabling legislation

Supplies and Expenses - A budget category which accounts for all non-personnel expenses. Examples include office supplies, utility costs, legal advertising, equipment maintenance, small tool purchases, building/structure maintenance and contractual services.

Taxes - Compulsory charges levied by a governmental unit for the purpose of financing services performed for the common benefit. This term does not include charges for services rendered only to those paying such charges, for example refuse collection.

Tourism Improvement District - An assessment established by the Monterey County Tourism Improvement District (MCTID) in 2007, used to administer marketing programs to promote the County of Monterey as a tourism destination and to fund projects, programs, and activities that benefit lodging businesses within the district. The assessment levied on lodging businesses within the city of Marina is \$2.00 per occupied room night for full service facilities and \$1.00 per occupied night for limited service. The City is entitled to retain one percent (1%) of the assessments collected to defer the administrative costs incurred. All of the assessments imposed are reviewed annually by City Council as the lead agency for the entire county, based on the annual reports prepared by the Monterey County Convention and Visitors Bureau.

Transient Occupancy Tax (TOT) - A tax on hotel/motel stays thirty days or less. The rate in the City of Marina is currently 12%.

Trust and Agency Funds - Types of fiduciary funds which account for assets held by the City in a trustee capacity. The budget does not appropriate fiduciary funds.

Vehicle License Fee - Vehicle License Fee (VLF) is an annual fee on the ownership of a registered vehicle in California. It has been assessed on all privately owned registered vehicles in California in place of taxing vehicles as personal property since 1935. The VLF is paid to the Department of Motor Vehicles (DMV) at the time of annual vehicle registration. A portion of VLF had traditionally been apportioned to cities on a per capita basis. However, effective July 1, 2011, virtually all VLF revenues previously apportioned to cities were shifted to fund law enforcement grants as a part of efforts to solve the State's chronic budget problems.